

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Monday, October 24, 2022**

**4:30 PM**

**COUNCIL CHAMBERS**

### **SPECIAL AFFAIRS COMMITTEE**

*Allie Herkenroder, Chairperson, Ward 7*

*Eric Mays, Ward 1  
Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Eva L. Worthing, Ward 9*

*Davina Donahue, Interim City Clerk*

**CALL TO ORDER****ROLL CALL****READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

**PUBLIC SPEAKING**

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.*

**COUNCIL DISCUSSION**

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.*

**RESOLUTIONS**

**220460** Recognition/November/Homeless Awareness Month

Resolution resolving that the City of Flint hereby proclaims November 2022 as Homeless Awareness Month in the City of Flint.

**220464** Adoption/American Rescue Plan Act (ARPA) Allocation Plan

Resolution resolving that the Flint City Council adopts the American Rescue Plan Act (ARPA) Allocation Plan, which includes \$34,374,696.00 in previously authorized allocations of ARPA funds, as its plan for allocating the remaining \$60,351,968.00 of the city's remaining ARPA funding; AND, resolving that the appropriate city officials are asked to implement this allocation plan, including identifying and submitting specific grantees or expenditures for Council approval in accordance with requirements of City, State and Federal law.

**RESOLUTIONS POSTPONED FROM COMMITTEES (10-19-22) DUE TO LACK OF A QUORUM**

**220451** Budget Amendment/Transfer of Funds/FY2023 First Quarter Budget Amendment

Resolution resolving that the appropriate city officials, upon City Council's

approval, are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2023 operating budget of the City of Flint.

- 220452** Grant Acceptance/Budget Amendment/Transfer of Funds/U.S. Department of Health & Human Services (DHHS)Michigan State University/Flint Lead Exposure Registry Grant

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to accept the Flint Lead Exposure Registry grant, to amend the FY2022-2023 adopted budget, to appropriate the funding for revenue and expenditures in future fiscal years, as long as funds are available from the funder, and to abide by terms and conditions of the grant from the U.S. Department of Health and Human Services, in the amount of \$18,315.83 and \$91,579.15 for the five-year total, under Grant Code FFLEXR-MSU22.

- 220453** Budget Amendment/Transfer of Funds/U.S. Department of Justice (DOJ)/National Sexual Assault Kit Initiative (SAKI)

Resolution resolving that the appropriate City Officials, upon City Council's approval, are authorized to do all things necessary to accept the FY2022 National Sexual Assault Kit Initiative Grant, amend the FY2023 budget, appropriate for revenue and expenditure in future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant from the U.S. Department of Justice, in the amount of \$2,500,000.00 [Grant Budget Fund Acct. No. 296-301.732-801.000.]

- 220454** Budget Amendment/Transfer of Funds/Office of Justice Programs/Community-Based Violence Intervention & Prevention Grant

Resolution resolving that the appropriate City Officials, upon City Council's approval, are authorized to do all things necessary to accept the "22 Office of Justice Programs' Community-Based Violence Intervention and Prevention Initiative" grant, amend the FY2023 budget, appropriate funding for revenue and expenditure in future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant from the Office of Justice Programs, in the amount of \$1,500,000.00, to Grant Budget Acct. No. FDOJ-CVIPI22 through September 30, 2025.

- 220455** Provide Funding/Office of Public Health/American Rescue Plan Act (ARPA) Funding

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to provide funding to operate the Office of Public Health, amend the FY2023 budget, and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act (ARPA) Fund (287). Before funds are spent, the city's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest U.S. Department of Treasury final rules.

**APPOINTMENTS**

**ORDINANCES**

**DISCUSSION ITEMS**

**ADJOURNMENT**



RESOLUTION NO.:

220460

PRESENTED:

OCT 24 2022

ADOPTED:

**RESOLUTION PROCLAIMING NOVEMBER AS HOMELESSNESS AWARENESS  
MONTH IN THE CITY OF FLINT**

According to the Flint/Genesee County Continuum of Care (CoC), in 2021 nearly 4,000 people experienced homelessness in Genesee County and, on any given date, there were roughly 258 local residents without a safe place to sleep at night; and,

The Genesee County Metropolitan Planning Commission reports that Genesee County has a shortage of nearly 5,000 units of housing affordable to households with extremely low incomes; and,

Exclusionary zoning laws and a lack of available funding often block the development of quality, affordable housing options; and,

A lack of affordable housing is a significant community issue impacting persons seeking housing especially during the COVID-19 pandemic; and,

To prevent and address homelessness, it is essential to provide a comprehensive set of supportive services to mitigate the traumatic experience of homelessness; and,

The CoC is a cross-sector community collaboration working together to achieve access to safe and affordable housing for all residents of Flint; and,

The CoC works in partnership with the Michigan State Housing Development Authority (MSHDA) and the United States Department of Housing and Urban Development (HUD), and the Michigan Coalition Against Homelessness (MCAH) towards the common goal of ending homelessness and,

The City of Flint, along with countless community partners, stand committed to ending homelessness in our community once and for all; and,

It is critical for citizens, agencies, and governments to work collaboratively to build a community that ensures that every person has a home; and,

During this month of November, it is important to show our gratitude for the dedicated and significant work of our front-line staff and provider partners regularly serving those enduring homelessness;

**IT IS RESOLVED** that the City of Flint hereby proclaims November 2022 as Homeless Awareness Month in the City of Flint.

**APPROVED BY CITY COUNCIL:**

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**APPROVED BY THE MAYOR:**

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**Sheldon A Neeley, Mayor**

**APPROVED AS TO FORM:**



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William Kim (Oct 20, 2022 11:31 EDT)

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**William Kim, City Attorney**



RESOLUTION NO.:

220464

PRESENTED:

OCT 24 2022

ADOPTED:

## RESOLUTION ADOPTING ARPA ALLOCATION PLAN

### BY THE CITY COUNCIL:

Under the American Rescue Plan Act (ARPA), the City of Flint received grant funding from the Coronavirus Local Fiscal Recovery Fund through the US Department of Treasury in the amount of \$94,726,664.00, to address public health and economic impacts of the COVID-19 public health emergency, respond to workers performing essential work during the COVID-19 public health emergency, provide government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, and to make necessary investments in infrastructure.

\$34,374,696.00 of the City's ARPA funding has already been allocated and/or spent for these purposes. The remaining \$60,351,968.00 must be spent by December 31, 2026, to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

**IT IS RESOLVED** that the Flint City Council adopts the ARPA Allocation Plan, listed below, as its plan for allocating the remaining \$60,351.968.00 of the City's remaining ARPA funding

	Previously Authorized Allocations of ARPA Funds	Allocation of Remaining ARPA Funds	Community Grants (incl in Remaining ARPA Funds Allocations)
Neighborhood Improvement	26,400,000.00	13,735,000.00	9,660,000.00
Economic Development	0.00	8,275,000.00	3,000,000.00
Public Safety	600,000.00	3,720,000.00	1,000,000.00
Public Health	1,250,000.00	5,250,000.00	4,500,000.00
Infrastructure	1,800,000.00	400,000.00	0.00
Revenue Replacement	404,334.00	21,122,618.00	0.00
Contingency	0.00	5,000,000.00	0.00
Premium Pay	2,769,712.00	0.00	0.00
Administration	1,150,650.00	2,849,350.00	0.00
<b>Grand Totals</b>	<b>\$34,374,696.00</b>	<b>\$60,351,968.00</b>	<b>\$18,160,000.00</b>

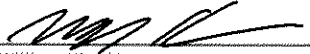
**IT IS FURTHER RESOLVED** that the appropriate City officials are asked to implement this allocation plan, including identifying and submitting specific grantees or expenditures for Council approval, in accordance with the requirements of City, State, and Federal law.

**FOR THE CITY OF FLINT:**

**APPROVED BY CITY COUNCIL**

\_\_\_\_\_  
Sheldon Neeley, Mayor

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
William Kim (Oct 21, 2022 14:43 EDT)  
William Kim, City Attorney





RESOLUTION NO.: 220451

PRESENTED: OCT 19 2022

ADOPTED: \_\_\_\_\_

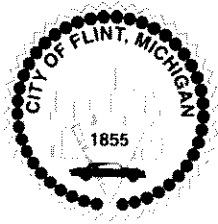
BY THE CITY ADMINISTRATOR:

**RESOLUTION AUTHORIZING FY2023 FIRST QUARTER BUDGET AMENDMENT**

WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time.

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2023 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.

<b>FY2023 Proposed First Quarter Budget Amendments</b>	<b>Amended FY2023 Budget as of 10/11/2022</b>	<b>Proposed Amendments for FY2023 Q1</b>	<b>Proposed Amended FY2023 Budget</b>	<b>Estimated Ending Fund Balance</b>
<b>GENERAL FUND</b> 101 Expenditures	\$ 64,806,151	\$ 87,800	\$ 64,893,951	\$ 3,446,804
<b>MAJOR STREETS FUND</b> 202 Expenditures	\$ 17,219,327	\$ 1,353,143	\$ 18,572,470	\$ 13,838,543
<b>LOCAL STREETS FUND</b> 203 Expenditures	\$ 7,153,100	\$ 2,568	\$ 7,155,668	\$ 3,758,758
<b>SEWER FUND</b> 590 Expenditures	\$ 71,640,848	\$ 902,568	\$ 72,543,416	\$ 45,653,712
<b>WATER FUND</b> 591 Expenditures	\$ 59,562,474	\$ 1,735,568	\$ 61,298,041	\$ 120,045,165
<b>IT SERVICES FUND</b> 636 Expenditures	\$ 3,986,900	\$ 115,000	\$ 4,101,900	\$ 1,752,491
<b>FLEET SERVICES FUND</b> 661 Expenditures	\$ 7,124,281	\$ 3,000,000	\$ 10,124,281	\$ 8,044,382
<b>Total Amendment</b>		\$ 7,196,647		



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

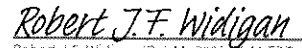
IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2023 operating budget of the City of Flint.

APPROVED AS TO FORM:

  
William Kim (Oct 11, 2022 12:19 EDT)

William Kim, City Attorney

APPROVED AS TO FINANCE:

  
Robert J.F. Widigan (Oct 11, 2022 12:11 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

  
CLYDE D EDWARDS (Oct 12, 2022 13:08 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/6/22

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget amendment

PREPARED BY: Kathryn Neumann for Lee Osborne

VENDOR NAME:

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

First Quarter Budget Amendment to request additional funding for the Maintenance Division. Requesting money to cover the removal of several trees on the City Hall campus, as well as trimming critical trees. The amount requested will equal what was requested originally for FY23.

**FINANCIAL IMPLICATIONS:**

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	Professional Services	230.200-801.000	N/A	\$87,800.00
		FY22/23 GRAND TOTAL		\$87,800.00

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Kathryn Neumann Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐  
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Lee Osborne  
(Lee Osborne, Facilities Maintenance Operations Manager)



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** 10/6/2022

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Legal Department Budget Adjustment

**PREPARED BY** Victoria Cooper Legal Department  
(Please type name and Department)

**VENDOR NAME:** N/A

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Law Department's FY 2023 budget added two attorney positions to the department but reduced the Department's training, supply, and operations budget. After filling one of the two attorney positions, staffing appears to be adequate to fulfil the Law Department's responsibilities, but the reductions in training, supply, and operations will present obstacles to accomplishing the Law Department's mission. Reallocation of these funds will be used for training and office updates/modernization efforts.

**FINANCIAL IMPLICATIONS:** yes

**BUDGETED EXPENDITURE?** YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Law	Salaried Employee Exempt	101-266.000-702.020		(55,000)
Law	Supplies Law Library	101-266.000.752.100		\$25,000
Law	Education, Training and Conference	101-266.000-958.000		\$30,000
<b>FY22/23 GRAND TOTAL</b>				<b>\$0.00</b>

**PRE-ENCUMBERED?** YES ☐ NO ☒ **REQUISITION NO:** N/A

**ACCOUNTING APPROVAL:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒  
(If yes, please indicate how many years for the contract) YEARS



## CITY OF FLINT

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**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)***

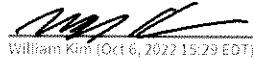
**BUDGET YEAR 1** N/A

**BUDGET YEAR 2** N/A

**BUDGET YEAR 3** N/A

**OTHER IMPLICATIONS *(i.e., collective bargaining)*:** N/A

**STAFF RECOMMENDATION: *(PLEASE SELECT)*:** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**   
William Kim [Oct 6, 2022 15:29 EDT]  

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*(PLEASE TYPE NAME, TITLE)*



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** 10/6/22

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget amendment

**PREPARED BY:** Kathryn Neumann for Rodney McGaha, Director of Transportation

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

First Quarter Budget Amendment to request additional funding for DPW – Traffic Engineering Division - Professional Services account to cover parts and supplies for intersection upgrades and emergency repairs/replacements for knockdowns (when a traffic accident knocks down the traffic signals). The Traffic Engineering Division did not include wages for the traffic signal employees of the department, due to retirements and the possibility of outsourcing. Those funds need to be reinstated.

The Engineering intern's salary was mistakenly left off the budget and those funds need to be reinstated.

Street Maintenance is requesting additional funding to pave Welch (between Ballenger and Chevrolet), Fleming (between Pierson & Pasadena) and Dupont (between Pasadena and Copeman).

