

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - AMENDED

Monday, May 22, 2023

4:30 PM

Agenda Amended to Add Resos. No. 230161 and 230162

GENESEE COUNTY ADMINISTRATION BUILDING

SPECIAL AFFAIRS COMMITTEE

Ladel Lewis, Chairperson, Ward 2

*Eric Mays, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8*

*Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Allie Herkenroder, Ward 7
Eva L. Worthing, Ward 9*

Davina Donahue, City Clerk

ROLL CALL**REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA****PUBLIC SPEAKING**

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes and is subject to all rules of decorum and discipline.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

RESOLUTIONS (POSTPONED)

[NOTE: Resolutions No. 230137, 230150, 230151, 2301582, and 230154 were POSTPONED from the May 17, 2023 Council Committee Meetings to this Special Affairs Committee Agenda due to the lack of a quorum.]

230137 **Call for Action/Fair Housing Issues**

Resolution resolving that the Flint City Council requests that [a Council] Ad-Hoc Housing Committee meet with City Administration to examine fair housing issues affecting the City and provide City Council with proposals to address those issues, AND, resolving that the Flint City Council urges repeal of the ban on rent control laws in Michigan, and directs that the City Clerk send copies of this resolution to the Michigan State Senate, Michigan House of Representatives, and Governor Gretchen Whitmer.

230150 **Rehmann Robson, LLC/City of Flint/FY2023 Audit**

Resolution resolving that the appropriate City Officials, pending adoption of the FY2024 [COF] Budget are authorized to do all things necessary to engage the services of Rehmann Robson, LLC, for FY2023 auditing services, in the amount of \$259,000.00, plus out-of-pocket expenses NOT-TO-EXCEED \$10,000.00.

230151 **Approval//2023-2025 Consolidated Plan/2023-2024 Annual Action Plan of the Consolidated Plan/U.S. Department of Housing and Urban Development (HUD)**

Resolution resolving that City Officials to approve the funding amounts and projects and authorize entering into contracts for the agencies as listed for the City of Flint's FY2023-2024 Community Development Block Grant (CDBG) Program, in the amount of \$4,019,558.00, FY2023-2024 HOME Investment Partnerships Program, in the amount of \$963,438.00, and FY2023-2024 Emergency Solutions Grant (ESG) Program, in the amount of \$356,897.00, and include any program income which might become available as a result of receipt of these funds.

230152 Adoption and Implementation/2023-2024 Master Fee Schedule

Resolution resolving that the Biennial Master Fee Schedule, which includes Water and Wastewater Volumetric Rates and Service Charges, be approved and implemented as outlined, and kept on file with the City Clerk, AND, resolving that the Biennial Master Fee Schedule can and will be modified, should the need arise, at any time during the biennial timeframe for Fiscal Year 2024, AND, resolving that the appropriate City Officials are authorized to do all things necessary to implement and collect the user fees, effective July 1, 2023.

230154 Amendment/District Library Agreement/Library District Name Change

Resolution resolving that the Flint City Council (1) Has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the District Library Establishment Act (DLEA); (2) To that end, the City Council approves the Amendment to the District Library Agreement ("Amendment"); (3) The City Council authorizes the appropriate City Officials to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan; (4) The City Council authorizes the Mayor to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian; (5) The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment; (6) After the Effective Date of the Amendment, City Council authorizes the appropriate City Officials to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition; (7) All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

RESOLUTIONS

230148 Michigan Department of Transportation (MDOT)/U.S. Highway 23 Hill Road Overpass Repairs

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to pay Michigan Department of Transportation Invoice No. 591-11098151, in the amount of \$474,690.84. [NOTE: MDOT has submitted an invoice to the City to repair damage caused to the Hill Road overpass on U.S. Highway 23 by a City vehicle].

230149 ARPA Funding Allocation/City Hall Environmental Remediation

Resolution resolving that the appropriate City Officials are authorized to appropriate up to \$500,000.00 from the ARPA (American Rescue Plan Act) Contingency allocation, as set forth in the ARPA Allocation Plan, with the City of Flint's ARPA administration, compliance and implementation firm reviewing and ensuring compliance with the latest US Department of Treasury final rules before funds are distributed.

230161 Grant Application/Protecting Local Government Retirement and Benefits Act

Resolution resolving that the City [of Flint] authorizes the application for and acceptance of the terms of [a] Protecting MI Pension Grant as stipulated by the [Michigan Department of] Treasury, and the City, by the Mayor, or his designee, as authorized representatives, authorizes the negotiation and execution of any and all documents, including an affidavit, on behalf of the City or the System, relating to the application, AND, resolving that the appropriate City Officials are authorized to negotiate and execute any documents needed to accept any grant award resulting from the application and to accept any funds disbursed, to be allocated towards the City's municipal pension system.

230162 Administration Process/American Rescue Plan Act (ARPA) Funds

Resolution resolving that the Flint City Council authorizes and approves (1) The individual ARPA grants requests which were already submitted prior to the March 27, 2023 cut-off date are hereby deemed valid; and furthermore,(2) The application period for ARPA grant funding for individual homeowners is hereby reopened for three weeks or twenty-one (21) days from the date of the passage of this Resolution; and furthermore, (3) Each individual homeowner grant request, both those previously submitted and those to-be submitted, shall be processed by the City, or by the City's representative authorized to administrator ARPA funds, within 180 days from their receipt of the said request; however, requests submitted prior to the March 27, 2023 cut-off date shall be given priority over new requests; and furthermore, (4) Within sixty (60) days from the passage of this Resolution, the City's Legal Department is directed to issue a Request for Proposal (RFP) and accept bids from a third-party claims administrator who will be responsible for administering the ARPA funds; and furthermore,(5) Within thirty (30) days after the RFP period closes, those bid requests are to be presented to the Flint City Council for awarding of the contract; and furthermore, (6) The Initial Request Form which was previously used to submit grant requests will continue to be used for new grant requests until the third-party claims administrator is selected and provides a request form or application of their own.

APPOINTMENTS (POSTPONED)

[NOTE: Appointments No. 230046, 230118, 230135, 230140, and 230153 were POSTPONED from the May 17, 2023 Governmental Operations Committee Meeting to this Special Affairs Committee Agenda due to the lack of a quorum.]

230046 Appointment/Hurley Board of Hospital Managers/Bishop Roger L. Jones Sr.

Resolution resolving that the Flint City Council approves the recommendation and appointment of Bishop Roger L. Jones Sr. (2222 Colfax Avenue, Flint, Michigan, 48503) to the Hurley Board of Hospital Managers, to complete a five-year term vacancy, with such term commencing immediately and expiring April 30, 2028.

230118 Appointment/Hurley Board of Hospital Managers/Dr. Khalid M. Ahmed

Resolution resolving that the Flint City Council approves the appointment of Dr. Khalid M. Ahmed (2700 Robert T. Longway, Suite B, Flint, Michigan, 48503) to the Hurley Board of Hospital Managers for a five-year term, with such term commencing April 30, 2023, and expiring April 30, 2028. [NOTE: Mayor Sheldon A. Neeley recommends the appointment of Dr. Ahmed to replace Frances Gilcreast, whose term on the Board expires April 30, 2023.

230135 Appointment/Flint Housing Commission/Leon El-Alamin

Resolution resolving that the Flint City Council approves the appointment of Leon El-Alamin (606 E. Mott Avenue, Flint, Michigan, 48505) to the Flint Housing Commission for a five-year term commencing immediately and expiring August 31, 2028, as recommended by Mayor Sheldon A. Neeley. [NOTE: A vacancy exists on the Housing Commission.]

230140 Appointment/Ethics and Accountability Board/Trachelle C. Young

Resolution resolving that Mayor Sheldon A. Neeley approves the appointment of Trachelle C. Young (Flint, Michigan, 48503) to the Ethics and Accountability Board, [to fill a vacancy for the remainder of a six-year term] commencing immediately and expiring June 25, 2024. [NOTE: A vacancy exists on the Ethics and Accountability Board due to the resignation of Art Evans in February 2023.]

230153 Mayoral Appointment/Planning and Development Director/Emily Doerr

Resolution resolving that the Flint City Council approves the nomination by Mayor Sheldon Neeley to appoint Emily Doerr as the Director of Planning and Development [at an annual compensation rate of \$110,000.00, with an effective date of June 12, 2023].

ADJOURNMENT



RESOLUTION NO.:

230137

PRESENTED:

MAY - 3 2023

ADOPTED:

Resolution Calling for Action on Fair Housing Issues in the City of Flint

This year marks the 55th anniversary of the passage of the federal Fair Housing Act, the landmark civil rights law enacted on April 11, 1968, that made discrimination in housing transactions, based on race, color, national origin, religion, sex, disability, and familial status unlawful; and

Two months prior to the enactment of that law, the City of Flint, through a public initiative, upheld a housing ordinance that prohibited housing discrimination in the City of Flint, the first of its kind across the United States, which has been codified at Sections 24-98 of the Flint Code of Ordinances; and

Despite these actions, housing issues, including but not limited to access to safe, affordable housing by all City's residents, including our justice-impacted citizens, remains a serious concern for the City of Flint; and

The lack of affordable housing causes financial stress and exacerbates poverty by preventing individuals from saving money for emergencies or for necessary purchases. The financial strain also causes physical stress to Flint residents that can result in chronic health problems; and

MCL §123.411 prohibits local governments from enacting any resolution or ordinance "that would have the effect of controlling the amount of rent charged for leasing private residential property." As a result, Detroit is currently unable to use rent control as a tool to ensure that there is adequate affordable housing for its citizens; and

Councilmember Allie Herkenroder, presiding officer of City Council, has appointed Councilmembers Ladel Lewis and Jerri Winfrey-Carter to serve on an ad-hoc Housing committee;

BE IT RESOLVED that the Flint City Council requests that the ad-hoc Housing committee meet with City Administration to examine fair housing issues affecting the City and provide City Council with proposals to address those issues.

BE IT FURTHER RERSOLVED that the Flint City Council urges repeal of the ban on rent control laws in Michigan, and directs that the City Clerk send copies of this Resolution to the Michigan State Senate, Michigan House of Representatives, and Governor Gretchen Whitmer.

FOR THE CITY COUNCIL

APPROVED AS TO FORM:


William Y. Kim, City Attorney

230150



RESOLUTION NO.: _____

PRESENTED: MAY 17 2023

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT
FOR AUDITING SERVICES WITH REHMANN ROBSON, LLC. FOR THE FY2023 AUDIT**


Whereas the Department of Purchases and Supplies has solicited a proposal for auditing services for the fiscal year ending 2023 at the request of the Department of Finance; and

Rehmann Robson, LLC., 5800 Gratiot, Saginaw, MI, was the sole bidder with a proposal of \$259,000 plus out-of-pocket expenses for a one-year contract. Funding for this request will come from Professional Services account number 101-101.000-801.000; and

IT IS RESOLVED that the appropriate City Officials, pending adoption of the FY2024 budget, are authorized to do all things necessary to engage the services of Rehmann Robson, LLC. for FY2023 auditing services for the amount of \$259,000.00, plus out-of-pocket expenses not to exceed \$10,000.00.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:


William Kim (May 3, 2023 17:43 EDT)

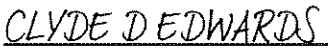
William Kim, City Attorney


Jane Mager (May 3, 2023 17:41 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL:


CLYDE D EDWARDS (May 8, 2023 13:35 EDT)

Clyde Edwards, City Administrator



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: May 2, 2023

AGENDA ITEM TITLE: Auditing Services for FYE2023

BACKGROUND/SUMMARY OF PROPOSED ACTION:

State law requires the City to have an outside agency perform an annual audit that follows government accounting standards. At the request of the Dept. of Finance, the Purchasing Division solicited bids for auditing services for FY23. Rehmann Robson, LLC. was the sole bidder. The proposal submitted by Rehmann for a one-year agreement is \$259,000, plus an additional \$10,000 max for out-of-pocket expenses.

Pending the adoption of the FY24 budget, funding will be available in Professional Services account #101-101.000-801.000 to cover an amount not to exceed \$269,000.00. Any requests for additional funding will require prior Council approval.

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENTAL APPROVAL: Jane Mager
Jane Mager (May 4, 2023 17:41 EDT)
Jane Mager, Acting Chief Financial Officer



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Annual Financial Audit Services
P23-519
Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/23 – 6/30/24

Bidder #1: Rehmann Robson, LLC
Saginaw, MI

Option 1 – A one year option for the year ended June 30, 2023, for \$259,000, plus out-of-pocket expenses.

Option 2 – A three-year option for the years ended June 30, 2023-2025, the fees would be as follows plus out-of-pocket expenses:

2023	\$255,000
2024	\$268,000
2025	\$281,000

Option 3 – A five-year option for the years ended June 30, 2023-2027, the fees would be as follows, plus out-of-pocket expenses:

2023	\$251,000
2024	\$260,000
2025	\$269,500
2026	\$279,500
2027	\$289,500

****** Out-of-pocket expenses are not expected to exceed \$10,000 per year. Additional major programs, if required, would be billed separately at \$8,500 each. Fees will be increased by 15% if the City does not have the necessary internal or external staff to appropriately prepare for the audit.

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



April 25, 2023

PROFESSIONAL AUDITING SERVICES

PROPOSAL FOR

City of Flint

#23000519 – Annual Financial Audit Services

Submitted by:

Douglas Deeter, CPA, Principal

doug.deeter@rehmann.com

Statement of Confidentiality The information in this proposal is confidential and proprietary. It has been made available to the above stated company/person solely for their consideration in evaluation of this proposal. In no event shall all or any portion of this proposal be disclosed or disseminated by the above stated company/person without the express written permission of Rehmann. © 2023 Rehmann All Rights Reserved.

April 25, 2023

Jarin McGee
Chief Buyer
City of Flint
Finance Department - Division of Purchases and Supplies
1101 S. Saginaw St., Room 203
Flint, MI 48502

Rehmann Robson LLC ("Rehmann") greatly appreciates the opportunity to submit our proposal to audit the financial statements of City of Flint ("the City") for the year ending June 30, 2023. As a leading professional services firm serving the governmental industry, you can be confident that we are well positioned to serve the City. Our team will leverage industry experience, skills and knowledge of issues impacting the City to provide high-quality services in a timely, efficient manner.

Our mission is to bring energy, focus and integrity to every interaction -- relentlessly pursuing expertise to accelerate your goals. This means that you will:

- Have your audits managed and performed by full-time governmental professionals
- Work with a team known for excellence and efficiency in government financial reporting
- Have access to customized training and value-added services
- Benefit from our extensive and unique use of technology
- Understand and appreciate our approach of budgeting *better hours* rather than *more hours*

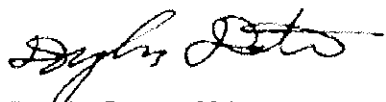
As a result of the large volume of governmental audits our team performs, we are intimately familiar with your industry -- Rehmann understands your unique challenges, we know what to expect and we will share best practices. This depth will allow us to serve you from the very beginning with minimal disruption while maintaining a high level of engagement effectiveness and efficiency.

We look forward to hearing from you regarding your decision. In the meantime, please contact us with any questions you may have. This proposal is a firm, irrevocable offer for 120 days to provide independent auditing services at the prices quoted herein.

Thank you for considering Rehmann.

Sincerely,

Rehmann Robson LLC



Douglas Deeter, CPA
Principal



WHAT YOU'LL FIND INSIDE

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EXHIBIT A – COMPLETE PROPOSAL SUBMITTAL WITH DETAILED SUMMARY OF PRICING

❖ EXHIBIT A - SUBMITTAL WITH DETAILED SUMMARY OF PRICING

PROPOSAL NO. 23000519
ANNUAL FINANCIAL AUDIT SERVICES

EXHIBIT A – STATEMENT OF WORK

The Contractor shall perform a financial audit of annual comprehensive financial report (ACFR) for each of the fiscal years during the contract term. The City's 2021/22 audited ACFR is available for examination at Flint City Hall, as well as on the City's website, www.cityofflint.com, on the Finance Department page.

1. SCOPE OF THE WORK**1.1 Time and Progress**

TIME IS OF THE ESSENCE in respect to the work contemplated hereunder, and the Firm agrees to do the work in conformity with the provisions set forth herein and to prosecute all work with all due diligence, so as to complete any work required under the contract within the shortest reasonable period of time.

The requested timetable for the audit is specified as follows:

<u>Date</u>	<u>Task</u>
April 25, 2023	Proposal Closes
TBD	Council Meeting
TBD	Contract Award
TBD	Schedules Finalized
TBD	Final Report

All schedules will be audited, approved, and released no later than **November 4th** so the MD&A and other aspects of the ACFR can be finalized by **December 20th**.

Please note this timeline is not meant to hold the Firm responsible for conditions over which it has no control, but it is intended to provide the City with information on how the project might progress using high quality standards necessary to implement a quality project.

THIS TIMETABLE SHOULD NOT BE VIEWED AS FIRM. IT REPRESENTS THE BEST PROJECTION BASED ON VARIABLES KNOWN AT THIS TIME. The schedule shall be finalized each year based on information known at that time.

1.2 Audits**1.2.1. Annual Financial Audit**

The Firm shall conduct the City's annual financial audit in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants and, if applicable, the provisions of the Single Audit Act of 1996 and the provisions of U.S. Office of Management and Budget

(OMB) Uniform Guidance (formerly OMB Circular A-133), Audits of states, local governments, and non-profit organizations.

1.2.2. Single Audit

The Firm shall conduct the City's Federal Single Audit (if required) in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200 (Uniform Guidance.) The Firm will issue the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards, Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance, and Schedule of Findings and Questioned Costs.

1.2.2. Internal Controls

In connection with the audit of the financial statements, the Firm shall consider, test, and report on internal controls in accordance with Generally Accepted Auditing Standards (GAAS), Government Auditing Standards and, when applicable, the Uniform Guidance.

The Firm will make an immediate, written report of all findings, adjustments, irregularities and/or illegal acts, or indications of illegal acts of which they become aware to the Director of Finance.

1.3. Report Preparation

1.3.1. ACFR Preparation

The Firm shall prepare the ACFR based on information provided by the city and audited by the firm. The ACFR shall include all relevant GASB Statements and financial schedules in the Statistical Section of the ACFR. The Firm

1.3.2. Required Reports – based on the audit work performed, the Firm shall prepare the following reports:

- A. The SAS 114 Governance/Management letter;
- B. The Form 496 Auditing Procedures Report and timely file with the Michigan Department of Treasury;
- C. The Data Collection Form, if applicable, and timely file via the Federal Audit Clearinghouse;
- D. The Michigan Form F-65 - Annual Local Unit Fiscal Report, if requested, and timely file with the Michigan Department of Treasury.

1.4. Other Assistance

City Finance Department staff will prepare necessary audit schedules as mutually agreed upon between the parties. City staff shall be available during the audit to assist the Firm by providing information and explanation. Since the Firm is preparing the ACFR and the Single Audit report, all available supporting documentation will be provided to the Firm, and City Finance Department staff will be responsible the transmittal letter, the MD&A, the Schedule of Federal Expenditures, and the non-financial statistical section, as applicable.

The Firm shall also assist the City with loading ACFR data into Workiva's platform, WDesk, or another similar program, to allow for "tagging" according to the XBRL taxonomy. The ACFR data will be in MS Word and Excel/CSV format. The ACFR must be able to be represented in an XBRL format using the most current taxonomy available.

The Firm shall provide guidance and assistance to the City staff in understanding and implementing GASB standards impacting the City. Assistance may include advice on presentation, disclosure issues, or assistance with responding to GFOA reviewer comments.

At the request of City Administration or City Council, the Firm may be required to present the audit results and the ACFR at a City Council meeting at no additional cost.

The Firm shall retain all books, records and other working papers relative to this contract for five (5) years after final payment. The City, its authorized agents, and/or state and federal Firms shall full have full access to and the right to examine any of said material during said period.

1.5 Administration and Customer Service

1.5.1 Key Account Representative

The Firm will provide a principal or partner-level individual as the City's key account representative. This primary point of contact will work in collaboration with the City and will address the City's service and billing needs.

1.5.2 Staffing

The Firm will assign staff in alignment with the individual's experience, skills, and training. The Firm must provide consistent, high-quality staffing to assure timely and excellent results. In the event the Firm pulls staff from a City project to meet the Firm's other contracted obligations, the Firm will take all required steps to assure that City work does not suffer as a result.

1.5.3 Communication & Responsiveness

The Firm will provide the City consistent, prompt services. The Firm will be available and return communications promptly (within 24 business hours) by telephone, video conference and/or email. The Firm will participate in meetings as requested by the City.

1.5.4 Quality of Services

The Firm will provide the City with best quality audit services, in compliance with all applicable, state, federal and local laws and regulations. The Firm will stay current on all such requirements and best professional practices and will apply this knowledge the services provided to the City. The Firm will work with care and diligence.

1.6 Special Considerations

The City of Flint will send its comprehensive annual financial report to the Government Finance Officers Association of the United States and Canada for review in its Certificate of Achievement for Excellence in Financial Reporting program.

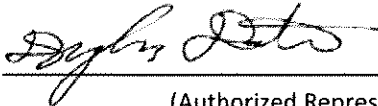
1. Failure to use this bid form shall result in bid disqualification.
2. Failure to bid on all items shall result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.
4. All bid pricing to include shipping and freight charges.

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE BID

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint, Department of Purchase and Supplies is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Terms: 120 DaysFed. ID #: 38-3635706Company (Respondent): Rehmann Robson LLCAddress: 5800 GratiotSuite 201City, State & Zip Code: Saginaw, MI 48638Phone / Fax Number: 989.799.9580 FAX: 989.799.0227Email: doug.deeter@rehmann.comPrint Name and Title: Douglas Deeter, CPA

(Authorized Representative)

Signed: 

(Authorized Representative)

MANDATORY REQUIREMENTS

Rehmann's role as the City's independent external auditor is to deliver assurance services in an efficient manner, without disruption to your staff, while maintaining a high level of quality.

INDEPENDENCE

Rehmann is independent (as defined under the independence standards in auditing standards generally accepted in the United States of America and the U.S. General Accounting Office's *Government Auditing Standards*) of City of Flint and all of its component units. We are aware of no professional relationships involving the City or any of its agencies or component units within the last five years which would represent potential conflicts of interest; however, we will provide the City with written notice of any pertinent professional relationships entered into during the term of our contract.

LICENSE TO PRACTICE

Rehmann and each certified public accountant to be assigned to the engagement are properly licensed to practice public accounting in the State of Michigan.

PEER REVIEW

The AICPA's peer review program requires that a CPA firm have an independent audit of its quality control documents, systems and procedures every three years. A copy of our most recent peer review report, which included a review of specific government engagements and for which Rehmann received a rating of *pass*, can be found here: www.rehmann.com/peer-review-report

AGENCY / DESK REVIEWS

The firm has no record of substandard work. Rehmann has received no negative comments from the numerous routine field and desk reviews which have taken place on the audits submitted to the various state departments and single audit clearing house over the last several years.

FIRM EXPERIENCE

Founded in 1941 as a single accounting firm, Rehmann has evolved into a fully integrated financial services and advisory firm that provides accounting and assurance, comprehensive technology, accounting and human resource solutions, specialized consulting and wealth management services. Our goal is to meet the demands of today's governments by offering a greater scope of resources and experience, all while employing a forward-thinking service model that guarantees complete client satisfaction and confidence.

GOVERNMENTAL INDUSTRY EXPERIENCE

Rehmann has a cross-functional team of professionals with extensive governmental industry experience. This unique group is dedicated specifically to serving clients in the public sector on a year-round basis and includes 75+ full-time professionals skilled in assurance services and accounting solutions for governmental entities. Other departments within our firm also work with public sector clients providing technology and human resource solutions.

WE SERVE
1,000 PUBLIC SECTOR
ENTITIES FIRM-WIDE



182.7 MILLION

Total revenue
in 2022



950+

Number of
associates



OFFICES

Located throughout
Michigan, Ohio and Florida

YOUR REHMANN OFFICE

Rehmann is committed to serving the City. Accordingly, your audits will be managed and performed by governmental audit and financial reporting professionals from our Saginaw office with technical standards support from Grand Rapids office executives. Two principals (the signing engagement principal and a concurring review principal), one manager, two seniors, and three to four staff auditors will be assigned to the City's audit. All individuals assigned to your audits will be full-time employees of Rehmann, assuring that you receive the local, personalized service you deserve.

