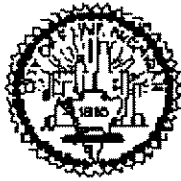


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, February 27, 2023

4:30 PM

Council Chambers

SPECIAL AFFAIRS COMMITTEE

Ladel Lewis, Chairperson, Ward 2

*Eric Mays, Ward 1
Judy Priestley, Ward 4
Tonya Burns, Ward 6
Dennis Pfeiffer, Ward 8*

*Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Allie Herkenroder, Ward 7
Eva L. Worthing, Ward 9*

Davina Donahue, City Clerk

CALL TO ORDER**ROLL CALL****READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes and is subject to all rules of decorum and discipline.

RESOLUTIONS**RESOLUTIONS (POSTPONED)**

[NOTE: Resolutions No. 230047, 230048, 230049, 230050, and 230051 were POSTPONED from the February 22, 2023 Committee Meetings to this Special Affairs agenda as the committee meetings were cancelled due to inclement weather.]

230047 FY23 Change Order/JB's Tree and Yard Service/Master Planning Tree Removal Project

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order for FY2023 to JB's Tree Services LLC, in an amount NOT-TO-EXCEED \$4,484.00, for a Master Planning Tree Removal Project, and an overall FY23 vendor amount NOT-TO-EXCEED \$89,484.00.

230048 ODP Business Solutions/New Council Chamber Chairs

Resolution resolving that the Division of Purchases and Supplies is authorized to issue a Purchase Order for FY2023 to ODP Business Solutions (Office Depot), in an amount NOT-TO-EXCEED \$48,077.33, for chairs for the Council Chamber upgrade project, for an overall FY23 grand total NOT-TO-EXCEED \$165,924.33, AND, resolving that the Purchasing Division has the discretion to spend an additional amount of no more than 5% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2023.

230049 Polydyne Inc./Liquid Cationic Polymer

Resolution resolving that the Division of Purchases and Supplies is authorized to issue an additional Purchase Order for FY2023 to Polydyne, Inc., in an amount NOT-TO-EXCEED \$120,000.00, for the supply of Liquid Cationic Polymer for the Water Pollution Control Facility, for an overall FY23 grand total amount NOT-TO-EXCEED \$270,000.00.

230050 Owner Entity and Loan Holder/HOME Investment Partnership Funds Award/800 E Court Street Village Limited Dividend Housing Association Limited Partnership

Resolution resolving that the appropriate City Officials recognize 800 E Court Street Village Limited Dividend Housing Association Limited Partnership as the owner entity and loan holder for the 800 E Court Street modernization project and are authorized to enter into the required HOME agreements with 800 E Court Street Village Limited Dividend Housing Association Limited [Partnership].

230051 Trio Paint/General Contractor Services

Resolution resolving that the Division of Purchases and Supplies is authorized to issue additional Purchase Orders for FY2023 to Trio Paint, in an amount NOT-TO-EXCEED \$625,000.00, for various large Facilities Maintenance projects, in an overall grand total amount NOT-TO-EXCEED \$725,000.00 for FY2023.

APPOINTMENTS**APPOINTMENTS (POSTPONED)**

[NOTE: Appointments No. 230038 and 230046 were POSTPONED from the February 22, 2023 Committee Meetings to this Special Affairs agenda as the committee meetings were cancelled due to inclement weather.]

230038 Appointment/Downtown Development Authority Board (DDA)/Melinda Sol Wilson

Resolution resolving that the Flint City Council approves the appointment of Melinda Sol Wilson (1901 Whittlesey Street, Flint, Michigan, 48503) to the Downtown Development Authority Board, for a four-year term commencing immediately and expiring June 30, 2027. [NOTE: Melinda Sol Wilson will fill Brandy Brown's vacant position.]

230046 Appointment/Hurley Board of Hospital Managers/Bishop Roger L. Jones Sr.

Resolution resolving that the Flint City Council approves the recommendation and appointment of Bishop Roger L. Jones Sr. (2222 Colfax Avenue, Flint, Michigan, 48503) to the Hurley Board of Hospital Managers, to complete a five-year term vacancy, with such term commencing immediately and expiring April 30, 2028.

ORDINANCES

- 230053** Amendment/Ordinance/Chapter 6 (Alcoholic Liquor Sales)/Article I (In General)/Section 6-6 (Consumption in Public Prohibited; Possession or Consumption in Public Park or Parkway Prohibited; Exception)

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 6 (Alcoholic Liquor Sales), Article I (In General), Section 6-6 (Consumption in Public Prohibited; Possession or Consumption in Public Park or Parkway Prohibited; Exception).

- 230054** Amendment/Ordinance/Chapter 28 (Motor Vehicles and Traffic)/Article I (In General)/Section 28-28.6 (Adoption of State Law Converting Possession of Alcohol in Passenger Compartment of a Motor Vehicle)

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 28 (Motor Vehicles and Traffic), Article I (In General), Section 28-28.6 (Adoption of State Law Converting Possession of Alcohol in Passenger Compartment of a Motor Vehicle).

- 230055** Amendment/Ordinance/Chapter 28 (Motor Vehicles and Traffic)/Article XIV (Motorcycles, Bicycles and the Like)/Division (Bicycles)

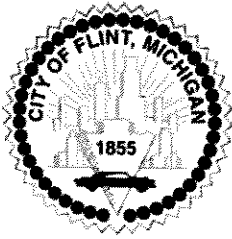
An ordinance to amend the Flint City Code of Ordinances by amending Chapter 28 (Motor Vehicles and Traffic), Article XIV (Motorcycles, Bicycles and the Like)/Division (Bicycles).

ORDINANCES (POSTPONED)

[NOTE: Ordinance No. 230052 was POSTPONED from the February 22, 2023 Committee Meetings to this Special Affairs agenda as the committee meetings were cancelled due to inclement weather.]

- 230052** Amendment/Ordinance/Chapter 35 (Personnel)/Section 35-112.04 (Adoption-Job Description & Qualifications)/City Administrator

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 35 (Personnel); Section 35-112.04 (Adoption - Job Description and Qualifications), City Administrator.

RESOLUTION NO.: 330047PRESENTED: FEB 22 2023

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO JB'S TREE & YARD SERVICES LLC- FY23 CHANGE ORDER

WHEREAS, The Division of Purchases and Supplies solicited proposals for urban forestry services which include maintaining trees in Right-of-ways, tree trimming, and removal of dead trees. The Department of Public Works recommended awarding multiple vendors who solicited bids for Urban Forestry Contracts, including JB's Tree Services LLC.


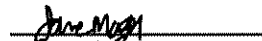
WHEREAS, City Council adopted Resolution #210353 on August 4, 2021, authorizing the contractual agreement with JB's Tree Services for an annual amount of \$85,000.00 each year for DPW for FY22, FY23, and FY24.

WHEREAS, The Planning and Zoning Division received a quote from JB's Tree Service for a special project which included the removal of (3) trees with stump grinding and removal. The Project was partially funded by the Neighborhood Engagement Hub, and the City's paid portion amounts to \$4,484.00, in which Planning and Development is requesting.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
*296-721.000-802.000	Contractual Services/LRM-MPLAN21	\$4,484.00
	FY2023 TOTAL	\$4,484.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order for FY23 (07/01/22-06/30/23) to JB's Tree Services LLC in an amount not-to-exceed \$4,484.00 for a Master Planning Tree Removal Project, for an overall FY23 vendor amount not to exceed \$89,484.00.

APPROVED AS TO FORM:
William Kim (Feb 10, 2023 09:21 EST)**William Kim, City Attorney****APPROVED AS TO FINANCE:**
Jane Mager (Feb 13, 2023 11:06 EST)**Jane Mager, Deputy CFO****FOR THE CITY OF FLINT:**
Clyde D. Edwards (Feb 15, 2023 15:49 EST)**Clyde Edwards, City Administrator****APPROVED BY CITY COUNCIL:**
Allie Herkenroder, City Council President**APPROVED AS TO PURCHASING:****Lauren Rowley, Purchasing Manager**



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

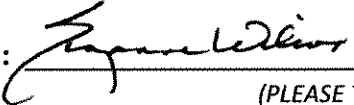
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Suzanne Wilcox,
Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)

JB'S TREE AND YARD SERVICE

JB's Tree & Yard Service

5320 Smith Dr.
Flushing, MI. 48433
810-230-2700
810-659-2500
jbstreeservices@gmail.com

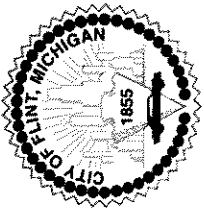
Attention: Michelle Kachelski michelle@nehflint.org
Neighborhood Engagement Hub 810 964-3150
3216 Martin Luther King Ave.
Flint MI. 48505
Attention: Dr. Wells-Strozier dr.wells-strozier@mychea.org
City of Flint Planning Development 810 766-7426
1101 Saginaw St.
Flint MI 48502

1912 Maryland Ave & 1923 Delaware Ave. Flint MI 48506 10/14/2022

Description	Quantity	Cost
Remove three large trees, with stumps ground out and tree trimming. All wood and debris hauled off of site.		6,865.00
Neighborhood Engagement Hub		2,381.00
City of Flint Planning Development		4,484.00
Total		6,865.00

Thank You!

JB's Tree and Yard Service ~ "We'll Go Out on the Limb for You"



Finance Department - Division of Purchases & Supplies

Quote Summary Form

Instructions: Use this form to summarize verbal or written quotes under and to recommend a vendor for award. Purchaser must request a minimum of three quotes; if a vendor declines to quote, indicate so under "Total Quote Amount". Check appropriate box below and complete form.

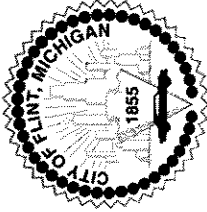
PURSUANT TO SECTION 18-21.6
SMALL PURCHASES
\$10,000 OR LESS

- ☐ **Equipment, Materials or Supplies (Goods)** Verbal or Written - attach Summary Form to Requisition request
- ☐ **Small Public Works Projects** (construction, alteration, repair or improvement) Verbal or Written

Forward this form to the Purchasing Division for approval prior to executing a Purchase Order at: jmcclane@cityofflint.com

Item/Project Requested	Yard and Tree Services	Budget Account Number	296-721.000-802.000
Requestor Name	Dequan Allen, Planner I	Department/Division	Planning and Zoning Division

Date	Vendor	Contact Person	Phone and/or Email	Total Quote Amount, Incl. Freight /Shipping
1 1/26/2023	JB's Tree & Yard Services	Michelle Barlow Office Manager	(810) 230-2700	\$ 4,484.00
2				\$
3				\$
4				\$
5				\$



DIVISION OF PURCHASES & SUPPLIES

Quote Summary Form

Recommended Vendor:	JB's Tree & Yard Services	Requisition Number:	230006702
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If you do not accept the low quote, explain reason (i.e., could not deliver in time needed, etc):

The Planning and Zoning Division has received a quote to hire JB's Tree and Yard Service to remove three trees, with stumps ground out and tree trimming. All wood and debris hauled off site. The job requires special services which most companies do not, this is why we had a challenge finding 3 quotes. The City of Flint has an established working relationship with JB's Tree and Yard Service, JB's Tree and Yard Service submitted a low cost to perform the work as well demonstrated the ability to complete the project to our specifications and their work meets our standards. Also \$2,381 of total cost for this work is being paid by the Neighborhood Engagement Hub.

Requestor Signature:	Dequan Allen	Date	1-26-2023
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Purchasing Approval:		Date	
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RESOLUTION NO.: 210353
PRESENTED: AUG - 4 2021
ADOPTED: AUG 10 2021

PROPOSAL #22000707

BY THE CITY ADMINISTRATOR:

RESOLUTION TO JB'S TREE & YARD SERVICES FOR URBAN FORESTRY SERVICES

WHEREAS, the Street division is responsible for maintaining trees in the Right-of-Ways (ROW), including the removal of dead trees and regular tree trimming. The Purchasing division solicited bids for urban forestry services and received five bids. The Department of Public Works recommends the award for urban forestry services is split between four lowest responsive bidders, including awarding JB's Tree & Yard Services in the amount of \$85,000 for FY2022, FY2023, and FY2024, totaling \$255,000.

