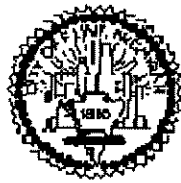


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, November 9, 2022

5:00 PM

COUNCIL CHAMBERS

FINANCE COMMITTEE

*Tonya Burns, Chairperson, Ward 6
Judy Priestley, Vice Chairperson, Ward 4*

*Eric Mays, Ward 1
Quincy Murphy, Ward 3
Allie Herkenroder, Ward 7*

*Ladel Lewis, Ward 2
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8*

Eva L. Worthing, Ward 9

Davina Donahue, Deputy City Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

SPECIAL ORDERS

220399 Special Order/Municipal Employees' Retirement System (MERS)/Pension Fund Contribution

A Special Order as requested by Finance Chairperson Burns to discuss the Municipal Employees' Retirement System (MERS) and the pension fund contribution for two rounds of five minutes each per Councilperson.

220423 Special Order/House of Esther

A Special Order as requested by Finance Chairperson Burns to discuss House of Esther.

RESOLUTIONS

220449 Lease Agreement/Flint City Golf, LLC/Swartz Creek Golf Course/Kearsley Lake Golf Course

Resolution resolving that the Flint City Council approves leasing the Swartz Creek Golf Course and the Kearsley Lake Golf Course to Flint City Golf, LLC.

220451 Budget Amendment/Transfer of Funds/FY2023 First Quarter Budget Amendment

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2023 operating budget of the City

of Flint.

220468 INA Store, Inc./Wheel Loader/Blight Removal Program

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to INA Store, Inc. for the purchase of a wheel loader with grapple bucket, in an amount NOT-TO-EXCEED \$91,860.91, as requested by Blight [Michigan Enhancement Grant Acct. No. 296-171.719-977.000.]

220469 Contract/Weinstein Electric Co./A/V & Electrical Upgrades/City Council Chambers

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to enter into a contract with Weinstein Electric Co. for the Council Chamber upgrade project, in an amount NOT-TO-EXCEED \$148,161.00 [Public Improvement Fund Acct. No. 444-230.200-976.000 = \$32,779.00 and Information Technology Data Processing Fund Acct. No. 636-228.000-977.000 = \$115,382.00.]

220470 Update/City of Flint Investment Policy

Resolution resolving that the Flint City Treasurer is authorized to manage funds belonging to the city, including but not limited to depositing funds with approved financial institutions and administering investments, in conformance with law and the attached Investment Policy; AND, resolving that the Flint City Council approves the attached City of Flint Investment Policy and the appropriate city officials are authorized and directed to do all things necessary to implement the policy.

220471 Approval/Memorandum of Understanding (MOU)/City of Flint/Flint Police Officers' Association/Discretionary Pay

Resolution resolving that the Flint City Council approves the MOU for "increased discretionary pay" pursuant to the Collective Bargaining Agreement between the City of Flint and the Flint Police Officers' Association.

220476 CO#2/Contract/DTS Contracting, Inc./Phase Two Rehabilitation/McKinley Community Center

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to complete a Change Order [No. 2] to the contract with DTS Contracting, Inc., for Phase Two Rehabilitation of McKinley Community Center, to add \$131,768.13, for a total contract amount NOT-TO-EXCEED \$402,206.13, as requested by Planning and Development [Parks Professional Services Acct. No. 208-752.102-801.000.]

DISCUSSION ITEMS

ADJOURNMENT



RESOLUTION NO.:

220449

PRESENTED:

OCT 19 2022

ADOPTED:

**RESOLUTION APPROVING LEASE OF SCHWARTZ CREEK GOLF COURSE AND
KEARSLEY LAKE GOLF COURSE TO FLINT CITY GOLF, LLC**

BY THE MAYOR:

The City of Flint owns the Schwartz Creek Golf Course, located at 1902 Hammerberg Road, and the Kearsley Lake Golf Course, located at G4266 E. Pierson;

In 2013, the City of Flint leased the Schwartz Creek Golf Course and the Kearsley Lake Golf Course to Flint City Golf, LLC., with said lease ending in 2023;

Pursuant to that Lease, Flint City Golf, LLC has operated both golf courses;

Flint City Golf, LLC seeks to enter into a new lease agreement running from 2023 through 2028, with an option to extend the agreement for another five years to 2033;

Flint City Golf, LLC agrees to pay the City of Flint \$8,305.41 annually, increasing by 3%/year for the Schwartz Creek Golf Course, and \$6,921.17 annually, increasing by 3% each year, for the Kearsley Lake Golf Course;

Flint City Golf, LLC also agrees to operate the operate those golf courses from at least sunup to sundown, April 1 through October 31 of each year, weather permitting.

IT IS RESOLVED, that the Flint City Council approves leasing the Schwartz Creek Golf Course and the Kearsley Lake Golf Course to Flint City Golf, LLC, on the previously mentioned terms.

APPROVED BY CITY COUNCIL:

APPROVED BY THE MAYOR:

Sheldon A Neeley, Mayor

APPROVED AS TO FORM:

William Kim (Oct 14, 2022 12:19 EDT)

William Kim, City Attorney



RESOLUTION NO.: 220451

PRESENTED: OCT 19 2022

ADOPTED: _____

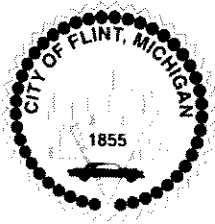
BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING FY2023 FIRST QUARTER BUDGET AMENDMENT

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time.

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2023 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.

| FY2023 Proposed First Quarter Budget Amendments | Amendment of: | | Proposed Amended FY2023 Budget | Estimated Ending Fund Balance |
|---|------------------|--------------|--------------------------------------|-------------------------------------|
| GENERAL FUND 101 Expenditures | \$ 6 | | \$ 64,893,951 | \$ 3,446,804 |
| MAJOR STREETS FUND 202 Expenditures | \$ 17,219,327 | \$ 1,353,143 | \$ 18,572,470 | \$ 13,838,543 |
| LOCAL STREETS FUND 203 Expenditures | \$ 7,153,100 | \$ 2,568 | \$ 7,155,668 | \$ 3,758,758 |
| SEWER FUND 590 Expenditures | \$ 71,640,848 | \$ 902,568 | \$ 72,543,416 | \$ 45,653,712 |
| WATER FUND 591 Expenditures | \$ 59,562,474 | \$ 1,735,568 | \$ 61,298,041 | \$ 120,045,165 |
| IT SERVICES FUND 636 Expenditures | \$ 3,986,900 | \$ 115,000 | \$ 4,101,900 | \$ 1,752,491 |
| FLEET SERVICES FUND 661 Expenditures | \$ 7,124,281 | \$ 3,000,000 | \$ 10,124,281 | \$ 8,044,382 |
| Total Amendment | | \$ 7,196,647 | | |



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

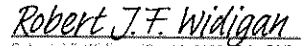
IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2023 operating budget of the City of Flint.