EXPERIENCE AUDITING FEDERAL AWARDS

The professionals of Rehmann's public sector group are primarily focused on governmental accounting, auditing and consulting, so all members of the City's engagement team will have extensive experience in auditing federal programs. Each year, Rehmann audits organizations administering hundreds of millions of dollars in federal awards; that means the City will consistently receive meaningful comments and advice on how to enhance your financial management of those programs.

Single Audits Performed by Rehmann (for fiscal years ending in 2021)

TYPE OF ENTITY	NUMBER OF CLIENTS AUDITED	TOTAL FEDERAL EXPENDITURES
City	13	\$ 110,573,420
County	21	279,203,342
School	52	179,355,644
Other government	11	34,323,994
Not-for-profit	24	195,387,744
Higher education	17	351,375,476
Tribal government	2	58,266,517
Grand Total	<u>140</u>	<u>\$ 1,208,486,137</u>

EXCELLENCE IN GOVERNMENTAL FINANCIAL REPORTING

Rehmann's experience in assisting clients to receive (and keep receiving) the GFOA Certificate of Achievement for Excellence in Financial Reporting is extensive. Many of our executives volunteer their time as GFOA reviewers. On average, we assist **30 clients annually** in receiving the GFOA or ASBO Certificate, including cities, counties, school districts and other entities.

For first time submitters, we provide sample financial reports, the checklist used by the GFOA reviewers and spreadsheets for the statistical section. More importantly, we explain the process and identify the additional information that needs to be gathered, where it can be found and what the City will need to prepare. Whether a first-time submitter or long-time certificate recipient, Rehmann will provide a range of assistance with the statistical section, MD&A tables and transmittal letter narratives. We are also available to assist in addressing the prior year GFOA review comments.

CERTIFICATIONS AND MEMBERSHIPS

Rehmann is actively involved in industry associations that provide access to professionals with governmental and not-for-profit experience across the country.



More importantly, Rehmann professionals are involved in leading these organizations in the following ways:

- **CMHA:** Affiliate member, and regularly provides speakers for training
- **AICPA:** Member of the Government Audit Quality Center (GAQC)
- **MICPA:** Member/past chair of the governmental taskforce, and regularly provide speakers to train other CPAs across the state
- **GFOA:** Multiple special review committee members, and an advisor to the CAAFR Committee
- **MGFOA:** Multiple former board members and current member of the Standards Committee
- **AGA:** Multiple current and former AGA board members

CERTIFIED GOVERNMENT FINANCIAL MANAGERS



The Certified Government Financial Manager (CGFM) designation is a mark of excellence in government financial management, which signifies the highest level of education, experience and ethical standards in the government environment. Rehmann has 10 professionals with the designation.

CHARTERED GLOBAL MANAGEMENT ACCOUNTANTS



The Chartered Global Management Accountant (CGMA) designation was developed to recognize accounting professionals who have attained a proven track record of management accounting experience in business, industry or government. Rehmann has 30+ professionals with this designation.

THOUGHT LEADERSHIP AND EDUCATION

ACCESS TO CUSTOMIZED TRAINING FOR THE CITY

Drawing on our extensive background of providing auditing and consulting services to governmental and related not-for-profit entities, Rehmann has developed a wide array of training sessions specifically targeted to the public sector. Following are several options we have for government financial managers:

Governmental webinar series

Rehmann hosts webinars regularly to keep our clients and prospects updated on issues related to the public sector. Topics that may be covered at our governmental seminar series include accounting, auditing and financial reporting, the risk of fraud, pension updates, grants management, uniform guidance and subrecipient monitoring.

Publications

Rehmann will keep the City informed about important issues with regular communication and through our publications. Our monthly email newsletter, *Empower*, covers technical changes and addresses relevant, practical issues – authored by our dedicated team of Rehmann advisors.

CONTINUING PROFESSIONAL EDUCATION

To maintain our competitive edge and to stay ahead of the curve on technical quality, we place significant emphasis on continuing professional education with appropriate focus on industry specialization and relative responsibility levels. **All professionals designated as CPAs meet or exceed the State and GAO's CPE hour requirements through a variety of external and internal programs.**

For each industry association listed in this proposal, Rehmann professionals attend the majority of the training opportunities they offer, frequently as presenters. Internally each year, Rehmann sponsors multiple in-person and virtual training opportunities, governmental technical updates and updates on auditing standards with an emphasis on engagement planning, risk assessment, and analytical review techniques. Rehmann logs each CPE course that associates attend through our centralized CPE tracking software. Detailed CPE reports are readily available for specific individuals upon request.

SIMILAR ENGAGEMENTS



Over the past year, Rehmann has invested
125,000 HOURS
in public sector client engagements providing
assurance services and accounting solutions



Rehmann serves a variety of other public sector entities including libraries, tribal governments, road commissions, transit authorities, public authorities, community mental health and affiliated providers, housing projects, medical care facilities and others.

STAFF QUALIFICATIONS AND EXPERIENCE

One Team. One Focus. Your Success – Your engagement will be managed by full-time governmental auditors, and your Rehmann team will have the optimal combination of skills and experience to support your success. As a result, these professionals will be able to work with you as peers, sharing knowledge and best practices, and meeting your completion deadline. Another continuing benefit will be ready access to these professionals to answer questions, discuss options and receive timely technical assistance. The Rehmann client service delivery model ensures you will have *direct access* to all members of your Rehmann team.

Engagement Principal | Douglas Deeter, CPA

Doug will be integrally involved in planning and overseeing your audits, ensuring we are meeting and exceeding your needs. He will provide access to additional resources available within the firm and through our industry networks.

Concurring Principal | Paul Matz, CPA, CGFM

Paul will be available as a backup for Doug or for partner rotation in future periods, if desired.

Manager | Jason Salzwedel, CPA

Jason has significant experience serving governmental entities and will be responsible for overseeing the engagement, completing audit procedures and supervising staff. He will maintain active communication with the City throughout the year.

Senior auditor

We will assign one of our experienced senior auditors (in-charge) to conduct and supervise the audit procedures. The specific individual assigned will be determined once the exact timing of the engagement is finalized. Whoever is assigned will be involved on a full-time basis for the duration of the audit for each annual audit and we will seek to assign the same in-charge for the entire audit contract term.

Staff auditors

Our staff accountants have one to five years of experience and will perform many of the audit procedures, as directed by the engagement executives. The final decision of which individual staff we will assign to your audits will be made when we prepare our schedule.

Client ambassador | Nicole Burgeson, Director of Client Services & Business Development

Nikki will serve as the City's client ambassador. In this role, Nikki will conduct client satisfaction assessments and communicate client-defined service improvements and new service standards back to the Rehmann team. Nikki will maintain an objective role to ensure we are doing all that we can to exceed your expectations.

Biographical resumes of these executives are included on the following pages.



DOUGLAS DEETER, CPA

PRINCIPAL

Governmental and Not-for-Profit Services

📞 989.797.8374

✉️ doug.deeter@rehmann.com

🎓 **Lake Superior State University**
BS, accounting
BS, business administration

I enjoy working directly with clients and providing them with the tools and resources they need to be successful.

CURRENT ROLE

Doug is a leader in the firm's governmental and not-for-profit assurance and consulting practice. He provides a range of assurance and outsourcing services to numerous governmental and not-for-profit clients.

Doug is a member of the firm's government audit quality control subcommittee, which ensures compliance with technical standards and firm-wide consistency. A thought leader in the industry, Doug leads training courses throughout the firm on new governmental standards.

SERVICE AREAS

- Governmental and not-for-profit auditing and consulting
- Federal award compliance and auditing
- K-12 and ISD/ESD audits
- Tribal governments and casinos
- Outsourced controllership and human resource services

EXPERIENCE

Doug's career began in 1999. He has been with Rehmann for 18 years overall. Throughout his career, Doug has served tribal governments and casinos, cities, counties, intermediate and local school districts, townships, community mental health authorities and not-for-profit organizations. Additionally, Doug has significant experience working as a controller/chief financial officer.

A CLOSER LOOK

- Doug has spoken at state conferences on topics including internal controls, accounting standards and fraud.
- Passionate about helping others succeed, Doug is a mentor in Rehmann's leadership development program.
- Doug is a member of the Government Finance Officers Association, Michigan Government Finance Officers Association, AICPA and MICPA.



PAUL R. MATZ, CPA, CGFM

PRINCIPAL | DIRECTOR OF PUBLIC SECTOR QUALITY MANAGEMENT
Governmental and Not-for-Profit Services

📞 231.739.9441

✉️ paul.matz@rehmann.com

🎓 Calvin College
BS, accountancy

I focus on being responsive, proactive, and staying ahead of deadlines. As a result, our clients see us as part of their team — not just their auditor.

CURRENT ROLE

Paul, the firm's director of public sector quality management, is the primary business advisor for a multitude of governmental and not-for-profit clients, leading financial statement audit and single audit engagements. With a concentration on serving the public sector, Paul is committed to helping clients improve their operations by sharing best practices.

Paul serves on Rehmann's government audit quality control subcommittee, ensuring compliance with technical standards and firm-wide consistency.

SERVICE AREAS

- Governmental and not-for-profit auditing and consulting
- Federal award compliance auditing
- GASB standards implementation
- School district auditing and consulting

EXPERIENCE

Paul joined Rehmann in 2009, during which time he has concentrated exclusively in the governmental and not-for-profit sector. With deep knowledge in the industry, Paul has assisted governments in various stages and is able to draw upon that experience to provide fresh ideas to his clients. Paul's public accounting career began in 2001 and he is licensed as a CPA in both Michigan and Florida.

Paul has extensive experience working with local and intermediate school districts, counties, cities, road commissions and a variety of not-for-profit organizations.

A CLOSER LOOK

- Keeping up-to-date on the latest industry standards, Paul is a member of the AGA West Michigan Chapter, the AICPA and MICPA — and he attends national and local continuing professional education programs.
- Actively involved in his community, Paul serves as the board treasurer for Western Michigan Christian High School.
- Paul makes it a priority to proactively discuss new and changing standards with his clients; most recently his clients have recognized an easy implementation of pension-related GASB pronouncements.



JASON D. SALZWEDEL, CPA

MANAGER

Governmental and Not-for-Profit Services

📞 989.799.9580

✉️ jason.salzwedel@rehmann.com

🎓 Northwood University
BBA, accounting

We develop an in-depth understanding of our clients' operations and think strategically from their perspective in order to serve as proactive business advisors.

CURRENT ROLE

Jason plans, conducts and manages audit engagements. He leads detail tests of complex audit areas and communicates with clients throughout the engagement to answer questions that may arise.

Jason also helps clients navigate new standards by determining the impact to each client and outlining action steps in preparation of implementation.

SERVICE AREAS

- Governmental and not-for-profit auditing and consulting
- Federal award compliance auditing
- GASB standards implementation

EXPERIENCE

Prior to joining Rehmann in 2019, Jason worked for a local accounting firm. Due to his experience, Jason has led internal training on various auditing topics. In addition, Jason trains associates on processes and GAAP requirements to ensure an efficient engagement and accurate financial reporting.

Jason has worked with counties, cities, townships, and various other governmental and not-for-profit organizations.

A CLOSER LOOK

- To stay current on industry changes and continue expanding his knowledge, Jason is an active member of the AICPA and the MICPA.
- Jason is passionate about teaching others and has been involved in leading many training opportunities throughout his career.



NICOLE S. BURGESON

DIRECTOR OF SALES

📞 989.797.8320

✉️ nikki.burgeson@rehmann.com

🎓 Ferris State University
BS, Business

CURRENT ROLE

Nikki is a Principal with Rehmann and is based in the Saginaw office. She leads the firm's team of professional sales associates and is also responsible for new business development for Rehmann's east region, including the Midland and Saginaw offices.

SERVICE AREAS

- Business development
- Sales team leadership
- New product and service development
- Client ambassador

EXPERIENCE

Nikki began her career in business development and sales in 1993. Before joining Rehmann in 2012, Nikki was an account executive for a major payment solutions provider, where she was nationally recognized for her achievements in growth. She was also vice president of business development for a Great Lakes Bay Area financial institution. Nikki's business experience has given her a unique ability to listen to client and prospect issues and introduce them to a Rehmann client service executive who can provide financially rewarding solutions.

In her role as a client ambassador, Nikki conducts client satisfaction assessments, participates in brainstorming sessions for client service improvements and resolves service challenges. She works with the Rehmann client service executive to develop strategic plans that meet client-defined expectations for performance and service. Nikki maintains an objective role to ensure we are exceeding our clients' expectations.

PROFESSIONAL ORGANIZATIONS

- Bay Future, Inc. | board member
- Stevens Center for Family Business | programming committee
- United Way of Bay County | past board president

SPECIFIC AUDIT APPROACH

Rehmann is committed to delivering high-quality assurance services in a timely, efficient manner.

DELIVERABLES

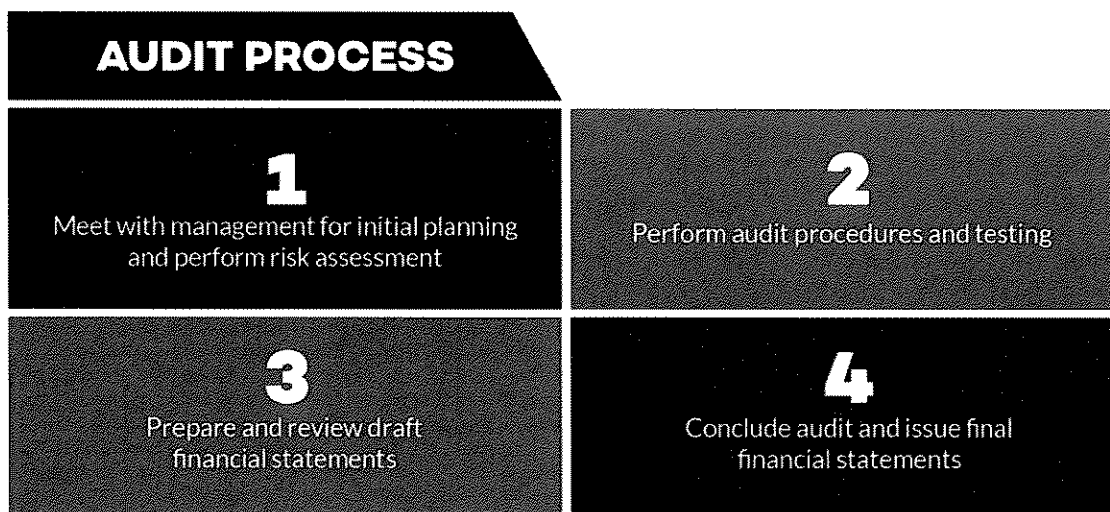
- Financial and single audit for the year ending June 30, 2023
- Preliminary notice of finding as potential audit issues are identified
- Preparation of a management letter of comments and recommendations
- Exit conference with management
- Presentations to the City Council
- Availability for ongoing technical assistance throughout the year

The format and presentation of the financial statements will conform to the applicable standards set forth by:

- Governmental Accounting Standards Board (GASB)
- American Institute of Certified Public Accountants (AICPA)
- Government Finance Officers Association (GFOA)
- U.S. Office of Management and Budget
- Michigan Department of Treasury

APPROACH

We will complete our work in four inter-related phases. A brief overview of our audit approach is provided below; a detailed explanation of the audit process and Rehmann's approach can be provided upon request.



Phase 1: Planning and risk assessment

Your Rehmann team will hold a planning meeting with the City prior to the start of the engagement to schedule our audit procedures, arrange for downloads of information, document internal controls over financial reporting and compliance, and review other materials. We will also begin preparing the format of the financial statements in Microsoft Excel.

Once the City has a reasonably-adjusted trial balance available, our team will analytically review the draft financial statements and document our assessment of audit risk by areas. We will use this information to tailor our standard audit programs to correlate with our risk assessment of the City's accounting and financial processing environment.

Phase 2: Audit procedures and testing

Working from the reasonably-adjusted trial balance, we will begin year-end audit procedures (also referred to as audit "fieldwork"). These procedures may include on-site fieldwork, remote audit procedures, or a mix of both. Our lead schedules and audit workpapers will be created based on the City's draft financial statements. Each audit area will be tested through a combination of analytical, substantive and sampling procedures, consistent with the tailored audit programs developed in Phase 1.

As these procedures are completed, our team will review the workpapers, quality control documents, and checklists as part of our formal system of quality control. All comments and issues generated by these reviews will be resolved in the field.

Phase 3: Prepare and review draft financial statements

Financial statement preparation continues through the entire audit process; once the financial statements and related notes have been compiled, they will also be processed through our formal quality control process.

In addition, we will summarize our recommendations and observations in writing and schedule an exit meeting with the City's management team to discuss our findings, including internal control and program compliance observations and recommendations.

Phase 4: Conclude audit and issue final financial statements

After management has reviewed the draft financial statements and any audit findings or recommendations, we will perform conclusion and issuance procedures. Once complete, we will provide final versions of the financial statements and reports.

SCHEDULE

Our anticipated schedule of audit milestone dates is intended to comply with your filing date. An initial estimate of such dates is as follows:

DESCRIPTION	DATE(S)
Planning phase	September 4, 2023 - September 6, 2023
Primary audit procedures (fieldwork)	October 2, 2023 - November 17, 2023
Draft reports	November 3, 2023
Final reports	December 20, 2023

Additionally, the following items will be required of the City:

1. City finance staff will meet with Rehmann by August 31, 2023 to develop a mutually agreed upon milestone timeline for the entire audit process that will allow for the issuance of the City's reports no later than December 20, 2023.
2. Once this timeline is set, if the City is not able to meet certain milestones in the agreed upon timeline and the audit cannot be issued by December 20, 2023, then the audit will not be completed and issued until subsequent to December 31, 2023 (i.e., it is understood that Rehmann staff will be unavailable during the holidays (December 21-31)).
3. The City will provide reasonably adjusted trial balances, schedule of expenditures of federal awards, general ledger detail and substantially all reconciled supporting documentation two weeks before the agreed upon fieldwork date.
4. The City staff (and outside contractors, if any) will be responsive to all audit requests and provide necessary information in a timely manner.

QUALITY CONTROL

In order to ensure that all engagements meet our high-quality standards, we have implemented a firm-wide system of quality control. The significant components of this system, as they relate to your audit, are as follows:

- All workpapers and audit programs are reviewed by the associates' immediate supervisors, and ultimately, the engagement principal.
- Draft financial statements and other reports are given a detailed review by an associate not connected with their preparation.
- Finally, the financial statements and other reports are reviewed for format, presentation and compliance with all applicable professional guidance and technical pronouncements by the engagement principal and two top-level executives independent of the engagement team.

Through this quality control process, we are able to assure our clients that their financial reports have been subjected to the most stringent review of technical compliance and reporting excellence available.

SIGNIFICANT EXECUTIVE INVOLVEMENT

You can expect substantial involvement from your engagement executives. When our most experienced people are investing a significant amount of time in an engagement, we will conduct the audit with optimal efficiency. In addition, we've experienced that frequent executive interaction with our clients strengthens our relationship, gives us a deeper understanding of your needs, and fully leverages the knowledge and experience of your Rehmann team.

EFFECTIVE USE OF TECHNOLOGY

Rehmann enhances our client experience using technology. Whether the City desires fieldwork to be completed onsite or offsite, rest assured that Rehmann has the capability to seamlessly meet your needs. Our enhanced audit technology includes:

- Data extraction, automation, and advanced data analysis tools to provide management with valuable insights
- Advanced analytics, artificial intelligence, and machine learning software to provide greater accuracy and efficiency

- Work from anywhere, anytime tools — a highly secure Virtual Private Network (VPN) enables Rehmann associates to access network data remotely, in a completely protected way
- Convenience for clients — Rehmann's cloud-based document exchange platform allows for secure, paperless document transfer from clients to their engagement team accessible anytime, anywhere. This platform also incorporates a digital document workflow to track status of requests and the audit.
- Ability to work with your IT department to obtain the audit documentation from your systems remotely, if desired
- Collaboration tools for communication — associates use secure tools for video conferencing and phone calls

DETAILED SUMMARY OF PRICING

Based on your request for proposal, the estimated fees are as follows:

Option 1 – a one-year option for the year ended June 30, 2023, for \$259,000, plus out-of-pocket expenses.

We are also offering a three-year contract option or a five-year contract option, which would provide cost savings to the City over several years. For context, the Government Finance Officers Association has issued a best practice, *Audit Procurement*, that states, “governmental entities should enter into multi-year agreements of at least five years in duration when obtaining the services of independent auditors”.

Option 2 - a three-year option for the years ended June 30, 2023-2025, the fees would be as follows, plus out-of-pocket expenses:

2023	\$ 255,000
2024	268,000
2025	281,000

Option 3 - a five-year option for the years ended June 30, 2023-2027, the fees would be as follows, plus out-of-pocket expenses:

2023	\$ 251,000
2024	260,000
2025	269,500
2026	279,500
2027	289,500

The estimated fee for the audit of the financial statements will be charged at rates commensurate with the value of our professional services rendered and are not expected to exceed the cost options noted above, plus out-of-pocket costs such as mileage, food and hotels for the staff assigned to the City's audit while they are on-site at the City performing the audit. Out-of-pocket expenses are not expected to exceed \$10,000, per year.

This proposal is based on professional standards in effect as of the date of our proposal. Our fees are based on the assumption that the City will provide a reasonably adjusted trial balance at the beginning of our audit and that current standards remain applicable. Should the City require assistance in obtaining a reasonably adjusted trial balance or professional standards significantly change making our estimate unreasonable, we will work with the City in arriving at a new fee that is commensurate with the additional work and hours required prior to performing such services.

Our fees for the single audit, which are included in the pricing, contemplate a single audit with up to three major programs. Additional major programs, if required, would be billed separately at \$8,500 each, depending on the size and complexity of the related compliance requirements to be tested. Rehmann will notify City Council in writing as soon as practical after identification of the need for testing of additional major programs in accordance with the Uniform Guidance and in advance of incurring these fees.

Our proposal assumes that the City will have an appropriate level of staff (either City employees or supplemental employees provided by outside contractors) to provide the necessary resources to have the audit completed in a timely manner and that we will receive a reasonably adjusted trial balance with all accounts reconciled and supported by appropriate documentation two weeks before we start audit fieldwork. This level of advanced preparation is essential to an efficient audit process, as trying to audit a moving target is inherently difficult and costly. Based on the assumption that the City will have the necessary staff to appropriately prepare for the audit, our fees quoted above include an audit preparation discount of 15%. In any year of this proposal where the City does not have the necessary staff (internal or external) to appropriately prepare for the audit, the above fees will be increased by 15%. This is in addition to any change orders that the City may separately approve for our assistance in preparing a reasonable adjusted trial balance.

The City will be required to implement Governmental Accounting Standards Board Statement #96 (GASB 96), *Subscription-Based Information Technology Arrangements*, any additional assistance the City requires from Rehmann related to the implementation of this new standard will be considered an additional service outside the scope of the audit and will result in a fee in addition to the items noted in the above paragraph. A fee for this service will be discussed with the City Council prior to commencement of any additional services and a change order will be issued.

We will provide the City with ACFR data to allow the City to load ACFR data in Workiva's platform, WDesk, or other similar program, to tag the ACFR according to the XBRL taxonomy.

Per Addendum #01, F-65 preparation will be completed by the City. Should the City determine they would like assistance with preparation of the F-65, a change order will be issued at that time.

NEXT STEPS

Thank you for the opportunity to propose services to the City. We are confident Rehmann will meet and exceed your expectations. Please contact us with any questions you may have.

Douglas Deeter, CPA | 989.799.9580 | doug.deeter@rehmann.com



EXHIBIT B – QUALIFICATIONS AND LICENSES REQUIREMENTS

❖ EXHIBIT B - QUALIFICATIONS AND LICENSES REQUIREMENTS**Please give a synopsis of your qualifications and experience with this service:**

Rehmann provides audit services to hundreds of public sector entities. We have a cross-functional team of professionals with extensive governmental industry experience. This group is dedicated specifically to serving clients in the public sector on a year-round basis and includes 75+ full-time professionals skilled in assurance services and accounting solutions for governmental entities. Over the past year, Rehmann has invested 125,000 hours in public sector client engagements providing assurance services and accounting solutions.