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$36,750.000
203-449.215-801.000	Professional Services	48,250.000
FY2022 GRAND TOTAL		\$85,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with JB's Tree & Yard Services for urban forestry services for the amount of \$85,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$255,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 21 2021 11:13 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 27 2021 09:55 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Jul 28 2021 14:54 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL
Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 27 2021 14:13 EDT)
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 16, 2021

BID/PROPOSAL# 22-707

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: JB's Tree & Yard Services LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance is in charge of managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. JB's Tree & Yard Services LLC was one of four low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending an award to them.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$36,750.00
203	Tree Maintenance	449.215		\$48,250.00
FY22 GRAND TOTAL				\$85,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004376

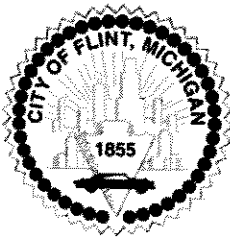
ACCOUNTING APPROVAL: Kirstie Troup City Treasurer, 616.411.4101 **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: John Daly
(John Daly, Director of Transportation)



RESOLUTION NO.: 230048
PRESENTED: FEB 22 2023
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ODP BUSINESS SOLUTIONS FOR NEW COUNCIL CHAMBER CHAIRS

WHEREAS, The City of Flint is currently utilizing Oakland County's cooperative contract with Office Depot (ODP Business Solutions) for city-wide office supplies.

WHEREAS, City Council authorized a contract extension with Office Depot for FY23 in an overall amount not to exceed \$117,847.00 via Resolution # 220365 on September 12, 2022.

WHEREAS, City Council allocated \$500,000.00 in ARPA funding towards the Council Chamber Upgrade project. ODP has supplied the City with a quote for (250) chairs for this project, for a cost of \$48,077.33. This request has been vetted through Ernst & Young for federal ARPA procurement compliance.


Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
296-101.464-930.100	Renovations/FUSDT-CSLFRF	\$48,077.33
	FY2023 TOTAL	\$48,077.33

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order for FY23 (07/01/22-06/30/23) to ODP Business Solutions (Office Depot), in an amount not-to-exceed \$48,077.33 for chairs for the Council Chamber upgrade project for an overall FY23 grand total not to exceed \$165,924.33.

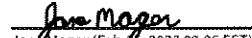
BE IT FURTHER RESOLVED, that the Purchasing Division has the discretion to spend and additional amount of no more than 5% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2023.

APPROVED AS TO FORM:


William Kim (Feb 15, 2023 09:03 EST)

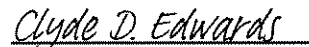
William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Feb 15, 2023 09:06 EST)

Jane Mager, Deputy CFO

FOR THE CITY OF FLINT:

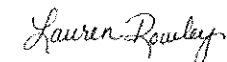

Clyde D. Edwards (Feb 15, 2023 16:03 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Allie Herkenroder, City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: February 10, 2023

BID/PROPOSAL#

AGENDA ITEM TITLE: Chairs

PREPARED BY Kathryn Neumann for Lee Osborne, Facilities Maintenance Supervisor

VENDOR NAME: ODP

BACKGROUND/SUMMARY OF PROPOSED ACTION:

City Council Chambers will be undergoing renovations. Part of the renovations will be to remove and replace the chairs. ODP is the City's vendor for office supplies and has supplied a quote for said chairs.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
296	Renovations	101.464-930.100	FUSDT-CSLFRF	\$48,077.83
		FY23 GRAND TOTAL		\$ 48,077.83

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230005679

ACCOUNTING APPROVAL: Kathryn Neumann Date: Kathryn Neumann Feb 16, 2023 08:37 (ST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 3 YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: lee osborne
lee osborne (Feb 10, 2023 08:41 EST)

(Lee Osborne, Facilities Maintenance Operations Manager)

Date: 2/9/2023
Reference #: 595214

Jean Francis Vellozzo
Business Dev Manager
248.372.1651 ph
jeanfrancis.vellozzo@workspaceinteriorsod.com

FLINT CITY
LAUREN ROWLEY
1101 S SAGINAW ST
FLINT MI 48502

100 set of 2 Arm Chairs + 25 set of 2 chairs w/o arms

Item	Qty	Product	Sell Price:	Unit	Extended
1	1	INSTALL RT Labor to Receive Deliver and Install per proposal		\$2,833.33	\$2,833.33
			All work during Regular Business Hours No stair carry Area to be free and clear Non-Union Labor		
2	100	HMG1 Motivate 4-Leg Stack Chair-Set/2		\$367.85	\$36,785.00
		Select Arm Type .F	Fixed Arm		
		Select Caster Option .E	Standard Nylon Glide		
		Select Shell Color .RE	Regatta		
		Select Frame Color .PLAT	Platinum Metallic		
3	25	HMG1 Motivate 4-Leg Stack Chair-Set/2		\$338.36	\$8,459.00
		Select Arm Type .N	No Arm		
		Select Caster Option .E	Standard Nylon Glide		
		Select Shell Color .RE	Regatta		
		Select Frame Color .PLAT	Platinum Metallic		
Total:					\$48,077.33



RESOLUTION NO.: 220365

PRESENTED: SEP - 7 2022

ADOPTED: SEP 12 2022

BY THE CITY ADMINISTRATOR:

RESOLUTION TO OFFICE DEPOT FOR OFFICE SUPPLIES

WHEREAS, the Purchasing division entered into a three-year agreement (FY2019-2021) for office supplies from Office Depot through the Oakland County, MI America Saves cooperative procurement contract. Oakland County has extended the contract for FY2022 and FY2023.

WHEREAS, Flint City Council approved the FY2022 contract extension via Resolution #210349 on August 10, 2021.

WHEREAS, The Division of Purchases and Supplies recommends extending the City's contract with Office Depot for FY2023 for an amount of \$117,847.00.

Funding is to come from the following account(s):

Account Number	Account Name/Department	Amount
202-449.201-752.000	Supplies-DPW, Streets	3,000.00
202-447.201-752.000	Supplies-DPW Transportation	2,000.00
101-191.100-752.000	Supplies-Finance	2,000.00
590-550.100-752.000	Supplies-WPC	6,000.00
591-536.100-752.000	Supplies-Water Plant, Admin.	1,500.00
591-545.200-752.000	Supplies-Water Plant, Office	4,000.00
661-229.000-752.000	Supplies-Fleet	3,000.00
590-540.208-752.000	Supplies-WSC	2,750.00
591-540.208-752.000	Supplies-WSC	2,750.00
101-262.000-752.000	Supplies-Clerk, N. Building	4,000.00
101-262.000-752.000	Supplies-Clerk, Elections	6,000.00
101-101.000-752.000	Supplies-Clerk, City Council	3,500.00
101-215.200-752.000	Supplies-Clerk, Licensing	4,500.00
101-266.000-752.000	Supplies-Law	1,850.00
249-371.000-752.000	Supplies-Dev, BSI	6,000.00
101-305.000-752.000	Supplies-Police, Chief	1,500.00
101-303.200-752.000	Supplies-Police, Records I.D.	4,500.00
101-310.200-752.000	Supplies-Police, Criminal I.B.	3,500.00
101-301.202-752.000	Supplies-Police, Juvenile	450.00
265-310.206-752.000	Supplies-Police, SIU	1,000.00
101-315.000-752.000	Supplies-Police, Ops Bureau	3,500.00
207-315.204-752.000	Supplies-COPS Office	3,000.00
101-701.000-752.000	Supplies-Masterplan, Planning	2,000.00
101-703.000-752.000	Supplies-Zoning, Med Marij.	7,000.00
296-721.000-752.000 LRM-NPLAN21	Supplies-Masterplan, Neighborhood Planning Grant	2,000.00




Account Number	Account Name/Department	Amount
296-704.801-752.000 FHUD18CHOICE	Supplies-Neighborhood Choice Implementation	5,000.00
101-257.000-752.000	Supplies-Assessment	3,000.00
208-752.102-752.000	Supplies-Parks	400.00
279-737.000-752.000 FHUD-CDBG21	Supplies-CED, CDBG Office	5,000.00
202-450.100-752.000	Supplies-Trans Admin Office	1,400.00
226-528.201-752.000	Supplies-Trans Admin Sanitation	500.00
636-228.000-752.000	Supplies-IT, IS Office	3,000.00
296-301.732-752.000 FDOJ-SAKI19	Supplies-Police, Saki Grant Office	2,447.00
101-233.000-752.000	Supplies-Finance, Purchasing	1,300.00
101-253.200-752.000	Supplies-CSC	1,500.00
101-253.202-752.000	Supplies-CSC	1,500.00
101-253.203-752.000	Supplies-CSC	1,500.00
101.253-204-752.000	Supplies-CSC	500.00
101-270.000-752.000	Supplies-CSC Personnel	2,000.00
101-337.000-752.000	Supplies- Fire Dept.	\$7,500.00
	FY2023 GRAND TOTAL	\$117,847.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Office Depot to provide office supplies for FY2023(07/01/22-06/30/23) for the amount of \$117,847.00 under the same terms and conditions.

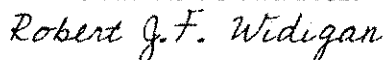
BE IT FURTHER RESOLVED, that the Purchasing division has the discretion to spend an additional amount of no more than 5% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2023.

APPROVED AS TO FORM:


William Kim (Aug 29, 2022 12:17 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:



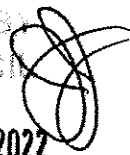
Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

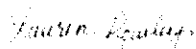

Clyde D. Edwards (Aug 29, 2022 12:21 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

SEP 12 2022

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



RESOLUTION NO.:

220464.1

PRESENTED:

OCT 24 2022

ADOPTED:

OCT 24 2022

RESOLUTION ADOPTING ARPA ALLOCATION PLAN**BY THE CITY COUNCIL:**

Under the American Rescue Plan Act (ARPA), the City of Flint received grant funding from the Coronavirus Local Fiscal Recovery Fund through the US Department of Treasury in the amount of \$94,726,664.00, to address public health and economic impacts of the COVID-19 public health emergency, respond to workers performing essential work during the COVID-19 public health emergency, provide government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, and to make necessary investments in infrastructure.

\$34,374,696.00 of the City's ARPA funding has already been allocated and/or spent for these purposes. The remaining \$60,351,968.00 must be spent by December 31, 2026, to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

IT IS RESOLVED that the Flint City Council adopts the ARPA Allocation Plan, listed below, as its plan for allocating the remaining \$60,351.968.00 of the City's remaining ARPA funding

	Previously Authorized Allocations of ARPA Funds	Allocation of Remaining ARPA Funds	Community Grants (incl in Remaining ARPA Funds Allocations)
Neighborhood Improvement	26,400,000.00	13,735,000.00	9,660,000.00
Economic Development	0.00	8,275,000.00	3,000,000.00
Public Safety	600,000.00	3,720,000.00	1,000,000.00
Public Health	1,250,000.00	5,250,000.00	4,500,000.00
Infrastructure	1,800,000.00	400,000.00	0.00
Revenue Replacement	404,334.00	21,122,618.00	0.00
Contingency	0.00	5,000,000.00	0.00
Premium Pay	2,769,712.00	0.00	0.00
Administration	1,150,650.00	2,849,350.00	0.00
Grand Totals	\$34,374,696.00	\$60,351,968.00	\$18,160,000.00

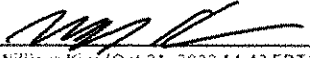
IT IS FURTHER RESOLVED that the appropriate City officials are asked to implement this allocation plan, including identifying and submitting specific grantees or expenditures for Council approval, in accordance with the requirements of City, State, and Federal law.

