

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, August 17, 2022

5:00 PM

COUNCIL CHAMBERS

GRANTS COMMITTEE

*Eva Worthing, Chairperson, Ward 9
Judy Priestley, Vice Chairperson, Ward 4*

*Eric Mays, Ward 1
Quincy Murphy, Ward 3
Tonya Burns, Ward 6*

*Ladel Lewis, Ward 2
Jerri Winfrey-Carter, Ward 5
Allie Herkenroder, Ward 7*

Dennis Pfeiffer, Ward 8

Inez M. Brown, City Clerk

Davina Donahue, Deputy City Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

RESOLUTIONS

220354 Budget Amendment/Transfer of Funds/Grant Acceptance/Charles Stewart Mott Foundation/Capital Improvements Grant/Hasselbring Senior Center

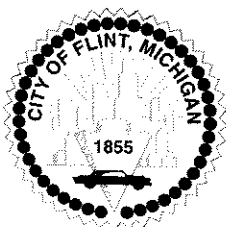
Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to accept the Charles Stewart (C.S.) Mott Foundation Capital Improvements Grant to Hasselbring Senior Center, amend the FY2023 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$450,000.00 to Grant Budget Code PCSM-HSC122 through February 28, 2023.

220355 Budget Amendment/Transfer of Funds/Grant Acceptance/Charles Stewart Mott Foundation/Capital Improvements Grant/Brennan Community Senior Center

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to accept the Charles Stewart (C.S.) Mott Foundation Capital Improvements Grant to Brennan Community Senior Center, amend the FY2023 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$300,000.00 to Grant Budget Code PCSM-BSC122 through February 28, 2023.

DISCUSSION ITEMS

ADJOURNMENT



RESOLUTION NO.: 220354

PRESENTED: AUG 17 2022

ADOPTED: _____

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO HASSELBRING SENIOR CENTER, AND AMEND THE FY23 BUDGET IN THE AMOUNT OF \$450,000

BY THE CITY ADMINISTRATOR:

WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint, grant number 2021-09548 in the amount of \$450,000.00 to support critical building and property asset repairs to Hasselbring Senior Center, including electrical and mechanical updates, driveway repavement, paint and flooring, and other building improvements; and

WHEREAS, the Charles Stewart Mott Foundation notified the City of Flint of its approval of this grant award on July 14, 2022; and

WHEREAS, the grant period is from March 1, 2022 through February 28, 2023.

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary to accept the Charles Stewart Mott Foundation Capital Improvements Grant Hasselbring Senior Center, amend the FY23 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$450,000.00, to grant budget code PCSM-HSCI22 through February 28, 2023.

| Account Number | Grant Code | Account Name | Amount |
|---------------------|-------------|-----------------------|--------------|
| 296-752-161-801.000 | PCSM-HSCI22 | Professional Services | \$450,000.00 |

APPROVED AS TO FORM:


William Kim (Aug 10, 2022 11:14 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Aug 10, 2022 11:26 EDT)

Robert Widigan, Chief Financial Officer

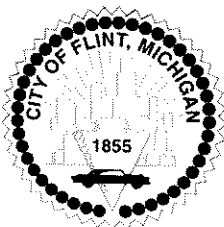
FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 10, 2022 14:41 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY COUNCIL:

Flint City Council



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

RESOLUTION STAFF REVIEW

Date: August 8, 2022

Agenda Item Title:

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO HASSELBRING SENIOR CENTER, AND AMEND THE FY22 BUDGET IN THE AMOUNT OF \$450,000.00

Prepared by:

Lottie Ferguson, Mayor's Office

Background/Summary of Proposed Action:

The Charles Stewart Mott Foundation has granted \$450,000.00 to Hasselbring Senior Center for the period March 1, 2022 through February 28, 2023. The foundation notified the City of Flint of their approval of this award on July 14, 2022.

