

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Tuesday, August 10, 2021

5:00 PM

ELECTRONIC PUBLIC MEETING

SPECIAL CITY COUNCIL

*Kate Fields, President, Ward 4
Maurice D. Davis, Vice President, Ward 2*

*Eric Mays, Ward 1
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7*

*Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING
PUBLIC NOTICE
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring that the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On, Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. Subsequently, on December 22, 2020, Public Act 267 of 1976 was amended through Senate Bill 1246 extending the electronic meetings with no reason through March 31, 2021. The act also allows that after March 31, 2021, electronic meetings may be held if a local state of emergency was declared. On March 23, 2020, the Flint City Council extended Mayor Neeley's declaration of emergency indefinitely due to the COVID-19 pandemic. Therefore, the following meeting will be held electronically:

Special Flint City Council Meeting

Pursuant to the newly revised Open Meetings Act and Flint City Charter Section 3-202, notice is hereby given that City Council members Herbert J. Winfrey and Monica Galloway call for a Special City Council Meeting, scheduled to be held:

Date: Tuesday, August 10, 2021

Time: 5 p.m.

Location: Via Electronic Public Meeting

The meeting is being held for the following purpose:

- To consider Resolution No. 210368 - a Resolution authorizing Submission of a Substantial Amendment to the FY2019-2020 Annual Action Plan of the Consolidated Plan;

- To consider Resolution No. 210370 - a Resolution authorizing Submission of the FY2021-2022 Annual Action Plan of the Consolidated Plan; and

- Other General City Business.

1. The public and media may listen to the meeting online by live stream at <https://www.youtube.com/c/FlintCityCouncilMeetings> or through Start Meeting Solution by dialing (617) 944-8177. (If unable to call in, please dial (206) 451-6011.)

2. In order to speak during the PUBLIC SPEAKING PERIOD of the meeting by telephone, participants will also call (617) 944-8177. (If unable to call in, please dial (206) 451-6011.)

- a. All callers will be queued and muted until the Public Speaking portion of the agenda;

- b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;

- c. Public speakers should state and spell their name for the record and will be allowed three (3) minutes for public speaking;

- d. The speaker will be returned to mute after the 3 minutes have expired;

- e. After the telephonic public speakers are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 3 minutes;

- f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker. Consequently, public participants who call in and speak during the public speaking period of the meeting WILL NOT have written comments as submitted read by the City Clerk.

3. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 5 p.m.

4. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

This Special City Council meeting was called by City Council members Herbert J. Winfrey and Monica Galloway for the following purposes:

**** To consider Resolution No. 210368 - a Resolution authorizing Submission of a Substantial Amendment to the FY2019-2020 Annual Action Plan of the Consolidated Plan;***

**** To consider Resolution No. 210370 - a Resolution authorizing Submission of the FY2021-2022 Annual Action Plan of the Consolidated Plan; and***

**** Other General City Business.***

**** In addition, at last night's meeting (8-9-21), the City Council voted to consider agenda items that were not addressed at that time.***

CALL TO ORDER

ROLL CALL

MEMBER REMOTE ANNOUNCEMENT

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote on any agenda changes.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

PETITIONS AND UNOFFICIAL COMMUNICATIONS

- 210381** 2021 Tax Rate Request/Michigan Department of Treasury/Mass Transportation Authority
- Form L-4029 dated July 12, 2021, re: Millage Request Report to the County Board of Commissioners for a Mass Transportation Authority 2021 property tax levy.
- 210382** Communication/AT&T Michigan/Annual Video Report
- Communication dated July 14, 2021, from Michigan Bell Telephone Company, dba AT&T Michigan to City Clerk, re: AT&T's Fourteenth Annual Video Report to the Michigan Public Service Commission (MPSC) and franchising entities in the State of Michigan regarding its deployment progress.
- 210383** Proof of Service and Petition/Michigan Tax Tribunal/Flintstone Investment Group v City of Flint/MOHR Docket No. 21-000659
- Communication received June 21, 2021, re: Proof of Service and Petition filed with the Michigan Tax Tribunal by Flintstone Investment Group.
- 210384** Communication/The Disability Network/Americans with Disability Act/31st Anniversary
- Communication dated July 22, 2021, from The Disability Network, re: Celebration of the Americans with Disabilities Act from 11 a.m. to 2 p.m. Friday, July 23, at Powers High School.
- 210385** Proof of Service and Petition/Michigan Tax Tribunal/Axis Properties II LLC v City of Flint/MOHR Docket No. 21-002461
- Communication received July 23, 2021, re: Proof of Service and Petition filed with the Michigan Tax Tribunal by Axis Properties II LLC regarding Parcel No. 41-30-101-025.

210386 Financial Report/Karegnondi Water Authority (KWA)

Communication dated July 26, 2021, re: The Karegnondi Water Authority (KWA) June 2021 Financial Report.

COMMUNICATIONS (from Mayor and other City Officials)

210387 Traffic Engineering/Closure Permits

Sidewalk, Lane and Street Closure permits (6) dated July and August 2021, for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

ADDITIONAL COMMUNICATIONS

RESOLUTIONS

210368 Substantial Amendment/2019-2020 Annual Action Plan of the Consolidated Plan/U.S. Department of Housing and Urban Development (HUD)

Resolution authorizing city officials to approve the funding amounts and projects and authorize entering into contracts for the agencies noted for the City of Flint's Substantial Amendment to the FY2019-2020 Community Development Block Grant (CDBG) Program, in the amount of \$2,830,392.00, and FY2019-2020 Emergency Solutions Grant (ESG) Program, in the amount of \$2,441,943.00, to apply for and receive Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, AND, resolving that all sub-recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint. Sub-recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from HUD and has issued a written notice to proceed to the sub-recipient, AND, resolving that following notification that HUD has approved the Substantial Amendment to the 2019-2020 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate city officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies, AND, resolving that upon receipt of the official award document from HUD, CDBG-CV funds, the estimated revenues shall be increased to recognize receipt of such funds, and an appropriation in the amount of \$2,830,392.00 shall be made to the Division of Community and Economic Development to fund the FY 2021-2022 Community Development Block Grant CARES Act program, AND, resolving that upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$2,441,943.00 shall be made to the Division of Community and Economic Development to fund the FY2021-FY2022 Emergency Solutions Grant CARES Act program, AND resolving that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 fund.

210370 Submission/FY2021-2022 Annual Action Plan of the Consolidated Plan

Resolution resolving that city officials approve the funding amounts and projects and authorize entering into contracts for the agencies noted for the City of Flint's FY2021-2022 Community Development Block Grant (CDBG) Program, in the amount of \$3,984,460.00, FY2021-2022 HOME Investment Partnership (HOME) Program, in the amount of \$895,223.00, and FY2021-2022 Emergency Solutions Grant (ESG) Program, in the amount of \$325,606.00, and include any program income which might become available as a result of receipt of these funds.

210233.1 Approval/City of Flint Brownfield Redevelopment Project Authority/Brownfield Plan for the James P. Cole Project (1809 James P. Cole Boulevard)

Resolution resolving that the [Brownfield Plan for the James P. Cole Project (1809 James P. Cole Boulevard)] as submitted is hereby approved and adopted, and a copy of the plan and all amendments thereto shall be maintained on file in the City Clerk's office. [NOTE: Once approved, the Brownfield plan will allow the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment. The reimbursement can occur over the life of the plan, which is normally 30 years. The eligible reimbursable expenses are estimated at around \$2,541,508.00.]

210349 Contract/Office Depot/Office Supplies/Various Departments

Resolution resolving that the appropriate city officials are authorized to extend the contract with Office Depot to provide office supplies for F2022, in an amount NOT-TO-EXCEED \$112,850.00, under the same terms and conditions, as requested by various departments, AND, resolving that the Finance Department has the discretion to spend an additional amount of no more than five (5) percent of the annual requested spend amount to Office Depot for unanticipated requests that may be submitted during FY2022 [General Fund, Major Street Fund, Local Street Fund, Police Fund, Fire Fund, Information Technology Fund, Sewer Fund, Water Fund, Rubbish Collection Fund and Fleet/Central Garage Fund.]

210350 Rescission/Contract/J&M Tree Service/Right-of-Way Mowing Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to rescind Resolution No. 210303, and do all things necessary to enter into a contract with J&M Tree Service for right-of-way mowing services, as requested by DPW, in an amount NOT-TO-EXCEED \$100,000.00 per year for FY2022, FY2023 and FY2024, pending adoption of each year's budget, for a total of \$300,000.00 [Local Streets Professional Services Fund Acct. No. 203-449.201-801.000 and Major Streets Professional Services Acct. No. 202-449.201-801.000.] [NOTE: Resolution 210303 awarded the right-of-way mowing contract to Perfect Lawns. J&M Tree Service had the lower bid, but was incorrectly disqualified due to a misplaced equipment list.]

210351 Contract/J&M Tree Service/Urban Forestry Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with J&M Tree Service for urban forestry services, as requested by Transportation, in an amount NOT-TO-EXCEED \$95,000.00 per year for FY2022, FY2023 and FY2024, pending adoption of each year's budget, for a total of \$285,000.00 [Local Streets Professional Services Fund Acct. No. 203-449.215-801.000 and Major Streets Professional Services Acct. No. 202-449.215-801.000.] [NOTE: Urban Forestry Services include removal of dead trees and regular tree trimming in right-of-ways.]

210352 Contract/Great Lakes Tree Experts/Urban Forestry Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Great Lakes Tree Experts for urban forestry services, as requested by Transportation, in an amount NOT-TO-EXCEED \$95,000.00 per year for FY2022, FY2023 and FY2024, pending adoption of each year's budget, for a total of \$285,000.00 [Local Streets Professional Services Fund Acct. No. 203-449.215-801.000 and Major Streets Professional Services Acct. No. 202-449.215-801.000.] [NOTE: Urban Forestry Services include removal of dead trees and regular tree trimming in right-of-ways.]

210353 Contract/JB's Tree & Yard Services/Urban Forestry Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with JB's Tree & Yard Services for urban forestry services, as requested by Transportation, in an amount NOT-TO-EXCEED \$85,000.00 per year for FY2022, FY2023 and FY2024, pending adoption of each year's budget, for a total of \$255,000.00 [Local Streets Professional Services Fund Acct. No. 203-449.215-801.000 and Major Streets Professional Services Acct. No. 202-449.215-801.000.] [NOTE: Urban Forestry Services include removal of dead trees and regular tree trimming in right-of-ways.]

210354 Contract/Owen Tree Service/Urban Forestry Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Owen Tree Service for urban forestry services, as requested by Transportation, in an amount NOT-TO-EXCEED \$85,000.00 per year for FY2022, FY2023 and FY2024, pending adoption of each year's budget, for a total of \$255,000.00 [Local Streets Professional Services Fund Acct. No. 203-449.215-801.000 and Major Streets Professional Services Acct. No. 202-449.215-801.000.] [NOTE: Urban Forestry Services include removal of dead trees and regular tree trimming in right-of-ways.]

210355 CO#1/Contract/The Garland Co./DBS, Inc./Roof Replacement/Brennan Community Center/Hasselbring Senior Center

Resolution resolving that the appropriate city officials, upon City Council's approval, are to do all things necessary to extend the contract with The Garland Co./DBS, Inc., for roof replacement at Brennan Community Center and Hasselbring Senior Center, in an amount NOT-TO-EXCEED \$3,077.10, for a contract total of \$180,082.10, as requested by DPW [Public Improvement Fund Acct. No. 402-753.200-976.000.]

210356 Contract/Weinstein Electric/Electrical Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Weinstein Electric for electrical services, in an amount NOT-TO-EXCEED \$40,000.00 per year for FY2022 and FY2023, pending adoption of each year's budget, for a contract total of \$80,000.00 [General Fund Professional Services Acct. No. 101-753.200-801.000.]

210357 Contract/Aldridge Trucking/Aggregates

Resolution authorizing the proper city officials, upon City Council's approval, to extend the contract with Aldridge Trucking for aggregates, as requested by DPW, in an amount NOT-TO-EXCEED \$111,000.00 [Major Street Fund Supplies Acct. No. 202-449.201-752.000 = \$24,500.00; Local Street Fund Supplies Acct. No. 203-449.201-752.000 = \$8,500.00; Sewer Fund R&M Supplies Acct. No. 590-550.202-775.000 = \$10,000.00; Sewer Fund Supplies Acct. No. 590-540.208-752.000 = \$26,000.00; Water Fund Supplies Acct. No. 591-540.202-752.000 = \$39,000.00; and Water Fund Supplies Acct. No. 591-545.201-752.000 = \$3,000.00.]

210358 Contract Extension/Modern Concrete/Ready-Mix Concrete

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to extend the contract with Modern Concrete to provide ready-mix concrete, in an amount NOT-TO-EXCEED \$182,300.00, [which includes a five-percent increase over FY2020,] as requested by Transportation [Major Street Fund Supplies Acct. No. 202-449.200-752.000 = \$2,700.00; Local Street Fund Supplies Acct. No. 202-449.200-752.000 = \$15,000.00; Major Street Fund Supplies Acct. No. 202-449.201-752.000 = \$32,000.00; Local Street Fund Supplies Acct. No. 203-449.201-752.000 = \$50,000.00; Major Street Fund Supplies Acct. No. 202-449.203-752.000 = \$6,000.00; Local Street Fund Supplies Acct. No. 203-449.203-752.000 = \$10,800.00; Major Street Fund Supplies Acct. No. 202-449.211-752.000 = \$12,800.00; Local Street Fund Supplies Acct. No. 203-449.211-752.000 = \$25,000.00; and Sewer Fund Supplies Acct. No. 590-540.208-752.000 = \$28,000.00.]

210359 Contract Extension/Bearing Distributors, Inc./Non-Stock Mechanical Parts

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to extend the contract with Bearing Distributors, Inc., for non-stock mechanical parts, as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$75,000.00 [Sewer Fund Repair/

Maintenance Supplies Acct. No. 590-550.202-775.000 = \$72,500.00 and Water Fund Supplies Acct. No. 591-545.201-752.000 = \$2,500.00.]

210360 Contract Extension/Equipment Leases/National Cooperative Leasing

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to extend the contract with National Cooperative Leasing to provide seven (7) leased vehicles for FY2020, in the amount of \$272,943.78, as requested by Fleet [Fleet/Central Garage Rentals Fund Acct. No. 661-451.100-940.000.] [NOTE: According to the Staff Review, the leases are for seven (7) International HV607 plow trucks.]

210361 Contract Extension/Equipment Leases/Navistar Capital

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to extend the contract with Navistar Capital to provide four (4) leased vehicles for FY2020, in the amount of \$146,979.74, as requested by Fleet [Fleet/Central Garage Rentals Fund Acct. No. 661-451.100-940.000.] [NOTE: According to the Staff Review, the leases are for four (4) tandem axle dump trucks.]

210362 Contract Extension/Equipment Leases/Deere Credit

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to extend the contract with Deere Credit to provide leased vehicles for FY2020, in the amount of \$271,200.00, as requested by Fleet [Fleet/Central Garage Rentals Fund Acct. No. 661-451.100-940.000.] [NOTE: According to the Staff Review, the leases are for 13 pieces of heavy equipment.]

210363 Contract Extension/Equipment Leases/Huntington Public Capital

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to extend the contract with Huntington Public Capital to provide four (4) leased vehicles for FY2020, in the amount of \$371,679.14, as requested by Fleet [Fleet/Central Garage Rentals Fund Acct. No. 661-451.100-940.000.] [NOTE: According to the Staff Review, the leases are for four (4) sewer cleaner vehicles.]

210364 Contract/Test America Laboratories, Inc./Environmental Monitoring Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Test America Laboratories, Inc., for environmental monitoring services, as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$40,000.00 per year for FY 2022, FY2023 and FY2024, pending adoption of each year's budget), for a contract total of \$120,000.00 [Sewer Fund Professional Services Acct. No. 590-550.100-801.000.]

210365 Settlement/Timothy Brown v City of Flint/Case No. 20-113889-NI

Resolution resolving that the City Administrator is hereby authorized to pay the settlement offer in the matter of Timothy Brown v City of Flint, in the amount of \$30,000.00, in satisfaction of any and all claims arising out of said matter, with payment to be drawn from appropriated funds in the Litigation and Suits Acct. No. 677-266.200-956.300. [NOTE: An Executive Session was held on this matter on August 4, 2021.]

210366 Settlement/Dawn Hawley v Scott et al/Case No. 19-112346-NI

Resolution resolving that the City Administrator is hereby authorized to pay the settlement offer in the matter of Dawn Hawley v Scott et al, in the amount of \$54,000.00, in satisfaction of any and all claims arising out of said matter, with payment to be drawn from appropriated funds in the Litigation and Suits Acct. No. 677-266.200-956.300. [NOTE: An Executive Session was held on this matter on August 4, 2021.]

210371 Grant Acceptance/Financially Distressed Cities, Villages & Townships (FDCVT) Grant/Public Safety

Resolution resolving that the proper city officials are hereby authorized to participate in the Financially Distressed Cities, Villages & Townships (FDCVT) Grant for Public Safety on behalf of the City of Flint. Proper city officials are hereby authorized to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State relating to the FDCVT requirements, AND, resolving that the appropriate city officials are authorized to do all things necessary to abide by the terms of Grant No. 210098-21, in the amount of \$183,505.00, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the Grantor.

210372 CO #2/Contract/Spalding DeDecker/Construction Engineering Services

Resolution resolving that the proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #2 to the contract with Spalding DeDecker to provide design and construction services for ADA (American Disability Act) sidewalk ramps, as well as additional construction issues related to Court Street, in an amount NOT-TO-EXCEED \$30,000.00, and a revised aggregate amount of \$853,356.00 as requested by Transportation [Major Street Fund Acct. No. 202-449.200-801.000 = \$7,000.00 and Acct. No. 202-441.702-801.000 = \$23,000.00.]

210373 CO#1/Contract/Commercial Contracting Corp./Influent Structure & Battery A Grit Rehabilitation/Water Pollution Control (WPC)

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to enter into Change Order No. 1 with Commercial Contracting Corp. for the additional structural work for the Water Pollution Control Influent Structure and Battery A Grit rehabilitation project, as requested by WPC, in an amount NOT-TO-EXCEED \$337,082.58, and a revised contract amount NOT-TO-EXCEED \$3,827,084.38 [Sewer Fund SRF-Influent Battery A Grit Project Acct. No.

590-550.412-801.074.] [NOTE: This project is part of Phase 1 of the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.]

- 210374** Contract/J.R. Heineman & Sons, Inc./Third Avenue Pump Station Improvements/Water Pollution Control (WPC)

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to approve the issuance of a contract to J.R. Heineman & Sons, Inc. for Third Avenue Pump Station improvements, as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$8,347,500.00, AND, resolving that this project will be paid with funds from the pending State of Michigan Revolving Fund Loan and is contingent upon final approval and acceptance of the loan application and bond issuance. [NOTE: This project is part of Phase 1 of the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.]

- 210375** Contract/J.F Cavanaugh Co./Secondary Clarifier Improvements/Water Pollution Control (WPC)

Resolution resolving that the proper city officials, upon City Council approval, are authorized to approve the issuance of a contract with J.F Cavanaugh Co. for the Northwest Pump Station rehabilitation, as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$6,283,416.00, AND, resolving that this project will be paid with funds from the pending State of Michigan Revolving Fund Loan and is contingent upon final approval and acceptance of the loan application and bond issuance. [NOTE: This project is part of Phase 1 of the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.]

- 210376** Update/Support Operations Plan (SEOP)/City of Flint/Genesee County Emergency Management Program

Resolution resolving that the Flint City Council approves the adoption of the Support Operations Plan of the City of Flint and the appointment of the County Emergency Management Coordinator as the Emergency Management Coordinator for the City of Flint. [NOTE: The Genesee County Sheriff's Office has requested that the city adopt an updated Support Operations Plan, which was developed to identify the responsibilities between the City of Flint and Genesee County in regards to pre-disaster emergency management activities, and provides for City of Flint government agencies to respond to various types of emergencies or disasters that affect the community.]

- 210377** Objection/Installation & Operation/Ajax Materials, Corp./Hot Asphalt Plant

Resolution resolving that the Mayor and Flint City Council do all things necessary to submit their comments to Environment, Great Lakes and Energy (EGLE) no later than August 16, 2021, to object to the Permit to Install Application, APP-2021-0019, which is a request from Ajax Materials, Corp. to install and operate a new hot asphalt plant, to prevent neighborhoods and residents and other businesses from being negatively impacted. [NOTE: Ajax Materials, Corp. made

application to EGLE for a permit to install and operate a new hot mix asphalt plant at 5088 Energy Drive, Flint.]

- 210379** Contract/Sorensen Gross Co./Grit Battery B System/Primary Tank Improvements/Water Pollution Control (WPC)

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to approve the issuance of a contract to Sorensen Gross for the WPC Battery B Grit and Primary Settling Tank improvements, as requested by WPC, in an amount NOT-TO-EXCEED \$20,526,900.00, AND, resolving that this project will be paid with funds from the pending Michigan State Revolving Fund Loan and is contingent upon final approval and acceptance of the loan application and bond issuance [Sewer Fund Acct. No. 590-550.421-801.078.] [NOTE: This project is part of Phase 1 of the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.]

- 210380** Budget Amendment/Transfer of Funds/Residential Waste Services/Rubbish Collection Fund

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the FY2021-2022 budget of the City of Flint to reflect the changes to the city's DPW-Rubbish Collection Fund, for a total change of \$715,555.00, as requested by DPW [Rubbish Collection Professional Services Fund Acct. NO. 226-528.201-801.000.] [NOTE: According to the Staff Review, the budget amendment is necessary to complete contractual work agreements for Residential Waste Services contract within the Waste Services Division.]

INTRODUCTION AND FIRST READING OF ORDINANCES

- 210391** Repeal/Amendment/Ordinance/Chapter 35 (Personnel)/Article VI (Personnel Code)/Section 35-112.1 (Adoption - Job Description and Qualifications Deputy Director of Community and Economic Development)

An ordinance to amend Chapter 35 (Personnel) of the Code of the City of Flint by the addition of Article VI (Personnel Code), Section 35-112.1 (Adoption - Job Description and Qualifications Deputy Director of Community and Economic Development), by repealing Section 35-112.1.

- 210392** Repeal/Amendment/Ordinance/Chapter 35 (Personnel)/Article VI (Personnel Code)/Section 35-112.6 (Adoption - Job Description and Qualifications Deputy Director of Department of Public Works)

An ordinance to amend Chapter 35 (Personnel), Article VI (Personnel Code) of the Code of the City of Flint by the addition of Section 35-112.6 (Adoption - Job Description and Qualifications Deputy Director of Department of Public Works), by repealing Section 35-112.6.

SECOND READING AND ENACTMENT OF ORDINANCES

- 210214.1** Amendment/Ordinance/Chapter 28 (Motor Vehicles & Traffic)/Article II (Operation of Vehicles)/Addition of Sections 28-65 (a) - (d), Section 28-65.1 and Section 28-65.2 (Drag Racing)
- An amendment to the ordinance to amend Chapter 28 (Motor Vehicles and Traffic), Article II (Operation of Vehicles) of the Code of the City of Flint by adding Sections 28-65 (a) - (d), Section 28-65.1 and Section 28-65.2 (Drag Racing). [NOTE: Ordinance amended to correct typographical and technical errors.]
- 210231** Amendment/Ordinance/Chapter 24 (Housing)/Article I (International Property Maintenance Code)/Addition of Section 24-5 (Landlords Removal and Disposal Process Regarding Evictions)
- An ordinance to amend the Code of the City of Flint by amending Chapter 24 (Housing), Article I (International Property Maintenance Code), with the addition of Section 24-5 (Landlords Removal and Disposal Process Regarding Evictions).
- 210332** Amendment/Ordinance/Chapter 9 (Animals and Fowl)/Article I (In General)/Section 9.1 (Cruelty to Animals Prohibited)/Addition of Sections 9-1.1 through 9-1.6
- Ordinance to amend the Code of the City of Flint by amending Chapter 9 (Animals & Fowl), Article 1 (In General) by amending 9-1 (Cruelty to Animals Prohibited) by adding Sections 9-1.1 through 9-1.6.
- 210333** Amendment/Ordinance/Chapter 28 (Motor Vehicles & Traffic)/Addition of Section 28-95 (Loitering In or About a Motor Vehicle)
- An ordinance to amend Chapter 28 (Motor Vehicles and Traffic), by the addition of Section 28-95 (Loitering In or About a Motor Vehicle).

OTHER GENERAL CITY BUSINESS

ADDITIONAL COUNCIL DISCUSSION

FINAL COUNCIL COMMENTS

ADJOURNMENT



RESOLUTION NO.: 210368
PRESENTED: AUG - 4 2021
ADOPTED: _____

**Resolution Authorizing Submission of a Substantial Amendment to the
2019-20 Annual Action Plan of the Consolidated Plan
to the U.S. Department of Housing and Urban Development,
and Approval of the Proposed Uses and Funding Recommendations
for CARES Act CDBG-CV and ESG-CV**

BY THE MAYOR:

The City of Flint anticipates it will receive Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) funds in the amount of \$2,344,230.00 from CV-1 and \$486,162.00 from CV-3, totaling \$2,830,392.00 from Community Development Block Grant (CDBG-CV). From the Emergency Solutions Grant (ESG-CV), the city anticipates it will receive funds in the amount of \$1,178,500.00 from CV-1 and \$1,263,443.00 from CV-2 for a total of \$2,441,943.00.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit a substantial amendment to the Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan for the most recently approved plan for the 2019-20 Annual Action Plan.

City Administration finalized funding recommendations for the proposed Substantial Amendment in July 2021.

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's Substantial Amendment to the FY 2019-20 Community Development Block Grant program in the amount of \$2,830,392.00 and FY 2019-20 Emergency Solutions Grant program in the amount of \$2,441,943.00, to apply for and receive Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.



RESOLUTION NO.:_____

PRESENTED:_____

ADOPTED:_____

CDBG-CV USES

Administration/Planning	\$289,930.00
COF Community Center Improvements	\$101,070.00
COF Planning- Grand Traverse Greenway Trail	\$141,162.00
Flint and Genesee Chamber of Commerce- Small Business Assistance	\$535,000.00
Food Bank of Eastern MI- Mobile Food Pantries	\$544,230.00
Genesee County Habitat for Humanity- Owner Occupied Rehab	\$500,000.00
Genesee County Health Dept. - COVID-19 Testing and Vaccines	\$ 40,000.00
Genesee Health System- Mental Health Services	\$350,000.00
LISC- Microenterprise Counseling	\$ 79,000.00
<u>North Flint Reinvestment- North Flint Food Co-op</u>	<u>\$250,000.00</u>
TOTAL CDBG-CV USES	\$2,830,392.00

ESG- CV USES

Administration	\$244,194.00
Genesee County Youth Corp.- REACH Facility Improvement	\$102,585.00
Genesee County Youth Corp.- Rental Assistance/Rapid Rehousing	\$178,788.00
My Brother's Keeper- Shelter Operations and Essential Services	\$167,210.00
Flint Housing Commission- Eviction Diversion	\$ 20,701.00
Shelter of Flint- Emergency Shelter Operations/Improvements	\$355,926.00
<u>TBD-Shelter Operations</u>	<u>\$1,372,539.00</u>
TOTAL ESG-CV USES	\$2,441,943.00

It is resolved, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the sub recipient.

Further resolved, following notification that HUD has approved the Substantial Amendment to the 2019-20 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

Further resolved, upon receipt of the official award document from HUD, CDBG-CV funds, the estimated revenues shall be increased to recognize receipt of such funds and an



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

appropriation in the amount of \$2,830,392.00 shall be made to the Division of Community and Economic Development to fund the FY 2021-22 Community Development Block Grant Cares Act program;

Further resolved, upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$2,441,943.00 shall be made to the Division of Community and Economic Development to fund the FY 2021-22 Emergency Solutions Grant Cares Act program;

Further resolved, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 Fund.

Account Name	Account Number	Grant Code	Amount
Administration (CDBG)	282-748.100-502.748	FHUD-CDBGCA	289,930.00
Administration (CDBG)	282-748.100-963.100	FHUD-CDBGCA	289,930.00
COF Center Improvements	282-748.214-502.748	FHUD-CDBGCA	101,070.00
COF Center Improvements	282-748.214-805.057	FHUD-CDBGCA	101,070.00
COF Grand Traverse Greenway	282-748.219-502.748	FHUD-CDBGCA	141,162.00
COF Grand Traverse Greenway	282-748.219-805.057	FHUD-CDBGCA	141,162.00
Genesee County Chamber of Commerce	282-748.190-502.748	FHUD-CDBGCA	535,000.00
Genesee County Chamber of Commerce	282-748.190-805.427	FHUD-CDBGCA	535,000.00
Food Bank of Eastern Michigan	282-748.358-502.748	FHUD-CDBGCA	544,230.00
Food Bank of Eastern Michigan	282-748.358-805.101	FHUD-CDBGCA	544,230.00
Genesee County Habitat for Humanity-Owner-Occupied Housing Repair	282-748.502-502.748	FHUD-CDBGCA	500,000.00
Genesee County Habitat for Humanity-Owner-Occupied Housing Repair	282-748.502-805.327	FHUD-CDBGCA	500,000.00
Genesee County Health Department	282-748.501-502.748	FHUD-CDBGCA	40,000.00
Genesee County Health Department	282-748.501-805.114	FHUD-CDBGCA	40,000.00
Genesee Health Systems	282-748.395-502.748	FHUD-CDBGCA	350,000.00
Genesee Health Systems	282-748.395-805.116	FHUD-CDBGCA	350,000.00
Local Initiative Support Corporation	282-748.425-502.748	FHUD-CDBGCA	79,000.00
Local Initiative Support Corporation	282-748.425-805.429	FHUD-CDBGCA	79,000.00
North Flint Reinvestment Corporation	282-748.448-502.748	FHUD-CDBGCA	250,000.00
North Flint Reinvestment Corporation	282-748.448-805.405	FHUD-CDBGCA	250,000.00
Administration	282-750.100-502.750	FHUD-ESGCA	244,194.00
Administration	282-750.100-963.100	FHUD-ESGCA	244,194.00
Genesee County Youth Corp.- REACH Facility Improvement	282-750.390-502.750	FHUD-ESGCA	102,585.00
Genesee County Youth Corp.- REACH Facility Improvement	282-750.390-805.101	FHUD-ESGCA	102,585.00
Genesee County Youth Corp.- Rental Assistance/Rapid Rehousing	282-750.390-502.750	FHUD-ESGCA	178,788.00



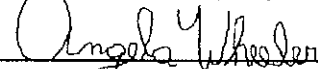
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

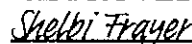
Genesee County Youth Corp.- Rental Assistance/Rapid Rehousing	282-750.390-805.105	FHUD-ESGCA	178,788.00
My Brother's Keeper- Shelter Operations and Essential Services	282-750.450-502.748	FHUD-ESGCA	167,210.00
My Brother's Keeper- Shelter Operations and Essential Services	282-750.450-805.101	FHUD-ESGCA	167,210.00
Flint Housing Commission- Eviction Diversion	282-750.303-502.750	FHUD-ESGCA	20,701.00
Flint Housing Commission- Eviction Diversion	282-750.303-805.101	FHUD-ESGCA	20,701.00
Shelter of Flint- Emergency Shelter Operations/Improvements	282-750.482-502.750	FHUD-ESGCA	355,926.00
Shelter of Flint- Emergency Shelter Operations/Improvements	282-750.482-805.101	FHUD-ESGCA	355,926.00
TBD - ESG Uncommitted	282-750.101-502.750	FHUD-ESGCA	1,372,539.00
TBD - ESG Uncommitted	282-750.101-963.100	FHUD-ESGCA	1,372,539.00

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

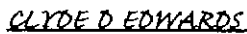
APPROVED AS TO FINANCES:



Shelbi Frayer (Jul 29, 2021 16:12 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:



CLYDE D EDWARDS (Jul 29, 2021 16:27 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President


Mayor



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/28/2021

BID/PROPOSAL#

AGENDA ITEM TITLE:

Resolution Authorizing Submission of a Substantial Amendment to the 2019-20 Annual Action Plan of the Consolidated Plan to the U.S. Department of Housing and Urban Development, and Approval of the Proposed Uses and Funding Recommendations for CARES Act CDBG-CV and ESG-CV

PREPARED BY

Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint anticipates it will receive Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) funds in the amount of \$2,344,230.00 from CV-1 and \$486,162.00 from CV-3, totaling \$2,830,392.00 from Community Development Block Grant (CDBG-CV). From the Emergency Solutions Grant (ESG-CV), the city anticipates it will receive funds in the amount of \$1,178,500.00 from CV-1 and \$1,263,443.00 from CV-2 for a total of \$2,441,943.00.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit a substantial amendment to the Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan for the most recently approved plan for the 2019-20 Annual Action Plan.

HUD has notified the City of Flint that its CARES allocations will be:

CDBG-CV	\$2,830,392.00
ESG-CV	<u>\$2,441,943.00</u>
	\$5,272,335.00

City Administration finalized funding recommendations to for the proposed Substantial Amendment in July 2021. The final proposed recommendations are included in the attached resolution.

The Division of Community and Economic Development published a notice of opportunity to comment on July 23rd, 2021. A 5-day public comment period was held from July 30th, 2021 to August 3rd, 2021 and a public hearing was held on August 2nd, 2021 to receive citizen comments and concerns regarding the proposed Substantial Amendment to the 2019-20 Annual Action Plan. In an April 9, 2020 memorandum, availability of a waiver established expedited procedures to draft, propose, or amend consolidated plans. Expedited procedures must include notice and reasonable opportunity to comment of no less than 5 days. The 5-day period can run concurrently for comments on the action plan amendment and amended citizen participation plans. This authority



CITY OF FLINT

is in effect through August 16th, 2021. The City will submit its Substantial Amendment to the 2020-21 Annual Action Plan to HUD by August 11th, 2021

FINANCIAL IMPLICATIONS:

With HUD approval of the proposed Substantial Amendment to the 2019-20 Annual Action Plan, the City of Flint will receive access to \$2,830,392.00 in CDBG-CV funds and \$2,441,943.00 in ESG-CV funds to prevent, prepare, and respond to the Coronavirus Pandemic.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

DEP T	Account Name	Account Number	Grant Code	Amount
P&D	Administration (CDBG)	282-748.100-502.748	FHUD-CDBGCA	289,930.00
P&D	Administration (CDBG)	282-748.100-963.100	FHUD-CDBGCA	289,930.00
P&D	COF Center Improvements	282-748.214-502.748	FHUD-CDBGCA	101,070.00
P&D	COF Center Improvements	282-748.214-805.057	FHUD-CDBGCA	101,070.00
P&D	COF Grand Traverse Greenway	282-748.219-502.748	FHUD-CDBGCA	141,162.00
P&D	COF Grand Traverse Greenway	282-748.219-805.057	FHUD-CDBGCA	141,162.00
P&D	Genesee County Chamber of Commerce	282-748.190-502.748	FHUD-CDBGCA	535,000.00
P&D	Genesee County Chamber of Commerce	282-748.190-805.427	FHUD-CDBGCA	535,000.00
P&D	Food Bank of Eastern Michigan	282-748.358-502.748	FHUD-CDBGCA	544,230.00
P&D	Food Bank of Eastern Michigan	282-748.358-805.101	FHUD-CDBGCA	544,230.00
P&D	Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	282-748.502-502.748	FHUD-CDBGCA	500,000.00
P&D	Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	282-748.502-805.327	FHUD-CDBGCA	500,000.00
P&D	Genesee County Health Department	282-748.501-502.748	FHUD-CDBGCA	40,000.00
P&D	Genesee County Health Department	282-748.501-805.114	FHUD-CDBGCA	40,000.00
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P&D	Genesee Health Systems	282-748.395-805.116	FHUD-CDBGCA	350,000.00
P&D	Local Initiative Support Corporation	282-748.425-502.748	FHUD-CDBGCA	79,000.00
P&D	Local Initiative Support Corporation	282-748.425-805.429	FHUD-CDBGCA	79,000.00
P&D	North Flint Reinvestment Corporation	282-748.448-502.748	FHUD-CDBGCA	250,000.00
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P&D	Administration	282-750.100-502.750	FHUD-ESGCA	244,194.00
P&D	Administration	282-750.100-963.100	FHUD-ESGCA	244,194.00
P&D	Genesee County Youth Corp.- REACH Facility Improvement	282-750.390-502.750	FHUD-ESGCA	102,585.00
P&D	Genesee County Youth Corp.- REACH Facility Improvement	282-750.390-805.101	FHUD-ESGCA	102,585.00
P&D	Genesee County Youth Corp.- Rental Assistance/Rapid Rehousing	282-750.390-502.750	FHUD-ESGCA	178,788.00
P&D	Genesee County Youth Corp.- Rental Assistance/Rapid Rehousing	282-750.390-805.105	FHUD-ESGCA	178,788.00
P&D	My Brother's Keeper- Shelter Operations and Essential Services	282-750.450-502.748	FHUD-ESGCA	167,210.00
P&D	My Brother's Keeper- Shelter Operations and Essential Services	282-750.450-805.101	FHUD-ESGCA	167,210.00
P&D	Flint Housing Commission- Eviction Diversion	282-750.303-502.750	FHUD-ESGCA	20,701.00



CITY OF FLINT

P&D	Flint Housing Commission- Eviction Diversion	282-750.303-805.101	FHUD-ESGCA	20,701.00
P&D	Shelter of Flint- Emergency Shelter Operations/Improvements	282-750.482-502.750	FHUD-ESGCA	355,926.00
P&D	Shelter of Flint- Emergency Shelter Operations/Improvements	282-750.482-805.101	FHUD-ESGCA	355,926.00
P&D	TBD - ESG Uncommitted	282-750.101-502.750	FHUD-ESGCA	1,372,539.00
P&D	TBD - ESG Uncommitted	282-750.101-963.100	FHUD-ESGCA	1,372,539.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa Dotson Date: 7/28/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
Suzanne Wilcox, Director, Planning and Development



RESOLUTION NO.: 210370

PRESENTED: AUG - 4 2021

ADOPTED: _____

**Resolution Authorizing Submission of the
2021-22 Annual Action Plan of the Consolidated Plan
to the U.S. Department of Housing and Urban Development,
and Approval of the Proposed Uses and Funding Recommendations
for Community Development Block Grant, HOME Investment Partnerships
and Emergency Solutions Grant Funds for the 2021-22 Program Year**

BY THE MAYOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,460.00, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$895,223.00, and Emergency Solutions Grant (ESG) in the amount of \$325,606.00 for federal fiscal year 2020-21, covering the period of July 1, 2021, through June 30, 2022, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

The City of Flint anticipates receipt of program income in an amount of approximately \$3,984,460.00 from CDBG and \$895,223.00 from HOME repayments of rehabilitation housing loans and other eligible activities.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in May 2021.

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2021-22 Community Development Block Grant program in the amount of \$3,984,460.00 FY 2021-22 HOME Investment Partnerships program in the amount of \$895,223.00, and FY 2021-22 Emergency Solutions Grant program in the amount of \$325,606.00, and include any program income which might become available as a result of receipt of these funds.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

CDBG USES

ADMINISTRATION/PLANNING

\$796,892.00

PUBLIC SERVICES

African Drum and Dance- Kai-fecc Performing Arts	\$10,000.00
Asbury CDC- Community Kitchen Programming	\$25,000.00
Big Brothers Big Sisters- Youth Program	\$26,100.00
Boys & Girls Club- Great Futures Start Here	\$40,000.00
Brennan Elm Park Senior Corp- Golden Age Transition	\$25,000.00
Center for Higher Ed. Achievement- Senior Computer/Financial Literacy	\$25,000.00
Center for Higher Ed. Achievement- Adult Literacy	\$45,000.00
Faith Foundation Resources- HYPE Program	\$37,500.00
Flint Genesee Literacy Network - MCC	\$35,000.00
GCCARD- Home Delivered Meals	\$20,000.00
Genesee County Habitat for Humanity- Homeownership Counseling	\$23,000.00
Hasselbring Senior Center- Motivated-Mindful Motion (3M)	\$44,069.00
Legal Services of Eastern Mich.- Special Services Advocacy	\$20,000.00
Legal Services of Eastern Mich.- Fair Housing Center	\$20,000.00
Neighborhood Engagement Hub (NEH)- Community Tool Shed Program	\$75,000.00
R.L. Jones – Public Outreach Services	\$10,000.00
Tapology- S.T.O.N.E. Movers Program	\$ 5,000.00
United Way of Genesee County- Youth Recreation	\$60,000.00
Voices for Children Advocacy Center- Voices for Children CASA	\$20,000.00
<u>YWCA- SAFE Center</u>	<u>\$32,000.00</u>
TOTAL PUBLIC SERVICE	\$597,669.00

ECONOMIC DEVELOPMENT

Asbury Community Development- Community Kitchen	\$150,000.00
Best Practices – Microenterprise	\$ 45,000.00
Ferris Wheel Innovation Center DBA 100K Ideas- 100K Ideas	\$ 35,000.00
<u>Flint River Watershed Coalition- Flint River/Swartz Creek Confluence</u>	<u>\$200,000.00</u>
TOTAL ECONOMIC DEVELOPMENT	\$ 430,000.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

FACILITY IMPROVEMENTS

Catholic Charities- St. Michaels Upgrades	\$ 50,000.00
Evergreen Community Development- FDC Boiler Replacement	\$107,000.00
Flint Institute of Science and History- Earth Climber Exhibit	\$ 50,000.00
Flint Odyssey House- 1108 Lapeer Rd Fire Alarm Upgrade	\$ 16,000.00
Greater Flint Health Coalition – 120 W. First Sidewalk Improvements	\$125,000.00
Latinx Technology and Community Center- LTCC Renovation	\$ 50,000.00
<u>Shelter of Flint- Shelter Upgrades</u>	<u>\$ 75,000.00</u>
TOTAL FACILITY IMPROVEMENTS	\$473,000.00

HOUSING

Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	\$350,000.00
Genesee County Habitat for Humanity- Emergency Repair Program	\$200,000.00
<u>GCCARD- Emergency Home Repairs</u>	<u>\$51,899.00</u>
TOTAL HOUSING	\$601,899.00

BLIGHT ELIMINATION ACTIVITIES

COF Blight Division- Code Enforcement	\$500,000.00
Genesee County Land Bank- Demolition	\$500,000.00
<u>Sylvester Broome Empowerment Village- Demolition for Sportsplex</u>	<u>\$ 85,000.00</u>
TOTAL BLIGHT ACTIVITIES	\$1,085,000.00

TOTAL CDBG USES **\$3,984,460.00**

HOME USES

City of Flint- HOME Admin (10% Cap)	\$ 89,522.30
TBD- Multi-Family Development	\$ 180,700.70
McFarlan Charitable Corporation- 800 E Court Modernization	\$ 300,000.00
Communities First- Orchard Lane	
<u>(CHDO Project)</u>	<u>\$325,000.00</u>
TOTAL HOME USES:	\$ 895,223.00

Administration 03/06/2020

Administration 03/06/2020



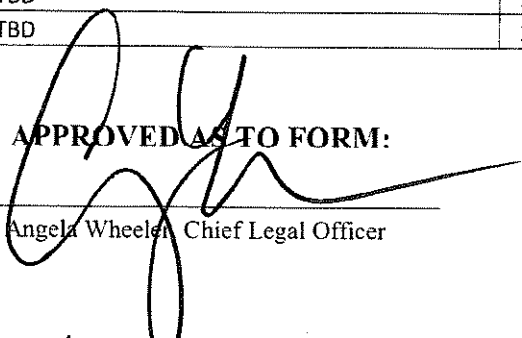
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Sylvester Broome Empowerment Village- Demolition for Sportsplex	274-748.499-805.076	FHUD-CDBG22	85,000.00
City of Flint- HOME Admin (10% Cap)	274-749.100-502.749	FHUD-HOME22	89,522.30
City of Flint- HOME Admin (10% Cap)	274-749.100-963.100	FHUD-HOME22	89,522.30
TBD Multi-Family	274-749.370-502.749	FHUD-HOME22	180,700.70
TBD Multi-Family	274-749.370-805.276	FHUD-HOME22	180,700.70
McFarlan Charitable Corporation- 800 E Court Modernization	274-749.429-502.749	FHUD-HOME22	300,000.00
McFarlan Charitable Corporation- 800 E Court Modernization	274-749.429-805.276	FHUD-HOME22	300,000.00
Communities First- Orchard Lane/CHDO Project	274-749.275-502.749	FHUD-HOME22	325,000.00
Communities First- Orchard Lane/CHDO Project	274-749.275-805.276	FHUD-HOME22	325,000.00
Administration (ESG)	274-750.100-502.750	FHUD-ESG22	24,420.00
Administration (ESG)	274-750.100-963.100	FHUD-ESG22	24,420.00
Carriage Town Ministries	274-750.302-502.750	FHUD-ESG22	30,000.00
Carriage Town Ministries	274-750.302-805.101	FHUD-ESG22	30,000.00
Genesee County Youth Corp	274-750.390-502.750	FHUD-ESG22	33,355.00
Genesee County Youth Corp	274-750.390-805.105	FHUD-ESG22	33,355.00
My Brother's Keeper - In Safe Hands/Shelter	274-750.450-502.750	FHUD-ESG22	30,005.00
My Brother's Keeper - In Safe Hands/Shelter	274-750.450-805.101	FHUD-ESG22	30,005.00
Shelter of Flint- Emergency Shelter	274-750.482-502.750	FHUD-ESG22	72,000.00
Shelter of Flint- Emergency Shelter	274-750.482-805.101	FHUD-ESG22	72,000.00
YWCA- SAFE House/Shelter	274-750.530-502.750	FHUD-ESG22	30,003.60
YWCA- SAFE House/Shelter	274-750.530-805.101	FHUD-ESG22	30,003.60
TBD	274-750.101-502.750	FHUD-ESG22	105,822.40
TBD	274-750.101-963.100	FHUD-ESG22	105,822.40

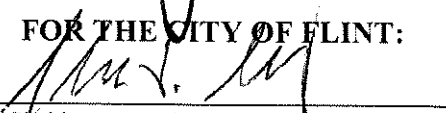
APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCES:


Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

2021 Plan substantial amendments. The City will submit its 2021-22 Annual Action Plan to HUD by August 11th, 2021

HUD regulation 570.302 requires the City, prior to release of grant funds, to annually submit an Action Plan describing all activities and programs to be funded with CDBG, HOME and ESG funds for the upcoming fiscal year. The Division of Community and Economic Development requires approval of the attached resolution prior to entering into contracts with the agencies. Upon submission of the Plan, HUD has 45 days to review and approve the documents, prior to entering into contracts with the proposed sub recipients.

FINANCIAL IMPLICATIONS:

With HUD approval of the proposed 1-year Action Plan, the City of Flint will receive access to \$3,984,460.00 in CDBG funds, \$895,223.00 in HOME funds, and \$325,606.00 in ESG funds to carry out housing, demolition, public services, homeless, and other eligible programs.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:** 000000

Account Name	Account Number	Grant Code	Amount
Administration (CDBG)	274-748.100-502.748	FHUD-CDBG22	796,892.00
Administration (CDBG)	274-748.100-963.100	FHUD-CDBG22	796,892.00
African Drum and Dance African Drum and Dance- Kai-fecc Performing Arts	274-748.113-502.748	FHUD-CDBG22	10,000.00
African Drum and Dance African Drum and Dance- Kai-fecc Performing Arts	274-748.113-805.105	FHUD-CDBG22	10,000.00
Abury CDC Community Kitchen	274-748.119-502.748	FHUD-CDBG22	25,000.00
Abury CDC Community Kitchen	274-748.119-805.101	FHUD-CDBG22	25,000.00
Youth Mentoring- Big Brothers Big Sisters	274-748.272-502.748	FHUD-CDBG22	26,100.00
Youth Mentoring- Big Brothers Big Sisters	274-748.272-805.105	FHUD-CDBG22	26,100.00
Boys and Girls Club	274-748.535-502.748	FHUD-CDBG22	40,000.00
Boys and Girls Club	274-748.535-805.105	FHUD-CDBG22	40,000.00
Brennan Elm Park Golden Age Transition	274-748.288-502.748	FHUD-CDBG22	25,000.00
Brennan Elm Park Golden Age Transition	274-748.288-805.102	FHUD-CDBG22	25,000.00
Center for Higher Ed. Achievement- Senior Computer/Financial Literacy	274-748.284-502.748	FHUD-CDBG22	25,000.00
Center for Higher Ed. Achievement- Senior Computer/Financial Literacy	274-748.284-805.109	FHUD-CDBG22	25,000.00
Center for Higher Ed. Achievement- Adult Literacy	274-748.284-502.748	FHUD-CDBG22	45,000.00
Center for Higher Ed. Achievement- Adult Literacy	274-748.284-805.109	FHUD-CDBG22	45,000.00
HYPE - Faith Foundation Resources	274-748.315-502.748	FHUD-CDBG22	37,500.00
HYPE - Faith Foundation Resources	274-748.315-805.101	FHUD-CDBG22	37,500.00
Flint and Genesee Literacy Coalition - CS Mott Community College	274-748.445-502.748	FHUD-CDBG22	35,000.00
Flint and Genesee Literacy Coalition - CS Mott Community College	274-748.445-805.101	FHUD-CDBG22	35,000.00
GCCARD- Home Delivered Meals	274-748.365-502.748	FHUD-CDBG22	20,000.00



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GCCARD- Home Delivered Meals	274-748.365-805.102	FHUD-CDBG22	20,000.00
Genesee County Habitat- Homeownership Counseling	274-748.502-502.748	FHUD-CDBG22	23,000.00
Genesee County Habitat- Homeownership Counseling	274-748.502-805.119	FHUD-CDBG22	23,000.00
Hasselbring Senior Center- Motivated-Mindful Motion (3M)	274-748.287-502.748	FHUD-CDBG22	44,069.00
Hasselbring Senior Center- Motivated-Mindful Motion (3M)	274-748.287-805.102	FHUD-CDBG22	44,069.00
Legal Services of Eastern Michigan (advocacy)	274-748.420-502.748	FHUD-CDBG22	20,000.00
Legal Services of Eastern Michigan (advocacy)	274-748.420-805.104	FHUD-CDBG22	20,000.00
Housing Discrimination Testing - Legal Services of Eastern Michigan	274-748.422-502.748	FHUD-CDBG22	20,000.00
Housing Discrimination Testing - Legal Services of Eastern Michigan	274-748.422-805.111	FHUD-CDBG22	20,000.00
Neighborhood Engagement Hub/Toolshed	274-748.267-502.748	FHUD-CDBG22	75,000.00
Neighborhood Engagement Hub/Toolshed	274-748.267-805.126	FHUD-CDBG22	75,000.00
R.L. Jones	274-748.466-502.748	FHUD-CDBG22	10,000.00
R.L. Jones	274-748.466-805.102	FHUD-CDBG22	10,000.00
Topology	274-748.514-502.748	FHUD-CDBG22	5,000.00
Topology	274-748.514-805.105	FHUD-CDBG22	5,000.00
Youth Recreation - United Way	274-748.512-502.748	FHUD-CDBG22	60,000.00
Youth Recreation - United Way	274-748.512-805.105	FHUD-CDBG22	60,000.00
Voices for Children Victim Advocacy Robert E Weiss Advocacy Center	274-748.516-502.748	FHUD-CDBG22	20,000.00
Voices for Children Victim Advocacy Robert E Weiss Advocacy Center	274-748.516-805.105	FHUD-CDBG22	20,000.00
YWCA - Safe Center	274-748.530-502.748	FHUD-CDBG22	32,000.00
YWCA - Safe Center	274-748.530-805.101	FHUD-CDBG22	32,000.00
Asbury CDC Community Kitchen	274-748.119-502.748	FHUD-CDBG22	150,000.00
Asbury CDC Community Kitchen	274-748.119-805.427	FHUD-CDBG22	150,000.00
Best Practices Consulting	274-748.411-502.748	FHUD-CDBG22	45,000.00
Best Practices Consulting	274-748.411-805.429	FHUD-CDBG22	45,000.00
Ferris Wheel Innovation Center dba 100k Ideas	274-748.467-502.748	FHUD-CDBG22	35,000.00
Ferris Wheel Innovation Center dba 100k Ideas	274-748.467-805.428	FHUD-CDBG22	35,000.00
Flint River Watershed Coalition- Flint River/Swartz Creek Confluence	274-748.468-502.748	FHUD-CDBG22	200,000.00
Flint River Watershed Coalition- Flint River/Swartz Creek Confluence	274-748.468-805.331	FHUD-CDBG22	200,000.00
Catholic Charities- St. Michaels Upgrades	274-748.498-502.748	FHUD-CDBG22	50,000.00
Catholic Charities- St. Michaels Upgrades	274-748.498-805.056	FHUD-CDBG22	50,000.00
Evergreen Community Development- FDC Boiler Replacement	274-748.291-502.748	FHUD-CDBG22	107,000.00
Evergreen Community Development- FDC Boiler Replacement	274-748.291-805.056	FHUD-CDBG22	107,000.00
Flint Institute of Science and History- Earth Climber Exhibit	274-748.336-502.748	FHUD-CDBG22	50,000.00
Flint Institute of Science and History- Earth Climber Exhibit	274-748.336-805.056	FHUD-CDBG22	50,000.00
Flint Odyssey House- 1108 Lapeer Rd Fire Alarm Upgrade	274-748.341-502.748	FHUD-CDBG22	16,000.00
Flint Odyssey House- 1108 Lapeer Rd Fire Alarm Upgrade	274-748.341-805.056	FHUD-CDBG22	16,000.00



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Greater Flint Health Coalition – 120 W. First Sidewalk Improvements	274-748.409-502.748	FHUD-CDBG22	125,000.00
Greater Flint Health Coalition – 120 W. First Sidewalk Improvements	274-748.409-805.331	FHUD-CDBG22	125,000.00
Latinx Technology and Community Center- LTCC Renovation	274-748.412-502.748	FHUD-CDBG22	50,000.00
Latinx Technology and Community Center- LTCC Renovation	274-748.412-805.056	FHUD-CDBG22	50,000.00
Shelter of Flint- Shelter Upgrades	274-748.480-502.748	FHUD-CDBG22	75,000.00
Shelter of Flint- Shelter Upgrades	274-748.480-805.054	FHUD-CDBG22	75,000.00
Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	274-748.502-502.748	FHUD-CDBG22	350,000.00
Genesee County Habitat for Humanity- Owner-Occupied Housing Repair	274-748.502-805.327	FHUD-CDBG22	350,000.00
Genesee County Habitat for Humanity- Emergency Repair Program	274-748.502-502.748	FHUD-CDBG22	200,000.00
Genesee County Habitat for Humanity- Emergency Repair Program	274-748.502-805.327	FHUD-CDBG22	200,000.00
GCCARD- Emergency Home Repairs	274-748.365-502.748	FHUD-CDBG22	51,899.00
GCCARD- Emergency Home Repairs	274-748.365-805.327	FHUD-CDBG22	51,899.00
COF Code Enforcement	274-748.140-502.748	FHUD-CDBG22	500,000.00
COF Code Enforcement	274-748.140-963.100	FHUD-CDBG22	500,000.00
Genesee County Land Bank Demolition	274-748.371-502.748	FHUD-CDBG22	500,000.00
Genesee County Land Bank Demolition	274-748.371-805.076	FHUD-CDBG22	500,000.00
Sylvester Broome Empowerment Village- Demolition for Sportsplex	274-748.499-502.748	FHUD-CDBG22	85,000.00
Sylvester Broome Empowerment Village- Demolition for Sportsplex	274-748.499-805.076	FHUD-CDBG22	85,000.00
City of Flint- HOME Admin (10% Cap)	274-749.100-502.749	FHUD-HOME22	89,522.30
City of Flint- HOME Admin (10% Cap)	274-749.100-963.100	FHUD-HOME22	89,522.30
TBD Multi-Family	274-749.370-502.749	FHUD-HOME22	180,700.70
TBD Multi-Family	274-749.370-805.276	FHUD-HOME22	180,700.70
McFarlan Charitable Corporation- 800 E Court Modernization	274-749.429-502.749	FHUD-HOME22	300,000.00
McFarlan Charitable Corporation- 800 E Court Modernization	274-749.429-805.276	FHUD-HOME22	300,000.00
Communities First- Orchard Lane/CHDO Project	274-749.275-502.749	FHUD-HOME22	325,000.00
Communities First- Orchard Lane/CHDO Project	274-749.275-805.276	FHUD-HOME22	325,000.00
Administration (ESG)	274-750.100-502.750	FHUD-ESG22	24,420.00
Administration (ESG)	274-750.100-963.100	FHUD-ESG22	24,420.00
Carriage Town Ministries	274-750.302-502.750	FHUD-ESG22	30,000.00
Carriage Town Ministries	274-750.302-805.101	FHUD-ESG22	30,000.00
Genesee County Youth Corp	274-750.390-502.750	FHUD-ESG22	33,355.00
Genesee County Youth Corp	274-750.390-805.105	FHUD-ESG22	33,355.00
My Brother's Keeper - In Safe Hands/Shelter	274-750.450-502.750	FHUD-ESG22	30,005.00
My Brother's Keeper - In Safe Hands/Shelter	274-750.450-805.101	FHUD-ESG22	30,005.00
Shelter of Flint- Emergency Shelter	274-750.482-502.750	FHUD-ESG22	72,000.00
Shelter of Flint- Emergency Shelter	274-750.482-805.101	FHUD-ESG22	72,000.00
YWCA- SAFE House/Shelter	274-750.530-502.750	FHUD-ESG22	30,003.60
YWCA- SAFE House/Shelter	274-750.530-805.101	FHUD-ESG22	30,003.60



CITY OF FLINT

TBD	274-750.101-502.750	FHUD-ESG22	105,822.40
TBD	274-750.101-963.100	FHUD-ESG22	105,822.40

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
Suzanne Wilcox, Director, Planning and Development

21-1231

RESOLUTION REVIEW FORM

FROM: DCED/- GRD
Department/Author

DATE July 30, 2021
NO. _____
Law Office Login # _____

RESOLUTION NAME: **Resolution Authorizing Submission of the 2021-22 Annual Action Plan of the Consolidated Plan to the U.S Dept of HUD and Approval of the Proposed Uses and Funding Recommendations**

Date in: _____

1. RESOLUTION REVIEW - PLANNING AND DEVELOPMENT DIRECTOR

By: Suzanne Wilcox
Planning and Development Director

DATE: 7-30-21
(Date)

Date in: _____

2. RESOLUTION REVIEW - LEGAL

The attached RESOLUTION is submitted to the Legal Department for Approval as to **FORM ONLY**.
The Legal Department has reviewed the RESOLUTION as to Form on this form approves as to **FORM ONLY**.

By: Angela Wheeler
Chief Legal Officer

DATE: 7-30-2021

Date in: _____

3. RESOLUTION REVIEW - FINANCE

The attached RESOLUTION is submitted to the FINANCE Department for approval as to **FINANCE COMPLIANCE**.
The Finance Department reviewed this RESOLUTION, on this form approves as to **FINANCE COMPLIANCE**.

By: Shelbi Frayer
Chief Financial Officer

DATE: 07/30/2021



RESOLUTION NO.:

210233.1
JUN 14 2021

PRESENTED: _____

ADOPTED: _____

**RESOLUTION APPROVING CITY OF FLINT BROWNFIELD REDEVELOPMENT
AUTHORITY BROWNFIELD PLAN FOR THE JAMES P. COLE PROJECT**

(1809 James P. Cole)

BY THE CITY ADMINISTRATOR:

On July 28, 1997, the Flint City Council adopted a resolution establishing the Brownfield Redevelopment Authority (Authority) of the City of Flint pursuant to the Brownfield Redevelopment Financing Act 381 of the Public Acts ("Act") of 1996, to promote the revitalization, redevelopment and reuse of certain blighted, tax reverted and functionally obsolete properties.

Under Act 381, the Authority is authorized to develop and propose for adoption by the City Council a brownfield plan for one (1) or more parcels of eligible properties.

Pursuant to the resolution establishing the Authority and the bylaws of the Authority, the Authority has submitted a proposed brownfield plan for 1809 James P. Cole (the Plan).

The required notice of the public hearing on the proposed Plan was given in accordance with section 13 of Act 381, and such hearing held by the City Council on March 8, 2021.

Once approved, the brownfield plan will allow of the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment. The reimbursement can occur over the life of the plan which is normally 30 years. The eligible reimbursable expenses are estimated at around \$2,541,508.

IT IS RESOLVED, THAT:

1. Definitions. Where used in this Resolution, the terms set forth below shall have the following meaning unless the context clearly requires otherwise:

"Eligible Activities" or "eligible activity" shall have the meaning described in Act 381.

"Eligible Property" means the property designated in the Plan as the Eligible Property, as described in Act 381.

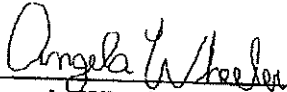
"Plan" means the Plan prepared by the Authority, as transmitted to the City Council by the Authority for approval, copies of which Plan are on file in the office of the City Clerk.

"Taxing Jurisdiction" shall mean each unit of government levying an ad valorem property tax on the Eligible Property.

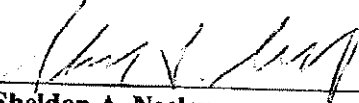
2. Public Purpose. The City Council hereby determines that the Plan constitutes a public purpose.
3. Best Interest of the Public. The City Council hereby determines that it is in the best interest of the public to promote the revitalization of environmentally distressed areas in the City to proceed with the Plan.
4. Review Considerations. As required by act 381, including consideration of the criteria of "facility" as defined in act 381;
 - a. Portions of the property designated in the Plan meet the definition of Eligible Property, as described in act 381, including consideration of the criteria of "facility" as defined in Act 381;
 - b. The Plan meets the requirements set forth in section 13 of Act 381.

- c. The proposed method of financing the costs of eligible activities is feasible and the authority has the ability to arrange the financing.
 - d. The costs of eligible activities proposed are reasonable and necessary to carry out the purpose of Act 381.
 - e. The amount of captured taxable value estimated to result from adoption of the Plan is reasonable.
5. Approval and Adoption of Plan. The Plan as submitted by the authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office.
 6. Establishment of Project Fund; Approval of Depository. The Authority shall establish a separate fund for the Eligible Property subject to this Plan, which shall be kept in a depository bank account or accounts in bank or banks approved by the Treasurer of the City. All monies received by the Authority pursuant to the Plan shall be deposited in the Project Fund for the Eligible Property. All monies in the Project Fund and earnings thereon shall be used only in accordance with the Plan and Act 381.
 7. Use of Monies in the project Fund. The monies credited to the Project Fund and on hand therein from time to time shall be used annually to first make those payments authorized by and in accordance with the Plan and any development.
 8. Payment of Tax Increment Revenues to Authority. The municipal and the county treasurers shall, as ad valorem and specific local taxes are collected on the Eligible Property, pay the Tax Increment Revenues to the Authority for deposit in the Project Fund. The payments shall be made not more than 20 days after the Tax Increment Revenues are collected.
 9. Disclaimer. By adoption of this Resolution and approval of the Plan, the City assumes no obligation or liability to the owner, developer, lessee or lessor of the eligible property for any loss or damage that may result to such persons from the adoption of this Resolution and Plan. The City makes no guarantees or representation as to the determinations of the appropriate state officials regarding the ability of the Authority to capture tax increment revenues from the state and local school district taxes for the Plan.
 10. Repealer. All of this resolution and parts of resolutions insofar as they conflict with the provisions of this resolution shall be rescinded.

Approved as to Form:


Angela Wheeler
Chief Legal Officer

ADMINISTRATION:


Sheldon A. Neeley
Mayor

Kate Fields, Council President

CITY OF FLINT



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

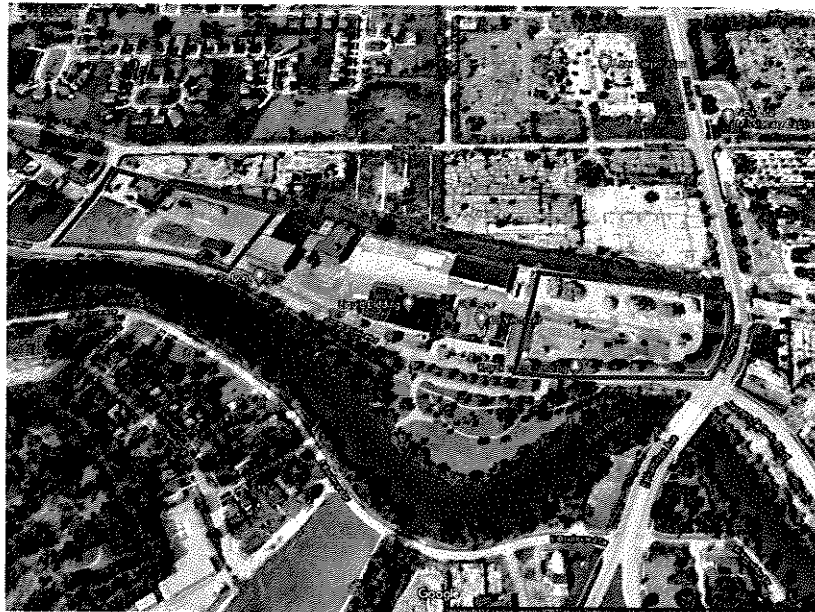
OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED



DEPARTMENT HEAD SIGNATURE: ___Khalfani Stephens, Economic Development Director
(PLEASE TYPE NAME, TITLE)

EXHIBIT A

CITY OF FLINT
BROWNFIELD REDEVELOPMENT AUTHORITY



BROWNFIELD PLAN FOR THE
PROPOSED DUPONT INDUSTRIAL FACILITY
REDEVELOPMENT PROJECT

Prepared for	Prepared By
 DEARBORN CAPITAL <small>Commercial Real Estate Financing</small> James P Cole Venture, LLC Attn: Ms. Mona Navitsky c/o Dearborn Capital Partners, LLC 980 North Michigan, Suite 1620 Chicago, IL 60611 Attn: Mr. Brien Wloch; Managing Member M (312) 543-1250 E mona.navitsky@dearcapcre.com	 Mr. Nicholas G. Maloof, RPG President and General Counsel Associated Environmental Services, LLC 40701 Woodward Avenue, Suite 50 Bloomfield Hills, MI 48304 T (248) 203-9898 M (248) 250-2525 E ngm@associatedenvironmental.net W www.associatedenvironmental.net

Plan Preparation Date: **October 31, 2020**

Approved by the Brownfield Redevelopment Authority on: _____

Approved by the Flint City Council on: _____

**CITY OF FLINT
BROWNFIELD REDEVELOPMENT AUTHORITY
BROWNFIELD PLAN**

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I. INTRODUCTION

In order to promote the revitalization of environmentally distressed and blighted areas within the boundaries of the City of Flint, Michigan (the “City”), the City has established the City of Flint Brownfield Redevelopment Authority (the “FBRA”) pursuant to Michigan Public Act 381 of 1996, as amended (“Act 381”).

The primary purpose of this Brownfield Plan (“Plan”) is to promote the redevelopment of and private investment in certain “brownfield” properties within the City. Inclusion of property within this Plan will facilitate financing of environmental response and other Eligible Activities at eligible properties, and will also provide tax incentives to eligible taxpayers willing to invest in revitalization of eligible sites, commonly referred to as “brownfields.” By facilitating redevelopment of brownfield properties, this Plan is intended to promote economic growth for the benefit of the residents of the City and all taxing units located within and benefited by the FBRA.

This Plan is intended to apply to the eligible property identified in this Plan and, if tax increment revenues are proposed to be captured from that eligible property, to identify and authorize the Eligible Activities to be funded by such tax increment revenues.

This Plan is intended to be a living document, which may be modified or amended in accordance with the requirements of Act 381, as necessary to achieve the purposes of Act 381. The applicable sections of Act 381 are noted throughout the Plan for reference purposes.

This Plan describes the project to be completed (see Attachment C) and contains information required by Section 13(2) of Act 381.

II. GENERAL PROVISIONS

A. Description of the Eligible Property (Section 13 (2)(h)) and the Project

The property comprising the eligible property consists of multiple parcel of land that are either contaminated and qualify as a “facility” as that term is defined in Part 201 of NREPA, as amended, are immediately adjacent to the “facility” and/or will be unified with the “facility” parcel(s). **Each parcel is eligible as it is either contaminated and qualifies as a “facility” and/or it is adjacent to and being combined with a parcel that is a “facility.”**

The parcel and all tangible personal property located thereon will comprise the eligible property and is referred to herein as the “Property.”

Attachment A includes a site map of the Property. The Property is located east of Industrial Avenue, south of East Hamilton Avenue, west of James P. Cole Boulevard, and north of East Wood Street. The Property contains one several existing structures. The Property was historically used for industrial activities/purposes since the early 1900’s.

The existing structures and buildings have been mostly unoccupied for several years.

The eligible property will include all tangible personal property to be located on the real property. Parcel information is outlined below.

Address	1809 James P. Cole Boulevard, Flint, Genesee County, MI 48503
Parcel ID	Parcel ID Nos. 41-06-452--014 & 41-06-452-015
Owner	James P Cole Venture, LLC
Legal Description (obtained from ALTA Survey)	SEE ATTACHED ALTA Survey

James P Cole Venture, LLC is the project developer (“Developer”) and owner of the Property.

The proposed Project is comprised of a build-to-suit redevelopment of a 17.99 acre historically industrial property currently containing approximately 110,578 square feet of existing structures. According to information provided to AES, the Property is proposed to be redeveloped into a multi-tenant multi-building industrial park. According to a Site Plan provided by Developer, approximately 110,578 square feet of existing building will remain and undergo renovations with the remaining buildings being demolished to make way for an additional 190,700 square feet of proposed new construction buildings, all on 17.99 acres of improved commercial and industrial land.

The completed development will include two single or multiple tenant structures each of which can be expanded to accommodate growth of an existing tenant or additional tenants within the proposed structures.

The Project will be undergoing site plan and zoning review by the City of Flint Engineering Department and Planning & Development Departments, and is therefore subject to change as part of the approval processes. The Project is currently estimated to be an estimated \$14,250,000.00 (excluding land costs) investment by Developer plus any furniture, fixtures and equipment (FF&E) and other Personal Property of the proposed tenants (Operators).

It is currently anticipated, subject to necessary Planning, Engineering, FBRA and State of Michigan EGLE, MEDC/MSF, and Tax Commission approvals, that construction will begin in the Summer/Fall of 2021, or sooner, subject to approval of Eligible Activities, including retroactive approval of completed Eligible Activities. It is anticipated that the Eligible Activities will be completed within 12-18 months of the start date.

The project description provided herein is a summary of the proposed development at the time of the adoption of the Plan. The actual development may vary from the project description provided herein, without necessitating an amendment to this Plan, so long as such variations are not material and arise as a result of governmental processes, changes in market and/or financing conditions affecting the project and/or are related to the addition or immaterial removal of amenities to the project. All material changes, as determined by FBRA in its reasonable discretion, to the project description are subject to the approval of the FBRA staff and shall be consistent with the overall nature of the proposed development, its proposed public purpose, and the purposes of Act 381.

Census Tract Qualification

The Property is located in a low-income community (LIC) Census Tract (Census Tract No. 26049013600). A low-income community (LIC) Census Tract is defined as, "...a poverty rate of at least 20 percent or with median family incomes that do not exceed 80 percent of area median income..." In addition, the Property is located in a Qualified Opportunity Zone, which means that the area has been targeted by State and Local Governmental Units for development. *Please see the attached CDFI Fund Census Tract Map.*

Based on the information provided by Developer, the Property contains structures and infrastructure that will be demolished and/or partially demolished and removed as part of the planned re-development ("Project"). In addition, the proposed Project will redevelop an underutilized Property that contains multiple impediments to redevelopment. The proposed Project will create temporary construction jobs and is intended to create permanent jobs in an area of Genesee County (Flint) with a high unemployment rate as demonstrated by the Census Tract information.

Attachment C provides a description of the project to be completed at the Property (the "Project"). **Attachment C** also includes details regarding development team, total investment amount, description of project uses number of temporary and permanent jobs,

project renderings, and additional financing incentives (IFT). **Attachment D** includes letters of support for the Project.

B. Basis of Eligibility (Section 13 (2)(h) and Section 2 (o))

The Property qualifies as a “facility” as that term is defined under the natural Resources and Environmental Protection Act (NREPA), P.A.451 of 1994, as amended, based on the presence of soil contamination.

The Property is considered “eligible property” as defined by Act 381, Section 2 because (a) the Property was used for industrial purposes; (b) it is located within the City of Flint, a qualified local governmental unit under Act 381; and (c) the Property is determined to be a “facility” as defined by Act 381.

The Property qualifies as a “facility” and is eligible for Brownfield Redevelopment Incentives pursuant to the Brownfield Redevelopment Financing Act, P.A. 381 of 1996, as amended. The Property is classified as a “facility” due to the presence of soil contamination related to historical use and operation of portions of the Property for industrial purposes.

In addition, based on the condition of the existing structures, the Property could also qualify under either “blighted²” or “functionally obsolete³” status, however, Developer has not moved forward with either or both such designations as the Property already qualifies under Act 381.

Phase I Environmental Site Assessment (ESA)

Applied Ecosystems, Inc. (AEI) was retained by Developer to prepare a Baseline Environmental Assessment (BEA) and published the BEA on September 20, 2016 as of pre-acquisition due diligence and disclosed to MDEQ on December 7, 2016.

According to information presented the BEA, the Property was historically used for industrial activities/purposes by E. I. du Pont de Nemours and Company (DuPont) and predecessor companies since the early 1900’s beginning in 1901 with Flint varnish and Color Works providing paint and varnishes for the carriage industry and converting to automotive paint manufacturing in 1910. DuPont purchased the property in 1918 and operated on-site until 1995. In 1989, DuPont initiating environmental site investigation activities to assess soil and groundwater on the Property.

In 2003 DuPont entered into a Voluntary Corrective Action agreement with MDEQ and actions included:

- Excavation and disposal of contaminated soil;
- Groundwater treatment; and
- Free product removal.

In 2005, a Remedial Action Plan (RAP) was prepared that specified long term groundwater treatment as well as property use restrictions (Deed Restrictions).

In 2015, after 12 consecutive monthly gauging events with no free product present, DuPont submitted a request for a “No Further Action” determination related to free product removal activities

Contamination remaining on-site includes volatile organic compounds (VOCs), semi-VOCs (SVOCs), arsenic, chromium, cobalt and cyanide. Known impacted media include soil and groundwater with exceedances of the volatilization to indoor air (VIA) pathway likely based on the known concentrations of VOCs.

Please see Figures 1 and 2 for Site Location and Aerial Photo Maps.

Based on the documented concentrations of soil and groundwater contamination, concentrations exceed the EGLE Part 201 Generic Residential Cleanup Criteria (GRCC) promulgated under Part 201 of the Natural Resources and Environmental Protection Act (NREPA), 1994 P.A. 451, as amended (Part 201), and therefore the Property meets the definition of a “facility” as defined pursuant to Part 201.

As the Property qualifies as a “facility¹,” it is eligible for Brownfield Redevelopment Incentives pursuant to the Brownfield Redevelopment Financing Act, P.A. 381 of 1996, as amended. In addition, based on the condition of the existing structures, the Property could also qualify under either “blighted²” or “functionally obsolete³” status.

Sample results were compared to current Generic Residential Cleanup Criteria (GRCC) promulgated under Part 201 of the Natural Resources and Environmental Protection Act (NREPA), 1994 P.A. 451, as amended (Part 201). Based on the results of the Phase II ESA the Property meets the definition of a “facility” as defined pursuant to Part 201.

¹Under Part 201 of NREPA, P.A. 451 of 1994, as amended, Section 20101(1)(s) states:

“Facility” means any area, place, parcel or parcels of property, or portion of a parcel of property where a hazardous substance in excess of the concentrations that satisfy the cleanup criteria for unrestricted residential use has been released, deposited, disposed of, or otherwise comes to be located. Facility does not include any area, place, parcel or parcels of property, or portion of a parcel of property where any of the following conditions are satisfied:

- (i) Response activities have been completed under this part or the comprehensive environmental response, compensation, and liability act, 42 USC 9601 to 9675, that satisfy the cleanup criteria for unrestricted residential use.
- (ii) Corrective action has been completed under the resource conservation and recovery act, 42 USC 6901 to 6992k, part 111, or part 213 that satisfies the cleanup criteria for unrestricted residential use.
- (iii) Site-specific criteria that have been approved by the department for application at the area, place, parcel of property, or portion of a parcel of property are met or satisfied and hazardous substances at the area, place, or property that are not addressed by site-specific criteria satisfy the cleanup criteria for unrestricted residential use.
- (iv) Hazardous substances in concentrations above unrestricted residential cleanup criteria are present due only to the placement, storage, or use of beneficial use by-products or inert materials at the area, place, or property in compliance with part 115.
- (v) The property has been lawfully split, subdivided, or divided from a facility and does not contain hazardous substances in excess of concentrations that satisfy the cleanup criteria for unrestricted residential use.
- (vi) Natural attenuation or other natural processes have reduced concentrations of hazardous substances to levels at or below the cleanup criteria for unrestricted residential use.

SEE: [http://www.legislature.mi.gov/\(S\(1xfrcyrylw4dfgaepzrik3\)\)/mileq.aspx?page=getObject&objectName=mcl-324-20101](http://www.legislature.mi.gov/(S(1xfrcyrylw4dfgaepzrik3))/mileq.aspx?page=getObject&objectName=mcl-324-20101)

²Under MCL 125.2652(2)(e) “Blighted” means property that meets any of the following criteria as determined by the governing body:

- (i) Has been declared a public nuisance in accordance with a local housing, building, plumbing, fire, or other related code or ordinance.
- (ii) Is an attractive nuisance to children because of physical condition, use, or occupancy.
- (iii) Is a fire hazard or is otherwise dangerous to the safety of persons or property.
- (iv) Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.
- (v) Is tax reverted property owned by a qualified local governmental unit, by a county, or by this state. The sale, lease, or transfer of tax reverted property by a qualified local governmental unit, county, or this state after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.
- (vi) Is property owned or under the control of a land bank fast track authority, whether or not located within a qualified local governmental unit. Property included within a brownfield plan prior to the date it meets the requirements of this subdivision to be eligible property shall be considered to become eligible property as of the date the property is determined to have been or becomes qualified as, or is combined with, other eligible property. The sale, lease, or transfer of the property by a land bank fast track authority after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.
- (vii) Has substantial subsurface demolition debris buried on site so that the property is unfit for its intended use.

³Under MCL 125.2652(2)(s) "Functionally obsolete" means that the property is unable to be used to adequately perform the function for which it was intended due to a substantial loss in value resulting from factors such as overcapacity, changes in technology, deficiencies or superadequacies in design, or other similar factors that affect the property itself or the property's relationship with other surrounding property.

C. Summary of Eligible Activities and Description of Costs (Section 13 (2)(a),(b))

The "Eligible Activities" that are intended to be carried out at the Property are considered "Eligible Activities" as defined by Sec 2 of Act 381, because they include, but are not limited to: (1) Phase I ESA, Phase II ESA and Baseline Environmental Assessment activities; (2) 7a Due Care Activities including Phase II ESA Due Care Investigation Activities and Preparation of pre-development and post-development Due Care Plans or Documentation of Due Care Compliance; (3) Additional Response Activities; (4) Building Demolition Activities including selective exterior and interior demolition and lead, asbestos and hazardous materials abatement; (5) Development and Preparation of Brownfield Plan and Act 381 Work Plan; (6) UST Removal Activities; (7) Remediation Activities including installation of engineering controls and operation & maintenance (O&M) related to the engineering controls; (8) Site Preparation Activities to ready the site for redevelopment including utility disconnection and re-connection, removal and re-location of public utilities, land balancing and rough and finished grading; (9) Infrastructure Activities including the construction of storm water retention/detention ponds and/or systems, and installation of new utilities; and (10) Public Improvements including installation of public utilities, street improvements, deceleration lanes and drive approaches, streetscapes, landscaping and other related activities. In addition, supplementary Eligible Activities that are financial in nature include: (1) Interest on the sums expended to implement the Eligible Activities at a rate of five (5%) per annum; and (2) environmental insurance may be obtained at some during the project development process.

A summary of the Eligible Activities and the estimated cost of each eligible activity intended to be paid for with Tax Increment Revenues from the Property are shown in the table attached hereto as **Attachment E**.

The Eligible Activities described in **Attachment E** are not exhaustive. Subject to the approval of FBRA staff in writing, additional Eligible Activities may be carried out at the Property, without requiring an amendment to this Plan, so long as such Eligible Activities are permitted by Act 381 and the performance of such Eligible Activities does not exceed the total costs stated in **Attachment E**.

Unless otherwise agreed to in writing by the FBRA, all Eligible Activities shall commence within eighteen (18) months after the date the governing body approves this Plan and be completed within three (3) years after approval of the Michigan Strategic Fund work plan, if applicable, or three (3) years after execution of the Reimbursement Agreement (as that term is defined below). Any long-term monitoring or operation and maintenance activities or obligations that may be required will be performed in compliance with the terms of this Plan and any documents prepared pursuant to this Plan.

The Developer desires to be reimbursed for the costs of Eligible Activities. Tax increment revenue generated by the Property will be captured by the FBRA and used to reimburse

the cost of the Eligible Activities completed on the Property pursuant to the terms of a Reimbursement Agreement to be executed by the FBRA and the Developer after approval of this Plan (the "Reimbursement Agreement"), to the extent permitted by Act 381. In the event this Plan contemplates the capture of tax increment revenue derived from "taxes levied for school operating purposes" (as defined by Section 2(oo) of Act 381 and hereinafter referred to as "School Taxes"), the Developer acknowledges and agrees that FBRA's obligation to reimburse the Developer for the cost of Eligible Activities with tax increment revenue derived from School Taxes, or Specific Taxes that are considered School Taxes, (as these capitalized terms are defined by Act 381) is contingent upon the Developer receiving at least the initial applicable work plan approvals by the Michigan Strategic Fund and/or the EGLE, as may be required pursuant to Act 381.

FBRA agrees to retroactively reimburse Developer for all Eligible Activities completed prior to the approval of this Plan and for Eligible Activities completed as described in this Plan from the Local Taxes, or Specific Taxes that are considered Local Taxes, at the percentage ratio that Local Taxes comprise the overall combined Local and School Taxes. To the extent that Developer obtains Act 381 Work Plan approval from EGLE or MEDC/MSF, then the remaining percentage of Eligible Activities will be reimbursed to Developer. If deemed necessary, Developer will provide the FBRA with evidence, reasonably satisfactory to FBRA, that the Developer has the financial means to complete the project without the capture of, and subsequent reimbursement with, the contemplated School Taxes.

This Plan provides for the capture of taxes levied for school purposes (School Tax Capture), comprised of the State Education Tax (SET) and School Operating Tax, from the eligible Property. However, as the approval of School Tax Capture is at the discretion of the EGLE and MEDC/MSF, all Eligible Activities shall be reimbursable from Local Taxes unless School Tax Capture is approved by the agency responsible for the Eligible Activity(ies), then reimbursement will be from a combination of both Local and School Taxes.

The estimated costs outlined in this Plan and listed in **Attachment E** may increase or decrease depending on the nature and extent of any unknown or unanticipated conditions on the Property. As long as the total costs, adjusted by the 15% factor, are not exceeded, the line item costs of the Eligible Activities outlined herein, in the attachments and/or in the Brownfield Plan, may be adjusted between the Eligible Activities after the date this Plan is approved without the need for any additional approval from City of Flint City Council or the City of Flint Brownfield Redevelopment Authority, to the extent those adjustments do not violate the terms of any EGLE or MEDC/MSF approved work plan, if any. If necessary, this Plan may also be amended to add or delete Eligible Activities and the estimated cost of each.

The costs listed in **Attachment E** are estimated costs and may increase or decrease depending on the nature and extent of environmental contamination and other unknown conditions encountered on the Property. The actual cost of those Eligible Activities encompassed by this Plan that will qualify for reimbursement from tax increment revenues

of the FBRA from the Property shall be governed by the terms of the Reimbursement Agreement. No costs of Eligible Activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the Reimbursement Agreement and Section 2 of Act 381. The Reimbursement Agreement and this Plan will dictate the total cost of Eligible Activities subject to payment or reimbursement, provided that the total cost of Eligible Activities subject to payment or reimbursement under the Reimbursement Agreement shall not exceed the estimated costs set forth in **Attachment E**. As long as the total costs, adjusted by the 15% contingency under Act 381, are not exceeded, line item costs of Eligible Activities may be adjusted after the date this Plan is approved by the governing body (Flint City Council), to the extent the adjustments do not violate the terms of the approved EGLE or MSF work plan.

D. Estimate of Captured Taxable Value and Tax Increment Revenues (Section 13(2)(c)); Beginning Date of Capture of Tax Increment Revenues (Section (13)(2)(f); Impact of Tax Increment Financing on Taxing Jurisdictions (Section 13(2)(g))

This Plan anticipates the capture of tax increment revenues to reimburse the Developer for the costs of Eligible Activities under this Plan in accordance with the Reimbursement Agreement. A table of estimated tax increment revenues to be captured is attached to this Plan as **Attachment F**.

Tax increments are projected to be captured and applied to (i) reimbursement of eligible activity costs and payment of FBRA administrative and operating expenses, (ii) make deposits into the State Brownfield Redevelopment Fund, and (iii) make deposits into the FBRA's Local Brownfield Revolving Fund, as follows:

Exhibit A
PROPOSED DUPONT INDUSTRIAL FACILITY
Brownfield Redevelopment Plan

Section D Capture Summary Table ¹			
	Developer P&I	Local RLF	State Brownfield RLF
<u>School Capture</u>			
State Education Tax (SET)	\$222,116.24	\$81,770.29	\$303,887
School Operating Tax	\$1,428.867	\$490,622	
<u>Local Capture</u>			
County Operating	\$404,311	\$148,844	
Library	\$296,155	\$109,027	
Flint Operating	\$555,291	\$204,426	
Public Safety	\$444,232	\$163,541	
Misc. Levies	\$670,747	\$246,930	
Genesee County Parks	\$55,366	\$20,383	
Parks and Rec	\$37,019	\$13,628	
Genesee ISD	\$277,327	\$102,096	
Mass Transit	\$90,483	\$33,310	
Flint Sinking Fund	\$87,366	\$32,163	
CS Mott Operating	\$145,893	\$53,709	
TOTAL	\$4,715,173	\$1,700,449	\$303,887

In addition, the following taxes are projected to be generated but shall not be captured during the life of this Plan:		
<u>Non-Capturable Millages</u>		
Flint School Debt	\$208,789	\$76,864
CS Mott Debt	\$58,491	\$21,533
Public Library Debt	\$134,751	\$49,607
TOTAL	\$402,030	\$148,004

¹All numbers presented are based on gross taxes generated in the Capture side of the TIR Capture Tables and may differ from the actual reimbursement amounts from each millage levy due to allocation percentages and rounding of numbers.

In no event shall the duration of this Plan exceed thirty-five (35) years following the date of the governing body's resolution approving this Plan, nor shall the duration of the tax capture exceed the lesser of the period authorized under subsection (3) and (5) of Section 13 of Act 381 or 30 years. Further, in no event shall the beginning date of the capture of tax increment revenues be later than five (5) years after the date of the governing body's resolution approving this Plan.

E. Plan of Financing (Section 13(2)(d)); Maximum Amount of Indebtedness (Section 13(2)(e))

The Eligible Activities are to be financed solely by the Developer. The FBRA will reimburse the Developer for the cost of approved Eligible Activities, but only from tax increment revenues generated from the Property. No advances have been or shall be made by the City or the FBRA for the costs of Eligible Activities under this Plan.

All reimbursements authorized under this Plan shall be governed by the Reimbursement Agreement. The inclusion of Eligible Activities and estimates of costs to be reimbursed in this Plan are intended to authorize the FBRA to fund such reimbursements and does not obligate the FBRA or the City to fund any reimbursement or to enter into the Reimbursement Agreement providing for the reimbursement of any costs for which tax increment revenues may be captured under this Plan, or which are permitted to be reimbursed under this Plan in the absence of tax increment revenues being generated from the Property. The amount and source of any tax increment revenues that will be used for purposes authorized by this Plan, and the terms and conditions for such use and upon any reimbursement of the expenses permitted by this Plan, will be provided solely under the Reimbursement Agreement contemplated by this Plan.

Unless otherwise agreed upon by the Developer, the FBRA, and the State of Michigan, the FBRA shall not incur any note or bonded indebtedness to finance the purposes of this Plan.

Interest shall be paid under this Plan as provided in the Reimbursement Agreement, provided that to the extent that the Michigan Strategic Fund or Michigan Department of Environment, Great Lakes and Energy (EGLE) does not approve the payment of interest on an eligible activity with School Taxes, interest shall not accrue or be paid under this Plan with respect to the cost of such Eligible Activity from School Taxes. Unless otherwise agreed upon by the Developer, the FBRA, and the State of Michigan, the FBRA will approve interest on the local portion of the reimbursement to the extent that the projected internal rate of return to the Developer does not exceed twenty (20%), as more specifically stated in the Reimbursement Agreement.

Reimbursements under the Reimbursement Agreement shall not exceed the cost of Eligible Activities permitted under this Plan, plus the 15% contingency factor and approved interest.

F. Duration of Plan (Section 13(2)(f))

Subject to Section 13b(16) of Act 381, the beginning date of capture of tax increment revenues for each eligible property shall occur in accordance with the TIF table described in **Exhibit F**. As the tax increment revenue table is an estimate/projection based on certain assumptions, the repayment period may exceed that depicted in the table. In no event, however, shall this Plan extend beyond the maximum term allowed by Section 13(2)(f) of Act 381 for the duration of this Plan.

Furthermore, this Plan, or any subsequent amendment thereto, may be abolished or terminated in accordance with Section 14(8) of Act 381 in the event of any of the following:

a. The governing body may abolish this Plan (or any subsequent amendment thereto) when it finds that the purposes for which this Plan was established have been accomplished.

b. The governing body may terminate this Plan (or any subsequent amendment thereto) if the project for which Eligible Activities were identified in this Plan (or any subsequent amendment thereto) fails to occur with respect to the eligible property for at least five (5) years following the date of the governing body resolution approving this Plan (or any subsequent amendment thereto), provided that the governing body first does both of the following:

(i) gives 30 days' written notice to the Developer at its last known address by certified mail or other method that documents proof of delivery attempted; and

(ii) provides the Developer with an opportunity to be heard at a public meeting.

