

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, April 24, 2023

4:30 PM

DOME AUDITORIUM

SPECIAL AFFAIRS COMMITTEE

Ladel Lewis, Chairperson, Ward 2

*Eric Mays, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8*

*Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Allie Herkenroder, Ward 7
Eva L. Worthing, Ward 9*

Davina Donahue, City Clerk

ROLL CALL

REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

PUBLIC SPEAKING

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes.

CONSENT AGENDA

Per the amended Rules Governing Meetings of the Flint City Council (as adopted by the City Council on Monday, February 27, 2023), the Presiding Officer or Chair may request the adoption of a "Consent Agenda". After a motion to adopt a Consent Agenda is made and seconded, the Presiding Officer or Chair shall ask for separations. Any agenda item on a Consent Agenda shall be separated at the request of any Councilmember. After any separations, there is no debate on approving the Consent Agenda - it shall be voted on or adopted without objection.

RESOLUTIONS

230116 Agreement (Contract)/City of Flint/Genesee County Habitat for Humanity/Homeowner-Occupied Housing Rehabilitation/Choice Neighborhoods Area

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to implement the activities spelled out in the Choice Neighborhoods Implementation Grant Critical Community Improvements Plan and enter into a contract with Genesee County Habitat for Humanity, in the amount of \$500,000.00, for the purpose of owner-occupied housing rehabilitation in the Choice Neighborhoods Area, to appropriate revenue and expenditure amounts using Grant Code FHUD18CHOICE and to make the grant funds available in current grant accounts and for any subsequent years that funding continues to remain available by the grantor.

230117 Amendment/Third Quarter Budget

Resolution resolving that the appropriate City Officials are authorized to do things necessary to incorporate approved appropriation changes into the FY2023 Operating Budget of the City of Flint [in the amount of \$540,000.00 @ Fleet Services Fund = \$390,000.00 and Self-Insurance Fund = \$150,000.00].

230124 City of Flint/Damage Claim Payments

Resolution resolving that the Flint City Council would like to do all things

necessary to use \$200,000.00 to pay damage claims.

230125 CO#1/Contract/Zito Construction/Miller Road Rehabilitation/Additional Material

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into Change Order No. 1 to the contract with Zito Construction for additional material needed while installing the water main on Miller Road, in an amount NOT-TO-EXCEED \$30,000.00, and a revised contract amount of \$1,903,634.27.

230126 McKim & Creed, Inc./Undetected Water Leaks

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order, in the amount of \$150,480.00, to McKim & Creed, Inc. [for the purpose of surveying and identifying undetected water leaks].

230127 CO#1/Contract/MDOT Contract No. 21-5310/Miller Road Reconstruction

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into Change Order No. 1 to MDOT Contract No. 21-5310 for new manhole covers, additional sidewalks and temporary milling for driveways [needed for reconstruction on Miller Road], in the amount of \$373,000.00, and a total contract amount of \$1,459,398.00.

APPOINTMENTS

230121 Appointment/Flint Planning Commission/Mona Munroe-Younis

Resolution resolving that the Flint City Council approves the appointment of Mona Munroe-Younis (2721 Indian Bow Trail, Flint, Michigan, 48507 - Ward 9) to the Flint Planning Commission, for the remainder of a three-year term that commenced on March 1, 2021, and will expire on March 1, 2024, as recommended by Mayor Sheldon A. Neeley. [NOTE: A vacancy exists on the Planning Commission - 9th Ward due to the departure of Elizabeth Jordan.]

ADJOURNMENT

230116



RESOLUTION NO.: _____

PRESENTED: _____ APR 19 2023

ADOPTED: _____

RESOLUTION AUTHORIZING CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH GENESEE COUNTY HABITAT FOR HUMANITY IN THE AMOUNT OF \$500,000 FOR HOMEOWNER OCCUPIED HOUSING REHABILITATION IN THE CHOICE NEIGHBORHOOD AREA

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhood Implementation (CNI) Grant program for the purpose of revitalizing the area surrounding Atherton East and South Flint, as well as the location of new proposed housing; and

WHEREAS, the program entails implementing the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services (People); and

WHEREAS, the Neighborhoods component of the CNI Grant was allocated HUD resources in the amount of \$4,200,000 dollars, and the specific activities are detailed in the HUD-approved Critical Community Improvements (CCI) Plan; and