APPROVED AS TO FORM:


William Kim (Oct 11, 2022 12:19 EDT)


William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Oct 11, 2022 12:11 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Oct 12, 2022 13:08 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/6/22

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget amendment

PREPARED BY: Kathryn Neumann for Lee Osborne

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment to request additional funding for the Maintenance Division. Requesting money to cover the removal of several trees on the City Hall campus, as well as trimming critical trees. The amount requested will equal what was requested originally for FY23.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------------|---------------------|------------|-------------|
| 101 | Professional Services | 230.200-801.000 | N/A | \$87,800.00 |
| | | | | |
| | | FY22/23 GRAND TOTAL | | \$87,800.00 |

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Lee Osborne
(Lee Osborne, Facilities Maintenance Operations Manager)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/6/2022

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Legal Department Budget Adjustment

PREPARED BY Victoria Cooper Legal Department
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Law Department's FY 2023 budget added two attorney positions to the department but reduced the Department's training, supply, and operations budget. After filling one of the two attorney positions, staffing appears to be adequate to fulfil the Law Department's responsibilities, but the reductions in training, supply, and operations will present obstacles to accomplishing the Law Department's mission. Reallocation of these funds will be used for training and office updates/modernization efforts.

FINANCIAL IMPLICATIONS: yes

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|----------------------------|------------------------------------|---------------------|------------|---------------|
| Law | Salaried Employee Exempt | 101-266.000-702.020 | | (55,000) |
| Law | Supplies Law Library | 101-266.000.752.100 | | \$25,000 |
| Law | Education, Training and Conference | 101-266.000-958.000 | | \$30,000 |
| FY22/23 GRAND TOTAL | | | | \$0.00 |

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** N/A

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

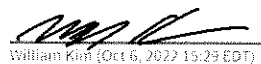
BUDGET YEAR 1 N/A

BUDGET YEAR 2 N/A

BUDGET YEAR 3 N/A

OTHER IMPLICATIONS *(i.e., collective bargaining)*: N/A

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
William Kim (Oct 6, 2022 15:29 EDT)
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/6/22

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget amendment

PREPARED BY: Kathryn Neumann for Rodney McGaha, Director of Transportation

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment to request additional funding for DPW – Traffic Engineering Division - Professional Services account to cover parts and supplies for intersection upgrades and emergency repairs/replacements for knockdowns (when a traffic accident knocks down the traffic signals). The Traffic Engineering Division did not include wages for the traffic signal employees of the department, due to retirements and the possibility of outsourcing. Those funds need to be reinstated.

The Engineering intern's salary was mistakenly left off the budget and those funds need to be reinstated.

Street Maintenance is requesting additional funding to pave Welch (between Ballenger and Chevrolet), Fleming (between Pierson & Pasadena) and Dupont (between Pasadena and Copeman).

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------|-----------------|------------|----------------|
| 202 | Supplies | 447.201-752.000 | N/A | \$100,000.00 |
| 202 | Asphalt – Major | 449.201-782.000 | N/A | \$1,000,000.00 |
| 202 | Wages | 447.201-702.010 | N/A | \$163,983.60 |
| 202 | SUTA | 447.201-710.100 | N/A | \$2,213.78 |
| 202 | FICA | 447.201-710.200 | N/A | \$10,166.98 |
| 202 | Medicare | 447.201-710.300 | N/A | \$2,377.76 |
| 202 | Medical | 447.201-718.010 | N/A | \$25,594.14 |
| 202 | Life | 447.201-718.300 | N/A | \$316.68 |
| 202 | Optical | 447.201-718.400 | N/A | \$109.20 |
| 202 | Dental | 447.201-718.500 | N/A | \$932.10 |
| 202 | Acc Absences | 447.201-719.100 | N/A | \$1,512.78 |
| 202 | Worker's Comp | 447.201-713.000 | N/A | \$7,065.24 |



CITY OF FLINT

| | | | | |
|---------------------|----------------------|-----------------|-----|----------------|
| 202 | Defined Benefit | 447.201-716.100 | N/A | \$9,904.61 |
| 202 | Defined Contribution | 447.201-717.100 | N/A | \$6,493.75 |
| 202 | HCSP | 447.201-714.300 | N/A | \$4,500.00 |
| 202 | Wages | 442.100-702.000 | N/A | \$17,972.65 |
| 203 | Wages | 442.100-702.000 | N/A | \$2,567.52 |
| 590 | Wages | 536.101-707.000 | N/A | \$2,567.52 |
| 591 | Wages | 536.100-707.000 | N/A | \$2,567.52 |
| FY22/23 GRAND TOTAL | | | | \$1,360,845.83 |

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
(Rodney McGaha, Director of Transportation)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/4/22

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Budget Amendment

PREPARED BY: Cheri Priest - Water Service Center

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment to request a fund balance transfer from the Sewer Department fund balance to the sewer equipment and sewer repair accounts. Fleet Services has advised that all enterprise vehicle purchases and repairs are to be handled by each affected department. This decision was made after the FY 23 budget was adopted and therefore the sewer department was not budgeted for these expenses.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-------------------------|---------------------|------------|------------|
| 2496 | Equipment | 590-540.208-977.000 | N/A | 600,000.00 |
| 2496 | Repairs and Maintenance | 590-540.208-930.000 | N/A | 300,000.00 |
| | | | | |
| | | FY23 GRAND TOTAL | | 900,000.00 |

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Cheri Priest Date: 10/4/22

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Entrice Mitchell
Entrice Mitchell, Sewer Maintenance Supervisor



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/4/22

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Budget Amendment

PREPARED BY: Cheri Priest - Water Service Center

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment to request a fund balance transfer from the Water Department fund balance to the water equipment and water repair accounts. Fleet Services has advised that all enterprise vehicle purchases and repairs are to be handled by each affected department. This decision was made after the FY 23 budget was adopted and therefore the water department was not budgeted for these expenses.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-------------------------|---------------------|------------|------------|
| 2493 | Equipment | 591-540.202-977.000 | N/A | 600,000.00 |
| 2493 | Repairs and Maintenance | 591-540.202-930.000 | N/A | 300,000.00 |
| | | | | |
| | | FY23 GRAND TOTAL | | 900,000.00 |

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Cheri Priest Date: 10/4/22

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson
Paul Simpson, Water Distribution Supervisor



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: October 7, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Amendment DPW/Utilities-Water Plant

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First quarter budget amendment to request additional funding for DPW/Utilities Water Plant accounts in order to cover all necessary requisitions currently on hold in the purchase order system and to complete work agreements with the State of Michigan /EGLE. Due to insufficient funding for the current FY23 the Water Plant and Utilities can't encumber funds for upcoming professional services, water plant operations and lab services, elevated water tower four (4) year agreement, rentals for back-up generators and repairs/maintenance, which are mandated by EGLE and support the City of Flint's reservoirs and pump stations.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☒ IF NO, PLEASE EXPLAIN: Due to insufficient funding expenditures can't be budgeted.

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------------------------|-------------------------|---------------------|------------|---------------------|
| 591 | Professional Services | 591-536.100-801.000 | | \$ 30,000.00 |
| 591 | Repairs and Maintenance | 591-545.201-930.000 | | \$50,000.00 |
| 591 | Rentals | 591-545.201-940.000 | | \$114,000.00 |
| 591 | Professional Services | 591-545.200-801.000 | | \$639,000.00 |
| FY22 GRAND TOTAL | | | | \$833,000.00 |

PRE-ENCUMBERED? YES NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL Yolanda Gray **Date:** 10-7-22

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee 10-7-2022
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

ACCOUNTING APPROVAL: Jennifer Ryan Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeffrey D. Keen Jeffrey D. Keen, IT Director
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 10/11/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: *Budget Amendment/Equipment*

PREPARED BY: *Christine Tagg, Fleet Services*

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Fleet Services is requesting an increase of \$1,000,000.00 in the Equipment fund for anticipated heavy equipment needs.