**FINANCIAL IMPLICATIONS:**

**BUDGETED EXPENDITURE?** YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Supplies	447.201-752.000	N/A	\$100,000.00
202	Asphalt – Major	449.201-782.000	N/A	\$1,000,000.00
202	Wages	447.201-702.010	N/A	\$163,983.60
202	SUTA	447.201-710.100	N/A	\$2,213.78
202	FICA	447.201-710.200	N/A	\$10,166.98
202	Medicare	447.201-710.300	N/A	\$2,377.76
202	Medical	447.201-718.010	N/A	\$25,594.14
202	Life	447.201-718.300	N/A	\$316.68
202	Optical	447.201-718.400	N/A	\$109.20
202	Dental	447.201-718.500	N/A	\$932.10
202	Acc Absences	447.201-719.100	N/A	\$1,512.78
202	Worker's Comp	447.201-713.000	N/A	\$7,065.24



## CITY OF FLINT

202	Defined Benefit	447.201-716.100	N/A	\$9,904.61
202	Defined Contribution	447.201-717.100	N/A	\$6,493.75
202	HCSP	447.201-714.300	N/A	\$4,500.00
202	Wages	442.100-702.000	N/A	\$17,972.65
203	Wages	442.100-702.000	N/A	\$2,567.52
590	Wages	536.101-707.000	N/A	\$2,567.52
591	Wages	536.100-707.000	N/A	\$2,567.52
FY22/23 GRAND TOTAL				\$1,360,845.83

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Kathryn Neumann Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Rodney McGaha  
(Rodney McGaha, Director of Transportation)



# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/4/22

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Budget Amendment

PREPARED BY: Cheri Priest - Water Service Center

VENDOR NAME: N/A

### BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment to request a fund balance transfer from the Sewer Department fund balance to the sewer equipment and sewer repair accounts. Fleet Services has advised that all enterprise vehicle purchases and repairs are to be handled by each affected department. This decision was made after the FY 23 budget was adopted and therefore the sewer department was not budgeted for these expenses.

### FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Equipment	590-540.208-977.000	N/A	600,000.00
2496	Repairs and Maintenance	590-540.208-930.000	N/A	300,000.00
		FY23 GRAND TOTAL		900,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Cheri Priest Date: 10/4/22

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Entrice Mitchell  
Entrice Mitchell, Sewer Maintenance Supervisor





# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 10/4/22

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Budget Amendment

PREPARED BY: Cheri Priest - Water Service Center

VENDOR NAME: N/A

### BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment to request a fund balance transfer from the Water Department fund balance to the water equipment and water repair accounts. Fleet Services has advised that all enterprise vehicle purchases and repairs are to be handled by each affected department. This decision was made after the FY 23 budget was adopted and therefore the water department was not budgeted for these expenses.

### FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Equipment	591-540.202-977.000	N/A	600,000.00
2493	Repairs and Maintenance	591-540.202-930.000	N/A	300,000.00
		FY23 GRAND TOTAL		900,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Cheri Priest Date: 10/4/22

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson  
Paul Simpson, Water Distribution Supervisor



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** October 7, 2022

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget Amendment DPW/Utilities-Water Plant

**PREPARED BY:** Yolanda Gray, Department of Public Works Accounting Supervisor

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

First quarter budget amendment to request additional funding for DPW/Utilities Water Plant accounts in order to cover all necessary requisitions currently on hold in the purchase order system and to complete work agreements with the State of Michigan /EGLE. Due to insufficient funding for the current FY23 the Water Plant and Utilities can't encumber funds for upcoming professional services, water plant operations and lab services, elevated water tower four (4) year agreement, rentals for back-up generators and repairs/maintenance, which are mandated by EGLE and support the City of Flint's reservoirs and pump stations.

**FINANCIAL IMPLICATIONS:**

**BUDGETED EXPENDITURE?** YES NO ☒ IF NO, PLEASE EXPLAIN: Due to insufficient funding expenditures can't be budgeted.

Dept.	Name of Account	Account Number	Grant Code	Amount
591	Professional Services	591-536.100-801.000		\$ 30,000.00
591	Repairs and Maintenance	591-545.201-930.000		\$50,000.00
591	Rentals	591-545.201-940.000		\$114,000.00
591	Professional Services	591-545.200-801.000		\$639,000.00
<b>FY22 GRAND TOTAL</b>				<b>\$833,000.00</b>

**PRE-ENCUMBERED?** YES NO ☒ **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Yolanda Gray **Date:** 10-7-22

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Scott Dungee 10-7-2022  
(PLEASE TYPE NAME, TITLE)





## CITY OF FLINT

ACCOUNTING APPROVAL: Jennifer Ryan Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) \_\_\_\_\_ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeffrey D. Keen Jeffrey D. Keen, IT Director  
(PLEASE TYPE NAME, TITLE)

**DEPARTMENT HEAD MUST SIGN**



## CITY OF FLINT

### STAFF REVIEW FORM

TODAY'S DATE: 10/11/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Amendment/Equipment

PREPARED BY: Christine Tagg, Fleet Services

VENDOR NAME:

#### BACKGROUND/SUMMARY OF PROPOSED ACTION:

Fleet Services is requesting an increase of \$1,000,000.00 in the Equipment fund for anticipated heavy equipment needs.

FINANCIAL IMPLICATIONS: \$1,000,000.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Equipment	661-229.000-977.000		\$1,000,000.00
		FY23 GRAND TOTAL		\$1,000,000.00

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:

Christine Tagg  
(Christine Tagg 10/11/22, 2022 (ISSUED))

Date: October 11, 2022



## CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$1,000,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

  
Aaron Cottrell, (2021-22) 05-01-01

*(Aaron R. Cottrell, Fleet Administrator)*



## CITY OF FLINT

### STAFF REVIEW FORM

TODAY'S DATE: 10/11/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Amendment/Vehicles

PREPARED BY: Christine Tagg, Fleet Services

VENDOR NAME:

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Fleet Services is requesting an increase of \$2,000,000.00 in the Vehicle fund for anticipated vehicle needs.

FINANCIAL IMPLICATIONS: \$2,000,000.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Vehicle	661-229.000-977.500		\$2,000,000.00
		FY23 GRAND TOTAL		\$2,000,000.00

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL:

*Christine Tagg*  
Christine Tagg, OCT 11, 2022 (FAS EDU)

Date: October 11, 2022



## CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$2,000,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

  
Aaron Cottrell - Oct 31, 2023 10:00 EDT

*(Aaron R. Cottrell, Fleet Administrator)*





SUBMISSION NO.: 220452

PRESENTED: OCT 19 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION TO ACCEPT THE FLINT LEAD EXPOSURE REGISTRY GRANT FROM THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES, THROUGH MICHIGAN STATE UNIVERSITY, IN THE AMOUNT OF \$91,579.15, AND AMEND THE FY23 BUDGET TO ACCOMMODATE YEAR 1 PORTION OF \$18,315.83**

**BY THE MAYOR:**

**Whereas,** The City of Flint was awarded funding from Michigan State University (subaward no.: RC113817 - COF), through a grant awarded by US Department of Health and Human Services (prime award no. 1 NUE2EH001472-01-00); and

**Whereas,** the amounts awarded are \$18,315.83 per year, and

**Whereas,** the grant will extend for five (5) years, from 08-01-2022 to 07-31-2027, and

**Whereas,** the cumulative awarded amount may be \$91,579.15, and

**Whereas,** the grant is awarded to the Office of Public Health at the City of Flint to support the efforts of Michigan State University to maintain, enhance and promote the Flint Registry, and

**Whereas,** the grant is renewable on a yearly basis and based on performance;

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to accept the Flint Lead Exposure Registry grant, amend the 2022-23 adopted budget, appropriate the funding for revenue and expenditure in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The US Department of Health and Human Services, in the amount of \$18,315.83, and \$91,579.15 for the 5 year total, under grant code **FFLEXR-MSU22**.

Account Number	Account Name	Grant Code	Amount
296-171.712-702.010	WAGES - FULL-TIME (NON-EXEMPT)	FFLEXR-MSU22	\$8,500.00
296-171.712-705.000	SICK, VACATION AND ACCRUED LEAVE PAY	FFLEXR-MSU22	\$500.00
296-171.712-706.000	HOLIDAY PAY	FFLEXR-MSU22	\$500.00
296-171.712-710.100	UNEMPLOYMENT COMPENSATION (SUTA)	FFLEXR-MSU22	\$500.00
296-171.712-710.200	FICA (SOCIAL SECURITY)	FFLEXR-MSU22	\$500.00
296-171.712-710.300	MEDICARE	FFLEXR-MSU22	\$500.00
296-171.712-713.000	WORKERS COMPENSATION	FFLEXR-MSU22	\$500.00

296-171.712-714.300	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	FFLEXR-MSU22	\$850.00
296-171.712-716.100	MERS HYBRID DEFINED CONTRIBUTION PENSION	FFLEXR-MSU22	\$850.00
296-171.712-717.100	MERS HYBRID DEFINED BENEFIT PENSION	FFLEXR-MSU22	\$1,100.00
296-171.712-718.010	HEALTH INSURANCE PREMIUMS	FFLEXR-MSU22	\$1,256.00
296-171.712-718.300	LIFE INSURANCE	FFLEXR-MSU22	\$100.00
296-171.712-718.400	OPTICAL INSURANCE	FFLEXR-MSU22	\$100.00
296-171.712-718.500	DENTAL INSURANCE	FFLEXR-MSU22	\$100.00
296-171.712-719.100	ACCRUED ABSENCES	FFLEXR-MSU22	\$356.00
296-171.712-958.000	EDUCATION, TRAINING, & CONFER	FFLEXR-MSU22	\$438.75
296-171.712-969.100	INDIRECT COST ALLOCATION	FFLEXR-MSU22	\$1,665.08

**ADMINISTRATION:**

**Approved as to Form:**

  
William Kim (Oct 11, 2022 13:42 EDT)

**William Kim, City Attorney**

**Approved as to Finances:**

  
Robert J.F. Widigan (Oct 11, 2022 15:04 EDT)

**Robert Widigan, Chief Financial Officer**

**For the City of Flint:**

  
Clyde D. Edwards (Oct 12, 2022 16:25 EDT)

**Clyde Edwards, City Administrator**

**Approved by City Council:**


\_\_\_\_\_

## RESOLUTION STAFF REVIEW

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**DATE:** October 11, 2022

**Agenda Item Title:** RESOLUTION TO ACCEPT THE FLINT LEAD EXPOSURE REGISTRY GRANT FROM THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES, THROUGH MICHIGAN STATE UNIVERSITY, IN THE AMOUNT OF \$91,579.15, AND AMEND THE FY23 BUDGET TO ACCOMMODATE YEAR 1 PORTION OF \$18,315.83

**Prepared By:** Chay Linseman 

**Background/Summary of Proposed Action:**

The resolution based on the subcontract between Michigan State University, and the City of Flint, to conduct activities for the Flint Lead Exposure Registry Program.

This program is for the maintenance of a registry in response to the recent public health emergency involving Flint residents' exposure to lead drinking water. This is meant to provide a succinct description of the current situation in Flint and the overall proposed approach to build upon the pilot registry previously implemented.

The Flint Lead Exposure Registry (FLExR) program was created to address the exposure to lead in the drinking water, which addresses a critical need to create a comprehensive list which can be used to identify exposed individuals for long-term surveillance, and determine the neurodevelopmental, medical and socioeconomic impacts of the crisis. Through a community-engaged and community-collaborative process, a team has been established a leadership team that has created connections between numerous and diverse stakeholder groups to ensure that this effort addresses the health concerns of the Flint community, improves the health and developmental outcomes among registrants, and expands the use of lead exposure reduction methods. Michigan State University (MSU) – Hurley Children's Hospital Pediatric Public Health Initiative (PPHI) and the Greater Flint Health Coalition (GFHC) have been collaborating closely since the onset of the Flint Water Crisis to coordinate and strengthen the network of available community, state, federal, and academic partners and resources to support the creation of a registry. In December 2016, a registry pilot study was funded by the Robert Wood Johnson Foundation and in January 2017, the Michigan Dept. of Health and Human Services (MDHHS) awarded a registry planning grant to MSU.

Building on the registry pilot and planning efforts, MSU proposes to establish FLExR to specifically accomplish the following aims: 1) register eligible Flint residents; 2) conduct baseline health and development assessments on all registrants; 3) assess service needs and eligibility of all registrants and refer them to available clinical, preventive and lead-elimination services; and 4) track and evaluate improvements in population lead exposure and in health and development outcomes in response to service utilization, via follow-up assessment.

