

OFFICE OF THE CITY COUNCIL



MEMORANDUM

To: Whom It May Concern
From: Janell Johnson - City Council Secretary
Date: August 24, 2022
RE: **CITY COUNCIL APPROVED RESOLUTIONS/ORDINANCES
(August 22, 2022)**

The attached copies of City Council APPROVED resolutions (as listed below) are being distributed to you as a matter of record.

If applicable, ordinances as approved by council are also included.

RESOLUTIONS (as ADOPTED by City Council – August 22, 2022)

220316	220341	220344	220347	220351	220355
220339	220342	220345	220349	220352	
220340	220343	220346	220350	220354	

ORDINANCES (as ADOPTED by City Council – August 22, 2022)

(SEE ATTACHED ORDINANCE)

220295 *An ordinance to amend the Code of the City of Flint as requested by Jaycee LLC-Jeff Gappy (PC-22-9) to change the district boundaries or regulations established in Chapter 50 thereof, specifically allowing under 50-4 a zoning map amendment, as follows: 3402 Richfield Road, Flint MI 48506, Parcel No. 47-33-452-052, legally described as ASSESSOR'S PLAT OF RICHFIELD WOODS LOTS 46 THRU U48 INCL; ALSO LOTS 50 THRU 57 INCL; ALSO LOT 49 EXC WLY 14FT; ALSO LOT 60 EXC ELY 128.5 FT; ALSO LOT 62 EX ELY 128.5 FT, from "D3" Community Business and future zoned "TN-2" Traditional Neighborhood to "D-5" Metropolitan Commercial Service. [NOTE: Ordinance to become effective 30 days after adoption.]*

MUNICIPAL CENTER

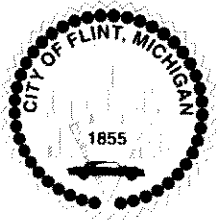
1101 S. SAGINAW STREET

FLINT, MICHIGAN 48502

(810) 766-7418

FAX (810) 766-7032

TDD (810) 766-7120

RESOLUTION NO.: 220316PRESENTED: AUG - 3 2022ADOPTED: AUG 2 2 2022

PROPOSAL# 21000608

BY THE CITY ADMINISTRATOR:

RESOLUTION TO RNA FACILITIES MANAGEMENT FOR JANITORIAL SERVICES

WHEREAS, the Division of Purchases & Supplies solicited proposals for janitorial services for City buildings. The Facilities Division recommended the lowest qualified bidder, RNA Facilities Management FY2022, FY2023 and FY2024.

WHEREAS, City Council adopted resolution #210256 approving these services for FY2022, therefore, Facilities Maintenance is requesting the approval of continuing the contract with RNA Facilities Management for Janitorial Services for FY2023 and FY2024.

WHEREAS, the funds for said FY23 Services will come from the following account(s) and also cover additional costs as necessary for stripping/waxing floors and emergency janitorial services:

Account Number	Account Name/ Grant Code	Amount
101-230.200-801.000	Janitorial Services	\$145,000.00
202-449.201-801.000	Janitorial Services-12 th Street	\$20,000.00
101-230.200-801.000	Janitorial Services	\$5,000.00
591-540.100-801.000	Janitorial Services	\$10,360.00
590-540.100-801.000	Janitorial Services	\$10,360.00
	FY2023 TOTAL	\$190,720.00

IT IS RESOLVED, that the appropriate City Officials, are to do all things necessary to enter into year two (2) and three (3) of the contract with RNA Facilities Management to provide janitorial services for FY2023 (07/01/22-06/30/23) in an amount not-to-exceed \$190,720.00 and for FY2024 (07/01/23-06/30/24) pending budget adoption, in an amount not-to-exceed \$195,000.00 for an aggregate two-year total not-to-exceed \$385,720.00

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:51 EDT)

Joanne Gurley, City Attorney**APPROVED AS TO FINANCE:**

Robert J.F. Widigan
Robert J.F. Widigan (Jul 26, 2022 14:02 EDT)

Robert J.F Widigan, Chief Financial Officer**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 12:45 EDT)

Clyde Edwards, City Administrator**APPROVED BY CITY COUNCIL:**

APPROVED BY
CITY COUNCIL

AUG 2 2 2022

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: July 21, 2022

BID/PROPOSAL# 21-608

AGENDA ITEM TITLE: Janitorial services

PREPARED BY Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

VENDOR NAME: RNA Facilities Management

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is for janitorial services at City Hall, 12th St., the Fire Dept., Haskell Community Center, the Police mini station on N. Saginaw St. and Water Service Center. This is year two of a three year contract.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	General Fund	753.200-801.000		\$150,000.00
202	Major Street Fund	449.201-801.000		\$20,000.00
590	Sewer Fund	540.100-801.000		\$10,360.00
591	Water Fund	540.100-801.000		\$10,360.00
		FY23 GRAND TOTAL		\$ 190,720.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 230005874, 230006065

ACCOUNTING APPROVAL: Kathryn Neumann Date: _____

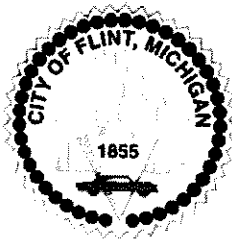
WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 3 YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Lee Osborne
(Lee Osborne, Facilities Maintenance Operations Manager)



Bidder# 5: RNA Facilities Management

717 W. Ellsworth Rd., Ann Arbor, MI 48108

Name of Facility	Address of Facility	Specification Reference No. (as listed above)	Daily (M-F)	Monthly
			#F/T (employees – man hrs. # P/T (employees) – man hrs.	# F/T – man hrs. #P/T – man hrs.
City Hall Campus (Main Campus, North & South Building and Fire Adm.)	1101 S. Saginaw St., Flint, MI (floor plans attached)	A1	# F/T 3 Man hrs. 24 # P/T 2 Man hrs. 10	# F/T 3 Man hrs. 528 # P/T 2 Man hrs. 90
12 th St. Garage Facility – 6 hrs./day	702 W. 12 th St. Flint, MI	A2	# P/T 1 Man hrs. 4	# P/T 1 Man hrs. 88
Water Service Center – 4 hrs./day	3301 E. Court St. Flint, MI		# P/T 1 Man hrs. 4	# P/T 1 Man hrs. 88
Cleaning of the City Hall Dome	1101 S. Saginaw St. Flint, MI		# P/T 1 Man hrs. 4	# P/T 1 Man hrs. T.B.D.
Cleaning of the Police Dept. equipment room (once a week)			# P/T 1 Man hrs. 1	# P/T 1 Man hrs. 4

Total Monthly Cost (Based upon 30-days, all daily, weekly and monthly) \$ 14,364.00

The following additional pricing breakdown is requested to insure clarity and fair comparison in all submitted proposals.

1. Per hour price for additional labor on a non-emergency basis. \$ 18.00 /man hr.
2. Per hour price for additional labor on an emergency basis. \$ 25.00 /man hr.
3. Per hour price for working on a holiday (Police Dept. only) \$ 27.00 /man hr.
4. Please indicate if job will be staffed with full-time or part-time people, number of each employee designation and total man hours to be performed by those staffing levels (daily and weekly) by facility. **Both (see analysis on previous page)**
5. Please indicate total number of hours to be used to clean each facility. **Total: 798 hours/month**
6. Please indicate wages to be paid to janitorial staff. **\$18.00/hr.**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Sheldon A. Neeley
Mayor

City of Flint

Department of Finance

Division of Purchases & Supplies

June 23, 2021

TO: Jennifer Ryan, Deputy Finance Director

FROM: Christopher Mumby, Interim Purchasing Manager

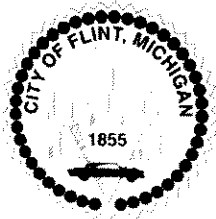
SUBJECT: **NOTICE TO PROCEED TO ENTER INTO A CONTRACT**
Janitorial Services – Resolution #210256

Please be advised that the RNA Facilities Management has been approved by City Council on June 14, 2021 for Janitorial Services.

You are now authorized with this notice to proceed to enter a contract with RNA Facilities Management. Please see attached Resolution #210256.

If you have any questions, please feel free to give me a call or send an email.

Christopher Mumby

RESOLUTION NO.: 220339PRESENTED: AUG 17 2022ADOPTED: AUG 22 2022

BY THE CITY ADMINISTRATOR:

RESOLUTION TO FLOCK SAFETY FOR PUBLIC SAFETY SURVEILLANCE CAMERAS**PHASE III**

WHEREAS, In May 2021, the Police Department purchased the use of Public Safety Surveillance cameras in the amount of \$68,750.00 from Flock Safety, Inc., PO Box 207576, Dallas Texas. In November of 2021, The Police Chief requested the use of additional cameras as part of Phase II in the amount of \$98,750.00 which was approved by City Council via Resolution #210543.


WHEREAS, The Police Department is requesting the approval of acquiring the use of additional cameras to its current Flock Safety Camera system in FY23. The cameras aid in investigations such as homicides, stolen vehicles, stolen property, missing children and gang activity. The cameras give the Police Department a greater ability to solve crimes.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
296-303.200-801.000	Maintenance Agreements (LGUNSALES)	\$92,500.00
	FY2023 GRAND TOTAL	\$92,500.00


IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order for FY23 (07/01/22-06/30/23) to Flock Group, Inc. (Flock Safety) for the use of current cameras and acquisition of additional cameras for an overall total not-to-exceed \$92,500.00.

APPROVED AS TO FORM:


William Kim (Aug 9, 2022 15:20 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 9, 2022 15:17 EDT)

Robert J.F Widigan, Chief Financial Officer

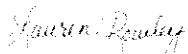
FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Aug 9, 2022 17:32 EDT)


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

APPROVED BY
CITY COUNCILAUG 22 2022




CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 7/5/22

BID/PROPOSAL#

AGENDA ITEM TITLE:

PREPARED BY: V Foster for FPD
(Please type name and Department)

VENDOR NAME: Flock Group, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department is requesting to add additional cameras to its Flock Safety Camera system. Flock Safety is a public safety operating system that helps communities and law enforcement in over 1,500 cities work together to eliminate crime, protect privacy, and mitigate bias. The Flint Department has been using the Flock Group for its cameras since April 2021.

Flock camera devices capture objective evidence and use machine learning to detect and deliver unbiased investigative leads to law enforcement. Communities using the Flock camera system have reported crime reductions of up to 70 percent. Utilizing Flock, Flint Police Department can search footage in a variety of useful ways. Flock system has assisted Flint Police Department in investigations that have solved and aided in solving Homicides, violent assaults, stolen vehicles, stolen property, missing children, and gang activity. We believe adding to the network of cameras will give us an even greater ability to solve crimes.

FINANCIAL IMPLICATIONS: n/a

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Maintenance Agreements	296-303.200-801.000	n/a	\$92,500

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 23-000640

ACCOUNTING APPROVAL: V. Foster **Date:** 7/5/22

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Terence Green
Terence Green (Jul 12, 2022 15:15 EDT)

Chief Terence Green

flock safety

Sole Source Letter for Flock Safety ALPR Cameras and Solution

Flock Safety is the sole manufacturer and developer of the Flock Safety ALPR Camera. Flock Safety is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety ALPR Camera.

The Flock Safety ALPR camera is the only Law Enforcement Grade ALPR System to offer the following combination of features:

- Machine vision to analyze vehicle license plate, state recognition, vehicle color, vehicle type, and vehicle make
- Machine vision to capture and identify characteristics of vehicles with a paper license plates and vehicles with the absence of a license plate
- Ability to capture two (2) lanes of traffic simultaneously with a single camera from a vertical mass
- Wireless deployment of license plate reading cameras with integrated cellular communication weighing less than 5lbs and able to be powered solely by a solar panel of 60W or less
- Ability to capture and process up to 30,000 vehicles per day with a single camera powered exclusively by solar power
- On device machine processing to limit LTE bandwidth consumption
- Cloud storage of footage
- Web based footage retrieval tool with filtering capabilities such as vehicle color, vehicle type, vehicle manufacturer, partial or full license plate, state of license plate, and object detection
- Privacy controls to enable certain vehicles to "opt-out" of being captured on film
- Performance monitoring software to predict potential failures, obstructions, tilt, and other critical or minor issues
- Covert industrial design for minimizing visual pollution

Thank you,



Garrett Langley
CEO, Flock Safety

flock safety

FLOCK GROUP INC. SERVICES AGREEMENT ORDER FORM

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. ("Flock") and the customer identified below ("Customer") (each of Flock and Customer, a "Party") This order form ("Order Form") hereby incorporates and includes the "GOVERNMENT AGENCY CUSTOMER AGREEMENT" attached (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement") The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the "Effective Date").

Customer: Flint Police Department
Address: 1101 S. Saginaw Street
Flint, MI 48502

Contact Name: Chief Terence Green
Phone: 810-766-7015
E-Mail: tgreen@cityofflint.com

Expected Payment Method:

Billing Contact:
(if different than above)

Initial Term: 24
Renewal Term: 24 Months

Billing Term: Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
(Includes one-time fees)			
Flock Falcon Camera	\$2,500.00	25	\$62,500.00
Implementation Fee (Public)	\$250.00	25	\$6,250.00
Year 1 Total			\$68,750.00

Flock Group Inc.
Today's Date - Apr 19, 2021
This proposal expires in 30 days.

Order Form
MI - Flint PD

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flock safety

Recurring Total

\$62,500

Special terms:

- In the event of a lost, stolen, or damaged camera, Flock Safety will replace the first camera free.

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms attached. The Parties have executed this Agreement as of the dates set forth below

Flock Group Inc

By: Alex Latraverse
Name: Alex Latraverse
Title: VP of Growth
Date: 04/20/2021

Customer:

By: Terence Green
Name: Flint PD
Title: Chief of Police
Date: 04/20/2021

Flock Group Inc.

Today's Date - Apr 19, 2021

This proposal expires in 30 days.

Order Form

MI - Flint PD

0064v00001r2eX3AAI

flock safety

EXHIBIT A

Statement of Work

Installation of Flock Camera on existing pole or Flock-supplied pole if required

Flock Group Inc.

Today's Date - Apr 19, 2021

This proposal expires in 30 days.

Order Form

MI - Flint PD

0064v00001r2eX3AAI

flock safety

FLOCK GROUP INC. ADDITIONAL SERVICES AGREEMENT

This Agreement combined with the existing agreement referenced in Exhibit A describe the relationship between Flock Group Inc. ("Flock") and the customer identified below ("Customer") (each of Flock and Customer, a "Party") This order form ("Order Form") hereby incorporates and includes the terms of the previously executed agreement (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement") The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "Effective Date")

Customer Flint Police Department
Address: 1101 S. Saginaw Street
Flint, MI 48502

Contact Name: Chief Terrance Green
Phone: 810-766-7015
E-Mail: tgreen@cityofflint.com

Initial Term [24 months]
Renewal Term 24 Months

Billing Term Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
(includes one-time fees)			
Flock Falcon Camera	\$2,500.00	25	\$62,500.00
Implementation Fee (Public)	\$250.00	25	\$6,250.00
Year 1 Total			\$68,750.00
Recurring Total			\$62,500

Special terms:

- In the event of a lost, stolen, or damaged camera, Flock Safety will replace the first camera free.

Flock Group Inc.
Today's Date - May 17, 2021
This proposal expires in 30 days.