FINANCIAL IMPLICATIONS: \$1,000,000.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------|---------------------|------------|----------------|
| 3331 | Equipment | 661-229.000-977.000 | | \$1,000,000.00 |
| | | | | |
| | | | | |
| | | FY23 GRAND TOTAL | | \$1,000,000.00 |

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:

Christine Tagg
Christine Tagg 10/11/2022 10:55 EDT

Date: October 11, 2022



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$1,000,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

Aaron Cottrell

Aaron Cottrell, (2024 \$1,000,000.00)

(Aaron R. Cottrell, Fleet Administrator)



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 10/11/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Amendment/Vehicles

PREPARED BY: Christine Tagg, Fleet Services

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Fleet Services is requesting an increase of \$2,000,000.00 in the Vehicle fund for anticipated vehicle needs.

FINANCIAL IMPLICATIONS: \$2,000,000.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------|---------------------|------------|----------------|
| 3331 | Vehicle | 661-229.000-977.500 | | \$2,000,000.00 |
| | | | | |
| | | | | |
| | | FY23 GRAND TOTAL | | \$2,000,000.00 |

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:

Christine Tagg
Christine Tagg, City of Flint, Michigan

Date: October 11, 2022



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$2,000,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____


Aaron Cottrell - Oct 13, 2022 10:06 EDT

(Aaron R. Cottrell, Fleet Administrator)



RESOLUTION NO.: 220468

PRESENTED: NOV - 9 2022

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO INA STORE INC. FOR WHEEL LOADER FOR BLIGHT

WHEREAS, The Blight Services Division is requesting a wheel loader with grapple bucket to help combat blight throughout the City. The City has received funding from the MEDC's Michigan Enhancement Grant for Blight Elimination.


WHEREAS, INA Store Inc., has utilized MiDeal contract #071B7700089 for CNH Industrial America LLC to provide the city of Flint with cooperative government pricing at \$91,860.91.

Funding is to come from the following grant/account(s):

| Account Number/Grant Code | Account Name | Amount |
|-----------------------------------|---------------------------|--------------------|
| *296-171.719-977.000/SMEDC-BLIG22 | Equipment | \$91,860.91 |
| | FY2023 GRAND TOTAL | \$91,860.91 |

IT IS RESOLVED, that the Division of Purchases and Supplies is hereby authorized to issue a Purchase Order to INA Store Inc. for the purchase of a wheel loader with grapple bucket in an amount not to exceed \$91,860.91 for FY23 (07/01/22-06/30/23).

APPROVED AS TO FORM:


William Kim (Nov 1, 2022 14:37 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:



Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

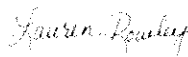

CLYDE D EDWARDS

CLYDE D EDWARDS (Nov 2, 2022 11:58 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: 10/05/2022
FINANCE APPROVAL: Jennifer Ryan Date: 10/05/2022
JENNIFER RYAN [Oct 5, 2022 10:02 EDT]
FLEET APPROVAL (equipment purchase): Aaron Cottrell Date: 10/05/2022
AARON COTTRELL [Oct 5 2022 10:46 EDT]

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: W A Brown
W A BROWN [Oct 5 2022 11:20 EDT]

DEPARTMENT HEAD MUST SIGN



| CUSTOMER INFORMATION: | DEALERSHIP |
|--|---|
| CITY OF FLINT - 810/766/7015 1101 S SAGINAW ST FLINT, MICHIGAN 48502 USA | INA STORE, INC. 4770 ZELLE ROAD BRIDGEPORT, MI 48722 US 989-777-1900 Email tim@theinastore.com SALESPERSON: Tim Brown - 989 239 1349 |

| | | | |
|----------------------|--------------|------------------------|------------|
| Retail Offer Number: | 0001113280-1 | Retail Offer Valid to: | 08/31/2022 |
|----------------------|--------------|------------------------|------------|

| | |
|--------------|--------------------|
| Description: | 221f city of flint |
|--------------|--------------------|

| UNITS OFFERED | | | |
|----------------------------------|------------------------|---------------|------------|
| Unit # 1 221F HS T4 FINAL | | List Price | 119,545.00 |
| Vehicle / Quote Number: | 0016352431 | Offered Price | 83,710.91 |
| Sales Order Number: | 0085270212 | | |
| VIN/Serial #: | NNHP04155 | | |
| Financed By | CNH Industrial Capital | | |
| Rate Type | Low Rate | | |
| Finance Program | N/A | | |

| | |
|--------------|--------------------|
| Total | \$83,710.91 |
|--------------|--------------------|

| ADDITIONAL ITEMS | | |
|---------------------------------|----------------|-------------------|
| Accessory | Grapple bucket | 8,150.00 |
| Additional Item Subtotal | | \$8,150.00 |

| | |
|---------------------|----------------|
| Down Payment | \$-0.00 |
|---------------------|----------------|

| | |
|--------------------------|--------------------|
| Total Offer Value | \$91,860.91 |
|--------------------------|--------------------|

This quote reflects the MI Deal state pricing schedule. State pricing allows for this machine to be purchased without going through the bid process. Also reflects Purchasing machine with 4n1 bucket on the machine and an additional grapple bucket.

Vehicle Configuration
Vehicle / Quote Number: 0016352431, 0085270212

| | | | | | |
|---------|-----------------------------|------------|--------|-------------------------------|---------------------|
| NORMAL | NORMAL OFFER | | 734586 | STANDARD AUXILIARY | |
| ZB | ZBAR ZB | | 734518 | NO ANTI-BURST VALVES | |
| CASE | CASE | | YES | YES | 4,616.00 |
| 221F | 221F | | 782734 | RETURN TO DIG | |
| HSP | HIGH SPEED | | 734627 | 1.18 CU YD GP BKT -SSL | 2,232.00 |
| | | | | COUPLER | |
| TIER 4 | TIER 4 | | 734596 | TRANSPORT PROTECTION | |
| | Base price | 110,740.00 | 734611 | JOYSTICK | |
| 734570 | CUTTING EDGE (2050 MM) | 1,161.00 | 734595 | TOOL BOX (NO TOOLS) | |
| 424111 | CL70 CASE HS ZB T4 | | 734669 | STANDARD CWL | |
| | | | | COUNTERWEIGHT | |
| 734654 | COLD WEATHER W/ BLOCK | 796.00 | 734529 | DECAL & LIT ENGLISH | |
| | HEATER | | | | |
| 734673 | WIDE ANGLE MI734673 | | 782108 | ROTATING LED AMBER BEACON | |
| 734632 | DELUXE CAB | | 734635 | ID PLATE | |
| 734590 | AIR SEAT | | 734594 | REVERSE GEAR ALARM | |
| 734504 | RADIO WITH SPEAKERS | | 734636 | AUX. HYD. DRAIN LINE COUPLING | |
| 734506 | AIR CONDITIONER W/ HEATER | | 734637 | STD AUXILIARY PROVISION LINE | |
| 734663 | LED 2 FRONT 2 REAR | | 734612 | REMOTE DRAIN OF HYD. OIL | |
| 734514 | HS AXLES OPEN WD | | 734615 | HYDR. C.U.P. STD AUX | |
| 9420163 | 365/70 R18 SPT9 L2 DUNLOP | | 734674 | LIFT/TILT CONTROL SE | |
| 734516 | HYD. SSL COMPATIBLE COUPLER | | 734520 | AUTO RIDE CONTROL | |
| | | | | Total List Price | \$119,545.00 |

RESOLUTION NO.: 220469PRESENTED: NOV - 9 2022

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WEINSTEIN ELECTRIC COMPANY FOR COUNCIL CHAMBER A/V AND
ELECTRICAL UPGRADES**

WHEREAS, The Division of Purchases & Supplies solicited bids for various electrical services for a two year period for Facilities Maintenance and Weinstein Electric was the sole awarded bidder. As the city's electrical vendor, Weinstein provided a quotation for data, audio visual equipment and electrical upgrades to the council chambers with the input of the City Clerk, Facilities Maintenance and Information Systems Departments.