Account Number	Account Name	Grant Code	Amount
296-171.712-702.010	WAGES - FULL-TIME (NON-EXEMPT)	FFLEXR-MSU22	\$8,500.00
296-171.712-705.000	SICK, VACATION AND ACCRUED LEAVE PAY	FFLEXR-MSU22	\$500.00
296-171.712-706.000	HOLIDAY PAY	FFLEXR-MSU22	\$500.00
296-171.712-710.100	UNEMPLOYMENT COMPENSATION (SUTA)	FFLEXR-MSU22	\$500.00
296-171.712-710.200	FICA (SOCIAL SECURITY)	FFLEXR-MSU22	\$500.00
296-171.712-710.300	MEDICARE	FFLEXR-MSU22	\$500.00
296-171.712-713.000	WORKERS COMPENSATION	FFLEXR-MSU22	\$500.00
296-171.712-714.300	EMPLOYER HEALTH CARE SAVINGS PLAN (HCSP)	FFLEXR-MSU22	\$850.00
296-171.712-716.100	MERS HYBRID DEFINED CONTRIBUTION PENSION	FFLEXR-MSU22	\$850.00
296-171.712-717.100	MERS HYBRID DEFINED BENEFIT PENSION	FFLEXR-MSU22	\$1,100.00
296-171.712-718.010	HEALTH INSURANCE PREMIUMS	FFLEXR-MSU22	\$1256.00
296-171.712-718.300	LIFE INSURANCE	FFLEXR-MSU22	\$100.00
296-171.712-718.400	OPTICAL INSURANCE	FFLEXR-MSU22	\$100.00
296-171.712-718.500	DENTAL INSURANCE	FFLEXR-MSU22	\$100.00
296-171.712-719.100	ACCRUED ABSENCES	FFLEXR-MSU22	\$356.00
296-171.712-958.000	EDUCATION, TRAINING, & CONFER	FFLEXR-MSU22	\$438.75
296-171.712-963.000	UNALLOCATED BUDGET APPROPRIATIONS	FFLEXR-MSU22	\$73,263.32
296-171.712-969.100	INDIRECT COST ALLOCATION	FFLEXR-MSU22	\$1,665.08

**Financial Implications**

The FY23 budget will increase from \$18,315.83 for Fund 296 Department 171.712, with grant code FFLEXR-MSU22.

**Budgeted Expenditure?** No. The grant was awarded after the budget was created for FY23.

**Account No.:** Fund 296 Department 171.712 **Grant Code:** FFLEXR-MSU22

**Pre-encumbered?** n/a Yes No **X** Requisition #

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

Approval of this resolution is recommended.

**Staff Person:** Lottie Ferguson, Chief Resilience Officer

**Approval:**   
Lottie Ferguson (Oct 11, 2022 13:32 EDT)

## SUBAWARD AGREEMENT

This Subaward Agreement is between Michigan State University, hereafter referred to as "MSU" and City of Flint, hereafter referred to as "Subrecipient"; hereafter each a "Party" and together referred to as the "Parties".

1. SUBAWARD NO: RC113817 - COF		2. PRIME AWARD NO: 1 NUE2EH001472-01-00	
3. SUBAWARD TYPE: COST REIMBURSABLE		4. PRIME SPONSOR: Centers for Disease Control & Prevention	
5. SUBAWARD ACTIVITY:		6. PRIME AWARD DATES: 08/01/2022 - 07/31/2027	
RESEARCH <input type="checkbox"/> OTHER <input checked="" type="checkbox"/>		8. SUBAWARD END DATE: 07/31/2023	
7. SUBAWARD START DATE: 08/01/2022		10. COST SHARE COMMITTED: NA	
9. AMOUNT OBLIGATED TO DATE: \$18,316.00		12. CFDA NO: 93.197	
11. TOTAL ESTIMATED AWARD AMOUNT: \$91,579.00			
13. SUBAWARD ISSUED TO:		14. SUBAWARD ISSUED BY:	
NAME: City of Flint		NAME: Michigan State University	
ADDRESS: 1101 S. Saginaw Street		ADDRESS: 426 Auditorium Rd., Room 2	
Flint, MI 48502		East Lansing, MI 48824-2600	
Unique Entity ID: G2XMHBJCHKX5		UEI ID: R28EKN92ZT29	
PROJECT DIRECTOR		PROJECT DIRECTOR	
NAME: Lottie Ferguson		NAME: Mona Hanna-Attisha	
TELEPHONE: (810) 766-7015		TELEPHONE: (810) 600-5655	
EMAIL: <a href="mailto:lferguson@cityofflint.com">lferguson@cityofflint.com</a>		EMAIL: <a href="mailto:hannamon@msu.edu">hannamon@msu.edu</a>	
ADMINISTRATIVE CONTACT		ADMINISTRATIVE CONTACT	
NAME: Robert J. F. Widigan		NAME: Dana Applebee	
TELEPHONE: (810) 766-7266		TELEPHONE: (810) 600-5640	
EMAIL: <a href="mailto:rwidigan@cityofflint.com">rwidigan@cityofflint.com</a>		EMAIL: <a href="mailto:applebe2@msu.edu">applebe2@msu.edu</a>	
FINANCIAL CONTACT		FINANCIAL CONTACT	
NAME: Robert J. F. Widigan		NAME: Dana Applebee	
TELEPHONE: (810) 766-7266		TELEPHONE: (810) 600-5640	
EMAIL: <a href="mailto:rwidigan@cityofflint.com">rwidigan@cityofflint.com</a>		EMAIL: <a href="mailto:CHM.DPHFinance@msu.edu">CHM.DPHFinance@msu.edu</a>	
AUTHORIZED POINT OF CONTACT		AUTHORIZED POINT OF CONTACT	
NAME: Lottie Ferguson		NAME: Gladys Raymond	
TELEPHONE: (810) 766-7015		TELEPHONE: (517) 884-4258	
EMAIL: <a href="mailto:lferguson@cityofflint.com">lferguson@cityofflint.com</a>		EMAIL: <a href="mailto:subawards@osp.msu.edu">subawards@osp.msu.edu</a>	
15. PROJECT TITLE: Flint Registry			
16. LIST OF DOCUMENTS INCORPORATED HEREIN BY REFERENCE AND NUMBERED IN ORDER OF PRECEDENCE:			
1	Prime Award-Specific Terms and Conditions	5	Attachment B: Project Budget
2	Subaward Terms and Conditions	3	Attachment C: Prime Agreement
7	Subaward Agreement Cover Sheet	6	Attachment D: Reporting Requirements
4	Attachment A: Statement of Work		
By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Prime Award. An email or electronic signature shall have the same effect as an original signature.			
SUBRECIPIENT AUTHORIZED SIGNATURE		MSU AUTHORIZED SIGNATURE	
NAME:	DATE	NAME:	DATE
TITLE:		TITLE:	
		Gladys Raymond	
		Sponsored Programs Manager	

## **Award Specific Terms and Conditions**

*Subrecipient is subject to the applicable terms and conditions of the Prime Award in Attachment C. Where appropriate, the parties shall be modified to enforce the flow down of terms to Subrecipient, as specified therein. References to the government, Centers for Disease Control and Prevention (CDC), shall mean 'MSU', and references to Recipient or Michigan State University shall mean 'Subrecipient', except where the original meaning is intended to be retained. The following terms should be thoroughly reviewed, and are incorporated herein by reference in full text:*

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CDC-RFA-EH22-2203, entitled Lead Exposure Registry of Flint Residents - Michigan, and application dated May 9, 2022, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Approved Funding:** All future year funding will be based on satisfactory programmatic progress and the availability of funds. The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

**Program Income:** Any program income generated under this grant or cooperative agreement will be used in accordance with the Addition alternative. Addition alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives. Note: The disposition of program income must have written prior approval from MSU, who will obtain prior approval from the CDC GMO.

### **Notice of Funding Opportunity (NOFO) Restrictions:**

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law.
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed unless the CDC provides written approval to the recipient.
- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
  - o publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
  - o the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.

- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.
- Recipients may not use funds for clinical care, case-management, therapy, educational enrichment, environmental assessment or interventions, or other referral services used to mitigate the effects of lead exposure. However, the recipient is expected to create linkages and to enter into data sharing agreements to obtain registrant information from providers of such referral services.
- Recipients may not use funds to include persons in the registry who were not exposed to lead contaminated water from the Flint Water System (FWS) during April 25, 2014– October 15, 2015.

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS):**

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

Centers for Disease Control and Prevention, Office of Grants Services  
 Kristal Thompson - Black, Grants Management Specialist, Branch 3  
 2939 Brandywine Road, MS-TV2  
 Atlanta, Georgia 30318  
 Fax: (770) 488-2688 (Include "Mandatory Grant Disclosures" in subject line)  
 Email: [fmn4@cdc.gov](mailto:fmn4@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services  
 Office of the Inspector General  
 ATTN: Mandatory Grant Disclosures, Intake Coordinator  
 330 Independence Avenue, SW  
 Cohen Building, Room 5527  
 Washington, DC 20201  
 Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or  
 Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

**Project Data Terms:** The activities conducted under this Subaward are likely to generate project data ("Data"), including human subject data that may be Protected Health Information ("PHI") as that term is defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), at 45 C.F.R. §160.103. Each Party is the "Data Provider" when providing Data and the "Data Recipient" when receiving Data. Nothing herein shall authorize the Data Recipient to use or further disclose the Data in a manner that would violate the requirements applicable to Data Provider under 45 CFR §164.514. Data Provider

shall retain ownership of any rights it may have in the Data, and Data Recipient does not obtain any rights in the Data other than as set forth herein.

EXCEPT AS PROVIDED BELOW OR PROHIBITED BY LAW, ANY DATA DELIVERED PURSUANT TO THIS SUBAWARD IS UNDERSTOOD TO BE PROVIDED "AS IS." DATA PROVIDER MAKES NO REPRESENTATIONS AND EXTENDS NO WARRANTIES OF ANY KIND, EITHER EXPRESSED OR IMPLIED. THERE ARE NO EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE USE OF THE DATA WILL NOT INFRINGE ANY PATENT, COPYRIGHT, TRADEMARK, OR OTHER PROPRIETARY RIGHTS. Notwithstanding any statement herein to the contrary, Data Provider represents that it has full authority to share the Data with the Data Recipient and has confirmed that the Project is consistent with such consents or authorizations, if any, as Data Provider has obtained from individuals who are the subjects of the Data.

Data Recipient shall not use the Data except as authorized under this Subaward. The Data will be used solely to conduct the Project and solely by Data Recipient's Principal Investigator and Data Recipient's faculty, employees, fellows, students, and agents who are under the supervision of the Principal Investigator and who have a need to use, or provide a service in respect of, the Data in connection with the Project and whose obligations of use are consistent with the terms of this Subaward. Except as authorized under this Subaward or otherwise required by law, Data Recipient agrees to retain control over the Data and shall not disclose, release, sell, rent, lease, loan, or otherwise grant access to the Data to any third party, except as described in this paragraph, without the prior written consent of Providing Party. Specific procedures on the use and sharing of data will be laid out in an accompanying operating procedure to be agreed upon by both parties.

If Data Recipient believes it is required by law or legal process to use or disclose the Data, it will promptly notify Data Provider, to the extent allowed by law, prior to such use or disclosure and will disclose the least possible amount of Data necessary to fulfill its legal obligations. In the event Data Recipient becomes aware of any use or disclosure of the Data not provided for by this Subaward, Data Recipient shall take any appropriate steps to minimize the impact of such unauthorized use or disclosure as soon as practicable and shall notify Data Provider of such use or disclosure as soon as possible, but no later than 5 business days after discovery of the unauthorized use or disclosure. Data Recipient shall cooperate with Data Provider to investigate, correct, and/or mitigate such unauthorized use or disclosure. Data Recipient acknowledges that Data Provider may have an obligation to make further notifications as set forth in Subpart D of 45 CFR §164 or under applicable state law and shall cooperate with the Data Provider to the extent necessary to enable Data Provider to meet all such obligations.

Except as required to complete the activities of the Project, Data Recipient will not use the Data, either alone or in concert with any other information, to make any effort to contact individuals who are the subjects of the Data without specific written approval from Data Provider, and informed consent and authorization from the individual or a waiver, if required. Data Recipient agrees to implement reasonable safeguards, sufficient to meet the standards of 45 CFR §164.530(c), to limit incidental, and avoid prohibited, uses and disclosures of the Data, and to ensure that only Authorized Persons have access to the Data. Data Recipient agrees to remove and securely destroy or return, as directed by the Data Provider, the part or parts of the Data that identifies the individual who is the subject of the Data at the earliest time at which removal and destruction or return can be accomplished, consistent with the purpose of the Project.



Data Recipient and Data Recipient's Principal Investigator shall keep confidential information ("Confidential Information") provided by the Data Provider as confidential and not disclose Confidential Information to any third party. Data Recipient and Data Recipient's Principal Investigator shall use the Confidential Information only for the Project, and provide the Confidential Information only to Data Recipient's employees who need to know to complete the activities of the Project and are bound by obligations of confidentiality to the Data Recipient.

Obligations of confidentiality shall not apply to information that 1) at the time of the disclosure was generally available to the public or later has become generally available to the public through no fault of Data Recipient or Data Recipient's Principal Investigator, 2) Data Recipient can show by written records was in its possession prior to the time of provided by the Data Provider, 3) Data Recipient can show by written records was discovered or developed independently, without use or knowledge of the Confidential Information, 4) Data Recipient can show by written records was obtained from a third party that reasonably believed it was under no obligation of confidentiality or secrecy to the Data Provider, 5) is required to be disclosed by law, legal process, government agency, or court order.