Notwithstanding anything in this subsection to the contrary, this Plan (or any subsequent amendment thereto) shall not be abolished or terminated until the principal and interest on bonds, if any, issued under Section 17 of Act 381 and all other obligations to which the tax increment revenues are pledged have been paid or funds sufficient to make the payment have been identified or segregated.

G. Effective Date of Inclusion in Brownfield Plan

The Property will become a part of this Plan on the date this Plan is approved by the governing body (City Council).

H. Displacement/Relocation of Individuals on Eligible Property (Section 13(2)(i-l))

There are no persons or businesses residing on the eligible property and no occupied residences will be acquired or cleared, therefore there will be no displacement or relocation of persons or businesses under this Plan.

I. Local Brownfield Revolving Fund ("LBRF") (Section 8; Section 13(2)(m))

The FBRA has established a Local Brownfield Revolving Fund (LBRF). The LBRF will consist of all tax increment revenues authorized to be captured and deposited in the LSRRF, as specified in Section 13(5) of Act 381, under this Plan and any other plan of the FBRA. It may also include funds appropriated or otherwise made available from public or private sources.

The amount of tax increment revenue authorized for capture and deposit in the LBRF is estimated as depicted in the 30 Year Cash Flow Projection Table present in **Attachment F**. All funds, if any, deposited in the LBRF shall be used in accordance with Section 8 of Act 381.

J. Brownfield Redevelopment Fund (Section 8a; Section 13(2)(m))

The FBRA shall pay to the Department of Treasury at least once annually an amount equal to 3 mills of the taxes levied under the state education tax, 1993 PA 331, MCL 211.901 to 211.906, that are captured under this Plan for up to the first twenty-five (25) years of the duration of capture of tax increment revenues for each eligible property included in this Plan. If the FBRA pays an amount equal to 3 mills of the taxes levied under the state education tax, 1993 PA 331, MCL 211.901 to 211.906, on a parcel of eligible property to the Department of Treasury under Section 13b(14) of Act 381, the percentage of local taxes levied on that parcel and used to reimburse Eligible Activities for the Project under this Plan shall not exceed the percentage of local taxes levied on that parcel that would have been used to reimburse Eligible Activities for the Project under this Plan if the 3 mills of the taxes levied under the state education tax, 1993 PA 331, MCL 211.901 to 211.906, on that parcel were not paid to the Department of Treasury under Section 13b(14) of Act 381.

K. Developer's Obligations, Representations and Warrants

The Developer and its affiliates shall comply with all applicable laws, ordinances, executive orders, or other regulations imposed by the City or any other properly constituted governmental authority with respect to the Property and shall use the Property in accordance with this Plan.

The Developer, at its sole cost and expense, shall be solely responsible for and shall fully comply with all applicable federal, state, and local relocation requirements in implementing this Plan, if any.

The Developer represents and warrants that a Phase I Environmental Site Assessment ("ESA"), and if appropriate, a Phase II ESA, Baseline Environmental Assessment, and Due Care Plan or Response Activity Plan, pursuant to Part 201 of Michigan's Natural Resources and Environmental Protection Act (MCL 324.20101 *et seq.*), have been performed on the Property ("Environmental Documents"). Attached hereto as **Attachment G** is the City of Flint's Department of Buildings, Safety Engineering and Environmental acknowledgement of its receipt of the Phase I ESA, Phase II ESA and Baseline Environmental Assessment (BEA).

The Developer intends to include a City of Flint Land Bank Authority, Genesee County Land Bank Authority or State of Michigan Land Bank financing component, to be determined at a later date, depending upon the needs of the Project.

Except as otherwise agreed to by the FBRA, any material breach of a material representation or warranty contained in this Plan shall render the Plan invalid, subject to the Developer's reasonable opportunity to investigate and cure as described in the Reimbursement Agreement. Prior to any such invalidity, FBRA shall provide Developer written notice of the Developer's alleged breach and the opportunity to either refute the allegation or cure the breach within a reasonable period of time. Notwithstanding the foregoing, any irregularity may be waived by the FBRA, Flint City Council, MEDC/MSF or EGLE.

With the approval of this Brownfield Plan, it is the specific intention of the FBRA to authorize and support: (1) the preparation and submittal of an Act 381 Work Plan for approval by EGLE and MEDC/MSF, (2) application for an IFT Abatement under P.A. 198 of 1974, as amended; (3) grant or loan and other available incentives, including EGLE grants and loans, USEPA grants and loans, Genesee County grants and loans, and (3) other possible sources of incentives related to the Eligible Investments made by Developer as part of this project. It is understood that any such tax abatement may extend the currently depicted repayment period and that any such grant award may off-set the need for TIR reimbursement under the Plan or any such loan may use the TIR to repay a loan.

It should be noted that as part of the long term lease arrangement between Developer and Tenant, all proceeds from the Brownfield Plan TIR capture may be assigned to and accrue to the benefit of an entity to be identified in the Reimbursement Agreement which shall be deemed to be the Qualified Taxpayer under the Plan.

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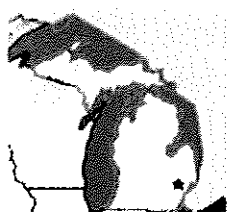
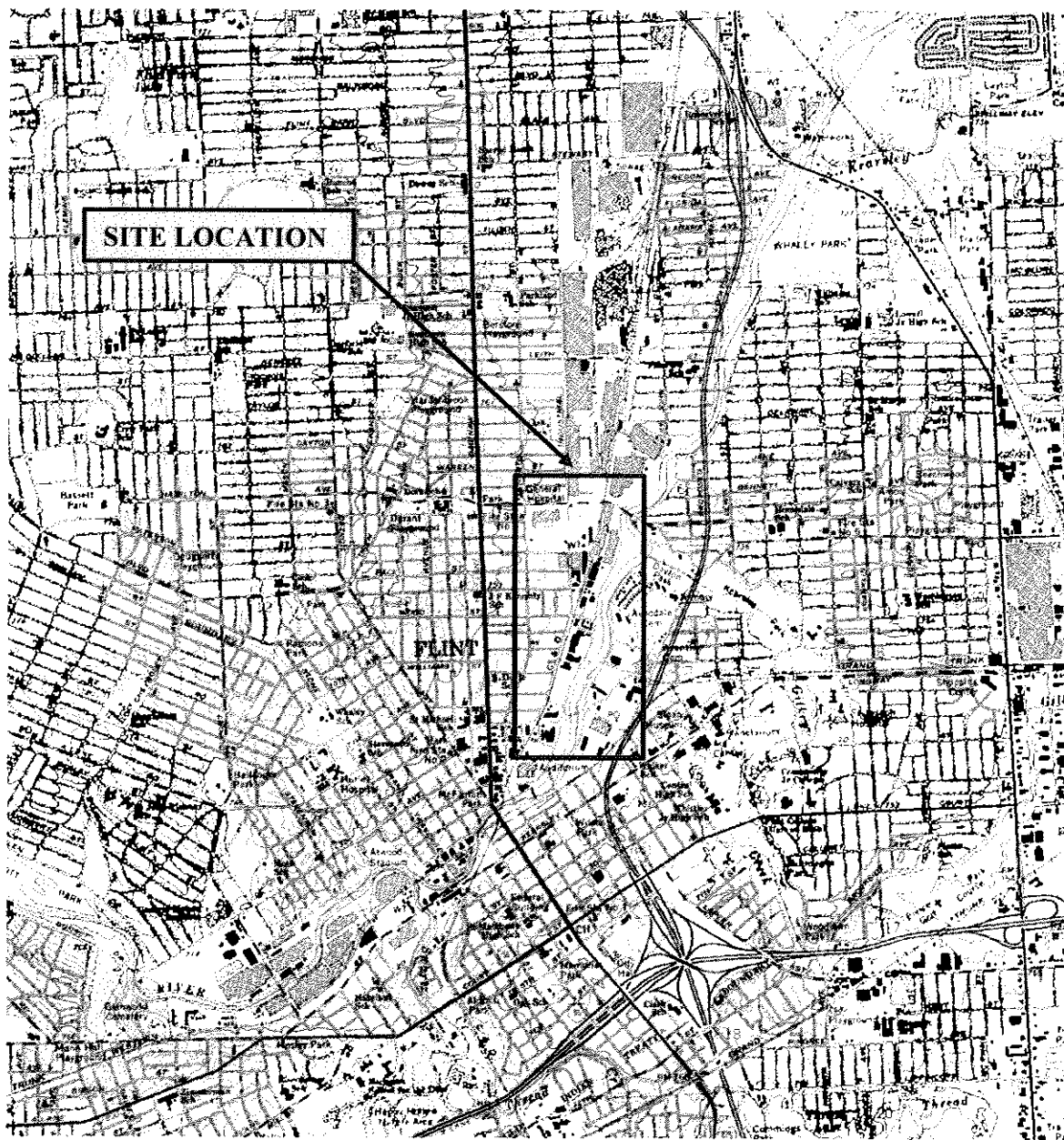
Exhibit A
PROPOSED DUPONT INDUSTRIAL FACILITY
Brownfield Redevelopment Plan

III. ATTACHMENTS

Exhibit A
PROPOSED DUPONT INDUSTRIAL FACILITY
Brownfield Redevelopment Plan

ATTACHMENT A

Site Map



REFERENCE
 USGS 7.5 MIN TOPOGRAPHIC QUADRANGLE
 FLINT NORTH, MICHIGAN
 DATED: 1983
 SCALE: 1: 24000



FIGURE 1: SITE LOCATION MAP

Former DuPont Industrial Facility

James P. Cole Boulevard
 Flint, Genesee County, Michigan 48503

PROJECT: 2020041601.01

DATE: 8/28/2020

PREPARED BY: NGM

**ASSOCIATED
 ENVIRONMENTAL
 SERVICES**

Environmental Services •
 Land Development • Real
 Estate Consulting

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 Web: www.associatedenvironmental.net



Former DuPont Industrial Facility

James P. Cole Boulevard
Flint, Genesee County, Michigan 48503

DATE: 8/28/20

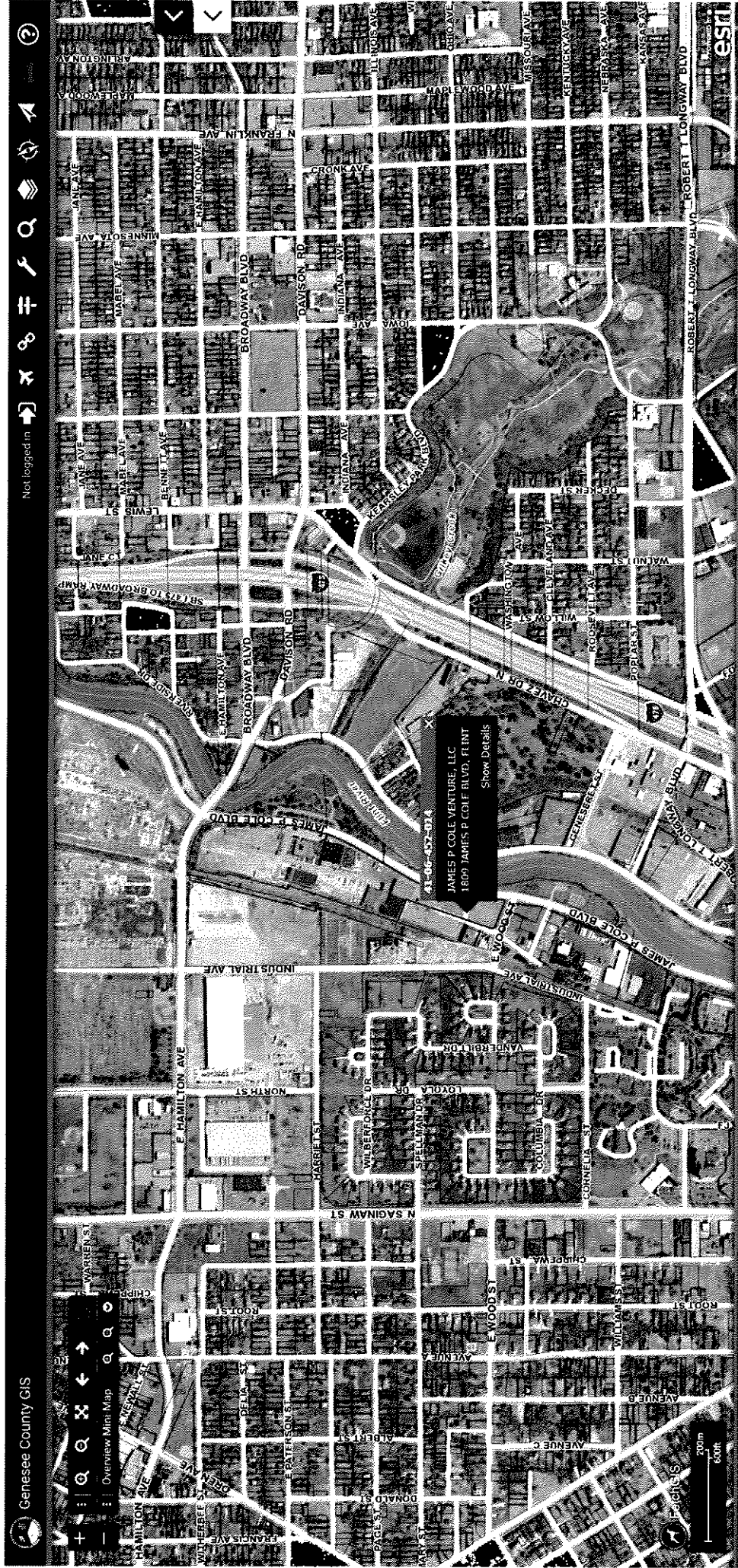
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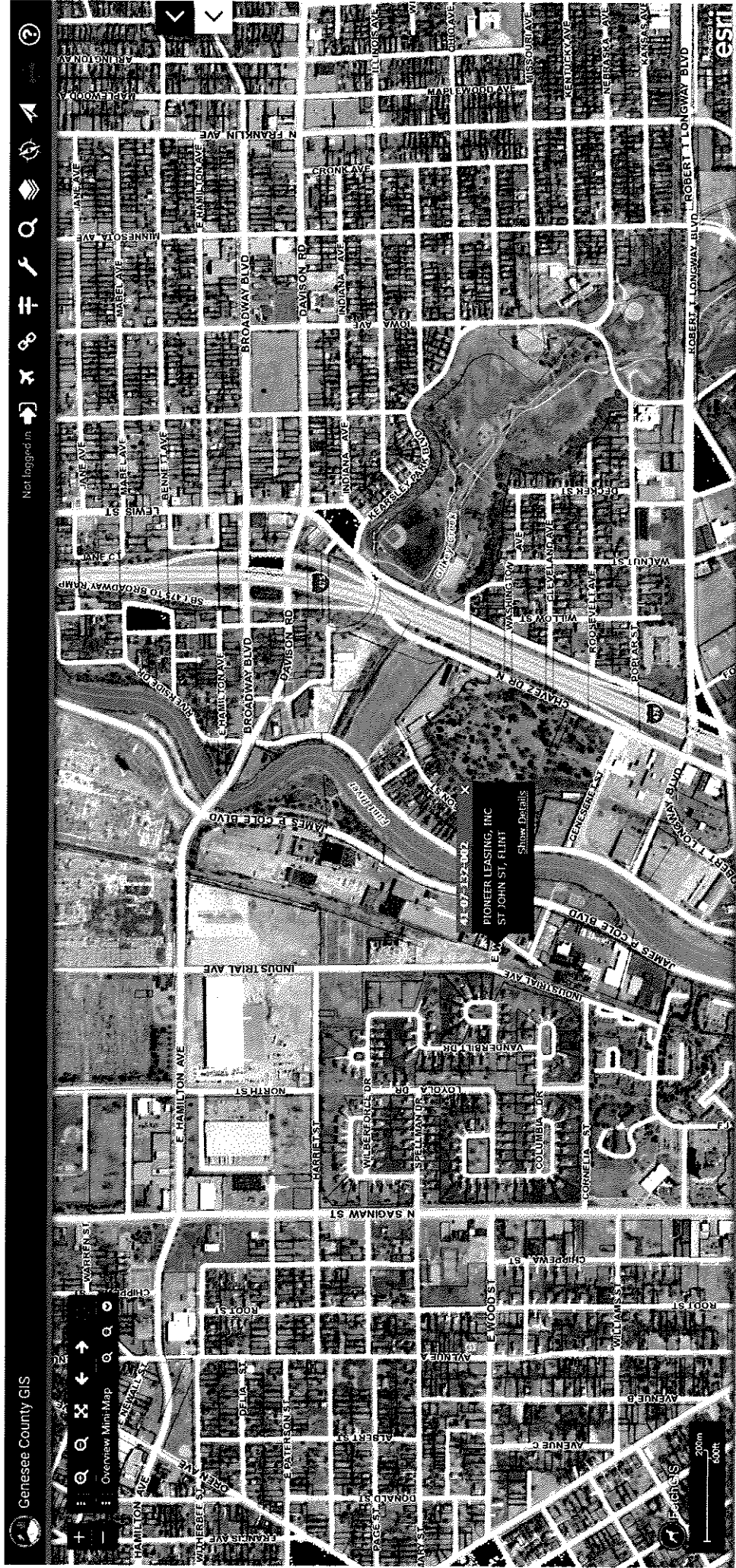
ATTACHMENT B

Legal Descriptions of Eligible Property to which the Plan Applies









ATTACHMENT C

Project Description – See attached Project Description

Project Summary

Type of Use:	Industrial
Square Footage:	Approximately 110,578 square feet of existing building will remain and undergo renovations with the remaining buildings being demolished to make way for an additional 190,700 square feet of proposed new construction buildings, all on 17.99 acres of improved commercial and industrial land
Number of Housing Units:	Not Applicable
Total Investment:	\$14,250,000.00 (excluding land costs) by Developer, plus additional investments for Furniture, Fixtures and Equipment (FF&E) will be made by individual Tenants
Additional Incentives:	In addition to Brownfield TIF, Developer is seeking tax abatements, Grants and Loans
Estimated Jobs – Construction:	67.5 FTE Jobs over 10 month estimated construction period
Estimated Jobs – Permanent:	TBD based on tenants recruited for occupancy
Project Timeline:	Developer intends to start redevelopment activities after final approval of all incentives

Attachment C

Brownfield Plan for James P Cole Venture, LLC

Provide a description of the project to be completed at the Property (the "Project")

Include details regarding development team, total investment amount, description of project use, number of temporary and permanent jobs, and additional financing incentives (IFT). See attached for Project renderings.

Project Description

The proposed redevelopment site is the former DuPont Industrial Facility located at 1809 James P. Cole Boulevard in Flint, Genesee County, Michigan 48503 (the "Property").

The Property is a currently proposed to be redeveloped into a multi-tenant multi-building industrial park. According to a site plan provided by Client, approximately 110,578 square feet of existing building will remain and undergo renovations with the remaining buildings being demolished to make way for an additional 190,700 square feet of proposed new construction buildings, all on 17.99 acres of improved commercial and industrial land (the "Project").

The existing structures and buildings have been mostly unoccupied for several years. According to a Site Plan provided by Developer, approximately 110,578 square feet of existing building will remain and undergo renovations with the remaining buildings being demolished to make way for an additional 190,700 square feet of proposed new construction buildings, all on 17.99 acres of improved commercial and industrial land.

The completed development will include two single or multiple tenant structures each of which can be expanded to accommodate growth of an existing tenant or additional tenants within the proposed structures.

The Project will be undergoing site plan and zoning review by the City of Flint Engineering Department and Planning & Development Departments, and is therefore subject to change as part of the approval processes. The Project is currently estimated to be an estimated \$14,250,000.00 (excluding land costs) investment by Developer plus any furniture, fixtures and equipment (FF&E) and other Personal Property of the proposed tenants (Operators).

Developer does not currently employ any employees at the Property as there are no existing operations.

The development of the Project on the Property is comprised of two proposed new buildings (Building #1 and Building #2). The completion of this Project is estimated to create an average of 33.8 Full Time Equivalent (FTE) construction jobs per year during the nine (9) month estimated construction phase (.8 year) for each of the buildings comprising the Project within the City of Flint, Genesee County, Michigan resulting in an estimated total of 67.5 FTE jobs with an annualized construction payroll of \$4,375,800.00 or more per year for the construction phase (estimated \$3,281,850.00 or more per Building for a total Project construction payroll of \$6,563,700.00 using FTE calculations).

As the proposed tenants for the new buildings have not been identified at this time, the actual estimated new full-time jobs being created by the Project are not yet determined. However, using U.S. Energy Information Administration (USEIA), Office of Energy Consumption and Efficiency Statistics, job creation can be estimated based on the proposed building square footage and national ratios for jobs on a per square foot basis. As the two new industrial buildings are proposed to be 90,000 ft² and 100,000 ft² and based on the USEIA data of "Median square feet per worker" of 1,442 ft², the estimated new jobs per building to be created are 62.4 and 69.3, respectively.

See: <https://www.eia.gov/consumption/commercial/data/2012/bc/cfm/b2.php>

According to Payscale.com, the "Average Production Worker Hourly Pay in Flint, Michigan is \$13.24."

See:

https://www.payscale.com/research/US/Job=Production_Worker/Hourly_Rate/32d28c9e/Flint-MI

Based on the foregoing projections, the estimated new permanent FTE jobs payroll being created by the Project is 62.4 FTE X \$13.24/Hour for 40 hours per week for 52 weeks/year = \$1,718,812.76 and 69.3 FTE X \$13.24/Hour for 40 hours per week for 52 weeks/year = \$1,909,791.96 or a total estimated payroll of **\$3,628,604.72**.

Development Team

Developer/Entity

James P Cole Venture, LLC
Attn: Ms. Mona Navitsky
c/o Dearborn Capital Partners, LLC
980 North Michigan, Suite 1620
Chicago, IL 60611
Attn: Mr. Brien Wloch; Managing Member
M: (312) 543-1250
E: mona.navitsky@dearcapcre.com

Entity Members

Please see the attached Ownership Description

Brownfield Redevelopment Consultant and Primary Point of Contact

Mr. Nicholas G. Maloof, RPG
President and General Counsel
Associated Environmental Services, LLC
40701 Woodward Avenue, Suite 50
Bloomfield Hills, Michigan 48304
T (248) 203-9898
F (248) 647-0526
M (248) 250-2525
E ngm@associatedenvironmental.net
W www.associatedenvironmental.net

Job Creation and Economic Development

completion of this Project is estimated to create an average of 33.8 Full Time Equivalent (FTE) construction jobs per year during the nine (9) month estimated construction phase (8 year) for each of the buildings comprising the Project within the City of Flint, Genesee County, Michigan resulting in an estimated annualized construction payroll of \$4,375,800.00 or more per year for the construction phase (estimated \$3,281,850.00 or more per Building for a total Project construction payroll of \$6,563,700.00 using FTE calculations). As the proposed tenants for the Project are unknown, AES projected the estimated number of jobs using U.S. Energy Information Administration (USEIA), Office of Energy Consumption and Efficiency Statistics, job creation can be estimated based on the proposed building square footage and national ratios for jobs on a per square foot basis. AES also obtained and used information on hourly wages from Payscale.com. According to Payscale.com, the "Average Production Worker Hourly Pay in Flint, Michigan is \$13.24. As the two new industrial buildings are proposed to be 90,000 ft² and 100,000 ft² and based on an the USEIA data of "Median square feet per worker" of 1,442 ft², the estimated new jobs per building to be created are 62.4 FTE and 69.3 FTE, respectively. Based on the foregoing projections, the estimated new permanent FTE jobs payroll being created by the Project is 62.4 FTE X \$13.24/Hour for 40 hours per week for 52 weeks/year = \$1,718,812.76 and 69.3 FTE X \$13.24/Hour for 40 hours per week for 52 weeks/year = \$1,909,791.96 or a total estimated payroll of \$3,628,604.72. Please see the tables below for a

Table 1: Construction Phase Job Creation and Direct Economic Impact

Phase of Construction	Job Classification	Typical Hourly Rate	Typical Hours Worked (Weekly)	Typical Annual Salary	Number of Jobs Related to Project (Average per year)	Total Annualized Payroll Related to Project	Duration of Jobs in Years Created by Project (in years based on # months construction)	Full-time Equivalent (FTE) Jobs	Total Project Related Payroll (salary/wages & benefits only)
Building #1: Site Preparation & Vertical Construction	Construction Tradesmen and affiliated workers	\$46.75	40	\$97,240.00	45	\$4,375,800.00	0.8	33.8	\$3,281,850.00
Building #2: Site Preparation & Vertical Construction	Construction Tradesmen and affiliated workers	\$46.75	40	\$97,240.00	45	\$4,375,800.00	0.8	33.8	\$3,281,850.00
Construction Phases Total					90	\$8,751,600.00	0.8	67.5	\$6,563,700.00

Average Hourly =	\$46.75	Phase	Duration (Months)	Duration as Fraction of Year
Average Weekly =	\$1,870.00	Site Preparation	1.0	0.1
Average Annual =	\$97,240.00	Vertical Const.	8.0	0.7
Total Annualized Payroll =	\$4,375,800.00	Total	9.0	0.8

Table 2: Post Construction Phase / Permanent Job Creation and Direct Economic Impact

Phase of Operation	Job Classification	Typical Hourly Rate	Typical Hours Worked (Weekly)	Typical Annual Salary	Number of Direct Jobs Related to Project (Average per year)	Total Annual Payroll Related to Project	Duration of Jobs Created by Project	Full-time Equivalent (FTE) Jobs	Total Project Related Payroll (salary/wages only)
Building #1	Warehouse, Production	\$13.24	40	\$27,539.20	62.4	\$1,718,446.08	Permanent	TBD	\$1,718,446.08
Building #1					62.4	\$1,718,446.08			\$1,718,446.08
Building #2	Warehouse, Production	\$13.24	40	\$27,539.20	69.3	\$1,908,466.56	Permanent	TBD	\$1,908,466.56
Building #2					69.3	\$1,908,466.56			\$1,908,466.56
Total Estimated Jobs and Project Payroll (Annually)					131.7	\$3,626,912.64			\$3,626,912.64

As the proposed tenants for the Project are unknown, AES projected the estimated number of jobs using U.S. Energy Information Administration (USEIA), Office of Energy Consumption and Efficiency Statistics, job creation can be estimated based on the proposed building square footage and national ratios for jobs on a per square foot basis. AES also obtained and used information on hourly wages from Payscale.com. According to Payscale.com, the "Average Production Worker Hourly Pay in Flint, Michigan is \$13.24. As the two new industrial buildings are proposed to be 90,000 ft² and 100,000 ft² and based on an the USEIA data of "Median square feet per worker" of 1,442 ft², the estimated new jobs per building to be created are 62.4 FTE and 69.3 FTE, respectively. Based on the foregoing projections, the estimated new permanent FTE jobs payroll being created by the Project is 62.4 FTE X \$13.24/Hour for 40 hours per week for 52 weeks/year = \$1,718,446.08 and 69.3 FTE X \$13.24/Hour for 40 hours per week for 52 weeks/year = \$1,908,466.56 or a total estimated payroll of \$3,626,912.64. Please see the tables below for a summary of direct economic benefits resulting from the Project.

OPTION 4
INDUSTRIAL SITE
FLINT, MICHIGAN
CONCEPT SITE PLAN

**ROWE PROFESSIONAL
SERVICES COMPANY**
The Rowe Building
940 S. Saginaw St., Suite 200
Farmington, ME 04850
F: (810) 341-7570
O: (810) 341-7506
WWW.ROWESVC.COM

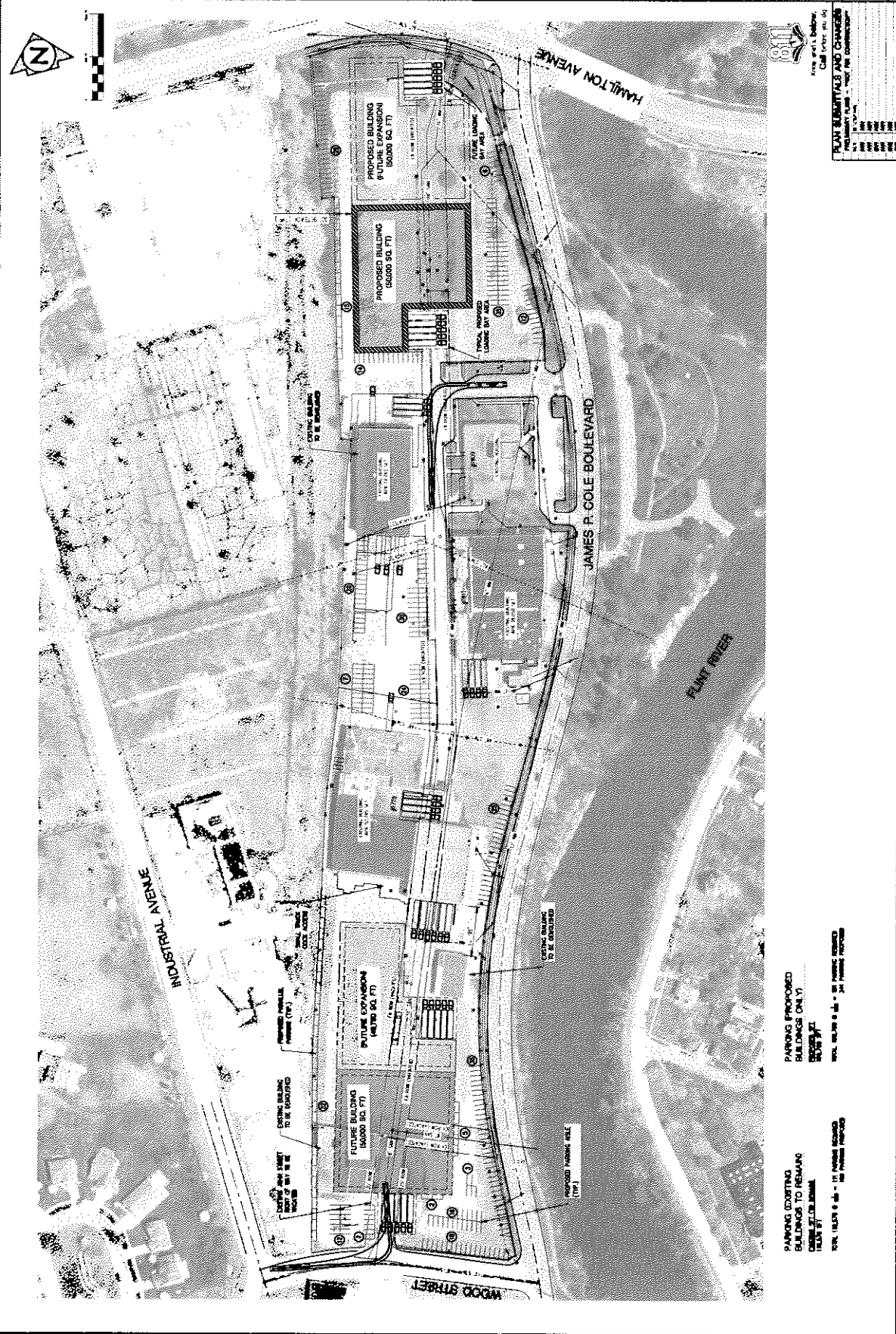
[illegible]





Exhibit A
PROPOSED DUPONT INDUSTRIAL FACILITY
Brownfield Redevelopment Plan

ATTACHMENT D

Supportive Letters

ATTACHMENT E

Estimated Cost of Eligible Activities Tables

ESTIMATED COST OF ELIGIBLE ACTIVITIES SUMMARY

Description of Eligible Activities	Estimated Cost Bldg#1	Estimated Cost Bldg#2	Activity Total ¹
Brownfield Plan and Act 381 Work Plan			\$30,000.00
Baseline Environmental Assessment Activities	\$22,900.00	\$22,900.00	\$45,800.00
Due Care Activities	\$328,500.00	\$321,500.00	\$650,000.00
Response Activities	\$83,500.00	\$83,500.00	\$167,000.00
Demolition Activities	\$50,000.00	\$225,000.00	\$275,000.00
Infrastructure Improvements	\$472,948.00	\$464,360.00	\$937,308.00
Site Preparation	\$218,200.00	\$218,200.00	\$436,400.00
Sub-Total Site Eligible Activities	\$1,176,048.00	\$1,335,460.00	\$2,541,508.00
FBRA Administration Costs			\$973,411.00
Local Site Remediation Revolving Fund			\$1,044,652.00
Total Estimated Cost to be Funded Through TIF			\$4,559,571.00

¹Does not include 15% Act 381 Contingency

TABLE 1 - TOTAL PROPOSED EGLE ELIGIBLE ACTIVITY COSTS
BROWNFIELD PLAN
PROPOSED FORMER DUPONT SITE REDEVELOPMENT - Phase 1 (90,000 ft2 bldg)
CITY OF FLINT, GENESEE COUNTY, MICHIGAN

Eligible Activity Description	Brownfield Property Cost		
DEPARTMENT SPECIFIC ACTIVITIES (MCL §125.2652(2)(l)) ELIGIBLE ACTIVITY COSTS			
Baseline Environmental Assessments (MCL §125.2652(2)(l))	Local TIF Capture Only	State and Local TIF Capture	TOTAL
Phase I Environmental Site Assessment	\$0	\$2,400	\$2,400
Phase II Environmental Site Assessment	\$0	\$15,000	\$15,000
Baseline Environmental Assessment	\$0	\$3,500	\$3,500
7a Due Care Plan	\$0	\$2,000	\$2,000
Due Care Activities (MCL §125.2652(2)(l) and (m))			
Section 7aCA Due Care Plan - Revisions/Documentation of Due Care Compliance	\$0	\$4,500	\$4,500
Additional Due Care Phase II ESA Environmental Due Diligence Activities	\$0	\$40,000	\$40,000
Additional Due Care Phase II ESA Environmental Due Diligence Reporting Activities	\$0	\$3,500	\$3,500
Treatment/Disposal of Contaminated Groundwater During Construction (if necessary)	\$0	\$40,000	\$40,000
Soil Staging, Loading, Transportation, and Disposal	\$0	\$35,000	\$35,000
Soil Verification Sampling (if necessary)	\$0	\$25,000	\$25,000
Soil Backfill (Soil, soil placement & compaction)	\$0	\$5,000	\$5,000
Health & Safety Plan	\$0	\$2,500	\$2,500
Project Management	\$0	\$15,000	\$15,000
Soil Erosion Measures	\$0	\$3,000	\$3,000
Incremental Costs for Greenspace Encapsulation (as necessary)	\$0	\$30,000	\$30,000
Incremental Costs for Encapsulation (Engineering controls for Building and Parking)	\$0	\$50,000	\$50,000
Soil Vapor Assessment and Pilot Test	\$0	\$5,000	\$5,000
Soil Vapor Barrier / Sub-slab Depressurization System	\$0	\$65,000	\$65,000
Work Plans, Engineering, Specifications and Reports	\$0	\$5,000	\$5,000
Response Activities (MCL §125.2652(2)(l) and (oo)(l) and (ii))			
Hoist, Trench and Other former Equipment Removal Related Activities (if present)	\$0	\$15,000	\$15,000
UST Removal and Closure (if identified during excavation)	\$0	\$50,000	\$50,000
UST Removal Observation, Sampling and Report (if identified during excavation)	\$0	\$12,000	\$12,000
Work Plans, Engineering, Specifications and Reports	\$0	\$6,500	\$6,500
ENVIRONMENTAL COSTS SUBTOTAL	\$0	\$434,900	\$434,900
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY AND ADMINISTRATIVE COSTS			
Contingency			
Contingency (15% of Subtotal NOT including completed BEA Activities)	\$0.00	\$61,800	\$61,800
Brownfield Plan, Act 381 Work Plan and Related Documents (MCL §125.2652(2)(o)(i)(D))		\$7,500	\$7,500
ELIGIBLE ACTIVITY COSTS SUBTOTAL	\$0	\$504,200	\$504,200
Agency Administrative Costs			
State Act 381 Work Plan Review (No longer charged by State)	\$0	\$0	\$0
DBRA Administrative and Operating Costs (15% of TIR Annually)	\$0	\$0	\$0
GRAND TOTAL	\$0	\$504,200	\$504,200

TABLE 2 - TOTAL PROPOSED MSF ELIGIBLE ACTIVITY COSTS
PROPOSED FORMER DUPONT SITE REDEVELOPMENT - Phase 1 (90,000 ft2 bldg)
CITY OF FLINT, GENESEE COUNTY, MICHIGAN

Eligible Activity Description	Brownfield Property Cost
ELIGIBLE ACTIVITIES (MCL 125.2652(2)(o)) MSF ELIGIBLE ACTIVITY COSTS	
Lead, Asbestos and Mold Abatement (MCL §125.2652(2)(o)(i)(G))	
Pre Demolition Hazardous Materials Environmental Assessment (HMEA)	\$0
Bid Specs and Bid Evaluation (for HazMat Abatement)	\$0
Lead, Asbestos and Mold Abatement Consulting, Management, Design and Planning, Air Monitoring	\$0
Site Security (HazMat Abatement and Demolition)	\$0
Pre Demolition Asbestos, Lead and Hazardous Materials Abatement	\$0
Demolition Activities (MCL §125.2652(2)(o)(i)(F))	
Demolition Engineering, Design and Management, Bid Specs and Evaluation	\$15,000
Demolition of Building (Interior and Exterior, Incl Demo & Disp)	\$0
Demolition of Building (Utility disconnect and removal)	\$0
Demolition of Building (Pavement removal)	\$35,000
Infrastructure Improvements (MCL §125.2652(2)(o)(ii)(B))	
Utility Connection & Installation - New site utilities/Utility relocation (water, sewer, gas, etc.)	\$472,948
Utility Connection & Installation - Retention/Detention	\$0
Public Infrastructure - Storm Sewer	\$0
Public Infrastructure - James P. Cole Right-of-Way	\$0
Public Infrastructure -	\$0
Public Infrastructure -	\$0
Site Preparation (MCL §125.2652(2)(o)(ii)(C))	
Geotechnical Testing & Evaluation	\$20,000
Soil Mitigation activities	\$0
Geotechnically Non-viable Soils Removal	\$0
Site Preparation (Exc., Debris removal, etc.)	\$25,000
Site Preparation (Rough Grading, etc.)	\$132,000
Site Preparation (Finished Grading, etc.)	\$28,200
Site Preparation (Specialized foundations)	\$0
Site Preparation (Sheeting, shoring, etc.)	\$0
Site Preparation - Excavation	\$5,000
Site Preparation - Pumping of Groundwater	\$8,000
MSF ELIGIBLE ACTIVITY COSTS SUBTOTAL	\$741,148
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY	
Contingency (15% of Subtotal)	\$111,172
Brownfield Plan, Act 381 Work Plan and Related Documents (MCL §125.2652(2)(o)(i)(D))	\$7,500
GRAND TOTAL	\$859,820

TABLE I - TOTAL PROPOSED EGLE ELIGIBLE ACTIVITY COSTS BROWNFIELD PLAN PROPOSED FORMER DUPONT SITE REDEVELOPMENT - Phase I (100,000 ft2 bldg) CITY OF FLINT, GENESEE COUNTY, MICHIGAN			
Eligible Activity Description		Brownfield Property Cost	
DEPARTMENT SPECIFIC ACTIVITIES (MCL §125.2652(2)(I)) ELIGIBLE ACTIVITY COSTS			
Baseline Environmental Assessments (MCL §125.2652(2)(I))	Local TIF Capture Only	State and Local TIF Capture	TOTAL
Phase I Environmental Site Assessment	\$0	\$2,400	\$2,400
Phase II Environmental Site Assessment	\$0	\$15,000	\$15,000
Baseline Environmental Assessment	\$0	\$3,500	\$3,500
7a Due Care Plan	\$0	\$2,000	\$2,000
Due Care Activities (MCL §125.2652(2)(I) and (m))			
Section 7aCA Due Care Plan - Revisions/Documentation of Due Care Compliance	\$0	\$4,500	\$4,500
Additional Due Care Phase II ESA Environmental Due Diligence Activities	\$0	\$40,000	\$40,000
Additional Due Care Phase II ESA Environmental Due Diligence Reporting Activities	\$0	\$3,500	\$3,500
Treatment/Disposal of Contaminated Groundwater During Construction (if necessary)	\$0	\$40,000	\$40,000
Soil Staging, Loading, Transportation, and Disposal	\$0	\$35,000	\$35,000
Soil Verification Sampling (if necessary)	\$0	\$25,000	\$25,000
Soil Backfill (Soil, soil placement & compaction)	\$0	\$5,000	\$5,000
Health & Safety Plan	\$0	\$2,500	\$2,500
Project Management	\$0	\$15,000	\$15,000
Soil Erosion Measures	\$0	\$3,000	\$3,000
Incremental Costs for Greenspace Encapsulation (as necessary)	\$0	\$30,000	\$30,000
Incremental Costs for Encapsulation (Engineering controls for Building and Parking)	\$0	\$50,000	\$50,000
Soil Vapor Assessment and Pilot Test	\$0	\$5,000	\$5,000
Soil Vapor Barrier / Sub-slab Depressurization System	\$0	\$58,000	\$58,000
Work Plans, Engineering, Specifications and Reports	\$0	\$5,000	\$5,000
Response Activities (MCL §125.2652(2)(I) and (o)(I) and (II))			
Hoist, Trench and Other former Equipment Removal Related Activities (if present)	\$0	\$15,000	\$15,000
UST Removal and Closure (if identified during excavation)	\$0	\$50,000	\$50,000
UST Removal Observation, Sampling and Report (if identified during excavation)	\$0	\$12,000	\$12,000
Work Plans, Engineering, Specifications and Reports	\$0	\$6,500	\$6,500
ENVIRONMENTAL COSTS SUBTOTAL	\$0	\$427,900	\$427,900
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY AND ADMINISTRATIVE COSTS			
Contingency			
Contingency (15% of Subtotal NOT including completed BEA Activities)	\$0.00	\$60,750	\$60,750
Brownfield Plan, Act 381 Work Plan and Related Documents (MCL §125.2652(2)(o)(i)(D))		\$7,500	\$7,500
ELIGIBLE ACTIVITY COSTS SUBTOTAL	\$0	\$496,150	\$496,150
Agency Administrative Costs			
State Act 381 Work Plan Review (No longer charged by State)	\$0	\$0	\$0
DBRA Administrative and Operating Costs (15% of TIR Annually)	\$0	\$0	\$0
GRAND TOTAL	\$0	\$496,150	\$496,150

TABLE 2 - TOTAL PROPOSED MSF ELIGIBLE ACTIVITY COSTS
PROPOSED FORMER DUPONT SITE REDEVELOPMENT - Phase 1 (100,000 ft2 bldg)
CITY OF FLINT, GENESEE COUNTY, MICHIGAN

Eligible Activity Description	Brownfield Property Cost
ELIGIBLE ACTIVITIES (MCL 125.2652(2)(o)) MSF ELIGIBLE ACTIVITY COSTS	
Lead, Asbestos and Mold Abatement (MCL §125.2652(2)(o)(i)(G))	
Pre Demolition Hazardous Materials Environmental Assessment (HMEA)	\$0
Bid Specs and Bid Evaluation (for HazMat Abatement)	\$0
Lead, Asbestos and Mold Abatement Consulting, Management, Design and Planning, Air Monitoring	\$0
Site Security (HazMat Abatement and Demolition)	\$0
Pre Demolition Asbestos, Lead and Hazardous Materials Abatement	\$0
Demolition Activities (MCL §125.2652(2)(o)(i)(F))	
Demolition Engineering, Design and Management, Bid Specs and Evaluation	\$15,000
Demolition of Building (Interior and Exterior, Incl Demo & Disp)	\$90,000
Demolition of Building (Utility disconnect and removal)	\$25,000
Demolition of Building (Pavement removal)	\$95,000
Infrastructure Improvements (MCL §125.2652(2)(o)(ii)(B))	
Utility Connection & Installation - New site utilities/Utility relocation (water, sewer, gas, etc.)	\$464,360
Utility Connection & Installation - Retention/Detention	\$0
Public Infrastructure - Storm Sewer	\$0
Public Infrastructure - James P. Cole Right-of-Way	\$0
Public Infrastructure -	\$0
Public Infrastructure -	\$0
Site Preparation (MCL §125.2652(2)(o)(ii)(C))	
Geotechnical Testing & Evaluation	\$20,000
Soil Mitigation activities	\$0
Geotechnically Non-viable Soils Removal	\$0
Site Preparation (Exc., Debris removal, etc.)	\$25,000
Site Preparation (Rough Grading, etc.)	\$132,000
Site Preparation (Finished Grading, etc.)	\$28,200
Site Preparation (Specialized foundations)	\$0
Site Preparation (Sheeting, shoring, etc.)	\$0
Site Preparation - Excavation	\$5,000
Site Preparation - Pumping of Groundwater	\$8,000
MSF ELIGIBLE ACTIVITY COSTS SUBTOTAL	
	\$907,560
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY	
Contingency (15% of Subtotal)	
	\$136,134
Brownfield Plan, Act 381 Work Plan and Related Documents (MCL §125.2652(2)(o)(i)(D))	
	\$7,500
GRAND TOTAL	
	\$1,051,194

7-2-2020
 10/31/2020
 10/31/2020

**Tax Increment Revenue Capture Estimates
Former DuPont Facility Redevelopment
James P. Cole Blvd
Flint, Genesee County, Michigan
October 31, 2020**

EXHIBIT A: TIF TABLE

Section D: Capture Summary Table	Developer P&I	Local RUF	State Brownfield RUF
Standard Landable Value (TV) Increase Rate			
Plan Year			
Calendar Year			
Base Landable Value			
Estimated New TV			
Incremental Difference (New TV - Base TV)			
School Capture	School Capture	School Capture	School Capture
State Education Tax (SET)	State Education Tax (SET)	State Education Tax (SET)	State Education Tax (SET)
16.0000	16.0000	16.0000	16.0000
School Operating Tax	School Operating Tax	School Operating Tax	School Operating Tax
24.0000	24.0000	24.0000	24.0000
School Total	School Total	School Total	School Total
40.0000	40.0000	40.0000	40.0000
Local Capture	Local Capture	Local Capture	Local Capture
County Operating	County Operating	County Operating	County Operating
3.4000	3.4000	3.4000	3.4000
Library	Library	Library	Library
4.0000	4.0000	4.0000	4.0000
Front Operating	Front Operating	Front Operating	Front Operating
5.0000	5.0000	5.0000	5.0000
Public Safety	Public Safety	Public Safety	Public Safety
6.0000	6.0000	6.0000	6.0000
Misc. Taxes	Misc. Taxes	Misc. Taxes	Misc. Taxes
0.7000	0.7000	0.7000	0.7000
Greensboro County Parks	Greensboro County Parks	Greensboro County Parks	Greensboro County Parks
0.7000	0.7000	0.7000	0.7000
Parks and Rec.	Parks and Rec.	Parks and Rec.	Parks and Rec.
0.7000	0.7000	0.7000	0.7000
Greensboro ID	Greensboro ID	Greensboro ID	Greensboro ID
3.7000	3.7000	3.7000	3.7000
Memo Transit	Memo Transit	Memo Transit	Memo Transit
1.7751	1.7751	1.7751	1.7751
Front Sinking Fund	Front Sinking Fund	Front Sinking Fund	Front Sinking Fund
1.8000	1.8000	1.8000	1.8000
CS Mott Operating	CS Mott Operating	CS Mott Operating	CS Mott Operating
1.9100	1.9100	1.9100	1.9100
Local Total	Local Total	Local Total	Local Total
41.1000	41.1000	41.1000	41.1000
Non-Capitable Debt	Non-Capitable Debt	Non-Capitable Debt	Non-Capitable Debt
Front School Debt	Front School Debt	Front School Debt	Front School Debt
2.8000	2.8000	2.8000	2.8000
CS Mott Debt	CS Mott Debt	CS Mott Debt	CS Mott Debt
0.7000	0.7000	0.7000	0.7000
Public Library Debt	Public Library Debt	Public Library Debt	Public Library Debt
1.8000	1.8000	1.8000	1.8000
Non-Capitable Debt Total	Non-Capitable Debt Total	Non-Capitable Debt Total	Non-Capitable Debt Total
5.3000	5.3000	5.3000	5.3000
Total Non-Capitable Taxes	Total Non-Capitable Taxes	Total Non-Capitable Taxes	Total Non-Capitable Taxes
5.3000	5.3000	5.3000	5.3000
TOTAL MILLS	TOTAL MILLS	TOTAL MILLS	TOTAL MILLS
70.8155	70.8155	70.8155	70.8155
Total Tax Incremental Revenue (TIR) Available for Capture	Total Tax Incremental Revenue (TIR) Available for Capture	Total Tax Incremental Revenue (TIR) Available for Capture	Total Tax Incremental Revenue (TIR) Available for Capture
10.0000	10.0000	10.0000	10.0000

Figure 1

Tax Increment Revenue Reimbursement Allocation Table
Former DuPont Facility Redevelopment
James P. Cole Blvd, Flint, Genesee County, Michigan
October 31, 2020

FINAL DRAFT FOR REVIEW AND APPROVAL

EXHIBIT A: TIF TABLE

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009	3010	3011	3012	3013	3014	3015	3016	3017	3018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Exhibit A
PROPOSED DUPONT INDUSTRIAL FACILITY
Brownfield Redevelopment Plan

ATTACHMENT G

**Environmental Department Acknowledgement and Other Environmental
Documents**



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING DISTRICT OFFICE



C. HEIDI GRETHER
DIRECTOR

September 17, 2018

**ACKNOWLEDGEMENT OF RECEIPT OF A BASELINE ENVIRONMENTAL
ASSESSMENT**

BEA ID: B201802506LA

Legal Entity: James P Cole Venture LLC, 27 Forest Lane, South Barrington,
Illinois 60010

Property Address: 1809 James P Cole Boulevard, Flint, Genesee County, Michigan

On September 13, 2018, the Michigan Department of Environmental Quality (MDEQ) received a Baseline Environmental Assessment (BEA) dated September 10, 2018, for the above legal entity and property. This letter is your acknowledgement that the MDEQ has received and recorded the BEA. The MDEQ maintains an administrative record of each BEA as received.

This BEA was submitted pursuant to Section 20126(1)(c) of Part 201, Environmental Remediation, and/or Section 21323a(1)(b) of Part 213, Leaking Underground Storage Tanks, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). A BEA is submitted for the purpose of establishing an exemption to liability for a new owner or operator of property that has been demonstrated to be a facility or property as defined by Section 20101(1)(s) of Part 201, Environmental Remediation, and/or property as defined by Section 21303(d) of Part 213, Leaking Underground Storage Tanks, of the NREPA. Pursuant to Sections 20126(1)(c) and 21323a(1)(b), the conditions of this exemption require the legal entity to disclose the BEA to a subsequent purchaser or transferee of the property.

The BEA is only for the legal entity and property identified in the BEA and on the BEA Submittal Form. Each new legal entity that becomes the owner or operator of this facility must submit their own BEA.

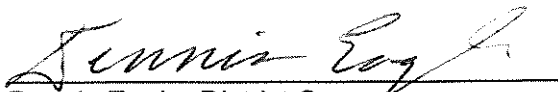
The MDEQ is not making any findings about the adequacy of the submittal or whether the submitter is liable or is eligible to submit. The submitted BEA does not alter liability with regard to a subsequent release, threat of release, or exacerbation of existing conditions that is the responsibility of the legal entity submitting the BEA.

The legal entity, as the owner and/or operator of a facility or property, may have Due Care responsibilities under Section 20107a of Part 201, Environmental Remediation, and/or Section 21304c of Part 213, Leaking Underground Storage Tanks, of the NREPA.

The legal entity may also have responsibility under applicable state and federal laws, including, but not limited to, Part 201, Environmental Remediation; Part 111, Hazardous Waste Management; Part 211, Underground Storage Tank Regulations; Part 213, Leaking Underground Storage Tanks; Part 615, Supervisor of Wells, of the NREPA; and the Michigan Fire Prevention Code, 1941 PA 207, as amended.

Pursuant to Section 20112a(6) of Part 201, Environmental Remediation, the property(s) identified in the BEA will be placed on the inventory of facilities, which is updated daily and posted on the MDEQ's website: <https://secure1.state.mi.us/FacilitiesInventoryQueries>.

Authorized signature:



Dennis Eagle, District Supervisor
Lansing District Office
Remediation and Redevelopment Division
Michigan Department of Environmental Quality
525 West Allegan Street
P.O. Box 30242
Lansing, Michigan 48909
517-614-8544
eagled@michigan.gov

Enclosure

cc: Environmental Consulting & Technology Inc.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY – REMEDIATION AND
REDEVELOPMENT DIVISION, PO BOX 30426, LANSING, MICHIGAN 48909-7926,
Phone 517-373-9837, Fax 517-373-2637

FOR DEQ USE ONLY
BEA SUBMITTAL #

BA01803500LA

Baseline Environmental Assessment Submittal Form

This form is for submittal of a Baseline Environmental Assessment (BEA), as defined by Part 201, Environmental Remediation and Part 213, Leaking Underground Storage Tanks, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, for the purpose of establishing an exemption to liability pursuant to Section 20126(1)(c) and Section 21323a(1)(b) for a new owner or operator of property that is a facility as defined by Section 20101(1)(s) or Property as defined by Section 21303(d). The BEA report must be conducted either prior to or within 45 days after becoming the owner or operator, whichever is earliest. This form and the BEA report must be submitted prior to or within 6 months of becoming the owner or operator whichever is earliest. A separate BEA is required for each legal entity that is or will be a new owner or operator of the property. To maintain the exemption to liability, the owner and operator must also disclose the BEA to any subsequent purchaser or transferee before conveying interest in the property pursuant to Section 20126(1)(c) and Section 21323a(1)(b). An owner or operator of a facility or Property also has due care obligations under Section 20107a and Section 21304c with respect to any existing contamination to prevent unacceptable exposure; prevent exacerbation; take reasonable precautions; provide reasonable cooperation, assistance, and access to authorized persons taking response activities at the property; comply with land use restrictions associated with response activities; and not impede the effectiveness of response activities implemented at the property. Documentation of due care evaluations, all conducted response activities, and compliance with 7a or 4c need to be available to the MDEQ, but not submitted, within 8 months of becoming the owner or operator of a facility and/or Property.

Section A: Legal Entity Information

Name of legal entity that does or will own or operate the property: <u>James P Cole Venture, LLC</u>	Contact for BEA questions if different from submitter: Name & Title: <u>Mr. John D'Addona – Principal Engineer</u>
Address: <u>27 Forest Lane</u>	Company: <u>Environmental Consulting & Technology, Inc.</u>
City: <u>South Barrington</u> State: <u>IL</u> ZIP: <u>60010</u>	Address: <u>2200 Commonwealth Blvd., Suite 300</u>
Contact Person (Name & Title): <u>Ms. Ramona Navitsky - Treasurer</u>	City: <u>Ann Arbor</u> State: <u>MI</u> ZIP: <u>48105</u>
Telephone: <u>(312) 543-1250</u>	Telephone: <u>(734) 769-3004</u> Email: <u>jdaddona@ectinc.com</u>
Email: <u>mona.navitsky@dearcapcre.com</u>	

Section B: Property Information

Street Address of Property: <u>1809 James P Cole Blvd</u>	County: <u>Genesee</u>
City: <u>Flint</u> State: <u>MI</u> Zip: <u>48503</u>	
City/Village/Township: <u>City of Flint</u>	
Property Tax ID (include all applicable IDs): <u>41-06-452-014 & 41-06-452-015</u>	Town: <u>7 North</u> Range: <u>7 East</u> Section: <u>6 and 7</u>
Address according to tax records, if different than above (include all applicable addresses):	Quarter: _____ Quarter-Quarter: _____
City: _____ State: _____ Zip: _____	Decimal Degrees Latitude: <u>43.0324828</u>
Status of submitter relative to the property (check all that apply):	Decimal Degrees Longitude: <u>83.684671</u>
Owner <input type="checkbox"/> Former <input type="checkbox"/> Current <input type="checkbox"/> Prospective <input checked="" type="checkbox"/>	Reference point for latitude and longitude:
Operator <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Center of site <input checked="" type="checkbox"/> Main/front door <input type="checkbox"/>
	Front gate/main entrance <input type="checkbox"/> Other <input type="checkbox"/>
	Collection method:
	Survey <input type="checkbox"/> GPS <input checked="" type="checkbox"/> Interpolation <input type="checkbox"/>

Section C: Source of contamination at the property (check all that are known to apply):

Facility regulated pursuant to Part 201, other source, or source unknown	<input type="checkbox"/>
Part 201 Site ID, if known: _____	
Property - Leaking Underground Storage Tank regulated pursuant to Part 213	<input type="checkbox"/>
Part 211/213 Facility ID, if known: _____	
Oil or gas production and development regulated pursuant to Part 615 or 625	<input type="checkbox"/>
Licensed landfill regulated pursuant to Part 115	<input type="checkbox"/>
Licensed hazardous waste treatment, storage, or disposal facility regulated pursuant to Part 111	<input type="checkbox"/>

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SEP 13 2018

MDEQ - RRD
LANSING DISTRICT OFFICE

Section D: Applicable Dates (provide date for all that are relevant):

MM/DD/YYYY

Date All Appropriate Inquiry (AAI) Report or Phase I Environmental Assessment Report completed:	07/11/2018
Date Baseline Environmental Assessment Report conducted:	09/10/2018
Date submitter first became the owner:	09/14/2018

Date submitter first became the operator:	09/14/2018
Date submitter first became the operator (if prior to ownership):	N/A
Anticipated date of becoming the owner for prospective owners:	N/A
Anticipated date of becoming the operator for prospective operators:	N/A
If former owner or operator of this property, prior dates of being the owner or operator:	N/A

Section E: Check the appropriate response to each of the following questions:

	YES	NO
1. Is the property at which the BEA was conducted a "facility" as defined by Section 20101(1)(s) or a Property as defined by Section 21303(d)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Was the All Appropriate Inquiry (AAI) completed in accordance with Section 20101(1)(f) and or 21302(1)(b)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Was the BEA, including the sampling, conducted either prior to or within 45 days of the date of becoming the owner, operator, or of foreclosure, whichever is earliest?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is this BEA being submitted to the department within 6 months of the submitter first becoming the owner or operator, or foreclosing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does the BEA provide sufficient rationale to demonstrate that the data is reliable and relevant to define conditions at the property at the time of purchase, occupancy, or foreclosure, even if the BEA relies on studies of data prepared by others or conducted for other purposes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Does this BEA contain the legal description of the property addressed by the BEA?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Does this BEA contain the environmental analytical results, a scaled map showing the sample locations, and the basis for the determination that the property is a facility as defined by Section 20101(1)(s) or the basis for the determination that the property is a Property as defined by Section 21303(d)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Section F: Environmental Consultant Signature:

I certify to the best of my knowledge and belief, that this BEA and all related materials are true, accurate, and complete. I certify that the property is a facility as defined by Section 20101(1)(s) or a Property as defined by Section 21303(d) and have provided the sampling and analyses that support that determination. I certify that any exceptions to, or deletions from, the All Appropriate Inquiry Rule are described in Section 1 of the BEA report.

Signature: John D'Addona, P.E. Date: September 10, 2018

Printed Name: John D'Addona, P.E.

Company: Environmental Consulting & Technology, Inc.

Mailing Address: 2200 Commonwealth, Suite 300 City: Ann Arbor State: MI Zip: 48105

Telephone: (734) 769-3004

E-Mail: jdaddona@ectinc.com

Section G: Legal Entity Signature:

With my signature below, I certify that to the best of my knowledge and belief, this BEA and all related materials are true, accurate, and complete.

Signature: Ramona Navitsky Date: September 7, 2018

(Person legally authorized to bind the legal entity)

Printed Name: Ms. Ramona Navitsky

Title and Relationship of signatory to submitter: Treasurer

Address: 27 Forest Lane

City: South Barrington

State: IL

Zip: 60010

Telephone: (312) 543-1250

E-Mail: mona.navitsky@dearcapcre.com

Submit the BEA report and this form to the MDEQ District Office for the county in which the property is located. An office map is located at www.michigan.gov/deqrrd.



2200 Commonwealth Blvd., Suite 300, Ann Arbor, Michigan 48105

BASELINE ENVIRONMENTAL ASSESSMENT

**Parcels 41-06-452-014 & 41-06-452-015
JAMES P. COLE BOULEVARD
FLINT, MICHIGAN 48503**

For submission to:

Michigan Department of Environmental Quality
Remediation and Redevelopment Division
Lansing District Office
525 West Allegan Street
P.O. Box 30242
Lansing, Michigan 48909

September 10, 2018

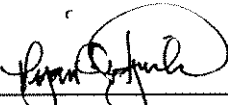
ECT No. 180509-0100

Document Review

The dual signatory process is an integral part of Environmental Consulting & Technology, Inc.'s (ECT's) Document Review Policy No. 9.03. All ECT documents undergo technical/peer review prior to dispatching these documents to any outside entity.

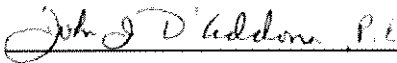
This document has been authored and reviewed by the following employees:

Ryan Higuchi
Author


Signature

September 10, 2018
Date

John D'Addona, P.E.
Peer Review


Signature

September 10, 2018
Date

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Appendix C—Laboratory Testing Results
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Baseline Environmental Assessment, Applied Science, Inc.,
September 2016

List of Acronyms

AAI	All Appropriate Inquiry
AKT	AKT-Peerless
AMEC	AMEC Environment & Infrastructure, Inc.
AST	Aboveground Storage Tank
ASTM	American Society for Testing and Materials
BEA	Baseline Environmental Assessment
BGS	Below Ground Surface
CAS	Chemical Abstract Service Number
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act
CERCLIS	Comprehensive Environmental Response, Compensation, and Liability Information System
COC	Chain of Custody
CREC	Controlled Recognized Environmental Condition
DC	Direct Contact
ECT	Environmental Consulting & Technology, Inc.
EDR	Environmental Data Resources, Inc.
EP	Environmental Professional
EPA	Environmental Protection Agency
ESA	Environmental Site Assessment
FINDS	Facility Index System/Facility Registry System
GRCC	Generic Residential Cleanup Criteria
GSI	Groundwater Surface Water Interface
HREC	Historical Recognized Environmental Condition
JPCV	James P. Cole Ventures, LLC
MDEQ	Michigan Department of Environmental Quality
NonGen	Non-generator
NREPA	Natural Resources and Environmental Protection Act
LUST	Leaking Underground Storage Tank
PCB	Polychlorinated biphenyls
PNA	Polynuclear aromatics
PID	Photoionization Detector
PPM	Parts per Million
RCRA	Resource Conservation and Recovery Act
REC	Recognized Environmental Condition
SVIAI	Soil Volatilization to Indoor Air Inhalation
SVOC	Semi-volatile Organic Compounds
SWDBG	State-wide Default Background
SWF/LF	Solid Waste Facilities/Landfill
USCS	Unified Soil Classification System
USGS	United States Geological Survey
UST	Underground Storage Tank
VOC	Volatile Organic Compounds
WDS	Waste Data System

1.0 Introduction and Discussion

This Baseline Environmental Assessment (BEA), as defined by the Environmental Remediation, Part 201 of the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 451, as amended, and the Part 201 Rules promulgated thereunder, has been completed by Environmental Consulting & Technology, Inc. (ECT) on behalf of James P. Cole Venture, LLC (JPCV), for the approximately 17.99-acre property comprised of two (2) parcels of 16.09 acres (Parcel A) located at 1809 James P. Cole Boulevard, and 1.90 acres (Parcel B) located at James P. Cole Boulevard in Flint, Michigan 48503 (herein referred to as the Subject Property). This BEA has been completed pursuant to Section 20126(1)(c) of Part 201 of NREPA PA 451 of 1994, as amended (Part 201).

In conducting this BEA, ECT has considered the results of a historical property use review and a physical reconnaissance performed in general conformance with the scope and limitation of American Society for Testing and Materials (ASTM) Practice E 1527-13. ECT has also obtained and reviewed data from sampling and analytical testing to adequately describe the environmental conditions that exist at the Subject Property at the time of the acquisition by the Submitter.

1.1 Owner/Operator Information

The purchaser of the Subject Property and Submitter of this BEA is James P. Cole Venture, LLC.

1.2 Intended Use of Property

The Submitter intends to redevelop the Subject Property consistent with local zoning and land-use ordinances. Operations on the Subject Property will not require the use of hazardous substances in a manner that would be considered a significant hazardous substance use as defined in Rule 901(o). This is the basis for being able to distinguish the existing contamination from any future release of a hazardous substance on the Subject Property.

1.3 Executive Summary of AAI

On July 11, 2018, AKT-Peerless (AKT), on behalf of JPCV, completed a Phase I ESA in general conformance with the scope and limitations of ASTM Practice E 1527-13 for the Subject Property. The Phase I ESA identified five (5) recognized environmental conditions (RECs) in connection with the Subject Property which are as follows:

REC 1 - *The subject property operated for industrial purposes from 1901 until 1996, specifically as a varnish and spring manufacturer from 1901 until the early 1920s, and then as DuPont from the early 1920s until 1996. Operations on the subject property included the use and/or storage of heavy industrial equipment, various chemicals, various petroleum products, hazardous substances, and/or hazardous wastes.*

Moreover, the subject property was identified on the Waste Data System (WDS) database, the Resource Conservation & Recovery Act - Corrective Action Facilities (RCR4C) database, the Resource Conservation and Recovery Act - Generator Facilities (RCR4GR05) database, the Resource Conservation & Recovery Act Sites with Controls (RCR4SC) database, the Resource Conservation & Recovery Act - Non-CORR4CTS Treatment, Storage & Disposal Facilities (RCR4T)

database, the Baseline Environmental Assessment (BEA) database, the Biennial Reporting System (BRS) database, the Enforcement and Compliance History Online (ECHOR05) database, the Facility Registration System (FRSMI) database, the Institutional and Engineering Controls Registry (ICEC) database, the Inventory of Facilities (IF) database, Registered Underground Storage Tank (RUST), the Registered Aboveground Storage Tank (RAST) database, the Leaking Underground Storage Tank (LUST) database, and the Toxics Release Inventory (TRI) database.

According to the RUST database, seven USTs were removed from the ground. Additionally, MDEQ RRD file documentation confirmed a release (C-0226-89) of an unknown substance on June 5, 1989. The confirmed release was granted "closure" by the MDEQ on October 13, 1998. The results of subsurface investigations conducted between 1989 and 2015 identified soil and groundwater contamination at the subject property. Several compounds including benzene, ethylbenzene, 1,2,4-trimethylbenzene isomers, xylenes, benzo(a,b,i)perylene, fluoranthene, indol(1,2,3-cd)pyrene, arsenic, chromium, cobalt, and cyanide were identified in on-site soil and groundwater samples exceeding the current MDEQ Part 201 residential cleanup criteria (RCC).

Based on laboratory analytical results, the subject property meets the definition of a facility, as defined in Part 201 of the NREPA, Michigan Public Act (P.A) 451, 1994, as amended. A BEA was subsequently disclosed to the MDEQ based upon the facility designation. In AKT Peerless' opinion, the historical use of the subject property and the presence of known contamination at the subject property represent a REC.

Multiple subsurface investigations were conducted on the subject property between 1989 and 2015 to address previously identified environmental concerns. It is AKT Peerless' opinion, the recognized environmental concerns discussed above have been adequately evaluated and no further subsurface investigation activities are recommended at this time. However, as noted previously, the subject property meets the definition of a facility, as defined in Part 201 of the NREPA, Michigan P.A 451, 1994, as amended. Therefore, AKT Peerless recommends any future owner(s)/ operator(s) prepare a BEA report and conduct a Section 20107(a) Documentation of Due Care Compliance (DDCC) Analysis prior to future use and occupancy."

REC 2 - "The northern adjoining property (902 E Hamilton Avenue) historically operated for industrial purposes since at least 1914 until at least 1999. This adjoining property was identified on the Inventory of Facilities (IF) database and the P-ART 201 database. This adjoining property was also identified on the RUST database with 94 USTs, in which 90 have been removed and 4 are currently in use. This adjoining property was identified on the LUST database with 18 releases, of which 12 are currently listed as "open" by the MDEQ. In AKT Peerless' opinion, the known contamination related to the historical uses of the northern adjoining property and the 12 open releases represents a REC."

REC 3 - "The southwestern adjoining property (1513 St John Street, historically 1517 St John Street) operated as an automotive repair shop since at least 1928 until at least 1967. This adjoining property was identified on the WDS database and the RUST database with one UST, which was removed on January 19, 1999. Additionally, MDEQ RRD file documentation confirmed a release (C-0047-99) of an unknown substance on January 19, 1999. The confirmed release was granted "closure" by the MDEQ on May 16, 1999. In AKT Peerless' opinion, the historical uses of the southwestern adjoining property and historical release represents a REC."

REC 4 - "The western adjoining property (1620 Industrial Avenue) is currently being utilized for the storage of demolition debris. This adjoining property has historically operated for industrial purposes since at least 1902 until at least 1999. This adjoining property was identified on the IF database, the P-ART 201 database, and the BEA database. Additionally, MDEQ RRD file documentation confirmed a release (C-0146-85) of an unknown substance on June 2, 1987. The confirmed release remains "open" with the MDEQ. In AKT Peerless' opinion, the current use of the western adjoining property, the known contamination related to the historical uses of this adjoining property, and the open release represents a REC."

REC 5 - "The western adjoining property (1002 E Hamilton Avenue) has historically operated for industrial purposes since at least 1902 until at least 1999. This adjoining property was identified on the IF database with a BEA. In AKT Peerless' opinion, that the known contamination related to the historical uses of this adjoining property represents a REC."

Based on these findings, AKT recommended further site investigation and/or assessment for RECs 2 through 5 in order to evaluate potential contaminant migration onto the Subject Property.

The Phase I ESA also identified a Controlled Recognized Condition (CREC) in connection to the Subject Property pertaining to the following:

CREC 1 - *"According to information obtained from a review of Michigan Department of Environmental Quality, (MDEQ) file information, a restrictive covenant was set in place for two locations on Parcel A of the Subject Property dated May 29, 2009. The restrictive covenant includes a land use restriction that prohibits the use of the two areas of the subject property that are not in compliance with the limited or site-specific land use category; it also prohibits groundwater use for any purposes, except for wells and devices that are part of an MDEQ-approved response activity. With these considerations, contamination will remain on site at concentrations that exceeds the MDEQ, Part 201/213 (1994 P.A. 451) Residential Risk Based Screening Levels. Consequently, the subject property is a "facility" as that term as defined in Part 201."*

A copy of AKT's Phase I ESA is attached hereto as **Appendix A**.

The Submitter is unaware of any abandoned or discarded containers currently present on the Subject Property. Therefore, form EQP4476 is not required as part of this BEA.

1.4 Exceptions or Deletions from AAI Rule

The Phase I ESA included a review of current plat maps, historical plat maps, city directories, aerial photographs, topographic maps, property deeds, tax assessor's records, building permits, environmental reports, historical sources, and personal interviews conducted with individuals and public officials having knowledge of the Subject Property. A systematic review of environmental databases maintained by state and federal government agencies was also performed as required and defined by ASTM Practice E 1527-13. Accordingly, while ECT is unaware of any limitations or exceptions from the standard practice, it recognizes inherent limitations for Phase I ESAs in general, including but not limited to the elimination of uncertainty, non-exhaustive assessment and variable level of inquiry. Readers of this BEA are directed to Section 1.3 of AKT's Phase I ESA for an explanation of these limitations (**Appendix A**).

1.5 Discussion of Data Gaps

In accordance with ASTM Practice E 1527-13, the identification of data gaps, as well as comments on their significance on the ability to identify RECs for the Subject Property is required. As stated in Section 9.0 of the Phase I ESA, AKT identified the following deviations or "significant" data gaps, as defined by §312.10 of AAI final rule and §12.7 of ASTM E1527-13 for the Subject Property:

- *"Due to data failure, AKT Peerless was unable to determine the past development or use of the subject property prior to 1898 after review of reasonably ascertainable historical sources. AKT Peerless considers this to be a significant data gap (as defined by ASTM Practice E 1527) which may have impacted AKT Peerless' ability to identify RECs in connection with the subject property."*

1.6 Previous Baseline Environmental Assessments

ECT is aware of two (2) previous BEAs that were prepared for the Subject Property. A summary of the data collected in support of these BEAs are as follows:

AMEC Environmental & Infrastructure – February 2013

A BEA was prepared and filed by AMEC Environment & Infrastructure, Inc. (AMEC) on behalf of the Mullins Land Company, LLC in February 2013. The BEA was completed based on the identification of seven (7) RECs from a prior Phase I ESA dated January 2013 that was completed by AMEC. These RECs included:

- The historical use of the subject property for manufacturing of varnishes, paints, and adhesives,
- The historical environmental database listings,
- The presence of an operating groundwater treatment system designed to recover light non-aqueous phase liquid (LNAPL) and contaminated groundwater,
- The recorded deed restriction,
- The historical presence of a railroad west of the subject property,
- The historical presence of automobile component factories and bulk petroleum storage facilities on the western adjoining property, and
- The historical presence of automobile component factories and documented releases on the northern adjoining properties.

As noted by AMEC, DuPont conducted several remedial investigations at the Subject Property that included the advancement of over 150 soil borings, the excavation of approximately 20 test pits, over 40 groundwater monitoring well installations, and the collection of soil and groundwater samples for laboratory analysis. AMEC compared soil and groundwater results to the MDEQ Part 201 Residential Cleanup Criteria (RCC). Soil and groundwater exceedances of these criteria were primarily located in the vicinity of Building 6 and a former UST area, located at the southeast property boundary. Based on these historical analytical testing results, DuPont reportedly excavated and disposed of all contaminated soil above the saturated zone that exceeded the MDEQ's Part 201 industrial direct contact criteria. A groundwater treatment system was also installed around the exterior of Subject Building 6, and two land and resource use restrictions areas were filed for the Subject Property.

Applied Science, Inc. – September 2016

A BEA was prepared and filed by Applied Science, Inc. on behalf of C3 PH, LLC in September 2016. Applied Science noted that DuPont entered into a Voluntary Corrective Action agreement with MDEQ that included the excavation of soil impacted above the MDEQ non-residential direct contact cleanup criteria, as well as the operation of a groundwater treatment system designed to remove contaminated groundwater and free product. In 2015, DuPont requested a no further action status with regard to the free product recovery with respect to the absence of free product for a period of 12 consecutive months.

Contamination was still noted on the Subject Property in soil and groundwater above the MDEQ Part 201 Residential Cleanup Criteria (RCC) for VOCs, SVOCs, arsenic, chromium, cobalt, and cyanide, therefore Applied Science concluded that the Subject Property met the definition of a facility as defined in Part 201 of NREPA, Michigan Public Act 451, 1994, as amended.

1.7 Discussion of Environmental Sampling

AKT's Phase I report identifies a recognized environmental condition pertaining to the Subject Property's prior uses which involved use and/or storage of heavy industrial equipment, various chemicals, various petroleum products, hazardous substances, and/or hazardous wastes. A number of investigations between 1989 and 2015 identified soil and groundwater contaminant concentrations that exceeded generic residential cleanup criteria thereby characterizing the Subject Property as a *facility* as defined in Part 201 of NREPA, Michigan Public Act 451, 1994, as amended. Based on the comprehensive sample results, no further subsurface sampling of known on-site contaminant areas were completed for this BEA.

As a result of the findings in the Phase I ESA, ECT performed a Phase II environmental site investigation on August 20, 2018, on behalf of the Submitter for the purpose of evaluating the potential contamination from offsite sources on the Subject Property prior to its acquisition. Specifically, the following evaluation activities were completed:

1.7.1 Soil Sampling

Direct push drilling services were performed by Fibertec Environmental Services, Inc. (Fibertec) using a track-mounted Geoprobe® Model 6620 drilling rig. The final depths of the borings were determined in the field based on observed subsurface soil conditions, the potential migration pathways associated with the RECs, and the depth to groundwater. Six (6) soil borings, designated as GP-1 through GP-6, were completed to depths of 15 feet below ground surface (bgs), except at boring GP-6 where the boring was advanced to a depth of 10 feet bgs. Soil characteristics at each boring were described and logged by a field geologist in general accordance with the Unified Soil Classification System (USCS) and screened for ionizable volatile organic compounds (VOCs) using a MiniRae 3000 photoionization detector (PID) equipped with a 10.6 electron volt (eV) lamp. The PID had a minimum detection limit of 0.1 parts per million (ppm) and was calibrated daily prior to usage. The locations of the soil borings are depicted on **Figure 3**.

Soil borings GP-1, GP-2, GP-5, and GP-6 were located in areas where the construction of new buildings is proposed. For each of these locations, one (1) discrete soil sample was collected for laboratory analytical testing. The soil samples were collected within ten feet below the ground surface based on elevated PID screening results. If there were negligible differences in PID screening results through the soil column, a sample was collected based on soil types or visual observations or at the bottom of the 10-foot interval. Soil descriptions, sample collection intervals, and PID readings are shown on the soil boring logs provided in **Appendix B**. Soil samples selected for laboratory analyses were placed in an ice-filled cooler for transportation to Fibertec's analytical laboratory. All four (4) of the soil samples were analyzed for VOCs, polynuclear aromatics (PNAs), and 10-MI metals as described below in Section 1.7.3. The soil sampling locations are shown on **Figure 3**.

1.7.2 Groundwater Sampling

Groundwater samples were collected to evaluate the potential for the migration of contamination from an off-site source onto the Subject Property. Shallow groundwater samples were collected from temporary monitoring wells TMW-1 through TMW-6, located at soil borings GP-1 through GP-6, respectively. Groundwater was observed in all six (6) soil borings within the maximum explored depth of 15 feet. Temporary monitoring wells were installed using one-inch disposable polyvinyl chloride (PVC) monitoring wells with 10-slot five-foot screens. The depths of the temporary monitoring wells ranged from 9 to 15 feet bgs, depending on the presence of water-bearing soils observed at the soil boring. Groundwater samples were collected from five of the six temporary monitoring wells. TMW-4, located at GP-4, had insufficient groundwater to produce a groundwater sample. The screened depths of the temporary monitoring wells are included on the soil boring logs provided in **Appendix B**.

Groundwater samples were also collected from existing monitoring wells. Shallow groundwater samples were collected from MW-23S, MW-24S, MW-25S, and MW-26S with depths ranging from 6.6 to 12 feet. Deep groundwater samples were collected from MW-23D, MW-24D, MW-25D, and MW-26D with depths ranging from 68 to 89 feet. Five (5) groundwater samples from temporary monitoring wells (TMW-1, TMW-2, TMW-3, TMW-5, and TMW-6) and three (3) groundwater samples from the existing, deep monitoring wells (MW-23D, MW-24D, and MW-26D) were submitted for analysis for VOCs, PNAs, and 10-MI metals as described below in Section 1.7.3. PCBs were additionally requested for analysis at TMW-1 and MW-24D. Groundwater samples collected for laboratory analyses were placed in an ice-filled cooler for transportation to Fibertec's analytical laboratory. Samples collected from MW-23S, MW-24S, MW-25S, and MW-26S were not submitted for laboratory testing due to the lack of visual and olfactory evidence of contamination. The temporary and existing monitoring well locations are included on **Figure 3**.

1.7.3 Location of Known Contamination

Soil

A table comparing the results of the soil analytical testing to the current Part 201 Generic Residential Cleanup Criteria (GRCC) is included in **Table 1**. The soil sampling locations are shown on **Figure 3**. The analytical laboratory testing reports are included in **Appendix C**. Based on observed soil conditions and a review of the analytical testing results, ECT concluded the following:

- No VOCs were detected in the four (4) soil samples. The samples were collected to evaluate shallow contamination.
- No PNAs were detected in the four soil samples. The samples were collected to evaluate for shallow contamination.
- Metals were detected above laboratory reporting limits in all soil samples (from soil borings GP-1 through GP-4). The samples were collected to evaluate for shallow contamination in the vicinity of proposed buildings. A concentration of arsenic exceeds the state-wide default background (SWDBG), drinking water protection, groundwater surface water interface (GSI) protection, and residential direct contact. Concentrations of total chromium and selenium exceeds the SWDBG and the GSI protection. The concentration of mercury exceeds the GSI protection criterion, but not the SWDBG. Concentrations of barium, cadmium, copper, lead, silver, and zinc did not exceed their respective SWDBG or criteria. Concentrations of metals that exceed the residential criteria limit are discussed below.
 - Arsenic was detected in every sample at concentrations ranging from 1,400 to 9,900 µg/kg. The concentration of arsenic at GP-2 (3-5') exceeds the SWDBG value (5,800 µg/kg), the DW protection (4,600 µg/kg), the GSI (4,600 µg/kg) protection, and the residential direct contact (7,600 µg/kg) cleanup criteria. Under the Part 201 rules, background values for metals may be substituted for GRCC if the background concentrations are higher than the cleanup criteria. The arsenic concentration is above the SWDBG value, but it is below region-specific background values as presented in the Michigan Department of Environmental Quality (MDEQ) *Michigan Background Soil Survey 2005 (Updated 2015)*. MDEQ has begun accepting these regional soil background values based on the empirical average regional background concentration plus two standard deviations. Therefore, the acceptable background value for arsenic in clay soils within the Erie Glacial Lobe is 31,400 µg/kg. Substituting this value for GRCC results in arsenic concentrations not exceeding GRCC.
 - Chromium was detected in all soil samples at concentrations ranging from 4,000 to 27,000 µg/kg. The concentration of chromium collected from GP-1 (3-5') exceeds the SWDBG (18,000 µg/kg) and GSI protection (3,300 µg/kg) criterion. Due to a higher acute toxicity for hexavalent chromium (Cr(VI)) compared to the more commonly occurring trivalent chromium Cr(III), the Part 201 GRCC for chromium are based on the risks associated with Cr(VI). No Part 201 GRCC are established for Cr(III), but there is a SWDBG level for Cr(III) that is set at 18,000 µg/kg. The laboratory analyses performed for the soil samples represents a total chromium concentration, and does not differentiate between Cr(III) and Cr(VI). Unless additional analyses are performed to specifically test for Cr(VI), the conservative approach is to compare the reported concentrations to the Part 201 Cr(VI) GRCC and the Cr(III) background values.
 - Selenium was detected in two (2) soil samples at concentrations ranging from 240 to 630 µg/kg. The concentration of selenium collected from GP-2 (3-5') exceeds the SWDBG (410 µg/kg) and the GSI protection (400 µg/kg) cleanup criteria. The concentrations of arsenic, chromium, and selenium at GP-1 and GP-2 exceed their respective residential criteria.

Groundwater

A table comparing the results of the groundwater analytical testing to the current Part 201 Generic Residential Cleanup Criteria (GRCC) is included in **Table 2**. The soil sampling locations are shown on **Figure 3**.

The analytical laboratory testing reports are included in **Appendix C**. Based on observed groundwater conditions and a review of the analytical testing results, ECT concluded the following:

- Several VOCs were detected in four groundwater samples: TMW-1, TMW-2, TMW-3, and TMW-5. The samples were collected to evaluate for potential contaminant migration onto the subject property. Benzene was detected in two groundwater samples (TMW-1 and TMW-5) at concentrations ranging from 1.2 to 180 µg/L. The concentrations of benzene at TMW-1 exceed the drinking water protection (5.0 µg/L) and GSI protection (12 µg/L) criteria. Isopropylbenzene was detected in one groundwater sample, TMW-1, at a concentration of 32 µg/L. The concentration of isopropylbenzene exceeds the GSI protection (28 µg/L) criterion. Naphthalene (also discussed under PNAs) was detected in one groundwater sample at a concentration of 39 µg/L. The concentration of naphthalene collected from TMW-1 exceeds the GSI protection (11 µg/L) criterion. Trichloroethene was detected in one groundwater samples at a concentration of 5.3 µg/L. The concentration of trichloroethene collected from TMW-3 exceeds the drinking water protection (5.0 µg/L) criterion. Xylenes were detected in one groundwater sample at a concentration of 60 µg/L. The concentration of xylenes collected from TMW-1 exceeds the GSI protection (41 µg/L) criterion. The concentrations of benzene, isopropylbenzene, naphthalene, trichloroethene, and xylenes in two groundwater samples exceed their respective GRCC. Acetone, sec-butylbenzene, ethylbenzene, n-propylbenzene, toluene, trichlorofluoromethane, 1,2,4-trimethylbenzene (TMB), and 1,3,5-TMB were detected, but the concentrations were below their respective cleanup criteria.
- PNAs were detected in one groundwater sample: TMW-1. Samples were collected to evaluate for potential contaminant migration onto the subject property. Naphthalene (also discussed under VOCs) was detected in one groundwater sample at a concentration of 39 µg/L. The concentration of naphthalene collected from TMW-1 exceeds the GSI protection (11 µg/L) criterion. The concentration of naphthalene in one groundwater sample exceeds the respective residential cleanup criteria. There were no other detections of PNAs.
- Metals were detected above laboratory reporting limits in all groundwater samples, except TMW-1. The samples were collected to evaluate for potential contaminant migration onto the subject property. Concentrations of arsenic, cadmium, and lead exceed the drinking water and GSI criteria. Concentrations of copper exceed the GSI criterion. Concentrations of metals that exceed the residential criteria limit are discussed below.
 - Arsenic was detected in two groundwater samples (TMW-2 and TMW-5) at concentrations ranging from 18 to 25 µg/L. The concentrations exceed the DW (10 µg/L) and the GSI (10 µg/L) criteria.
 - Cadmium was detected in two groundwater samples (MW-23D and MW-26D) at concentrations ranging from 11 to 51 µg/L. The concentrations exceed the DW (5.0 µg/L) and the GSI (2.5 µg/L) criteria.
 - Copper was detected in eight groundwater samples at concentrations ranging from 5.0 to 32 µg/L. The concentrations of copper collected from TMW-2 and TMW-3 exceed the GSI (13 µg/L) criteria.
 - Lead was detected in three groundwater samples at concentrations ranging from 3.0 to 20 µg/L. The concentrations of lead collected from TMW-2 and TMW-3 exceed the DW (4.0 µg/L) and the GSI (14 µg/L) criteria.
 - The concentrations of arsenic, cadmium, copper, and lead exceed their respective residential criteria.

- PCBs were not detected in the two groundwater samples (TMW-1 and MW-24D), which were collected to evaluate for potential contaminant migration onto the Subject Property.

In determining the sample locations and analytical testing parameters described herein, ECT relied upon its best judgment of the hazardous substances most likely to be present with respect to the prior uses of the adjacent properties. Readers should note that the presence of all possible contaminants has neither been confirmed as a part of this assessment, nor is such confirmation a required element of this BEA.

1.7.4 Basis for Concluding Facility Status

A comparison of analytical data obtained as a result of ECT's August 2018 sampling of areas of the Subject Property potentially affected by the migration of contaminants by off-site sources indicates the presence of VOCs, SVOCs and Michigan 10 Metals within the groundwater, and Michigan 10 Metals at concentrations exceeding levels exceeding the corresponding GRCC established for residential uses under the NREPA, 1994 PA 451, as amended. In addition, contamination remains on the Subject Property in both soil and groundwater above the GRCC for VOCs, SVOCs, arsenic, chromium, cobalt, and cyanide as detailed in the BEA report that was prepared by Applied Science, Inc. in September 2016. Accordingly, the Subject Property described herein meets the definition of a "facility" under Part 201 of the NREPA.