WHEREAS, one of the approved activities in the CCI Plan is owner-occupied housing rehabilitation in the identified Choice areas and the CCI Plan calls for entering into an agreement with Genesee County Habitat for Humanity in the amount of \$500,000 to complete housing rehabilitations; and

WHEREAS, funding is available in the following accounts and upon adoption of this resolution a Budget Adjustment will be completed to move funds to new accounts specified below:

FROM:


Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	Unallocated Budget	296-704.801-963.000	FHUD18CHOICE	\$500,000.00

TO:

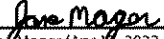
P&D	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$500,000.00
-----	-----------------------	---------------------	--------------	--------------

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to implement the activities spelled out in the Choice Neighborhoods Implementation Grant Critical Community Improvements Plan and enter into a contract with Genesee County Habitat for Humanity in the amount of \$500,000.00 for the purpose of owner-occupied housing rehabilitation in the Choice Neighborhoods area, to appropriate revenue and expenditure amounts using grant code FHUD18CHOICE and to make the grant funds available in the current grant accounts 296-704.801-801.000 and for any subsequent fiscal years that funding continues to remain available by the grantor.


APPROVED AS TO FORM:


William Kim (Apr 12, 2023 11:44 EDT)
William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Apr 12, 2023 10:53 EDT)
Jane Mager, Acting CFO

ADMINISTRATION:


CLYDE D EDWARDS (Apr 13, 2023 12:58 EDT)
Clyde Edwards, City Administrator

CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: April 11, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH GENESEE COUNTY HABITAT FOR HUMANITY IN THE AMOUNT OF \$500,000 FOR HOMEOWNER OCCUPIED HOUSING REHABILITATION IN THE CHOICE NEIGHBORHOOD AREA

PREPARED BY: Roy Lash, Planning and Development Dept., 810.766.7426 x3009

VENDOR NAME: Genesee County Habitat for Humanity

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint was awarded a \$30 million grant from the U.S. Department of Housing and Urban Development from the Choice Neighborhoods Implementation (CNI) Grant program for the purposes of revitalizing the area surrounding Atherton East and South Flint, as well as the location of the new proposed housing. The program entails implementing the approved Transformation Plan through the demolition and replacement of the obsolete Atherton East public housing development (Housing), implementation of several neighborhood strategies to revitalize the area (Neighborhoods), and ensuring that residents in the Choice Neighborhood areas are comprehensively assisted with improved access to basic services, quality of life, and economic achievement (including but not limited to workforce development, case management, health services, literacy support, and educational programming) (People).

The Neighborhoods component of the CNI Grant was allocated HUD resources in the amount of \$4,200,000 dollars, and the specific activities are detailed in HUD-approved Critical Community Improvements (CCI) Plan. The Plan called for entering into an agreement with Genesee County Habitat for Humanity in the amount of \$500,000 for owner-occupied housing rehabilitation in north and south Flint and HUD has authorized this activity.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FROM:				
P&D	Unallocated Budget	296-704.801-963.000	FHUD18CHOICE	\$500,000.00
TO:				
P&D	Professional Services	296-704.801-801.000	FHUD18CHOICE	\$500,000.00
FY22/23 GRAND TOTAL				\$500,000.00



CITY OF FLINT

PRE-ENCUMBERED? YES NO REQUISITION NO: [REDACTED]

ACCOUNTING APPROVAL: *Carissa Dotson, 4/12/23*

FINANCE APPROVAL: *[Signature]* Date: 04/12/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

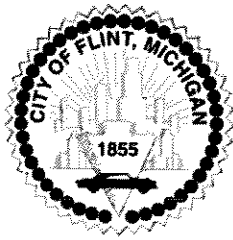
WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

- BUDGET YEAR 1
BUDGET YEAR 2
BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Suzanne Wilcox*
Suzanne Wilcox, Director of Planning and Development



RESOLUTION NO.: 230117
 PRESENTED: APR 19 2023
 ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING FY2023 THIRD QUARTER BUDGET AMENDMENT

WHEREAS, the City of Flint’s operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time. And;

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2023 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended. And;

FY2023 Proposed Third Quarter Budget Amendments	Amended FY2023 Budget as of 4/11/2023	Proposed Amendments for FY2023 Q3	Proposed Amended FY2023 Budget	Estimated Ending Fund Balance
FLEET SERVICES FUND 661 Expenditures	\$13,124,281	\$390,000	\$13,514,281	\$4,625,096
SELF-INSURANCE FUND 677 Expenditures	\$4,860,470	\$150,000	\$5,010,470	\$3,720,799
Total Amendment		\$540,000		

IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2023 operating budget of the City of Flint.