The grant is to be expended for electrical and mechanical updates, driveway repavement, paint and flooring, and other building improvements. The grant is being awarded to Hasselbring Senior Community Center in one payment. This payment will be issued to the City of Flint upon receipt of its acceptance of funds.

| Account Number | Grant Code | Account Name | Amount |
|---------------------|-------------|-----------------------|--------------|
| 296-752-161-801.000 | PCSM-HSCI22 | Professional Services | \$450,000.00 |

Financial Implications:

The \$450,000.00 added to the budget for FY23 with grant code PCSM-HSCI22.

Budgeted Expenditure: Yes _____ No _____

Please explain, if no: This is a new grant that was not awarded when the budget was created.

Pre-encumbered: Yes _____ No _____ **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Martita Moffett-Page
Martita Moffett-Page (Aug 10, 2022 11:11 EDT)



CHARLES STEWART
MOTT FOUNDATION

July 14, 2022

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Hasselbring Senior Center Improvements
(Grant No. 2021-09548)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$450,000 to the City of Flint for the above-referenced project for the period March 1, 2022 through February 28, 2023.

Grant Payments

This grant will be paid upon receipt of your acceptance as follows:

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
July 14, 2022
Page 2 (Grant No. 2021-09548)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Liversedge, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted December 10, 2021.



The Honorable Sheldon Neeley
July 14, 2022
Page 3 (Grant No. 2021-09548)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

| Report Type: | For Period Ending: | Due on or Before: |
|---------------------|---------------------------|--------------------------|
| Final Report | February 28, 2023 | April 1, 2023 |



The Honorable Sheldon Neeley
July 14, 2022
Page 4 (Grant No. 2021-09548)

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - a. An update on interior mechanical and electrical improvements.
 - b. An update on interior aesthetic improvements, including furniture, paint, flooring, ceilings, computers, etc.
 - c. An update on kitchen improvements.
 - d. An update on exterior updates, including security systems, paint and parking lot improvements.
 - e. An update on your efforts to use ARPA funds for this project.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$550,000 submitted on December 10, 2021 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley
July 14, 2022
Page 5 (Grant No. 2021-09548)

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



The Honorable Sheldon Neeley
July 14, 2022
Page 6 (Grant No. 2021-09548)

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

DocuSigned by:
Mary A. Gailbreath
8A59BF0328DC4EB

Mary A. Gailbreath
Vice President-Administration and Secretary/Treasurer

MAG:jap

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

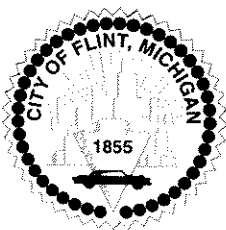
Printed Name of Authorized Signer: Sheldon Neeley

Authorized Signature: *Sheldon Neeley*
7D731B16437103 must be an original signature of an authorized representative of the organization.)

Title: Mayor, City of Flint

Date Signed: 7/21/2022





RESOLUTION NO.: 220355

PRESENTED: AUG 17 2022

ADOPTED: _____

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO BRENNAN COMMUNITY SENIOR CENTER, AND AMEND THE FY23 BUDGET IN THE AMOUNT OF \$300,000

BY THE CITY ADMINISTRATOR:

WHEREAS, the Charles Stewart Mott Foundation has awarded the City of Flint, grant number 2021-09549 in the amount of \$300,000.00 to support critical building and property asset repairs to Brennan Community Senior Center, including roof repair, electrical updates, mechanical and plumbing repairs, improving the fire alarm system, and updating flooring; and

WHEREAS, the Charles Stewart Mott Foundation notified the City of Flint of its approval of this grant award on July 14, 2022; and

WHEREAS, the grant period is from March 1, 2022 through February 28, 2023.