2.0 Property Information

2.1 Legal Description

The Subject Property is located on the southwest corner of East Hamilton Avenue and James P. Cole Boulevard, north of East Wood Street in the City of Flint. Parcel A is located at 1809 James P. Cole Boulevard while Parcel B has no address number on James P. Cole Boulevard, Sections 6 and 7, Township 7 North, and Range 7 East of the Flint North Quadrangle Map, in Flint, Genesee County, Michigan 48503. The Parcel ID (Tax ID) numbers for the Subject Property are:

Parcel A – (Parcel ID: 41-06-452-014)

THAT PART OF BLKS 29, 30, 31, 32, 33 AND 34 OF OAK PARK SUBDIVISION OF PART OF SECS 1 & 2 OF SMITH'S RESERVATION AND PT OF VACATED ST JOHN ST AND OTHER VACATED STREETS AND PT OF LOTS 1 THRU 15, 19 AND 24 THRU 29 AND INCL ALL OF LOTS 16 THRU 18 AND 20 THRU 23 OF PLAT OF FLANDERS & HOURANS SUBDIVISION AND PT OF THE OLD RR ROW AND OTHER LANDS DESC AS: COM AT THE SW COR OF LOT 25 OF SD PLAT OF FLANDERS & HOURANS SUBDIVISION; TH N 24 DEG 13' 00" E ALG THE ELY ROW LINE OF ST JOHN ST, 211.50 FT; TH N 65 DEG 47' 00" W, 2.35 FT; TH N 64 DEG 31' 55" W, 158.28 FT; TH S 40 DEG 14' 11" E, 1.25 FT; TH N 72 DEG 44' 20" W, 19.17 FT; TH N 17 DEG 08' 12" E, 154.66 FT; TH N 20 DEG 09' 39" E, 288.13 FT; TH N 19 DEG 17' 08" E, 35.22 FT TO POB OF THIS PARCEL OF LAND; TH CONT N 19 DEG 17' 08" E, 101.73 FT; TH N 22 DEG 04' 49" E, 50.04 FT; TH N 23 DEG 58' 29" E, 150.06 FT; TH N 20 DEG 22' 22" E, 110.76 FT; TH N 18 DEG 10' 21" E, 240.78 FT; TH ALG THE ARC OF A CURVE TO THE RIGHT WITH RADIUS OF 1128.83 FT, A DIST OF 144.58 FT, THE LONG CHORD BEARING N 21 DEG 50' 20" E, 144.48 FT; TH N 65 DEG 35' 31" W, 18.63 FT; TH N 14 DEG 02' 16" E, 175.59 FT; TH N 15 DEG 44' 18" E, 271.61 FT; TH N 78 DEG 57' 09" W, 23.05 FT; TH N 11 DEG 47' 00" E, 98.38 FT; TH N 67 DEG 01' 34" W, 0.61 FT; TH N 12 DEG 12' 29" E, 165.28 FT TO A FOUND PT ON THE SLY LINE OF HAMILTON AVE; TH ALG SD HAMILTON AVE AS MONUMENTED, S 89 DEG 06' 53" E, 62.00 FT; TH S 89 DEG 47' 46" E, 33.97 FT TO THE PC OF A NON-TANGENT CURVE TO THE RIGHT, WITH RADIUS OF 597.53 FT; TH ALG THE ARC OF SD CURVE A DIST OF 60.67 FT, THE LONG CHORD BEING S 74 DEG 59' 40" E, 60.64 FT TO THE PC OF A COMPOUND NON-TANGENT CURVE TO THE RIGHT WITH RADIUS OF 45 FT; TH ALG THE ARC OF SD CURVE A DIST OF 31.86 FT, THE LONG CHORD BEING S 51 DEG 48' 10" E, 31.20 FT TO THE PC OF A COMPOUND NON-TANGENT CURVE TO THE RIGHT WITH RADIUS OF 587.53 FT; TH ALG THE ARC OF SD CURVE A DIST OF 75.12 FT, THE LONG CHORD BEING S 64 DEG 34' 42" E 75.07 FT TO THE PT OF SD CURVE; TH S 61 DEG 53' 52" E, 5.55 FT TO THE PC OF A CURVE TO THE RIGHT WITH RADIUS OF 94.30 FT; TH ALG THE ARC OF SD CURVE ENTERING THE WLY ROW LINE OF JAMES P COLE BLVD, A DIST OF 104.95 FT, THE LONG CHORD BEING S 30 DEG 02' 03" E, 99.62 FT TO THE PT OF SD CURVE; TH S 02 DEG 02' 06" W 98.42 FT; TH S 71 DEG 22' 00" E, 1.45 FT; TH S 02 DEG 02' 06" W, 300.76 FT TO THE PC OF A CURVE TO THE RIGHT WITH RADIUS OF 1412.54 FT; TH ALG THE ARC OF SD CURVE A DIST OF 736.52 FT, THE LONG CHORD BEING S 16 DEG 58' 15" W, 728.21 FT TO THE PT OF SD CURVE; TH S 31 DEG 54' 21" W, 302.86 FT TO THE PC OF A CURVE TO THE LEFT, WITH RADIUS OF 1183.35 FT; TH ALG THE ARC OF SD CURVE A DIST OF 563.24 FT, THE LONG CHORD BEING S 18 DEG 16' 15" W, 557.94 FT; TH S 04 DEG 38' 00" W, 197.79 FT TO THE PC OF A CURVE TO THE RIGHT WITH RADIUS OF 15.21 FT; TH ALG THE ARC OF SD CURVE A DIST OF 29.05 FT, THE LONG CHORD BEING S 59 DEG 21' 47" W, 24.83 FT TO THE PT OF SD CURVE; TH N 20 DEG 13' 00" E, 10.01 FT; TH N 66 DEG 59' 02" W, 206.45 FT TO A PT ON A CURVE TO THE RIGHT WITH RADIUS OF 24.68

FT; TH ALG THE ARC OF SD CURVE A DIST OF 18.13 FT, THE LONG CHORD BEING N 03 DEG 10' 06" E, 17.73 FT TO THE PT OF SD CURVE; TH N 24 DEG 13' 00" E, 184.72 FT; TH N 17 DEG 35' 25" E, 447.25 FT; TH N 23 DEG 47' 39" E, 32.57 FT TO A BLDG CORNER; TH N 65 DEG 52' 07" W, ALG A BLDG WALL LINE EXT, 169.12 FT TO THE POB. CONT 15.79 ACRES. SPLIT

Parcel B – (Parcel ID: 41-06-452-015)

THAT PART OF VACATED ST JOHN ST AND OTHER VACATED STREETS, PT OF THE OLD RR ROW AND OTHER LANDS DESC AS: COM AT THE SW COR OF LOT 25 OF PLAT OF FLANDERS & HOURANS SUBDIVISION; TH N 24 DEG 13' 00" E, ALG THE ELY' ROW LINE OF ST JOHN ST, 211.50 FT TO THE POB; TH N 65 DEG 47' 00" W, 2.35 FT; TH N 64 DEG 31' 55" W, 158.28 FT; TH S 40 DEG 14' 11" E, 1.25 FT; TH N 72 DEG 44' 20" W, 19.17 FT; TH N 17 DEG 08' 12" E, 154.66 FT; TH N 20 DEG 09' 39" E, 288.13 FT; TH N 19 DEG 17' 08" E, 35.22 FT; TH ALG A BLDG WALL LINE EXT S 65 DEG 52' 07" E, 169.12 FT TO A BLDG CORNER; TH S 23 DEG 47' 39" W, 32.57 FT TO A BLDG CORNER; TH S 17 DEG 35' 25" W, 447.25 FT TO THE POB. CONT 1.90 ACRES. SPLIT ON 12/06/2005 FROM 41-06-452-013; 2003 PARCEL DIVISION OF 11-06-452-011-9

Site photographs of the Subject Property and the surrounding area are presented in Appendix C of AKT's Phase I ESA (**Appendix A**).

2.2 Property Boundaries

The location of the Subject Property is shown on **Figure 1**, Subject Property Location Map and the general layout of the Subject Property is shown on **Figure 2**, Site and Surrounding Properties Map.

2.3 Site Map

A scaled site map, showing sample locations, depths is provided as **Figure 3**.

2.4 Subject Property Location

The Subject Property is comprised of two (2) parcels of land, comprising approximately 17.99-acres (Parcel A 16.09 acres and Parcel B 1.90 acres), and is located on the southwest corner of East Hamilton Avenue and James P. Cole Boulevard, north of East Wood Street in the City of Flint, Michigan, and has the following common address:

1809 James P. Cole Boulevard
Flint (Genesee County), Michigan 48503

2.5 Spatial Data

The Subject Property is located in Sections 6 and 7, Township 7 North, and Range 7 East of the Flint North Quadrangle Map, in Flint, Genesee County, Michigan. A geographic reference point for the Subject Property (Latitude [North]: 43.0324828 - 43° 1' 56.9382", Longitude [West]: 83.684671 - 83° 41' 4.815") was determined by Geosearch as part of the radial search activities and database review performed in support of AKT's Phase I ESA.

3.0 Facility Status

3.1 Known Contamination

Listings of the contaminants identified at the Subject Property by ECT in excess of the corresponding analytical reporting limits are provided together with the corresponding Chemical Abstract Service Numbers (CAS #) in **Table 3** below.

Table 3. Contaminants of Concern

Contaminants of Concern	CAS Number	Criteria Exceeded
Benzene (groundwater)	71432	DW, NRDW, GSI
Isopropylbenzene (groundwater)	98828	GSI
Naphthalene (groundwater)	91203	GSI
Trichloroethene (groundwater)	79016	DW, NRDW
Xylenes (groundwater)	1330207	GSI
Arsenic (groundwater and soil)	7440382	DW, NRDW, GSI, DC
Cadmium (groundwater)	7440439	DW, NRDW, GSI
Chromium (soil)	18540299	GSI
Copper (groundwater)	7440508	GSI
Lead (groundwater)	7439921	DW, NRDW, GSI
Selenium (soil)	7782492	GSI

DW: Drinking Water Protection, NRDW: Non-Residential Drinking Water, DC: Direct Contact, GSI: Groundwater Surface Water Interface

The listing of these contaminants is in addition to the contaminants previously documented in prior BEAs that were prepared by others for the Subject Property. See **Appendices D and E** for copies of these reports.

3.2 Laboratory Data

Copies of the analytical laboratory reports and chain-of-custody (COC) documentation for the samples collected by ECT on August 20, 2018 are included in **Appendix C**.

4.0 BEA Author

The primary author of this BEA was Ryan P. Higuchi, whose contact information is provided as follows:

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BEA Review and Interpreter of this BEA was John D'Addona, P.E. who is a qualified Environmental Professional (EP) with over 30 years of experience in the environmental industry. His experiences include the management and review of hundreds of Phase I and II ESAs, BEAs, and Due Care Plans. His contact information is as follows:

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5.0 ASTM Phase I ESA and AAI Documentation

A Phase I ESA, completed by AKT, is included as **Appendix A**. The Phase I ESA was completed in general accordance with ASTM Practice E 1527-13. The purpose of ASTM Practice E 1527-13 is to define good commercial and customary practice in the United States of America for conducting an environmental site assessment of commercial real estate properties with respect to the range of contaminants within the scope of the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA; 42 U.S.C. §9601) and petroleum products. The objective of Phase I ESAs is to provide all appropriate inquiries into the previous ownership and uses of the property consistent with good commercial and customary practice as defined at 42 U.S.C. §9601(35)(B) to permit a user to satisfy one of the requirements to qualify for the innocent landowner, contiguous property owner, or bona fide prospective purchaser limitations on CERCLA liability (a.k.a., landowner liability protections). The Phase II ESA investigation was completed in general accordance with ASTM Practice E1903-11, the Standard Practice for Environmental Site Assessments: Phase II Environmental Site Assessment Process.

This BEA has been completed pursuant to Section 20126(1)(c) of Part 201 of the Natural Resources and Environmental Protection Act (NREPA) PA 451 of 1994, as amended (Part 201). In the preparation of this BEA, ECT considered hazardous substances as defined by Section 20101(1)(y) and/or regulated substances as defined by Section 21303(g). This BEA follows the suggested format for the "Contents of BEA Report," presented in EQP 4012 (02/2015).

6.0 References

Part 201 of the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, as amended.

ASTM E 1527-13, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process.

ASTM Practice E1903-11, Standard Practice for Environmental Site Assessments: Phase II Environmental Site Assessment Process.

Phase I Environmental Site Assessment, Parcels 41-06-452-014 and 41-06-452-015, City of Flint, Michigan prepared by AKT-Peerless, and dated July 11, 2018.

Baseline Environmental Assessment, Former DuPont Automotive Works Site 1555 James P. Cole Boulevard, Flint, Genesee County, Michigan prepared by AMEC Environment and Infrastructure, Inc. and dated January 4, 2013.

Baseline Environmental Assessment, 1555 James P. Cole Boulevard, Flint, Genesee County, Michigan prepared by Antea Group and dated December 7, 2016.

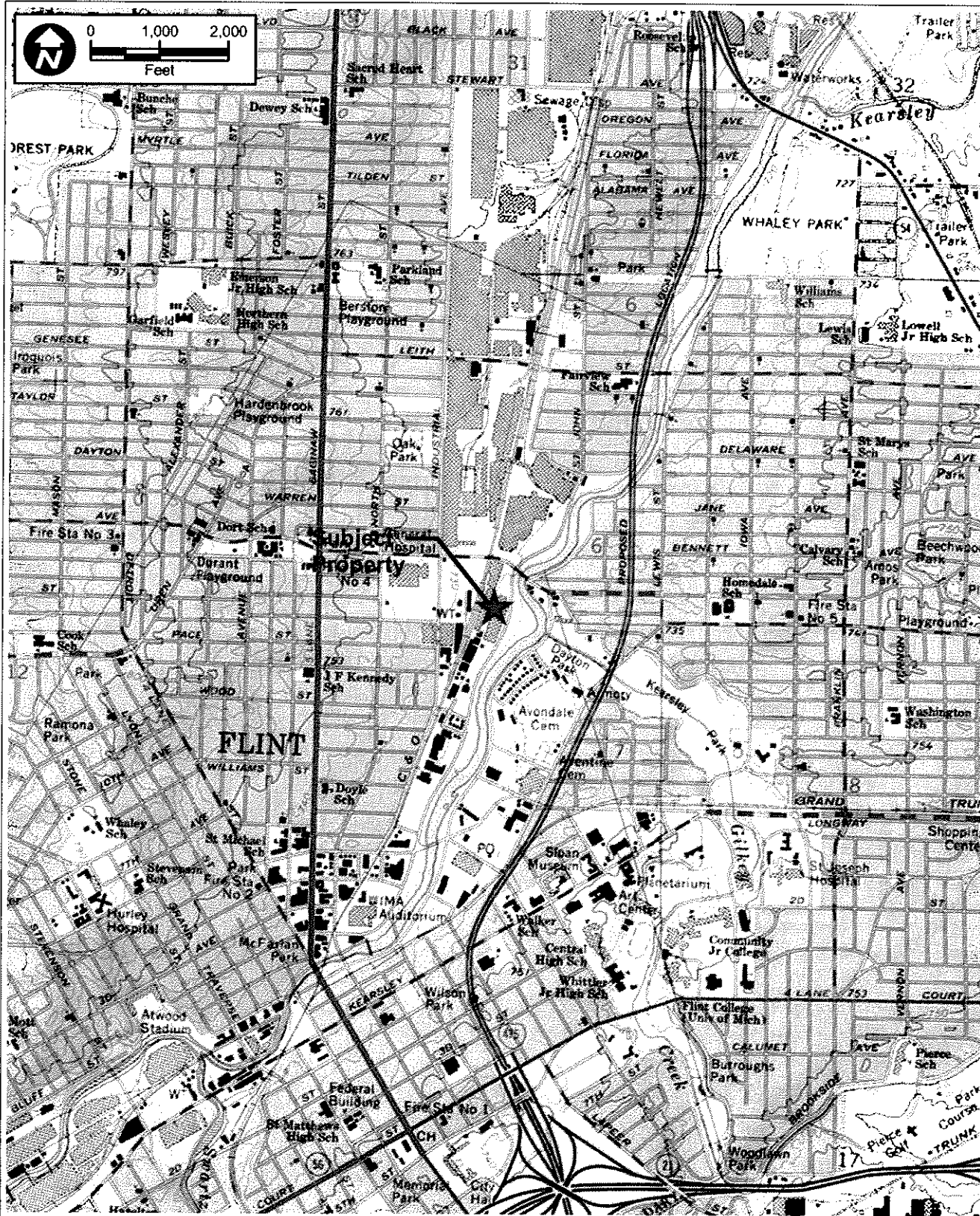


FIGURE 1.
SITE LOCATION MAP
PARCEL IDs: 41-06-452-014 & 41-06-452-015
FLINT, MI. 48503

Sources: ECT, 2018.

ECT Environmental
 Consulting &
 Technology, Inc.

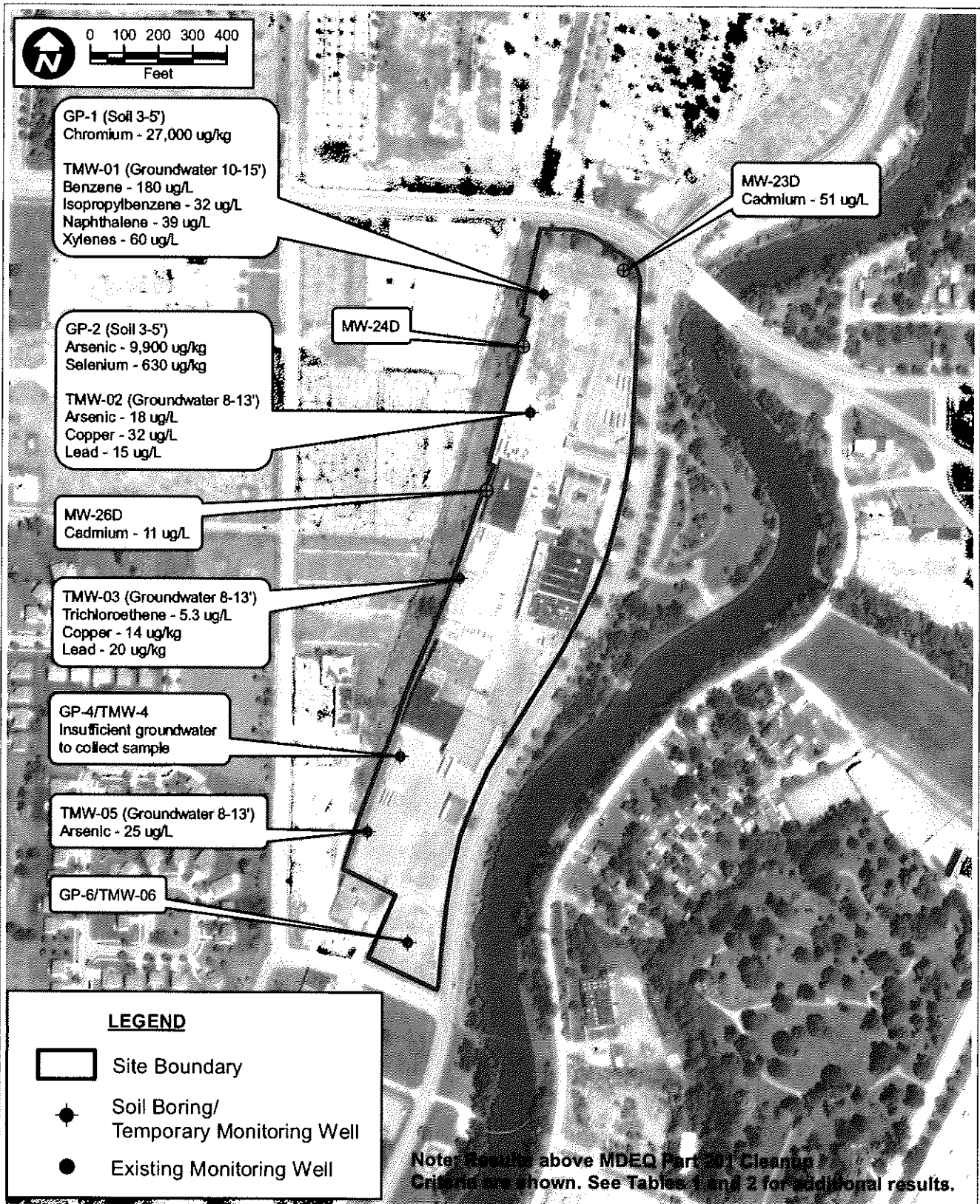


FIGURE 3.
SAMPLE LOCATION MAP
PARCEL IDs: 41-06-452-014 & 41-06-452-015
FLINT, MI. 48503

Sources: ECT, 2018.

ECT Environmental
Consulting &
Technology, Inc.

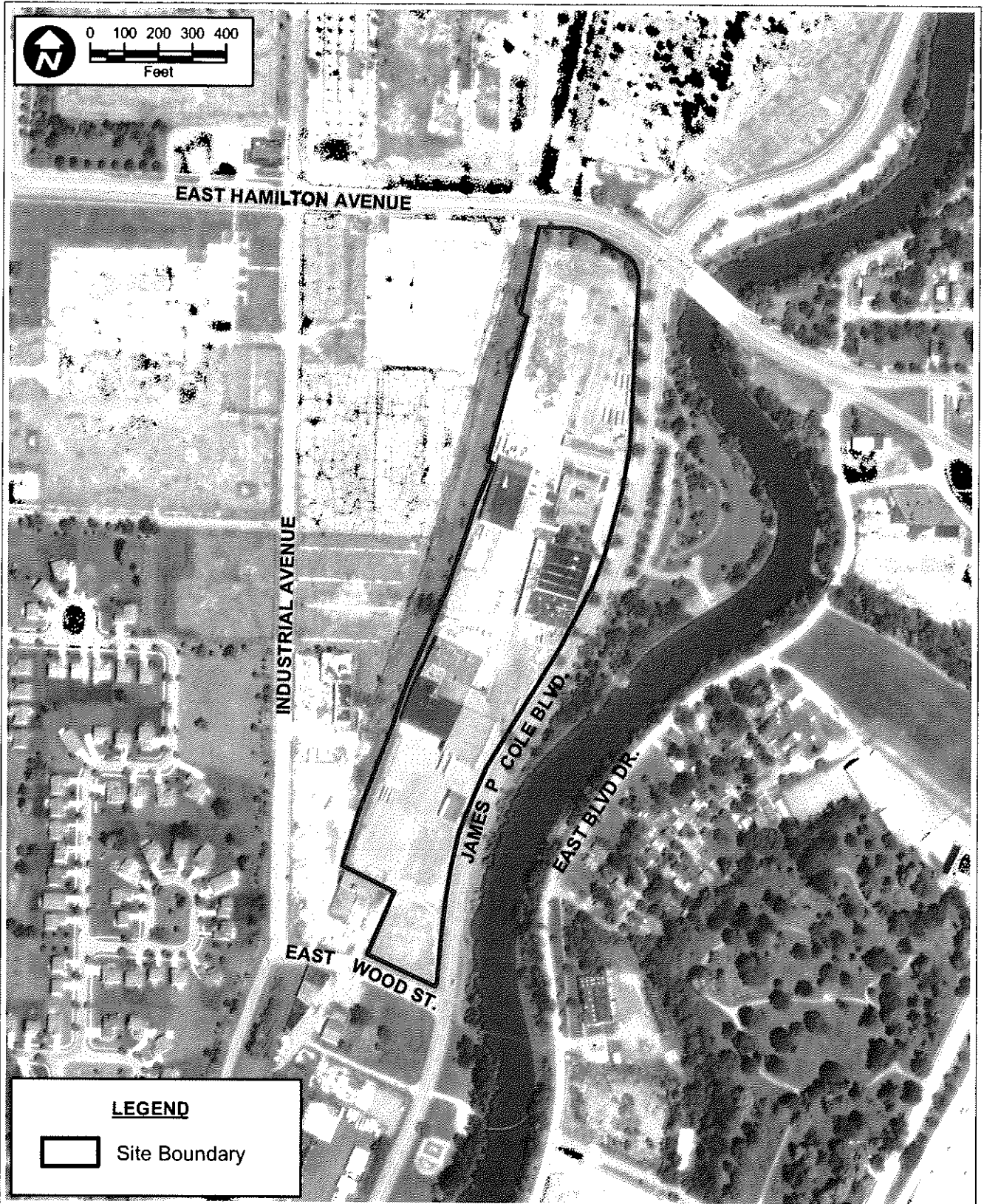


FIGURE 2.
SITE AND SURROUNDING PROPERTIES MAP
PARCEL IDs: 41-06-452-014 & 41-06-452-015
FLINT, MI. 48503

Sources: ECT, 2018.

ECT Environmental
 Consulting &
 Technology, Inc.

Table 1. Soil Analytical Summary

Former Dupont Facility

Matrix: Soil

Cleanup Criteria: Residential

Page 1 of 1

	Part 201 Cleanup Criteria (December 2013)										Sample Location				
	Chemical Abstract Service #	Residential Criteria					Nonresidential								
		Statewide Default Background	Drinking Water Protection	Groundwater Surface Water Interface	Soil		Infinite Source Volatile Soil Inhalation	Direct Contact	Soil Saturation Concentration Screening Levels	GP-1 (3-5) 8/20/18	GP-2 (3-5) 8/20/18	GP-5 (8-10) 8/20/18	GP-6 (3-5) 8/20/18		
					Volatilization to Indoor Air	Direct Contact									
VOCs, ug/kg - Method 8260															
Benzene	71432	NA	100	240	1,600	13,000	180,000	400,000	nd	nd	nd	nd	nd		
n-Butylbenzene	104518	NA	1,600	ID	ID	ID	2,500,000	8,000,000	nd	nd	nd	nd	nd		
sec-Butylbenzene	135988	NA	1,600	ID	ID	ID	2,500,000	8,000,000	nd	nd	nd	nd	nd		
1,2-Dichloroethane	107062	NA	100	120	2,100	6,200	91,000	420,000	nd	nd	nd	nd	nd		
cis-1,2-Dichloroethene	156592	NA	1,400	12,000	22,000	180,000	640,000	640,000	nd	nd	nd	nd	nd		
trans-1,2-Dichloroethene	156605	NA	2,000	9,400	23,000	280,000	1,400,000	1,400,000	nd	nd	nd	nd	nd		
Ethylbenzene	100414	NA	1,500	360	87,000	720,000	140,000	140,000	nd	nd	nd	nd	nd		
Tetrachloroethene	127184	NA	100	220	11,000	170,000	88,000	88,000	nd	nd	nd	nd	nd		
Toluene	108883	NA	16,000	5,400	250,000	2,800,000	250,000	250,000	nd	nd	nd	nd	nd		
1,1,1-Trichloroethane	71556	NA	4,000	1,800	250,000	3,800,000	460,000	460,000	nd	nd	nd	nd	nd		
Trichloroethene	79016	NA	100	580	1,000	11,000	500,000	500,000	nd	nd	nd	nd	nd		
1,2,3-Trimethylbenzene	526738	NA	NA	NA	NA	NA	NA	NA	nd	nd	nd	nd	nd		
1,2,4-Trimethylbenzene	95636	NA	2,100	570	110,000	21,000,000	110,000	110,000	nd	nd	nd	nd	nd		
1,3,5-Trimethylbenzene	108678	NA	1,800	1,100	94,000	16,000,000	94,000	94,000	nd	nd	nd	nd	nd		
Vinyl chloride	75014	NA	40	40	270	4,200	3,800	3,800	nd	nd	nd	nd	nd		
Xylenes	1330207	NA	5,600	820	150,000	46,000,000	150,000	150,000	nd	nd	nd	nd	nd		
other VOCs	Varies								nd	nd	nd	nd	nd		
PNAs, ug/kg - Method 8270															
Acenaphthene	83329	NA	300,000	8,700	190,000,000	81,000,000	41,000,000	130,000,000	nd	nd	nd	nd	nd		
Acenaphthylene	208968	NA	5,900	ID	1,600,000	2,200,000	1,600,000	5,200,000	nd	nd	nd	nd	nd		
Anthracene	120127	NA	41,000	ID	1,000,000,000	1,400,000,000	230,000,000	730,000,000	nd	nd	nd	nd	nd		
Benz(a)anthracene	56553	NA	NLL	NLL	NLV	NLV	20,000	80,000	nd	nd	nd	nd	nd		
Benz(c)pyrene	50328	NA	NLL	NLL	NLV	NLV	20,000	80,000	nd	nd	nd	nd	nd		
Benz(b)fluoranthene	205992	NA	NLL	NLL	ID	ID	20,000	80,000	nd	nd	nd	nd	nd		
Benz(g,h,i)perylene	191242	NA	NLL	NLL	NLV	NLV	2,500,000	7,000,000	nd	nd	nd	nd	nd		
Benz(k)fluoranthene	207089	NA	NLL	NLL	NLV	NLV	200,000	800,000	nd	nd	nd	nd	nd		
Chrysene	218019	NA	NLL	NLL	ID	ID	2,000,000	8,000,000	nd	nd	nd	nd	nd		
Dibenz(a,h)anthracene	53703	NA	NLL	NLL	NLV	NLV	2,000	8,000	nd	nd	nd	nd	nd		
Fluoranthene	206440	NA	730,000	5,500	1,000,000,000	740,000,000	46,000,000	130,000,000	nd	nd	nd	nd	nd		
Fluorene	86737	NA	390,000	5,300	580,000,000	130,000,000	27,000,000	87,000,000	nd	nd	nd	nd	nd		
Indeno(1,2,3-cd)pyrene	193395	NA	NLL	NLL	NLV	NLV	20,000	80,000	nd	nd	nd	nd	nd		
2-Methylnaphthalene	91576	NA	57,000	4,200	2,700,000	1,500,000	8,100,000	26,000,000	nd	nd	nd	nd	nd		
Phenanthrene	85018	NA	56,000	2,100	2,800,000	160,000	1,600,000	5,200,000	nd	nd	nd	nd	nd		
Pyrene	129000	NA	480,000	ID	1,000,000,000	650,000,000	29,000,000	84,000,000	nd	nd	nd	nd	nd		
Metals, ug/kg - Method 6020, 7471															
Arsenic	7440382	5,800	4,600	4,600	NLV	NLV	7,600	37,000	3,200	9,900	1,900	1,400	8,200		
Barium	7440393	75,000	1,300,000	440,000	NLV	NLV	37,000,000	130,000,000	12,000	64,000	4,100	nd	nd		
Cadmium	7440439	1,200	6,000	3,000	NLV	NLV	550,000	2,100,000	nd	240	nd	nd	nd		
Chromium (Total)	Varies	18,000	30,000	3,300	NLV	NLV	2,500,000	9,200,000	27,000	14,000	4,000	5,300	3,100		
Copper	7440508	32,000	5,800,000	75,000	NLV	NLV	20,000,000	73,000,000	4,000	16,000	3,500	2,000	2,000		
Lead	7439921	21,000	700,000	2,500,000	NLV	NLV	400,000	900,000	3,400	11,000	2,000	nd	nd		
Mercury	Varies	130	1,700	50	48,000	52,000	160,000	580,000	nd	82	nd	nd	nd		
Selenium	7782492	410	4,000	400	NLV	NLV	2,600,000	9,600,000	nd	630	240	nd	nd		
Silver	7440224	1,000	4,500	100	NLV	NLV	2,500,000	9,000,000	nd	nd	nd	nd	nd		
Zinc	7440666	47,000	2,400,000	170,000	NLV	NLV	170,000,000	630,000,000	16,000	44,000	14,000	19,000	19,000		

Note:

ID = insufficient data to develop criterion

na = not analyzed

nd = not detected

NLL = not likely to leach

NLV = not likely to volatilize

Assumptions:

hardness estimate for receiving waters = 150 mg/L

protective for surface water that is used as a drinking water source

Table 2. Groundwater Analytical Summary

Former Dupont Facility

Matrix: Groundwater

Cleanup Criteria: Residential

Page 1 of 1

	Chemical Abstract Service #	Part 201 Cleanup Criteria (December 2013)					Sample Location										
		Drinking Water Protection	Nonres. Drinking Water	Residential Criteria		Groundwater Contact	TMW-1 (10-15) (8-20/18)										
				Groundwater Surface Water Interface	Indoor Air Inhalation		TMW-2 (8-13) (8-20/18)	TMW-3 (9-14) (8-20/18)	TMW-5 (8-13) (8-20/18)	TMW-6 (4-9) (8-20/18)	MW-23D 8/20/18	MW-24D 8/20/18	MW-26D 8/20/18				
VOC, ug/L - Method 8260	Acetone	730	2,100	1,700	1,000,000,000	31,000,000	79 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Benzene	71432	5.0	12	5,600	11,000	180 nd	nd	nd	1.2 nd	nd	nd	nd	nd	nd	nd	nd
	n-Butylbenzene	104518	80	ID	ID	5,900	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	sec-Butylbenzene	135988	80	ID	ID	4,400	1.8 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	1,2-Dichloroethane	107062	5.0	5.0	9,600	19,000	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	cis-1,2-Dichloroethane	156592	70	70	620	200,000	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	trans-1,2-Dichloroethane	156605	100	100	470	85,000	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Ethylbenzene	100414	74	74	18	110,000	170,000	5.6 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Isopropylbenzene	98828	800	2,300	28	56,000	56,000	32 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Naphthalene	91203	520	1,500	11	31,000	31,000	39 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	n-Propylbenzene	103651	80	230	ID	ID	26 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Tetrachloroethene	127184	5.0	5.0	11	25,000	12,000	25 nd	2.3 nd	nd	1.3 nd	nd	nd	nd	nd	nd	nd
	Toluene	108883	790	790	270	530,000	530,000	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	1,1,1-Trichloroethane	71556	200	200	89	660,000	1,300,000	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Trichloroethene	79016	5.0	5.0	29	2,200	22,000	nd	nd	5.3 nd	nd	nd	nd	nd	nd	nd	nd
	Trichlorofluoromethane	75694	2,600	7,300	NA	1,100,000	1,100,000	nd	nd	5.6 nd	nd	nd	nd	nd	nd	nd	nd
	1,2,3-Trimethylbenzene	526738	63	63	17	56,000	56,000	9.1 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	1,2,4-Trimethylbenzene	95636	63	NA	17	56,000	56,000	2.0 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	1,3,5-Trimethylbenzene	108678	72	72	45	61,000	61,000	3.0 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Vinyl chloride	75014	2.0	2.0	1.0	1,100	1,000	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
Xylenes	1330207	280	280	41	190,000	190,000	60 nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	
Other VOCs	Varies						nd	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
PNA, ug/L - Method 8270	Acenaphthene	83329	1,300	3,800	4,200	4,200	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Acenaphthylene	208968	52	150	3,900	3,900	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Anthracene	120127	43	ID	43	ID	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Benzo(a)anthracene	56553	2.1	8.5	NLV	NLV	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Benzo(a)pyrene	50328	5.0	5.0	ID	ID	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Benzo(b)fluoranthene	205992	1.5	1.5	ID	ID	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Benzo(g,h,i)perylene	191242	1.0	1.0	ID	NLV	nd	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Benzo(k)fluoranthene	207089	1.0	1.0	NA	NLV	1.0	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Chrysene	218019	1.6	1.6	ID	ID	1.6	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Dibenz(a,h)anthracene	53703	2.0	2.0	ID	NLV	2.0	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Fluoranthene	206440	210	210	16	210	210	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Fluorene	86737	880	2,000	12	2,000	2,000	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Indeno(1,2,3-cd)pyrene	193395	2.0	2.0	ID	NLV	2.0	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	2-Methylnaphthalene	91576	260	750	19	25,000	25,000	nd	nd	nd	nd	nd	na	nd	na	nd	nd
	Naphthalene	91203	520	1,500	11	31,000	31,000	39 nd	nd	nd	nd	nd	na	nd	na	nd	nd
Phenanthrene	85018	52	150	2.0	1,000	1,000	nd	nd	nd	nd	nd	na	nd	na	nd	nd	
Pyrene	129000	140	140	ID	140	140	nd	nd	nd	nd	nd	na	nd	na	nd	nd	
Metals, ug/L - Method 6020, 7470	Arsenic	7440382	10	10	10	NLV	nd	18 nd	nd	25 nd	nd	nd	na	nd	na	nd	nd
	Barium	7440393	2,000	2,000.0	670	14,000,000	nd	150 nd	nd	nd	140 nd	nd	nd	nd	nd	nd	nd
	Cadmium	7440439	5.0	5.0	2.5	190,000	NLV	nd	nd	nd	nd	nd	nd	nd	nd	nd	11
	Chromium (Total)	18540299	100	100	11	460,000	NLV	nd	nd	nd	nd	nd	nd	6.2 nd	6.4	nd	nd
	Copper	7440506	1,000	1,000.0	13	7,400,000	NLV	32 nd	nd	14 nd	20 nd	nd	nd	nd	nd	nd	nd
	Lead	7439921	4.0	4.0	14	ID	NLV	15 nd	nd	3.0 nd	nd	nd	nd	nd	nd	nd	nd
	Mercury	Varies	2.0	2.0	0.0013	56	56	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Selenium	7782492	50	50	5.0	970,000	NLV	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Silver	7440224	34	98	0.20	1,500,000	NLV	nd	nd	nd	nd	nd	nd	nd	nd	nd	nd
	Zinc	7440666	2,400	5,000	170	110,000,000	NLV	nd	nd	64 nd	nd	nd	88 nd	nd	nd	nd	nd
PCBs, ug/L - Method 6020, 7471	1336363	0.50	0.50	0.20	3.3	45	nd	na	na	na	na	na	na	na	na	na	
Polychlorinated biphenyls (PCBs)																	

Notes:

ID = insufficient data to develop criterion

NA = not available

nd = not detected

NLV = not likely to volatilize

Assumptions:

hardness estimate for receiving waters = 150 mg/L

protective for surface water that is used as a drinking water source



RESOLUTION NO.: 210349

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO OFFICE DEPOT FOR OFFICE SUPPLIES

WHEREAS, the Purchasing division entered into a three-year agreement (FY2019-2021) for offices supplies from Office Depot through the Oakland County, MI America Saves cooperative procurement contract. Oakland County has extended the contract for FY2022 and FY2023, so the Purchasing division recommends extending the City's contract with Office Depot for FY2022 for an amount of \$112,850.

Account Number	Account Name	Amount
542-371.100-752.000	Supplies	2,000.00
591-536.100-752.000	Supplies	1,500.00
591-545.200-752.000	Supplies	4,000.00
590-550.100-752.000	Supplies	6,000.00
101-371.209-752.000	Supplies	2,900.00
101-371.220-752.000	Supplies	7,000.00
296-691.401-752.000 FHUD18CHOICE	Supplies	5,000.00
296-721.200-752.000 LRM-NPLAN21	Supplies	2,000.00
590-540.208-752.000	Supplies	2,750.00
591-540.202-752.000	Supplies	2,750.00
202-443.201-752.000	Supplies	2,000.00
202-442.100-752.000	Supplies	1,400.00
226-528.201-752.000	Supplies	500.00
202-449.201-752.000	Supplies	2,500.00
101-337.100-752.000	Supplies	1,000.00
101-257.100-752.000	Supplies	3,000.00
101-270.100-752.000	Supplies	4,000.00
661-451.100-752.000	Supplies	3,000.00
101-253.200-752.000	Supplies	1,900.00
101-253.202-752.000	Supplies	2,000.00
101-253.203-752.000	Supplies	2,000.00
101-253.204-752.000	Supplies	500.00
101-302.100-752.000	Supplies	1,500.00
101-305.200-752.000	Supplies	4,500.00
101-308.200-752.000	Supplies	3,500.00
101-308.202-752.000	Supplies	450.00
265-308.206-752.000	Supplies	1,000.00
101-315.100-752.000	Supplies	3,000.00



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Account Number	Account Name	Amount
207-315.204-752.000	Supplies	3,000.00
101-172.100-752.000	Supplies	1,000.00
101-171.100-752.000	Supplies	1,000.00
296-171.510-752.000 FUSDHHS-18	Supplies	5,000.00
296-171.510-977.000 FUSDHHS-18	Equipment	1,000.00
101-191.201-752.000	Supplies	1,300.00
101-266.100-752.000	Supplies	3,200.00
101-262.100-752.000	Supplies	6,000.00
101-215.200-752.000	Supplies	4,500.00
101-262.100-752.000	Supplies	4,000.00
101-101.100-752.000	Supplies	4,000.00
101-191.100-752.000	Supplies	2,200.00
636-228.100-752.000	Supplies	3,000.00
	FY2022 GRAND TOTAL	\$112,850.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Office Depot to provide office supplies for FY2022 for the amount of \$112,850.00 under the same terms and conditions.

BE IT FURTHER RESOLVED, that the Purchasing division has the discretion to spend an additional amount of no more than 5% of the annual requested spend amount of Office Depot for unanticipated requests that may be submitted during FY2022.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 23, 2021 15:23 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 26, 2021 20:06 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2021 17:16 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 23, 2021 09:08 EDT)

Jenn Ryan, Deputy Finance Director



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

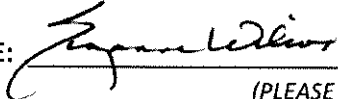
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Suzanne Wilcox,
Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 5/17/21

BID/PROPOSAL#

AGENDA ITEM TITLE: Office Supplies

PREPARED BY: Yolanda Gray for Utilities

VENDOR NAME: OFFICE DEPOT

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Utilities department seeks to hire OFFICE DEPOT to provide office supplies.

Please issue a purchase order for FY2022 in the amount of \$1500.00 using funds from account 591-536.100-752.000 for a total of \$1500.00

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-Utilities	Services FY2022	591-536.100-752.000		\$1,500.00
FY22 GRAND TOTAL				\$1,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004199

ACCOUNTING APPROVAL:

Yolanda Gray

Date: 5-17-21



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

SUPERVISOR SIGNATURE: Scott DeAngelis



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 5/17/21

BID/PROPOSAL#

AGENDA ITEM TITLE: Office Supplies

PREPARED BY: Melanie Poisson for Water Plant

VENDOR NAME: OFFICE DEPOT

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Water Plant seeks to hire OFFICE DEPOT to provide office supplies.

Please issue a purchase order for FY2022 in the amount of \$4000.00 using funds from account 591-545.200-752.000 for a total of \$4000.00

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Services FY2022	591-545.200-752.000		\$4000.00
FY22 GRAND TOTAL				\$4,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004202

ACCOUNTING APPROVAL:

Golanda Gray

Date: 5-17-21



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

SUPERVISOR SIGNATURE: _____

Scott Dungee



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 05/24/2021

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Office Supplies

PREPARED BY: Krystal Wallace
Water Pollution Control

VENDOR NAME: Office Depot/Office Max

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Water Pollution Control uses office supplies during the course of performing everyday business and office tasks. These tools are necessary, and without the ability to procure these items productivity will be reduced or halted.

It is recommended the Office Depot., be awarded the contract for Office Supplies in the FY 2022 budgeted amount of \$6,000.00.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Supplies	590-550.100-752.000		\$6,000.00
		FY22 GRAND TOTAL		\$6,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004212

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) _____ YEARS



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____


(Jeanette Best, WPC Manager)



TODAY'S DATE: 03/26/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Office Depot for Master Planning & Zoning

PREPARED BY Mary Jarvis, Planning and Development

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

FY22 Annual purchase of miscellaneous office supplies for Planning which includes Master Planning and Zoning.

FINANCIAL IMPLICATIONS: \$2,900 from the Development – Planning & Zoning General Fund Supplies account.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Master Plan	Supplies	101-371.209-752.000	N/A	\$2,900.00
		FY/21/22GRAND TOTAL		\$2,900.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004236

ACCOUNTING APPROVAL: Mary Jarvis Date 03/26/2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

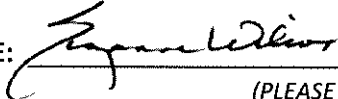
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Suzanne Wilcox,
Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

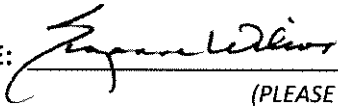
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Suzanne Wilcox,
Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

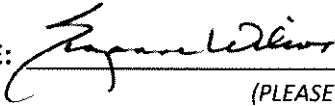
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Suzanne Wilcox,
Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

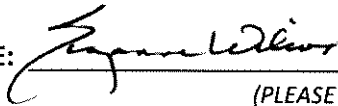
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: None

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Suzanne Wilcox,
Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1

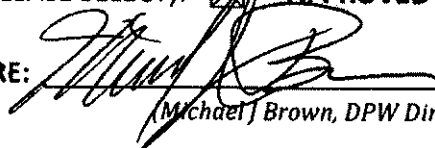
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


(Michael Brown, DPW Director)

4/19/21



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: May 25, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Office supplies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Office supplies

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	443.201-752.000		\$ 2,000.00
202	Major Street Fund	442.100-752.000		\$1,400.00
202	Major Street Fund	449.201-752.000		\$2,500.00
226	Rubbish Collection Fund	528.201-752.000		\$ 500.00
FY21 GRAND TOTAL				\$ 6,400.00

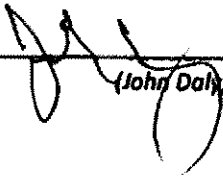
PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004410, 210004412, 210004411, 210004413

ACCOUNTING APPROVAL: Kirstie Troup **Date:** 5/26/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
(John Daly, Director of Transportation)



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 5/18/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Supplies - Office Depot

PREPARED BY D. Dunlap – Fire Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Fire Department is seeking approval for a purchase order of approximately \$1,000.00 for annual office supplies.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Fire	Supplies	101-337.100 -752.000	N/A	\$1,000.00
		FY22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004458

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:



Raymond Barton, Fire Chief



TODAY'S DATE: 5/24/ 2021

BID/PROPOSAL# 0000000000

AGENDA ITEM TITLE:

PREPARED BY Stacey Kaake, Assessment Division
(Please type name and Department)

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Office supplies for FY2022

FINANCIAL IMPLICATIONS:BUDGETED EXPENDITURE? YES X NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Assessing	Office Supplies	101-257-100-801-000		3000
		FY21 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:** 21-004557



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Stacy Haake
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 210004559

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 Est: \$4,000

BUDGET YEAR 2 Est: \$4,000

BUDGET YEAR 3 Est: \$4,000

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Eddie L. Smith 05/21/2021
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 05/28/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Office Supplies

PREPARED BY Aaron Cottrell, Fleet Administrator, Fleet Services
(Please type name and Department)

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

FY22 office supplies for Fleet Services

FINANCIAL IMPLICATIONS: Funds to be used from the account shown below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Office Supplies	661-451.100-752.000		\$3,000.00
		FY21 GRAND TOTAL		\$3,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Aaron R. Cottrell 05/28/2021
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 5/18/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Office Supplies for Finance/CSC

PREPARED BY: Patrice Ellison, Admin Clerk, Finance/Customer Service Center
(Please type name and Department)

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The purpose of this resolution is to get approval for Office Depot to provide supplies and equipment for the daily operation for Customer Service Center, Water, Sewer, and Income Tax Department.

FINANCIAL IMPLICATIONS: \$6,400.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FIN/ CSC	CUSTOMER SERVICES- TREASURY OPERATIONS - SUPPLIES	101-253.200-752.000		\$1900.00
	CUSTOMER SERVICES- WATER COLLECTION - SUPPLIES	101-253.202-752.000		\$2000.00
	CUSTOMER SERVICE- SEWER COLLECTION - SUPPLIES	101-253.203-752.000		\$2000.00
	DELINQUENT COLLECTIONS	101-253.204-752.000		\$500.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004571



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Amanda Trujillo
Amanda Trujillo, City of Flint Treasurer



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for the Chiefs office.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	101-302.100-752.000	N/A	\$1,500.00
FY22 GRAND TOTAL				\$1,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 21000472

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for the Records & Identification Bureau..

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	101-305.200-752.000	N/A	\$4,500.00
FY22 GRAND TOTAL				\$4,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004573

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for the Criminal Investigation Bureau..

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	101-308.200-752.000	N/A	\$3,500.00
FY22 GRAND TOTAL				\$3,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004574

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for Juvenile

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	101-308.202-752.000	N/A	\$450.00
FY22 GRAND TOTAL				\$450.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004575

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for the Police Special Operations division.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	265-308.206-752.000	N/A	\$1,000.00
FY22 GRAND TOTAL				\$1,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004576

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for the Police Operations Bureau (POB).

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	101-315.100-752.000	N/A	\$3,000.00
FY22 GRAND TOTAL				\$3,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004577

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/06/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: FY-22 Office Depot Office Supplies

PREPARED BY Rick Johnson, Police Department

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting an Office Depot PO to cover supply cost for the Police COPS division.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Supplies	207-315.204-752.000	N/A	\$3,000.00
FY22 GRAND TOTAL				\$3,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004578

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (May 24, 2021 12:28 EDT)

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (May 24, 2021 13:39 EDT)

Terence Green, Chief of Police



Used to set up PD



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

[Handwritten Signature] 5/25/21

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  5/25/21

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

A handwritten signature in black ink, appearing to be "CA [unclear]", written over a horizontal line.

5/25/21

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 5/28/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Office Supplies

PREPARED BY Au Lisa McGovern for Purchasing
(Please type name and Department)

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Purchasing Department is requesting a purchase order for Office Depot to cover FY22 office supplies.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	Office Supplies	101-191.201-752.000		1,300.00
		FY21 GRAND TOTAL		1,300.00

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO: 210004588

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$1,300.00

BUDGET YEAR 2

BUDGET YEAR 3

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

Jennifer Ryan

(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN



©Joyce McClane –COF 02-01-20



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO x☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

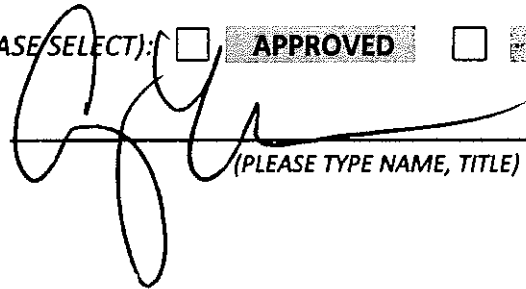
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:


(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 05/25/21

BID/PROPOSAL#

AGENDA ITEM TITLE: FY22 Office Supplies – Request for Purchase Order

PREPARED BY Vickie Foster, Dept. of Finance
(Please type name and Department)

VENDOR NAME: Office Depot

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Dept. of Finance is requesting a purchase order in the amount of \$2,200 for FY22 for office supplies. These supplies are needed for day-today office operations.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Finance	Supplies	101-191.100-752.000		\$2,200
FY22 GRAND TOTAL				\$2,200

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004597

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Shelbi Frayer
Shelbi Frayer, May 25, 2021 (9:10 EDT)

Shelbi Frayer, Chief Financial Officer

DEPARTMENT HEAD MUST SIGN



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$3,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

A handwritten signature in black ink, appearing to read "Jeff Keen".

Jeff Keen, IT Director

(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN

180387

(Proposal #190000528)

SUBMISSION NO. _____

PRESENTED: 8-08-2018

ADOPTED: 8-13-2018

RESOLUTION TO OFFICEMAX NORTH AMERICA, INC. FOR OFFICE SUPPLIES

BY THE CITY ADMINISTRATOR:

RESOLUTION

The Department of Purchases and Supplies is requesting the issuance of purchase orders to procure office supplies to various departments; and

The Department of Purchases & Supplies is requesting to enter into a three (3) year agreement for said supplies from OfficeMax North America, Inc., 260 Shuman Blvd., Naperville, Illinois 60563 through the Oakland County, MI Purchasing Division America Saves cooperative procurement contract #0003209 in the amount not to exceed \$129,240.00. Funding will come from account numbers: 101-101.100-726.000 (\$4,000), 101-171.100-726.000 (\$1,000), 101-172.100-726.000 (\$750), 101-191.100-726.000 (\$2,200), 101-191.201-726.000 (\$800), 101-215.200-726.000 (\$4,500), 101-253.200-726.000 (\$1,900), 101-253.202-726.000 (\$2,000), 101-253.203-726.000 (\$2,000), 101-253.204-726.000 (\$500), 101-257.100-726.000 (\$2,500), 101-262.100-726.000 (\$6,000), 101-262.100-726.000 (\$4,000), 101-266.100-726.000 (\$3,450), 101-270.100-726.000 (\$2,500), 101-302.100-726.000 (\$1,500), 101-305.200-726.000 (\$4,500), 101-308.200-726.000 (\$4,500), 101-308.202-726.000 (\$500), 101-315.100-726.000 (\$5,500), 101-337.100-726.000 (\$1,700), 101-371.209-726.000 (\$3,500), 202-442.100-726.000 (\$1,400), 202-443.201-726.000 (\$2,000), 203-449.201-726.000 (\$2,000), 207-315.204-726.000 (\$3,000), 226-528.201-726.000 (\$500), 265-308.206-726.000 (\$1,500), 274-748.100-726.000 (\$5,000), 296-649.500-726.000 (\$9,500), 296-171.500-726.000 (\$6,800), 296-691.400-726.000 (\$4,000), 296-721.200-726.000 (\$3,500), 542-371.100-726.000 (\$1,300), 542-748.139-726.000 (\$440), 542-748.140-726.000 (\$4,000), 590-540.208-726.000 (\$2,750), 591-540.202-726.000 (\$2,750), 590-550.100-726.000 (\$3,250), 590-550.202-726.000 (\$3,250), 591-536.100-726.000 (\$1,500), 591-545.200-726.000 (\$4,000), 636-228.100-726.000 (\$4,000), 661-451.100-726.000 (\$3,000); and

IT IS RESOLVED, That the Department of Purchases & Supplies is authorized to issue purchase orders to OfficeMax North America, Inc. for office supplies in an amount not to exceed 129,240.00 for FY19 and amounts not to exceed \$135,000.00 for FY20 and FY21. (General Fund, Major Street Fund, Local Street Fund, Police Fund, Drug Law Enforcement Fund, Sewer Fund, Water Fund, Fleet/Central Garage Fund, Other Grants Fund per the above)

BE IT FURTHER RESOLVED, that the Purchasing Department has the discretion to spend an additional amount of no more than 5% of the annual requested spend amount to OfficeMax North America, Inc. for unanticipated requests that may be submitted during the next year.

APPROVED PURCHASING DEPT.:


Hughley Newsome
for Purchasing Department

APPROVED AS TO FORM:

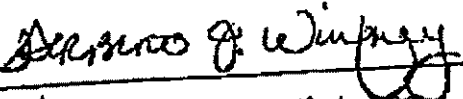

Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Hughley Newsome
Chief Financial Officer


Steve Branch, City Administrator

CITY COUNCIL:


HERBERT J. WINFREY, PRESIDENT

FY19 - KRN

Office DEPOT OfficeMax®

Ms. Joyce McClane, Purchasing Manager
City of Flint MI
1101 S Saginaw St
Flint MI 48502

Dear Ms. McClane:

Office Depot is pleased to confirm that the City of Flint is participating in the America Saves Program and that the City of Flint is also attached to the Oakland County consortium.

The City of Flint, by participating in the America Saves Program, is entitled to all the benefits currently in place for the participating members. There are no additional terms and conditions that require approval or apply outside the general participation in the program to either party.

The program content and all related current contract materials are noted at the Oakland County MI site;

America Saves <https://www.oakgov.com/purchasing/programs/Pages/america-saves-program.aspx>

We look forward to growing our partnership, and servicing your business for years to come.

Thank You

Larry Cheaney
Office Depot OfficeMax
Sr Key Account Manager
17335 Haggerty Rd
Northville MI 48168
E - Larry.Cheaney@officedepot.com
P- (734) 259-9265



OAKLAND COUNTY EXECUTIVE DAVID COULTER

Purchasing
(248) 858-0511 | purchasing@oakgov.com

All

SNG

AMENDMENT OF CONTRACT 005489**AMENDMENT 10****AMENDMENT DATE: July 21, 2021**

This AMENDMENT 10 OF CONTRACT 005489 (hereafter this "Amendment") is made and entered into by and between the Contractor named and identified below, (hereafter "Contractor") and the COUNTY OF OAKLAND (hereafter "County") whose address is 2100 Pontiac Lake Rd, Waterford, MI 48328.

CONTRACTOR	ADDRESS
Office Depot, LLC	6600 North Military Trail Boca Raton, FL 33496
Vendor Number: 5836	

The County and Contractor agree and acknowledge that the purpose of this Amendment is to modify as provided herein and otherwise continue the present contractual relationship between the Parties as described in their current contract with the same contract number as above.

In consideration of the extension of the mutual promises, representations, assurances, agreements, and provisions in the Contract and this Amendment, the adequacy of which is hereby acknowledged by the Parties, the County and Contractor hereby agree to amend the current Contract as follows:

- 1.0 The County and Contractor agree that any and all defined words or phrases in the current Contract between the parties will apply equally to and throughout Amendment.
- 2.0 The Parties agree that any and all other terms and conditions set forth in the current Contract between the Parties shall remain in full force and effect and shall not be modified, excepted, diminished, or otherwise changed or altered by this Amendment except as otherwise expressly provided for in this Amendment.
- 3.0 Description of Change:
 - Extend the contract expiration date from 9-30-2021 to 9-30-2023
 - Update Core Pricing List, effective 07-26-2021 per the attached file titled "Oakland County - Core Pricing List"
 - As of September 30, 2021, the definition of Spend in Appendix VII attached the Contract is deleted and replaced with the following definition:
"Spend" shall mean County's paid-for purchases, net of taxes, shipping costs, returns,



PURCHASING

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discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, gift cards and warranties, non-code and special order furniture, and Technology (except PC Accessories and Business Machines).

For and in consideration of the mutual assurances, promises, acknowledgments, warrants, representations, and agreements set forth in the Contract and this Amendment, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Amendment on behalf of the County and Contractor and by doing so legally obligate and bind the County and Contractor to the terms and conditions of the Contract and this Amendment.

THE CONTRACTOR:

SIGN:

Brian Abramovitz

Office Depot, LLC



Date: 7/22/2021

THE COUNTY OF OAKLAND:

SIGN / DATE:

Scott N. Guzy

7/22/2021

Scott N. Guzy, CPPO, MBA, Purchasing Administrator



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Oakland County -Core Pricing List

SKU	OD Description	UOM	Price
101679	101679 - BALL PLAYGROUND RED 10INCH	EA	\$4.89
102029	102029 - HP410X HIGHYIELD TONER MAGNTA	EA	\$181.00
102240	102240 - PAPER CONST 18X24BLUGW	PK	\$5.76
102624	102624 - PAPER FASTENER 2 BASE 100BX	BX	\$2.36
102889	102889 - COVER PSBD 8.5 CC 11X8.5 BLACK	EA	\$1.96
103977	103977 - FOLDER FST SFSHLD 50BX LTR MNL	BX	\$42.71
104540	104540 - ORGANIZER UND 8.5X11 HARRISON	EA	\$45.49
104715	104715 - ORGANIZER UND 8.5X11 BLACK	EA	\$57.62
106201	106201 - PEN MED RTRCBL EASYTOUCH BK	DZ	\$6.27
106541	106541 - PEN EASYTOUCH RTRCBL MED BLUE	DZ	\$6.26
106835	106835 - INK CANON PGI-35 BLACK	EA	\$12.50
108185	108185 - POCKET DOUBLE 8TAB PLASTIC SET	ST	\$2.98
108530	108530 - NOTEBOOK STELLAR 3S CR 150 BLU	EA	\$3.11
108610	108610 - THERMAL ROLL 2-1/4 OD 6/PK	PK	\$6.12
108862	108862 - PAPER ROLL 2-1/4X130 SNGL PLY	PK	\$7.02
110187	110187 - DIVIDER TABBING PRINT 1.75	PK	\$4.21
110727	110727 - PEN BALLPOINT RT RSVP DZ BLK	DZ	\$5.33
112220	112220 - PEN GRIP/ROUND STIC DOZ BLACK	DZ	\$1.60
112266	112266 - PEN GRIP/ROUND STIC DOZ BLUE	DZ	\$1.60
113167	113167 - REINFORCEMENT P/S 1/4 HOLE WHT	PK	\$0.51
114756	114756 - TONER HP 51A LASERJET BLACK	EA	\$152.00
115098	115098 - Verbatim USB Drive USB flash d	EA	\$10.34
116946	116946 - PAPER BOISE ASPN 30%REC LTR WH	CT	\$43.28
117371	117371 - LABEL ADDRESS BX 11/8X31/2	BX	\$14.11
118645	118645 - STAPLE OPTIMA PREMIUM 3750/BX	BX	\$3.12
119594	119594 - CRAYONS CRAYOLA 64PK	BX	\$2.99

120675	120675 - PENS MED.PT RSVP 12PK BLACK	DZ	\$4.50
120709	120709 - PENS MED.PT RSVP 12PK BLUE	DZ	\$4.22
121050	121050 - LABELING SYSTEM H/FLDR 100/BX	E A	\$20.20
122267	122267 - EverBind Blue OD 1.5	EA	\$8.68
124313	124313 - SURGE 7OUTLET 1200J WHT	EA	\$13.68
124972	124972 - DRIVE USB ATTACHE 3 16GB	EA	\$9.00
125420	125420 - PAPER BOISE ASPEN 11 10CA WHT	CA	\$76.04
127270	127270 - STAPLE REMOVER 3/PK ASSRTD COL	PK	\$1.58
128772	128772 - MARKERS DRY ERASE 12PK BLACK	DZ	\$5.59
128844	128844 - HIGHLIGHTER 12PK YELLOW	DZ	\$4.90
128853	128853 - HIGHLIGHTER 12PK ASSORTED	DZ	\$4.90
136088	136088 - CRAYONS CRAYOLA WSHBLE 24PK	PK	\$3.18
137075 5	1370755 - Large Wash Crayons 16ct	BX	\$3.83
137086 3	1370863 - 9V Coppertop Batteries 4pk	PK	\$11.17
137631 7	1376317 - Folders File Ltr-Size Red	BX	\$13.47
137843 2	1378432 - Pocket FC Ltr 3-1/2 Asst 5pk	PK	\$7.04
137918 9	1379189 - ORGANIZER UND 3.75X6.75 BR	EA	\$30.42
138120 4	1381204 - 8.5X11 ASPEN 100 PAPER	RM	\$8.18
138141 1	1381411 - MP COLOR 8X11 20# PUMPKN	RM	\$5.23
138341 8	1383418 - FILE VRTCLE CLR UNBRKBL	EA	\$9.43
138528 1	1385281 - Duracell CopperTop AA Bulk	CA	\$93.05
138529 0	1385290 - Coppertop AA Alkaline 36 pk	PK	\$16.58
138533 5	1385335 - Kleenex Facial Tissue	CT	\$39.05
138562 3	1385623 - 2000 Plus 12 Phrase Dater	EA	\$36.21
138580 3	1385803 - OD DUR VW 2 BDR SLNT RNG WHT	EA	\$7.55
138590 2	1385902 - OD DUR VW 1 BDR SLNT RNG BLK	EA	\$3.33



OAKLAND COUNTY EXECUTIVE DAVID COUTER

138591 1	1385911 - OD DUR VW 1 BDR SLNT RNG WHT	EA	\$4.22
138865 6	1388656 - Procell 9-Volt Alkaline 12 PK	BX	\$17.68
139179	139179 - divider durable wo 8 tabs	PK	\$2.18
139478 5	1394785 - End Tab Fldr str Ltr Man Reinf	BX	\$15.37
139480 3	1394803 - Rcyl FF Ltr 1/3 Man 100ct	BX	\$10.84
139671 1	1396711 - EverBind Black OD 1.5	EA	\$8.79
139720	139720 - ERASERS SM 36/BX PINK	BX	\$3.09
139736	139736 - ERASERS LRG DZ PINK	DZ	\$2.06
139781 8	1397818 - Index Card 3x5 Ruld Wht 300Ct	PK	\$0.90
140282 2	1402822 - nocket Std Ltr 5-1/4 Brn 5pk	PK	\$6.60
140659	140659 - WIPES DISINF LL 35CT-3PK	PK	\$7.72
140686	140686 - WIPES DISINF LL 80CT-3PK	PK	\$11.17
142071	142071 - CLIPBOARD TABLET_CASE LTR CHAR	EA	\$14.41
143197	143197 - COVER DOCUMENT 6CT NAVY	PK	\$4.82
145872	145872 - CALCULATOR GRAPH 84+CE BLACK	EA	\$114.85
149043	149043 - TONER HP 201X YELLOW	EA	\$66.72
149407	149407 - WIPES DISINFECTING 2PK	PK	\$10.58
149452	149452 - WIPES DISINFECTING CLOROX 3PK	PK	\$6.10
149633	149633 - STAPLER PLIER GRIP RAPID-1 CHM	EA	\$16.66
152940	152940 - Tripp Lite AVR AVR900U - UPS -	EA	\$122.0 2
154414	154414 - CARTRIDGE LASER Q2612A	EA	\$70.81
155694	155694 - COFFEE ES BRFSBLND 2LB	BG	\$9.35
156075	156075 - PAPER COPY 11X17 500SH BLUE	RM	\$12.46
160064	160064 - FLAGS POST-IT(R) SMALL SIZED	PK	\$6.46
162671 5	1626715 - 4in1 Wipes Citrus 35ct	CT	\$31.83
169972	169972 - HOLDER PAPER CLIP MESH BLACK	EA	\$0.97
170940	170940 - SURGE 7OUTLETS 2USB BLK	EA	\$19.77
170985	170985 - TONER HP HY LJ 201X 2PK BLK	PK	\$153.3 2
172510	172510 - NOTE CANARY YELLOW 3x3 12PACK	PK	\$10.40
172528	172528 - PAD NTE POST 3 X5 12/PK YEL	DZ	\$12.39

173336	173336 - DISPENSER TAPE DSKTOP 3/4 BLK	EA	\$1.92
173500	173500 - PAPER ART WHI 36X1000	RL	\$83.50
173518	173518 - PAPER ART BLK 36X1000	RL	\$74.48
173525	173525 - NOTEBOOK STELLAR 1S WR 100 MT	EA	\$2.33
173976	173976 - BINDER EZD HVY DUTY VIEW 4 BLK	EA	\$11.03
176928	176928 - CALCULATOR SCNTFC TI30XII BLK	EA	\$12.01
178750	178750 - CLIPS BINDER 30TUB ASTD SZ SLV	PK	\$3.18
181182	181182 - Binder HD View 5 Black EA	EA	\$17.33
181529	181529 - PENCIL #2 POLY LEAD DISP 12/PK	DZ	\$2.44
181578	181578 - PEN BALL PT MEDIUM STICK BLUE	DZ	\$1.16
181594	181594 - PEN BALL PT MEDIUM STICK BLK	DZ	\$1.16
181935	181935 - BOARD FORAY CORK 24X36 OAK	EA	\$21.19
182564	182564 - LABEL LSR CD/DVD WHT 50CT	PK	\$18.45
182725	182725 - PEN FLAIR W/PNTGRD BLUE DZ	DZ	\$13.44
182733	182733 - PEN FLAIR W/POINTGUARD DZ RED	DZ	\$11.17
182741	182741 - PEN FLAIR PNTGRD DZ BLK	DZ	\$12.20
182758	182758 - PEN FLAIR W/POINTGUARD DZ	DZ	\$13.44
185519	185519 - BOARD FORAY CORK 18X24 DECOR	EA	\$13.46
186534	186534 - Tray letter recycled	EA	\$2.11
188186	188186 - BOARD FORAY CORK 18X24 TAN	EA	\$12.94
189974	189974 - TOWEL SCOT HRDRL 1150' 6RLS	CT	\$70.45
190778	190778 - CUP PLASTIC 3OZ 2500	CT	\$46.35
193031	193031 - TONER 410A BLACK	EA	\$79.21
193893	193893 - Verbatim USB Drive USB flash d	EA	\$6.44
195343	195343 - WASTEBASKET PLAS OD 13QT BLK	EA	\$2.99
195369	195369 - Verbatim USB Drive USB flash d	EA	\$9.99
196048	196048 - REFILL PEN STAY-PUT BLACK	EA	\$1.16
196063	196063 - PEN BALLPOINT STAY-PUT BLACK	EA	\$2.04
196517	196517 - PAPER X-9 8.5 X11 20LB 10CA	CA	\$36.56



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196643	196643 - PAPER X-9 8.5X14 20LB 10/CASE	CT	\$60.96
196679	196679 - PAPER X-9 FSC 8.5X11 20LB 10CA	CA	\$72.86
198802	198802 - FILE STRGE ECON LTR/LGL 12CT	CT	\$26.74
200458	200458 - PAPER COMPUTER 1PT PERF 20LB	CA	\$28.04
200476	200476 - FILE R-KIVE KRAFT HVDTY 12CT	CT	\$51.23
2013650	2013650 - DESKPAD M RY22 22X17 OD PARDSE	EA	\$7.80
202812	202812 - MARKER FELT PERM KING SIZE DZ	DZ	\$15.01
203174	203174 - HIGHLIGHTER MAJ ACC YEL DOZ	DZ	\$5.16
203349	203349 - MARKER SHARPIE FINE DZ BLACK	DZ	\$8.27
203356	203356 - MARKER SHARPIE FINE DZ RED	DZ	\$8.38
203711	203711 - MARKER PERM FELT MAGNUM 44 BLK	EA	\$2.82
204057	204057 - CLEANER BOARD DRY ERASE 8 OZ	EA	\$3.18
206426	206426 - ERASER CAP ASSORTED CLRS 72/PK	PK	\$0.95
206573	206573 - MOISTENER FINGERTIP HYGIEN 1OZ	EA	\$1.72
207037	207037 - PEN RT GEL G2 1.0MM DZ BLUE	DZ	\$12.98
207044	207044 - FRESHENER LYSOL FRSH 10OZ EA	EA	\$2.66
207442	207442 - PENCILS 7 COLORED 24PK ASTD	PK	\$1.42
208378	208378 - OD DUR VW 1 BINDER BLACK	EA	\$3.89
208801	208801 - BINDER ODP VW RR 1 RED	EA	\$3.89
208819	208819 - OD DUR VW 1 BINDER WHITE	EA	\$4.04
209215	209215 - BINDER ODP VW RR 1.5 WHITE	EA	\$4.80
209233	209233 - OD DUR VW 2 BINDER BLACK	EA	\$6.49
209521	209521 - BINDER ODP VW RR 2 PURPLE	EA	\$2.78
209593	209593 - BINDER ODP VW RR 2 RED	EA	\$2.47
209809	209809 - OD DUR VW 3 BINDER BLACK	EA	\$7.94
210106	210106 - BATTERY ALKALINE MAX AA 16/PK	PK	\$9.88
210142	210142 - BATTERY ALKALINE MAX AAA 16/PK	PK	\$10.36
211193	211193 - FILE EXP TUFF LTR A-Z LTHR	EA	\$8.87
211201	211201 - FILE EXP TUFF LTR DAILY LTHR	EA	\$15.99
211478	211478 - NOTES POSTIT 3x3 12PK ASST	PK	\$19.28

211709	211709 - TONER HP LSRJT 26A M402 BLACK	EA	\$90.71
212041	212041 - BINDER OD VW DR 1.5 RED	EA	\$7.87
212149	212149 - BINDER OD VW DR 1.5 WHITE	EA	\$2.15
212634	212634 - PENCIL GOLF SHRPND 144PK YLW	PK	\$4.00
213436	213436 - GRIP FINGERTIP SZ 5 10/BX ASTD	BX	\$5.74
213940	213940 - TAPE DBL SIDED 1/2 X400 4PK	PK	\$11.86
214719	214719 - TOWEL ROLL 800' 6/CA NATURAL	CA	\$19.55
2169447	2169447 - REFILL UND LINED 5.5X8.5 EMLY	EA	\$8.44
217018	217018 - BINDER JB VW RR 1 WHT 12pk	CT	\$18.50
218412	218412 - CARTRIDGE TAPE BLACK ON WE	EA	\$10.28
221051	221051 - STAPLE 1/4 15-25 SHT 5000BX	BX	\$2.46
221720	221720 - CLIP PPR #1 PRM SMTH OD 500PK	PK	\$1.38
222059	222059 - CALCULATOR DESKTOP TI-1795SV	EA	\$8.27
2221349	2221349 - NOTES XTREME CAB PK 3x3 MIXD	PK	\$32.21
229849	229849 - PAPER CONST LIME 12X18	PK	\$2.53
229971	229971 - PAPER CONST SHKPNK 12X15	PK	\$2.78
230102	230102 - PAPER CONST PURP 12X18	PK	\$2.52
230201	230201 - PAPER CONST PMPKN 12X18	PK	\$3.37
230243	230243 - PAPER CONST ORNG 18X24	PK	\$6.40
230367	230367 - PAPER CONST GOLD 12X18	PK	\$3.51
230482	230482 - PAPER CONST WHT 18X24	PK	\$5.15
230540	230540 - PAPER CONST BLK 18X24	PK	\$7.00
230565	230565 - PAPER CONST RED 18X24	PK	\$6.99
230607	230607 - PAPER CONST FSTGR 18X24	PK	\$6.08
231822	231822 - TONER LJ CE278A HP BLACK	EA	\$77.88
231939	231939 - TONER LJ CE285A HP BLACK	EA	\$67.97
232986	232986 - FOLDERS FILE 6/PK ASSORTED	PK	\$1.57
234331	234331 - INK HP 902XL MAG	EA	\$20.34
237154	237154 - WIPES DISINFECTANT OD 75CT	EA	\$4.35



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239376	239376 - TAPE LETTERING PT340/PT540	EA	\$11.70
239384	239384 - TAPE LETTERING PT340/PT540	EA	\$11.24
242300	242300 - BATTERY COPRTP AAA BULK	CT	\$93.05
242767	242767 - CLIP MAGNET SQUARE LARGE 3PK	PK	\$1.61
242785	242785 - CLIP MAGNET BULLDOG LG 3PK	PK	\$1.11
243314	243314 - SMART-UPS SMT1500RM2UC	EA	\$717.24
2435657	2435657 - RFLL 8.5X11 DLY TUL 2PG RY22	PK	\$33.99
246428	246428 - TONER LASERJET 26A BLACK	EA	\$107.87
246480	246480 - CUP FOAM 12 OZ 1M/CTN WE	CT	\$25.41
2479491	2479491 - Reese's Pieces 48oz 2pk	PK	\$30.26
2480274	2480274 - Blunt Scissors 5 Inch 2 Pack	EA	\$0.68
2480283	2480283 - Kids Pointed Scissors 5in 2pk	PK	\$0.68
2495355	2495355 - ERASABLE YRLY AY/RY22 48X32 RD	EA	\$33.99
2507164	2507164 - STRIPS POSTER COMMAND MEGAPK	CA	\$19.07
2512084	2512084 - RFLL TUL 8.5X11 DLY FASH 2PG 2	PK	\$26.51
2516948	2516948 - BADGES MAG 3 X4 WHT 24	PK	\$75.99
251849	251849 - CUP PERFECTOUC12OZ 50CT	PK	\$5.07
252983	252983 - DRUM REPLACE BRO DR720	EA	\$65.60
253050	253050 - PAPER FILLER CR 500SH 16# WHT	RM	\$3.09
254037	254037 - HEWLETT PACKARD 952XL YELLOW	EA	\$30.55
254089	254089 - TAPE CORRECTION LP DRYLINE 2PK	PK	\$4.04
254994	254994 - REELS CARABINER BADGE 4/PK	PK	\$6.98
255876	255876 - ROUND STICK MEDIUM BLUE 60/BX	BX	\$3.62
256067	256067 - SOAP INDUSTRIAL CITRUS YEL 4CT	CA	\$122.02
256610	256610 - CLIPS JUMBO WRLD BRAND NONSKID	PK	\$8.68
256771	256771 - PEN BLPT C-MATE RETR MED BLACK	DZ	\$4.95
256791	256791 - PEN BLPT C-MATE RETR MED BLUE	DZ	\$4.89
256957	256957 - WIPES PRE MOIST 3 60CT	EA	\$3.26
257022	257022 - FASTENER 3.5 CAP 8.5CC 50/BX	BX	\$10.67
257191	257191 - PEN FLAIR W/POINTGUARD PURPLE	DZ	\$13.17

259633	259633 - TAPE SCOTCH 6/PK	PK	\$10.80
260739	260739 - CLEANER ALLPURPOSE FLOOR	EA	\$54.97
262331	262331 - HEWLETT PACKARD 952XL CYAN	EA	\$30.55
268081	268081 - BOOK STENO RECY GREGG 80PG WHT	DZ	\$15.31
269664	269664 - SCHOLASTIC TEACHER PLAN BOOK	EA	\$13.11
270312	270312 - PENCIL WD CASE YELLOW 144CT	PK	\$9.33
271501	271501 - PAPER PRM CHOICE LASER HP REAM	RM	\$11.84
272141	272141 - PAD PERF DKTGLD LGLRLD 5X8 6PK	PK	\$3.44
272176	272176 - NOTE PST-IT(R) POP-UP 3X3 PK12	PK	\$12.06
273361	273361 - WITE-OUT EZ DOZ WHITE	DZ	\$9.74
273467	273467 - LABELS 2 X2 5/8 RECT ASST 150	PK	\$6.62
273646	273646 - PAPER COPY WHITE TOP 10/CA	CA	\$37.15
273672	273672 - PAPER CONST 18X24 GW WHT	PK	\$3.47
273698	273698 - PAPER CONST 12X18 GW GREEN	PK	\$1.73
274386	274386 - HOLDER SIGN STANDUP 5X7 CLEAR	EA	\$3.86
274457	274457 - HOLDER SIGN SLANTED 8.5X11 CLR	EA	\$3.54
278280	278280 - CRAYON SCHOLASTIC REG 16CT	BX	\$0.65
2793811	2793811 - LAMCAL 36X24 BS CHSN AY22 M	EA	\$19.49
279744	279744 - RULER WOOD 12	EA	\$0.40
281744	281744 - PENCILS COLORED SCHOLASTC 12PK	PK	\$1.29
283564	283564 - CD-R 80MIN 700MB 52X PRT 100PK	PK	\$13.20
284302	284302 - DVD+R DL 8.5GB 8X 50PK PINTABL	PK	\$23.66
285621	285621 - POST-IT POP UP LN 3X3 6PK YEL	PK	\$5.79
286717	286717 - TAPE CORRECTN DLULTRA 3PK AST	PK	\$6.10
287444	287444 - TONER LJ CF283A HP BLACK	EA	\$58.43
287452	287452 - Surpass 2 Ply Facial Tissue	CT	\$23.03
287850	287850 - TONER HP LJ CC530A BLACK	EA	\$137.99
287855	287855 - TONER HP LJ CC531A CYAN	EA	\$135.99
287860	287860 - TONER HP LJ CC532A YELLOW	EA	\$135.99



OAKLAND COUNTY EXECUTIVE DAVID GOUTIER

287865	287865 - TONER HP LJ CC533A MAGENTA	EA	\$135.99
288517	288517 - PEN Z-GRIP BP RTRCT MED DZ BLK	DZ	\$2.74
290149	290149 - DIVIDERS PRINT-ON WHITE 8T 1ST	PK	\$5.37
2920754	2920754 - RFL 5.5X8.5 DLY TUL 1PG RY22	PK	\$22.94
292878	292878 - FOLDER FASTB LTR 1/3CT 20BX MS	BX	\$12.16
292934	292934 - FOLDER FASTB LGL 1/3CT 20BX MS	BX	\$16.36
293037	293037 - TOTE SNAP LID CLEAR 68 QUART	EA	\$17.52
293799	293799 - NOTEBOOK SPRL 70S WD 6P 10.5X8	PK	\$3.83
293838	293838 - BOARD POSTER 22X28 25PK BLK	CT	\$22.09
294215	294215 - ERASABLE 30DY UND 36X24 QNOTE	EA	\$19.49
294719	294719 - CARTRIDGE HP CLJ CB400A BLACK	EA	\$185.87
294726	294726 - CARTRIDGE HP CLJ CB401A CYAN	EA	\$276.33
294754	294754 - CARTRIDGE HP CLJ CB402A YELLOW	EA	\$276.33
295202	295202 - CARTRIDGE HP CLJ CB403A MAGENT	EA	\$276.33
295223	295223 - CARTRIDGE HP LJ Q7553A BLACK	EA	\$82.07
295230	295230 - CARTRIDGE HP LJ Q7553X BLACK	EA	\$194.76
2952368	2952368 - CALENDAR MON RY22 11X8 OD	EA	\$9.09
295818	295818 - STRIPS PICTURE HANGING MED 6PK	PK	\$4.83
295825	295825 - PEN ZEBRA Z-GRIP RT 24PK BLK	PK	\$6.27
295916	295916 - STRIP PICTURE HANGING SML 16PK	PK	\$5.04
298514	298514 - PEN ACROBALL MED 12PK BLK	DZ	\$16.55
298523	298523 - BOARD MARKER MM 3'X4' ALUM FRM	EA	\$112.90
298532	298532 - BOARD MARKER MM 4'X6' ALUM FRM	EA	\$192.46
298601	298601 - NOTEBOOK STELLAR 1S WR 100 WH	EA	\$2.33
298672	298672 - NOTES SS MIAMI 2X2	PK	\$6.67
299847	299847 - NOTES SUPER STICKY 3x3 YW	PK	\$12.47
301366	301366 - TAPE MASKING 1 X60 YDS 3M	EA	\$6.71
303334	303334 - SHREDDER 10SH X-CUT FELLOWES	EA	\$89.79
3034622	3034622 - DIVIDRS 5.5X8.5 12MTH TUL RY22	PK	\$5.09
304954	304954 - FLAG SIGN HERE POST-IT 200PK	PK	\$7.73

305306	305306 - AWARD PLAQUE 8.5X11 MAHOGANY	EA	\$12.14
305466	305466 - PAD PERF 8.5X11 OD LGL RLD 12P	PK	\$7.68
305557	305557 - FRAME CORNELL 8.5X11 BLACK	EA	\$5.04
305706	305706 - PAD PERF 8.5X11 OD 12PK LGL RL	DZ	\$8.23
306902	306902 - PAD PERF 5X8 LGL WHT RLD 12PK	DZ	\$8.02
307397	307397 - PAD PERF 5X8 CAN LGL RLD 12PK	DZ	\$6.15
307512	307512 - ERASER DRY ERASE EXPO	EA	\$1.86
307672	307672 - SUNWORKS ASSORTED 12X18 CON	PK	\$1.84
307688	307688 - SUNWORKS ORANGE 12X18 CON	PK	\$1.83
307696	307696 - SUNWORKS BROWN 12X18 CON	PK	\$2.19
307712	307712 - SUNWORKS YELLOW 12X18 CONS	PK	\$1.84
307744	307744 - PAD SCRATCH 4X6 WHT 100SHT DZ	DZ	\$3.79
307752	307752 - SUNWORKS WHITE 12X18 CON	PK	\$1.83
307768	307768 - SUNWORKS HOL RED 12X18 CON	PK	\$2.02
307944	307944 - PEN PROFILE PM BOLD DZ BLUE	DZ	\$10.90
308114	308114 - CLIP PAPER NSKID OD JMB 10PK	PK	\$4.15
308239	308239 - CLIP PAPER JMB SMTH OD 10PK	PK	\$5.33
308478	308478 - CLIP PAPER #1 SMTH OD 10PK	PK	\$1.70
308739	308739 - TONER 410X BLACK HY	EA	\$134.42
308957	308957 - CLIP BINDER LARGE 2IN 12BX	BX	\$1.58
309256	309256 - holder sign 8.5 x11 curved	EA	\$13.76
311837	311837 - COVER PSBD 2.75CC 8.5X11 BLK	EA	\$3.01
313619	313619 - PAD FINGER SUREGRP #11.5 AMBER	BX	\$1.79
3140755	3140755 - PLANNER W/M RY22 8X11 OD BK	EA	\$17.54
314264	314264 - CD-R VERBATIM SPINDLE 100PK	PK	\$12.25
314928	314928 - DVD-R VERBATIM 100PK	PK	\$32.81
315210	315210 - COFFEE HZLNUT 2.0OZ 24CA	CA	\$21.12
315236	315236 - STAPLES STND FULL STRIP	BX	\$1.85
315515	315515 - FOLDER LTR 1/3CUT 100BX MANILA	BX	\$11.32



316958	316958 - KNIFE SELF RETRACTING	EA	\$8.39
317172	317172 - PAPER COCKLE 8.5X11 20#	RM	\$32.09
317349 5	3173495 - ERASABLE YRLY AY/R22 24X36 RD	EA	\$19.49
319053	319053 - TONER REPLACE HP 130A YL	EA	\$45.11
319055	319055 - CARTRIDGE LASERJET 4600 CYAN	EA	\$309.7 1
319099	319099 - CARTRIDGE LSRJET 4600 MAGENTA	EA	\$309.7 1
319209	319209 - CARTRIDGE LASERJET 4600 YELLOW	EA	\$309.7 1
319275	319275 - CARTRIDGE LASERJET 4600 BLACK	EA	\$245.9 9
320155	320155 - BOOK CMP GRPH 4Q 9.75X7.5 100C	EA	\$1.23
320960	320960 - STAPLE 1/4 SF1 15-25SHT 5M/BX	BX	\$0.99
321630 5	3216305 - DESKREFILL DLY RY22 3X6	EA	\$4.74
322795	322795 - NOTES POST-IT 1.5X2 12PK ASST	PK	\$4.42
323364 1	3233641 - REFILL 5.5X8.5 WM TUL UNDATED	PK	\$8.44
325206	325206 - TONER DELL H815 HIGH YLD BLACK	EA	\$128.1 5
326226	326226 - BINDER OD VIEW DR 3 BLACK	EA	\$7.23
326402 5	3264025 - REFILL 8.5X11 DLY TUL 1PG RY22	PK	\$25.49
328854	328854 - LABEL 1-LINE 1131 MRKR WHITE	RL	\$4.92
328934	328934 - KIT PRICE MARKER 1131 1- LINE	EA	\$47.87
328970	328970 - KIT PRICE MARKER 1136 2- LINE	EA	\$123.5 2
330010	330010 - HEADSET WIRELESS CS510 HL10	EA	\$234.0 0
330744	330744 - ENVELOPE CLASP KRAFT 6X9 100BX	BX	\$9.28
330776	330776 - ENVELOPE CLASP 28LB #75 100BX	BX	\$7.49
330888	330888 - ENVELOPE CLASP 28LB #97 100BX	BX	\$11.12
332013	332013 - MOISTENER ENVELOPE	EA	\$2.75
332063	332063 - PAPER X-9 11 20LB REAM	RM	\$4.80
332787	332787 - BATTERY AA SIZE 12PACK	PK	\$9.12
333036	333036 - KLEENEX FACIAL TISSUE BUNDLE	PK	\$7.13
335195 9	3351959 - MOUSE CORDED M500S ADVANCED	EA	\$21.72
337675	337675 - PAPER AK 36X1000 WHT	RL	\$52.46
337782	337782 - PAPER ART BLK 36X1000	RL	\$57.37

337998	337998 - PAPER FLR 3HP WR 500SH 11X8.5	RM	\$3.39
338186	338186 - PAPER CONST 12X18 SC ASTD	PK	\$2.78
338210	338210 - PAPER CONST MGNTA 12X18	PK	\$3.33
338236	338236 - PAPER CONST VIO 12X18	PK	\$3.33
338251	338251 - PAPER CONST SLMN 12X18	PK	\$3.49
338269	338269 - PAPER CONST SALMN 9X12	PK	\$1.24
338293	338293 - PAPER CONST PINK 12X18	PK	\$2.29
338335	338335 - PAPER CONST LTGRN 12X18	PK	\$3.20
338376	338376 - PAPER CONST SKYBLU 12X18	PK	\$2.37
338392	338392 - PAPER CONST ROYBLU 12X18	PK	\$2.52
338434	338434 - PAPER CONST ORN 12X18	PK	\$2.52
338459	338459 - PAPER CONST DK GRN 12X18	PK	\$3.22
338475	338475 - PAPER CONST BLUE 12X18	PK	\$2.53
338483	338483 - PAPER CONST BLUE 9X12	PK	\$1.79
338533	338533 - PAPER CONST YEL 12X18	PK	\$2.52
338541	338541 - PAPER CONST YEL 9X12	PK	\$1.27
338558	338558 - PAPER CONST DK BRN 12X18	PK	\$4.16
338590	338590 - PAPER CONST WHT 12X18	PK	\$2.52
338608	338608 - PAPER CONST WHITE 9X12	PK	\$1.26
338616	338616 - PAPER CONST GRAY 12X18	PK	\$3.40
338657	338657 - PAPER CONST BLK 12X18	PK	\$2.52
338660	338660 - COFFEE FRVAN 2.0OZ 24CA	CA	\$21.12
338665	338665 - PAPER CONST BLACK 9X12	PK	\$1.27
338673	338673 - PAPER CONST RED 12X18	PK	\$3.20
338681	338681 - PAPER CONST RED 9X12	PK	\$1.60
341112 2	3411122 - CALENDAR WALL M RY22 12X17 SCE	EA	\$14.44
341388	341388 - WATERCOLOR SET W/BRUSH 8 ASTD	ST	\$2.08
341497 3	3414973 - PLANNER MON RY22 8X11 OD SILVR	EA	\$16.14
341875	341875 - PAPER KRAFT 36 X1000' 40#	RL	\$65.09



OAKLAND COUNTY EXECUTIVE DAVID GOUTER

344279	344279 - STAPLES PREMIUM 5000BX	BX	\$1.57
344344	344344 - BADGE CARDREEL 4 ASTD TRNSLCNT	PK	\$6.35
344352	344352 - BATTERY ENERGIZER MAX AA 36PK	PK	\$22.35
344566	344566 - TISSUE KLEENEX FACIAL WE 12/CT	CT	\$24.37
344734	344734 - REMOVER STAPLE PEN STYLE	EA	\$1.00
345134	345134 - TONER LJ HP 130A BLACK	EA	\$50.87
345170	345170 - TONER LJ HP 130A CYAN	EA	\$53.45
345179	345179 - TONER LJ HP 130A YELLOW	EA	\$53.45
345197	345197 - TONER LJ HP 130A MAGENTA	EA	\$53.45
345637	345637 - PAPER COPIER 20# LTR BLU 500SH	RM	\$6.18
345645	345645 - PAPER COPY 8.5X11 500SH GRN	RM	\$6.15
345652	345652 - PAPER COPY 8.5X11 500SH PINK	RM	\$6.14
345660	345660 - PAPER COPY 8.5X11 YEL 500SH	RM	\$6.22
345678	345678 - PAPER COPY 8.5X11 500SH BUFF	RM	\$5.87
345694	345694 - PAPER COPY 8.5X11 IVY 500SH	RM	\$6.11
346437	346437 - CUP PENCIL MESH BLACK	EA	\$0.75
347098	347098 - TONER HP 78A DUAL PACK BLACK	PK	\$158.99
347806	347806 - PAPER CONST 9X12 HOLIDAY RED	PK	\$2.08
347862	347862 - TONER HP 87A LJ M506 BLACK	EA	\$115.91
348037	348037 - PAPER COPY OD CASE 10-REAM	CA	\$37.38
348201	348201 - ENVELOPE #10 24.LB WHT 500BX	BX	\$22.04
348440	348440 - PAPER CONST 12X18 HOLY GREEN	PK	\$2.86
348583	348583 - PAPER CONST 12X18 HOLIDAY RED	PK	\$2.86
3521672	3521672 - PLANNER W/M RY22 8X11 OD BLK	EA	\$16.89
352608	352608 - CARTRIDGE LASERJET 4700 BLACK	EA	\$245.99
352640	352640 - CARTRIDGE LASERJET 4700 CYAN	EA	\$348.99
352672	352672 - CARTRIDGE LJ 4700 HP YELLOW	EA	\$348.99
352688	352688 - CARTRIDGE LJ4700 HP MAGENTA	EA	\$348.99
355518	355518 - PAPER CNSTRCTN 12X18 50/PK RD	PK	\$2.24
3568193	3568193 - CALENDAR MON RY22 8X11 OD	EA	\$11.89