APPROVED AS TO FORM:

William Kim
William Kim (Apr 11, 2023 16:09 EDT)
 William Kim, City Attorney

APPROVED AS TO FINANCE:

Jane Mager
Jane Mager (Apr 11, 2023 16:31 EDT)
 Jane Mager, Acting
 Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Apr 11, 2023 17:24 EDT)
 Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 04/05/2023

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: FY23 – Second Quarter Budget Amendment (Insurance Fund)

PREPARED BY: V. Foster for Finance

BACKGROUND/SUMMARY OF PROPOSED ACTION

In addition to claims history, insurance rates have increased nationally. As a result, a projected deficit of \$150,000 exists in the insurance line item (see account #677-267.651-955.000). The Finance Department is requesting an amendment to the FY23 budget using fund balance from Fund 677 to cover the increase in insurance premiums. This request encompasses all insurance expenses through the end of FY23.

Table with 4 columns: Dept. Name of Account, Account Number, Increase Amount, Decrease Amount. Row 1: Risk and Benefit – Insurance/Bonds, 677-267.651-955.000, 150,000.00, -. Row 2: FY23 Total, 150,000.00.

ACCOUNTING APPROVAL: [Signature] Date: 04/07/2023

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: APPROVED

DEPARTMENT HEAD SIGNATURE: Robert J.F. Widigan (Apr 7 2023 15:06 EDT) Robert J.F. Widigan, Chief Financial Officer



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 4/10/2023

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Amendment/Gas, Oil, Fuel

PREPARED BY: Christine Tagg, Fleet Services

VENDOR NAME: Marathon Flint Oil Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Fleet Services is requesting an increase of \$390,000.00 in the Gas, Oil, Fuel fund for the remainder of FY23 due to continued increases in fuel costs nationwide.

FINANCIAL IMPLICATIONS: \$390,000.00

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Gas, Oil, Fuel	661-229.000-751.000		\$390,000.00
		FY23 GRAND TOTAL		\$390,000.00

PRE-ENCUMBERED? YES [] NO [X] REQUISITION NO:

ACCOUNTING APPROVAL: Christine Tagg
Christine Tagg (Apr 10, 2023 10:51 EDT)

Date: April 10, 2023



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*


BUDGET YEAR 1 \$390,000.00

BUDGET YEAR 2

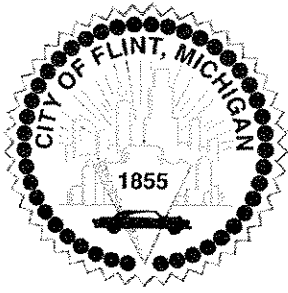
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: 
Aaron Cottrell (Apr 10, 2023 12:25 EDT)
(Aaron R. Cottrell, Fleet Administrator)

230124



RESOLUTION NO: _____

PRESENTED: APR 19 2023

ADOPTED: _____

RESOLUTION TO DO ALL THINGS NECESSARY TO USE \$200,000 TO PAY DAMAGE CLAIMS

BY THE CITY COUNCIL:

WHEREAS, The City Council would like to do all things necessary to use \$200,000.00 to pay damage claims.

NOW THEREFORE BE IT RESOLVED, that the City Council would like to do all things necessary to use \$200,000.00 to pay damage claims.

APPROVED AS TO FORM:

William Kim, City Attorney

APPROVED BY CITY COUNCIL:

230125



RESOLUTION NO.: _____

PRESENTED: APR 24 2023

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ZITO CONSTRUCTION FOR C.O. #1 FOR ADDITIONAL MATERIAL WHILE INSTALLING THE WATER MAIN FOR THE MILLER RD. REHABILITATION


The American Rescue Plan Act includes provision to support local governments as they make necessary investment in sewer and water infrastructure. The administration is recommending that Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) support funds be utilized to replace the water main on Miller Rd., between Hammerberg Road and Ballenger Highway.