Order Form
[Name]

0064v00001zJKIAAAW

flock safety

FLOCK GROUP INC. SERVICES AGREEMENT ORDER FORM

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. ("Flock") and the customer identified below ("Customer") (each of Flock and Customer, a "Party"). This order form ("Order Form") hereby incorporates and includes the "GOVERNMENT AGENCY CUSTOMER AGREEMENT" attached (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement") The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations

The Agreement will become effective when this Order Form is executed by both Parties (the "Effective Date").

Customer: Flint

Contact Name: Chief Terrence Green

Address: 1101 S. Saginaw Street
Flint, MI 48502

Phone: 810-766-7015

E-Mail: tgreen@cityofflint.com

Expected Payment Method:

Billing Contact:
(if different than above)

Initial Term: 24 Months
Renewal Term: 24 Months

Billing Term: Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
(Includes one-time fee)			
Flock Falcon Camera	\$2,500.00	12	\$30,000.00
Implementation Fee (Public)	\$0.00	12	\$0.00
Year 1 Total			\$30,000.00

Flock Group Inc.

Today's Date - Sep 17, 2021

This proposal expires in 30 days.

Order Form
[Name]

0064v00001sQ9FFAAK



RESOLUTION NO.:

210543

PRESENTED:

NOV - 3 2021

ADOPTED:

NOV 15 2021

BY THE CITY ADMINISTRATOR:

RESOLUTION TO FLOCK SAFETY FOR PUBLIC SAFETY SURVEILLANCE CAMERAS

In May, 2021, the Police Department purchased the use of Public Safety Surveillance cameras in the amount of \$68,750.00 from Flock Safety, Inc., PO Box 207576, Dallas, Texas.

The Police Chief is requesting the purchase of additional cameras as part of phase II in the amount of \$98,750.00. This additional purchase will also include footage retention and be integrated with "Shot spotter technology". Funding for said services will come from the following account:

101-315.100-801.000	FY-22 General Fund	\$98,750.00
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IT IS RESOLVED, that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Flock Safety, Inc., for the use of additional cameras and footage retention as part of Phase II, in an amount not to exceed \$98,750.00 in FY-22 and an aggregate amount of \$167,500.00.

APPROVED PURCHASING DEPT:

Lauren Rowley

Lauren Rowley
Purchasing Manager

APPROVED AS TO FINANCE:

Robert J.F. Widigan

Robert J.F. Widigan
Interim Chief Finance Officer

APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler, Chief Legal Officer

Clyde D. Edwards

Clyde D. Edwards, NOV 25, 2021 11:15 EDT
Clyde Edwards, City Administrator

CITY COUNCIL:

Eric Mays

Eric Mays, President

RESOLUTION NO.: 220340PRESENTED: AUG 17 2022ADOPTED: AUG 22 2022

PROPOSAL #21000540

BY THE CITY ADMINISTRATOR:

RESOLUTION TO WILLIAM E. WALTER FOR INDUSTRIAL HVAC SERVICES

WHEREAS, The Division of Purchases & Supplies solicited for industrial HVAC services as requested by the Department of Public Works for (3) years (FY21-FY23). William E. Walter, 1917 Howard Ave. Flint, MI was the responsive bidder out of two solicitations for said requirements.

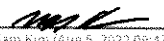
WHEREAS, The Department of Public works is requesting authorization to enter into year (3) of the (3) year contract with William E. Walter for Industrial HVAC services utilized by various DPW departments, CED, and Facilities Maintenance.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-540.100-801.000	Professional Services	\$12,500
591-540.100-801.000	Professional Services	\$12,500
591-545.201-752.000	HVAC Supplies	\$9,000.00
591-545.201-930.000	Inspect/Repair HVAC	\$16,000.00
591-545.201-801.000	RPZ Inspections	\$4,000.00
101-230.200-930.000	Heating & Cooling Repairs	\$100,000.00
590-550.200-775.000	Repair/Maintenance Supplies	\$5,000.00
590-550.202-930.000	Repairs & Maintenance	\$12,500.00
590-550.202-775.000	Repairs/Maintenance	\$20,000.00
590-550.202-930.000	Repairs/Maintenance Supplies	\$12,500.00
223-728.304-930.000	OBC Repairs/Maintenance	\$4,168.00
	FY2023 GRAND TOTAL	\$208,168.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue Purchase Orders for FY23 (07/01/22-06/30/23) to William E. Walter for Industrial HVAC Services for an overall total not-to-exceed \$208,168.00.

APPROVED AS TO FORM:


William Kim (Aug 5, 2022 09:47 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 5, 2022 08:41 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 8, 2022 10:44 EDT)

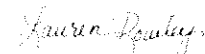
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

AUG 22 2022

APPROVED AS TO PURCHASING:





SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Industrial HVAC Services (3) YRS.
PROPOSAL #21000540

COMPANY NAME	Markup on replacement Parts	10 Devices to test	8 Devices – CDS-1 TESTING
William E. Walter, Inc.	10%	10 each @ \$115.00	8 each @ \$350.00
Flint, Michigan 48503		Total: \$1,150.00	Total: \$2,800.00

Various rates for regular, overtime and Sunday hourly rates submitted.

COMPANY NAME	Markup on replacement Parts	10 Devices to test	8 Devices – CDS-1 TESTING
Stuart Mechanical	15%	10 each @ \$130.00	8 each @ \$290.00
Auburn Hills, Michigan 48436		Total: \$1,300.00	Total: \$2,320.00

Various rates for regular, overtime and Sunday hourly rates was not submitted.

Please note that all proposal submittals are currently being reviewed.



RESOLUTION NO.: 210417
PRESENTED: SEP - 8 2021
ADOPTED: SEP 13 2021

PROPOSAL# 2100540

BY THE CITY ADMINISTRATOR:

RESOLUTION TO WILLIAM E. WALTER FOR INDUSTRIAL HVAC SERVICES

The Division of Purchases and Supplies solicited proposals for Industrial HVAC services as requested by the Department of Public Works for three years. William E. Walter, 1917 Howard Ave. Flint, was the responsive bidder out of two solicitations for said requirements.

On August 24, 2020, Flint City council adopted resolution #200346 to enter into the first year of this three year contract, not to exceed \$195,500.00 for FY21. On October 21, 2020, Flint City Council adopted resolution #200412 to accept the Change order #1 for additional HVAC expenses to the Water Plant, for a cost not to exceed \$29,000.00, bringing the aggregate total for FY21 to \$224,500.00. for the HVAC services contract.

WHEREAS, The Department of Public Works is requesting to enter into year two of the three year contract for William E. Walter HVAC services, at the same aggregate total of last year's contract, of \$224,500.00, which also recognizes Change order #1 to also be added to the total cost for FY2022.

Account Number	Account Name	Amount
101-753.200-930.000	Repair Maintenance	\$100,000.00
590-540.100-801.000	Professional Services	\$7,500.00
591-540.100-801.000	Professional Services	\$7,500.00
583-735.204-930.000	Repairs and Maintenance	\$4,000.00
590-550.200-775.000	Repair/Maint. Supplies	\$5,000.00
590-550.200-930.000	Repair/Maint.	\$12,500.00
590-550.202-775.000	Repair/Maint Supplies	\$20,000.00
590-550.202-930.000	Repair/Maint.	\$12,500.00
591-545.201-752.000	Supplies	\$15,500.00
591-545.201-930.000	Repairs and Maintenance	\$32,000.00
591-545.201-801.000	Professional Services	\$8,000.00
FY2022 TOTAL		\$224,500.00

IT IS RESOLVED, that the proper city officials, upon City Council's approval, are hereby authorized to enter into year two of the three year contract with William E. Walter for Industrial HVAC services for FY22 (07/01/21- 06/30/22) (budgeted) aggregate amount not to exceed \$224,500.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 31, 2021 15:49 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Aug 31, 2021 15:01 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

RESOLUTION NO.: 220341PRESENTED: AUG 17 2022ADOPTED: AUG 22 2022

BID# 21-541, 21-551, 21-570

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO MCNAUGHTON-MCKEY ELECTRIC FOR ELECTRICAL AND LIGHTING SUPPLIES
AND PARTS (INCLUDING SQUARE "D" AND ALLEN BRADLEY MODULES)**

WHEREAS, The Finance Department received bids for electrical supplies on August 11, 2020 (P21-551) and for Allen Bradley PLC modules on June 11, 2020 (P21-541) and Allen Bradley agreement on September 9, 2020 (P21-570). McNaughton-McKay Electric was the sole responsive bidder for all 3-year bids.

WHEREAS, various city departments including Water Plant, Water Pollution Control, Water Service Center, Traffic Engineering, Facilities Maintenance and Fire Department require electrical and lighting supplies and parts. Without these parts, critical plant processes would not be operable, resulting in permit violations and increased operation and maintenance costs.

WHEREAS, The departments listed above recommend authorization to approve issuance of Purchase Orders to McNaughton-McKay Electric for year (3) of (3) for FY23 for these electrical parts and supplies.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.202-775.000	Repair & Maint. Supplies	\$67,500.00
590-550.202-930.000	WPC- Maintenance	\$35,500.00
590-550.100-814.600	WPC Operations	\$10,000.00
590-550.200-775.000	Repair & Maint. Supplies	\$17,000.00
101-230.200-752.000	Facilities Supplies	\$30,000.00
591-545.201-752.000	WPC Supplies	\$28,000.00
591-540.202-752.000	WSC Supplies (water)	\$10,000.00
590-540.208-752.000	WSC Supplies (sewer)	\$10,000.00
202-447.201-752.000	Traffic Engineering Supplies	\$45,000.00
101-339.201-752.000	Fire Dept- Supplies	\$500.00
	FY2023 GRAND TOTAL	\$253,500.00

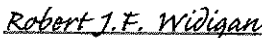
IT IS RESOLVED, That the Division of Purchases & Supplies is hereby authorized to issue Purchase Orders for year (3) of (3) for various electrical parts for FY23 (07/01/22-06/30/23) to McNaughton McKay Electric for an overall total not-to-exceed \$253,500.00.

APPROVED AS TO FORM:

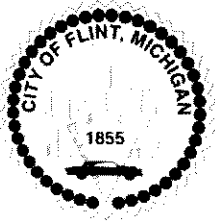

William Kim (Aug 5, 2022 09:47 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 5, 2022 08:42 EDT)

Robert J.F Widigan, Chief Financial Officer



FOR THE CITY OF FLINT:

CLYDE D EDWARDS

CLYDE D EDWARDS (Aug 8, 2022 10:45 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

AUG 22 2022

A handwritten signature, likely of a City Council member, is written over the date "AUG 22 2022". The signature is in dark ink and appears to be a stylized representation of the person's name.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For ALLEN BRADLEY – 3 YR AGREEMENT
PROPOSAL #21000570

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/20 – 6/30/23

<i>Vendor</i>	YEAR 1	YEAR 2	YEAR 3	TOTAL
McNaughton-McKay Electric Co., 1011 E. 5 th Avenue Flint, MI 48503	167,251.19	167,251.19	167,251.19	501,753.5

Allen-Bradley VFD bid Worksheet:

<u>LABOR RATES – Estimated hours</u>	<u>Straight Time</u>	<u>Overtime</u>
ELECTRONIC TECH (Bench) 50 hrs	11,700	17,550/50 HRS
FIELD ENGINEER (On site) 50 hrs	11,700	17,550/50 HRS

% mark-up over OEM pricing for Parts 10%



**SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Allen Bradley Modules & Parts (3) YRS.
PROPOSAL #21000541**

COMPANY NAME	YEAR 1	YEAR 2	YEAR 3
McNaughton-McKay Electric	\$170,000.00	\$170,000.00	\$170,000.00
Flint, Michigan 48503			

Please note that all proposal submittals are currently being reviewed.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For (3) YRS – SUPPLY OF ELECTRICAL PARTS
PROPOSAL #21000551

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/20 – 6/30/23

<i>Vendor</i>	<i>1st Year</i>	<i>2nd Year</i>	<i>3rd Year</i>
McNaughton-McKay Electric Company, Flint, MI	\$12,094.21	\$12,094.21	\$12,094.21



RESOLUTION NO.: 210416
PRESENTED: SEP - 8 2021
ADOPTED: SEP 13 2021

Bid #s

P21-541, P21-551, P21-570

BY THE CITY ADMINISTRATOR:

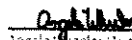
RESOLUTION TO MCNAUGHTON-MCKAY ELECTRIC FOR ELECTRICAL AND LIGHTING SUPPLIES AND PARTS

WHEREAS, the Finance Department received bids for Electrical Supplies on August 11, 2020 (P21-551) and for Allen Bradley PLC modules on June 11, 2020 (P21-541) and Allen Bradley agreement on September 9, 2020 (P21-570). McNaughton-McKay Electric was the sole responsive bidder for both of the three-year bids. Various city departments including Water Plant, Waste Pollution Control, Water Service Center, Traffic Engineering, Facilities Maintenance, and Fire Department require electrical and lighting supplies and parts including Allen-Bradley automation equipment PLC Modules. Without adequate parts, critical plant processes would not be operable resulting in permit violations and increased operational and maintenance costs. The departments listed above recommend authorization to approve purchase orders to McNaughton-McKay Electric for FY2022 in an amount of \$240,100.

Account Number	Account Name	Amount
591-545.201-752.000	Water Plant Maintenance	\$18,000.00
590-550.200-775.000	Repair & Maint Supplies	\$17,000.00
590-550.202-775.000	Repair & Maint Supplies	\$67,500.00
590-550.202-930.000	WPC- Maintenance Expense	\$35,500.00
590-550.100-814.600	WPC Operations	\$10,000.00
591-540.202-752.000	WSC- Water Distribution Mains	\$8,300.00
590-540.208-752.000	WSC-Sewer Maint./Construction	\$8,300.00
202-443.201-752.000	Traffic Engineering Service Maintenance	\$45,000.00
101-753.200-752.000	Facilities Maintenance-Municipal Center	\$30,000.00
101-338.201-752.000	Firefighting Division- Fire Station OverH	\$500.00
	Total	\$240,100.00

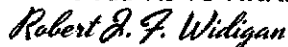
IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into the second year of the agreements with McNaughton-McKay Electric to provide electrical and lighting supplies and parts including Allen Bradley Modules for FY22 (7/1/2021-6/30/2022), for the amount not to exceed \$240,100.00.

APPROVED AS TO FORM:


Angela Wheeler (Aug 31, 2021 15:50 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:



Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Aug 31, 2021 15:55 EDT)

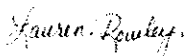
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:



Kate Fields, City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

RESOLUTION NO.: 220342PRESENTED: AUG 17 2022ADOPTED: AUG 22 2022

PROPOSAL #20-225

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DOVER & COMPANY FOR OVERHEAD DOOR SERVICES

WHEREAS, The Division of Purchases & Supplies solicited bids for city-wide overhead door services in 2020. Dover & Company, 2435 S, Grand Traverse, Flint MI, was the lowest responsive bidder that was awarded, and they provided said services for (2) years.


WHEREAS, The Facilities Maintenance Department is requesting a (1) year extension to the Dover & Company pricing as received in the bid. Dover & Company has agreed to extend their prices without increase for FY23. Overhead door services are utilized by various DPW departments, CED, and Facilities Maintenance.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.202-930.000	WPC Repairs & Maintenance	\$5000.00
101-230.200-801.000	Facilities Professional Services	\$50,000.00
101-230.200-930.000	Facilities Repairs & Maintenance	\$40,000.00
591-545.201-930.000	Water Plant Repairs & Maint.	\$3,000.00
590-540.208-930.000	WSC Repairs & Maintenance	\$2,250.00
591-540.202-930.000	WSC Repairs & Maintenance	\$2,250.00
223-728.304-976.000	CED Additions & Improvements	\$6,053.00
	FY2023 GRAND TOTAL	\$108,553.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue Purchase Orders for FY23 (07/01/22-06/30/23) to Dover & Company for overhead door services for an overall total not-to-exceed \$108,553.