IT IS RESOLVED that the appropriate City Officials are hereby authorized to do all things necessary to accept the Charles Stewart Mott Foundation Capital Improvements Grant to Brennan Community Senior Center, amend the FY23 budget, appropriate funding for future fiscal years, for as long as funds are available from the funder, and abide by the terms and conditions of the grant, in the amount of \$300,000.00, to grant budget code PCSM-BSCI22 through February 28, 2023.

| Account Number | Grant Code | Account Name | Amount |
|---------------------|-------------|-----------------------|--------------|
| 296-752.121-801.000 | PCSM-BSCI22 | Professional Services | \$300,000.00 |

APPROVED AS TO FORM:


(William Kim (Aug 10, 2022 11:07 EDT))

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:


(Robert J. F. Widigan (Aug 10, 2022 11:11 EDT))

Robert Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 10, 2022 14:41 EDT)

Clyde D. Edwards, City Administrator

APPROVED BY COUNCIL

Flint City Council



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

RESOLUTION STAFF REVIEW

Date: August 8, 2022

Agenda Item Title:

RESOLUTION TO ACCEPT THE CHARLES STEWART MOTT FOUNDATION CAPITAL IMPROVEMENTS GRANT TO BRENNAN COMMUNITY SENIOR CENTER, AND AMEND THE FY22 BUDGET IN THE AMOUNT OF \$300,000.00

Prepared by:

Lottie Ferguson, Mayor's Office

Background/Summary of Proposed Action:

The Charles Stewart Mott Foundation has granted \$300,000.00 to Brennan Community Senior Center for the period March 1, 2022 through February 28, 2023. The foundation notified the City of Flint of their approval of this award on July 14, 2022.

The grant is to be expended for roof repair, electrical updates, mechanical and plumbing repairs, improving the fire alarm system, and updating flooring. The grant is being awarded to the City of Flint, on behalf of Brennan Community Senior Center in one payment. This payment will be issued to the City of Flint upon receipt of its acceptance of funds.

| Account Number | Grant Code | Account Name | Amount |
|---------------------|-------------|-----------------------|--------------|
| 296-752.121-801.000 | PCSM-BSCI22 | Professional Services | \$300,000.00 |

Financial Implications:

The \$300,000.00 added to the budget for FY23 with grant code PCSM-BSCI22.

Budgeted Expenditure: Yes _____ No X _____

Please explain, if no: This is a new grant that was not awarded when the budget was created.

Pre-encumbered: Yes _____ No X _____

Requisition #: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL Martita Moffett-Page
Martita Moffett-Page (Aug 10, 2022 11:00 EDT)



CHARLES STEWART
MOTT FOUNDATION

July 14, 2022

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Brennan Senior Center Improvements
(Grant No. 2021-09549)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$300,000 to the City of Flint for the above-referenced project for the period March 1, 2022 through February 28, 2023.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
July 14, 2022
Page 2 (Grant No. 2021-09549)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Liversedge, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted December 10, 2021.



The Honorable Sheldon Neeley
July 14, 2022
Page 3 (Grant No. 2021-09549)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

| Report Type: | For Period Ending: | Due on or Before: |
|---------------------|---------------------------|--------------------------|
| Final Report | February 28, 2023 | April 1, 2023 |



The Honorable Sheldon Neeley
July 14, 2022
Page 4 (Grant No. 2021-09549)

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - a. An update on interior mechanical and electrical improvements.
 - b. An update on interior aesthetic improvements, including furniture, paint, flooring, window treatments, etc.
 - c. An update on kitchen improvements.
 - d. An update on exterior updates, including roofing and sidewalks.
 - e. An update on the fire alarm system.
 - f. An update on your efforts to use ARPA funds for this project.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$400,000 submitted on December 10, 2021 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley
July 14, 2022
Page 5 (Grant No. 2021-09549)

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



The Honorable Sheldon Neeley
July 14, 2022
Page 6 (Grant No. 2021-09549)

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

DocuSigned by:
Mary A Gailbreath
8A59BF0328DC4EB

Mary A. Gailbreath
Vice President-Administration and Secretary/Treasurer

MAG:jap

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Sheldon Neeley

Authorized Signature: *Sheldon Neeley*
(This must be an original signature of an authorized representative of the organization.)

Title: Mayor, City of Flint

Date Signed: 7/21/2022