358180	358180 - CLIPS PPR GNT OD RCYCLD 100/BX	BX	\$0.67
358518	358518 - DETERGENT VEHICLE WASH&DRY	EA	\$96.58
360669	360669 - INDEX ERASABLE 5-TAB SET WHT	ST	\$0.51
3616723	3616723 - 3/4 X1296 Invisible 12Pk	PK	\$6.08
3624436	3624436 - Fastn Fldr Ltr Manila 1/3 50ct	BX	\$11.82
364065	364065 - PAPER ASTRO 8.5x11 TERRA GREEN	RM	\$9.84
364364	364364 - LABEL LSR ADDR WHT 3000CT	BX	\$22.87
364372	364372 - LABEL LSR ADDR WHT 2000CT	BX	\$28.99
365153	365153 - LUBRICANT BOTTLED SHREDDER	EA	\$4.34
365475	365475 - PROTECTOR SHEET LAM 9X12 50/PK	PK	\$13.13
367221	367221 - BINDERS W/PCKTS D/R 2-1/2 WHT	EA	\$10.03
367267	367267 - BOARD TAG 9X12 100PK MLA	PK	\$5.91
367274	367274 - BOARD TAG 12X18 100PK MLA	PK	\$6.77
367334	367334 - EverBind Pink OD 1.5	EA	\$8.68
3673564	3673564 - CALENDAR WALL M RY22 15X12 PAR	EA	\$8.49
367645	367645 - PAPER CNST 9X12 50PK RD	PK	\$1.46
368022	368022 - TISSUE BTH CHRMIN COMM 75CT	CT	\$64.82
368044	368044 - PAPER CNST 12X18 50PK LBN	PK	\$3.20
369088	369088 - DIVIDER INSERT 5TAB 6SETS/PK	PK	\$3.16
369571	369571 - POST-IT FLAGS SM 140 CT 4COLOR	PK	\$3.25
369581	369581 - POST-IT FLAGS SM ASTD COLORS	PK	\$2.78
371574	371574 - PAINT TEMPERA ARTISTAIL ORANGE	EA	\$4.40
3739674	3739674 - PLANNER W/M RY22 7X9 OD BLACK	EA	\$14.94
374898	374898 - TONER REPLACE HP 130A MG	EA	\$45.11
375667	375667 - SCISSORS STRAIGHT OD 8 BLACK	EA	\$4.25
378410	378410 - SCISSORS 8 BENTSTR 3PK BK	PK	\$2.28
380433	380433 - HEWLETT PACKARD 952XL BLACK	EA	\$39.92
3851279	3851279 - DESKPAD MON RY22 17X10 OD	EA	\$5.50
385702	385702 - TONER HP 80A BLACK	EA	\$114.99



385819	385819 - TONER HP 80X BLACK	EA	\$196.99
386681	386681 - DISPENSER CORELESS SIDE BLACK	CA	\$20.76
387822	387822 - TONER HP LSRJT 26A M402 BLACK	EA	\$84.40
388106	388106 - spray sanitizing clorox 32 oz	EA	\$3.77
389931	389931 - CRAYONS WASHABLE 16/BX	BX	\$2.95
391401	391401 - DIVIDER INDEX 8TAB 6PK	ST	\$10.94
3917327	3917327 - RFL 5.5X8.5 WM TUL RY22 DATED	PK	\$8.07
392430	392430 - TONER HP CC364A BLACK	EA	\$188.78
392505	392505 - TONER HP CC364X BLACK	EA	\$340.99
392522	392522 - MARKER PERM CHSL DZ BLK	DZ	\$7.12
393105	393105 - TAPE TRANSPARENT SCOTCH 3/PK	PK	\$13.93
394329	394329 - COVER REPORT 10/PK BLACK	PK	\$18.63
394749	394749 - COVER REPORT 10/PK EXEC RED	PK	\$8.86
395598	395598 - Fingertip Moistener 1.75oz 2pk	EA	\$3.68
395971	395971 - POST-IT FLAG BRIGHT ASTD 4/PK	PK	\$2.51
395991	395991 - POST-IT FLAG ASTD CLR 4/PK	PK	\$2.47
396028	396028 - REFILL UND NOTES 5.5X8.5	EA	\$10.79
396291	396291 - BINDER OD VIEW RR 1 WHITE	EA	\$1.74
396366	396366 - REFILL UND NOTES 3.75X6.75	EA	\$5.84
3979717	3979717 - LAMCAL 36X24 PEYTONNVY RY22 M	EA	\$25.49
398503	398503 - CALCULATOR PRINTING EL2630PIII	EA	\$93.05
400638	400638 - COFFEE ORGNGUATMLN 2.0OZ 24CA	CA	\$27.64
405472	405472 - FILM PLN COPIER BLK/CLR 100/BX	BX	\$12.21
4070550	4070550 - PLANNER RY22 MONTHLY 11X9 BLK	EA	\$23.79
408344	408344 - FLUID CORR BOND WHITE 3/PK	PK	\$3.47
4085281	4085281 - Cutless Watershd FF Ltr 100/Bx	BX	\$16.48
408753	408753 - INDEX LGL EXH OD 1-25 LT BK/WT	ST	\$1.34
409023	409023 - INDEX OD 11x8.5 1-15TB BK/WT	ST	\$0.97

410261	410261 - SHREDDER 420CC CROSSCUT PWRSHR	EA	\$1,953.69
4106054	4106054 - PLANNER RY22 DAILY 8X5 BLK	EA	\$14.44
4109137	4109137 - WALCAL 15X12 ENTERPRISE RY22 M	EA	\$14.16
4114413	4114413 - DESKPAD RY22 MONTHLY 21X16	EA	\$4.53
411809	411809 - TISSUE BATHROOM 1000SHT 12CA	CA	\$20.07
411851	411851 - TISSUE FACIAL UNSCNTD WHT 30CA	CA	\$14.48
411890	411890 - TOWELS PPR MULTIFOLD WHT CA	CA	\$22.09
4140893	4140893 - ERASABLE YRLY AY/R22 36X24 RD	EA	\$25.49
415151	415151 - TOWEL PAPER TAS 110SHT 8PK	PK	\$5.05
415481	415481 - HP410X HIGH YIELD TONER CYAN	EA	\$181.00
415755	415755 - TONER REPLACE HP 130A CY	EA	\$45.11
417573	417573 - BANDAGES PLASTIC 1X3 100BX	BX	\$3.91
420852	420852 - PAD STAMP OD #1 GEL BLACK	EA	\$1.65
420994	420994 - NOTE OD 3X3 YLW 18PK	PK	\$3.21
4221899	4221899 - PLR 8X11 ALIGNED BLK RY22 WM	EA	\$26.34
422392	422392 - TAPE OD INVISIBLE 4PK BOX	PK	\$3.04
422443	422443 - NOTEBOOK BUSINESS 11 X 8.25 PL	EA	\$7.22
422469	422469 - LYSOL SPRAY FRESH SCENT 19OZ	EA	\$7.10
422721	422721 - LABEL LSR HALF COLORJOBS 50CT	PK	\$10.14
423545	423545 - PAPER ASTROBRIGHT 65# LTR GRN	PK	\$9.06
423574	423574 - PEN ROUNDSTIC BIC MED BLUE	DZ	\$0.85
423582	423582 - PEN ROUNDSTIC BIC MED BLACK	DZ	\$0.84
423590	423590 - PEN ROUNDSTIC BIC MEDIUM RED	DZ	\$0.85
424152	424152 - PAPER ASTROBRIGHT 65# LTR BLU	PK	\$10.04
425563	425563 - lead pencil soft dz ticonderog	DZ	\$2.00
425852	425852 - TONER HP HY LJ 201X 3PK CYM	PK	\$257.56
426738	426738 - SPRAYER TRGR CLNER AP CITRS	EA	\$2.79
427111	427111 - STAPLE REMOVER BLACK	EA	\$0.26
427151	427151 - PUNCH 3HOLE ADJ RUBBER HDL BLK	EA	\$5.16



427251	427251 - STAPLER FULL STRIP COMBO BLACK	EA	\$6.82
428468	428468 - NOTE POST-IT POP-UP SS 12PK YW	PK	\$11.01
429147 4	4291474 - PLR 8X11 PASSAGES RY22 WM	EA	\$16.99
429266	429266 - CLIP PAPER #1 SMTH OD 100BX	BX	\$0.22
429810 2	4298102 - PLR 5X8 BRUSHEDDOTS RY22 WM	EA	\$14.29
431547	431547 - STRIPS PCT HNG LRG WHT COMMAND	PK	\$3.01
431556	431556 - STRIPS PCT HNG LRG BLK COMMAND	PK	\$3.92
431664 5	4316645 - DESKPAD RY22 DURAGLB 22X17	EA	\$9.34
431691 1	4316911 - PLANNER DLY RY22 6X9 PWR GRAY	EA	\$13.25
432087	432087 - STAPLES STANDARD 3/PACK	PK	\$6.27
432255	432255 - STAPLES STANDARD 5 PACK	PK	\$4.56
432893	432893 - INK HP 902XL YLLW	EA	\$20.34
433607	433607 - PORTFOLIO 2PKT W/FAST 10PK RED	PK	\$4.91
435883 5	4358835 - PLR 8X11 GRENADA RY22 WM	EA	\$16.89
437524 4	4375244 - CALENDAR MON RY22 12X17	EA	\$9.12
437896 2	4378962 - REFILL WKLY RY22 3.75X6.75	EA	\$10.52
438919	438919 - CRAYON HINGED BX SCHLASTC 64CT	BX	\$2.49
439445 6	4394456 - KCUP BRKFST BLEND POD 70CT	CT	\$24.38
440520	440520 - INK CARTRIDGE 96 BLACK HP	EA	\$48.59
441771	441771 - FASTENER SELF AD 2 OD 1C/BX	BX	\$2.88
442306	442306 - NOTE OD 1.5 X2 12PK YELLOW	PK	\$1.27
443296	443296 - NOTE OD 3X5 YLW 12PK	PK	\$4.88
443520	443520 - FLAG POST-IT 1 MULTI COLOR	PK	\$6.25
443958 9	4439589 - PLANNER WKLY RY22 8X11 WINE	EA	\$25.49
444550	444550 - TONER HP CB540A BLACK	EA	\$73.68
444590	444590 - Toner HP CB541A Cyan	EA	\$67.83
444625	444625 - Toner HP CB542A Yellow	EA	\$67.83
444630	444630 - Toner HP CB543A Magenta	EA	\$67.83
444758	444758 - TONER HP 26X LJ M402 BLACK	EA	\$115.49
444770	444770 - CLIPS TRNSLCNT MTLCC CBCL 24BX	PK	\$5.30

444946 7	4449467 - PLANNER HC 12M22 DAILY LRG BLK	EA	\$21.16
445066 5	4450665 - ERASABLE YRLY RY22 48X32 TAN	EA	\$18.85
445243 5	4452435 - PLR 3X6 ALIGNED BLK RY22 M	EA	\$5.94
445973	445973 - REFILL UND PAD 5.5X8.5	EA	\$7.14
446021 8	4460218 - ORGANIZER UND 5.5X8.5 EMLY PK	EA	\$22.74
446026 8	4460268 - TAPE SUP HOLD 3/4X1000 10 RLS	PK	\$23.42
447712 1	4477121 - ERASABLE YRLY RY22 36X24 BL	EA	\$15.00
447928 5	4479285 - CRATE FILE LETTER LEGAL BLACK	EA	\$7.50
448604 9	4486049 - PLANNER MON RY22 4X6 MAKENZIE	EA	\$2.99
449151 7	4491517 - PLR 5X8 REBEKAHCOOL RY22 WM	EA	\$14.29
449924 9	4499249 - DESKREFILL DLY RY22 4.5X8	EA	\$10.10
450073	450073 - HAND SANTZR PURELL 8OZ PUMP	EA	\$3.90
450913 4	4509134 - PLR 8X10 BLKSTRIPE RY22 DAILY	EA	\$25.49
451569 5	4515695 - DISINFECTANT GLYBETCITBQT 12CA	CA	\$53.45
451898	451898 - MARKER PERM UFINE SHARP DZ BLK	DZ	\$8.66
452645 6	4526456 - CLEANER PAKIT XTREME 100 BLUE	EA	\$51.89
452913	452913 - TAPE ECO MAGIC 3/4 x900 10PK	PK	\$18.09
453330 9	4533309 - PLANNER WKLY REFILL RY22 7X9	EA	\$25.24
454131 3	4541313 - PLANNER W/M RY22 8X11 BDGFLR	EA	\$22.09
454181 6	4541816 - DESKPAD MON RY22 22X17 PPRFLR	EA	\$14.10
455066	455066 - TONERHP 410X MAGENTA	EA	\$106.24
455381	455381 - FASTENER SELF AD OD 1 100BX	BX	\$2.17
456423 2	4564232 - CALENDAR YRLY RY22 24X36	EA	\$7.58
456526 3	4565263 - REFILL 1PPD RY22 5.5X8.5 KD	EA	\$27.19
457322 6	4573226 - LISTPAD DAILY UNDATED 5X7 DOTS	EA	\$4.54
457727	457727 - TONER HP BLACK LJ 17A	EA	\$55.01
458070 5	4580705 - PLANNER W/M RY22 6X9 BDGWV	EA	\$18.69
458547	458547 - MOISTENER FINGERTIP 3/8OZ 3PK	PK	\$1.73
458554	458554 - FINGERTIP MOISTNERS 1.75OZ 2PK	PK	\$3.82



458612	458612 - SCISSORS STRT 8 2/PK BLK	PK	\$2.37
458914	458914 - BATTERY AA ALKALINE 24/PK	PK	\$16.11
4600625	4600625 - REFILL MON RY22 5.5X8.5 KD	EA	\$8.28
4620283	4620283 - TOILETPAPER ULTPL QUL NRTH BTH	CA	\$23.39
4629977	4629977 - PLANNER WM RY22 5X8 GATSBY	EA	\$12.34
463178	463178 - PEN ACROBALL MED 12PK BLU	DZ	\$16.55
463314	463314 - LABEL ADDRESS RL 1-1/8X3.5	BX	\$16.58
463687	463687 - PAINT TEMPERA 16 OZ GRN	EA	\$3.78
463865	463865 - TONER HP 36A BLACK	EA	\$71.05
464560	464560 - PAINT TEMPERA 16 OZ WHT	EA	\$2.24
464776	464776 - PAINT TEMPERA 16 OZ BLK	EA	\$2.76
464792	464792 - PAINT TEMPERA 16 OZ BLU	EA	\$2.71
464818	464818 - PAINT TEMPERA 16 OZ RED	EA	\$2.24
464941	464941 - PAINT TEMPERA 16 OZ YEL	EA	\$4.45
465054	465054 - PAINT TEMPERA 16 OZ BRN	EA	\$3.98
4659574	4659574 - PLANNER W/M RY22 7X9 BLACK	EA	\$26.94
466342	466342 - MONEY/RENT RECEIPT BK 3 PT	EA	\$2.07
4668546	4668546 - REFILL MON RY22 5.5X8.5	EA	\$7.79
4671240	4671240 - KCUP DARK ROAST POD 70CT	CT	\$24.38
4675244	4675244 - DIVIDRS 8.5X11 12MTH TUL RY22	PK	\$4.67
4682034	4682034 - MARKERS CRAYOLA WSHBL FN 10PK	PK	\$4.55
4684185	4684185 - REFILL WKLY RY22 5.5X8.5 EMLY	EA	\$16.24
468770	468770 - TOWELS M-FOLD NTRL 4000CT	CA	\$15.56
468815	468815 - TOWEL ROLL 12CA NATURAL	CA	\$17.91
469734	469734 - PENCIL POUCH FRONT MESH	EA	\$1.22
470229	470229 - INDEX A-Z 11X8.5 AST	ST	\$2.97
470237	470237 - INDEX MTHLY 11X8.5 AST	ST	\$2.30
470245	470245 - INDEX 11X8.5 1-31TAB MULTICLR	ST	\$4.87
470577	470577 - HP 201A BLK LJ TONER	EA	\$62.85
470809	470809 - HP 201X HY BLK TONER	EA	\$85.27

470861	470861 - HP 201A CYAN LJ TONER	EA	\$74.93
470874	470874 - HP 201X HY CYAN LJ TONER	EA	\$94.75
470957	470957 - HP 201A YLLW LJ TONER	EA	\$74.93
470978	470978 - HP 201X HY YLLW LJ TONER	EA	\$94.75
471002	471002 - HP 201A MAGENTA LJ TONER	EA	\$74.93
471036	471036 - HP 201X HY MAG TNR	EA	\$94.75
4711667	4711667 - PLANNER W/M RY22 8X11 CTMPO BK	EA	\$11.89
471286	471286 - BINDER OD VW DR 3 ARMY GREEN	EA	\$14.18
471835	471835 - BINDER JB RR 0.5 BLK	EA	\$2.55
472266	472266 - ERASABLE 90-120DY UND 36X24 BL	EA	\$19.49
472308	472308 - ERASABLE 30-60DY UND 24X17 BL	EA	\$14.29
472576	472576 - HEWLETT PACKARD 952 CMY 3 PACK	EA	\$58.69
473576	473576 - TAPE INVISIBLE 3/4 X1296 PK16	PK	\$13.38
4737797	4737797 - PLANNER W/M RY22 8X11 EVECO NT	EA	\$14.62
475144	475144 - DIVIDERS TOC A-Z MULTICOLOR	ST	\$2.95
4758461	4758461 - ORGANIZER WKLY RY22 8.5X11 SEA	EA	\$46.14
476964	476964 - CLIPBOARD OD ALUMINUM	EA	\$6.82
477678	477678 - CLIPBOARD LEGAL OD 2/PK WOOD	PK	\$2.45
477727	477727 - CLIPBOARD OD 3/PK WOOD	PK	\$2.89
478123	478123 - PAPER CPY 8.5X11 500SH SALMON	RM	\$6.11
4781235	4781235 - DESKPAD RY22 22X17 NZC	EA	\$10.19
478156	478156 - PAPER COPY 8.5X11 500SH LILAC	RM	\$6.12
4782598	4782598 - DESKPAD MON RY22 22X17 QNOTE	EA	\$11.00
4792337	4792337 - DESKPAD 22X17 PEYTONW RY22 M	EA	\$7.50
480710	480710 - PAD OD GREEN JR 6/PK 8x5 WHITE	PK	\$6.80
4829566	4829566 - PLANNER DLY RY22 5X8 OD BLACK	EA	\$14.94
4831090	4831090 - PLR 8X10 PASSAGES RY22 M	EA	\$16.99
483240	483240 - PLANNERCVR UND 10X13 BLACK	EA	\$15.85
4839609	4839609 - PLANNER W/M RY22 7X9 ELV BLACK	EA	\$19.54



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485156	485156 - MOP COTTON #24	EA	\$2.97
4852058	4852058 - PLR 8X10 LINDLEY RY22 M	EA	\$11.04
4852685	4852685 - PLANNER W/M RY22 8X11 POLY GRY	EA	\$17.15
4857555	4857555 - PLANNER W/M RY22 5X8 OD BLACK	EA	\$14.29
4866411	4866411 - PLANNER DLY RY22 5X8 BLACK	EA	\$24.64
487404	487404 - TONER HP CE260A BLACK	EA	\$175.99
4875042	4875042 - PLR 8X10 FULLBLOOMS RY22 MTHLY	EA	\$14.29
4875594	4875594 - CALENDAR WALL M RY22 11X8 KTGD	EA	\$9.09
4875827	4875827 - PLANNER W/M RY22 6X9 SANTIAGO	EA	\$11.11
487647	487647 - TONER HP CE260X BLACK	EA	\$278.99
487764	487764 - TONER HP CE261A CYAN	EA	\$320.99
487908	487908 - TONER HP CE262A YELLOW	EA	\$320.99
487953	487953 - TONER HP CE263A MAGENTA	EA	\$320.99
4888739	4888739 - PLANNER W/M RY22 8X11 ELV GRAY	EA	\$21.24
489313	489313 - TONER HP 312A BLACK	EA	\$98.27
489907	489907 - TONER HP 312X BLACK	EA	\$111.48
489997	489997 - TONER HP 312A CYAN	EA	\$131.58
490006	490006 - TONER HP 312A YELLOW	EA	\$131.58
490060	490060 - TONER HP 312A MAGENTA	EA	\$135.99
491797	491797 - SANITIZER ALC FR FM 1000ML 6CA	CA	\$54.70
491802	491802 - SHT PROT CD PCKTS 10/PK	PK	\$0.53
4923225	4923225 - CALENDAR MON RY22 16X23	EA	\$24.81
4926549	4926549 - CALENDAR 3MON RY22 16X23	EA	\$12.65
492840	492840 - CALCULATOR GRAPHING TI84 PLUS	EA	\$107.63
4929663	4929663 - LAMCAL 36X24 CLASSICRED RY22 M	EA	\$19.49
493274	493274 - HP410A TONER MAGENTA	EA	\$104.27
4938951	4938951 - DESKPAD 17X11 LINDLY RY22 M	EA	\$12.74
4945079	4945079 - CREAMER ES ORIGL 48CT/4CA	CA	\$14.07
4948295	4948295 - PLANNER DLY RY22 8X10 BLACK	EA	\$16.96
4949418	4949418 - CREAMER EXEC SUITE HAZLNT 48CT	BX	\$3.61

4952248	4952248 - PLR 5X8 BAKAHBLUE RY22 WM	EA	\$14.29
4967502	4967502 - WALCAL 12X17 ENTERPRISE RY22 M	EA	\$14.16
4968207	4968207 - PLANNER MON RY22 4X6 100PCW BK	EA	\$9.35
4971432	4971432 - PLANNER SC 12M22 MNTHLY XL BLK	EA	\$19.46
497337	497337 - NoteBk 2days/pg 6x9 UN	EA	\$16.29
498811	498811 - SHEET PROTECT OD STD CLR 100/BX	BX	\$10.25
4990027	4990027 - DESKPAD MON RY22 18X11 CNTEMPO	EA	\$13.68
500394	500394 - NOTE POST-IT POPUP SS 10PK MUL	PK	\$15.20
500744	500744 - HEAVY WT FORK	BX	\$2.97
500827	500827 - HEAVY WT SPOON	BX	\$2.74
5010962	5010962 - CALENDAR MON RY22 15X12 REPOS	EA	\$12.34
502328	502328 - MARKER WASH FN CLSIC 8CT SET	PK	\$3.47
502336	502336 - MARKER WASHABLE BROAD 8CT SET	ST	\$2.78
502517	502517 - RIBBON PRT 23XX 24XX 25XX	EA	\$13.71
502619	502619 - toner laser reman od 2420	EA	\$132.27
503222	503222 - NOTE POST-IT POP-UP SS 16PK YW	PK	\$17.63
503672	503672 - LOCK COMBINATION BLACK	EA	\$3.39
5042671	5042671 - DESKPAD MON RY22 22X17 CNTEMPO	EA	\$12.34
504928	504928 - PENCILS COLORED CRAYOLA 12PK	BX	\$1.34
5054398	5054398 - PLANNER MON RY22 4X6 SANTIAGO	EA	\$2.99
506490	506490 - BINDR D-R QUICKFIT O/L 2 WHT	EA	\$8.04
506567	506567 - BINDR R-RNG QUIKFIT O/L 1 WHT	EA	\$3.31
506595	506595 - BINDR R-RNG QUIKFIT O/L 1.5 WT	EA	\$4.08
506630	506630 - BINDR R-RNG QUIKFIT O/L 2 WHT	EA	\$9.75
5067906	5067906 - CALNDAR ERASE YR RY22 24X36 OD	EA	\$21.24
5074896	5074896 - PLR 8X11 BOUQUET RY22 WM	EA	\$16.89
508338	508338 - NAPKIN LUNCH RECY PAPER 400PK	PK	\$2.64
508901	508901 - TONER LJ HP 508A BLK ORG	EA	\$143.84
508937	508937 - TONER HP 508X HY BLK ORG LJ	EA	\$200.59



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508946	508946 - TONER LJ HP 508A CYAN ORG	EA	\$179.11
508953	508953 - HP 508X HY CYAN ORG LJ TNR	EA	\$277.22
508962	508962 - TONER LJ HP 508A YLLW ORG	EA	\$179.11
509039	509039 - HP 508X HY YLLW ORG LJ TNR	EA	\$277.22
509111	509111 - TONER HP 508A MAG ORG	EA	\$179.11
509123	509123 - HP 508X HY MAG LJ TNR	EA	\$277.22
5096103	5096103 - PLANNER RY22 WEEKLY 11X8.5 BLK	EA	\$22.47
509637	509637 - INK HP 63 2PACK TRICOLOR BLACK	EA	\$39.10
5100839	5100839 - PLANNER WKLY RY22 6X9 BLACK	EA	\$19.54
5104077	5104077 - DESKPAD MON RY22 17.75X11 COMP	EA	\$6.65
510632	510632 - Q1 BINDER EZD 2 BLK	EA	\$7.19
510640	510640 - BINDER VIEW HVY DTY EZD 3 BLK	EA	\$8.82
510648	510648 - Q1 BINDER/VIEW EZD 1 1/2 BL	EA	\$5.51
510672	510672 - Q1 BINDER VIEW EZD 1 BLACK	EA	\$4.73
5111154	5111154 - PLANNER W/M RY22 7X9 OD SILV	EA	\$14.29
511391	511391 - PENCIL COLORED SCHOLASTC 50CT	BX	\$4.77
5117529	5117529 - PLR 8X11 ENTERPRISE RY22 M	EA	\$16.89
512112	512112 - WIPES CLEANER LYSOL EA	EA	\$5.41
5126936	5126936 - PLR 5X8 ALIGNED BLK RY22 DAILY	EA	\$25.49
5127709	5127709 - ORGANIZER UND 5.5X8.5 EMLY NV	EA	\$22.74
5138644	5138644 - PLANNER RY22 WEEKLY 11X9 FUSC	EA	\$24.64
5139464	5139464 - DESKPAD 17X11 ENTERPRSE RY22 M	EA	\$12.74
5142847	5142847 - CALENDAR MON RY22 12X12	EA	\$9.70
514541	514541 - TOWEL BNTY ESS 8LR SAS	PK	\$7.91
516092	516092 - TONER HP 81A LJ M604 BLACK	EA	\$127.66
5164151	5164151 - CALENDAR MON RY22 15X12	EA	\$12.34
517136	517136 - STAPLER 646 FULLSTRIP ACCO BLK	EA	\$9.10
5192876	5192876 - PLR 5X8 RUEDUFLORE RY22 WM	EA	\$12.74
5195767	5195767 - PLR 8X11 TILE RY22 WM	EA	\$16.99
5196670	5196670 - PLANNER W/M RY22 8X11 100PC GR	EA	\$29.74

5203114	5203114 - PLANNER RY22 MONTHLY 11X9 BLK	EA	\$23.79
520928	520928 - TAPE INVISIBLE 3/4X1000 10/PK	PK	\$10.48
5210597	5210597 - PLR 5X8 KENJI RY22 WM	EA	\$14.29
5215763	5215763 - PLANNER WM RY22 5X8 KNT GOODN	EA	\$12.34
5231578	5231578 - PLANNER MON RY22 8X11 BDGFLR	EA	\$12.74
523193	523193 - film correction liner exact 1pk	EA	\$1.66
523218	523218 - INK CARTRIDGE HP 63XL BLACK	EA	\$33.96
523914	523914 - INK HP 61 BLACK	EA	\$17.81
523932	523932 - INK HP 61 TRICOLOR	EA	\$24.68
523959	523959 - INK HP 61XL BLACK	EA	\$36.51
5256592	5256592 - CALENDAR MON RY22 12X17 OD	EA	\$15.29
5261569	5261569 - PLANNER MON RY22 9X11 CTMPO FR	EA	\$22.60
5263221	5263221 - DESKREFILL DLY RY22 3.5X6 TAB	EA	\$5.75
5265277	5265277 - STICKERS 3X8.5 TUL ASSORT 10PK	PK	\$4.67
527801	527801 - INK HP 902XL CYAN	EA	\$20.34
5281619	5281619 - PLR 8X11 RAINBWSWIRL RY22 WM	EA	\$16.89
528712	528712 - MARKER DRYERASE EXPO 12PK ASTD	DZ	\$11.37
530540	530540 - HP 87X HIGH YIELD BLACK TONER	EA	\$272.54
530569	530569 - CARTRIDGE LASER JET HP BLACK	EA	\$175.99
530650	530650 - CARTRIDGE LASER JET HP MAGENTA	EA	\$359.92
5308452	5308452 - PLANNER DLY RY22 7X9 ACTION BK	EA	\$37.56
5308845	5308845 - REFILL 2PPD RY22 5.5X8.5 ZEN	EA	\$33.99
531100	531100 - CARTRIDGE LASER JET HP CYAN	EA	\$343.00
531199	531199 - CARTRIDGE LASER JET YELLOW	EA	\$343.00
5322002	5322002 - PLR 7X9 FIREFALL RY22 WM	EA	\$14.29
532268	532268 - ENVELOPE REDISEAL 6X9 28KFT	BX	\$11.62
5335198	5335198 - DESKPAD MON RY22 22X17 SEASCP	EA	\$16.14
534010	534010 - REFILL INK ROLLER 113X 2PK	PK	\$7.03
5347535	5347535 - WALLCAL 8X11 LINDLEY RY22 M	EA	\$7.49



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535283	535283 - TONER HP 410X YELLOW	EA	\$106.24
535784	535784 - HEADSET SYSTEM TELEPHONE S12	EA	\$65.19
536366	536366 - CLENER DSNFCT WIPES LMN 6EA/CT	CT	\$34.38
536373	536373 - CLENER DSNFCT WIPE FRSH 6EA/CA	CT	\$25.16
5366381	5366381 - PLR 8X11 KENJI RY22 WM	EA	\$16.89
537338	537338 - PAPER SGRCANE 100% REC 5000CA	CT	\$36.99
5377956	5377956 - CLEANER PAKIT NONACID 5 RED	EA	\$5.14
5388216	5388216 - CALENDAR YRLY RY22 24x36 OD	EA	\$11.69
538923	538923 - 4-7/8X5CD/DVDSLEEVE24WW	BX	\$6.26
5390222	5390222 - CREAMER EXEC SUITE FRVAN 48CT	BX	\$3.61
5393491	5393491 - ORGANIZER UND 5.5X8.5 CREAM/BK	EA	\$24.69
541155	541155 - SHREDDER 16-SHT XCUT PS-79CI	EA	\$202.19
5415857	5415857 - PLANNER W/M RY22 6X9 WRST MINT	EA	\$9.35
5417153	5417153 - LAMCAL 36X24 ANALIS RY22 M	EA	\$25.49
541815	541815 - SHREDER 18SHT CONF CUT SB99CI	EA	\$249.06
542812	542812 - HIGHLIGHTERS RCYCL 12PK PINK	DZ	\$3.95
542857	542857 - HIGHLIGHTER RCYCL 12PK GREEN	DZ	\$3.75
543082	543082 - MANILA FF LTR POSITION 3	BX	\$8.56
543280	543280 - MANILA FF LTR 1/3 CUT	BX	\$10.26
5433182	5433182 - DIARY DLY RY22 7.75X12 HC RD	EA	\$88.22
5434816	5434816 - DESKPAD RY22 ROMANTIC 17X10	EA	\$12.74
543559	543559 - COLOR FAST FLDR 1/3 LTR RED	BX	\$20.87
543640	543640 - MANILA FSTNR FLDR LTR 1/3	BX	\$14.97
5439724	5439724 - CALENDAR DLY RY22 6X6 TODAYIS	EA	\$21.35
543991	543991 - PRESSBOARD 1 DIV 2 LTR BLU	BX	\$27.55
544227	544227 - Paper Copy 8.5X11 Ivory 5M	RM	\$7.84
544291	544291 - FLDR CLASS LT 2/5 2-PKT GRN	BX	\$62.17
5443875	5443875 - CLEANER PAKIT CITRUS 5 ORANGE	EA	\$5.14
544458	544458 - NOTES POST-IT SUPER STICKY 12P	PK	\$12.24
5446694	5446694 - PLR 5X8 LAILA RY22 WM	EA	\$16.89

545469	545469 - BATTERYCOPPERTOP AAA 24PK	PK	\$16.76
5454862	5454862 - PLANNER MON RY22 8X11 QNOTE BK	EA	\$24.14
545881	545881 - MANILA JKT LTR 1 EXP REINF	BX	\$18.07
546273	546273 - TISSUE KLEENEX NATURALS 36BX	CT	\$57.02
546318	546318 - TISSUE KLEENEX NATURALS 48BX	CT	\$56.62
546323	546323 - POUCH LBL STORGE 48PK CLR	PK	\$20.99
546558	546558 - GLUE STK ELMERS OFFICE 22G 12C	PK	\$5.76
546871	546871 - EXPANDING PKT LETTER 5 1/4	BX	\$9.30
5470460	5470460 - CALENDAR MON RY22 12x12 SCENIC	EA	\$8.95
5476923	5476923 - REFILL 2PPD RY22 3.75X6.75	EA	\$17.84
548370	548370 - PEN COUNTERFEIT DETECTOR	EA	\$3.08
548999	548999 - POST-IT MIAMI 3x3 10PK	PK	\$13.91
550352	550352 - TONER HP HY LJ 410X 2PK BLK	PK	\$242.06
5515536	5515536 - PLR 8X11 PEYTONW RY22 WM	EA	\$16.99
553571	553571 - TONER 26X BLACK HIGH YIELD	EA	\$184.30
5543044	5543044 - PLR 5X8 RAINBOW SWIRLYRY22 WM	EA	\$14.29
554463	554463 - TONER HP LJ CE255A BLACK	EA	\$162.99
5544693	5544693 - PLANNER DLY RY22 8X11 8PRSN BK	PK	\$52.07
554553	554553 - TONER HPLJCE255X HIGH YIELD BK	EA	\$250.99
5546756	5546756 - PLANNER WKLY RY22 5X8 BLACK	EA	\$22.94
554844	554844 - Staples SpeedPro HighCapacity	EA	\$5.79
5551284	5551284 - CALENDAR WALL M RY22 11X8 SUNB	EA	\$9.09
555347	555347 - PEN BPOINT RT BK DZ	DZ	\$4.65
555356	555356 - PEN BPOINT RT RD DZ	DZ	\$4.65
5559023	5559023 - PLANNER W/M RY22 8X11 BDGMED	EA	\$25.49
5569535	5569535 - PLR 8X11 ENTERPRISE RY22 WM	EA	\$16.89
5582438	5582438 - ORGANIZER UND 5.5X8.5 GRAY	EA	\$24.69
5584155	5584155 - DESKPAD RY22 12MO 22X17 ECO	EA	\$10.19
5585506	5585506 - PLANNER MON RY22 8X10 BLACK	EA	\$21.50



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5594006	5594006 - PLR 8X11 NAVEAH RY22 WM	EA	\$16.89
560394	560394 - CLIPS BINDER 36PK SMALL BLACK	PK	\$0.60
561339	561339 - CLIPS BINDER 24PK MED BLK	PK	\$1.06
561894	561894 - NOTE POST-IT 1.5X2 12PK NEON	DZ	\$5.17
562102	562102 - AWARDS CERT HOLDER BLK 10PK	EA	\$5.66
563300	563300 - NOTES 3x3 REC 24PK PASTEL	PK	\$24.60
5635535	5635535 - PLANNER W/M RY22 8X11 BTFDY	EA	\$24.90
564050	564050 - TOWEL BNTY ESS 1RR 30CT	CT	\$29.33
5640713	5640713 - REFILL WKLY RY22 5.5x8.5 ZEN	EA	\$15.29
5643396	5643396 - DESKREFILL WKLY RY22 6X7 FLPWK	EA	\$13.17
5645429	5645429 - CALENDAR ERASE RY22 24X36 NZC	EA	\$30.59
564853	564853 - REELS CARABINER BADGE 4/PK	PK	\$4.43
5648837	5648837 - PLR 5X8 BACDARK RY22 WM	EA	\$14.29
565778	565778 - GLOVE VINL PF M 100BX CLR	BX	\$3.06
565832	565832 - TONER HP 30A BLACK LASERJET	EA	\$55.93
566037	566037 - TONER HP DUAL PACK BLACK	PK	\$114.67
566084	566084 - GLOVE LATXEXM PF M 100BX WHT	BX	\$5.11
566143	566143 - WASTEBASKET PLAS OD 28QT BLK	EA	\$3.61
5664752	5664752 - PLANNER W/M RY22 7X9 OD SILV	EA	\$14.29
5675890	5675890 - PLANNER WKLY RY22 7X9 BLACK	EA	\$23.79
567775	567775 - LABEL FILING EXTRA LARGE WHT	PK	\$11.83
5682883	5682883 - LAMCAL 36X24 BS PSGS AY22 M	EA	\$19.49
5687169	5687169 - PLR 8X11 FLORALSKETCH RY22 WM	EA	\$14.29
5687283	5687283 - PLR 5X8 PASSAGES RY22 WM	EA	\$17.84
569597	569597 - TONER HP ORIGINAL 202A MAGENTA	EA	\$66.32
5698357	5698357 - CALENDAR MON RY22 15X12 BFLORL	EA	\$11.69
570109	570109 - COINS STICKY BACK 5/8 WE	PK	\$1.38
570465	570465 - LABEL LSR RET WHT 2000CT	PK	\$7.26
5712642	5712642 - DESKPAD RY22 MONTHLY 22X17	EA	\$19.54
571362	571362 - BATTERY ALKA 9V 4	PK	\$12.69

571373	571373 - BATTERY ALKA AAA 12	PK	\$8.29
571642	571642 - ARM MONITOR ADJUST EASY 3M	EA	\$188.15
5732799	5732799 - PLANNER WM RY22 5X8 SUNSETBRSH	EA	\$12.34
5734779	5734779 - CALENDAR MON RY22 8X11	EA	\$6.65
573646	573646 - TAPE ART 1/8 GLOSS BK	EA	\$0.42
5741727	5741727 - PLANNER RY22 WEEKLY 11X9 BLACK	EA	\$24.64
5745362	5745362 - REFILL MT/WK RY22 4X7 RY22 WHT	EA	\$10.07
574866	574866 - DIVIDER INS 5 BG TB RCY OD CLR	ST	\$0.51
574929	574929 - DIV INS 5 EXTRAWIDE ASTD OD BIGTAB	ST	\$0.54
575013	575013 - dividers od ins 8st astd	ST	\$1.56
575341	575341 - TAPE ACITAPE .75X1296 OD 10PK	PK	\$8.45
5766001	5766001 - PLANNER WM RY22 5X8 DOTS	EA	\$12.34
5766861	5766861 - PLR 8X10 RUEDUFLORE RY22 M	EA	\$11.04
576833	576833 - FLAGS SIGN HERE 4/PK	PK	\$7.58
5775367	5775367 - PLANNER W/M RY22 7X9 HRMY GRAY	EA	\$16.24
5775798	5775798 - PLANNER MON RY22 7X9 BLUE	EA	\$16.24
578515	578515 - WHITE CD/DVD SLEEVES 50 PK	BX	\$1.76
578825	578825 - TAPE MAGIC SCOTCH 3/PK	PK	\$19.86
579030	579030 - FOLDER FST S/TB LTR 1/3 MNL 50	BX	\$35.35
579834	579834 - BOARD FORAY MAG D/E 8.5X11 WHT	EA	\$4.78
581078	581078 - GLOVE NIT EXM PF M 100BX BLU	BX	\$5.34
581087	581087 - GLOVE NIT EXM PFL 100BX BLU	BX	\$6.52
581646	581646 - TOTE FILE LTR/LGL BLACK RECYL	EA	\$8.52
5817874	5817874 - PLANNER W/M RY22 5X8 POLY GRAY	EA	\$19.54
581985	581985 - TAPE CORRECTION 4-PACK WE	PK	\$4.70
5821254	5821254 - PLANNER MON RY22 8X12 BLACK	EA	\$18.39
5841660	5841660 - PLANNER W/M RY22 6X9 SIGN BRW	EA	\$22.94
584260	584260 - NOTE POST-IT 1.5X2 24/PK	PK	\$7.97
584435	584435 - NOTES POST-IT SS 5X8 4/PK	PK	\$11.56



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584517 1	5845171 - PLANNER RY22 MONTHLY 11X9 BLK	EA	\$8.99
584539 4	5845394 - PLANNER MON RY22 8X11 RKST NVY	EA	\$7.14
584677	584677 - ERASABLE 30-60DY UND 48X32 BL	EA	\$21.05
585023 9	5850239 - DESKREFILL DLY RY22 3.5X6 RECY	EA	\$4.60
585166 3	5851663 - CALENDAR MON RY22 12X17 QN	EA	\$10.00
585393 2	5853932 - PLR 8X11 LAILA RY22 WM	EA	\$16.89
586626 2	5866262 - ORGANIZER UND 5.5X8.5 CHAMBRY	EA	\$24.69
586796 9	5867969 - STICKERS UND EMILYLEY SHAPE	EA	\$7.79
587463	587463 - BATTERY ALKA AA 20	PK	\$11.86
587526	587526 - BATTERY ALKA AAA 20	PK	\$11.17
587640 6	5876406 - ERASABLE YRLY RY22 36X24 SEA	EA	\$28.64
588159 4	5881594 - PLANNER RY22 DAILY 8X5 BLK	EA	\$17.75
588286	588286 - NOTEBOOK SPL 1SB 100 CR 8.5x11	EA	\$2.09
588349	588349 - NOTEBOOK SRL 5S 180C CR 11X8.5	EA	\$3.05
588367	588367 - NOTEBOOK WIRELS 1SUB 80SHT WR	EA	\$1.64
589113	589113 - PORTFOLIO POLY FASTENERS RED	EA	\$0.72
589510	589510 - PAPER FILLER CR 10.5X8 150CT	PK	\$2.36
590370	590370 - BATTERY LITHIUM 3V	EA	\$4.67
590427	590427 - CLIP MAGNET SMALL	EA	\$1.46
590826 2	5908262 - PLANNER W/M RY22 8X11 WST NAVY	EA	\$12.34
593153	593153 - CUP PERFECT TOUCH 12OZ 1000CA	CA	\$91.60
593395	593395 - PAPER X9 20# 92B 14 W	RM	\$6.22
593472 6	5934726 - PLANNER MN RY22 4X6 EMLY HPYS	EA	\$5.19
593605	593605 - CORRECTAPE DRYLINE MINI 5/PK	PK	\$6.97
594874	594874 - Binder Flexi-View 1 NvyBlu EA	EA	\$3.05
595347	595347 - WATER NESTLE PURE 8OZ 24CA	CA	\$5.16
595558 2	5955582 - REFILL MON RY22 5.5X8.5	EA	\$7.79
595671	595671 - SHARPNR PENCIL SCHOOL PRO	EA	\$49.90
595794 4	5957944 - CALENDAR MON RY22 20X30	EA	\$12.43
596319	596319 - INK HP 61 COMBO PACK COLOR	PK	\$39.10

597030	597030 - NOTES 1 1/2X2 24PK PST	PK	\$13.29
597196	597196 - DVD-R 4.7GB 16X 100 SPINDLE	EA	\$14.95
597919 2	5979192 - PLANNER WM RY22 5X8 BOLDVAR	EA	\$12.34
598421 6	5984216 - PLANNER W/M RY22 8X11 SGN BR	EA	\$29.74
598488	598488 - CALC HANDHELD 8DGT	EA	\$2.14
600464 6	6004646 - DESKPAD 22X17 LINDLY RY22 M	EA	\$14.44
602795	602795 - TOWELS BLEACHED 85SH WE	CT	\$25.43
603170	603170 - SANITIZER HAND 8OZ 12/CA	CA	\$44.03
603373 5	6033735 - PLANNER W/M RY22 7X9 CNTMPO BK	EA	\$13.45
603543 0	6035430 - PLANNER WKLY RY22 8X11 RED	EA	\$25.49
603680 6	6036806 - DESKREFILL DLY RY22 3.5X6	EA	\$2.33
605015	605015 - COMPASS PNCIL BLUNT PT. MSRE G	EA	\$1.31
606319 9	6063199 - DESKREFILL DLY RY22 3.5X6 QN	EA	\$6.90
608630 7	6086307 - DESKREFILL DLY RY22 3.5X6	EA	\$11.89
609015 5	6090155 - PLANNER WM RY22 8.5X11 KNT GDN	EA	\$14.94
609336	609336 - TAPE DRYLINE GRIP 2PK BLU&PURP	PK	\$3.36
610641 2	6106412 - PLANNER W/M RY22 9X11 MVPK BK	EA	\$22.81
612060 8	6120608 - DESKPAD MON RY22 22X17 EMLY	EA	\$13.64
613422 2	6134222 - PLR 8X11 JOSELYN RY22 WM	EA	\$22.09
614263	614263 - PENCIL WARRIOR BEROL MED SOFT	DZ	\$2.06
614435	614435 - COFFEE CLMBN E.S. 100% 2OZ/42	CA	\$33.42
614667	614667 - NOTEBOOK STELLAR 3S CR 150 RED	EA	\$3.11
615630	615630 - COFFEE DONUTSHOPBLND 2 OZ/42	CA	\$26.81
615642 9	6156429 - PLANNER WM RY22 8.5X11 GATSBY	EA	\$14.94
616080	616080 - TONER HP 410X CYAN	EA	\$106.24
616706 7	6167067 - PLANNER W/M RY22 7X9 ELV GRAY	EA	\$19.54
616906	616906 - CARTRIDGE HP LASERJET 4200	EA	\$171.12
617209	617209 - PAD POST-IT RULED 4x6 5/PK YLW	PK	\$9.03
617644 3	6176443 - PLR 5X8 JOSELYN RY22 WM	EA	\$17.84



617704	617704 - TAPE STICKY BACK 7FT BLACK	RL	\$5.54
618033	618033 - CALCULATOR SCIENTIFIC TI-30XA	EA	\$9.11
618163 6	6181636 - PLR 5X8 ANALEIS RY22 WM	EA	\$14.29
618405	618405 - TISSUE KLEENEX BOUTIQUE 6PK	PK	\$9.47
619627	619627 - HIGHLIGHTER PKT ACCENT FLYL DZ	DZ	\$6.15
619936 2	6199362 - PLANNER WKLY RY22 7X9 BLACK	EA	\$21.50
620007	620007 - WATER BTL NSTL PURE LIFE 24/CS	CA	\$7.23
621314 8	6213148 - ERASABLE YRLY RY22 16X12 QNOTE	EA	\$15.29
621320	621320 - BAG TAMP EVD OPQ 9X12 100PK	PK	\$12.46
623456 7	6234567 - PLANNER MON RY22 8X12 BL HRCVR	EA	\$22.94
623506 1	6235061 - PLANNER W/M RY22 8X11 OD BK	EA	\$16.89
623772 4	6237724 - PLANNER W/M RY22 4X6 OD SILV	EA	\$9.09
623780	623780 - STRIPS MOUNTING COMMAND 9PK	PK	\$2.28
624042	624042 - RULER 12 Stainless Steel	EA	\$2.67
624177	624177 - RULER 18 STAINLESS STEEL	EA	\$3.58
624900	624900 - PRTCTR SHT HVYWGHT 100 BOX	BX	\$9.06
625079	625079 - NOTEBOOK STELLAR 3S CR 150 WHT	EA	\$3.11
625401 4	6254014 - DESKREFILL DLY RY22 3X3.75	EA	\$7.40
625502	625502 - PadLegal 8.5x11.75 Canary 50Sh	PK	\$7.40
625813 8	6258138 - PLANNER W/M RY22 8X11 OD SILV	EA	\$14.94
625968 3	6259683 - PLR 8X11 FULLBLOOMS RY22 WM	EA	\$16.89
626049	626049 - BATTERY ALKALINE MAX AA 24/PK	PK	\$12.41
626923 1	6269231 - CALENDAR MON RY22 12X17	EA	\$18.86
628284 6	6282846 - PLANNER WKLY RY22 3X6 BLACK	EA	\$12.79
628403 3	6284033 - PLANNER W/M RY22 6X9 MAKENZIE	EA	\$6.79
628817 0	6288170 - DESKPAD 22X17 JOSELYN RY22 M	EA	\$14.44
628818 2	6288182 - DESKPAD MON RY22 17.75X11 WCLR	EA	\$8.40
629140	629140 - FOLDER FSTB LTR 18BX PRIMARY	BX	\$11.94
629266 2	6292662 - PLANNER W/M RY22 9X11 FLORADO	EA	\$16.99
629586 7	6295867 - PLANNER W/M RY22 4X6 OD BLACK	EA	\$9.34

629631 4	6296314 - DESKPAD MON RY22 22X17 REFILBL	EA	\$24.64
629646 8	6296468 - PLANNER W/M RY22 8X11 MAKENZIE	EA	\$19.54
630411 1	6304111 - PLR 8X11 ANALEIS RY22 WM	EA	\$16.89
630513 8	6305138 - REFILL MON RY22 5.5X8.5 NATURE	EA	\$7.79
631005	631005 - FOLDER FSTB LTR 18BX PASTEL	BX	\$17.04
631335	631335 - cover rpt clr frnt 10pk black	PK	\$3.31
632378 5	6323785 - REFILL 2PPD RY22 5.5X8.5	EA	\$22.09
632484 0	6324840 - BOX L/L OD MED QCKSTP 10PK	PK	\$20.71
633032	633032 - TONER HP 201A YELLOW	EA	\$65.44
633374	633374 - MEMORY USB 2.0 3PK 16GB	PK	\$25.82
633888	633888 - ENVELOPE #10 PLN 24# 500CT WHT	BX	\$22.18
634000	634000 - ENVELOPE #10 WIN 24# 500CT WHT	BX	\$13.13
634027	634027 - BOARD POSTER 22X28 25PK WHITE	CT	\$9.77
634277	634277 - Pad Legal 5 x 8 Astd 50 Sh	PK	\$3.92
634313	634313 - Book Steno 6x9 White 70 Sh	PK	\$4.86
635054 1	6350541 - PLR 5X8 BOUQUET RY22 WM	EA	\$14.29
636443 3	6364433 - LAMCAL 36X24 PICADILLY RY22 M	EA	\$25.49
636548 2	6365482 - PLANNER RY22 MONTHLY 11X9 FUSC	EA	\$23.79
636645	636645 - TONER HP 35A BLACK	EA	\$64.94
637197 1	6371971 - PLANNER MON RY22 9X11 OD BLUE	EA	\$19.19
637651	637651 - TAPE W/DISP MAG 3/4 X350 4/PK	PK	\$4.64
637963 4	6379634 - PLANNER RY22 MONTHLY 11X8 PURP	EA	\$11.75
639182 4	6391824 - PLANNER W/M RY22 8X11 QN BK	EA	\$28.79
639986 6	6399866 - CALENDAR 2MON RY22 22X29	EA	\$17.65
640301	640301 - TONER HP 410X BLACK	EA	\$92.81
640533 0	6405330 - REFILL WKLY RY22 5.5X8.5	EA	\$17.84
641432 4	6414324 - PLR 8X10 BACDARK RY22 M	EA	\$16.14
641480	641480 - NOTES POST-IT 3x5 LINED 5 NEON	PK	\$9.26
641642	641642 - HEWLETT PACKARD 952XL MAGENTA	EA	\$30.55



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641946 4	6419464 - DESKPAD MON RY22 22X17 2COLOR	EA	\$6.85
642678 2	6426782 - PLANNER MON RY22 7X9 CNTMPO BK	EA	\$20.79
642957 1	6429571 - PLANNER MON RY22 9X11 EXC BK	EA	\$29.74
642982 2	6429822 - DESKPAD 17X11 KISMET RY22 MO	EA	\$10.52
643738 1	6437381 - PLR 8X11 FLORALMINI RY22 WM	EA	\$16.89
644783 4	6447834 - PLANNER DLY RY22 4X6 OD BLACK	EA	\$10.39
644937	644937 - ERASABLE UND 24x36 WALLMATE	EA	\$23.20
644982	644982 - ERASABLE UND 24X36 WALLMATE	EA	\$17.28
645033	645033 - FRESHENER AIR HAWAIIAL 2SPRY	EA	\$6.65
645252	645252 - PEN PM INKJOY 700RT 1.0 DZ BLU	DZ	\$10.77
645782 2	6457822 - ORGANIZER UND 5.5X8 TEAL	EA	\$24.69
646167 9	6461679 - PLR 8X11 GEMMA RY22 WM	EA	\$16.89
646557	646557 - TONER LASERJET HP90A BLACK	EA	\$192.9 9
646593	646593 - TONER LASERJET HP90X BLACK	EA	\$321.9 9
648104	648104 - TONER LASER OD F/HP Q2610A BLK	EA	\$69.99
648161 4	6481614 - PLR 8X11 ALIGNED BLK RY22 WM	EA	\$49.29
648847 5	6488475 - PLANNER W/M RY22 5X8 QNOTE BK	EA	\$21.67
649359 3	6493593 - PLNR 8X11 WALLFLWR RY22 WKMO	EA	\$16.89
649418 3	6494183 - PLANNER MN RY22 9X11 100PCW BK	EA	\$21.59
649463 7	6494637 - PLANNER SC 12M22 WKLY XL BLK	EA	\$19.46
650105 3	6501053 - CALENDAR MON RY22 11X8 OD	EA	\$11.55
650174 3	6501743 - PLANNER RY22 WEEKLY BLACK	EA	\$22.94
650457	650457 - TAPE SEALING 2X22YD DISP CLEAR	RL	\$2.01
650737 4	6507374 - PLANNER RY22 MONTHLY 9X8 PURP	EA	\$11.89
651895	651895 - CUP TRANS PLASTIC 12OZ 50CT	PK	\$2.67
652071 1	6520711 - CALENDAR MON RY22 15X12 WTRCLR	EA	\$10.30
652641 1	6526411 - WALLCAL 11X8 JOSELYN RY22 MO	EA	\$8.44
653428	653428 - INDEX RG BK 5TAB 11X8.5 CLEAR	ST	\$0.37
653436	653436 - INDEX RG BK 5TAB 11X8.5 AST	ST	\$0.72
653444	653444 - INDEX RG BK 8TAB 11X8.5 AST	ST	\$0.57

653451	653451 - INDEX RG BK 8TAB 11X8.5 CLEAR	ST	\$0.81
653462 3	6534623 - CREAMER ES HZLNT 48CT/4CA	CA	\$14.07
653468 2	6534682 - PLNR 8X10 DITSY RY22 MONTHLY	EA	\$12.34
653469	653469 - AVERY READY INDEX 6PK	ST	\$5.66
654486 8	6544868 - DESKPAD MON RY22 22X17 ELV	EA	\$16.14
655155 3	6551553 - PLNR 5X8 WALLFLWR RY22 WKMO	EA	\$14.29
655252 1	6552521 - DESKPAD MON RY22 22X17 100PCW	EA	\$9.20
656313 7	6563137 - CALENDAR MON RY22 12X27 SCENIC	EA	\$23.88
656333 4	6563334 - REFILL 1PPD RY22 5.5X8.5	EA	\$30.59
656491 2	6564912 - PLR 5X8 GOLDR retriever RY22 WM	EA	\$14.29
656702 3	6567023 - CREAMER EXEC SUITE ORIGL 48CT	BX	\$3.61
657620 9	6576209 - ERASABLE YRLY RY22 12X16 RD	EA	\$10.79
658156 8	6581568 - LAMCAL 36X24 BS CRX AY22 M	EA	\$19.49
658733 2	6587332 - CLEANER PAKIT GLASS 5 BLUE	EA	\$4.60
658873 2	6588732 - REFILL MON RY22 5.5X8.5 CW	EA	\$8.28
659350 5	6593505 - PLANNER W/M RY22 8X11 SANTIAGO	EA	\$13.45
660041 1	6600411 - REFILL WKLY RY22 5.5X8.5 HRMY	EA	\$12.15
660145	660145 - MAT FLOOR ANTIFTG2'X3' BLK/WTE	EA	\$22.61
660477 9	6604779 - PLR 8X11 CAPESTRIPE RY22 WM	EA	\$19.30
662335 8	6623358 - PLANNER RY22 WEEKLY 8X5 BLK	EA	\$16.63
662388 1	6623881 - PLANNER W/M RY22 8X10 COH BK	EA	\$30.34
663242 9	6632429 - CALENDAR MON RY22 11X8 PKQN	EA	\$12.74
663689 9	6636899 - ERASABLE YRLY RY22 24X36 GR	EA	\$16.70
664011	664011 - PEN ROUND STIC BIC 60CT BLACK	BX	\$4.12
664409	664409 - PEN UNIBALL MICRO ONYX DZ BLUE	DZ	\$5.14
664671 0	6646710 - REFILL 2PPD RY22 5.5X8.5 SEAS	EA	\$33.99
664862 0	6648620 - PLANNER MON RY22 4X6 BLACK	EA	\$24.64
665506 5	6655065 - ERASABLE YRLY RY22 24X36 BLUE	EA	\$19.45
666094	666094 - CASE CD/DVD SLM CSE 50 PK	PK	\$10.35



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666537	666537 - TAPE MASKING HIGHLAND 1 X60YD	RL	\$1.16
6678473	6678473 - DIARY W/M RY22 3X5 FDRY BKLTHR	EA	\$15.20
667858	667858 - SANITIZER OD ALOE 8OZ PUMP	EA	\$1.71
6679282	6679282 - DESKPAD MON RY22 22X17 WRKSTY	EA	\$13.59
667932	667932 - INK HP 62XL BLACK	EA	\$33.96
668139	668139 - INK HP 62XL TRI-COLOR	EA	\$37.37
668259	668259 - HOLDER LITERATURE LTR SIZE CLR	EA	\$3.11
6685729	6685729 - PLANNER M RY22 3.5X6 KNT GOODN	EA	\$4.54
670203	670203 - TONER REPLACE HP 130A BK	EA	\$43.91
6704880	6704880 - CALENDAR RY22 24X36 NATR	EA	\$33.14
6706307	6706307 - PLANNER WKLY RY22 7X9 BLACK	EA	\$12.86
6721537	6721537 - PLANNER WM RY22 8.5X11 SUNBR	EA	\$14.94
6722086	6722086 - BATTERY BACKUP APC PR BR1350MS	EA	\$186.29
6723125	6723125 - WALLCAL 11X8 ANALEIS RY22 M	EA	\$7.49
6725294	6725294 - DESKPAD 17X11 RAINBOW RY22 MO	EA	\$10.39
6736837	6736837 - PLANNER W/M RY22 6X9 SIGN GRAY	EA	\$18.45
6743008	6743008 - PLANNER RY22 WEEKLY 11X8 PURP	EA	\$17.84
6744629	6744629 - PLANNER RY22 MONTHLY 9X7 BLK	EA	\$22.09
6755736	6755736 - STICKERS UND EMILYLEY PHRASE	EA	\$7.79
6756394	6756394 - PLR 5X8 CAPESTRIPE RY22 WM	EA	\$16.57
675732	675732 - HP410A TONER YELLOW	EA	\$104.27
675929	675929 - Cloth Microfbr 16 sq 12PK	PK	\$6.72
6762581	6762581 - LABEL 2 RND WHT 300	PK	\$16.28
6768876	6768876 - TAPE SUPER HOLD 3/4X650 4 PK	PK	\$8.15
677318	677318 - PEN BALLPT WOW MED	DZ	\$4.18
677346	677346 - PEN BALLPT WOW MED	DZ	\$4.18
677674	677674 - REFILL UND 3.5X6 PLASTICBASE	EA	\$15.20
677682	677682 - REFILL UND 3X3.75 PLASTICBASE	EA	\$11.84
6781036	6781036 - PLANNER MN RY22 9X11 100PCW GR	EA	\$23.79
678585	678585 - BOOKEND STEEL 9 BLACK	PR	\$8.46

679289	679289 - VELCRO COINS 5/8 WHITE	EA	\$7.97
679308	679308 - ERASABLE 30-60DY UND 36X24 BL	EA	\$20.14
6794197	6794197 - PLR 5X8 GRENADA RY22 WM	EA	\$14.29
6794396	6794396 - PLANNER W/M RY22 8X11 WILDWASH	EA	\$24.90
679702	679702 - HP 507A BLACK LJ TONER CRTRDGE	EA	\$164.99
679882	679882 - HP 507X BLACK LJ TONER CRTRDGE	EA	\$186.74
680134	680134 - TONER HP 507A CYAN CRTRDGE	EA	\$245.99
680143	680143 - TONER HP 507A YELLOW CRTRDGE	EA	\$245.99
680206	680206 - TONER HP 507A MAGENTA CRTRD	EA	\$245.99
6802791	6802791 - DIARY W/M RY22 3X6 FDRY BLK	EA	\$10.39
6806767	6806767 - PLR 5X8 ENTERPRISE RY22 WM	EA	\$14.29
6807602	6807602 - DESKPAD MON RY22 22X17 SUCCESS	EA	\$9.34
6820730	6820730 - PLR 7X9 LAUREL RY22 WM	EA	\$16.89
6830629	6830629 - PLR 8X11 LAUREL RY22 WM	EA	\$16.89
6837499	6837499 - Value Pk Lrg Bndr Clips 48PK	PK	\$4.86
6838275	6838275 - PLANNER MON RY22 8X11 POLY GR	EA	\$20.39
6842125	6842125 - FOLDER 2POCKET ASST 24PK	PK	\$3.25
6842152	6842152 - FOLDER 2PK TEAL 25PK	PK	\$3.70
6843133	6843133 - FOLDER 2PK DARK BLUE 25PK	PK	\$3.60
6843142	6843142 - FOLDER 2PK BLACK 25PK	PK	\$3.54
6843151	6843151 - FOLDER 2PK GREEN 25PK	PK	\$3.93
6849112	6849112 - REFILL 1PPD RY22 5.5X8.5 CW	EA	\$25.99
685257	685257 - TONER LJCE320A BLACK	EA	\$64.34
685266	685266 - TONER LJ CE321A CYAN	EA	\$62.79
685302	685302 - TONER LJCE322A YELLOW	EA	\$62.79
685329	685329 - TONER LJCE323A MAGENTA	EA	\$62.79
685506	685506 - FRESHNER FBRZ AIR GAIN	PK	\$5.58
6864230	6864230 - PLANNER HC 12M22 WKLY LRG BLU	EA	\$19.46
6875491	6875491 - PLR 8X11 VASE RY22 WM	EA	\$16.89



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687557	687557 - REFILL PEN G-2 BOLD 2PK BLACK	PK	\$1.49
688043	688043 - TONER DUAL 305X HP 2BX BLACK	PK	\$197.07
688052	688052 - TONER 305A 3PK CYAN YLW MGNT	PK	\$285.18
6886839	6886839 - PLNR 8X11 CONSTANT RY22 WKMO	EA	\$16.89
689082	689082 - NOTE POPUP RCYLD 3x3 12PK PSTL	PK	\$10.37
6901028	6901028 - PLR 8X11 PEYTONNVY RY22 WM	EA	\$22.09
691148	691148 - GLOVE VINYL PF LRG 100BX CLR	BX	\$3.06
6917072	6917072 - DESKPAD RY22 MONTHLY 17X10	EA	\$4.38
6929540	6929540 - PLANNER RY22 DAILY 8X5 PURP	EA	\$14.44
6938318	6938318 - PLANNER MON RY22 9X11 OD BLACK	EA	\$18.39
693870	693870 - TISSUE BATH OD 2-PLY 80/ROLLS	CA	\$37.00
694185	694185 - TOWEL PAPER 2PLY 30RL/CA WHITE	CA	\$24.73
6955934	6955934 - PLR 3X6 WILDFLWR RY22 WM	EA	\$11.04
696014	696014 - TONER 508X LSRJT M553 MAGENTA	EA	\$169.57
6961693	6961693 - PLANNER M RY22 8X10 BOLD VAR	EA	\$8.44
696684	696684 - MOUSE PAD SILICONE GRID BLACK	EA	\$13.99
6967043	6967043 - KCUP HOUSE BLEND POD 70CT	CT	\$24.38
6971224	6971224 - PLANNER MON RY22 7X9 BLACK	EA	\$15.19
6979261	6979261 - PLANNER W/M RY22 7X9 BK	EA	\$52.90
6981020	6981020 - DESKPAD MON RY22 22X17 BTDFDAY	EA	\$16.14
698325	698325 - GLUE STICK CLASSROOM 30/PK	PK	\$7.75
698479	698479 - TILES CORK FORAY 12 X12 4/PK	PK	\$6.82
698535	698535 - BOARD FORAY CORK 36X48 OAK	EA	\$42.49
6985675	6985675 - PLANNER RY22 WEEKLY 11X8 BLK	EA	\$17.84
6988228	6988228 - PLR 8X11 BRUSHEDDOTS RY22 WM	EA	\$16.89
698878	698878 - COVER PORTFOLIO 11.75X9.5 DBLU	BX	\$10.62
6992436	6992436 - CALENDAR MON RY22 15X12 DREAMS	EA	\$16.14
699459	699459 - TAPE CORRECTION 6PK ASTD	PK	\$3.31
700777	700777 - TONER HP 201X BLACK	EA	\$70.64
702513	702513 - 16GB JUMPDRIVE S50 SMALL	EA	\$10.25

703425	703425 - MEETING NOTEBOOK	EA	\$8.73
7038719	7038719 - PLANNER DLY RY22 6X9 PWR GRAY	EA	\$23.11
7041740	7041740 - CALENDAR MON RY22 6X6 TODAYIS	EA	\$21.84
7044654	7044654 - PLANNER WM RY22 5X8 FLORAL	EA	\$12.34
705484	705484 - BAND-AID ADHESIVE 280/BX	BX	\$8.90
706324	706324 - PEN PM100RT MED DZ BLUE	DZ	\$3.72
707032	707032 - CLIPS BINDER LARGE	BX	\$3.74
7071233	7071233 - PAD 3.5X8.5 DAILY TUL SCHEDULE	PK	\$3.50
7091082	7091082 - REFILL 2PPD RY22 8.5X11	EA	\$36.54
7102880	7102880 - DESKPAD RY22 MONTHLY 22X17	EA	\$7.64
7104802	7104802 - BATTERY BACKUP APC PR BR1000MS	EA	\$158.34
7107703	7107703 - PLR 9X11 ALIGNED NVY RY22 M	EA	\$22.94
7128179	7128179 - WALLCAL 11X8 STRIPE RY22 MTHLY	EA	\$9.74
7133233	7133233 - PLANNER W/M RY22 6X9 WRST NAVY	EA	\$9.35
7133557	7133557 - PLANNER MON RY22 9X11 BLACK	EA	\$19.99
7133877	7133877 - REFILL 1PPD RY22 5.5X8.5 SEAS	EA	\$25.49
7151260	7151260 - PLR 8X11 GOLDR retriever RY22 WM	EA	\$16.89
7158450	7158450 - REFILL 1PPD RY22 8.5X11	EA	\$39.09
7160222	7160222 - PLR 8X11 PORTICO RY22 WM	EA	\$16.89
7167150	7167150 - DESKPAD MON RY22 22X17 2COLOR	EA	\$9.75
7181765	7181765 - PLR 8X11 BLUESTRIPE RY22 WM	EA	\$19.30
718583	718583 - TONER HP Q6470A REMAN BLACK	EA	\$90.29
7187313	7187313 - CHARMIN SFT 1/18MR	PK	\$20.69
7194975	7194975 - CREAMER EXEC SUITE HALF N 48CT	BX	\$3.61
720461	720461 - RULER W/BNDR HOLES 12 PLSTC ASTD CLRS	EA	\$0.46
7208453	7208453 - PLR 8X11 WILDFLWR RY22 WM	EA	\$19.30
7208678	7208678 - ORGANIZER RY22 5.5X8.5 EMLY	EA	\$30.54
7212631	7212631 - PLNR 5X8 STAYCHIC RY22 WM	EA	\$14.29
7228220	7228220 - DIARY DLY RY22 6X9 STD HC RED	EA	\$31.99



723138	723138 - SOAP ANTIBAC LT MOIST OD 7.5OZ	EA	\$1.29
7232913	7232913 - PLNR 5X8 CONSTANT RY22 WKMO	EA	\$14.29
7233412	7233412 - CALENDAR MON RY22 15X12 100PCW	EA	\$14.10
723688	723688 - NOTES 3X3 POP-UP DEEP CLR 12PK	PK	\$7.49
723927	723927 - TOWEL BNTY 8GR SAS WHT	PK	\$14.89
7244242	7244242 - PLANNER MON RY22 4X6 2YEAR BK	EA	\$8.77
7246612	7246612 - PLANNER W/M RY22 6X9 SIGN NAVY	EA	\$22.94
7253494	7253494 - CLEANER PAKIT WASH VHCL 5 BLUE	EA	\$13.78
7260176	7260176 - PLANNER MON RY22 7X9 100PCW BK	EA	\$19.99
7261949	7261949 - CALENDAR MON RY22 15X12	EA	\$9.25
7267081	7267081 - PLANNER WKLY RY22 8X11 BLACK	EA	\$24.56
727342	727342 - HOOK MINI VP 18/PK CLR	PK	\$8.38
7273535	7273535 - PLR 8X11 SWISSDOT RY22 MO	EA	\$9.35
727378	727378 - HOOK WIRE 12STR VP 9 CLR	PK	\$7.98
7282840	7282840 - PLR 8X11 FLUID RY22 WM	EA	\$16.89
728367	728367 - PEN B2P BLPT RCYLD FN DZ BLK	DZ	\$11.34
728673	728673 - PEN B2P BLPT RCYLD MED DZ BLK	DZ	\$11.34
728718	728718 - PEN B2P BLPT RCYLD MED DZ BLU	DZ	\$11.34
728919	728919 - PEN BALLPOINT STICK DOZEN BLK	DZ	\$1.38
7293250	7293250 - PLR 8X10 JOSELYN RY22 M	EA	\$11.04
7294747	7294747 - PLANNER W/M RY22 7.5X10 PWR BK	EA	\$20.14
729835	729835 - HOOK LG WE 3 PK	PK	\$7.26
729914	729914 - CLEANER FLOOR LAVENDARSCNT	EA	\$109.99
7299704	7299704 - PLANNER W/M RY22 4X6 WRST NAVY	EA	\$6.49
7300907	7300907 - REFILL MON RY22 5.5X8.5 EMLY	EA	\$8.28
7304427	7304427 - PLR 3X6 FLUID RY22 WM	EA	\$4.54
7307816	7307816 - PLR 8X11 ALIGNED NVY RY22 WM	EA	\$26.34
7308298	7308298 - PLANNER WKLY RY22 8X11 BLACK	EA	\$14.02
7311622	7311622 - PLR 5X8 FLUID RY22 WM	EA	\$14.29
7321765	7321765 - DESKPAD MON RY22 22X17 PUPPIES	EA	\$21.33

7325091	7325091 - REFILL WKLY RY22 5.5X8.5	EA	\$17.84
7331301	7331301 - PLANNER DLY RY22 5X8 BLACK	EA	\$24.07
734082	734082 - SANITIZER OD ORIGINAL 8OZ PUMP	EA	\$2.00
7343221	7343221 - PLANNER MON RY22 9X11 RED	EA	\$21.24
7346336	7346336 - DESKPAD 22X17 BACDARK RY22 M	EA	\$16.99
7351742	7351742 - PLANNER MON RY22 7X9 LGPRNT BK	EA	\$20.39
735871	735871 - BINDER POCKET POLY 5PK	PK	\$1.63
7363992	7363992 - CLEANER PAKIT VLT BTTL 12 PURP	EA	\$2.89
7368963	7368963 - PLR 8X11 ALIGNED BRG RY22 WM	EA	\$26.34
737445	737445 - EverBind White OD 1.5	EA	\$8.68
738726	738726 - MARKER DRY ERASE 5PK ASTD	PK	\$3.50
7388638	7388638 - PLR 5X8 FLORALSKETCH RY22 WM	EA	\$14.29
7393865	7393865 - PLR 5X8 ORCHID RY22 WM	EA	\$14.29
740016	740016 - TIMECARD WK M-S 1SIDE 100PK	PK	\$2.64
7403658	7403658 - PLANNER WKLY RY22 8X11 BK	EA	\$14.33
741361	741361 - FILE PROJECT 10/PK ASTD COLOR	PK	\$2.00
741985	741985 - BATTERY PROCELL AA 24/BX	BX	\$7.23
7424376	7424376 - PLR 3X6 ALIGNED BLK RY22 WK	EA	\$12.74
743161	743161 - CARTRIDGE PRNT HP LSRJT C8543X	EA	\$286.96
743508	743508 - CLIPBOARD SLIM STORAGE BOX	EA	\$13.96
7444192	7444192 - PLR 5X8STRIPE RY22 WM	EA	\$19.30
7444424	7444424 - PLNR 8X11 STAYCHIC RY22 WM	EA	\$16.89
7448159	7448159 - PLR 5X8 PORTICO RY22 WM	EA	\$14.29
746416	746416 - TONER HP 201A BLACK	EA	\$60.39
7474171	7474171 - WALLCAL 11X8 RUEDUFLO RY22 M	EA	\$7.49
7474973	7474973 - PLR 8X11 REBEKAHCOOL RY22 WM	EA	\$8.49
7479379	7479379 - PLR 3X6 ALIGNED BLK RY22 WK	EA	\$11.04
7481086	7481086 - WALLCAL 11X8 PEYTONW RY22 M	EA	\$7.49
748271	748271 - DISPLAY PROTECTOR 10/PK	PK	\$4.84



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7493903	7493903 - PLANNER WKLY RY22 4X6 BLACK	EA	\$11.04
7495031	7495031 - PLNR 8X11 COCORRINA RY22 MO	EA	\$9.74
750067	750067 - SIGN HERE TAPE FLAG	PK	\$3.75
750397	750397 - WIPES PURELL 270CT CANISTER	EA	\$9.86
751134	751134 - TONER HP ORIGINAL 202X BLACK	EA	\$83.54
7519409	7519409 - ERASABLE YRLY RY22 24X18 WALLM	EA	\$21.67
7532397	7532397 - PLANNER DLY RY22 7X9 HRMY BER	EA	\$23.39
753313	753313 - LABEL SHIPPING RL 2.5X4	RL	\$13.96
7541807	7541807 - CALENDAR MON RY22 15X15 ELEVAT	EA	\$11.11
754871	754871 - MARKER CHISEL SHARPIE BLACK	DZ	\$8.51
7562210	7562210 - PLANNER W/M RY22 6X9 BDGMED	EA	\$16.24
756589	756589 - TONER HP 305A LASERJET BLACK	EA	\$91.99
756625	756625 - 2-PLY BATHROOM TISSUE 80ct	CA	\$51.85
756697	756697 - TONER HP 305X LASERJET BLACK	EA	\$114.99
756706	756706 - TONER HP 305A LASERJET CYAN	EA	\$131.99
756724	756724 - TONER HP 305A LASERJET YELLOW	EA	\$131.99
756769	756769 - TONER HP 305A LASERJET MAGENTA	EA	\$131.99
7573862	7573862 - PLANNER W/M RY22 8X11 HRMY GR	EA	\$18.19
757810	757810 - FOOD SRV SUGR CNSTR 20OZ	EA	\$1.49
7584783	7584783 - PLANNER MON RY22 4X6 OD BLACK	EA	\$5.84
758506	758506 - HEADSET WRLS SYSTEM W/LIFTER	EA	\$243.88
7589150	7589150 - PLR 5X8 PEYTONNVY RY22 WM	EA	\$17.84
759826	759826 - REFILL ENRGL NDL .7MM BE	EA	\$0.70
759833	759833 - FABREZE AL N SKY 8.8OZ	EA	\$5.58
759840	759840 - FOLDER PSBD 6SEC LTR BE	BX	\$49.76
760040	760040 - FOLDER PSBD 6SEC LTR BRD	BX	\$41.66
7607515	7607515 - PLANNER WM RY22 8.5X11 DOTS	EA	\$14.94
760843	760843 - ERASER CLIC REFILL 4PK WHITE	PK	\$1.83
7613791	7613791 - PLANNER W/M RY22 8X11 100PC BK	EA	\$27.19
7614142	7614142 - PLR 8X11 KISMET RY22 WM	EA	\$19.30

7618011	7618011 - PLANNER W/M RY22 5X8 CTMPO GH	EA	\$18.63
761911	761911 - INK HP 902 TRI	EA	\$33.11
762675	762675 - HOOK COMMAND LARGE BRSH METAL	EA	\$5.48
7627247	7627247 - PLR 5X8 LINDLEY RY22 WM	EA	\$17.84
7639477	7639477 - REFILL WKLY RY22 5.5X8.5 KD	EA	\$11.69
764426	764426 - BOOK MEMO TOPWIRE 3X5 CR 3PK	PK	\$1.02
7657287	7657287 - PLANNER DLY RY22 7X9 BLACK	EA	\$33.99
765737	765737 - COFFEE GR CL RS 30.5oz	EA	\$7.32
765798	765798 - BOOK MEMO WRBND TOP CR 60S 12	PK	\$7.23
766077	766077 - TONER LASER HP CE505A 2PK BLK	EA	\$179.99
7663510	7663510 - REFILL MTHLY RY22 4X7 RY22 WHT	EA	\$6.95
7666523	7666523 - REFILL WKLY RY22 5.5X8.5 CW	EA	\$11.69
766967	766967 - STAPLES STANDARD OD	BX	\$4.32
7669975	7669975 - PLANNER W/M RY22 5X8 PWR BK	EA	\$17.54
7671031	7671031 - PLNR 3X6 MAI RY22 WKLYMTHLY	EA	\$6.49
7677013	7677013 - PLR 3X6 CAPESTRIPE RY22 WM	EA	\$11.04
768035	768035 - POCKET EASY GRIP LGL 3-1/2 RR	BX	\$35.57
768050	768050 - POCKET EASY GRIP LTR 5-1/4 RR	BX	\$16.94
768100	768100 - FOLDER PSGD CLASS 2DIV LGL Y	BX	\$51.79
768105	768105 - FOLDER PSGD CLASS 2DIV LGL BR	BX	\$43.55
768125	768125 - FOLDER PSGD CLASS 2DIV LGL GN	BX	\$42.54
768130	768130 - FOLDER PSGD CLASS 2DIV LGL DBE	BX	\$54.90
768170	768170 - FOLDER CLASS 2/PKT LGL DBE	BX	\$53.31
768225	768225 - FOLDER PSGD CLASS 2DIV LTR BE	BX	\$36.45
768230	768230 - FOLDER PSGD CLASS 2DIV LTR Y	BX	\$35.00
768235	768235 - FOLDER PSGD CLASS 2DIV LTR BR	BX	\$39.14
768260	768260 - FOLDER PSGD CLASS 2DIV LTR GN	BX	\$36.62
768285	768285 - FOLDER CLASS 2/PKT LTR DBE	BX	\$41.09
768332	768332 - NOTES 4X6 SS LINED 3PK ASSTD	PK	\$6.37



7685653	7685653 - FILTER GLD PRIV WDESCRN 23.8	EA	\$119.98
768999	768999 - TONER 508X LSRJT M553 YELLOW	EA	\$169.57
7693027	7693027 - PLR 7X9 MAI RY22 WKMO	EA	\$14.94
7694519	7694519 - PLR 8X11 SHERIDAN RY22 WM	EA	\$16.89
7707036	7707036 - PLR 5X8 FLOATFLOWER RY2 WM	EA	\$14.29
7711430	7711430 - PLANNER MON REFILL RY22 9X11	EA	\$12.74
772102	772102 - BINDER FLEXI-VIEW .5	EA	\$4.46
772130	772130 - FOLDER PSGD CLASS 2DIV LGL BE	BX	\$62.89
772141	772141 - REFILL PEN G-2 FN 2/PK BLACK	PK	\$1.09
7722728	7722728 - DESKPAD MON RY22 22X17 EXEC	EA	\$8.40
7730764	7730764 - DESKPAD RY22 DOODLE 22X17	EA	\$9.34
7736989	7736989 - REFILL WKLY RY22 5.5X8.5 SEAS	EA	\$11.69
7740920	7740920 - PLANNER W/M RY22 6X9 EMLY HPYS	EA	\$12.99
7741220	7741220 - PLR 8X11 FLORALSKETCH RY22 M	EA	\$16.89
774497	774497 - TONER HP 201A CYAN	EA	\$62.29
7747913	7747913 - CALENDAR RY22 24X36 WATRC	EA	\$33.14
7752989	7752989 - TAPE WALL SAFE 3/4X650 4 PK	PK	\$10.48
775425	775425 - FOLDER PSGD CLASS 2DIV LTR DBE	BX	\$38.27
775512	775512 - PLANNER DLY UND 8X11 4PRSN BK	EA	\$29.10
776184	776184 - TONER Q5949A HP BLK	EA	\$108.18
776321	776321 - CALCULATOR PRINTING EL-1197P	EA	\$64.49
776890	776890 - WIPE DISINFECTING CLOROX EA	EA	\$2.47
7769519	7769519 - PLR 8X11 BACDARK RY22 WM	EA	\$22.09
7779896	7779896 - CLEANER PAKIT HD APC 5 PURPLE	EA	\$5.14
7782629	7782629 - PLNR 5X8 DITSY RY22 WKLYMTHLY	EA	\$14.29
779390	779390 - CHALKSTICK DUSTLESS 12/BX ASTD	BX	\$0.38
779964	779964 - PEN PM INKJOY 300RT 1.0 DZ BLK	DZ	\$3.00
779982	779982 - PEN INKJOY 300RT O/S BE	DZ	\$3.02
780129	780129 - HEADSET WIRELESS CS540	EA	\$190.02
780219	780219 - HEADSET WIRELESS CS510	EA	\$192.50

780237	780237 - HEADSET WIRELESS BINAURAL	EA	\$208.62
7808340	7808340 - PLR 7X9 ALIGNED BLK RY22 WM	EA	\$24.64
780845	780845 - CUTLERY KNIFE HVYMED 100CT WHT	BX	\$3.01
780875	780875 - CUTLERY SPOON HVYMED 100CT WHT	BX	\$3.67
780900	780900 - CUTLERY FORK HVYMED 100CT WHT	BX	\$3.67
781242	781242 - MARKERS PRMNT FN RCYL 12PK BLK	DZ	\$5.72
781602	781602 - INK HP 951 COMBO ALL COLORS	PK	\$59.54
781692	781692 - INK HP 950 XL BLACK	EA	\$42.71
781764	781764 - INK HP 951 XL CYAN	EA	\$29.70
7818718	7818718 - PLANNER W/M RY22 8X11 SIGN GR	EA	\$32.29
781985	781985 - POCKET ESYGRP LGL 5.25 10BX RR	BX	\$20.44
781990	781990 - POCKET ESYGRP LTR 3.5 25BX RR	BX	\$30.69
782034	782034 - INK HP 951 XL MAGENTA	EA	\$29.70
782043	782043 - INK HP 951 XL YELLOW	EA	\$29.70
7825526	7825526 - RULER FLEXIBLE AST 12CT	PK	\$17.23
7849023	7849023 - ERASABLE YRLY RY22 48X32 GR	EA	\$21.60
785460	785460 - HOOKS LARGE COMMAND	EA	\$3.92
785636	785636 - POCKET FILE LGL 3.5EXP YW	EA	\$1.96
786236	786236 - POCKET FILE LTR EXPAND 3.5	BX	\$23.87
7866415	7866415 - PLANNER RY22 DAILY 8X5 BCA	EA	\$17.43
7868614	7868614 - PLANNER RY22 WEEKLY 8X5 BLK	EA	\$11.17
7877231	7877231 - PLANNER WKLYREFILL RY22 7X9	EA	\$22.86
7877468	7877468 - PLANNER W/M RY22 8X10 QN BK	EA	\$28.79
789279	789279 - COFFEE FRAC EXECST BBLEND 42BX	BX	\$21.51
789306	789306 - COFFEE EXECST BRKBOLD 42BX	BX	\$22.27
789324	789324 - COFFEE EXECSTE BRKDECAF 42BX	BX	\$22.36
7893437	7893437 - PLANNER DLY RY22 8X11 4PRSN BK	EA	\$42.39
7897206	7897206 - DESKPAD MON RY22 22X17 DREAMS	EA	\$14.44
7898507	7898507 - LAMCAL 36X24 BACDARK RY22 M	EA	\$25.49



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790090 4	7900904 - PLANNER WKLY RY22 4X6 BLACK	EA	\$9.71
790919 8	7909198 - WALLCAL 15X12 FLORALMINI RY MO	EA	\$10.39
791470 3	7914703 - DESKPAD MON RY22 22X17 EZREAD	EA	\$8.75
791641 4	7916414 - PLANNER M RY22 8X10 SUNSETBRSH	EA	\$11.04
792395	792395 - LINER REPRO 40x46 1.25M BK 100	CA	\$16.55
792606	792606 - PLANNER DLY UND 9X11 OD 4PR BK	EA	\$33.01
792665 3	7926653 - PLANNER RY22 WEEKLY 11X9 BLK	EA	\$28.04
793016 9	7930169 - ERASABLE YRLY RY22 36X24 BL	EA	\$26.85
793124 5	7931245 - PLR 8X11 PERIWINKLE RY22 WM	EA	\$19.30
794595 3	7945953 - WALLCAL 11X8 BACDARK RY22 M	EA	\$7.49
795520 6	7955206 - PLR 5X8 ALIGNED BLK RY22 M	EA	\$19.54
795891 9	7958919 - PLANNER MON RY22 7X9 OD SILVER	EA	\$14.29
795906	795906 - PAD PERF DKTGLD 8.5X11 CAN LGL	DZ	\$28.21
797472 8	7974728 - PLANNER W/M RY22 8X11 POLY GRY	EA	\$23.79
797909 1	7979091 - PLANNER W/M RY22 8X11 TRVW BK	EA	\$28.98
799811 5	7998115 - PLR 8X10 KISMET RY22 MTHLY	EA	\$10.52
800278	800278 - LETTER OPNR STAINLSS STL GRIP	EA	\$1.53
800515	800515 - FRAMELESS 21.5W9 ANTI GLARE	EA	\$40.17
800529	800529 - TONER HP LJCE255X 2PK BLACK	PK	\$377.2 2
800963 7	8009637 - RFL 5.5X8.5 WKLY TUL UTIMD 22	PK	\$8.64
801178	801178 - DRIVE USB SANDISK 16GB	EA	\$7.86
801187	801187 - DRIVE USB SANDISK 32GB	EA	\$20.60
801219	801219 - TONER 508X LSRJT M553 CYAN	EA	\$169.5 7
801975 8	8019758 - PLR 5X8 FLORALMINI RY22 WM	EA	\$14.29
802610 3	8026103 - PLANNER MON RY22 9X11 CTMPO BK	EA	\$22.39
802660	802660 - RIBBON SEIKO EPC UNIV BLK/RED	EA	\$1.03
802680	802680 - SCREEN URINAL CHRRY DEODZ	DZ	\$21.91
802806 2	8028062 - LID SNAP 27GALLON 4PACK	CA	\$35.99
803361 8	8033618 - PLANNER MON RY22 9X11 NAVY	EA	\$22.09
803871 7	8038717 - CREAMER ES FRVAN 48CT/4CA	CA	\$14.07

805797 9	8057979 - CALENDAR MON RY22 12X27 OD	EA	\$7.73
806849	806849 - HIGHLIGHTER TANK 36PK YELLOW	PK	\$18.33
807469 8	8074698 - PLANNER W/M RY22 3X6 PWR BK	EA	\$12.34
807550 5	8075505 - ORGANIZER UND 5.5X8.5 BLACK	EA	\$24.69
807606	807606 - BOARD FORAY MAG D/E 11X14 WHT	EA	\$7.25
807672 1	8076721 - PLANNER RY22 WEEKLY 6X3 BLK	EA	\$22.94
808857	808857 - CLIP BINDER SMALL 12/BX	BX	\$0.40
808865	808865 - CLIP BINDER MED 12 CLIPS/BX	BX	\$0.95
809939	809939 - POST-IT PAD 12/PK 1.5X2 ASTD	PK	\$4.63
810592 1	8105921 - PLANNER MON RY22 7X9 HRCVR BK	EA	\$18.55
810674 6	8106746 - PLANNER MON RY22 8X12 BK	EA	\$17.51
810838	810838 - FOLDER LTR 1/3CUT 100BX MANILA	BX	\$4.19
810846	810846 - FOLDER LGL 1/3CUT 100BX MANILA	BX	\$8.14
810929	810929 - FOLDER HNG LTR 1/3CUT 25BX GRN	BX	\$6.39
811384 0	8113840 - PLANNER W/M RY22 8X11 WST MINT	EA	\$12.34
811459 2	8114592 - PLANNER MON RY22 4X6 2YEAR BK	EA	\$8.49
813482 8	8134828 - PLR 8X10 BLACK RY22 WM	EA	\$21.44
813701	813701 - HP 87A BLACK TONER	EA	\$201.2 7
814797 6	8147976 - PLANNER W/M RY22 8X11 CTMPO GH	EA	\$24.04
815480	815480 - BNDR D-RNG VIEW LTR 2 WE	EA	\$7.19
815499	815499 - BNDR D-RING VIEW LTR 3 WE	EA	\$8.82
815505	815505 - Binder HD View 1.5 Wht	EA	\$5.51
815514	815514 - BNDR D-RNG VIEW LTR 1 WE	EA	\$4.73
816298 4	8162984 - PLANNER DLY RY22 8X11 4PRSN BK	EA	\$50.99
817547	817547 - TONER HP 201X MAGENTA	EA	\$70.64
818179 4	8181794 - PLANNER WKLY RY22 7X9 BLACK	EA	\$21.58
818696 6	8186966 - LAMCAL 48X32 CLASSICRED RY22 M	EA	\$22.49
818751 0	8187510 - PLANNER RY22 MONTHLY 11X9 BLK	EA	\$19.54
818956 3	8189563 - PLANNER RY22 MONTHLY 9X7 BLK	EA	\$10.55