APPROVED AS TO FORM:


William Kim (Aug 5, 2022 05:46 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 5, 2022 09:24 EDT)

Robert J.F Widigan, Chief Financial Officer

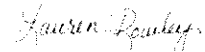
FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Aug 5, 2022 10:45 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

APPROVED BY
CITY COUNCIL

AUG 22 2022



CITY OF FLINT
PURCHASING DEPARTMENT

P20000522- OVERHEAD DOOR REPLACEMENT SERVICES (BAFO)		TOTAL COST
DOVER & COMPANY		
A new door installation and replacement: Commercial install 14'2X16'	\$	4,507.41
Thermascor Model 591 overhead door with lights, track with reverse aangle		
and snap on seal, solid shaft and 100K high cycle springs		
Timeline for installation - 8hrs (1 - 2 week lead time for material)		
Emergency repair - City Hall garage door is not working and must be replaced as soon as possible: one 10'x9' SC (22) N40 LHZ Raynor door.	\$	2,998.32
*OHD MDL 610		
Timeline for installation: 5 hrs (emergency overtime response time - less than one (1) hour. 1 to 2 week lead time for material		
Raynor garage door opener. OCDTR-3BX is a transmitter for a OHD opener		
is \$22.00. RSX Garage Door Opener	\$	1,471.07

CITY OF FLINT
PURCHASING DEPARTMENT

P20000522- OVERHEAD DOOR REPLACEMENT SERVICES (BAFO)	TOTAL COST
DAVISON OVERHEAD DOOR	
A new door installation and replacement: Commercial install 14'2X16'	\$ 5,638.29
Thermascor Model 591 overhead door with lights, track with reverse aangle	
and snap on seal, solid shaft and 100K high cycle springs	
Timeline for installation - 2 - 3 weeks	
Emergency repair - City Halk garage door is not working and must bee replaced as soon as possible: one 10'x9' SC (22) N40 LHZ Raynor door.	\$ 2,998.32
*OHD MDL 610	
Timeline for installation: 5 hrs (emergency overtime response time - less than one (1) hour. 1 to 2 week lead time for material	
Raynor garage door opener. OCDTR-3BX is a transmitter for a OHD opener	
is \$22.00. RSX Garage Door Opener	\$ 1,471.07



03/12/2021

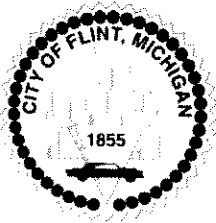
for whom it may concern:

Dover and Company will honor the rates from our previous contract for Overhead door service for 12 months and 1 call year for the 2022-2023 year. Previous contract was under Bid Number P201522

A handwritten signature in dark ink, appearing to read "Zachary Shrabanger".

Zachary Shrabanger

Chief Estimator

RESOLUTION NO.: 220343PRESENTED: AUG 17 2022ADOPTED: AUG 22 2022

PROPOSAL #19000517

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO M& M PAVEMENT MARKING, INC. FOR ANNUAL TRAFFIC PAVEMENT
MARKING SERVICES AND SUPPLIES**

WHEREAS, The Division of Purchases & Supplies solicited bids for Annual Traffic Pavement Marking Services in FY20 as requested by the City of Flint Transportation Department. M&M Pavement Markings, Inc., Grand Blanc, MI was the lowest responsive bidder for said requirements for services rendered between Fall of 2019 and Spring of 2022.


WHEREAS, The Transportation Department is requesting an FY23 extension with M&M Pavement Marking for Marking services and supplies, due to the scarcity of paint and lack of vendors available to do said projects. M&M has agreed to extend services and pricing for FY23 with an overall 14% increase to the previous bid price.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
202-447.201-801.000	Professional Services	\$140,000.00
	FY2023 GRAND TOTAL	\$140,000.00

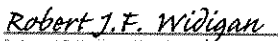
IT IS RESOLVED, That the Appropriate City Officials are hereby authorized to extend the contract with M&M Pavement Marking, Inc. for the FY23 term, and the Division of Purchases & Supplies is hereby authorized to issue a Purchase Orders for FY23 (07/01/22-06/30/23) to M&M Pavement Marking, Inc. for an overall total not-to-exceed \$140,000.00.

APPROVED AS TO FORM:


William Kim (Aug 5, 2022 09:47 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 5, 2022 08:42 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

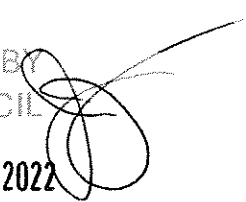
CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 5, 2022 10:45 EDT)

Clyde Edwards, City Administrator

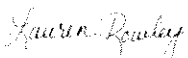
APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

AUG 22 2022



APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: July 10, 2022

BID/PROPOSAL# 19-517

AGENDA ITEM TITLE: pavement marking

PREPARED BY Kathryn Neumann for Rodney McGaha, Provisional Director of Transportation

VENDOR NAME: M & M Pavement Marking, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

To maintain traffic, a pavement marking contractor is needed to provide a variety of traffic pavement marking applications on City of Flint streets. Traffic painting is to be applied from the Fall of 2021 to the Spring of 2022. These markings are traffic control devices, mandated by State of Michigan law, used for public safety purposes and to convey regulations, warnings and guidance that otherwise might not be clearly understandable. As marking acuity diminishes over time/traffic wear, the markings must be periodically renewed to ensure their effectiveness. This was bid in 2019 and the vendor has agreed to hold their prices with a 15% increase. Also, because the City had difficulties obtaining traffic marking paint from different sources due to the scarcity of paint, M & M Pavement has agreed to let the City buy its' marking paint from them.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
TE	Professional services	202-447.201-801.000		\$ 120,000.00
TE	Supplies	202-447.201-752.000		\$ 20,000.00
		FY23 GRAND TOTAL		\$ 140,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 230005992

ACCOUNTING APPROVAL: Kathryn Neumann
Kathryn Neumann (Jul 10, 2022 21:37 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha (Jul 11, 2022 06:14 EDT)
(Rodney McGaha, Provisional Director of Transportation)



PAVEMENT MARKING, INC.

P O Box 530 • Grand Blanc, MI 48480 • (810) 691-7686 • FAX (810) 695-4684

July 1, 2022

To: City of Flint

From: M & M Pavement Marking, Inc.

RE: Pavement Marking Contract Extension

To Whom It May Concern,

M & M Pavement Marking agrees to extend the pavement marking contract for the 2022 fall painting and the 2023 spring painting at a 14%-unit price increase. The unit prices below reflect the 14% increase over the spring of 2022 unit prices.

4" Solid Yellow	.057
4" Skip White	.081
4" Skip Yellow	.081
4" Solid White – Edge Line	.057
4" Solid White – Lane Line	.057
6" Solid White – Edge Line	.085

Thank you for your consideration of this proposal and we look forward to working with Rod McGaha again this year.

Sincerely,

A handwritten signature in black ink, appearing to read 'David A. Lawler', written over a horizontal line.

David A. Lawler

Vice President

M & M Pavement Marking, Inc.

Proposal #19000517

190364
SUBMISSION NO.:

PRESENTED: 9-4-19

ADOPTED: 9-09-2019

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO M & M PAVEMENT MARKING, INC. FOR
ANNUAL TRAFFIC PAVEMENT MARKING SERVICES (3 YEARS)**

RESOLUTION

The Department of Purchases & Supplies has solicited bids for Annual Traffic Pavement Marking Services requested by the City of Flint Transportation Department; and

M & M Pavement Markings, Inc., PO Box 530, Grand Blanc, 48439 was the lowest responsive bidder for said requirements from the Fall of 2019 to the Spring of 2022 (3 yrs.). Funding for said services will come from the following account: 202-443.201-801.000 (\$120,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to do all things necessary to enter into a contract with M & M Pavement Markings, Inc from the Fall of 2019 to Spring of 2022 (3 Yrs.) for Annual Traffic Pavement Marking Services in the amount not to exceed for FY19 20 budget \$120,000.00.


APPROVED PURCHASING DEPT.:


Joyce A. Williams, Purchasing Manager

APPROVED AS TO FINANCE:


Tamar Lewis
Deputy Chief Financial Officer

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer


Steve Branch, City Administrator

CITY COUNCIL:


Herbert J. Winfrey, Council President

FY19



RESOLUTION NO.: 220344

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

PROPOSAL 23000505
BY THE CITY ADMINISTRATOR:

RESOLUTION TO W.S.I. INDUSTRIAL SERVICES, INC. FOR WPC EAST TANK CLEANING

WHEREAS, Water Pollution Control utilizes the East Tank as part of the sludge digestion process. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically to ensure proper homogeneous mixing. It is estimated that the tank has 1,400 cubic yards of material that must be removed. The vendor will be responsible for removal, dewatering, and disposal of the materials obtained from the tank during the cleaning process. In the event that there is more material than the estimated 1,400 cubic yards, the City will pay the vendor for the removal, dewatering, and disposal of that material in accordance with the bid proposal. This contracted service will be commencing and conclude during FY 2023.

WHEREAS, WPC recommends that the lowest qualified bidder, W.S.I. Industrial Services, Inc., be awarded the contract for the East Tank Cleaning in the FY 2023 budgeted amount of \$470,000.00 for the bulk cleaning plus an allowance of \$260 per ton for additional sludge exceeding the original estimated quantity of 1,400 cubic yards, a total contract not to exceed amount of \$570,000.00.

Account Number	Account Name	Amount
590-550.300-801.000	WPC- Professional Services	\$570,000.00
	FY 2023 TOTAL	\$570.0000.00

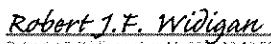
IT IS RESOLVED, that the Proper City Officials, are authorized enter into a contract with W.S.I. Industrial Services, Inc., Taylor, Michigan, for the WPC East Tank Cleaning in the FY 2023 approved budgetd not to exceed amount of \$570,000.00.

APPROVED AS TO FORM:


William Kim (Aug 11, 2022 13:28 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 11, 2022 13:10 EDT)

Robert Widigan, Chief Financial Officer

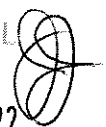
FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Aug 11, 2022 13:33 EDT)

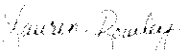
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL


AUG 22 2022

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 08/10/2022
BID/PROPOSAL: P23000505
ITEM TITLE: East Tank Cleaning
PREPARED BY: Krystal Wallace, Water Pollution Control
VENDOR NAME: W.S.I. Industrial Services, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The East Tank is used as part of the sludge digestion process. The sludge may be mixed with food wastes prior to dewatering. Through normal processing sludge, grit, and other debris dry and stick to the interior of the tank. This buildup must be cleaned periodically to ensure proper homogeneous mixing. It is estimated that the tank has 1,400 cubic yards of material that must be removed. The vendor will be responsible for removal, dewatering, and disposal of the materials obtained from the tank during the cleaning process. In the event that there is more material than the estimated 1,400 cubic yards, the City will pay the vendor for the removal, dewatering, and disposal of that material in accordance with the bid proposal.

It is recommended that the lowest qualified bidder, W.S.I. Industrial Services, Inc., be awarded the contract for the East Tank Cleaning in the FY 2023 budgeted amount of \$470,000.00 plus an allowance of \$260 per ton for additional sludge exceeding the original estimated quantity of 1,400 cubic yards, a contract not to exceed amount \$570,000.00.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Professional Services	590-550.300-801.000		\$570,000.00
FY2023 GRAND TOTAL				\$570,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006130 — Vendor number has yet to be assigned.

ACCOUNTING APPROVAL: K. Wallace **Date:** 08/10/2022

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) - One-(1)-YEAR

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

AUTHORIZED SIGNATURE: Jeanette H. Best
(Jeanette Best, WPC Manager)



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
EAST TANK CLEANING (WPC)
Proposal# 23000505
Approximate Annual Quantities – Not Guaranteed

Bidder# 1: BioTech Agronomics, Inc.
Beulah, MI

DESCRIPTION	YEAR 1
Cleaning of East Sludge Tank	\$1,011,500.00
Additional Volumes above 1,400 yards (if needed)	\$476.00
GRAND TOTAL:	\$1,011,500.00

Bidder# 2: Dependable Sewer, SBA Foco Inc.
Bay City, MI

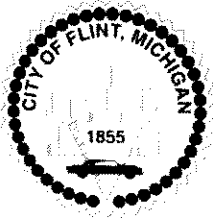
DESCRIPTION	YEAR 1
Cleaning of East Sludge Tank	\$499,975.50
Additional Volumes above 1,400 yards (if needed)	\$375.00/ton
GRAND TOTAL:	\$499,975.50

Bidder #3: W.S.I. Industrial Services, Inc.
Taylor, MI

DESCRIPTION	YEAR 1
Cleaning of East Sludge Tank	\$470,000.00
Additional Volumes above 1,400 yards (if needed)	\$260.00/ton
GRAND TOTAL:	\$470,000.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 220345

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

PROPOSAL #19000553

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DLZ FOR CHANGE ORDER #1: ADDITIONAL ENGINEERING SERVICES RELATED TO SECONDARY WATER SOURCE & DORT PUMP STATION REHABILITATION

WHEREAS, City Council adopted resolution #190063 to enter into a contract with DLZ Company (formerly Johnson & Anderson), the lowest responsive bidder, for engineering services at Dort and Cedar Pump Stations in a total amount not-to-exceed \$821,853.00 on February 25, 2019.


WHEREAS, DPW is requesting an additional \$62,000.00 for DLZ Company for additional design work related to the Secondary Water Source interconnect, additional design for pump shaft bearing supports, and project coordination in an amount not to exceed \$62,000 for a total contract price not-to-exceed \$883,583.00.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
496-536.802-802.058	Dort Pump Station (FEPA18WIIN-1)	\$62,000.00
	FY2023 GRAND TOTAL	\$62,000.00

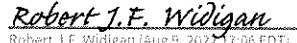
IT IS RESOLVED, that The Appropriate City Officials are hereby authorized to enter into Change Order #1 with DLZ Company for FY23 (07/01/22-06/30/23) for additional engineering services for Secondary Water Source and Dort Pump Station at a cost not-to-exceed \$63,000.00 for an aggregate total contract price not-to-exceed \$883,583.00.

APPROVED AS TO FORM:


William Kim (Aug 9, 2022 17:09 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 9, 2022 11:06 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

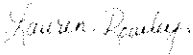
CLYDE D EDWARDS

CLYDE D EDWARDS (Aug 9, 2022 17:27 EDT)

Clyde Edwards, City Administrator


APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager

APPROVED BY
CITY COUNCIL


AUG 22 2022



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 23, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing DLZ to Enter Into Change Order #1 Additional Engineering Services Related to Secondary Water Source and Dort Pump Station Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: DLZ

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On February 25, 2019, Flint City Council approved Resolution #190063 to enter into a contract with DLZ Company (formerly Johnson & Anderson) for engineering services at Dort and Cedar Pump Stations in a total amount not to exceed \$821,853.00. A change order is required due to additional design work related to the Secondary Water Source interconnect, additional design for pump shaft bearing supports, and project coordination in an amount not to exceed \$62,000 for a total contract price of \$883,583.00. Funding is available from account 496-536.802-802.058.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Dort Pump Station	496-536.802-802.058	FEPA18WIIN-1	\$62,000.00
FY21 GRAND TOTAL				\$62,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006171

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 7-23-22

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1



CITY OF FLINT

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e.*, *collective bargaining*):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Scott Dunge 7/26/2022
(PLEASE TYPE NAME, TITLE)



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

July 11, 2022

Mr. Scott Dungee
City of Flint Water Plant Supervisor
4500 N Dort Hwy
Flint, Michigan 48505

RE: Dord PS Rehabilitation – Request for Contraction Modification for DLZ Engineering Contract

Dear Mr. Dungee,

DLZ is requesting a contract modification to increase DLZ's engineering contract by \$62,000.00 (+7.5%) from \$821,853.00 to \$883,583.00 for the following reasons:

- Additional design, meetings, and field observation time for work related to the Secondary Water Interconnect, which was not a part of the original project scope.
- Additional design for pump shaft bearing supports with the modification from a 2-piece shaft to a 3-piece shaft.
- Additional time for project coordination on added scope related to the discharge headers for all four (4) pumps in the main gallery.
- Additional time for Contract Administration beyond the November 6, 2021 Final Completion date. New anticipated Substantial Completion date is November 2022, equating to approximately twelve (12) months of additional Contract Administration.