FOR THE CITY OF FLINT:

APPROVED BY CITY COUNCIL

Sheldon Neeley, Mayor

APPROVED AS TO FORM:



William Kim (Oct 21, 2022 14:43 EDT)
William Kim, City Attorney

APPROVED BY:
CITY COUNCIL

OCT 24 2022



Flint City Council Proposed ARPA Allocation Plan

	<u>Council Proposed Allocation with Remaining Funds</u>	<u>Community Grants</u>
Neighborhood Improvement		
HB-02 Neighborhood Clean Up	2,210,000.00	1,210,000.00
HB-03 Alternative Uses for Vacant Lots	250,000.00	500,000.00
HB-04 Homeowner Education	50,000.00	50,000.00
HB-05 Home Repair & Improvement Grants	5,000,000.00	5,000,000.00
HB-06 Community Development Gap Financing	1,400,000.00	1,400,000.00
PH-02 Improve Parks and Community Centers (Moved from Public Health)		
Total Neighborhood Improvement	4,825,000.00	1,500,000.00
	13,735,000.00	9,660,000.00
Economic Development		
ED-02 Loans to Businesses	375,000.00	
ED-03 Clean-up Buick City	3,250,000.00	
ED-04 Property Disposition	175,000.00	
ED-05 Improve Technology For Economic Development	600,000.00	
ED-06 Oak Business Center	875,000.00	
ED-06 Business Grants Covid Recovery	500,000.00	500,000.00
Youth Job Training	2,500,000.00	2,500,000.00
Total Economic Development	8,275,000.00	3,000,000.00
Public Safety		
PS-01 Hiring Bonuses (Police and Fire)	0.00	
PS-02 Police Training	100,000.00	
PS-03 Purchase 20 Cameras	200,000.00	
PS-04 Purchase 15 Vehicles for Detective Bureau (Moved to Revenue Replacement)		
PS-05 Witness Protection Program	0.00	
PS-06 Clear Cold Cases in Conjunction with Detroit Crime Commission (Moved to Revenue Replacement)	300,000.00	
PS-07 Add 500 streetlights, Replace 2000 Lights With LED Bulbs	0.00	
PS-08 PAL Pilot Project (500 children)	2,800,000.00	
PS-09 Pilot for Dispute Resolution	250,000.00	
PS-10 Gun Bounty	250,000.00	1,000,000.00
PS-11 Speed Humps (Moved to Revenue Replacement)	0.00	
PS-12 Third Party Review of 911 Response to City Calls	0.00	
Secured Lot for City Employees, including Police	0.00	
Total Public Safety	70,000.00	
	3,970,000.00	1,000,000.00
Public Health and Youth Development		
PH-04 Food Access and Food System Support (Ex. Food Pantries, Urban Gardens)		
PH-05 Mental Health Referrals and Services and Support Homelessness	1,000,000.00	1,000,000.00
Water Affordability Project	1,000,000.00	1,000,000.00
proposed Youth Wellness (education, leadership, recreation)	500,000.00	
proposed Health Care Access, Equity & Research	250,000.00	
Total Public Health	500,000.00	500,000.00
	2,000,000.00	2,000,000.00
	5,250,000.00	4,500,000.00

Flint City Council Proposed ARPA Allocation Plan

	<u>Council Proposed Allocation with Remaining Funds</u>	<u>Community Grants</u>
Infrastructure		
Water Main Miller Road		
Total Infrastructure	400,000.00	
	400,000.00	0.00
Revenue Replacement		
Speed Humps (74,570 spent) (Moved from Public Safety)	13,142,188.00	
Sidewalk Repair	125,430.00	
City Public Health Office (moved from Public Health & Youth C	2,000,000.00	
Excavator (moved from Infrastructure)	425,000.00	
Dump Truck (moved from Infrastructure)	320,000.00	
Skid Steer (moved from Infrastructure)	150,000.00	
Renovate Council Chambers	140,000.00	
Additional Fire Department Equipment	500,000.00	
Ward Priorities (30,000/Ward)	1,000,000.00	
Clear Cold Cases in Conjunction with Detroit Crime	270,000.00	
PS-06 Commission (Moved from Public Safety)	350,000.00	
PS-04 Purchase Vehicles for Detective Bureau (Moved from		
Public Safety)	450,000.00	
HB-09 Removal of City Owned Trees (Moved from Neighborhood In	2,000,000.00	
Total Revenue Replacement	20,872,618.00	0.00
Contingency		
Future Reserves		
Total Contingency	5,000,000.00	
	5,000,000.00	0.00
Premium Pay		
Premium Pay		
Total Premium Pay	0.00	
	0.00	0.00
Administration		
Total Administration	2,849,350.00	
	2,849,350.00	0.00
Grand Totals	\$ 60,351,968.00	\$ 18,160,000.00

Flint City Council ARPA Allocation Plan

	Council Proposed Plan with Remaining Funds	Community Grants
Total Neighborhood Improvement	13,735,000.00	9,660,000.00
Total Economic Development	8,275,000.00	3,000,000.00
Total Public Safety	3,970,000.00	1,000,000.00
Total Public Health	5,250,000.00	4,500,000.00
Total Infrastructure	400,000.00	0.00
Total Revenue Replacement	20,872,618.00	0.00
Total Contingency	5,000,000.00	0.00
Total Premium Pay	0.00	0.00
Total Administration	2,849,350.00	0.00
Grand Totals	\$ 60,351,968.00	\$ 18,160,000.00



RESOLUTION NO.:

230049

PRESENTED:

FEB 22 2023

ADOPTED:

PROPOSAL #22000018

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO POLYDYNE INC. FOR LIQUID CATIONIC POLYMER-
CHANGE ORDER #1 FY2023**

WHEREAS, The Division of Purchases & Supplies solicited bids for liquid cationic polymer for FY22 and FY23 as required by the Water Pollution Control Facility. This polymer is required for use in the WPCF as part of the sludge dewatering process in the solids disposal program, and fulfills the requirement if the National Pollution Discharge Elimination System (NPDES) permit.

WHEREAS, One (1) sole bid was received by Polydyne, Inc., Riceboro, GA and the award was recommended by WPC. City Council adopted resolution #220322 on August 3, 2022, authorizing a Purchase Order not to exceed \$150,000.00 for FY23 for Polydyne, Inc.


WHEREAS, The Water Pollution Control Facility is requesting additional funds for Polydyne, Inc. for FY23. Due to the additional and updated dewatering processes, additional polymer amounts are required for the remainder of FY2023.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	Treatment Chemicals	\$120,000.00
	FY2023 TOTAL	\$120,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue an additional Purchase Order for FY23 (07/01/22-06/30/23) to Polydyne, Inc. in an amount not-to-exceed \$120,000.00 for the supply of Liquid Cationic Polymer for the Water Pollution Control Facility, for an overall FY23 Grand Total amount not to exceed \$270,000.00.

APPROVED AS TO FORM:


William Kim (Feb 13, 2023 11:54 EST)


William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Feb 13, 2023 11:05 EST)

Jane Mager, Deputy CFO

FOR THE CITY OF FLINT:


Clyde D. Edwards (Feb 15, 2023 15:48 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Allie Herkenroder, City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 02/03/20223

BID/PROPOSAL# P220000/B

AGENDA ITEM TITLE: LIQUID CATIONIC POLYMER (EMULSION)

PREPARED BY Don Lewis (DPW)

(Please type name and Department)

VENDOR NAME: Polydyne Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Pollution Control Facility operates a sludge dewatering process as part of its solids disposal program. Liquid Emulsion type cationic polymer is required to dewater sludge prior to transport to landfill. Solids disposal is necessary to operate the plant and fulfill the requirements of WPC's National Pollution Discharge Elimination System (NPDES) permit. Due to additional and updated dewatering processes additional polymer amounts are required.

FINANCIAL IMPLICATIONS: NA

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW	Polydyne Inc. Treatment	550.100-753.000		\$120,000.00
	Chemicals	Previous Purchase Order		\$150,000.00
		FY23 Revised Total		\$270,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 230006725

ACCOUNTING APPROVAL: [Signature] Date: 02/03/2023

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) 1 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 22/23 \$120,000.00

OTHER IMPLICATIONS (i.e., collective bargaining): NA

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

[Signature] 2/3/23
Mike Brown DPW Director and/or Jeanette Best WPC Manager



RESOLUTION NO.: 220322
PRESENTED: AUG - 3 2022
ADOPTED: AUG - 8 2022

PROPOSAL# 22000018
BY THE CITY ADMINISTRATOR:

RESOLUTION TO POLYDYNE INC. FOR LIQUID CATIONIC POLYMER

WHEREAS, The Division of Purchases & Supplies solicited bids for liquid cationic polymer for FY22 and FY23 as required by the Water Pollution Control Facility.

WHEREAS, One (1) sole bid was received by Polydyne Inc., Riceboro, GA and a bid award was recommended by WPC.

WHEREAS, The Water Pollution Control Facility requires the use of this polymer for the sludge dewatering process as part of its solids disposal program. This polymer is required to dewater sludge prior to transport to the landfill and fulfills the requirement of the National Pollution Discharge Elimination System (NPDES) permit.

Funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	Treatment Chemicals	\$ 150,000.00
	FY23 TOTAL	\$ 150,000.00

IT IS RESOLVED, that The Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Polydyne Inc. for FY23 (07/01/22-06/30/23), and an amount not-to-exceed \$150,000.00, for the supply of Liquid Cationic Polymer for the Water Pollution Control Facility.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (JAG) 25, 2022 13:54 EDT

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (RJW) 25, 2022 13:43 EDT

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (CDE) 25, 2022 13:46 EDT

Clyde Edwards, City Administrator

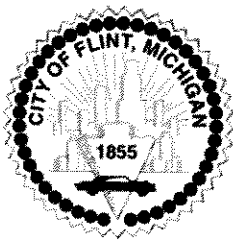
APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

APPROVED BY
CITY COUNCIL
AUG - 8 2022



RESOLUTION NO.: 230050
PRESENTED: FEB 22 2023
ADOPTED: _____

**RESOLUTION RECOGNIZING 800 E COURT STREET VILLAGE LIMITED DIVIDEND HOUSING ASSOCIATION
LIMITED PARTNERSHIP AS THE OWNER ENTITY AND LOAN HOLDER FOR THE 2021-22 ACTION PLAN
\$300,000 HOME INVESTMENT PARTNERSHIP (HOME) FUNDS AWARD
MADE TO MCFARLAN CHARITABLE CORPORATION FOR THEIR
MODERNIZATION PROJECT LOCATED AT 800 E COURT STREET**

BY THE CITY ADMINISTRATOR:

WHEREAS, Resolution 210370, adopted August 10, 2021, authorized awarding HOME Investment Partnership (HOME) funds and entering into a contract with McFarlan Charitable Corporation, in the amount of \$300,000, for renovations of the housing units located at 800 E Court Street; and

WHEREAS, the project also received Low Income Housing Tax Credits (LIHTC) from the Michigan State Housing Development Authority (MSHDA) for the renovations; and

WHEREAS, MSHDA requires that a Limited Dividend Housing Association Limited Partnership be created to receive the tax credits; and

WHEREAS, 800 E Court Street Village Limited Dividend Housing Association Limited Partnership will be the owner entity and loan holder for the HOME Investment Partnership (HOME) funds.

WHEREAS, it is necessary that the City of Flint recognize the owner entity for the purpose of accepting the HOME loan and entering into a contract for the renovations.

IT IS RESOLVED that the appropriate City officials recognize 800 E Court Street Village Limited Dividend Housing Association Limited Partnership as the owner entity and loan holder for the 800 E Court Street modernization project and are authorized to do all things necessary to enter into the required HOME agreements with 800 E Court Street Village Limited Dividend Housing Association Limited

Account Number	Grant Code	Account Name	Amount
279-735.429-805.276	FHUD-HOME22	Construction of Housing	\$300,000

APPROVED AS TO FORM:

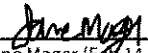

William Kim (Feb 14, 2023 10:24 EST)
William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


Clyde D. Edwards (Feb 16, 2023 10:45 EST)

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:


Jane Mager (Feb 14, 2023 12:13 EST)
Robert J. Widigan, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Allie Herkenroder, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/10/23

AGENDA ITEM TITLE: RESOLUTION RECOGNIZING 800 E COURT STREET VILLAGE LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP AS THE OWNER ENTITY AND LOAN HOLDER FOR THE 2021-22 ACTION PLAN \$300,000 HOME INVESTMENT PARTNERSHIP (HOME) FUNDS AWARD MADE TO MCFARLAN CHARITABLE CORPORATION FOR THEIR MODERNIZATION PROJECT LOCATED AT 800 E COURT STREET

PREPARED BY: Suzanne Wilcox, Director, DPD

VENDOR NAME: 800 E Court Street Village Limited Dividend Housing Association Limited Partnership / McFarlan Charitable Corporation

BACKGROUND/SUMMARY OF PROPOSED ACTION:

In August 2021, the City of Flint awarded the McFarlan Charitable Corporation \$300,000 in HOME Investment Partnership funds to undertake renovations at the housing complex located at 800 E Court Street. This award was made via Resolution #210370.

The project also received Low Income Housing Tax Credits (LIHTC) from the Michigan State Housing Development Authority (MSHDA) for the renovations; MSHDA requires that a Limited Dividend Housing Association (LDHA) be created to receive the tax credits. The LDHA that will be the owner entity and loan holder for the tax credit funds must be the same owner entity and loan holder for the HOME Investment Partnership funds.

The entity which will be the owner and loan holder for the project is 800 E. Court Street Village Limited Dividend Housing Association Limited Partnership. This resolution recognizes that contracts approved to be entered into with McFarlan Charitable Corporation shall be entered into with the ownership entity, 800 E Court Street Limited Dividend Housing Association Limited Partnership.

FINANCIAL IMPLICATIONS: This project leverages existing funds and delivers no impact on the City's General Fund accounts. The project is expected to close in March 2023 and will provide quality housing to seniors in the City of Flint.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPD	Construction of Housing	279-735.429-530.000	FHUD-HOME22	\$300,000.00
DPD	Construction of Housing	279-735.429-805.276	FHUD-HOME22	\$300,000.00

FY23 GRAND TOTAL **\$300,000.00**

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 220005208

ACCOUNTING APPROVAL: Carissa Dotson **Date:** 02/14/23

FINANCE APPROVAL: [Signature] **Date:** 02/14/2023

WILL YOUR DEPARTMENT NEED A CONTRACT?