OAKLAND COUNTY EXECUTIVE DAVID G. COULTER

819975	819975 - MOUSE TRACKBALL ERGO BLACK	EA	\$97.80
820017 7	8200177 - ERASABLE YRLY RY22 48X32 BL	EA	\$21.60
820483	820483 - CALCULATOR DESKTOP MS-80S	EA	\$9.79
821808	821808 - CLEANER DSNFCT WIPES FRSH EA	EA	\$4.08
821838 2	8218382 - PLR 5X8 GEMMA RY22 WM	EA	\$18.69
823028 2	8230282 - PLANNER WM RY22 8.5X11 BOLDVAR	EA	\$14.94
823461 7	8234617 - PLANNER WKLY RY22 7X9 BLACK	EA	\$24.64
823514 7	8235147 - REFILL 5.5X8.5 DLY TUL UNDATED	PK	\$8.64
823608 8	8236088 - PLANNER RY22 MONTHLY 11X9 PINK	EA	\$24.64
823853 9	8238539 - REFILL 2PPD RY22 KD	EA	\$20.99
824220 2	8242202 - PLANNER WKLY REFILL RY22 8X11	EA	\$28.81
824589 5	8245895 - PLANNER 5.5X8.5 PSSGS RY21 D	EA	\$26.38
824999 1	8249991 - PLANNER WKLY RY22 5X8 BLACK	EA	\$18.69
825080 0	8250800 - MOUSEPAD W RY22 9X8 BOLD VAR	EA	\$6.49
825182	825182 - CLIP BINDER SM 3/4IN 144/PK	PK	\$3.12
825190	825190 - CLIP BINDER MED 1.25IN 144/PK	PK	\$15.51
825875 6	8258756 - PLR 8X11 NIGHTFALL RY22 WM	EA	\$16.89
825941 0	8259410 - PLANNER SC 12M22 WKLY LRG BLK	EA	\$19.46
826876	826876 - TAPE CORRECTION WITEOUT 10PK	PK	\$12.88
826914 3	8269143 - CALENDAR MON RY22 16X23 REPOS	EA	\$15.59
827436 3	8274363 - CALENDAR MON RY22 15X12 OD	EA	\$15.29
827598	827598 - TONER 508X LSRJT M553 BLACK	EA	\$133.87
829207 8	8292078 - PLANNER W/M RY22 6X9 BDGFLR	EA	\$22.94
829348	829348 - TONER CARTRIDGE HP 131A BLACK	EA	\$72.99
829492	829492 - CARTRIDGE TONER 131X HP BLACK	EA	\$94.99
829590 1	8295901 - PLANNER DLY RY22 5X8 BLACK	EA	\$22.29
829906	829906 - CARTRIDGE TONER 131A HP CYAN	EA	\$93.99
829924	829924 - CARTRIDGE TONER 131A HP YELLOW	EA	\$93.99
829933	829933 - CARTRIDGE TONER 131A HP MGNTA	EA	\$93.99
830150	830150 - TONER HP 410A 3PK CMY	PK	\$282.63

830293 7	8302937 - REFILL TUL LT DLY 4PERSC UNDAT	PK	\$5.32
833238 7	8332387 - PLR 5X8 TILE RY22 WM	EA	\$19.54
833522	833522 - HP410X HIGHYIELD TONER YELLOW	EA	\$181.00
834270	834270 - NOTEBOOK 6PK 1SUBJ COLLEGE RLD	PK	\$3.77
834824 0	8348240 - PLANNER WM/ RY22 5X8 OD BLACK	EA	\$16.89
835274 0	8352740 - CALENDAR MON RY22 8X11	EA	\$6.95
836265 9	8362659 - PLNR 8X11 ANNA RY22 WKLYMTHLY	EA	\$16.89
836603	836603 - BOARD CORK 4'X8' OAK FRAME	EA	\$187.12
836645	836645 - BOARD BULLETIN 36X48 ALUM FRM	EA	\$58.36
836652	836652 - BOARD CORK 4'X6' ALUM FRAME	EA	\$103.66
836666	836666 - BOARD CORK 4'X8' ALUM FRAME	EA	\$195.53
836999	836999 - STICKYBCK 718 IN SQ WHITES 32P	PK	\$4.09
837032 8	8370328 - CALENDAR MON RY22 12X27 EXEC	EA	\$31.19
837278	837278 - BENT VALUE 8IN ASST	EA	\$2.36
837584	837584 - POST-IT FLAGS VALUE PACK 5/PK	PK	\$8.73
837871 4	8378714 - PLANNER W/M RY22 8X11 CTMPO FR	EA	\$32.29
838740 8	8387408 - DESKPAD 22X17 MONROE RY22 MO	EA	\$11.69
839421 4	8394214 - PLANNER M RY22 3.5X6 GATSBY	EA	\$4.54
839919	839919 - STAPLER 45 SHT ELEC BLK	EA	\$80.84
839937	839937 - STAPLER 25 SHT ELEC BLK	EA	\$40.41
840599 4	8405994 - PLR 3X6 POPPIES RY22 WM	EA	\$14.29
840963 3	8409633 - DESKREFILL DLY RY22 3.5X6 FIN	EA	\$15.97
841591 4	8415914 - RFL 5.5X8.5 WKLY TUL TIMED 22	PK	\$11.04
842348 5	8423485 - WALLCAL 15X12 FLUID RY22 MOO	EA	\$10.39
842481 2	8424812 - WALLCAL 15X12 MONROE RY22 MTHL	EA	\$10.39
842530 0	8425300 - PLR 5X8 PALMS RY22 WM	EA	\$14.29
843100 9	8431009 - PLR 5X8 SWISSDOT RY22 WM	EA	\$19.49
843796	843796 - NOTES SELF-STICK OD 12PK DEEP	PK	\$8.98
843992	843992 - CARTRIDGE HP Q7581A LSRJT CYAN	EA	\$195.83



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844008	844008 - CARTRIDGE TONER HP Q7582A YLW	EA	\$182.49
844016	844016 - CARTRIDGE HP Q7583A MAGENTA	EA	\$195.83
844282	844282 - DRIVE USB 32GB TURBO 3.0	EA	\$18.10
844925	844925 - TONER DELL E310 HIGH YLD BLACK	EA	\$44.09
8451562	8451562 - PLR 5X8 BLKSTRIPE RY22 DAILY	EA	\$16.99
8457945	8457945 - PLANNER MON RY22 4X6 BDGLR	EA	\$6.79
8461670	8461670 - PLR 8X10 JADE RY22 MTHLY	EA	\$13.51
8462756	8462756 - PLR 8X11 SWISSDOT RY22 WM	EA	\$19.30
8463280	8463280 - PLANNER DLY RY22 8X11 2PRSN BK	EA	\$48.44
8473867	8473867 - CLEANER PAKIT CARPET SPT 6 YEL	EA	\$6.43
8481668	8481668 - PLANNER WM RY22 8.5X11 WTC GEO	EA	\$14.94
8484178	8484178 - PLANNER RY22 MONTHLY 9X7 PINK	EA	\$20.39
8486255	8486255 - CALENDAR MON RY22 15X22 SCENIC	EA	\$19.46
852262	852262 - CARTRIDGE INK CANON CLI-36 CLR	EA	\$13.66
8523157	8523157 - PLANNER WM RY22 3X6 WATCLR GEO	EA	\$4.54
853197	853197 - CALCULATOR DESKTOP STANDARD	EA	\$3.37
854656	854656 - purell prof original	EA	\$18.91
855730	855730 - RUBBERBANDS SZ19 1#	BG	\$3.07
8557976	8557976 - PLANNER WKLY RY22 5X8 NAVY	EA	\$16.89
855883	855883 - RUBBERBANDS SZ33 1#	BG	\$3.07
855916	855916 - PENCIL MECHANIC MEDIUM 36BX	BX	\$9.40
8559213	8559213 - PLNR 8X11 REEBEKAH RY22 WKMO	EA	\$16.89
856132	856132 - INK HP902XL BLACK	EA	\$36.51
8563183	8563183 - DESKPAD MON RY22 22X17 BLUE	EA	\$17.33
8576662	8576662 - PLR 8X11 LINDLEY RY22 WM	EA	\$19.49
8587029	8587029 - PLANNER WKLY RY22 8X11 NAVY	EA	\$25.49
8596904	8596904 - PLANNER W/M RY22 7X9 CNTEMP BK	EA	\$19.30
8599309	8599309 - PLANNER MON RY22 7X9 ELV WHEAT	EA	\$11.11
8606587	8606587 - PLANNER HC 12M22 WKLY LRG BLK	EA	\$19.46
8632583	8632583 - PLANNER MON RY22 7X10 BLACK	EA	\$18.69

8639520	8639520 - DESKPAD 22X17 FLUID RY22 MO	EA	\$11.69
8639660	8639660 - PLR 8X10 ROSES RY22 MO	EA	\$10.52
8649895	8649895 - PLANNER WM RY22 8.5X11 FLORAL	EA	\$14.94
865486	865486 - PEN RETRACT VEL GEL .7MM DZ BLK	DZ	\$5.43
865567	865567 - PEN RETRACT VEL GEL .7MM DZ BLU	DZ	\$5.43
866355	866355 - TONER CE250A HP BLACK	EA	\$146.42
866365	866365 - TONER CE250X HP BLACK	EA	\$216.99
866370	866370 - TONER CE251A HP CYAN	EA	\$293.36
866540	866540 - TONER CE253A HP MAGENTA	EA	\$293.36
866545	866545 - TONER CE252A HP YELLOW	EA	\$293.36
8666509	8666509 - CLEANER PAKIT BASIN 5 PINK	EA	\$5.14
8666708	8666708 - PLANNER WKLY RY22 8X11 BURG	EA	\$22.94
8673736	8673736 - PLR 8X11 ENTERPRISE RY22 WM	EA	\$16.89
868313	868313 - FILE WALL UNBREAK 3 PK BLACK	PK	\$7.92
8684116	8684116 - WALLCAL 11X8 JADE RY22 MTHLY	EA	\$8.44
8685032	8685032 - DESKPAD MON RY22 18X11 QNOTE	EA	\$14.44
8693507	8693507 - WALLCAL 15X12 FIELDS RY22 MO	EA	\$10.39
8700556	8700556 - PLR 5X8 NIGHTFALL RY22 WM	EA	\$14.29
8707210	8707210 - BATTERY BACKUP APC PR BR1500MS	EA	\$214.23
8712309	8712309 - PLR 8X11 ROSES RY22 WM	EA	\$19.30
8712705	8712705 - DIARY DLY RY22 7.5X9.5 HC RD	EA	\$75.05
8713084	8713084 - PLR 3X6 SWISSDOT RY22 MO	EA	\$4.41
8715481	8715481 - ERASABLE YRLY RY22 36X24 TAN	EA	\$24.13
8722707	8722707 - PLR 8X11 PASSAGES RY22 WM	EA	\$22.09
8733823	8733823 - PLANNER D/M RY22 5X8 QNOTE BK	EA	\$26.77
873970	873970 - GLUE SUPER GORILLA 2/PK	PK	\$3.01
874070	874070 - GLUE SUPER GORILLA 15G BOTTLE	EA	\$4.34
874949	874949 - NOTES POST-IT 1.5X2 CA	PK	\$11.68
874998	874998 - NOTES POST-IT 3X3 CA	PK	\$25.12



8750032	8750032 - DESKPAD RY22 MANSBF 17X10	EA	\$11.04
8755185	8755185 - CALENDAR MON RY22 16X23	EA	\$12.65
8764010	8764010 - PLNR 3X6 COCORRINA RY22 MO	EA	\$4.54
876576	876576 - fan oscillating power 7	EA	\$19.55
877505	877505 - TAPE CORRECTION LP RCYCLD 2PK	PK	\$3.43
878270	878270 - TONER HP CE505A BLACK	EA	\$88.93
878310	878310 - TONER HP CE505X HIGH YIELD BLK	EA	\$182.99
8788103	8788103 - PLANNER W/M RY22 8X11 EXEC BK	EA	\$44.19
879126	879126 - ADHESIVE ADH DOT ROLL WHT	EA	\$3.15
8791521	8791521 - PLR 9X11 ALIGNED BLK RY22 M	EA	\$22.94
879363	879363 - SCISSORS NONSTK 8 STR GY/YW	EA	\$9.26
8795164	8795164 - DESKPAD 17X11 WILDFLWR RY22	EA	\$9.74
	MO		
879800	879800 - TAPE CORRECTION WITE-OUT PN 4PK	PK	\$6.83
8798000	8798000 - PLR 5X8 PERIWINKLE RY22 WM	EA	\$16.57
8803104	8803104 - PLR 8X10 BLUESTRIPE RY22 DAILY	EA	\$26.64
8804810	8804810 - PLR 5X8 ROSES RY22 WM	EA	\$16.57
8807589	8807589 - CALENDAR WALL RY22 12X17 WHITE	EA	\$15.29
8812499	8812499 - RFL 8.5X11 WM TUL RY22 DATED	PK	\$11.04
8825870	8825870 - PLR 5X8 LAUREL RY22 WM	EA	\$14.29
8826151	8826151 - PLANNER W/M RY22 8X11 VIENNA	EA	\$16.40
8828629	8828629 - CALENDAR 3MON RY22 12X27	EA	\$10.94
882896	882896 - SUNWORKS BLACK 9X12 CONS	PK	\$1.12
882915	882915 - MOUSEPAD BLACK	EA	\$0.78
883016	883016 - SUNWORKS WHITE 9X12 CONS	PK	\$0.87
883024	883024 - SUNWORKS HOLIDAY RED 9X12 C	PK	\$1.07
883741	883741 - TONER HP 81A ORG LJ BLACK	EA	\$176.00
8838015	8838015 - PLR 8X11 MIMIPINK RY22 WM	EA	\$16.89
883804	883804 - TONER HP 81X HY ORG LJ BLACK	EA	\$268.87
8838984	8838984 - PLR 5X8 RAINBOW RY22 WM	EA	\$14.29

8839996	8839996 - PLR 5X8 FULLBLOOMS RY22 WM	EA	\$14.29
8841698	8841698 - PLANNER MON RY22 9X11 NAVY	EA	\$21.24
8854394	8854394 - DESKREFILL WK RY22 5.5X7 FLPWK	EA	\$27.19
8862179	8862179 - PLR 5X8 PEYTONW RY22 WM	EA	\$12.74
8863026	8863026 - MONITORRISER PLUS BLACK	EA	\$42.88
8867735	8867735 - PLANNER W/M RY22 5X8 VIENNA	EA	\$12.83
888515	888515 - BANDS LTX FREE #117B ORG	BX	\$4.25
890051	890051 - FRAME ROSEWD W/BK 8.5X11	EA	\$7.76
891993	891993 - SHARPENER MANUAL DB HOLE	EA	\$0.57
892006	892006 - BOARD DE MAG FORAY 8.5X11 BLK	EA	\$4.66
8924865	8924865 - DESKPAD MON RY22 24X19 2COLOR	EA	\$17.55
892501	892501 - SHARPENER X-ACTO TEACHER PRO	EA	\$36.18
893021	893021 - TOWEL BNTY ESS 6BR SAS	PK	\$6.60
893385	893385 - PENCIL DRAFTING SHARP .9MM 2PK	PK	\$7.22
893460	893460 - PENCIL MECH TWST ERSE .7MM 2PK	PK	\$4.22
8944955	8944955 - DESKPAD 22X17 MCKENNA RY22 MO	EA	\$11.69
8947976	8947976 - PLANNER MON RY22 8X11 SGNT BR	EA	\$31.44
895025	895025 - COFFEE 100% CLMB DCF 42/2 OZ	CA	\$42.31
895046	895046 - SEATTLE ROAST 42/2.50OZ	CA	\$45.53
8954112	8954112 - FILTER HCPRIVACY 3M 23.8 WSCRN	EA	\$168.51
8955322	8955322 - PLANNER W/M RY22 8X11 CTMP BK	EA	\$30.59
8959694	8959694 - PLANNER MON RY22 7X9 BLACK	EA	\$20.39
896164	896164 - WASTEBASKET OD RECYC 28QT BLU	EA	\$3.61
8981204	8981204 - CLEANER PAKIT NNACD BTL 12 RED	EA	\$2.89
8981535	8981535 - PLANNER RY22 DAILY 8X5 BLACK	EA	\$22.09
8981626	8981626 - DESKPAD MON RY22 22X17 FLORAL	EA	\$21.33
8982832	8982832 - PLR 8X11 RUEDUFLORE RY22 WM	EA	\$16.99
8987033	8987033 - PLANNER RY22 MONTHLY 11X8 BLK	EA	\$11.75
899051	899051 - TONER HP 37A LJ BLACK	EA	\$158.96



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899440	899440 - GLOVE NTRL SFSKN MED	BX	\$11.87
899445	899445 - TONER HP CLJ CC530A 2PK BLACK	PK	\$195.99
9004811	9004811 - TAPE WALL SAFE 800 IN 6 RLS	PK	\$13.56
9007036	9007036 - PLANNER MON RY22 8X11 PKQN BK	EA	\$24.05
9012182	9012182 - PLR 5X8 REBEKAH RY22 WM	EA	\$14.29
9024734	9024734 - LAMCAL 48X32 JUMBO RY22 M	EA	\$19.49
9026535	9026535 - PLANNER W/M RY22 8X11 ELV BK	EA	\$21.24
9032521	9032521 - CALENDAR WALL M RY22 15X23 PAR	EA	\$10.87
9034637	9034637 - CALENDAR MON RY22 24X12 QN	EA	\$19.12
903508	903508 - PAPER KRAFT 36X1000 ROLL WHITE	EA	\$68.76
9038516	9038516 - REFILL WKLY RY22 3.25X6.5	EA	\$12.74
904224	904224 - TONER COLOR LASERJET 00A BLK	EA	\$102.99
904392	904392 - TONER COLOR LASERJET 01A CYAN	EA	\$113.94
904408	904408 - TONER COLOR LASERJET 02A YEL	EA	\$113.94
904416	904416 - TONER HP COL LSRJT PRN MAGENTA	EA	\$113.94
905443	905443 - BIN WEAVE LARGE BLACK	EA	\$7.99
905739	905739 - CALCULATOR GRAPHING TI-83 PLUS	EA	\$97.29
9058479	9058479 - PLR 5X8 POPPIES RY22 WM	EA	\$16.14
906035	906035 - PENCIL #2 TICONDEROGA 48BX YLW	BX	\$6.20
9079991	9079991 - PLR 5X8 KISMET RY22 WM	EA	\$19.30
908194	908194 - STAPLER DESK STD FULL BLACK	EA	\$13.20
908210	908210 - STAPLER ECON FULL STRIP BLACK	EA	\$4.36
908996	908996 - SHARPENER PENCIL MODEL KS	EA	\$9.30
909403	909403 - BATTERY LITHIUM ENERGIZER	PK	\$2.06
909713	909713 - RUBBERBAND PCG #117B 7 1#	BX	\$3.49
9097742	9097742 - SWEETENER TRUVIA 140 CT	BX	\$15.72
9098987	9098987 - DESKPAD RY22 FURRY 22X17	EA	\$13.59
910422	910422 - TAPE HIGHLAND MENDING 1/2IN	RL	\$1.04
910430	910430 - TAPE INVISIBLE 3/4 X36YD	RL	\$0.82
910630	910630 - FASTENER PICTURE RMVBL 3PK	PK	\$3.07

9106547	9106547 - PLR 8X11 BAKAHBLUE RY22 WM	EA	\$16.89
911220	911220 - DUSTER OFFICE DEPOT 10oz	EA	\$4.26
911245	911245 - DUSTER OFFICE DEPOT 10oz 3PK	PK	\$20.38
911587	911587 - TONER UF9000 10K YLD BLACK	EA	\$124.18
9117573	9117573 - PLANNER WKLY RY22 3X6 BLACK	EA	\$20.79
911900	911900 - CHAIRMAT VALUE 36X48	EA	\$9.54
912329	912329 - PAD STAMP #2 FELT BLACK	EA	\$2.48
9123908	9123908 - PLANNER DLY RY22 8X11 24/7 BK	EA	\$52.69
9127410	9127410 - PLANNER M RY22 8X10 KNT GOODN	EA	\$8.44
913036	913036 - DRIVE USB STORE N GO 4GB	EA	\$6.56
9132278	9132278 - DESKPAD MON RY22 22X17 BLUE	EA	\$10.45
9135858	9135858 - PLR 8X10 ANALEIS RY22 M	EA	\$16.89
913819	913819 - MARKERS CRAYOLA FINE 10PK	BX	\$2.87
9140566	9140566 - PLANNER WKLY RY22 5X8 BLACK	EA	\$9.05
914097	914097 - LABEL IJ FILE WHT 750CT	PK	\$17.02
9146762	9146762 - PLR 8X11 JADE RY22 WM	EA	\$16.89
915128	915128 - REFILLS SLVR FOIL 15SHEETS BLU	PK	\$7.25
9152691	9152691 - REFILL 1PPD RY22 5.5X8.5 EMLY	EA	\$25.99
9154193	9154193 - PLANNER W/M RY22 8X11 SIGN NVY	EA	\$29.74
9160446	9160446 - REFILL WKLY RY22 8.5X11	EA	\$12.73
916374	916374 - TONER HP 201A MAGENTA	EA	\$62.29
9163957	9163957 - PLANNER MON RY22 7X9 OD BLACK	EA	\$15.19
916403	916403 - LABEL LSR ADDR WHT 7500CT	BX	\$49.00
9164603	9164603 - CALENDAR WALL RY22 12X17 WHITE	EA	\$14.44
916585	916585 - CARD LSR POST WHT 100CT	BX	\$12.78
9166776	9166776 - WALLCAL 11X8 DITSY RY22 MTHLY	EA	\$8.44
916924	916924 - BINDER DP WPF PSBD 11X8.5 DBL	EA	\$6.43
917110	917110 - DVD+R 4.7GB 16X 100PK SPINDLE	PK	\$14.95
9179789	9179789 - PLANNER W/M RY22 6X9 BTFDAY	EA	\$18.78



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9189740	9189740 - PLANNER HC 12M22 WKLY XL BLK	EA	\$19.46
9197583	9197583 - DESKPAD RY22 MONTHLY 11X8.5	EA	\$4.08
920489	920489 - TONER HP 30X BLACK HY LASERJET	EA	\$84.30
920538	920538 - TRAY COIN 9.75X7.5X1.5 PTY	EA	\$22.67
9219228	9219228 - WALLCAL 11X8 COCORRINA RY22 M	EA	\$8.44
9220962	9220962 - REFILL 8.5X11 WM TUL UNDATED	PK	\$11.30
9229157	9229157 - WALCAL 15X12 POPIES RY22 MTHLY	EA	\$12.34
9235355	9235355 - PLANNER WKLY RY22 8X11 HRD BK	EA	\$25.03
923763	923763 - REFILL UND 4.5X8 PLASTICBASE	EA	\$27.98
9243736	9243736 - PLR 5X8 JADE RY22 WM	EA	\$14.29
9256216	9256216 - RFL 8.5X11 WKLY TUL TIMED 22	PK	\$14.44
9257039	9257039 - PLANNER WKLY RY22 5X8 NAVY	EA	\$13.25
927071	927071 - TONER HP ORIGINAL 202A BLACK	EA	\$55.97
9271932	9271932 - DESKPAD MON RY22 10X16 FOLDABL	EA	\$10.39
9274568	9274568 - CALENDAR MON RY22 12X27 CONT	EA	\$19.12
9275947	9275947 - REFILL 8.5X11 DLY TUL UNDATED	PK	\$11.30
927751	927751 - BNDR D-RNG VIEW LTR 4 WE	EA	\$11.03
927760	927760 - BNDR D-RNG VIEW LTR 5 WE	EA	\$18.22
9300809	9300809 - DESKPAD MON RY22 22X17 LANDSCP	EA	\$20.90
9303081	9303081 - CLEANER PAKIT AUTUMN DEE 5 AQU	EA	\$8.07
930585	930585 - BOARD FORAY CORK 12X18 DECOR	EA	\$8.80
9320197	9320197 - PLANNER W/M RY22 8X11 BDGWV	EA	\$25.49
9327183	9327183 - FILTER PRIVACY MACBOOK PRO 13	EA	\$38.15
9328953	9328953 - DESKPAD 22X17 STRIPE RY22 MO	EA	\$11.11
933366	933366 - DIVIDER PREM CPPR REINF 5CLEAR	ST	\$0.59
933416	933416 - INDEX JAN-DEC 11X8.5 COPR REIN	ST	\$2.84
933515	933515 - INDEX INSERT 11X8.5 CLEAR 5/ST	ST	\$0.86
933531	933531 - INDEX INSERT 11X8.5 CLEAR 8/ST	ST	\$1.04
934315	934315 - COVER PSBD 11X8.5 CLTH BLK	EA	\$1.19
934331	934331 - COVER PSBD 11X8.5 CLTH DKBLU	EA	\$1.33

934547	934547 - HP410A TONER CYAN	EA	\$104.27
9346009	9346009 - PLANNER WKLY RY22 8X11 ACT BK	EA	\$32.47
935759	935759 - FOLDER PRSBD W/FASTENER 25/BX	BX	\$45.92
935767	935767 - FOLDER PRSBD W/FASTENER 25/BX	BX	\$53.31
935775	935775 - FOLDER TOP-TAB FAST LTR 25/BX	BX	\$54.25
935783	935783 - FOLDER TOPTAB FASTNR EXP 25/BX	BX	\$56.28
935791	935791 - FOLDER 1/3 LTR 1IN PB 1&3 25	BX	\$29.91
935809	935809 - FOLDER PRSBD W/FASTENER	BX	\$41.87
9362930	9362930 - DIARY DLY RY22 4X7 STD HC RED	EA	\$38.92
9364379	9364379 - DIARY W/M RY22 3X6 FDYR BKLTHR	EA	\$19.49
936448	936448 - FRESHNER FBRZ AIR SPRING 2CT	EA	\$5.58
937128	937128 - POCKET FILE LTR EXPAND 5.25	PK	\$9.32
9371371	9371371 - PLR 8X11 FLOATFLOWER RY2 WM	EA	\$16.89
9374755	9374755 - ERASABLE YRLY RY22 36X24 RD	EA	\$16.70
937649	937649 - FOLDER LGL 2PLY MANILA	BX	\$17.58
9377449	9377449 - PLANNER MON RY22 9X11 CTMPO GH	EA	\$20.87
938001	938001 - FOLDER PRSBRD 2FSTNR LGL 25/BX	BX	\$60.85
9380572	9380572 - MONITORRISER STANDARD GRAPHITE	EA	\$18.78
9382125	9382125 - ERASABLE YRLY RY22 36X24 RD	EA	\$19.49
9388655	9388655 - PLANNER W/M RY22 8X11 EMLY ST	EA	\$16.89
9390108	9390108 - TASK PLANNER UNDATED 9X7 BLK	EA	\$21.61
939422	939422 - CABLE HDMI ETHERNET 4FT	EA	\$5.95
9404980	9404980 - LAMCAL 36X24 BS GRTA AY22 M	EA	\$19.49
940584	940584 - CARTRIDGE HP Q6471A LSRJT CYAN	EA	\$142.96
940648	940648 - CARTRIDGE HP Q6472A LSRJET YLW	EA	\$142.96
940650	940650 - PAPER 30% REC OD CASE 10-REAM	CA	\$63.14
940688	940688 - CARTRIDGE Q6473A LASERJET MAGN	EA	\$142.96
9410269	9410269 - PLANNER WKLY RY22 3X5 BLACK	EA	\$14.44
941815	941815 - POST-IT PAD RECYCLED 1.5X2 DZ	DZ	\$19.86



OAKLAND COUNTY EXECUTIVE DAVID COULTER

9429105	9429105 - PLR 8X11 ALIGNED BLK RY22 WM	EA	\$26.34
9437722	9437722 - PLANNER W/M RY22 7X9 OD BLACK	EA	\$15.59
9437812	9437812 - DESKPAD MON RY22 22X17 BURG	EA	\$17.33
944280	944280 - LABEL LSR FILE BLUE 1500CT	BX	\$19.58
9447686	9447686 - CALENDAR MON RY22 24X12	EA	\$11.20
9450114	9450114 - DESKPAD RY22 MANSBF 22X17	EA	\$13.59
945261	945261 - BADGE NAME LASER PLAIN WHITE	BX	\$42.41
9466860	9466860 - CLEANER PAKIT VLTA DEO 5 PRP	EA	\$8.07
9467819	9467819 - DESKPAD MON RY22 22X17 OD	EA	\$2.59
947242	947242 - CLAY MDL 4-1/4LB AST	PK	\$2.06
947671	947671 - SEALS 2 DIA GOLD 44/PK	PK	\$2.02
947943	947943 - NoteBk 2days/pg 9x11 Undtd	EA	\$19.12
948265	948265 - ERASABLE 3-MON UND 36X24 BL	EA	\$21.12
948486	948486 - 5PK 8GB USB 2.0 FLASH DRIVE	EA	\$29.22
949362	949362 - CRAYON CRAYOLA 3-5/8 16-COLOR	BX	\$0.61
950055	950055 - MARKER CLSC CRAYOLA 8PK ASTD	PK	\$2.04
950162	950162 - CRAYONS 8CT CRAYOLA	BX	\$0.54
9515766	9515766 - REFILL RY22 DAILY 6X4 WHITE	EA	\$3.56
951690	951690 - BOARD FORAY CORK 24X36 ALUM	EA	\$21.72
951774	951774 - BOARD FORAY MAG D/E 36X48 ALUM	EA	\$65.19
951837	951837 - BOARD FORAY MAG D/E 24X36 ALUM	EA	\$26.65
951851	951851 - BOARD FORAY MAG D/E 48X72 ALUM	EA	\$149.03
951962	951962 - PAINT WATERCOLOR W/BRUSH 8/SET	ST	\$1.16
952036	952036 - TONER HP ORIGINAL 202A YELLOW	EA	\$66.32
952733	952733 - PEN RT GEL G2 1.0MM DZ BLACK	DZ	\$12.91
9534936	9534936 - CALENDAR MON RY22 15X12 MKNZ	EA	\$10.39
9536223	9536223 - CALENDAR 3MON RY22 12X27	EA	\$19.80
953895	953895 - UPS 750 VA AVR 12 OUTLETS	EA	\$114.28
953923	953923 - UPS 1000 VA LCD 8 OUTLETS	EA	\$152.01
9543157	9543157 - PLANNER W/M RY22 5X8 OD SILV	EA	\$15.19

9544893	9544893 - DESKPAD MON RY22 22X17 BLUEGRY	EA	\$9.75
9545592	9545592 - WALLCAL 15X12 MCKENNA RY22 MO	EA	\$10.39
954572	954572 - SPRAYER TRIGGER ALLPURPOSE	EA	\$2.89
9549318	9549318 - CALENDAR MON RY22 15X12 ELEVAT	EA	\$16.14
9552580	9552580 - REFILL 2PPD RY22 3.75X6.75 SEA	EA	\$16.72
9555227	9555227 - DESKREFILL DLY RY22 5X7 BRKHRT	EA	\$48.02
9564056	9564056 - DIARY DLY RY22 7.75X12 HC RD	EA	\$88.22
9568313	9568313 - PLR 5X8 BLUESTRIPE RY22 DAILY	EA	\$18.71
957118	957118 - FOLDER LTR STCT 2FSTNRS 25/BX	BX	\$53.31
958033	958033 - TAPE BOOK MENDING 1.5X15	RL	\$3.80
9580736	9580736 - REFILL 2PPD UND 8.5X11	EA	\$8.44
9580739	9580739 - REFILL 2PPD UND 5.5X8.5	EA	\$7.79
9587274	9587274 - REFILL 2PPD RY22 5.5X8.5	EA	\$33.14
9595383	9595383 - WALLCAL 15X12 RUEDUFLO RY22 M	EA	\$12.74
9596699	9596699 - REFILL UND GRID 5.5X8.5 EMLY	EA	\$8.44
961609	961609 - BOARD FORAY CORK 24X36 DECOR	EA	\$21.72
961875	961875 - BOARD FORAY MAG D/E 11X14 WHT	EA	\$7.61
9622514	9622514 - PLR 5X8 WILDFLWR RY22 WM	EA	\$16.57
9631148	9631148 - PLANNER W/M RY22 9X11 OD SILV	EA	\$14.94
9634164	9634164 - PLR 8X11 ORCHID RY22 WM	EA	\$16.89
9634336	9634336 - PLR 8X11 RAINBOW RY22 WM	EA	\$16.89
963439	963439 - CLIP BINDER LARGE 12/BX	BX	\$2.32
963447	963447 - PAD PERF DKT 8.5X11 CAN LGL	DZ	\$9.88
963561	963561 - LABEL LSR ADDR FLO YEL 750CT	PK	\$11.54
9635775	9635775 - RFL 8.5X11 WKLY TUL UTIMED 22	PK	\$11.30
9647183	9647183 - PLR 5X8 VASE RY22 WM	EA	\$14.29
965232	965232 - TAPE CORRECTION OD 12PK	PK	\$13.22
9653249	9653249 - PLANNER W/M RY22 7X9 100PC BK	EA	\$27.19
9653780	9653780 - PLR 8X11 POPPIES RY22 WM	EA	\$16.89



966945	966945 - CLIPS PAPER #1 GEM 100/BX	BX	\$0.22
967198 4	9671984 - PLANNER DLY RY22 5X8 BK	EA	\$22.94
968332	968332 - TONER HP 83X HY BLACK	EA	\$73.54
968884 9	9688849 - PLNR 5X8 ANNA RY22 WKLYMTHLY	EA	\$14.29
969582 8	9695828 - PLANNER W/M RY22 7X9 EVECO NT	EA	\$13.45
969828 9	9698289 - PLR 8X10 BLUSH RY22 MTHLY	EA	\$10.52
970142 1	9701421 - REFILL UND BUDGET 5.5X8.5 EMLY	EA	\$11.69
970450	970450 - CERTIFICAT UNIQ W/SEAL 25PK BL	PK	\$1.43
970478	970478 - CERTIFICATE W/SEAL OPT 25 GRN	PK	\$2.23
970485	970485 - CERTIFICATE OPT W/SEAL 25 GOLD	PK	\$6.22
970901 0	9709010 - PLANNER MON RY22 9X11 MVRG BK	EA	\$24.64
971245 1	9712451 - DESKPAD RY22 DOODLE 18X11	EA	\$9.34
971753	971753 - TONER HP 201X CYAN	EA	\$70.64
973087	973087 - BIN MODULAR LATCHING 6QT CLR	EA	\$2.75
973138 2	9731382 - FILTER PRIVACY MACBOOK PRO 15	EA	\$39.11
973256 8	9732568 - DISPENSER NAPKIN COUNTER BLACK	CA	\$6.14
973436 7	9734367 - WALLCAL 15X12 PEYTONNAVY RY22 M	EA	\$11.24
973445 1	9734451 - PLANNER TUL 8.5X11 UNDAT NAVY	EA	\$19.54
974277 8	9742778 - PLANNER M RY22 5X8 WTRCLR GEO	EA	\$12.34
974402 3	9744023 - ORGANIZER UND 5.5X8.5 DSTRS BR	EA	\$38.70
974402 4	9744024 - ORGANIZER UND 5.5X8.5 MERLOT	EA	\$31.84
975384	975384 - CARTRIDGE LASER HP Q5942X	EA	\$228.08
975398 1	9753981 - CALENDAR MON RY22 15X22 PUPPY	EA	\$12.10
975674	975674 - DIGITAL VOICE RECORDER WS-852	EA	\$51.40
976336	976336 - DIV OD BIGTAB INS 8T CLEAR 4PK	ST	\$4.82
976344	976344 - divider index 8tab/4pk astd	ST	\$4.82
976438 4	9764384 - DESKPAD 22X17 ENTERPRSE RY22 M	EA	\$14.44
977018 3	9770183 - CALENDAR YRLY RY22 24X36 V/H	EA	\$10.40
977304 8	9773048 - TONER REPL HP 87A BLACK	EA	\$130.89
977952	977952 - CARTRIDGE LASERJET Q6470A BLK	EA	\$170.58

978136 5	9781365 - REFILL WKLY RY22 5.5X8.5	EA	\$15.29
978224 7	9782247 - PLANNER TUL 8.5X11 UNDT LTH BL	EA	\$22.22
979153 4	9791534 - REFILL MON RY22 8.5X11	EA	\$9.59
979795 8	9797958 - CALENDAR MON RY22 11X8.5	EA	\$6.95
980035 8	9800358 - KEYBOARD/MOUSE ADVANCED MK540	EA	\$53.99
982699 6	9826996 - CALENDAR MON RY22 7X8	EA	\$7.64
982733 2	9827332 - PLANNER TUL 8.5X5.5 UNDT PU NY	EA	\$12.60
983139 3	9831393 - NOTEBOOK STELLAR 1S CR 100 WHT	EA	\$2.33
983278 4	9832784 - WALCAL 15X12 ROSE RY22 MONTHLY	EA	\$11.69
983447 6	9834476 - NOTEBOOK STELLAR 1S CR 100 MNT	EA	\$2.33
983484 3	9834843 - CALENDAR MON RY22 11X8 QN	EA	\$7.30
983561 3	9835613 - NOTES CUBE DISPENSER FULL COV	EA	\$8.89
983770 7	9837707 - PLANNER RY22 WEEKLY 6X3 BLU	EA	\$22.94
984258 3	9842583 - PLANNER TUL 8.5X5.5 UNDT LT TL	EA	\$18.58
984560	984560 - CLEANER DSNFCT WIPES LMN 6EA	EA	\$5.83
984565 8	9845658 - DESKREFILL DLY RY22 3.5X6 PHOT	EA	\$33.06
984809 1	9848091 - PLANNER MON RY22 7X9 QNOTE BK	EA	\$22.77
985191 9	9851919 - NOTES SS CUBE AQUA 3X3	PK	\$7.41
985500 5	9855005 - CREAMER ES HALF N 48CT/4CA	CA	\$14.07
985537 5	9855375 - NOTES EXTREME 3X3 GN	PK	\$16.10
986255 0	9862550 - CALENDAR MON RY22 15X12	EA	\$15.29
	CONTMP		
986706 3	9867063 - PLANNER WKLY RY22 8X11 NAVY	EA	\$25.49
986785 9	9867859 - NOTES EXTREME 3X3	PK	\$16.10
987190 0	9871900 - CALENDAR MON RY22 9X8 TODAYIS	EA	\$46.23
987956	987956 - TONER HP ORIGINAL 202A CYAN	EA	\$66.32
988071	988071 - PORTFOLIO KT PKT W/FAST LGRN	PK	\$4.40
988285 7	9882857 - PLANNER RY22 WEEKLY 9X7 BLACK	EA	\$15.11
988315 2	9883152 - PLANNER TUL 5.5X8.5 UNDT LT BL	EA	\$24.62



OAKLAND COUNTY EXECUTIVE DAVID COULTER

989063 4	9890634 - PLANNER TUL 8.5X11 UNDT LT TL	EA	\$21.90
989877 4	9898774 - LAMCAL 36X24 ADRIANA RY22 M	EA	\$25.49
991091 0	9910910 - DIARY W/M RY22 3X4 FDRY BLK	EA	\$8.83
991120	991120 - BATTERY COPPERTOP D 12PK	PK	\$10.31
991152	991152 - BATTERY COPPERTOP AAA 36 CT	BX	\$19.65
991431 2	9914312 - PLANNER W/M RY22 7X9 BLACK	EA	\$25.49
991764	991764 - TONER HP LJ 126A BLACK	EA	\$45.82
992232	992232 - CARTRIDGE LASERJET HP Q5949X	EA	\$185.4 3
992280	992280 - CARTRIDGE HP LJ 4250/4350	EA	\$182.0 0

992571 6	9925716 - PLANNER DLY RY22 8X11 PWR BK	EA	\$15.38
993271 0	9932710 - PLANNER RY22 WEEKLY 11X9 RED	EA	\$28.04
995210 5	9952105 - PLR 8X11 GILI RY22 WM	EA	\$16.89
995269 5	9952695 - CALENDAR MON RY22 15X12	EA	\$15.29
996120 7	9961207 - NOTES EXTREME 3X3 MX	PK	\$16.10
996700 3	9967003 - CALENDAR MON RY22 9X12 TODAYIS	EA	\$34.25
999428 7	9994287 - DESKPAD MON RY22 22X17 OD	EA	\$1.83
999464 9	9994649 - NOTEBOOK STELLAR 3S CR 150 BLK	EA	\$3.11

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PROPOSAL# 22000568

RESOLUTION NO.: 210350
PRESENTED: AUG - 4 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO J&M TREE SERVICE FOR RIGHT-OF-WAYS MOWING SERVICES

WHEREAS, the City Right-of-Ways (ROW) require weed and grass abatement services to maintain safety for motorists. The Department of Public Works recommended in resolution #210303 awarding Perfect Lawns for the mowing of right of ways in the amount of \$75,000 each year for FY2022, FY2023, and FY2024, totaling \$225,000. Bidder J&M Tree Services had a lower bid, but was incorrectly disqualified due to a misplaced equipment list.

The Department of Public Works recommends the award to Perfect Lawns be rescinded and J&M Tree Services be awarded for ROW mowing services in the amount of \$100,000 each year for FY2022, FY2023, and FY2024, totaling \$300,000.

Account Number	Account Name	Amount
202-449.201-801.000	Professional Services	\$35,000.00
203-449.201-801.000	Professional Services	\$65,000.00
	FY2022 GRAND TOTAL	\$100,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to rescind resolution #210303 and do all things necessary to enter into a contract with J&M Trees Service for the ROW mowing services for the amount of \$100,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$300,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 16, 2021 10:49 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
shelbi frayer (Jul 19, 2021 09:53 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 19, 2021 11:20 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 14, 2021 14:07 EDT)
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: July 10, 2021

BID/PROPOSAL# 22-568

AGENDA ITEM TITLE: Mowing of Right-of-Ways

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation

VENDOR NAME: J & M Tree Service

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The street system in the City of Flint is 605 miles in length. The right-of-ways require mowing to ensure that motorists can operate their vehicles in a safe manner, especially when turning. Street Maintenance is in charge of the street system and has the statutory responsibility to ensure that the street ways are maintained in such a manner that is safe for the motorist to use.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Professional Services	449-201-801.000		\$ 35,000.00
203	Professional Services	449.201-801.000		\$ 65,000.00
FY22 GRAND TOTAL				\$100,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004374

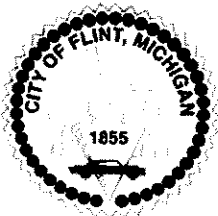
ACCOUNTING APPROVAL: Kirstie Troup Kirstie Troup (Jul 12, 2021 12:28 EDT) **Date:** 07/12/2021

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 3 YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: John H. Daly III John H. Daly III (Jul 12, 2021 12:31 EDT)
(John H. Daly, III, Director of Transportation)



CITY OF FLINT


Department of Transportation

Sheldon A. Neeley
Mayor

John H. Daly, III
Director

July 11, 2021

TO: Jennifer Ryan
Deputy Finance Director

FROM: John H. Daly, III 
Director of Transportation

SUBJECT: RECOMMENDATION FOR THE WEED/GRASS ABATEMENT WITHIN
THE RIGHT-OF-WAY, PROPOSAL 22-568

I am requesting to rescind resolution #210303 to Perfect Lawns for the mowing of right-of-ways. J & M Tree Service was the low bid, but had been disqualified because there was a missing equipment list when the bids were reviewed by DPW. It was not discovered until the resolution to Perfect Lawns had been approved by City Council that J & M Tree Service had indeed turned in all required paperwork with their bid. Perfect Lawns was not the low bidder J & M Tree Service was the low bidder.

Please rescind the resolution to Perfect Lawns and award mowing of the right-of-way to J & M Tree Service in the amount of \$100,000.00.

I have pre-encumbered requisition 21-4374.

If you have any questions or concerns, feel free to give me a call at ext. 2802.

CC: Mike Brown



PROPOSAL# 22000568

RESOLUTION NO. 210303
PRESENTED: JUN 28 2021
ADOPTED: JUN 28 2021

BY THE CITY ADMINISTRATOR:

RESOLUTION TO PERFECT LAWNS FOR RIGHT-OF-WAYS MOWING SERVICES

WHEREAS, the City Right-of-Ways (ROW) require weed and grass abatement services to maintain safety for motorists. The Department of Public Works recommends the award is split between four vendors, including awarding Perfect Lawns for ROW mowing services in the amount of \$75,000 each year for FY2022, FY2023, and FY2024, totaling \$225,000.

Account Number	Account Name	Amount
202-449.201-801.000	Professional Services	\$30,000.00
203-449.201-801.000	Professional Services	\$45,000.00
	FY2022 GRAND TOTAL	\$75,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Perfect Lawns for the ROW mowing services for the amount of \$75,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$225,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler Jun 22, 2021 15:52 EDT
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer Jun 22, 2021 14:39 EDT
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards Jun 22, 2021 11:53 EDT
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan Jun 22, 2021 13:21 EDT
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

TODAY'S DATE: June 8, 2021

BID/PROPOSAL# 22-568

AGENDA ITEM TITLE: Mowing of Right-of-Ways

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation

VENDOR NAME: Perfect Lawns

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The street system in the City of Flint is 605 miles in length. The right-of-ways require mowing to ensure that motorists can operate their vehicles in a safe manner, especially when turning. Street Maintenance is in charge of the street system and has the statutory responsibility to ensure that the street ways are maintained in such a manner that is safe for the motorist to use.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Professional Services	449-201-801.000		\$ 30,000.00
203	Professional Services	449.201-801.000		\$ 45,000.00
		FY22 GRAND TOTAL		\$75,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004374

ACCOUNTING APPROVAL: Kirstie Troup ACCOUNTING MANAGER **Date:** 06/08/2021

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 3 YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: John H. Daly III
(John H. Daly, III, Director of Transportation)



CITY OF FLINT

Department of Transportation

Sheldon A. Neeley
Mayor

John H. Daly, III
Director

June 4, 2021

TO: Christopher Mumby
Interim Purchasing Manager

FROM: John H. Daly, III
Director of Transportation

SUBJECT: RECOMMENDATION FOR THE WEED/GRASS ABATEMENT WITHIN
THE RIGHT-OF-WAY, PROPOSAL 22-568

Bids were received and reviewed for the weed/grass abatement within the right-of-way and I have recommended the following companies: Curtis Landscaping, Forrest Lawncare, Boyd's Lawn & Landscaping and Perfect Lawns for a three year period. I have pre-encumbered the following requisitions: 21-4371, 21-4370, 21-4372 and 21-4374.

If you have any questions or concerns, feel free to give me a call at ext. 2802.

SEALED PROPOSALS RECEIVED MAY 4, 2021
FOR THREE YEAR WEED/GRASS ABATEMENT IN THE CITY'S RIGHT-OF-WAY

BOYD'S LAWN & LANDSCAPING 14155 NICHOLS RD MONTROSE, MI	CURTIS LANDSCAPING 1128 N. DYE RD FLINT, MI	FORREST LAWN CARE 4622 MILTON DR FLINT, MI	PERFECT LAWNS 1078 CORA DR FLINT MI 48532	J & M TREE SERVICE 4618 MILTON DR FLINT MI	GROUND EFFECTS OUTDOOR SERVICES 6137 W COURT ST FLINT MI
\$6.00 per parcel	\$6.00 per parcel	\$6.00 per parcel	\$8.50 per parcel	\$6.00 per parcel*	\$7.50 per parcel*

* Did not submit a complete bid.



PROPOSAL #22000707

RESOLUTION NO.:

210351

PRESENTED:

AUG - 4 2021

ADOPTED:

BY THE CITY ADMINISTRATOR:

RESOLUTION TO J&M TREE SERVICE FOR URBAN FORESTRY SERVICES

WHEREAS, the Street division is responsible for maintaining trees in the Right-of-Ways (ROW), including the removal of dead trees and regular tree trimming. The Purchasing division solicited bids for urban forestry services and received five bids. The Department of Public Works recommends the award for urban forestry services is split between the four lowest responsive bidders, including awarding J&M Tree Services in the amount of \$95,000 for FY2022, FY2023, and FY2024, totaling \$285,000. Of the \$95,000 for FY2022, the Purchasing division has issued a purchase order for \$20,000 for emergency purposes until the resolution could be approved by City Council.

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$28,750.000
203-449.215-801.000	Professional Services	66,250.000
	FY2022 GRAND TOTAL	\$95,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with J&M Tree Services for urban forestry services for the amount of \$95,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$285,000.00.

APPROVED AS TO FORM:


Angela Wheeler (Jul 27, 2021 12:13 EDT)


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Shelbi Frayer (Jul 27, 2021 09:55 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D. EDWARDS (Jul 28, 2021 14:54 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:


Jennifer Ryan (Jul 27, 2021 09:21 PDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 16, 2021

BID/PROPOSAL# 22-707

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: J & M Tree Service

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance is in charge of managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. J & M Tree Service was one of four low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending an award to them.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$18,750.00
203	Tree Maintenance	449.215		\$56,250.00
FY22 GRAND TOTAL				\$75,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004375

ACCOUNTING APPROVAL: Kirstie Trow Kirstie Trow Jul 16 2021 15:14 EDT **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____
(John Daly, Director of Transportation)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 12, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: J & M Tree Service

BACKGROUND/SUMMARY OF PROPOSED ACTION:

A purchase order in the amount of \$20,000 is requested until the resolution for tree trimming goes to City Council for approval to cover tree emergencies. The City of Flint is responsible for trees in the right-of-way and it is a constant battle for the upkeep of these trees. There are many dying and dead trees that need to be removed, as well as regular tree trimming. Every time there is a storm or just high winds, there are trees or tree limbs that come down and must be removed immediately.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$10,000.00
203	Tree Maintenance	449.215		\$10,000.00
FY22 GRAND TOTAL				\$20,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 220004749

ACCOUNTING APPROVAL: Kirstie Troup Kirstie Troup (Jul 12, 2021 12:40 EDT) **Date:** 07/12/2021

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: John H. Daly III
John H. Daly III (Jul 12, 2021 12:59 EDT)
(John Daly, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN Department of Public Works

Clyde Edwards
City Administrator

Michael J Brown
Director

July 27, 2021

TO: Lauren Rowley
Purchasing Manager

FROM: Michael J. Brown
Director of Public Works

SUBJECT: EMERGENCY REQUEST – TREE REMOVALS

I am requesting emergency purchase orders for J & M Tree Service and Great Lakes Tree Experts while waiting for the resolutions to go to City Council for the full requested amount. Since the Forestry Division was contracted out a decade ago, the Street Maintenance Division took on the burden of managing the city owned trees located in the right-of-way. There are tree emergencies that cannot wait to be addressed while waiting for the resolutions to be approved by City Council.

Requisition 220004749 has been pre-encumbered in the amount of \$20,000.00 to J & M Tree Service. Requisition 220004750 has been pre-encumbered in the amount of \$20,000.00 to Great Lakes Tree Experts.

If you have any questions or concerns, feel free to give me a call at ext. 2601.

MJB/km



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Michael J Brown
Director

John H. Daly, III
Director

July 16, 2021

TO: Lauren Rowley
Purchasing Manager

FROM: John H. Daly, III
Director of Transportation

SUBJECT: RECOMMENDATION – URBAN FORESTRY SERVICES, PROPOSAL 22-707

A committee was formed in Transportation that carefully reviewed the bids for the Urban Forestry Services. Out of the five bids received, Right Tree Service was disqualified because of several reasons. First and foremost, they are located out of state, then they did not return our phone calls requesting additional information and we were unable to confirm non-scheduled (i.e. emergency) service. We are, therefore, recommending a split bid between the following vendors: J & M Tree Service; Great Lakes Tree Experts LLC; Owen Tree Service, Inc. and JB's Tree & Yard Service.

While waiting for the resolutions to be approved by Council, we are requesting an emergency purchase order in the amount of \$20,000 each to J & M Tree Service (req. 22-4749) and Great Lakes Tree Experts (req. 22-4750).

Listed below is a summary for each vendor:

J & M Tree Service - \$95,000 (Includes \$20,000 emergency), Requisition 21-4375

Great Lakes Tree Experts - \$95,000 (includes \$20,000 emergency), Requisition 21-4373

JB's Tree & Yard Service - \$85,000, Requisition 21-4376

Owen Tree Service - \$85,000, Requisition 22-4803

Total amount for tree trimming contracts is \$360,000.00. We are also requesting the same amount for FY23 and FY24. All supporting documentation (including scoring sheets and staff reviews) have been attached to the requisitions. Because there is a budget amendment that will be going to Council at the same time as the Urban Forestry resolutions, some of the requisitions have not been pre-encumbered.

If you have any questions or concerns, please do not hesitate to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Urban Forestry
 Proposal# 22000707
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/22

Bidder# 1: J & M Tree Service
Flint, MI

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$50.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$100.00
19-24" dbh	per tree	\$100.00
25-36" dbh	per tree	\$200.00
37" dbh & over	per tree	\$300.00
TREE REMOVAL*		
1 – 6 inches	per diameter inch	\$225.00
7 – 12 inches	per diameter inch	\$575.00
13 – 24 inches	per diameter inch	\$975.00
25 – 36 inches	per diameter inch	\$1,175.00
37 – 47 inches	per diameter inch	\$1,800.00
Over 48 inches	per diameter inch	\$2,000.00
Stump only removal	per diameter inch	\$3.75 per inch
EMERGENCY RESPONSE		
3-person crew with equipment		
(evening, weekend, or holiday call-out)	per hour	\$275.00 per hour

**Tree Removal Includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

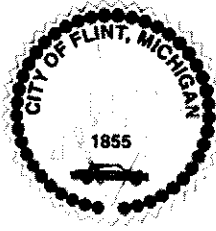
Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
1. EMERGENCIES		Total		
Removal				
1a		\$1,300.00		
1b		\$1,175.00		
2. CLEAN-UP				
2a		\$400.00		
2b		\$500.00		
3. Removal & CLEAN-UP				
3a	First Tree	\$475.00		
	Second Tree	\$1,175.00		
	Third Tree	\$1,175.00		
Routine Resident Requests				
Trim Entire Block				
i.		\$80.00		
ii.		\$90.00		
iii.		\$75.00		
iv.		\$75.00		
v.		\$80.00		
vi.		\$150.00		
Regular Request				
a.		\$400.00		
b.		\$300.00		
c.		\$1,175.00		
d.		\$2,000.00		
GRAND TOTAL		\$10,625.00		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Great Lakes Tree Experts, LLC
Flint, MI

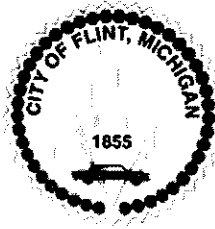
SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$200.00
19-24" dbh	per tree	\$300.00
25-36" dbh	per tree	\$600.00
37" dbh & over	per tree	\$900.00
TREE REMOVAL*		
1 – 6 inches	per diameter inch	\$30.00
7 – 12 inches	per diameter inch	\$32.00
13 – 24 inches	per diameter inch	\$34.00
25 – 36 inches	per diameter inch	\$36.00
37 – 47 inches	per diameter inch	\$38.00
Over 48 inches	per diameter inch	\$40.00
Stump only removal	per diameter inch	\$4.00
EMERGENCY RESPONSE		
3-person crew with equipment		
(evening, weekend, or holiday call-out)	per hour	\$350.00

**Tree Removal includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
4. EMERGENCIES			Total	
Removal			\$2,218.00	
1a			\$1,032.00	
1b			\$1,186.00	
5. CLEAN-UP			\$2,366.00	
2a			\$964.00	
2b			\$1,402.00	
6. Removal & CLEAN-UP			\$2,790.00	
3a		First Tree	\$538.00	
		Second Tree	\$1,402.00	
		Third Tree	\$850.00	
Routine Resident Requests				
Trim Entire Block			\$1,175.00	
i.			\$200.00	
ii.			\$200.00	
iii.			\$75.00	
iv.			\$200.00	
v.			\$300.00	
vi.				
Regular Request				
a.			\$200.00	
b.			\$300.00	
c.			\$1,116.00	
d.			\$2,400.00	
GRAND TOTAL			\$12,565.00	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 3: JB's Tree & Yard Service
Flushing, MI**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$100.00
7-12" dbh	per tree	\$200.00
12-18" dbh	per tree	\$400.00
19-24" dbh	per tree	\$600.00
25-36" dbh	per tree	\$800.00
37" dbh & over	per tree	\$1,000.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$200.00
7 – 12 inches	per diameter inch	\$400.00
13 – 24 inches	per diameter inch	\$900.00
25 – 36 inches	per diameter inch	\$1,450.00
37 – 47 inches	per diameter inch	\$2,000.00
Over 48 inches	per diameter inch	\$3,000.00
Stump only removal	per diameter inch	\$3.00
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		2 hrs.
(evening, weekend, or holiday call-out)	per hour	\$600.00

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
7. EMERGENCIES			Total	
Removal				
1a	2 Hrs.	\$1,800.00		
1b	3 Hrs.	\$2,000.00		
8. CLEAN-UP				
2a	2 Hrs.	\$1,200.00		
2b	2 Hrs.	\$1,500.00		
9. Removal & CLEAN-UP				
3a	First Tree	\$200.00		
	Second Tree	\$1,700.00		
	Third Tree	\$1,000.00		
Routine Resident Requests				
Trim Entire Block				
i.	705	\$400.00		
ii.	713	\$400.00		
iii.	714	\$200.00		
iv.	717	\$400.00		
v.	722	\$200.00		
vi.	734	\$600.00		
Regular Request				
a.	Clear/Trim	\$450.00		
b.	Clear/Trim	\$550.00		
c.	Removal	\$1,400.00		
d.	Removal	\$3,000.00		
		\$17,000.00		
GRAND TOTAL				

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 4: Owen Tree Service, Inc.
Attica, MI

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00 per tree
7-12" dbh	per tree	\$45.00 per tree
12-18" dbh	per tree	\$55.00 per tree
19-24" dbh	per tree	\$75.00 per tree
25-36" dbh	per tree	\$95.00 per tree
37" dbh & over	per tree	\$120.00 per tree
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$11.87 per inch
7 – 12 inches	per diameter inch	\$12.96 per inch
13 – 24 inches	per diameter inch	\$21.67 per inch
25 – 36 inches	per diameter inch	\$28.70 per inch
37 – 47 inches	per diameter inch	\$56.92 per inch
Over 48 inches	per diameter inch	\$69.30 per inch
Stump only removal	per diameter inch	\$7.17 per inch
<u>EMERGENCY RESPONSE</u>		\$425.00 per hour tree crew
<u>3-person crew with equipment</u>		\$200.00 per hour log truck/crane
(evening, weekend, or holiday call-out)	per hour	

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
10. EMERGENCIES		Total		
Removal				
1a		1,912.50		
1b		3,750.00		
11. CLEAN-UP				
2a		1,487.50		
2b		2,125.00		
12. Removal & CLEAN-UP				
3a	First Tree	318.75		
	Second Tree	2,125.00		
	Third Tree	850.00		
Routine Resident Requests				
Trim Entire Block				
i.		55.00		
ii.		55.00		
iii.		45.00		
iv.		55.00		
v.		55.00		
vi.		75.00		
Regular Request				
a.		55.00		
b.		75.00		
c.		89.70		
d.		4,158.00		
GRAND TOTAL		17,286.45		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 5: Wright Tree Service
West Des Moines, IA**

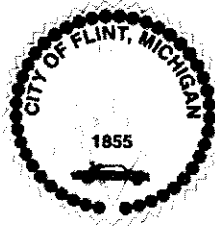
SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$177.69
7-12" dbh	per tree	\$195.46
12-18" dbh	per tree	\$213.23
19-24" dbh	per tree	\$319.84
25-36" dbh	per tree	\$461.99
37" dbh & over	per tree	
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$48.01
7 – 12 inches	per diameter inch	\$58.80
13 – 24 inches	per diameter inch	\$94.99
25 – 36 inches	per diameter inch	\$115.25
37 – 47 inches	per diameter inch	\$126.23
Over 48 inches	per diameter inch	\$137.20
Stump only removal	per diameter inch	\$11.25
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		
(evening, weekend, or holiday call-out)	per hour	\$183.16

****Tree Removal includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
13. EMERGENCIES		Total		
Removal				
1a		\$1,747.77		
1b		\$2,397.20		
14. CLEAN-UP				
2a		\$1,185.48		
2b		\$255.87		
15. Removal & CLEAN-UP				
3a	First Tree	\$635.45		
	Second Tree	\$2,950.40		
	Third Tree	\$383.81		
Routine Resident Requests				
Trim Entire Block				
i.		\$213.23		
ii.		\$248.76		
iii.		\$195.46		
iv.		\$213.23		
v.		\$213.23		
vi.		\$248.76		
Regular Request				
a.		\$213.23		
b.		\$248.76		
c.		\$2,370.96		
d.		\$4,741.92		
GRAND TOTAL		\$18,463.52		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



PROPOSAL #22000707

RESOLUTION NO.: 210352
PRESENTED: AUG - 4 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO GREAT LAKES TREE EXPERTS FOR URBAN FORESTRY SERVICES

WHEREAS, the Street division is responsible for maintaining trees in the Right-of-Ways (ROW), including the removal of dead trees and regular tree trimming. The Purchasing division solicited bids for urban forestry services and received five bids. The Department of Public Works recommends the award for urban forestry services is split between four lowest responsive bidders, including awarding Great Lakes Tree Experts in the amount of \$95,000 for FY2022, FY2023, and FY2024, totaling \$285,000. Of the \$95,000 for FY2022, the Purchasing division has issued a purchase order for \$20,000 for emergency purposes until the resolution could be approved by City Council.

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$30,000.000
203-449.215-801.000	Professional Services	65,000.000
	FY2022 GRAND TOTAL	\$95,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Great Lakes Tree Experts for urban forestry services for the amount of \$95,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$285,000.00.

APPROVED AS TO FORM:

Angela Wheeler (Jul 27, 2021 11:13 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer (Jul 27, 2021 09:55 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
C. DYDE EDWARDS Jul 28, 2021 14:54 EDT
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan (Jul 27, 2021 09:21 EDT)
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 16, 2021

BID/PROPOSAL# 22-707

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: Great Lakes Tree Experts

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance is in charge of managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. Great Lakes Tree Experts was one of four low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending an award to them.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$25,000.00
203	Tree Maintenance	449.215		\$50,000.00
FY22 GRAND TOTAL				\$75,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004373

ACCOUNTING APPROVAL: Kirstie Troup Kirstie Troup Jul 16, 2021 15:34 EDT **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

(John Daly, Director of Transportation)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 12, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: Great Lakes Tree Experts

BACKGROUND/SUMMARY OF PROPOSED ACTION:

A purchase order in the amount of \$20,000 is requested until the resolution for tree trimming goes to City Council for approval to cover tree emergencies. The City of Flint is responsible for trees in the right-of-way and it is a constant battle for the upkeep of these trees. There are many dying and dead trees that need to be removed, as well as regular tree trimming. Every time there is a storm or just high winds, there are trees or tree limbs that come down and must be removed immediately.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$5,000.00
203	Tree Maintenance	449.215		\$15,000.00
FY22 GRAND TOTAL				\$20,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 220004750

ACCOUNTING APPROVAL: Kirstie Troup Kirstie Troup Jul 12, 2021 12:41 EDT **Date:** 07/12/2021

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: John H. Daly III
John H. Daly III Jul 12, 2021 12:41 EDT
(John Daly, Director of Transportation)



Sheldon Neeley
Mayor

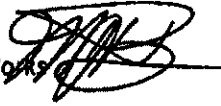
CITY OF FLINT, MICHIGAN
Department of Public Works

Clyde Edwards
City Administrator

Michael J Brown
Director

July 27, 2021

TO: Lauren Rowley
Purchasing Manager

FROM: Michael J. Brown 
Director of Public Works

SUBJECT: EMERGENCY REQUEST – TREE REMOVALS

I am requesting emergency purchase orders for J & M Tree Service and Great Lakes Tree Experts while waiting for the resolutions to go to City Council for the full requested amount. Since the Forestry Division was contracted out a decade ago, the Street Maintenance Division took on the burden of managing the city owned trees located in the right-of-way. There are tree emergencies that cannot wait to be addressed while waiting for the resolutions to be approved by City Council.

Requisition 220004749 has been pre-encumbered in the amount of \$20,000.00 to J & M Tree Service. Requisition 220004750 has been pre-encumbered in the amount of \$20,000.00 to Great Lakes Tree Experts.

If you have any questions or concerns, feel free to give me a call at ext. 2801.

MJB/km



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Michael J Brown
Director

John H. Daly, III
Director

July 16, 2021

TO: Lauren Rowley
Purchasing Manager

FROM: John H. Daly, III
Director of Transportation

SUBJECT: RECOMMENDATION - URBAN FORESTRY SERVICES, PROPOSAL 22-707

A committee was formed in Transportation that carefully reviewed the bids for the Urban Forestry Services. Out of the five bids received, Right Tree Service was disqualified because of several reasons. First and foremost, they are located out of state, then they did not return our phone calls requesting additional information and we were unable to confirm non-scheduled (i.e. emergency) service. We are, therefore, recommending a split bid between the following vendors: J & M Tree Service; Great Lakes Tree Experts LLC; Owen Tree Service, Inc. and JB's Tree & Yard Service.

While waiting for the resolutions to be approved by Council, we are requesting an emergency purchase order in the amount of \$20,000 each to J & M Tree Service (req. 22-4749) and Great Lakes Tree Experts (req. 22-4750).

Listed below is a summary for each vendor:

J & M Tree Service - \$95,000 (includes \$20,000 emergency), Requisition 21-4375

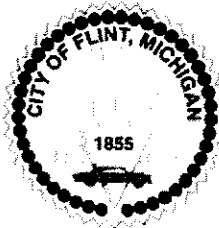
Great Lakes Tree Experts - \$95,000 (includes \$20,000 emergency), Requisition 21-4373

JB's Tree & Yard Service - \$85,000, Requisition 21-4376

Owen Tree Service - \$85,000, Requisition 22-4803

Total amount for tree trimming contracts is \$360,000.00. We are also requesting the same amount for FY23 and FY24. All supporting documentation (including scoring sheets and staff reviews) have been attached to the requisitions. Because there is a budget amendment that will be going to Council at the same time as the Urban Forestry resolutions, some of the requisitions have not been pre-encumbered.

If you have any questions or concerns, please do not hesitate to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Urban Forestry
 Proposal# 22000707
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/22

Bidder# 1: J & M Tree Service
Flint, MI

SCHEDULE OF COMPENSATION

DESCRIPTION	UNITS	UNIT PRICE
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$50.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$100.00
19-24" dbh	per tree	\$100.00
25-36" dbh	per tree	\$200.00
37" dbh & over	per tree	\$300.00
TREE REMOVAL*		
1 – 6 inches	per diameter inch	\$225.00
7 – 12 inches	per diameter inch	\$575.00
13 – 24 inches	per diameter inch	\$975.00
25 – 36 inches	per diameter inch	\$1,175.00
37 – 47 inches	per diameter inch	\$1,800.00
Over 48 inches	per diameter inch	\$2,000.00
Stump only removal	per diameter inch	\$3.75 per inch
EMERGENCY RESPONSE		
3-person crew with equipment		
(evening, weekend, or holiday call-out)	per hour	\$275.00 per hour

**Tree Removal Includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
1. EMERGENCIES			Total	
Removal				
	1a		\$1,300.00	
	1b		\$1,175.00	
2. CLEAN-UP				
	2a		\$400.00	
	2b		\$500.00	
3. Removal & CLEAN-UP				
	3a	First Tree	\$475.00	
		Second Tree	\$1,175.00	
		Third Tree	\$1,175.00	
Routine Resident Requests				
Trim Entire Block				
	i.		\$80.00	
	ii.		\$90.00	
	iii.		\$75.00	
	iv.		\$75.00	
	v.		\$80.00	
	vi.		\$150.00	
Regular Request				
	a.		\$400.00	
	b.		\$300.00	
	c.		\$1,175.00	
	d.		\$2,000.00	
GRAND TOTAL			\$10,625.00	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Great Lakes Tree Experts, LLC
Flint, MI

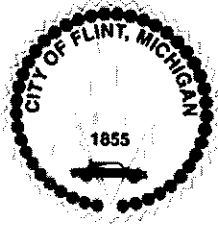
SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$200.00
19-24" dbh	per tree	\$300.00
25-36" dbh	per tree	\$600.00
37" dbh & over	per tree	\$900.00
TREE REMOVAL*		
1 – 6 inches	per diameter inch	\$30.00
7 – 12 inches	per diameter inch	\$32.00
13 – 24 inches	per diameter inch	\$34.00
25 – 36 inches	per diameter inch	\$36.00
37 – 47 inches	per diameter inch	\$38.00
Over 48 inches	per diameter inch	\$40.00
Stump only removal	per diameter inch	\$4.00
EMERGENCY RESPONSE		
3-person crew with equipment		
(evening, weekend, or holiday call-out)	per hour	\$350.00

***Tree Removal includes grinding of stump and backfill including seeding/reseeding.**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
4. EMERGENCIES		Total		
Removal		\$2,218.00		
1a		\$1,032.00		
1b		\$1,186.00		
5. CLEAN-UP		Total		
2a		\$964.00		
2b		\$1,402.00		
6. Removal & CLEAN-UP		Total		
3a	First Tree	\$538.00		
	Second Tree	\$1,402.00		
	Third Tree	\$850.00		
Routine Resident Requests				
Trim Entire Block		\$1,175.00		
i.		\$200.00		
ii.		\$200.00		
iii.		\$75.00		
iv.		\$200.00		
v.		\$300.00		
vi.				
Regular Request				
a.		\$200.00		
b.		\$300.00		
c.		\$1,116.00		
d.		\$2,400.00		
GRAND TOTAL		\$12,565.00		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 3: JB's Tree & Yard Service
Flushing, MI**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$100.00
7-12" dbh	per tree	\$200.00
12-18" dbh	per tree	\$400.00
19-24" dbh	per tree	\$600.00
25-36" dbh	per tree	\$800.00
37" dbh & over	per tree	\$1,000.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$200.00
7 – 12 inches	per diameter inch	\$400.00
13 – 24 inches	per diameter inch	\$900.00
25 – 36 inches	per diameter inch	\$1,450.00
37 – 47 inches	per diameter inch	\$2,000.00
Over 48 inches	per diameter inch	\$3,000.00
Stump only removal	per diameter inch	\$3.00
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		2 hrs.
(evening, weekend, or holiday call-out)	per hour	\$600.00

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
7. EMERGENCIES			Total	
Removal				
1a	2 Hrs.	\$1,800.00		
1b	3 Hrs.	\$2,000.00		
8. CLEAN-UP				
2a	2 Hrs.	\$1,200.00		
2b	2 Hrs.	\$1,500.00		
9. Removal & CLEAN-UP				
3a	First Tree	\$200.00		
	Second Tree	\$1,700.00		
	Third Tree	\$1,000.00		
Routine Resident Requests				
Trim Entire Block				
i.	705	\$400.00		
ii.	713	\$400.00		
iii.	714	\$200.00		
iv.	717	\$400.00		
v.	722	\$200.00		
vi.	734	\$600.00		
Regular Request				
a.	Clear/Trim	\$450.00		
b.	Clear/Trim	\$550.00		
c.	Removal	\$1,400.00		
d.	Removal	\$3,000.00		
		\$17,000.00		
GRAND TOTAL				

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 4: Owen Tree Service, Inc.
Attica, MI

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00 per tree
7-12" dbh	per tree	\$45.00 per tree
12-18" dbh	per tree	\$55.00 per tree
19-24" dbh	per tree	\$75.00 per tree
25-36" dbh	per tree	\$95.00 per tree
37" dbh & over	per tree	\$120.00 per tree
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$11.87 per inch
7 – 12 inches	per diameter inch	\$12.96 per inch
13 – 24 inches	per diameter inch	\$21.67 per inch
25 – 36 inches	per diameter inch	\$28.70 per inch
37 – 47 inches	per diameter inch	\$56.92 per inch
Over 48 inches	per diameter inch	\$69.30 per inch
Stump only removal	per diameter inch	\$7.17 per inch
<u>EMERGENCY RESPONSE</u>		\$425.00 per hour tree crew
<u>3-person crew with equipment</u>		\$200.00 per hour log truck/crane
(evening, weekend, or holiday call-out)	per hour	

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
10. EMERGENCIES			Total	
Removal				
	1a		1,912.50	
	1b		3,750.00	
11. CLEAN-UP				
	2a		1,487.50	
	2b		2,125.00	
12. Removal & CLEAN-UP				
	3a	First Tree	318.75	
		Second Tree	2,125.00	
		Third Tree	850.00	
Routine Resident Requests				
Trim Entire Block				
	i.		55.00	
	ii.		55.00	
	iii.		45.00	
	iv.		55.00	
	v.		55.00	
	vi.		75.00	
Regular Request				
	a.		55.00	
	b.		75.00	
	c.		89.70	
	d.		4,158.00	
GRAND TOTAL			17,286.45	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

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**Bidder# 5: Wright Tree Service
West Des Moines, IA**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$177.69
7-12" dbh	per tree	\$195.46
12-18" dbh	per tree	\$213.23
19-24" dbh	per tree	\$319.84
25-36" dbh	per tree	\$461.99
37" dbh & over	per tree	
TREE REMOVAL*		
1 – 6 inches	per diameter inch	\$48.01
7 – 12 inches	per diameter inch	\$58.80
13 – 24 inches	per diameter inch	\$94.99
25 – 36 inches	per diameter inch	\$115.25
37 – 47 inches	per diameter inch	\$126.23
Over 48 inches	per diameter inch	\$137.20
Stump only removal	per diameter inch	\$11.25
EMERGENCY RESPONSE		
3-person crew with equipment		
(evening, weekend, or holiday call-out)	per hour	\$183.16

***Tree Removal Includes grinding of stump and backfill including seeding/reseeding.**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

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SPECIFICATIONS - APPENDIX B				
13. EMERGENCIES		Total		
Removal				
1a		\$1,747.77		
1b		\$2,397.20		
14. CLEAN-UP				
2a		\$1,185.48		
2b		\$255.87		
15. Removal & CLEAN-UP				
3a	First Tree	\$635.45		
	Second Tree	\$2,950.40		
	Third Tree	\$383.81		
Routine Resident Requests				
Trim Entire Block				
i.		\$213.23		
ii.		\$248.76		
iii.		\$195.46		
iv.		\$213.23		
v.		\$213.23		
vi.		\$248.76		
Regular Request				
a.		\$213.23		
b.		\$248.76		
c.		\$2,370.96		
d.		\$4,741.92		
GRAND TOTAL		\$18,463.52		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

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PROPOSAL #22000707

RESOLUTION NO.: 210353
PRESENTED: AUG - 4 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO JB'S TREE & YARD SERVICES FOR URBAN FORESTRY SERVICES

WHEREAS, the Street division is responsible for maintaining trees in the Right-of-Ways (ROW), including the removal of dead trees and regular tree trimming. The Purchasing division solicited bids for urban forestry services and received five bids. The Department of Public Works recommends the award for urban forestry services is split between four lowest responsive bidders, including awarding JB's Tree & Yard Services in the amount of \$85,000 for FY2022, FY2023, and FY2024, totaling \$255,000.

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$36,750.000
203-449.215-801.000	Professional Services	48,250.000
	FY2022 GRAND TOTAL	\$85,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with JB's Tree & Yard Services for urban forestry services for the amount of \$85,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$255,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 10:13 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 27, 2021 09:55 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 28, 2021 14:54 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 27, 2021 14:31 EDT)
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 16, 2021

BID/PROPOSAL# 22-707

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: JB's Tree & Yard Services LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance is in charge of managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. JB's Tree & Yard Services LLC was one of four low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending an award to them.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$36,750.00
203	Tree Maintenance	449.215		\$48,250.00
FY22 GRAND TOTAL				\$85,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004376

ACCOUNTING APPROVAL: Kirstie Troup City of Flint, Michigan **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: John Daly
(John Daly, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Michael J Brown
Director

John H. Daly, III
Director

July 16, 2021

TO: Lauren Rowley
Purchasing Manager

FROM: John H. Daly, III
Director of Transportation

SUBJECT: RECOMMENDATION – URBAN FORESTRY SERVICES, PROPOSAL 22-707

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Listed below is a summary for each vendor:

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JB's Tree & Yard Service - \$85,000, Requisition 21-4376

Owen Tree Service - \$85,000, Requisition 22-4803

Total amount for tree trimming contracts is \$360,000.00. We are also requesting the same amount for FY23 and FY24. All supporting documentation (including scoring sheets and staff reviews) have been attached to the requisitions. Because there is a budget amendment that will be going to Council at the same time as the Urban Forestry resolutions, some of the requisitions have not been pre-encumbered.

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For Urban Forestry
 Proposal# 22000707
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Flint, MI

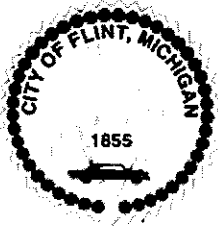
SCHEDULE OF COMPENSATION

DESCRIPTION	UNITS	UNIT PRICE
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$50.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$100.00
19-24" dbh	per tree	\$100.00
25-36" dbh	per tree	\$200.00
37" dbh & over	per tree	\$300.00
TREE REMOVAL*		
1 – 6 inches	per diameter inch	\$225.00
7 – 12 inches	per diameter inch	\$575.00
13 – 24 inches	per diameter inch	\$975.00
25 – 36 inches	per diameter inch	\$1,175.00
37 – 47 inches	per diameter inch	\$1,800.00
Over 48 inches	per diameter inch	\$2,000.00
Stump only removal	per diameter inch	\$3.75 per inch
EMERGENCY RESPONSE		
3-person crew with equipment		
(evening, weekend, or holiday call-out)	per hour	\$275.00 per hour

**Tree Removal Includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
1. EMERGENCIES		Total		
Removal				
1a		\$1,300.00		
1b		\$1,175.00		
2. CLEAN-UP				
2a		\$400.00		
2b		\$500.00		
3. Removal & CLEAN-UP				
3a	First Tree	\$475.00		
	Second Tree	\$1,175.00		
	Third Tree	\$1,175.00		
Routine Resident Requests				
Trim Entire Block				
i.		\$80.00		
ii.		\$90.00		
iii.		\$75.00		
iv.		\$75.00		
v.		\$80.00		
vi.		\$150.00		
Regular Request				
a.		\$400.00		
b.		\$300.00		
c.		\$1,175.00		
d.		\$2,000.00		
GRAND TOTAL		\$10,625.00		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Great Lakes Tree Experts, LLC
Flint, MI

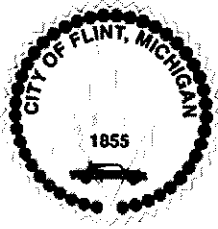
SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$200.00
19-24" dbh	per tree	\$300.00
25-36" dbh	per tree	\$600.00
37" dbh & over	per tree	\$900.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$30.00
7 – 12 inches	per diameter inch	\$32.00
13 – 24 inches	per diameter inch	\$34.00
25 – 36 inches	per diameter inch	\$36.00
37 – 47 inches	per diameter inch	\$38.00
Over 48 inches	per diameter inch	\$40.00
Stump only removal	per diameter inch	\$4.00
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		
(evening, weekend, or holiday call-out)	per hour	\$350.00

**Tree Removal Includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
4. EMERGENCIES		Total		
Removal		\$2,218.00		
1a		\$1,032.00		
1b		\$1,186.00		
5. CLEAN-UP		\$2,366.00		
2a		\$964.00		
2b		\$1,402.00		
6. Removal & CLEAN-UP		\$2,790.00		
3a	First Tree	\$538.00		
	Second Tree	\$1,402.00		
	Third Tree	\$850.00		
Routine Resident Requests				
Trim Entire Block		\$1,175.00		
i.		\$200.00		
ii.		\$200.00		
iii.		\$75.00		
iv.		\$200.00		
v.		\$300.00		
vi.				
Regular Request				
a.		\$200.00		
b.		\$300.00		
c.		\$1,116.00		
d.		\$2,400.00		
GRAND TOTAL		\$12,565.00		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 3: JB's Tree & Yard Service
Flushing, MI**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$100.00
7-12" dbh	per tree	\$200.00
12-18" dbh	per tree	\$400.00
19-24" dbh	per tree	\$600.00
25-36" dbh	per tree	\$800.00
37" dbh & over	per tree	\$1,000.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$200.00
7 – 12 inches	per diameter inch	\$400.00
13 – 24 inches	per diameter inch	\$900.00
25 – 36 inches	per diameter inch	\$1,450.00
37 – 47 inches	per diameter inch	\$2,000.00
Over 48 inches	per diameter inch	\$3,000.00
Stump only removal	per diameter inch	\$3.00
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		2 hrs.
(evening, weekend, or holiday call-out)	per hour	\$600.00

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

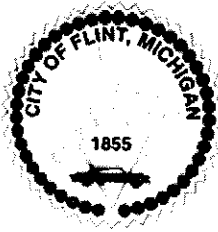
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SPECIFICATIONS - APPENDIX B				
7. EMERGENCIES			Total	
Removal				
1a	2 Hrs.	\$1,800.00		
1b	3 Hrs.	\$2,000.00		
8. CLEAN-UP				
2a	2 Hrs.	\$1,200.00		
2b	2 Hrs.	\$1,500.00		
9. Removal & CLEAN-UP				
3a	First Tree	\$200.00		
	Second Tree	\$1,700.00		
	Third Tree	\$1,000.00		
Routine Resident Requests				
Trim Entire Block				
i.	705	\$400.00		
ii.	713	\$400.00		
iii.	714	\$200.00		
iv.	717	\$400.00		
v.	722	\$200.00		
vi.	734	\$600.00		
Regular Request				
a.	Clear/Trim	\$450.00		
b.	Clear/Trim	\$550.00		
c.	Removal	\$1,400.00		
d.	Removal	\$3,000.00		
		\$17,000.00		
GRAND TOTAL				

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 4: Owen Tree Service, Inc.
Attica, MI

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00 per tree
7-12" dbh	per tree	\$45.00 per tree
12-18" dbh	per tree	\$55.00 per tree
19-24" dbh	per tree	\$75.00 per tree
25-36" dbh	per tree	\$95.00 per tree
37" dbh & over	per tree	\$120.00 per tree
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$11.87 per inch
7 – 12 inches	per diameter inch	\$12.96 per inch
13 – 24 inches	per diameter inch	\$21.67 per inch
25 – 36 inches	per diameter inch	\$28.70 per inch
37 – 47 inches	per diameter inch	\$56.92 per inch
Over 48 inches	per diameter inch	\$69.30 per inch
Stump only removal	per diameter inch	\$7.17 per inch
<u>EMERGENCY RESPONSE</u>		\$425.00 per hour tree crew
<u>3-person crew with equipment</u>		\$200.00 per hour log truck/crane
(evening, weekend, or holiday call-out)	per hour	

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
10. EMERGENCIES			Total	
Removal				
	1a		1,912.50	
	1b		3,750.00	
11. CLEAN-UP				
	2a		1,487.50	
	2b		2,125.00	
12. Removal & CLEAN-UP				
	3a	First Tree	318.75	
		Second Tree	2,125.00	
		Third Tree	850.00	
Routine Resident Requests				
Trim Entire Block				
	i.		55.00	
	ii.		55.00	
	iii.		45.00	
	iv.		55.00	
	v.		55.00	
	vi.		75.00	
Regular Request				
	a.		55.00	
	b.		75.00	
	c.		89.70	
	d.		4,158.00	
GRAND TOTAL			17,286.45	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 5: Wright Tree Service
West Des Moines, IA**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
<u>AESTHETIC OR SERVICE REQUEST PRUNING</u>		
0-6" dbh	per tree	\$177.69
7-12" dbh	per tree	\$195.46
12-18" dbh	per tree	\$213.23
19-24" dbh	per tree	\$319.84
25-36" dbh	per tree	\$461.99
37" dbh & over	per tree	
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$48.01
7 – 12 inches	per diameter inch	\$58.80
13 – 24 inches	per diameter inch	\$94.99
25 – 36 inches	per diameter inch	\$115.25
37 – 47 inches	per diameter inch	\$126.23
Over 48 inches	per diameter inch	\$137.20
Stump only removal	per diameter inch	\$11.25
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		
(evening, weekend, or holiday call-out)	per hour	\$183.16

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
13. EMERGENCIES		Total		
Removal				
1a		\$1,747.77		
1b		\$2,397.20		
14. CLEAN-UP				
2a		\$1,185.48		
2b		\$255.87		
15. Removal & CLEAN-UP				
3a	First Tree	\$635.45		
	Second Tree	\$2,950.40		
	Third Tree	\$383.81		
Routine Resident Requests				
Trim Entire Block				
i.		\$213.23		
ii.		\$248.76		
iii.		\$195.46		
iv.		\$213.23		
v.		\$213.23		
vi.		\$248.76		
Regular Request				
a.		\$213.23		
b.		\$248.76		
c.		\$2,370.96		
d.		\$4,741.92		
GRAND TOTAL		\$18,463.52		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



PROPOSAL #22000707

RESOLUTION NO.: 210354

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO OWEN TREE SERVICE FOR URBAN FORESTRY SERVICES

WHEREAS, the Street division is responsible for maintaining trees in the Right-of-Ways (ROW), including the removal of dead trees and regular tree trimming. The Purchasing division solicited bids for urban forestry services and received five bids. The Department of Public Works recommends the award for urban forestry services is split between four lowest responsive bidders, including awarding Owen Tree Service in the amount of \$85,000 for FY2022, FY2023, and FY2024, totaling \$255,000.

Account Number	Account Name	Amount
202-449.215-801.000	Professional Services	\$42,500.000
203-449.215-801.000	Professional Services	42,500.000
	FY2022 GRAND TOTAL	\$85,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Owen Tree Service for urban forestry services for the amount of \$85,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$255,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 12:13 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 27, 2021 09:55 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 28, 2021 14:54 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 27, 2021 09:21 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 16, 2021

BID/PROPOSAL# 22-707

AGENDA ITEM TITLE: Tree trimming, removals and emergencies

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation & Infrastructure

VENDOR NAME: Owen Tree Service, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Bids were received for the Urban Forestry Services for a three year period. The City of Flint is responsible for trees in the right-of-way and Street Maintenance is in charge of managing them. There are several trees that have died and need to be removed, as well as regular tree trimming to keep the remaining trees healthy. Owen Tree Service, Inc. was one of four low bidders for the Urban Forestry Services bid and the Street Maintenance Division is recommending an award to them.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Tree Maintenance	449.215		\$42,500.00
203	Tree Maintenance	449.215		\$42,500.00
FY22 GRAND TOTAL				\$85,000.00

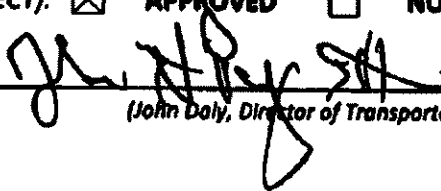
PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 220004803

ACCOUNTING APPROVAL: Kirstie Troup Manager, Finance & Administration **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: 
(John Daly, Director of Transportation)



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Public Works
Transportation Division

Clyde Edwards
City Administrator

Michael J Brown
Director

John H. Daly, III
Director

July 16, 2021

TO: Lauren Rowley
Purchasing Manager

FROM: John H. Daly, III
Director of Transportation

SUBJECT: RECOMMENDATION - URBAN FORESTRY SERVICES, PROPOSAL 22-707

A committee was formed in Transportation that carefully reviewed the bids for the Urban Forestry Services. Out of the five bids received, Right Tree Service was disqualified because of several reasons. First and foremost, they are located out of state, then they did not return our phone calls requesting additional information and we were unable to confirm non-scheduled (i.e. emergency) service. We are, therefore, recommending a split bid between the following vendors: J & M Tree Service; Great Lakes Tree Experts LLC; Owen Tree Service, Inc. and JB's Tree & Yard Service.

While waiting for the resolutions to be approved by Council, we are requesting an emergency purchase order in the amount of \$20,000 each to J & M Tree Service (req. 22-4749) and Great Lakes Tree Experts (req. 22-4750).

Listed below is a summary for each vendor:

J & M Tree Service - \$95,000 (includes \$20,000 emergency), Requisition 21-4375

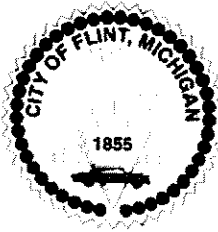
Great Lakes Tree Experts - \$95,000 (includes \$20,000 emergency), Requisition 21-4373

JB's Tree & Yard Service - \$85,000, Requisition 21-4376

Owen Tree Service - \$85,000, Requisition 22-4803

Total amount for tree trimming contracts is \$360,000.00. We are also requesting the same amount for FY23 and FY24. All supporting documentation (including scoring sheets and staff reviews) have been attached to the requisitions. Because there is a budget amendment that will be going to Council at the same time as the Urban Forestry resolutions, some of the requisitions have not been pre-encumbered.