DLZ appreciates your consideration of the request contract modification and if you have any questions, please contact us at 248-681-7800.

Sincerely,

Brian Bachler

Digitally signed by Brian
Bachler
DN: E=bachler@dlz.com,
OU=Brian Bachler
OU=Admin, O=DLZ
WORKGROUP, DC=dlzcorp,
DC=dlzcorp,
Date: 2022.07.11
13:26:15 -0400

Brian Bachler, PE
Project Manager

CC: Mr. Mike Brown, DPW Director, City of Flint (via email)
Mr. Terry Biederman, Vice President, DLZ (via email)
Mr. Greg Gucwa, Project Manager, DLZ (via email)

x:\projects\2019\1949\018800 flint-dort & cedar\06_constadmin\08_transmittals-letters\request for contract modification.docx

6121 Montway Road, Columbus, OH 43229 | OFFICE 614.385.0060 | ONLINE www.dlz.com

DLZ is a full-service firm providing a wide range of services including Architecture, Engineering, Planning, Surveying, Construction Services, and Environmental Services. DLZ is a member of the DLZ Group, which includes DLZ Architecture, DLZ Engineering, DLZ Planning, DLZ Surveying, DLZ Construction Services, and DLZ Environmental Services. DLZ is a leader in the industry and is committed to providing the highest quality services to our clients.

(Proposal #19000553)

190063
SUBMISSION NO.

PRESENTED

2-20-19

ADOPTED

2-25-19

BY THE CITY ADMINISTRATOR:

RESOLUTION TO JOHNSON & ANDERSON FOR ENGINEERING SERVICES
DORT HWY AND CEDAR STREET PUMPING STATION IMPROVEMENT

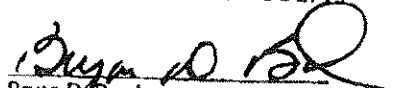
RESOLUTION

The Department of Purchases & Supplies has solicited proposals for engineering services at Dort Hwy. and Cedar St. pumping station improvements as requested by the Water Plant, and

Johnson & Anderson, 2387 S Linden Rd., Flint, Michigan was the lowest responsive bidder from seven solicitations for said requirements based on highest score and lowest price. Funding for said services will come from the following account: 496-551.000-801.000, and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to issue a purchase order to Johnson & Anderson for engineering services at Dort Hwy. and Cedar St. pumping station improvements in an amount not to exceed \$821,853.00. (Water Infrastructure Improvements for the Nation (WIIN) grant fund 496-551.000-801.000)

APPROVED PURCHASING DEPT:


Bryan D. Bond
Interim Purchasing Manager

APPROVED AS TO FINANCE

Hugh Newsome
Financial Officer

APPROVED AS TO FORM


Angela Wheeler
Chief Legal Officer


Steve Branch, City Administrator


Herbert J. Winfrey, President
City Council



RESOLUTION NO.: 220346
PRESENTED: AUG 17 2022
ADOPTED: AUG 22 2022

PROPOSAL# 21000572

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSON GROSS FOR DORT PUMP STATION REHABILITATION,
CHANGE ORDER #2**

WHEREAS, The Division of Purchases and Supplies solicited proposals for the rehabilitation of the Dort Pump Station, a project for the Water System Infrastructure Improvements for the Nation (WIIN) and Sorenson Gross, 3407 Torrey Road Flint, MI was the low bidder from (20) solicitations for said requirements based on highest score and lowest price.

WHEREAS, Flint City Council approved the issuance of the contract with Sorenson Gross for this project via Resolution #210103 on March 15, 2021 for an amount not-to-exceed \$3,649,397.00.

WHEREAS, Flint City Council approved Change Order #1 to Sorenson Gross for this Project via Resolution #210580 On January 10, 2022 for an amount not-to-exceed \$420,547.47.


WHEREAS, The Water Plant is requesting additional funding for Change Order #2, as it was discovered during additional services, a replacement of the discharged header within the northern dry well for pumps (1) and (2) is required. The total cost of this Change Order #2 is not-to-exceed \$299,225.00, for a total contract price for this project not-to-exceed \$4,369,169.47.

Funding will come from the following account(s):

Account Number	Account Name/Grant Code	Amount
496-536.802-802-076	Dort Pump Station FEPA18WIIN-1	\$ 299,225.00
	FY23 GRAND TOTAL	\$299,225.00


IT IS RESOLVED, That the Appropriate City Officials are hereby authorized to enter into Change Order #2 of the Contract with Sorenson Gross Construction for the Dort Pump Station Rehabilitation Project, in an amount not-to-exceed \$299,225.00 for FY23 (07/01/22-06/30/23), for an aggregate grand total amount not-to-exceed \$4,369,169.47.

APPROVED AS TO FORM:


William Kim (Aug 16, 2022 11:13 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 16, 2022 11:11 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

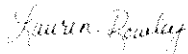

CLYDE D EDWARDS (Aug 16, 2022 14:42 EDT)

Clyde Edwards, City Administrator

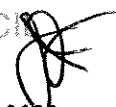
APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager


AUG 22 2022



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 23, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing Appropriate City Officials to Enter Into a Change Order#2 Contract with Sorensen Gross for the Dort Pump Station Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Sorensen Gross

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On January 10, 2022, Flint City Council approved Resolution #210580 to enter into change order #1 agreement with Sorensen Gross to complete rehabilitation work on the Dort Pump Station at the Water Treatment Plant in an amount not to exceed \$420,247.47 for a total contract price not to exceed \$4,069,944.47 for the following additional services: secondary water interconnect, isolate pumps, sandblasting and repainting, electrical material, reinforcing steel material, and masonry repairs. It was discovered during additional services a replacement of the discharged header within the northern dry well for pumps 1 and 2 is required. The total cost is not to exceed are not to exceed \$299,225.00 with a total contract price not to exceed \$4,369,169.47 Funding is available in WIIN account 496-536.802-802.076 FEPA18 WIIN-1

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Dort Pump Station	496-536.802-802.076	FEPA18WIIN-1	\$299,225.00
FY23 GRAND TOTAL				\$299,225.00

PRE-ENCUMBERED? YES NO ☐ **REQUISITION NO:** 230006170

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 7-23-22

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract)

Existing contract to Change Order

#1

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)



CITY OF FLINT

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee 7/26/2022
(PLEASE TYPE NAME, TITLE)

CHANGE ORDER NO.: 2

Owner:	City of Flint	Owner's Project No.:	21000572
Engineer:	DLZ	Engineer's Project No.:	1949-018800
Contractor:	Sorensen Gross	Contractor's Project No.:	88101
Project:	Dort Pump Station Rehabilitation		
Contract Name:	Dort Pump Station Rehabilitation		
Date Issued:	6/23/22	Effective Date of Directive:	6/23/22

The Contract is modified as follows upon execution of this Change Order:

Description:

This Change Order includes cost for total replacement of the discharged header within the northern dry well for pumps 1 & 2. Total price for shop drawings, demo, fabrication, delivery, and installation of the discharge header is \$244,440.00 with a subcontractor OH&P fee of \$12,222.00 (5%). Additionally, Sorensen Gross has included the request for a contract extension for one (1) month for the Secondary Water Interconnect work delays and two (2) months for the discharge header work to be completed. A price of \$39,600.00 is included for general conditions for the contract period extension.

The total cost increase via this Change Order is **\$299,225.00**.

Attachments:

CE 14.pdf

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 3,649,397.00		Phase I Substantial Completion:	11/9/2021
		Phase II Substantial Completion:	3/6/2022
		Ready for final payment:	4/6/2022
Contract Price Increase from previously approved Change Orders:		Increase/Decrease from previously approved Directives:	
\$ 420,547.47		Phase I Substantial Completion:	31 Working Days
		Phase II Substantial Completion:	31 Working Days
		Ready for final payment:	29 Working Days
Contract Price prior to this Directive:		Contract Times prior to this Directive:	
\$ 4,069,944.47		Phase I Substantial Completion:	12/28/2021
		Phase II Substantial Completion:	4/19/2022
		Ready for final payment:	5/17/2022
Increase this Directive:		Increase/Decrease this Directive:	
\$ 299,225.00		Phase I Substantial Completion:	0
		Phase II Substantial Completion:	3 Months
		Ready for final payment:	3 Months
Contract Price incorporating this Directive:		Contract Times with all approved Directive:	
\$ 4,369,169.47		Phase I Substantial Completion:	12/28/2021
		Phase II Substantial Completion:	7/19/2022
		Ready for final payment:	8/17/2022

Recommended by Engineer (if required)
By: Brian Bachler, PE Brian Bachler
Title: Project Construction Manager
Date: 6/23/2022

Authorized by Owner
By: _____
Title: _____
Date: _____

Authorized by Owner
Michael Brown
DPW Director
7/11/22

Approved by Funding Agency (if applicable)



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Dorr Pump Station Rehabilitation
PROPOSAL #21000572

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/20 – 6/30/21

Bidder# 1: Cross Construction Group 34133 Schoolcraft Rd., Livonia, MI 48150	\$3,566,000
Bidder# 2: Sorensen Gross Company 3407 Torrey Road, Flint, MI 48507	\$3,647,000
Bidder# 3: Reliance Building Company 26200 Town Center Drive, Novi, MI 48375	\$4,075,000
Bidder# 4: Commercial Contracting Corporation (CCC) 4260 N Atlantic Blvd., Auburn Hills, MI 48326	\$4,120,000

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



CITY OF FLINT

210103

PROPOSAL #21000572

RESOLUTION NO: _____

PRESENTED: MAR - 3 2021ADOPTED: MAR 15 2021

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSEN GROSS COMPANY FOR THE
DORT PUMP STATION REHABILITATION**

The Finance Department - Division of Purchases and Supplies solicited proposals for the Dort Pump Station Rehabilitation, a project for the Water System Infrastructure Improvements for the Nation (WIIN); and

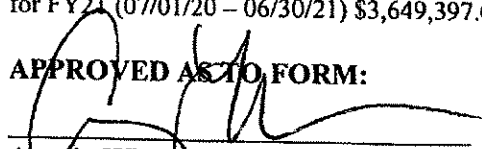
Sorensen Gross Company, 3407 Torrey Road, Flint, Michigan 48507, was the low bidder from twenty (20) solicitations for said requirements based on highest score and lowest price.

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

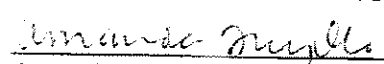
Account Number	Account Name	Amount
496-552.000-801.076 FEPA18WIIN1	Dort Pumping Station	\$ 3,649,397.00
FY21 (07/01/20 - 06/30/21) Total		\$ 3,649,397.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to issue a contract to Sorensen Gross Company for Dort Pump Station Rehabilitation in the amount not to exceed for FY21 (07/01/20 - 06/30/21) \$3,649,397.00.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


Kate Fields, City Council President

APPROVED AS TO PURCHASING:


Joyce A. McClane, Purchasing Manager



PROPOSAL# 21-572

RESOLUTION NO.: 210580
PRESENTED: DEC - 8 2021
ADOPTED: JAN 10 2022

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSON GROSS FOR CHANGE ORDER #1 FOR DORT PUMP STATION
REHABILITATION**

On March 3, 2021, Flint City Council approved Resolution #210103 to enter into an agreement with Sorenson Gross to complete rehabilitation work on the Dort Pump Station at the Water Treatment Plant in an amount not-to-exceed \$3,649,397.00.

Whereas, completion of the work at the Dort Pump Station is requiring additional services to the rehabilitation project including secondary water interconnect, isolate pumps, sandblasting and repainting, electrical materials, reinforcing steel material and masonry repairs at an additional cost of \$420,547.47.

Whereas, the Water Treatment Plant is requesting an authorization to enter into Change Order #1 with Sorenson Gross, 3407 Torrey Rd., Flint, MI., 48507 to come from the following WINN account:

Account Number	Account Name	Grant Code	Amount
496-552.000-801.076	Dort -Cedar Pump Station	FEPA18WIN-1	\$420,547.47
		FY22 GRAND TOTAL	\$420,547.47

IT IS RESOLVED, that the Appropriate City Officials are to do all things necessary to enter into Change Order #1 with Sorenson Gross for the Dort Pump Station Rehabilitation project, in a Change Order amount for additional services not-to-exceed \$420,547.47, with a total contract amount not-to-exceed \$4,069,944.47 for FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Nov 29, 2021 10:08 EST)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Nov 29, 2021 10:40 EST)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Nov 29, 2021 10:24 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Eric Mays
Eric Mays, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley
Purchasing Manager



RESOLUTION NO.: 220347

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

**RESOLUTION TO RESPOND TO THE PUBLIC HEALTH AND NEGATIVE ECONOMIC
IMPACTS OF THE PANDEMIC BY FUNDING CAPITAL IMPROVEMENTS TO COMMUNITY SENIOR CENTERS**

By the Mayor:

WHEREAS, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

WHEREAS, on March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

WHEREAS, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

WHEREAS, the Administration recommends funding be provided, as indicated in the Mayor's American Rescue Plan Act Recovery Plan presented to Council on June 14, 2022, up to \$300,000.00 total, \$150,000.00 each, for capital improvements to the Brennan Senior Center and the Hasselbring Senior Center (Senior Centers) in order to better equip their building spaces to be a reliable hub for promoting the health and wellbeing of the City of Flint's senior citizens.

WHEREAS, examples of repairs and improvements for the Brennan Senior Center include:

- Roof repair
- Electrical
- Mechanical/Plumbing
- Fire Alarm System
- Flooring

WHEREAS, examples of repairs and improvements for the Hasselbring Senior Center include:

- Roof repair
- Electrical
- Mechanical
- Driveway Repaving
- Paint and Flooring


WHEREAS, funding for capital improvements to our City's Senior Centers will ensure space for the City of Flint's senior citizens to age confidently, comfortably, and creatively. This funding will also guarantee programs, activities, and services are provided to promote the health, safety, and dignity of seniors and enable them to remain independent in the Community. Overall, our Senior Centers strive to serve the community's seniors with quality, excellence, and a warmth that embraces all who walk through the door.

WHEREAS, this funding will **leverage grant dollars received from Charles Stewart Mott Foundation grants** with funds earmarked from the Mayor's American Rescue Plan Act Recovery Plan Recovery Plan, **presented to Council on June 14, 2022.**

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to make funding available for capital improvements to the Brennan Senior Center and the Hasselbring Senior Center, not to exceed \$300,000.00 total.