Please list Licenses:

Rehmann and each certified public accountant to be assigned to the engagement are properly licensed to practice public accounting in the State of Michigan.

How long have you been in business?

Founded in 1941 as a single accounting firm, Rehmann has evolved into a fully integrated financial services and advisory firm that provides accounting and assurance, comprehensive technology, accounting and human resource solutions, specialized consulting and wealth management services. Our goal is to meet the demands of today's governments by offering a greater scope of resources and experience, all while employing a forward-thinking service model that guarantees complete client satisfaction and confidence.

Have you done business with the City of Flint?

Yes.

If yes, please state the project name.

Financial statement audit and single audit from 2019-2022.

EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

❖ EXHIBIT C – DISCLOSURE OF SUPPLIER RESPONSIBILITY STATEMENT

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract, or subcontract, or in the performance of such contract or subcontract.

n/a

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offense indicating a lack of business integrity or business honesty which affect the responsibility of the contractor.

n/a

3. List any convictions or civil judgments under state or federal antitrust statutes.

n/a

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

n/a

5. List any prior suspensions or debarments by any government agency.

n/a

6. List any contracts not completed on time.

n/a

7. List any documented violations of federal or state labor laws, regulations or standards, or occupational safety and health rules.

n/a

EXHIBIT D – LIST OF REFERENCES

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS**

Providing the following contact information enables the City of Flint to contact those accounts as references.

Reference #1:

Company/Municipality: City of Lapeer
Contact Person: Kelly Hanna Title: Director of Financial Services
Address: 576 Liberty Park
City: Lapeer State: MI Zip: 48446
Telephone: 810.245.4203 Fax: 810.667.7157
Email: khanna@ci.lapeer.mi.us
Type of Project: Financial statement audit led by Doug Deeter

Project Timeline (Dates): Client since: 2021 Budget: Total staff hours: 300

Reference #2:

Company/Municipality: City of Grand Blanc
Contact Person: Wendy Jean-Buhrer Title: City Manager
Address: 203 E. Grand Blanc Rd
City: Grand Blanc State: MI Zip: 48439
Telephone: 810.694.1118 Fax: N/A
Email: citymanager@cityofgrandblanc.com
Type of Project: Financial statement audit led by Doug Deeter

Project Timeline (Dates): Client since: 2006 Budget: Total staff hours: 275

**❖ EXHIBIT D – LIST OF REFERENCES: (3) SIMILAR SCOPE OF WORK FROM
THE LAST 5 YEARS (CONTINUES)**

Reference #3:Company/Municipality: Ingham CountyContact Person: Gregg Todd Title: Controller/AdministratorAddress: Hilliard Building, 121 E. MapleCity: Mason, MI 48854 State: MI Zip: 48854Telephone: 517.676.7203 Fax: 517.676.7306Email: gtodd@ingham.orgType of Project: Financial statement and single audit led by Doug DeeterProject Timeline (Dates): Client since: 2022 Budget: Total staff hours: 1200

EXHIBIT E – CERTIFICATE OF INSURANCE

❖ EXHIBIT E – CERTIFICATE OF INSURANCE**INSURANCE REQUIREMENTS**

The Contractor shall notify all insurance agents and companies retained by the Contractor that these insurance requirements shall be included in any Agreement between the Contractor and the City of Flint.

The Contractor shall purchase and maintain, at its sole expense and as long as it is providing services to the City, the following insurance coverage:

Commercial General Liability - Occurrence form, including coverage for bodily injury, personal injury, property damage (broad form), premises/operations, blanket contractual, and products/completed operations. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

Minimum Limits:

- \$1,000,000 per occurrence/\$2,000,000 general aggregate
- \$2,000,000 aggregate for products and completed operations
- \$1,000,000 personal and advertising injury

Automobile - Michigan "no-fault" coverage, and residual automobile liability, comprehensive form, covering owned, hired, and non-owned automobiles. Coverage shall be endorsed to include the City as an additional insured for work performed by the Contractor in accordance with the Agreement.

Minimum Limits:

- No-fault coverages - statutory
- \$500,000 per person/\$1,000,000 per accident - bodily injury
- \$500,000 per occurrence - property damage
- A combined single limit of \$1,000,000 per occurrence

Workers' Compensation and Employer's Liability- Statutory coverage or proof acceptable to the City of approval as a self-insurer by the State of Michigan.

❖ EXHIBIT E – CERTIFICATE OF INSURANCE (CONTINUES)

Minimum Limits:

- Workers' Compensation - statutory
- Employer's Liability - \$100,000 each accident/\$100,000 disease - each employee
- \$500,000 disease - policy limit

Professional Liability – Covering acts, errors or omissions of a professional nature committed or alleged to have been committed by the Contractor or any of its subcontractors. Coverage shall be effective upon the date of the Agreement and shall remain effective for a period of three (3) years after the date of final payment thereunder. Such coverage shall be endorsed to include any subcontractors hired by the City.

Minimum Limits:

- \$1,000,000 per occurrence, \$1,000,000 annual aggregate

Insurance coverage shall cover all claims against the City of Flint, its officials and employees, arising out of the work performed by the Contractor or any subcontractors under the Agreement. Should any work be subcontracted, it shall be the responsibility of the Contractor to maintain Independent Contractor's Protective Liability Insurance with limits equal to those specified above for Commercial General Liability Insurance. In addition, the Contractor shall provide proof of Workers' Compensation Insurance for all subcontractors in compliance with the required statutory limits of the State of Michigan.

Said policies of insurance shall be with companies licensed to do business in the State of Michigan and in a form satisfactory to the City. All insurance companies must maintain a rating of B+, VIII or better from AM. Best Company. Certificates of insurance with a thirty-(30) day cancellation clause shall be filed with and approved by the City at least five (5) days in advance of commencing work under the Agreement. Cancellation, material restriction, non-renewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the City.

The City reserves the right to request a complete certified copy of the policies for the above coverage's.

Any reduction or exhaustion in the limits of required insurance coverage shall not be deemed to limit the indemnification afforded in accordance with the Agreement or any amendments thereto.

Depending on the subject matter of the transaction, the City may require other insurance coverage in addition to the coverage's contained herein.

THE BID NUMBER IS TO APPEAR ON ALL INSURANCE CERTIFICATES


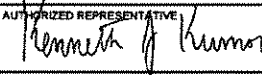
CERTIFICATE OF INSURANCE

GENERAL, AUTO, UMBRELLA

CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 12/29/2022												
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.														
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).														
PRODUCER Hylant - Toledo 811 Madison Ave Toledo OH 43604 License# 23894 RE#MGR0-01	CONTACT NAME: Kathy Hall, CIC, CPIA PHONE (A/C No. Ext): 248-568-7485 FAX (A/C No.): E-MAIL: kathy.hall@hylant.com ADDRESS: kathy.hall@hylant.com INSURER(S) AFFORDING COVERAGE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A: Charter Oak Fire Insurance Co</td> <td style="width: 20%;">NAIC #</td> </tr> <tr> <td>INSURER B: Travelers Prop Cas Co of Amer</td> <td>25615</td> </tr> <tr> <td>INSURER C: Travelers Casualty & Surety Co</td> <td>25674</td> </tr> <tr> <td>INSURER D: The Travelers Indemnity Company</td> <td>19038</td> </tr> <tr> <td>INSURER E:</td> <td>25658</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A: Charter Oak Fire Insurance Co	NAIC #	INSURER B: Travelers Prop Cas Co of Amer	25615	INSURER C: Travelers Casualty & Surety Co	25674	INSURER D: The Travelers Indemnity Company	19038	INSURER E:	25658	INSURER F:	
INSURER A: Charter Oak Fire Insurance Co	NAIC #													
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INSURER C: Travelers Casualty & Surety Co	25674													
INSURER D: The Travelers Indemnity Company	19038													
INSURER E:	25658													
INSURER F:														
INSURED Rehmann, LLC Rehmann Technology Solutions, LLC Rehmann Robson LLC 5800 Gratiot Rd., Suite 201 Saginaw MI 48638														
COVERAGES CERTIFICATE NUMBER: 1577141615 REVISION NUMBER:														
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.														
INSR LTR	TYPE OF INSURANCE	ADDL SUBR (NSR, WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS								
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER		P6304R219504COF22	11/1/2022	11/1/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/PROP AGG \$2,000,000 OTHER \$								
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		BA7S7923372243G	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$								
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP4R2282482243	11/1/2022	11/1/2023	EACH OCCURRENCE \$9,000,000 AGGREGATE \$9,000,000 OTHER \$								
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A	UB-SR434498-23-43-G	1/1/2023	1/1/2024	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000								
C	<input checked="" type="checkbox"/> Crime <input type="checkbox"/> ERISA		105809519	11/1/2022	11/1/2023	Employee Theft 2,000,000 Emp Theft/Client Prop 5,000,000 ERISA 1,500,000								
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Employee Theft (including Money and Securities) - \$2M, Employee Theft of Client Property - \$5M, Forgery or Alteration - \$500,000, On Premises - \$100,000, Money Orders and Counterfeit Currency Fraud - \$100,000, In Transit - \$100,000														
CERTIFICATE HOLDER				CANCELLATION										
FOR INFORMATIONAL PURPOSES				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 										
ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD				© 1988-2015 ACORD CORPORATION. All rights reserved.										

CERTIFICATE OF INSURANCE

PROFESSIONAL LIABILITY

 CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 04/28/22				
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER Affinity Insurance Services 1100 Virginia Drive, Suite 250 Fort Washington, PA 19034	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____ INSURER(S) AFFORDING COVERAGE: _____ NAIC #: _____ INSURER A: Continental Casualty Company (CNA) INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____					
INSURED Rehmann, LLC 5800 Gratiot Avenue Saginaw, MI 48638						
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LMT APPLIES PER POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: _____					EACH OCCURRENCE \$ _____ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ _____ MED EXP (Any one person) \$ _____ PERSONAL & ADV INJURY \$ _____ GENERAL AGGREGATE \$ _____ PRODUCTS - COMP/OP AGG \$ _____
	AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/>					COMBINED SINGLE LIMIT (Ea accident) \$ _____ BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ _____					EACH OCCURRENCE \$ _____ AGGREGATE \$ _____
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe below: DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ _____ E.L. DISEASE - EA EMPLOYEE \$ _____ E.L. DISEASE - POLICY LIMIT \$ _____
A	Professional Liability Insurance		ABF-275319302	05/01/22	05/01/23	\$10,000,000 per claim and in the annual aggregate
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)						
Additional Insureds: Baker Tilly Rehmann Robson LLC; C-PAS, LLC; Dawson Wealth Management, LLC (01/01/2010); Kathryn Laethem (08/01/2005); Kerby Bailey LLC; Kerby Bailey & Associates, Inc; Rehmann Accounting, LLC; Rehmann Capital Advisory Group, LLC; Rehmann Capital Financial Group, LLC; Rehmann Consulting LLC; Rehmann Corporate Investigative Services, LLC; Rehmann Financial, LLC; Rehmann Financial Group, LLC; Rehmann Healthcare, LLC; Rehmann Insurance Group, LLC; Rehmann Payroll; Rehmann P.S.O. LLC; Rehmann Recruiting, LLC; Rehmann Robson, LLC; Rehmann Robson PC; Robson Accounting, Inc.; Jay B. Berger (01/01/2008) for services rendered on behalf / direction of Rehmann Financial Group, LLC; Detroit Public School (08/05/2008); Rehmann International Wealth Managers LLC, but only for services rendered prior to 3/1/12.						
CERTIFICATE HOLDER				CANCELLATION		
Rehmann, LLC 5800 Gratiot Avenue Saginaw, MI 48638				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
				AUTHORIZED REPRESENTATIVE 		

ACORD 25 (2014/01)

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Rehmann

EXHIBIT F – NON-BIDDER’S RESPONSE

❖ EXHIBIT F – NON-BIDDER'S RESPONSE

VENDOR'S NAME: Rehmann Robson LLC

NON-BIDDER'S RESPONSE

For the purpose of facilitating your firm's response to our invitation to bid, the City of Flint is interested in ascertaining reasons for prospective bidder's failure to respond to "Invitations to Bid". If your firm is not responding to this bid, please indicate the reason(s) by checking any appropriate item(s) below and return this form to the above address.

We are **not** responding to this "Invitation to Bid" for the following reason(s):

_____ Items or materials requested not manufactured by us or not available to our company.

_____ Our items and/or materials do not meet specifications.

_____ Specifications not clearly understood or applicable (too vague, too rigid, etc.).

_____ Quantities too Small.

_____ Insufficient time allowed for preparation of bid.

_____ Incorrect address used. Our correct mailing address is:

_____ Our branch / division handles this type of bid. We have forwarded this bid on to them but for the future the correct name and mailing address is: _____

_____ OTHER: _____

Thank you for your participation in this bid.

AFFIDAVIT FOR INDIVIDUAL

STATE OF _____

S.S.

COUNTY OF _____

_____ being duly sworn,
deposes and says that they are the person making the above bid; and that said bid is genuine and not sham or collusive, and is not made in the interest of or on behalf of any person not therein named, and that they have not directly or indirectly induced or solicited any bidder to put in a sham bid; that they have not directly or indirectly induced or solicited any other person or corporation to refrain from bidding, and that they have not in any manner sought by collusion to secure themselves any advantage over other bidders.

Subscribed and sworn to before me at _____, in said County and State,
this _____ day of _____, A.D. 20_____,

*Notary Public, _____ County, _____

My Commission expires _____, 20____

Not Applicable

CITY OF FLINT, MICHIGAN AFFIDAVIT

FOR CORPORATION

STATE OF MichiganCOUNTY OF SaginawS.S. 

Douglas Deeter, CPA being duly sworn, deposes and says that she/he/they
is Principal of Rehmann Robson LLC
(Official Title) (Name of Corporation)

a corporation duly organized and doing business under the laws of the State of Michigan
the corporation making the within and foregoing bid; that they executed said bid in behalf of said corporation by
authority of its Board of Directors; that said bid is genuine and not sham or collusive and is not made in the
interests of or on behalf of any person not herein named, and that they have not and said bidder has not directly
or indirectly induced or solicited any other person or corporation to refrain from bidding; that they have not and
said bidder has not in any manner sought by collusion to secure to themselves or to said corporation an advantage
over other bidders.

Subscribed and sworn to before me at _____, in said County and State,
this 24 day of April, A.D. 20 23.


*Notary Public, Saginaw County, MIMy Commission expires 12-2, 2027**Brenda J. Fitzmaurice**

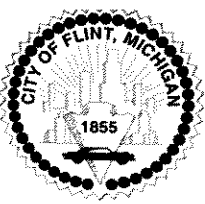
Notary Public - State of Michigan

County of Saginaw

Commission Expires December 02, 2027

Acting In The County Of Saginaw

ADDENDUM #01



City of Flint

Department of Purchases & Supplies

Sheldon A. Neeley

TO: All Proposers
FROM: Jarin McGee, Chief Buyer
DATE: April 18, 2023
SUBJECT: Addendum #01 – Proposal #23-519 – Annual Financial Audit Services

This addendum has been published to address the following questions:

1. Is the request for multiple years or only for fiscal year ending 6/30/23?
A. This RFP is just for the fiscal year ending 6/30/23.
2. If multiple years, what are the years the City is requesting a proposal for?
A. The Finance Department may choose to extend the contract by one (1) fiscal year. This is not a multi-year proposal.
3. When has the current auditor historically started fieldwork? Has the fieldwork been in-person, remote or hybrid?
A. Typically, field work begins in October. Fieldwork has been hybrid the past two years.
4. Please provide the fees paid for both the Financial Statement Audit and the Single Audit for the June 30, 2022 audit.
A. \$252,500 Audit and \$7,500 Single Audit.
5. The RFP indicates in section 1.3.2 that the F-65 is a required report, if requested. Has the F-65 historically been prepared by the City or the Auditor?
A. City prepares the F-65.
6. When is it anticipated that the City will be ready for audit fieldwork/when will the trial balance be ready to be audited?
A. September.
7. How many journal entries are normally made after giving the auditors the initial trial balance for fieldwork?
A. Approximately 15.
8. How many journal entries are normally proposed by the auditors?
A. Information is not readily available at the moment.
9. How many major programs are expected for the single audit for fiscal year 2023?
A. 3, possibly 4.
10. What are your expectations for GASB 96 implementation, and has the City started analyzing the potential impact of this new standard?
A. Implemented prior year, FYE2022.

All other bidding terms, requirements, and conditions continue as indicated in the remaining original bid documents.

The Chief Buyer, Jarin McGee, is an officer for the City of Flint with respect to this RFP.

In the submission of their proposal, Proposer must acknowledge receipt of this addendum. Proposer shall acknowledge this addendum by signing and returning one copy of this notice with their submission.

Company Name: Rehmann Robson LLC

5800 Gratiot, Suite 201

Address:



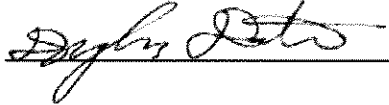
City of Flint

Department of Purchases & Supplies

City / State / Zip: Saginaw, MI 48638

Telephone: 989.799.9580 Fax: 989.799.0227 Email: doug.deeter@rehmann.com

Print Name: Douglas Deeter, CPA Title: Principal

Signature:  Date: 4-25-23

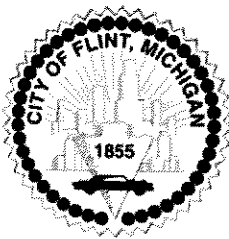
Thank you.

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BUSINESS SOLUTIONS
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EMPOWER YOUR PURPOSE®



RESOLUTION NO.:

230151

PRESENTED:

MAY 17 2023

ADOPTED:

**Resolution Authorizing Approval of the 2023-25 Consolidated Plan,
including the 2023-24 Annual Action Plan of the Consolidated Plan and
Proposed Uses and Funding Recommendations for the U.S. Department of
Housing and Urban Development Community Development Block Grant,
HOME Investment Partnerships and Emergency Solutions Grant Funds for
the 2023-24 Program Year**

BY THE CITY ADMINISTRATOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$4,019,558.00 (HUD CDBG grant agreement number: B-23-MC-26-0018), HOME Investment Partnerships (HOME) entitlement funds in the amount of \$963,438.00 (HUD HOME grant agreement number: M-23-MC-26-0204), and Emergency Solutions Grant (ESG) in the amount of \$356,897.00 (HUD ESG grant agreement number: E-23-MC-260018) for federal fiscal year 2023-24, covering the period of July 1, 2023, through June 30, 2024, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

The City of Flint anticipates receipt of program income in an amount of approximately \$50,000.00 from CDBG and \$10,000.00 from HOME repayments of rehabilitation housing loans and other eligible activities.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit a multi-year Consolidated Plan, including an annual Action Plan as a component of the Consolidated Plan. Also included as an appendix to the Consolidated Plan is the amended Citizens Participation Plan. The Consolidated Plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations for the proposed Action Plan in April 2023.

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2023-24 Community Development Block Grant program in the amount of \$4,019,558.00 FY 2023-24, HOME Investment Partnerships program in the amount of \$963,438.00, and FY 2023-24 Emergency Solutions Grant



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Solutions Grant program in the amount of \$356,897.00 and include any program income which might become available as a result of receipt of these funds.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

ADMINISTRATION/PLANNING (20% Cap) \$803,911.60

PUBLIC SERVICES

Big Brothers Big Sisters - Community Based Mentoring	\$50,531.00
YWCA - SAFE Center	\$50,000.00
CHEA Post - Incarcerated Adult Education	\$85,000.00
Neighborhood Engagement Hub - Community Toolshed	\$75,000.00
Boys and Girls Club – Great Futures Start Here	\$70,000.00
COF Office of Public Health – Healthy Homes Save Lives	\$75,000.00
Metro Comm. Dev, Inc. -Homebuyer Counseling and Fair Housing Proj.	\$40,000.00
TOTAL PUBLIC SERVICE	\$445,531.00

ECONOMIC DEVELOPMENT

Best Practices Consulting Services - Flint Small Business Initiative	\$60,000.00
TOTAL ECONOMIC DEVELOPMENT	\$60,000.00

FACILITY IMPROVEMENTS

COF Fire Dept – Acquisition of New Fire Apparatus	\$863,600.00
COF Transportation – Sidewalk Improvements	\$175,000.00
COF Facilities – Haskell Comm Center Improvements	\$ 50,000.00
COF Planning - St. John Park Kayak Launch	\$150,000.00
Greater Flint Arts Council – Elevator Repairs for Accessibility	\$175,000.00
LatinX – Community Resource Center and Park	\$120,000.00
St. Luke New Life Center – Roof Repair	\$25,600.00
Flint River Watershed Coalition – Confluence Improvements	\$200,000.00
TOTAL FACILITY IMPROVEMENTS	\$1,759,200.00

HOUSING

Carriage Town Ministries – Liberty House Ramp	\$ 16,380.00
MADE Institute – North Flint Neighborhood Stabilization and Impr.	\$ 70,000.00
TOTAL HOUSING	\$ 86,380.00

BLIGHT ELIMINATION ACTIVITIES

COF Blight Division – Demolition	\$400,000.00
COF Blight Division – Comprehensive Code Enforcement	\$464,535.40



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

TOTAL BLIGHT

ACTIVITIES

\$864,535.40

TOTAL CDBG USES

\$4,019,558.00

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

City of Flint- HOME Admin (10% Cap)	\$ 96,343.80
Norstar RAD Consulting Solutions LLC – Clark Commons III LDHA	\$650,000.00
Communities First, Inc. – Orchard Manor (CHDO)	\$207,094.20
Communities First, Inc. – Orchard Manor CHDO Operating	\$ 10,000.00
TOTAL HOME USES:	\$963,438.00

EMERGENCY SOLUTIONS GRANT (ESG)

COF ESG ADMINISTRATION (7.5% cap)	\$26,767.28
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SHELTER (OPERATIONS AND ESSENTIAL SERVICES)

Shelter of Flint - Family Emergency Shelter/Shelter	\$82,138.20
GCYC - REACH/Shelter	\$45,000.00
YWCA - Safehouse/Shelter	\$47,000.00
My Brother's Keeper - In Safe Hands/Shelter	\$40,000.00
TOTAL SHELTER	\$214,138.20

HOMELESSNESS PREVENTION

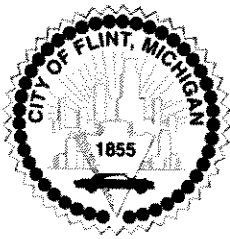
Catholic Charities One Stop - Homelessness Prevention	\$37,500.00
TOTAL HOMELESSNESS PREVENTION	\$37,500.00

RAPID RE-HOUSING

Catholic Charities One Stop - Rapid Rehousing	\$37,500.00
TOTAL RAPID RE-HOUSING	\$37,500.00

DATA COLLECTION

TBD	\$40,991.52
TOTAL DATA COLLECTION	\$40,991.52
TOTAL ESG USES	\$356,897.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

It is Resolved, that funds

estimated in an amount up to \$50,000 in CDBG program income received from loan repayments and other eligible activities, shall be made available for use as part of the FY 2023-24 Community Development Block Grant program and the budget amended as received;

Further Resolved, that funds in an estimated amount of up to \$10,000 in HOME program income received from proceeds of sale and housing loans, shall be made available for use as part of the FY 2023-24 HOME Investment Partnerships program and the budget amended as received;

Further Resolved, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the subrecipient.