Data Provider will use their best efforts to mark Confidential Information provided in a tangible form as "Confidential" or other similar marking, and if disclosed orally, within twenty (20) business days after each such disclosure, provide a summary by written notice to the Data Recipient identifying the confidential aspects of the disclosure, however, any failure to do so shall not constitute or be deemed to constitute a waiver of confidentiality with respect to information that a reasonable person knowledgeable in the field would recognize as being confidential.

## SUBAWARD TERMS & CONDITIONS

1. **Statement of Work:** Subrecipient will use reasonable efforts to perform the activities identified in the Statement of Work ("SOW"), Attachment A, approved by MSU.
2. **Allowable Costs:** MSU agrees to pay Subrecipient for project costs determined to be allowable according to the terms of this Agreement and 2 CFR 200. Costs must be incurred within the subaward period of performance and in accordance with the budget, Attachment B.
3. **Payment:** MSU shall reimburse Subrecipient not more often than monthly for allowable costs. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative allowable costs (including any required cost share), subaward number, and the statement, *"By signing this invoice, I certify to the best of my knowledge and belief that the invoice is true, complete, accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise."* Invoices that do not reference the subaward number or are not signed shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments should be directed to MSU's Financial Contact. All payments will be in US Dollars. The total of all costs shall not exceed the total obligated amount of this Agreement.
  - 3.1. A final invoice of cumulative costs incurred, including required cost share, marked "FINAL", must be submitted to MSU's Project Director NOT LATER THAN 45 days after Subaward end date.
  - 3.2. MSU reserves the right to reject an invoice due to unallowable expenses or an incomplete invoice.
  - 3.3. All payments shall be considered provisional and subject to adjustment within the total obligated cost in the event an adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
4. **Reporting:** Subrecipient shall prepare reports as required by Attachment D and as requested by MSU's Project Director as needed to meet the requirements under the Prime Award, Attachment C.
5. **Travel:**
  - 5.1. Subrecipient must use U.S. Flag Air Carriers for all air transportation funded under this award to the extent service by such carriers is available, as per 2 CFR 200.
  - 5.2. Lodging and per diem reimbursement should follow Subrecipient's travel policy not to exceed the current U.S. Department of State Standardized Regulations (DSSR) and CONUS rates.
  - 5.3. All international travel must be approved in writing by MSU no less than thirty (30) days prior to travel. Failure to receive prior approval may result in nonpayment of the travel expenses.
6. **Key Personnel:** The Subrecipient Project Director listed on the *Subaward Agreement Cover Sheet* is responsible for all aspects of the proposed work to be performed by Subrecipient. Substitutions for this individual will not be made without the prior written approval of MSU.
7. **Audit and Record Retention:** Subrecipient agrees to comply with all applicable audit requirements and to provide MSU with copies of audited financial statements, if completed, which cover the period of this Agreement, as well as any independent auditors' reports that present instances of non-compliance with U.S. laws and regulations that bear **directly** on the performance or administration of this Agreement. In cases of non-compliance, Subrecipient will provide copies of responses to auditors' reports and a plan for corrective action.

Subrecipient shall maintain adequate financial records, in accordance with generally accepted accounting practices, to clearly and easily identify expenses of the Agreement, to describe the nature of each expense and to establish relatedness to this Agreement. All records, books, documents and papers related to the project conducted under this Agreement will be available for inspection by MSU and the Prime Sponsor or their authorized representatives during normal business hours. These records will be retained for a period of three (3) years, with the following qualifications:

- a. If any litigation, claim, negotiation, audit or other action involving the records has been started before the end of the three-year period, the records will be kept until all issues are resolved and final action taken, or until the end of the regular three-year period, whichever is later.
  - b. Records for real property and equipment acquired with Federal funds shall be retained for three years after final disposition.
  - c. The retention period starts from the date of final payment or submission of Subrecipient's final close-out documents, including the final invoice, as required under this Agreement, whichever date is later.
8. **Assurances:** Subrecipient agrees to adhere to the assurances included below.
  - 8.1. Debarment, Suspension, and Other Responsibility Matters. Subrecipient represents to the best of its knowledge and belief that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any U.S. Federal department or agency.
  - 8.2. Drug-Free Workplace. Subrecipient certifies that it is compliance with the Drug-Free Workplace Act of 1988, as amended, (41 U.S.C. 701-707).
  - 8.3. Executive Order on Terrorism Financing (February 2002). Subrecipient is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the responsibility of Subrecipient to ensure compliance with these Executive Orders and laws. This provision must be included in all subawards issued under this Agreement. A list of individual and organizational names that are the subject of this Executive Order may be found at the website of the Office of Foreign Assets Control (OFAC) within the U.S. Department of Treasury.
  - 8.4. Lobbying. Subrecipient agrees to comply with the requirements of 2 CFR Part 200.450.
  - 8.5. Delinquent Federal Debt. Subrecipient certifies that it is not delinquent on the repayment of any U.S. Federal debt.
  - 8.6. Conflict of Interest. Subrecipient certifies that it maintains a written enforced policy on conflict of interest.
9. **Use of Name:** Neither party shall use the name of the other party, nor the name of any faculty member, employee, or student of the other party, in connection with any product, service, promotion, news release, or other publicity without the prior written permission of the other party and, if an individual is to be named, of that individual.
10. **Intellectual Property:** Title to any invention or discovery made or conceived under this Agreement shall vest in the Subrecipient. Subrecipient shall promptly notify MSU's Project Director in writing of any inventions or discoveries. Subrecipient hereby grants to MSU and Prime Sponsor a non-exclusive, royalty-free, license for internal, non-commercial purposes and governmental use to any Subrecipient invention or discovery created under this Agreement.
11. **Publication:** Subrecipient shall have the right to copyright, disclose, disseminate and use, in whole or in part, any data, computer programs, and other information developed by Subrecipient under this Agreement. MSU and Prime Sponsor reserve a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, translate or otherwise use, and to authorize others to use such material for internal, non-commercial and governmental purposes.
 

Publications by Subrecipient shall include professional credits of joint authorship when applicable. A copy of the materials intended for disclosure by Subrecipient shall be submitted to MSU not less than thirty (30) days prior to Subrecipient's release for publication or other dissemination, for the purpose of MSU's review for patentable subject matter and proprietary information. Subrecipient will consider suggested modifications and/or reasonable delays to publishing to enable the filing of applications for patents or to remove any of Prime Sponsor's and/or MSU's proprietary or confidential information. Prime Sponsor and MSU will be acknowledged in Subrecipient's publications unless Prime Sponsor or MSU desire otherwise and advise Subrecipient in writing.
12. **Confidentiality:** Each party agrees to use its best efforts to prevent disclosure to third parties of any confidential information or data disclosed by the other party in connection with the project, provided such information is marked as confidential, or which, if disclosed orally, is reduced to writing within thirty (30) days after disclosure

and marked as confidential ("Confidential Information"). The terms of confidentiality shall extend three (3) years from the date of project completion.

The obligation to protect Confidential Information shall not apply to information that is (1) already in the possession of, or is independently developed by, the non-disclosing party as evidenced by written record, (2) is or becomes publicly available other than through breach of either party's confidentiality obligations, (3) is received from a third party without knowledge of origination or obligation of confidence, (4) is released for disclosure by the disclosing party with its written consent, or (5) is required to be disclosed by law, regulation, or court order.

13. **Use of Human Subjects:** Subrecipient shall be responsible for policies governing the protection of human research subjects in projects supported in part or whole by funds received under this Agreement and shall adhere to the official guidelines for human subject research applicable in the country and locality where the project is being conducted.
14. **Use of Animals:** Subrecipient shall be responsible for the humane care and treatment of animals in projects supported in whole or part by funds under this Agreement and shall adhere to the official guidelines for animal research applicable in the country and locality where the project is being conducted.
15. **Civil Rights and Equal Employment Opportunity:** The Parties will comply with Title VI of the Civil Rights Act of 1964 and Executive Order 11246 titled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations (41 CFR Part 60).

The Parties agree to comply with all applicable state and federal laws, rules, regulations and executive orders including those governing equal employment opportunities, immigration, non-discrimination, including the Americans with Disabilities Act, and affirmative action.

Subrecipient and lower-tier subrecipients shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals based on race, color, religion, sex, national origin, protected veteran status or disability.

16. **Insurance:** Subrecipient shall maintain appropriate and sufficient levels of insurance coverage to comply with the requirements of this Agreement and as required by law.
17. **Termination:** Either party may terminate this Agreement by providing thirty (30) days prior written notice to the other party specifying the effective date of termination. In the event of a termination, Subrecipient shall make no further commitments under this Agreement, and will take all reasonable actions to cancel outstanding obligations. MSU will pay for costs incurred, including non-cancelable obligations, through the date of termination. If the Prime Agreement is terminated, MSU may terminate this Agreement immediately.
18. **Anti-Terrorism:** Subrecipient will not use funds provided under this Agreement, directly or indirectly, in support of activities (a) prohibited by U.S. laws related to combatting terrorism; (b) with persons on the List of Specially Designated Nationals ([www.treasury.gov/sdn](http://www.treasury.gov/sdn)) or entities owned or controlled by such persons; or (c) with countries against which the U.S. maintains comprehensive or targeted sanctions, unless such activities are fully authorized by the U.S. Government under applicable law and specifically approved by MSU.
19. **Export Controls:** MSU is subject to U.S. export laws and regulations (including the Arms Export Control Act, as amended, and the Export Administration Act of 1979). The transfer of any export-controlled technology or the provision of services that are subject to export control restrictions may require a license from the United States Government. Additionally, written assurances may be required that the technology will not be re-exported to certain foreign destinations and/or to certain recipients without prior approval of the U.S. Government. While

MSU agrees to cooperate in securing any license which is necessary in connection with this Agreement, MSU cannot guarantee that such licenses will be granted. Subrecipient is not required to accept export-controlled technology.

20. **Anti-bribery:** Subrecipient acknowledges that it must comply fully with the anti-bribery provisions of the U.S. Foreign Corrupt Practices Act, as amended ("FCPA"). Specifically, Subrecipient understands that it shall be unlawful for Subrecipient and/or any officer, director, employee or agent of Subrecipient to make any kind of offer, payment, promise to pay, or authorization of the payment of any money, or offer, gift, promise to give, or authorization of the giving of anything of value to either:
- a. any foreign official (or foreign political party) for purposes of either influencing any act or decision of such foreign official in his/her official capacity, or inducing such foreign official to do or omit to do any act in violation of the lawful duty of such official, or securing any improper advantage, or inducing such foreign official to use his/her influence with a foreign government, or instrumentality thereof, to affect or influence any act or decision of such government or instrumentality in order to assist such person in obtaining or retaining business for or with, or directing business to any person; or
  - b. any person, while knowing that all or a portion of such money or thing of value will be offered, given, or promised, directly or indirectly, to any foreign official (or foreign political party), or to any candidate for foreign political office, for any of the prohibited purposes described above.

Further, Subrecipient acknowledges that "foreign official" means any officer or employee of a foreign government or any department, agency or instrumentality thereof, or of a public international organization, or any person acting in an official capacity for or on behalf of any such government or department, agency, or instrumentality.

21. **Trafficking in Persons:** Prime Sponsor or MSU is authorized to terminate this award, without penalty, if the Subrecipient or its employees, or any subrecipient or its employees, engage in any of the following conduct:
- a. Trafficking in persons (as defined in the *Protocol to Prevent, Suppress, and Punish Trafficking in Persons, especially Women and Children*, supplementing the UN Convention against Transnational Organized Crime) during the period of this Agreement;
  - b. Procurement of a commercial sex act during the period of this Agreement; or
  - c. Use of forced labor in the performance of this award.

For purposes of this provision, "employee" means an individual who is engaged in the performance of this Agreement as a direct employee, consultant, or volunteer of the Subrecipient or any recipient of funding from the Subrecipient.

22. **Changes:** This Agreement, including the SOW, may be modified or amended only by written agreement executed by authorized officials of both parties prior to initiation of any work associated with the proposed modification.
23. **Assignment and Delegation:** Neither Party may assign this Agreement or any portion of it without the written consent of the other Party. Subrecipient shall not delegate any of its duties or obligations under this Agreement to any other party, whether by operation of law or otherwise, without the prior written consent of MSU.
24. **Relationship of the Parties:** The Subrecipient is engaged as an independent contractor. MSU and Subrecipient do not have the relationship of partners, joint venturers, principals or agents. No party has the authority to bind any other party in contract or to incur any debts or obligations on behalf of any other party.
25. **Third Party Rights:** Nothing in this Subaward shall be construed as creating or giving rise to any rights in third parties or persons other than the named parties to this Subaward.
26. **Dispute Resolution:** The parties shall attempt to resolve all disputes through informal means. Each party agrees that, prior to resorting to litigation to resolve any dispute, it will confer with the other party to determine whether other procedures that are less expensive or less time consuming can be adopted to resolve the dispute. Pending

final decision of a dispute, Subrecipient will proceed diligently with the performance of the work under this Agreement.

27. **Indemnification:** Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
28. **Liability:** In no event will either party be liable for any indirect, special, punitive, exemplary, or consequential damages whatsoever.
29. **Severability:** If any provision of this Agreement is found to be illegal, void, or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.
30. **Waiver:** Failure to enforce any provision of this Agreement shall not constitute a waiver of enforcing such provisions.
31. **Governing Law:** Reserved.
32. **Entire Agreement:** This Agreement contains the entire agreement of the Parties and supersedes all other agreements concerning its subject matter.