On April 11, 2022, the Proper City Officials were authorized to enter into a contract per resolution #220114 with Zito Construction Co., G-8033 Fenton Rd., Grand Blanc, Michigan for installing a water main replacement on Miller Rd. from Hammerberg to Ballenger Hwy. in an amount not to exceed \$1,873,634.27, and


While installing the watermain, additional valves, valve manholes and longside service bores were needed, which resulted in additional fees in the amount of \$30,000.00. Funding for said services will come from the City's Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA).

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to the contract with Zito Construction for additional material needed while installing the water main on Miller Rd., in an amount not to exceed \$30,000.00 and a revised amount of \$1,903,634.27. Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funding for this program shall come from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim (Apr 20, 2023 13:01 EDT)
William Kim
Chief Legal Officer

APPROVED AS TO FINANCE:



Jane Mager (Apr 20, 2023 12:54 EDT)
Jane Mager
Acting Chief Finance Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D EDWARDS (Apr 20, 2023 13:15 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:


Lauren Rowley, Purchasing Manager

TODAY'S DATE: April 11, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE – Additional materials needed for the Miller Rd. water main replacement

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: Spalding DeDecker

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is for additional materials needed for the water main replacement along Miller Rd. from Ballenger Highway to Hammerberg Rd. in the amount of \$30,000.00. The PO for the engineering services to Spalding DeDecker has been decreased by \$30,000.00, which is a net zero increase for the use of ARPA funds. Ernst & Young has approved use of ARPA dollars.

FINANCIAL IMPLICATIONS: Funding for said services will come from the City's Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA)..

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
287	American Rescue Act Fund	171.716-801.000	FUSDT-CSCFRF	\$30,000.00
FY23 GRAND TOTAL				\$30,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 230006995

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Apr 11, 2023 13:50 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Apr 11, 2023 13:51 EDT)
Rodney McGaha, Director of Transportation

230126



RESOLUTION NO.: _____

PRESENTED: APR 24 2023

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO MCKIM & CREED, INC. TO SURVEY AND IDENTIFY UNDETECTED WATER LEAKS


WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting a contract be entered into for the purpose of surveying and identifying undetected water leaks. The above vendor has been selected from the bids received on Proposal#23-525.

WHEREAS, The City of Flint Water Service Center, Utilities Division, is requesting an amount not to exceed \$150,480.00 for this project, which is anticipated to take approximately 1 month.

591-540.202-801.000	Professional Service	\$150,480.00

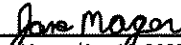
IT IS RESOLVED, that the Division of Purchases and Supplies is hereby authorized to issue a purchase order in the amount of \$150,480.00 to McKim & Creed, Inc. for FY23 (07/01/22-06/30/23).

APPROVED AS TO FORM:


William Kim (Apr 10, 2023 13:48 EDT)


William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Apr 10, 2023 13:50 EDT)

Jane Mager, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS
CLYDE D EDWARDS (Apr 10, 2023 14:23 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


Allie Herkenroder, City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 4-7-23

BID/PROPOSAL# P23-525

AGENDA ITEM TITLE: Leak Detection Services

PREPARED BY: Cheri Priest, Utilities - Water Service Center

VENDOR NAME: McKim & Creed, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Department requests that a contract be issued to the above vendor for the purpose of surveying and locating areas of undetected water leaks. This is a project that the Water Department undertakes every two years. The identified leaks, once repaired, will save the City of Flint a considerable amount of both water and money due to water loss. For example, our last leak detection service identified 110 distribution leaks which was causing a water loss of 3,500,000 gallons per day, which represented a significant water and revenue loss for the City.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES X NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Includes a row for Professional Service and a grand total row for FY22/23.

PRE-ENCUMBERED? YES X NO REQUISITION NO: 23-00006856

ACCOUNTING APPROVAL: Cheri Priest Date: 4/7/23



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES X NO

(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): X **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Paul Simpson

Paul Simpson, Water Distribution Supervisor



CITY OF FLINT

Department of Public Works & Utilities

Sheldon Neeley
Mayor

Paul Simpson
Water Distribution Supervisor

Entrice Mitchell
Sewer Maintenance Supervisor

MEMORANDUM

TO: Lauren Rowley
Purchasing Manager

FROM: Paul Simpson 
Water Distribution Supervisor

DATE: April 5, 2023

SUBJECT: Bid Recommendation – Leak Detection Services

Recommend that proposal #P23000525 be awarded to the lowest responsive bidder, McKim & Creed, Inc.



**SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Leak Detection Services
P23-525**

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/22 – 6/30/23

**Bidder #1: American Leak Detection
New Haven, CT**

1. Acoustic Leak Detection Services	Weekly Rate	\$6,400.00
2. Other Services Ass Requested	No response	No response

**Bidder #2: Utilities Services Associates
Kalispell, MT**

1. Acoustic Leak Detection Services	Weekly Rate	\$7,650.00
2. Other Services Ass Requested	N/A	N/A

**Bidder #3: McKim & Creed, Inc.
Raleigh, NC**

1. Acoustic Leak Detection Services	Weekly Rate	\$6,270.00 with a total of 24 weeks. Not to exceed \$150,480 for this project.
2. Other Services Ass Requested	Cost of Additional Pollution Insurance	If needed above the \$5M presented in the COI.

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

230127



RESOLUTION NO.: _____

APR 24 2023

PRESENTED: _____

ADOPTED: _____

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into change order #1 to MDOT Contract 21-5310, Job No. 207665CON for the Miller Rd. reconstruction from Ballenger Hwy. to Hammerberg Rd.

BY THE CITY ADMINISTRATOR:

On August 23, 2021, the Proper City Officials were authorized by City Council to enter into MDOT Contract 21-5310, Job No. 207665CON for the reconstruction on Miller Rd. from Ballenger Highway to Hammerberg Road in the amount of \$1,086,398.00.

The local share of the project costs increased by \$373,000.00 for new manhole covers, additional sidewalks and temporary milling for driveways. The material costs also increased while waiting for the watermain that was added later to the project. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$373,000.00
---------------------	-------------------	--------------

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into change order #1 to MDOT Contract No. 21-5310 for new manhole covers, additional sidewalks and temporary milling for driveways, in the amount of \$373,000.00 for a total of \$1,459,398.00. (Major Street Fund)

APPROVED AS TO FINANCE:

APPROVED AS TO FORM:

Jane Mager
Jane Mager (Apr 14, 2023 14:40 EDT)
Jane Mager
Acting Chief Finance Officer

William Kim
William Kim (Apr 11, 2023 14:43 EDT)
William Kim
Chief Legal Officer

CLYDE D EDWARDS
CLYDE D EDWARDS (Apr 11, 2023 17:20 EDT)
Clyde Edwards, City Administrator

Allie Herkenroder, City Council President

2023-KRN

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: April 11, 2023

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: MDOT Contract 21-5310, Job No. 207665CON -
Change order #1 - Construction services for Miller Rd. from Ballenger Hwy. to Miller Rd.

PREPARED BY Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is for fixing the rights and obligations of the parties in agreeing to the following: change order #1, adding new manhole covers, additional sidewalks and temporary milling for driveways on Miller Rd. from Ballenger Highway to Hammerberg Rd. The MDOT portion increased by \$536,894.58 and the local share (City of Flint's portion) is \$373,000.00.

FINANCIAL IMPLICATIONS: The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:**

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 373,000.00
FY23 GRAND TOTAL				\$ 373,000.00

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 230006993

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Apr 11, 2023 14:28 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) 1 YEAR

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Rodney McGaha
Rodney McGaha (Apr 11, 2023 14:30 EDT)
Rodney McGaha, Director of Transportation



CITY OF FLINT

230121

RESOLUTION NO.: _____

PRESENTED: APR 19 2023

ADOPTED: _____

**Resolution Recommending the Appointment of
Mona Munroe-Younis, Ward 9, to the Flint Planning Commission**

BY THE MAYOR:

WHEREAS, The Michigan Planning Enabling Act 33 of 2008, authorizes the City of Flint to adopt an ordinance creating a planning commission with all the powers and duties for which the Act provides; and

WHEREAS, The City of Flint has adopted an ordinance creating a planning commission and Article VII, §2-28 of the City of Flint Code of Ordinances identifies the composition, appointment, and terms of office of the Flint Planning Commission and states that the Commission shall consist of nine (9) members and the term of office shall be three years; and

WHEREAS, Article VII, §2-28 of the City of Flint Code of Ordinances states that appointments shall be made by the Mayor, subject to the approval of a majority vote of the City Council; and