Further Resolved, following notification that HUD has approved the 2023-24 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

Further Resolved, upon receipt of the official award document from HUD, CDBG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$4,019,558.00 shall be made to the Division of Community and Economic Development to fund the FY 2023-24 Community Development Block Grant program;

Further Resolved, upon receipt of the official award document from HUD, HOME funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$963,438.00 shall be made to the Division of Community and Economic Development to fund the FY 2023-24 HOME Investment Partnerships program;

Further Resolved, upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$356,897.00 shall be made to the Division of Community and Economic Development to fund the FY 2023-24 Emergency Solutions Grant program;

Further resolved, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 279 Fund;

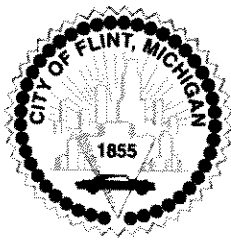


RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Account Name	Account Number	Grant Code	Amount
ADMINISTRATION/PLANNING (CDBG)	279-737.000-522.748	FHUD-CDBG24	803,911.60
ADMINISTRATION/PLANNING (CDBG)	279-737.000-963.000	FHUD-CDBG24	803,911.60
Big Brothers Big sisters – Community Based Mentoring	279-737.272-522.748	FHUD-CDBG24	50,531.00
Big Brothers Big sisters – Community Based Mentoring	279-737.272-805.105	FHUD-CDBG24	50,531.00
YWCA SAFE Center	279-737.530-522.748	FHUD-CDBG24	50,000.00
YWCA SAFE Center	279-737.530-805.101	FHUD-CDBG24	50,000.00
CHEA - Post Incarcerated Adult Education	279-737.284-522.748	FHUD-CDBG24	85,000.00
CHEA - Post Incarcerated Adult Education	279-737.284-805.109	FHUD-CDBG24	85,000.00
Neighborhood Engagement HUB – Community Toolshed	279-737.267-522.748	FHUD-CDBG24	75,000.00
Neighborhood Engagement HUB – Community Toolshed	279-737.267-805.126	FHUD-CDBG24	75,000.00
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Boys and Girls Club	279-737.535-805.105	FHUD-CDBG24	70,000.00
COF Office of Public Health - Healthy Homes Save Lives	279-737.193-522.748	FHUD-CDBG24	75,000.00
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St. Luke New Life Center – Roof Repair	279-737.493-522.748	FHUD-CDBG24	25,600.00
St. Luke New Life Center – Roof Repair	279-737.493-805.056	FHUD-CDBG24	25,600.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Flint River Watershed Coalition – Confluence Improvements	279-737.468-522.748	FHUD-CDBG24	200,000.00
Flint River Watershed Coalition – Confluence Improvements	279-737.468-805.331	FHUD-CDBG24	200,000.00
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TBD Data Collection	279-733.101-531.000	FHUD-ESG24	40,991.52
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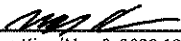
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

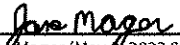
Further Resolved, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESG funds to fiscal year 2024 and any years funds remain available.

APPROVED AS TO FORM:


William Kim (May 8, 2023 18:41 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCES:


Jane Mager (May 8, 2023 09:23 EDT)

Jane Mager
Acting Chief Financial Officer

BY THE CITY ADMINISTRATOR:

CLYDE D EDWARDS
CLYDE D EDWARDS (May 8, 2023 13:35 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Flint City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW

April 23, 2023

AGENDA ITEM TITLE:

Resolution Authorizing Approval of the 2023-25 Consolidated Plan, including the 2023-24 Annual Action Plan of the Consolidated Plan and Proposed Uses and Funding Recommendations for the U.S. Department of Housing and Urban Development Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grant Funds for the 2023-24 Program

PREPARED BY

Suzanne Wilcox, Director, Department of Planning and Development, Community and Economic Development Division

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Approval of the attached resolution authorizes submission of the 2023-24 Annual Action Plan along with the 2023-25 Consolidated Plan, including funding recommendations for Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) Programs and Emergency Solutions Grant (ESG).

HUD has notified the City of Flint that its estimated 2022-23 allocations will be:

CDBG (B-23-MC-26-0018)	\$4,019,558.00
HOME (M-23-MC-26-0204)	\$963,438.00
ESG (E-23-MC-260018)	<u>\$356,897.00</u>
	\$5,339,893.00

City Administration finalized its recommendations in April of 2023. The final proposed recommendations are included in the attached resolution.

The Division of Community and Economic Development published a notice of opportunity to comment on April 21, 2023. A 30-day public comment period was held from April 21, 2023, to May 22, 2023, and a public hearing was held on May 2, 2023, to receive citizen comments and concerns regarding the proposed Year Annual Action Plan. The city will submit its 2023-24 Annual Action Plan to HUD by May 31, 2023.

HUD regulation 24 CFR 570.302 requires the City, prior to release of grant funds, to annually submit an Action Plan describing all activities and programs to be funded with CDBG, HOME and ESG funds for the upcoming fiscal year. The Division of Community and Economic Development requires approval of the attached resolution prior to entering into contracts with the agencies. Upon submission of the Plan, HUD has 45 days to review and approve the documents, prior to entering into contracts with the proposed sub recipients.



CITY OF FLINT

FINANCIAL IMPLICATIONS:

With HUD approval of the proposed 1-year Action Plan, the City of Flint will receive access to an estimated \$4,019,558.00 in CDBG funds, \$963,438.00 in HOME funds, and \$356,897.00 in ESG funds to carry out housing, demolition, public services, homeless, and other eligible programs.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Account Name	Account Number	Grant Code	Amount
ADMINISTRATION/PLANNING (CDBG)	279-737.000-522.748	FHUD-CDBG24	803,911.60
ADMINISTRATION/PLANNING (CDBG)	279-737.000-963.000	FHUD-CDBG24	803,911.60
Big Brothers Big sisters – Community Based Mentoring	279-737.272-522.748	FHUD-CDBG24	50,531.00
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CITY OF FLINT

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CITY OF FLINT

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TBD Data Collection	279-733.101-963.000	FHUD-ESG24	40,991.52

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

PLANNING & DEVELOPMENT ACCOUNTING SUPERVISOR: *Carissa Dotson* 5/5/23

FINANCE APPROVAL:  Date: 05/08/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

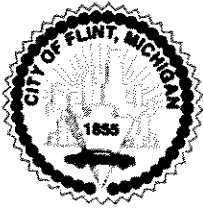
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
Suzanne Wilcox, Director, Planning and Development



230152

RESOLUTION NO.: _____

PRESENTED: MAY 17 2023

ADOPTED: _____

RESOLUTION TO ADOPT THE 2023-2024 MASTER FEE SCHEDULE

BY THE MAYOR AND CITY COUNCIL:

Pursuant to the Home Rule Cities Act, *MCL 117 et seq*, a local unit of government may defray the cost of services by collection of user fees; and

User fees are charged for services that benefit the individual or entity charged, and avoid municipal subsidization of services not provided to the general public; and

It is the desire of the City of Flint to ensure that user fees reflect the cost of services in fiscal year 2024.

IT IS RESOLVED that the Biennial Master Fee Schedule, which includes Water and Wastewater Volumetric Rates and Service Charges, attached hereto and made a part hereof, be approved and implemented as outlined, and kept on file with the City Clerk.

IT IS FURTHER RESOLVED that the attached Biennial Master Fee Schedule can and will be modified, should the need arise, at any time during the biennial timeframe for fiscal year FY2024.

BE IT FURTHER RESOLVED that the appropriate City Officials be and are hereby authorized to do all things necessary to implement and collect the attached user fees, effective July 1, 2023.

APPROVED AS TO FORM:

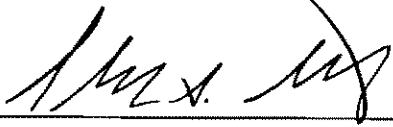
APPROVED AS TO FINANCE:


William Kim (May 11, 2023 10:53 EDT)

William Kim, City Attorney


Jane Mager (May 11, 2023 11:36 EDT)

Jane Mager, Acting Chief Financial Officer


Sheldon A. Neeley, Mayor

CITY COUNCIL:

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
TRANSPORTATION, DEVELOPMENT, and ZONING DEPARTMENT		
Electrical	Registration Fee: Electrical Contractor	\$ 30.00
Plumbing	Registration Fee: Plumbing Contractor	\$ 15.00
Mechanical	Registration Fee: Mechanical Contractor	\$ 15.00
Engineering	Photocopies:	
	Letter/Legal	\$ 1.00
	Ledger	\$ 2.00
	Blueprints:	
	12" x 24"	\$ 2.00
	18" x 36"	\$ 4.00
	24" x 36"	\$ 6.00
	Large (per sq. ft.)	\$ 1.00
	Right-of-Way (ROW) Permit and Inspection	\$ 100.00
	Right-of-Way (ROW) Failure to pull permit	\$ 300.00
Permit Fees	Garbage Receptacles: Large Moveable	\$ 45.00
Permit Fees-Building: New Construction, Alterations, Renovations, Remodeling (based on cost of same)	Cost of Project:	Minimum \$140.00 per inspection
	Up to \$2,000	\$ 140.00
	\$2,001 - \$50,000	\$ 140.00
	Plus, per \$1,000 or part thereof over \$2,000	\$ 27.00
	\$50,001 - \$500,000	\$ 1,100.00
	Plus, per \$1,000 or part thereof over \$50,000	\$ 23.00
	\$500,001 - \$1,000,000	\$ 7,850.00
	Plus, per \$1,000 or part thereof over \$500,000	\$ 18.00
	\$1,000,001 and over	\$ 12,850.00
	Plus, per \$1,000 or part thereof over \$1,000,000	\$ 11.00
	Re-inspection, if necessary	\$ 140.00
Permit Fees-Fence	<\$1,000 in cost, requiring only one inspection	\$140.00 (All fence permits requiring 1 inspection)
	>\$1,000 in cost, same as for new construction Plus, per \$1,000 or part thereof over \$2,000	
Permit Fees-Signs	All Types: \$1.00 to \$2,000	\$ 140.00
	\$2,001 to \$50,000	\$ 140.00
	Plus, per \$500 over \$2,000	\$ 27.00
	\$50,001 and over	\$ 1,623.00
	Plus, per \$500 over \$50,001	\$ 12.00
	Trailers or Temporary Signs: Over 6 square feet in area, per move or relocation between site.	\$ 155.00
Permit Fees-Signs (cont'd)	Signs erected over public property, additional fee per square foot of area (one side)	\$ 18.00
	Signs, Types 3 & 4 on public property (excluding charitable purposes):	
	Annual Privilege Fee	\$ 225.00
	Plus, per square foot of area	\$ 1.00
Permit Fees-Reroofing or Residing	Value <\$5,000 requiring one inspection	\$ 140.00
	Value >\$5,000, same as new construction	\$ 140.00
	Plus, per \$1,000 or part thereof over \$2,000	\$ 27.00
	Removal of Aluminum Siding	\$ 140.00
Permit Fees-Certificate of Use & Occupancy	Issued w/Building Permit for:	
	Change in Use	\$ 140.00
	Same or Existing Prior Use	\$ 140.00
Permit Fees- Inspections	Fee per Hour (special requests & survey inspections, during regular working hours.)	\$ 200.00
Permit Fees- Demolition or Moving	Minimum Fee	\$ 140.00
	Plus, per 1,000 cubic of structure	\$ 9.00
	Special services or procedures-fee established by building official.	
	Residential Garages	\$ 140.00
Permit Fees- Miscellaneous	Temporary structures, per 6 months	\$ 270.00
Permit Fees-Parking Lot & Driveway Construction (all types)	1,000 square feet and over: Same Fee as for New Construction	same as new
Permit Fees- Swimming Pools	Same Fee as for New Construction	same as new
Permit Fees-Tank Removal	Above Ground & Underground Storage Tanks	\$ 140.00
Permit Fees-Trades	Hourly Rate for Technical Trades	\$ 200.00
Permit Fees-Appeals	Building Code Board of Appeals	\$ 350.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Permit Fees-Plan Examination (based on cost of project)	\$0 - \$50,000	\$ 330.00
	\$50,001 - \$500,00	\$ 336.00
	Plus, per \$1,000 or part thereof over \$50,000	\$ 9.00
	Over \$500,000	\$ 4,386.00
	Plus, per \$1,000 or part thereof over \$500,000	\$ 2.00
	Plan examination, mechanical, plumbing, electrical or site work only, per hour	\$ 200.00
	Simple alteration and additions, per hour	\$ 200.00
	Plan examination done by outside agency, City Administrative Charge	N/A
Permit Fees-Refund Policy	Administrative Fee for all cancelled or transferred permits	\$ 75.00
	Additional work already performed, per hour	\$ 200.00
Permit Fees-Re-Submissions	Construction Projects/Approval of pre-manufactured units, per hour (1 hour minimum)	same as new
	(for work begun prior to obtaining proper permit)	
Permit Fees-Penalties	Up to \$5,000	\$ 412.00
	Over \$5,000	\$ 825.00
Permit Fees-Rentals	Rental License & Registration Fee (one-time)	\$ 250.00
	Inspection Fee (compliance w/IPMC) (tri-annual)	
	Multi-Family Dwellings:	
	Base Fee	\$ 105.00
	Per Building (after one)	\$ 38.00
	Per Unit (after one, less than 5)	\$ 90.00
	Per Unit (five through fifty)	\$ 75.00
	Per Unit (51 & over)	\$ 45.00
	Single Family Dwellings	\$ 225.00
	Two-Family Dwellings	\$ 300.00
	Vacant Property Registration	\$ 250.00
Permit Fees-Rentals (cont'd)	Inspection Fee (compliance w/IPMC) (additional inspections after two or complaint inspection)	\$ 75.00
	Penalty fees for non-registration and inspection:	
	1 & 2 Family	\$ 450.00
	3-10 Units	\$ 600.00
	Over 10 Units	\$ 1,000.00
Building Inspections	Complaint Inspection	\$ 150.00
Permit Fees-Basic Building Code	Disconnect sanitary sewer service line & water service line:	
	Water svc line 2" or less in diameter	\$ 169.00
	Water svc line >2" in diameter	\$ 720.00
	Sanitary sewer svc line 12" or less in diam.	\$ 169.00
	Sanitary sewer svc line >12" in diam.	\$ 720.00
Permit Fees-Mechanical Fees	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	\$ 75.00
	Water Heaters	\$ 15.00
Permit Fees-Mechanical: Heating Equipment	Furnaces & Boilers	\$ 60.00
	Central Air Conditioning & Heat Pump	\$ 57.00
	Duct System/Hydronic Piping	\$ 57.00
	Power Exhaust/Plus Base Fee	\$ 14.00
	Exhaust Fan (for Bathroom & Kitchen Hoods)	\$ 14.00
	Flue Damper/Vent Damper Plus Base Fee	\$ 14.00
	Humidifiers/Plus Base Fee	\$ 14.00
	Electronic Air Cleaner/Plus Base Fee	\$ 14.00
	Condensate Pumps/Plus Base Fee	\$ 14.00
	Gas Piping, New Installation, Each Outlet	\$ 14.00
	Chimney	\$ 39.00
Permit Fees-Mechanical: Solid Fuel	Complete Wood Stoves, Fireplace Inserts, Add-on Furnaces	\$ 52.00
Permit Fees-Mechanical: Solar Equipment	Solar Equipment System	\$ 57.00
	Additional Panels	\$ 14.00
	Solar Domestic Hot Water System	\$ 57.00
	Additional Panels	\$ 14.00
Permit Fees- LPC & Fuel Oil Tanks	LPC & Fuel Oil Tanks, Piping Fee Included	\$ 39.00
Permit Fees-Engineering	Sidewalk and Approach Permit	\$ 42.00
	Excavation Permit	\$ 28.00
	Curb Cut Permit / LFT	\$ 7.00
	Storm Sewer Tap Inspection (2)	\$ 236.00
	Sanitary Wye Connection	\$ 482.00
	Grade Stakes	Time and Material
	Pavement Break: (Per Sq. Ft. Area) Add additional \$100.00 for Major Roads	
	0-16	\$ 828.00
	17-49	\$ 1,243.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
	50-81	\$ 1,656.00
	82-100	\$ 2,208.00
	101-144	\$ 2,611.00
	145 and over	\$ 3,036.00
Permit Fees-Small Cell Wireless Facilities	<u>Permit Application Fee</u>	
	(a) For each small cell wireless facility attached to an existing utility pole; or	\$ 200.00
	(b) For each small cell wireless facility and new utility pole	\$ 300.00
	<u>Annual Permit Fee</u>	
	(a) For each small cell wireless facility attached to an existing utility pole; or	\$ 20.00
	(b) For each small cell wireless facility attached to a utility pole erected by or on behalf of the permit holder	\$ 125.00
Mechanical Fees-Incinerators	Incinerators	\$ 57.00
Mechanical Fees-Inspections	Hourly Rate	\$ 200.00
Mechanical Fees-Re-inspections	Re-inspections or Final Inspection	\$ 140.00
Mechanical Fees-Special Inspection	Special Inspection Pertaining to Sale of Bldg	\$ 200.00
Mechanical Fees-Insurance	Insurance Inspections	\$ 200.00
Mechanical Fees-Overtime	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Mechanical Fees-Equipment	Inspected equipment...supplemental permit...minimum	\$ 140.00
Mechanical Fees-Refunds	Refunds/Transfers	\$ 75.00
Mechanical Fees-Refrigeration	Evaporator Coils under 5 h.p. (per cooler unit)	\$ 60.00
	Evaporator Coils 5 h.p. & over (per cooler unit)	\$ 84.00
Mechanical Fees-Compressor	15 h.p. to 50 h.p. (each compressor)	\$ 84.00
	Over 50 h.p. (each compressor)	\$ 114.00
Mechanical Fees-Chillers	Each Chiller	\$ 193.00
Mechanical Fees-Cooling Towers	Each Cooling Tower	\$ 110.00
Mechanical Fees-Duct System/Piping	Duct System/Hydronic Piping, Gaseous Hydrogen, Fire Suppression/Protection System:	
	Under \$3,000	\$ 60.00
	\$3,000 - \$7,999	\$ 93.00
	\$8,000 - \$10,999	\$ 130.00
	\$11,000 - \$15,000	\$ 151.00
	Each additional \$3,000 over \$15,000	\$ 25.00
Mechanical Fees-Ventilation/Exhaust	Fans under 1,500 cfm	\$ 14.00
	1,500 cfm to 10,000 cfm	\$ 60.00
	Over 10,000 cfm	\$ 114.00
Mechanical Fees-Heat Recovery	Heat Recovery & Wall Fan Coils	\$ 22.00
Mechanical Fees-Commercial Range	Commercial Range Hoods	\$ 57.00
Mechanical Fees-Other Hoods	Other Specified Hoods	\$ 51.00
Mechanical Fees-Barbecues	Commercial Barbecues	\$ 60.00
Mechanical Fees-Exhaust	Power Exhaust/Plus Base Fee	\$ 14.00
Mechanical Fees-Exhaust Fan	Exhaust Fan (for Bathroom)	\$ 14.00
Mechanical Fees-Flue/Vent Damper	Flue Damper/Vent Damper Plus Base Fee	\$ 14.00
Mechanical Fees-Humidifier	Humidifiers/Plus Base Fee	\$ 14.00
Mechanical Fees-Air Cleaners	Electronic Air Cleaner/Plus Base Fee	\$ 14.00
Mechanical Fees-Condensate Pump	Condensate Pumps/Plus Base Fee	\$ 14.00
Mechanical Fees-Gas Piping	New Installation, each outlet	\$ 14.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Mechanical Fees-Chimney	Chimney, includes Breaching	\$ 39.00
Plumbing Fees-Minimum	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	\$ 75.00
	Water Heaters	\$ 15.00
	Fixtures, each	\$ 19.00
	Stacks, Vents	\$ 28.00
Plumbing Fees-Water Distribution System	Reduced pressure zone backflow preventor (ea)	\$ 19.00
	Distance from meter:	
	<1 inch	\$ 54.00
	1 inch	\$ 84.00
	2 inches	\$ 126.00
	3 inches	\$ 168.00
	4 inches	\$ 213.00
Plumbing Fees-Sewer (Sanitary & Storm)	>4 inches	\$ 273.00
	Up to 150 ft lines:	
	6 inches or less	\$ 140.00
	8 inches	\$ 166.00
	10 inches	\$ 180.00
	12 inches	\$ 200.00
	14 inches	\$ 208.00
	16 inches	\$ 217.00
	18 inches	\$ 237.00
	Over 18 inches	\$ 247.00
Plumbing Fees-Sump Line	Per foot over 150 feet	\$ 1.00
	Sump line is special rate	\$ 140.00
Plumbing Fees-Residential Sewer	Residential sewer, repair only, no base fee	\$ 140.00
Plumbing Fees-Manhole	Manhole & Catch Basins	\$ 43.00
Plumbing Fees-Sewage Sumps	Sewage Sumps, Ejections	\$ 20.00
Plumbing Fees-Connections	Connection of building drains to building sewer	\$ 24.00
Plumbing Fees-Heat Recliner	For industrial/commercial water heater, no base fee	\$ 140.00
Plumbing Fees-Lawn Sprinkler	Lawn Sprinkler System, no base fee	\$ 140.00
Plumbing Fees-Water Softener	Water Softener & Water Conditioner, no base fee	\$ 140.00
Plumbing Fees	Medical Gas	\$75 plus \$7.50 per connection
Plumbing Fees-Inspection	Hourly Rate	\$ 200.00
Plumbing Fees-Re-Inspection	Re-inspections or Final Inspection	\$ 140.00
Plumbing Fees-Special Inspection	Special Inspection Pertaining to Sale of Bldg	\$ 200.00
Plumbing Fees-Insurance	Insurance Inspections	\$ 200.00
Plumbing Fees-Overtime	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Plumbing Fees-Equipment	Supplemental Permit, minimum	\$ 140.00
Plumbing Fees-Refund	Refunds/Transfers	\$ 75.00
Electrical Fees	Residential/Commercial:	
	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	
Electrical-Circuits	First & Second (each)	\$ 15.00
	Third & Over (each)	\$ 12.00
Electrical-Service/Power	Service for Light, Heat or Power:	
	Up to 100 amp switch	\$ 22.00
	Over 100 to 200 amp switch	\$ 51.00
	Over 200 to 400 amp switch	\$ 87.00
	Over 400 to 1,000 amp switch	\$ 144.00
	Over 1,000 to 2,000 amp switch	\$ 226.00
	Over 2,000 amp switch	\$ 240.00
Electrical-Signs	Each Sign	\$ 22.00
	Each Additional Sign	\$ 11.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Electrical - Fixtures/Plugs	Fixtures & Plugs . each	\$ 3.00
Electrical-Power Units (hp)	Over 1/4 hp to 1.0 hp	\$ 26.00
	Over 1.0 hp to 10 hp	\$ 63.00
	Over 10 hp to 20 hp	\$ 77.00
	Over 20 hp to 30 hp	\$ 87.00
	Over 30 hp to 40 hp	\$ 102.00
	Over 40 hp to 50 hp	\$ 114.00
	Over 50 hp to 75 hp	\$ 150.00
	Over 75 hp to 100 hp	\$ 177.00
	Over 100 hp 50 150 hp	\$ 202.00
	Over 150 hp	\$ 226.00
Electrical-Trailer Parks	Per Site	\$ 26.00
Electrical-Feeders	Feeders, Mains, Bus Ducts 50 feet or fraction	\$ 15.00
Electrical Fees- Inspection	Hourly Rate	\$ 200.00
Electrical Fees- Re-inspection	Re-inspections or Final Inspection	\$ 140.00
Electrical Fees- Special Inspection	Special Inspection Pertaining to Sale of Structure	\$ 200.00
Electrical Insurance	Insurance Inspections	\$ 200.00
Electrical Fees- Overtime Inspections	Per existing policy:	
	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Electrical Fees- Supplemental	Supplemental Permit, minimum fee	\$ 140.00
Electrical Fees- Refunds/Transfers	Minimum Fee	\$ 75.00
	Hourly Rate, work already performed	\$ 200.00
Building Inspections	Copies of Rental License	\$ 9.00
Building Inspections	Copies of V/N	\$ 9.00
Building Inspections	Copies, per sheet (over the counter)	\$ 9.00
Street Fees	Temporary Street Closure - Special Events	
	1-25 Barricades	\$ 25.00
	26-50 Barricades	\$ 50.00
	51-75 Barricades	\$ 75.00
	76-100	\$ 100.00
	100 Plus Barricades	\$ 150.00
Consumer Pavement Break	Concrete Driveways/Sidewalks (Sq. Ft.)	\$ 7.00
	Asphalt Driveways (Sq. Ft.)	\$ 12.00
	Saw Cutting (Lineal Ft.)	\$ 5.00
	Concrete Streets (Sq. Ft.)	\$ 17.00
	Concrete Streets (Majors)(Sq. Ft.)	\$ 20.00
	Asphalt Streets (Sq. Ft.)	\$ 15.00
	Asphalt Streets (Majors)(Sq. Ft.)	\$ 17.00
	Concrete/Asphalt Streets (Sq. Ft.)	\$ 16.00
	Concrete/Asphalt Streets (Majors)(Sq. Ft.)	\$ 18.00
Street Restoration Inspection	Concrete Curb (Lineal Ft.)	\$ 20.00
	Post inspection to verify backfill material for street restoration	\$ 70.00
Curb Construction-Reconstruction	Per lineal foot	\$ 7.00
	Application fee (includes permit administration, pre- and post-inspection only)	\$ 25.00
Drive Approach Construction-Reconstruction	Application fee (includes permit administration, pre- and post-inspection only)	\$ 25.00
	Additional on-site review (hourly rate)	\$ 25.00
Sidewalk Installation-Reconstruction Permit	Application fee (includes permit administration, pre- and post-inspection only)	\$ 25.00
	Fee for 1-2 squares under 200 sq feet; additional squares \$5 each	\$ 75.00
Street Cut	Excavation permit for Street Cut, plus additional \$1.50 per square foot for a road cut	\$ 100.00
	Excavation fee per address (includes permit, specifications for cutting and backfilling, saw cutting, pavement restoration, and inspections)	\$ 100.00
	Inspection fee (pre and post inspection permit)	\$ 25.00
	Blanket inspection fee per address for subcontractors	\$ 25.00
	Directional Boring Permit	\$ 45.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Street Maintenance ROW Inspection Fees	Concrete Sidewalks Inspection (\$0.75 per sq. ft. for each 125 sq. ft.)	\$ 93.75
	Asphalt Driveway Inspection (\$0.50 per sq. ft. for each 100 sq. ft.)	\$ 50.00
	Saw cutting inspection (\$5 per Ln/Ft per ea. 14 ft.)	\$ 70.00
	Concrete Streets (\$2.50 per sq. ft. for ea. 100 sq. ft.)	\$ 250.00
	Concrete Major Streets (\$3.00 per sq. ft. for ea. 100 sq. ft.)	\$ 300.00
	Asphalt Streets (\$2.50 per sq. ft. for ea. 100 sq. ft.)	\$ 250.00
	Asphalt Streets (\$3 per sq. ft. for ea. 100 sq. ft.)	\$ 300.00
	Concrete/Asphalt Streets (\$2.50 per sq. ft. up to 100 sq. ft.)	\$ 250.00
	Concrete/Asphalt Major Streets (\$3 per sq. ft. up to 100 sq. ft.)	\$ 300.00
	Concrete Curb (\$20 per Ln/ft up to 8 Ln/ft)	\$ 160.00
	Directional Boring (<100) (\$0.90 per Ln/ft up to 48 Ln/ft)	\$ 43.20
	Directional Boring (>100) (\$0.50 per Ln/ft between 49-360 Ln/ft)	\$ 180.00
Street Maintenance Permit Violation Fees (failure to get permit or inspection)	Excavation without services location (Miss Dig)	\$ 250.00
	Excavation in green space, removal of sidewalks, and/or driveway approach without permit	\$ 250.00
	Backfilling in green space, pouring of concrete and/or asphalt for sidewalks, and/or driveway approach without inspection (removal of fill or materials may be ordered)	\$ 100.00
	Street excavation or cutting of street without permit or preconstruction inspection	\$ 500.00
	Street (Major) excavation or cutting of street without permit or preconstruction inspection	\$ 1,000.00
	Backfilling of street cut, pouring of concrete and/or asphalt without inspection and/or approval by ROW Enforcement Officer (removal of fill or materials may be ordered)	\$ 750.00
	Failure/improper traffic control and/or work zone safety violations (per day or occurrence)	\$ 500.00
FIRE DEPARTMENT		
n/a	Fire Incident or Ambulance Run Report	\$ 5.00
n/a	Code enforcement - per hour	\$ 70.00
n/a	CPR/AED Training Certification (Non-City Employees)	\$ 65.00
n/a	CPR/AED Training, City Employee Certification (City Employee)	\$ 50.00
n/a	First Aid/CPR/AED Training Certification, Non-City Employee	\$ 85.00
n/a	First Aid/CPR/AED Training Certification, City Employee	\$ 70.00
n/a	AHA-Skills Testing	\$ 10.00
n/a	Classes - blood born pathogen Non-City Employee	\$ 20.00
n/a	Classes - blood born pathogens, City Employee	\$ 16.00
n/a	EMS Classes	\$ 1,975.00
n/a	Firefighter I & II Classes with Sponsor (Includes HazMat Operations)	\$ 2,000.00
n/a	Firefighter I & II Classes without Sponsor (cost includes SCBA use and Turnout Gear use)	\$ 3,670.00
n/a	Continuing Education Credits (per credit)	\$ 10.00
n/a	Hazardous Materials Cleanup (on PI accident scene). Cost Includes only oil, gasoline, and radiator fluid. All other HazMat is driver's responsibility)	\$ 200.00
n/a	Vehicle Fire Response	\$ 250.00
n/a	Consumers Energy Standby	\$ 304.00
n/a	False Alarm Response, 1st	\$ -
n/a	False Alarm Response, 2nd	\$ 100.00
n/a	False Alarm Response, 3rd	\$ 250.00
n/a	False Alarm Response, 4th	\$ 500.00
n/a	False Alarm Response, 5th	\$ 1,000.00
n/a	Extrication	\$ 565.00
n/a	Candle Watch Fee	\$ 70.00
n/a	DHS Inspection	\$ 139.00
n/a	Fire Prev Insp - Assembly	\$ 104.00
n/a	Fire Prev Insp - Business	\$ 125.00
n/a	Fire Prev Insp - Education	\$ 150.00
n/a	Fire Prev Insp - Factory/Industry	\$ 150.00
n/a	Fire Prev Insp - High Hazard	\$ 215.00
n/a	Fire Prev Insp - Institutional	\$ 215.00
n/a	Fire Prev Insp - Mercantile	\$ 215.00
n/a	Fire Prev Insp - Mixed Use	\$ 215.00
n/a	Group Fire Prev Insp - Reinspections	\$ 35.00