YES ☒

NO ☐

(If yes, please indicate how many years for the contract)

2

YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$150,000

BUDGET YEAR 2 \$150,000

BUDGET YEAR 3


OTHER IMPLICATIONS (i.e., collective bargaining): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED**

☐

NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


(PLEASE TYPE NAME, TITLE)

Director, Dept of Planning and Development



RESOLUTION NO.: 210370

PRESENTED: AUG - 4 2021

ADOPTED: AUG 10 2021

**Resolution Authorizing Submission of the
2021-22 Annual Action Plan of the Consolidated Plan
to the U.S. Department of Housing and Urban Development,
and Approval of the Proposed Uses and Funding Recommendations
for Community Development Block Grant, HOME Investment Partnerships
and Emergency Solutions Grant Funds for the 2021-22 Program Year**

BY THE MAYOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,460.00, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$895,223.00, and Emergency Solutions Grant (ESG) in the amount of \$325,606.00 for federal fiscal year 2020-21, covering the period of July 1, 2021, through June 30, 2022, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

The City of Flint anticipates receipt of program income in an amount of approximately \$3,984,460.00 from CDBG and \$895,223.00 from HOME repayments of rehabilitation housing loans and other eligible activities.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in May 2021.

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2021-22 Community Development Block Grant program in the amount of \$3,984,460.00 FY 2021-22 HOME Investment Partnerships program in the amount of \$895,223.00, and FY 2021-22 Emergency Solutions Grant program in the amount of \$325,606.00, and include any program income which might become available as a result of receipt of these funds.



CDBG USES

ADMINISTRATION/PLANNING	\$796,892.00
--------------------------------	---------------------

PUBLIC SERVICES

African Drum and Dance- Kai-fecc Performing Arts	\$10,000.00
Asbury CDC- Community Kitchen Programming	\$25,000.00
Big Brothers Big Sisters- Youth Program	\$26,100.00
Boys & Girls Club- Great Futures Start Here	\$40,000.00
Brennan Elm Park Senior Corp- Golden Age Transition	\$25,000.00
Center for Higher Ed. Achievement- Senior Computer/Financial Literacy	\$25,000.00
Center for Higher Ed. Achievement- Adult Literacy	\$45,000.00
Faith Foundation Resources- HYPE Program	\$37,500.00
Flint Genesee Literacy Network - MCC	\$35,000.00
GCCARD- Home Delivered Meals	\$20,000.00
Genesee County Habitat for Humanity- Homeownership Counseling	\$23,000.00
Hasselbring Senior Center- Motivated-Mindful Motion (3M)	\$44,069.00
Legal Services of Eastern Mich.- Special Services Advocacy	\$20,000.00
Legal Services of Eastern Mich.- Fair Housing Center	\$20,000.00
Neighborhood Engagement Hub (NEH)- Community Tool Shed Program	\$75,000.00
R.L. Jones – Public Outreach Services	\$10,000.00
Tapology- S.T.O.N.E. Movers Program	\$ 5,000.00
United Way of Genesee County- Youth Recreation	\$60,000.00
Voices for Children Advocacy Center- Voices for Children CASA	\$20,000.00
<u>YWCA- SAFE Center</u>	<u>\$32,000.00</u>
TOTAL PUBLIC SERVICE	\$597,669.00

ECONOMIC DEVELOPMENT

Asbury Community Development- Community Kitchen	\$150,000.00
Best Practices – Microenterprise	\$ 45,000.00
Ferris Wheel Innovation Center DBA 100K Ideas- 100K Ideas	\$ 35,000.00
<u>Flint River Watershed Coalition- Flint River/Swartz Creek Confluence</u>	<u>\$200,000.00</u>
TOTAL ECONOMIC DEVELOPMENT	\$ 430,000.00

**FACILITY IMPROVEMENTS**

Catholic Charities- St. Michaels Upgrades	\$ 50,000.00
Evergreen Community Development- FDC Boiler Replacement	\$107,000.00
Flint Institute of Science and History- Earth Climber Exhibit	\$ 50,000.00
Flint Odyssey House- 1108 Lapeer Rd Fire Alarm Upgrade	\$ 16,000.00
Greater Flint Health Coalition -- 120 W. First Sidewalk Improvements	\$125,000.00
Latinx Technology and Community Center- LTCC Renovation	\$ 50,000.00
<u>Shelter of Flint- Shelter Upgrades</u>	<u>\$ 75,000.00</u>
TOTAL FACILITY IMPROVEMENTS	\$473,000.00

HOUSING

Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	\$350,000.00
Genesee County Habitat for Humanity- Emergency Repair Program	\$200,000.00
<u>GCCARD- Emergency Home Repairs</u>	<u>\$51,899.00</u>
TOTAL HOUSING	\$601,899.00

BLIGHT ELIMINATION ACTIVITIES

COF Blight Division- Code Enforcement	\$500,000.00
Genesee County Land Bank- Demolition	\$500,000.00
<u>Sylvester Broome Empowerment Village- Demolition for Sportsplex</u>	<u>\$ 85,000.00</u>
TOTAL BLIGHT ACTIVITIES	\$1,085,000.00

TOTAL CDBG USES **\$3,984,460.00**

HOME USES

City of Flint- HOME Admin (10% Cap)	\$ 89,522.30
TBD- Multi-Family Development	\$ 180,700.70
<u>McFarlan Charitable Corporation- 800 E Court Modernization</u>	<u>\$ 300,000.00</u>
Communities First- Orchard Lane (CHDO Project)	<u>\$325,000.00</u>
TOTAL HOME USES:	\$ 895,223.00



Sylvester Broome Empowerment Village-Demolition for Sportsplex	274-748.499-805.076	FHUD-CDBG22	85,000.00
City of Flint- HOME Admin (10% Cap)	274-749.100-502.749	FHUD-HOME22	89,522.30
City of Flint- HOME Admin (10% Cap)	274-749.100-963.100	FHUD-HOME22	89,522.30
TBD Multi-Family	274-749.370-502.749	FHUD-HOME22	180,700.70
TBD Multi-Family	274-749.370-805.276	FHUD-HOME22	180,700.70
McFarlan Charitable Corporation- 800 E Court Modernization	274-749.429-502.749	FHUD-HOME22	300,000.00
McFarlan Charitable Corporation- 800 E Court Modernization	274-749.429-805.276	FHUD-HOME22	300,000.00
Communities First- Orchard Lane/CHDO Project	274-749.275-502.749	FHUD-HOME22	325,000.00
Communities First- Orchard Lane/CHDO Project	274-749.275-805.276	FHUD-HOME22	325,000.00
Administration (ESG)	274-750.100-502.750	FHUD-ESG22	24,420.00
Administration (ESG)	274-750.100-963.100	FHUD-ESG22	24,420.00
Carriage Town Ministries	274-750.302-502.750	FHUD-ESG22	30,000.00
Carriage Town Ministries	274-750.302-805.101	FHUD-ESG22	30,000.00
Genesee County Youth Corp	274-750.390-502.750	FHUD-ESG22	33,355.00
Genesee County Youth Corp	274-750.390-805.105	FHUD-ESG22	33,355.00
My Brother's Keeper - In Safe Hands/Shelter	274-750.450-502.750	FHUD-ESG22	30,005.00
My Brother's Keeper - In Safe Hands/Shelter	274-750.450-805.101	FHUD-ESG22	30,005.00
Shelter of Flint- Emergency Shelter	274-750.482-502.750	FHUD-ESG22	72,000.00
Shelter of Flint- Emergency Shelter	274-750.482-805.101	FHUD-ESG22	72,000.00
YWCA- SAFE House/Shelter	274-750.530-502.750	FHUD-ESG22	30,003.60
YWCA- SAFE House/Shelter	274-750.530-805.101	FHUD-ESG22	30,003.60
TBD	274-750.101-502.750	FHUD-ESG22	105,822.40
TBD	274-750.101-963.100	FHUD-ESG22	105,822.40

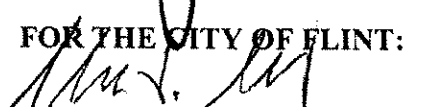
APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCES:

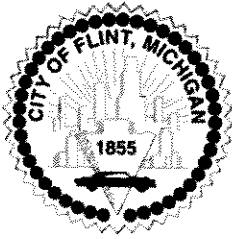

Shelby Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:


Kate Fields, City Council President



RESOLUTION NO.:

230051

PRESENTED:

FEB 22 2023

ADOPTED:

PROPOSAL #23000507

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO TRIO PAINT FOR FACILITIES MAINTENANCE GENERAL CONTRACTOR SERVICES-
CHANGE ORDER #1 FY2023**

WHEREAS, The Division of Purchases & Supplies solicited proposals for General Contractor Services as requested by the Facilities Maintenance Division for (3) years. Trio Paint, Burton, Michigan was the sole responsive bidder for this solicitation.

WHEREAS, On September 21, 2023, City Council adopted Resolution #220400 authorizing the three-year contract, in an annual amount not to exceed \$100,000.00 per year (FY23, FY24, and FY25) for each fiscal year.

WHEREAS, The Facilities Maintenance Division is overseeing multiple large facility improvement projects requiring General Contracting Services, leading the Division to request a change order for these services, in which Trio Paint has provided multiple quotes. Projects are to include Fire Department training rooms (2), Fire department kitchen renovations (2), Brennan Center and Hasselbring improvements (partial ARPA spend), City Council chamber upgrades (ARPA spend) and various as-needed City facility improvements.


WHEREAS, The Facilities Maintenance Division is requesting an additional \$625,000.00 for FY2023 to complete the stated projects.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-337.000-930.000	Repairs & Maintenance (FIRE DEPT)	\$150,000.00
*296-752.161-801.000	Professional Services/ PCSM-HSCI22 (HASSELBRING)	\$150,000.00
*296-752.121-801.000	Professional Services /PCSM-BSCI22 (BRENNAN)	\$99,408.00
*287-752.120-801.000	Professional Services/FUSDT-CSLFRF (ARPA)	\$25,592.00
*287-101.464-930.100	Renovations (City Council)/FUSDT-CSLFRF (ARPA)	\$200,000.00
	FY2023 TOTAL	\$625,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue additional Purchase Orders for FY23 (07/01/22-06/30/23) to Trio Paint in an amount not-to-exceed \$625,000.00 for various large Facilities Maintenance projects in an overall grand total amount not to exceed \$725,000.00 for FY2023.

APPROVED AS TO FORM:

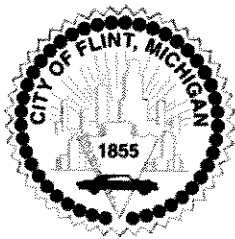

William Kim (Feb 15, 2023 09:03 EST)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Jane Mager (Feb 16, 2023 09:05 EST)

Jane Mager, Deputy CFO



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards (Feb 15, 2023 16:02 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Allie Herkenroder, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



TODAY'S DATE: 2/14/2023

BID/PROPOSAL#

AGENDA ITEM TITLE: Remodel of two training rooms and two kitchens

PREPARED BY [REDACTED] **Jasmine Green/ Fire Admin Dept.**
(Please type name and Department)

VENDOR NAME: Trlo Paint

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The administration is requesting to use \$150,000.00 for the remodeling of Fire Station 1's two Training Rooms, the remodeling of Fire Station 3 and Fire Station 6 kitchens.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
		23 FY22	GRAND TOTAL	\$150,000. ⁰⁰

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: _____ **Date:** _____



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
(PLEASE TYPE NAME/TITLE)

DEPARTMENT HEAD MUST SIGN

ATTN:
Lee Osborn!



Fire
P.O.



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 TrioPaint.com

City of Flint - Fire Dept #1

1.4.23

Item Name	Product	Quantity	Price per Gallon	Extension
-----------	---------	----------	------------------	-----------

Demo: 8x16 Tin Ceiling: NR ISO

Approx 1,280 sq ft

Vent Blinds: Window Film.

General Clean up: Moving

\$1,380

Abatement: 9x9 Floor tile Removal (CASE)

Approx 1,250

Air testing, Neg pressure, Final clean.

Final Air Quality test.