If you have any questions or concerns, please do not hesitate to give me a call at ext. 2802.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES

For Urban Forestry

Proposal# 22000707

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/21 – 6/30/22

Bidder# 1: J & M Tree Service
Flint, MI

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$50.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$100.00
19-24" dbh	per tree	\$100.00
25-36" dbh	per tree	\$200.00
37" dbh & over	per tree	\$300.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$225.00
7 – 12 inches	per diameter inch	\$575.00
13 – 24 inches	per diameter inch	\$975.00
25 – 36 inches	per diameter inch	\$1,175.00
37 – 47 inches	per diameter inch	\$1,800.00
Over 48 inches	per diameter inch	\$2,000.00
Stump only removal	per diameter inch	\$3.75 per inch
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		
(evening, weekend, or holiday call-out)	per hour	\$275.00 per hour

**Tree Removal Includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
1. EMERGENCIES			Total	
Removal				
1a			\$1,300.00	
1b			\$1,175.00	
2. CLEAN-UP				
2a			\$400.00	
2b			\$500.00	
3. Removal & CLEAN-UP				
3a	First Tree		\$475.00	
	Second Tree		\$1,175.00	
	Third Tree		\$1,175.00	
Routine Resident Requests				
Trim Entire Block				
	i.		\$80.00	
	ii.		\$90.00	
	iii.		\$75.00	
	iv.		\$75.00	
	v.		\$80.00	
	vi.		\$150.00	
Regular Request				
	a.		\$400.00	
	b.		\$300.00	
	c.		\$1,175.00	
	d.		\$2,000.00	
GRAND TOTAL			\$10,625.00	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Great Lakes Tree Experts, LLC
Flint, MI

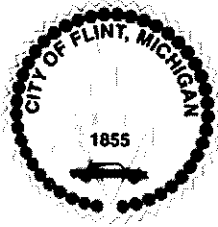
SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$35.00
7-12" dbh	per tree	\$75.00
12-18" dbh	per tree	\$200.00
19-24" dbh	per tree	\$300.00
25-36" dbh	per tree	\$600.00
37" dbh & over	per tree	\$900.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$30.00
7 – 12 inches	per diameter inch	\$32.00
13 – 24 inches	per diameter inch	\$34.00
25 – 36 inches	per diameter inch	\$36.00
37 – 47 inches	per diameter inch	\$38.00
Over 48 inches	per diameter inch	\$40.00
Stump only removal	per diameter inch	\$4.00
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		
(evening, weekend, or holiday call-out)	per hour	\$350.00

**Tree Removal Includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
4. EMERGENCIES		Total		
Removal		\$2,218.00		
1a		\$1,032.00		
1b		\$1,186.00		
5. CLEAN-UP		\$2,366.00		
2a		\$964.00		
2b		\$1,402.00		
6. Removal & CLEAN-UP		\$2,790.00		
3a	First Tree	\$538.00		
	Second Tree	\$1,402.00		
	Third Tree	\$850.00		
Routine Resident Requests				
Trim Entire Block		\$1,175.00		
	i.	\$200.00		
	ii.	\$200.00		
	iii.	\$75.00		
	iv.	\$200.00		
	v.	\$300.00		
	vi.			
Regular Request				
	a.	\$200.00		
	b.	\$300.00		
	c.	\$1,116.00		
	d.	\$2,400.00		
GRAND TOTAL		\$12,565.00		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 3: JB's Tree & Yard Service
Flushing, MI**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
AESTHETIC OR SERVICE REQUEST PRUNING		
0-6" dbh	per tree	\$100.00
7-12" dbh	per tree	\$200.00
12-18" dbh	per tree	\$400.00
19-24" dbh	per tree	\$600.00
25-36" dbh	per tree	\$800.00
37" dbh & over	per tree	\$1,000.00
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$200.00
7 – 12 inches	per diameter inch	\$400.00
13 – 24 inches	per diameter inch	\$900.00
25 – 36 inches	per diameter inch	\$1,450.00
37 – 47 inches	per diameter inch	\$2,000.00
Over 48 inches	per diameter inch	\$3,000.00
Stump only removal	per diameter inch	\$3.00
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		2 hrs.
(evening, weekend, or holiday call-out)	per hour	\$600.00

**Tree Removal includes grinding of stump and backfill including seeding/reseeding.*

A SPECIAL NOTE FROM THE PURCHASING DIVISION

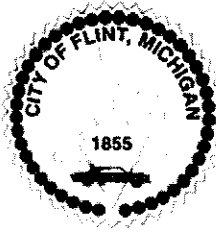
Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
7. EMERGENCIES			Total	
Removal				
1a	2 Hrs.	\$1,800.00		
1b	3 Hrs.	\$2,000.00		
8. CLEAN-UP				
2a	2 Hrs.	\$1,200.00		
2b	2 Hrs.	\$1,500.00		
9. Removal & CLEAN-UP				
3a	First Tree	\$200.00		
	Second Tree	\$1,700.00		
	Third Tree	\$1,000.00		
Routine Resident Requests				
Trim Entire Block				
i.	705	\$400.00		
ii.	713	\$400.00		
iii.	714	\$200.00		
iv.	717	\$400.00		
v.	722	\$200.00		
vi.	734	\$600.00		
Regular Request				
a.	Clear/Trim	\$450.00		
b.	Clear/Trim	\$550.00		
c.	Removal	\$1,400.00		
d.	Removal	\$3,000.00		
		\$17,000.00		
GRAND TOTAL				

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 4: Owen Tree Service, Inc.
Attica, MI

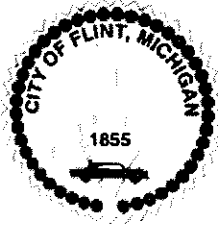
SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
<u>AESTHETIC OR SERVICE REQUEST PRUNING</u>		
0-6" dbh	per tree	\$35.00 per tree
7-12" dbh	per tree	\$45.00 per tree
12-18" dbh	per tree	\$55.00 per tree
19-24" dbh	per tree	\$75.00 per tree
25-36" dbh	per tree	\$95.00 per tree
37" dbh & over	per tree	\$120.00 per tree
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$11.87 per inch
7 – 12 inches	per diameter inch	\$12.96 per inch
13 – 24 inches	per diameter inch	\$21.67 per inch
25 – 36 inches	per diameter inch	\$28.70 per inch
37 – 47 inches	per diameter inch	\$56.92 per inch
Over 48 inches	per diameter inch	\$69.30 per inch
Stump only removal	per diameter inch	\$7.17 per inch
<u>EMERGENCY RESPONSE</u> <u>3-person crew with equipment</u>		\$425.00 per hour tree crew \$200.00 per hour log truck/crane
(evening, weekend, or holiday call-out)	per hour	

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
10. EMERGENCIES			Total	
Removal				
1a			1,912.50	
1b			3,750.00	
11. CLEAN-UP				
2a			1,487.50	
2b			2,125.00	
12. Removal & CLEAN-UP				
3a		First Tree	318.75	
		Second Tree	2,125.00	
		Third Tree	850.00	
Routine Resident Requests				
Trim Entire Block				
		i.	55.00	
		ii.	55.00	
		iii.	45.00	
		iv.	55.00	
		v.	55.00	
		vi.	75.00	
Regular Request				
		a.	55.00	
		b.	75.00	
		c.	89.70	
		d.	4,158.00	
GRAND TOTAL			17,286.45	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 5: Wright Tree Service
West Des Moines, IA**

SCHEDULE OF COMPENSATION

<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>
Routine Annual Tree Trimming on Grid Basis	per tree	\$
<u>AESTHETIC OR SERVICE REQUEST PRUNING</u>		
0-6" dbh	per tree	\$177.69
7-12" dbh	per tree	\$195.46
12-18" dbh	per tree	\$213.23
19-24" dbh	per tree	\$319.84
25-36" dbh	per tree	\$461.99
37" dbh & over	per tree	
<u>TREE REMOVAL*</u>		
1 – 6 inches	per diameter inch	\$48.01
7 – 12 inches	per diameter inch	\$58.80
13 – 24 inches	per diameter inch	\$94.99
25 – 36 inches	per diameter inch	\$115.25
37 – 47 inches	per diameter inch	\$126.23
Over 48 inches	per diameter inch	\$137.20
Stump only removal	per diameter inch	\$11.25
<u>EMERGENCY RESPONSE</u>		
<u>3-person crew with equipment</u>		
(evening, weekend, or holiday call-out)	per hour	\$183.16

****Tree Removal Includes grinding of stump and backfill including seeding/reseeding.***

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



SPECIFICATIONS - APPENDIX B				
13. EMERGENCIES		Total		
Removal				
1a		\$1,747.77		
1b		\$2,397.20		
14. CLEAN-UP				
2a		\$1,185.48		
2b		\$255.87		
15. Removal & CLEAN-UP				
3a	First Tree	\$635.45		
	Second Tree	\$2,950.40		
	Third Tree	\$383.81		
Routine Resident Requests				
Trim Entire Block				
i.		\$213.23		
ii.		\$248.76		
iii.		\$195.46		
iv.		\$213.23		
v.		\$213.23		
vi.		\$248.76		
Regular Request				
a.		\$213.23		
b.		\$248.76		
c.		\$2,370.96		
d.		\$4,741.92		
GRAND TOTAL		\$18,463.52		

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Proposal #21000576

RESOLUTION NO.: 210355

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO GARLAND FOR ROOF REPLACEMENT CHANGE ORDER

WHEREAS, Garland/DBS was awarded the contract for the roof replacement at the Brennan Community Center and the Hasselbring Community Center. When the previous roof was removed, damaged wood needed to be replaced and roof drains needed to be installed. The Facilities department recommends extending the contract for change order #1 in the amount of \$3,077.10, for a contract total of \$180,082.10.

Account Number	Account Name	Amount
402-753.200-976.000	Building Improvements	\$3,077.10
	FY2022 GRAND TOTAL	\$3,077.10

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Garland/DBS for the roof replacement at the Brennan Community Center and the Hasselbring Community Center for change order #1 for the amount of \$3,077.10 for FY2022, for a contract total of \$180,082.10.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 16, 2021 11:52 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

shelbi frayer
shelbi frayer (Jul 19, 2021 09:54 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 19, 2021 11:19 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 16, 2021 11:38 EDT)
Jennifer Ryan, Deputy Finance Director



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



CHANGE ORDER REQUEST #1

DATE: 7/14/2021

TO: City of Flint

PROJECT: Flint Brennan & Hasselbring

CONTRACT: 20-047

OMNIA Project Number: 25-MI-20044C

DESCRIPTION: Additional Work – Unforeseen Conditions

We are requesting a change in the Contract as stated below due to the following changes to the work scope.

- Labor and material to install (4) drain inserts and 400' LF of 2x6 nailers to perimeter.
- Labor and material to install (5) sheets of ½" plywood for deck replacement.

Total labor & materials..... \$3,077.10

Sincerely,

Evan Clark

Project Manager
216-430-3690
eclark@garlandind.com

Customer: City of Flint

Signature: _____

Print: _____

Title: _____

Date: _____

CITY OF FLINT

200451



Proposal #21000576

RESOLUTION NO: _____

PRESENTED: OCT 26 2020ADOPTED: OCT 26 2020

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO GARLAND/DBS FOR ROOF REPLACEMENT AT BRENNAN
COMMUNITY CENTER AND HASSELBRING COMMUNITY CENTER**

The Department of Public Works submitted to Purchasing a cooperative bid that was administered by Garland/DBS, Inc through a Master Intergovernmental Cooperative Purchasing Agreement (MICPA) for roofs at both Brennan Community Center and Hasselbring Community Centers.

Garland/DBS, Inc., 3800 East 91st Street, Cleveland, OH 44105 was the responsive bidder from five solicitations.

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

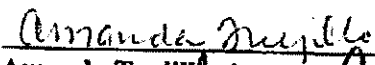
Account Number	Account Name	Amount
402-753.200-976.000	Public Improvement Fund	\$177,005.00
	FY21 (07/01/20 THRU 06/30/21)	\$177,005.00

IT IS RESOLVED, that the appropriate City Officials, are to do all things necessary to enter into a contract with Garland/DBS, Inc. for roofs at both Brennan Community Center and Hasselbring Community Centers in the amount not to exceed for FY21 (07/01/20 - 06/30/21) \$177,005.00.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


Monica Galloway, City Council President

APPROVED AS TO PURCHASING:


Joyce A. McClane
Purchasing Manager



Proposal #22000544

RESOLUTION NO.: 210356
PRESENTED: AUG - 4 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO WEINSTEIN ELECTRIC FOR ELECTRICAL SERVICES

WHEREAS, the Facilities Maintenance division requires the services of a qualified electrician for various City building maintenance. The Facilities Maintenance division recommends awarding Weinstein Electric, 213 W 1st Avenue, Flint, MI, the sole responsive bidder, for electrical services in the amount of \$40,000 per year for FY2022 and FY2023, for a total amount of \$80,000.

Account Number	Account Name	Amount
101-753.200-801.000	Professional Services	\$40,000.00
	FY2022 GRAND TOTAL	\$40,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Weinstein Electric for electrical services for the amount of \$40,000.00 per year for FY2022 and FY2023, pending budget adoption, for a contract total of \$80,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 16, 2021 11:57 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 19, 2021 09:55 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 19, 2021 11:16 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 16, 2021 11:54 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 15, 2021

BID/PROPOSAL# 22-544

AGENDA ITEM TITLE: Various Electrical Services

PREPARED BY Kathryn Neumann for Lee Osborne

VENDOR NAME: Weinstein Electric Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Purchasing Department received bids for various electrical services for a two year period. The Maintenance division is responsible for the building maintenance in all city buildings. Throughout the year, there is a need for a qualified electrician for a variety of projects.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	Major Street Fund	753.200-801.000		\$ 40,000.00
FY22 GRAND TOTAL				\$40,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 21004430

ACCOUNTING APPROVAL: Jennifer Ryan
Jennifer Ryan (Jul 15, 2021 14:23 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract)

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Lee Osborne
Lee Osborne (Jul 15, 2021 14:22 EDT)
Lee Osborne, Facilities Maintenance Supervisor



CITY OF FLINT

Department of Public Works & Utilities

Sheldon A. Neeley
Mayor

Michael J. Brown
Director

July 15, 2021

TO: Jennifer Ryan
Deputy Finance Director

FROM: Lee Osborne 
Facilities Maintenance Supervisor

SUBJECT: RECOMMENDATION – ELECTRICAL SERVICES, PROPOSAL 22-544

I have carefully reviewed the bid received for various electrical services. I am recommending the sole bidder, Weinstein Electric Company, in the yearly amount not to exceed \$40,000.00.

Requisition #21004430 has been pre-encumbered. If you have any questions or concerns, feel free to give me a call at ext 2641.

/krn

VARIOUS ELECTRICAL SERVICES BID SHEET

The City of Flint, Department of Purchases & Supplies, is soliciting proposals to furnish various electrical services for a two (2) year period beginning **07/01/2021** and ending **06/30/2023**. This is to be a comprehensive blanket price agreement for this time period.

GENERAL CLARIFICATIONS: Provide the City of Flint with hourly electrical support services from **July 1, 2021** thru **June 30, 2023**, as directed by representatives with the City of Flint.

Please include a copy of your insurance.

ITEM			YEAR 1 July 1, 2021 thru June 30, 2022	YEAR 2 July 1, 2022 thru June 30, 2023
1	Journeyman Straight Time	Per Hour	\$85.50	\$87.65
2	Journeyman Overtime	Per Hour	\$127.75	\$130.95
3	Journeyman Double Time	Per Hour	\$171.00	\$175.00
4	Foreman Straight Time	Per Hour	\$89.60	\$91.85
5	Foreman Overtime	Per Hour	\$134.00	\$137.35
6	Electrical Engineer	Per Hour	\$95.00	\$97.40

Miscellaneous (written documentation and copy provided 3rd-party supplied materials % Markup)

18 %

Company Name: Weinstein Electric Company

RESOLUTION NO.: 210357PRESENTED: AUG - 4 2021

ADOPTED: _____

Bid #20000002

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ALDRIDGE TRUCKING FOR AGGREGATES

WHEREAS, the Purchasing division solicited bids for limestone, fill sand, and topsoil (aggregates) for the Department of Public Works (DPW). DPW recommended to award the contract to Aldridge Trucking for aggregates for FY2021 and FY2022. DPW recommends Aldridge Trucking for aggregates for FY2022 in the amount of \$111,000.

Account Number	Account Name	Amount
202-449.201-752.000	Supplies	\$ 24,500.00
203-449.201-752.000	Supplies	8,500.00
590-550.202-775.000	R&M Supplies	10,000.00
590-540.208-752.000	Supplies	26,000.00
591-540.202-752.000	Supplies	39,000.00
591-545.201-752.000	Supplies	3,000.00
	FY2022 GRAND TOTAL	\$ 111,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Aldridge Trucking for aggregates for the amount of \$111,000.00 for FY2022.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 12:15 EDT)

Angela Wheeler, Chief Legal Officer**APPROVED AS TO FINANCE:**

Shelbi Frayer
shelbi frayer (Jul 27, 2021 10:27 EDT)

Shelbi Frayer, Chief Financial Officer**FOR THE CITY OF FLINT:**

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2021 17:54 EDT)

Clyde Edwards, City Administrator**APPROVED BY CITY COUNCIL:**

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 26, 2021 09:28 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: July 22, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Aggregates – topsoil, fill sand, 23A limestone and 3CS sand

PREPARED BY Kathryn Neumann for Michael J. Brown, Director of Public Works

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Aggregates are used for road repairs, yard repairs, sidewalks and other construction activities.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Supplies – topsoil	203-449.201-752.000		\$5,000.00
	Supplies – 23A limestone	202-449.201-752.000		\$21,000.00
	Supplies – fill sand	203-449.201-752.000		\$3,500.00
	Supplies – 3CS sand	202-449.201-752.000		\$3,500.00
		FY22 GRAND TOTAL		\$33,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 210004365

ACCOUNTING APPROVAL: Kirstie Troup
Kirstie Troup (Jul 22, 2021 15:02 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Michael J. Brown
Michael J. Brown (Jul 22, 2021 15:06 EDT)
(Michael J. Brown, Director of Public Works)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/14/2021

BID/PROPOSAL#: 20000002

AGENDA ITEM TITLE: WPC Aggregates

PREPARED BY Krystal Wallace

VENDOR NAME: Aldridge Trucking

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC uses aggregate for various applications such as backfilling, road restorations, landscaping, new construction, and related projects. This purchase order allows WPC to complete some preventative maintenance tasks as well as maintain the grounds at the wastewater treatment facilities.

Resolution 200300.1 approved this purchase for FY 2021 and pending adoption of the FY 2022 budget. The FY 2022 budget has been approved and implemented.

Please issue a purchase order in the FY2022 budgeted amount of \$10,000.00, using funds from account 590-550.202-775.000.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Repair/Maint Supplies	590-550.202-775.000		\$10,000.00
		FY20/21 GRAND TOTAL		\$10,000.00
		TOTAL for FY 2022		\$10,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004290

ACCOUNTING APPROVAL: _____ **Date:** _____



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Jeanette H. Best
(Jeanette Best, WPC Manager)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

(Michael J. Brown, DPW Director)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 22, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: LIMESTONE

PREPARED BY: Melanie Poisson for Scott Dungee, Water Plant Supervisor

VENDOR NAME: Aldridge Trucking

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Limestone is required for use in maintaining driveways and walkways at the Water Plant and properties, specifically the various dams.

I recommend that Aldridge Trucking be hired as the vendor for, FY2022.

Please issue a purchase order for the FY2022 budgeted amount of \$3,000.00 using funds from account 591-545.201-752.000.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Maint/Supplies	591-545.201-752.000		\$3,000
FY21 GRAND TOTAL				\$ 3,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004155

ACCOUNTING APPROVAL: [Signature] **Date:** 7-22-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee 7-22-21
(Scott Dungee, Water Plant Supervisor)

Melanie Poisson

CITY OF FLINT



BID #20000002

RESOLUTION NO: 200300.1

PRESENTED: AUG 10 2020

ADOPTED: 8-17-2020

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ALDRIDGE TRUCKING, INC FOR LIMESTONE, FILL SAND & TOPSOIL

The Division of Purchases & Supplies solicited proposals for Limestone, Fill Sand and Topsoil as requested by the Department of Public Works Department.

Four (4) proposals were submitted. Aldridge Trucking, Inc., 5135 N. Gale Rd., Davison, Michigan 48423, was the responsive bidder.

Funding for said services are available in the budget for FY21 (07/01/20 - 06/30/21):

Account Number	Account Name	Amount
590-550.202-775.000	Fill Sand, Topsoil & Limestone (Aggregates)	\$10,000.00
591-540.202-726.000	Fill Sand & Stone	\$33,000.00
590-540.208-726.000	Fill Sand & Stone	\$22,000.00
203-449.201-726.000	Topsoil	\$ 5,000.00
203-449.201-726.000	23A Limestone	\$21,000.00
203-449.201-726.000	Fill Sand	\$ 3,500.00
202-449.203-726.000	3CS Sand	\$ 3,500.00
FY21 (07/01/20 - 06/30/21) Total		\$ 98,000.00

IT IS RESOLVED, that the proper City Officials are authorized to approve the issuance of a purchase order to Aldridge Trucking, Inc. for Limestone, Fill Sand, and Topsoil in the amount not to exceed \$98,000.00 for FY21 (07/01/20 - 06/30/21) and pending FY22 budget for the amount of \$98,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Amanda Trujillo
Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Monica Galloway
Monica Galloway, City Council President

APPROVED AS TO PURCHASING:

Joyce McClane
Joyce McClane
Purchasing Manager



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For AGGREGATES (2 Years)
 PROPOSAL #20000002

Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/19 – 6/30/21

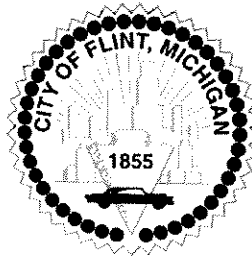
Bidder #1 – StoneCo of Michigan, Monroe, MI

DESCRIPTION	UOM	QTY	UNIT COST Year 1	EXT COST Year 1	UNIT COST Year 2	EXT COST Year 2
Sand, fill (class II)	TN	10,000	No Bid	No Bid	No Bid	No Bid
Soil, planting	YD	3,500	No Bid	No Bid	No Bid	No Bid
Soil, top	YD	2,000	No Bid	No Bid	No Bid	No Bid
Stone, 6AA	YD	5,000	\$25.70	\$128,500	\$26.75	\$133,750
Stone, 6A natural	YD	300	No Bid	No Bid	No Bid	No Bid
Sand, mason	YD	1,000	No Bid	No Bid	No Bid	No Bid
Sand, 2NS	YD	500	No Bid	No Bid	No Bid	No Bid
Sand, 3CS	YD	300	No Bid	No Bid	No Bid	No Bid
23A Limestone	YD	100	\$21.05	\$ 2,105	\$21.90	\$ 2,190
Concrete, crushed (under 1" in size)	YD	1,000	\$16.25	\$ 16,250	\$16.85	\$ 16,850

GRAND TOTAL \$299,645.00

Year 1: \$146,855.00

Year 2: \$152,790.00



Bidder #2 – Aldridge Trucking Co., Inc., Davison, MI

DESCRIPTION	UOM	QTY	UNIT COST Year 1	EXT COST Year 1	UNIT COST Year 2	EXT COST Year 2
Sand, fill (class II)	TN	10,000	\$ 7.00	\$ 70,000	\$ 7.50	\$ 75,000
Soil, planting	YD	3,500	\$13.50	\$ 47,250	\$14.00	\$ 49,000
Soil, top	YD	2,000	\$13.50	\$ 27,000	\$14.00	\$ 28,000
Stone, 6AA	YD	5,000	\$30.00	\$150,000	\$32.00	\$160,000
Stone, 6A natural	YD	300	\$23.00	\$ 6,900	\$25.00	\$ 7,500
Sand, mason	YD	1,000	\$16.00	\$ 16,000	\$17.00	\$ 17,000
Sand, 2NS	YD	500	\$15.00	\$ 7,500	\$16.00	\$ 8,000
Sand, 3CS	YD	300	\$15.00	\$ 4,500	\$16.00	\$ 4,800
23A Limestone	YD	100	\$25.00	\$ 2,500	\$26.50	\$ 2,650
Concrete, crushed (under 1" in size)	YD	1,000	\$18.50	\$ 18,500	\$19.50	\$ 19,500

GRAND TOTAL \$721,600.00

Year 1: \$350,150.00

Year 2: \$371,450.00



Bidder #3 – Fuoss Gravel Company, Owosso, MI

DESCRIPTION	UOM	QTY	UNIT COST Year 1	EXT COST Year 1	UNIT COST Year 2	EXT COST Year 2
Sand, fill (class II)	TN	10,000	-	-	-	-
Soil, planting	YD	3,500	-	-	-	-
Soil, top	YD	2,000	\$18.00	\$36,000	\$18.00	\$36,000
Stone, 6AA	YD	5,000	-	-	-	-
Stone, 6A natural	YD	300	-	-	-	-
Sand, mason	YD	1,000	\$15.00	\$15,000	\$15.00	\$15,000
Sand, 2NS	YD	500	-	-	-	-
Sand, 3CS	YD	300	-	-	-	-
23A Limestone	YD	100	-	-	-	-
Concrete, crushed (under 1" in size)	YD	1,000	-	-	-	-

GRAND TOTAL \$102,000.00

Year 1: \$ 51,000.00

Year 2: \$ 51,000.00



Bidder #4 – Pierce and Pitt Trucking, Inc., Imlay City, MI

DESCRIPTION	UOM	QTY	UNIT COST Year 1	EXT COST Year 1	UNIT COST Year 2	EXT COST Year 2
Sand, fill (class II)	TN	10,000	\$ 8.65	\$ 86,500	\$ 9.00	\$ 90,000
Soil, planting	YD	3,500	\$13.75	\$ 48,125	\$14.00	\$ 49,000
Soil, top	YD	2,000	\$13.75	\$ 27,500	\$14.00	\$ 28,000
Stone, 6AA	YD	5,000	\$28.00	\$140,000	\$29.75	\$148,750
Stone, 6A natural	YD	300	\$21.00	\$ 6,300	\$22.00	\$ 6,600
Sand, mason	YD	1,000	\$16.50	\$ 16,500	\$17.50	\$ 17,500
Sand, 2NS	YD	500	\$15.25	\$ 7,625	\$15.25	\$ 7,625
Sand, 3CS	YD	300	\$15.25	\$ 4,575	\$15.25	\$ 4,575
23A Limestone	YD	100	\$25.00	\$ 2,500	\$26.25	\$ 2,625
Concrete, crushed (under 1" in size)	YD	1,000	\$20.00	\$ 20,000	\$21.00	\$ 21,000

GRAND TOTAL \$735,300.00

Year 1: \$359,625.00

Year 2: \$375,675.00



RESOLUTION NO.: 210358

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO MODERN CONCRETE FOR READY MIX CONCRETE

WHEREAS, the Transportation Department awarded the bid for ready mix concrete to Modern Industries for FY2020 and FY2021. Modern Industries requested a price increase of five percent for FY2022. The Transportation Department discussed this proposed increase with Finance and Legal, and researched price changes in the industry. The Transportation Department recommends to extend the contract with Modern Industries, 3275 W Pasedena Ave, Flint, MI, for ready mix concrete for FY2022 for an amount not to exceed \$182,300.00, including a five percent increase to the 2020 pricing.

Account Number	Account Name	Amount
<u>Sidewalks, Street Cuts, Driveways</u>		
202-449.200-752.000	Supplies	\$ 2,700.00
203-449.200-752.000	Supplies	15,000.00
202-449.201-752.000	Supplies	32,000.00
203-449.201-752.000	Supplies	50,000.00
202-449.203-752.000	Supplies	6,000.00
203-449.203-752.000	Supplies	10,800.00
202-449.211-752.000	Supplies	12,800.00
203-449.211-752.000	Supplies	25,000.00
<u>Water Service Center</u>		
590-540.208-752.000	Supplies	28,000.00
FY2022 GRAND TOTAL		\$ 182,300.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Modern Industries to provide ready mix concrete for FY2022 for the amount not to exceed \$182,300.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 29, 2021 17:27 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
shelbi frayer (Jul 29, 2021 16:34 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 29, 2021 17:46 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO PURCHASING:

Jennifer Ryan

Jennifer Ryan (Jul 16, 2021 09:21 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 6/30/21

BID/PROPOSAL#

AGENDA ITEM TITLE: Concrete

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Concrete is used for sidewalk repairs, pavement break repairs and any other repairs in the right-of-way.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Concrete	203-449.203-752.000		\$10,800.00
		202-449.203-752.000		\$6,000.00
		203-449.201-752.000		\$50,000.00
		202-449.201-752.000		\$32,000.00
		202-449.200-752.000		\$ 2,700.00
		202-449.211-752.000		\$12,800.00
		203-449.200-752.000		\$15,000.00
		203-449.211-752.000		\$25,000.00
		FY22 GRAND TOTAL		\$154,300.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 210004409

ACCOUNTING APPROVAL: Kirstie Troup
Kirstie Troup (Jul 14, 2021 15:52 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: John H. Daly III
John H. Daly III (Jul 14, 2021 16:20 EDT)
(John Daly, Director of Transportation)



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

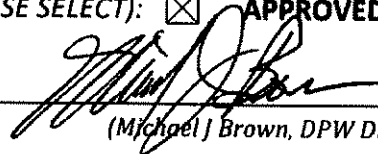
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____


(Michael J Brown, DPW Director)

4/19/21



Jennifer Ryan
City of Flint
Purchasing Dept.

7/16/21

Jenn

This letter is to acknowledge Modern Concrete will extend our contract for Ready Mix Concrete to June 2022. There will be a 5% increase from the 2020 pricing. Thank you for your business.

Sincerely;
Jim Vaughn
Technical Sales Manager
Modern Concrete





U.S. BUREAU OF LABOR STATISTICS

Databases, Tables & Calculators by Subject

Change Output Options: From: 2020 ▼ To: 2021 ▼ GO

☒ include graphs
 ☐ include annual averages

[More Formatting Options](#) ➔

Data extracted on: June 29, 2021 (2:23:46 PM)

PPI Commodity Data

Series Id: WPU1333

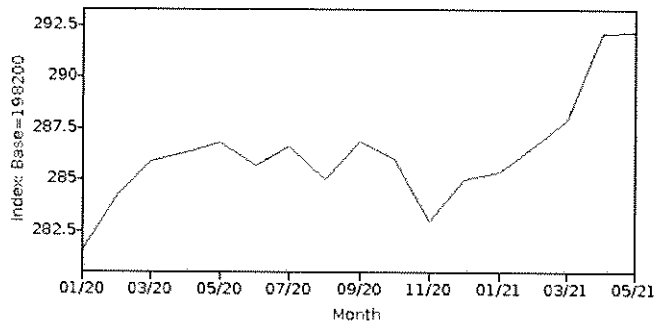
Not Seasonally Adjusted

Series Title: PPI Commodity data for Nonmetallic mineral products-Ready-mix concrete, not seasonally adjusted

Group: Nonmetallic mineral products

Item: Ready-mix concrete

Base Date: 198200

Download: [xlsx](#)

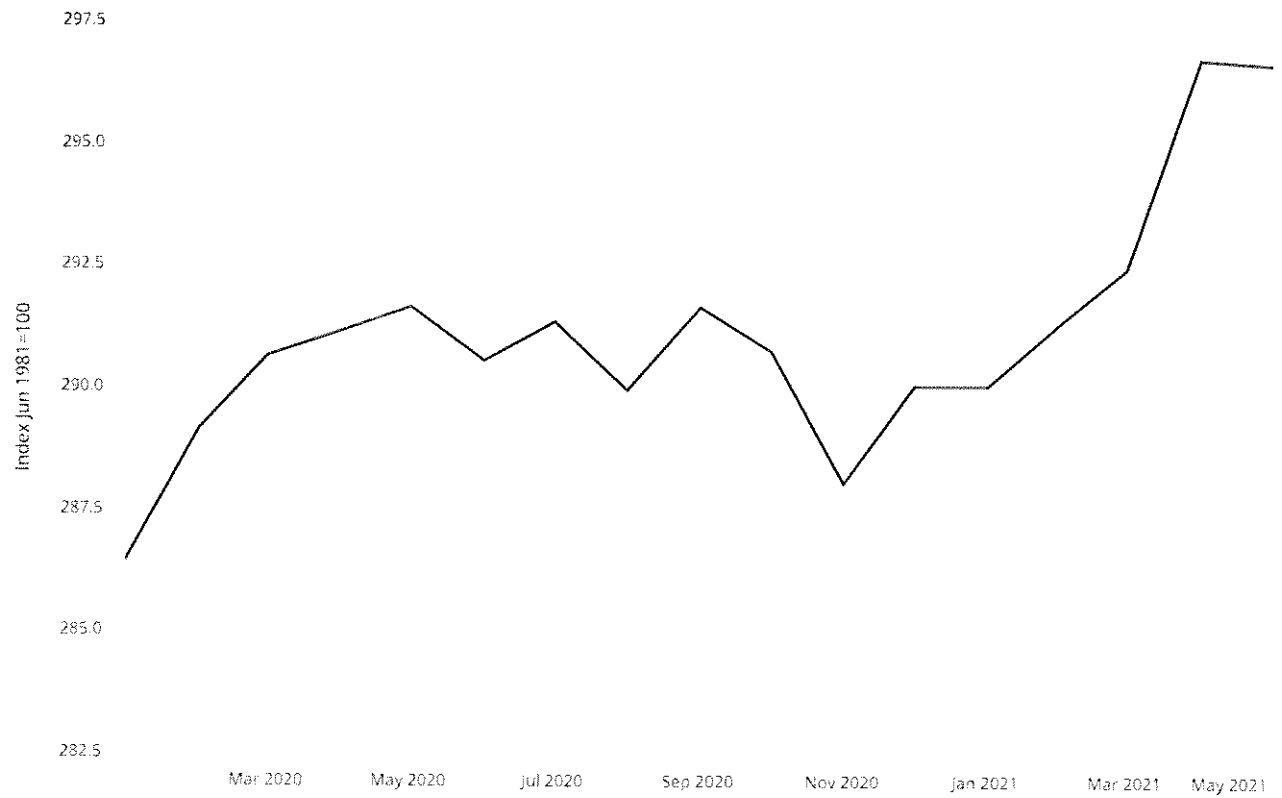
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	281.6	284.3	285.9	286.3	286.8	285.7	286.6	285.0	286.9	286.0	283.0	285.0
2021	285.4	286.7(P)	287.9(P)	292.1(P)	292.2(P)							

P : Preliminary. All indexes are subject to revision four months after original publication.

U.S. BUREAU OF LABOR STATISTICS Postal Square Building 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone: 1-202-691-5200, Federal Relay Service: 1-800-877-8339, www.bls.gov [Contact Us](#)

FRED — Producer Price Index by Industry: Ready-Mix Concrete Manufacturing



Source: U.S. Bureau of Labor Statistics

fred.stlouisfed.org



CITY OF FLINT

200157

(PROPOSAL #20000006)

RESOLUTION NO.: _____

PRESENTED: 3-23-2020

ADOPTED: 3-23-2020

Resolution Authorizing Modern Industries for Redi-Mix Concrete

BY THE CITY ADMINISTRATOR:

In May 2019, the Department of Purchases & Supplies awarded Modern Industries the bid for Redi-Mix Concrete. The award is for the first year, budget FY19/20 of a two-year agreement. Some purchase orders have been issued. The Grand total amount to be purchased is an amount not to exceed \$208,500.00 for FY19/20 budget year.

The City of Flint requested Redi-Mix Concrete for expressways, routine local and major streets. Funding for said services are budgeted and will come from the following accounts:

Dept.	Name of Account	Account #	Grant #	Amount
Street	Concrete-(Major)	202-449.200-726.000	N/A	\$ 1,800.00
Street	Concrete-(Water Major)	202-449.211-726.000	N/A	\$ 30,700.00
Street	Concrete (Sidewalk Local)	203-449.200-726.000	N/A	\$ 2,700.00
Street	Concrete (Routine Local)	203-449.201-726.000	N/A	\$ 74,000.00
Street	Concrete (Water Local)	203-449.211-726.000	N/A	\$ 14,800.00
Street	Concrete (Winter Major)	202-449.201-726.000	N/A	\$ 53,000.00
WSC	Concrete	590-540.208-726.000	N/A	\$ 30,000.00
TE	Concrete	202-443.201-726.000	N/A	\$ 1,500.00
GRAND TOTAL AMOUNT NOT TO EXCEED FY19/20				\$ 208,500.00

IT IS RESOLVED, that the proper city officials, upon City Council's approval, are hereby authorized to approve Modern Industries for Redi-Mix Concrete for two years with the first year FY19/20 Grand Total Amount Not To Exceed \$208,500.00. (Expressway, routine, local and major streets), and pending budget approval for second year FY20/21.

APPROVED

Joyce A. McClane
Purchasing Manager

Amanda Trujillo
Acting Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler,
Chief Legal Officer

Clyde Edwards, City Administrator

CITY COUNCIL:

Monica Galloway, Council President

Sheldon A. Neeley, Mayor

Cash discounts will be computed from the date of receipt of invoice. Prices firm unless stated otherwise by bidder. Delivery can be made in (1) days after receipt of order.

All BIDS will be evaluated on the following criteria:

1. Failure to use this bid form may result in bid disqualification.
2. Failure to bid on all items may result in an "incomplete bid" determination.
3. List value-added considerations on a separate sheet of paper.

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL:

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Cash Discounts will be computed from the date of receipt of invoice. Prices firm unless stated otherwise by bidder. Delivery can be made in () days ARO (after receipt of order).

Payment Terms: n/30 Delivery Dest.: _____ Fed. ID #: _____
(All Freight Terms are considered F.O.B., Prepaid unless otherwise noted by seller)

COMPANY NAME (Respondent): Modern Industries
(Printed)
ADDRESS: 3275 W Pasadena Ave
CITY/STATE/ZIP: Flint MI 48504
PHONE: 810-767-6250 FAX: 810-767-0578
EMAIL: Jennifer@ModernConcreteUS
PRINT NAME and Title: Jennifer Howard Sec - Treasurer
(Authorized Representative)
SIGNED: Jennifer R Howard DATE: 4-30-19
(Authorized Representative)

Please submit original documents plus one copy.

Bid results may be viewed next business day online at
<https://www.cityofflint.com/finance/purchasing/results/> under "bid results".

CITY OF FLINT, MICHIGAN

AFFIDAVIT

AFFIDAVIT FOR INDIVIDUAL

STATE OF _____ S.S.
COUNTY OF _____

..... being duly sworn, deposes and says that he is the person making the above bid, and that said bid is genuine and not sham or collusive, and is not made in the interest of or on behalf of any person not therein named, and that he has not directly or indirectly induced or solicited any bidder to put in a sham bid; that he has not directly or indirectly induced or solicited any other person or corporation to refrain from bidding, and that he has not in any manner sought by collusion to secure to himself any advantage over other bidders.

Subscribed and sworn to before me at _____, in said County and State,
this _____ day of _____, A. D. 20____,

My Commission expires _____, 20____. *Notary Public, _____ County, _____

FOR CORPORATION

STATE OF Michigan _____ S.S.
COUNTY OF Genesee _____

James Vaughn being duly sworn, deposes and says
that he is Sales Rep of Modern Industries
(Official Title) (Name of Corporation)

a corporation duly organized and doing business under the laws of the State of Michigan
the corporation making the within and foregoing bid; that he executed said bid in behalf of said corporation by authority of its Board of Directors; that said bid is genuine and not sham or collusive and is not made in the interests of or on behalf of any person not herein named, and that he has not and said bidder has not directly or indirectly induced or solicited any bidder to put in a sham bid; that he has not and said bidder has not directly or indirectly induced or solicited any other person or corporation to refrain from bidding; that he has not and said bidder has not in any manner sought by collusion to secure to himself or to said corporation an advantage over other bidders.

Subscribed and sworn to before me at Madison, in said County and State,
this 30th day of April, A. D. 2019

My Commission expires 1-4 2026

James R. Howard
*Notary Public, Genesee County, Mi

FOR PARTNERSHIP

STATE OF

S.S.

COUNTY OF

....., being duly
sworn, deposes and says that he is a member of the firm of
....., a co-partnership, making the above bid, that he is duly authorized to make said bid in
behalf of said co-partnership, that said bid is genuine and not sham or collusive and not made in the
interests of or on behalf of any person not therein named, and that he has not and said bidder has not directly
or indirectly induced or solicited any bidder to put in a sham bid, that he has not and said bidder has not
directly or indirectly induced or solicited any other person or corporation to refrain from bidding, and that he
has not and said bidder has not in any manner sought by collusion to secure to himself or to said bidder any
advantage over other bidders.

Subscribed and sworn to before me at in said County and State
this day of A. D. 20

.....
*Notary Public,

County,
My Commission expires, 20

FOR AGENT

STATE OF

S.S.

COUNTY OF

..... being duly sworn, deposes and says
that he executed the within and foregoing bid in behalf of
....., the bidder therein named, he having been theretofore lawfully authorized, as the agent
of said
bidder, so to do; that said bid is genuine and not sham or collusive and not made in the interests of or on
behalf of any person not therein named, and that he has not and said bidder has not directly or indirectly
induced or solicited any bidder to put in a sham bid; that he has not and said bidder has not directly or
indirectly induced or solicited any other person or corporation to refrain from bidding, and that he has not
and said bidder has not in any manner sought by collusion to secure to himself or to said bidder any
advantage over other bidders.

Subscribed and sworn to before me at in said County and State.
this day of A. D. 20

.....
* Notary Public, County,
My Commission expires 20

NOTE: If executed outside of the State of Michigan, certificate by Clerk of the Court of Record, authenticating the Notary's
Signature and authority should be attached

Item #	Description	UOM	Unit Price Year 1	Unit Price Year 2
1	CONCRETE, 35SS, NAME: CURB/BASES SOURCE CLASS OF COURSE AGGREGATE: 6AA 1" LIMESTONE. 564BL/C.YD, MIN 28 PSI: 3500	YD	\$ 120.00	\$ 125.00
2	CONCRETE, 35HE; NAME: IDGHEARLY BASE COURSE, CLASS OF COURSE AGGREGATE: 6AA 1" LIMESTONE. 658 LB/C.YD, MIN 28 DAY PSI: 3500	YD	\$ 128.00	\$ 133.00
3	CALCIUM CHLORIDE, 2%	YD	\$ 5.00	\$ 5.50
4	CONCRETE, PARTIAL LOADS: MIXES I AND 2-3/4 C. YDS	EA	\$ 150.00	\$ 175.00
5	CONCRETE, MULTIPLE STOPS**	EA	\$ 25.00	\$ 25.00
6	CONCRETE, HEATING CHARGE	YD	\$ 6.00	\$ 7.00
7	FLOWABLE FILL	YD	\$ 50.00	\$ 50.00
8	5 THRU 9 SACK CONCRETE MIXES	YD	\$ N/A	\$ N/A
9	CONCRETE, 3000, NAME: SIDEWALKS	YD	\$ 118.00	\$ 123.00
10	FIBERMESH I 7 LBS.	YD	\$ 3.00	\$ 3.00
11	FIBERMESH I LB.	YD	\$ 2.00	\$ 2.00
12	FLOWABLE FILL	YD	\$ N/A	\$ N/A
13	P1	YD	\$ 115.00	\$ 118.00
14	S2	YD	\$ 115.00	\$ 118.00
15	S2 5.6 SACK CONCRETE	YD	\$ 115.00	\$ 118.00
16	5% CHLORIDE	YD	\$ 2.50	\$ 2.50
17	1% NON-CHLORIDE	YD	\$ 5.50	\$ 5.50
18	3500AE	YD	\$ 118.00	\$ 123.00
19	4" EXPANSION MATERIAL	FT	\$ 0.45	\$ 0.45
20	4000AE	YD	\$ 118.00	\$ 123.00
21	4500	YD	\$ 110.00	\$ 110.00
22	45D	YD	\$ 110.00	\$ 110.00
23	5 SK	YD	\$ 110.00	\$ 110.00
24	5.6 SK	YD	\$ 115.00	\$ 115.00
25	11 SK	YD	\$ 20.00	\$ 20.00
26	6" EXPANSION MATERIAL	FT	\$ 0.65	\$ 0.65
27	7 SK	YD	\$ 126.00	\$ 126.00
28	8 SK	YD	\$ 134.00	\$ 134.00
29	8" EXPANSION MATERIAL	FT	\$ 0.85	\$ 0.85
30	9 SK	YD	\$ 142.00	\$ 142.00
	TOTAL UNIT COSTS FOR CITY OF FLINT		\$ 2064.95	\$ 2125.45

VENDOR TO PROVIDE INFORMATION REGARDING ADDITIONAL FEES REFLECTED IN
DELIVERY COSTS, I.E. ENVIRONMENTAL FEES, WASH OUT FEES, FUEL SURCHARGES,
SATURDAY DELIVERIES, ETC.

NOTE: ~~NO~~ SATURDAY DELIVERIES. \$10.00/YD



Proposal #21000536

RESOLUTION NO.: 210359

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO BEARING DISTRIBUTORS, INC FOR NON-STOCK MECHANICAL PARTS

WHEREAS, the Purchasing division solicited bids for non-stock mechanical parts for Water Pollution Control (WPC). WPC recommended to award the contract to Bearing Distributors, Inc (BDI) for non-stock mechanical parts in FY2021 with resolution 200298. WPC recommends BDI for non-stock mechanical parts for FY2022 in the amount of \$72,500; the Water Plant will also use these bid prices for bearings and races for FY2022 in the amount of \$2,500. The total amount requested by WPC and the Water Plant for BDI for non-stock mechanical parts for FY2022 is \$75,000.

Account Number	Account Name	Amount
590-550.202-775.000	Repair & Maintenance Supplies	\$72,500.00
591-545.201-752.000	Supplies	2,500.00
	FY2022 GRAND TOTAL	\$ 75,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Bearing Distributors, Inc for non-stock mechanical parts for the amount of \$75,000.00 for FY2022.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 16:57 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 27, 2021 11:37 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Jul 27, 2021 18:00 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 27, 2021 11:29 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/26/2021

BID/PROPOSAL# 21000536

AGENDA ITEM TITLE: WPC Non Stock mechanical Parts

PREPARED BY John Florshinger

Utilities Maintenance & SCADA Supervisor

VENDOR NAME: Bearing Distributors, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC uses this Annual Purchase Order to provide for parts, such as bearings, for various mechanical equipment throughout the facility and remote pumping stations. Without maintenance and repair to these units the equipment cannot be kept in working order, and process failures will result.

I recommend that the sole qualified bidder, Bearing Distributors Inc., be awarded the three (3) year bid in the amount of \$72,500.00 for each of the next three (3) fiscal years, FY2021, FY2022, and pending adoption of FY2023, a three-year total of \$217,500.00, for various mechanical/machine repair parts.

Please issue a purchase order for the FY2022 budgeted amount of \$72,500.00, using funds from account 590-550.202-775.000.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Repair/Maint Supplies	590-550.202-775.000		\$72,500.00
		FY22 GRAND TOTAL		\$72,500.00
		THREE YEAR TOTAL		\$217,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004315

ACCOUNTING APPROVAL: JP **Date:** 7/26/2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$72,500.00

BUDGET YEAR 2 \$72,500.00

BUDGET YEAR 3 \$72,500.00

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

Jeanette Best
(Jeanette Best, WPC Manager)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 9/10/2020

BID/PROPOSAL#

AGENDA ITEM TITLE: BEARING AND RACES

PREPARED BY: Melanie Poisson for Water Plant

VENDOR NAME: BDI

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Water Plant seeks to hire BDI for bearings and races. These parts are essential to maintenance and proper function of the various equipment utilized throughout the water plant and related properties.

Please issue a purchase order for FY2022 in the amount of \$2500.00 using funds from account 591-545.201-752.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Services FY2021	591-545.201-752.000		\$2,500.00
FY22 GRAND TOTAL				\$2,500.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 210004165

ACCOUNTING APPROVAL:

Yolanda Gray
(Yolanda Gray, DPW Accounting Supervisor)

Date:

7-26-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

SUPERVISOR SIGNATURE:

Scott Dungee
(Scott Dungee, Water Plant Supervisor)

Date:

7/26/21

CITY OF FLINT



PROPOSAL #21000536

RESOLUTION NO: **200298**

PRESENTED: **JUL 27 2020**

ADOPTED: **JUL 27 2020**

BY THE CITY ADMINISTRATOR:

RESOLUTION TO BEARING DISTRIBUTORS, INC FOR NON-STOCK MECHANICAL PARTS

The Division of Purchases & Supplies solicited proposals for Non-Stock Mechanical Parts for a three (3) year period beginning 07/01/20 and ending 6/30/23 as requested by the Department of Public Works.

Bearing Distributors, Inc., Flint, Michigan was the responsive bidder for said requirements. Funding for said services are available in the following account for budget FY20/21:

Dept.	Name of Account	Account #	Grant #	Amount
DPW-WPC	Repair/Maint Supplies	590-550.202-775.000	N/A	\$72,500.00
		FY20/21 GRAND TOTAL		\$72,500.00
		THREE YEAR TOTAL		\$217,500.00

IT IS RESOLVED, that the proper city officials, are authorized to approve the issuance of a purchase order to Bearing Distributors, Inc., for Non-Stock Mechanical Parts for a three (3) year period in the amount not to exceed for FY20/21 (budgeted) \$72,500.00, FY21/22 for the amount of \$72,500.00, and FY22/23 for the amount of \$72,500.00.

APPROVED AS TO PURCHASING:

Joyce A. McClane
Purchasing Manager

APPROVED AS TO FINANCE:

Amanda Trujillo
Acting Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

Clyde Edwards, City Administrator

CITY COUNCIL:

Monica Galloway, Council President

FY2021 / 2021/21



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Non-Stock Mechanical Parts
PROPOSAL #21000536
Company: BDI
Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/20 – 6/30/23

Manufacturer	Item	Part No	Qty	Year 1 Price	Year 2 Price	Year 3 Price	Extended Price
REXNORD	REX ZNT6-2115-12	Take Up bearing	2.00	1,196.80	1,196.80	1,196.80	598.40
REXNORD	REX ZNT6-2115-12	Take Up bearing	2.00	1,196.80	1,196.80	1,196.80	598.40
FLEXIBLE STEEL LACING COMPANY	FSL R5S-SE-24'600	belt lacing	4.00	350.20	350.20	350.20	87.55
DOUGLAS KING INDUSTRIES	DKI CA680-5	shear pins	50.00	323.50	323.50	323.50	6.47
DOUGLAS KING INDUSTRIES	DKI CA2593-32	shear pins	50.00	323.50	323.50	323.50	6.47
DOUGLAS KING INDUSTRIES	DKI 325129-41	shear pins	50.00	470.50	470.50	470.50	9.41
DOUGLAS KING INDUSTRIES	DKI CA1943-11 4510016000	shear pins	50.00	250.00	250.00	250.00	5.00
DOUGLAS KING INDUSTRIES	DKI CA2593-49 SP BUSHING	shear pins	17.00	52.02	52.02	52.02	3.06
ORS-NASCO	ORS 565-1207	Bandsaw blade	2.00	235.28	235.28	235.28	117.64
CLIMAX METAL	CLI 1C-243	steel collar	3.00	31.14	31.14	31.14	10.38
LINK BELT	L/B F2239Z	bearing	2.00	601.44	601.44	601.44	300.72
FAFNIR	FAF 7324WN MBR SU	bearing	2.00	2,402.28	2,402.28	2,402.28	1,201.14
WHITTET-HIGGINS COMPANY	W/H W-24	lock washer	1.00	4.11	4.11	4.11	4.11
BEARING DISTRIBUTORS INC	BDI 2-7/16" C1045 TG&P SHAFTING	shaft	1.00	549.32	549.32	549.32	549.32
GOODYEAR	GDY BX57	belt	4.00	38.88	38.88	38.88	9.72
SKF	SKF 6316 2ZJEM	bearing	1.00	251.93	251.93	251.93	251.93
CHICAGO RAWHIDE	C/R 29218	seal	2.00	18.82	18.82	18.82	9.41
FASTENAL COMPANY	FST 10"X 20" .0015 PURPLE SHIM	shim	2.00	17.08	17.08	17.08	8.54
FASTENAL COMPANY	FST 10"X 20" .0030 GREEN SHIM	shim	5.00	105.55	105.55	105.55	21.11
SKF	SKF 7316 BECBY	bearing	2.00	543.76	543.76	543.76	271.88
GOODYEAR	GDY C72	belt	6.00	105.18	105.18	105.18	17.53
HITACHI MAXCO	HIT NH-78 PLASTIC CHAIN	chain	60.00	1,135.20	1,135.20	1,135.20	18.92
LOVEJOY	LOV L/AL099/100 SOX	coupling insert	5.00	51.10	51.10	51.10	10.22
BEARING DISTRIBUTORS INC	BDI 8602-004 6/PACK		2.00	677.64	677.64	677.64	338.82
COLE-PARMER INTERNATIONAL	CPI EW-04669-98	bronze bushing	3.00	596.46	596.46	596.46	198.82
DOUGLAS KING INDUSTRIES	DKI 325129-41 7200610008	SP BUSHING	50.00	470.50	470.50	470.50	9.41



Manufacturer	Item	Part No	Qty	Year 1 Price	Year 2 Price	Year 3 Price	Extended Price
DOUGLAS KING INDUSTRIES	DKI CA1943-11 4510016000	SP BUSHING	100.00	500.00	500.00	500.00	5.00
COLE-PARMER INTERNATIONAL	CPI EW-04669-98	bronze bushing	3.00	596.46	596.46	596.46	198.82
GOODYEAR	GDY BX64	belt	10.00	104.20	104.20	104.20	10.42
MARTIN SPROCKET AND GEAR	M/G 5 B 74 SF	sheave	2.00	238.60	238.60	238.60	119.30
MARTIN SPROCKET AND GEAR	M/G SF 1-7/8	bushing	2.00	52.50	52.50	52.50	26.25
DOUGLAS KING INDUSTRIES	DKI CA2593-49 SP BUSHING	shear pins	50.00	153.00	153.00	153.00	3.06
DEVCON PRODUCTS	DEV 11170	HP BACKING COMPOUND 20LB	9.00	695.52	695.52	695.52	77.28
TB WOODS	WOO MBA25	sheave	1.00	1,868.06	1,868.06	1,868.06	1,868.06
DOUGLAS KING INDUSTRIES	DKI CA1943-11 4510016000	shear pins	100.00	500.00	500.00	500.00	5.00
DEVCON PRODUCTS	DEV 13800	DEEP POUR GROUT 50LB BUCKET	11.00	2,145.11	2,145.11	2,145.11	195.01
DOUGLAS KING INDUSTRIES	DKI 325129-41 7200610008	threaded sleeve	50.00	470.50	470.50	470.50	9.41
GOODYEAR	GDY AX45	belt	3.00	17.67	17.67	17.67	5.89
GOODYEAR	GDY BX56	belt	6.00	57.72	57.72	57.72	9.62
GOODYEAR	GDY AX37	belt	3.00	15.54	15.54	15.54	5.18
GOODYEAR	GDY AX53	belt	3.00	19.20	19.20	19.20	6.40
GOODYEAR	GDY AX48	belt	3.00	18.21	18.21	18.21	6.07
GATES	GAT 5VX900	belt	1.00	28.15	28.15	28.15	28.15
GATES	GAT 5VX900	belt	1.00	28.15	28.15	28.15	28.15
DOUGLAS KING INDUSTRIES	DKI 325129-60 SHEAR PIN BUSHING	shear pins	50.00	426.50	426.50	426.50	8.53
DOUGLAS KING INDUSTRIES	DKI DKI 90704 CONV BUSHING		8.00	225.92	225.92	225.92	28.24
DOUGLAS KING INDUSTRIES	DKI DKI CA680-5(A GRIT AUGER SP	shear pins	50.00	323.50	323.50	323.50	6.47
DOUGLAS KING INDUSTRIES	DKI DKI CA680-5(A GRIT AUGER SP	shear pins	50.00	323.50	323.50	323.50	6.47
BEARING DISTRIBUTORS INC	BDI 2900-B1S1C1-50		12.00	591.24	591.24	591.24	49.27
NTN	NTN 2308C3	bearing	2.00	226.98	226.98	226.98	113.49
SUPERIOR	SUC 13-01412	idler parts	30.00	72.00	72.00	72.00	2.40
THOMAS FLEXIBLE COUPLINGS	TFC 110962 DISC PACK	SAME AS 10962-51	1.00	457.54	457.54	457.54	457.54
THOMAS FLEXIBLE COUPLINGS	TFC 716096 BOLT	SAME AS 16096-00	8.00	490.16	490.19	490.16	61.27
THOMAS FLEXIBLE COUPLINGS	TFC 311750 WASHER	SAME AS 11750-00	16.00	312.80	312.80	312.80	19.55
THOMAS FLEXIBLE COUPLINGS	TFC 039125 LOCKNUT	SAME AS 16514-00	8.00	255.52	255.52	255.52	31.94
THOMAS FLEXIBLE COUPLINGS	TFC 910920 WASHER	SAME AS 10920	8.00	75.60	75.60	75.60	9.45
THOMAS FLEXIBLE COUPLINGS	TFC 210921 BOLT	SAME AS 10921	8.00	315.52	315.52	315.52	39.44



Manufacturer	Item	Part No	Qty	Year 1 Price	Year 2 Price	Year 3 Price	Extended Price
THOMAS FLEXIBLE COUPLINGS	TFC 110962 DISC PACK	coupling parts	2.00	915.08	915.08	915.08	457.54
THOMAS FLEXIBLE COUPLINGS	TFC 716096 BOLT	coupling parts	16.00	980.32	980.32	980.32	61.27
THOMAS FLEXIBLE COUPLINGS	TFC 311750 WASHER	coupling parts	16.00	312.80	312.80	312.80	19.55
THOMAS FLEXIBLE COUPLINGS	TFC 039125 LOCKNUT	coupling parts	16.00	507.84	507.84	507.84	31.74
THOMAS FLEXIBLE COUPLINGS	TFC 910920 WASHER	coupling parts	16.00	151.20	151.20	151.20	9.45
THOMAS FLEXIBLE COUPLINGS	TFC 210921 BOLT	coupling parts	16.00	631.04	631.04	631.04	39.44
GARLOCK SEALS	GAR 63X2143	seal	1.00	15.49	15.49	15.49	15.49
MARTIN FLUID POWER COMPANY	MRT ORC-375BM70 CORD STOCK		20.00	18.60	18.60	18.60	.93
DODGE	DOD TP-G-115	bearing	2.00	343.46	343.46	343.46	171.73
DOUGLAS KING INDUSTRIES	DKI SHAFT SLEEVE (PER SAMPLE)		2.00	435.30	435.30	435.30	217.65
DOUGLAS KING INDUSTRIES	DKI RETAIN SLEEVE (PER SAMPLE)		2.00	200.00	200.00	200.00	100.00
LOVEJOY	LOV AL070 1/2 NKW	coupling parts	2.00	8.62	8.62	8.62	4.31
LOVEJOY	LOV L/AL070 SOX	coupling insert	1.00	2.21	2.21	2.21	2.21
DOUGLAS KING INDUSTRIES	DKI RET SLVE (PER SAMPLE) LH THRD		1.00	100.00	100.00	100.00	100.00
LOCTITE	LOC 95555	Loctite	1.00	98.32	98.32	98.32	98.32
NTN	NTN 2308C3	bearing	2.00	227.00	227.00	227.00	113.50
SKF	SKF SR 10-8	stab ring	2.00	20.32	20.32	20.32	10.16
DOUGLAS KING INDUSTRIES	DKI CA680-5	shear pins	50.00	323.50	323.50	323.50	6.47
DOUGLAS KING INDUSTRIES	DKI CA2593-32	shear pins	50.00	323.50	323.50	323.50	6.47
DOUGLAS KING INDUSTRIES	DKI 325129-41	shear pins	50.00	470.50	470.50	470.50	9.41
DOUGLAS KING INDUSTRIES	DKI CA1943-11 4510016000	shear pins	50.00	250.00	250.00	250.00	5.00
BEARING DISTRIBUTORS INC	BDI BB-5 SHERWOOD PUMP	pump	2.00	970.90	970.90	970.90	485.45
MORSE INDUSTRIAL	MOR MFC-16T	bearing	1.00	101.41	101.41	101.41	101.41
MORSE INDUSTRIAL	MOR SF-16T CXU	bearing	1.00	67.06	67.06	67.06	67.06
EVOQUA	NCS 720 25 Tooth Sprocket 4 7/16" B Key	603-81162-85W2T313091	2.0	845.86	845.86	845.86	422.93
EVOQUA	NCS 720 25 Tooth Sprocket 2 7/16" B Key	603-81162-81W2T319564	2.0	791.88	791.88	791.88	395.94
EVOQUA	NCS 720 19 Tooth Sprocket 3 15/16" Corner	603-81163-90W2T331453	6.0	1,688.70	1,688.70	1,688.70	281.45
EVOQUA	NCS 720 19 Tooth Sprocket 1 15/16" Corner	603-81163-86W2T313095	4.0	1,042.20	1,042.20	1,042.20	260.55
EVOQUA	Sprocket NH78 40T 33.25 PD 4 7/16" Bore	603-81221-85W2T319556	1.0	1,476.56	1,476.56	1,476.56	1,476.56
EVOQUA	Sprocket NH78 40T 33.25 PD 2 7/16" Bore	603-81221-81W2T319553	1.0	1,392.19	1,392.19	1,392.19	1,392.19
EVOQUA	Bearing-Wall 4.437" Dia, SA,BABB,CI	A65890-BCW3T23643	2.0	1,170.12	1,170.12	1,170.12	585.06



Manufacturer	Item	Part No	Qty	Year 1 Price	Year 2 Price	Year 3 Price	Extended Price
EVOQUA	Bearing-Wall 3.937"Dia, SA,BABB,CI	A65890-BBW3T23640	6.0	3,297.30	3,297.30	3,297.30	549.55
EVOQUA	Bearing-Wall 2.737"Dia, SA,BABB,CI	A65749-BCW3T23627	2.0	643.88	643.88	643.88	321.94
EVOQUA	Bearing-Wall 1.937"Dia, SA,BABB,CI	A65749-BBW3T23624	2.0	643.88	643.88	643.88	321.94
EVOQUA	Tightener-chain, sub assy,NH78 SPKT,7T,HD	603-81408-83W3T22354	1.0	266.63	266.63	266.63	266.63
EVOQUA	Sprocket shear pin,NH78-11T,2.00"B,RH	603-30965-88W3T306036	1.0	1,037.81	1,037.81	1,037.81	1,037.81
EVOQUA	Sprocket shear pin,NH78-11T,2.00"B,LH	603-30965-89	1.0	1,037.81	1,037.81	1,037.81	1,037.81
EVOQUA	Sprocket shear pin,NH78-11T,1.62"B,LH JC,LS TR,ZP	603-30965-85W3T129321	1.0	1,037.81	1,037.81	1,037.81	1,037.81
EVOQUA	Sprocket shear pin,NH78-11T,1.62"B,RH JC,LS TR,ZP	603-30965-84W3T129317	1.0	1,037.81	1,037.81	1,037.81	1,037.81
EVOQUA	NCS 720S Non Metallic chain with (1) F28 10.0'	303-80178-6W2T309520	55.0	7,060.90	7,060.90	7,060.90	128.38
EVOQUA	NCS 720S Non Metallic chain with (2) F28 10.0'	303-80178-7W2T309521	17.0	2,290.75	2,290.75	2,290.75	134.75
EVOQUA	Chain,PWR TRNSMSN,Drive,NH78; 2.609	841-28110W2T119925	30.0	5,793.00	5,793.00	5,793.00	193.10
EVOQUA	Flight Sigma Plus 3 x 8 x 19'-11" long	H389028-111-100	25.0	6,149.75	6,149.75	6,149.75	245.99
EVOQUA	Flight Sigma Plus 3 x 8 x 19'-11" for Squeegee	H389028-110-100	2.0	502.18	502.18	502.18	251.09
EVOQUA	Flight Sigma Plus 3 x 8 x 4'-11" for Cross	H389028-112-100	17.0	3,421.25	3,421.25	3,421.25	201.25
EVOQUA	Spacer-Flight,4.81x6.81x2.88"TH K, POLY	303-70267-1W2T292219	88.0	357.28	357.28	357.28	4.06
EVOQUA	Shoe-wear,Carry,L 3x3x.5x5.5", POLY	303-60009-9W2T319594	88.0	413.60	413.60	413.60	4.70
EVOQUA	Shoe-wear,Return,L 3x3x.5x 4", POLY	303-60101-6W2T319598	44.0	206.80	206.80	206.80	4.70
EVOQUA	Shoe- Return, W/LG, L 3x3x.5x 4.5", POLY	303-60100-6W2T319595	44.0	206.80	206.80	206.80	4.70
			Total Amount	74,891.58	74,891.58	74,891.58	21,838.77

Please note that all proposal submittals are currently being reviewed.



RESOLUTION NO.: 210360

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO NATIONAL COOPERATIVE LEASING FOR EQUIPMENT LEASES

WHEREAS, the Fleet department leases vehicles as part of the fleet maintenance and replacement program. The Fleet department currently has leases with National Cooperative Leasing for seven 2019 Tandem Axle Dump Trucks. The Fleet department recommends the annual lease payment for National Cooperative Leasing for \$272,943.78 for FY2022.

Account Number	Account Name	Amount
661-451.100-940.000	Rentals	\$272,943.78
	FY2022 GRAND TOTAL	\$272,943.78

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with National Cooperative Leasing to provide seven leased vehicles for FY2022 in the amount of \$272,943.78.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 12:26 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

shelbi frayer
shelbi frayer (Jul 27, 2021 10:58 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2021 17:58 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 22, 2021 13:55 EDT)

Jennifer Ryan, Deputy Finance Director



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance
Fleet Services Division

Clyde Edwards
City Administrator

Shelbi Frayer
Chief Financial Officer

Aaron Cottrell
Fleet Administrator

May 24, 2021

TO: Jennifer Ryan, Deputy Finance Director

FROM: Aaron Cottrell, Fleet Administrator

SUBJECT: (7) 2020 International HV607 Plow Trucks
YR3 of six-year lease

Fleet Services is requesting a Purchase Order be issued to Lease Servicing Center for FY2022 using funds in the amount of \$272,943.78 from account 661-451.100-940.000.

Lease Servicing Center, Inc. manages the lease for the seven plow trucks financed through the National Cooperative Leasing Sourcewell Contract #032615-NCL and approved by Council Resolution #190417 on 10/14/2019. This is the third payment of the six-year lease with a \$1.00 buyout per vehicle at the end of the lease.

Thank you,

Aaron R. Cottrell

Digitally signed by Aaron R. Cottrell
DN: cn=Aaron R. Cottrell, o=City of Flint,
ou=Fleet Services,
email=acottrell@cityofflint.com, c=US
Date: 2021.05.24 12:34:11 -0400

Aaron Cottrell
Fleet Administrator

ACCOUNTING APPROVAL: Matt Baker Date: June 21, 2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$272,943.78

BUDGET YEAR 2 \$272,943.78

BUDGET YEAR 3 \$272,943.78

OTHER IMPLICATIONS (i.e., collective bargaining): FY25 will require the \$7.00 buyout in addition to the final \$272,943.78 lease payment.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Aaron R. Cottrell

Digitally signed by Aaron R. Cottrell
Date: 2021.06.21 10:22:40 -04'00'

(Aaron R. Cottrell, Fleet Administrator)

DEPARTMENT HEAD MUST SIGN



RESOLUTION NO.: 210361

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO NAVISTAR CAPITAL FOR EQUIPMENT LEASES

WHEREAS, the Fleet department leases vehicles as part of the fleet maintenance and replacement program. The Fleet department currently has leases with Navistar Capital for four international plow trucks. The Fleet department recommends the annual lease payment for Navistar Capital for \$146,979.74 for FY2022.

Account Number	Account Name	Amount
661-451.100-940.000	Rentals	\$146,979.74
	FY2022 GRAND TOTAL	\$146,979.74

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Navistar Capital to provide four leased vehicles for FY2022 in the amount of \$146,979.74.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 12:09 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

shelbi frayer
shelbi frayer (Jul 27, 2021 09:44 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D EDWARDS (Jul 27, 2021 17:49 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 26, 2021 11:56 EDT)

Jennifer Ryan, Deputy Finance Director



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance
Fleet Services Division

Clyde Edwards
City Administrator

Shelbi Frayer
Chief Financial Officer

Aaron Cottrell
Fleet Administrator

May 12, 2021

TO: Joyce A. McClane, Purchasing Manager

FROM: Aaron Cottrell, Fleet Administrator

SUBJECT: (4) Tandem-axle Plow Trucks
YR4 of six-year lease

Fleet Services is requesting a Purchase Order be issued with BMO Harris Bank N.A. for FY2022 using funds in the amount of \$146,979.74 from account 661-451.100-940.000.

BMO Harris Bank N.A. is the lease servicer for the four (4) International plow trucks initially leased with PO #18-000229 and lease payments made with PO's #19-001811 and #20-003001. This payment will constitute the fourth year of the six-year lease.

Thank you,

Aaron R. Cottrell

Digitally signed by Aaron R. Cottrell
DN: cn=Aaron R. Cottrell, o=City of Flint, ou=Fleet
Services, email=acottrell@cityofflint.com, c=US
Date: 2021.05.12 15:09:36 -04'00'

Aaron Cottrell
Fleet Administrator

180164

(Bid 180000050)

SUBMISSION NO.: CA6472018

PRESENTED: 3-28-18

ADOPTED: 4-09-2018

RESOLUTION TO TRI-COUNTY INTERNATIONAL TRUCKS, INC.
FOR LEASING OF FOUR TANDEM AXLE DUMP TRUCKS

BY THE CITY ADMINISTRATOR

RESOLUTION

The Fleet Department is requesting to lease four (4) tandem axle dump trucks with underbody, wing and front snow plows to be used by the Street Maintenance Division; and

Pursuant to cooperative bidding with the State of Michigan, Tri-County International Trucks, Inc., 989 W. Sanilac Rd., Sandusky, Michigan was the low bidder and has submitted a cost to lease said equipment through Navistar Capital, 110 E. Irving Park Blvd., Roselle, IL for a six year period based on a State of Michigan MiDeal contract # 071B6600122. The funding to lease this equipment will come from the following account number: 661-451.100-940.000; and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to order four (4) tandem axle dump trucks with underbody, wing and front snow plows and to enter into a six year lease agreement with Tri-County International Trucks, Inc. with leasing through Navistar Capital for an amount not to exceed \$146,979.74 annually for six years with a \$1 buyout at the end. (Fleet/Central Garage Fund) \$146,979.74 FY18; \$146,979.74 pending adoption of FY19; \$146,979.74 pending adoption of FY20; \$146,979.74 pending adoption of FY21; \$146,979.74 pending adoption of FY22; \$146,979.74 pending adoption of FY23


APPROVED PURCHASING DEPT.:

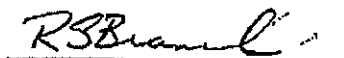

Purchasing Manager

APPROVED AS TO FINANCE:

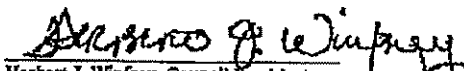

Hughie Newsome
Chief Financial Officer

APPROVED AS TO FORM:


Angela W. Miller
Chief Legal Officer


Steve Branch, Acting City Administrator

CITY COUNCIL:


Herbert J. Winsfrey, Council President

Presented to City Council:

4-04-2018

Adopted by City Council:

4-09-2018



a BMO Financial Group program

Navistar Capital
110 E. Irving Park Road, 4th Floor
Roseville, IL 60172

P : 877-450-7579
W : navistarcapital.com

180000649

January 30, 2018

Tri-County International Trucks, Inc.

Dear Jeremy Kast:

Navistar Capital, a BMO Financial Group program, is pleased to submit the following municipal lease financing proposal for your consideration:

PROPOSED MUNICIPAL LEASE FINANCING

Lessor: Tri-County International Trucks, Inc.
Lessee: City of Flint
Assignee: BMO Harris Bank N.A., an affiliate or its assigns ("Bank")
Transaction Type: Municipal Lease, \$1.00 Buy Out
Equipment Description: (4) New 2019 7400 SBA 6X4 with Construction Dump Body @ \$196,936.72 each = \$787,746.88
Delivery & Acceptance Date: On or before 2nd or 3rd Quarter 2018

Lease Quote:

Equipment Cost	Lessee's Rate	Estimated Payment	Payment Frequency	Term / Years	Total Payments	Advance / Arrears
\$787,746.88	4.75%	\$146,979.74	Annual	6	6	Advance

Administrative Fee: \$150.00

Insurance: Lessee shall be required to purchase and maintain property and liability insurance satisfactory to Bank.

Indexing: The Lessee's Rate and Estimated Payment set forth above are good for thirty (30) days from the date of this proposal. The Lessee's Rate and Estimated Payment are only indicative of today's pricing and after thirty (30) days, pricing may be adjusted by Bank at its sole discretion for any reason, in any amount and at any time prior to the execution of the lease documents.

This proposal is valid until the close of business 30 days from the date hereof. This proposal does not create any binding legal obligation on the part of either party, and satisfaction of any condition or requirement with respect to the proposed Transaction, without execution by Lessee and Lessor of a definitive agreement for the Transaction (which may be withheld by either party in its sole discretion and for any reason) and disbursement of funds by Bank (which may be withheld by Bank in its sole discretion and for any reason), will not be deemed to create any binding legal obligation on the part of either party. This proposal is not a commitment on the part of Bank. As you know, this proposal is delivered to you at a time when we have not undertaken our full business, credit and legal due diligence and analysis nor obtained the approval of our internal credit authorities and, accordingly, we must emphasize that this letter is to be used as a basis for continued discussion and does not constitute a commitment of, nor shall it be deemed to obligate, us or our affiliates, in any manner whatsoever; it being understood that this proposal may be modified, terminated and/or subject to additional terms and conditions not set forth herein as a result of our continuing due diligence (including our review of any request for proposal issued by Lessee), changes in the Equipment, changes in market conditions, changes in applicable laws, and changes to the business, operations, prospects or condition (financial or otherwise) of Lessee. Without limiting the foregoing, the proposed transaction will be subject to additional conditions that are typical for transactions of this type. This proposal does not create a binding legal obligation on the part of either party, and the terms and conditions of this proposal may change due to changes in Equipment Cost and other factors. We do not communicate commitments orally, and you should not rely on any oral communication of commitment. This proposal supersedes all prior discussions, writings, indications of interest and proposals previously delivered to you, with respect to the financing proposed herein. This proposal is confidential and may not be disseminated to third parties. Nothing contained herein constitutes tax, accounting, financial or legal advice by us or any of our employees to any person.

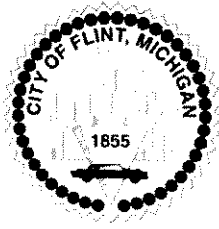
Navistar Capital, a BMO Financial Group program, welcomes the opportunity to provide Tri-County International Trucks, Inc. with this proposal. Should you have any questions, please do not hesitate to contact me.

IMPORTANT INFORMATION ABOUT ESTABLISHING A RELATIONSHIP WITH BANK

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, and other information that will allow us to identify you. We may also ask to see identifying documents. You shall comply with all laws, rules and regulations applicable to you, including without limitation, the USA PATRIOT ACT and all laws, rules and regulations relating to import or export controls, anti-money laundering and terrorist financing.

Sincerely,

Lisa Wayman
BMO Transportation Finance – Navistar Capital
Senior Program Manager
T: 630-980-2717
C: 224-567-9902
E: lisa.wayman@bmo.com



RESOLUTION NO.: 210362

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DEERE CREDIT FOR EQUIPMENT LEASES

WHEREAS, the Fleet department leases vehicles as part of the fleet maintenance and replacement program. The Fleet department currently has twelve leases with Deere Credit for thirteen pieces of equipment. The Fleet department recommends the annual lease payment for Deere Credit for \$271,200 for FY2022.

Account Number	Account Name	Amount
661-451.100-940.000	Rentals	\$271,200.00
	FY2022 GRAND TOTAL	\$271,200.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Deere Credit to provide leased vehicles for FY2022 in the amount of \$271,200.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 20, 2021 14:23 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
shelbi frayer (Jul 20, 2021 14:10 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 20, 2021 17:51 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 19, 2021 13:57 EDT)
Jennifer Ryan, Deputy Finance Director



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance
Fleet Services Division

Clyde Edwards
City Administrator

Shelbi Frayer
Chief Financial Officer

Aaron Cottrell
Fleet Administrator

May 17, 2021

TO: Joyce A. McClane, Purchasing Manager

FROM: Aaron Cottrell, Fleet Administrator

SUBJECT: Lease of Backhoe Loaders and Front-end Loaders
City of Flint heavy equipment assets

Fleet Services is requesting a Purchase Order be issued with Deere Credit, Inc. for FY2022 using funds in the amount of \$271,200.00 from account 661-451.100-940 .000.

Deere Credit, Inc. is the lease servicer for John Deere Financial, who has provided the financing for many of the heavy equipment assets owned and leased by the City of Flint. A schedule of payment distributions can be found on the next page.

Thank you,

Aaron R. Cottrell

Digitally signed by Aaron R. Cottrell
DN: cn=Aaron R. Cottrell, o=City of Flint,
ou=Fleet Services,
email=acottrell@cityofflint.com, c=US
Date: 2021.05.17 10:03:32 -04'00'

Aaron Cottrell
Fleet Administrator

Deere Credit, Inc. Payment Distributions

<u>Equipment #</u>	<u>Deere Acct. #</u>	<u>Payment #</u>	<u>Estimated Payment Amt.</u>
#6088	030-0063090-005	5 th of 5	\$15,500 (\$12,886.86 + estimated prop. tax)
#7444	030-0063090-006	5 th of 5	\$15,700 (\$13,235.52 + estimated prop. tax)
#6087	030-0063090-007	5 th of 5	\$15,900 (\$13,327.31 + estimated prop. tax)
#6089	030-0063090-008	5 th of 5	\$17,700 (\$14,380.91 + estimated prop. tax)
#6090	030-0063090-009	5 th of 5	\$17,900 (\$14,605.32 + estimated prop. tax)
#7445	030-0063090-010	5 th of 5	\$22,700 (\$17,588.36 + estimated prop. tax)
#7446 & #7447	030-0063090-011	4 th of 5	\$39,000 (\$32,915.70 + estimated prop. tax)
#6091	030-0063090-012	4 th of 5	\$25,900 (\$21,568.22 + estimated prop. tax)
#7448	030-0063090-014	3 rd of 5	\$23,300 (\$18,869.24 + estimated prop. tax)
#7449	030-0063090-015	3 rd of 5	\$23,300 (\$18,869.24 + estimated prop. tax)
#6092	030-0063090-016	2 nd of 5	\$31,400 (\$26,442.59 + estimated prop. tax)
#7910	030-0063090-017	2 nd of 5	\$22,900 (\$18,506.41 + estimated prop. tax)

ACCOUNTING APPROVAL: Matt Baker **Date:** June 17, 2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$271,200.00

BUDGET YEAR 2 \$165,800.00

BUDGET YEAR 3 \$100,900.00

OTHER IMPLICATIONS (i.e., collective bargaining): Budget Year 4 - \$54,300. All leases include an End of Lease purchase cost if so desired by the City of Flint: \$434,384 (FY23), \$236,239 (FY24), \$102,576 (FY25), \$132,748 (FY26)

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Aaron R. Cottrell Digitally signed by Aaron R. Cottrell
Date: 2021.06.17 14:35:52 -04'00'
(Aaron R. Cottrell, Fleet Administrator)

DEPARTMENT HEAD MUST SIGN



RESOLUTION NO.: 210363

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO HUNTINGTON PUBLIC CAPITAL FOR EQUIPMENT LEASES

WHEREAS, the Fleet department leases vehicles as part of the fleet maintenance and replacement program. The Fleet department currently has leases with Huntington Public Capital for four Vector Sewer Cleaning Vehicles. The Fleet department recommends the annual lease payment for Huntington Public Capital for \$371,679.14 for FY2022.

Account Number	Account Name	Amount
661-451.100-940.000	Rentals	\$371,679.14
	FY2022 GRAND TOTAL	\$371,679.14

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to extend the contract with Huntington Public Capital to provide four leased vehicles for FY2022 in the amount of \$371,679.14.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 27, 2021 15:59 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
shelbi frayer (Jul 27, 2021 13:59 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2021 18:15 EDT)

Clyde Edwards, City Administrator

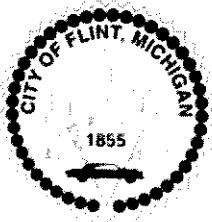
APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 27, 2021 13:20 EDT)

Jennifer Ryan, Deputy Finance Director



Sheldon Neeley
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance
Fleet Services Division

Clyde Edwards
City Administrator

Shelbi Frayer
Chief Financial Officer

Aaron Cottrell
Fleet Administrator

June 4, 2021

TO: Jennifer Ryan, Deputy Finance Director

FROM: Aaron Cottrell, Fleet Administrator

SUBJECT: (4) Vactor Sewer Cleaner Vehicles Lease
YR3 of five-year lease

Fleet Services is requesting a Purchase Order be issued with Huntington Public Capital Corp., c/o Huntington National Bank for FY2022 using funds in the amount of \$371,679.14 from account 661-451.100-930.000.

This is the third annual lease payment of a five-year lease plan for the (4) Vactor sewer cleaning vehicles originally purchased through vendor Jack Doheny Companies with Resolution 190223 on 06/10/2019.

Thank you,

Aaron R. Cottrell

Digitally signed by Aaron R. Cottrell
DN: cn=Aaron R. Cottrell, o=City of Flint,
ou=Fleet Services,
email=acottrell@cityofflint.com, c=US
Date: 2021.06.04 09:31:34 -0400

Aaron Cottrell
Fleet Administrator

190510.1

(Proposal #19000027)

RESOLUTION NO.: _____

PRESENTED: 12-17-2019

ADOPTED: 12-17-2019

**Resolution Authorizing a Change Order to
The Lease Purchase of Four Sewer Cleaner Vehicles**

BY THE MAYOR:

On June 2019, the Department of Purchases & Supplies issued a purchase order to Jack Doheny (Resolution #190223) for four (4) Sewer Cleaner Vehicles as requested by the Fleet Management Division.

WHEREAS, the City Council has adopted Resolution #190223, authorizing Purchases and Supplies on behalf of the Fleet Management Division to issue a purchase order to Jack Doheny in the amount not to exceed an aggregate amount including all years of \$1,879,000.00 account #661-451.100-940.000; and

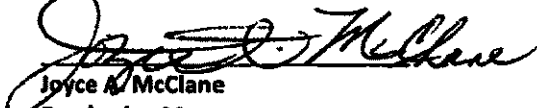
WHEREAS, the Fleet Department is requesting a Change Order to resolution #190223 to add and acknowledge Huntington Public Capital Corporation as the lessor of (4) Freightliner Vactor Sewer Cleaning Vehicles. The original resolution names Jack Doheny, but payments for said vehicles will be made annually to Huntington Public Capital Corporation.

WHEREAS, for the purpose of providing the financing under the installment Purchase Agreements, Huntington Public Capital Corporation and/or an affiliate of said bank shall act as the financing source under said Installment Purchase Agreements and in connection therewith, the Vendor shall assign all of Vendor's rights (including, but not limited to, the right to collect the installment payments due and payable under the Installment Purchase Agreements), but none of its obligations, under the installment Purchase Agreements to Assignee.

IT IS RESOLVED that Acting Chief Financial Officer Amanda Trujillo, Fleet Manager, Mike Rule and/or Director of Public Works Robert Bincsik are Authorized Representatives acting on behalf of the City of Flint to execute Installment Purchase Agreement and an Acceptance Certificate in accordance with the terms of the Installment Purchase Agreement No. 14980 upon receipt of the Equipment as described in Installment Purchase Agreement No. 14980.

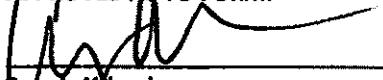
BE IT FURTHER RESOLVED, that the proper city officials, upon City Council's approval, are hereby authorized to enter into change order #1 and execute Installment Purchase Agreement with Huntington Public Capital Corporation for (4) Freightliner Vactor Sewer Cleaning Vehicles in an amount NOT-TO-EXCEED for all years \$1,757,120.00 (FY19, FY20, FY21, FY22, FY23 AND FY24).

APPROVED


Joyce A. McClane
Purchasing Manager


Amanda Trujillo
Acting Chief Financial Officer

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

Sheldon A. Neeley, Mayor

CITY COUNCIL:


Monica Galloway, Council President

190223

(Bid #19000027)

SUBMISSION NO.:

PRESENTED: 6-10-2019

ADOPTED: 6-10-2019

RESOLUTION TO JACK DOHENY FOR THE LEASE/PURCHASE OF
FOUR SEWER CLEANER VEHICLES

BY THE CITY ADMINISTRATOR


RESOLUTION

The Department of Purchases and Supplies has received a quote for the lease purchase of four sewer cleaning vehicles as requested by the Fleet Management Division; and

Jack Doheny Companies, 777 Doheny Court, PO Box 609, Northville, Michigan 48167 has submitted a quote as part of their successful award of the contract # 122017-FSC between Federal Signal Corporation, 1415 W. 22nd St., Oakbrook, IL and Sourcewell, formerly the National Joint Powers Alliance (NJIPA) a purchasing cooperative. Funding for said equipment will come from the following account: 661-451.100-940.000; and

IT IS RESOLVED that the Department of Purchases and Supplies is authorized to issue a purchase order to Jack Doheny Companies for the five year lease purchase of four (4) sewer cleaner vehicles in an annual amount not to exceed \$375,800.00 and an aggregate amount of \$1,879,000.00. (Fleet Management Fund) \$187,900 FY19; \$375,800 FY20; \$375,800 FY21; \$375,800 FY22; \$375,800 FY23; \$187,900 FY24

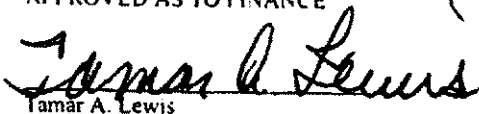
APPROVED PURCHASING DEPT.:


Joyce A. McClane
Purchasing Manager

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director


Steve Branch, City Administrator


Herbert J. Winfrey, President
City Council



Proposal #22000706

RESOLUTION NO.: 210364

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO TESTAMERICA LABORATORIES FOR ENVIRONMENTAL MONITORING

WHEREAS, the Water Pollution Control (WPC) environmental compliance laboratory is required to perform analytical testing according to the NPDES permit, some of the testing requires contracting services to another laboratory for compliance on additional analytical parameters. The WPC department recommends awarding TestAmerica Laboratories, the lowest responsive bidder, for environmental monitoring services in the amount of \$40,000 per year for FY2022, FY2023, and FY2024, for a total amount of \$120,000.

Account Number	Account Name	Amount
590-550.100-801.000	Professional Services	\$40,000.00
	FY2022 GRAND TOTAL	\$40,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with TestAmerica Laboratories for environmental monitoring services for the amount of \$40,000.00 per year for FY2022, FY2023, and FY2024, pending budget adoption, for a contract total of \$120,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 16, 2021 11:56 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 15, 2021 09:54 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 15, 2021 11:18 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 16, 2021 11:41 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 06/24/2021

BID/PROPOSAL# 22000706

AGENDA ITEM TITLE: Environmental Monitoring Services

PREPARED BY Eric Brubaker
Water Pollution Control

VENDOR NAME: Eurofins Test America

BACKGROUND/SUMMARY OF PROPOSED ACTION:

While the Water Pollution Control Environmental Compliance Laboratory is required to perform analytical testing according to our NPDES permit, some of this analytical testing requires contracting services out to another analytical laboratory to show compliance on additional analytical parameters. This contracted work, in association with other analytical testing, is important in showing compliance with many required, regulatory agencies.

Two (2) bids were received and reviewed:

Vendor	Three Year Total
Eurofins Test America	\$ 130,434.00
Merit Laboratories	\$ 157,449.00

It is recommended that the lowest, responsive bidder, Eurofins Test America, be awarded the three-(3) year bid for Environmental Monitoring Services. This award is in the amount of \$40,000.00 for each of the next three fiscal years, FY 2022 and pending adoption of FY 2023 and FY 2024.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Environmental Monitoring	550.100-801.000		\$40,000.00
		FY22 GRAND TOTAL		\$40,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004218



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 3 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$40,000.00

BUDGET YEAR 2 \$40,000.00

BUDGET YEAR 3 \$40,000.00

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
(Jeanette Best, WPC Manager)



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Environmental Monitoring Services– (3) Years
 PROPOSAL# 22000706
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/24

Bidder# 1: Merit Laboratories, Inc.
Lansing, MI

	Year 1	Year 2	Year 3
Total	\$52,483.00	\$52,483.00	\$52,483.00
Grand Total (All Years)	\$157,449.00		

Bidder# 2: TestAmerica Laboratories, Inc. dba Eurofins TestAmerica
North Canton, OH

	Year 1	Year 2	Year 3
Total	\$41,538.00	\$41,538.00	\$41,538.00
Grand Total (All Years)	\$124,614.00		

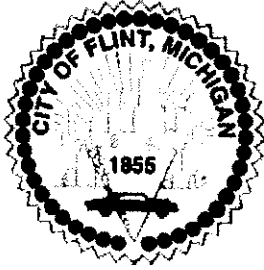
Calculations were done by the City of Flint Purchasing Department

Bidder# 3: Fibertec Environmental Services
Holt, MI

No Bid

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.:

210365

PRESENTED:

AUG - 4 2021

ADOPTED: _____

**RESOLUTION TO APPROVE SETTLEMENT OF TIMOTHY BROWN v CITY OF
FLINT; 20-113889-NI**

BY THE CITY ADMINISTRATOR:

WHEREAS, an Executive Session was held on August 4, 2021; and

Although the City of Flint admits no liability in the suit filed by Timothy Brown, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$30,000.00; and

THEREFORE, BE IT IS RESOLVED that that the City Administrator is hereby authorized to pay the settlement offer in the matter of *Timothy Brown v. City of Flint* in the amount of \$30,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelby Frayer
Shelby Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/27/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO APPROVE SETTLEMENT OF TIMOTHY BROWN v. THE CITY OF FLINT; Case #: 20-113889-NI; 7TH JUDICIAL CIRCUIT COURT FOR GENESEE COUNTY

PREPARED BY: Harrell D. Milhouse
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

An Executive Session is requested in this matter for August 4, 2021 . Although the City of Flint admits no liability in the claim filed by Mr. Timothy Brown, the Department of Law recommends settlement of this matter. All parties have agreed to settlement in this matter in the amount of \$30,000.00; and therefore request authorization of settlement in the mater of Timothy Brown v City of Flint, 7th Judicial Circuit Court for Genesee County; case #: 20-113889-NI, in the amount of \$30,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item **677-266.200-956-300**.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Law	Litigation and Suits	677-266.200-956-300		\$30,000.00



CITY OF FLINT

		FY20/21 GRAND TOTAL		\$30,000.00

PRE-ENCUMBERED? YESX ☐ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

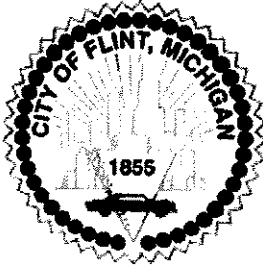
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Angela Wheeler
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210366

PRESENTED: AUG - 4 2021

ADOPTED: _____

**RESOLUTION APPROVING PAYMENT OF SETTLEMENT OF DAWN HAWLEY V.
SCOTT ET AL**

BY THE CITY ADMINISTRATOR:

Executive Session was held in this matter on August 4, 2021; and

All parties have accepted the City of Flint's settlement offer in this matter in the amount of \$54,000.00; and

Although the City of Flint admits no liability in suit filed by Dawn Hawley, the Department of Law recommends payment of the settlement offer in this matter.

IT IS RESOLVED that the City Administrator is hereby authorized to pay the settlement offer in the matter of Dawn Hawley v. Scott et al in the amount of \$54,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelby Frayer
Shelby Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

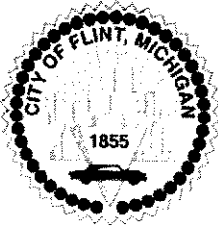
OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

Angela Wheeler

(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210371
PRESENTED: AUG - 4 2021
ADOPTED: _____

BY THE CITY MAYOR:

**RESOLUTION TO ACCEPT THE FINANCIAL DISTRESSED CITIES, VILLAGES,
AND TOWNSHIPS GRANT FOR PUBLIC SAFETY**

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of up to \$183,505.00 toward reimbursement of expenditures required to implement the (project title); and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's FDCVT grant program; and

WHEREAS, the City of Flint acknowledges that it meets the following requirements:


1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, as applicable,
3. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

THEREFORE, BE IT RESOLVED that the proper City officials are hereby authorized to participate in the FDCVT Grant for Public Safety and on behalf of the City of Flint. Proper City officials are hereby authorized to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the FDCVT requirements.