WHEREAS, Elizabeth Jordan was reappointed as the 9th Ward representative to serve a three-year term beginning March 1, 2021 and expiring March 1, 2024; and

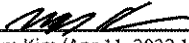
WHEREAS, A vacancy exists in the 9th Ward on the current Planning Commission due to the departure of former Commissioner Elizabeth Jordan; and

WHEREAS, Mona Munroe-Younis of 2721 Indian Bow Trail, Flint, MI 48507, has expressed an interest in serving on the Flint Planning Commission as a representative of the 9th Ward for the remainder of Ms. Jordan’s term, expiring March 1, 2024; and

WHEREAS, Mayor Neeley recommends the appointment of Mona Munroe-Younis to the Flint Planning Commission for a three-year term.

IT IS RESOLVED, Pursuant to §2-28 of the Flint City Code of Ordinances, that the Flint City Council approves the appointment of Mona Munroe-Younis, 2721 Indian Bow Trail, Flint, MI 48507, Ward 9, to the Flint Planning Commission for the remainder of a three year term that began on March 1, 2021 and expires on March 1, 2024.

APPROVED AS TO FORM:



William Kim (Apr 11, 2023 16:08 EDT)
William Kim, City Attorney

ADMINISTRATION:



CLYDE D EDWARDS (Apr 11, 2023 17:25 EDT)
Clyde D. Edwards, City Administrator

CITY COUNCIL:

City Council

Mona Munroe-Younis

810.845.4633 | mona.munroe.younis@gmail.com | 2721 Indian Bow Trail, Flint, MI 48507

SKILLS : EXPERIENCE

Community Engagement	Founder and Executive Director (April 2018-present)
Project Management	<i>Environmental Transformation Movement of Flint / Flint, MI</i>
Partnership Development	<ul style="list-style-type: none">Lead and develop multiple environmental justice-related community education and issue advocacy programs, fundraising and financial management, partnerships and coalition-building, and strategy development
Group/Coalition Facilitation	<ul style="list-style-type: none">Current projects include: addressing air quality & climate change, environmental sustainability & equity planning
Event Creation/Promotion	<ul style="list-style-type: none">Developed and piloted curriculum for grassroots environmental justice community leader development program
Grant/Report Writing	
Budget/Fund Management	
Training Development	
Policy Development	
Relationship Building	Neighborhood Planner (Aug. 2019-March 2022)
	<i>Department of Planning & Development, City of Flint / Flint, MI</i>
	<ul style="list-style-type: none">Lead coordinator for planning and developing \$4.2 million of transformational neighborhood improvements around new HUD-sponsored Choice Neighborhoods Initiative (CNI) housing
	<ul style="list-style-type: none">Organized large-scale community member/partner engagement and composed equity-focused plan for prioritized neighborhood improvements
	<ul style="list-style-type: none">Co-developed/implemented community group capacity-building, including for neighborhood groups and Truth, Racial Healing & Transformation facilitation to undo urban renewal and create strong relationships between neighbors
	Program Manager for Flint Initiatives (Nov. 2016-Aug. 2019)
	<i>School of Public Health (SPH), University of Michigan / Ann Arbor, MI</i>
	<ul style="list-style-type: none">Liaison between the Flint, MI community and the U-M SPH Flint Task Force for the Flint water crisis response, including applied learning, education and policy change partnerships & programs.
	<ul style="list-style-type: none">Composed/implemented "See for Yourself: What's In Your Water?" curriculum for over 100 middle schoolers, 600 adult residents, and video series for general public & deaf residents.
	<ul style="list-style-type: none">Secured over \$26,000 to organize 2018 UM Public Health Flint Task Force Water Summit and Flint grassroots policy change advocacy training for water quality and affordability.
	<ul style="list-style-type: none">Initiated multi-school partnership to fundraise and organize 15+ water distributions, repeatedly reaching over 1,000 residents.