WHEREAS, The Information Systems Department will be providing funding for the upgraded audio visual equipment, and Facilities Maintenance will be providing funding for the necessary electrical upgrades needed to support the new equipment.

Funding is to come from the following account(s):


| Account Number | Account Name/ Grant Code | Amount |
|---------------------|---------------------------|---------------------|
| 444-230.200-976.000 | Public Improvement Fund | \$32,779.00 |
| 636-228.000-977.000 | Data Processing Fund | \$115,382.00 |
| | FY2023 GRAND TOTAL | \$148,161.00 |

IT IS RESOLVED, that the Appropriate City Officials are hereby authorized to enter into a contract with Weinstein Electric Company for the Council Chamber upgrade project in an amount not to exceed \$148,161.00, for the FY23 (07/01/22-06/30/23).

APPROVED AS TO FORM:


William Kim (Nov 1, 2022 10:52 EDT)**William Kim, City Attorney**

APPROVED AS TO FINANCE:

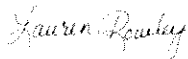

Robert J.F. Widigan (Nov 1, 2022 16:34 EDT)**Robert J.F Widigan, Chief Financial Officer**

FOR THE CITY OF FLINT:


Clyde D. Edwards (Nov 2, 2022 13:43 EDT)**Clyde Edwards, City Administrator**

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

**Lauren Rowley, Purchasing Manager**



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: October 17, 2022

BID/PROPOSAL# 22-544

AGENDA ITEM TITLE: upgrades to City Council Chambers

PREPARED BY Kathryn Neumann for Lee Osborne

VENDOR NAME: Weinstein Electric Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Purchasing Department received bids for various electrical services for a two year period and Weinstein Electric was the sole bidder. As the City's electrical contractor, Weinstein Electric has provided proposals for electrical and data upgrades for the City Council Chambers audio and visual improvements.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------------------------|-------------------------|-----------------|------------|---------------------|
| 444 | Public Improvement Fund | 230.200-976.000 | | \$32,779.00 |
| 636 | Data Processing Fund | 228.100-977.000 | | \$115,382.00 |
| FY23 GRAND TOTAL | | | | \$148,161.00 |

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006380

ACCOUNTING APPROVAL: Kathryn R. Neumann Kathryn R. Neumann (Oct 17, 2022 15:45 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: lee osborne lee osborne (Oct 18, 2022 15:11 EDT)
Lee Osborne, Facilities Maintenance Supervisor



213 West First Avenue • Flint, Michigan 48503
Tel. (810) 232-5934 • Fax (810) 232-3218

September 14, 2022

City of Flint
1101 East Fifth Street
Flint, Michigan 48502

Attention: Lauren Rowley
Mr. Lee Osborne

Email/Fax: Lauren Rowley <lrowley@cityofflint.com>
LOsborne@cityofflint.com

Subject: Proposal for Electrical Services
Audio Visual upgrades for the City of Flint Council chambers
City Hall
1101 East Fifth
Flint, Michigan 48502
Weinstein Electric Estimate No. 22-546C

Ladies and Gentlemen:

Weinstein Electric is pleased to provide you with our proposal to furnish labor and materials for the above-mentioned project. The following notes summarize key elements that form the basis of our proposal and reflect our interpretation of the project specifications and requirements:

A. GENERAL NOTES AND CLARIFICATIONS

| Qty | City Council Chamber (large room) |
|-----|--|
| 15 | Shure 15" Gooseneck microphones w/on,off,mute w/base (2 of these are spares) |
| 2 | Community 8" Speakers (mount in front of desks area or behind desks) Bk or Wh |
| 2 | LG 55" display (1 for each side of front desks - confidence monitors) |
| 2 | Chief ceiling mounts |
| 1 | LG 86" display (mounted on wall in center of Chamber above podium area) |
| 1 | Chief wall mount for 86" display |
| 1 | Extron Control System w/7" table top touch panel for complete room Control |
| 1 | Barco CX30 Clickshare w/2 buttons (for HDMI connectivity & screen sharing) |
| 1 | TP-Link 5port POE switch |
| 1 | Biamp Audio DSP Control device and I/O cards |
| 1 | Panasonic P/T/Z 12X camera (owner has 1 p/t/z camera to use next to this camera) |
| 1 | camera mount |
| 1 | Misc. cables, connectors, etc. |

| Qty | Committee of the Whole room (behind Chamber area) |
|-----|--|
| 6 | Shure 15" Gooseneck microphones w/on,off,mute w/base (2 of these are spares) |
| 4 | Community 6" ceiling speakers - white |
| 1 | LG 75" display |
| 1 | Chief wall mount for 75" display |
| 1 | Extron Control System w/7" table top touch panel for complete room Control |
| 2 | Panasonic P/T/Z 12X camera (1 front / 1 back) |
| 2 | camera mounts |
| 1 | Barco CX30 Clickshare w/2 buttons (for HDMI connectivity & screen sharing) |
| 1 | Misc. cables, connectors, etc. |

| Qty | Committee Room (at rear of Chamber area) |
|-----|--|
| 6 | Shure 15" Gooseneck microphones w/on,off,mute (2 of these are spares) |
| 6 | Shure gooseneck microphone desktop base (2 of these are spares) |
| 4 | Community 6" ceiling speakers - white |
| 1 | LG 75" display |
| 1 | Chief wall mount for 75" display |
| 1 | Extron Control System w/7" table top touch panel for complete room Control |
| 2 | Panasonic P/T/Z 12X camera (1 front / 1 back) |
| 2 | camera mounts |
| 1 | Barco CX30 Clickshare w/2 buttons (for HDMI connectivity & screen sharing) |
| | |
| * | This room will also act as an "overflow room" for the Large Council chamber room |
| 1 | Misc. cables, connectors, etc. |

| Qty | Owner Provided Equipment | | |
|-----|--|---------|----------------|
| | In Equipment rack (in hallway behind Chamber area) | reuse | owner provided |
| 1 | Monster Power distribution device Pro-2500 | reuse | owner provided |
| 1 | Mackie Onyx 1640 Analog audio mixer | reuse | owner provided |
| 1 | Rolls mic/line mixer RM82 | replace | owner provided |
| 2 | Behringer Feedback Destroyer Pro audio devices DSP-1124P | replace | owner provided |
| 1 | QSC 2Ch. Amplifier RMX850 | replace | owner provided |
| 1 | Phonic 2Ch. Amplifier Max-250 | replace | owner provided |
| | In Closet at rear of Chamber area | | owner provided |
| 1 | Panasonic remote camera controller AW-RP50 | reuse | owner provided |
| 1 | Panasonic Camera AW-HN38HWPC | reuse | owner provided |
| 1 | Furman power device PL-8 | reuse | owner provided |
| 1 | Blackmagic Design Dual preview monitor | reuse | owner provided |
| 1 | Mackie 12Ch. Mic/line analog mixer 1202 VLZ Pro | ? | owner provided |
| 4 | Peavey Impulse speakers (2 front & 2 halfway back in Chamber area) | reuse | owner provided |

B. PRICING

Based on the aforementioned, the price of our proposal is as follows:

| | | |
|----|----------------------|--------------|
| | <u>MATERIAL</u> | \$115,382.00 |
| C. | <u>PAYMENT TERMS</u> | |

*A 50% deposit is required to place order.