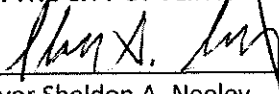
Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim (Aug 10, 2022 15:08 EDT)

William Kim
Chief Legal Officer

FOR THE CITY OF FLINT:


Mayor Sheldon A. Neeley

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 10, 2022 14:37 EDT)

Robert J.F. Widigan
Chief Financial Officer

APPROVED BY CITY COUNCIL:

APPROVED BY
CITY COUNCIL

AUG 22 2022



STAFF REVIEW

Date: August 9, 2022

Agenda Item Title: Resolution To Respond To The Public Health And Negative Economic Impacts Of The Pandemic By Funding Capital Improvements To Community Senior Centers

Prepared By: V. Foster

Background/Summary of Proposed Action:

City residents have been impacted financially by the Pandemic. Therefore, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate Assistance to Impacted Households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

This recommended funding for the Brennan Elm Park Senior Community Corporation and the Hasselbring Senior Center (Senior Centers) to provide funding for capital improvements that would better equip their building spaces to be a reliable hub for promoting the health and wellbeing of the City of Flint's senior citizens.

Funding for the Senior Centers will come from account #287-752.701-801.000. The total amount for this program shall not exceed \$300,000.00, \$150,000.00 to each Senior Center.

Financial Implications:

There is money in the account listed below. This project is included in the Mayor's American Rescue Plan Act Recovery Plan, **presented to Council on June 14, 2022**. This funding **will leverage grant dollars received from Charles Stewart Mott Foundation grants** with funds earmarked from the Mayor's American Rescue Plan Act Recovery Plan Recovery Plan.

Account No.	Grant Code	Category	Amount
287-752.701-801.000	FUDST-CSLFRF	Professional Services	\$300,000.00

Other Implications (i.e., collective bargaining):

None

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

Compliance With Latest U.S. Department of The Treasury Coronavirus State and Local Fiscal Recovery Funds Final Rule:

Yes. The City of Flint's ARPA administration, compliance, and implementation firm, Ernst & Young LLP, has **reviewed and signed off as to compliance**.

Robert J.F. Widigan

Robert J.F. Widigan (Aug 10, 2022 14:37 EDT)

Robert J.F. Widigan
Chief Financial Officer

Public Health

Project Identification Number / Project Name:

Funding Amount:

Project Expenditure Category:

Implementation Strategy:
Project Overview

PH-02/Improve community centers and city parks

\$2,900,000

2.22 - Strong Healthy Communities: Neighborhood features that Promote Health and Safety

Contracting

Invest in updating the facilities and parks to make them usable and equip the facilities for disabled residents. Gain additional support to operate programs in the selected locations.

Use of Evidence

Evidence Level: Preliminary

Expert opinion is that community members use public parks and centers for a variety of reasons, including socializing, participating in recreational or educational activities, gaining information, and seeking counseling or support services. Community centers - County Health Rankings & Roadmaps

Equity Impact

Targeting parks and community spaces in Flint's OCTs to uplift these communities

Key Performance Indicators

Increased use of community recreation facilities
Improved mental health based on Michigan health surveillance survey





RESOLUTION NO.: 220349
PRESENTED: AUG 17 2022
ADOPTED: AUG 22 2022

**RESOLUTION AUTHORIZING THE SALE OF CITY OWNED LAND
AS A SIDE LOT TO LENA PRIDECON**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint has acquired title to certain real estate of 1107 S. Grand Traverse Parcel ID# 41-18-309-005. The property is a 63' x 49' vacant lot near the intersection of Grand Traverse and Seventh in Ward 5. The lot is situated directly east of applicant address.


WHEREAS, Lena Pridegon has requested to purchase the property commonly known as 1107 S. Grand Traverse Flint, MI 48502, Parcel ID #41-18-309-005 and legally described as HENDERSON'S ADDITION ELY 51 FT OF LOT 11.

WHEREAS, The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition. Revenue realized from the sale of this real property will be placed in Revenue Account ##101-371.209-673.100. Lena Pridegon shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds.

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into and complete the sale of property commonly known as 1107 S. Grand Traverse Flint, MI 48502, Parcel ID #41-18-309-005 and legally described as HENDERSON'S ADDITION ELY 51 FT OF LOT 11. The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition. Revenue realized from the sale of this real property will be placed in Revenue Account ##101-371.209-673.100. Lena Pridegon shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer

APPROVED AS TO FORM:


William Kim (Aug 9, 2022 12:57 EDT)

William Kim
City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 9, 2022 15:17 EDT)

Robert Widigan
Chief Financial Officer

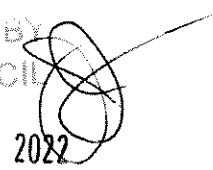
CITY ADMINISTRATION:


CLYDE D EDWARDS (Aug 9, 2022 17:53 EDT)

Clyde Edwards
City Administration

CITY COUNCIL:

APPROVED BY
CITY COUNCIL


AUG 22 2022



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/26/2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION RECOMMENDING DISPOSITION OF REAL PROPERTY OWNED BY THE CITY OF FLINT AS A SIDE-LOT SALE TO LENA PRIDEAGON

PREPARED BY Suzanne Wilcox, Director of Planning and Development

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint has acquired title to certain real estate of 1107 S. Grand Traverse Parcel ID# 41-18-309-005. The property is a 63' x 49' vacant lot near the intersection of Grand Traverse and Seventh in Ward 5. The lot is situated directly east of applicant address.

Lena Pridegon owns the property at 1111 S. Grand Traverse, which shares a 100% rear boundary with the subject property. Under the Side Lot Acquisitions portion of the City's Property Disposition Procedures, Lena Pridegon will purchase the subject property as a side-lot and apply for a lot combination with the City of Flint's Assessment's Division. Sale price is set at \$501 as stipulated in the City of Flint Master Fee Schedule. This transfer does not convey a right to develop the property.

The City of Flint desires to reduce the number of properties that are not on the tax rolls, and/or not in productive use.

Lena Pridegon has agreed to purchase the property commonly known as 1107 S. Grand Traverse Flint, MI 48502, Parcel ID #41-18-309-005 and legally described as HENDERSON'S ADDITION ELY 51 FT OF LOT 11. The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition. Revenue realized from the sale of this real property will be placed in Revenue Account #101-371.209-0673.100. Lena Pridegon shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds.

FINANCIAL IMPLICATIONS: The property will be removed from the City of Flint owned property list and returned to the tax rolls and/or productive use. Property will be sold for \$501.00.

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
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CITY OF FLINT

P&D	Sale of City Owned Land	101-371.209-673.100	N/A	\$501.00
		FY22/23 GRAND TOTAL		\$501.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

FINANCE APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: none

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox, Director, Dept. of Planning and Development
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 220350

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

**RESOLUTION AUTHORIZING THE SALE OF CITY OWNED LAND
AS A SIDE LOT TO PAMILA G. PRICE**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint has acquired title to certain real estate of 1217 Root St. Parcel ID# 40-12-277-043. The property is a 60' x 132' vacant lot near the intersection of Root St. and Williams in Ward 5. The lot is situated directly north of applicant address.

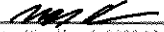
WHEREAS, Pamila G. Price has requested to purchase the property commonly known as 1217 Root St., Flint, MI 48503, Parcel ID #40-12-277-043 and legally described as THE SUBDIVISION OF PT OF SEC 2 OF THE SMITH RESERVATION, PART OF LOT 11 DESC AS: BEG AT THE INTERSEC OF THE N LINE OF WILLIAMS ST AND THE W LINE OF ROOT ST; TH NLY ALG SD W LINE, 189FT; TH WLY = WITH SD N LINE TO THE E LINE OF MCFARLAN & CO'S DETROIT STREET ADDITION; TH N ALG SD E LINE, 60FT; TH ELY 88FT TO SD W LINE OF ROOT ST; TH SLY TO POB; ALSO LOT D, BLK 1 MCFARLAN & CO'S DETROIT STREET ADDITION.

WHEREAS, The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition. Revenue realized from the sale of this real property will be placed in Revenue Account #101-371.209-673.100. Pamila G. Price shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds.

IT IS RESOLVED that the appropriate City Officials are authorized to do all things necessary to enter into and complete the sale of property commonly known as 1217 Root St. , Flint Michigan, Parcel ID # 40-12-277-043 and legally described as THE SUBDIVISION OF PT OF SEC 2 OF THE SMITH RESERVATION, PART OF LOT 11 DESC AS: BEG AT THE INTERSEC OF THE N LINE OF WILLIAMS ST AND THE W LINE OF ROOT ST; TH NLY ALG SD W LINE, 189FT; TH WLY = WITH SD N LINE TO THE E LINE OF MCFARLAN & CO'S DETROIT STREET ADDITION; TH N ALG SD E LINE, 60FT; TH ELY 88FT TO SD W LINE OF ROOT ST; TH SLY TO POB; ALSO LOT D, BLK 1 MCFARLAN & CO'S DETROIT STREET ADDITION for a cost of \$501.00 and transfer the property to Pamila G. Price in an AS IS condition by means of conveyance of a Quit Claim Deed. Revenue realized from the sale of this real property will be placed in Revenue Account #101-371.209-673.100.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer

APPROVED AS TO FORM:


William Kim (Aug 9, 2022 12:57 EDT)

William Kim
City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Aug 9, 2022 15:18 EDT)

Robert Widigan
Chief Financial Officer

CITY ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 9, 2022 17:53 EDT)

Clyde Edwards
City Administrator

CITY COUNCIL:

APPROVED BY
CITY COUNCIL

AUG 22 2022





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/26/2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION RECOMMENDING DISPOSITION OF REAL PROPERTY OWNED BY THE CITY OF FLINT AS A SIDE-LOT SALE TO PAMILA G. PRICE.

PREPARED BY Suzanne Wilcox, Director of Planning and Development

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint has acquired title to certain real estate of 1217 Root St. Parcel ID# 40-12-277-043. The property is a 60' x 132' vacant lot near the intersection of Root St. and Williams in Ward 5. The lot is situated directly north of applicant address.

Pamila G. Price resides at 1213 Root St., which shares a 100% side boundary with the subject property. Under the Side Lot Acquisitions portion of the City's Property Disposition Procedures, Pamila G. Price will purchase the subject property as a side-lot and apply for a lot combination with the City of Flint's Assessment's Division. Sale price is set at \$501 as stipulated in the City of Flint Master Fee Schedule. This transfer does not convey a right to develop the property.

The City of Flint desires to reduce the number of properties that are not on the tax rolls, and/or not in productive use.

Pamila G. Price has agreed to purchase the property commonly known as 1217 Root St., Flint, MI 48503, Parcel ID #40-12-277-043 and legally described as THE SUBDIVISION OF PT OF SEC 2 OF THE SMITH RESERVATION, PART OF LOT 11 DESC AS: BEG AT THE INTERSEC OF THE N LINE OF WILLIAMS ST AND THE W LINE OF ROOT ST; TH NLY ALG SD W LINE, 189FT; TH WLY = WITH SD N LINE TO THE E LINE OF MCFARLAN & CO'S DETROIT STREET ADDITION; TH N ALG SD E LINE, 60FT; TH ELY 88FT TO SD W LINE OF ROOT ST; TH SLY TO POB; ALSO LOT D, BLK 1 MCFARLAN & CO'S DETROIT STREET ADDITION . The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition. Revenue realized from the sale of this real property will be placed in Revenue Account #101-371.209-673.100. Pamila G. Price shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds.

FINANCIAL IMPLICATIONS: The property will be removed from the City of Flint owned property list and returned to the tax rolls and/or productive use. Property will be sold as a side lot for \$501.00.



CITY OF FLINT

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	Sale of City Owned Land	101-371.209-673.100	N/A	\$501.00
		FY22/23 GRAND TOTAL		\$501.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox, Director, Dept. of Planning and Development
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.:

220351

PRESENTED:

AUG 17 2022

ADOPTED:

AUG 22 2022

**RESOLUTION APPROVING ACQUISITION OF VACANT LAND LOCATED AT 1563
FENTON ROAD, FLINT, MICHIGAN 48507**

BY THE MAYOR:

WHEREAS, the City of Flint seeks to replace a bridge located on Fenton Road near Interstate 69 in the future; and

WHEREAS, that future Fenton Road bridge replacement project requires the acquisition of vacant land located at 1563 Fenton Road, Flint, Michigan 48507; and

WHEREAS, the City of Flint and Bryan Graczyk, the owner of 1563 Fenton Road, Flint, Michigan 48507 have agreed to the terms of a Purchase Agreement, attached here by reference, by which the City shall pay \$5,000.00 for the acquisition of 1563 Fenton Road; and

WHEREAS, customary and usual transactional costs payable to the closing title company, and/or its agents and representatives will be required, in an amount not to exceed \$1,000.00,


IT IS RESOLVED, that the Flint City Council approves the acquisition of vacant land located at 1563 Fenton Road, Flint, Michigan 48507 pursuant to the Purchase Agreement between the City of Flint and Bryan Graczyk, and authorizes the appropriate City Officials to do all things necessary to close the purchase of 1563 Fenton Road, Flint, Michigan 48507, including to pay \$5,000.00 to Bryan Graczyk, to pay a sum not to exceed \$1,000.00 to the closing title company and to execute all required real estate closing documents.

APPROVED BY CITY COUNCIL:

APPROVED BY THE MAYOR:


Sheldon A Neeley, Mayor

APPROVED AS TO FORM:


William Kim, City Attorney

APPROVED BY
CITY COUNCIL

AUG 22 2022



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 2, 2022

BID/PROPOSAL# [REDACTED]

AGENDA ITEM TITLE: Resolution Approving Acquisition of Vacant Land Located at 1563 Fenton Road, Flint, Michigan 48507

PREPARED BY: Law Department

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint seeks to acquire vacant land located at 1563 Fenton Road, Flint, Michigan 48507. This acquisition is necessary for the future Fenton Road bridge replacement project. The purchase price is \$5,000.00. Closing transactional costs are estimated not to exceed \$1,000.00. Total cost not to exceed \$6,000.00.

FINANCIAL IMPLICATIONS: Total cost not to exceed \$6,000.00.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW	Trans. Major Road Funds	202-449201-801.00		\$6,000.00
FY21/22 GRAND TOTAL				\$6,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** [REDACTED]

ACCOUNTING APPROVAL: N/A Date: N/A

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) Real Estate Purchase Agreement

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Michael JV Brown

Michael JV Brown (Aug 2, 2022 12:44 EDT)

(Michael Brown, DPW Director)

Purchase Agreement

By signing this purchase agreement (Agreement), **Bryan Graczyk**, a married man/ single man, whose address is 1585 Bear Creek Lane, Unit D, Petoskey, Michigan 49770 (Seller), and City of Flint, a Michigan Municipal Corporation, whose address is 1101 S. Saginaw Street, Flint, Michigan 48502 (Buyer), agree to sell and purchase the following real estate located in the City of Flint, Genesee County, Michigan, described as follows:

PLAT OF OUTLOTS TO FENTON & BISHOP'S WESTERLY ADDITION PART OF OUTLOT 4 BEG AT A PT ON ELY LINE OF FENTON RD, 523 FT NLY FROM NLY LINE OF TWELFTH ST; TH NLY ALG SD ELY LINE OF FENTON RD, 57 FT; TH ELY AT RT ANG TO SD LINE TO CENTER OF THREAD CREEK; TH SLY ALG SD CREEK TO A LINE AT RT ANG OF POB; TH WLY 135 FT TO POB. EXC THAT PART LYING ELY OF THE WLY LINE OF THREAD CREEK AS NOW ESTABLISHED (SD WLY LINE BEING DESC ON DEED RECORDED 8/10/71, L #1769, P #469.

commonly known as 1563 Fenton Road, Flint, Michigan 48507 (the Property), together with all improvements and appurtenances and any other improvements, now on the Property, with Buyer to pay \$5,000.00 (the Purchase Price), subject to the existing building and use restrictions and easements of record and zoning ordinances, if any, on the following conditions:

- The following documents, attached as **Exhibit A**, are hereby incorporated by reference to this Agreement:
 - o Waiver of Appraisal;
 - o Letter dated April 14, 2022, to Bryan Graczyk (Good Faith Written Offer); and
 - o Addendum to Good Faith Written Offer.