## ATTACHMENT A - STATEMENT OF WORK

**SUBCONTRACTOR: City of Flint**

**Total Contract \$91,579**

**Scope of Work:** The City of Flint will attend monthly registry calls and participate in the Lead Elimination Workgroup. The City of Flint will provide expertise related to existing services and established referral networks. They will collaborate on data sharing strategies to address health, development, and service participation. The City of Flint will assist with identifying, recruiting, and enrolling eligible residents.

# ATTACHMENT B - BUDGET

## RESEARCH & RELATED BUDGET - Budget Period 1

OMB Number: 4040-0001  
Expiration Date: 12/31/2022

UEI:

Enter name of Organization:

Budget Type: ☐ Project ☒ Subaward/Consortium

Budget Period: 1 Start Date:  End Date:

### A. Senior/Key Person

Prefix	First	Middle	Last	Suffix	Base Salary (\$)	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
						Cal.	Acad.	Sum.			
Mrs.	Lottie	L.	Ferguson		87,500.00				0.00	0.00	0.00
Project Role: <input type="text" value="PD/P1"/>											
Mrs.	Diana		Townsend-Williams		60,000.00				0.00	0.00	0.00
Project Role: <input type="text" value="Manager, Office of Public Health"/>											
Ms.	Latrese		Brown		29,520.00				11,856.00	4,356.00	16,212.00
Project Role: <input type="text" value="Lead Public Health Navigator"/>											

Additional Senior Key Persons:     Total Funds requested for all Senior Key Persons in the attached file:

Total Senior/Key Person:

### B. Other Personnel

Number of Personnel	Project Role	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
		Cal.	Acad.	Sum.			
<input type="text"/>	Post Doctoral Associates	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Graduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Undergraduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Secretarial/Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Number Other Personnel

Total Other Personnel:

Total Salary, Wages and Fringe Benefits (A+B):



## ATTACHMENT B - BUDGET

### C. Equipment Description

List items and dollar amount for each item exceeding \$5,000

Equipment item	Funds Requested (\$)
Not requested	0.00

Additional Equipment:

Total funds requested for all equipment listed in the attached file	<input type="text"/>
Total Equipment	0.00

### D. Travel

	Funds Requested (\$)
1. Domestic Travel Costs ( Incl. Canada, Mexico and U.S. Possessions)	438.75
2. Foreign Travel Costs	0.00
Total Travel Cost	438.75

### E. Participant/Trainee Support Costs

	Funds Requested (\$)
1. Tuition/Fees/Health Insurance	0.00
2. Stipends	0.00
3. Travel	0.00
4. Subsistence	0.00
5. Other <input type="text" value="not applicable"/>	0.00
<input type="text"/> Number of Participants/Trainees	
Total Participant/Trainee Support Costs	0.00

## ATTACHMENT B - BUDGET

### F. Other Direct Costs

Funds Requested (\$)

1. Materials and Supplies	0.00
2. Publication Costs	0.00
3. Consultant Services	0.00
4. ADP/Computer Services	0.00
5. Subawards/Consortium/Contractual Costs	0.00
6. Equipment or Facility Rental/User Fees	0.00
7. Alterations and Renovations	0.00
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
<b>Total Other Direct Costs</b>	<b>0.00</b>

### G. Direct Costs

Funds Requested (\$)

**Total Direct Costs (A thru F)**

16,650.75

### H. Indirect Costs

Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
Indirect (18 MTDC)	10.00		1,665.08

**Total Indirect Costs**

1,665.08

Cognizant Federal Agency

(Agency Name, POC Name, and POC Phone Number)

### I. Total Direct and Indirect Costs

Funds Requested (\$)

**Total Direct and Indirect Institutional Costs (G + H)**

18,315.83

### J. Fee

Funds Requested (\$)

### K. Total Costs and Fee

Funds Requested (\$)

**Total Costs and Fee (I + J)**

18,315.83

### L. Budget Justification

(Only attach one file.)

Elint Registry Budget 2022.pdf

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# ATTACHMENT B - BUDGET

## RESEARCH & RELATED BUDGET - Budget Period 2

OMB Number 4040-0001  
Expiration Date: 12/31/2022

UEI:

Enter name of Organization:

Budget Type: ☐ Project ☒ Subaward/Consortium

Budget Period: 2 Start Date:  End Date:

### A. Senior/Key Person

Prefix	First	Middle	Last	Suffix	Base Salary (\$)	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
						Cal.	Acad.	Sum.			
Mrs.	Lottie	L.	Ferguson		87,500.00				0.00	0.00	0.00
Project Role: <input type="text" value="PD/PI"/>											
Mrs.	Qiana		Townsend-Williams		60,000.00				0.00	0.00	0.00
Project Role: <input type="text" value="Manager, Office of Public Health"/>											
Ms.	Latrese		Brown		39,510.00				11,856.00	4,356.00	16,212.00
Project Role: <input type="text" value="Lead Public Health Navigator"/>											

Additional Senior Key Persons:     Total Funds requested for all Senior Key Persons in the attached file:

Total Senior/Key Person:

### B. Other Personnel

Number of Personnel	Project Role	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
		Cal.	Acad.	Sum.			
<input type="text"/>	Post Doctoral Associates	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Graduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Undergraduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Secretarial/Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Number Other Personnel

Total Other Personnel:

Total Salary, Wages and Fringe Benefits (A+B):

## ATTACHMENT B - BUDGET

### C. Equipment Description

List items and dollar amount for each item exceeding \$5,000

Equipment item	Funds Requested (\$)
Not requested	0.00

Additional Equipment:

Total funds requested for all equipment listed in the attached file   
Total Equipment

### D. Travel

	Funds Requested (\$)
1. Domestic Travel Costs ( Incl. Canada, Mexico and U.S. Possessions)	<input type="text" value="438.75"/>
2. Foreign Travel Costs	<input type="text" value="0.00"/>
Total Travel Cost	<input type="text" value="438.75"/>

### E. Participant/Trainee Support Costs

	Funds Requested (\$)
1. Tuition/Fees/Health Insurance	<input type="text" value="0.00"/>
2. Stipends	<input type="text" value="0.00"/>
3. Travel	<input type="text" value="0.00"/>
4. Subsistence	<input type="text" value="0.00"/>
5. Other <input type="text" value="not applicable"/>	<input type="text" value="0.00"/>
<input type="text"/> Number of Participants/Trainees	Total Participant/Trainee Support Costs <input type="text" value="0.00"/>

## ATTACHMENT B - BUDGET

### F. Other Direct Costs

#### Funds Requested (\$)

1. Materials and Supplies	0.00
2. Publication Costs	0.00
3. Consultant Services	0.00
4. ADP/Computer Services	0.00
5. Subawards/Consortium/Contractual Costs	0.00
6. Equipment or Facility Rental/User Fees	0.00
7. Alterations and Renovations	0.00
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	

Total Other Direct Costs 0.00

### G. Direct Costs

#### Funds Requested (\$)

Total Direct Costs (A thru F) 16,650.75

### H. Indirect Costs

Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
Indirect (10% MTDC)	10.00		1,665.08

Total Indirect Costs 1,665.08

### Cognizant Federal Agency

(Agency Name, POC Name, and POC Phone Number)

### I. Total Direct and Indirect Costs

#### Funds Requested (\$)

Total Direct and Indirect Institutional Costs (G + H) 18,315.83

### J. Fee

#### Funds Requested (\$)

### K. Total Costs and Fee

#### Funds Requested (\$)

Total Costs and Fee (I + J) 18,315.83

### L. Budget Justification

(Only attach one file.)

Elint Registry Budget 2022.pdf

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# ATTACHMENT B - BUDGET

## RESEARCH & RELATED BUDGET - Budget Period 3

OMB Number: 4040-0001  
Expiration Date: 12/31/2022

UEI:

Enter name of Organization:

Budget Type: ☐ Project ☒ Subaward/Consortium

Budget Period: 3 Start Date:  End Date:

### A. Senior/Key Person

Prefix	First	Middle	Last	Suffix	Base Salary (\$)	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
						Cal.	Acad.	Sum.			
Mrs.	Lettie	L.	Ferguson		87,500.00				0.00	0.00	0.00
Project Role: <input type="text" value="PD/PI"/>											
Mrs.	Qiana		Townsend-Williams		60,000.00				0.00	0.00	0.00
Project Role: <input type="text" value="Manager, Office of Public Health"/>											
Ms.	Latrese		Brown		29,520.00				11,356.00	4,356.00	16,212.00
Project Role: <input type="text" value="Lead Public Health Navigator"/>											

Additional Senior Key Persons:     Total Funds requested for all Senior Key Persons in the attached file:

Total Senior/Key Person:

### B. Other Personnel

Number of Personnel	Project Role	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
		Cal.	Acad.	Sum.			
<input type="text"/>	Post Doctoral Associates	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Graduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Undergraduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Secretarial/Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Number Other Personnel

Total Other Personnel:

Total Salary, Wages and Fringe Benefits (A+B):

## ATTACHMENT B - BUDGET

### C. Equipment Description

List items and dollar amount for each item exceeding \$5,000

Equipment item	Funds Requested (\$)
Not requested	0.00

Additional Equipment:

Total funds requested for all equipment listed in the attached file

Total Equipment 0.00

### D. Travel

	Funds Requested (\$)
1. Domestic Travel Costs ( Incl. Canada, Mexico and U.S. Possessions)	438.78
2. Foreign Travel Costs	0.00
Total Travel Cost	438.78

### E. Participant/Trainee Support Costs

	Funds Requested (\$)
1. Tuition/Fees/Health Insurance	0.00
2. Stipends	0.00
3. Travel	0.00
4. Subsistence	0.00
5. Other <input type="text" value="not applicable"/>	0.00
<input type="text"/> Number of Participants/Trainees	
Total Participant/Trainee Support Costs	0.00

## ATTACHMENT B - BUDGET

### F. Other Direct Costs

Funds Requested (\$)

1. Materials and Supplies	0.00
2. Publication Costs	0.00
3. Consultant Services	0.00
4. ADP/Computer Services	0.00
5. Subawards/Consortium/Contractual Costs	0.00
6. Equipment or Facility Rental/User Fees	0.00
7. Alterations and Renovations	0.00
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	

Total Other Direct Costs 0.00

### G. Direct Costs

Funds Requested (\$)

Total Direct Costs (A thru F) 16,650.75

### H. Indirect Costs

Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
Indirect (10 MTDC)	10.00		1,665.08

Total Indirect Costs 1,665.08

Cognizant Federal Agency

(Agency Name, POC Name, and POC Phone Number)

### I. Total Direct and Indirect Costs

Funds Requested (\$)

Total Direct and Indirect Institutional Costs (G + H) 18,315.83

### J. Fee

Funds Requested (\$)

### K. Total Costs and Fee

Funds Requested (\$)

Total Costs and Fee (I + J) 18,315.83

### L. Budget Justification

(Only attach one file.)

Elint Registry Budget 2022.pdf

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# ATTACHMENT B - BUDGET

## RESEARCH & RELATED BUDGET - Budget Period 4

OMB Number: 4040-0001  
Expiration Date: 12/31/2022

UEI:

Enter name of Organization:

Budget Type: ☐ Project ☒ Subaward/Consortium

Budget Period: 4 Start Date:  End Date:

### A. Senior/Key Person

Prefix	First	Middle	Last	Suffix	Base Salary (\$)	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
						Cal.	Acad.	Sum.			
Mrs.	Lottie	L.	Ferguson		57,500.00				0.00	6.00	0.00
Project Role: <input type="text" value="PD/PI"/>											
Mrs.	Qiana		Towns-Williams		60,000.00				0.00	6.00	0.00
Project Role: <input type="text" value="Manager, Office of Public Health"/>											
Ms.	Latrese		Brown		29,500.00				11,556.00	4,356.00	16,212.00
Project Role: <input type="text" value="Lead Public Health Navigator"/>											

Additional Senior Key Persons:     Total Funds requested for all Senior Key Persons in the attached file:  Total Senior/Key Person:

### B. Other Personnel

Number of Personnel	Project Role	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
		Cal.	Acad.	Sum.			
<input type="text"/>	Post Doctoral Associates	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Graduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Undergraduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Secretarial/Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Number Other Personnel Total Other Personnel:  Total Salary, Wages and Fringe Benefits (A+B):

## ATTACHMENT B - BUDGET

### C. Equipment Description

List items and dollar amount for each item exceeding \$5,000

Equipment item	Funds Requested (\$)
Not requested	0.00

Additional Equipment:

Total funds requested for all equipment listed in the attached file

Total Equipment

### D. Travel

	Funds Requested (\$)
1. Domestic Travel Costs ( Incl. Canada, Mexico and U.S. Possessions)	<input type="text" value="438.75"/>
2. Foreign Travel Costs	<input type="text" value="0.00"/>
Total Travel Cost	<input type="text" value="438.75"/>