New

New

Increased from \$73. Scope of service materials included changed

Reduced from \$500
Increased from \$292

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee	
n/a	Medical Asst	\$ 45.00	
n/a	Group Home, Senior Care and Assisted Living Facilities	\$ 150.00	
n/a	Private Ambulance Assist, per call (up to 4 Fire personnel)	\$ 150.00	
n/a	Office Training Course	\$ 90.00	
n/a	Structure Fires	\$ 500.00	
n/a	Downed Power Line Security	\$ 300.00	Increased from \$200
n/a	Paramed Support for Private Amb.	\$ 100.00	
n/a	Paramed Response for Vehicle Injury Accident	\$ 100.00	
n/a	FF/EMT hourly rate	\$ 60.00	
n/a	Sergeant hourly rate	\$ 69.00	
n/a	Lieutenant hourly rate	\$ 79.00	Increase from \$69
n/a	Captain hourly rate	\$ 89.00	
n/a	Battalion Chief hourly rate	\$ 93.00	
n/a	Fire Apparatus Operator hourly rate	\$ 65.00	
n/a	Fire Pumper (Engine) hourly rate	\$ 100.00	New
n/a	Rescue Truck (Squad) hourly rate	\$ 100.00	New
n/a	Ladder Truck hourly rate	\$ 150.00	New
n/a	Rescue Boat (includes Squad, Pumper, and Manpower)	\$ 569.00	New
POLICE DEPARTMENT			
Patrol	Preliminary Breath Test	\$ 13.00	
Patrol	Prostitution Sting Fee (City Portion Only)	\$ 675.00	
Patrol	Prostitution Sting Fee (County Portion Only)	\$ 225.00	
Patrol	Drunk Driving OUID Arrest	\$ 471.00	
Patrol	Drunk Driving OUID Arrest With Accident	\$ 236.00	
Patrol	Drunk Driving Blood Test	\$ 314.00	
Patrol	Drunk Driving SOS Hearing	\$ 353.00	
Patrol	Drunk Driving Court Hearing	\$ 353.00	
Patrol	Police Officer (Overtime)	\$ 47.03	
Patrol	Sergeant (Overtime)	\$ 50.35	
Patrol	Police Lieutenant (Overtime)	\$ 58.92	
Patrol	Police Captain (Overtime)	\$ 65.40	
Records & Identification	Provision Center Employment Application Fee	\$ 150.00	
Records & Identification	Accident / Incident Reports	\$ 13.00	
Records & Identification	Copies of Complaints	\$ 13.00	
Records & Identification	Criminal Expungement	\$ 100.00	
Records & Identification	Fingerprinting (\$31 City, \$43.25 State of MI)	\$ 74.25	
Records & Identification	Notary Fee	\$ 10.00	
Records & Identification	Sex Offender Registration (City Portion only)	\$ 20.00	
Records & Identification	Sex Offender Registration (State Portion only)	\$ 30.00	
Records & Identification	Towing Fee (per tow)	\$ 100.00	
Records & Identification	Towing Fee (per large tow)	\$ 275.00	
Records & Identification	Towing Fee (motorcycle)	\$ 110.00	
Records & Identification	Storage Fees on Vehicles Towed (charge per day)	\$ 25.00	
Records & Identification	Administrative Cost on impound vehicle or motorcycle	\$ 50.00	
Records & Identification	Towing Fee (stolen vehicle/stolen motorcycle)	\$ 90.00	
Records & Identification	Record check	\$ 13.00	
CITY CLERK			
Licensing	Alcoholic Liquor Sales	\$ 1,000.00	
Licensing	Ambulance Company - per Vehicle	\$ 150.00	
Licensing	Ambulance Attendant New License	\$ 60.00	
Licensing	Ambulance Attendant - Renewal	\$ 40.00	
Licensing	Amusement Arcade	\$ 407.00	
Licensing	Amusement Ride Bond (cash)	\$ 1,000.00	
Licensing	Amusement Rides 1st Day	\$ 190.00	
Licensing	Amusement Rides Additional Day	\$ 73.00	
Licensing	Auctioneer (Daily <90 Days)	\$ 40.00	
Licensing	Auctioneer (Yearly)	\$ 135.00	
Licensing	Auto Body Shop/Mechanic Garages	\$ 425.00	Retitled
Licensing	Bowling Alleys	\$ 300.00	
Licensing	Cable Communications	3% of Gross	New
Licensing	Card Room 1st 3 Tables	\$ 65.00	
Licensing	Card Room Additional Tables	\$ 65.00	
Licensing	Club	\$ 468.00	
Licensing	Convenience Stores	\$ 400.00	
Licensing	Convenience Stores (Renewal)	\$ 200.00	
Licensing	Dance Hall	\$ 305.00	
Licensing	Dance (Public/Teen)	\$ 305.00	
Licensing	Dance Permit (Liquor)	\$ 347.00	
Licensing	Gasoline Station (1st 2 Pumps)	\$ 75.00	
Licensing	Gasoline Station (additional pumps)	\$ 10.00	
Licensing	Going Out Of Business Sale (30 Days)	\$ 100.00	

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
Licensing	Hall For Hire	\$ 250.00
Licensing	Hotel (1st 100 Rooms)	\$ 208.00
Licensing	Hotel (each additional Room)	\$ 7.00
Licensing	Junk Dealer	\$ 500.00
Licensing	Junk Yard/Storage	\$ 400.00
City Clerk	Lobbyist Registration Form (charge for each form filed)	\$ 125.00
City Clerk	Supplement to Lobbyist Registration Form (each filing)	\$ 15.00
City Clerk	Quarterly Lobbyist Reports (for each completed form)	\$ 25.00
Licensing	Parking Lot 11-25 Spaces	\$ 147.00
Licensing	Parking Lot 26-50 Spaces	\$ 147.00
Licensing	Parking Lot 51-100 Spaces	\$ 147.00
Licensing	Parking Lot 101-150 Spaces	\$ 147.00
Licensing	Parking Lot 151-250 Spaces	\$ 154.00
Licensing	Parking Lot 251-350 Spaces	\$ 164.00
Licensing	Parking Lot >350 Spaces	\$ 370.00
Licensing	Pawnbroker	\$ 400.00
Licensing	Peddler Processing Fee	\$ 15.00
Licensing	Peddler Yearly	\$ 191.00
Licensing	Peddler 6 Months	\$ 191.00
Licensing	Peddler 3 Months	\$ 191.00
Licensing	Peddler 1 Month	\$ 191.00
Licensing	Peddler Daily	\$ 191.00
Licensing	Peddler w/Vehicle	\$ 248.00
Licensing	Pool Room 1st 4 Tables	\$ 296.00
Licensing	Pool Room Additional Tables	\$ 112.00
Licensing	Precious Metal & Gem Dealer	\$ 229.00
Licensing	Second Hand Dealer	\$ 350.00
Licensing	Sidewalk Contractor	\$ 250.00
Licensing	Sign Hanger	\$ 200.00
Licensing	Skating Rink	\$ 279.00
Licensing	Snow Removal Vehicle	\$ 175.00
Licensing	Theater (per seat, \$300 max)	\$ 0.58
Licensing	Use of Streets	\$ 242.00
Licensing	Adult Entertainment Establishment	\$ 886.00
City Clerk	Copy of City Charter	\$ 15.00
City Clerk	City of Flint Code Book	\$ 300.00
City Clerk	Code Supplements	\$ 33.00
Elections	Photocopies - letter (8 1/2 x 11)	\$ 2.00
Elections	Photocopies - legal (8 1/2 x 14)	\$ 3.00
Elections	Voter Info (by Ward) - Excel file	\$ 40.00
Elections	Voter Info (City Wide) - Excel file	\$ 140.00
Elections	Precinct Guides	\$ 15.00
Elections	Ward Maps - Large	\$ 25.00
ASSESSMENT OFFICE		
n/a	Record Reproduction (non FOIA)	\$ 3.00
n/a	Tax Maps	\$ 23.00
n/a	Tax Maps (Full Set)	\$ 1,590.00
n/a	Deed Certification	\$ 20.00
n/a	Research Hourly Rate (1 hr minimum) (non FOIA)	\$ 91.00
n/a	Creating or Combining 2 Platted Parcels	\$ 50.00
n/a	Each additional parcel	\$ 50.00
n/a	Failure to File Property Transfer Affidavit:	
n/a	Residential \$5 per day up to \$200, beginning after 45 days	\$ 5.00 per day
n/a	Commercial \$20 per day up to \$1,000 beginning after 45 days	\$ 20.00 per day
FINANCE & PAYROLL		
n/a	Copies of Paychecks	\$ 4.00
n/a	Copies of Other (non-Paycheck) materials	\$ 1.00
n/a	Duplicate 1099s	\$ 12.00
n/a	Duplicate W2s	\$ 12.00
n/a	Insurance Form Completion	\$ 20.00
LAW OFFICE		
n/a	FOIA per page copy charge	\$ 0.10
n/a	FOIA Labor Rates	\$ 23.53
n/a	Film Permit Fee	\$ 100.00
n/a	Student Film Permit Fee	\$ 25.00
TREASURER		
n/a	Mortgage Company Tax Roll	\$ 50.00
n/a	Research Fee (non FOIA)	\$ 53.00
n/a	Income Tax Admin Review Fee	\$ 28.00
n/a	School District Summer Tax Levy (Other Districts)	\$ 250.00

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
n/a	Bounced Check Fee	\$ 50.00
n/a	Duplicate Bill	\$ 1.00
n/a	Affidavit Filing	\$ 25.00
n/a	Shutoff Posting Fee Single Account	\$ 25.00
n/a	Shutoff Posting Fee for Buildings with Multiple Accounts	\$ 40.00
PLANNING & ZONING		
n/a	Site Plan Review: Resid 3+ houses	\$ 1,002.00
n/a	Site Plan Review: Comm/Ind	\$ 1,002.00
n/a	PUD or Mixed Use Dvl: Preliminary	\$ 1,002.00
n/a	PUD or Mixed Use Dvl: Final	\$ 626.00
n/a	Revisions / Review	\$ 501.00
n/a	Special Approval / Conditional Use	\$ 1,002.00
n/a	Street or Alley Vacations	\$ 1,002.00
n/a	Street Name Change	\$ 1,002.00
n/a	Zoning Appeal/Variances/Interp: Comm.	\$ 1,002.00
n/a	Zoning Appeal/Variances/Interp: Resid.	\$ 626.00
n/a	Copies of Master Plan/ Zoning Ord/Large Format Maps	\$ 22.00
n/a	Zoning Change	\$ 1,253.00
n/a	Certificate of Zoning Compliance, per parcel	\$ 375.00
n/a	Signed Written Confirmation, per parcel	\$ 125.00
n/a	Zoning Lots: Resid prin parcel+1 parcel	\$ 188.00
n/a	Zoning Lots: Resid: each add'l parcel	\$ 251.00
n/a	Zoning Lots: Comm. prin parcel+1 parcel	\$ 251.00
n/a	Zoning Lots: Comm.: each add'l parcel	\$ 376.00
n/a	Real Property Acquisition	\$ 501.00
n/a	Real Property Disposition Processing Fee	\$ 501.00
n/a	Real Property Disp. Fee: Comm/ Ind.	\$ 1,002.00
n/a	Master Plan Update Surcharge	\$ -
n/a	Zoning Review of Bldg Permit	\$ 31.00
CODE ENFORCEMENT		
n/a	Administrative Hearings Bureau Costs	\$ 250.00
n/a	State Justice System Assessment (required by State statute)	\$ 10.00
n/a	Default Fee	\$ 100.00
n/a	Motion Fee	\$ 20.00
n/a	Blight Violation Fine	\$ 250.00 - \$10,000.00
n/a	Cleanup Costs and Labor	\$ 35.00/hr
PLANNING & DEVELOPMENT - MARIHUANA		
Planning & Zoning	Background Check (expedited)	\$ 75.00
Planning & Zoning	Marihuana Location Confirmation Certificate (per parcel)	\$ 50.00
Planning & Zoning	Application (non refundable)	\$ 1,500.00
Planning & Zoning	Marihuana Site Plan Review Application	\$ 1,002.00
Planning & Zoning	Marihuana Site Plan Review Revisions	\$ 500.00
Planning & Zoning	Marihuana Zoning Board of Appeals Variance & Appeal Request	\$ 1,500.00
Planning & Zoning	Marihuana Zoning Violation (per offense)	\$ 500.00
Planning & Zoning	Marihuana Annual License	\$ 5,000.00
Police	Public Safety Quarterly Inspections - Police Dept.	\$ 250.00
Fire	Public Safety Quarterly Inspections - Fire Dept.	\$ 250.00
PARKS & RECREATION		
n/a	Park Rental Fee	\$ 40.00
STREET LIGHTING FEES		
n/a	Streetlighting Fee - FY24	\$ 72.18
WASTE COLLECTION FEES		
n/a	Collection Fee - FY24	\$ 202.56
WATER SERVICE CENTER		
n/a	Hourly Labor Rate	\$ 50.00
n/a	Meter Inspection	\$ 75.00
n/a	Meter Test Requested by Customer	\$ 150.00
n/a	Lost or Stolen Meter Charge	Cost of Meter + \$75.00
n/a	5/8" x 3/4", 1", 1.5", and 2"	
n/a	Transponder	Cost of Transponder + \$50.00
n/a	3"	Cost of Meter + \$100.00
n/a	4"	Cost of Meter + \$150.00
n/a	6" S1000	Cost of Meter + \$200.00
n/a	8" Enduro 2800	Cost of Meter + \$300.00
n/a	VN Register	Cost of Meter + \$50.00
n/a	1.5" - 3/4" Line Reduction (meter reduction)	\$ 150.00

increased/consolidated
reduced to match State court fees
Conform to Blight violation ordinance
Cleanup costs, inclusive of labor & ancillary costs

New

Increased from \$35. Deposit no longer required

No change

No change

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
n/a	1.5" - 1" Line Reduction (meter reduction)	\$ 275.00
n/a	2" - 1" Line Reduction (meter reduction)	\$ 325.00
n/a	Water Service Turn On or Off: Regular	\$ 75.00
n/a	Water Service Turn Off: Emergency: Shop	\$ 100.00
n/a	Water Service Turn-Off: Non Payment	\$ 75.00
n/a	Water Service Turn-On: Non Payment Same Day	\$ 100.00
n/a	Water Service Turn-On: Non Payment Next Day	\$ 75.00
n/a	Water Service Turn On or Off: Regular: Shop	\$ 65.00
n/a	Frozen Meter Charge	Cost of Meter + \$50.00
n/a	Hydrant Meter Charge 5/8" (deposit \$779)	Deposit + \$50 install fee + \$50 monthly
n/a	Hydrant Meter Charge 1" (deposit \$1,050)	service charge + \$50 removal fee + Cost
n/a	Hydrant Meter Charge 3" (deposit \$2,323)	of Water.
n/a	Hydrant Meter Late Fee (assessed each month not returned)	\$250 per month
n/a	No Show Appointment	\$ 50.00
n/a	Thaw Frozen Lines	\$ 325.00
n/a	Cut & Plug 2" Water	\$ 506.00
n/a	Main Taps & Tie Ins	T&M
n/a	New Main and Service Line Inspection	T&M
n/a	Seasonal Meter Installation or Removal	\$ 50.00
n/a	Service Line Installation	\$ 200.00
n/a	Cut & Plug 3" and larger, also includes sewer-charge	T&M
n/a	Risior Repair 1.5" (deposit will be applied to T&M)	\$150 deposit plus T&M
n/a	Risior Repair 2.0" (deposit will be applied to T&M)	\$150 deposit plus T&M
n/a	Risior with Check & Waste Repair 3/4" Water	\$ 222.00
n/a	Crawl space entry	\$ 100.00
n/a	Check and Waste Repair 3/4"	\$ 201.00
n/a	Check and Waste Repair 1"	\$ 213.00
n/a	Check and Waste Repair 1.5" (deposit applied to T&M)	\$150 deposit plus T&M
n/a	Check and Waste Repair 2.0" (deposit applied to T&M)	\$150 deposit plus T&M
n/a	Annual Fire Line 2" line or smaller	\$ 250.00
n/a	Annual Fire Line 3" line or larger	\$ 500.00
n/a	Bacteriological Sample Test Non Customers	\$ 72.00
n/a	Make sure off meter room found on-turned off & stuffed curb box	\$ 75.00
n/a	Blow Out for Turn On from MSO Stuffed Curb Box: Shop	\$ 90.00
n/a	Make sure off shop stuffed	\$ 90.00
n/a	Excavation for Turn-On from Non-Pay Turn-off	T&M \$250 per hour
n/a	Bacteriological Sample Test Customers	No Fee
n/a	Water Deposit Fee for Renters	\$ 250.00
WATER - SEWER BILL RATES		
Metered Water-per 100 cubic feet (748 gallons)		
n/a	City - 0 to 35 CCF (one CCF =748 gallons)	\$6.19 per CCF
n/a	City - 35 to 2,000 CCF (one CCF =748 gallons)	\$5.94 per CCF
n/a	City - Over 2,000 CCF (one CCF =748 gallons)	\$4.76 per CCF
n/a	NonCity - 0 to 35 CCF (one CCF =748 gallons)	\$9.29 per CCF
n/a	NonCity - 35 to 2,000 CCF (one CCF =748 gallons)	\$8.94 per CCF
n/a	NonCity - Over 2,000 CCF (one CCF =748 gallons)	\$7.14 per CCF
Water "Readiness to Serve" Service Charges		
n/a	Residential City - Meter Size 5/8"x3/4"	\$ 28.69
n/a	Residential City - Meter Size 1"	\$ 58.15
n/a	Residential City - Meter Size 1 1/2"	\$ 58.15
n/a	Residential City - Meter Size 2"	\$ 58.15
n/a	Residential Non-City - Meter Size 5/8"x3/4"	\$ 34.17
n/a	Residential Non-City - Meter Size 3/4"	\$ 65.95
n/a	Residential Non-City - Meter Size 1"	\$ 87.08
n/a	Residential Non-City - Meter Size 1 1/2"	\$ 85.02
n/a	Residential Non-City - Meter Size 2"	\$ 85.02
n/a	Commercial-Indust. City - Meter Size 5/8"x3/4"	\$ 55.79
n/a	Commercial-Indust. City - Meter Size 3/4"	\$ 89.37
n/a	Commercial-Indust. City - Meter Size 1"	\$ 78.48
n/a	Commercial-Indust. City - Meter Size 1 1/2"	\$ 112.60
n/a	Commercial-Indust. City - Meter Size 2"	\$ 157.40
n/a	Commercial-Indust. City - Meter Size 3"	\$ 310.83
n/a	Commercial-Indust. City - Meter Size 4"	\$ 547.05
n/a	Commercial-Indust. City - Meter Size 6"	\$ 1,075.75
n/a	Commercial-Indust. City - Meter Size 8"	\$ 1,560.05
n/a	Commercial-Indust. City - Meter Size 10"	\$ 2,153.48
n/a	Commercial-Indust. City - Meter Size 12"	\$ 2,605.31

Increase from \$193

Increase from \$175

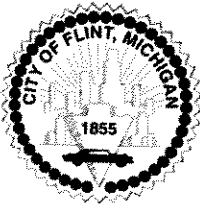
Increase from \$185

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee
n/a	Commercial-Indust. City - Meter Size 16"	\$ 3,242.25
n/a	Commercial-Indust. City - Meter Size 20"	\$ 3,501.98
n/a	Comm.-Indust. Non-City - Meter Size 5/8"x3/4"	\$ 83.74
n/a	Comm.-Indust. Non-City - Meter Size 3/4"	\$ 85.84
n/a	Commercial-Indust. Non-City - Meter Size 1"	\$ 117.74
n/a	Commercial-Indust. Non-City - Meter Size 1 1/2"	\$ 169.06
n/a	Commercial-Indust. Non-City - Meter Size 2"	\$ 238.26
n/a	Commercial-Indust. Non-City - Meter Size 3"	\$ 466.65
n/a	Commercial-Indust. Non-City - Meter Size 4"	\$ 820.71
n/a	Commercial-Indust. Non-City - Meter Size 6"	\$ 1,613.34
n/a	Commercial-Indust. Non-City - Meter Size 8"	\$ 2,340.24
n/a	Commercial-Indust. Non-City - Meter Size 10"	\$ 3,247.30
n/a	Commercial-Indust. Non-City - Meter Size 12"	\$ 3,907.77
n/a	Commercial-Indust. Non-City - Meter Size 16"	\$ 4,863.28
n/a	Commercial-Indust. Non-City - Meter Size 20"	\$ 5,709.67
Sewage Flow per 100 cubic feet (748 gallons) - based on metered water		
n/a	Residential City - per CCF (one CCF =748 gallons)	\$4.312 per CCF
n/a	Residential Non-City - per CCF	\$4.735 per CCF
Sewer "Readiness to Serve" Service Charges		
n/a	Residential City - Meter Size 5/8"x3/4"	\$ 28.69
n/a	Residential City - Meter Size 1"	\$ 64.28
n/a	Residential City - Meter Size 1 1/2"	\$ 64.28
n/a	Residential City - Meter Size 2"	\$ 64.28
n/a	Residential Non-City - Meter Size 5/8"x3/4"	\$ 39.18
n/a	Residential Non-City - Meter Size 3/4"	\$ 60.35
n/a	Residential Non-City - Meter Size 1"	\$ 85.02
n/a	Residential Non-City - Meter Size 1 1/2"	\$ 85.02
n/a	Residential Non-City - Meter Size 2"	\$ 85.02
n/a	Commercial-Indust. City - Meter Size 5/8"x3/4"	\$ 55.90
n/a	Commercial-Indust. City - Meter Size 1"	\$ 91.20
n/a	Commercial-Indust. City - Meter Size 1 1/2"	\$ 148.40
n/a	Commercial-Indust. City - Meter Size 2"	\$ 211.19
n/a	Commercial-Indust. City - Meter Size 3"	\$ 471.62
n/a	Commercial-Indust. City - Meter Size 4"	\$ 777.14
n/a	Commercial-Indust. City - Meter Size 6"	\$ 1,571.80
n/a	Commercial-Indust. City - Meter Size 8"	\$ 2,312.79
n/a	Commercial-Indust. City - Meter Size 10"	\$ 3,141.97
n/a	Commercial-Indust. City - Meter Size 12"	\$ 3,688.72
n/a	Commercial-Indust. City - Meter Size 16"	\$ 4,870.53
n/a	Commercial-Indust. City - Meter Size 20"	\$ 5,734.96
n/a	Commercial-Indust. Non-City - Meter Size 5/8"	\$ 62.57
n/a	Commercial-Indust. Non-City - Meter Size 3/4"	\$ 79.26
n/a	Commercial-Indust. Non-City - Meter Size 1"	\$ 105.56
n/a	Commercial-Indust. Non-City - Meter Size 1 1/2"	\$ 177.43
n/a	Commercial-Indust. Non-City - Meter Size 2"	\$ 250.24
n/a	Commercial-Indust. Non-City - Meter Size 3"	\$ 562.93
n/a	Commercial-Indust. Non-City - Meter Size 4"	\$ 953.89
n/a	Commercial-Indust. Non-City - Meter Size 6"	\$ 1,905.74
n/a	Commercial-Indust. Non-City - Meter Size 8"	\$ 2,849.27
n/a	Commercial-Indust. Non-City - Meter Size 10"	\$ 3,792.41
n/a	Commercial-Indust. Non-City - Meter Size 12"	\$ 4,449.17
n/a	Commercial-Indust. Non-City - Meter Size 16"	\$ 5,919.11
n/a	Commercial-Indust. Non-City - Meter Size 20"	\$ 7,032.44
n/a	Back Billing Rate (can be adjusted by Consumers Energy readings for actual usage patterns)	
n/a	All charges per rate schedule in effect at 7 units/mo.	
n/a	including fee for emergency back up.	
n/a	Sanitary or Storm Sewer Tap Inspection	\$ 150
n/a	Sewer Inspection Fee	\$ 150
WASTEWATER RATES - COMMERCIAL/INDUSTRIAL CUSTOMERS		
n/a	INSIDE	
n/a	Volume	\$ 1.609
n/a	Suspended Solids	\$ 0.493
n/a	Biological/Chemical Oxygen Demand	\$ 1.048
n/a	Phosphorous	\$ 1.485
n/a	Industrial Charge	\$ 0.032
n/a	IPP Commercial	\$ 4.344
n/a	OUTSIDE	
n/a	Volume	\$ 1.829
n/a	Suspended Solids	\$ 0.489
n/a	Biological/Chemical Oxygen Demand	\$ 1.180
n/a	Phosphorous	\$ 1.509

City of Flint Master Fee Schedule

Division	Service Name / Fee Type	Fee	
n/a	Industrial Charge	\$ 0.032	
n/a	IPP Commercial	\$ 4.767	
CED			
n/a	Brownfield Plan Application Fee	\$ 2,000.00	
n/a	Tax Abatement Applications	\$ 1,000.00	
n/a	Section 108 Loan Application Fee	\$ 2,000.00	
n/a	Section 108 Processing Fee (should the application be approved, the \$2,000 application fee will be applied towards the processing fee)	\$ 1% of approved loan amount	
n/a	PILOT Application fee	\$ 1,002.00	
n/a	Specification Writing for Residential Rehabilitation	\$ 300.00	
SPECIAL EVENTS			
n/a	Event Application Fee	\$ 50.00	New
n/a	Event Application Late Fee (less than 90 days before event)	\$ 100.00	New
n/a	Inflatables, Bounce Houses, or Petting Zoo	\$ 35.00	New
n/a	Noise Permit	\$ 35.00	New
n/a	Tent permit (less than 120 sq. ft.)	\$ 35.00	New
n/a	Tent permit (over 120 sq. ft.)	\$ 50.00	New
n/a	Generators/Utility Use (per day)	\$ 35.00	New
n/a	Food Trucks/Concessions, per vendor *food license required	\$ 35.00	New
n/a	Carnival Rides	\$ 100.00	New
n/a	Fireworks Permit	\$ 125.00	New
n/a	Trash Removal (deposit)	\$ 250.00	New
n/a	Commercial Event Without Admission Charges (exclusive of other fees such as the application fee, water usage, tents, etc.)	\$ 500.00	New
n/a	Commercial Events with Admission Charge (exclusive of other fees such as the application fee, water usage, tents, etc.)	\$ 1,000.00	New
Blight Court Ordered Evictions			
n/a	Trash Removal Fee	\$18 per cubic yard, plus labor and equipment costs	New



RESOLUTION NO.:

230154

PRESENTED:

MAY 17 2023

ADOPTED:

Resolution Approving Amendment to District Library Agreement to Change Library District Name

On October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library;

The Flint Public Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District") and the City with the School District and the City as participating municipalities;

The Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library;

Pursuant to the Library's District Library Agreement ("District Library Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name;

Pursuant to the DLEA, consent of both of the legislative bodies of the participating municipalities will be required for any amendment to the District Library Agreement; and

As a participating municipality, the City desires to approve the amendment to the District Library Agreement.

BE IT RESOLVED that the Flint City Council

1. The City Council has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the DLEA.
2. To that end, the City Council approves the Amendment to the District Library Agreement ("Amendment") attached as an Exhibit to this Resolution.
3. The City Council authorizes the appropriate City Officials to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan.
4. The City Council authorizes the Mayor to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian.
5. The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment.

6. After the Effective Date of the Amendment, City Council authorizes the appropriate City Officials to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition.

7. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

FOR THE CITY OF FLINT:

FOR THE CITY COUNCIL:

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:



William Y. Kim, City Attorney

Proposed Amendment

AMENDMENT TO THE
DISTRICT LIBRARY AGREEMENT

THIS AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT is entered into as of the _____ day of _____, 2022 by and between the City of Flint ("City") and the Flint Public Schools ("School District"), County of Genesee, (collectively referred to as the "Participating Municipalities") pursuant to the District Library Establishment Act, 1989 PA 24, (the "DLEA").

WHEREAS, pursuant to the terms of the DLEA, the City and the School District originally established the Flint District Library ("Library") by agreement dated October 1, 1998 ("District Library Agreement");

WHEREAS, the Library has been operating under the name "Flint Public Library" since the Effective Date of the District Library Agreement; and

WHEREAS, the City, School District, and the Library Board now desire to change the name of the District Library.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. **Amendment.** Paragraph 1 of the District Library Agreement is amended to read in its entirety as follows:
 - A. **Establishment/Name of Library.** The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act to be known as the "Gloria Coles Flint Public Library," (the "District Library") having all powers granted to such district libraries by the Act and Michigan law.
2. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Michigan.

3. **Severability.** If any clause, provision, or section of this Amendment shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision, or section shall not affect any of the remaining clauses, provisions, or sections.
4. **Execution in Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.
5. **Remaining Effectiveness of Amended Agreement; Conflict of Provisions.** Unless specifically amended by this Amendment, all other provisions of the District Library Agreement shall remain in full force and effect. In the event a conflict occurs, this Amendment shall govern.

THE CITY OF FLINT

Dated: _____

By: _____

(Print Name)

Its: _____

FLINT PUBLIC SCHOOLS

Dated: _____

By: _____

(Print Name)

Its: _____

GLORIA COLES FLINT PUBLIC LIBRARY
(f/k/a FLINT PUBLIC LIBRARY)

Dated: _____

By: _____

(Print Name)

Its: _____

Information Packet from Flint Public Library



Renaming Flint Public Library Information Packet March 7, 2023

LEARN FOR LIFE

1026 E. Kearsley Street | Flint, MI 48503 | 810.232.7111 | fpl.info

LIST OF ENCLOSURES

- Letter to City dated September 6, 2022
- Press release from Flint Public Library
- Draft Amendment to the District Library Agreement
- District Library Agreement with State approval dated October 1, 1998
- Resolution 22-387 of Flint Public Library Board of Trustees to Amend the District Library Agreement to Change Name with Exhibit
- Draft Resolution to Change Library Name for review and adoption by the City (prepared by the Library's attorney)

September 6, 2022

Ms. Allie Herkenroder
Vice President and Ward 7 Representative
Flint City Council
1101 S. Saginaw St.
Flint, MI 48502

Re: Amendment to District Library Agreement

Dear Ms. Herkenroder:

Flint Public Library's Board of Trustees is pleased to announce that, in response to a compelling grassroots effort, our Board voted unanimously to rename Flint Public Library to Gloria Coles Flint Public Library in honor of longtime Director Gloria Coles. After some thoughtful consideration, Ms. Coles has agreed to accept this honor.

Ms. Coles was Director of the Library from 1984 to her retirement in 2004 and was the first African American woman to hold that position. She led the transition of the Library from being a department of Flint Community Schools to becoming a District Library, with independent millage funding firmly secured in 2002 by vote of the people of Flint. We have enclosed a press release with more detail.

To finalize this name change, the two members of the District Library Agreement must approve an amendment, since the Agreement sets the official legal name of the library. The two members of the District Library agreement are the City of Flint and the Flint Public Schools.

We have attached the following as well as some other background information:

- Resolution 22-387 unanimously adopted by the Flint Public Library Board of Trustees on September 1, 2022, authorizing amendment of the District Library Agreement to change the library's name.
- Amended District Library Agreement prepared by our attorney. The only change proposed to this agreement is to change the name "Flint Public Library" to "Gloria Coles Flint Public Library." If adopted and signed by both the City and the Public Schools, this document would initiate the name change for consideration by the State Library.
- Draft Resolution prepared by our attorney that could be adopted by the City of Flint to adopt the Amended District Library Agreement.

LEARN FOR LIFE



We hope that the Flint City Council and the Mayor will look upon this change with favor and with pride in the accomplishments of Gloria Coles as Library Director that set the Library on a path leading to its recent renewal and renovation.

The Board of Trustees of Flint Public Library respectfully requests that the City of Flint approve and sign the Amended District Library Agreement reflecting the name change.

We are sending letters like this one to others who are parties to this decision:

Hon. Sheldon Neeley, Mayor, City of Flint
Ms. Carol McIntosh, President of the Flint Board of Education
Mr. Kevelin Jones, Superintendent of Flint Community Schools

I will be happy to answer any questions you, City Council or Mr. Neeley may have as you consider this matter, or you can contact Kay Schwartz, Executive Director of the library. Our contact information is below.

If it is helpful, we can also put your attorney in touch with ours to review the legal aspects of this transactions.

Sincerely,

Reta Stanley
President
Flint Public Library Board of Trustees

Encl.

Contact information:
Reta Stanley
retavee@aol.com
Cell: 810-610-5447

Kay Schwartz
kschwartz@fpl.info
Desk: 810-249-2038
Cell: 810-275-4642

LEARN FOR LIFE



Contact Kay Schwartz
810.275.4642 mobile, 810.249.2038 office
kschwartz@fpl.info

Flint Public Library Will Honor Former Director through Name Change

Flint, MI – September 7, 2022: In response to a grassroots initiative, Flint Public Library Board of Trustees has unanimously voted to embark on a process that will rename the Library. Once the legal groundwork is in place, the new name will be the Gloria Coles Flint Public Library.

Gloria Coles became the Director of Flint Public Library in April 1984. She was the first African American woman to hold that position, and she spent the next 20 years living into her vision of what a library should be and do for the community.

Under her leadership, the Library raised funds and built an 8,750 sq. ft. two-story addition to the main building in 1990. This was the first (and last) significant building project from the time the building was constructed in 1958 until the renovation began in 2020. She also guided the Library during its transition from Board of Education governance to its status as an independent district library in 1999. Working with a supportive Board of Trustees, Coles spearheaded a successful millage campaign in 2002 that provided the Library with 2 mills of funding in perpetuity, in addition to renewable millages that have been approved by voters ever since.

"Ms. Coles led the Library through a significant funding transition," says Norm Bryant, a member of the grassroots Gloria Coles Initiative. "I think it's fair to say that without her hard work to secure public funding through the millages, the Library would not be here today. That is part of her legacy, and one of the primary reasons we wanted to name the building in her honor."

During Ms. Coles' tenure, Flint Public Library won the prestigious John Cotton Dana Award for outstanding public relations. It also received the 2004 National Medal for Museum and Library Service from the Institute of Museum and Library Services, the highest honor conferred upon museums or libraries for "above and beyond" service to the community.

"Ms. Coles was an inspiring leader, a tireless advocate, and a force for change," says Board President Reta Stanley. "She retired in 2004 but has been actively involved in the community and with the Library ever since. We often choose to honor significant



Contact Kay Schwartz
810.275.4642 mobile, 810.249.2038 office
kschwartz@fpl.info

people after they have passed away, but it is far better to do so while they are alive. Therefore, the Board of Trustees was pleased to vote unanimously in favor of this name change."

"I am truly humbled by this proposal coming from members of the community," said Ms. Coles. "After much thought and some soul-searching, I agreed to the renaming. The possibility that the name of an African American woman on a revered institution might be encouraging to subsequent generations of Flint youth and shine a light on the contributions of African Americans to the City. was persuasive."

About Flint Public Library: Flint Public Library has served this community since 1851. Our vision is to be Flint's go-to place to learn for life. We encourage formal and informal learning for all ages, in all mediums, for all of life. Learn more at www.fpl.info.

###

981264
PRESENTED: SEP 14 1998

ADOPTED: SEP 14 1998

**Resolution Authorizing an Agreement
Between the City of Flint and the Flint Public Schools
For a District Library**

BY THE MAYOR:

WHEREAS, the Flint Public Schools (the "School District") and the City of Flint (the "City") (the "Parties") each desire to establish a district library pursuant to the District Library Establishment Act (M.C.L. 397.17 et seq.) ("the Act") in order to provide adequate and improved library services to the City of Flint residents and the Flint Public Schools, and

WHEREAS, the governing boards of each of the parties have determined that it is in the best interests of the residents of their respective communities to provide library services by establishing a district library, and

WHEREAS, the Parties have agreed that the library shall be named the "Flint Public Library" (the "District Library") and shall have all of the powers granted to such district libraries by the Act and shall be governed by a board (the "Board") which shall consist of 4 members appointed by the School District and 3 members appointed by the City, and

WHEREAS, after June 30, 1998, funds necessary for the operation of the District Library shall be derived from state aid, penal fines, donations and bequests, if any, and

WHEREAS, any and all other terms of agreement between the parties shall be governed by the formal agreement, a copy of which is attached hereto, as Attachment "A".

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officials be and are hereby authorized to enter into an agreement to establish a district library pursuant to the District Library Establishment Act.

APPROVED AS TO FORM:

Karen E. McDonald
Karen E. McDonald
Chief Legal Officer

APPROVED BY
CITY COUNCIL

SEP 14 1998

H. Gervais

attachment

m0914.15

15.1 District Library Agreement

Under current State law, forming a separate District Library requires an agreement between the existing governing Board and one other municipality. In the case of the Flint Board of Education, the City Council of the City of Flint has expressed its willingness to enter into such an agreement that would result in the establishment of an independent Flint District Library.

Key elements of the agreement include:

The setting of the new public library's boundaries as the jurisdictional limits of the City of Flint and the Flint Public Schools as of the effective date of the agreement.

The establishment of a new District Library Board to which the School District shall appoint four (4) members and the City Council shall appoint three (3) members for staggered terms beginning September 30, 1999. The agreement also provides that the School District will continue funding through June 30, 1999 after which time all funds necessary for the operation of the District Library shall be derived from State Aid penal fines, donations, grants and bequests, if any; and a district-wide millage, if any, authorized to be levied upon all taxpayers of the District. Until July 1, 1999, the School District will act as fiscal agent for the District Library in accordance with a contract to be negotiated between the School District and the District Library Board.

As of July 1, 1999 all library funds on hand with the School District designated as Public Library funds will transfer to the District Library. The School District will transfer all property related to the former Flint Public Library to the District Library under the condition that it will require the District Library to offer employment to those School personnel working at the Flint Public Library on June 30, 1999.

On the basis of the preceding information, the following resolution is proposed:

Be it Resolved, That

The Flint Board of Education

- a. Reaffirms the action it took on November 5, 1997 and adopts the attached District Library Agreement
- b. Authorizes the President to sign the proposed District Library Agreement on behalf of the Board of Education and the School District of the City of Flint.
- c. Authorizes the Superintendent or his designee to forward the signed document to the City Council of the City of Flint for their agreement.

Adoption of the foregoing resolution 15.1 moved by Helen R. Williams,
supported by Chris Martin:

Ayes:	Evans	Tipper
	Tamez-Kehoe	Williams
	Wells	Martin
	Haviland	Lewis
	Talifarro	

Nays:

Resolution declared adopted.

DISTRICT LIBRARY AGREEMENT

THIS DISTRICT LIBRARY AGREEMENT is entered into as of the ____ day of _____, 1998 (the "Effective Date of the Agreement"), by and between the School District of the City of Flint (the "School District") and the City of Flint (the "City") pursuant to the District Library Establishment Act (MCL 397.171 et seq.) (the "Act").

PREMISES

The School District and the City (the "Parties"), each desire to establish a district library pursuant to the Act in order to provide adequate and improved library services to the area described on Exhibit A attached hereto and made a part hereof. The governing boards of each of the Parties have determined that it is in the best interests of the residents of their respective communities to provide library services by establishing a district library. The governing body of the former Flint Public Library, being the Board of Education of the School District and the only public library recognized by the Library of Michigan as a legally established public library currently located in the proposed district has approved the establishment of a district library under this Agreement.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. Establishment/Name of Library. The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act, to be known as the "Flint Public Library," (the "District Library") having all of the powers granted to such district libraries by the Act.
2. Territory. The territory of the Parties included within the District Library district shall be as described in Exhibit A (the "District").
3. Board. The District Library shall be governed by a board (the "Board") which shall consist of seven (7) members, three (3) of whom shall be appointed by the City and four (4) of whom shall be appointed by the School District. An individual appointed as a member of the Board shall be a qualified elector of the Party which appoints the member on the date the appointment is made and a resident of the District Library district. The terms of the initial appointees shall begin the Effective Date and shall end on September 30 of the year shown below. Thereafter, each appointee shall serve for a term of three (3) years beginning on an October 1 and ending on the September 30 occurring three calendar years later.

Terms of Initial Appointees

APPOINTING PARTY	TERM ENDING SEPTEMBER 30
School District appointee #1	1999
School District appointee #2	2000

School District appointee #3	2001
School District appointee #4	2001
City appointee #1	1999
City appointee #2	2000
City appointee #3	2001

In accordance with Section 8(2) of the Act, the Governor of the State of Michigan shall have the power to remove a member for cause, pursuant to the provisions of Section 10 of Article V of the State Constitution of 1963, as amended. Vacancies shall arise in the event of the removal by the Governor, resignation, death, conviction of a felony, in the event a member ceases to be a resident of the District, or ceases to be a resident of the Party which appointed the member, or otherwise as provided by law. So long as the Board consists of appointed members, in the event of a vacancy, the Party which appointed the member whose position has become vacant shall appoint a replacement therefor within 2 months of the vacancy. In the event no such replacement shall have been appointed by the appropriate Party at the end of such 2-month period, the Board shall have the power to appoint such replacement, whose term shall extend to the end of the term of the former member of the Board or until a replacement has been appointed by the appropriate party.

4. Funding. Until July 1, 1999, the School District will continue to support the operations of the Library from the funds already appropriated for the 1998-99 School District fiscal year. After June 30, 1999, funds necessary for the operation of the District Library shall be derived from state aid, penal fines, donations, grants and bequests, if any, and a districtwide millage, if any, authorized to be levied upon all taxpayers of the District. The School District agrees that, subject to agreement by the District Library Board to satisfy certain conditions relating to the smooth transition of public library services from the School District to the District Library, including the transfer of those employees of the School District providing public library services, the School District will transfer any funds remaining on hand with the School District on June 30, 1999, and designated as Public Library Funds, to the District Library. The School District further agrees that, until July 1, 1999, it will act as fiscal agent for the District Library in accordance with a contract to be negotiated between the School District and the District Library Board.

5. Real and Personal Property.

The School District hereby represents that the property listed at Exhibit B is property of the School District related to the former Flint Public Library as of the Effective Date of this Agreement (the "Library Property"). The School District agrees that it will make all Library Property, including the Main Library and all its branch facilities, available to the District Library Board so long as the District Library Board agrees to offer public library services to the residents of the School District. The School District further agrees that, based on terms and

conditions mutually agreed upon between the School District and the District Library Board, the School District will transfer all tangible and intangible personal property currently recognized as property of the Flint Public Library to the District Library Board by bill of sale.

6. Employee Complement and Transfer.

Until June 30, 1999, the School employees currently working at the Flint Public Library and its branches shall remain employees of the School District, subject to School Board personnel policies and contracts, payable from Library funds. The School District agrees that, as a condition precedent to transfer of any real and personal property to the District Library, it will require the District Library to offer employment to those School personnel working at the Flint Public Library on June 30, 1999.

7. Indemnification. The District Library shall be required to indemnify the Parties against all claims arising from or relating to the operation by the Board of the District Library. The Board shall obtain insurance coverage in amounts reasonably determined by the Board to be adequate to meet such liabilities, and such insurance policies shall name the Parties as additional insured parties.

8. Dissolution of District Library and Distribution of Assets. The District Library may be dissolved and this District Library Agreement may be terminated if all but one of the Parties withdraw. Upon dissolution, all tangible and intangible assets of the District Library, other than the Main Library building, shall be conveyed to the Party which agrees to provide library services to the highest number of residents of the former District (hereinafter the "Successor Library"). The Main Library building shall be reconveyed to the School District.

9. Withdrawal. Any Party may withdraw from the District Library subject to the following conditions:

(a) No Party may adopt a resolution authorizing its withdrawal prior to one year following the Effective Date of the Agreement.

(b) The Party withdrawing shall have made payment or provision for payment to District Library or its creditors of all obligations of the Party.

(c) The governing body of the Party withdrawing shall furnish to the Library of Michigan a plan for continuing, after the Party no longer receives library services from the District Library, public library services for all residents of the jurisdiction of the Party.

(d) In the event the withdrawal of any Party would cause the dissolution of District Library, such withdrawal and dissolution shall be subject to the requirements specified in Section 8 of this Agreement. If no such dissolution results, the assets of the District Library shall remain with the District Library.

10. Addition of a Participating Municipality. Any city, village, township or county (a "Municipality") may become a party to this District Library Agreement upon satisfaction of the following conditions:

(a) The governing body of the municipality resolves by majority vote that the Municipality become a Party to this District Library Agreement and that all or a portion of the territory of the Municipality be added to the District.

(b) The governing body of the Municipality files a certified copy of its resolution with the chairperson of the Board.

(c) The Board adopts a resolution authorizing amendments to this District Library Agreement reflecting the addition of the Municipality and the territory of the Municipality to the District, and specifying the changes in board representation or the percentage of funds necessary for the establishment and operation of the District Library to be provided by the Municipality within six (6) months of the date of receipt of the resolution of the Municipality.

(d) The electors of the Municipality or the portion of the territory of the Municipality to be added to the District shall have approved the levy of the districtwide millage, if any, by majority of the electors voting on the question.

11. Enforcement. In the event of failure by any of the Parties to perform its obligations under this District Library Agreement, the other Parties, and each of them separately, shall have the power to seek such remedies as shall be available to them at law or in equity, including actions for mandamus.

12. Amendment. This District Library Agreement may be amended in writing upon the consent of the governing bodies of each of the Parties.

13. Governing Law. This District Library Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

14. Severability. If any clause, provision or section of this District Library Agreement shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections.

15. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.

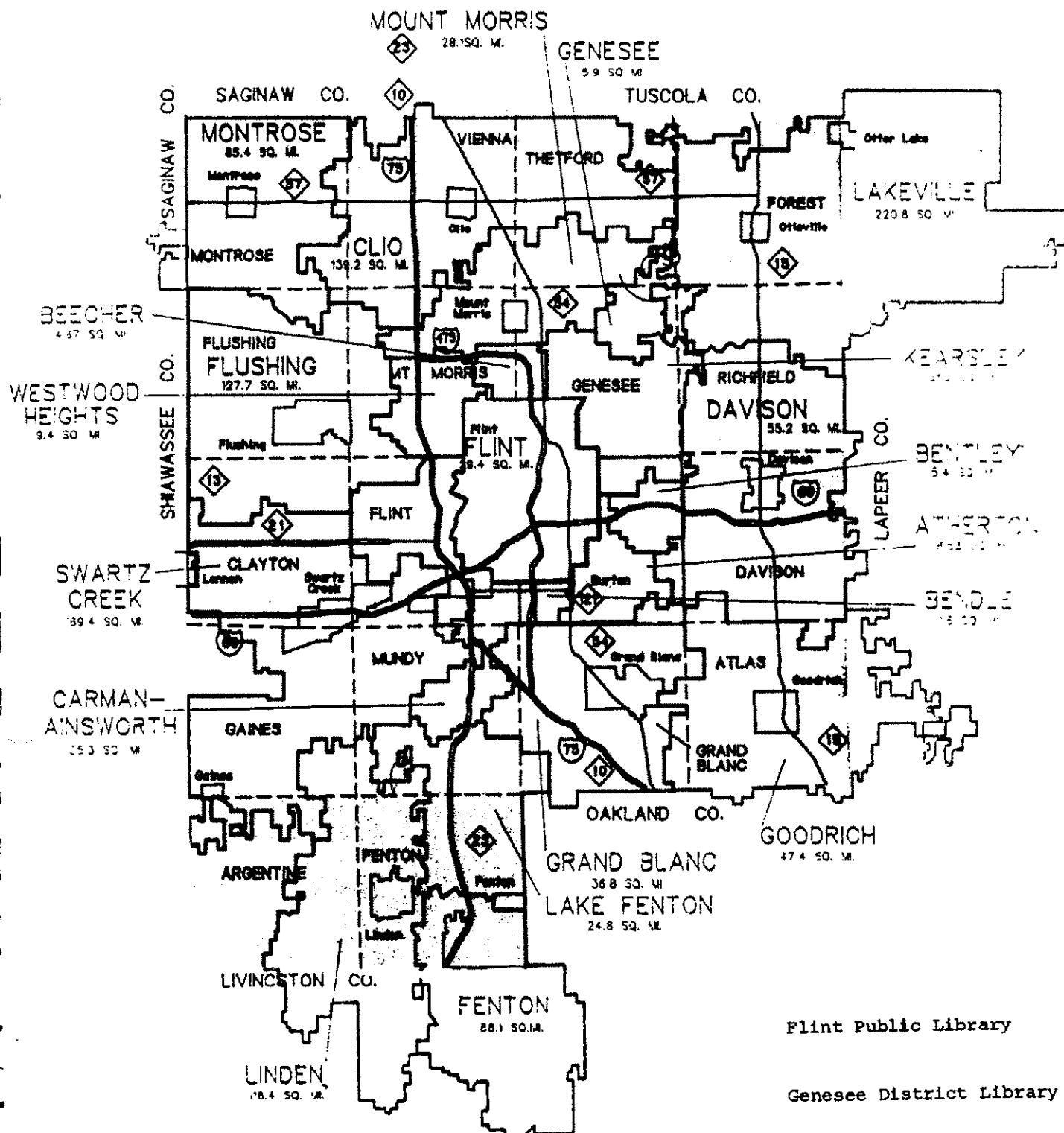
IN WITNESS WHEREOF, the Parties have caused this District Library Agreement to be duly executed as of the date first written above.

SCHOOL DISTRICT OF THE CITY OF FLINT

By Randall H. Taliano
Its Board President

CITY OF FLINT

By Scott Kincaid
Its Council President



Genesee Co.

EXHIBIT A

The District Library District shall be comprised of all that territory located in the City of Flint and that territory in the jurisdictional limits of the Flint Public Schools as of the Effective Date of this Agreement.

EXHIBIT B

The following property is owned or controlled by the Flint Public Schools and held for public library purposes as of August 19, 1998.

Main Library building and its contents at 1026 East Kearsley Street, bookmobile, and the Library contents at the following leased locations:
Cody Branch, 3519 Fenton Road
North Flint Branch, 5005 Cloverlawn Drive
West Flint Branch, 3601 Beecher Road

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**FLINT PUBLIC LIBRARY
RESOLUTION # 22-387
TO AMEND DISTRICT LIBRARY AGREEMENT
TO CHANGE LIBRARY NAME**

At a meeting of the Library Board of the Flint Public Library ("Library") Genesee County, Michigan, held at the Library on the 1st day of September, 2022, at 5:30 p.m.

PRESENT: Reta Stanley, Heather Kale, Brian Larkin, Vivian Kao, Kathy Jackson,

Dean Yeotis, Audrey Young-Muhammad.

ABSENT: None

The following Resolution was offered by Ms. Jackson and seconded by Mr. Larkin.

WHEREAS, on October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library; and

WHEREAS, the Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District") and the City of Flint ("City") with the School District and the City as participating municipalities; and

WHEREAS, on July 7, 2022, the Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library; and

WHEREAS, pursuant to the Library's District Library Agreement ("Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name; and

WHEREAS, pursuant to the DLEA, consent of both legislative bodies of the participating municipalities will be required for any amendment to the Agreement; and

WHEREAS, the Library has determined that it will formally request that the School District and the City approve an amendment to the Agreement to change the name.

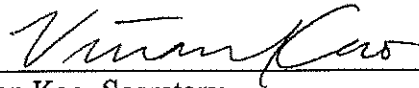
NOW, THEREFORE, BE IT RESOLVED that the Library Board of the Flint Public Library as follows:

1. The Library Board has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the DLEA.
2. To that end, the Library Board approves the Amendment to the District Library Agreement ("Amendment") attached as an Exhibit to this Resolution.
3. The Library Board authorizes the Director and/or President to execute and deliver the Amendment to the School District and the City for their consideration of the Amendment.
4. The Library Board authorizes the Executive Director and/or President to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan.
5. The Library Board authorizes the Executive Director and/or President to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian.
6. The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment.
7. After the Effective Date of the Amendment, the Library authorizes the Executive Director and/or President to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition.
8. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

STATE OF MICHIGAN)
) ss.
COUNTY OF GENESEE)

I, the undersigned, the duly qualified and acting Secretary of the Flint Public Library, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board of said Library at a meeting held on the 1st day of September, 2022, and that the meeting was conducted in full compliance with the Open Meetings

Act, 1976 PA 267, as amended, and that the minutes of the meeting were kept and will be or have been made available as required under the Open Meetings Act.

A handwritten signature in cursive script, appearing to read "Vivian Kao", is written over a horizontal line.

Vivian Kao, Secretary
Flint Public Library

22114:00001:873397-1

EXHIBIT TO RESOLUTION 22-387

**AMENDMENT TO THE
DISTRICT LIBRARY AGREEMENT**

THIS AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT is entered into as of the _____ day of _____, 2022 by and between the City of Flint ("City") and the Flint Public Schools ("School District"), County of Genesee, (collectively referred to as the "Participating Municipalities") pursuant to the District Library Establishment Act, 1989 PA 24, (the "DLEA").

WHEREAS, pursuant to the terms of the DLEA, the City and the School District originally established the Flint District Library ("Library") by agreement dated October 1, 1998 ("District Library Agreement");

WHEREAS, the Library has been operating under the name "Flint Public Library" since the Effective Date of the District Library Agreement; and

WHEREAS, the City, School District, and the Library Board now desire to change the name of the District Library.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. **Amendment.** Paragraph 1 of the District Library Agreement is amended to read in its entirety as follows:
 - A. **Establishment/Name of Library.** The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act to be known as the "Gloria Coles Flint Public Library," (the "District Library") having all powers granted to such district libraries by the Act and Michigan law.
2. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Michigan.

3. **Severability.** If any clause, provision, or section of this Amendment shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision, or section shall not affect any of the remaining clauses, provisions, or sections.
4. **Execution in Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.
5. **Remaining Effectiveness of Amended Agreement; Conflict of Provisions.** Unless specifically amended by this Amendment, all other provisions of the District Library Agreement shall remain in full force and effect. In the event a conflict occurs, this Amendment shall govern.

THE CITY OF FLINT

Dated: _____

By: _____

(Print Name)

Its: _____

FLINT PUBLIC SCHOOLS

Dated: _____

By: _____

(Print Name)

Its: _____

GLORIA COLES FLINT PUBLIC LIBRARY
(f/k/a FLINT PUBLIC LIBRARY)

Dated: _____

By: _____

(Print Name)

Its: _____

CITY OF FLINT

**RESOLUTION TO AMEND DISTRICT LIBRARY AGREEMENT
TO CHANGE LIBRARY NAME**

At a meeting of the City Council of the City of Flint ("City"), Genesee County, Michigan, held at the City Hall in said City on the _____ day of _____, 2022, at _____ p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, on October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library;

WHEREAS, the Flint Public Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District) and the City with the School District and the City as participating municipalities;

WHEREAS, on _____, the Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library;

WHEREAS, pursuant to the Library's District Library Agreement ("District Library Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name;

WHEREAS, pursuant to the DLEA, consent of both of the legislative bodies of the participating municipalities will be required for any amendment to the District Library Agreement; and

WHEREAS, as a participating municipality, the City desires to approve the amendment to the District Library Agreement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Flint as follows:

1. The City Council has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the DLEA.
2. To that end, the City Council approves the Amendment to the District Library Agreement ("Amendment") attached as an Exhibit to this Resolution.
3. The City Council authorizes the Mayor, Manager, and/or the City Clerk to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan.
4. The City Council authorizes the Mayor to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian.
5. The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment.
6. After the Effective Date of the Amendment, the Library authorizes the Mayor, Manager, and/or the City Clerk to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition.
7. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

ADOPTED:

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)	
)	ss.
COUNTY OF GENESEE)	

I, the undersigned, the duly qualified and acting Clerk of the City of Flint, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Council at a meeting held on the ____ day of _____, 2022, and the meeting was conducted in full compliance with the Open Meetings Act, 1976 PA 267, as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings Act.

Inez M. Brown, Clerk
City of Flint

22114:00001:873397-1



RESOLUTION NO.: 230148
PRESENTED: MAY 17 2023
ADOPTED: _____

Resolution Authorizing Payment to MDOT for repairs to U.S. Hwy. 23 Hill Road Overpass

BY THE CITY ADMINISTRATOR:

The Michigan Department of Transportation (MDOT) has submitted to the City of Flint an invoice to repair damage caused by a City of Flint vehicle to the Hill Road overpass on U.S. Highway 23. The amount owed for the repairs did not exceed the City's excess liability insurance policy deductible. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$474,690.84
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IT IS RESOLVED, that the appropriate officials are authorized to do all things necessary to pay MDOT Invoice #591-11098151 in the amount of \$474,690.84. Funding will come from Major Street Funds general ledger account number 202-450.202-801.000.

APPROVED AS TO FINANCE:

APPROVED AS TO FORM:

Jane Mager
Jane Mager (May 10, 2023 13:03 EDT)

Jane Mager
Acting Chief Financial Officer

William Kim
William Kim (May 10, 2023 15:14 EDT)

William Kim
City Attorney

CLYDE D EDWARDS
CLYDE D EDWARDS (May 11, 2023 10:35 EDT)

Clyde Edwards
City Administrator

2023-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: May 10, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution authorizing payment for repairs to the Hill Rd. over US23 bridge

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

A truck owned by the City of Flint accidentally struck the Hill Road overpass located over U.S. Highway 23. The amount owed for the repairs did not exceed the City's excess liability insurance policy deductible.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 474,690.84
FY23 GRAND TOTAL				\$ 474,690.84

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230007135

ACCOUNTING APPROVAL: Kirstie Troup Kirstie Troup (May 10, 2023 12:53 EDT) **Date:** _____

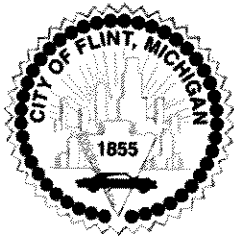
WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (May 10, 2023 12:55 EDT)
Rodney McGaha, Director of Transportation



RESOLUTION NO.:

230149

PRESENTED:

MAY 17 2023

ADOPTED: _____

**RESOLUTION ALLOCATING ARPA FUNDING FOR ENVIRONMENTAL
REMEDiation AT CITY HALL**


The Flint City Council adopted the ARPA Allocation Plan on October 22, 2022 (agenda resolution #220464.1); and

There is an urgent need to investigate and potentially mitigate hazardous environmental conditions such as mold within Flint City Hall. The Administration is requesting that \$500,000.00 be allocated for the purpose of building improvements to address these health and safety concerns.

Prior to any funds being expended, all procurement will follow the City's purchasing ordinance and requests for proposals will be solicited for building improvements; and


IT IS RESOLVED, that the appropriate officials are hereby authorized to appropriate up to \$500,000.00 from the ARPA Contingency allocation, as set forth in the ARPA Allocation Plan referenced above. Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim (May 15, 2023 14:24 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (May 15, 2023 14:15 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (May 15, 2023 15:34 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

230161



RESOLUTION NO.: _____

PRESENTED: 5-22-2023

ADOPTED: _____

**RESOLUTION AUTHORIZING THE MAYOR TO FILE A CLAIM FOR A GRANT
PAYMENT FROM THE PROTECTING MI PENSION GRANT PROGRAM AND
ACCEPTING ANY AWARD ARISING FROM THAT APPLICATION**

Section 979a(1) of Public Act 166 of 2022 directs the Michigan department of treasury ("Treasury") to establish a municipal pension principal payment grant program to help underfunded municipal pension systems meeting certain qualifications; and

Pursuant to Article 5 part 1 Section 108(15) & Article 5 part 2 Section 979a(1) of Public Act 166 of 2022, the State of Michigan has earmarked seven hundred and fifty million dollars (\$750,000,000.00) for a grant fund to aid the retirement systems of municipalities considered underfunded according to Section 5 of the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2805; and

Treasury established such a program under Section 979a of Public Act 166 of 2022, deemed the Protecting MI Pension Grant (any award amount thereunder, the "Grant"); and

The City of Flint's Municipal Employee Retirement System ("MERS") pension system ("System") is underfunded according to Section 5 of the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2805; and

In order to apply for and receive the Grant, the City Council wishes to authorize the City and the System to make the commitments provided in Section 979a(2)(a)-(f) of Public Act 166 of 2022 and any other commitments required under Section 979a of Public Act 166 of 2022 or by Treasury for the receipt of the Grant; and

The Mayor of the City is the City's chief administrative officer, as the term is defined in Section 2b of the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, MCL 141.422b; and

Pursuant to this Resolution, the City by and through the Mayor, or his designee, wishes to authorize the preparation, execution and submission of an application for the Grant, including any necessary supporting documents (collectively, the "Application"), as well as to authorize the preparation of any documentation in order to accept and receive the Grant; and


It is anticipated that, upon receipt and processing of the Application, Treasury will confirm the Grant in favor of the City, conditioned on the execution of a grant award agreement.

BE IT RESOLVED that the City authorizes the application for and acceptance of the terms of the Grant as stipulated by Treasury, and the City, by the Mayor, or his designee, as authorized

representatives, authorizes the negotiation and execution of any and all documents, including an affidavit, on behalf of the City or the System, relating to the Application.

BE IT FURTHER RESOLVED that the appropriate City officials are authorized to negotiate and execute any documents needed to accept any grant award resulting from this Application and to accept any funds disbursed, to be allocated towards the City's municipal pension system.

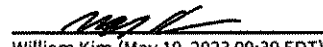
FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

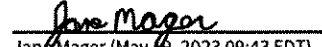
APPROVED BY CITY COUNCIL:

APPROVED AS TO FORM:



William Kim (May 19, 2023 09:39 EDT)
William Kim, City Attorney

APPROVED AS TO FINANCE:



Jane Mager (May 19, 2023 09:43 EDT)
Jane Mager, acting Chief Financial Officer



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 5/19/2023

BID/PROPOSAL#: N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING THE MAYOR TO FILE A CLAIM FOR A GRANT PAYMENT FROM THE PROTECTING MI PENSION GRANT PROGRAM AND ACCEPTING ANY AWARD ARISING FROM THAT APPLICATION

PREPARED BY: Jane Mager, Finance Department
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Background

The Protecting MI Pension Program was created to help Michigan's underfunded municipal pension systems. Under the State's Fiscal Year 2022-2023 budget, the Michigan Department of Treasury was appropriated \$750 million to establish and operate a local unit municipal pension principal payment grant program for qualified retirement systems with a funded ratio below 60%. The State is basing the grant awarded to a city, county, township, village or road commission based on the funded ratio of a qualified retirement system as of December 31, 2021. The City's MERS pension system likely qualifies for this program and the City is projected to be eligible for a grant of approximately \$170 million. The City will need to file a claim using Michigan's eSignature Solution, and the Chief Administrative Officer ("CAO") of the City – defined in the Uniform Budgeting & Accounting Act, Act 2 of the Michigan Public Acts of Michigan, 1968 as amended – must sign and date the Protecting MI Pension Application.

Required Information to Submit a Grant Award

The following needs to be completed on or before 06/15/2023 and provided to be considered to have a full and complete application:

- ☐ Protecting MI Pension Grant Application (Form 5886)
- ☐ A copy of certified MI Pension Grant Affidavit (Form 5887)
- ☐ A copy of certified resolution authorizing the CAO to file a claim for the grant
- ☐ Copy of actuarial valuations used in FY2022 Audited Financial Statements and used to complete Form 5572 submitted as of 12/31/2021
- ☐ Copy of most recent actuarial valuation as of 12/31/2022 for qualified retirement systems that are requesting grant awards

Timeline

Date	Event
05/22/2023 5:30pm ET	City Council reviews Resolution to submit Grant Application & accept Grant Award and moves it for approval
05/23/23 to 06/15/2023	Window to submit MI Pension Grant Application



CITY OF FLINT

07/12/2023	• Chief Administrative Officer Signs Grant Application
08/07/2023	• Submission of Application, Affidavit, and Required Documents
	Grant Payment Award Notification Period
08/30/2023	City Returns Grant Award Agreement to the Michigan Department of Treasury
	Michigan Department of Treasury Disburses Grant to City's Employees Retirement System

FINANCIAL IMPLICATIONS: Securing state grant funding is critical to bringing the City's pension plans to the 60% funding level needed.

BUDGETED EXPENDITURE? YES ☐ NO ☒

IF NO, PLEASE EXPLAIN: No spending implications.

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: *Jane Mager*
Jane Mager (May 15, 2023 09:43 EDT)
Jane Mager, acting Chief Financial Officer

230162

RESOLUTION:

PRESENTED: 5-29-2023

ADOPTED: _____

**RESOLUTION RELATIVE TO AMERICAN RESCUE PLAN ACT (ARPA) FUNDS
ADMINISTRATION PROCESS TO THE INDIVIDUALS OF FLINT**

BY THE CITY COUNCIL:

The Flint City Council acknowledges the existence of approximately \$30-40 million of American Rescue Plan Act (ARPA) funds left to be allocated within the City of Flint.

This resolution allocates \$15,000,000 (Fifteen-Million Dollars) of the ARPA funds as a community grant program to be administered directly to individual homeowners who apply, and are approved therefor.

Further, the Flint City Council acknowledges the existence of approximately 800 (Eight-Hundred) individual grant requests, claims, and/or applications which were submitted prior to the March 27, 2023 cut-off date. It is the position of the Flint City Council that this cut-off date was premature given the significant and ongoing community need.

WHEREFORE, be it here resolved that:

- (1) The individual grants requests which were already submitted prior to the March 27, 2023 cut-off date are hereby deemed valid; and furthermore,
- (2) The application period for ARPA grant funding for individual homeowners is hereby reopened for three weeks or twenty-one (21) days from the date of the passage of this Resolution; and furthermore,
- (3) Each individual homeowner grant request, both those previously submitted and those to-be submitted, shall be processed by the City, or by the City's representative authorized to administrator ARPA funds, within 180 days from their receipt of the said request; however, requests submitted prior to the March 27, 2023 cut-off date shall be given priority over new requests; and furthermore,
- (4) Within sixty (60) days from the passage of this Resolution, the City's Legal Department is directed to issue a Request for Proposal (RFP) and accept bids from a third-party claims administrator who will be responsible for administering the ARPA funds; and furthermore,
- (5) Within thirty (30) days after the RFP period closes, those bid requests are to be presented to the Flint City Council for awarding of the contract; and furthermore,

- (6) The Initial Request Form which was previously used to submit grant requests will continue to be used for new grant requests until the third-party claims administrator is selected and provides a request form or application of their own.

IT IS RESOLVED, that the Flint City Council authorizes and approves the foregoing.

APPROVED BY CITY COUNCIL:

Allie Herkenroder, City Council President

APPROVED AS TO FORM:

William Kim, City Attorney

230046



RESOLUTION NO.: _____

PRESENTED: FEB 22 2023

ADOPTED: _____

**RESOLUTION RECOMMENDING THE APPOINTMENT OF BISHOP ROGER L JONES SR.
TO THE HURLEY BOARD OF HOSPITAL MANAGERS FILLING AN OPEN VACANCY.**

BY THE MAYOR:

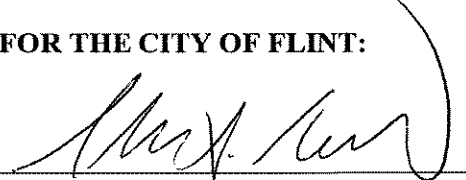
Mayor Sheldon A. Neeley recommends the appointment of Bishop Roger L. Jones Sr. to complete the five-year term on the Hurley Board of Hospital Managers, with such term to commence immediately, and expires April 30th, 2028.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Bishop Roger L. Jones Sr (2222 Colfax Ave, Flint MI, 48503) to complete the vacancy term on the Hurley Board of Hospital Managers, with such term commenced immediately, and expires April 30, 2028.