EDUCATION

Master of Science,
Environ. Justice & Policy
University of Michigan
Ann Arbor / 2008 – 2011
Highlight: Successful team
project adapting
place-based education
program for U.S. Forest
Service Urban Connections

Bachelor of Science,
Environ. Science & Planning
University of Michigan-Flint
Flint / 1999-2006

Mona Munroe-Younis

810.845.4633 | mona.munroe.younis@gmail.com | 2721 Indian Bow Trail, Flint, MI 48507

CERTIFICATIONS : EXPERIENCE (CONTINUED)

- Graduate Certificate in Restorative Practices International Institute for Restorative Practices (IIRP) Bethlehem, PA / March 2019
- Leadership, Excellence, Achievement and Development (LEAD) University of Michigan-Flint Flint, MI / September 2012
- Certificate in Public Participation International Institute for Public Participation (IAP2) Tempe, AZ / January 2012
- Adjunct Lecturer (September-December 2016)**
Department of Geography, Planning & Environment, University of Michigan-Flint / Flint, MI
- Developed and taught “Healthy Planet, Healthy People: Shaping a Sustainable, Healthy Future” (ESS/URP 140) course on sustainable urbanism, environmental justice and health with four real-world service-learning projects.
- Program Manager (February 2013-November 2016)**
Office of University Outreach, University of Michigan-Flint / Flint, MI
- Cultivated university-community partnerships for teaching, research, internships and co-curricular programs, including *Impact Circle for Imagine Flint Master Plan Implementation* to catalyze investment in underserved neighborhoods.
 - Created and implemented a scaffolded, holistic support system for faculty and departments to use pedagogical innovations and best practices for community-based teaching, research and service. Secured and managed \$50,000 from the Provost.
- Administrative/Project Coordinator (August 2006-February 2013)**
Office of University Outreach, University of Michigan-Flint (Flint, MI)
- Brought national recognition as lead writer of UM-Flint’s 2010 Carnegie Classification for Community Engagement application.
 - Rebuilt the Center for Civic Engagement and all of its initiatives from marginally productive to a highly recognized and utilized center for institutional priority-setting and capacity-building. Initiated internal partnerships for systematic tracking and promotion of community-engaged courses.
 - Coordinated the Flint River Corridor Alliance (FRCA) Board of Directors and FRCA Hamilton Dam Committee and co-led the Center for Applied Environmental Research (CAER).
- Business Administrator Associate/Administrative Associate (September 2002-August 2006)**
Office of Research, University of Michigan-Flint / Flint, MI
- Managed 11 internal faculty and student grant programs, federal and other sponsored grants including regulatory compliance, and the Office of Research annual budget of over \$1 million.

Mona Munroe-Younis

810.845.4633 | mona.munroe.younis@gmail.com | 2721 Indian Bow Trail, Flint, MI 48507

AWARDS

Community Leadership
Award for Environ. Justice
Michigan United
Virtual / December 2021

Community Leadership
Award for Environ. Justice
Michigan United
Dearborn, MI / December
2019

Bunyan Bryant
Environmental Justice
Leadership Award
Sierra Club Michigan
Lansing, MI / January 2019

Staff Impact Award
University of Michigan
Ann Arbor, MI / May 2018
Highlight: \$2,500 for
community reinvestment

U.S. President's Volunteer
Service Award - Bronze,
collectively for Flint &
Genesee Literacy Network
Action Team Co-Leaders /
September 2016

Genesee County Historical
Society Heritage Day Award
for UM-Flint partnership
facilitation / May 2011

University of Michigan-Flint
Maize & Blue Distinguished
Scholar Highlight: highest
undergraduate honor /
December 2006