### E. Participant/Trainee Support Costs

	Funds Requested (\$)
1. Tuition/Fees/Health Insurance	<input type="text" value="0.00"/>
2. Stipends	<input type="text" value="0.00"/>
3. Travel	<input type="text" value="0.00"/>
4. Subsistence	<input type="text" value="0.00"/>
5. Other <input type="text" value="not applicable"/>	<input type="text" value="0.00"/>
<input type="text"/> Number of Participants/Trainees	
Total Participant/Trainee Support Costs	<input type="text" value="0.00"/>

## ATTACHMENT B - BUDGET

F. Other Direct Costs			Funds Requested (\$)
1. Materials and Supplies			0.00
2. Publication Costs			0.00
3. Consultant Services			0.00
4. ADP/Computer Services			0.00
5. Subawards/Consortium/Contractual Costs			0.00
6. Equipment or Facility Rental/User Fees			0.00
7. Alterations and Renovations			0.00
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
Total Other Direct Costs			0.00

G. Direct Costs		Funds Requested (\$)
Total Direct Costs (A thru F)		16,650.75

H. Indirect Costs			
Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
Indirect (10 MTDC)	10.00		1,665.08
Total Indirect Costs			1,665.08

Cognizant Federal Agency (Agency Name, POC Name, and POC Phone Number)	
---	--

I. Total Direct and Indirect Costs		Funds Requested (\$)
Total Direct and Indirect Institutional Costs (G + H)		18,315.83

J. Fee		Funds Requested (\$)

K. Total Costs and Fee		Funds Requested (\$)
Total Costs and Fee (I + J)		18,315.83

L. Budget Justification	
(Only attach one file.)	<div style="display: flex; justify-content: space-between; align-items: center;"> <div> <a href="#">Flint Registry Budget 2022.pdf</a> </div> <div> <a href="#">Add Attachment</a> </div> <div> <a href="#">Delete Attachment</a> </div> <div> <a href="#">View Attachment</a> </div> </div>

# ATTACHMENT B - BUDGET

## RESEARCH & RELATED BUDGET - Budget Period 5

OMB Number: 4040-0001  
Expiration Date: 12/31/2022

UEI:

Enter name of Organization:

Budget Type: ☐ Project ☒ Subaward/Consortium

Budget Period: 5 Start Date:  End Date:

### A. Senior/Key Person

Prefix	First	Middle	Last	Suffix	Base Salary (\$)	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
						Cal.	Acad.	Sum.			
Mrs.	Lottie	L.	Perguson		97,500.00				0.00	0.00	0.00
Project Role: <input type="text" value="PD/PI"/>											
Mrs.	Qiana		Towns-Williams		60,000.00				0.00	0.00	0.00
Project Role: <input type="text" value="Manager, Office of Public Health"/>											
Ms.	Latrese		Brown		39,520.00				11,856.00	4,356.00	16,212.00
Project Role: <input type="text" value="Lead Public Health Navigator"/>											

Additional Senior Key Persons:     Total Funds requested for all Senior Key Persons in the attached file:  Total Senior/Key Person:

### B. Other Personnel

Number of Personnel	Project Role	Months			Requested Salary (\$)	Fringe Benefits (\$)	Funds Requested (\$)
		Cal.	Acad.	Sum.			
<input type="text"/>	Post Doctoral Associates	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Graduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Undergraduate Students	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Secretarial/Clerical	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Number Other Personnel Total Other Personnel:  Total Salary, Wages and Fringe Benefits (A+B):

## ATTACHMENT B - BUDGET

### C. Equipment Description

List items and dollar amount for each item exceeding \$5,000

Equipment Item	Funds Requested (\$)
Not requested	0.00

Additional Equipment:

Total funds requested for all equipment listed in the attached file

Total Equipment

### D. Travel

	Funds Requested (\$)
1. Domestic Travel Costs ( Incl. Canada, Mexico and U.S. Possessions)	<input type="text" value="438.75"/>
2. Foreign Travel Costs	<input type="text" value="0.00"/>
Total Travel Cost	<input type="text" value="438.75"/>

### E. Participant/Trainee Support Costs

	Funds Requested (\$)
1. Tuition/Fees/Health Insurance	<input type="text" value="0.00"/>
2. Stipends	<input type="text" value="0.00"/>
3. Travel	<input type="text" value="0.00"/>
4. Subsistence	<input type="text" value="0.00"/>
5. Other <input type="text" value="not applicable"/>	<input type="text" value="0.00"/>
<input type="text"/> Number of Participants/Trainees	
Total Participant/Trainee Support Costs	<input type="text" value="0.00"/>

## ATTACHMENT B - BUDGET

### F. Other Direct Costs

Funds Requested (\$)

1. Materials and Supplies	0.00
2. Publication Costs	0.00
3. Consultant Services	0.00
4. ADP/Computer Services	0.00
5. Subawards/Consortium/Contractual Costs	0.00
6. Equipment or Facility Rental/User Fees	0.00
7. Alterations and Renovations	0.00
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	

Total Other Direct Costs 0.00

### G. Direct Costs

Funds Requested (\$)

Total Direct Costs (A thru F) 16,650.00

### H. Indirect Costs

Indirect Cost Type	Indirect Cost Rate (%)	Indirect Cost Base (\$)	Funds Requested (\$)
Indirect (10 MTBC)	10.00		1,665.00

Total Indirect Costs 1,665.00

Cognizant Federal Agency  
(Agency Name, POC Name, and  
POC Phone Number)

### I. Total Direct and Indirect Costs

Funds Requested (\$)

Total Direct and Indirect Institutional Costs (G + H) 18,315.00

### J. Fee

Funds Requested (\$)

### K. Total Costs and Fee

Funds Requested (\$)

Total Costs and Fee (I + J) 18,315.00

### L. Budget Justification

(Only attach one file.)

Flint Registry Budget 2022.pdf

Add Attachment

Delete Attachment

View Attachment

## ATTACHMENT B - BUDGET

### RESEARCH & RELATED BUDGET - Cumulative Budget

		Totals (\$)
<b>Section A, Senior/Key Person</b>		\$1,060.00
<b>Section B, Other Personnel</b>		
Total Number Other Personnel		
<b>Total Salary, Wages and Fringe Benefits (A+B)</b>		\$1,060.00
<b>Section C, Equipment</b>		0.00
<b>Section D, Travel</b>		2,193.75
1. Domestic	0,193.75	
2. Foreign	0.00	
<b>Section E, Participant/Trainee Support Costs</b>		0.00
1. Tuition/Fees/Health Insurance	0.00	
2. Stipends	0.00	
3. Travel	0.00	
4. Subsistence	0.00	
5. Other	0.00	
6. Number of Participants/Trainees		
<b>Section F, Other Direct Costs</b>		0.00
1. Materials and Supplies	0.00	
2. Publication Costs	0.00	
3. Consultant Services	0.00	
4. ADP/Computer Services	0.00	
5. Subawards/Consortium/Contractual Costs	0.00	
6. Equipment or Facility Rental/User Fees	0.00	
7. Alterations and Renovations	0.00	
8. Other 1		
9. Other 2		
10. Other 3		
11. Other 4		
12. Other 5		
13. Other 6		
14. Other 7		
15. Other 8		
16. Other 9		
17. Other 10		

ATTACHMENT B - BUDGET

Section G, Direct Costs (A thru F)	83,258.75
Section H, Indirect Costs	8,328.40
Section I, Total Direct and Indirect Costs (G + H)	91,579.15
Section J, Fee	
Section K, Total Costs and Fee (I + J)	91,579.15



## ATTACHMENT B - BUDGET

### **SUBCONTRACTOR: City of Flint**

**Total Contract \$91,579**

**Method of Accountability:** The progress and performance of this contractor will be monitored by the Registry Director and will include regular attendance at workgroup meetings, responsiveness to assigned action items, and timeliness of deliverables. This contract will be supervised by Dr. Mona Hanna-Attisha, Dr. Nicole Jones, the Flint Registry Program Manager, the MSU Contracts and Grants Administration Office, and MSU Purchasing. Quarterly budget and deliverable reports will be required.

### **Itemized Budget and Justification:**

#### **Salaries and Wages**

<b>Position Title and Name</b>	<b>Annual Salary</b>	<b>Time</b>	<b>Months</b>	<b>Amount Requested</b>
Co-Investigator/Chief Resilience Officer Lottie Ferguson	\$87,500	10%	60 months	in-kind
Manager of Public Health Qiana Towns Williams	\$60,000	10%	60 months	In-kind
Family Navigator Latrese Brown	\$39,520	30%	60 months	\$59,280
<b>Total Personnel</b>	<b>\$59,280</b>			

#### **Job Description:** Chief Resilience Officer – (Lottie Ferguson)

Lottie Ferguson will assist with identifying existing lead-related programming (services and training opportunities) and connect the registry to the FAST start pipe replacement program. She will help develop a City of Flint 'lead elimination report' that will be updated regularly. She will serve as a liaison between City of Flint and community partners working on this project. She will attend planning and organization meetings and then share that information with City of Flint and their partners.

#### **Job Description:** Manager of Public Health – (Qiana Towns Williams)

This position is responsible for providing support and coordination for the City of Flint Chief Resilience Officer. This position will involve working with Flint Registry outreach and service partners, attending monthly Flint Registry Outreach and All Group meetings, and assuring that City programming and activities align with

## ATTACHMENT B - BUDGET

Flint Registry activities.

Job Description: Family Navigator – (One staff at 30%)

This position assists families impacted by the Flint Water Crisis in accessing and navigating available resources. This position works closely with families and community partners. The Family Navigator will assure that Flint Registry enrollees, especially those of special populations, identifying as needing assistance with City services (i.e., water bill payment, service line replacement, lead based paint hazard reduction/healthy homes activities, etc.) are linked to such services. The Family Navigator will assure that the appropriate City personnel/contractor addresses referrals from Flint Registry.

Furthermore, the "Family Navigator" will:

- Be trained on the community referral platform and ensure that referrals from the Registry team for City of Flint services are accepted and completed within a timely manner.
- Identify Flint based families who qualify for the Flint Registry and assist them with pre-enrollment in the Registry.
- Assist the Flint Registry team in creating an environment that promotes community resilience and trauma informed principles.
- Assist families referred from the Flint Registry in enrolling and maintaining enrollment in programs sponsored by the City of Flint.
- Assist special population families (Spanish Speaking and American Sign Language) with completing surveys for the Flint Registry so they can be linked to medical and social programs.
- Attend community meetings, outreach and networking events to gather input and share information about the Flint Registry in coordination with the Director of Outreach at Greater Flint Health Coalition.
- Assist Chief Resilience Officer, Manager of Public Health and other City of Flint Administration staff in planning and implementing citywide programs and events pertaining to public health and water recovery.
- Other duties assigned.

### Fringe Benefits

Position Title and Name	Requested Salary Amount	Estimated Fringes	Fringe %	Total Fringe Requested
Project Director/Chief Resilience Officer Lottie Ferguson	in-kind	In-kind	in-kind	\$0
Manager of Public Health TBN	in-kind	in-kind	in-kind	\$0

## ATTACHMENT B - BUDGET

Family Navigator Latrese Brown	\$59,280	\$71,250	30%	21,780
<b>Total Fringe</b>		<b>\$21,780</b>		

### Travel

**Travel (In-State and Out-of-State) Total \$438.75**

Number of Trips	Number of People	Cost of Airfare	Total Miles	Cost per Mile	Amount Requested	Number of years
Mileage for local travel	1	n/a	750	\$0.58.5	\$438.75	5
<b>Total</b>						<b>\$2,194</b>

Local travel at the federal mileage reimbursement rate for project personnel is calculated at \$0.58.5/mile, approximately 42 miles per month, totaling \$438.75

### Direct Costs

**\$ 83,254**

Salaries and Wages	\$ 59,280
Fringe Benefits	\$ 21,780
Travel	\$ 2,194

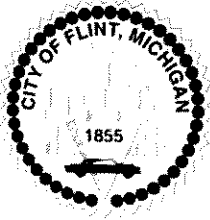
### Indirect (10% MTDC)

**\$ 8,325**

A de minimis rate of 10 percent of modified total direct costs (MTDC), totaling \$1,665.08

**Annual Budget - \$18,316**

**Total Budget - \$91,579**



RESOLUTION NO.: 220458

PRESENTED: OCT 19 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AGREEMENT  
WITH THE FY-22 NATIONAL SEXUAL ASSAULT KIT INITIATIVE GRANT FROM  
THE DEPARTMENT OF JUSTICE FOR A POLICE DEPARTMENT SAKI GRANT FOR  
\$2,500,000.00**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the City of Flint Police Department has applied for and accepted a US Department of Justice (DOJ) grant under the FY22 National Sexual Assault Kit Initiative (SAKI) award number 15PBJA-22-GG-03768-SAKI, in the amount of \$2,500,000.00; and

**WHEREAS**, this grant was created to address the issue of unsubmitted sexual assault kits (SAKs); and

**WHEREAS**, the funds are designed to be used over a three year period from October 1, 2022 through September 30, 2025 and must be utilized in compliance with the grant agreement and approved grant budget; and

**WHEREAS**, the funding will be used by the SAKI unit of the Flint Police Department to provide an investigative response to the results of the Sexual Assault Kits; and

**WHEREAS**, this program is also meant to further the Department of Justice's mission by improving state and local jurisdictions' response to violent crime and improving the functioning of the criminal justice system; and

Dept	Name of Account	Account #	Grant Code	Amount
Police	<b>Personnel</b>	296-301.732-702.010 296-301.732-702.020 296-301.732-703.000 296-301.732-704.000	FDOJ- SAKI22	\$324,552.73
Police	<b>Fringe Benefits</b>	296-301.732-705.000 296-301.732-706.000 296-301.732-710.100 296-301.732-710.200 296-301.732-710.300 296-301.732-713.000 296-301.732-714.300 296-301.732-716.100 296-301.732-717.010 296-301.732-717.100 296-301.732-718.010 296-301.732-718.300 296-301.732-718.400 296-301.732-718.500 296-301.732-719.100	FDOJ- SAKI22	\$232,578.53
Police	<b>Travel</b>	296-301.732-958.000	FDOJ- SAKI22	\$29,661.40



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

Police	Supplies	296-301.732-752.000	FDOJ-SAKI22	\$5,177.97
Police	Professional Services	296-301.732-801.000	FDOJ-SAKI22	\$236,333.90
			Total	\$828,304.53

**IT IS RESOLVED**, that the appropriate City Officials are authorized to do all things necessary to accept the FY22 National Sexual Assault Kit Initiative grant, amend the FY23 budget, appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant from the Department of Justice in the amount of \$2,500,000.00 to grant budget code through September 30 2025.