BE IT FURTHER RESOLVED that the appropriate City officials are authorized to do all things necessary to abide by the terms of Grant #210098-21 in the amount of \$183,505.00 and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

APPROVED AS TO FORM:


Angela Wheeler (Jul 29, 2021 17:38 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

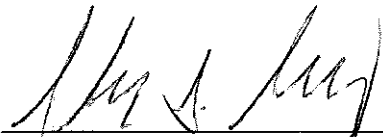

Shelbi Frayer (Jul 28, 2021 16:30 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 29, 2021 18:13 EDT)

Clyde Edwards, City Administrator


Mayor Sheldon A. Neeley

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

**FINANCIALLY DISTRESSED CITIES, VILLAGES, AND TOWNSHIPS
GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF TREASURY
AND CITY OF FLINT**

This Grant Agreement ("Agreement") is made between the Michigan Department of Treasury, Revenue Sharing and Grants Division ("Treasury") and City of Flint ("Grantee").

The purpose of this Agreement is to provide funding to a financially distressed municipality with conditions that indicate probable financial distress. Legislative appropriation of funds for grant assistance is set forth in 2020 Public Act 166. This Agreement is subject to the terms and conditions specified herein.

Grant #: 210098-21
Project Name: City of Flint FDCVT Grant Application for Public Safety
Amount of grant: \$183,505.00
Start Date: October 1, 2020
End Date: September 30, 2025

GRANTEE CONTACT:

Lottie Ferguson, Chief Resilience Officer
Name/Title
City of Flint
Municipality Name
1101 South Saginaw Street
Address
Flint, MI 48502
City, State, Zip Code
(810) 766-7266
Telephone Number

Fax Number
lferguson@cityofflint.com
E-mail Address
Vendor/Customer Number

TREASURY CONTACT:

Evah Cole, Division Administrator
Name/Title
Revenue Sharing and Grants Division
Division
P.O. Box 30722
Address
Lansing, MI 48909
City, State, Zip Code
(517) 335-7484
Telephone Number
(517) 335-3298
Fax Number
TreasRevenueSharing@michigan.gov
E-mail Address

I. AGREEMENT SCOPE

This Agreement and its appendices constitute the entire Agreement between Treasury and the Grantee and may be modified only by written agreement between Treasury and the Grantee.

- (A) The scope of this agreement is limited to activities specified in Appendix A, and such activities as are authorized by Treasury under this Agreement. Any change in agreement scope requires written approval in accordance with Section III (Amendments) of this Agreement.
- (B) By entering into this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. CONTRACT PERIOD

The Agreement shall be effective from the Start Date until the End Date specified on page 1. Treasury shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures incurred or paid by the Grantee prior to the Start Date or after the End Date of this Agreement will not be reimbursed under the Agreement.

III. AMENDMENTS

Any desired amendments to this Agreement shall be requested by the Grantee in writing and shall not be effective unless approved in writing by Treasury. Treasury reserves the right to deny requests for amendments to the Agreement or to the appendices. No amendments can be implemented without written approval by Treasury.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified below and in Appendix A of this Agreement, if applicable.

- (A) The Grantee must complete and submit semiannually the *Financially Distressed Cities, Villages, and Townships Narrative Report* (Form 5196) and the *Financially Distressed Cities, Villages, and Townships Financial Status Report* (Form 5198). These forms shall be due according to the following schedule:

Reporting Period	Due Date
October 1 – March 31	April 30
April 1 – September 30	October 30

The forms shall be submitted to Treasury's contact at the e-mail address on page 1.

- (B) For a payment reimbursement, the Grantee must complete and submit a *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199). The reimbursement request

must include supporting documentation (copies of original invoices, cancelled checks, and any other report that would support the request) of eligible project expenditures.

The form shall be submitted to Treasury's contact at the address on page 1.

Treasury shall make reimbursements upon receipt of a reimbursement request form, not more than once a month, provided that the Grantee is in compliance with all terms and conditions of this Agreement, and dependent upon state appropriations.

Funds may not be released to the Grantee, if the Grantee:

1. Has not filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 to 21.55), or
2. Has not filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Is delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Has a payment due and owing to the state.

(C) The Grantee must complete and submit a final *Financially Distressed Cities, Villages, and Townships Narrative Report* (Form 5196) and *Financially Distressed Cities, Villages, and Townships Financial Status Report* (Form 5198). The Grantee shall submit the final reports, including any outstanding deliverables, within 30 days from the End Date of the Grant, specified on page 1.

The forms shall be submitted to Treasury's contact at the e-mail address on page 1.

(D) One year after the date of the Final Closeout letter from Treasury, the Grantee must complete and submit a *Financially Distressed Cities, Villages, and Townships Final Follow-up Report* (Form 5197).

The form shall be submitted to Treasury's contact at the e-mail address on page 1.

V. GRANTEE RESPONSIBILITIES

- (A) The Grantee agrees to abide by all local, state, and federal laws, rules, ordinances, and regulations in the performance of the activities funded by this grant.
- (B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State of Michigan or any other entity.
- (C) The Grantee shall be solely responsible to pay all taxes, if any, that arise from the Grantee's receipt of this grant or from any expenditure of grant funds.

- (D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by the Grantee or its contractor(s) under this Agreement. The Grantee or its contractor(s) shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in designs, drawings, specifications, reports, or other services.
- (E) Treasury's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. Treasury's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance (or failure of performance) of this Agreement.
- (F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with Treasury for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal prosecution, civil suit, and/or termination of the grant.
- (G) The Grantee must comply with all Conditions contained in its application for the grant, a copy of which is attached as Appendix B.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that Treasury funded all or a portion of its development.

Treasury retains an irrevocable license to reproduce, publish and use in whole or in part, and authorize others to do so, any copyrightable material submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that Treasury can use in accordance with this paragraph.

Unless otherwise specified in this Agreement, the Grantee may not patent products or processes developed under this Agreement.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of Treasury. Treasury does not assume responsibility regarding the contractual relationships between the Grantee and any contractor.

VIII. CONTRACTS

Treasury reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, Treasury will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All contractors used by the Grantee in completing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott-Larsen Civil Rights Act, 1976 Public Act 453, as amended (MCL 37.2101 et seq), the Persons with Disabilities Civil Rights Act, 1976 Public Act 220, as amended (MCL 37.1101 et seq), and all other federal, state, and local fair employment practices and equal opportunity laws. The Grantee agrees to include in every contract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. LIABILITY

- (A) The Grantee, not Treasury, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities carried out or to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, any contractor, or anyone employed by the Grantee.
- (B) All liability as a result of claims, demands, costs, or judgments arising out of activities carried out or to be carried out by Treasury in the performance of this Agreement is the responsibility of Treasury and not the responsibility of the Grantee, if the liability is caused by any Treasury employee or agent.
- (C) In the event that liability arises as a result of activities conducted jointly by the Grantee and Treasury in fulfillment of their responsibilities under this Agreement, such liability is held by the Grantee and Treasury in relation to each party's responsibilities under these joint activities.
- (D) Nothing in this Agreement may be construed as a waiver of any governmental immunity by the Grantee, Treasury, their agents, or their employees as provided by statute or court decisions.

XI. ANTI-LOBBYING

The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute (MCL 4.415(2)). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action. The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State of Michigan.

XII. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its contractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XIII. AUDIT AND ACCESS TO RECORDS

Treasury reserves the right to conduct a programmatic and financial audit of the project, and Treasury may withhold payment until the audit is satisfactorily completed. The Grantee is required to maintain all pertinent records and evidence pertaining to the Grant Agreement, including grant funds, in accordance with generally accepted accounting principles and other procedures specified by Treasury. Treasury or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of seven years after the Final Closeout letter has been issued to the Grantee by Treasury.

XIV. INSURANCE

- (A) The Grantee must maintain insurance or self-insurance, satisfactory to Treasury, that will protect Treasury from claims that may arise from the Grantee's actions under this Agreement or from the actions of others for whom the Grantee may be held liable.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XV. OTHER SOURCES OF FUNDING

The Grantee guarantees that any payments for which claims for reimbursement are made to Treasury under this Agreement will not be financed by any source other than Treasury under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from the Grantee's reimbursement request(s), or to immediately refund to Treasury, the total amount representing such duplication of funding.

XVI. COMPENSATION

- (A) A breakdown of costs allowed under this Agreement is identified in Appendix A. Treasury will reimburse the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenditures incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

- (B) Expenditures incurred or paid by the Grantee prior to the Start Date or after the End Date of this Agreement will not be reimbursed under the Agreement.
- (C) Treasury will approve reimbursement requests after approval of reports and related documentation as required under this Agreement.
- (D) Treasury reserves the right to request additional information necessary to substantiate reimbursement requests.
- (E) Reimbursements under this Agreement may be processed by Electronic Funds Transfer (EFT) at Treasury's discretion. In order to be eligible to receive reimbursements by EFT, the Grantee must register at the SIGMA Vendor Self Service website (www.michigan.gov/SigmaVSS).

XVII. CLOSEOUT

- (A) A determination of project completion, which may include a site inspection and an audit, shall be made by Treasury after the Grantee has satisfactorily completed the activities, and provided products and deliverables described in Appendix A.
- (B) Upon issuance of the Final Closeout letter from Treasury, the Grantee releases Treasury from all claims against Treasury arising under this Agreement. Unless otherwise provided in this Agreement or by State law, the Final Closeout letter shall not constitute a waiver of Treasury's claims against the Grantee.
- (C) The Grantee shall immediately refund to Treasury any reimbursements in excess of the costs allowed by this Agreement.

XVIII. CANCELLATION

This Agreement may be cancelled by Treasury, upon thirty (30) days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by Treasury and the Grantee.

XIX. TERMINATION

- (A) This Agreement may be terminated by Treasury as follows.
 - (1) Upon thirty (30) days written notice to the Grantee:
 - a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or other applicable laws or rules.
 - b. If the Grantee knowingly and willingly presents false information to Treasury for the purpose of obtaining this Agreement or any reimbursement under this Agreement.
 - c. If Treasury finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of

Financially Distressed Cities, Villages, and Townships Grant Agreement
City of Flint
Grant # 210098-21
July 26, 2021

Treasury in an attempt to secure a contract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.

- d. During the thirty (30) day written notice period, Treasury will withhold reimbursement for any terminations under subparagraphs a through c, above.
 - e. If the Grantee or any contractor of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Department of Licensing and Regulatory Affairs or its successor.
- (2) Immediately, upon written notice, and without further liability to Treasury, if the Grantee, or any agent of the Grantee, or any agent of any contractor is:
- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
 - b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
 - c. Convicted under State or federal antitrust statutes;
 - d. Convicted of any other criminal offense which, in the sole discretion of Treasury, reflects on the Grantee's business integrity; or
 - e. Added to the federal or state Suspension and Debarment list.
- (B) If a grant is terminated, Treasury reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XX. DISCLOSURE OF INFORMATION

All reports or other printed or electronic material are public information under the Freedom of Information Act, 1976 Public Act 442, as amended (MCL 15.231 to 15.246).

Financially Distressed Cities, Villages, and Townships Grant Agreement
City of Flint
Grant # 210098-21
July 26, 2021

XXI. CERTIFICATION

The individuals signing below certify by their signatures that they are authorized to sign this Grant Agreement on behalf of their agencies, that the parties will fulfill the terms of this Agreement, including the attached appendices, as set forth herein, and that no part of the agreement has been altered or changed.

FOR THE GRANTEE:

Signature

Date

Name/Title

FOR TREASURY:

Signature

Date

Name/Title

**APPENDIX A –
APPROVED BUDGET AMOUNTS**

City of Flint FDCVT Grant Application for Public Safety

Below is the approved budget for your grant project. Please note, we have assigned budget categories to each of your original budget line items. Use these categories when submitting your reimbursement requests.

Budget Category	Budget Description	Application Budget Amount	Award Budget Amount	Comments
Equipment - Replacement	Police Body Cameras	\$107,880.00	\$107,880.00	
Equipment - Replacement	Surveillance Cameras	\$75,625.00	\$75,625.00	
	Uninterrupted Power Supply	\$53,457.26	\$.00	
	Budget Total	\$236,962.26	\$183,505.00	

*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

Work plan/timeline: Prior to the release of funds, the grantee will provide to Treasury an updated work plan / timeline, related to the line items for which grant funding was received. The work plan / timeline should include estimated completion dates and a description of the deliverable for each step.

**APPENDIX B
APPLICATION CONDITIONS**

**Financially Distressed Cities, Villages, and Townships Application
(FY 2021)**

Issued under authority of 2020 Public Act 166

CONDITIONS

Implementation of Proposal:

Within sixty (60) days following the Michigan Department of Treasury's Notification of Intent to Award letter, the grantee agrees to submit the signed Grant Agreement and Board Resolution, indicating approval of the proposal and Financially Distressed Cities, Villages, and Townships grant funding, or be subject to automatic cancellation of the grant. No grant funding will be released until the required signed Grant Agreement, Board Resolution, and a final work plan pertaining to the funds awarded have been received by Treasury.

Proposal Clarification:

The Michigan Department of Treasury reserves the right to award funds for an amount other than requested and/or request changes to, or clarification of, any and all applications received.

Prior to executing any changes to the scope of the proposal, the selected grantee must inform (in writing) the Michigan Department of Treasury of the proposed changes. The department will notify the grantee within thirty (30) days whether the proposed changes fall under the original grant award.

Eligible Expenditures:

Grant award funds must be used to make payments to reduce unfunded accrued liability; to repair or replace critical infrastructure or equipment owned or maintained by the city, village, or township; to reduce debt obligations; for costs associated with a transition to shared services with another jurisdiction; or to administer other projects that move the city, village, or township toward financial stability. The focus will be on the repair or replacement of obsolete critical infrastructure or equipment, and service consolidation(s).

Expenditures:

1. The grantee understands and agrees that all expenditures from the grant will:
 - Be used to ensure efficient administration of the proposal.
 - Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
 - Be adequately supported by source documentation, including invoices, cancelled checks and electronic payment confirmations.
 - Only be for items approved in the Grant Agreement.
2. The grantee agrees to use the approved purchasing practices and bid procedures required by the "Grantee" for expenditures involving proposal activity.
3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.
4. The grantee agrees to maintain all documentation for costs incurred for a seven-year period following the Michigan Department of Treasury Final Closeout letter.

Release of Funds:

Payments to the "Grantee" may be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations.

For a payment reimbursement, a completed *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199) must be submitted to the Michigan Department of Treasury. Source documentation supporting the requested reimbursement amount must be attached to the reimbursement request form. At a minimum, the source documentation should include copies of the original invoices, cancelled checks, and any other report that would support the request.

Financially Distressed Cities, Villages, and Townships Application (FY 2021)

Issued under authority of 2020 Public Act 166

CONDITIONS CONTINUED

The "Grantee's" Chief Financial Officer or Chief Administrative Officer must sign and date the *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199).

Funds may not be released to the "Grantee" if the grantee:

1. Has not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 to 21.55), or
2. Has not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Has a payment due and owing to the state.

Forfeiture and Repayment of Grant Funds:

If any conditions and provisions in the Grant Agreement are not met by the grantee, the grantee agrees to forfeit any future grant funds for this proposal and agrees that any grant funds previously reimbursed to the grantee may be required to be repaid to the State. At the discretion of the State Treasurer, repayments may be fulfilled by the Michigan Department of Treasury through the diversion of revenue sharing payments issued to the grantee under the Glenn Steil State Revenue Sharing Act of 1971 (1971 PA 140) or the Michigan Department of Treasury's FY 2021 appropriation act (2020 PA 166), until all grant funds previously reimbursed for this project have been repaid to the State.

Reporting Requirements:

1. *Semiannual Narrative and Financial Status Reports* – The awarded grantee shall submit to the Michigan Department of Treasury semiannually, signed and dated, narrative and financial status reports. The reports are due April 30 and October 30.
 - a. *Narrative Report (NR)* (Form 5196) – should present the following information:
 - i. Name of Grantee and Grant Number
 - ii. Reporting Period (i.e. October 2021-March 2022, April 2022-September 2022, etc. ...). The initial filing will be due on October 30, 2021, and cover the period of October 1, 2020, to September 30, 2021.
 - iii. The percentage (%) completed of the proposal's work plan
 - iv. The estimated proposal completion date. For the final report, indicate the actual proposal completion date
 - v. A brief outline of the work accomplished during the reporting period (or grant period, if this is the final report) relative to the proposal's work plan and timeline
 - vi. A brief outline of the work to be completed during the subsequent reporting period
 - vii. A brief description of any problems or delays, real or anticipated, experienced
 - b. *Financial Status Report (FSR)* (Form 5198) – should present the following information:
 - i. Name of Grantee and Grant Number
 - ii. Reporting Period (i.e. October 2021-March 2022, April 2022-September 2022, etc. ...). The initial filing will be due on October 30, 2021, and cover the period of October 1, 2020, to September 30, 2021.
 - iii. The percentage (%) completed of the proposal's work plan
 - iv. The estimated proposal completion date. For the final report, indicate the actual proposal completion date
 - v. The amount of funds expended through the reporting period (i.e. from the beginning of the grant proposal to the end of the reporting period)
 - vi. The projected future expenditures for the proposal
 - vii. Total projected expenditures for the proposal
 - viii. Original or amended (per grant award) budget per Appendix A of the Grant Agreement
 - ix. The difference between current projected proposal expenditures and original or amended budget

Financially Distressed Cities, Villages, and Townships Application (FY 2021)

Issued under authority of 2020 Public Act 166

CONDITIONS CONTINUED

2. *Final Narrative Report* (Form 5196) and *Final Financial Status Report* (Form 5198) – The awarded grantee shall submit to the Michigan Department of Treasury final, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the completion of the proposal.
 - a. The reports shall include the information as indicated under *Semiannual Narrative and Financial Status Reports* (above).
 - b. Indicate "Final Report" on the top of the Final Narrative and Financial Status Reports.
 - c. In addition to the items listed above, the final narrative report must include a description of the proposal's accomplishments and any unanticipated benefits/difficulties experienced while completing the proposal. Additionally, attach a copy of the proposal deliverables, if applicable (i.e. pictures of completed construction or equipment, etc. ...).
3. *Final Follow-up Report* (Form 5197) – One year after the date of the Final Closeout Letter from the Michigan Department of Treasury, the grantee agrees to provide a Final Follow-up Report to the Michigan Department of Treasury on the status of the proposal. The report will include:
 - a. A detailed description of service changes and improvements.
 - b. A detailed status update on the goals and measures used to determine the success of the proposal and outcomes presented in the application (i.e. have they been met, what has changed, etc. ...).
 - c. A detailed description of set-backs or difficulties experienced in implementing the proposal.
 - d. An analysis of cost savings realized related to the implementation of the proposal.
 - e. A detailed description of how the funding was utilized and assisted the grantee toward financial stability.

Audit and Review:

The grantee agrees to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this proposal.

The Michigan Department of Treasury may conduct periodic program reviews of the proposal. The purpose of these reviews will be to determine adherence to stated proposal goals and to review progress of the proposal in meeting its objectives.

The grantee agrees to submit semiannual and final progress reports, along with a final follow-up report to the Michigan Department of Treasury. The grantee understands that failure to submit any required reports may result in the termination of the grant.

Grant Termination:

The grantee understands that this grant may be terminated if the Michigan Department of Treasury concludes that the grantee is not in compliance with the conditions and provisions of this grant, or has falsified any information. The Michigan Department of Treasury will extend an opportunity for the grantee to demonstrate compliance. Notification of termination will be in writing.

The grantee acknowledges that continuation of this grant is subject to appropriation or availability of funds for this grant. If appropriations to enable the Michigan Department of Treasury to effect continued payment under this grant are reduced, the Michigan Department of Treasury shall have the right to terminate this grant. The Michigan Department of Treasury shall give the grantee at least thirty (30) days advance written notice of termination for non-appropriation.

City of Example

County of Example

RESOLUTION ACCEPTING THE FDCVT GRANT

Minutes of the regular meeting of the City Council of the City of Example County of Example, State of Michigan, (the "Municipality") held on July 26, 2021.

PRESENT: Members: Allen, Jones, Nelson, and Smith

ABSENT: Members: None

Member Allen offered and moved the adoption of the following resolution, seconded by Member Nelson.

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of up to \$245,000 toward reimbursement of expenditures required to implement the FDCVT Application Proposal Title (project title), and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's FDCVT grant program, and

WHEREAS, City of Example (local unit name) acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, as applicable,
3. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council (governing body) hereby authorize participation in the FDCVT Application Proposal Title (project title) and on behalf of the City of Example (local unit name) authorizes John Doe, City Manager, (designee) to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the FDCVT requirements.

YEAS: Members: Allen, Jones, Nelson, and Smith

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council of the City of Example, County of Example, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 Public Act 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jane Doe (name)

City of Example, Clerk

City of Example County of Example



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/28/2021

AGENDA ITEM TITLE: RESOLUTION TO ACCEPT THE FINANCIAL DISTRESSED CITIES, VILLAGES, AND TOWNSHIPS GRANT FOR PUBLIC SAFETY

PREPARED BY: V. Foster for the Department of Finance

BACKGROUND/SUMMARY OF PROPOSED ACTION

The Department of Treasury has notified the Department of Finance of its intent to award FDCVT grant monies in the amount of \$183,505 to cover costs of police equipment. The grant, #210098-21, has an end date of September 30, 2025. A copy of the notification letter and grant agreement are attached.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:**

Account: 296 – Other Grants Fund (Grant code SMDT-FDCVT21)

ACCOUNTING APPROVAL: Jennifer Ryan Jennifer Ryan (Jul 28, 2021 16:27 EDT) **Date:** 07/28/2021
Jennifer Ryan, Deputy Finance Director

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): X **APPROVED**

DEPARTMENT HEAD SIGNATURE: Shelbi Frayer Shelbi Frayer (Jul 28, 2021 16:30 EDT)
Shelbi Frayer, Chief Financial Officer



RESOLUTION NO.: 210372

PRESENTED: AUG - 4 2021

ADOPTED: _____

(Proposal #19000580)

BY THE CITY ADMINISTRATOR:

RESOLUTION TO SPALDING DEDECKER FOR CHANGE ORDER #2 TO CE (CONSTRUCTION ENGINEERING) SERVICES FOR COURT ST. PROJECT

On July 13, 2020, the Proper City Officials were authorized to enter into change order #1 to the contract per resolution #200281 with Spalding DeDecker, 905 South Blvd. East, Rochester Hills, Michigan for additional funds to oversee the replacement of the storm sewer laterals and catch basins for the Construction Engineering (CE) services to rehabilitate Miller Rd. from Hammerberg to Ballenger Hwy. in an amount not to exceed \$87,856.00 and a revised total of \$823,356.00, and

During construction of Court St., the City identified additional ADA sidewalk ramps necessary to maintain pedestrian traffic flow. Spalding DeDecker will provide design and construction services for those sidewalk ramps. In addition, the construction issues related to Court St has resulted in additional fees in the amount of \$30,000.00. Funding for said services will come from the following accounts:

202-449.200-801.000	Major Street Fund	\$7,000.00
202-441.702-801.000	Major Street Fund	\$23,000.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #2 to the contract with Spalding DeDecker to provide design and construction services for ADA sidewalk ramps as well as additional construction issues related to Court St., in an amount not to exceed \$30,000.00 and a revised aggregate amount of \$853,356.00. (Major Street Fund)

APPROVED PURCHASING DEPT:

Lauren Rowley

Lauren Rowley
Purchasing Manager

APPROVED AS TO FINANCE:

shelbi frayer

shelbi frayer (Jul 29, 2021 16:07 EDT)

Shelbi Frayer
Chief Finance Officer

APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler (Jul 30, 2021 16:36 EDT)

Angela Wheeler, Chief Legal Officer

CLYDE D. EDWARDS

CLYDE D EDWARDS (Jul 30, 2021 16:53 EDT)

Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields
Kate Fields, Council President

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 22, 2021

BID/PROPOSAL# 19000580

AGENDA ITEM TITLE: Resolution for design changes to the Court St. project

PREPARED BY Kathryn Neumann for Michael Brown, Director of Public Works

VENDOR NAME: Spalding DeDecker

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On July 13, 2020, the Proper City Officials authorized the issuance of a contract to Spalding DeDecker for the Construction Engineering (CE) services for Court St. to oversee the replacement of the storm sewer laterals and catch basins. During construction of Court St., the City has identified additional ADA sidewalk ramps necessary to maintain pedestrian traffic flow. Spalding DeDecker will provide design and construction services for those sidewalk ramps. In addition, all of the construction issues related to Court St has resulted in additional fees in the amount of \$30,000.00.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	449.200-801.000		\$7,000.00
202	Major Street Fund	441.702-801.000		\$23,000.00
FY22 GRAND TOTAL				\$ 30,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 220004826

ACCOUNTING APPROVAL: Kirstie Troup
Kirstie Troup (Jul 22, 2021 14:39 EDT) **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 1 YEAR

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Michael J. Brown
Michael J. Brown (Jul 23, 2021 12:21 EDT)
Michael J. Brown, Director of Public Works



June 21, 2021

Mr. Mark Adas, P.E.
City Engineer
City of Flint
1101 Saginaw Street
Flint, MI 48502

**Re: Proposal for Professional Services for
Court Street – Amendment**

Dear Mr. Adas:

Spalding DeDecker (SD) is pleased to provide the following proposal for engineering services associated with the additional services requested on Court Street.

PROJECT UNDERSTANDING

Spalding DeDecker (SD) is assisting the City of Flint with Construction Engineering services for the ongoing Court Street project. During construction, the City identified additional ADA sidewalk ramps necessary to maintain pedestrian traffic flow. SD will provide design and construction services for those sidewalk ramps. In addition to the sidewalk ramps, the project continues to experience construction issues related to Contractor installation errors. In an effort to protect the City against potential Contractor claims, the City asked SD to evaluate and forecast additional expenditures as well as look at potential scope reductions. This also led to additional inspection effort in an attempt to ensure that the installation methods, repairs and forensic evidence are well documented. The following are the fee breakdowns by category.

FEE BREAKDOWN

Sidewalk

Additional Fee = \$7,000

Total Amendment

Total Fee = \$30,000

Road

Additional Fee = \$23,000

Sincerely,
SPALDING DEDECKER

Jeremy Schrot, PE
Vice President/Director of Public Services

CITY OF FLINT



PROPOSAL #19000580

RESOLUTION NO: 200281
PRESENTED: JUL 13 2020
ADOPTED: 7-13-2020

BY THE CITY ADMINISTRATOR:

**Resolution Authorizing Change Order No. 1 to
Spalding DeDecker -- To Oversee Replacement of Storm Sewer Laterals and Catch Basins**

On October 31, 2019, Council adopted resolution #190459, awarding Spalding DeDecker the Construction Engineering Services for Court Street Rehabilitation Project in the amount of \$735,500.00; and

The Department of Public Works is requesting additional funds to oversee the replacement of the storm sewer laterals and catch basins contingent on MDOT approval.

Funding for said service will come from the following account for FY20-21 budget:

Dept.	Name/Description of Account	Account #	Grant #	Amount
DPW	Major Street Account	202-441.702-801.000	N/A	\$ 87,856.00

IT IS RESOLVED, that the proper city officials, upon City Council's approval, are hereby authorized to enter into change order #1 with Spalding DeDecker to oversee replacement of storm sewer laterals and catch basins in an amount NOT-TO-EXCEED \$87,856.00, contingent on MDOT approval and a revised aggregate amount of \$823,356.00.

APPROVED

Joyce A. McClane
Purchasing Manager

Amanda Trujillo
Acting Chief Financial Officer

APPROVED AS TO FORM

Angela Wheeler
Chief Legal Officer

Sheldon A. Neeley, Mayor

CITY COUNCIL

Monica Galloway, Council President

190459

Proposal #19000590)

SUBMISSION NO.:

PRESENTED: 10-23-19

ADOPTED: 10-31-2019

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SPALDING DEDECKER FOR
CONSTRUCTION ENGINEERING SERVICES FOR COURT STREET REHABILITATION**

RESOLUTION

The Department of Purchases & Supplies has solicited a proposal for Construction Engineering Services for Court Street Rehabilitation as requested by the Transportation Division; and

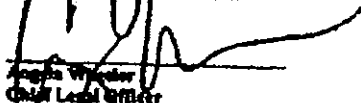
Spalding DeDecker, 905 South Blvd. East, Rochester Hills, Michigan was the lowest bidder from three solicitations for said requirements. Funding for said services will come from the following account: 202-441.702-801.000 (\$735,500.00); and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Spalding DeDecker for Construction Engineering Services for Court Street Rehabilitation in an amount not to exceed \$735,500.00.

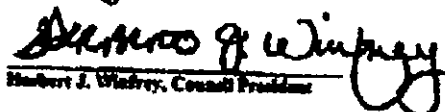
APPROVED PURCHASING DEPT.:


James McChesney, Purchasing Manager

APPROVED AS TO FORM:



Angela Winkler
Chief Legal Officer

CITY COUNCIL:


Herbert J. Winkler, Council President

APPROVED AS TO FINANCE:


James H. Lewis
Deputy Finance Director


Steve Branch, Acting City Administrator



RESOLUTION NO.: 210373
PRESENTED: AUG - 4 2021
ADOPTED: _____

PROPOSAL 20000578

**RESOLUTION TO COMMERCIAL CONTRACTING CORPORATION FOR
WPC INFLUENT STRUCTURE & BATTERY A GRIT REHABILITATION –
SRF NO. 5696-01 – CHANGE ORDER-1**

BY THE CITY ADMINISTRATOR:


The division of Purchases & Supplies solicited proposals for the construction projects for Phase I of the Michigan State Revolving Fund Loan Project Plan as requested by the Department of Public Works, Water Pollution Control. Council Resolution 190188.1, adopted on June 24, 2019, approved the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.

Commercial Contracting Corporation was awarded the contract for the WPC Influent Structure & Battery A-Grit Rehabilitation in the amount of \$3,490,001.80. Due to unforeseeable conditions of the Influent Structure and Battery A-Grit facility additional work is required for the rehabilitation of the structures. This additional work requires a change order of \$337,082.58.

Account Number	Account Name	Amount
590-550.412-801.074	SRF – Influent Batt A-Grit Project	\$337,082.58

IT IS RESOLVED, that the Proper City Officials, are authorized enter into **Change Order-1** with Commercial Contracting Corporation, 4260 N. Atlantic Boulevard, Auburn Hills, Michigan, 48326 for the additional structural work for WPC Influent Structure & Battery A Grit Rehabilitation project in the not to exceed amount of \$337,082.58, a revised contract not to exceed amount of \$3,827,084.38.

APPROVED AS TO FORM:


Angela Wheeler (Jul 30, 2021 15:04 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Shelbi Frayer (Jul 30, 2021 14:27 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

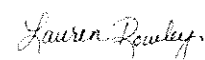

CLYDE D. EDWARDS (Jul 30, 2021 15:09 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/29/2021

BID/PROPOSAL: P20-578

AGENDA ITEM TITLE: WPC Influent Structure and Battery A Grit Rehabilitation Change Order-1

PREPARED BY John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: Commercial Contracting Corporation

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Currently WPC is underway with a Council approved SRF project to upgrade its influent structure and Battery A-grit system. Investigation of the influent structure has revealed extreme concrete spalling on the south and west elevations of the inside of the structure. The original bypass plan had called for only the northern half to be dry and rehabilitated. Bypass pumping plans must be altered because the divers entering the wastewater were unable to safely work in the turbulence. The rate of the influent is too great and will not allow the placement of a bulkhead needed to stop the flow to half of the structure. Revised bypass piping plans call for the entire box to be dried out allowing for the complete rehabilitation of the influent structure which will significantly extend the life of the influent structure.

Other issues found are the extreme deterioration and erosion of the existing brick on the exterior of the influent structure which was revealed when some bricks were removed with the intention of resetting them. Partial replacement is not an option because the bricks are badly damaged. Lead paint was also discovered in the Battery A-grit basement which must be abated and repainted for health and safety reasons.

Therefore, I recommend approval of a change order for Commercial Contracting Corporation, in the amount of \$337,082.58 for WPC Influent Structure and Battery "A" Grit Rehabilitation project, revised contract amount of \$3,827,084.38.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	SRF Influent & Batter A-Grit	590-550.412-801.074		\$337,082.58
	Change Order 1 Total			\$337,082.58
	Original Contract Amount			\$3,490,001.80
	New Contract TOTAL			\$3,827,084.38



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 220004859

The project will be paid through the Michigan Clean Water Revolving Loan Fund Act which is pending approval and acceptance of the loan application and bond issuance.

ACCOUNTING APPROVAL: Jeanette Best Date: 7/29/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeanette H. Best
(Jeanette Best, WPC Manager)

CHANGE ORDER
NO. 01

NO. 01

305.08

(Rev. 042020)

Prepared By: Tiffany L Harrison, PE (Wade Trim)

Date of Issuance: 07/27/2021

WT Project No.:	COF106401F/COF107001F	Project Name:	WPC Influent Structure and Battery A Grit Rehab
Owner / Municipality:	City of Flint		
Owner Project No.:	20-036	Department:	
Project Location:	Water Pollution Control Facility		
Contractor:	Commercial Contracting Corporation	Subcontractor:	

The Contract Documents are modified as follows upon execution of this Change Order:

Additional Work to be added, including complete demolition of the existing brick work due to extreme deterioration; installation of new brick to closely match existing and new handrail to replace the existing parapet. Change in bypass pumping scheme. Additional painting in Battery A Grit basement, including lead abatement for the 54-inch grit line in the basement. Additional concrete repair inside the Influent Structure to address additional areas found to be deteriorated upon inspection by divers. Due to minor electrical changes during submittal process, Contractor offered a credit.

Attachments: (List documents supporting change):

CCR 01 (Additional Concrete Restoration) +\$153,300.00
CCR 02 (Bypass Pumping) +\$76,338.00
CCR 03 (Brick Veneer) +\$83,889.00
CCR 04 (Additional Cleaning and Painting) +\$26,600.00
CCR 05 (Electrical Changes) (\$3,044.42)

CHANGE IN CONTRACT PRICE

Original Contract Price:

\$ 3,490,001.80

Orders No. _____ from previously approved Change
to No. _____ :

\$

Contract Price prior to this Change Order:

\$ 3,490,001.80

Increase of this Change Order:

\$ 337,082.58

Contract Price incorporating this Change Order:

\$ 3,827,084.38

CHANGE IN CONTRACT TIME

Original Contract Times:

☒ Working Days ☐ Calendar Days

Substantial Completion (date): 09/13/2021

Ready for final payment (date): 11/17/2021

Orders No. _____ from previously approved Change to No. _____.

Substantial Completion (days):

Ready for final payment (days):

Contract Times prior to this Change Order:

Substantial Completion (date): 09/13/2021

Ready for final payment (date): 11/17/2021

Increase of this Change Order:

Substantial Completion (days): 49

Ready for final payment (days): 49

Contract Times with all approved Change Orders:

Substantial Completion (date): 11/01/2021

Ready for final payment (date): 01/05/2022

RECOMMENDED.

By: [Signature]
Engineer (Authorized Signature)

Date: 07/28/2021

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Change Order becomes effective upon date of final signature.



RESOLUTION NO.: 210374
PRESENTED: AUG - 4 2021
ADOPTED: _____

PROPOSAL P22000048

RESOLUTION TO J.R. HEINEMAN & SONS, INC. FOR
WPC THIRD AVENUE PUMPING STATION IMPROVEMENTS
SRF NO. 5709-01

BY THE CITY ADMINISTRATOR:

The division of Purchases & Supplies solicited proposals for the construction projects for Phase I of the Michigan State Revolving Fund Loan Project Plan as requested by the Department of Public Works, Water Pollution Control. Council Resolution 190188.1, adopted on June 24, 2019, approved the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.

Three (3) proposals for the WPC Third Avenue Pumping Station Improvements were submitted, received, and reviewed. Proposals were reviewed by both the City of Flint and the Project Engineer. J.R. Heineman & Sons, Inc. 1224 N. Niagara Street, Saginaw, Michigan 48602 was the lowest, responsive, qualified bidder. The bid amount is \$8,347,500.00 including the 6% contingency (State program requirement), for a total not to exceed amount of \$8,347,500.00.

Account Number	Account Name	Amount
590-550.423-801.052	SRF Third Ave Improvements	\$8,347,500.00

IT IS RESOLVED, that the Proper City Officials, are authorized to approve the issuance of a contract to J.R. Heineman & Sons, Inc. 1224 N. Niagara Street, Saginaw, Michigan 48602 for the WPC Third Avenue Pumping Station Improvements in the not to exceed amount of \$8,347,500.00.

BE IT FURTHER RESOLVED, that this project will be paid with funds from the pending Michigan State Revolving Fund Loan and is contingent upon final approval and acceptance of the loan application and bond issuance.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 30, 2021 15:06 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 30, 2021 14:32 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D Edwards
CLYDE D EDWARDS (Jul 30, 2021 15:10 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/29/2021

BID/PROPOSAL: P22000048

AGENDA ITEM TITLE: WPC Third Ave Pumping Station Improvements

PREPARED BY: John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: J.R. Heineman

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Pollution Control Facility currently receives a fraction of its original design and flow; the existing pumps are oversized. The pumping station was updated in 1974 with four pumps of which pump 36 million gallons of wastewater each per day. The pumps malfunction during dry weather [low] flows of 4-10 million gallons per day. This project will replace one of the big pumps with a "right sized" dry weather pump. In addition, the valves and gates designed to isolate the 72-inch and the 50-inch force mains are inoperable which further restricts the plant from operating the systems at the recommended capacity. Ultimately without this critical project WPC will no longer be able to effectively pump sewage to the WPCF leading to permit violations, overflows, and increased costs.

I recommend that the lowest qualified bidder, J.R. Heineman, be awarded the bid in the amount of \$8,347,500.00 for WPC Third Ave Pumping Station Improvements.

Please issue a contract for the FY2022 budgeted amount of \$7,875,000.00 + 6% contingency (program requirement) = \$8,347,500.00.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Third Ave. Improvements	590-550.423-801.052		\$8,347,500.00
		Project TOTAL		\$8,347,500.00



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 220004854

The project will be paid through the Michigan Clean Water Revolving Loan Fund Act which is pending approval and acceptance of the loan application and bond issuance.

ACCOUNTING APPROVAL: Jeanette Best Date: 7/29/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 2 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeanette H. Best
(Jeanette Best, WPC Manager)



Wade Trim, Inc.
555 S. Saginaw Street, Suite 201 • Flint, MI 48502
810.235.2555 • www.wadetrim.com

July 27, 2021

City of Flint
Department of Public Works
1101 South Saginaw Street
Flint, MI 48502

Attention: Ms. Jeanette Best
WPC Manager

Re: Third Avenue Pumping Station Improvements (SRF 5709-01)
Recommendation of Award

Dear Ms. Best:

Sealed bids were received by the City Purchasing Department on July 22, 2021, for the Third Avenue Pumping Station Improvements project. A total of three sealed bids were received as outlined in the accompanying Bid Tabulation sheet.

While the bid from Sorensen Gross Company (SGC) appears to be the lowest bid at \$6,084,000.00, a letter was received after the bid opening from SGC stating they had made a mathematical error in their bid in the amount of \$1,371,000.00. The mathematical error could not be substantiated in the bid documents submitted by SGC, and we are therefore considering their bid as unresponsive. As a result, the lowest responsive bidder was J.R. Heineman & Sons of Saginaw, Michigan with a base bid total of \$7,875,000.00.

J.R. Heineman has past work experience with the City of Flint, including the Disinfection Improvements project currently underway at WPC, and we believe that they are capable of performing the work specified in this Contract.


Given this, we recommend the City award the Third Avenue Pumping Station Improvements project to J.R. Heineman & Sons for a total price of \$7,875,000.00. The award of this Contract should be made contingent on the successful bond sale by the State of Michigan for this project.

If you have any questions regarding this recommendation, please contact us.

Very truly yours,

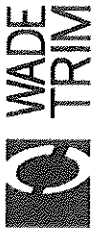
Wade Trim, Inc.


John J. Arvai, PE
Project Manager


Tiffany L. Harrison, PE
Vice President

JJA:TLH:jlb
COF 1073.01F
PW:/COF1073/01F/DOCS/CORRES/20210727_BEST-LTR.DOCX
Enclosure

cc: Mr. Eric Poca, Michigan Department of Environment, Great Lakes and Energy



Tabulation of Bids

Third Avenue Pumping Station
City of Flint - McKenzie Conference Room (2nd Floor)
Thursday, July 22, 2021 at 2:00PM

BASE BID ITEMS

Item No.	Description	Quantity	Unit	Sorensen Gross		JR Heineman		CCC	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	Improvements to Third Avenue Pumping Station	1	LSUM	\$ 6,084,000.00	\$ 6,084,000.00	\$ 7,875,000.00	\$ 7,875,000.00	\$ 8,298,000.00	\$ 8,298,000.00
TOTAL BASE CONTRACT PRICE					\$ 6,084,000.00		\$ 7,875,000.00		\$ 8,298,000.00

ALTERNATE BID

A1	Brick Repointing	560	LF	\$ 7.75	\$ 4,340.00	\$ 8.00	\$ 4,480.00	\$ 15.00	\$ 8,400.00
A2	Limestone Repointing	110	LF	\$ 18.25	\$ 2,007.50	\$ 16.00	\$ 1,760.00	\$ 15.00	\$ 1,650.00
TOTAL UNIT PRICING					\$ 6,347.50		\$ 6,240.00		\$ 10,050.00

Bid is considered unresponsive due to unsubstantiated mathematical error.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For WPC Third Avenue Pumping Station Improvements
 Bid# 22000048
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/22

Bidder# 1: Sorenson Gross Company
Flint, MI

Total Base Contract Price: \$6,084,000.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Part 1 Addendum 3 <input checked="" type="checkbox"/> Part 2A	Addendum 3 <input checked="" type="checkbox"/> Part 2B Addendum 3 <input checked="" type="checkbox"/> Part 2C Addendum 4 <input checked="" type="checkbox"/> Addendum 5 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>
Good Faith Efforts Worksheet (Subcontractors)	
Concrete GM & Sons, Inc.	Demolition IDS WT Stevens
Earthwork Champagne & Marx Excavating	Electrical Decima, LLC
Masonry Moye Masonry	Mechanical S & D Mechanical Services
Metal Fabrications Dumas Concepts	Openings FBH
Painting Signature Contracting	Roofing Facility Maintenance

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 2: J.R. Heineman & Sons, Inc.
Saginaw, MI**

Total Base Contract Price: \$7,875,000.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input type="checkbox"/> Not Included Addendum 3 <input checked="" type="checkbox"/> Part 1 Addendum 3 <input type="checkbox"/> Not Included Part 2A	Addendum 3 <input type="checkbox"/> Not Included Part 2B Addendum 3 <input type="checkbox"/> Not Included Part 2C Addendum 4 <input checked="" type="checkbox"/> Addendum 5 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>
Good Faith Efforts Worksheet (Subcontractors)	
Concrete Dycon Strata Construction, Inc. MDT Construction Santos Cement Sanches Construction Company Garcia, D Construction, LLC	Demolition MDT Construction DKI International, Inc. RBV Contracting Addon Services, LLC Stenco Construction Rickman Enterprise
Electrical Dave's Electrical Services Electrical Outlet Precision Electrical Contracting Daley RS LLC Chapman Power Systems Resnick Electric Company	HM Doors / Hardware Industrial Door & Weatherstrip Wojan Window & Door Best Roll-Up Door
Masonry Brend Contracting	Mechanical DeAngelis Heating & Cooling Mondo Mechanical Advantage Mechanical Fresh-Aire Mechanical Ross Plumbing & Mechanical Total Heating & Cooling
Painting Larkin's Painters Cornerstone Painting Dycon Marlyn Construction Company Sodders K.A. Painting Rickman Enterprise Group	Roofing Professional Roofing Pillon Roofing
Sitework Sandborn Construction Scarlet, William H., Associates Central MI Contracting CJ's Excavating DLF Trucking Eagle Specialties	Steel Alloy Construction Black Swamp Steel Builders Iron Central Fabricators Progressive Systems

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 3: Commercial Contracting Corporation (CCC)
Auburn Hills, MI

Total Base Contract Price: \$8,298,000.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Part 1 Addendum 3 <input checked="" type="checkbox"/> Part 2A	Addendum 3 <input checked="" type="checkbox"/> Part 2B Addendum 3 <input checked="" type="checkbox"/> Part 2C Addendum 4 <input checked="" type="checkbox"/> Addendum 5 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>
Good Faith Efforts Worksheet (Subcontractors)	
Concrete Restoration BNE Boomer Construction Materials Dixon, Inc.	Demolition Detroit Dismantling Corporation Farrow Group Reese Contracting
Earthwork ILE Excavating, Inc. Lake Michigan Excavating Site Development, Inc. Eagle Excavation, Inc.	Electrical Center Line Electric, Inc. F.D. Hayes Electrical Company Hirst Electric JMC Electrical Contractor, LLC McKerchie Enterprises, Inc.
Mechanical Progressive Mechanical, Inc. Crest Performance Detroit Piping Group Marble Mechanical	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 210375
PRESENTED: AUG - 4 2021
ADOPTED: _____

PROPOSAL P22000046

RESOLUTION TO J. F. CAVANAUGH COMPANY FOR
WPC SECONDARY CLARIFIER IMPROVEMENTS
SRF NO. 5709-01

BY THE CITY ADMINISTRATOR:

The division of Purchases & Supplies solicited proposals for the construction projects for Phase II of the Michigan State Revolving Fund Loan Project Plan as requested by the Department of Public Works, Water Pollution Control. Council Resolution 190188.1, adopted on June 24, 2019, approved the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.

Four (4) proposals for the WPC Secondary Clarifier Improvements were submitted, received, and reviewed. Proposals were reviewed by both the City of Flint and the Project Engineer. J.F. Cavanaugh Company, 20750 Sunnydale, Farmington Hills, Michigan 48336 was the lowest, responsive, qualified bidder. The bid amount is \$6,283,416.00 including the 6% contingency (State program requirement), for a total not to exceed amount of \$6,283,416.00.

Account Number	Account Name	Amount
590-550.422-801.079		\$6,283,416.00.

IT IS RESOLVED, that the Proper City Officials, are authorized to approve the issuance of a contract to J.F. Cavanaugh Company, 20750 Sunnydale, Farmington Hills, Michigan 48336 for the WPC Northwest Pump Station Rehabilitation in the not to exceed amount of \$6,283,416.00.

BE IT FURTHER RESOLVED, that this project will be paid with funds from the pending Michigan State Revolving Fund Loan and is contingent upon final approval and acceptance of the loan application and bond issuance.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 30, 2021 15:05 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 30, 2021 14:27 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 30, 2021 15:09 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/29/2021

BID/PROPOSAL: P22000046

AGENDA ITEM TITLE: WPC Secondary Clarifier Improvements

PREPARED BY John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: J.F. Cavanaugh

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The WPCF has 8 secondary clarifiers. They are divided into two trains, Battery A and Battery B. They receive the activated sludge from the aeration tanks to allow the biologically treated water to settle. Effluent is discharged from the secondary clarifiers through a single sided, fingered weir system. The clarifiers have metal sludge skirts and effluent troughs, but the influent trough is concrete in Battery B tanks and metal in Battery A tanks. Scum removal is accomplished by a scum skimming arm, scum baffle, and scum collection hopper. The influent and effluent troughs and weirs are failing. There are holes in several areas of the trough systems. The finger weir configuration promotes unwanted algae growth due to the low weir overflow rates. This has occurred as average flows have decreased over time. This critical project will address several of the current deficiencies in their operation.

I recommend that the lowest qualified bidder, J.F. Cavanaugh, be awarded the bid in the amount of \$6,283,416.00 for WPC Secondary Clarifier Improvements.

Please issue a contract for the FY2022 budgeted amount of \$5,927,751.00 + 6% contingency (program requirement) = \$6,283,416.00.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	SRF - Secondary Clarifier Improvements	590-550.422-801.079		\$6,283,416.00
		Project TOTAL		\$6,283,416.00



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 220004855

The project will be paid through the Michigan Clean Water Revolving Loan Fund Act which is pending approval and acceptance of the loan application and bond issuance.

ACCOUNTING APPROVAL: Jeanette Best Date: 7/29/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 2 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeanette H. Best
(Jeanette Best, WPC Manager)



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Secondary Clarifier Rehabilitation Project
 Bid# 22000046
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/22

Bidder# 1: J.F. Cavanaugh Company
Farmington Hills, MI

Total Base Bid: \$5,927,751.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 4 <input checked="" type="checkbox"/> Addendum 5 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>	Alternate 1: \$934,045.00 Alternate 2: \$410,970.00 Alternate 3: \$770,440.00
Good Faith Efforts Worksheet (Subcontractors)	
Concrete 3LK Construction, LLC Arrow Constructions Duran Contractors, Inc.	Earthwork 3LK Construction, LLC Arrow Constructions Duran Contractors, Inc.
Paint Ojibway, Inc. Central Paint Doctor Dave	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Weiss Construction Co., LLC
Novi, MI

Total Base Bid: \$6,378,840.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 4 <input checked="" type="checkbox"/> Addendum 5 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>	Alternate 1: \$806,000.00 Alternate 2: \$171,600.00 Alternate 3: \$274,835.00
Good Faith Efforts Worksheet (Subcontractors)	
Concrete Restoration and Repair Gleeor, Incorporated Arrow Constructions Audia Concrete Construction Duran Contractors, Inc. F and M Concrete Construction, LLC Lois Kay Contracting Co.	Demolition Above the Rest General Construction RJ Gayanga Co. Jave, Inc. Moss Construction Co. WT Stevens Construction
Electrical Belasco Electric Co., Inc. Detroit Power Systems, LLC Hirst Electric Luminarie Electrical Corp. McKerchie Enterprises Sawyer Services, Inc.	Painting and Special Coatings Medina Resources Group, LLC O.N.E., LLC Anderson and Son's Painting TLWP Painting Company, LLC Ojibway, Inc. Paige Construction

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 3: Commercial Contracting Corporation
Auburn Hills, MI

Total Base Bid: \$7,475,000.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 4 <input checked="" type="checkbox"/> Addendum 5 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>	Alternate 1: \$2,455,000.00 Alternate 2: \$ 510,000.00 Alternate 3: \$ 830,000.00
Good Faith Efforts Worksheet (Subcontractors)	
Concrete Restoration Smith's Waterproofing BNE Services Ram Construction	Demolition Industrial Demolition Services Detroit Dismantling Reese Contracting
Painting and Coating Classic Painting Signature Contracting Blue Water Environmental	Plumbing Marble Mechanical Progressive Mechanical Detroit Piping Group

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



210376

RESOLUTION NO.: _____

PRESENTED: AUG - 4 2021

ADOPTED: _____

**RESOLUTION AUTHORIZING CITY OFFICIALS TO ADOPT THE SUPPORT
OPERATIONS PLAN OF THE CITY OF FLINT AND TO APPOINT THE COUNTY
EMERGENCY MANAGEMENT COORDINATOR AS THE EMERGENCY
MANAGEMENT COORDINATOR FOR THE CITY OF FLINT**

BY THE MAYOR:

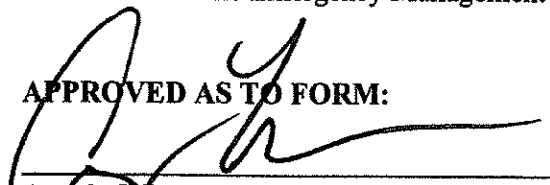
The City of Flint has elected to be incorporated into the Genesee County Emergency Management Program and has developed a Support Emergency Operations Plan.

The Office of the Genesee County Sheriff has requested that the City adopt an updated Support Operations Plan. The Support Operations Plan has been developed to identify the responsibilities between the City of Flint and Genesee County in regards to pre-disaster emergency management activities. It also provides for the City of Flint government agencies to respond to various types of emergencies or disasters that affect the community.

The Mayor, Sheldon A. Neeley, recommends the adoption of the Support Operations Plan of the City of Flint and the appointment of the County Emergency Management Coordinator as the Emergency Management Coordinator for the City of Flint.

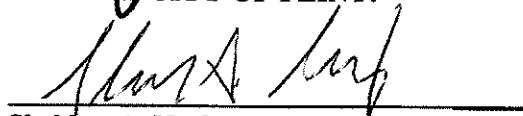
IT IS RESOLVED that the Flint City Council approves the adoption of the Support Operations Plan of the City of Flint and the appointment of the County Emergency Management Coordinator as the Emergency Management Coordinator for the City of Flint.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED AS TO FINANCE:

Shelbi Frayer, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

**RESOLUTION AUTHORIZING CITY OFFICIALS TO ADOPT THE SUPPORT
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EMERGENCY MANAGEMENT COORDINATOR AS THE EMERGENCY
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APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:

Sheldon A. Neeley, Mayor

APPROVED AS TO FINANCE:



Shelbi Frayer (Jul 30, 2021 17:25 EDT)

Shelbi Frayer, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/30/2021

BID/PROPOSAL# NA

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CITY OFFICIALS TO ADOPT THE SUPPORT OPERATIONS PLAN OF THE CITY OF FLINT AND TO APPOINT THE COUNTY EMERGENCY MANAGEMENT COORDINATOR AS THE EMERGENCY MANAGEMENT COORDINATOR FOR THE CITY OF FLINT

PREPARED BY Vicky Cooper, *Legal Department*

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

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FINANCIAL IMPLICATIONS: none

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

**RESOLUTION AUTHORIZING CITY OFFICIALS TO ADOPT THE SUPPORT
OPERATIONS PLAN OF THE CITY OF FLINT AND TO APPOINT THE COUNTY
EMERGENCY MANAGEMENT COORDINATOR AS THE EMERGENCY
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BY THE MAYOR:

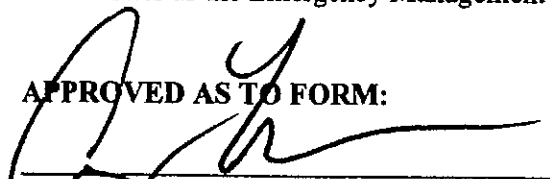
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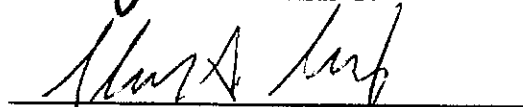
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APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED AS TO FINANCE:

Shelbi Frayer, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/30/2021

BID/PROPOSAL# NA

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CITY OFFICIALS TO ADOPT THE SUPPORT OPERATIONS PLAN OF THE CITY OF FLINT AND TO APPOINT THE COUNTY EMERGENCY MANAGEMENT COORDINATOR AS THE EMERGENCY MANAGEMENT COORDINATOR FOR THE CITY OF FLINT

PREPARED BY Vicky Cooper, *Legal Department*

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FINANCIAL IMPLICATIONS: none

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount

SUPPORT EMERGENCY OPERATIONS PLAN GUIDE

**A GUIDE TO ASSIST MUNICIPALITIES INCORPORATED INTO THE COUNTY
EMERGENCY MANAGEMENT PROGRAM TO DEVELOP A SUPPORT EMERGENCY
OPERATIONS PLAN**

TABLE OF CONTENTS

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INTRODUCTION TO THE GUIDE

I. Purpose

This document is designed to serve as a guide for municipalities with a population of 10,000 residents or above that have elected to incorporate into the County Emergency Management Program and need to develop a Support Emergency Operations Plan (EOP) following the Administrative Rules for Section 19, 1976 PA 390, as amended. In accordance with these rules, the Support EOP shall be consistent with the County Emergency Operations Plan and will become part of the county plan.

The preparation of a Support EOP will increase emergency preparedness through the definition of the responsibilities of local departments and agencies. The plan assigns tasks that need to be accomplished when an incident occurs, and describes how local and county emergency management efforts are related. Maintaining a current Support EOP also establishes eligibility to receive Section 19 funding in accordance with Section 19 of 1976 PA 390, as amended. If federal assistance does not become available after the Governor has declared a State of Disaster or Emergency, affected counties and municipalities can be eligible to receive state assistance up to \$100,000 or 10% of their operating budget, whichever is less, to cover certain disaster related expenses. To be eligible for Section 19 funding, municipalities with a population of 10,000 and above that do not maintain an independent emergency management program must develop and submit a Support EOP to the county, and implement that plan in a timely manner at the beginning of the incident.

II. Scope

This document provides basic guidance and a template for the development of a Support EOP. The template (Attachment B) contains general information that can be adapted to any municipality. The annexes specify how the municipality will carry out common emergency support functions.

Also included with this document is a sample Emergency Management Resolution (Attachment B) that appoints the County Emergency Management Coordinator as the Emergency Management Coordinator of the municipality, and outlines how emergency management efforts on the local level are organized in relation to the County Emergency Management Program.

If either template is used, it should be reviewed and adjusted to the specific needs of each municipality. Municipalities that do not utilize the templates can develop individual plans or resolutions. Other available guiding materials for the development of EOPs include MSP/EMSHD Pub 201 (Local Planning Workbook) and FEMA Comprehensive Preparedness Guide 101.

III. Maintenance

Pub 204 has been developed by MSP/EMHSD and is maintained to ensure compliance with current national planning standards and relevant state laws pertaining to emergency planning. This document was last updated in August 2015 and supersedes the October 2011 version. It will be updated every four years.

DEVELOPING THE PLAN

All stakeholders that are involved in the community response to emergencies and disasters should be involved in the development of the Support EOP. The County Emergency Management Program should work with the municipality to ensure that the plan is compatible with the County Emergency Operations Plan. A standardized planning approach can be used for the development of the Support EOP.

I. Plan requirements

The Administrative Rules for Section 19 of 1976 PA 390, as amended, establish four requirements for the development of Support EOPs. In accordance with these requirements, Support EOPs shall:

1. Describe the relationship between the County Emergency Management Program and the municipality:

The plan should state that the municipality has chosen to incorporate into the county program, coordinates emergency management related matters with the county program, and has assigned the County Emergency Management Coordinator as the responsible Emergency Management Coordinator for the municipality.

2. Identify the municipality's response procedures in relation to the county response procedures:

The plan should establish annexes that describe common tasks that need to be accomplished when responding to an emergency or disaster, and assign responsibility for these tasks to municipal departments and other local agencies. The annexes should identify the responsible agencies on the local level that coordinate and share information with at the county level, and clarify joint responsibilities. Annexes in the Support EOP should also identify which annex or annexes they relate to in the County EOP.

3. Be maintained in accordance with the standards and currentness of the county plan, be consistent with the county plan:

The efforts described in local and county plans should be consistent and complement each other. To maintain the Support EOP in currentness with the County EOP, updates to the local plan are necessary whenever the county plan is updated. When the County EOP is updated, the Support EOP should be revised to ensure that it is still compatible with the county plan.

4. Contain the signature of the Chief Executive Official (CEO) of the municipality, be forwarded to the county:

After a new Support EOP has been developed or an existing plan has been updated, the signature of the CEO (Mayor, Township Supervisor) needs to be obtained. If a change of the CEO occurs, the plan needs to be reviewed and the signature of the new official obtained. After the plan is signed, a copy must be forwarded to the County Emergency Management Program, where it should be filed with the County EOP.

II. Plan format

The plan should consist of a Basic Plan section and functional annexes.

The Basic Plan defines the purpose of the plan, provides a community profile, identifies hazards and community vulnerabilities, and describes the relationship between municipality and the County Emergency Management Program.

The annexes identify specific emergency management and response tasks that need to be accomplished before, during and after an incident, and assign responsibility for carrying out these tasks to local agencies. Annexes should be organized by emergency response functions or tasked agencies and can be written in narrative or bulleted style. While municipalities are not required to mirror the format used in the county plan, this can be beneficial. The template included with this document uses a bulleted "Emergency Action Guidelines" format for its annexes.

III. Planning process

The following seven step planning process also utilized in County EOP development should be used to develop a Support EOP. For additional information on the process steps, please refer to MSP/EMSHD Pub 201 (Local Planning Workbook).

1. Form a collaborative planning team:

The planning team is the group of individuals responsible for designing, developing, and implementing the Support EOP. It should include representatives from all agencies that are committed to participate in emergency response activities within the municipality. Other stakeholders that should be engaged in

the planning process include representation from the municipality's executive office, the County Emergency Management Program, agencies that can provide insight into necessary accommodations for groups or individuals requiring Functional Needs Support Services (FNSS), schools, etc.

2. Identify hazards and assess risks:

The hazard analysis is the foundation upon which the municipality's emergency planning efforts should be built. It identifies conditions or situations that have the potential to cause harm to people or property in the community. The hazard analysis process involves four steps.

Step 1: A profile of the community is developed (demographic and economic make-up, geography and land-use, key facilities, etc.).

Step 2: The development of a community profile is followed by the hazard identification, which should start with a review of the County Hazard Analysis or Hazard Mitigation Plan. Local resources should then be used to identify further hazards that are unique to the community and might not have been included in county documents.

Step 3: The assessment of risks explores how likely it is that a risk will manifest itself in an incident, how often this might occur, where it might occur, and what the severity of impact would be. Hazards should be ranked based on the expected frequency of occurrence and severity of impact.

Step 4: The vulnerability determination examines how susceptible citizens, property, infrastructure and critical systems are to the identified hazards.

3. Determine Goals and Objectives:

Developing clear goals and objectives will help the municipality to identify problems, issues and opportunities. Establishing goals outlines the vision of what the community wants to achieve. Goals can be pursued in the long-term, but need to be achievable. Objectives are specific and measurable strategies to achieve these goals. Often, multiple objectives will need to be established to support one goal.

4. Plan Development:

This step describes the conceptualization of the plan, which includes the generation and comparison of alternate strategies to achieve the established goals and objectives. This involves two tasks: Developing and analyzing courses of actions to be conducted during an incident, and identifying the resources that determine the capability of the municipality to take these actions. Developing actions allows planners to depict how an operation unfolds by building and working through a portrait of a potential event, including key decision points and participant activities. This helps to identify actions that occur and resources that will be required throughout the progression of an event.

After identifying potential strategies to achieve established goals, an important sub-step in the conceptualization of the plan is the evaluation of actions to ensure that the actions that are selected to be included in the plan are feasible. It is critical to determine if required resources are available or easily obtainable during an incident, and if actions are compliant with laws and regulations, such as local ordinances and resolutions, legal authorities, law enforcement standards, and Governor's orders and directives.

5. Plan Preparation, Review and Approval:

When writing the plan, a simple format should be used. The finished plan must be compatible with the County EOP. This can be achieved by including references to the county plan, utilizing a similar format, or organizing annexes after similar emergency response functions. Feedback should be solicited from all stakeholders that are tasked within the plan, the County Emergency Management Program, and local elected officials. After the review process, necessary adjustments should be implemented. The municipality should adopt the plan by resolution, obtain the signature of the CEO, and forward a signed copy of the plan to the County Emergency Management Program.

6. Plan implementation and update:

The last step is to implement, maintain and update the plan. Plan updates are required after change of the CEO or when the County EOP has been updated. Plan reviews should also be considered after plan activations (during incidents or exercises), changes in operational resources, and changes in the community and/or hazard profile of the municipality. Lessons learned from actual events and exercises are essential to the evaluation of a plan's effectiveness, and help to determine if the plan is:

- Adequate: The concept of operations identifies and addresses critical tasks effectively.
- Feasible: Critical tasks can be accomplished timely and with available resources.
- Acceptable: The needs and demand driven by an event are met, actions meet the expectation of local officials and the public, and are consistent with law.
- Complete: The plan includes all necessary tasks, steps and required capabilities to reach an identified desired end state.
- Compliant: The plan complies with guidance and doctrine to the highest extent possible.

FEMA Comprehensive Preparedness Guide 101 established adequacy, feasibility, acceptability, completeness and compliance as criteria that allow planners and decision makers to determine the efficiency and effectiveness of their plans.

EMERGENCY MANAGEMENT RESOLUTION

In addition to the development of a Support EOP, it is recommended that municipalities adopt a local Emergency Management Resolution. The Emergency Management Resolution should appoint the County Emergency Management Coordinator as the Emergency Management Coordinator responsible for the municipality, describe the local emergency management organization and its relationship to the County Emergency Management Program, and provide a means for the local legislative body to exercise the authority vested in them by 1976 PA 390, as amended. Attachment A provides a sample Emergency Management Resolution.

ATTACHMENT A: SAMPLE EMERGENCY MANAGEMENT RESOLUTION

The following pages provide a sample Emergency Management Resolution. If used as a template, the sample resolution should be reviewed by municipality and county, and adjusted to meet local needs. Before adoption, the resolution should be reviewed by the municipality's legal counsel.

**City of Flint
Emergency Management Resolution**

A resolution to provide for the mitigation, preparedness, response and recovery from natural and human-made disasters within City of Flint by being part of the Genesee emergency management program; to appoint the county emergency management coordinator as the City of Flint emergency management coordinator; to provide for a means for coordinating the resources of the municipality with those of the county; and to provide a means through which the City Council may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1976, as amended.

Article 1 - Short Title

Section 101. This resolution shall be known as the "Emergency Management Resolution".

Article 2 - Definitions

Section 201. For the purpose of this resolution, certain words used herein are defined as follows:

- (a) "Act" means the Michigan Emergency Management Act, Act No. 390 of the Public Acts of 1976, as amended.(b) "Disaster" means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ices storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.
- (c) "Disaster relief force" means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the Genesee Emergency Operations Plan as having duties to perform or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.
- (d) "District Coordinator" means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as liaison between local emergency management programs and the Michigan State Police, Emergency Management Division in all matters pertaining to the mitigation, preparedness, response and recovery of emergency and disaster situations.
- (e) "Emergency management coordinator" means the person appointed to coordinate all matters pertaining to emergency management within the municipality. The emergency management coordinator for City of Flint is the Genesee emergency management coordinator.
- (f) "Emergency management program" means a program established to coordinate mitigation, preparedness, response and recovery activities for all emergency or disaster situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency management coordinator and meets the program standards and requirements established by the Department of State Police, Emergency Management Division. The City of Flint has elected to be part of the Genesee emergency management program.
- (g) "Emergency operations plan" means the plan developed and maintained by county and political subdivisions included in the emergency management program area for the purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.

- (h) "Governor's state of disaster" means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (i) "Governor's state of emergency" means an executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (j) "Local state of emergency" means a declaration by the Mayor ¹ pursuant to the act and this resolution which implements the response and recovery aspects of the Genesee Emergency Operations Plan and authorizes certain actions as described in this resolution.
- (k) "Vital records" means those records that contain information needed to continue the effective functioning of a government entity jurisdiction and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

Article 3 - Emergency Management Coordinator; Appointment

Section 301. By the authority of this resolution the Mayor hereby appoints the Genesee Emergency Management Coordinator as the emergency management coordinator for City of Flint.² In addition to acting for, and at the direction of, the Mayor, the Emergency Management Coordinator will also act for, and at the direction of, the Mayor.³

Section 302. A line of succession for the Genesee Emergency Management Coordinator has been established and is listed in the City of Flint Emergency Operations Plan.

Article 4 - Emergency Management Coordinator; Duties

Section 401. The Emergency Management Coordinator shall comply with standards and requirements established by the Department of State Police, Emergency Management Division, under the authority of the act, in accomplishing the following⁴:

¹ According to Act 390, as amended, sec. 10 (1) (b) any county or municipality that has an appointed emergency management coordinator can declare a local state of emergency. This power is given to the "chief executive official" (see definitions in the act) or the official designated by charter.

² Act 390, as amended, sec. 9 (2-3) states that the coordinator shall be appointed by the "chief executive official" (see definitions in the act) in a manner provided in the municipal charter.

³ Act 390, as amended, sec. 9 (1-3) states that the appointed county coordinator shall act for and at the direction of the chairperson or county executive. It also says that a coordinator appointed by a municipality shall act for and at the direction of the "chief elected official" (see definitions in the act) or the official designated by the municipal charter.

⁴ Act 390, as amended, sec. 7a (4) gives the Emergency Management Division the authority to promulgate several standards and requirements.

- (a) Direct and coordinate the development of the Genesee Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
- (b) Direct and coordinate the development of the Genesee Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
- (c) Specify departments or agencies which must provide an annex to the plan or otherwise cooperate in its development.
- (d) Identify departments and agencies to be included in the Emergency Operations Plan as disaster relief force.
- (e) Develop and maintain a county Resource Manual.
- (f) Coordinate the recruitment, appointment, and utilization of volunteer personnel.

- (g) Assure the emergency management program meets eligibility requirements for state and federal aid.
- (h) Coordinate and/or conduct training and exercise programs for the disaster relief force within the county and to test the adequacy of the Emergency Operations Plan.
- (h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (i) Assist in the development of mutual aid agreements.
- (j) Assist the City of Flint municipal liaison with the development of municipal standard operating procedures which are consistent with the county Emergency Operations Plan.
- (k) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.
- (l) Coordinate county emergency management activities with those municipalities included in the county emergency management program, other municipalities, the state, and adjacent counties.
- (m) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
- (n) Identify mitigation opportunities within the county and encourage departments/agencies to implement mitigation measures.

Article 5 - Emergency Management Liaison; Duties

Section 501. By the authority of this resolution the Mayor has appointed a liaison for the purpose of assisting the county Emergency Management Coordinator in coordinating the emergency management activities within the municipality. The duties of the liaison are as follows:

- (a) Coordinate municipal emergency management activities with those of the county jurisdictions.
- (b) Assist the county Emergency Management Coordinator with the development of the county Emergency Operations Plan and the incorporation of municipal resources into the plan.
- (c) Identify municipal departments and agencies to be included in the Emergency Operations Plan as part of the disaster relief force.
- (d) Identify municipal resources and forward information to the county Emergency Management Coordinator for inclusion in the county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer resources.
- (f) Assist the county Emergency Management Coordinator with administering training programs.
- (g) Coordinate municipal participation in exercises conducted by the county.
- (h) Assist in the development of mutual aid agreements.
- (i) Assist in educating the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (j) Encourage departments/agencies within the municipality to identify and implement procedures to mitigate the effects of potential disasters.
- (k) Assist in the assessment of the nature and scope of the emergency or disaster and collect damage assessment information and forward to the county.
- (l) Coordinate the vital records protection program.

- (m) Develop municipal standard operating procedures for disaster response which are consistent with the county Emergency Operations Plan.

Section 502. The Mayor shall appoint a minimum of two persons as successors to the position of the municipal liaison. The line of succession shall be supplied to the county Emergency Management Coordinator.

Article 6 - Mayor: Powers; Duties

Section 601. On an annual basis, the Mayor shall review the eligibility and performance of the Emergency Management Coordinator and make recommendations to the City Council .⁴

Section 602. The Mayor shall, review the effectiveness of the Genesee County Emergency Operations Plan as the plan relates to the municipality once every two years. With the assistance of the municipal liaison, he/she shall make recommendations to the county Emergency Management Coordinator of any changes which may be needed. After this review and incorporation of necessary changes, the Mayor shall certify the plan to be current and adequate for City of Flint the ensuing two years.⁵

Section 603. When circumstances within the City indicate that the occurrence or threat of occurrence of widespread or severe damage, injury or loss of life or property from natural or human-made cause exists the Mayor may declare a local state of emergency.¹ Such a declaration shall be promptly filed with the Genesee county Emergency Management Office, who shall forward it to the Department of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the City Council .⁶

Section 604. If the Mayor invokes such power and authority, he/she shall, as soon as reasonably expedient, convene the City Council for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will

⁵ Rule 4 (c) (d-q) of the administrative rules promulgated for Act 390, sec. 19 states that the plan shall be considered official upon bearing the signature of the chief executive official of the municipality. The plan must be current and adequate (see rule) within two years.

⁶ Act 390, as amended, sec. 10 (1) (b) provides for the 7 day limit and disposition of the declaration.

report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the City Council unless specifically provided herein.

Section 605. The Mayor may do one or more of the following under a local state of emergency:

- (a) Direct the Emergency Management Coordinator to implement the Emergency Operations Plan.
- (b) Issue directives as to travel restrictions on local roads within the municipality.
- (c) Relieve City employees of normal duties and temporarily re-assign them to other duties.
- (d) Activate mutual aid agreements.
- (e) Direct the municipal disaster relief effort in accordance with the county Emergency Operations Plan and municipal standard operating procedures.
- (f) Notify the public and recommend in-place or evacuation or other protective measures.
- (g) Request a state of disaster or emergency declaration from the Governor as described in Article 7.
- (h) When obtaining normal approvals would result in further injury or damage, Mayor may, until City Council convenes, waive procedures and formalities otherwise required pertaining to the following:
 - (1) For a period of up to 7 days, send the disaster relief force and resources to the aid of other communities as provided by mutual aid agreements.
 - (2) For a period of up to 7 days, appropriate and expend funds from the disaster contingency fund created in Article 9 up to **\$100,000.00**
 - (3) For a period of up to 7 days, make contracts, obtain and distribute equipment, materials, and supplies for disaster purposed.
 - (4) Employ temporary workers.
 - (5) Purchase and distribute supplies, materials, and equipment.
 - (6) Make, amend, or rescind ordinances or rules necessary for emergency management purposes which supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor's declaration that a state of disaster or state of emergency is terminated, shall no long be in effect.⁷

Section 606. If a state of disaster or emergency is declared by the Governor, assign and make available for duty the employees, property, or equipment of the City within or without the physical limits of the City as ordered by the Governor or the Director of the Department of State Police in accordance with the act.⁸

Article 7 - Governor Declaration Request

Section 701. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, and the Mayor determines that the situation is beyond control of the municipality, he/she may request the Governor to declare that a state of disaster or state of emergency exists in the municipality in accordance with the act. This shall be done by immediately contacting the Genesee Emergency Management Coordinator. The Emergency Management Coordinator shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Management Coordinator, shall assess the nature and scope of the disaster or

⁷ Act 390, as amended, sec.12 (2) provides this authority.

⁸ Act 390, as amended, sec. 10 (1) (h) provides this authority.

emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief.⁹

Article 8- Volunteers; Appointment; Reimbursement

Section 801. Each municipal department, commission, board, or other agency of municipal government is authorized to appoint volunteers to augment its personnel in time of emergency to implement emergency functions assigned in the county Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made, and shall be reimbursed for all actual and necessary travel and subsistence expenses.¹⁰

Article 9 - Disaster Contingency Fund

Section 901. A disaster contingency fund is hereby created in the budget of not less than **(enter percent of the total operating budget or an amount)**. Money may be expended from the fund when a local state of emergency has been declared for the purpose of paying the disaster relief force, purchase of supplies and services, repair costs, or other needs required specifically for the mitigation of the effects of, or in response to, the emergency or disaster.

Article 10 - Rights of Disaster Relief Force

Section 1001. In accordance with the act, personnel of the disaster relief force while on duty shall have the following rights:

- (a) If they are employees of the municipality, or other governmental agency regardless of where serving, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.
- (b) If they are not employees of the municipality, or other governmental agency be entitled to the same rights and immunities as are provided for by law.¹⁰

Article 12 - Temporary Seat of Government

Section 1201. The City Council shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be use.

Article 13 - Liability

Section 1301. As provided for in the act and this resolution, the municipality, or the agents or representatives of the municipality, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act of omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which he or she may otherwise be entitled to under the worker's compensation law, any pension law, or act of congress will not be effected as a result of said activity.¹¹

Section 1302. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the municipality the right to inspect, designate and use

⁹ Act 390, as amended, sec.12 states that the "chief executive official" (see definitions in act) of a county or any municipality may make this request. However, he/she must do this utilizing the procedures set forth in sec. 14 of the act which states that the appointed emergency management coordinator and the district coordinator must jointly assess the situation and make recommendations.

¹⁰ Act 390, as amended, sec. 11 (1) (a-c) discusses disaster relief force rights and duties.

¹¹ Act 390, as amended, sec. 11 (2-8) discusses liability.

the whole or any part of such real estate or premises for the purpose of sheltering persons or for any other disaster related function during a declared local state of emergency or during an authorized practice disaster exercise, shall not be civilly liable for the death of, or injury to, any person on or about such real estate or premises under such license, privilege or other permission, or for loss of, or damage to, the property of such person.¹¹

Article 14 - Sovereignty

Section 1401. Should any section, clause, or provision of this resolution be declared by the courts invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid.

Article 15 - Repeals

Section 1501. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Article 16 - Annual Review

Section 1601. This resolution shall be reviewed annually by the City Council and changes shall be made if necessary.

Article 17 - Effective Date

Section 1701. This resolution shall have immediate effect.

(The community may choose to adopt either an ordinance or resolution, whichever is the most appropriate procedure within the community, and promulgate it according to normal procedures.)

ATTACHMENT B: SAMPLE SUPPORT EMERGENCY OPERATIONS PLAN

The following pages provide a sample Support Emergency Operations Plan. If used as a template, the sample plan should be reviewed and adjusted to meet local needs.

City of Flint

SUPPORT EMERGENCY OPERATIONS PLAN

An all-hazards plan supporting the (County Emergency Operations Plan/Emergency Action Guidelines), for use in the event of disaster or severe emergency of natural, human, wartime, technological or terrorism origin.

August __, 2021

The information contained in this template, developed by the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD), should be used to assist in developing a Support Emergency Operations Plan which must then be reviewed by the Local Planning Team (LPT) and modified based on the community's emergency response capabilities.

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Promulgation Document

Officials of City of Flint, in conjunction with County and State Emergency Management (EM) agencies, have developed this Support Emergency Operations Plan that will enhance the local emergency response capability.

This plan, when used properly and updated, will assist local government officials to accomplish their primary responsibilities of protecting lives and property in their community. This plan and its provisions will become official when it has been signed and dated below by the Chief Executive Official (CEO) of the municipality.

Chief Executive Official
City of Flint

Date

Approval and Implementation

The Support Emergency Operations Plan, referred to in this document as the Support EOP, describes how City of Flint will handle emergency situations in cooperation with the County Emergency Management Program. The Support EOP assigns responsibilities to agencies for coordinating emergency response activities before, during, and after any type of emergency or disaster. The Support EOP does not contain specific instructions as to how each department will respond to an emergency; these can be found in the plan annexes or separate Standard Operating Procedures (SOP).

The goal of the Support EOP is to coordinate emergency response efforts to save lives, reduce injuries, and preserve property. The Support EOP addresses emergency issues before and after an emergency, but its primary goals are to assemble, mobilize and coordinate a team of responders that can respond to any emergency, and describe response procedures in relation to the county response procedures.

The Support EOP will use a graduated response strategy that is in proportion to the scope and severity of an emergency. City of Flint will plan, prepare and activate resources for local emergencies that affect the local area (or a specific site) and/or widespread disasters that affect the entire state and/or nation.

The Support EOP was developed by a Local Planning Team (LPT). The LPT consists of key departments covering emergency functions such as law enforcement, fire, public works, and public health. The team works to establish and monitor programs, reduce the potential for hazard events in the community through planning, review, and training, and assist the County Emergency Management Program in developing and maintaining the County EOP.

The Support EOP must be signed by the current CEO each time it is updated, with the exception of the following activities:

1. Minor updates e.g. changing system names, grammar, spelling or layout changes
2. Updates to the annexes

These activities may be updated in the plan without the CEO signature by the following individuals:

1. Emergency Management Liaison
2. Department head responsible for an annex

Homeland Security Presidential Directive (HSPD) 5 facilitates a standard management approach to major incidents, the National Incident Management System (NIMS). NIMS is administered as part of the National Response Framework (NRF) which integrates the federal government into a single, all discipline, and all-hazards plan. NIMS will provide a nationwide approach that enables federal, state, tribal and local government agencies to "work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity." This Support EOP has integrated NIMS concepts, including the Incident Command System (ICS), and language to help incident management operate in accordance to the NIMS using the guidance provided by the Department of Homeland Security (DHS).

During an emergency, all response personnel will use the ICS to manage the incident and employ emergency resources at the site. The Emergency Operation Center (EOC) will coordinate additional resources when needed. This EOP will be used during community recovery after an emergency.

This plan supersedes all previous plans.
Record of Revisions

The following is a list of revisions made to the Support EOP. This chart tracks the date that changes were made, reason for the changes, updated pages, and who made the revision.

[illegible]

Record of Distribution

The following is a list of the individuals and facilities that have been provided a copy of the Support EOP in order to conduct the assigned tasks addressed in this plan.

Title of Recipient	Name of Recipient	Agency	Date	Number of Copies
Chief Executive Official	Mayor Sheldon A. Neeley	City of Flint	8-20-2021	1
Flint City Council Present	Flint City Council Kate Fields	Flint City Council	8-20-2021	1
County Emergency Management Coordinator/Emergency Management Manger	Jeff Wilson	Genesee County Emergency Management	8-20-2021	1
City of Flint Emergency Management Liaison	Chief Raymond Barton	City of Flint Fire Department	8-20-2021	1
Communications and Warning Official and Genesee County 911 Director	Spring Tremaine	Genesee County 911	8-20-2021	1
Damage Assessment Official and City Assessor	Stacey Kaake	City of Flint Assessments	8-20-2021	1
Fire Services Official and Safety Training Officer	Christian Perkins	City of Flint Fire Department	8-20-2021	1
Mass Care, Emergency Assistance, Housing, and Human Services Official and EMS Coordinator	Deputy Fire Chief Carrie Edwards-Clemons	City of Flint Fire Department	8-20-2021	1
Manager of Public Health	Qiana Towns-Williams	City of Flint Public Health Office	8-20-2021	1
Marketing Coordinator	Melissa Brown	City of Flint	8-20-2021	1

Basic plan

Purpose

City of Flint has elected to incorporate into the County Emergency Management Program. As partners in the five phases of emergency management, mitigation, preparedness, prevention, response and recovery, City of Flint and the County Emergency Management Program share joint responsibilities. The City of Flint Support EOP has been developed to identify these responsibilities. It is to be used in concurrence with the County EOP. In accordance with Section 19 of the Michigan Emergency Management Act (1976 PA 390, as amended), activation of this this plan at the beginning of a disaster or emergency also establishes eligibility to receive state assistance for disaster related expenses incurred during a State of Emergency or Disaster declared by the Governor, for which federal assistance is unavailable.

Scope

The City of Flint Support EOP is an adaptable document that can be applied to all hazards. Due to the unique nature of emergencies, it may become necessary to deviate from the contents of the plan when responding to an incident. Agencies that have been assigned supporting roles in this plan have developed and will maintain SOPs that provide systematic instructions for accomplishing their assigned functions. The local government conducts additional activities, such as personnel training, participation in exercises, public information, land-use planning, etc., to support emergency preparedness, mitigation, and response efforts. To facilitate efficient emergency management operations, City of Flint continues to implement the NIMS.

Authorities and References

A. Authority of local officials during an emergency:

1. 1976 PA 390, as amended,
2. City of Flint, local Emergency Management resolution,
3. City of Flint, adoption of the Support EOP,
4. Executive Directive No. 2005-09, the state adoption of the NIMS,
5. The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
6. Emergency Planning and Community Right to Know Act of 1986 (EPCRA) also known as the Superfund Amendments and Reauthorization Act (SARA), Title III,
7. Good Samaritan Law and Know Act of 1986.

B. References used to develop the Support EOP:

1. NIMS,
2. NRF,
3. Michigan Emergency Management Plan (MEMP), Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMSHD),
4. Pub 204, MSP/EMHSD.

Plan Development and Maintenance

To ensure that this Support EOP addresses the needs of the community and is consistent with the County EOP, this document was developed in a cooperative, whole community effort between

municipal government, local community, and the County Emergency Management Program. The Support EOP is updated after every change of the municipal CEO or update to the County EOP. After the plan is adopted by resolution of the council and approved by the CEO, it is forwarded to the County Emergency Management Program. The plan will be implemented, tested through exercises in concurrence with county officials, and maintained in accordance with the standards and currentness of the County EOP.

This plan has been provided to all municipal departments, local elected officials, the County Emergency Management Program and all agencies tasked within the document. It includes this Basic Plan, which provides an overview of the municipality's preparedness and response strategies, and functional annexes that describe the actions, roles and responsibilities of participating organizations.

Situation Overview

- B. **City of Flint** has taken various preparedness and incident management steps to enhance capabilities in responding to incidents including:

1. The mitigation of potential hazards.
2. Identification of emergency response agencies and mechanisms that will protect life and property before, during and after an emergency.
3. Tasking agencies, organizations, and individuals with specific functions and responsibilities relative to emergency operations. Assigned tasks are explained in further detail under "Organization and Assignment of Responsibilities."
4. Integration with the County EOP, County hazard mitigation plan, MEMP, etc.

- C. Community profile:

City of Flint is located in the Michigan in the County of Genesee. The community has a population of 99,000 residents. Approximately 70% of residents have been recognized as individuals with Access and Functional Needs. Many of the residents that require Functional Needs Support Services (FNSS) reside in congregate care centers, while others reside in non-group homes where support is provided as needed or on-call.

- D. Hazard and threat analysis:

According to the Genesee County (Hazard Mitigation Plan/Hazard Analysis), communities in the county are most vulnerable to: (Snow and Ice Storms, Tornadoes, Inclement Weather, Public Health Emergencies, Civil Disturbance, Hazardous Material, Incidents (Transportation), Infrastructure Failure, Structure Fires, Major Transportation Accidents, Riverine Flooding, Hazardous Material Incidents, Extreme Temperatures, Dam Failure, Terrorism, Scrap yard Tire Fires, Sinkholes, Oil or Natural Gas leaks. Areas within City of Flint that are especially vulnerable to these hazards are: (The north/south/east/ and west side of the City). Additional hazards that have been identified as unique to City of Flint include: (Consumers Energy hub, railroads, water treatment plant, dams, chemical and LPG plants, manufacturing plants, dams, 475/I-69 transit routes, and (302) sites that contain extremely hazardous materials are located in City of Flint. Facility owners have reported the types of hazardous materials that are stored on-site, as required by the Emergency Planning and Community Right-To-Know Act (EPCRA). Pursuant to SARA Title III requirements, off-site emergency response plans have been developed by the Local Emergency Planning Committee (LEPC) to prepare fire departments for responding to the release of the specific hazardous materials on these sites.

- E. Relationship between municipality and County Emergency Management Program:

Emergency management and response are primarily local responsibilities. However, disasters and emergencies might exhaust the resources and capabilities of local governments. Therefore, City of Flint has chosen to incorporate into the County Emergency Management Program. To coordinate emergency management related matters with the County Emergency Management Program, the City of Flint has appointed the Deputy Fire Chief Carrie Edwards-Clemons to serve as the Emergency Management Liaison. The Emergency Management Liaison facilitates communication and coordination between City of Flint and county, and is the local point of contact for the County Emergency Management Coordinator (EMC).

Planning Assumptions

- A. The proper implementation of this plan will result in saved lives, incident stabilization, and property protection in City of Flint.
- B. Some incidents occur with enough warning that necessary notification can be issued to ensure the appropriate level of preparation. Other incidents occur with no advanced warning.
- C. Depending upon the severity and magnitude of the situation, local resources may not be adequate to deal with an incident. It may be necessary to request assistance through volunteer organizations, the private sector, mutual aid agreements (MAAs)/memorandums of understanding (MOUs), and/or county, state and federal sources. When provided, these will supplement, not substitute for, relief provided by local jurisdictions.
- D. All emergency response agencies within City of Flint that have been tasked in the plan are considered to be available to respond to emergency incidents. Agencies will work to save lives, protect property, relieve human suffering, sustain survivors, stabilize the incident, repair essential facilities, restore services and protect the environment.
- E. When a jurisdiction receives a request to assist another jurisdiction, reasonable actions will be taken to provide the assistance as requested.
- F. Emergency planning is a work-in-progress; the Support EOP is consistently reviewed and updated.
- G. During an emergency or disaster, parts of the plan may need to be improvised or modified, if necessary, based on the situation.

Concept of Operations

- A. Activation of the Support EOP and declaration of a local state of emergency:

When a threat is perceived, the Emergency Management Liaison activates the Support EOP and the local Emergency Operations Center (EOC) to facilitate activities that ensure the safety of people, property and environment. Pursuant to 1976 PA 390, as amended, the (CEO/other official designated by charter) may declare a local state of emergency for City of Flint if circumstances indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property exist. In the absence of the (CEO/other official designated by charter), pursuant to local legislation, the (Fire Chief/Authority Having Jurisdiction) is authorized to declare a local state of emergency. Upon a local declaration, PA 390 authorizes the (Chief Executive Official/other official designated by charter) to issue directives as to travel restrictions on local roads. To facilitate activities that ensure the safety of people, property and environment, a local declaration also activates this Support EOP and the municipal Emergency Operations Center (EOC). A local state of emergency shall not be continued or renewed for a period in excess of seven days except with the consent of the governing body of the municipality.

- B. The following procedures are conducted and coordinated with the county in response to an incident:
1. The Emergency Management Liaison will perceive the threat, assess the hazard and ensure that municipal emergency response agencies, elected officials and County EMC are notified of the situation.
 2. Municipal agencies assess the nature and scope of the emergency or disaster.
 3. If the situation can be handled locally, the following guidelines are used:
 - a. The Emergency Management Liaison advises the CEO and coordinates all local emergency response actions.
 - b. The Emergency Management Liaison activates the EOC. The EOC is located at (Emergency Management Office 1101 Beach St. Flint, MI 48502). If this location is unavailable, the alternate EOC location is (1101 S. Saginaw St. North Building/FPD Operations Building).
 - c. The CEO declares a local state of emergency. The Emergency Management Liaison notifies the County EMC and forwards the declaration to the County Emergency Management Program.
 - d. Emergency Response Agencies are notified by the Emergency Management Liaison to report to the EOC through (Genesee County 911/ identify notification system(s), e.g., telephone, smart messaging, etc.).
 - e. The CEO directs departments/agencies to respond to the emergency in accordance with the guidelines outlined in this plan and its annexes, and issues directives as to protective actions and travel restrictions on local roads.
 - f. The Emergency Management Liaison keeps the County EMC informed of the situation and actions taken.
 4. If the emergency is beyond local control, municipal resources become exhausted, or special resources are needed, county assistance is requested through the County EMC.
 5. If county assistance is requested, the County EMC assesses the situation and makes recommendations on the type and level of assistance. The county will also take the following steps:
 - a. Activate County EOC and EOP
 - b. Respond with county resources
 - c. Activate MAA/MOUs to supplement county resources
 - d. Notify MSP/EMSHD District Coordinator
 - e. Make available incident information to MSP/EMSHD and statewide agencies via the Michigan Critical Incident Management System (MI

CIMS) online platform, by submitting and maintaining applicable MI CIMS boards and logs.