Evidence of Title

Seller will convey title to the Property to Buyer by delivery of a warranty deed conveying marketable title on tender of the Purchase Price. Payment of the Purchase Price is to be made by bank cashier's check, certified funds, a confirmed wire transfer, or a title insurance company check.

As evidence of title, Seller, at Seller's expense, agrees to furnish Buyer within 10 days of the Effective Date (as defined below), a commitment for title insurance issued by Sargent's Title Company (or a similar national title insurance company acceptable to Buyer offering a substantially similar policy of title insurance) (the Title Company) in an amount not less than the Purchase Price and bearing a date later than the acceptance date of this Agreement, with the owner's policy to be issued pursuant to the commitment insuring marketable title (as defined below) to the Property in Buyer's name.

Seller agrees that the commitment for title insurance and the subsequent policy to be issued will be without standard exceptions. It will also be recertified and updated at the closing of this transaction as of the date of the closing or the most recent date through which the county register of deeds has completed the recording and indexing of real estate instruments and documents to eliminate the "gap" period between the date of the title commitment and the closing of this transaction and to close any "gap" period between the date of closing and the date of the recording of the deed to Buyer. Seller will also arrange to provide Buyer with a marked-up commitment for title insurance at the closing of this transaction guaranteeing that title is in the condition required under this paragraph.

Seller will execute an owner's affidavit and such other documents as the title insurance company or its agent typically requires for the issuance of a policy without standard survey-related exceptions. However, Buyer will pay for the cost of any survey required for the deletion of the standard exceptions. For purposes of this Agreement, *marketable title* means fee simple title free and clear of any and all liens and encumbrances whatsoever, except only recorded and enforceable building and use restrictions, public utility easements of record, and zoning ordinances, which appear in the title commitment and will not constitute title defects or render the title to the Property unmarketable. However, Buyer, at Buyer's sole option, may elect to accept title in whatever condition it may be in, notwithstanding the condition would not meet the above definition of *marketable title* and, in such event, *marketable title* will mean the condition of title that Buyer has elected to accept.

Title Objections

If objection to the title is made in the commitment for title insurance or based on a written opinion of Buyer's attorney that the title is not in the condition required for performance of this Agreement, Seller, at Seller's sole option, will have 30 days from the date Seller is notified in writing of the particular defects claimed either (1) to fulfill the requirements in the commitment or to remedy the title defects set forth in Buyer's attorney's opinion using Seller's best efforts or (2) to refund the deposit in full termination of this Agreement. If Seller is able to comply with these requirements or remedy the defects within the time specified, as evidenced by written notification, revised commitment, or endorsement to commitment, Buyer agrees to complete the sale within 14 days of receipt of a revised commitment or endorsement to commitment, subject to any other contingency in this Agreement. If, after best efforts, Seller is unable to furnish satisfactory title within the time specified, the deposit will be immediately refunded in full termination of this Agreement, unless Buyer elects to proceed with the sale accepting the title as Seller is able to convey.

Earnest Money Deposit

No earnest money deposit shall be required from Buyer.

Taxes and Prorated Items

Seller agrees to pay all real estate taxes due and payable at the time of closing. Seller also agrees to pay any special assessment levied at the time of closing. Seller also agrees to pay any personal property taxes due and payable at the time of closing including all jeopardy assessments filed at the time of closing. Ad-valorem real property taxes will be prorated in accordance with the provisions of Act 288, P.a. 1966.

Water Escrow

No water escrow shall be required.

Personal Property

Seller and Buyer agree that the personal property identified in this Agreement is being sold together with the Property and that the consideration for the personal property is in the Purchase Price for the Property. Seller agrees to provide Buyer with a bill of sale containing standard warranties of title for the personal property being sold to Buyer as so identified. Seller further agrees to transfer to Buyer, to the extent that transfer or assignment is permitted, all warranties and guaranties relating to any equipment, fixtures, or personal property affixed to the Property or to be conveyed to Buyer. Seller further agrees to deliver to Buyer all service manuals, operating instructions, owner's manuals, repair records, service records, and the like in Seller's possession relating to the Property or any personal property, fixtures, or equipment to be sold or conveyed to Buyer.

Closing

Closing will take place at the office of the Title Company. If closing takes place anywhere other than at the office of the Title Company, Seller will arrange for a Title Company representative with authority to update and mark up the commitment for title insurance as required under this Agreement to be present at closing. If title can be conveyed in the condition required under this Agreement and all contingencies have been satisfied or waived, closing will take place on a date and time as is mutually agreeable to the parties. However, closing will occur not later than October 31, 2022. Seller will provide or cause to be provided a complete package of every document to be executed by Buyer to Buyer's attorney within 48 hours of closing.

Payment of Fees and Closing Costs

Buyer will pay all closing fees and all costs associated with recording the required deed. The parties agree that the Title Company will prepare the required deed and closing documents necessary to complete this transaction, that the Title Company will conduct

the closing, and that the cost of same, together with any settlement, document preparation, or disbursement fee, will be borne by Seller. Seller will pay the required transfer tax, the cost of an owner's commitment and policy of title insurance, and recording fees relative to the discharge of Seller's mortgage, if any. At closing, the parties will execute closing statements prepared by the Title Company and all income or other tax reporting documents as required by the Title Company.

Possession

Seller will deliver possession of the Property to Buyer free of all occupants and debris at closing.

Buyer's Contingencies

Buyer's obligations under this Agreement will be contingent on obtaining approval of the Agreement from all persons and/or entities required by Buyer's Charter and Code of Ordinances.

Seller's Representations

Seller represents and warrants to Buyer as follows:

1. There is no pending litigation affecting all or any part of the Property or Seller's interest in it.
2. There are no uncorrected violations of any building codes and regulations, health codes, or zoning ordinances affecting the Property or the use or enjoyment of it. If it is determined that any of these violations exist, Seller will cure all those violations, at Seller's sole expense, before the date of closing.
3. To the best of Seller's knowledge, there are no undisclosed or latent defects affecting the Property and its improvements other than as set forth and identified on the Seller's Disclosure Statement, the terms of which are incorporated in this Agreement.
4. To the best of Seller's knowledge, there are no unrecorded interests of any person (or persons) or entity (or entities) in and to the Property whatsoever (including, but not limited to, easements, profits, and licenses).
5. To the best of Seller's knowledge, there are no easements, either above the surface, at grade, or subsurface, other than utility easements of record, that would affect or interfere with Buyer's use and enjoyment of the Property, as determined by Buyer.
6. Access to the Property is by public road.

7. To the best of Seller's knowledge, the Property does not lie within a 100-year flood plain.

8. There are no underground storage tanks or hazardous or toxic substances existing on, under, or above the Property as defined in any federal, state, or local law, regulation, rule, statute, or directive, nor is there any asbestos or urea formaldehyde foam insulation installed in or on the Property.

9. Seller holds all possible division rights to the Property and will transfer all these division rights to Buyer with the deed.

These representations and warranties will survive the closing of this transaction and will not be deemed merged into the deed.

Condition of Property

Seller agrees to maintain the Property in the same condition in which it existed as of the date of this Agreement for the period through the last date of Seller's occupancy and possession of the Property. If Buyer is not then satisfied that the premises and Property have been maintained by Seller as required under this Agreement, Buyer will have the right to delay the closing until the premises and Property are returned to the required condition. If Seller fails or refuses to return the premises and Property to the required condition within 14 days of Buyer's demand for same, Buyer will have the right (but not the obligation) to declare this Agreement null and void and all deposits paid by Buyer will be immediately returned to Buyer or to close and, after closing, maintain an action against Seller for all resulting damages.

Legal Description

Buyer and Seller acknowledge and agree that the legal description for the Property will be that as set forth in the commitment for title insurance to be obtained by Seller, and furnished to Buyer under this Agreement, and the survey obtained by Buyer, if any. If there is a conflict between the legal description in the commitment for title insurance and any survey obtained by Buyer, the legal description in the survey will control and Seller will cause the title insurance company to insure that description.

Binding Agreement

This Agreement will bind and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties.

Time of the Essence

Time is of the essence of this Agreement, except that Buyer may, in Buyer's sole discretion, waive this provision for the purpose of permitting Seller to cure title defects.

Brokers

Seller acknowledges and agrees that notwithstanding the fact that a real estate broker or sales agent in this transaction may be operating as a buyer's agent, all commissions due and owing to any real estate brokers or sales agents will be paid by Seller.

Entire Agreement/Written Agreements Only

This Agreement contains the entire agreement between Seller and Buyer. There are no agreements, representations, statements, or understandings that have been relied on by Seller or Buyer that are not stated in this Agreement. **IT IS THE PARTIES' INTENT IN THEIR DEALINGS THAT IF IT IS NOT IN WRITING, IT IS NOT ENFORCEABLE.** This Agreement (and written and signed addenda, if any) cannot be modified, altered, or otherwise amended without a writing being duly signed or initialed, as the case may be, by both Seller and Buyer. The parties agree that facsimile signatures and duly initialed changes are legally enforceable provided the applicable writing contains the signature or initials of all parties to this Agreement.

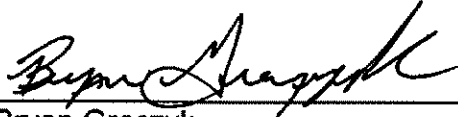
Effective Date

The effective date of this Agreement, i.e., the date on which the timing provisions and contingencies of this Agreement begin (the Effective Date), will be the date on which the last person to sign this document will have signed the document. If the parties fail to insert the date they signed this Agreement beneath their signatures below, the Effective Date will be the date on which Buyer received a fully executed copy of this document. **IT IS THEREFORE VERY IMPORTANT FOR EACH PERSON SIGNING THIS DOCUMENT TO PLACE THE DATE OF SIGNING IN THE SPACE PROVIDED BELOW HIS OR HER SIGNATURE.**

Accordingly, Seller and Buyer have executed this Agreement as of the date written below.

Seller

Bryan Graczyk

A handwritten signature in black ink, appearing to read 'Bryan Graczyk', is written over a horizontal line.

Bryan Graczyk

Dated: 6-30-22

6-30-22

Buyer

City of Flint, a Michigan Municipal Corporation

By: Sheldon A. Neeley

Its: Mayor

By: Clyde Edwards

Its: City Administrator

APPROVED AS TO FORM:

William Kim, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan, Chief Financial Officer

APPROVED AS TO PURCHASING:

Lauren Rowley, Purchasing Manager

EXHIBIT A

WAIVER OF APPRAISAL

PROPERTY OWNERS: Bryan Graczyk	
PROPERTY OWNER'S ADDRESS: 1585 Bear Creek Lane, Unit D	
CITY: Petosky	STATE & ZIP CODE: MI, 49770

Rights to be acquired:	\$ 5,000.00	Fee – Real Property
	\$	Permanent Easement
	\$	Temporary Rights (Consent/Permit)
	\$	Cost to Cure
Total Compensation:	\$ 5,000.00	

The compensation for the acquisition of your property (description attached) has been determined from current market data.

The undersigned owner(s) of the subject property agrees with the following statements.

- I/We have been informed and fully understand that I/we have the right to receive just compensation for the subject property
- I/We have been given the opportunity to review the market data used in establishing the just compensation
- I/We have been informed and fully understand that I/we have the right to an appraisal and the right to accompany the appraiser during an inspection of the subject property
- I/We have been informed and fully understand that by signing this document, I/we are waiving my/our right to an appraisal and accept the above referenced just compensation.
- The decision to waive the right of an appraisal was made without undue influences or coercive action of any nature.
- I/We will execute the necessary instrument of conveyance upon presentation by agents or representatives of the Local Public Agency.

Owner's Signature:	<u>B. Graczyk</u>	Date:	<u>4-18-22</u>
Owner's Signature:	_____	Date:	_____
Witness Signature:	_____	Date:	_____
LPA Approval:	_____	Date:	_____

Job Number	Parcel	Name
206084	41-19-101-015	Fenton Rd.



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention.

LETTER OF TRANSMITTAL

TO: Bryan Graczyk
1585 Bear Creek Lane, Unit D
Petosky, MI 49770

DATE: April
JOB NO.: 20c0065
RE: Good Faith Offer
Parcel #41-19-101-015

Attn:

Shipped via: ☐ By 10:30am next business day
☐ By end of next business day
☒ Standard delivery

cc:

If shipping via UPS please
provide Recipient's Phone No.

WE ARE SENDING YOU:

☒ Attached ☐ Under separate cover via _____

COPIES	DATE	NO	DESCRIPTION
1	04/14/22		Good Faith Offer
1	04/14/22		Addendum to Good Faith Offer
1	04/14/22		Waiver of Appraisal

THESE ARE TRANSMITTED:

☒ For your use ☐ As requested ☐ Other: _____

REMARKS:

Bryan

Please find attached the Good Faith Offer for parcel #41-19-101-015, located at 1563 Fenton Rd, Flint, MI. Mary Forman has tried to reach you to finalize the purchase of this property. Please read through the documents, and give her a call back to discuss the next steps at 989-980-2929.

Thank you,

Signed: _____

Amanda Hemeyer, PE
Senior Project Manager

This communication contains privileged or confidential information intended exclusively for the use of the Person(s) or Entity named above. If the reader of this cover page is not the intended Recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please telephone (collect) the Sender immediately. Thank you very much.

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning
Corporate: The ROWE Building, 540 S. Saginaw Street, Suite 200 • Flint, MI 48502 • O (810) 341-7500 • F (810) 341-7573
With Offices In: Farmington Hills, MI • Grayling, MI • Kentwood, MI • Lapeer, MI • Mt. Pleasant, MI • Myrtle Beach, SC
www.rowepsc.com

April 14, 2022

Bryan Graczyk
1585 Bear Creek Lane, Unit D
Petosky, MI 49770

Subject: Good Faith Offer for Property located on Fenton Road – Parcel #41-19-101-015

Dear Mr. Graczyk:

City of Flint has an upcoming project along Fenton Road. We have reviewed your property located at 1563 Fenton Rd, Flint, MI in Genesee County as it relates to the needs of the project and are interested in acquiring Fee Simple rights to your property. In accordance with state and federal regulations governing the acquisition of property, this letter is City of Flint's Good Faith Offer, to purchase these rights based on the terms and conditions contained herein. Please note that City of Flint is not making this offer under the threat of condemnation. If an agreement regarding the purchase cannot be reached, City of Flint will discontinue negotiations and cease this transaction. If in the future your property is needed for a transportation project, City of Flint will contact you at that time.

If you agree, City of Flint will purchase the aforementioned rights to your property described and as set forth in the provided Good Faith Offer.

This Good Faith Offer is based upon the valuation set forth in the enclosed Market Study. This report is to be considered part of this Good Faith Offer. It outlines the items for which you are entitled to be paid, based on the facts known at this time, along with the state of the market and condition of the property as the date of the valuation.