\$4,790

Painting:

Prep all Grated Blinds: Vinyl walls

Boards Primer, Rust primer, Caulking, Patching

P-1 P-2, Fire Ret 2 coats each

Rusty Metal Hangers 36" x 4"

\$4,475

Window Blinds:

Chalk/Iron Grey 32 Blk trim

Qty 4 @ 80x80 ish, Installed

\$1,875



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

City of Flint Fire Station 1 1-4-23

Item Name	Product	Quantity	Price per Gallon	Extension
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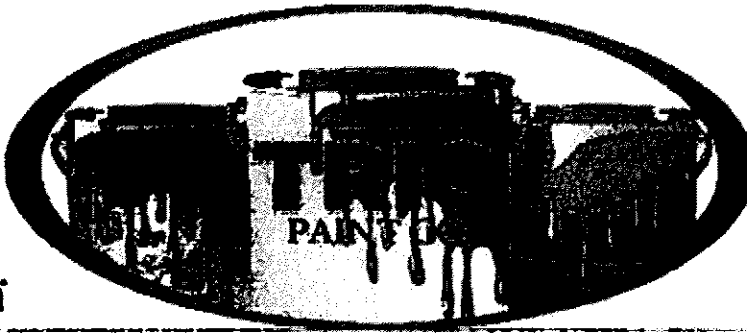
Flooring: Prep Floor smooth
 Prime/Seal 1 coat
 7240.07 Carpet Tile
 135 yds, 160' x 4' Box
 Metal Trim as needed. \$6,950-

Ceiling: Install new 2x2 Grid system
 2x2 4' Recessed 7' Tegular
 6-8" x 40" soft white window well
 Prep for Light Lay out? per
 Lee Osborne
 \$7,245⁰⁰

[Signature]

Total \$26,700 / 30,000
 Not to exceed!
 PS 2

City of
Flint



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Trtopaint.com

File Station #3 Kitchen

1-23-23

Item Name	Product	Quantity	Price per Gallon	Extension
-----------	---------	----------	------------------	-----------

Demo: Ceiling, Cabinets, Base, Trim's,
Vent Blinds, Misc. etc

Ceiling: 2x2, PVC Coated, New Snd.

Painting: Prep clean, 2 coats P.1, P.2 tin.

Flooring: prep. (MD) floor Glue over 12x12
with LVT color: size (TBD).

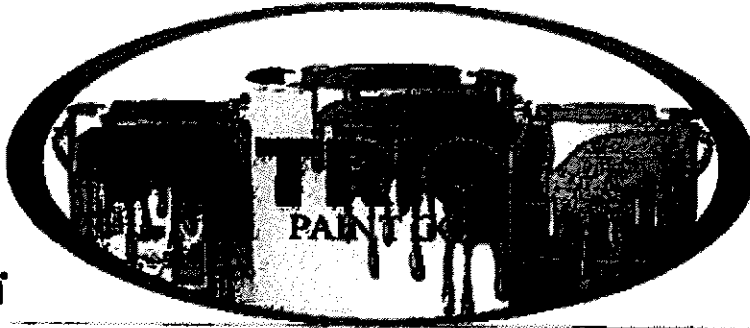
Blinds: Solar shades 32

Milwork: Built in Cabinets, Flooring upper.
Stainless Top Build Design per Lec. O.

\$46,890

Quote.

City of
Flint



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546 Triopaint.com

Fire Station # 6 Kitchen 1-23-23

Item Name	Product	Quantity	Price per Gallon	Extension
-----------	---------	----------	------------------	-----------

Demo : Ceiling, Cabinets, Base, trim.
Blinds, misc. ETC.

Ceilings : 2X2, PVC Coated, New Grid

Painting : Prep clean, 2 coats P-1, P-2 trim

Flooring : LVT color: size TBD.

Blinds : Solar Shades 3%

Millwork : Built in Cabinets, Flooring upper
Stainless tops Build, Design per Lec O.

\$ 48,675

Quoted



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 25, 2023

BID/PROPOSAL# P23000507

AGENDA ITEM TITLE: Upgrades to Hasselbring Senior Center

PREPARED BY Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

VENDOR NAME: Trio Paint

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Through competitive bidding, Trio Paint is the City's general contractor. Hasselbring was given grants to pay for upgrades/updates throughout the building. Some of the updates will be as follows: upgrading all of the lighting to LED lighting for greater efficiency. A new air purifying system will be installed for better air quality. Hands free toilets and faucets. New insulation, ceiling tiles, painting and new window shades are just few of the things that will be done.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
296	Other Grants Fund	752.161-801.000	PCSM-HSCI22	\$ 150,000.00
		FY23 GRAND TOTAL		\$ 150,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006665

ACCOUNTING APPROVAL: [Signature] **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Lee Osborne
lee.osborne (Jan 25, 2023 09:35 EST)
(Lee Osborne, Facilities Maintenance Operations Manager)



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546
Triopaint.com

City of Flint
1101 S Saginaw
Flint, MI
48502

1-17-23

Scope of Job

**Hasselbring Senior Center
Presented to Beverly Lewis**

Description of Work

- **Building-wide**
 - Prep, prime, caulk (where needed) walls and door frames
 - Apply 2 coats of paint to walls and door frames where specified
 - Remove and replace ceiling tiles and tees
 - Install R19 insulation above ceiling tiles
 - Window treatments of 3% solar shades where specified
- **Main Office**
 - Remove old and install new solar shades
 - Refer to building-wide specs
- **Directors Office**
 - Refer to building-wide specs
- **Finance Office**
 - Remove old and install new solar shades
 - Refer to building wide specs
- **Snack Room**
 - Refer to building-wide specs

- **Exercise Room**
 - **Refer to building-wide specs**
- **Exercise Hallway**
 - **Refer to building-wide specs**
- **Bathrooms**
 - **Refer to building-wide specs**
- **Computer Lab**
 - **Refer to building-wide specs**
- **Card Room**
 - **Refer to building-wide specs**
- **Pool Room**
 - **Refer to building-wide specs**
- **Conference Room**
 - **Remove old and install new solar shades**
 - **Refer to building-wide specs**
- **Service Center**
 - **Refer to building-wide specs**

Budgeted \$122,800.00 not to exceed \$150,000.00

*****Flooring was not in original walk through and is not included in pricing. Flooring can be added and would be reflected in adjusted pricing.**

CITY OF FLINT



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546

City of Flint
1101 S Saginaw
Flint, MI
48502

1-17-23

Scope of Job

- Brennan Center

Description of Work

- **Exercise Room (Spec # 1,2,4,5,7)**
 - o Remove existing 2x4 ceiling tiles and check for mold
 - o Snap in T bars to make existing grid into 2x2
 - o Drop in new 2x2 Tegular Tiles
 - o Install new LVT flooring (style TBD)
 - o Clean, prep, and prime as needed
 - o Paint 2 coats on all walls and door frames
- **Gymnasium (Spec # 4,5,8)**
 - o Cover floor with heavy duty plastic
 - o Clean, prep, and prime as needed on ceiling and walls
 - o Spray Dry Fall ceiling paint on existing ceiling
 - o Spray and back roll 2 coats on all walls
 - o Paint 2 coats on door frames
 - o Wash bleachers and floor with heavy duty degreasing cleaner
 - o Scuff sand bleachers and gym floor for better adhesion
 - o Wipe floors and bleachers with denatured alcohol for better adhesion
 - o Apply a maintenance coat of heavy duty polyurethane on bleachers and floor

- **Community Room/Kitchen (Spec # 1,3,4)**
 - Remove existing 2x4 ceiling tiles
 - Snap in T bars to make existing grid into 2x2
 - Drop in new 2x2 Tegular Tiles
 - Build cover skirting to cover plumbing
 - Build/install a new island

- **First office (Spec #4,5,10)**
 - Remove existing 2x4 ceiling tiles
 - Snap in T bars to make existing grid into 2x2
 - Drop in new 2x2 Tegular Tiles
 - Clean, prep, and prime as needed
 - Paint 2 coats on all walls and door frames
 - Remove existing window covering
 - Install new 3% Solar shades (Charcoal with gray and black trim)

- **Second Office (Spec #1,5,11,14)**
 - Remove existing 2x4 ceiling tiles
 - Snap in T bars to make existing grid into 2x2
 - Drop in new 2x2 Tegular Tiles
 - Clean, prep, and prime as needed
 - Paint 2 coats on all walls and door frames
 - Remove existing window covering
 - Install new 3% Solar shades (Charcoal with gray and black trim)
 - Clean, prep, and prime as needed in bathroom
 - Paint 2 coats on trim and walls in bathroom

- **Arts and Crafts (Spec #3,4,5,8)**
 - Remove existing 2x4 ceiling tiles
 - Snap in T bars to make existing grid into 2x2
 - Drop in new 2x2 Tegular Tiles
 - Remove existing carpet
 - Install new LVT flooring (style TBD)
 - Clean, prep, and prime as needed
 - Paint 2 coats on all door frames and walls

- **Game Room (Spec #3,5)**
 - Remove existing 2x4 ceiling tiles
 - Snap in T bars to make existing grid into 2x2
 - Drop in new 2x2 Tegular Tiles
 - Clean, prep, and prime as needed
 - Paint 2 coats on door frames and walls
- **Hallway Bathrooms (Spec #6)**
 - Clean, prep, and prime as needed
 - Paint 2 coats on door frames and walls

Budgeted \$110,725.00 not to exceed \$125,000.00



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 24, 2023

BID/PROPOSAL# P23000507

AGENDA ITEM TITLE: Renovations to City Council Chambers

PREPARED BY Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

VENDOR NAME: Trio Paint

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Through competitive bidding, Trio Paint is the City's general contractor. They have given a proposal to completely renovate the City Council Chambers. All of the steel and wood chairs will be removed (new chairs will come from Office Depot) and the chambers will be gutted. New flooring, painting and bathroom upgrades are a few of the many items that are included in the renovations.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
287	ARPA Fund	101.464-930.100	FUSDT-CSLFRF	\$ 200,000.00
		FY23 GRAND TOTAL		\$ 200,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006686

ACCOUNTING APPROVAL: Kathryn Neumann Kathryn Neumann (Jan 24, 2023 16:25 EST) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Lee Osborne Lee Osborne (Jan 24, 2023 16:52 EST)
(Lee Osborne, Facilities Maintenance Operations Manager)



G-4172 S. Saginaw St. Burton MI. Ph. (810) 742-5491 Fax 810-339-6546
Triopaint.com

City of Flint
1101 S Saginaw
Flint, MI
48502

1-17-23

Scope of Job

- **3rd Floor Council Chambers**

Description of Work

- **Demo work**
 - Remove approximately 500 steel and wood chairs
 - Remove approximately 100 linear feet of knee wall
 - Remove and demo base molding and trim
 - Remove wallpaper and pictures (save pictures)
 - Build up floor platform (size to be determined)
 - Remove, clean and properly store existing blinds
 - Clean site
- **Flooring**
 - Strip wax and clean floor, prep for moisture barrier
 - Apply one coat Zephyr moisture barrier (spec to follow)
 - Trowel on Zephyr Pressure Sensitive Glue carpet (spec to follow)
 - Install 2x2 carpet squares (F1) on a 1/4 turn pattern (7240-07) roughly 4,000 sq ft
 - Trowel on Zephyr Pressure Sensitive LVT Glue
 - Install approximately 2,000 sq ft LVT 6"-8"x48" (style TBD)

- **Painting**

- Clean, prep, caulk, patch, and prime as needed
- Cover where needed to prep for spray application
- Spray 2 coats on entire ceiling of dry fall ceiling paint (color TBD), spec to follow
- Paint 2 coats on arches (color TBD), spec to follow
- Paint 2 coats Aquaborne Ceramic Satin (spec) on all door frames and specified doors (P2)
- Paint 2 coats Aquaborne Ceramic Satin (spec) on all walls in 1 hallway (P1)
- Paint 2 coats on all walls in 30x24 conference room (P1)

- **Bathrooms (qty 2)**

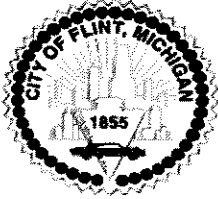
- Install auto flush kits, spec to follow
- Install new ADA approved bathroom partitions, layout per Lee O., color TBD
- Prep and polish floors
- Clean, prep, patch and caulk as needed
- Paint 2 coats bright white on ceilings
- Paint 2 coats on door frames (P2)
- Paint 2 coats on all walls (P1)

- **Millwork**

- Build and install a 13 space multi-use desk
- Approximately 50 ft of plastic laminate
- 16' Radius, and 32' diameter
- 1 pencil drawer per seat
- Color TBD, specs to follow
- Clerk, Lee, Lauren, Scott, Trio, Steve to o.k. specs

Budgeted at \$172,000.00

Not to exceed \$200,000.00



SHELDON NEELEY
MAYOR

CITY OF FLINT OFFICE OF FINANCE

August 17, 2022

TO: Lauren Rowley
Purchasing Manager

FROM: Lee Osborne *lee*
Facilities Maintenance Operations Manager

SUBJECT: RECOMMENDATION – GENERAL CONTRACTOR SERVICES,
PROPOSAL #23-507

I have carefully reviewed the proposal received for General Contractor Services. I am recommending the sole bidder, Trio Paint, in the three year annual amount not to exceed \$100,000.00.

If you have any questions or concerns, feel free to give me a call at ext. 2641.