**APPROVED AS TO FORM:**

*William Kim*  
William Kim Oct 11 2022 10:40 EDT

William, Kim, City Attorney

**FOR THE CITY OF FLINT:**

*Clyde D. Edwards*  
CLYDE D. EDWARDS Oct 11 2022 11:23 EDT

Clyde D. Edwards, City Administrator

**APPROVED AS TO FINANCE:**

*Robert J.F. Widigan*  
Robert J.F. Widigan Oct 11 2022 11:45 EDT

Robert Widigan, Chief Finance Officer

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_



**RESOLUTION NO.:** \_\_\_\_\_

**PRESENTED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

### RESOLUTION STAFF REVIEW

**TODAY'S DATE:** 10/11/2022

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING CITY OF FLIN OFFICIALS TO APPROVE APPROPRIATIONS FOR THE SEXUAL ASSAULT KIT INITIATIVE GRANT FROM THE US DEPARTMENT OF JUSTICE.

**PREPARED BY:** Carissa Bush, Police Department SAKI Financial Assistant

### BACKGROUND/SUMMARY OF PROPOSED ACTION:

The funding was created to address the issue of unsubmitted sexual assault kits (SAKs) at law enforcement agencies. This program is also meant to further the Department of Justice's mission by Improving state and local jurisdictions' response to violent crime and improving the functioning of the criminal justice system. The grant is for a three-year period and totals \$2,500,000.00

The term of the grant is October 01, 2022, through September 30, 2025.

### FINANCIAL IMPLICATIONS: NO

Dept	Name of Account	Account #	Grant Code	Amount
Police	<b>Personnel</b> will include 2 CSC Investigators, Program Coordinator, Finance Assistant and Identification Bureau Clerk. Multidisciplinary Team will provide a comprehensive approach to the victims who have experienced sexual assault trauma in the City of Flint. The ultimate goal of the multidisciplinary team is to seek justice by insuring the victims' rights are protected.	296-301.732-702.010 296-301.732-702.020 296-301.732-703.000 296-301.732-704.000	FDOJ-SAKI22	\$324,552.73
Police	<b>Fringe Benefits</b> includes direct fringe (Medicare and unemployment), direct benefit, and other fringe (medical, dental, optical, life insurance, and workers compensation).	296-301.732-705.000 296-301.732-706.000 296-301.732-710.100 296-301.732-710.200 296-301.732-710.300 296-301.732-713.000 296-301.732-714.300 296-301.732-716.100 296-301.732-717.010 296-301.732-717.100 296-301.732-718.010 296-301.732-718.300 296-301.732-718.400	FDOJ-SAKI22	\$232,578.53



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

		296-301.732-718.500 296-301.732-719.100		
Police	<b>Travel</b> will consist of local transportation for victims (victims who have relocated since their assault). SAKI has 3 mandatory training sessions each year where all personnel are required to attend.	296-301.732-958.000	FDOJ- SAKI22	\$29,661.40
Police	<b>Supplies</b> will be utilized by the personnel. General supplies will consist of copy paper, writing utensils, printer ink, and other office supplies needed. Supplies for the victim centered comfort room will be utilized.	296-301.732-752.000	FDOJ- SAKI22	\$5,177.97
Police	<b>Professional Services</b> will consist of the Genesee County Prosecutor's, the YWCA victim advocate, and Forensic Genetic Genealogy (FGG) testing.	296-301.732-801.000	FDOJ- SAKI22	\$236,333.90
			Total	\$828,304.53

BUDGETED EXPENDITURE? YES: NO: **X**

IF NO, PLEASE EXPLAIN: FY23 Budget was created prior to this grant resolution.

PRE-ENCUMBERED? YES: NO: **X** REQUISITION NO: N/A

FINANCE APPROVAL: \_\_\_\_\_ Date: **10/11/2022**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES: NO: **X**

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR:

BUDGET YEAR 1: \$828,304.53

BUDGET YEAR 2: \$830,306.03

BUDGET YEAR 3: \$841,389.44

STAFF RECOMMENDATION:

Staff recommends approval of this resolution.

DEPARTMENT HEAD SIGNATURE:

Terence Green  
Terence Green (Oct 12, 2022 08:13 EDT)

(Terence Green, Chief of Police)

## ✓ Award Letter

September 28, 2022

Dear Lottie Ferguson,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by FLINT, CITY OF for an award under the funding opportunity entitled 2022 BJA FY22 National Sexual Assault Kit Initiative. The approved award amount is \$2,500,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg  
Deputy Assistant Attorney General

### Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the



Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at [askOCR@ojp.usdoj.gov](mailto:askOCR@ojp.usdoj.gov).

## **Memorandum Regarding NEPA**

NEPA Letter Type

OJP - Additional Information Required

NEPA Letter

The scope or location of the proposed project is such that it may not qualify for a categorical exclusion as contained in Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

As such, prior to initiation of the project, the grantee may need to complete an Environmental Assessment (EA) and/or an Environmental Impact Statement (EIS).

Additional information is needed to determine if any of the following activities will be conducted as a result of this award, whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size

(4) Research and technology whose anticipated and future application could be expected to have an effect on the environment

(5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories)

For more information about NEPA requirements, including which projects may qualify for categorical exclusions, and the preparation of an environmental review documents, please see

<https://bja.ojp.gov/national-environmental-policy-act-nepa-guidance>.

Questions about this determination may be directed to your grant manager or Orbin Terry.

NEPA Coordinator

First Name

Middle Name

Last Name

Orbin

\_\_\_\_\_

Terry

- › **Award Information**
- › **Project Information**
- › **Financial Information**
- › **Award Conditions**
- › **Award Acceptance**



RESOLUTION NO.: 220454

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE ACCEPTENCE OF THE 2022 BJA FY 22 OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE GRANT IN THE AMOUNT OF \$1,500,000**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, on September 29<sup>th</sup>, 2022, the City of Flint was awarded the 2022 BJA FY22 Office of Justice Programs Community Based Violence and Prevention Initiative Grant: Award Number 15PBJA-22-GG-04743-CVIP; and

**WHEREAS**, the total amount awarded is \$1,500,000 over a three year period (October 1<sup>st</sup> 2022 – September 30<sup>th</sup> 2025), with no local funding match required; and

**WHEREAS**, the funding is allocated as \$500,000 a year over the three year grant period; and

**WHEREAS**, the funding is for the implementation of the Flint Community Based Violence Intervention and Prevention Initiative (CVIPI); and

**WHEREAS**, the Flint CVIPI seeks to implement evidence-informed strategies to reduce and prevent violent crime in the City of Flint including efforts to address gang and gun violence, based on partnership with community residents, local government agencies, victim service providers, community-based organizations (CBOs), law enforcement, hospitals, researchers, and other community stakeholders; and

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Salaried Employee (Exempt)	296-301.798-702.020	FDOJ-CVIP122	\$92,205.34
Mayor's Office	Sick Vacation and Accrued Leave Pay	296-301.798-705.000	FDOJ-CVIP122	\$5,500.00
Mayor's Office	Holiday Pay	296-301.798-706.000	FDOJ-CVIP122	\$5,500.00
Mayor's Office	Unemployment Compensation (SUTA)	296-301.798-710.100	FDOJ-CVIP122	\$9,751.88
Mayor's Office	FICA (Social Security)	296-301.798-710.200	FDOJ-CVIP122	\$3,620.31
Mayor's Office	Medicare	296-301.798-710.300	FDOJ-CVIP122	\$3,416.00
Mayor's Office	Workers Compensation	296-301.798-713.000	FDOJ-CVIP122	\$6,832.00
Mayor's Office	Health Care Savings Plan	296-301.798-714.300	FDOJ-CVIP122	\$3,000.00
Mayor's Office	MERS Hybrid Defined Contribution Pension	296-301.798-716.100	FDOJ-CVIP122	\$5,100.00
Mayor's Office	MERS Hybrid Defined Benefit Pension	296-301.798-717.100	FDOJ-CVIP122	\$7,647.55
Mayor's Office	Medical Insurance	296-301.798-718.010	FDOJ-CVIP122	\$24,420.00
Mayor's Office	Life Insurance	296-301.798-718.300	FDOJ-CVIP122	\$898.00
Mayor's Office	Optical Insurance	296-301.798-718.400	FDOJ-CVIP122	\$212.00
Mayor's Office	Dental Insurance	296-301.798-718.500	FDOJ-CVIP122	\$1,698.00
Mayor's Office	Accrued Absences	296-301.798-719.100	FDOJ-CVIP122	\$650.00
Mayor's Office	Supplies	296-301.798-752.000	FDOJ-CVIP122	\$6,000.00
Mayor's Office	Professional Services	296-301.798.801.000	FDOJ-CVIP122	\$267,928.92



RESOLUTION NO.: \_\_\_\_\_


PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

Mayor's Office	Transportation – Mileage Reimbursement	296-301.798-861.000	FDOJ-CVPI22	\$620.00
Mayor's Office	Education, Training & Conferences	296-301.798-958.000	FDOJ-CVPI22	\$5,000.00
Mayor's Office	Indirect Cost Allocation	296-301.798-969.100	FDOJ-CVPI22	\$50,000.00
	<b>Total</b>		FDOJ-CVPI22	\$500,000.00

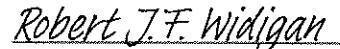
**IT IS RESOLVED** that the appropriate City Officials are authorized to do all things necessary to accept the “22 Office of Justice Programs’ Community Based Violence Intervention and Prevention Initiative” grant, amend the FY23 budget, appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant from the Office of Justice Programs in the amount of \$1,500,000.00, to grant budget with code FDOJ-CVPI22 through September 30, 2025.

Approved as to Form:

  
William Kim (Oct 10, 2022 15:17 EDT)

William Kim, Chief Legal Officer

Approved as to Finance:

  
Robert J.F. Widigan (Oct 11, 2022 12:14 EDT)

Robert Widigan, Chief Financial Officer

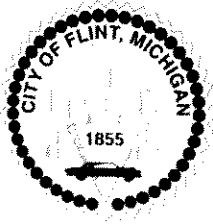
For the City of Flint:

  
Clyde D. Edwards (Oct 12, 2022 15:50 EDT)

Clyde D. Edwards, City Administrator

Approved by City Council

\_\_\_\_\_



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**RESOLUTION STAFF REVIEW**

**Date:** October 10, 2022

**Agenda Item Title:**

**RESOLUTION AUTHORIZING THE ACCEPTENCE OF THE 2022 BJA FY 22 OFFICE OF JUSTICE PROGRAMS' COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE GRANT AND AN AMENDMENT TO THE FY23 BUDGET IN THE AMOUNT OF \$1,500,000**

**Prepared by:**

Lottie Ferguson, Chief Resilience Officer

**Background/Summary of Proposed Action:**

The purpose of this resolution is to accept the funding amount of \$1,500,000 from the Office of Justice Programs (OJP), for the implementation of Flint CVIPI.

The term of the grant is October 01, 2022, through September 30, 2025.

Excluded from this process:

- No known exclusions

Dept.	Name of Account	Account Number	Grant Code	Amount
Mayor's Office	Salaried Employee (Exempt)	296-301.798-702.020	FDOJ-CVIPI22	\$92,205.34
Mayor's Office	Sick Vacation and Accrued Leave Pay	296-301.798-705.000	FDOJ-CVIPI22	\$5,500.00
Mayor's Office	Holiday Pay	296-301.798-706.000	FDOJ-CVIPI22	\$5,500.00
Mayor's Office	Unemployment Compensation (SUTA)	296-301.798-710.100	FDOJ-CVIPI22	\$9,751.88
Mayor's Office	FICA (Social Security)	296-301.798-710.200	FDOJ-CVIPI22	\$3,620.31
Mayor's Office	Medicare	296-301.798-710.300	FDOJ-CVIPI22	\$3,416.00
Mayor's Office	Workers Compensation	296-301.798-713.000	FDOJ-CVIPI22	\$6,832.00
Mayor's Office	Health Care Savings Plan	296-301.798-714.300	FDOJ-CVIPI22	\$3,000.00
Mayor's Office	MERS Hybrid Defined Contribution Pension	296-301.798-716.100	FDOJ-CVIPI22	\$5,100.00
Mayor's Office	MERS Hybrid Defined Benefit Pension	296-301.798-717.100	FDOJ-CVIPI22	\$7,647.55
Mayor's Office	Medical Insurance	296-301.798-718.010	FDOJ-CVIPI22	\$24,420.00
Mayor's Office	Life Insurance	296-301.798-718.300	FDOJ-CVIPI22	\$898.00
Mayor's Office	Optical Insurance	296-301.798-718.400	FDOJ-CVIPI22	\$212.00
Mayor's Office	Dental Insurance	296-301.798-718.500	FDOJ-CVIPI22	\$1,698.00
Mayor's Office	Accrued Absences	296-301.798-719.100	FDOJ-CVIPI22	\$650.00



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

Mayor's Office	Supplies	296-301.798-752.000	FDOJ-CVIP122	\$6,000.00
Mayor's Office	Professional Services	296-301.798.801.000	FDOJ-CVIP122	\$267,928.92
Mayor's Office	Transportation – Mileage Reimbursement	296-301.798-861.000	FDOJ-CVIP122	\$620.00
Mayor's Office	Education, Training & Conferences	296-301.798-958.000	FDOJ-CVIP122	\$5,000.00
Mayor's Office	Indirect Cost Allocation	296-301.798-969.100	FDOJ-CVIP122	\$50,000.00
	<b>Total</b>		FDOJ-CVIP122	\$500,000.00

**Budgeted Expenditure:** NO  
after the FY23 budget was approved.

**If no, please explain:** The funds were awarded

**Pre-encumbered?** NO

**Requisition No:**

**Finance Approval:** \_\_\_\_\_

**Date:**

**Will your department need a contract?** NO

**When applicable, if more than one (1) year, please estimate total amount each budget year:**

**BUDGET YEAR 1:** \$500,000

**BUDGET YEAR 2:** \$500,000

**BUDGET YEAR 3:** \$500,000

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL**

\_\_\_\_\_  
Lottie Ferguson (Oct 10, 2022 14:31 EDT)

*Lottie Ferguson, Chief Resilience Officer*

## ✓ Award Letter

September 29, 2022

Dear Lottie Ferguson,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by FLINT, CITY OF for an award under the funding opportunity entitled 2022 BJA FY 22 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative. The approved award amount is \$1,500,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg  
Deputy Assistant Attorney General

### Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the

Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at [askOCR@ojp.usdoj.gov](mailto:askOCR@ojp.usdoj.gov).

## Memorandum Regarding NEPA

NEPA Letter Type

OJP - Categorical Exclusion

NEPA Letter

OJP's Community Based Violence Intervention and Prevention Initiative (CVIPI) seeks to prevent and reduce violent crime in communities by supporting comprehensive, evidence-based violence intervention and prevention programs, including efforts to address gang and gun violence, based on partnerships among community residents, local government agencies, victim service providers, community-based organizations (CBOs), law enforcement, hospitals, researchers, and other community stakeholders.

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third-party action:

- (1) New construction.
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
- (3) A renovation that will change the basic prior use of a facility or significantly change its size.



(4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.

(5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

NEPA Coordinator

First Name

Middle Name

Last Name

Orbin

—

Terry

## ▼ Award Information

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

## Recipient Information

**Recipient Name**

FLINT, CITY OF

**UEI**

G2XMHBJCHKX5

**Street 1**

1101 S SAGINAW ST

**Street 2**

**City**

FLINT

**State/U.S. Territory**

Michigan

**Zip/Postal Code**

48502

**Country**

United States

**County/Parish**

**Province**

**Award Details****Federal Award Date**

9/29/22

**Award Type**

Initial

**Award Number**

15PBJA-22-GG-04743-CVIP

**Supplement Number**

00

**Federal Award Amount**

\$1,500,000.00

**Funding Instrument Type**

Grant

**Assistance Listing Number   Assistance Listings Program Title**

16.045

Community-Based Violence Intervention and Prevention Initiative

**Statutory Authority**

Department of Justice Appropriations Act, 2022 (Pub. L. No. 117-103, 136 Stat. 49, 127);  
Bipartisan Safer Communities Supplemental Appropriations Act, 2022 (Pub. L. No. 117-159, 136  
Stat. 1313, 1339); 28 U.S.C. 530C

*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Project Information**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

**Solicitation Title**

2022 BJA FY 22 Office of Justice Programs

**Awarding Agency**

OJP

Community Based Violence Intervention and

**Program Office**  
BJA**Application Number**

GRANT13626112

**Grant Manager Name Phone Number**

Linda Hill-Franklin 202-514-0712

**E-mail Address**

Linda.Hill-Franklin@usdoj.gov

**Project Title**

The City of Flint, Community Based Violence Intervention and Prevention Initiative

**Performance Period Start  
Date**

10/01/2022

**Performance Period End  
Date**

09/30/2025

**Budget Period Start Date**

10/01/2022

**Budget Period End Date**

09/30/2025

**Project Description****PROJECT ABSTRACT**

**Purpose of the project:** The City of Flint "CoF" (Michigan) Community Based Violence Intervention and Prevention Initiative (CVIPI) aims to implement evidence-informed strategies to reduce and prevent violent crime in the "CoF". Violent crime, specifically gun violence, continues to be a major issue affecting the entire community thus eroding public health, causing economic disruption, and contributing to lasting individual and community traumas. On July 23, 2021, the "CoF" Mayor declared a state of emergency due to the rising gun violence in the City.

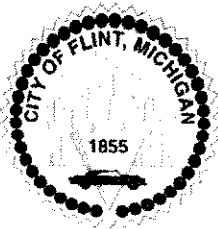
**Primary activities:** The Flint (CVIPI) project will be led by the "CoF". A multidisciplinary team (MDT) of stakeholders will be involved in the forming, planning and implementation of the CVIPI, this will include, mental health service providers, community based organizations, faith based organizations, law enforcement, victim advocates, service providers, hospital and other healthcare providers, researchers and community residents and other relevant stakeholders.

**While working collaboratively,** the MDT will ensure that the key principles of this solicitation are at the forefront of all planning and implementation. **Expected outcomes:** As a result of activities, it is expected there will be a reduction in violence as reported via individual surveys and police incident data. It is expected that during the first 6 - 9 months of this award, the needs assessment and subsequent strategic plan will shape any expected

outcomes, however, the aim is to see an overall reduction of violence in the "CoF" by 15% - 20% with a reduction of gun related homicides by 10% - 15%. Service area: Flint has experienced significant economic and traumatic hardships over the past two decades including the Flint lead water emergency (aka the 'Flint Water Crisis') economic recession , and most recently the COVID-19 pandemic. Research shows that a manifest effect of hardships such as these is an increase in crime. For instance, consistent exposure to lead—particularly during vulnerable periods such as before age two—is correlated with increased likelihood of negative outcomes including violent crime. Social justice researchers argue this as being an issue of environmental racism due to certain populations, in particular, Black or African Americans in urban areas, being disproportionately exposed to higher lead levels. According to the latest census, black or African American community makes up the majority of the population of the "CoF", at 54%.

*I have read and understand the information presented in this section of the Federal Award Instrument.*

- › **Financial Information**
- › **Award Conditions**
- › **Award Acceptance**



RESOLUTION NO.: 220455

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

**RESOLUTION TO RESPOND TO THE PUBLIC HEALTH IMPACTS OF THE PANDEMIC THROUGH  
THE CONTINUED WORK OF THE OFFICE OF PUBLIC HEALTH**

**BY THE MAYOR:**

**WHEREAS**, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

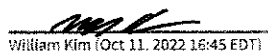
**WHEREAS**, on March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;

**WHEREAS**, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

**WHEREAS**, the administration recommends funding up to \$421,249.25 for the City of Flint's Office of Public Health to continue providing needed access to public health resources, direct navigation for city residents to many community resources on a case-by-case basis, continuance of lead mitigation services including distribution of water filtration systems, conducting the distribution of test kits for Lead and Copper Rule testing, and expanding their scope of work to include public health initiatives that focus on equity, environmental justice, food policy mental health, substance abuse, and more.

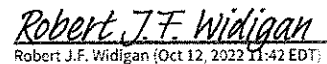
**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to provide funding to operate the Office of Public Health, amend the FY23 budget, and appropriate funding for revenue and expenditures in future fiscal years, for as long as funds are available from the funder. Funds will be paid from the American Rescue Plan Act fund (287). Before funds are spent, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of Treasury final rules.

**Approved as to Form:**

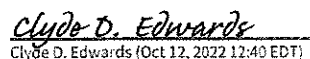
  
William Kim (Oct 11, 2022 16:45 EDT)

**William Kim, Chief Legal Officer**

**Approved as to Finance:**

  
Robert J.F. Widigan (Oct 12, 2022 11:42 EDT)

**Robert J. F. Widigan, Chief Financial Officer**

  
Clyde D. Edwards (Oct 12, 2022 12:40 EDT)

**Clyde D. Edwards, City Administrator**

**Flint City Council**

## **RESOLUTION STAFF REVIEW**

**Date:** October 11, 2022

**Agenda Item Title:**

**RESOLUTION TO RESPOND TO THE PUBLIC HEALTH IMPACTS OF THE PANDEMIC THROUGH  
THE CONTINUED WORK OF THE OFFICE OF PUBLIC HEALTH**

**Prepared by:**

Lottie Ferguson, Chief Resilience Officer

**Background/Summary of Proposed Action:**

The grants that previously funded the Office of Public Health, Healthy Start grant provided to the Genesee County Health Department from the Health Resources and Services Administration, an agency of the U.S. Department of Health and Human Services; and Flint Lead Exposure Registry at Michigan State University, have ended, and the office has become an essential part of public health services and referrals for the City of Flint. The Office of Public Health is often the first point of contact for residents in crisis, and the Information Desk is the first point of contact for visitors to City Hall, and includes the only person on city staff who is fluent in Spanish.

The Office of Public Health provides access to public health resources, direct navigation for city residents to many community resources on a case-by-case basis, continuance of lead mitigation services including distribution of water filtration systems, conducting the distribution of test kits for Lead and Copper Rule testing, with plans to expand their scope of work to include public health initiatives that focus on equity, environmental justice, food policy, mental health, substance abuse, and more, in continued partnership with community based organizations and the Genesee County Health Department.

This would fund operations for the Office of Public Health for one year, with the expectation that additional grant funding would be secured for office ongoing sustainability.

**Financial Implications:**

This project is included in the Mayor's American Rescue Plan Act Recovery Plan, presented to Council on June 14, 2022.

**Budgeted Expenditure:** Yes \_\_\_ No  X  **Please explain, if no:**

**Pre-encumbered:** Yes \_\_\_ No  x  **Requisition #:** \_\_\_\_\_

**Other Implications:** No other implications are known at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL** \_\_\_\_\_



Account Number & Grant Code	Account Name	Amount
287-171.716-702.010 FUSDT-CSLFRF	Wages Full-Time (Non-Exempt)	\$154,075.00
287-171.716-702.020 FUSDT-CSLFRF	Salaried Employee (Exempt)	\$55,000.00
287-171.716-710.100 FUSDT-CSLFRF	Unemployment Compensation (SUTA)	\$2,625.00
287-171.716-710.200 FUSDT-CSLFRF	FICA (Social Security)	\$13,225.00
287-171.716-710.300 FUSDT-CSLFRF	Medicare	\$2,994.00
287-171.716-713.000 FUSDT-CSLFRF	Workers Compensation	\$9,625.00
287-171.716-714.300 FUSDT-CSLFRF	Employer Health Care Savings Plan (HCSP)	\$9,150.00
287-171.716-716.100 FUSDT-CSLFRF	MERS Hybrid Defined Contribution Pension	\$9,375.00
287-171.716-717.100 FUSDT-CSLFRF	MERS Hybrid Defined Benefit Pension	\$18,300.00
287-171.716-718.010 FUSDT-CSLFRF	Health Insurance Premiums	\$36,600.00
287-171.716-718.300 FUSDT-CSLFRF	Life Insurance	\$1,000.00
287-171.716-718.400 FUSDT-CSLFRF	Optical Insurance	\$1,894.00
287-171.716-718.500 FUSDT-CSLFRF	Dental Insurance	\$1,975.00
287-171.716-719.100 FUSDT-CSLFRF	Accrued Absences	\$3,350.00
287-171.716-752.000 FUSDT-CSLFRF	Supplies	\$7,500.00
287-171.716-801.000 FUSDT-CSLFRF	Professional Services	\$50,000.00
287-171.716-861.000 FUSDT-CSLFRF	Transportation – Mileage Reimbursement	\$4,861.25
287-171.716-863.900 FUSDT-CSLFRF	Vehicle & Equipment Intracity	\$10,000.00
287-171.716-900.000 FUSDT-CSLFRF	Printing & Publishing	\$15,000.00
287-171.716-958.000 FUSDT-CSLFRF	Education, Training, & Confer	\$9,700.00
287-171.716-977.000 FUSDT-CSLFRF	Equipment	\$5,000.00
	<b>Total</b>	<b>\$421,249.25</b>