City of Flint's Good Faith Offer for the property rights to be acquired are itemized below:

Type	Amount
TOTAL	\$ 5,000.00

Accordingly, the total amount that City of Flint is offering to you is \$5,000.00. Please note that this offer is valid only until December 10, 2021, after which time City of Flint may pursue a condemnation case if we have not reached an agreement.

Please review all the materials carefully and let us know in writing if you believe anything of significance has been omitted with respect to the amount of money you should be paid. City of Flint will review the items you identify and will respond accordingly if any changes will be made to its Good Faith Offer. We are also available to discuss this offer with you.

This Good Faith Offer is for the property rights for all individuals and entities that may have a property interest in the parcel. If there is more than one person or entity with an interest in the property, you can decide amongst yourselves how to divide the amount City of Flint is offering you, or you can request a court to decide.

If you are willing to accept City of Flint's Good Faith Offer and, also agree to the terms and conditions set forth in the enclosed conveyance documents, please follow the execution directions on each document. Please return the executed documents to my attention.

Thank you in advance for your consideration of City of Flint's Good Faith Offer. If you have any questions, please contact Mary Forman with ROWE Professional Services Company at 989-980-2929 or MForman@rowepsc.com

Sincerely,

Sheldon A. Neeley
Mayor
City of Flint

Enclosures:
Addendum to Good Faith Written Offer
Market Study
Waiver of Appraisal

Rev: 11/20

ADDENDUM TO GOOD FAITH WRITTEN OFFER
This information required by P.A. 286 of 1964

Owner Name: Bryan Graczyk
Address: 1585 Bear Creek Lane, Unit D, Petosky, MI 49770
Phone Number: 810-701-5042
Parcel: 41-19-101-015 (1563 Fenton Rd, Flint, MI 48507)

Price	A	The owner(s) agree to sell the following described property to the City of Flint for the sum of <u>\$5,000</u> and agree to deliver to the City of Flint a warranty deed clear of all encumbrances subject only to easements and restrictions of record.
Title	B	The owner(s) agree not to sell, convey, mortgage, or otherwise encumber the title to the land or any part thereof, or to permit any act or deed to diminish the value of the following described land.
Taxes	C	The owner(s) agree to pay all real estate taxes due and payable at the time of closing. The owner(s) also agrees to pay any special assessment levied at the time of closing. The owner(s) also agrees to pay any personal property taxes due and payable at the time of closing including all jeopardy assessments filed at the time of closing. Ad-valorem real taxes will be prorated in accordance with the provisions of Act 288, P.A. 1966.
Improvements	D	This sale includes all buildings, structures, trees and other improvements on the property.
Occupancy	E	The City of Flint will become the owner of the property upon payment of the price listed above.
Escrow Agent	F	The owner(s) agree that Sargent Title Company will act as escrow agent in closing this sale. The escrow agent will deduct from the proceeds all sums necessary to satisfy and discharge all liens, encumbrances and taxes and secure and record the instruments sufficient to vest an unencumbered title in the name of the City of Flint, subject only to easements and restrictions of record.
Commitment	G	
Delayed Payment	H	The owner(s) agree to await a later refund of prorated prepaid ad-valorem taxes.
Minerals	I	Fluid Mineral and Gas rights are included.
Special Provisions	J	

Any personal property or fixtures that have not been removed by the date of a Notice to Quit to be issued by City of Flint will become the property of City of Flint and will be removed by City of Flint, it's contractors, or its agents. This does not apply to hazardous material.

The City of Flint reserves its right s to bring federal or state cost recovery action against the present owners, and any other potentially responsible parties, arising out of release of hazardous substances on the property.

Legal Description

Lands located in the City of Flint, County of Genesee described as:

PLAT OF OUTLOTS TO FENTON & BISHOP'S WESTERLY ADDITION PART OF OUTLOT 4 BEG AT A PT ON ELY LINE OF FENTON RD, 523 FT NLY FROM NLY LINE OF TWELFTH ST; TH NLY ALG SD ELY LINE OF FENTON RD, 57 FT; TH ELY AT RT ANG TO SD LINE TO CENTER OF THREAD CREEK; TH SLY ALG SD CREEK TO A LINE AT RT ANG OF POB; TH WLY 135 FT TO POB. EXC THAT PART LYING ELY OF THE WLY LINE OF THREAD CREEK AS NOW ESTABLISHED (SD WLY LINE BEING DESC ON DEED RECORDED 8/10/71, L #1769, P #469)

Instructions to Escrow Agent

Fee	\$5,000	Other	
PA 367 & 439		Other	
Release of Damages		Other	



CITY OF FLINT

220352

RESOLUTION NO: _____

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

**Resolution for Approval of a Group E Marihuana Retail –
Adult Use License for Quality Roots, Inc.
Located at 3001 Robert T. Longway Blvd.**

BY THE CITY ADMINISTRATOR:

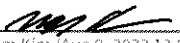
WHEREAS, Aric Klar and Jonathan Klar are the owners/ operators of Quality Roots Inc., located at 3001 Robert T. Longway Blvd.; and

WHEREAS, Quality Roots, Inc., has received approval for Group E Marihuana Retail – Adult Use License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicants Aric Klar and Jonathan Klar of Quality Roots Inc., located at 3001 Robert T. Longway Blvd.

APPROVED AS TO FORM:


William Kim (Aug 9, 2022 12:59 EDT)

William Kim, City Attorney


ADMINISTRATION:


CLYDE D EDWARDS (Aug 9, 2022 17:54 EDT)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

APPROVED BY
CITY COUNCIL


AUG 22 2022



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 14, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group E Special Regulated Use Marihuana Retail – Adult Use License for Quality Roots, Inc., at 3001 Robert T. Longway Blvd (PID 41-09-151-013).

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Aric Klar & Jonathan Klar – Quality Roots, Inc

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Quality Roots, Inc (CEO Aric Klar & COO Jonathan Klar) have received approval from the Flint Planning Commission for a Group E Special Regulated Use Permit for an adult-use marihuana retail facility located at 3001 Robert T. Longway Blvd (PID# 41-09-151-013).

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Aric Klar and Jonathan Klar's Quality Roots, Inc., located at 3001 Robert T. Longway Blvd.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

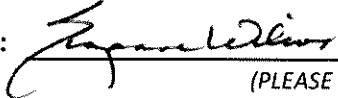
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)

RESOLUTION NO.: _____



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

July 14th, 2022

Quality Roots, Inc.
2075 East 14 Mile Rd.
Birmingham, MI 48009

RE: Planning Commission Public Hearing Action Notification

PC 22-10: Quality Roots, Inc., requests a Group E Special Regulated Use Permit for an adult-use (recreational) marihuana retail facility at 3001 Robert T. Longway Blvd. (PID 41-09-151-013).

At its meeting on July 12th, 2022, the Flint Planning Commission **Approved** the request for a Group E Special Regulated Use Permit for an adult-use (recreational) marihuana retail facility at 3001 Robert T. Longway Blvd. (PID 41-09-151-013).

If you have any questions, please contact the Planning & Zoning Office at (810) 766-7426 ext. 3060

Sincerely,

William Vandercook
Zoning Coordinator
City of Flint – Planning & Zoning Division
1101 S. Saginaw St. Rm. S105
P: 810.766.7426 x.3060



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

STAFF REPORT (PC 22-10)

DATE: July 8, 2022

TO: City of Flint Planning Commission

STAFF REPORT BY: Bill Vandercook, Zoning Coordinator

ADMINISTRATIVE DEPT: Department of Planning and Development

SUBJECT: PC 22-10: Quality Roots, Inc., requests a Group E Special Regulated Use Permit for an adult-use (recreational) marihuana retail facility at 3001 Robert T. Longway Blvd. (PID 41-09-151-013).

LOCATION: Robert T. Longway and S. Dort Hwy.

AFFECTED WARD: Subject site is in Ward 4.

PERTINENT SECTION OF THE ORDINANCE: Article XXIX, Special Regulated Uses, Medical Marihuana Facilities, §50-161 - §50-169.

EXISTING LAND USE PATTERNS:

North- Industrial
East- Industrial
South- Commercial
West- ROW

EXISTING ZONING PATTERNS:

Subject Property – G (Heavy Manufacturing)

North- G (Heavy Manufacturing)
East- G (Heavy Manufacturing)
South- E (Heavy Commercial Limited Manufacturing District)
West- ROW

BACKGROUND

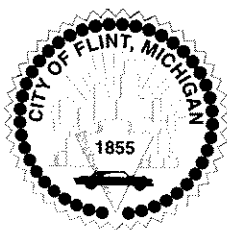
The applicant, Quality Roots, Inc., requests a Group E Special Regulated Use Permit for an adult-use marihuana retail facility. The applicant appears to have provided all the requested materials and their application is complete. The property is located at the intersection of S. Dort Hwy and Robert T. Longway. The parcel that the proposed facility will operate was split on October 20, 2021, to create PID 41-09-151-013.

APPLICANT REQUEST:

The applicant is requesting a Group E Adult Use Special Regulated Use Permit in order to operate an adult-use recreational marihuana facility.

STAFF RECOMMENDATION:

Staff recommends approval on the basis that this location meets the required locational standards and all required information has been provided.



RESOLUTION NO.: 220354

PRESENTED: AUG 17 2022

ADOPTED: AUG 22 2022

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO HASSELBRING SENIOR CENTER, AND AMEND THE FY23 BUDGET IN THE AMOUNT OF \$450,000

BY THE CITY ADMINISTRATOR:

WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint, grant number 2021-09548 in the amount of \$450,000.00 to support critical building and property asset repairs to Hasselbring Senior Center, including electrical and mechanical updates, driveway repavement, paint and flooring, and other building improvements; and

WHEREAS, the Charles Stewart Mott Foundation notified the City of Flint of its approval of this grant award on July 14, 2022; and

WHEREAS, the grant period is from March 1, 2022 through February 28, 2023.

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary to accept the Charles Stewart Mott Foundation Capital Improvements Grant Hasselbring Senior Center, amend the FY23 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$450,000.00, to grant budget code PCSM-HSCI22 through February 28, 2023.


Account Number	Grant Code	Account Name	Amount
296-752-161-801.000	PCSM-HSCI22	Professional Services	\$450,000.00

APPROVED AS TO FORM:


William Kim (Aug 10, 2022 11:14 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 10, 2022 11:29 EDT)

Robert Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 10, 2022 14:41 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY COUNCIL:

APPROVED BY
CITY COUNCIL



AUG 22 2022



RESOLUTION STAFF REVIEW

Date: August 8, 2022

Agenda Item Title:

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO HASSELBRING SENIOR CENTER, AND AMEND THE FY22 BUDGET IN THE AMOUNT OF \$450,000.00

Prepared by:

Lottie Ferguson, Mayor's Office

Background/Summary of Proposed Action:

The Charles Stewart Mott Foundation has granted \$450,000.00 to Hasselbring Senior Center for the period March 1, 2022 through February 28, 2023. The foundation notified the City of Flint of their approval of this award on July 14, 2022.

The grant is to be expended for electrical and mechanical updates, driveway repavement, paint and flooring, and other building improvements. The grant is being awarded to Hasselbring Senior Community Center in one payment. This payment will be issued to the City of Flint upon receipt of its acceptance of funds.

Account Number	Grant Code	Account Name	Amount
296-752-161-801.000	PCSM-HSCI22	Professional Services	\$450,000.00

Financial Implications:

The \$450,000.00 added to the budget for FY23 with grant code PCSM-HSCI22.

Budgeted Expenditure: Yes _____ No ☒ X _____

Please explain, if no: This is a new grant that was not awarded when the budget was created.

Pre-encumbered: Yes _____ No ☒ X _____

Requisition #: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Martita Moffett-Page
Martita Moffett-Page (Aug 10, 2022 11:11 EDT)



July 14, 2022

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Hasselbring Senior Center Improvements
(Grant No. 2021-09548)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$450,000 to the City of Flint for the above-referenced project for the period March 1, 2022 through February 28, 2023.

Grant Payments

This grant will be paid upon receipt of your acceptance as follows:

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
July 14, 2022
Page 2 (Grant No. 2021-09548)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Liversedge, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted December 10, 2021.



The Honorable Sheldon Neeley
July 14, 2022
Page 3 (Grant No. 2021-09548)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	February 28, 2023	April 1, 2023



The Honorable Sheldon Neeley
July 14, 2022
Page 4 (Grant No. 2021-09548)

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - a. An update on interior mechanical and electrical improvements.
 - b. An update on interior aesthetic improvements, including furniture, paint, flooring, ceilings, computers, etc.
 - c. An update on kitchen improvements.
 - d. An update on exterior updates, including security systems, paint and parking lot improvements.
 - e. An update on your efforts to use ARPA funds for this project.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$550,000 submitted on December 10, 2021 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley
July 14, 2022
Page 5 (Grant No. 2021-09548)

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.


This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



The Honorable Sheldon Neeley
July 14, 2022
Page 6 (Grant No. 2021-09548)

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

DocuSigned by:

8A59BF0328DC4EB

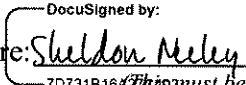
Mary A. Gailbreath
Vice President-Administration and Secretary/Treasurer

MAG:jap

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Sheldon Neeley

Authorized Signature: 
7D731B16471230 must be an original signature of an authorized representative of the organization.)

Title: Mayor, City of Flint

Date Signed: 7/21/2022





RESOLUTION NO.: 220355
PRESENTED: AUG 17 2022
ADOPTED: AUG 22 2022

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO BRENNAN COMMUNITY SENIOR CENTER, AND AMEND THE FY23 BUDGET IN THE AMOUNT OF \$300,000

BY THE CITY ADMINISTRATOR:

WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint, grant number 2021-09549 in the amount of \$300,000.00 to support critical building and property asset repairs to Brennan Community Senior Center, including roof repair, electrical updates, mechanical and plumbing repairs, improving the fire alarm system, and updating flooring; and


WHEREAS, the Charles Stewart Mott Foundation notified the City of Flint of its approval of this grant award on July 14, 2022; and

WHEREAS, the grant period is from March 1, 2022 through February 28, 2023.

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary to accept the Charles Stewart Mott Foundation Capital Improvements Grant to Brennan Community Senior Center, amend the FY23 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$300,000.00, to grant budget code PCSM-BSCI22 through February 28, 2023.

Account Number	Grant Code	Account Name	Amount
296-752.121-801.000	PCSM-BSCI22	Professional Services	\$300,000.00

APPROVED AS TO FORM:


William Kim (Aug 10, 2022 11:07 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 10, 2022 11:11 EDT)

Robert Widigan, Chief Financial Officer

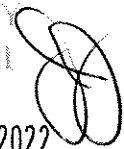
FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Aug 10, 2022 14:41 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY COUNCIL

APPROVED BY
CITY COUNCIL


AUG 22 2022



RESOLUTION STAFF REVIEW

Date: August 8, 2022

Agenda Item Title:

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO BRENNAN COMMUNITY SENIOR CENTER, AND AMEND THE FY22 BUDGET IN THE AMOUNT OF \$300,000.00

Prepared by:

Lottie Ferguson, Mayor's Office

Background/Summary of Proposed Action:

The Charles Stewart Mott Foundation has granted \$300,000.00 to Brennan Community Senior Center for the period March 1, 2022 through February 28, 2023. The foundation notified the City of Flint of their approval of this award on July 14, 2022.

The grant is to be expended for roof repair, electrical updates, mechanical and plumbing repairs, improving the fire alarm system, and updating flooring. The grant is being awarded to the City of Flint, on behalf of Brennan Community Senior Center in one payment. This payment will be issued to the City of Flint upon receipt of its acceptance of funds.