/krm

Signature: *lee osborne*
lee osborne (Aug 17, 2022 10:23 EDT)

Email: losborne@cityofflint.com



RESOLUTION NO.: 220400

PRESENTED: SEP 21 2022

ADOPTED: SEP 26 2022

PROPOSAL #23000507

BY THE CITY ADMINISTRATOR:

RESOLUTION TO TRIO PAINT FOR FACILITIES MAINTENANCE GENERAL CONTRACTING SERVICES

WHEREAS, The Division of Purchases & Supplies solicited proposals for General Contracting Services as requested by the Facilities Maintenance Division for three (3) years .

WHEREAS, Trio Paint, Burton Michigan was the sole responsive bidder for this solicitation.

WHEREAS, the Facilities Maintenance Division is requesting an awarded contract to assist in various Facilities Maintenance projects as needed for FY23-FY25, as they are short-staffed and Trio is qualified to help with many projects such as painting, blind installations, carpet replacements, carpentry and other general labor in all city properties.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
444-230.200-976.000	Public Improvement Fund	\$100,000.00
	FY2023 GRAND TOTAL	\$100,000.00

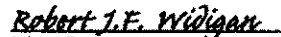
IT IS RESOLVED, that the Appropriate City Officials are hereby authorized to enter into a three-year contract with Trio Paint for FY23 (07/01/22-06/30/23), FY24 (07/01/23-06/30/24) and FY25 (07/01/24-06/30/25) for an annual amount not to exceed \$100,000.00 for each fiscal year.

APPROVED AS TO FORM:


William Kim - Sep 13, 2022 15:42 EDT

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan - Sep 13, 2022 08:52 EDT

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS - Sep 13, 2022 11:11 EDT

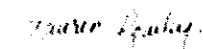
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

SEP 26 2022

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

230038



RESOLUTION NO.: _____

PRESENTED: FEB 08 2023

ADOPTED: _____

**RESOLUTION RECOMMENDING THE APPOINTMENT OF MELINDA SOL WILSON TO
THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD**

BY THE MAYOR:

Mayor Sheldon A. Neeley recommends the appointment of Melinda Sol Wilson (1910 Whittlesey St. Flint MI 48503) to fill the vacancy position of Brandy Brown on the Downtown Development Authority Board for a four-year term; and

WHEREAS, Mayor Sheldon A. Neeley recommends the appointment of Melinda Sol Wilson (1901 Whittlesey St. Flint MI 48503) to complete the four-year term on the Downtown Development Authority Board, with such term commencing immediately, and expires June 30, 2027.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Melinda Sol Wilson to serve the four-year term on the Downtown Development Authority Board, with such commencing immediately and expiring June 30, 2027.

APPROVED AS TO FORM:

William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:

Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

For the City



DS
WE HUSTLE DIFFERENT

Mama Sol
THE VOICE

Two-time cancer survivor **Mama Sol**, is not only a walking miracle, she exhales miraculous language.

BRIEF
BIO

Flint, Michigan's own Mama Sol has crafted language for some of the biggest brands in the country from the iconic introduction of FUBU to our culture to her present voicing for the Detroit Pistons 2022 season. She's opened for musical greats the likes of Robert Glasper, Rakim, Rapsody, Talib Kweli, and Mos Def now known as Yasin Bey, to name a few. She's also blessed stages with some of this country's greatest minds including Representative Maxine Waters, Dr. Umar Johnson, Dr. Eric Thomas and Dr. Francis Cress Welsing. She speaks, performs, and pens lyric in the way in which few can believe, but at the end of the day she lives for what she lives for.

She lives to write. She lives to teach. She lives to flow verbally over beautiful beats. She lives to tell the story about how she faced cancer twice and won the battles; how she wakes up every morning different than before...but she's up. She's thriving. But most of all she lives for the one title that feeds her soul....Mom.

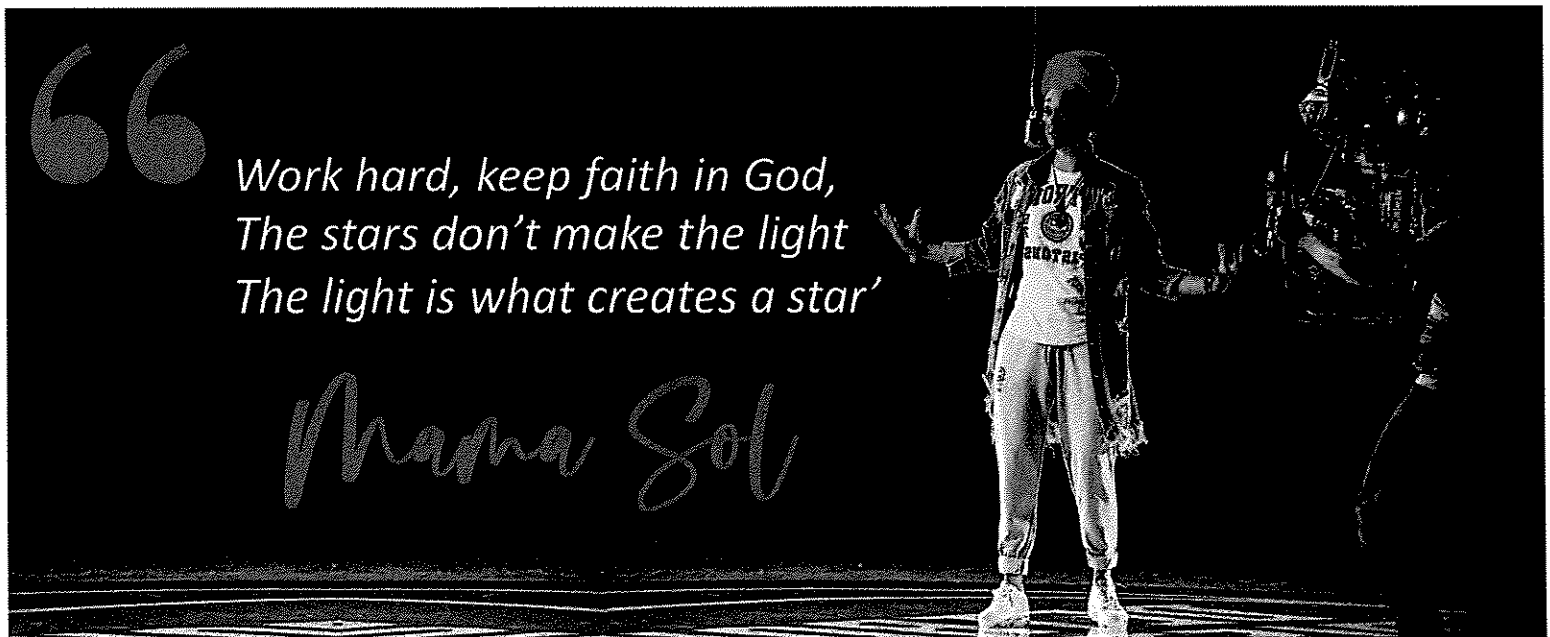
The world got a glimpse of that love when a clip of Mama Sol and her son Wasir went viral. Thanks to ABC's popular video show, ***Right This Minute***, the clip of Mama Sol and her son taking a drive while vibing and reciting her lyrics was profiled. In the clip, Mama Sol delivers the verses painting in vivid picture the experience of raising her son as a single mother and dropping jewels on what that looked like from her eyes. As she flowed from one word to the next, her son chimed in every other beat; a moment on video that couldn't have been more beautiful had there been a production crew and soundstage. It was the essence of poetry in motion. The power of language set perfectly within the power of love. Mass media fell in love with that dynamic and gave it platform for everyone to see. News in that moment that warmed hearts and reminded us that some of us have great stories to share and some 'would-be' complexities of life can often times bear incredible fruit.

The bond with her son is a priceless one and not only evidence of how she raised him in perfect love and included him in her creative process, but how she taught him. She taught him because she teaches us all. That's what she does; probably the reason teaching sits boldly on her resume as one of her accomplishments, in the literal sense.

If we do a deep dive into her teaching history, we find the stuff of legends. Engaging her students, the way only she can, the students at an Afrocentric charter school in Detroit, Michigan lovingly called her Mama Sol. She promised her students she would keep that name for life and Mama Sol never makes a promise she doesn't keep.

That synergy with students and gift of educating kids finds her a regular presence in the arena of higher education. She's performed at University of Michigan, Ohio State University, University of Wisconsin, Florida International University and more. Her constant appearance in this sector allows the audience to receive a masterclass in creative expression and communication; an education these privileged students couldn't have gotten from anyone else.

Suffice it to say that Mama Sol has contributed greatly to the cultural fiber of the genre and more specifically to her communities throughout Michigan. Constantly in high demand 'Sol' also counts artistic institutes and creative spaces as consistent platforms she's graced. The likes of Detroit Institute of the Arts, Flint Institute of the Arts, Charles H. Wright Museum of African History and The Bronx Museum.



Today, Mama Sol and her son lives in Flint, Michigan. She continues to travel the country delivering awe-inspiring performances for audiences young and seasoned. She continues to connect with souls and teach the world that it can have and should have better air to breathe.

MEDIA CONTACT

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Medina Media Creativ, LLC.
(734) 858-8221
avamedina@medinamediaceutiv.com

230046



RESOLUTION NO.: _____

PRESENTED: FEB 22 2023

ADOPTED: _____

**RESOLUTION RECOMMENDING THE APPOINTMENT OF BISHOP ROGER L JONES SR.
TO THE HURLEY BOARD OF HOSPITAL MANAGERS FILLING AN OPEN VACANCY.**

BY THE MAYOR:

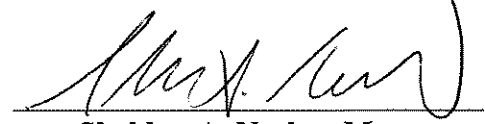
Mayor Sheldon A. Neeley recommends the appointment of Bishop Roger L. Jones Sr. to complete the five-year term on the Hurley Board of Hospital Managers, with such term to commence immediately, and expires April 30th, 2028.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Bishop Roger L. Jones Sr (2222 Colfax Ave, Flint MI, 48503) to complete the vacancy term on the Hurley Board of Hospital Managers, with such term commenced immediately, and expires April 30, 2028.

APPROVED AS TO FORM:


William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

For the Council

Bishop Roger L. Jones
Jurisdictional Prelate, Michigan Southeast Jurisdiction

Roger L. Jones was born June 30, 1937. At age 17, he preached his first sermon and at age 20 he was ordained as an Elder in the Church of God in Christ.

In 1955, he graduated from Booker T. Washington High School in Rocky Mount, North Carolina. He received his Associates Degree from Saints College Church of God in Christ, Lexington, Mississippi in 1960.

In 1963, the young Elder founded Greater Holy Temple COGIC with approximately 25 members and in the same year the ministry purchased a \$40,000 facility. Under his leadership the membership of the church grew over 200% between 1963 and 1964.

At its peak, Greater Holy Temple COGIC has served over 900 members in the \$1.9 million edifice, built in 1978. Bishop Jones has worked diligently to serve the community and fellow church ministries.

His State and National accomplishments are as follows:

District Superintendent: Appointed by Bishop J. S. Bailey – 1965
Chairman of State Finance & Expediting Committee
Vice-Chairman & Chairman, State Elders Council
Consecrated Bishop of the 3rd Ecclesiastical Jurisdiction of Southwest MI – 1985
Elected Chairman International Trustee Board 1977-1996
Currently serves as 1st Vice Chairman, Board of Bishops for Church Of God In Christ and Prelate of Michigan Southeast Jurisdiction

Bishop Jones is the author of two must reads, “When Life Hurts, Dreams Fade, Hope Again” and “Deliverance in Spiritual Warfare”.

Bishop Jones is a compassionate and nurturing spiritual father to many. God is doing a new thing in his life. He has come through many dangers, toils and snares, but God has given him the victory and a vision that shall come to pass.

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 6, ALCOHOLIC LIQUOR SALES.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 6, ALCOHOLIC LIQUOR SALES, Article 1, IN GENERAL, Section 6-6, CONSUMPTION IN PUBLIC PROHIBITED; POSSESSION OR CONSUMPTION IN PUBLIC PARK OR PARKWAY PROHIBITED; EXCEPTION, by providing numbering for paragraphs 6-6(1) and 6-6(2) and adding paragraph 6-6(3). which shall read in its entirety as follows:

§ 6-6 CONSUMPTION IN PUBLIC PROHIBITED; POSSESSION OR CONSUMPTION IN PUBLIC PARK OR PARKWAY PROHIBITED; EXCEPTION.

- (1) No alcoholic liquors or beer shall be consumed on the public streets, parks or in any other public places, including any store or establishment doing business with the public not licensed to sell alcoholic liquor or beer therein.**
- (2) No person shall have in his possession or under his or her control, any alcoholic liquor or beer upon or within any public park or parkway; provided, that such possession and consumption of alcoholic liquor or beer may be permitted within buildings or structures under the jurisdiction of the Department of Parks and Recreation where not otherwise prohibited by law, upon the securing of permission from the Director of the Department of Parks and Recreation.**
- (3) The provisions of this section shall not apply to the operation of a commercial quadricycle and/or a passenger travelling thereon, as permitted under sections 28-164 to 28-175 of the Flint City Code of Ordinances.**

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2023, A.D.

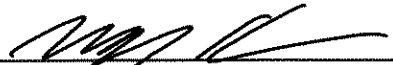
Adopted this _____ day of _____, 2023, A.D.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Approved by City Council

APPROVED AS TO FORM:



William Kim (Feb 21, 2023 15:42 EST)

William Kim, City Attorney

ORDINANCE NO. _____**An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, MOTOR VEHICLES AND TRAFFIC****IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:**

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, MOTOR VEHICLES AND TRAFFIC, Article 1, IN GENERAL, Section 28-28.6, ADOPTION OF STATE LAW COVERING POSSESSION OF ALCOHOL IN PASSENGER VEHICLE, by the addition of paragraph 28-28.6(b)(5), which shall read in its entirety as follows:

§ 28-28.6 ADOPTION OF STATE LAW COVERING POSSESSION OF ALCOHOL IN PASSENGER COMPARTMENT OF A MOTOR VEHICLE.

(a) Section 624a of the Michigan Vehicle Code, covering possession of open alcohol in a passenger compartment, as adopted and promulgated by the State of Michigan as Public Act 98 of the Michigan Public Acts of 1991, and as from time to time amended by the State of Michigan (being MCLA §§ 257.624a et seq.; MSA §§ 9.2324(1) et seq.), is hereby adopted by reference by the Flint City Council and placed on file with the City Clerk.

(b) This section shall read as follows:

(1) Except as provided in subsection (2), a person shall not transport or possess alcoholic liquor in a container that is open or uncapped or upon which the seal is broken within the passenger compartment of a vehicle upon a highway, or within the passenger compartment of a moving vehicle in any place open to the general public or generally accessible to motor vehicles, including an area designated for the parking of vehicles, in this State.

(2) Exceptions. A person may transport or possess alcoholic liquor in a container that is open or uncapped or upon which the seal is broken within the passenger compartment of a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, including an area designated for the parking of vehicles in this State, if the vehicle does not have a trunk or compartment separate from the passenger compartment, the container is enclosed or encased, and the container is not readily accessible to the occupants of the vehicle.

(3) Violation as misdemeanor. A person who violates this section is guilty of a misdemeanor.

(4) Chartered vehicle exception. This section does not apply to a passenger in a chartered vehicle authorized to operate by the Michigan Department of Transportation.

(5) Commercial Quadricycle exception. This section does not apply to the operation of a commercial quadricycle and/or a passenger travelling thereon, as permitted under sections 28-164 to 28-175 of the Flint City Code of Ordinances.

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2023, A.D.

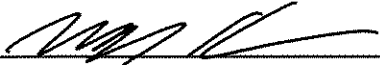
Adopted this _____ day of _____, 2023, A.D.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Approved by City Council

APPROVED AS TO FORM:



William Kim (Feb 21, 2023 15:42 EST)

William Kim, City Attorney

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, MOTOR VEHICLES AND TRAFFIC.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, MOTOR VEHICLES AND TRAFFIC, Article XIV, MOTORCYCLES, BICYCLES AND THE LIKE, Division 1, BICYCLES, by amending and renaming sections 28-164 through 28-174, which shall read in their entirety as follows:

~~DIVISION 1. BICYCLES~~

~~§ 28-164 "BICYCLE" DEFINED.~~

~~BICYCLE. A device propelled by human power upon which any person may ride, having two tandem wheels either of which is over 20 inches in diameter.~~

~~§ 28-165 COMPLIANCE.~~

~~All person using bicycles shall conform to the general rules as set forth in this ordinance.~~

~~§ 28-166 REGISTRATION; TRANSFER OF OWNERSHIP.~~

~~(a) No person shall operate a bicycle upon any street, alley, or public place of this City unless such bicycle is registered as hereinafter provided and properly displays a decalcomania print; provided, however, that a nonresident temporarily in the City may secure from the Chief of Police a permit to use a bicycle for a period not exceeding seven (7) days.~~

~~(b) Bicycle registration certificates shall be issued by the Chief of Police but only after ascertaining that the bicycle desired to be registered is in good mechanical condition and carries the equipment required under this ordinance. The fee for such registration shall be as specified in Chapter 26 of this Code.~~

~~(c) The application of registration hereunder shall be on a form furnished by the Chief of Police. Said application shall be in triplicate and when signed by the Chief of Police shall constitute a certificate of registration, one copy of which shall be given to and retained by the applicant. The Chief of Police shall also furnish a decalcomania print which shall be securely attached to the bicycle to a conspicuous place on the frame. The decalcomania must be displayed on the registered bicycle at all times, and shall not be used on, or transferred to any other bicycle than that for which it was issued.~~

~~(d) Any person who sells or transfers ownership to any bicycle shall report such sale or transfer by returning to the Chief of Police the registration card issued therefor, together with the name and address of the person to whom such bicycle was sold or transferred. Such report shall be made~~

~~within five days from the date of the sale or transfer. It shall be the duty of the purchaser or transferee to apply for transfer or registration thereof within seven (7) days after the sale or transfer. The transfer of registration shall bear a fee as specified in Chapter 26 of this Code and be upon the condition that the bicycle is in good mechanical condition and carries equipment required under this ordinance.~~

~~(e) No person shall willfully or maliciously remove, destroy, mutilate or alter the frame number or manufacturer's serial number, or the decalcomania print issued under this article.~~

~~(f) Duplicate decalcomania print shall be issued by the Chief of Police in event the decalcomania print is lost, defaced or destroyed, upon the payment of the sum of \$0.25.~~

~~(g) In event any bicycle does not possess a trade number of manufacturer's serial number, the Chief of Police may stamp an identifying frame number thereon.~~

~~§ 28-166.1 BICYCLES TO BE PERMANENTLY IDENTIFIED UPON SALE.~~

~~Retail merchants of bicycles are hereby required to affix to each such bicycle sold, the driver's license number, social security number, or other proper identification number of the purchaser of such bicycle with a permanent stencil, stamp, or other method approved by the Chief of Police.~~

~~§ 28-167 LIGHTS AND REFLECTORS REQUIRED.~~

~~Every bicycle, when in use at nighttime, shall be equipped with a lamp on the front which will emit a white light visible from a distance of 500 feet to the front and with a red reflector on the rear which shall be visible from all distances from 50 feet to 300 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector.~~

~~§ 28-168 WARNING DEVICES REQUIRED; USE OF SIRENS OR WHISTLES PROHIBITED.~~

~~No person shall operate a bicycle unless it is equipped with a bell or other device capable of giving a signal audible for a distance of at least 100 feet; except that such vehicle shall not be equipped with nor shall any person use upon such vehicles any sirens or whistle.~~

~~§ 28-169 BRAKES REQUIRED.~~

~~Every bicycle shall be equipped with a brake which will enable the operator to make the braked wheels skid on dry, level, clean pavement.~~

~~§ 28-170 CARRYING PACKAGES.~~

~~No person operating a bicycle shall carry any package, bundle, or article which prevents the driver from keeping both hands upon the handlebars of the vehicle.~~

~~§ 28-171 RIDING ON SIDEWALKS PROHIBITED; EXCEPTION.~~

~~No person shall ride any bicycle upon any sidewalks in the City of Flint, except on sidewalks located in residential districts of the said City of Flint; provided that no person shall ride upon any sidewalk or be permitted to do so at a rate of speed exceeding ten miles per hour; further, that such vehicle shall be operated along the right side of the street or sidewalk.~~

~~§ 28-172 TO BE RIDDEN WITH HANDS ON HANDLEBARS; MORE THAN ONE PERSON RIDING PROHIBITED; EXCEPTION.~~

~~It shall be unlawful for persons to ride bicycles in the streets, highways, public places or on sidewalks without having their hands on the handlebars, or for two or more persons to ride on any such vehicles; provided, that two or more persons may ride on a tandem bicycle which is hereby defined to be a bicycle originally manufactured for the purpose of being ridden or operated by two or more persons.~~

~~§ 28-173 IMPOUNDMENT OF ABANDONED OR STOLEN BICYCLES.~~

~~Any unregistered bicycle which appears to be abandoned by the owner or is recovered by the police after being stolen, shall be removed by any member of the Police Department to a place in the City to be designated by the Chief of Police. Any person owning or entitled to possession of such bicycle so removed may thereafter obtain possession thereof by paying the Police Department a fee which shall be established from time to time by resolution of the City Council, kept on file by the City Clerk, and contained in Appendix A of the City Code, and registering the bicycle as provided in this division. It shall be the duty of any Police Department member collecting any such fee to issue a receipt therefor in duplicate, stating the make and serial number, if any, of the bicycle, together with the name of the owner or person entitled to possession thereof, one of which shall be handed to the person paying the same, and the other shall be filed in the office of the Chief of Police, and within 48 hours thereafter, the Chief of Police shall pay to the City Treasurer the amount so collected, taking the Treasurer's receipt therefor and filing the same in the office of the Chief of Police.~~

~~§ 28-174 RIDING ON PERMANENT SEATS.~~

~~A person propelling a bicycle or operating a motorcycle or motor driven cycle shall not ride other than upon and astride a permanent and regular seat attached thereto.~~

DIVISION 1. COMMERCIAL QUADRICYCLES

§ 28-164 DEFINITIONS

For purposes of this article the following words and phrases shall have the meanings respectively ascribed to them by this section:

***Alcoholic liquor* means any spirituous, vinous, malt, or fermented liquor, liquids and compounds, whether or not medicated, proprietary, patented or any other designation, which contains one-half of one percent or more of alcohol by volume, are fit for use as a beverage, and are defined and classified by the Michigan Liquor Control Commission according to**

alcoholic content as being beer, wine, spirits, alcohol, sacramental wine, brandy, mixed wine drink, or mixed spirit drink.

Chief of Police means the Chief of the Flint Police Department.

City means the City of Flint, Michigan.

Commercial quadricycle means a vehicle as defined in Section 7b of the Michigan Vehicle Code, being MCL 257.7b, and which satisfies all of the following:

- (a) The vehicle that has fully operative pedals for propulsion entirely by human power;
- (b) The vehicle that has at least four wheels and is operated in a manner similar to a bicycle;
- (c) The vehicle that has at least six seats for passengers;
- (d) The vehicle is designed to be occupied by a driver and powered either by passengers providing pedal power to the drive train of the vehicle or by a motor capable of propelling the vehicle in the absence of human power;
- (e) The vehicle is used for commercial purposes; and
- (f) The vehicle is operated by the owner of the vehicle or an employee of the owner of the vehicle.

Controlled substance means any drug, immediate precursor or substance, by whatever official, common, usual, chemical, or trade name known, that is delineated in Schedules 1 through 5 of Part 72 of the Michigan Public Health Code, Public Act 368 of 1978, being MCL 333.7201 through MCL 333.7231.

Director means the Department Director assigned to implement this ordinance by the City Administrator.

Drug means:

- (a) A substance that is recognized as a drug in the official United States Pharmacopoeia, official Homeopathic Pharmacopoeia of the United States, or official national formulary, or any supplement to any of them; or
- (b) A substance that is intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease in human beings or animals; or
- (c) A substance, other than food, that is intended to affect the structure or function of the body of human beings or animals; or

(d) A substance that is intended for use as a component of any substance specified within this definition.

Operator means an individual who actually physically controls, or is responsible for the actual physical control of, any vehicle regulated by this article.

Owner means an individual, person, partnership, corporation, association, sole proprietorship, limited-liability company, joint venture, estate, trust, organization, or any other legal entity engaged in the business of transporting passengers for hire by means of one or more vehicles regulated by this article.

§ 28-165 AUTHORITY TO OPERATE

The operation of commercial quadricycles in the City is permitted in accordance with the provisions of this division. The provisions of this division are authorized by and adopted pursuant to Sections 7b,33,518a,624a,625p,657,660662,901 and 907 of the Michigan Vehicle Code, being MCL 257.7b, 257.33, 257.518a, 257.624a, 257.625p, 257.657, 257.660, 257.662, 257.901 and 257.907.

§ 28-166 LOCATION OF OPERATIONS

(1) The Director and the Chief of Police shall, by rule, jointly designate and approve the geographic locations and/or public right-of-ways in the City where licensed commercial quadricycles may operate. The geographic locations and/or public right-of-ways may be altered from time as determined by the Director and the Chief of Police. No Owner and/or Operator shall acquire any right to operate a commercial quadricycle in a particular geographic location and/or public right-of-way in the City.

(2) It shall be unlawful for any person to operate a commercial quadricycle at a location or on a public right-of-way in the City which location or public right-of-way has not been designated and approved in accordance with this section. Any person who violates this section shall be a guilty of a misdemeanor punishable by not more than 90 days in jail or a \$500.00 fine, or both.

§ 28-167 HOURS OF OPERATION

Licensed commercial quadricycles shall only be operated in the City between the hours of 9:00 a.m. and 11:00 p.m.

Any person who violates this section shall be responsible for a municipal civil infraction and subject to a fine or fines as provided in section §1-19 of the Flint City Code of Ordinances.

§ 28-168 SUSPENSION OF OPERATIONS

The Chief of Police shall have the authority to temporarily suspend the operation of any and all commercial quadricycles in the City whenever he or she determines that the conditions for the operation of a commercial quadricycle are unsuitable or unsafe. Any person who violates this

section shall be responsible for a municipal civil infraction and subject to a fine or fines as provided in section §1-19 of the Flint City Code of Ordinances.

§ 28-169 COMPLIANCE WITH TRAFFIC LAWS AND SAFETY REQUIREMENTS

(1) The operation of a commercial quadricycle in the City shall comply with all traffic laws of the State of Michigan and the Flint City Code of Ordinances. In addition:

(A) No commercial quadricycle shall be operated at a speed more than 25 miles per hour;

(B) No commercial quadricycle shall be operated on a highway or street with a speed limit of more than 35 miles per hour except for the purpose of crossing that highway or street;

(C) No commercial quadricycle shall be operated on a sidewalk constructed for the use of pedestrians;

(D) All commercial quadricycles shall be capable of coming to a complete and controlled stop;

(E) All commercial quadricycles shall be equipped with a front lamp that emits a white light visible from a distance of at least 500 feet to the front and a rear lamp that emits a red light visible from distance of 500 feet to the rear; and

(F) All commercial quadricycles shall be maintained in a good state of repair, free from defects, both inside and outside, so as to not to injure any passengers or damage their clothing or possessions. The exterior of a commercial quadricycle shall be reasonably clean and free from cracks, breaks, and major dents.

(2) Any person who violates this section shall be responsible for a municipal civil infraction and subject to a fine or fines as provided in section §1-19 of the Flint City Code of Ordinances.

§ 28-170 OPERATORS

(1) The Operator of a commercial quadricycle shall:

(A) Possess a valid Michigan Driver's License;

(B) Operate the commercial quadricycle in a safe and prudent manner;

(C) Keep the interior of the commercial quadricycle clean;

(D) Report all accidents involving the commercial quadricycle as required by the traffic laws of the State of Michigan and the Flint City Code of Ordinances;

(E) Conspicuously post his or her current Quadricycle License in a protective frame attached to the commercial quadricycle;

(F) Be properly attired with a shirt, pants, skirt or shorts, and secure footwear.

(2) The Operator of a commercial quadricycle shall not:

(A) Transport passengers without a reservation arranged by phone or online;

(B) Promote or recommend transportation to any person or entity operating in violation of law;

(C) Sell, or offer for sale, articles of merchandise or literature to passengers while the quadricycle is in motion;

(D) After leaving the starting point, receive additional passengers;

(E) Except in an emergency, abandon the commercial quadricycle;

(F) Operate the commercial quadricycle while under the influence of alcoholic liquor, a controlled substance, and/or an illegal drug, or while his or her ability to operate the commercial quadricycle has been impaired by alcoholic liquor, a controlled substance, and/or an illegal drug;

(G) Stop to load or unload passengers in the intersections of any street or crosswalk, or in any unsafe location;

(H) Load or unload passengers in any manner that will impede or interfere with the orderly flow of traffic on the streets;

(I) Permit a passenger to possess or transport alcoholic liquor other than beer, wine, spirits or a mixed spirits drink;

(J) Permit a passenger to possess or transport alcoholic liquor that was purchased from a commercial establishment after the start of the trip; and/or

(K) Permit a passenger to engage in disorderly conduct.

(3) Any person who violates (2)(F) of this section shall be a guilty of a misdemeanor punishable by not more than 93 days in jail or a \$500.00 fine, or both, and licensing sanctions as provided by MCL 257.625.

(3) Any person who violates any other provision of this section shall be responsible for a municipal civil infraction and subject to a fine or fines as provided in section §1-19 of the Flint City Code of Ordinances.

§ 28-171 PASSENGERS

(1) A passenger on a commercial quadricycle shall not:

- (A) Possess or transport alcoholic liquor on a commercial quadricycle other than beer, wine, spirits, or a mixed spirits drink;**
- (B) Possess or transport alcoholic liquor on a commercial quadricycle that was purchased from a commercial establishment after the start of the trip; and/or**
- (C) Engage in disorderly conduct.**

(2) Any person who violates this section shall be responsible for a municipal civil infraction and subject to a fine or fines as provided in section §1-19 of the Flint City Code of Ordinances.

§ 28-172 LICENSE REQUIRED

(1) A Quadricycle License shall be required to operate a commercial quadricycle in the City.

(2) One Quadricycle License shall be required for each commercial quadricycle.

(3) The Director shall promulgate rules and regulations to obtain a license and enforce the licensing requirement in accordance with the Charter of the City of Flint, and shall administer all licensing activity.

(2) The fees for licensure or other activity under this Division of the Code shall be set from time to time by Council resolution. The fee shall be non-refundable and must be paid in full prior to issuance of the license.

(3) The Quadricycle License shall specify the total number of passengers that may be transported on the commercial quadricycle.

(4) A Quadricycle License issued under this Division may be suspended or revoked at any time by the Director, and the Director shall not issue a Quadricycle License under this section, for any 1 or more of the following reasons:

- (a) Providing incorrect, misleading, incomplete, or materially untrue information in the license application.**
- (b) Failing to meet the minimum requirements for licensure under this Division of the Code or any regulations promulgated under this Division of the Code.**
- (c) Multiple violations of any provision of this Division of the Code or any regulation promulgated under this Division of the Code.**

(d) Any condition which, had it been known or had it occurred prior to licensure, would have justified denial of licensure.

(e) Failing to pay any fee or monies due to the City of Flint.

(5) It shall be unlawful to operate or permit another person to operate a commercial quadricycle in the City unless the Owner of the commercial quadricycle has obtained a license to operate the commercial quadricycle from the Director. Any who person who violates this section shall be a guilty of a misdemeanor punishable by not more than 90 days in jail or a \$500.00 fine, or both.

(6) A Quadricycle License shall expire one year after issuance. The Director shall, by rule, create procedures for renewal of licensure. A Quadricycle License may not be transferred.

(7) The Director shall have the authority to promulgate rules and regulations to effectuate the provisions of this section. The Director may, by rule, establish a reasonable limit on the total number of licenses to operate a commercial quadricycle that may be issued in the City.

§ 28-172 MINIMUM REQUIREMENTS

(1) The requirements for obtaining a license to operate a commercial quadricycle in the City shall be promulgated by the Director, and shall include, at a minimum:

(A) The name and business address of the applicant;

(B) Written proof that the applicant is the owner of the commercial quadricycle;

(C) If the applicant is a corporation or other business entity, a certificate of the entity's good corporate standing;

(D) If the applicant is a corporation or other business entity, the name and address of the entity's registered agent;

(E) The names and addresses of all persons who will operate the commercial quadricycle;

(H) Written proof that all persons who will operate the commercial quadricycle have received commercial training in identifying the signs of intoxication and alcohol management; and

(I) Written proof that the applicant meets the insurance requirements for operating a commercial quadricycle as established under §28-173 of this ordinance, and that the required insurance is in full force and effect as of the time the license to operate the quadricycle will be issued.

(2) The Director shall have the authority to promulgate rules and regulations creating additional minimum requirements or otherwise effectuating this section, as may be necessary to ensure the health, welfare, and safety of the quadricycle licensees, operators, passengers, and the general public.

§ 28-173 INSURANCE AND INSPECTIONS

(1) The Owner of a commercial quadricycle shall maintain liability insurance for the operation of a commercial quadricycle in the amount of two-million and 00/100 (\$2,000,000.00), combined single limit, for all bodily injuries and property damages arising from the operation of the commercial quadricycle.

(2) The Owner of a commercial quadricycle shall provide the Director with proof of insurance at any time upon request.

(3) A commercial quadricycle licensed under this Division of the Code shall be subject to inspection and search, by the Department or any Flint police officer, at any time while operating in the City of Flint.

(4) The Director shall have the authority to promulgate rules and regulations to conduct inspections of and regulate the operation of a commercial quadricycle, as may be deemed necessary to ensure the health, welfare, and safety of the quadricycle licensee, operators, passengers, and the general public.

§ 28-174 DENIAL, SUSPENSION, OR REVOCATION OF LICENSURE

(1) If the Director denies, suspends, or revokes a Quadricycle License, the Director shall send written notice of the denial, suspension, or revocation to the applicant or licensee.

(2) The applicant or licensee may, within 14 days, request a hearing from the Director or their designee to contest the denial, suspension, or revocation of a Quadricycle license. A request for hearing must be in writing and specify the grounds on which the applicant or licensee is contesting the denial, suspension, or revocation. After reviewing the request for hearing, the Director may conduct a hearing at his or her discretion, or may issue a written determination based on the request for hearing.

(3) If the Director's written determination does not reverse the denial, suspension or revocation, or if the Director does not act on a request for hearing within 30 days, the applicant or licensee may, within 14 days of the Director's written determination or failure to act on the request for hearing, petition the Flint City Council to review the action of the Director.

(4) If the Flint City Council does not reverse the denial, suspension, or revocation, or if the Flint City Council does not act on a request for hearing within 60 days, the applicant or licensee may appeal to the Circuit Court.

(5) The Director shall have the authority to promulgate rules and regulations to effectuate this section, as may be deemed necessary to ensure the health, welfare, and safety of the quadricycle licensese, operators, passengers, and the general public.

§ 28-175 SEVERABILITY

Should any section, clause or phrase of this ordinance be declared invalid, the same shall not affect the validity of the ordinance as a whole.

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2023, A.D.

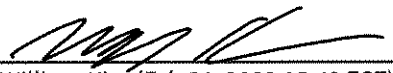
Adopted this _____ day of _____, 2023, A.D.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Approved by City Council

APPROVED AS TO FORM:



William Kim (Feb 21, 2023 15:42 EST)

William Kim, City Attorney

230052

ORDINANCE NO. _____

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 35, Personnel, by adding Sections 35-112.04 Job Description and Qualifications – City Administrator, which shall read in its entirety as follows:

§35-112.04. JOB DESCRIPTION AND QUALIFICATION – CITY ADMINISTRATOR

Pursuant to section 1-501(b) of the Flint City Charter, the attached job description and qualifications **FOR CITY ADMINISTRATOR** are adopted by reference ~~and attached hereto~~.

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this _____ day of _____, _____.

FOR THE CITY:

For the City Council

Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:

William Kim (Nov 28, 2022 19:16 EST)

William Kim, Acting City Attorney

CITY OF FLINT
Position Description

<u>Class Title:</u>	City Administrator	<u>Job Code Number:</u>	N/A
<u>Originally Established:</u>	August 2014		Appointed

SALARY RANGE: \$99,000-\$150,000

GENERAL STATEMENT OF DUTIES:

Performs high level administrative work directing and supervising the day-to-day operations of City government.

SUPERVISION RECEIVED AND EXERCISED:

Reports directly to the Mayor. Exercises appointment and supervision authority over all executive-branch City employees.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Oversees the development, implementation, and review of public policy and strategic planning.
2. Prepares and administers the City's operating and capital improvements budget and assembles financial and management information.
3. Recommends appointment of department heads and other principal officers.
4. Oversees activities of appointed and contractual employees and vendors.
5. Confers with City department heads to assemble pertinent data for the Mayor and City Council.
6. Coordinates and prepares correspondence, reports, speeches, resolutions, and other materials for public dissemination and/or responding to citizen or official inquiries.
7. Submit agenda items for City Council and Council Committee meetings; advising and making recommendations to Councilmembers consistent with policy objectives.
8. Attend public meetings and events as needed; gives presentations and information to the public regarding matters of City business.
9. Establish and maintain working relationships with outside governmental and non-governmental agencies and community groups.

MINIMUM REQUIREMENTS:

1. Graduation from an accredited four-year college or university, degree in public administration, political science, business management or a related field preferred; Master's degree in public administration preferred, ICMA-CM Credentialed Manager preferred.
2. Five (5) years of experience as a city manager or municipal administrator or equivalent, with supervisory experience of a professional staff at the department head level.
3. Knowledge of modern public administration practices, including municipal finance, human resources, public works, public safety, and community and economic development.
4. Experience in preparing and administering municipal budgets and programs.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms.

CLASSIFICATION HISTORY:

Revised: 8/26/14; 3/29/18; 12/12/22.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of title job change.