Our terms are net 30 days.

Accounts 30 days and over will be subject to a finance charge of 1.5% per month, which is an annual percentage rate of 18.0% to be applied to the unpaid balance.

We reserve the right to assess the cumulative impact of change orders on this project.

Weinstein Electric appreciates the opportunity to provide you with this proposal and looks forward to continued involvement with your future projects. If you have any questions after you review the proposal or if we may be of further assistance, please feel free to contact our office at (810) 232-5934.

Sincerely,
WEINSTEIN ELECTRIC COMPANY


Steven H. Cook
Vice President



213 West First Avenue • Flint, Michigan 48503
Tel. (810) 232-5934 • Fax (810) 232-3218

September 14, 2022

City of Flint
1101 East Fifth Street
Flint, Michigan 48502

Attention: Lauren Rowley
Mr. Lee Osborne

Email/Fax: Lauren Rowley <lrowley@cityofflint.com>
LOsborne@cityofflint.com

Subject: Proposal for Electrical Services
Electrical and data for the Council chamber audio and visual improvements
1101 East Fifth
Flint, Michigan 48502
Weinstein Electric Estimate No. 22-546

Ladies and Gentlemen:

Weinstein Electric is pleased to provide you with our proposal to furnish labor and materials for the above-mentioned project. The following notes summarize key elements that form the basis of our proposal and reflect our interpretation of the project specifications and requirements:

A. GENERAL NOTES AND CLARIFICATIONS

- (13) Cat 6 drops
- (1) 48 port patch panel
- Label and testing of cables
- (1) Upgrade electrical Push o Matic panel with new Eaton panel
- Rework light switches from panel into new switches in the back control room north end of the chamber
- Install new power and outlets to all chamber council seating locations
- Install power as need for new tv locations
- Install power in the Committee of the Whole room (behind Chamber area)
- Install power in the Committee Room (at rear of Chamber area)
- Electrical permit
- All necessary miscellaneous boxes, cable, couplings, conduit, fittings, supports, wire, etc. to complete the project.



B. PRICING

Based on the aforementioned, the price of our proposal is as follows:

| | |
|-------|-------------|
| TOTAL | \$32,779.00 |
|-------|-------------|

C. PAYMENT TERMS

Our terms are net 30 days.

Accounts 30 days and over will be subject to a finance charge of 1.5% per month, which is an annual percentage rate of 18.0% to be applied to the unpaid balance.

We reserve the right to assess the cumulative impact of change orders on this project.

Weinstein Electric appreciates the opportunity to provide you with this proposal and looks forward to continued involvement with your future projects. If you have any questions after you review the proposal or if we may be of further assistance, please feel free to contact our office at (810) 232-5934.

Sincerely,
WEINSTEIN ELECTRIC COMPANY

Steven H. Cook
Vice President



RESOLUTION NO.: 220470

PRESENTED: NOV - 9 2022

ADOPTED: _____

RESOLUTION TO UPDATE THE CITY OF FLINT'S INVESTMENT POLICY

The City of Flint's investment policy was last adopted on August 12, 2002 (Reso #020691) and needs updating; and

Public Act 20 of 1943, MCL 129.9, requires that City Council, in consultation with the City Treasurer, to adopt any revisions to the City's investment policy; and

The Flint City Council, in exercising its fiduciary responsibilities, desires to safeguard the funds of the City that may be invested from time to time.

The attached Investment Policy is applicable to all public funds belonging to the City of Flint and in the custody of the City Treasurer.

BE IT RESOLVED that the Flint City Treasurer is authorized to manage funds belonging to the City, including but not limited to depositing funds with approved financial institutions and administering investments, in conformance with law and the attached Investment Policy.

BE IT ALSO RESOLVED that Flint City Council approves the attached City of Flint Investment Policy and the appropriate City Officials are authorized and directed to do all things necessary to implement the attached City of Flint Investment Policy.

APPROVED AS TO FORM:

William Kim
William Kim (Oct 27, 2022 10:15 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Oct 27, 2022 10:12 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards (Nov 1, 2022 15:10 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

City of Flint
County of Genesee, State of Michigan
Draft Investment Policy | October 2022

1.0 PURPOSE

In conformance with the Michigan Public Act 20 of 1943, as amended, ("PA 20") (MCL 129.91 to 129.97a) the Investment of Surplus Funds of Political Subdivisions, the City of Flint Code of Ordinances, and in accordance with the objectives and procedures set forth in this Investment Policy and any written administrative procedures, it is the policy of the City of Flint to invest public funds in a manner which will ensure the preservation of principal while providing the highest investment return with maximum security, while meeting the daily cash flow requirements.

2.0 SCOPE

This Investment Policy applies to the eligible monetary financial assets of the City of Flint (it excludes the certain Component Unit assets, Pension Trust Funds, and other assets for which investment authority has been explicitly granted to the City elsewhere).

These monetary financial assets are accounted for in the various funds of the City of Flint's Annual Comprehensive Financial Report and which include the general fund, special revenue funds, debt service funds, capital project funds, permanent funds, enterprise funds, internal service funds, and agency funds and any new fund established by the City of Flint.

3.0 OBJECTIVES

The primary objectives, in priority order, of the Chief Financial Officer's investment activities shall be:

3.1 Safety: Safety of principal is the foremost objective in the investment of City funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

3.1.1 Credit Risk: The City of Flint will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

3.1.1.1 Limiting investments to the types of securities and amounts placed in said securities as stated in this Investment Policy;

3.1.1.2 Pre-qualifying financial institutions, broker/dealers, intermediaries, and advisers with which City of Flint will do business with; and,

3.1.1.3 Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

City of Flint
County of Genesee, State of Michigan
Draft Investment Policy | October 2022

3.1.2 Interest Rate Risk: The City of Flint will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:

3.1.2.1 Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and

3.1.2.2 Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy.

3.1.3 Diversification: The investments will be diversified by security type, as allowed by regulation, financial institution, and maturity of securities in order to reduce portfolio and market risks. Except for U.S. Treasury securities, authorized investment pools, and certificates of deposits insured by the Federal Deposit Insurance Corporation, no more than 25% of the total investment portfolio will be invested in a single security type.

The Chief Financial Officer / Chief Investment Officer shall diversify investments by security type and financial institution. With the exception of and exclusion of U.S. Treasury securities and authorized investment pools, no more than 60% of the total remaining investment portfolio will be invested in a single security type and no more than 15% with a single financial institution.

3.2 Liquidity: The investment portfolio shall remain sufficiently liquid to enable the Chief Financial Officer to meet all operating requirements that might be reasonably anticipated.

Liquidity is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. A sufficient portion of the portfolio must contain the feature of being easily sold/liquidated at any time with a minimal risk of loss of some portion of principal and interest. The City may experience unexpected or unusual circumstances that result in some investments needing to be sold to meet a contingency. Therefore, the City should maintain a sufficient degree of liquidity based on possible cash demands, some of which cannot be anticipated. Monies invested in “pooled” arrangements allowed under MCLA 129.114 must be placed in funds with an average maturity of under 90 days or have the ability to liquidate “pooled” investments as an “on demand” withdrawal.

3.2.1 Maximum Maturities: To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a particular cash flow need, the City will not directly invest in

City of Flint
County of Genesee, State of Michigan
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securities that mature more than 5 years from the date of purchase.

Funds with longer-term horizons may be invested in securities exceeding the 5-year limitation provided that maturity dates coincide, as near as possible, with the expected use of the funds.

- 3.3 Return on Investments: The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio. Return on investment shall be of secondary importance compared to the safety and liquidity objectives described above. Investments will be made by selecting the security/securities that offers the City the greatest return while meeting the overall policy objectives and adhering to PA 20.

Bond proceeds and other funds subject to federal arbitrage rebate requirements may be invested with the objective to maximize the protection of principal while attempting to obtain a return greater or equal to the bond yield of the bond issue. Alternatively, funds may be invested in tax exempt securities to avoid the rebate requirements and associated costs thereof.

Accordingly the benchmark used to measure portfolio performance and return shall be the 30- and 90-day US Treasury bill or the interpolated U.S. Treasury Bill, Note or Bond having the same weighted average life of the investment portfolio. Performance and return measurement shall occur at least every quarter.

4.0 AUTHORIZED INVESTMENTS

Subject to the prior authorization of City Council, the Chief Financial Officer / Chief Investment Officer is authorized to invest in one or more of the following types of securities as defined in PA 20.

- 4.1 Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- 4.2 Certificates of deposit, savings accounts, or depository receipts of a qualified financial institution as defined in PA 20; certificates of deposit obtained through a qualified financial institution as provided in PA 20; or deposit accounts of a qualified financial institution as provided in PA 20.
- 4.3 Commercial paper rated at the time of purchase at the highest classification established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- 4.4 Repurchase agreements consisting of instruments in subdivision 4.1. The PSA Master Repurchase Agreement prototype agreement shall be employed with

City of Flint
County of Genesee, State of Michigan
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appropriate supplemental provisions regarding security delivery, security substitutions, and governing law. A signed repurchase agreement must be on file before entering into a repurchase transaction.

- 4.5 Bankers' acceptances of United States banks.
- 4.6 Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- 4.7 Mutual funds registered under the Investment Company Act of 1940 (15 USC 80a-1 to 80a-64) with authority to only purchase investment vehicles that are legal for direct investment by a public corporation as defined in PA 20. Investment is limited to mutual funds that maintain a net asset value of \$1.00 per share.
- 4.8 Obligations described in subdivisions 4.1 through 4.7 if purchased through an inter-local agreement under the Urban Cooperation Act of 1967, Act 7 of 1967 (Ex. Sess.), as amended (MCL 124.501 to 124.512).
- 4.9 Investment pools organized under the Surplus Funds Investment Pool Act, Act 367 of 1982, as amended (MCL 129.111 to 129.118).
- 4.10 Investment pools organized under the Local Government Investment Pool Act, Act 121 of 1985, as amended (MCL 129.141 to 129.150).
- 4.11 Or other eligible investments permitted by and subject to PA 20.

5.0 INVESTMENT POOLS / MUTUAL FUNDS

A thorough investigation of each investment pool or mutual fund shall be required before investing, and on a continual annual basis after investing. A questionnaire shall be developed to perform due diligence and secure written responses to a set of questions. The questions shall, at minimum, include the following:

- 1. Does the investment pool or mutual fund have a written statement of Investment Policy and objectives? How are changes to the Investment Policy and objective statement communicated to participants?
- 2. Does the Investment Policy describe eligible investment securities?
- 3. A detailed description of interest calculations covering items such as:
 - a. How is interest distributed?
 - b. What is the frequency of interest payments?
 - c. How are gains and losses treated?
- 4. How are securities safeguarded? How often are the securities priced to market? What audit steps are employed in this process?
- 5. Who can invest in the investment pool or mutual fund? How often? Any deposit/withdrawal size limitations? How many deposits or withdrawals can be

City of Flint
County of Genesee, State of Michigan
Draft Investment Policy | October 2022

made in a monthly period? What is the cutoff time for deposits and withdrawals? Does the investment pool or mutual fund allow for multiple accounts and sub-accounts? Is there a confirmation after each transaction?

6. What is the schedule for receiving account statements and portfolio listings?
7. Include a fee schedule and describe in great detail how and when these fees are assessed.
8. Does the investment pool or mutual fund retain any reserves? If so, describe in detail the reserve retention.
9. Will the investment pool accept bond proceeds subject to arbitrage rebate? Will the investment pool accounting and record keeping system be suitable for arbitrage rebate? Is the investment pool's yield calculation acceptable to the IRS or will it need to be restated? Can a separate account be established for each purpose/project of a bond offering?

6.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

Using a request for information or request for proposals, the Chief Financial Officer shall maintain a list of financial institutions authorized to provide investment services. In addition, and using the same process, a list shall also be maintained of approved broker/dealers who based on credit worthiness and authorization to conduct business in the State of Michigan. These may include "primary" dealers or regional dealers that qualify under the Security & Exchange Commission Rule 15c3-1 (uniform net capital rule). Regional dealers must meet two times the uniform capital rule to be authorized for City business.

All financial institutions and broker/dealers with which the City conducts business with shall annually certify that they have received the City's Investment Policy, read the Investment Policy, and will comply with said terms of the Investment Policy.

All financial institutions or broker/dealers wishing to become qualified bidders for investment transactions must supply, at a minimum, the Chief Financial Officer with their audited financial statements for the past three fiscal years, proof of their FINRA registration, proof of their Michigan registration and a signed Investment Policy certification.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Chief Financial Officer.

Each financial institution and broker/dealer who does business with the City is required to file their most recent audited financial statements with the Chief Financial Officer.

7.0 STANDARDS OF PRUDENCE

Investments shall be made with judgement and care, under prevailing circumstances,

City of Flint
County of Genesee, State of Michigan
Draft Investment Policy | October 2022

which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their principal and probable income to be derived.

The standard of prudence to be used by the Chief Financial Officer / Chief Investment Officer, officers, employees, and investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. These investment officials acting in accordance with written procedures, this Investment Policy, and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price change provided deviations from expectations are reported in a timely fashion and appropriate action is taken.

Reporting: The Chief Financial Officer / Chief Investment Officer shall provide an annual report which coincides with the City’s fiscal year end to the City Council. The annual report should provide by fund, at a minimum, listing of investments, their maturity dates, types of investments, cost basis, market value, rating, and other information cost basis and market value which provides a clear picture of the status and types of investments of the current investment portfolio. This report shall be prepared in such a way that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy.

Ethics and Conflicts of Interest: The Chief Financial Officer / Chief Investment Officer, officers, employees, and investment officials involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions. The Chief Financial Officer / Chief Investment Officer, officers, employees, and investment officials shall disclose not less than annually any material financial interest in financial institutions that conduct business within the City, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City’s investment portfolio. The Chief Financial Officer / Chief Investment Officer, officers, employees, and investment officials shall refrain from undertaking personal investment transactions with any individuals with whom business is conducted on behalf of the City.

8.0 DELEGATION OF AUTHORITY

Authority to invest City of Flint’s funds is derived from PA 20, the City of Flint Code of Ordinances, and written authorization as provided by the Chief Financial Officer. The Chief Financial Officer / Chief Investment Officer, or his/her assignee, shall establish such additional procedures necessary for the operation of the investment program consistent with the State of Michigan Law, the City’s Code of Ordinances, and this Investment Policy.

No person may engage in investment transactions regarding these funds except as provided under the terms of this policy and the written administrative procedures established by the Chief Financial Officer / Chief Investment Officer, or his/her assignee.

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The Chief Financial Officer / Chief Investment Officer, or his/her assigned investment officer, shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and professional investment advisors.

9.0 WRITTEN PROCEDURES

The Chief Financial Officer / Chief Investment Officer, or his/her assignee shall establish written investment procedures for the operation of the investment program consistent with this Investment Policy. The written procedures should include, at a minimum, references to: 1) safekeeping; 2) delivery vs payment; 3) investment accounting; 4) repurchase agreements; 5) wire transfer agreements; 6) collateral/depository agreements; and, 7) banking service contracts. No person may engage in an investment transaction except as provided under the terms of this Investment Policy and the written procedures established by the Chief Financial Officer / Chief Investment Officer, or his/her assignee.

10.0 SAFEKEEPING AND CUSTODY

All securities transactions (including collateral for repurchase agreements), except certificates of deposits as described below, shall be conducted on a delivery-versus-payment ("DVP") basis. Securities will be held by a third-party custodian, as designated by the Chief Financial Officer / Chief Investment Officer, or his/her assignee, and shall be evidenced by a safekeeping receipt.

Non-collateral, non-negotiable certificates of deposits, as is allowed under State of Michigan law, shall be evidenced by a safekeeping receipt from the issuing bank.

10.1 Safekeeping and Custody

10.1.1 Delivery vs. Payment: All trades of marketable securities will be executed (cleared and settled) on a DVP basis to ensure that securities are deposited in the City's safekeeping institution prior to the release of funds.

10.1.2 Safekeeping: Securities will be held by a centralized independent third-party custodian competitively selected by the City as evidenced by safekeeping receipts in the City's name.

10.1.3 Internal Controls: The Chief Financial Officer / Chief Investment Officer, or his/her assignee is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by

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management. The internal control system shall be reviewed annually by an external audit group to ensure compliance with policies and procedures.

11.0 AMENDMENT TO AND AFFIRMATION OF INVESTMENT POLICY

The City's Investment Policy shall be adopted by a resolution of City Council. The Investment Policy shall be reviewed annually by the Chief Financial Officer / Chief Investment Officer, or his/her assignee. Any amendment to the Investment Policy shall be brought to City officials for adoption. The Investment Policy should be affirmed by the City not less than every three years.

This Policy shall be effective the day following adoption by City Council.

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DEFINITIONS

AGENCIES: Federal agency securities.

CERTIFICATE OF DEPOSIT ("CD"): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

CHIEF INVESTMENT OFFICER: Designated as the City of Flint's Treasurer or designated official appointed by either the Chief Financial Officer or City Treasurer.

COLLATERALIZATION: Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

COMMERCIAL PAPER: An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 270 days.

DELIVERY VERSUS PAYMENT ("DVP"): A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

DIVERSIFICATION: A process of investing assets among a range of security types by sector, maturity, and quality rating.

FINANCIAL INDUSTRY REGULATORY AUTHORITY ("FINRA"): Independent, self-regulating organization that writes and enforces the rules governing registered brokers and broker-dealer firms.

INVESTMENT POLICY: A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable amount can be invested at those quotes.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase, or reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller- borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MUTUAL FUND: An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments. Mutual funds are regulated by the Investment Company Act of 1940 and must abide by the following Securities

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and Exchange Commission ("SEC") disclosure guidelines:

1. Report standardized performance calculations.
2. Disseminate timely and accurate information regarding the fund's holdings, performance, management and general investment policy.
3. Have the fund's investment policies and activities supervised by a board of trustees, which are independent of the adviser, administrator or other vendor of the fund.
4. Maintain the daily liquidity of the fund's shares.
5. Value their portfolios on a daily basis.
6. Have all individuals who sell SEC - registered products licensed with a self-regulating organization ("SRO").
7. Have an investment policy governed by a prospectus which is updated and filed by the SEC annually.

"PRUDENT-PERSON" RULE: A broad authority for the investment of funds whereby a fiduciary shall make investments which would be selected by a person of prudence, diligence and intelligence in the management of his own affairs, giving due consideration to safety of principal and income.

QUALIFIED FINANCIAL INSTITUTION: A bank holding company, a national bank, a state-chartered bank, a state-chartered savings bank, a federally chartered savings association, or a federally chartered farm credit system institution.

REPURCHASE AGREEMENT ("RP" OR "REPO"): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate them for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

TREASURY BILLS: A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to ten years.

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YIELDS: The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



RESOLUTION NO.: 220471

PRESENTED: NOV - 9 2022

ADOPTED: _____

**RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF FLINT AND
THE FLINT POLICE OFFICERS' ASSOCIATION FOR DISCRETIONARY PAY**

BY THE OFFICE OF THE MAYOR:

Pursuant to the Flint City Charter, §4-406 (D), the Mayor shall submit to City Council for approval "...any amendments thereto before they become effective" relative to all collective bargaining contracts.

WHEREAS, the City of Flint and the Flint Police Officers Union (collectively "Parties") have entered into a Memorandum of Understanding ("MOU") in accordance with the Collective Bargaining Agreement ("CBA") effective through September 30, 2022; and

WHEREAS, *Article 16-Wages* of the CBA permits the assignment of discretionary pay in accordance with Rule XIV, Section 4 of the City Personnel Rules and Regulations; and

WHEREAS, the executed MOU regarding *Paid Time Off Grant; Application for Discretionary Wage Increase* allows employees to apply for discretionary pay; and

WHEREAS, the Parties wish to permit individuals with "discretionary pay" to receive a step increase during the term of the CBA; and

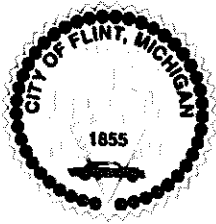
WHEREAS, the "increased discretionary pay" will be equal to the Compensation Schedule Step that is one step above their initial "discretionary pay;" and

WHEREAS, the "increased discretionary pay" will be effective when the Employee completes a year of City seniority between May 1, 2022 and September 30, 2022; and

WHEREAS, the assignment of "increased discretionary pay" does not confer any additional city, departmental, or classification seniority or any other benefits or entitlements under the CBA nor does it set precedent or entitle employees to any future increases; and

WHEREAS, *Article 16-Wages and Memorandum of Understanding regarding Paid Time Off Grant; Application for Discretionary Wage Increase* are not affected by this agreement.

NOW THEREFOR BE IT RESOLVED that the Flint City Council approves the MOU for "increased discretionary ay" pursuant to the Collective Bargaining Agreement between the City of Flint and the Flint Police Officers' Association.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO FORM:

William Kim
William Kim (Oct 12, 2022 11:48 EDT)

William Kim, Chief Legal Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards (Oct 24, 2022 10:18 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Oct 19, 2022 15:59 EDT)

Robert J. F. Widigan, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Office of the City Council

**MEMORANDUM OF UNDERSTANDING
CITY OF FLINT
-and-
FLINT POLICE OFFICER'S ASSOCIATION**

Increased Discretionary Pay Extension

This Memorandum of Understanding ("MOU"), made on _____, 2022, is between the City of Flint ("City") and the Flint Police Officers' Association ("Union").

RECITALS

WHEREAS, the City and Union are parties to a Collective Bargaining Agreement ("CBA") that is effective through April 30, 2022; and

WHEREAS, the parties are currently in negotiations for a successor Collective Bargaining Agreement; and

WHEREAS, the parties wish to maintain status quo terms and conditions of employment during negotiations for the successor Collective Bargaining Agreement ("CBA"); and

WHEREAS, the City and Union executed a *Memorandum of Understanding* regarding *Paid Time Off Grant; Application for Discretionary Wage Increase* ("Application MOU") contemporaneously with the CBA; and

WHEREAS, the City and Union executed a *Memorandum of Understanding* regarding *Increased Discretionary Pay* ("IDP MOU") on October 22, 2021; and

WHEREAS, the City and Union wish to maintain the terms of the IDP MOU during negotiations for a successor CBA; and

WHEREAS, the parties commit their understandings in this regard to writing here;

NOW, THEREFORE, the parties agree as follows:

1. During this MOU's term, bargaining unit Employees paid at a discretionary pay rate as provided in the CBA at Article 16 (Wages), Section 4, or in Section 3 of the Application MOU, will receive "increased discretionary pay" as follows:

- a. The "increased discretionary pay" will be equal to the step on the Compensation Schedule that is one step above the Employee's initial "discretionary pay."
- b. The "increased discretionary pay" will be effective when the Employee completes a year of City Seniority between May 1, 2022, and September 30, 2022.

2. Assignment of increased discretionary pay does not confer any additional City, Departmental, or Classification seniority, or any additional benefits or entitlements. Assignment of increased discretionary pay sets no precedent and does not entitle Employees to any future increases in their pay.

3. This MOU is the complete understanding of the parties regarding its subject matter. No other terms or conditions of employment are affected by this MOU.

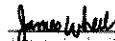
4. Upon agreement by the parties, this MOU will be effective May 1, 2022, and will expire on the earlier of September 30, 2022, or the date of ratification of a successor CBA by both parties.


IN WITNESS WHEREOF, the parties executed this Memorandum of Understanding on the day and year first above written.

This MOU is not effective until ratified by the Flint City Council.

City of Flint ("City")

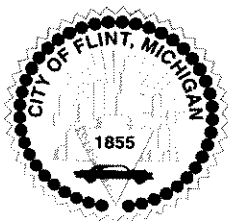
**Flint Police
Officer's Association
("Union")**


James Wheeler (Oct 27, 2022 10:00 EDT)


Sean Poole (Oct 24, 2022 12:41 EDT)

Approved as to form:

William Kim, City Attorney



RESOLUTION NO.: 220476

PRESENTED: NOV - 9 2022

ADOPTED: _____

RESOLUTION AUTHORIZING CHANGE ORDER #2 TO DTS CONTRACT FOR PHASE TWO REHABILITATION OF MCKINLEY COMMUNITY CENTER

BY THE CITY ADMINISTRATOR:

WHEREAS, the City has contracted with DTS Contracting, Inc., in the amount of \$270,438.00 in order to complete Phase Two rehabilitation of McKinley Community Center; and

WHEREAS, additional work has been identified that needs to be completed in order to arrest further deterioration of the building and to make it ADA compliant; and

WHEREAS, in order to complete the work necessary to fully rehabilitate McKinley Community Center, additional funding in the amount of \$131,768.13 is needed for a total contract amount not to exceed \$402,206.13; and

WHEREAS, additional funding has been identified in the following accounts, and accounts have been established as follows:

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------------|--------------------|------------|--------------|
| Parks | Professional Services | 208-752.102-801.00 | | \$131,768.13 |

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to complete a change order to the DTS Contract for Phase Two Rehabilitation of McKinley Community Center to add \$131,768.13 for a total contract amount not to exceed \$402,206.13.

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jun 29, 2022 11:40 EDT)

Robert Widigan, Chief Financial Officer

APPROVED AS TO FORM:

William Kim
William Kim (Jun 28, 2022 11:22 EDT)

William Kim, City Attorney

ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jun 29, 2022 13:39 EDT)

Clyde Edwards, City Administrator

CITY COUNCIL:



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 06/27/22

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CHANGE ORDER #2 TO DTS CONTRACT FOR PHASE TWO REHABILITATION OF MCKINLEY COMMUNITY CENTER

PREPARED BY: Roy Lash, Planning and Development Dept., 810.766.7426 x3009

VENDOR NAME: DTS Contracting, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint previously entered into a contract with DTS Contract, Inc., in the amount of \$179,820.00 in order to complete phase two rehabilitation of McKinley Community Center. This work was delayed significantly due to the COVID-19 Pandemic.

The original bid was submitted prior to the COVID-19 Pandemic, and since then the costs of materials and labor have significantly increased, requiring additional funding in the amount of \$90,618.00. Resolution #220056 was passed on 02/14/22 and increased the total contract amount to \$270,438.00.

Once work began in earnest at McKinley, additional items were identified that needed to be repaired or replaced in order to bring the building fully up to code and make the building ADA compliant. This resolution will allocate an additional amount of \$131,768.13 and will allow for the final completion of renovations at McKinley Community Center.

FINANCIAL IMPLICATIONS: Phase 2 rehabilitation directly builds on CDBG funding that has already been spent on phase 1 rehabilitation of the building. If this work doesn't get completed, then the City has to repay the amount already invested/committed to the project (\$270,438.00).

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:** After repairs began at McKinley Center, additional items were identified that needed to be repaired or replaced in order to bring the building up to code. A Budget Amendment is being processed, requesting funds to be moved from Park's Fund Balance to use for this expenditure.

| Dept. | Name of Account | Account Number | Grant Code | Amount |
|-------|-----------------------|----------------------------|------------|---------------------|
| Parks | Professional Services | 208-752.102-801.000 | | \$131,768.13 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | FY22/23 GRAND TOTAL | | \$131,768.13 |



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Mary Jarvis Date: 06/27/22

FINANCE APPROVAL: Jennifer Ryan Date: 06/28/2022
Jennifer Ryan (Jun 28, 2022 14:03 EDT)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$131,768.13 CO to existing contract – total amount of \$402,206.13

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox
(Suzanne Wilcox, Director of Planning and Development)