Account Number	Grant Code	Account Name	Amount
296-752.121-801.000	PCSM-BSCI22	Professional Services	\$300,000.00

Financial Implications:

The \$300,000.00 added to the budget for FY23 with grant code PCSM-BSCI22.

Budgeted Expenditure: Yes _____ No ☒ X _____

Please explain, if no: This is a new grant that was not awarded when the budget was created.

Pre-encumbered: Yes _____ No ☒ X _____

Requisition #: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

Martita Moffett-Page

APPROVAL Martita Moffett-Page (Aug 10, 2022 11:00 EDT)



CHARLES STEWART
MOTT FOUNDATION

July 14, 2022

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Brennan Senior Center Improvements
(Grant No. 2021-09549)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$300,000 to the City of Flint for the above-referenced project for the period March 1, 2022 through February 28, 2023.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
July 14, 2022
Page 2 (Grant No. 2021-09549)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Liversedge, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted December 10, 2021.



The Honorable Sheldon Neeley
July 14, 2022
Page 3 (Grant No. 2021-09549)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	February 28, 2023	April 1, 2023



The Honorable Sheldon Neeley
July 14, 2022
Page 4 (Grant No. 2021-09549)

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - a. An update on interior mechanical and electrical improvements.
 - b. An update on interior aesthetic improvements, including furniture, paint, flooring, window treatments, etc.
 - c. An update on kitchen improvements.
 - d. An update on exterior updates, including roofing and sidewalks.
 - e. An update on the fire alarm system.
 - f. An update on your efforts to use ARPA funds for this project.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$400,000 submitted on December 10, 2021 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley
July 14, 2022
Page 5 (Grant No. 2021-09549)

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

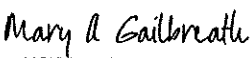
This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



The Honorable Sheldon Neeley
July 14, 2022
Page 6 (Grant No. 2021-09549)

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

DocuSigned by:

8A59BF0328DC4EB

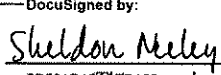
Mary A. Gailbreath
Vice President-Administration and Secretary/Treasurer

MAG:jap

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Sheldon Neeley
Printed Name of Authorized Signer: _____

DocuSigned by:
Authorized Signature: 
7D731B167A73498 (This must be an original signature of an authorized representative of the organization.)

Title: Mayor, City of Flint

7/21/2022
Date Signed: _____



220295

ORDINANCE NO. _____

A Proposed ordinance to amend Chapter 50 of the Code of the City of Flint has been requested by Jaycee LLC – Jeff Gappy (PC 22-9) for a rezoning change for the property at 3402 Richfield Rd. Flint, MI 48506 (PID 47-33-452-052).

The Planning Commission recommends **DENIAL** of a Zoning Ordinance map amendment concerning this property located in WARD 4.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That the code of the City of Flint is hereby amended to change the district boundaries or regulations established in Chapter 50 thereof, specifically allowing under 50-4 a zoning map amendment, as follows:

3402 Richfield Rd. Flint, MI 48506 (PID 47-33-452-052) legally described as ASSESSOR'S PLAT OF RICHFIELD WOODS LOTS 46 THRU U48 INCL; ALSO LOTS 50 THRU 57 INCL; ALSO LOT 49 EXC WLY 14FT; ALSO LOT 60 EXC ELY 128.5 FT; ALSO LOT 62 EX ELY 128.5 FT zoned "D-3" Community Business and future zoned "TN-2" Traditional Neighborhood to "D-5" Metropolitan Commercial Service.

Sec. 2. This ordinance shall take effect on the ___ day of _____, 2022 A.D.

Approved this 22nd day of August, 2022 A.D.

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:


William Kim (Jul 13, 2022 13:53 EDT)

William Kim, City Attorney

CITY COUNCIL:

City Council



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/5/2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION RECOMMENDING DENIAL FOR A REZONING CHANGE FOR THE PROPERTY AT 3402 RICHFIELD RD. (PARCEL ID# 47-33-452-052) FROM D-3 COMMUNITY BUSINESS TO D-5 METROPOLITAN COMMERCIAL SERVICES.

PREPARED BY Suzanne Wilcox, Director of Planning and Development
(Please type Name, Department, Phone Number)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on June 28th, 2022, the Flint Planning Commission **DENIED** the submitted request for a rezoning from D-3 Community Business to D-5 Metropolitan Commercial Services (PID# 47-33-452-052) based on the recommendations and information provided by Zoning staff (see attached staff report). The applicant, Jaycee LLC/Jeff Gappy, requests a rezoning to use the property for self-storage. Prior to the rezoning request, the applicant requested a use-variance from the Zoning Board of Appeals to allow for self-storage, this request was denied during the May 18th, 2021, meeting. The applicant stated in their application that the property has been vacant for over ten years. The applicant believes that a self-storage business would service the needs of the neighborhood tenants and businesses.

FINANCIAL IMPLICATIONS: No financial implications

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY19/20 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL: n/a **Date:** _____



CITY OF FLINT

FINANCE APPROVAL: n/a Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox, Director, Dept. of Planning and Development
(PLEASE TYPE NAME, TITLE)

CITY ADMINISTRATOR APPROVAL: CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 13, 2022 17:13 EDT)

SUBMIT TO:

City of Flint
 Zoning Office
 1101 South Saginaw Street Rm. S105
 Flint, MI 48502
 810.766.7355
 Fax: 810.766.7249 www.cityofflint.com

For Office Use Only

Case No. PC 22-09Date Rec'd 5-6-2022Meeting Date 6-28-2022**APPLICATION FOR FLINT PLANNING COMMISSION**

Concerning a request to amend, supplement, or change the district boundaries of regulations established in Chapter 50, commonly referred to as the Zoning Ordinance of the City of Flint.

Application Filing Fee due at time of submission. Fees are non-refundable.

To be completed by applicant:

<u>Applicant/Agent</u>			<u>Property Owner (if different than Applicant)</u>		
Name <u>GMD Consulting, LLC (Agent) Joe DiSanto</u>			Name <u>Jaycee, LLC</u>		
Address <u>2289 7th Street</u>			Address <u>142 E. Walled Lake</u>		
<u>Wyandotte</u>	<u>MI</u>	<u>48192</u>	<u>Walled Lake</u>	<u>MI</u>	<u>48290</u>
(City)	(State)	(Zip)	(City)	(State)	(Zip)
Telephone <u>734 341-4873</u> Fax _____			Telephone <u>310 883 4928</u> Fax _____		
Email <u>jdisanto@sbcglobal.net</u>			Email <u>jeffgappy@gmail.com</u>		

Requested Action and Non-refundable Filing Fee:

- | | |
|--|--|
| <input type="checkbox"/> Street Name Change - \$1,002.00 | <input type="checkbox"/> Street/Alley Vacations - \$1,002.00 |
| <input checked="" type="checkbox"/> Rezoning - \$1,253.00 | <input type="checkbox"/> Conditional Use - \$1,002.00 |
| <input type="checkbox"/> Conditional Rezoning - \$1,002.00 | <input type="checkbox"/> Special Regulated Use - \$1,002.00 |

Information regarding the site:

Street Address 3426 Richfield Road

Major Cross Streets _____

Parcel No. 47 33 452 052 Current Zoning District ~~D3~~ D-3

Current Use Vacant Retail

Information regarding request:

Proposed Use Enclosed self storage / climate control self storage Proposed Zoning District D5

Explain Request (On Page 2)

Explain Request: We will to covert existing vacant retail center into a self stroage facility. Units will constructed within the exting structure and newly drive up units will be constructed on the existing parking lot infrastructure. The current center has been vacate with no prespective retail tenants. The proposed use has generates low traffic impact and would service the needs of the surrounding residents and businesses.

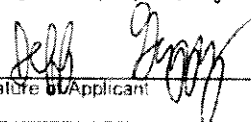
PROPERTY OWNER MUST ATTEND PLANNING COMMISSION MEETINGS OR BE REPRESENTED BY A PERSON WITH NOTORIZED LETTER OF REPRESENTATION TO ACT ON BEHALF OF OWNER.

I hereby affirm that the above information is correct to the best of my knowledge and grant permission for City Officials and or City Staff to conduct an on-site inspection.


Signature of Property Owner

Jeff Gappy
Print Name

5-6-22
Date


Signature of Applicant

JEFF GAPPY
Print Name

5-6-22
Date

----- For Office Use Only ----->

June 28th, 2022

~~Date Planning Commission Hearing is Scheduled~~

May 27th, 2022

~~Date notice of Planning Commission meeting published~~

May 29th, 2022

~~Date notice of Planning Commission meeting was mailed to property owners/occupants within 300ft of parcel~~

Planning Commission Decision:

☐ Approved

☒ Denied

☐ Approved as Amended

☐ Other: _____

Remarks:



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

STAFF REPORT (PC 22-9)

DATE: May 20, 2022

TO: City of Flint Planning Commission

STAFF REPORT BY: Bill Vandercook, Zoning Coordinator

ADMINISTRATIVE DEPT: Department of Planning and Development

SUBJECT: PC 22-9: Jaycee, LLC/Jeff Gappy, requests a rezoning from D-3 Community Business to D-5 Metropolitan Commercial Services at 3402 Richfield Rd. (PID 47-33-452-052)

LOCATION: Richfield Rd. & N. Term St.

AFFECTED WARD: Subject site is located in Ward 4.

PERTINENT SECTION OF THE ORDINANCE: Chapter 50 - Article XI – D-5 Metropolitan Commercial-Service District

EXISTING LAND USE PATTERNS:

North- Commercial
East- Commercial
South- Residential
West- Commercial

EXISTING ZONING PATTERNS:

Subject Property – D-3 (Community Business)

North- C-2 (Highway Commercial – Charter Township of Genesee, Michigan)
East- D-3 (Community Business)
South- A-2 (Single Family Medium Density)
West- D-3 (Community Business)

BACKGROUND

The applicant, Jaycee LLC/Jeff Gappy, requests a rezoning from D-3 to D-5 at 3402 Richfield Rd. The applicant intends to redevelop the property for a self-storage facility. Self-storage facilities require properties to be in the D-5, D-6, E, F, or G, zoning districts.

The subject property is surrounded by D-3 zoned properties to the east and west. To the south, the property abuts the A-2 single family medium density residential zoning district. To the north, the Charter Township of Genesee, Michigan has a highway commercial zoning district.

On May 8, 2021, the applicant presented a use variance to the Zoning Board of Appeals to be allowed to operate a storage facility business in the "D-3" Community Business District. Commissioner Jerry Kea made a motion to approve ZBA 21-2252 on the condition that: 1) the

facility is completely enclosed with a security fence equipped with barbed wire on top; 2) security and lighting are included in the infrastructure upgrades that the applicant has spoken to. It complies with standard two based on the fact that it is the minimum variance necessary to provide adequate relief. It complies with standard four, based on the fact that the zoning ordinance unreasonably restricts the property from being used to its full potential, which is not a hardship created by the property owners, but was created by the City of Flint. This motion was not support.

Commissioner Yelle made a motion to deny ZBA 21-2252 based on findings that the property is zoned D-3 where the applicant wants to do a D-5 business. This motion was supported and carried 7 yes – 3 no. Minutes from this meeting are provided with this application's materials.

APPLICANT REQUEST:

The applicant requests to rezone the property from the current zoning district D-3 to the proposed zoning district D-5. The applicant states that the property has been vacant for over ten years and that the rezoning will allow for the redevelopment of this parcel into self-storage. Additionally, the applicant shared that the property has been marketed for retail, to no avail.

The D-5 district permits any use in the D-3 District as well as:

- **D-4 district uses**, which include office buildings, printing, light manufacturing, residential uses of any kind provided that such use does not occupy the ground floor, clubs and lodges.
- **C-2 district uses**, which include multifamily housing and institutional uses by-right, and hotels, offices, clinics, funeral homes, and mobile home parks as conditional land uses.
- **D-5 district uses**, which include automotive service and repair, rental, and sales; manufacturing, provided such use shall not occupy any ground floor street frontage, schools, wholesale and warehouses, laboratories, and studios.
- **Group B Special Regulated Uses**, which include pawnshops, liquor stores, and tattoo parlors.
- **Group E Special Regulated Uses**, which include marihuana provisioning, retail, & secure transport.
- **Group G Special Regulated Uses**, which include marihuana micro businesses.

STAFF RECOMMENDATION AND COMMENTS:

Staff recommends denial of this rezoning request. Rezoning this parcel would not be in line with the current Master plan, or Zoning code. Under current zoning the property is zoned D-3 and future zoned "TN-2 – Traditional Neighborhood", which does not permit self-storage facilities. In the future master plan, self-storage facilities are a permitted use within the "CC – City Corridor" zoning district.

The purpose and intent of the TN-2 Traditional Neighborhood-Medium Density:

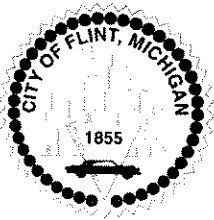
The TN-2 Traditional Neighborhood district is intended to accommodate neighborhoods of moderate density, where single-family homes are located upon lots comparable in dimension to those typically found in the community's older established neighborhoods. Single-family homes are the predominant use, but two-family and single-family attached development is also permitted. Various non-residential uses that complement the traditional neighborhood including schools, community centers, religious institutions, and parks are permitted on a limited scale.

Rezoning this parcel would be considered spot zoning which is not conducive under the City of Flint Current Master Plan or Zoning Code or Future Master Plan and proposed Zoning Code.

According to Brad Neumann, Michigan State University Extension - June 17, 2016: "illegal form of rezoning is spot zoning. This practice gets its name from the appearance of small spots of different zoning districts on a zoning map that otherwise has large contiguous areas in the same zoning district around the spots. To be considered a spot zone, the property, in most cases, must meet the following four criteria:

- The area is small compared to districts surrounding the parcel in question.
- The new district allows land uses inconsistent with those allowed in the vicinity.
- The spot zone would confer a special benefit on the individual property owner not commonly enjoyed by the owners of similar property.
- The existence of the spot zone conflicts with the policies in the text of the master plan and the future land use map.

Rezoning that have the four characteristics of spot zoning listed above run a high risk of invalidation if challenged in court and not consistent with the master plan. In some cases, master plans anticipate these relationships and provide for them (for example, a small commercial area may serve a residential neighborhood). In those cases where the master plan supports a relatively small zoning district that is dissimilar to the zoning that surrounds it, this is probably not a spot zone"



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

July 5th, 2022

GMD Consulting, LLC
2289 7th Street
Wyandotte, MI 48192

RE: Planning Commission Public Hearing Action Notification

PC 22-9: Jaycee, LLC/Jeff Gappy, requests a rezoning from D-3 Community Business to D-5 Metropolitan Commercial Services at 3402 Richfield Rd. Flint, MI 48506 (PID 47-33-452-052).

At its meeting on April 12th, 2022, the Flint Planning Commission **DENIED** PC 22-9 Jaycee, LLC/Jeff Gappy, requests a rezoning from D-3 Community Business to D-5 Metropolitan Commercial Services at 3402 Richfield Rd. Flint, MI 48506 (PID 47-33-452-052) based on the staff recommendations and information provided by Zoning staff.

If you have any questions, please contact the Planning & Zoning Office at (810) 766-7426 ext. 3060

Sincerely,

William Vandercook
Zoning Coordinator
City of Flint – Planning & Zoning Division
1101 S. Saginaw St. Rm. S105
P: 810.766.7426 x.3060