APPROVED AS TO FORM:


William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

For the Council

Bishop Roger L. Jones
Jurisdictional Prelate, Michigan Southeast Jurisdiction

Roger L. Jones was born June 30, 1937. At age 17, he preached his first sermon and at age 20 he was ordained as an Elder in the Church of God in Christ.

In 1955, he graduated from Booker T. Washington High School in Rocky Mount, North Carolina. He received his Associates Degree from Saints College Church of God in Christ, Lexington, Mississippi in 1960.

In 1963, the young Elder founded Greater Holy Temple COGIC with approximately 25 members and in the same year the ministry purchased a \$40,000 facility. Under his leadership the membership of the church grew over 200% between 1963 and 1964.

At its peak, Greater Holy Temple COGIC has served over 900 members in the \$1.9 million edifice, built in 1978. Bishop Jones has worked diligently to serve the community and fellow church ministries.

His State and National accomplishments are as follows:

District Superintendent: Appointed by Bishop J. S. Bailey – 1965
Chairman of State Finance & Expediting Committee
Vice-Chairman & Chairman, State Elders Council
Consecrated Bishop of the 3rd Ecclesiastical Jurisdiction of Southwest MI – 1985
Elected Chairman International Trustee Board 1977-1996
Currently serves as 1st Vice Chairman, Board of Bishops for Church Of God In Christ and Prelate of Michigan Southeast Jurisdiction

Bishop Jones is the author of two must reads, “When Life Hurts, Dreams Fade, Hope Again” and “Deliverance in Spiritual Warfare”.

Bishop Jones is a compassionate and nurturing spiritual father to many. God is doing a new thing in his life. He has come through many dangers, toils and snares, but God has given him the victory and a vision that shall come to pass.

230118



RESOLUTION NO.: _____

PRESENTED: APR 19 2023

ADOPTED: _____

**RESOLUTION RECOMMENDING THE RE-APPOINTMENT OF DR. KHALID M. AHMED
TO THE HURLEY BOARD OF HOSPITAL MANAGERS.**

BY THE MAYOR:

Mayor Sheldon A. Neeley recommends the appointment of Dr. Khalid M. Ahmed to fill the expired term of Frances Gilcrest that expires on April 30, 2023; and

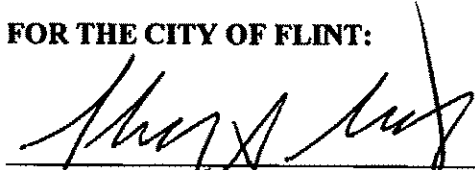
Mayor Sheldon A. Neeley recommends the appointment of Dr. Khalid M. Ahmed (2700 Robert T- Longway. Suite B, Flint, MI 48503) to complete a five-year term on the Hurley Board of Hospital Managers, with such term that commenced on April 30, 2023, and expires April 30, 2028.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Dr. Khalid M. Ahmed (2700 Robert T-Longway. Suite B, Flint, MI 48503) to serve a five-year term on the Hurley Board of Hospital Managers, with such term commenced on April 30, 2023, and expires April 30, 2028.

APPROVED AS TO FORM:


William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

FOR THE CITY COUNCIL:

KHALID M. AHMED, M.D

2700 Robert T-longway Blvd. Suite B, Flint, MI 48503 ♦ P. 810-235-2004 ♦ F.810-235-2841 ♦ kahmed2700@gmail.com

EDUCATION

- 2006** American Board of Internal Medicine
- 1992** Royal College of Physicians of Ireland
- 1981** M.B.B.S., Faculty of Medicine University of Khartoum,
Khartoum, Sudan

CURRENT POSITIONS

- 2021 - Present** Chief of Staff, Hurley Medical Center, Flint, MI
- 2021 - 2022** President, Genesee County Medical Society
- 2018 - Present** Board member, Genesee County Medical Society
- 2018 - Present** Board member, Islamic Medical Association of Mid-Michigan
- 2012 - 2016** Board member, Genesee Academy School
- 2014 - Present** Clinical Director, Internal Medicine, Hurley Medical Center. Flint, MI
- 2013 - 2021** Chairman, Department of Medicine, Hurley Medical Center, Flint, MI.
- 2010 - 2019** Vice Chief of Staff, Interim Chief of staff, Hurley Medical Center, Flint, MI
- 1996 - Present** Attending & Consultant Physician, Department of Internal Medicine. Hurley Medical Center and Michigan Health Specialists, Flint, MI
- 1996 - Present** Associate Professor of Internal Medicine, Michigan State University, College of Human Medicine, Flint, MI.
- 1996 - Present** Internal Medicine Physician, Flint, MI

AWARDS

- Pinnacle Award, Hurley Medical Center, **2013**
- Physician of the Year, Arab American Heritage Council, **2019**

ORGANIZATION

Active Member of the African American Physicians Association.

Active Member of the Genesee County Medical Society.

Active Member of the Michigan State Medical Society.

Active Member of the American Medical Association.

Active Member of the American College of Physicians

AFFILIATION WITH RESEARCH CENTER

2015-Present Principal investigator, Flint Clinical Research PLLC, Flint, MI

2015-Present Sub-investigator, Elite Research Center, Flint, MI

CLINICAL RESEARCH EXPERIENCE AND PUBLICATIONS

- A Phase 2b, Multicenter, Randomized, Double-Blind, Placebo-Controlled, Parallel-Group Study to Assess the Efficacy and Safety of Oral Etrasimod as Induction Therapy in Subjects with Moderately to Severely Active Crohn's Disease(CULTIVATE). **2020**
- A Phase 2, Multi-Center, Randomized, Double-Blind, Placebo-Controlled Parallel-Group Study to Evaluate the Safety, Tolerability, and Efficacy of Olorinab in Subjects with Irritable Bowel Syndrome Experiencing Abdominal Pain (CAPTIVATE). **2019**
- A Phase 3, Randomized, Double-Blind, Placebo-Controlled, 52-Week Study to Assess the Efficacy and Safety of Etrasimod in Subjects with Moderately to Severely Active Ulcerative Colitis (ELEVATE). **2019**
- A randomized, double blind controlled factorial clinical trial of edetate disodium-based chelation and high dose oral vitamins and minerals to prevent recurrent cardiac events in diabetic patients with a prior myocardial infarction. **2018**
- A randomized, Parallel –group , Placebo-Controlled, clinical endpoint bioequivalence study of generic Fluticasone Propionate 100 ug and Salmeterol Xinafoate 50 ug inhalation powder compared with Advair DiskusR 100/50 in subjects with Asthma. **2018**
- A randomized, double blind controlled factorial clinical trial of Edetate disodium-based chelation and high-dose oral vitamins and minerals to prevent recurrent cardiac events in diabetic patients with a prior myocardial infarction. **2018**
- A Phase IV, 12-week, randomized, double-blind, triple dummy study to compare single inhaler triple therapy, Fluticasone Furoate/ Umeclidinium/ Vilanterol (FF/UMEC/VI) with multiple inhaler therapy (Budesonide/Formoterol plus Tiotropium) based on lung function and symptoms in participants with chronic obstructive pulmonary disease. **2018**

- A Phase 3, multi-center, multi-national, placebo controlled, randomized, double-blind 26-week study to assess the safety and efficacy of CaPre® in patients with severe hypertriglyceridemia. **2018**
- Inflammatory Bowel Disease registry. Corrona. **2017**
- A double-blind, placebo-controlled, randomized dose ranging trial to determine the safety and efficacy of three dose levels of EMA401 in reducing 24-hour average pain intensity score in patients with post-herpetic neuralgia (EMPHENE). **2017**
- A randomized, double-blind, placebo-controlled, event-driven trial of weekly low-dose methotrexate (LDM) in the prevention of cardiovascular events among stable coronary artery disease patients with type 2 diabetes or metabolic syndrome. **2017**
- A Phase 2, Randomized, Double-Blind, Placebo-Controlled, Multicenter Study to Assess the Efficacy, Safety, and Tolerability of VK2809 Administered for 12 Weeks Followed by a 4-Week Off-Drug Phase in Patients with Primary Hypercholesterolemia and Non-Alcoholic Fatty Liver Disease, VK2809-201. **2017**
- A double-blind, randomized, placebo-controlled, parallel-group, phase IV study to evaluate to effect of Acridinium Bromide on long-term cardiovascular safety and COPD exacerbations in patients with moderate to very severe COPD (ASCENT COPD). **2016**
- A Multi-Center, Randomized, Double-Blind, Active-Controlled, Parallel Group, Phase III Trial to Evaluate the Safety and Efficacy of Saxagliptin 5 mg Co – administered with Dapagliflozin 5 mg compared to Saxagliptin 5 mg or Dapagliflozin 5 mg all given as add –on therapy to metformin in Patients with Type 2 Diabetes who have inadequate Glycemic Control on Metformin Alone. **2016**
- A phase 2 Randomized, Double Blind, Placebo-Controlled Study to Assess the Efficacy and Safety of Gemcabene in Patients with Severe Hypertriglyceridemia (INDIGO-1). **2016**
- A phase 3, randomized, double-blind, placebo controlled study of the efficacy and safety of Roxadustat (FG-4592) for the treatment of anemia in chronic kidney disease patients not on dialysis. **2015**
- An open label, long-term study to assess the immunogenicity of Linaclotide administered orally to adult patients with irritable bowel syndrome with constipation or chronic idiopathic constipation. **2015**
- Ahmed K., Managing Malnutrition in Inflammatory Bowel Disease, Hospital Physicians. Vol 30 12:13-17 1994
- Ahmed K., Saeed E. Nephrotic Syndrome and Pulmonary Artery Thrombosis, case report, American Journal of Nephrology. 1995; 15:181-185
- Ahmed K., Jackson L. Heparin Use In Right Arterial Thrombosis, Oral Presentation ACP Michigan Chapter Annual Meeting, Traverse City 1995
- Ahmed K. , Chan S. Mixed Lineage Hematologic Malignancy (Myeloblastic and T Lymphoblastic), Abstract, Blood Vol 86 No. 10 Supp. Nov. 1995
- Ahmed K. , Issawi I. Use of Flecainide for Refractory Arterial Tachycardia of Pregnancy, A case report, Manuscript Accepted for Publication, American Journal of Critical Care.
- Ahmed K., Filos O., Rapid Infusion of Magnesium Sulfate In Severe Acute Asthma, Case Series, Oral Presentation, ACP Michigan Chapter Conference, Sept. 1995
- Ahmed K., Seedahmed E . Holt-Oram Syndrome. Cases Presentations Community Wide Research Forum, April 2005. Flint, Michigan.

230135



RESOLUTION NO.: _____

PRESENTED: MAY - 3 2023

ADOPTED: _____

**RESOLUTION RECOMMENDING THE APPOINTMENT OF LEON EL-ALAMIN TO THE
FLINT HOUSING COMMISSION BOARD OF COMMISSIONERS**

BY THE MAYOR:

WHEREAS, The Flint Housing Commission is governed by a board of five (5) Commissioners; the term of appointment is five (5) years, pursuant to the by-laws of the Flint Housing Commission; and

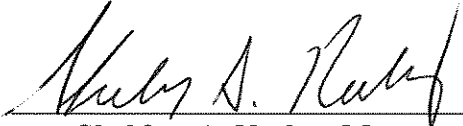
WHEREAS, Mayor Sheldon A. Neeley recommends the appointment of Leon El-Alamin (606 E. Mott Avenue Flint MI 48505), to fill an open vacancy, on the Flint Housing Commission Board of Commissioners.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Leon El-Alamin to serve a five-year term on the Flint Housing Commission, commencing immediately and expiring August 31, 2028.

APPROVED AS TO FORM:

William Kim Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

For CITY COUNCIL:

Leon El-Alamin
606 E. Mott Avenue
Flint, Michigan 48505
Cell: 810.835.8304
Email: leonelalamin@gmail.com

Personal Vision Statement

Through the work of MADE Institute and personal and professional focus, I am working to maximize personal development, economic opportunities, neighborhood stabilization, and the health and well-being of Flint residents.

Professional Statement

MADE Institute and its community partners will work collaboratively to ensure that the greater Flint community will welcome and support the successful return and reintegration of residents touched by the criminal justice system. Partners will collectively provide services and supports to those residents and their families of sufficient quality, quantity, intensity and duration to create families, neighborhoods and a community acting in concert to ensure the safety and well-being of all residents. MADE also works to stem the flow of Flint youth into the legal justice system.

Education and Training

High School Diploma, Northwestern High School, Flint Community Schools

Associates Degree, Business Management, Mott Community College

Certified Fundraiser, Lilly Family School of Philanthropy, Indiana University

Certified Recovery Coach, Genesee Health System, Flint, Michigan

HAVACR-Electrical-Plumbing Certification, Ferris State University

Weatherization Certificate, Building Science Academy

BPI Certification, Building Science Academy

Lead Safety Certificate – BDN Industrial Hygiene

OSHA Ten Hour Certificate, Mott Workforce Development

CPR-AED-First Aid Certificate, American Red Cross

Custodial Maintenance/Real Estate/Small Business Certification, State of Michigan

Work Experience

Founder and CEO, MADE Institute, Flint Michigan 2015 to present

MADE Institute provides comprehensive case management services to individuals touched by or at risk of engagement with the criminal justice system. Services include transitional housing (currently operating eight homes), basic needs, workforce training, job placement, financial literacy, personal coaching, and recovery and prevention services.

Workforce development services focus on the skilled trades/construction industry and integrates construction skills acquisition, on-the-job training and housing renovation that maintains and expands the north Flint network of transitional housing for returning citizens.

Outreach Coordinator, Sylvester Broome Empowerment Village, Flint Michigan
2014 to present

Facilitated planning and implementation of community and business outreach plans, provides public outreach and education events across multiple community sectors.

Community Coordinator, Insight Institute of Neurosurgery and Neurosciences
2013

Organized and implemented public education and outreach events to connect community residents to Institute services and supports.

Maintenance Technician, Flint Housing Commission. 2010-2012

Evaluated energy efficiency, brought properties up to code, including drywall, painting, floor replacement.

Community Service

Economic Development Corporation, City of Flint

Zoning Appeals Officer, City of Flint

Flint-Genesee County Continuum of Care Committee, Flint, Michigan

230140



RESOLUTION NO.: _____

PRESENTED: MAY - 8 2023

ADOPTED: _____

RESOLUTION RECOMMENDING THE APPOINTMENT OF ATTORNEY TRACHELLE C. YOUNG TO THE ETHICS AND ACCOUNTABILITY BOARD

BY THE MAYOR:

WHEREAS, pursuant to Sec. 3-501-3-505, of the new Flint City Charter adopted January 1, 2018, the Ethics and Accountability Board was created; and

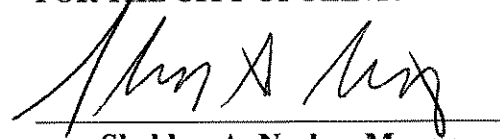
WHEREAS, the Ethics and Accountability Board consists of eleven (11) members with two at-large – members appointed by the Mayor and each Council-person appointing one resident from their respective ward.

NOW THEREFORE, BE IT RESOLVED, that Mayor Sheldon A. Neeley hereby appoints Trachelle C. Young address Flint, MI 48503 to replace Art Evans who resigned February 2023, for a term of office commencing immediately and expiring June 25,2024.

APPROVED AS TO FORM:


William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

FOR CITY COUNCIL:

TRACHELLE C. YOUNG

ATTORNEY AT LAW

PROUD US ARMY VETERAN

CONTACT:



(810) 239-6302



Trachelleyoung@gmail.com



Flint, MI 48503

CAREER OBJECTIVE:

To use my knowledge, education, experience and skills to educate, empower and improve my community through the practice of law.

EDUCATION

December 1996

Juris Doctor (J.D.) In Law

Michigan State University
College of Law, Lansing,
Michigan

June 1992

BS In Criminal Justice

Jackson State University,
Jackson, MS

June 1988

High School Diploma

Flint Academy High School,
Flint, Michigan

EXPERIENCE

June 2011 - Present

Corporate Counsel

Hamilton Community Health Network, Flint, MI

- Interpret laws, rulings and HRSA regulations for the Board and corporation.
- Advise client concerning business transactions, claim liability, advisability of prosecuting and defending lawsuits and legal rights and obligations.

February 2009 - Present

Attorney-at-Law

Trachelle C. Young & Associates, P.L.L.C., Flint, MI

- Perform administrative and management functions related to the practice of law and running a law office.
- Summarize cases to judges and juries.
- Confer with colleagues specializing in appropriate areas of legal issue to establish and verify bases for legal proceedings.
- Prepare legal briefs and opinions and represent Defendants in state and federal courts.
- Analyze probable outcomes of cases, using knowledge of legal precedents.
- Interpret laws, rulings and regulations for individuals and businesses.

February 2004 - February 2009

City Attorney

City of Flint, Flint, MI

- Interpreted laws, City Charter and regulations for departments and executive and legislative branches.
- Searched for and examined public and other legal records to write opinions and protect city interests.
- Prepared legal briefs and opinions and represented the City in state and federal courts.

January 2002 - February 2004

Genesee County Assistant Prosecuting Attorney

- Prepared and conducted hearings in circuit, probate and district court.
- Assisted when required with proceedings at appellate and/or supreme or federal courts, as well as before administrative agencies;
- Interviewed complainants and police and issued orders for warrants in criminal cases.

June 1997 - December 2001

US Army Judge Advocate General Corp.

- Advised soldiers on family, civil and UCMJ matters
- Administrative Law Magistrate on pretrial confinement
- Trial Defense in court-martials defending soldiers

COMMUNITY SERVICE:

2022	Attorney collaborator with Genesee County Ignite Ambassador
2022	Attorney volunteer for County-wide Expungement workshop
2022	President of C.C. Keys National Historic & Educational Society
2020	Candidate for Genesee County Prosecutor
2018	Executive Director of Flint PAL, Inc.
2015	President & Founder, Sisters Seeking Success (SSS) Mentorship Program
2015	Collaboration with Westwood Heights School District for SSS
2014	Legal Redress Committee for NAACP - Flint Chapter
2012	Genesee County Law Day Legal Advisor
2010	Flint PAL Board Member
2008	Vermont Christian Church - Board Chair, Trustee
2007	Flint Community Schools Mock Trials Advisor
2005	Mallory, VanDyne & Scott Bar Association (Past President)
2004	Election Protection Legal Volunteer (every Presidential election)
1997	Member, Delta Sigma Theta Sorority, Inc.

LICENSES:

1997	Michigan State Bar
2011	USDC Western District of Michigan
2004	USDC Eastern District of Michigan
2005	United States Supreme Court

230153



RESOLUTION NO.: _____

PRESENTED: MAY 17 2023

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF EMILY DOERR AS
DIRECTOR OF THE DEPARTMENT OF PLANNING AND DEVELOPMENT**

BY THE MAYOR:


Pursuant to §4-203(D) of the Flint City Charter and §2-91 of the Flint Code of Ordinances, the Mayor of the City of Flint hereby nominates Emily Doerr as the Director of Planning and Development, and recommends that her appointment be approved.

The Director of Planning and Development shall be paid a salary based on an annual compensation rate of \$110,000.00, paid from account 101-701.000-702.020, with an effective date of June 12, 2023.

Her resume is attached.

BE IT RESOLVED that the Flint City Council approves of the appointment of Emily Doerr as Director of Planning and Development.

APPROVED AS TO FORM:



William Kim (May 10, 2023 16:26 EDT)

William Kim, City Attorney

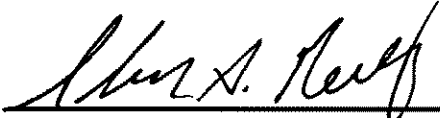
APPROVED AS TO FINANCE:



Jane Mager (May 10, 2023 16:27 EDT)

Jane Mager, acting CFO

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

EMILY DOERR

*Tenacious and compassionate public sector executive leader. Optimistic, honest, organized, and energetic.
Passionate Flint resident, entrepreneur and tour guide, and engaged nonprofit board member.*

CONTACT

LINKEDIN

www.linkedin.com/in/emilymdoerr

SKILLS

Writing and Management of RFQ and RFP process (both with and w/o federal funds)

Federal / State / County / Local / Foundation grants management (writing, data collection, programmatic and financial reporting)

Working with legal staff to develop templates and draft agreements in timely fashion

Creation of new processes and roles while respecting history and legacy

Reporting to Nonprofit and Government Boards of Directors

Staff management through program transition

ProForma and Budget Development

Construction Management (currently completing online 6-course certificate at Louisiana State University)

EDUCATION

Master of Business Administration,
University of Detroit Mercy
– August 2009 to Dec 2012

Bachelor of Science, Central Michigan
University - Economics and Political
Science, minor in History
– August 2003 to May 2007

June 2020: EPA RRP Certified Renovator

EXPERIENCE

HOUSING DEVELOPMENT / COMMUNITY DEVELOPMENT –
state-level real estate development finance and policy, asset
management, commercial redevelopment, single-family housing
renovation, HOME/CDBG oversight: 7 years

*Executive Director, Michigan State Land Bank • 10/2020 - present
VP Housing Development - Metro Community Development • 6/2018 - 10/2020
Community Econ Development Program Manager - City of Flint • 4/2016 - 6/2018*

KEY ACCOMPLISHMENTS

- Lead statewide agency in real estate development policy, advocacy, project finance (30+)
- Creation of new department at Metro and portfolio mgmt. strategy (54 housing units); led 25,000 SF commercial redevelopment project (both construction and tenant mgmt)
- Launch of a single-family acquisition/rehab/resale program that included the CDFI self-financing to help reset the market values in dis-invested neighborhoods
- Strategic and operational lead for \$3.5M annual cycle of City of Flint HOME and CDBG including staff management and Housing Investment Strategy creation
- Close-out of \$14M+ of housing-related HOME, CDBG, & NSP grants from 2009-2014

**ECONOMIC DEVELOPMENT – Business Attraction, Utilities Easement
Negotiation, Business Retention, Municipal Development Processes, and
Entrepreneurship: 5.5 years**

*Project Manager, Consumers Energy • 10/2015 - 3/2016
Business Attraction Manager, Michigan Economic Development Corporation • 8/2014 - 10/2015
Director, Community and Economic Development, City of Oak Park • 1/2013 - 5/2014
Detroit Small Business Initiatives Manager – Detroit Regional Chamber • 11/2011 - 1/2013
Founder, Hostel Detroit • 11/2010 - 11/2011; Board President November 2010 - Present*

KEY ACCOMPLISHMENTS

- Learned Right-of-Way real estate acquisition, sales, and negotiation tactics at Consumers Energy; took 40 hour Real Estate Sales course but left role prior to exam to work in leadership role at Flint City Hall during Water Crisis
- Attraction of new companies to Michigan totaling 329 new jobs and over \$20M new investment utilizing incentive packages with \$2.5M+ of incentive funds
- Passed bistro license ordinance through conservative Oak Park City Council allowing restaurants to sell beer/wine for the first time in the city's history; streamlined development process working with Planning Commission and ZBA
- Worked with City of Detroit staff to improve business permitting/licensing processes
- Founded Hostel Detroit in April 2011; with 2 FT staff it has had over 15,000 guests from 84 countries with an estimated \$3.5M local economic impact

**COMMUNITY DEVELOPMENT – County Grants Management and
Statewide Advocacy, Membership, and Training: 4 years**

*Grants Manager, Wayne Metro Community Action Agency • 1/2009 - 11/2010
Director of Membership and Special Projects, Community Economic Development Association of MI (CEDAM) • 11/2006 - 1/2009*

KEY ACCOMPLISHMENTS

- Managed 70 grants simultaneously - total Community Action Agency budget over \$25M including ARRA funds - liaison between COO, Controller, and funders
- Compiled reports and conducted meetings with over 40 different state legislators / staff about CEDAM member impact; coordinated Real Estate Development Trainings