SELECTED COMMUNITY SERVICE

- Michigan Advisory Council for Environmental Justice Member (Apr. 2018-present)
- Racial Healing Practitioner for Truth, Racial Healing & Transformation Flint initiative (Sept. 2018-present)
- Sierra Club Michigan Environmental Justice Action Group Chairperson (Aug. 2017-present); Sierra Club Michigan Executive Committee ex-officio member (Jan. 2018-present)
- M.A.D.E. Institute Board Member supporting residents in rebuilding their lives after incarceration (Oct. 2017-Oct. 2020)
- City of Flint Zoning Board of Appeals Commissioner (Oct. 2017-August 2019) (stepped down to accept City staff position)
- Flint Environmental Justice Summit Co-Organizer (Dec.-Mar. 2017, 2018, 2019)
- Michigan Environmental Justice Summit Co-Organizer (July-Sept. 2014 & 2018)
- Raise It Up! Youth Arts & Awareness Board (Member July 2013-Oct. 2017, Vice President June 2015-October 2017)
- Co-Leader of the Flint & Genesee Literacy Network Family Literacy Action Team (June 2015-Sept. 2016)
- City of Flint Imagine Flint Master Plan Implementation Steering Committee (March 2014-March 2016); Implementation Task Group Co-Leader for Natural Resources, Open Space and Conservation (July 2014-Aug. 2015)
- City of Flint Imagine Flint Master Plan Group Facilitator/Member for Natural Resources, Open Space & Conservation (Advisory Oct. 2012-July 2013, Implementation Aug. 2013-Nov. 2015)
- U.S. Social Forum Flint Team Organizer/workshop organizer for Flint Urban Revitalization session (Dec. 2009-June 2010)
- Co-Organizer and environmental justice workshop presenter for the Social Justice Now Symposium in Flint (Feb.-Mar. 2010)
- Applewood Initiative for Urban Gardening and Community, Piper Avenue Community Garden technical assistant (Sept. 2007-July 2008)
- Leadership Development in Interethnic Relations (LDIR) Program healthy school food access project (Jan.-April 2007)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: March 30, 2023

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolutions recommending approval of the appointment of Mona Munroe-Younis to the City of Flint Planning Commission.

PREPARED BY: Suzanne Wilcox, Director of Planning and Development

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Michigan Planning Enabling Act 33 of 2008, authorizes the City of Flint to adopt an ordinance creating a planning commission with all the powers and duties for which the Act provides, and the City of Flint has enacted such an ordinance. The Flint Code of Ordinances identifies the composition, appointment and terms of the office and states that the Commission shall consist of nine (9) members serving terms of three (3) years. The appointments are to be made by the Mayor and are subject to the approval of a majority vote of the Flint City Council.

Currently there is a vacancy in the 9th Ward, created when long-term PC representative Elizabeth Jordan moved out of the Ward. Ms. Jordan's term expires March 1, 2024, and an appointment needs to be made to fill this vacancy. Mona Munroe-Younis is a resident of the 9th Ward and she has expressed her interest in serving as the 9th Ward representative to the Planning Commission. Mayor Neeley supports this appointment and the attached resolution, presented by the Mayor, authorizes the appointment of Mona Munroe-Younis to the Flint Planning Commission for the remainder of a three year terms that began March 1, 2021 and expires March 1, 2024.

BUDGETED EXPENDITURE? YES NO **IF NO, PLEASE EXPLAIN:** n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
FY22/23 GRAND TOTAL				

PRE-ENCUMBERED? YES NO **REQUISITION NO:** n/a

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1



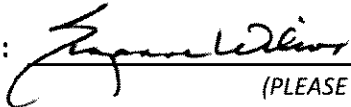
CITY OF FLINT

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



210096

RESOLUTION NO.: _____

PRESENTED: FEB 22 2021

ADOPTED: MAR 15 2021

**RESOLUTION RECOMMENDING THE RE-APPOINTMENT OF ELIZABETH JORDAN TO
THE FLINT PLANNING COMMISSION**

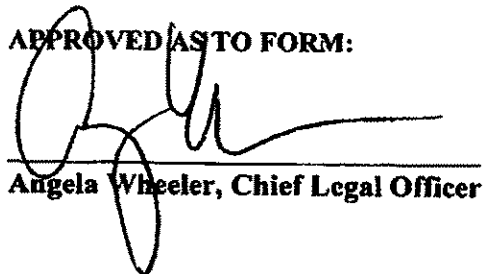
BY THE MAYOR:

Under state law PA 33, the Flint Planning Commission is charged with the creation of the Master Plan and recommendation of the plan for adoption by Flint City Council.

WHEREAS, Eva Worthing recommends the re-appointment of Elizabeth Jordan to another three-year term on the Flint Planning Commission as Ward 9 Representative, with said term to expire March 1, 2024; and

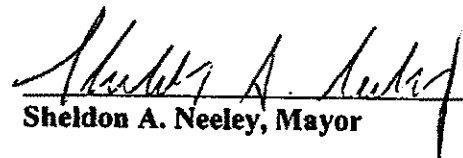
IT IS RESOLVED, that the Flint City Council approves the re-appointment of Elizabeth Jordan to another three-year term on the Flint Planning Commission as Ward 9 Representative, with said term commenced on March 1, 2021 and to expire on March 1, 2024.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:



Kate Fields, City Council President