6. If county resources and capabilities are exhausted, the county requests the Governor to declare a State of Emergency or State of Disaster in accordance with procedures set forth in 1976 PA 390, as amended. If the emergency occurs solely within the confines of the municipality, the county shall not request state assistance or the Declaration of a State of Disaster or Emergency unless requested to do so by the municipal CEO.

Organization and Assignment of Responsibilities

A. Emergency Management Organization:

1. The City of Flint emergency management organization is comprised of **(9-nine)** agencies and departments that are responsible for conducting activities in response to emergencies within the community. To facilitate an effective emergency response, these departments have been assigned to nine specific emergency functions. All agencies are responsible for implementing pre-disaster activities to prevent, mitigate and prepare for the various hazards that the community is vulnerable to. These activities include awareness training and public education, exercising, preparing Standard Operating Procedures (SOPs) and job aides, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, regulating land-use, etc.
2. The following table lists the established emergency support functions, assigned agencies, primary points of contact, and phone numbers.

Function	Agency	Primary Contact	Phone
Direction, Control , and Coordination	City of Flint	Mayor Sheldon A. Neeley	810.237.2035
Communications and Warning	Genesee County 911	Spring Tremaine	734.646.1833
Damage Assessment	City of Flint	Stacey Kaake	810.237.2401
Fire Services	City of Flint Fire Department	Chief Raymond Barton	810.210.8633
Mass Care, Emergency Assistance, Housing, and Human Services	City of Flint Fire Department	EMS Coordinator Carrie Edwards	810.766.3995
Public Health and Medical Services	City of Flint Public Health Office	Qiana Towns-Hall	810.237.2044
Public Information	City of Flint	Melissa Brown	810.730.2872

Public Safety	City of Flint Police Department	Chief Terence Green	810.282.9072
Public Works	City of Flint	Mike Brown	810.577.8267

3. The following table lists the alternates designated to represent the emergency functions.

Agency	1 st Alternate	2 nd Alternate
City of Flint Fire Dept.	Carrie Edwards-Clemons	Deputy Fire Chief
City of Flint Police Dept.	Deputy Chief Jeff Antcliff	Captain Collin Birnie
Genesee County 911	Deputy Director Tim Jones	Operations Manager David Plumb
City of Flint Assessment	Deputy Assessor Jacquetta Overton	Support Supervisor Tracy Weiss
City of Flint Public Works	John Daly	Paul Simpson

4. City of Flint maintains (5-five) full time fire departments. All departments contribute to the safety and welfare of the community. Each department employs qualified emergency personnel and maintains equipment that can be used in emergency response. A list of resources available for utilization during incidents can be requested through the Emergency Management Liaison. If resource needs exceed the capabilities of the community, the CEO may activate MAA/MOUs and pre-disaster contracts, or it may become necessary to request county assistance.

B. Responsibilities:

1. The following responsibilities have been assigned to each organization that has been assigned responsibility in this plan:
 - a. Assist in the development, review and maintenance of Support EOP and County EOP.
 - b. Report to the local EOC when activated for scheduled exercises or emergencies.
 - c. Build capabilities and develop/maintain SOPs for specific functions or actions identified in the plan. Continuously review and update procedures.

- d. Maintain a list of resources available through the departments.
 - e. Establish MAA/MOUs and contracts with other jurisdictions and organizations to supplement municipal resources.
 - f. Activate MAA/MOUs and contracts with other organizations to supplement response activities when local resources become exhausted.
 - g. Train personnel in emergency management functions and NIMS/ICS concepts.
 - h. Protect vital records and other resources deemed essential for continuing government functions and each agency's emergency operations in accordance to procedures and policies.
 - i. Ensure compliance with this plan and the County EOP, and any pertinent procedures and documents that impact the provision of emergency services in the municipality.
2. The annexes attached to this plan further describe nine emergency support functions and their associated responsibilities in mitigation, preparedness, prevention, response and recovery. Annexes include the organizations that are responsible for carrying out the emergency functions, and assign tasks associated with each function.

ANNEXES

The annexes attached to the Basic Plan describe all-hazard functions and include the roles and responsibilities that each responsible agency should consider during an emergency for which the Support EOP has been activated. Each annex contains: the agencies responsible for carrying out a function, their assigned tasks, and the concept of operations.

The annexes attached to this plan include the following functions:

Annex A, Direction, Control, and Coordination

Annex B, Damage Assessment

Annex C, Communications and Warning

Annex D, Fire Services

Annex E, Mass Care, Emergency Assistance, Housing, and Human Services

Annex F, Public Health and Medical Services

Annex G, Public Information

Annex H, Public Safety

Annex I, Public Works

ANNEX A

DIRECTION, CONTROL, AND COORDINATION

The Direction, Control, and Coordination function is responsible for the activation, organization and operation of the local EOC, the facilitation of incident management, response, and recovery efforts, and coordination with the County Emergency Management Program.

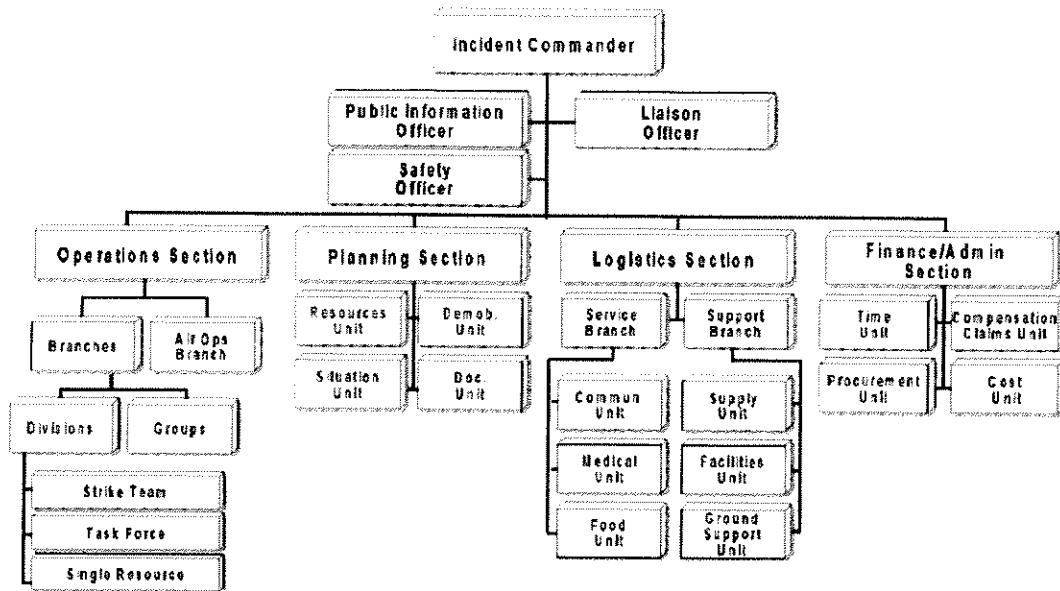
Direction, Control, and Coordination officials will maintain liaison and coordinate emergency management and response activities with the Direction, Control and Coordination function at the county level. This annex relates to the following annex(es) in the (County EOP/EAG): (Applicable county annexes or ESFs; e.g., Direction and Control Annex, ESF#5 – Information & Planning)

Responsible Agency: Executive Office

Direction, Control, and Coordination Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	EOC operations
	Activate the EOC and ensure that appropriate staff is notified.
	Establish a system of coordination, such as ICS (see Figure 1), within the EOC. (Field operations at the ICP are required to utilize ICS.)
	Maintain administrative materials for the EOC, i.e., pencils, paper, maps, and status boards.
	Ensure copies of the Support EOP and EOC SOPs are available to EOC staff.
	Coordinate with law enforcement officials for EOC security.
	Local authority
	Direct and coordinate response activities in accordance with this plan, including prioritizing allocation of scarce resources.
	Relieve jurisdiction employees of normal duties and temporarily reassign them to emergency duties, and employ temporary workers, as necessary.
	Declare a local state of emergency.
	Issue directives as to travel restrictions on municipal roads.
	Recommend appropriate protective measures to ensure the health and safety of people and property.
	Assistance to other agencies
	Advise the County Emergency Management Coordinator of the situation and maintain liaison with the County Emergency Management Program.
	Establish communications with and provide support to the Incident Command Post (ICP).
	Provide frequent staff briefings and ensure all groups function as planned.
	Inform legislative body of measures taken.
	Review and authorize the release of information to the public through the Public Information Officer (PIO).
	Logistics
	Ensure all resources are made available for response.
	Formulate specific assistance requests to adjacent jurisdictions and the county.
	Activate MAA/MOUs and contracts with other jurisdictions and organizations.
	Provide aid to other communities as provided for in MAA/MOUs.
	Ensure staff maintains logs of actions taken and financial records.

Figure 1. ICS Incident Management Structure



DIRECTION, CONTROL, AND COORDINATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint	Mayor Sheldon A. Neeley

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
City Administrator, Clyde Edwards	City of Flint

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Chief of Fire, Raymond Barton	City of Flint Fire Department
Deputy Fire Chief Carrie Edwards-Clemons	City of Flint Fire Department
On-Duty Battalion Chief	City of Flint Fire Department

The CEO and Emergency Management Liaison are responsible for reporting or delegating an individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Direction, Control, and Coordination function.

SIGNATURE OF CHIEF EXECUTIVE OFFICIAL	DATE
Mayor	

SIGNATURE OF EMERGENCY MANAGEMENT LIAISON	DATE
Fire Chief	

ANNEX B

COMMUNICATIONS AND WARNING

The Communications and Warning function is responsible for alerting and notification of key officials, receiving and disseminating warning and critical emergency information to the public, and the establishment, maintenance, and coordination of communication protocols and links between the EOC and other incident facilities.

The Communications and Warning Official will maintain liaison and coordinate emergency management and response activities with the Communications and Warning functions at the county level. This annex relates to the following annex(es) in the (County EOP/EAG): (Applicable county annexes or ESFs; e.g., Communications Annex and Warning Annex, ESF#2 – Communications and ESF#15 – External Affairs)

Responsible Agency: (911 Dispatch Center, IT Department)

Communications and Warning Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Communication links
	Ensure lines of communication have been established between all agencies represented in the local EOC, their department offices and their staff at the incident site. Available channels for establishing communications includes <u>(communications channels, e.g. telephone, cell phone, radios, pagers, etc.)</u>
	Coordinate communications between municipal and county EOC. Available channels for establishing communications include <u>(communications channels, e.g. telephone, cell phone, radios, pagers, etc.)</u>
	Establish communications links with the adjacent communities and higher levels of government.
	Coordinate warning frequencies and procedures with adjacent communities and other government agencies.
	Disaster warning and information
	Activate public warning systems when instructed to do so by the CEO or Emergency Management Liaison. Warning methods include <u>(warning methods, e.g., sirens, door-to-door notification, reverse 911, etc.)</u>
	Ensure that warning messages received through the Law Enforcement Information Network (LEIN), National Warning System (NAWAS), Emergency Alert System (EAS), local weather spotters, or other verifiable means are issued in a timely manner.
	Determine which facilities are endangered by the incident and contact those facilities. Ensure they are contacted when protective actions are rescinded.
	Notify special locations (e.g., schools, hospitals, nursing homes, major industries, institutions, and places of public assembly).
	Ensure that public warning systems provide notification to residents with Access and Functional Needs, such as the elderly, hearing impaired, non-English speakers, individuals with mobility limitations, etc.
	Official notification
	Ensure that all necessary officials have been notified and/or updated about the incident.
	Notify neighboring jurisdictions of impending hazard or hazardous situations when instructed to do so by the Chief Executive Official or Emergency Management Liaison.

COMMUNICATIONS AND WARNING

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Genesee County 911	Director, Spring Tremaine

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Deputy Director, Tim Jones	Genesee County 911
Operations Manager, David Plumb	Genesee County 911

The Genesee County 911 Director is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Communications and Warning function.

SIGNATURE OF COMMUNICATIONS AND WARNING OFFICIAL	DATE
Director	

ANNEX C

DAMAGE ASSESSMENT

The Damage Assessment (DA) function is concerned with the process of documenting damage from emergencies in the community. Information gathered may be used to determine the extent of damage and impact on the community resulting from an incident to justify future federal funding, declarations of emergency, and disaster proclamations. An accurate damage assessment is a necessary part of the recovery phase and determines qualification for state and federal disaster aid.

The Damage Assessment Official will maintain liaison and coordinate emergency management and response activities with the DA function at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Damage Assessment Annex, ESF#5 – Information & Planning and ESF#14 – Long-Term Community Recovery)**

Responsible Agency: **(Assessing Office, Building Department)**

Damage Assessment Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Damage assessment
	Maintain current list of DA field team members.
	Maintain damage assessment field team supplies for contingency purposes, i.e., MSP/EMSHD Pub 901 Michigan Damage Assessment Handbook, blank forms, flashlights, cameras, pencils, paper, maps, etc.
	Activate DA field teams.
	Collect both public and private damage assessment information.
	Record initial information on damages from first responders.
	Augment DA field teams, as the situation dictates.
	Dissemination of DA information
	Provide an initial DA to EOC staff.
	Provide and verify DA information to the CEO and, if necessary, assist in preparation of a local state of emergency declaration.
	Prominently display DA information in the EOC, including maps, situation updates and assessment data.
	Provide the PIO with current DA information for release to the public.
	Provide DA data to the Emergency Management Liaison. The Emergency Management Liaison will forward information to the County Emergency Management Program for submission in MI CIMS.
	Logistics
	Maintain a status list of requested resources.
	Compile and maintain a record of expenditures for personnel, equipment, supplies, etc.

DAMAGE ASSESSMENT

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint	Stacy Kaake, Assessor

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Deputy Assessor, Jacquetta Overton	City of Flint Assessment
Support Supervisor, Tracy Weiss	City of Flint Assessment

City of Flint Assessor is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the DA function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE

ANNEX D

FIRE SERVICES

The Fire Services function is concerned with detecting and suppressing wild land, rural, and urban fires and any of these that result from, or occur coincidentally with, an incident response.

The Fire Services Official will maintain liaison and coordinate emergency management and response activities with the Fire Services function at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Fire Annex, ESF#4 – Firefighting and ESF#9 – Search and Rescue, etc.)**

Responsible Agency: **(City of Flint Fire Department)**

Fire Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Response activities
	Coordinate fire response and search and rescue activities with appropriate personnel at the County Emergency Management Program, including assistance to regional special teams such as Regional Response Teams, Michigan Urban Search and Rescue (MUSAR), bomb squads, etc.
	Respond to hazardous materials spills.
	Coordinate with the County EMC and the State of Michigan in the decontamination of affected citizens and emergency workers after exposure to CBRNE hazards.
	Assist in searching for bombs and explosive devices in connection with terrorism or weapons of mass destruction (WMD) events.
	Assistance to other agencies
	Advise EOC staff about fire and rescue activities.
	Provide communications and other logistical supplies, as needed.
	Assist with evacuations.
	Assist in damage assessment operations.
	Assist in warning the population. Loud speakers on fire vehicles or door-to-door warning may be utilized.
	Assist in salvage operations and debris clearance.

FIRE SERVICES

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint Fire Department	Chief Raymond Barton

The line of succession for representing the Fire Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
On-Duty Battalion Chief	City of Flint Fire Department
Safety Training Officer, Christian Perkins	City of Flint Fire Department
Deputy Fire Chief, Carrie Edwards	City of Flint Fire Department

Fire Chief Raymond Barton is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Fire Services Functions.

SIGNATURE OF FIRE SERVICES OFFICIAL	DATE
Chief	

ANNEX E

MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES

This function is concerned with issues related to the provision of mass care, emergency assistance, housing, and human services to disaster survivors, including those that require FNSS, throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Mass Care, Emergency Assistance, Housing, and Human Services Official will maintain liaison and coordinate emergency management and response activities with the Mass Care functions at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Human Services Annex, ESF#2 – Communications and ESF#6 – Mass Care, Emergency Assistance, Housing, and Human Services)**

Responsible Agency: **(City of Flint Fire Department EMS Recreation Department, Housing Office)**

Mass Care, Emergency Assistance, Housing, and Human Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Disaster-related needs
	Coordinate activities of municipal departments that provide mass care and human services.
	Coordinate with the County Emergency Management Program, the American Red Cross (ARC) and other agencies to distribute food, water, and clothing, and meet other basic needs of disaster survivors and emergency responders.
	Coordinate to provide transportation for disaster survivors and emergency responders.
	Arrange for the provision of crisis counseling to disaster survivors and emergency responders.
	Coordinate procedures for the tracking of family members and reunification of families.
	Identify and account for personal property that may be lost during a disaster.
	Coordinate with the County EOC to establish procedures for the registration and management of volunteers and donations.
	Coordinate with agencies in the community that work with individuals with access and functional needs to ensure disaster related needs are met.
	Protective action
	Coordinate the provision of transportation for evacuation.
	Provide staff and resources to manage open shelters.
	Coordinate care for individuals at shelters and for those who have been sheltered-in-place.
	Determine whether shelters must be opened long or short-term.
	Provide guidance/policies for the care of household pets that are brought to shelters by evacuees (only service animals are allowed into ARC shelters).
	Pre-identified shelter locations include: <u>(shelter locations; information on pre-identified shelter locations should be available from the County Emergency Management Program or ARC)</u>

MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint Fire Department	Deputy Fire Chief, Carrie Edwards

The line of succession for representing the Mass Care, Emergency Assistance, Housing, and Human Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
On-Duty Battalion Chief	City of Flint Fire Department

City of Flint Fire Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Mass Care, Emergency Assistance, Housing, and Human Services function.

SIGNATURE OF MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES OFFICIAL	DATE
Deputy Fire Chief	

ANNEX F

PUBLIC HEALTH AND MEDICAL SERVICES

The Public Health and Medical Services function is responsible for assessing public health and medical needs, health surveillance, and provision of medical care personnel, supplies and equipment.

The Public Health and Medical Services Official will maintain liaison and coordinate emergency management and response activities with the Public Health and Medical Services function at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Emergency Medical Services Annex and Public Health Annex, ESF#8 – Public Health and Medical Services)**

Responsible Agency: **(City of Flint Manager of Public Health)**

Public Health and Medical Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Patient care
	Coordinate with medical providers and shelter managers to staff medical personnel at shelters.
	Identify the transportation resources and personnel needs to transport disaster survivors to temporary care centers.
	Ensure identification and notification of disaster survivors and emergency responders in need of crisis counseling and/or debriefing.
	Coordinate the monitoring of disaster survivors and emergency responders for exposure to chemical, radiological, or biological contaminants.
	Public health
	If necessary, identify a site for a temporary morgue. NOTE: The medical examiner is responsible for identifying the deceased. Law enforcement and EMS may provide additional support in collecting and transporting.
	Assist with animal and pet control and support the county Animal Control Unit in the quarantine and disposal of diseased animals.

PUBLIC HEALTH AND MEDICAL SERVICES

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint Public Health Office	Manager of Public Health , Qiana Towns-Williams

The line of succession for representing the Public Health and Medical Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Latrese Brown	City of Flint Public Health Office

Manager of Public Health is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Health and Medical Services function.

SIGNATURE OF HEALTH AND MEDICAL OFFICIAL	DATE

ANNEX G

PUBLIC INFORMATION

The Public Information function ensures accurate, coordinated, timely, and accessible information is disseminated to governments, media, the general public, and the private sector throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Public Information Official will maintain liaison and coordinate emergency management and response activities with the Public Information function at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Public Information Annex, ESF#15 – External Affairs)**

Responsible Agency: **(Director of Communications)**

Public Information Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Pre-disaster public education
	Assist the Emergency Management Liaison in developing educational materials on the hazards facing the community and explaining what people can do to protect themselves to recover from incidents.
	Ensure that written materials are developed for non-English speaking individuals or others who require FNSS.
	Disaster warning and information
	Develop and release updated EAS messages based on incoming information.
	Document which EAS messages have been delivered over radio and television.
	Ensure that accurate information is disseminated describing such items as the locations of shelters, missing persons information hotline, volunteer hotline, rumor control hotline, etc.
	Distribute prepared public educational materials.
	Media coordination
	Establish and maintain contact with the EOC and/or the ICP.
	Prepare press releases and ensure that all press releases and official information is reviewed by Chief Executive Official & City Administrator .
	Verify that information is accurate before releasing it to the media.
	Schedule media briefings.
	Establish a Public Information Center as the central point from which municipal news releases are issued at 1101 S. Saginaw Street, Mayor's Office .
	Assist the county in establishing a Joint Information Center (JIC; the JIC can be used by agency representatives for releasing information to the news media).
	Coordinate public information activities with the County PIO and the JIC.
	Schedule interviews between the CEO and media agencies.
	Monitor all forms of media, both traditional and social, for rumors, and address rumors as soon as possible

PUBLIC INFORMATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint	Marketing Coordinator, Melissa Brown

The line of succession for representing the Public Information function during a response to an emergency or disaster situation is:

TITLE	AGENCY

Melissa Brown is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Information function.

SIGNATURE OF PUBLIC INFORMATION OFFICIAL	DATE

ANNEX H

PUBLIC SAFETY

The Public Safety function is concerned to ensuring the safety of all citizens, maintaining law and order, protecting public and private property and providing protection for essential industries, supplies and facilities.

The Public Safety Official will maintain liaison and coordinate emergency management and response activities with the Public Safety function at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Law Enforcement Annex, ESF#13 – Public Safety and Security)**

Responsible Agency: **(Flint Police Department)**

Public Safety Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Response activities
	Provide security and access control at critical facilities and incident sites.
	Implement any curfews ordered by the governor or CEO.
	Enforce evacuation orders and assist in evacuations.
	Ensure prisons and jails are notified of potential threat and determine whether proper safety and security precautions are being taken.
	Implement urban search and rescue capabilities, including animals.
	Investigate incident and provide intelligence information to county, state and federal officials.
	Transportation
	Secure unusable roads. (Use Fire Services and Public Works for support, if necessary).
	Identify routes that need barricades and signs. Request necessary assistance from Public Works.
	Ensure vehicles on evacuation routes are removed. If necessary, request that Public Works agencies move vehicles off the road. Maintain record of where vehicles are being taken.
	Coordinate with the Road Commission or Public Works in rerouting traffic and putting the appropriate signs in place.
	Assistance to other agencies
	Assist Warning function in warning the public, when necessary.
	Assist the medical examiner with mortuary services.
	Assist families isolated by the effects of the disaster.

PUBLIC SAFETY

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint Police Department	Chief Terence Green

The line of succession for representing the Public Safety function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Deputy Chief, Jeff Antcliff	City of Flint Police Department
Captain Collin Birnie	City of Flint Police Department

Chief Phil Hart is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Safety function.

SIGNATURE OF PUBLIC SAFETY OFFICIAL	DATE

ANNEX I

PUBLIC WORKS

The Public Works function is responsible for conducting pre- and post-incident assessments, ensuring critical services are met through existing contracts, providing technical assistance and engineering expertise and construction management, providing emergency repair of damaged public infrastructure and critical facilities, and the clearing of debris from public roads.

The Public Works Official will maintain liaison and coordinate emergency management and response activities with the Public Works function at the county level. This annex relates to the following annex(es) in the **(County EOP/EAG): (Applicable county annexes or ESFs; e.g., Public Works Annex, ESF#1 – Transportation, ESF#3 – Public Works and Engineering and ESF#12 – Energy)**

Responsible Agency: **(Department of Public Works)**

Public Works Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan
	Response activities
	Coordinate debris removal activities.
	Coordinate activities designed to control the flow of floodwater.
	Damage assessment
	Provide engineering expertise to inspect public structures and determine if they are safe to use.
	Provide DA information for roads, bridges, buildings, infrastructure, etc. to DA function.
	Transportation
	Provide barricades and signs for road closures and boundary identification (to include activating MAA/MOUs if additional barricades are needed).
	Provide technical expertise in road weight limits, road capacity, etc., to determine whether evacuation routes are adequate for traffic flow.
	Notify law enforcement of the location(s) of disabled vehicles.
	Contact appropriate Michigan Department of Transportation (MDOT) and county transportation officials to request travel restrictions on state and county roads, if necessary.
	Assistance to other agencies
	Assist in identifying access control areas.
	Assist with urban search and rescue activities, if necessary.
	Maintain contact with local utilities to determine the extent and cause of damage and outages. Report this information and restoration schedules to EOC staff.
	Coordinate with utility companies in the restoration of essential services.
	Logistics
	Provide vehicles and personnel to transport essential goods, such as food and medical supplies, when directed by the EOC staff.
	In conjunction with public health, help identify sources of potable water.
	Assist in identifying and obtaining the appropriate construction equipment to support disaster response and recovery operations.
	Provide emergency generators and lighting.

PUBLIC WORKS

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
City of Flint	Director of Public Works, Michael Brown

The line of succession for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE	AGENCY
John Daly, Director of the Division of Transportation 810.877.1913	City of Flint, Transportation Division
Paul Simpson, Foreman 810.397.7247	City of Flint, Water Service Center
Mike Beckley 810.577.8276	City of Flint, Water Plant
John Florshinger 810.241.5114	City of Flint, Water Pollution Control
Lee Osborne 810.223.7900	City of Flint Facilities Maintenance

Michael Brown is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Works function.

SIGNATURE OF PUBLIC WORKS OFFICIAL	DATE



RESOLUTION NO: _____

210377

PRESENTED: _____

AUG - 4 2021

ADOPTED: _____

**JOINT RESOLUTION OF THE MAYOR AND THE FLINT CITY COUNCIL
OBJECTING TO THE INSTALLATION AND OPERATION OF AJAX
MATERIALS CORPORATION NEW HOT ASPHALT PLANT BECAUSE OF ITS
POTENTIAL TO NEGATIVELY IMPACT CITY OF FLINT NEIGHBORHOODS,
RESIDENTS AND OTHER BUSINESSES**

BY THE MAYOR AND THE CITY COUNCIL:

WHEREAS, on July 1, 2021, the Michigan Department of Environment, Great Lakes, and Energy, sent the City of Flint an interested party letter relative to Ajax Materials Corporation ("Ajax"); and

WHEREAS, Ajax made application to EGLE for a permit to install (PTI) for the proposed installation and operation of the new hot mix asphalt plant. The plant is proposed to be located at 5088 Energy Drive in Flint, Michigan; and

WHEREAS, the law requires EGLE to allow the public to comment on the application made by Ajax. Comments may be submitted to EGLE from July 1 until August 16, 2021 and a virtual informational meeting and public hearing was held on August 3, 2021; and

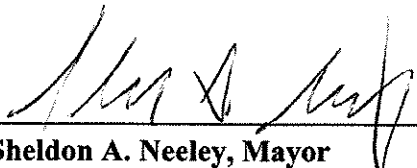
WHEREAS, according to Health FAQ, Environmental Dangers of Asphalt, "One of the most common human exposures to asphalt is by inhalation. Throat and eye irritation, skin rash, fatigue, headache and cough are some of the acute, or immediate, effects of breathing in asphalt fumes. Chronic exposure of inhaled asphalt fumes may lead to lung or stomach cancer. Prolonged exposure of fumes to the skin may cause a pigment change made more noticeable by exposure to sunlight. Research conducted by the National Institute for Occupational Safety and Health shows that products containing asphalt are carcinogenic to laboratory animals. The organization therefore urges humans to limit their exposure to asphalt.

WHEREAS, “An EPA assessment on hot mix asphalt facilities reveals that these plants emit 770-2,000 hazardous air pollutants (HAPs) each year. HAPs, also called toxic air pollutants or air toxics, include PAHs. Asphalt processing and roofing facilities may be responsible for some air pollutants such as hexane, phenol and formaldehyde. According to one of two studies conducted by the Blue Ridge Environmental Defense League, property value for residential homes near asphalt plants have reported losses of up to 56 percent. Of those residents, 45 percent reported via survey that they experienced deteriorating health conditions after the asphalt plant opened. Health conditions reported include high blood pressure, sinus problems, shortness of breath and headaches.”¹

WHEREAS, the Mayor and the City Councilmembers stands with the residents of Flint to fulfill its pledge in accordance with the City of Flint Declaration of Rights to assure in pertinent part residents and businesses a clean and safe environment, with clean air and a sanitary city.

THEREFORE BE IT RESOLVED that the Mayor and the Flint City Council do all things necessary submit their comments to EGLE no later than August 16, 2021 to object to the Permit to Install Application APP-2021-0019, which is a request from Ajax Materials Corporation, 5088 Energy Drive, Flint, Michigan, to install and operate a new hot asphalt plant, to prevent neighborhoods and residents and other businesses from being negatively impacted.

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

¹ <https://health-faq.com/health-safety/environmental-dangers-of-asphalt/>



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/29/2021

BID/PROPOSAL# NA

AGENDA ITEM TITLE: JOINT RESOLUTION OF THE MAYOR AND THE FLINT CITY COUNCIL OBJECTING TO THE INSTALLATION AND OPERATION OF AJAX MATERIALS CORPORATION NEW HOT ASPHALT PLANT BECAUSE OF ITS POTENTIAL TO NEGATIVELY IMPACT CITY OF FLINT NEIGHBORHOODS, RESIDENTS AND OTHER BUSINESSES

PREPARED BY Vicky Cooper, *Legal Department*

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On July 1, 2021, the Michigan Department of Environment, Great Lakes, and Energy, sent the City of Flint an interested party letter relative to Ajax Materials Corporation ("Ajax"); and Ajax made application to EGLE for a permit to install (PTI) for the proposed installation and operation of the new hot mix asphalt plant. The plant is proposed to be located at 5088 Energy Drive in Flint, Michigan. The law requires EGLE to allow the public to comment on the application made by Ajax. Comments may be submitted to EGLE from July 1 until August 16, 2021 and a virtual informational meeting and public hearing was held on August 3, 2021. WHEREAS, according to Health FAQ, Environmental Dangers of Asphalt, "One of the most common human exposures to asphalt is by inhalation. Throat and eye irritation, skin rash, fatigue, headache and cough are some of the acute, or immediate, effects of breathing in asphalt fumes. Chronic exposure of inhaled asphalt fumes may lead to lung or stomach cancer. Prolonged exposure of fumes to the skin may cause a pigment change made more noticeable by exposure to sunlight. Research conducted by the National Institute for Occupational Safety and Health shows that products containing asphalt are carcinogenic to laboratory animals. The organization therefore urges humans to limit their exposure to asphalt.

"An EPA assessment on hot mix asphalt facilities reveals that these plants emit 770-2,000 hazardous air pollutants (HAPs) each year. HAPs, also called toxic air pollutants or air toxics, include PAHs. Asphalt processing and roofing facilities may be responsible for some air pollutants such as hexane, phenol and formaldehyde. According to one of two studies conducted by the Blue Ridge Environmental Defense League, property value for residential homes near asphalt plants have reported losses of up to 56 percent. Of those residents, 45 percent reported via survey that they experienced deteriorating health conditions after the asphalt plant opened. Health conditions reported include high blood pressure, sinus problems, shortness of breath and headaches."

The Mayor and the City Councilmembers stands with the residents of Flint to fulfill its pledge in accordance with the City of Flint Declaration of Rights to assure in pertinent part residents and businesses a clean and safe environment, with clean air and a sanitary city.



CITY OF FLINT

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210379
PRESENTED: AUG - 4 2021
ADOPTED: _____

PROPOSAL # P22000047

**RESOLUTION TO SORENSEN GROSS COMPANY FOR
GRIT BATTERY B SYSTEM AND PRIMARY TANK IMPROVEMENTS--
SRF NO. 5709-01**

BY THE CITY ADMINISTRATOR:

The division of Purchases & Supplies solicited proposals for the construction projects for Phase II of the Michigan State Revolving Fund Loan Project Plan as requested by the Department of Public Works, Water Pollution Control. Council Resolution 190188.1, adopted on June 24, 2019, approved the Publicly Owned Treatment Works, DPW-WPC Improvements SRF Project Plan.

Four (4) proposals for the WPC Battery B Grit & Primary Settling Tank Improvements were submitted, received, and reviewed. Proposals were reviewed by both the City of Flint and the Project Engineer. Sorensen Gross, 3407 Torrey Rd., Flint, Michigan 48507 was the lowest, responsive, qualified bidder. The bid amount is \$20,526,900.00, which includes the 6% contingency (State program requirement), for a total not to exceed amount of \$20,526,900.00.

Account Number	Account Name	Amount
590-550.421-801.078		\$20,526,900.00

IT IS RESOLVED, that the Proper City Officials, are authorized to approve the issuance of a contract Sorensen Gross, 3407 Torrey Rd., Flint, Michigan 48507 for the WPC Battery B Grit & Primary Settling Tank Improvements in the not to exceed amount of \$20,526,900.00.

BE IT FURTHER RESOLVED, that this project will be paid with funds from the pending Michigan State Revolving Fund Loan and is contingent upon final approval and acceptance of the loan application and bond issuance.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 30, 2021 15:07 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 30, 2021 14:32 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D Edwards
CLYDE D EDWARDS (Jul 30, 2021 15:10 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/29/2021

BID/PROPOSAL: P22000047

AGENDA ITEM TITLE: WPC Battery B Grit & Primary Settling Tank Improvements

PREPARED BY: John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: Sorenson Gross, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Primary Clarifier Improvements

The WPCF has 10 primary clarifiers which receive flow after grit removal. The equipment in the primary clarifiers was installed in the early seventies and has exceeded its expected useful life. The structural integrity of the tanks and catwalks is showing signs of deterioration. The equipment and structural rehabilitation of the clarifiers is needed to ensure continued, reliable sludge collection and removal to provide effective clarification of the influent flow. Structural deficiencies which must be repaired include spalling concrete, cracks in the tank walls, deteriorated support beams and concrete curb on the walkways over the influent and effluent channels and walkway gratings. The mechanical components of the system, which are nearly fifty years old, are also in need of replacement.

Battery B Grit Removal Improvements

The purpose of the project is to upgrade the grit removal system and install fine screening on Battery B of the process flow at the WPCF. Primary considerations for design are effectiveness, reliability, and efficiency of the grit removal system. It is anticipated that the entire grit removal process will be replaced with a newer technology process. The existing grit removal equipment in the Grit B building has surpassed its useful life. The chain and bucket elevator system is maintenance intensive to operate and the aerated grit process is not as efficient as newer technology. Additional fine screening prior to grit removal will reduce the screenings debris building up in downstream equipment, tanks, and digesters. This would improve plant operations and reduce maintenance requirements thereby saving on operational and maintenance costs.

I recommend that the lowest qualified bidder, Sorenson Gross Inc., be awarded the bid in the amount of \$20,526,900.00 for WPC Battery B Grit & Primary Settling Tank Improvements.

Please issue a contract for the FY2022 budgeted amount of \$19,365,000.00 + 6% contingency (program requirement) = \$20,526,900.00.

FINANCIAL IMPLICATIONS: None



CITY OF FLINT

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Primary & Battery B-Grit	590-550.421-801.078		\$20,526,900.00
Project TOTAL				\$20,526,900.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 220004853

The project will be paid through the Michigan Clean Water Revolving Loan Fund Act which is pending approval and acceptance of the loan application and bond issuance.

ACCOUNTING APPROVAL: Jeanette Best Date: 7/29/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 2 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeanette H. Best
(Jeanette Best, WPC Manager)



July 29, 2021

Ms. Jeanette Best
City of Flint Water Pollution Control Facility
4652 Beecher Rd
Flint, MI 48532

**Re: Construction Contract Award Recommendation
Grit Battery B System and Primary Tank Improvements
SRF No. 5696-01**

Dear Ms. Best:

The City of Flint received four (4) bids on July 22, 2021, for construction of the referenced project. A copy of the bid tabulation is attached. Tetra Tech has reviewed the submitted bid information and we have discussed the project with the prospective bidders for the project.

The low bidder for the project was Sorensen Gross Company (SG), with a bid of \$19,365,000. We have reviewed the project requirements with SG, along with their company experience, staff experience, and proposed approach to the project. The subcontractors identified in their bid are experienced and acceptable as proposed. The major process equipment vendors proposed for the project have been confirmed with the bid. The company has experience with this type of work and has exhibited an understanding of the project requirements. In addition, Tetra Tech has worked with SG on several successful projects in the past.

The second bidder for the project was Spence Brothers (SB), with a bid of \$19,415,000. We have reviewed the project requirements with SB, along with their company experience, staff experience, and proposed approach to the project. The major process equipment vendors proposed for the project have been confirmed with the bid. The company has experience with this type of work and has exhibited an understanding of the project requirements. SB has recently performed a number of large wastewater projects. Tetra Tech has worked with SB on several successful projects in the past.

After review, both bidders have the experience and understanding to perform the work of the proposed project.

Based on our review of the bids we recommend award to Sorensen Gross Company for the base bid amount of \$19,365,000.

We appreciate this opportunity to be of service to the City of Flint and look forward to a successful project. Please feel free to call if you have any questions or concerns regarding this recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read "John Y. Barber". The script is cursive and fluid.

John Y. Barber, P.E.

Client Representative

A handwritten signature in black ink, appearing to read "Brent Bode". The script is cursive and fluid.

Brent Bode, P.E.

Project Engineer

Attachment: Bid Tabulation



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For CWSRF Project Battery B Grit and Primary Settling Tanks
 Bid# 22000047
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/22

Bidder# 1: Sorenson Gross Company
Flint, MI

Total Base Contract Price: \$19,365,000.00	
Addendum 1 <input checked="" type="checkbox"/>	
Addendum 2 <input checked="" type="checkbox"/>	
Addendum 3 <input checked="" type="checkbox"/>	
Addendum 4 <input checked="" type="checkbox"/>	
Bid Bond <input checked="" type="checkbox"/>	
Good Faith Efforts Worksheet (Subcontractors)	
Concrete GM & Sons	Demolition IDS WT Stevens
Earthwork Champagne & Marx Excavating	Electrical Decima, LLC
Masonry Moye Masonry	Mechanical S & D Mechanical
Metal Fabrications Dumas Concepts	Openings FBH
Painting Signature Contracting	Roofing Facility Maintenance

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Spence Brothers
Auburn Hills, MI

Total Base Contract Price: \$19,415,000.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 4 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>	
Good Faith Efforts Worksheet (Subcontractors)	
Electrical A.F. Smith Electric, Inc. DES Electric, LLC Eco-Green-Energy, LLC	Masonry No DBE Masons found on list
Mechanical Erie Construction, LLC Matzak, Inc. D.J. Conley Associates, Inc.	Painting Niles Classic ProTech Concrete
Sitework No DBE Contractors found	Steel No DBE Contractors found

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 3: Commercial Contracting Corporation
Auburn Hills, MI

Total Base Contract Price: \$19,670,000.00	
Addendum 1 <input checked="" type="checkbox"/> Addendum 2 <input checked="" type="checkbox"/> Addendum 3 <input checked="" type="checkbox"/> Addendum 4 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/>	
Good Faith Efforts Worksheet (Subcontractors)	
Concrete Restoration BNE Smith's Waterproofing Dixon, Inc.	Demolition Detroit Dismantling Corporation Farrow Group Reese Contracting
Earthwork ILE Excavating, Inc. Lake Michigan Excavating Site Development, Inc. Eagle Excavation, Inc.	Electrical Center Line Electric, Inc. F.D. Hayes Electrical Company Hirst Electric JMC Electrical Contractor, LLC McKerchie Enterprises, Inc.
Mechanical Progressive Mechanical, Inc. Crest Performance Detroit Piping Group Marble Mechanical	

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 210380

PRESENTED: AUG - 4 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION AUTHORIZING APPROPRIATE CITY OFFICIALS TO DO ALL THINGS
NECESSARY TO PROCESS A BUDGET AMENDMENT TO TRANSFER FUNDS WITHIN THE
DPW - TRANSPORTATION DIVISION FOR PROFESSIONAL SERVICES**

To maintain a balance departmental budget, it is necessary that appropriated funding be moved within the Department of Public Works, Transportation Division budget in the amount of \$715,555.00 to cover Rubbish Collection Fund (226) Professional Services into the following account numbers:

226-528.201-801.000	Professional Services	\$715,555.00
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In accordance with Budget Ordinance #3856 adopted 1-25-15, budget amendments in excess of \$25,000 shall be submitted to City Council for its approval;

IT IS RESOLVED, that the appropriate city officials are hereby authorized to do all things necessary to amend the 2021-2022 budget of the City of Flint to reflect the changes requested above to the City's DPW - Rubbish Collection Fund (226) for a total change of \$715,555.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 3, 2021) 11:14 EDT

Angela Wheeler, Chief Legal Officer

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Aug 3, 2021) 12:21 EDT

Shelbi Frayer, Chief Finance Officer

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/30/2021

BID/PROPOSAL#

AGENDA ITEM TITLE:

PREPARED BY: Kirstie S. Troup, Department of Transportation

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Budget Amendment In order to request additional funding for all Waste Services accounts appropriately in order to fund all necessary requisitions in the P.O. System to complete contractual work agreements for Residential Waste Services contract within the Waste Services Division.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
226	Professional Services	528.201-801.000	N/A	715,555
FY21/22 GRAND TOTAL				\$715,555

PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO: 1524

ACCOUNTING APPROVAL: Kirstie S. Troup Date: 07/30/21

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

John H. Daly, III
(John H. Daly, III, Director of Transportation)

210391

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by repealing Chapter 35, Personnel, Article VI, Personnel Code, Section 35-112.1, Adoption - Job Description and Qualifications Deputy Director of Community and Economic Development.

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Angela Wheeler, Chief Legal Officer

Sec. 1. That Section 35-112.1 of the Code of the City of Flint shall be REPEALED as follows.

ARTICLE VI. PERSONNEL CODE

~~§35-112.1 — ADOPTION — JOB DESCRIPTION AND QUALIFICATIONS DEPUTY DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT~~

~~Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference AND ATTACHED HERETO.~~

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this _____ day of

_____ A.D., 2021.

Sheldon A. Neeley, Mayor

180071

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.1, Adoption-Job Description and Qualifications-Deputy Director of Community and Economic Development.

Angela Wheeler, Chief Legal Officer

S:\Ordinance Files\Principal Officers Job Descriptions\Deputy Director of Economic Development.docx

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That Section 35-112.1 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

**§ 35-112.1 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS
DEPUTY DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT**

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference AND ATTACHED HERETO.

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this _____ day of

_____ A.D., 2018.

Karen W. Weaver, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

City of Flint
Economic Development Department
Deputy Director

The City of Flint Economic Development Department

The City of Flint's Economic Development Department develops and leads the innovative programs that increase the prosperity of Flint's citizens, our businesses, and our diverse neighborhoods.

The Position

Under general direction of the Director of the City of Flint Economic Development Department, the Deputy Director is responsible for assisting the Director to plan, direct, manage, and oversee the activities and operations of the Department. Directs personnel involved in providing programmatic, financial, and managerial support for the Department.

Duties and Functions

Essential duties and functions, may include the following. Other related duties may be assigned.

- Assists with ensuring that all activities are carried out in compliance with department policy, local and state, and federal regulations and laws governing activities.
- Assists with directing the activities related to the development, implementation and evaluation of initiatives, organizational structure, and daily operations.
- Assists with overseeing activities designed to enhance organizational health and welfare of employees to include safety and employee health activities, reward and recognition activities, etc.
- Assists with reviewing agendas, reports, and policy statements for presentation to boards and commissions and the Flint City Council.
- Assists with analyzing fiscal impact of proposed policies and programs and recommends options to the Department Director.

- Oversees the development of performance measures and reporting systems and utilizes to establish accountability, determine progress, evaluate alternatives, assess productivity and obtain agreement on expectations in order to achieve required Department/Division business results.
- Delegates activities, responsibilities, and authority, as necessary and desirable, to division staff while retaining overall responsibility and accountability for performance.
- Ensures that responsibilities, authority, and accountability of all direct subordinates and unit supervisors are defined and understood.
- Develops excellent working relationships with key staff, division and departmental employees, other governmental organizations, and with external services, such as consultants, legal counsel, boards and commissions, and the Flint City Council.
- Informs the Director about current trends, problems and activities in these areas to facilitate decision making.
- Represents the Department at City Council Meetings, Boards and Commissions, and Community events as directed.

Knowledge, Skills, and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of public policy development and analysis.
- Skill in preparing and analyzing budgets, reports and studies.
- Skill in communicating effectively both orally and in writing.
- Skill in handling multiple tasks and prioritizing.
- Skill in using computers and related software applications.
- Skill in data analysis and problem solving.
- Skill in evaluating bids and making recommendations.
- Ability to plan strategically.
- Ability to plan and schedule operations.

Education and Experience

Qualified candidates will have a Bachelor's degree from an accredited college or university with major course work in Business Administration, Public Administration, Urban Planning, or a closely related field. The ideal candidate will have experience in managing and directing a complex organization with a minimum of five years supervisory experience.

The Ideal Candidate

This individual should also have experience with economic development and downtown redevelopment and be well versed in managing the development and challenges that may occur in both areas. The knowledge of current trends, issues and strategies that affect and influence all aspects of economic and community development is required. Experience creating jobs through business attraction and assisting local businesses with international expansion and trade will be vital. Knowledge on live music issues and emergent music development will be beneficial.

The successful candidate should have strong interpersonal skills and must have the capacity and interest to be a supportive leader for staff. The ideal candidate should have proven experience in building and maintaining a broad spectrum of partnerships with the community, project developers and internally. Effective communication along with strong collaboration and team building skills will be necessary for this individual to be successful; advanced written and oral communication skills are imperative.

210392

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by repealing Chapter 35, Personnel, Article VI, Personnel Code, Section 35-112.6, Adoption - Job Description and Qualifications Deputy Director of Department of Public Works.

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Angela Wheeler, Chief Legal Officer

Sec. 1. That Section 35-112.6 of the Code of the City of Flint shall be REPEALED as follows.

ARTICLE VI. PERSONNEL CODE

~~§35-112.1 ADOPTION JOB DESCRIPTION AND QUALIFICATIONS DEPUTY DIRECTOR OF DEPARTMENT OF PUBLIC WORKS~~

~~Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference AND ATTACHED HERETO.~~

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this _____ day of

_____ A.D., 2021.

Sheldon A. Neeley, Mayor

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.6, Adoption-Job Description and Qualifications-Deputy Director of Department of Public Works.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 112. That Section 35-112.6 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

§ 35-112.2 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS DEPUTY DIRECTOR OF DEPARTMENT OF PUBLIC WORKS

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference **AND ATTACHED HERETO.**

Sec. 2. This ordinance shall become effective this ____ day of _____, 2018.

Adopted this ____ day of

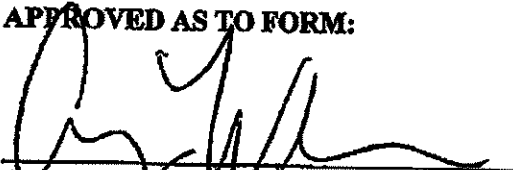
_____, A.D., 2018.

Karen W. Weaver, Mayor

Inez M. Brown, City Clerk

180174.1

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

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CITY OF FLINT

Position Description

Class Title: Deputy Director of Department of Public Works	Salary: \$79,184.13-\$92,949.30
Established: March 15, 2018	Appointed

GENERAL STATEMENT OF DUTIES

Under the supervision of the Director of the Department of Public Works the Deputy DPW Director is responsible for performing executive level administration, supervisory and technical work in directing the activities of a full-service public works department which includes transportation, sanitation, and utilities/water services.

SUPERVISION RECEIVED: Work is performed under the general direction of the Director of the Department of Public Works.

SUPERVISION EXERCISED: Exercises supervisors over Department and Division Heads under the Department of Public Works. Supervision is exercised over Working Foreman, Equipment Operators, Laborers, Mechanics and others engaged in labor, construction, repair or maintenance work for the general operation of Department of Public Works.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Plans, organizes and directs all aspects of departmental operations ensuring safety, quality and efficiency. Develops, recommends and implements departmental policies and procedures, internal controls, and departmental goals and objectives in accordance with departmental needs, legal requirements and the city's overall strategic plan.
2. Evaluate the need for and develop plans, schedules and cost estimates for long-range capital improvement programs and maintenance of public facilities.
3. Assists the Public Works Department in meetings with public officials, other public agencies and civic groups to coordinate, develop and implement projects and programs.
4. Assists with maintaining departmental awareness of state-of-the-art developments in management and fields of Public Works operations
5. Assists with monitoring development related to designated services areas, evaluates their impact on City operations and implements policy and procedure improvements.
6. Assists with monitoring existing methods and procedures, making recommendations for increased efficiencies and cost effectiveness.
7. Assists with ensuring that utility systems and facilities meet State and EPA requirements.
8. Resolves citizen complaints regarding delivery of departmental services.
9. Supervises personnel and assists with performance and oversees training and professional development.
10. Selects and procures equipment and materials as needed in accordance with capital improvement plans and approved budgets.
11. Prepares and maintains appropriate records and reports as required.
12. Demonstrates continuous effort to improve operations, streamline work processes and work cooperatively and jointly to provide quality customer service.
13. Ability to establish and maintain effective working relationships with the public, subordinates, city officials, company representatives and regulatory agencies.
14. Performs other duties as determined by the City Administrator.

MINIMUM ENTRANCE REQUIREMENTS:

Associates degree in STEM (Science, Technical, Math) or closely related field, and seven (7) to ten (10) years of progressively responsible experience in the area of public works, utilities engineering.

AND

Two (2) years in an administrative/supervisory capacity.

Bachelor's degree in STEM (Science, Technical, Math) or closely related field, and five (5) to seven (7) years of progressively responsible experience in the area of public works, utilities engineering.

AND

At least one (1) year in an administrative/supervisory capacity.

OR

High School Diploma or Equivalent **AND** a minimum of fifteen (15) years of progressively responsible experience in the area of public works.

AND

At least one (1) year in an administrative/supervisory capacity

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:

Established: March 15, 2018

Revised: (HR) 4/3/18

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

210214.1

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic, Article II, Operation of Vehicles.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic, Article II, Operation of Vehicles, by the amendment of Sections 28-65 (a) – (d), and the addition of Sections 28-65.2, Definitions, and 28-65.3, Nuisance Prohibited, which shall read in its entirety as follows:

§ 28-65 DRAG RACING.

(a) It shall be unlawful for any person to operate any vehicle upon any highway, or any other place open to the general public, including any area designated for the parking of motor vehicles, within this City, in a speed or acceleration contest or for the purpose of making a speed record, whether from a standing start or otherwise over a measured or unmeasured distance, or in a drag race as herein defined. **SUCH AN ACTIVITY MAY ALSO BE CITED AS A PUBLIC NUISANCE.**

(b) **DRAG RACING** means the operation of two or more vehicles from a point side by side at accelerating speeds in a competitive attempt to out-distance each other over a common selected course or where timing is involved or where timing devices are used in a competitive acceleration of speeds by participating vehicles. Persons rendering assistance in any manner to such competitive use of vehicles shall be equally charged as participants. The operation of two or more vehicles either at speeds in excess of prima facie lawfully established speeds or rapidly accelerating from a common standing point to a speed in excess of such prima facie lawful speed is prima facie evidence of drag racing and is

unlawful. **THE USE OF A VEHICLE TO ENGAGE IN RACING UPON PUBLIC STREETS WITHOUT A PERMIT RESULTS NOT ONLY IN UNSAFE TRAFFIC CONDITIONS FOR OTHER VEHICLES, PLAYING CHILDREN, AND PEDESTRIANS, BUT ALSO ATTRACTS ROWDY, UNCIVIL, INTIMIDATING, AND CRIMINAL ACTIVITY TO THE VICINITY OF THE RACING, INCLUDING GAMBLING UPON THE OUTCOME OF THE RACES, WHICH ENGENDERS FEAR AND DISINVESTMENT AMONG NEIGHBORHOOD RESIDENTS AND PREVENTS THE FULL AND PEACEFUL ENJOYMENT OF THE USE OF THEIR PROPERTY, OR OTHERWISE IMPACTS NEGATIVITY ON THE HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY.**

(c) ~~As provided by law, the Police Department may provide for the immediate removal of a vehicle from public or private property to a place of safekeeping at the expense of the registered owner of the vehicle when there is reasonable cause to believe that the vehicle was used in the commission of a crime including, but not limited to, a violation of this section.~~ **SUCH ACTIVITY MAY BE DECLARED TO BE A PUBLIC NUISANCE, WHICH JUSTIFIES TAKING FIRM ACTION TO ABATE THE PUBLIC NUISANCE, INCLUDING IMPOUNDMENT AND FORFEITURE OF THE PROPERTY.**

(d) ~~Violation of this section shall be a misdemeanor, punishable by a fine of not less than two hundred fifty dollars (\$250.00) nor more than five hundred dollars (\$500.00) or by imprisonment not to exceed ninety (90) days or by both such fine and imprisonment in the discretion of the Court, for each such offense.~~ **AS PROVIDED BY LAW, THE POLICE DEPARTMENT MAY PROVIDE FOR THE IMMEDIATE REMOVAL OF A VEHICLE FROM PUBLIC OR PRIVATE PROPERTY TO A PLACE OF SAFEKEEPING AT THE EXPENSE OF THE REGISTERED OWNER OF THE VEHICLE WHEN THERE IS**

REASONABLE CAUSE TO BELIEVE THAT THE VEHICLE WAS USED IN THE COMMISSION OF A CRIME INCLUDING, BUT NOT LIMITED TO, A VIOLATION OF THIS SECTION.

§ 28-65.2 DEFINITIONS

(A) *EXCESSIVELY HIGH RATES OF SPEED* MEANS ANY SPEED THAT IS 15 MPH OR MORE OVER THE SPEED LIMIT.

(B) *OWNER* OF A VEHICLE INCLUDES A PERSON IN WHOSE NAME THE VEHICLE IS TITLED, AND ANY CHATTEL MORTGAGEE OR ASSIGNEE OR OTHER LIEN-HOLDER WHOSE LIEN HAS BEEN FILED IN THE OFFICE OF THE SECRETARY OF STATE OR THE OFFICE OF THE GENESEE COUNTY REGISTER OF DEEDS PRIOR TO THE COMMENCEMENT OF THE ACTION, AS WELL AS A PERSON WHO IS DEEMED BY LAW TO BE A CONSTRUCTIVE OWNER

(C) *PERMIT* MEANS WRITTEN AUTHORIZATION FROM A GOVERNMENT ENTITY AUTHORIZING A SPECIFIC ACTIVITY IN A DESIGNATED AREA, OR IN THE CASE OF A PRIVATE PAVED SURFACE, THEN WRITTEN AUTHORIZATION FROM THE OWNER AUTHORIZING THE SPECIFIC ACTIVITY IN A DESIGNATED AREA.

(D) *PERSON* INCLUDES ANY INDIVIDUAL, FIRM, PARTNERSHIP, CORPORATION, COMPANY, ASSOCIATION, JOINT STOCK ASSOCIATION, OR JOINT VENTURE OR COMBINATION ACTING AS A UNIT, AND THE PLURAL AS WELL AS THE SINGULAR NUMBER, AND INCLUDES ANY TRUSTEE, RECEIVER, ASSIGNEE, OR OTHER

SIMILAR REPRESENTATIVE THEREOF.

(E) *PUBLIC STREETS* MEANS A STREET, FREEWAY, ALLEYWAY, PUBLIC PARKING LOT, OR ANY OTHER PAVED SURFACE, INCLUDING A PRIVATE PAVED SURFACE WHICH IS USED WITHOUT THE OWNER'S PERMISSION, WHICH HAS NOT BEEN SPECIFICALLY DESIGNED FOR RACING VEHICLES.

(F) *RACING* MEANS TO (1) RACE A VEHICLE EITHER AGAINST ANOTHER VEHICLE OR AGAINST A TIME- OR SPEED-MEASURING DEVICE, WHETHER OR NOT THERE IS AN AGREEMENT TO RACE; OR (2) DRIVE A VEHICLE AT EXCESSIVELY HIGH RATES OF SPEED OR ACCELERATION OR IN ANOTHER RECKLESSLY DANGEROUS MANNER IN AN EXHIBITION OR CONTEST OF DRIVING PROWESS, SUCH AS DRIFTING, SLIDING, OR 'DONUTS ' (INVOLVING LOSS OF TRACTION AND/OR REPEATEDLY DRIVING THE VEHICLE IN CIRCLES OR FIGURE EIGHTS OR IN A SIDEWAYS MOTION IN CIRCLES OR FIGURE EIGHTS) THAT IS RECKLESSLY DANGEROUS AND COULD CAUSE SERIOUS INJURY OR DEATH AND/OR IS AN IMPEDIMENT TO TRAFFIC.

(G) *RECKLESSLY* MEANS CARELESSLY AND HEEDLESSLY OR WITHOUT DUE CAUTION AND CIRCUMSPECTION, IN WILLFUL AND WANTON DISREGARD OF THE RIGHTS OR SAFETY OF PERSONS OR PROPERTY, OR IN A MANNER SO AS TO ENDANGER OR BE LIKELY TO

ENDANGER ANY PERSON OR PROPERTY.

(H) *VEHICLE* INCLUDES, BUT IS NOT LIMITED TO, EVERY DEVICE IN, UPON, OR BY WHICH ANY PERSON OR PROPERTY IS OR MAY BE TRANSPORTED OR DRAWN UPON PUBLIC STREETS, INCLUDING SELF-PROPELLED DEVICES. *VEHICLE* DOES NOT INCLUDE DEVICES EXCLUSIVELY MOVED BY HUMAN POWER OR USED EXCLUSIVELY UPON STATIONARY RAILS OR TRACKS OR POWER-DRIVEN MOBILITY DEVICE WHEN THAT POWER-DRIVEN MOBILITY DEVICE IS BEING USED BY AN INDIVIDUAL WITH A MOBILITY DISABILITY.

(I) VIOLATION OF THIS SECTION SHALL BE A MISDEMEANOR, PUNISHABLE BY A FINE OF NOT LESS THAN TWO HUNDRED FIFTY DOLLARS (\$250.00) NOR MORE THAN FIVE HUNDRED DOLLARS (\$500.00) OR BY IMPRISONMENT NOT TO EXCEED NINETY (90) DAYS OR BY BOTH SUCH FINE AND IMPRISONMENT IN THE DISCRETION OF THE COURT, FOR EACH SUCH OFFENSE.

§ 28-65.3 NUISANCE PROHIBITED

(A) THE CHIEF LEGAL OFFICER MAY MAINTAIN AN ACTION FOR A NUISANCE ABATEMENT EQUITABLE RELIEF IN THE NAME OF THE CITY OF FLINT IN THE GENESEE COUNTY CIRCUIT COURT.

(B) UPON FINDING THAT A PUBLIC NUISANCE EXISTS, THE SEVENTH CIRCUIT COURT MAY RENDER JUDGMENT AND ENTER AN ORDER OF ABATEMENT.

(C) A VEHICLE WHICH HAS BEEN USED FOR RACING UPON THE PUBLIC STREETS, INCLUDING ITS CONTENTS OR ANY TRACTOR OR TRAILER USED TO TRANSPORT THE RACING VEHICLE TO AND FROM THE RACING SITE; OR ANY TOOLS OR EQUIPMENT USED TO SERVICE, MAINTAIN OR REPAIR THE RACING VEHICLE; OR ANY PROCEEDS OF RACING MAY BE IMPOUNDED OR CONTINUE TO BE IMPOUNDED FOR A PERIOD OF UP TO ONE YEAR, ORDERED TO BE SOLD IN THE MANNER PROVIDED FOR THE SALE OF CHATTELS UNDER EXECUTION, OR FORFEITED TO THE SEIZING AGENCY.

(D) UPON THE SALE OF A RACING VEHICLE, OR ITS CONTENTS, OR A TRACTOR OR TRAILER USED TO TRANSPORT THE RACING VEHICLE TO OR FROM THE RACING SITE, OR ANY TOOLS OR EQUIPMENT USED TO SERVICE, MAINTAIN, OR REPAIR THE RACING VEHICLE, THE PROCEEDS SHALL BE DISPOSED OF IN THE FOLLOWING ORDER OF PRIORITY:

(1) TO PAY FOR THE COSTS OF KEEPING THE PROPERTY AND THE EXPENSES OF THE SALE.

(2) TO PAY ALL BONA FIDE SECURED INTERESTS AND LIENS ON THE PROPERTY, PROVIDED THAT THE SECURED PARTY OR LIEN-HOLDER HAD NO KNOWLEDGE OR NOTICE THAT THE PROPERTY WAS BEING USED TO MAINTAIN A PUBLIC NUISANCE.

(3) TO PAY FOR COURT COSTS AND TO REIMBURSE APPROPRIATE UNITS OF GOVERNMENT OR AN INSTITUTING NEIGHBORHOOD ORGANIZATION FOR THE COSTS OF ENFORCING AND PROSECUTING THE ACTION, INCLUDING ANY COSTS OF INCARCERATION NOT OTHERWISE

REIMBURSED WHICH ARE GENERATED DUE TO A CONTEMPT CHARGE AGAINST THE OWNER OR AN AGENT OR EMPLOYEE OF THE OWNER ARISING FROM THE ABATEMENT ORDER.

(4) THE REMAINING BALANCE SHALL BE DEPOSITED IN THE CITY OF FLINT'S GENERAL FUND OR DISTRIBUTED AS ORDERED BY THE COURT.

(E) THE CITY OF FLINT SHALL SEEK FROM A PERSON SENTENCED TO JAIL FOR CONTEMPT, FULL REIMBURSEMENT FOR THE COSTS OF INCARCERATION, AND MAY PLACE A CLAIM WITH THE SEVENTH CIRCUIT COURT FOR A PORTION OF THE PROCEEDS OF ANY SALE OF ANY RACING VEHICLE OR ITS CONTENTS OR ALLIED EQUIPMENT OR TOOLS, WHICH IS SOLD UNDER THE SAME COURT ORDER OR FOR A PORTION OF THE PROCEEDS FROM THE RACING.

(F) THE PROVISIONS, SANCTIONS AND REMEDIES SET FORTH IN THIS CHAPTER ARE IN ADDITION TO THE SANCTIONS AND REMEDIES PROVIDED IN STATE AND OTHER MUNICIPAL LAW, AND ARE NOT INTENDED TO COMPRISE, SUBSTITUTE FOR OR PLACE A LIMITATION UPON THOSE OTHER LAWS.

(G) IF ANY PROVISIONS OF THIS ORDINANCE SHALL BE HELD INVALID, THE REMAINDER OF THE ORDINANCE SHALL NOT BE AFFECTED THEREBY.

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2021, A.D.

Adopted this _____ day of _____, 2021, A.D.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

210231

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing; Article I, International Property Maintenance Code.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 24, Housing, Article I, International Property Maintenance Code, by addition of Section 24-5 Landlords Removal and Disposal Process Regarding Evictions which shall read in its entirety as follows:

§ 24-5 Landlords Removal and Disposal Process Regarding Evictions:

(A) IT SHALL BE UNLAWFUL FOR A LANDLORD, AGENT OF LANDLORD, COURT OFFICER, SHERIFF, BAILIFF, DEPUTY SHERIFF, OR POLICE OFFICER TO REMOVE, DISPOSE OF OR PLACE A PROPERLY OR LEGALLY EVICTED TENANT(S) PERSONAL PROPERTY FROM THE PREMISES AND PLACE ONTO THE CURB, SIDEWALK, LAWN, YARD, STREET OR IN PUBLIC RIGHT-OF-WAY AND LEAVE UNATTENDED.

(B) A LANDLORD, AGENT OF LANDLORD, COURT OFFICER, SHERIFF, BAILIFF, DEPUTY SHERIFF, OR POLICE OFFICER SHALL PROPERLY REMOVE OR DISPOSE OF TENANT(S) PERSONAL BELONGINGS OR PROPERTY BY NOTIFYING TENANT(S) OF ITS INTENTIONS AND MUST ADVISE TENANT(S) WHEN AND WHERE PERSONAL PROPERTY IS OR WILL BE STORED.

(C) THE LANDLORD SHALL BE RESPONSIBLE FOR COSTS OF TRANSPORTING AND STORING TENANT(S) PERSONAL BELONGINGS AND PROPERTY FOR A REASONABLE TIME, UPON NOTICE TO THE TENANT(S) AND LANDLORD MAY PASS ON COSTS OF TRANSPORTING AND STORAGE FEES TO TENANT(S).

(D) THE LANDLORD, AGENT OF LANDLORD, COURT OFFICER, SHERIFF, BAILIFF, DEPUTY SHERIFF, OR POLICE OFFICER IF CHOOSES TO CONTACT AN APPROPRIATE AGENCY TO COME REMOVE PROPERTY, OR BELONGINGS FROM THE PREMISES THAT WAS PLACED ON THE CURB, SIDEWALK, LAWN, YARD, STREET, OR IN PUBLIC-RIGHT-AWAY, BUT MUST REMAIN AT THE SITE UNTIL ARRIVAL OF THE AGENCY AND LANDLORD SHALL BE RESPONSIBLE FOR ANY PROPERTY, DEBRIS, OR TRASH LEFT BEHIND AND MAY PASS ON COSTS TO THE TENANT(S).

(E) ANY PERSON OR PERSONS WHO VIOLATES THIS CHAPTER IS GUILTY OF A MISDEMEANOR, PUNISHABLE BY A FINE OF NOT MORE THAN \$500 AND/OR IMPRISONMENT UP TO 90 DAYS OR BOTH. SUCH FINE AND/OR IMPRISONMENT MAY BE IMPOSED AT THE DISCRETION OF THE COURT.

(F) IF ANY PROVISION OF THIS ORDINANCE SHALL BE HELD INVALID, THE REMAINDER OF THE ORDINANCE SHALL NOT BE AFFECTED THEREBY.

Sec. 2. This Ordinance shall become effective this _____ day of _____, 2020, A.D.

Adopted this _____ day of _____, 2020, A.D.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 9, General Offenses; Article I, In General.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 9, General Offenses; Article I, by amending 9-1 and the addition of Sections 9-1.1 thru 9-1.6 Animals and Fowl which shall read in its entirety as follows:

§ 9-1 CRUELTY TO ANIMALS PROHIBITED.

It shall be unlawful for any person to ~~drive or work~~ overwork, torture, torment, cruelly beat, maim, disfigure, or without just cause or excuse kill an animal, or for an owner, possessor, or person who assumes the custody or charge of an animal, to abandon it or cause the animal to be abandoned in any place without making provisions for the animal's adequate care by providing it with sufficient food, water, shelter and medical attention to maintain the animal in a state of good health.

§ 9-1.1 FOR THE PURPOSE OF THIS SECTION:

(A) "PHYSICAL CONDITION" SHALL INCLUDE ANY SPECIAL MEDICAL NEEDS OF A DOG OR ANIMAL DUE TO DISEASE, ILLNESS, AGE, BREED, KIND, OR TYPE ABOUT WHICH THE OWNER OR PERSON WITH CUSTODY OR CONTROL OF THE DOG OR ANIMAL SHOULD REASONABLY BE AWARE.

(B) "INCLEMENT WEATHER" SHALL MEAN WEATHER CONDITIONS THAT ARE LIKELY TO ADVERSELY AFFECT THE HEALTH OR SAFETY OF THE DOG OR ANIMAL, INCLUDING BUT NOT

LIMITED TO RAIN, SLEET, ICE SNOW, WIND, OR EXTREME HEAT AND COLD.

(C) "DOGS THAT ARE LEFT OUTDOORS" SHALL MEAN DOGS/ANIMALS THAT ARE OUTDOORS IN INCLEMENT WEATHER WITHOUT READY ACCESS TO, OR THE ABILITY TO ENTER, A HOUSE, AN APARTMENT BUILDING, OFFICE BUILDING, OR ANY OTHER PERMANENT STRUCTURE THAT COMPLIES WITH THE STANDARDS ENUMERATED IN PARAGRAPH (B) OF SUBDIVISION THREE OF THIS SECTION.

(D) "ANIMAL" INCLUDES EVERY LIVING CREATURE EXCEPT A HUMAN BEING. A PERSON WHO OVERDRIVES, OVERLOADS, TORTURES OR CRUELLY BEATS OR UNJUSTIFIABLY INJURES, MAIMS, MUTILATES OR KILLS ANY ANIMAL, OR DEPRIVES ANY ANIMAL OF NECESSARY SUSTENANCE, FOOD, OR DRINK, IS GUILTY OF A MISDEMEANOR, PUNISHABLE BY IMPRISONMENT FOR NOT MORE 93 DAYS, OR BY A FINE OF NOT MORE THAN FIVE-HUNDRED DOLLARS, OR BOTH.

§ 9-1.2 (A) ANY PERSON WHO OWNS OR HAS CUSTODY OR CONTROL OF A DOG, CAT, DOMESTIC PET/COMPANION THAT IS LEFT OUTDOORS SHALL PROVIDE IT WITH SHELTER APPROPRIATE TO ITS BREED, TYPE OR KIND, PHYSICAL CONDITION AND THE CLIMATE. ANY PERSON WHO KNOWINGLY VIOLATES THE PROVISIONS OF THIS SECTION SHALL BE GUILTY OF A VIOLATION PUNISHABLE BY A FINE NOT LESS THAN \$50.00, NOR MORE THAN \$100.00 FOR A FIRST OFFENSE, AND A FINE OF NOT LESS THAN \$100.00, NOR MORE THAN \$250.00, FOR A SECOND AND SUBSEQUENT OFFENSE. BEGINNING SEVENTY-TWO HOURS AFTER A CHARGE OF VIOLATING THIS SECTION, EACH DAY THAT A DEFENDANT FAILS

TO CORRECT THE DEFICIENCIES IN THE DOG/ANIMAL SHELTER FOR A DOG, PET, ANIMAL THAT HE OR SHE OWNS OR THAT IS IN HIS OR HER CUSTODY OR CONTROL AND THAT IS LEFT OUTDOORS, SO AS TO BRING IT INTO COMPLIANCE WITH THE PROVISIONS OF THIS SECTION SHALL CONSTITUTE A SEPARATE OFFENSE.

§ 9-1.3 MINIMUM STANDARD FOR DETERMINING WHETHER SHELTER IS APPROPRIATE TO A DOG'S/ANIMAL'S BREED. PHYSICAL CONDITION AND THE CLIMATE SHALL INCLUDE:

(A) FOR ALL DOGS/ANIMALS THAT ARE RESTRAINED IN ANY MANNER OUTDOORS, SHADE BY NATURAL OR ARTIFICIAL MEANS TO PROTECT THE DOG/ANIMAL FROM DIRECT SUNLIGHT AT ALL TIMES WHEN EXPOSURE TO SUNLIGHT IS LIKELY TO THREATEN THE HEALTH OF THE DOG/PET/ANIMAL.

(B) FOR ALL DOGS/PETS/COMPANION ANIMALS THAT ARE LEFT OUTDOORS IN INCLEMENT WEATHER, A HOUSING FACILITY, WHICH MUST: (1) HAVE A WATERPROOF ROOF; (2) BE STRUCTURALLY SOUND WITH INSULATION APPROPRIATE TO LOCAL CLIMATIC CONDITIONS AND SUFFICIENT TO PROTECT THE DOG/ANIMAL FROM INCLEMENT WEATHER; (3) BE CONSTRUCTED TO ALLOW EACH DOG/ANIMAL ADEQUATE FREEDOM OF MOVEMENT TO MAKE NORMAL POSTURAL ADJUSTMENTS, INCLUDING THE ABILITY TO STAND UP, TURN AROUND, AND LIE DOWN WITH LIMBS OUTSTRETCHED; AND (4) ALLOW FOR EFFECTIVE REMOVAL OF EXCRETIONS , OTHER WASTE MATERIALS, DIRT AND TRASH. THE HOUSING FACILITY AND THE AREA IMMEDIATELY SURROUNDING IT

SHALL BE REGULARLY CLEANED TO MAINTAIN A HEALTHY AND SANITARY ENVIRONMENT AND TO MINIMIZE HEALTH HAZARDS.

§ 9-1.4 INADEQUATE SHELTER MAY BE INDICATED BY THE APPEARANCE OF THE HOUSING FACILITY ITSELF, INCLUDING BUT NOT LIMITED TO SIZE, STRUCTURAL SOUNDNESS, EVIDENCE OF CROWDING WITHIN THE HOUSING FACILITY, OR BY THE APPEARANCE OR PHYSICAL CONDITION OF THE DOG OR ANIMAL. FURTHERMORE, NO ANIMAL SHALL BE LEFT OUTSIDE LONGER THAN 15 MINUTES WHEN WEATHER TEMPERATURES ARE/REACH ZERO OR SUB-ZERO DEGREES.

§ 9-1.5 UPON A FINDING OF ANY VIOLATION OF THIS SECTION, ANY DOG(S)/ANIMAL(S) SEIZED PURSUANT TO THE PROVISIONS OF THIS ARTICLE THAT HAVE NOT BEEN VOLUNTARILY SURRENDERED BY THE OWNER OR CUSTODIAN OR FORFEITED PURSUANT TO COURT ORDER SHALL BE RETURNED TO THE OWNER OR CUSTODIAN ONLY UPON PROOF THAT APPROPRIATE SHELTER AS REQUIRED BY THIS SECTION IS BEING PROVIDED.

§ 9-1.6 NOTHING IN THIS SECTION SHALL BE CONSTRUED TO AFFECT ANY PROTECTIONS AFFORDED TO DOGS OR OTHER ANIMALS UNDER ANY OTHER PROVISIONS OF THIS ARTICLE.

(A) ANY PERSON WHO VIOLATES THIS CHAPTER IS GUILTY OF A MISDEMEANOR, PUNISHABLE BY A FINE OF NOT MORE THAN \$500 AND/OR IMPRISONMENT UP TO 90 DAYS AND MUST COMPLETE 40 HOURS OF COURT ORDERED COMMUNITY SERVICE RELATED, AFFILIATED OR CONNECTED TO THE HUMANE AND

**PROPER CARE, GROOMING, RAISING
AND/OR TREATMENT TO ANIMALS.**

**Sec. 2. This Ordinance shall become
effective this _____ day of _____,
2021, A.D.**

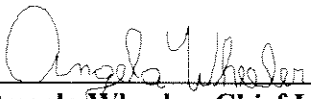
**Adopted this _____ day of
_____, 2021, A.D.**

FOR THE CITY:

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic, by the addition of Section 28-95, Loitering In Or About A Motor Vehicle.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic, by the addition of Section 28-95, Loitering In Or About A Motor Vehicle, which shall read in its entirety as follows:

§ 28-95. LOITERING IN OR ABOUT A MOTOR VEHICLE

(A) PURPOSE

THE PURPOSE OF THIS ORDINANCE IS TO PROHIBIT ANY PERSON FROM LOITERING IN OR ABOUT A MOTOR VEHICLE IN SUCH A MANNER AS TO IMPEDE THE FREE FLOW OF PEDESTRIAN OR VEHICULAR TRAFFIC, TO DISTURB THE PUBLIC PEACE, OR TO CREATE A NOISE DISTURBANCE; TO FURTHER PROHIBIT ANY PERSON FOUND LOITERING IN OR ABOUT A MOTOR VEHICLE IN VIOLATION OF THIS ORDINANCE FROM REFUSING A POLICE OFFICER'S REASONABLE ORDER TO DISPURSE AND/OR MOVE ON; TO PROVIDE CRIMINAL PENALTIES FOR A VIOLATION OF THIS ORDINANCE; TO DECLARE THE ACT OF LOITERING IN OR ABOUT A MOTOR VEHICLE A PUBLIC NUISANCE; TO PROVIDE FOR THE SEIZURE, IMPOUNDMENT AND FORFEITURE OF ANY MOTOR

VEHICLE USED IN VIOLATION OF THIS ORDINANCE OR WHICH FACILITATES A VIOLATION OF THIS ORDINANCE; AND TO PROVIDE FOR THE DISPOSITION OF A MOTOR VEHICLE WHICH HAS BEEN FORFEITED UNDER THIS ORDINANCE.

(B) DEFINITIONS

AS USED IN THIS ORDINANCE THE TERM "FACILITATE" MEANS TO AID, HELP, MAKE POSSIBLE OR BRING ABOUT.

AS USED IN THIS ORDINANCE THE TERM "LOITER" MEANS TO STOP, STAND, IDLE, PARK OR REMAIN PARKED IN OR ABOUT A MOTOR VEHICLE LOCATED IN OR AT A PUBLIC PLACE OR A PLACE OPEN TO THE PUBLIC. THE TERM "LOITER" ALSO MEANS TO COLLECT, GATHER, CONGREGATE OR BE A MEMBER OF A GROUP OR CROWD OF PEOPLE WHO ARE GATHERED TOGETHER IN OR ABOUT A MOTOR VEHICLE OR MOTOR VEHICLES, IN ANY PUBLIC PLACE OR PLACE OPEN TO THE PUBLIC.

AS USED IN THIS ORDINANCE THE TERM "PUBLIC PLACE" MEANS ANY PUBLIC STREET, ROAD OR HIGHWAY, ALLEY, LANE, SIDEWALK, CROSSWALK, OR OTHER PUBLIC WAY, PUBLIC RESORT, PLACE OF AMUSEMENT, PARK, PLAYGROUND, PUBLIC BUILDING OR GROUNDS APPURTENANT THERETO, SCHOOL BUILDING OR SCHOOL GROUNDS, PUBLIC PARKING LOT, OR ANY VACANT LOT.

AS USED IN THIS ORDINANCE THE TERM "*PLACE OPEN TO THE PUBLIC*" MEANS ANY PLACE OPEN TO THE PUBLIC OR ANY PLACE TO WHICH THE PUBLIC IS INVITED, INCLUDING ANY PRIVATELY OWNED PLACE OF BUSINESS, PRIVATE PARKING LOT, OR PRIVATE INSTITUTION, INCLUDING PLACES OF WORSHIP, CEMETARIES, OR ANY PLACE OF AMUSEMENT AND ENTERTAINMENT WHETHER OR NOT A CHARGE OF ADMISSION OR ENTRY THERETO IS MADE, INCLUDING THE GROUNDS, OPEN AREAS AND PARKING LOT OF ANY STORE, OFFICE OR APARTMENT BUILDING OPEN TO THE PUBLIC

AS USED IN THIS ORDINANCE THE TERM "*OWNER*" INCLUDES A PERSON IN WHOSE NAME THE MOTOR VEHICLE IS TITLED AND/OR REGISTERED, AND/OR ANY LIENHOLDER WHOSE LIEN HAS BEEN FILED WITH THE SECRETARY OF STATE PRIOR TO THE COMMENCEMENT OF A NUISANCE ABATEMENT ACTION REGARDING THE MOTOR VEHICLE, AS WELL AS A PERSON WHO IS DEEMED BY LAW TO BE A CONSTRUCTIVE OWNER.

(C) PROHIBITED CONDUCT

(1) IT SHALL BE UNLAWFUL FOR ANY PERSON TO LOITER IN OR AT PUBLIC PLACE, OR TO LOITER IN OR AT A PLACE OPEN TO THE PUBLIC, AND:

(a) IMPEDE, INTERFERE OR OTHERWISE OBSTRUCT IN ANY MANNER THE FREE PASSAGE OF PEDESTRIAN AND/OR VEHICULAR

TRAFFIC TO, FROM AND/OR THROUGH THE PUBLIC PLACE OR PLACE OPEN TO THE PUBLIC; OR

(b) DISTURB THE PUBLIC PEACE IN ANY MANNER DESCRIBED IN SECTION 31-10 OF THE FLINT CITY CODE OF ORDINANCES, INCLUDING BUT NOT LIMITED TO ENGAGING IN LOUD OR AGGRESSIVE CONDUCT, ENGAGING IN CONDUCT WHICH IS INTENDED TO AND DOES CAUSE ANOTHER PERSON TO FEEL ANGRY, FRIGHTENED, INTIMIDATED, EMBARRASSED OR HARRASSED, ENGAGING IN CONDUCT WHICH INFLECTS INJURY OR INCITES AN IMMEDIATE BREACH OF THE PEACE, AND/OR ENGAGING IN CONDUCT WHICH INTENTIONALLY MAKES OR CAUSES TO BE MADE ANY OPEN EXPOSURE OF THE HUMAN MALE OR FEMALE GENITALS, PUBIC AREA, BUTTOCKS OR THE FEMALE BREASTS, INCLUDING BUT NOT LIMITED TO URINATING OR DEFECATING IN PUBLIC; OR

(c) CREATE A NOISE DISTURBANCE AS DESCRIBED IN SECTION 31-53 OF THE FLINT CITY CODE OF ORDINANCES, INCLUDING BUT NOT LIMITED TO PLAYING A RADIO, MUSICAL INSTRUMENT OR OTHER DEVICE WHICH REPRODUCES AND AMPLIFIES SOUND IN SUCH A MANNER AS TO CREATE A NOISE DISTURBANCE ACROSS A REAL PROPERTY BOUNDARY, OR PLAYING A RADIO, MUSICAL INSTRUMENT OR OTHER DEVICE WHICH REPRODUCES AND AMPLIFIES SOUND IN SUCH A MANNER AS TO CREATE A NOISE DISTURBANCE AT 50 FEET (15 METERS) FROM A MOTOR VEHICLE.

(2) IT SHALL BE UNLAWFUL FOR ANY PERSON TO:

(a) LOITER IN OR AT A PUBLIC PLACE IN VIOLATION OF THIS ORDINANCE, OR TO LOITER IN OR AT A PLACE OPEN TO THE PUBLIC IN VIOLATION OF THIS ORDINANCE; AND

(b) FAIL TO OBEY THE REASONABLE ORDER OF A UNIFORMED POLICE OFFICER OR PROPERLY IDENTIFIED POLICE OFFICER WHO IS NOT IN UNIFORM TO DISBURSE AND/OR MOVE ON FROM THE PUBLIC PLACE AND/OR THE PLACE OPEN TO THE PUBLIC.

D. PENALTY

(1) A VIOLATION OF THIS ORDINANCE SHALL BE A MISDEMEANOR PUNISHABLE BY IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS IN JAIL OR A FINE OF NOT MORE THAN FIVE HUNDRED DOLLARS (\$500.00), OR BOTH.

E. DECLARATION OF PUBLIC NUISANCE

(1) LOITERING IN OR ABOUT A MOTOR VEHICLE IN ANY MANNER WHICH VIOLATES THIS ORDINANCE IS DECLARED A PUBLIC NUISANCE.

(2) ANY MOTOR VEHICLE USED IN VIOLATION OF THIS ORDINANCE, OR ANY MOTOR VEHICLE WHICH IS USED TO FACILITATE, IN ANY MANNER, A VIOLATION OF THIS ORDINANCE, IS

DECLARED A PUBLIC NUISANCE, AND MAY BE SEIZED, IMPOUNDED AND FORFEITED AS PROVIDED BY THIS ORDINANCE.

F. SEIZURE, IMPOUNDMENT AND FORFEITURE OF MOTOR VEHICLE

(1) A POLICE OFFICER WHO HAS REASONABLE CAUSE TO BELIEVE A MOTOR VEHICLE HAS BEEN USED IN VIOLATION OF THIS ORDINANCE, OR HAS BEEN USED TO FACILITATE, IN ANY MANNER, A VIOLATION OF THIS ORDINANCE, MAY SEIZE THE MOTOR VEHICLE AND IMPOUND IT AS PROVIDED BY LAW.

(2) A MOTOR VEHICLE WHICH HAS BEEN SEIZED AND IMPOUNDED AS PROVIDED BY THIS ORDINANCE IS SUBJECT TO FORFEITURE AS PROVIDED BY THIS ORDINANCE.

(3) WITHIN THIRTY (30) DAYS OF RECEIVING ACTUAL OR CONSTRUCTIVE NOTICE THAT A MOTOR VEHICLE HAS BEEN SEIZED AS PROVIDED BY THIS ORDINANCE, THE OWNER OF THE MOTOR VEHICLE MAY PROVIDE WRITTEN NOTICE TO THE CHIEF LEGAL OFFICER OF THE CITY OF FLINT, OR HIS OR HER DESIGNEE, THAT THE OWNER IS CONTESTING THE FORFEITURE AND DEMAND THAT THE CHIEF LEGAL OFFICER OR HIS OR HER DESIGNEE, FILE A COMPLAINT TO ABATE A PUBLIC NUISANCE IN THE GENESEE COUNTY CIRCUIT COURT, AND HAVE THE MOTOR VEHICLE DECLARED FORFEITED TO THE CITY OF FLINT. IF THE OWNER DOES NOT PROVIDE

WRITTEN NOTICE TO THE CHIEF LEGAL OFFICER, OR HIS OR HER DESIGNEE, WITHIN THIRTY (30) DAYS OF THE DATE THE OWNER RECEIVES ACTUAL OR CONSTRUCTIVE NOTICE THE MOTOR VEHICLE HAS BEEN SEIZED, THE MOTOR VEHICLE SHALL BE ADMINISTRATIVELY FORFEITED TO THE CITY OF FLINT.

G. ABATEMENT OF PUBLIC NUISANCE BY FORFEITURE

(1) THE CHIEF LEGAL OFFICER OF THE CITY OF FLINT, OR HIS OR HER DESIGNEE, MAY MAINTAIN AN ACTION IN THE GENESEE COUNTY CIRCUIT COURT TO ABATE, BY FORFEITURE, THE PUBLIC NUISANCE OF A MOTOR VEHICLE USED IN VIOLATION OF THIS ORDINANCE, OR WHICH HAS BEEN USED TO FACILITATE, IN ANY MANNER, A VIOLATION OF THIS ORDINANCE..

(2) THE ACTION TO ABATE THE NUISANCE MAY BE FILED WITHIN FOURTEEN (14) DAYS OF THE DATE THE CHIEF LEGAL OFFICER OF THE CITY OF FLINT, OR HIS OR HER DESIGNEE, RECEIVES WRITTEN NOTICE THAT THE OWNER OF THE MOTOR VEHICLE IS CONTESTING THE FORFEITURE.

(3) UPON A FINDING THAT THE MOTOR VEHICLE HAS BEEN USED IN VIOLATION OF THIS ORDINANCE, OR HAS BEEN USED TO FACILITATE, IN ANY MANNER, A VIOLATION OF THIS ORDINANCE, THE GENESEE COUNTY CIRCUIT COURT SHALL DECLARE THE MOTOR VEHICLE FORFEITED TO

THE CITY OF FLINT, AND ORDER THE MOTOR VEHICLE BE DISPOSED AS PROVIDED BY THIS ORDINANCE.

(4) PROOF THE OWNER KNEW THE MOTOR VEHICLE HAD BEEN USED IN VIOLATION OF THIS ORDINANCE, OR KNEW THE MOTOR VEHICLE HAD FACILITATED A VIOLATION OF THIS ORDINANCE IN ANY MANNER, SHALL NOT BE REQUIRED.

(4) IF THE COURT FINDS THE MOTOR VEHICLE HAS NOT BEEN USED IN VIOLATION OF THIS ORDINANCE, OR HAS NOT BEEN USED TO FACILITATE, IN ANY MANNER, A VIOLATION OF THIS ORDINANCE, ,OR THE CHIEF LEGAL OFFICER OF THE CITY OF FLINT, OR HIS OR HER DESIGNEE, DOES NOT FILE AN ACTION TO ABATE, BY FORFEITURE, THE NUISANCE OF THE MOTOR VEHICLE, THE MOTOR VEHICLE SHALL BE PROMPTLY RETURNED TO THE OWNER.

(H) DISPOSITION OF FORFEITED VEHICLE

(1) A MOTOR VEHICLE WHICH HAS BEEN FORFEITED PURSUANT TO THIS ORDINANCE MAY BECOME THE PROPERTY OF THE CITY OF FLINT, OR MAY BE SOLD BY THE CITY OF FLINT IN THE SAME MANNER PROVIDED FOR THE SALE OF CHATTELS UNDER EXECUTION.

(2) UPON THE SALE OF A MOTOR VEHICLE PURSUANT TO THIS ORDINANCE, THE PROCEEDS OF THE SALE SHALL BE DISTRIBUTED IN THE FOLLOWING ORDER OF PRIORITY:

(a) TO PAY FOR THE COST OF IMPOUNDING THE MOTOR VEHICLE AND THE EXPENSES OF THE SALE;

(b) TO PAY ALL BONA FIDE SECURED INTERESTS AND LIENS ON THE MOTOR VEHICLE, PROVIDED THAT THE SECURED PARTY OR LIEN HOLDER HAD NO KNOWLEDGE THE MOTOR VEHICLE WAS HAD BEEN USED IN VIOLATION OF THIS ORDINANCE, OR HAD FACILITATED A VIOLATION OF THIS ORDINANCE IN ANY MANNER;

(c) TO PAY FOR COURT COSTS AND REIMBURSE THE CITY OF FLINT FOR THE COST OF ENFORCING AND PROSECUTING THIS ORDINANCE;

(d) THE REMAINING BALANCE SHALL BE DEPOSITED IN THE CITY OF FLINT'S GENERAL FUND OR DISTRIBUTED AS ORDERED BY THE COURT.

(I) THE PROVISIONS, SANCTIONS AND REMEDIES SET FORTH IN THIS ORDINANCE ARE IN ADDITION TO ANY OTHER PROVISIONS, SANCTIONS AND/OR REMEDIES AVAILABLE TO THE CITY OF FLINT UNDER STATE, FEDERAL AND LOCAL LAW, AND ARE NOT INTENDED TO COMPROMISE, SUBSTITUTE, OR PLACE ANY LIMITATION UPON THOSE OTHER PROVISIONS, SANCTIONS OR REMEDIES IN ANY MANNER WHATSOEVER.

(J) IF ANY PROVISION OF THIS ORDINANCE SHALL BE HELD

INVALID, THE REMAINDER OF THE ORDINANCE SHALL NOT BE EFFECTED THEREBY.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer