

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, July 23, 2018

4:30 PM

Committee Room

SPECIAL AFFAIRS COMMITTEE

Monica Galloway, Chairperson, Ward 7

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Jerri Winfrey-Carter, Ward 5
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

RESOLUTIONS

180264.1 Amended Resolution/Contract/City of Flint/Genesee County Land Bank (GCLB)/Demolition Reimbursement/Fire Insurance

An amended resolution resolving that the appropriate City Officials do all things necessary to enter into a contract with the Genesee County Land Bank (GCLB), in the amount of \$263,321.78, to allow the GCLB to request reimbursement after demolishing properties they own for which there is fire insurance held by the City of Flint's Division of Building Safety and Inspections, with funds available in Acct. No. 701.000.000-389.000. [NOTE: Resolution amended to change dollar amount from \$602,084.98 to \$263,321.78, as well as property listing.]

[NOTE: Resolution No. 180264.1 was mistakenly excluded from the 7-18-2018 Finance Committee agenda and is included here for council's consideration.]

180340.2 Submission/2018-19 Annual Action Plan of the Consolidated Plan

Resolution authorizing City Officials to approve the funding amounts and projects and authorize entering into contracts for the agencies noted for the City of Flint's FY2018-19 Community Development Block Grant (CDBG) Program, in the amount of \$3,872,807.00, FY2018-19 HOME Investment Partnership (HOME) Program, in the amount of \$909,367.00, and FY2018-19 Emergency Solutions Grant (ESG) Program, in the amount of \$320,815.00, and include any program income which might become available as a result of receipt of these funds.

180347.1 Amendment/Approval/Merit Review Scoring Rubric

Amended resolution resolving that, pursuant to 50-183(C)(4), the scoring rubric put forth by the appropriate city officials is hereby approved, AND, resolving that the appropriate city officials are hereby authorized to publish the attached scoring rubric, AND, resolving that the forty-five (45) day application period for licenses subject to the Medical Marihuana Facilities Opt-In Ordinance's caps shall begin on the next business day. [NOTE: On May 14, 2018, the City of Flint enacted the Medical Marihuana Facilities Opt-In Ordinance, 50-183. Pursuant to 50-183(C)(4), in order to seek the best candidates for medical marihuana facility licensure for the City of Flint, the city shall review and score and rank the applicants for marihuana facility licensure based upon their objective merits if the number of license applicants exceeds the number of licenses available. The total possible number of points for an individual application is 85. Once scored, the applications will be ranked from highest to lowest.] [NOTE: The Medical Marihuana Facility Application Scoring Rubric is attached.] [NOTE: Resolution/Rubric amended to include changes requested by Council members.]

180351 Amendment/FY2019 Master Fee Schedule

Resolution resolving that the attached Amended Master Fee Schedule be approved and implemented as outlined, attached hereto and made a part hereof, and kept on file with the City Clerk, AND, resolving that this amendment to the Master Fee Schedule replaces the Amended Master Fee Schedule adopted on June 4, 2018, and supersedes all prior versions of the Master Fee Schedule as published internally, AND, resolving that the appropriate city officials be and are hereby authorized to do all things necessary to implement and collect the attached user fees, effective July 1, 2018. [NOTE: The new Master Fee Schedule redistributes meter fees for residential water and sewer "Readiness to Serve Charges," and allows the city to accept fees for micro-cell equipment.]

[NOTE: Resolution No. 180351 was mistakenly excluded from the 7-18-2018 Finance Committee agenda and is included here for council's consideration.]

APPOINTMENTS**180374** Appointment/Local Officers Compensation Commission (LOCC)/Karen Lopez

Resolution approving the appointment of Karen Lopez (1703 Crescent Drive, Flint, MI, 48503) to the Local Officers Compensation Commission (LOCC) for a seven-year term commencing June 28, 2018, and expiring June 28, 2025, as recommended by Mayor Karen W. Weaver.

180375 Reappointment/Flint District Library Board/Linda Pylypiw

Resolution approving the reappointment of Linda Pylypiw (1006 S. Franklin Street, Flint, MI, 48503) to the Flint District Library Board for a three-year term commencing October 1, 2017, and expiring September 30, 2021, as recommended by Mayor Karen W. Weaver. [NOTE: Ms. Pylypiw's previous term expired on September 30, 2017, although she continued to serve.]

ORDINANCES**DISCUSSION ITEMS****180364** Attendance Request/Discussion/Hydrovacing

Councilperson Mays asks that the Mayor and/or Mr. Gilcreast be present at Monday's Special Affairs meeting to discuss the hydrovacing contract with Martha Brown Custom Builders. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

ADDITIONAL COUNCIL DISCUSSION**ADJOURNMENT**

180264.1

Resolution: _____

Presented: 7-23-2018

Adopted: _____

Resolution, based on the Memorandum of Understanding in place between the City and the Genesee County Land Bank, to enter into a contract for \$263,321.78 to allow them to request reimbursement after demolishing properties they own for which there is fire insurance held by the City's Division of Building Safety and Inspections

By the Mayor:

The Division of Building Safety and Inspections within the Department of Planning and Development has identified \$263,321.78 in fire insurance funds held by the city for properties owned by the Genesee County Land Bank (GCLB); and

Those funds can only be used to pay for the demolition cost of the property to which they are attached – legally they cannot be used for any other purpose; and

The existence of these funds has the potential to close the gap between existing resources that the GCLB has slated to demolish these buildings and the total cost, allowing for more dangerous buildings to be demolished without any financial outlay by the City; and

The City of Flint has a Memorandum of Understanding in place with the GCLB to allow for an executed contract to be put in place for the total amount of fire insurance settlement funds held for Authority-owned properties targeted for demolition to allow the City will reimburse the GCLB for demolition work undertaken on those properties for the lesser of the cost of demolition or the amount of funds held in escrow funds for the subject property; and

Entering into a contract with the GCLB for \$263,321.78 will allow them to request reimbursement after demolishing properties they own for which there is fire insurance held by the City's Division of Building Safety and Inspections; and

Funds are available in the 701.000.000-389.000 account; and

IT IS RESOLVED, that the above referenced contract will be approved and that the appropriate City of Flint officials are hereby authorized to do all things necessary to enter into contract with the GCLB in the amount of \$263,321.78 from account 701.000.000-389.000.

APPROVED AS TO FORM:

APPROVED BY FINANCE:

Angela Wheeler, Chief Legal Officer

Hughey Newsome, Chief Financial Officer

ADMINISTRATION:

CITY COUNCIL:

Dr. Karen W. Weaver, Mayor

Herbert Winfrey, Council President

,

RESOLUTION STAFF REVIEW

Date:

July 23, 2018

Agenda Item Title:

Resolution, based on the Memorandum of Understanding in place between the City and the Genesee County Land Bank, to enter into a contract for \$263,321.78 to allow them to request reimbursement after demolishing properties they own for which there is fire insurance held by the City's Division of Building Safety and Inspections

Prepared By:

Suzanne Wilcox, Director, Planning and Development Department

Background/Summary of Proposed Action:

The Division of Building Safety and Inspections within the Department of Planning and Development has identified \$263,321.78 in fire insurance funds held by the city for properties owned by the Genesee County Land Bank (GCLB) and those funds can only be used to pay for the demolition cost of the property to which they are attached – legally they cannot be used for any other purpose. By allowing the GCLB to demolish buildings they own with the understanding of being reimbursed by the fire insurance funds, it enables the demolition of more dangerous buildings without any financial outlay by the City.

The City of Flint has a Memorandum of Understanding in place with the GCLB (enclosed) to allow for an executed contract to be put in place for the total amount of fire insurance settlement funds held for GCLB-owned properties targeted for demolition to allow the City will reimburse the GCLB for demolition work undertaken on those properties for the lesser of the cost of demolition or the amount of funds held in escrow funds for the subject property.

Financial Implications (i.e., budget, account information)

Instead of these withheld insurance funds remaining unused by the City, they will be used for their specified purpose. The city has no financial outlay of funds.

Budgeted Expenditure: Yes ☐ No ☒ **Please explain, if no:**

Pre-encumbered: Yes ☐ No ☒ **Requisition #** _____

701.000.000-389.000 (Reserve for Fire Escrow)

Accounts Verified: _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.

APPROVAL

Director, Planning and Development

ParcelNo	PropertyAddress	BondNo	Held	STATUS UPDATE	FUNDING
40-01-128-007	205 W JAMIESON ST	B05-0117	\$6,875.00	Funded Demo	HHF 4 5
40-01-154-018	311 W. Jackson Ave.	B13-00055	\$8,295.00	Funded Demo	HHF 4 5
40-01-252-051	2927 Bonbright St.	B13-00051	\$6,250.00	Funded Demo	HHF 4 5
40-01-254-013	402 E DARTMOUTH ST	B09-0035	\$5,718.12	Funded Demo	HHF 4 5
40-01-258-034	213 E. Baker St.	B11-00051	\$5,423.63	Funded Demo	HHF 4 5
40-01-355-021	516 W. Paterson St.	B12-00040	\$8,129.00	Completed Demo	HHF 1 2 3
40-01-451-029	1913 Adams Ave.	B11-00047	\$1,682.00	Completed Demo	HHF 1 2 3
40-02-177-012	1509 W. Dartmouth	B07-0255	\$3,937.50	ON HOLD	HHF 4 5
40-02-259-014	2535 Proctor Ave.	B11-00038	\$2,750.00	Funded Demo	HHF 4 5
40-02-456-001	1213 W. Paterson St.	B07-0252	\$7,304.00	Completed Demo	HHF 1 2 3
40-02-477-002	913 W. Hamilton Ave.	B15-00013	\$8,426.00	Funded Demo	HHF 4 5
40-11-134-029	1409 Forest Hill Ave.	B14-00028	\$4,746.00	Funded Demo	HHF 4 5
40-11-204-005	2517 Concord St.	B14-00020	\$8,295.00	Funded Demo	HHF 4 5
40-11-280-032	1912 Prospect St.	B06-0214	\$2,334.00	Completed Demo	MBEG
40-11-480-025	971 Perry St.	B13-00036	\$8,129.00	Completed Demo	HHF 1 2 3
40-12-103-008	1618 Dupont St.	B13-00017	\$8,129.00	Completed Demo	HHF 1 2 3
40-24-480-002	1325 Lincoln Ave.	B10-0007	\$2,231.25	Completed Demo	HHF 1 2 3
41-04-177-027	3109 DAKOTA AVE	B17-00003	\$12,262.00	Funded Demo	HHF 4 5
41-04-460-008	3606 Churhill Ave.	B14-00021	\$4,086.00	Funded Demo	HHF 4 5
41-05-201-016	2205 Thom St.	B12-00043	\$3,750.00	Completed Demo	HHF 4 5
41-05-302-020	1509 New York Ave.	B11-00085	\$5,080.92	Completed Demo	NSP 1 2
41-05-381-014	1814 E. Hamilton Ave.	B12-00049	\$8,129.00	Funded Demo	HHF 4 5
41-05-401-025	2205 Delaware Ave.	B12-00033	\$7,873.00	Completed Demo	HHF 1 2 3
41-08-106-005	1512 Illinois Ave.	B12-00024	\$6,667.50	Completed Demo	HHF 1 2 3
41-08-210-004	2208 Wisconsin Ave.	B11-00086	\$3,750.00	Completed Demo	HHF 1 2 3
41-08-256-007	2302 Nebraska Ave.	B14-00024	\$4,297.64	Funded Demo	HHF 4 5
41-16-378-020	1916 Tebo St.	B13-00001	\$2,937.50	Completed Demo	HHF 1 2 3
41-17-381-018	2010 Burr Blvd.	B12-00032	\$9,248.00	Completed Demo	NSP 1 2
41-29-104-051	4318 Red Arrow Rd.	B08-0306	\$7,443.00	Completed Demo	HHF 1 2 3
41-30-158-005	853 Major St.	B11-00073	\$7,873.00	Completed Demo	HHF 1 2 3
46-26-227-024	816 W. Alma Ave.	B08-0322	\$4,321.17	Completed Demo	NSP 1 2
46-26-252-007	6406 Fleming Rd.	B12-00006	\$79.00	Completed Demo	HHF 1 2 3
46-26-401-023	1220 W. Home Ave.	B13-00050	\$8,129.00	Completed Demo	HHF 1 2 3
46-26-451-037	5219 Kermit St.	B15-00001	\$3,402.81	Completed Demo	HHF 1 2 3
46-26-455-018	1301 Bolan Dr.	B10-00050	\$3,861.50	Completed Demo	HHF 1 2 3
46-26-477-018	5513 Glenn Ave.	B11-00044	\$7,860.00	Completed Demo	NSP 1 2
46-35-202-006	5114 Kermit St.	B11-00064	\$7,812.00	Completed Demo	HHF 1 2 3
46-35-405-003	4026 Burgess St.	B12-00054	\$6,822.49	Completed Demo	HHF 4 5
46-35-479-030	3705 RACE ST	B16-00002	\$7,873.00	Funded Demo	HHF 4 5
46-36-102-037	618 W. Morengo Ave.	B06-0188	\$1,000.00	Completed Demo	HHF 1 2 3
46-36-203-021	230 E. Marengo Ave.	B12-00056	\$11,038.75	ON HOLD	HHF 4 5
46-36-229-008	406 E. Philadelphia Blvd.	B15-00017	\$4,462.00	Completed Demo	HHF 1 2 3
46-36-453-010	309 E. Van Wagoner Ave	B06-0207	\$7,304.00	Completed Demo	NSP 1 2
47-31-378-011	836 Carton St.	B07-0292	\$7,304.00	Funded Demo	HHF 4 5
Total			\$263,321.78		



Dr. Karen W. Weaver
Mayor

CITY OF FLINT
DEPARTMENT OF PLANNING AND DEVELOPMENT
Division of Community and Economic Development



Steve Branch
Interim City Administrator

MEMORANDUM OF UNDERSTANDING

WHEREAS, the Genesee County Land Bank Authority, a public body corporate organized pursuant to the Michigan Land Bank Fast Track Act, MCL 124.751-124.774, (the "Authority"), is available to demolish vacant and blighted structures in the City of Flint, (the "City"); and

WHEREAS, the City is participating in the fire insurance withholding program to escrow the lesser of 25% or the maximum withholding amount as allowed by Sections 500.2227 and 500.2845 of the Michigan Insurance code, of a fire insurance settlement for losses which meet established criteria to real property within the boundaries of the City of Flint; and

WHEREAS, the City has obtained through ordinance procedures the right to demolish structures located in the City of Flint with funds collected and escrowed; and

WHEREAS, the City represents and warrants that its ordinance procedures are valid; and

WHEREAS, the Authority obtains ownership of properties with escrowed funds through tax foreclosure; and

WHEREAS, the Authority is willing and able to allocate grant funding, if available, to complete the demolition of the properties if the amount set aside in escrow is insufficient; and

NOW THEREFORE, the City and Authority agree as follows:

1. The City may contract with the Authority to demolish selected properties not to exceed the amount of the escrow received by the City.
2. Once an executed contract exists for the total amount of fire insurance settlement funds held for Authority-owned properties targeted for demolition, the City will reimburse the Authority for demolition work undertaken on those properties for the lesser of the cost of demolition or the amount of funds held in escrow funds for the subject property.
3. The Authority will demolish the properties after first obtaining all necessary federal, state and local permits.
4. The Authority may leverage funds from grants received as available to complete the demolition of selected properties if the cost of demolition exceeds the escrow amount.



Dr. Karen W. Weaver
Mayor

CITY OF FLINT
DEPARTMENT OF PLANNING AND DEVELOPMENT
Division of Community and Economic Development



Steve Branch
Interim City Administrator

5. To the extent permitted by law, the City will defend, indemnify, and hold the Authority harmless from any and all claims brought against the Authority by any one challenging the legality of the demolition.
6. This agreement shall remain in effect in perpetuity or until such a time as either party terminates this agreement in writing via a thirty (30) day notice to the second party.

ACCEPTED: Genesee County Land Bank

BY:

TITLE: Executive Director

APPROVED AS TO FORM:

Legal Officer

THE CITY OF FLINT
A MUNICIPAL CORPORATION

BY:

Dr. Karen W. Weaver
Mayor



Division of Community & Economic Development

Dr. Karen Weaver
Mayor

Steve Branch
Interim City Administrator

Good Standing Certification

Applicant and/or Business Clearance

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

APPLICANT NAME: Genesee County Land Bank Authority

HOME ADDRESS: _____

DBA: _____

BUSINESS ADDRESS: 452 S. Saginaw St., Flint MI 48502

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

~~This section to be completed by the Department of Finance - Customer Service Div.~~

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.
PROPERTY TAXES DIV.
INCOME TAX DIV.
ENFORCEMENT

CURRENT
CURRENT
CURRENT
CURRENT

DELINQUENT
DELINQUENT
DELINQUENT
DELINQUENT

~~This section to be completed by the Department of Community and Economic Development~~

DCED/EDC: CURRENT DELINQUENT
(108 Loans, EDC loans, mortgage repayments, etc)

N/A

sd 12-5-17
City of Flint DCED Representative and Date

If delinquencies exist, please indicate the date, type and amount of obligation:

[Signature] 12/05/17
DCED Staff Person and Date

Karla Houser 11/30/17
City of Flint Customer Serv. Representative and Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/12/2018

PRODUCER (810) 694-2050 FAX: (810) 694-2055

Lake Agency, Inc
A Lighthouse Company
1537 East Hill Road
Grand Blanc MI 48439-5186

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

Berridge Place Llc And
Genesee County Land Bank
452 S. Saginaw St
Flint MI 48502-1826

INSURERS AFFORDING COVERAGE

INSURER A: Home-Owners

NAIC

26638

INSURER B: Accident Fund Ins Co of Amer

10166

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	14051484	4/1/2018	4/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
A	AUTOMOBILE LIABILITY				
	<input type="checkbox"/> ANY AUTO *	4797917900	4/1/2018	4/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY				
	<input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	EXCESS / UMBRELLA LIABILITY				
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	DEDUCTIBLE				
	RETENTION \$				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N	WCV6111174	4/26/2018	4/26/2019	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

The City of Flint and its officers, agents and employee's are added as additional insureds with respects to the above captioned general liability policy 30 days notice of cancellation included.

CERTIFICATE HOLDER

City of Flint
1101 S. Saginaw St.
Flint, MI 48501

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Cort Niemi/KHAMMO

ACORD 25 (2009/01)
INS025 (200901).01

The ACORD name and logo are registered marks of ACORD © 1988-2009 ACORD CORPORATION. All rights reserved.

SAM Search Results
List of records matching your search for :

Record Status: Active
DUNS Number: 003805105
Functional Area: Entity Management, Performance Information

ENTITY:	GENESEE COUNTY LAND BANK	Status:Active
DUNS: 003805105	+4:	CAGE Code: 5BA47 DoDAAC:
Expiration Date: Sep 20, 2018	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 452 S SAGINAW ST		
City: FLINT	State/Province: MICHIGAN	
ZIP Code: 48502-1826	Country: UNITED STATES	

180340.2

RESOLUTION NUMBER: _____

PRESENTED: 7-23-2018

ADOPTED: _____

Resolution Authorizing Submission of the
2018-19 Annual Action Plan of the Consolidated Plan
to the U.S. Department of Housing and Urban Development,
and Approval of the Proposed Uses and Funding Recommendations
for Community Development Block Grant , HOME Investment Partnerships
and Emergency Solutions Grant Funds for the 2018-19 Program Year

BY THE MAYOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,872,807, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$909,367, and Emergency Solutions Grant (ESG) in the amount of \$320,815 for federal fiscal year 2018-19, covering the period of July 1, 2018, through June 30, 2019, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

The City of Flint anticipates receipt of program income in an amount of approximately \$30,000 from CDBG and HOME repayments of rehabilitation and economic development loans.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in June 2018.

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2018-19 Community Development Block Grant program in the amount of \$3,872,807, FY 2018-19 HOME Investment Partnerships program in the amount of \$909,367, and FY 2018-19 Emergency

Solutions Grant program in the amount of \$320,815, and include any program income which might become available as a result of receipt of these funds.

CDBG USES	
ADMINISTRATION/PLANNING	\$774,561.40
ACTIVITY DELIVERY	\$117,302
PUBLIC SERVICES	
Sustainable Mentoring - Big Brothers/Big Sisters	\$40,000
Academic Training Adult Skill Center – CHEA	\$22,500
Academic Training Post Incar. Males – CHEA	\$17,500
Choice Neighborhood Safety – COF Police Dpt.	\$323,118 *NRSA
PAL – COF Police Department	\$35,000
Community Counseling – Ennis Center for Children	\$50,000
REACH – Genesee County Youth Corporation	\$35,000
Traverse Place – Genesee County Youth Corporation	\$35,000
Homeownership Counseling – Habitat for Humanity	\$40,000
Advocacy Program – LSEM	\$20,000
Fair Housing – LSEM	\$20,000
Financial Opportunity Center – LISC	\$40,000
Afterschool/Summer Camp – McCree Theater	\$35,000
Youth Leadership Collab. – Mott Literacy Network	\$50,000
Afterschool Program – Sylvester Broome Emp. Center	\$20,000
Youth Recreation – United Way	\$50,000
Home Delivered Meals – VAAA	\$40,000
<u>Safe Center – YWCA of Greater Flint</u>	<u>\$20,340</u>
TOTAL PUBLIC SERVICE	\$893,458
ECONOMIC DEVELOPMENT	
Microenterprise Assistance – Best Practices Consulting	\$50,000
Culinary Job Training – Communities First	\$70,000
<u>HYPE – Faith Foundation Resources</u>	<u>\$25,000</u>
TOTAL ECONOMIC DEVELOPMENT	\$145,000
HOUSING	
<u>Owner Occupied Rehab – Habitat for Humanity</u>	<u>\$233,244</u>
TOTAL HOUSING	\$233,244
BLIGHT ELIMINATION ACTIVITIES	
Residential and Commercial Demolition – GCLBA/City	\$675,000
Code Enforcement – DPD	\$630,000
Community Toolshed(s) – Genesee County Land Bank	\$74,242
<u>Neighborhood Cleanups - DPD</u>	<u>\$50,000</u>

TOTAL BLIGHT ACTIVITIES	\$1,429,242
-------------------------	-------------

PUBLIC INFRASTRUCTURE

Personal Protective Equipment – Flint Fire Department	\$55,000
Neighborhood Enhancements Program – DPD	\$50,000
Community Center Improvements – DPD	\$50,000
Community Enrichment Center – Communities First	\$75,000
<u>Park Facility Improvements – DPD</u>	<u>\$50,000</u>
TOTAL PUBLIC/FACILITY IMPROVEMENTS	\$280,000

TOTAL CDBG USES	\$3,872,807
-----------------	-------------

HOME USES

City of Flint – Administration	\$90,936
Multi-Family Rental Development – Communities First, Inc.	\$350,000
Multi-Family Rental Development – Norstar Development	\$259,175
CHDO Operating	\$25,000
<u>TBD</u>	<u>\$184,256</u>
TOTAL HOME USES:	\$909,367

ESG USES

ADMINISTRATION	\$24,061.12
----------------	-------------

SHELTER (OPERATIONS AND ESSENTIAL SERVICES)

Genesee County Youth Corporation – REACH	\$35,000.00
My Brother's Keeper	\$35,000.00
Shelter of Flint	\$97,250.00
<u>YWCA</u>	<u>\$25,000.00</u>
TOTAL SHELTER	\$192,250.00

HOMELESSNESS PREVENTION

TBD	\$25,000.00
<u>Shelter of Flint</u>	<u>\$28,030.38</u>
TOTAL HOMELESSNESS PREVENTION	\$53,030.38

RAPID RE-HOUSING

<u>Shelter of Flint</u>	<u>\$30,000.00</u>
TOTAL RAPID RE-HOUSING	\$30,000.00

DATA COLLECTION

Shelter of Flint	\$21,473.50
TOTAL DATA COLLECTION	\$21,473.50

TOTAL ESG USES **\$320,815.00**

Further resolved, that funds in an estimated amount of up to \$20,000 in CDBG program income received from loan repayments, shall be made available for use as part of the FY 2018-19 Community Development Block Grant program and the budget amended as received;

Further resolved, that funds in an estimated amount of up to \$10,000 in HOME program income received from loan repayments, shall be made available for use as part of the FY 2018-19 HOME Investment Partnerships program and the budget amended as received;

Further resolved, that all subrecipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Subrecipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the subrecipient.

Further resolved, following notification that HUD has approved the 2018-19 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.

Further resolved, upon receipt of the official award document from HUD, CDBG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$3,872,807 shall be made to the Division of Community and Economic Development to fund the FY 2018-19 Community Development Block Grant program;

Further resolved, upon receipt of the official award document from HUD, HOME funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$909,367 shall be made to the Division of Community and Economic Development to fund the FY 2018-19 HOME Investment Partnerships program;

Further resolved, upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$320,815 shall be made to the Division of Community and Economic Development to fund the FY 2018-19 Emergency Solutions Grant program;

Further resolved, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 Fund.

Further resolved, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESG funds to fiscal year 2019.

APPROVED AS TO FINANCE:

APPROVED AS TO FORM:

Hughey Newsome
Chief Financial Officer

Angela Wheeler
Chief Legal Officer

ADMINISTRATION:

CITY COUNCIL:

Dr. Karen W. Weaver
Mayor

Herbert Winfrey
Council President

RESOLUTION STAFF REVIEW

Date

July 17, 2018

Agenda Item Title:

Resolution authorizing approval of the 2018-19 Action Plan of the Consolidated Plan including funding recommendations by the City of Flint for the uses of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds to the U.S. Department of HUD for the 2018-19 Program Year.

Author: Suzanne Wilcox, Director, Department of Planning and Development

Background/Summary of Proposed Action:

Approval of the attached resolution authorizes submission of the 1-year Annual Action Plan, including funding recommendations for Community Development Block Grant (CDBG), and HOME Investment Partnerships (HOME) programs and Emergency Solutions Grant (ESG).

HUD has notified the City of Flint that its estimated 2017-18 allocations will be:

CDBG	\$3,872,807.00
HOME	\$909,367.00
ESG	<u>\$320,815.00</u>
	\$5,102,989.00

The City may receive program income and plans to use the following additional funds as part of its CDBG allocation:

\$20,000.00	Program income from repayments for housing rehab and economic development loans.
-------------	--

The City may also use the following additional funds as part of its HOME allocation:

\$10,000.00	Program income from repayments for housing rehab loans.
-------------	---

The total HUD allocation, including program income for FY18-19 will be \$5,132,989.00.

City Administration finalized its recommendations in June, 2018. The final proposed recommendations are included in the attached resolution.

The Division of Community and Economic Development published a notice of opportunity to comment on June 24, 2018. A 30-day public comment period was held from June 24 – July

23, 2018 and a public hearing was held on July 18, 2018 to receive citizen comments and concerns regarding the proposed Year 2 Annual Action Plan. The City will submit its 2018-19 Annual Action Plan to HUD by August 16, 2018.

HUD regulation 570.302 requires the City, prior to release of grant funds, to annually submit an Action Plan describing all activities and programs to be funded with CDBG, HOME and ESG funds for the upcoming fiscal year. The Division of Community and Economic Development requires approval of the attached resolution prior to entering into contracts with the agencies. Upon submission of the Plan, HUD has 45 days to review and approve the documents, prior to entering into contracts with the proposed subrecipients.

Financial Implications (i.e., budget, account information)

With HUD approval of the proposed 1-year Action Plan, the City of Flint will receive access to \$3,872,807.00 in CDBG funds, \$909,367 in HOME funds, and \$320,815.00 in ESG funds to carry out housing, demolition, public services, homeless, and other eligible programs. CDBG program income for FY 2018-19 is estimated at \$20,000.00. HOME program income for FY 2018-19 is estimated at \$10,000.00.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no:

Account #:

Reviewed and approved by C. Dotson _____

Revenue account number _____ and expense account number _____

Pre-encumbered: Yes ☐ No ☒ Requisition # _____

Other Implications (i.e., collective bargaining)

None

Staff Recommendation:

Staff recommends that appropriate officials authorize the submission of the 2018-19 Annual Action Plan to HUD. Staff also recommends approval of the attached resolution and list of agencies to receive CDBG, HOME and ESG funding as part of the City's proposed 2018-19 Annual Action Plan.

APPROVAL

Suzanne Wilcox
Director

180347.1

RESOLUTION NO.:

PRESENTED: 7-18-2018

ADOPTED:

**APPROVAL OF THE MERIT REVIEW SCORING RUBRIC
AS REQUIRED BY THE MEDICAL MARIJUANA FACILITIES OPT IN ORDINANCE**

On May 14, 2018, the City of Flint enacted the Medical Marihuana Facilities Opt In Ordinance, §50-183. Pursuant to §50-183(C)(4), in order to seek the best candidates for medical marihuana facility licensure for the City of Flint, the City shall review and score and rank the applicants for marihuana facility licensure based upon their objective merits if the number of license applicants exceeds the number of licenses available.

BE IT RESOLVED that, pursuant to §50-183(C)(4), the scoring rubric put forth by the appropriate City officials is hereby approved; and

BE IT FURTHER RESOLVED that the appropriate City officials are hereby authorized to publish the attached scoring rubric; and

BE IT FURTHER RESOLVED that the forty five (45) day application period for licenses subject to the Medical Marihuana Facilities Opt In Ordinance's caps shall begin on the next business day.

APPROVED AS TO FORM:

FOR THE CITY OF FLINT:

Angela Wheeler, Chief Legal Officer

Dr. Karen W. Weaver, Mayor

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

MEDICAL MARIHUANA FACILITY APPLICATION SCORING RUBRIC		
<p>PURSUANT TO 50-183, (C. 4), ANY MMFLA USE THAT CONTAINS A MAXIMUM NUMBER OF LICENSES ISSUED WILL BE PROCESSED THROUGH A MERIT BASED REVIEW SCORING SYSTEM. A CITY STAFFED SELECTION COMMITTEE WILL RELY ON A WEIGHTED SCORING RUBRIC TO EVALUATE EACH APPLICATION BLINDLY. THE TOTAL POSSIBLE NUMBER OF POINTS FOR AN INDIVIDUAL APPLICATION IS 85. ONCE SCORED, THE APPLICATIONS WILL BE RANKED FROM HIGHEST, TO LOWEST.</p>		
<p>Note to Applicants: All licensees will be required to be in full compliance with the requirements for license set forth in the Medical Marihuana Opt-In Ordinance, 50-183, prior to issuance of license.</p>		
<p>Instructions : Each of the below-listed criteria will be reviewed separately, independent of any other, related criteria. EXAMPLE: Applicant with 7 years' business experience will receive Yes -1 for "More than 2 years' experience" and Yes -2 for "More than 6 years' experience."</p>		
Application Unique ID #:		
Scorer:		
Section 1 - Qualifications of the Applicant	Yes	No
Applicant demonstrates a history of operating a business or businesses - More than 2 years' experience.	Yes - 1	No - 0
Applicant demonstrates a history of operating a business or businesses - More than 6 years' experience.	Yes - 2	No - 0
Applicant demonstrates experience with owning, operating and/or managing business with secure inventory tracking and control (min. one year)	Yes - 2	No - 0
Applicant demonstrates experience with owning, operating and/or managing business in highly regulated industry (min. one year). 'Highly regulated' means subject to regulation by LARA, or a similar regulatory agency (federal or another state).	Yes - 2	No - 0
Applicant demonstrates experience owning, operating and/or managing retail operations (min. one year)	Yes - 1	No - 0
Applicant is a City of Flint resident; or if the Applicant is a corporate entity or partnership, 25-50% of the owners or partners must be City of Flint residents.	Yes - 1	No - 0
Applicant is a City of Flint resident; or if the Applicant is a corporate entity or partnership, 51% or greater of the owners or partners must be City of Flint residents.	Yes - 1	No - 0
Section 1 Total Possible Points: 10		
Section 2 - Ability to Operate		
Section 2a - Business Plan	Yes	No
Applicant presents a detailed description of estimated capital of at least \$300,000	Yes - 1	No - 0
Applicant presents a detailed description of estimated capital of at least \$500,000	Yes - 1	No - 0

Applicant presents a detailed description of estimated capital of at least \$900,000	Yes - 1	No - 0
Applicant's business plan includes proposed daily operations schedules	Yes - 1	No - 0
Applicant presents a proposed staffing plan, complete with descriptions of duties, proposed wages and employee qualifications/hiring criteria	Yes - 3	No - 0
Applicant presents a documented employee policy book and code of ethics to ensure honesty and integrity of employees	Yes - 1	No - 0
Applicant presents a sworn attestation that the Applicant has not been subject to any civil monetary judgments entered against it in the last seven years, <i>excluding</i> family law matters or estate disputes.	Yes - 1	No - 0
Applicant presents a sworn attestation that the Applicant has not filed bankruptcy within the last seven years	Yes - 1	No - 0
Section 2b - Security Plan	Yes	No
Applicant presents a plan to deter and prevent unauthorized entrance to the facility	Yes - 2	No - 0
Applicant presents a plan to deter and prevent theft and diversion	Yes - 2	No - 0
Applicant presents a plan for 24/7 video surveillance, both inside and outside the facility, with CATT-EYE compliant equipment and tie-in to the CATT-EYE program	Yes - 2	No - 0
Applicant presents a plan for secure storage of medical marijuana and proceeds	Yes - 2	No - 0
Applicant's security plan includes a commitment to 24/7, in-person security on premises for the sole purpose of providing security	Yes - 2	No - 0
Applicant presents a detailed plan for recordkeeping and inventory management	Yes - 2	No - 0
Applicant has provided copies of material safety data sheets for hazardous materials and a plan for their storage and disposal (or a sworn attestation that no hazardous materials will be on the premises at any time)	Yes - 1	No - 0
Applicant presents a plan that includes a security system in place to alert owner and police to possible tampering with the facility or its contents, compliant with the City of Flint False Alarm Ordinance	Yes - 2	No - 0
Section 2c - Timeline to Open		
Facility will be open and operating 9 months after full licensure	Yes - 1	No - 0
Facility will be open and operating 6 months after full licensure	Yes - 1	No - 0
Facility will be open and operating 3 months after full licensure	Yes - 1	No - 0
Section 2 Total Possible Points: 28		
Section 3 - Economic Impact		
Section 3a - Job Creation & Staffing Plan	Yes	No
Applicant proposes to create at least 3 full-time jobs (or 6 part-time jobs, or combination thereof)	Yes - 1	No - 0
Applicant proposes to create at least 6 full-time jobs (or 12 part-time jobs, or combination thereof)	Yes - 2	No - 0
Applicant proposes to create at least 9 full-time jobs (or 18 part-time jobs, or combination thereof)	Yes - 3	No - 0

Applicant proposes a living wage (at least 200% of the Federal Poverty Level for a family of two, at its hourly basis) to all employees	Yes - 2	No - 0
Section 3b - Co-location	Yes	No
Applicant proposes co-locating at least two medical marijuana facility license types	Yes - 1	No - 0
Applicant proposes co-locating at three medical marijuana facility license types	Yes - 2	No - 0
Section 3c - Employee Development	Yes	No
Applicant has employee development plan for training of employees such as education benefits or on-the-job certification(s)	Yes - 2	No - 0
Applicant offers a benefits package in addition to wages or salary	Yes - 1	No - 0
Applicant commits to hiring at least 50% of staff from City of Flint residents	Yes - 1	No - 0
Applicant commits to hiring at least 75% of staff from City of Flint residents	Yes - 2	No - 0
Applicant submits a plan to train and hire the chronically unemployed	Yes - 1	No - 0
Section 3 Total Possible Points: 18		
Section 4 - Building Design and Neighborhood Impact		
Section 4a - Improvements on Building	Yes	No
Applicant's plan details economic benefit to the City by way of improvements to real property	Yes - 1	No - 0
Applicant proposes to use currently-existing building or structure	Yes - 1	No - 0
Applicant commits to physical improvements to interior of currently-existing building or structure	Yes - 1	No - 0
Applicant commits to physical improvements to exterior of currently-existing building or structure	Yes - 1	No - 0
Applicant submits maintenance plan that provides for upkeep of property, including exterior and the right-of-way	Yes - 1	No - 0
Applicant commits to integration of environmental components of building (new build or existing), such as landscaping, screening/buffering, LED site lighting, solar panels, swales, and/or other green infrastructure elements	Yes - 1	No - 0
Section 4b - Surrounding Neighborhood Impact	Yes	No
Applicant makes commitment to specific neighborhood improvements through elimination of blight on site or adjacent property	Yes - 2	No - 0
Applicant makes tangible, specific commitment to volunteer work with local neighborhood group(s)	Yes - 2	No - 0
Applicant proposes other initiative for the improvement of the physical environment of the surrounding or nearby neighborhoods	Yes - 1	No - 0
Section 4 Total Possible Points: 11		
Section 5 - Applicant in Good Standing	Yes	No
Applicant has no open zoning violations; or open or prior building safety violations in the City of Flint	Yes - 2	No - 0
Applicant has no past due bills or tax liens for with the City of Flint or Genesee County	Yes - 1	No - 0
Applicant has no outstanding utility bills with the City of Flint	Yes - 1	No - 0
Applicant has an active water account with the City of Flint	Yes - 1	No - 0
Section 5 Total Possible Points: 5		

Section 6 - Status of State of Michigan Licensure	Yes	No
Applicant has demonstrated proof of pending or completed application with State of Michigan	Yes - 1	No - 0
Applicant has received license pre-approval from the State of Michigan	Yes - 4	No - 0
Section 6 Total Possible Points: 5		
Section 1 - Qualifications of Applicant - Total Possible Points: 10		
Section 2 - Ability to Operate - Total Possible Points: 28		
Section 3 - Economic Impact - Total Possible Points: 18		
Section 4 - Building Design and Neighborhood Impact - Total Possible Points: 11		
Section 5 - Applicant Good Standing - Total Possible Points: 5		
Section 6 - State of Michigan Licensure - Total Possible Points: 5		
Total Points Earned:		

FIRST TIEBREAKER: Whether the applicant is a City of Flint resident		
SECOND TIEBREAKER: The date and timestamp of submission, awarded to the applicant who submitted first.		

RESOLUTION NO.: 180351
PRESENTED: 7-9-18
ADOPTED: _____

**RESOLUTION TO AMEND THE 2018-2019 AND 2019-2020 MASTER FEE SCHEDULE FOR THE
WATER AND SEWER RESIDENTIAL METER CHARGES PER THE 2018-2019 AND 2019-2020
ADOPTED BUDGETS AND INCLUDE MICRO-CELL EQUIPMENT RELATED FEES**

BY THE MAYOR AND CITY COUNCIL:

Pursuant to the Home Rule Cities Act, MCL 117 et seq, a local unit of government may defray the cost of services by collection of user fees; and

WHEREAS, City Council adopted the 2018-2019 and 2019-2020 Master Fee Schedule on June 4, 2018; and

WHEREAS, the amended 2018-2019 and 2019-2020 Budget adopted by City Council on June 25, 2018 included a redistribution of meter fees for residential water and sewer "Readiness to Serve Charges"; and

WHEREAS, the Finance Department is requesting to amend the Master Fee Schedule as previously adopted to recognize said redistribution of Water and Sewer Readiness to Serve Charges and accept fees for micro-cell equipment;

IT IS RESOLVED that the attached Amended Master Fee Schedule be approved and implemented as outlined, attached hereto and made a part hereof, and kept on file with the City Clerk.

IT IS FURTHER RESOLVED that this amendment to the Master Fee Schedule replaces the Amended Master Fee Schedule adopted on June 4, 2018, and supersedes all prior versions of the Master Fee Schedule as published internally.

FURTHER RESOLVED that the appropriate City Officials be and are hereby authorized to do all things necessary to implement and collect the attached user fees, effective July 1, 2018.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer



Dr. Karen W. Weaver, Mayor

APPROVED AS TO FINANCE:



Hughey Newsome, Chief Financial Officer

CITY COUNCIL:

Herbert Winfrey, Council President

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
TRANSPORTATION, DEVELOPMENT, and ZONING DEPARTMENT		
Electrical	Registration Fee: Electrical Contractor	\$ 30.00
Plumbing	Registration Fee: Plumbing Contractor	\$ 15.00
Mechanical	Registration Fee: Mechanical Contractor	\$ 15.00
Engineering	Photocopies:	
	Letter/Legal	\$ 1.00
	Ledger	\$ 2.00
	Blueprints:	
	12" x 24"	\$ 2.00
	18" x 36"	\$ 4.00
	24" x 36"	\$ 6.00
	Large (per sq. ft.)	\$ 1.00
Permit Fees	Garbage Receptacles: Large Moveable	\$ 45.00
Permit Fees-Building: New Construction, Alterations, Renovations, Remodeling (based on cost of same)	Cost of Project:	Minimum \$140.00 per Inspection
	Up to \$2,000	\$ 140.00
	\$2,001 - \$50,000	\$ 140.00
	Plus, per \$1,000 or part thereof over \$2,000	\$ 27.00
	\$50,001 - \$500,000	\$ 1,100.00
	Plus, per \$1,000 or part thereof over \$50,000	\$ 23.00
	\$500,001 - \$1,000,000	\$ 7,850.00
	Plus, per \$1,000 or part thereof over \$500,000	\$ 18.00
	\$1,000,001 and over	\$ 12,850.00
Permit Fees-Fence	Plus, per \$1,000 or part thereof over \$1,000,000	\$ 11.00
	Re-inspection, if necessary	\$ 140.00
	<\$1,000 in cost, requiring only one inspection	\$140.00 (All fence permits requiring 1 inspection)
	>\$1,000 in cost, same as for new construction Plus, per \$1,000 or part thereof over \$2,000	
Permit Fees-Signs	All Types: \$1.00 to \$2,000	\$ 140.00
	\$2,001 to \$50,000	\$ 140.00
	Plus, per \$500 over \$2,000	\$ 27.00
	\$50,001 and over	\$ 1,623.00
	Plus, per \$500 over \$50,001	\$ 12.00
	Trailers or Temporary Signs: Over 6 square feet in area, per move or relocation between site.	\$ 155.00
Permit Fees-Signs (cont'd)	Signs erected over public property, additional fee per square foot of area (one side)	\$ 18.00
	Signs, Types 3 & 4 on public property (excluding charitable purposes):	
	Annual Privilege Fee	\$ 225.00
	Plus, per square foot of area	\$ 1.00
Permit Fees-Reroofing or Residing	Value <\$5,000 requiring one inspection	\$ 140.00
	Value >\$5,000, same as new construction	\$ 140.00
	Plus, per \$1,000 or part thereof over \$2,000	\$ 27.00
	Removal of Aluminum Siding	\$ 140.00
Permit Fees- Certificate of Use & Occupancy	Issued w/Building Permit for:	
	Change in Use	\$ 140.00
	Same or Existing Prior Use	\$ 140.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
Permit Fees-Inspections	Fee per Hour (special requests & survey inspections, during regular working hours.)	\$ 200.00
Permit Fees-Demolition or Moving	Minimum Fee	\$ 140.00
	Plus, per 1,000 cubic of structure	\$ 9.00
	Special services or procedures-fee established by building official.	
	Residential Garages	\$ 140.00
Permit Fees-Miscellaneous	Temporary structures, per 6 months	\$ 270.00
Permit Fees-Parking Lot & Driveway Construction (all types)	1,000 square feet and over: Same Fee as for New Construction	same as new
Permit Fees-Swimming Pools	Same Fee as for New Construction	same as new
Permit Fees-Tank Removal	Above Ground & Underground Storage Tanks	\$ 140.00
Permit Fees-Trades	Hourly Rate for Technical Trades	\$ 200.00
Permit Fees-Appeals	Building Code Board of Appeals	\$ 350.00
Permit Fees-Plan Examination (based on cost of project)	\$0 - \$50,000	\$ 330.00
	\$50,001 - \$500,00	\$ 336.00
	Plus, per \$1,000 or part thereof over \$50,000	\$ 9.00
	Over \$500,000	\$ 4,386.00
	Plus, per \$1,000 or part thereof over \$500,000	\$ 2.00
	Plan examination, mechanical, plumbing, electrical or site work only, per hour	\$ 200.00
	Simple alteration and additions, per hour	\$ 200.00
	Plan examination done by outside agency, City Administrative Charge	N/A
Permit Fees-Refund Policy	Administrative Fee for all cancelled or transferred permits	\$ 75.00
	Additional work already performed, per hour.	\$ 200.00
Permit Fees-Re-Submissions	Construction Projects/Approval of pre-manufactured units, per hour (1 hour minimum)	same as new
Permit Fees-Penalties	(for work begun prior to obtaining proper permit)	
	Up to \$5,000	\$ 412.00
	Over \$5,000	\$ 825.00
Permit Fees-Rentals	Rental License & Registration Fee (one-time)	\$ 112.00
	Inspection Fee (compliance w/IPMC) (tri-annual)	
	Multi-Family Dwellings:	
	Base Fee	\$ 105.00
	Per Building (after one)	\$ 38.00
	Per Unit (after one, less than 5)	\$ 90.00
	Per Unit (five through fifty)	\$ 75.00
	Per Unit (51 & over)	\$ 45.00
	Single Family Dwellings	\$ 225.00
Permit Fees-Rentals (cont'd)	Two-Family Dwellings	\$ 300.00
	Inspection Fee (compliance w/IPMC) (additional inspections after two or complaint inspection)	\$ 75.00
	Penalty fees for non-registration and inspection:	
	1 & 2 Family	\$ 450.00
	3-10 Units	\$ 600.00
	Over 10 Units	\$ 1,000.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
Permit Fees-Basic Building Code	Disconnect sanitary sewer service line & water service line:	
	Water svc line 2" or less in diameter	\$ 169.00
	Water svc line >2" in diameter	\$ 720.00
	Sanitary sewer svc line 12" or less in diam.	\$ 169.00
	Sanitary sewer svc line >12" in diam.	\$ 720.00
Permit Fees-Mechanical Fees	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	\$ 75.00
	Water Heaters	\$ 15.00
Permit Fees-Mechanical: Heating Equipment	Furnaces & Boilers	\$ 60.00
	Central Air Conditioning & Heat Pump	\$ 57.00
	Duct System/Hydronic Piping	\$ 57.00
	Power Exhaust/Plus Base Fee	\$ 14.00
	Exhaust Fan (for Bathroom & Kitchen Hoods)	\$ 14.00
	Flue Damper/Vent Damper Plus Base Fee	\$ 14.00
	Humidifiers/Plus Base Fee	\$ 14.00
	Electronic Air Cleaner/Plus Base Fee	\$ 14.00
	Condensate Pumps/Plus Base Fee	\$ 14.00
	Gas Piping, New Installation, Each Outlet	\$ 14.00
	Chimney	\$ 39.00
Permit Fees-Mechanical: Solid Fuel	Complete Wood Stoves, Fireplace Inserts, Add-on Furnaces	\$ 52.00
Permit Fees-Mechanical: Solar Equipment	Solar Equipment System	\$ 57.00
	Additional Panels	\$ 14.00
	Solar Domestic Hot Water System	\$ 57.00
	Additional Panels	\$ 14.00
Permit Fees- LPC & Fuel Oil Tanks	LPC & Fuel Oil Tanks, Piping Fee Included	\$ 39.00
Permit Fees-Engineering	Sidewalk and Approach Permit	\$ 42.00
	Excavation Permit	\$ 28.00
	Curb Cut Permit / LFT	\$ 13.00
	Storm Sewer Tap Inspection (2)	\$ 236.00
	Sanitary Wye Connection	\$ 482.00
	Grade Stakes	Time and Material
	Pavement Break: (Per Sq. Ft. Area) Add additional \$100.00 for Major Roads	
	0-16	\$ 828.00
	17-49	\$ 1,243.00
	50-81	\$ 1,656.00
	82-100	\$ 2,208.00
	101-144	\$ 2,611.00
	145 and over	\$ 3,036.00
Permit Fees-Micro Cell Equipment	Annual License	\$ 5,000.00
	Permit Fee (each installation)	\$ 500.00
Mechanical Fees-Incinerators	Incinerators	\$ 57.00
Mechanical Fees-Inspections	Hourly Rate	\$ 200.00
Mechanical Fees-Re-Inspections	Re-inspections or Final Inspection	\$ 140.00
Mechanical Fees-Special Inspection	Special Inspection Pertaining to Sale of Bldg	\$ 200.00
Mechanical Fees-Insurance	Insurance Inspections	\$ 200.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
Mechanical Fees-Overtime	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Mechanical Fees-Equipment	Inspected equipment...supplemental permit...minimum	\$ 140.00
Mechanical Fees-Refunds	Refunds/Transfers	\$ 75.00
Mechanical Fees-Refrigeration	Evaporator Coils under 5 h.p. (per cooler unit)	\$ 60.00
	Evaporator Coils 5 h.p. & over (per cooler unit)	\$ 84.00
Mechanical Fees-Compressor	15 h.p. to 50 h.p. (each compressor)	\$ 84.00
	Over 50 h.p. (each compressor)	\$ 114.00
Mechanical Fees-Chillers	Each Chiller	\$ 193.00
Mechanical Fees-Cooling Towers	Each Cooling Tower	\$ 110.00
Mechanical Fees-Duct System/Piping	Duct System/Hydronic Piping, Gaseous Hydrogen, Fire Suppression/Protection System:	
	Under \$3,000	\$ 60.00
	\$3,000 - \$7,999	\$ 93.00
	\$8,000 - \$10,999	\$ 130.00
	\$11,000 - \$15,000	\$ 151.00
	Each additional \$3,000 over \$15,000	\$ 25.00
Mechanical Fees-Ventilation/Exhaust	Fans under 1,500 cfm	\$ 14.00
	1,500 cfm to 10,000 cfm	\$ 60.00
	Over 10,000 cfm	\$ 114.00
Mechanical Fees-Heat Recovery	Heat Recovery & Wall Fan Coils	\$ 22.00
Mechanical Fees-Commercial Range	Commercial Range Hoods	\$ 57.00
Mechanical Fees-Other Hoods	Other Specified Hoods	\$ 51.00
Mechanical Fees-Barbecues	Commercial Barbecues	\$ 60.00
Mechanical Fees-Exhaust	Power Exhaust/Plus Base Fee	\$ 14.00
Mechanical Fees-Exhaust Fan	Exhaust Fan (for Bathroom)	\$ 14.00
Mechanical Fees-Flue/Vent Damper	Flue Damper/Vent Damper Plus Base Fee	\$ 14.00
Mechanical Fees-Humidifier	Humidifiers/Plus Base Fee	\$ 14.00
Mechanical Fees-Air Cleaners	Electronic Air Cleaner/Plus Base Fee	\$ 14.00
Mechanical Fees-Condensate Pump	Condensate Pumps/Plus Base Fee	\$ 14.00
Mechanical Fees-Gas Piping	New Installation, each outlet	\$ 14.00
Mechanical Fees-Chimney	Chimney, includes Breaching	\$ 39.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
Plumbing Fees- Minimum	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	\$ 75.00
	Water Heaters	\$ 15.00
	Fixtures, each	\$ 19.00
	Stacks, Vents	\$ 28.00
	Reduced pressure zone backflow preventor (ea)	\$ 19.00
Plumbing Fees- Water Distribution System	Distance from meter:	
	<1 inch	\$ 54.00
	1 inch	\$ 84.00
	2 inches	\$ 126.00
	3 inches	\$ 168.00
	4 inches	\$ 213.00
Plumbing Fees- Sewer (Sanitary & Storm)	>4 inches	\$ 273.00
	Up to 150 ft lines:	
	6 inches or less	\$ 140.00
	8 inches	\$ 166.00
	10 inches	\$ 180.00
	12 inches	\$ 200.00
	14 inches	\$ 208.00
	16 inches	\$ 217.00
	18 inches	\$ 237.00
	Over 18 inches	\$ 247.00
Plumbing Fees- Sump Line Plumbing Fees- Residential Sewer Plumbing Fees- Manhole Plumbing Fees- Sewage Sumps Plumbing Fees- Connections Plumbing Fees- Heat Recliner Plumbing Fees- Lawn Sprinkler Plumbing Fees- Water Softener Plumbing Fees Plumbing Fees- Inspection Plumbing Fees- Re-inspection Plumbing Fees- Special Inspection Plumbing Fees- Insurance Plumbing Fees- Overtime Plumbing Fees- Equipment	Per foot over 150 feet	\$ 1.00
	Sump line is special rate	\$ 140.00
	Residential sewer, repair only, no base fee	\$ 140.00
	Manhole & Catch Basins	\$ 43.00
	Sewage Sumps, Ejections	\$ 20.00
	Connection of building drains to building sewer	\$ 24.00
	For industrial/commercial water heater, no base fee	\$ 140.00
	Lawn Sprinkler System, no base fee	\$ 140.00
	Water Softener & Water Conditioner, no base fee	\$ 140.00
	Medical Gas	\$75 plus \$7.50 per connection
	Hourly Rate	\$ 200.00
	Re-inspections or Final Inspection	\$ 140.00
	Special Inspection Pertaining to Sale of Bldg	\$ 200.00
	Insurance Inspections	\$ 200.00
	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
	Supplemental Permit, minimum	\$ 140.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
Plumbing Fees-Refund	Refunds/Transfers	\$ 75.00
Electrical Fees	Residential/Commercial:	
	Minimum Fee	\$ 140 per inspection
	Permit Base Fee	
Electrical-Circuits	First & Second (each)	\$ 15.00
	Third & Over (each)	\$ 12.00
Electrical-Service/Power	Service for Light, Heat or Power:	
	Up to 100 amp switch	\$ 22.00
	Over 100 to 200 amp switch	\$ 51.00
	Over 200 to 400 amp switch	\$ 87.00
	Over 400 to 1,000 amp switch	\$ 144.00
	Over 1,000 to 2,000 amp switch	\$ 226.00
	Over 2,000 amp switch	\$ 240.00
Electrical-Signs	Each Sign	\$ 22.00
	Each Additional Sign	\$ 11.00
Electrical - Fixtures/Plugs	Fixtures & Plugs, each	\$ 3.00
Electrical-Power Units (hp)	Over 1/4 hp to 1.0 hp	\$ 26.00
	Over 1.0 hp to 10 hp	\$ 63.00
	Over 10 hp to 20 hp	\$ 77.00
	Over 20 hp to 30 hp	\$ 87.00
	Over 30 hp to 40 hp	\$ 102.00
	Over 40 hp to 50 hp	\$ 114.00
	Over 50 hp to 75 hp	\$ 150.00
	Over 75 hp to 100 hp	\$ 177.00
	Over 100 hp 50 150 hp	\$ 202.00
	Over 150 hp	\$ 226.00
Electrical-Trailer Parks	Per Site	\$ 26.00
Electrical-Feeders	Feeders, Mains, Bus Ducts 50 feet or fraction	\$ 15.00
Electrical Fees-Inspection	Hourly Rate	\$ 200.00
Electrical Fees-Re-inspection	Re-inspections or Final Inspection	\$ 140.00
Electrical Fees-Special Inspection	Special Inspection Pertaining to Sale of Structure	\$ 200.00
Electrical Insurance	Insurance Inspections	\$ 200.00
Electrical Fees-Overtime Inspections	Per existing policy:	
	Overtime Inspection: 1st hour	\$ 300.00
	Overtime Inspection: each additional hour	\$ 150.00
Electrical Fees-Supplemental	Supplemental Permit, minimum fee	\$ 140.00
Electrical Fees-Refunds/Transfers	Minimum Fee	\$ 75.00
	Hourly Rate, work already performed	\$ 200.00
Building Inspections	Copies of Rental License	\$ 9.00
Building Inspections	Copies of V/N	\$ 9.00
Building Inspections	Copies, per sheet (over the counter)	\$ 9.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
Street Fees	Temporary Street Closure - Special Events	
	1-25 Barricades	\$ 25.00
	26-50 Barricades	\$ 50.00
	51-75 Barricades	\$ 75.00
	76-100	\$ 100.00
	100 Plus Barricades	\$ 150.00
Consumer Pavement Break	Concrete Driveways/Sidewalks (Sq. Ft.)	\$ 7.00
	Asphalt Driveways (Sq. Ft.)	\$ 12.00
	Saw Cutting (Lineal Ft.)	\$ 5.00
	Concrete Streets (Sq. Ft.)	\$ 17.00
	Concrete Streets (Majors)(Sq. Ft.)	\$ 20.00
	Asphalt Streets (Sq. Ft.)	\$ 15.00
	Asphalt Streets (Majors)(Sq. Ft.)	\$ 17.00
	Concrete/Asphalt Streets (Sq. Ft.)	\$ 16.00
	Concrete/Asphalt Streets (Majors)(Sq. Ft.)	\$ 18.00
	Concrete Curb (Lineal Ft.)	\$ 20.00
Street Restoration Inspection	Post inspection to verify backfill material for street restoration	\$ 70.00
FIRE DEPARTMENT		
n/a	Fire Incident or Ambulance Run Report	\$ 5.00
n/a	Code enforcement - per hour	\$ 70.00
n/a	CPR/AED Training Certification (Non-City Employees)	\$ 65.00
n/a	CPR/AED Training, City Employee Certification (City Employee)	\$ 50.00
n/a	First Aid/CPR/AED Training Certification, Non-City Employee	\$ 85.00
n/a	First Aid/CPR/AED Training Certification, City Employee	\$ 70.00
n/a	AHA-Skills Testing	\$ 10.00
n/a	Classes - blood born pathogen Non-City Employee	\$ 20.00
n/a	Classes - blood born pathogens, City Employee	\$ 16.00
n/a	EMS Classes	\$ 1,975.00
n/a	Continuing Education Credits (per credit)	\$ 10.00
n/a	Hazardous Materials Cleanup	\$ 73.00
n/a	Vehicle Fire Response	\$ 500.00
n/a	Consumers Energy Standby	\$ 292.00
n/a	False Alarm Response, 1st	\$ -
n/a	False Alarm Response, 2nd	\$ 100.00
n/a	False Alarm Response, 3rd	\$ 250.00
n/a	False Alarm Response, 4th	\$ 500.00
n/a	False Alarm Response, 5th	\$ 1,000.00
n/a	Extrication	\$ 565.00
n/a	Candle Watch Fee	\$ 70.00
n/a	DHS Inspection	\$ 139.00
n/a	Fire Prev Insp - Assembly	\$ 104.00
n/a	Fire Prev Insp - Business	\$ 125.00
n/a	Fire Prev Insp - Education	\$ 150.00
n/a	Fire Prev Insp - Factory/Industry	\$ 150.00
n/a	Fire Prev Insp - High Hazard	\$ 215.00
n/a	Fire Prev Insp - Institutional	\$ 215.00
n/a	Fire Prev Insp - Mercantile	\$ 215.00
n/a	Fire Prev Insp - Mixed Use	\$ 215.00
n/a	Group Fire Prev Insp - Reinspections	\$ 35.00
n/a	Medical Asst.	\$ 45.00
n/a	Office Training Course	\$ 90.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	Structure Fires	\$ 500.00
n/a	Downed Power Line Security	\$ 200.00
n/a	Paramed Support for Private Amb.	\$ 100.00
n/a	Paramed Response for Vehicle Injury Accident	\$ 100.00
n/a	FF/EMT hourly rate	\$ 60.00
n/a	Sergeant hourly rate	\$ 69.00
n/a	Lieutenant hourly rate	\$ 69.00
n/a	Captain hourly rate	\$ 89.00
n/a	Battalion Chief hourly rate	\$ 93.00
n/a	Fire Apparatus Operator hourly rate	\$ 65.00
POLICE DEPARTMENT		
Patrol	Preliminary Breath Test	\$ 13.00
Patrol	Prostitution Sting Fee (City Portion Only)	\$ 675.00
Patrol	Prostitution Sting Fee (County Portion Only)	\$ 225.00
Patrol	Drunk Driving OUID Arrest	\$ 471.00
Patrol	Drunk Driving OUID Arrest With Accident	\$ 236.00
Patrol	Drunk Driving Blood Test	\$ 314.00
Patrol	Drunk Driving SOS Hearing	\$ 353.00
Patrol	Drunk Driving Court Hearing	\$ 353.00
Patrol	Police Officer (Overtime)	\$ 45.57
Patrol	Sergeant (Overtime)	\$ 48.40
Patrol	Police Lieutenant (Overtime)	\$ 55.54
Patrol	Police Captain (Overtime)	\$ 61.65
Records & Identification	Provision Center Employment Application Fee	\$ 150.00
Records & Identification	Accident / Incident Reports	\$ 13.00
Records & Identification	Copies of Complaints	\$ 13.00
Records & Identification	Criminal Expungement	\$ 100.00
Records & Identification	Fingerprinting (\$31 City, \$42 State of MI)	\$ 73.00
Records & Identification	Notary Fee	\$ 10.00
Records & Identification	Sex Offender Registration (City Portion only)	\$ 20.00
Records & Identification	Sex Offender Registration (State Portion only)	\$ 30.00
Records & Identification	Towing Fee (per tow)	\$ 80.00
Records & Identification	Storage Fees on Vehicles Towed (charge per day)	\$ 20.00
Records & Identification	Administrative Cost	\$ 50.00
Records & Identification	Statutory Fees (\$15.00 City/\$25.00 State of Michigan)	\$ 40.00
CITY CLERK		
n/a	Alcohol Liquor Sales	\$ 1,000.00
n/a	Ambulance Company - per Vehicle	\$ 150.00
n/a	Ambulance Attendant New License	\$ 60.00
n/a	Ambulance Attendant - Renewal	\$ 40.00
n/a	Amusement Arcade	\$ 407.00
n/a	Amusement Ride Bond (cash)	\$ 1,000.00
n/a	Amusement Rides 1st Day	\$ 190.00
n/a	Amusement Rides Additional Day	\$ 73.00
n/a	Auctioneer (Daily <90 Days)	\$ 40.00
n/a	Auctioneer (Yearly)	\$ 135.00
n/a	Bowling Alleys	\$ 300.00
n/a	Bump Shop (Auto Body Shop/Mechanic Garages)	\$ 425.00
n/a	Card Room 1st 3 Tables	\$ 65.00
n/a	Card Room Additional Tables	\$ 65.00
n/a	Club	\$ 466.00
n/a	Convenience Stores	\$ 400.00
n/a	Convenience Stores (Renewal)	\$ 200.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	Dance Hall	\$ 305.00
n/a	Dance (Public/Teen)	\$ 305.00
n/a	Dance Permit (Liquor)	\$ 347.00
n/a	Gasoline Station (1st 2 Pumps)	\$ 75.00
n/a	Gasoline Station (additional pumps)	\$ 10.00
n/a	Going Out Of Business Sale (30 Days)	\$ 100.00
n/a	Hall For Hire	\$ 250.00
n/a	Hotel (1st 100 Rooms)	\$ 208.00
n/a	Hotel (each additional Room)	\$ 7.00
n/a	Junk Dealer	\$ 500.00
n/a	Junk Yard/Storage	\$ 400.00
n/a	Parking Lot 11-25 Spaces	\$ 147.00
n/a	Parking Lot 26-50 Spaces	\$ 147.00
n/a	Parking Lot 51-100 Spaces	\$ 147.00
n/a	Parking Lot 101-150 Spaces	\$ 147.00
n/a	Parking Lot 151-250 Spaces	\$ 154.00
n/a	Parking Lot 251-350 Spaces	\$ 164.00
n/a	Parking Lot >350 Spaces	\$ 370.00
n/a	Pawnbroker	\$ 400.00
n/a	Peddler Processing Fee	\$ 15.00
n/a	Peddler Yearly	\$ 191.00
n/a	Peddler 6 Months	\$ 191.00
n/a	Peddler 3 Months	\$ 191.00
n/a	Peddler 1 Month	\$ 191.00
n/a	Peddler Daily	\$ 191.00
n/a	Peddler w/Vehicle	\$ 248.00
n/a	Pool Room 1st 4 Tables	\$ 296.00
n/a	Pool Room Additional Tables	\$ 112.00
n/a	Precious Metal & Gem Dealer	\$ 229.00
n/a	Second Hand Dealer	\$ 350.00
n/a	Sidewalk Contractor	\$ 250.00
n/a	Sign Hanger	\$ 200.00
n/a	Skating Rink	\$ 279.00
n/a	Snow Removal Vehicle	\$ 175.00
n/a	Theater (per seat, \$300 max)	\$ 0.58
n/a	Use of Streets	\$ 242.00
n/a	Adult Entertainment Establishment	\$ 886.00
n/a	Copy of City Charter	\$ 15.00
n/a	City of Flint Code Book	\$ 300.00
n/a	Code Supplements	\$ 33.00
n/a	Voter Lists (per sheet)	\$ 0.25
n/a	Voter Labels (per page)	\$ 0.50
n/a	Voter Info On Disk	\$ 140.00
n/a	Precinct Guides	\$ 12.00
n/a	Ward Maps - Large	\$ 15.00
n/a	Ward Maps - Small (8x10)	\$ 2.00
n/a	Ward Maps - Small (11x17)	\$ 5.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
ASSESSMENT OFFICE		
n/a	Record Reproduction (non FOIA)	\$ 3.00
n/a	Tax Maps	\$ 23.00
n/a	Tax Maps (Full Set)	\$ 1,590.00
n/a	Research Hourly Rate (1 hr minimum) (non FOIA)	\$ 91.00
n/a	Creating or Combining 2 Platted Parcels	\$ 50.00
n/a	Each additional parcel	\$ 50.00
n/a	Failure to File Property Transfer Affidavit:	
n/a	Residential \$5 per day up to \$200, beginning after 45 days	\$ 5.00 per day
n/a	Commerical \$20 per day up to \$1,000 beginning after 45 days	\$ 20.00 per day
FINANCE & PAYROLL		
n/a	Copies of Paychecks	\$ 4.00
n/a	Copies of Other (non-Paycheck) materials	\$ 1.00
n/a	Duplicate 1099s	\$ 12.00
n/a	Duplicate W2s	\$ 12.00
n/a	Insurance Form Completion	\$ 20.00
LAW OFFICE		
n/a	FOIA per page copy charge	\$ 0.10
n/a	Research Hourly Rate (Non FOIA)	\$ 70.00
n/a	FOIA Labor Rates	\$ 19.23
n/a	Notary Fee	\$ 10.00
TREASURER		
n/a	Mortgage Company Tax Roll	\$ 50.00
n/a	Research Fee (non FOIA)	\$ 53.00
n/a	Income Tax Admin Review Fee	\$ 28.00
n/a	School District Summer Tax Levy (GISD)	\$ 10,000.00
n/a	School District Summer Tax Levy (Other Districts)	\$ 250.00
n/a	Bounced Check Fee	\$ 50.00
n/a	Duplicate Bill	\$ 1.00
n/a	Affidavit Filing	\$ 25.00
n/a	Shutoff Posting Fee Single Account	\$ 25.00
n/a	Shutoff Posting Fee for Buildings with Multiple Accounts	\$ 40.00
PLANNING & ZONING		
n/a	Site Plan Review: Resid 3+ houses	\$ 1,002.00
n/a	Site Plan Review: Comm/Ind	\$ 1,002.00
n/a	PUD or Mixed Use Dvl: Preliminary	\$ 1,002.00
n/a	PUD or Mixed Use Dvl: Final	\$ 626.00
n/a	Revisions / Review	\$ 501.00
n/a	Special Approval / Conditional Use	\$ 1,002.00
n/a	Street or Alley Vacations	\$ 1,002.00
n/a	Street Name Change	\$ 1,002.00
n/a	Zoning Appeal/Variations/Interp: Comm.	\$ 1,002.00
n/a	Zoning Appeal/Variations/Interp: Resid.	\$ 626.00
n/a	Copies of Master Plan/ Zoning Ord/ Maps	\$ 22.00
n/a	Zoning Change	\$ 1,253.00
n/a	Zoning Certificate: Per Hour	\$ 125.00
n/a	Zoning- Written Confirmation, per parcel	\$ 125.00
n/a	Zoning Lots: Resid prin parcel+1 parcel	\$ 188.00
n/a	Zoning Lots: Resid: each add'l parcel	\$ 251.00
n/a	Zoning Lots: Comm. prin parcel+1 parcel	\$ 251.00
n/a	Zoning Lots: Comm.: each add'l parcel	\$ 376.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	Real Property Disp. Fee: Resid. Side Lot	\$ 501.00
n/a	Real Property Disp. Fee: Resid Non Side	\$ 501.00
n/a	Real Property Disp. Fee: Comm/ Ind.	\$ 1,002.00
n/a	Master Plan Update Surcharge	\$ -
n/a	Zoning Review of Bldg Permit	\$ 31.00
CODE ENFORCEMENT		
n/a	Buildings (general)-First Offense fine if paid within 10 days	\$ 50.00
n/a	Buildings (general)-First Offense fine if paid after 10 days	\$ 75.00
n/a	Buildings (general)-Second Offense fine if paid within 10 days	\$ 100.00
n/a	Buildings (general)-Second Offense fine if paid after 10 days	\$ 125.00
n/a	Buildings (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Buildings (general) -Third Offense fine if paid after 10 days	\$ 225.00
n/a	Environment (general)-First Offense fine if paid within 10 days	\$ 50.00
n/a	Environment (general)-First Offense fine if paid after 10 days	\$ 75.00
n/a	Environment (general)-Second Offense fine if paid within 10 days	\$ 100.00
n/a	Environment (general)-Second Offense fine if paid after 10 days	\$ 125.00
n/a	Environment (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Environment (general) -Third Offense fine if paid after 10 days	\$ 225.00
n/a	Solid Waste (general)-First Offense fine if paid within 10 days	\$ 50.00
n/a	Solid Waste (general)-First Offense fine if paid after 10 days	\$ 75.00
n/a	Solid Waste (general)-Second Offense fine if paid within 10 days	\$ 100.00
n/a	Solid Waste (general)-Second Offense fine if paid after 10 days	\$ 125.00
n/a	Solid Waste (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Solid Waste (general)-Third Offense fine if paid after 10 days	\$ 225.00
n/a	Streets & Sidewalks (general)-First Offense fine if paid within 10 days	\$ 50.00
n/a	Streets & Sidewalks (general)-First Offense fine if paid after 10 days	\$ 75.00
n/a	Streets & Sidewalks (general)-Second Offense fine if paid within 10 days	\$ 100.00
n/a	Streets & Sidewalks (general)-Second Offense fine if paid after 10 days	\$ 125.00
n/a	Streets & Sidewalks (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Streets & Sidewalks (general) -Third Offense fine if paid after 10 days	\$ 225.00
n/a	Vegetation (general)-First Offense fine if paid within 10 days	\$ 50.00
n/a	Vegetation (general)-First Offense fine if paid after 10 days	\$ 75.00
n/a	Vegetation (general)-Second Offense fine if paid within 10 days	\$ 100.00
n/a	Vegetation (general)-Second Offense fine if paid after 10 days	\$ 125.00
n/a	Vegetation (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Vegetation (general)-Third Offense fine if paid after 10 days	\$ 225.00
n/a	Zoning (general)-First Offense fine if paid within 10 days	\$ 50.00
n/a	Zoning (general)-First Offense fine if paid after 10 days	\$ 75.00
n/a	Zoning (general)-Second Offense fine if paid within 10 days	\$ 100.00
n/a	Zoning (general)-Second Offense fine if paid after 10 days	\$ 125.00
n/a	Zoning (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Zoning (general)-Third Offense fine if paid after 10 days	\$ 225.00
n/a	Occupancy (general)-First Offense	\$ 100.00
n/a	Occupancy (general)-Second Offense	\$ 300.00
n/a	Occupancy (general)-Third Offense	\$ 500.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	Snow Removal (general)-First Offense fine if paid within 10 days	\$ 15.00
n/a	Snow Removal (general)-First Offense fine if paid after 10 days	\$ 40.00
n/a	Snow Removal (general)-Second Offense fine if paid within 10 days	\$ 50.00
n/a	Snow Removal (general)-Second Offense fine if paid after 10 days	\$ 75.00
n/a	Snow Removal (general)-Third Offense fine if paid within 10 days	\$ 200.00
n/a	Snow Removal (general)-Third Offense fine if paid after 10 days	\$ 225.00
n/a	Administrative Hearings Bureau Costs	\$ 250.00
n/a	Building Costs	\$ 75.00
n/a	Prosecution Costs	\$ 75.00
n/a	State Justice System Assessment (required by State statute)	\$ 10.00
n/a	Continuance/Adjournment	\$ 50.00
n/a	Default	\$ 50.00
n/a	Show Cause	\$ 50.00
n/a	Motion to Set Aside Default	\$ 50.00
PLANNING & DEVELOPMENT - MEDICAL MARIHUANA		
Planning & Zoning	MMFLA Location Confirmation Certificate (per parcel)	\$ 50.00
Planning & Zoning	Application (non refundable)	\$ 1,500.00
Planning & Zoning	MMFLA Site Plan Review Application	\$ 1,002.00
Planning & Zoning	MMFLA Site Plan Review Revisions	\$ 500.00
Planning & Zoning	MMFLA Zoning Board of Appeals Variance & Appeal Request	\$ 1,500.00
Planning & Zoning	MMFLA Zoning Violation (per offense)	\$ 500.00
Planning & Zoning	MMFLA Annual License+C536	\$ 5,000.00
Police	Public Safety Quarterly Inspections - Police Dept.	\$ 250.00
Fire	Public Safety Quarterly Inspections - Fire Dept.	\$ 250.00
PARKS & RECREATION		
n/a	Park Rental Fee (\$35 fee + \$35 security deposit)	\$ 35.00
STREET LIGHTING FEES		
n/a	FY19	\$ 70.94
WASTE COLLECTION FEES		
n/a	Collection Fee - FY19	\$ 177.83
n/a	Collection Fee - FY20	\$ 177.83
WATER SERVICE CENTER		
n/a	Labor Rate	\$ 50.00
n/a	Meter Test Requested by Customer	\$ 50.00
n/a	Lost or Stolen Meter Charge	Cost of Meter + \$50.00
n/a	Water Service Turn On or Off: Regular	\$ 50.00
n/a	Water Service Turn Off: Emergency: Shop	\$ 100.00
n/a	Water Service Turn-Off: Non Payment	\$ 75.00
n/a	Water Service Turn-On: Non Payment Same Day	\$ 100.00
n/a	Water Service Turn-On: Non Payment Next Day	\$ 75.00
n/a	Water Service Turn On or Off: Regular: Shop	\$ 65.00
n/a	Frozen Meter Charge	Cost of Meter + \$50.00
n/a	Hydrant Meter Charge 5/8"	Deposit + \$50 install fee + \$50 removal fee + Cost of Water
n/a	Hydrant Meter Charge 1"	
n/a	Hydrant Meter Charge 1½"	
n/a	Hydrant Meter Charge 2"	
n/a	Hydrant Meter Charge 3"	
n/a	No Show Appointment	\$ 50.00
n/a	Thaw Frozen Lines	\$ 325.00

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	Cut & Plug 2" Water	\$ 506.00
n/a	Main Taps & Tie Ins	T&M
n/a	New Main and Service Line Inspection	T&M
n/a	Seasonal Meter Installation or Removal	\$ 50.00
n/a	Cut & Plug 3" Water 12" Sewer	T&M
n/a	Riser Repair 3/4" Water	\$ 126.00
n/a	Riser Repair 1" Water	\$ 126.00
n/a	Riser Repair 1.5"	T&M
n/a	Riser Repair 2.0"	T&M
n/a	Check and Waste Repair 3/4"	\$ 126.00
n/a	Check and Waste Repair 1"	\$ 126.00
n/a	Check and Waste Repair 1.5"	T&M
n/a	Check and Waste Repair 2.0"	T&M
n/a	Bacteriological Sample Test Non Customers	\$ 72.00
n/a	Make sure off meter room found on-turned off & stuffed curb box	\$ 75.00
	Blow Out for Turn On from MSO Stuffed Curb Box: Shop	\$ 90.00
n/a	Make sure off shop stuffed	\$ 90.00
n/a	Excavation for Turn-On from Non-Pay Turn-off	T&M \$250 per hour
n/a	Bacteriological Sample Test Customers	No Fee
n/a	Water Deposit Fee for Renters	\$ 250.00
WATER - SEWER BILL RATES		
	Metered Water-per 100 cubic feet (748 gallons)	
n/a	City - 0 to 35 CCF (one CCF =748 gallons)	\$6.187 per CCF
n/a	City - 35 to 2,000 CCF (one CCF =748 gallons)	\$5.835 per CCF
n/a	City - Over 2,000 CCF (one CCF =748 gallons)	\$4.755 per CCF
n/a	NonCity - 0 to 35 CCF (one CCF =748 gallons)	\$9.285 per CCF
n/a	NonCity - 35 to 2,000 CCF (one CCF =748 gallons)	\$8.939 per CCF
n/a	NonCity - Over 2,000 CCF (one CCF =748 gallons)	\$7.140 per CCF
	Water "Readiness to Serve" Service Charges	
n/a	Residential City - Meter Size 5/8"x3/4"	\$ 28.69
n/a	Residential City - Meter Size 1"	\$ 64.28
n/a	Residential City - Meter Size 1 1/2"	\$ 64.28
n/a	Residential City - Meter Size 2"	\$ 64.28
n/a	Residential Non-City - Meter Size 5/8"x3/4"	\$ 39.18
n/a	Residential Non-City - Meter Size 1"	\$ 85.02
n/a	Residential Non-City - Meter Size 1 1/2"	\$ 85.02
n/a	Residential Non-City - Meter Size 2"	\$ 85.02
n/a	Commercial-Indust. City - Meter Size 5/8"x3/4"	\$ 55.79
n/a	Commercial-Indust. City - Meter Size 3/4"	\$ 69.37
n/a	Commercial-Indust. City - Meter Size 1"	\$ 78.48
n/a	Commercial-Indust. City - Meter Size 1 1/2"	\$ 112.60
n/a	Commercial-Indust. City - Meter Size 2"	\$ 157.40
n/a	Commercial-Indust. City - Meter Size 3"	\$ 310.83
n/a	Commercial-Indust. City - Meter Size 4"	\$ 547.05
n/a	Commercial-Indust. City - Meter Size 6"	\$ 1,075.75
n/a	Commercial-Indust. City - Meter Size 8"	\$ 1,560.05
n/a	Commercial-Indust. City - Meter Size 10"	\$ 2,153.48
n/a	Commercial-Indust. City - Meter Size 12"	\$ 2,605.31
n/a	Commercial-Indust. City - Meter Size 16"	\$ 3,242.25
n/a	Commercial-Indust. City - Meter Size 20"	\$ 3,501.98
n/a	Comm.-Indust. Non-City - Meter Size 5/8"x3/4"	\$ 83.74
n/a	Comm.-Indust. Non-City - Meter Size 3/4"	\$ 95.84
n/a	Commercial-Indust. Non-City - Meter Size 1"	\$ 117.74

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	Commercial-Indust. Non-City - Meter Size 1 1/2"	\$ 169.06
n/a	Commercial-Indust. Non-City - Meter Size 2"	\$ 236.26
n/a	Commercial-Indust. Non-City - Meter Size 3"	\$ 468.65
n/a	Commercial-Indust. Non-City - Meter Size 4"	\$ 820.71
n/a	Commercial-Indust. Non-City - Meter Size 6"	\$ 1,613.34
n/a	Commercial-Indust. Non-City - Meter Size 8"	\$ 2,340.24
n/a	Commercial-Indust. Non-City - Meter Size 10"	\$ 3,247.30
n/a	Commercial-Indust. Non-City - Meter Size 12"	\$ 3,907.77
n/a	Commercial-Indust. Non-City - Meter Size 16"	\$ 4,863.28
n/a	Commercial-Indust. Non-City - Meter Size 20"	\$ 5,709.67
	Sewage Flow per 100 cubic feet (748 gallons) - based on metered water	
n/a	Residential City - per CCF (one CCF =748 gallons)	\$4.312 per CCF
n/a	Residential NonCity - per CCF	\$4.735 per CCF
	Sewer "Readiness to Serve" Service Charges	
n/a	Residential City - Meter Size 5/8"x3/4"	\$ 28.69
n/a	Residential City - Meter Size 1"	\$ 64.28
n/a	Residential City - Meter Size 1 1/2"	\$ 64.28
n/a	Residential City - Meter Size 2"	\$ 64.28
n/a	Residential Non-City - Meter Size 5/8"x3/4"	\$ 39.18
n/a	Residential Non-City - Meter Size 1"	\$ 85.02
n/a	Residential Non-City - Meter Size 1 1/2"	\$ 85.02
n/a	Residential Non-City - Meter Size 2"	\$ 85.02
n/a	Commercial-Indust. City - Meter Size 5/8"x3/4"	\$ 55.90
n/a	Commercial-Indust. City - Meter Size 1"	\$ 91.20
n/a	Commercial-Indust. City - Meter Size 1 1/2"	\$ 148.40
n/a	Commercial-Indust. City - Meter Size 2"	\$ 211.19
n/a	Commercial-Indust. City - Meter Size 3"	\$ 471.62
n/a	Commercial-Indust. City - Meter Size 4"	\$ 777.14
n/a	Commercial-Indust. City - Meter Size 6"	\$ 1,571.80
n/a	Commercial-Indust. City - Meter Size 8"	\$ 2,312.79
n/a	Commercial-Indust. City - Meter Size 10"	\$ 3,141.97
n/a	Commercial-Indust. City - Meter Size 12"	\$ 3,688.72
n/a	Commercial-Indust. City - Meter Size 16"	\$ 4,870.53
n/a	Commercial-Indust. City - Meter Size 20"	\$ 5,734.96
n/a	Commercial-Indust. Non-City - Meter Size 5/8"	\$ 62.57
n/a	Commercial-Indust. Non-City - Meter Size 3/4"	\$ 79.26
n/a	Commercial-Indust. Non-City - Meter Size 1"	\$ 105.56
n/a	Commercial-Indust. Non-City - Meter Size 1 1/2"	\$ 177.43
n/a	Commercial-Indust. Non-City - Meter Size 2"	\$ 250.24
n/a	Commercial-Indust. Non-City - Meter Size 3"	\$ 562.93
n/a	Commercial-Indust. Non-City - Meter Size 4"	\$ 953.89
n/a	Commercial-Indust. Non-City - Meter Size 6"	\$ 1,905.74
n/a	Commercial-Indust. Non-City - Meter Size 8"	\$ 2,849.27
n/a	Commercial-Indust. Non-City - Meter Size 10"	\$ 3,792.41
n/a	Commercial-Indust. Non-City - Meter Size 12"	\$ 4,449.17
n/a	Commercial-Indust. Non-City - Meter Size 16"	\$ 5,919.11
n/a	Commercial-Indust. Non-City - Meter Size 20"	\$ 7,032.44
	Back Billing Rate (can be adjusted by Consumers Energy readings for actual usage patterns)	
n/a	All charges per rate schedule in effect at 7 units/mo.	
	Genesee Co. Drain Commission - Service Fee	\$40,000 per month
	including fee for emergency back up.	
n/a	Sanitary/Storm Sewer Tap	T&M
n/a	Sewer Inspection Fee	T&M
WASTEWATER RATES - COMMERCIAL/INDUSTRIAL CUSTOMERS		

**City of Flint
Master Fee Schedule**

Division	Service Name / Fee Type	Fee
n/a	INSIDE	
n/a	Volume	\$ 1.609
n/a	Suspended Solids	\$ 0.493
n/a	Biological/Chemical Oxygen Demand	\$ 1.048
n/a	Phosphorous	\$ 1.485
n/a	Industrial Charge	\$ 0.032
n/a	IPP Commercial	\$ 4.344
n/a	OUTSIDE	
n/a	Volume	\$ 1.829
n/a	Suspended Solids	\$ 0.489
n/a	Biological/Chemical Oxygen Demand	\$ 1.180
n/a	Phosphorous	\$ 1.509
n/a	Industrial Charge	\$ 0.032
n/a	IPP Commercial	\$ 4.767
GED		
n/a	Brownfield Tax Credit Application - Fee calculated from total project investment and only assessed	
	Less than \$1 Million	\$ 500.00
	\$1 Million to \$10 Million	\$ 1,000.00
	\$10 Million and Over	\$ 2,000.00
n/a	Brownfield Plan Application Fee	\$ 1,000.00
n/a	Tax Abatement Applications	\$ 1,000.00
n/a	Section 108 Loan Application	\$ 2,000.00
n/a	Specification Writing for Residential Rehabilitation	\$ 300.00

18-6407

RESOLUTION STAFF REVIEW

DATE: July 5, 2018

Agenda Item Title:

Resolution to Amend the 2018-2019 and 2019-2020 Master Fee Schedule for the Water and Sewer Residential Meter Changes per the 2018-2019 and 2019-2020 Adopted Budgets and Include Micro-Cell Equipment Related Licensing Fees

Background/Summary of Proposed Action:

Previously the Sewer Fund received approximately 60% of the service charge and the Water Fund received approximately 40%. The change to redistribute the fee so that both funds receive 50% was included in the 2018-2019 adopted budget, but was not changed on the Master Fee schedule. This change helps with the solvency of the water fund without having to increase the fee. It is a redistribution of current fees. The 2018-2019 and 2019-2020 Master Fee Schedule adopted by City Council on June 4, 2018 did not reflect this change. *Proposed amendments are detailed below and appear on pages #3 and #4 of the proposed amended Master Fee Schedule.*

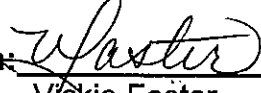
Water "Readiness to Serve" Service Charges		Sewer "Readiness to Serve" Service Charges		50/50 split Amendment
Residential City - Meter Size 5/8"x3/4"	\$ 22.90	Residential City - Meter Size 5/8"x3/4"	\$ 34.48	\$ 28.69
Residential City - Meter Size 1"	\$ 58.15	Residential City - Meter Size 1"	\$ 70.41	\$ 64.28
Residential City - Meter Size 1 1/2"	\$ 58.15	Residential City - Meter Size 1 1/2"	\$ 70.41	\$ 64.28
Residential City - Meter Size 2"	\$ 58.15	Residential City - Meter Size 2"	\$ 70.41	\$ 64.28
Residential Non-City - Meter Size 5/8"x3/4"	\$ 34.17	Residential Non-City - Meter Size 5/8"x3/4"	\$ 44.19	\$ 39.18
Residential Non-City - Meter Size 1"	\$ 87.08	Residential Non-City - Meter Size 1"	\$ 82.96	\$ 85.02
Residential Non-City - Meter Size 1 1/2"	\$ 87.08	Residential Non-City - Meter Size 1 1/2"	\$ 82.96	\$ 85.02
Residential Non-City - Meter Size 2"	\$ 87.08	Residential Non-City - Meter Size 2"	\$ 82.96	\$ 85.02

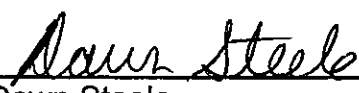
It is also recommended that the Master Fee Schedule be amended to accept fees for micro-cell equipment attached to utility poles in the right-of-way. *Proposed amendments are outlined below and appear on page #3 of the proposed amended Master Fee Schedule.*

Permit Fees-Micro Cell Equipment	Annual License	\$5,000.00
	Permit Fee (each installation)	\$ 500.00

Staff Recommendation:

It is the recommendation of the Chief Financial Officer to amend the master fee schedule to reflect the water and sewer residential meter changes as adopted per the 2018-2019 and 2019-2020 budgets and to include fees for micro-cell equipment as outlined above.

Staff Person: 
Vickie Foster

Approval: 
Dawn Steele

180374

RESOLUTION NO.:

PRESENTED:

7-23-2018

ADOPTED:

**RESOLUTION APPROVING THE APPOINTMENT OF KAREN LOPEZ TO THE
LOCAL OFFICERS COMPENSATION COMMISSION.**

BY THE MAYOR:

WHEREAS, The City of Flint established the Local Officers Compensation of the City of Flint (the "LOCC") under Act 279, Public Acts of Michigan, 1909, as amended and

ARTICLE III, Section 2-12, of the City of Flint Code of Ordinances provides that the LOCC shall consist of seven members who are registered electors of the city, and shall be appointed by the mayor subject to confirmation by a majority of the members elected and serving on the city council.

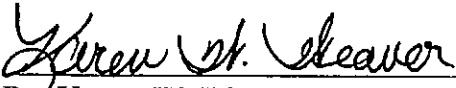
THE MAYOR, recommends the appointment of Karen Lopez (1703 Crescent Drive Flint, MI 48503) serve a seven-year term on the Local Officers Compensation Commission to fill a vacancy, commencing June 28, 2018 and expiring June 28, 2025.

IT IS RESOLVED that the Mayor approves the recommendation and appointment of Karen Lopez (1703 Crescent Drive Flint, MI 48503), to serve a seven-year term on the Local Officers Compensation Commission, commencing on June 28, 2018 and expiring June 28, 2025.

APPROVED AS TO FORM:

FOR THE CITY OF FLINT:


s/ Angela Wheeler, Chief Legal Officer


Dr. Karen W. Weaver, Mayor

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

KAREN MCDONALD LOPEZ

Resume

653 S. Saginaw Street, Suite 308

Flint, Michigan 48502-1523

Email: attorney@attorneykarenlopez.com

Website: www.attorneykarenlopez.com

Office (810) 701-4904 Fax (810) 410-4046

EDUCATION & LICENSURES

Georgetown University Law Center, Washington, D.C.

Juris Doctor Degree, 1982

Michigan State University, East Lansing, Michigan

Master of Arts Degree; Bachelor of Arts Degree, 1977, 1975

National Association of Public Hospitals (NAPH)

Fellowship in Advocacy in Government Relations, 2011

Licensed to practice law: Michigan (active); Maryland (active); District of Columbia (Inactive)

CERTIFICATIONS

- National Association of Mental Illness (NAMI), Genesee County, *Certification of Achievement*, Family to Family Education Program.
- University of Michigan Ross School of Business, Leading Cultural Transformation, Ann Arbor, *Certification*.
- Certified by State of Michigan as Trainer in Equal Employment Opportunity.
- Certified by the U.S. Department of Navy as Instructor of Sexual Harassment.

ADMITTED TO PRACTICE IN THE FOLLOWING FEDERAL & STATE COURTS

United States Supreme Court - June 19, 2017

United States Court of Appeals for the Sixth Circuit - July 8, 1987

District of Columbia Court of Appeals - April 5, 1991

United States Court of Appeals for the Federal Circuit - December 23, 1987

United States Claims Court - September 30, 1985

United States District Court, Eastern District of Michigan - July 31, 1984

United States District Court, District of Maryland – October 13, 2017

United States Bankruptcy Court, District of Maryland – October 13, 2017

Maryland Court of Special Appeals - February 4, 1991

Supreme Court of Michigan – July 17, 1984

PROFESSIONAL EXPERIENCE

Law Office of Karen M. Lopez, 653 S. Saginaw Street, Ste. 308, Flint Michigan 48502
(present)

Private Practice: Represent private individuals in litigation in both civil and criminal cases: Civil areas of concentration are municipal law, labor and employment law, family law, i.e., custody, child support and parenting time; probate; contract disputes; and tort and personal injury. Handle defense of major felony and misdemeanor charges both white collar and others. Specialize also in criminal investigations of public officials and charges arising out of misuse of

public funds and/or misfeasance in office. Handle Flint Water Crisis cases on a referral basis.

General Counsel to the Flint Housing Commission (FHC)

(2014 – present)

- Provide legal advice and counsel concerning the legal affairs of the Commission;
- Interpret and apply HUD regulations governing low income housing and its program requirements and implementation under the ACOP and Employment Handbook Code of Ethics;
- Advise Commissioners on legality of minutes and governance obligations;
- Interpret federal, state and local laws, rules and regulations affecting the low-income housing agency, affordable housing and finance programs;
- Provide legal counsel and guidance in labor and employment law and procurement requirements;
- Serve as Investigator/fact finder in achieving successful resolution of agency level grievances on employment issues;
- Advise staff on matters of contract interpretation;
- Represent FHC in labor contract negotiations and Collective Bargaining Agreement issues;
- Provide litigation assistance to contract litigation counsel
- Assist in developing successful program implementation approach on Flint Water Crisis;
- Manage all legal issues that may arise with the City of Flint
- Serve as a referral source to Director for prospective competent Board members;
- Advocate on behalf of the mission of the Flint Housing Commission throughout the community including federal, state and local government officials.

Hurley Medical Center, One Hurley Plaza, Flint, Michigan 48503

Vice President for External Affairs & Governance (2007-2012) – Reported directly to the President & CEO in managing the governance and external affairs, including governmental relations, of this 445-bed public teaching hospital with affiliations with the University of Michigan and Michigan State University residency programs. Consistently recognized as outstanding and highly effective in leadership and performance throughout entire tenure at the Medical Center. Former President & CEO quote: “Karen Lopez is a consummate professional”.

- *External & Governmental Affairs*: Developed and implemented an effective advocacy program which advanced the health policy positions of Hurley Medical Center among all branches of government resulting in favorable legislation. Achieved the strategic goals of the organization including maintaining financial stability in the face of persistent threatened cuts to federal Medicaid and Medicare funding which was the primary source of revenue for the Medical Center. Achieved success in elevating Hurley’s stature in the community as an effective community partner in healthcare, neighborhood development and other community initiatives.
- *Governance*: Devised and established strategic goals of the 15-member Hurley Board of Managers in preparing them to implement their fiduciary duties as the governing body of a public institution. Planned agendas and managed all affairs of the governing body of the hospital, including governance responsibilities, training and education in applicable laws and regulations.

Assistant Vice President for External Affairs & Governance (2006-2007 – promoted to Vice President in 2007)

- Reported directly to the President & CEO. Developed and implemented an effective advocacy program which advanced the health policy positions of Hurley Medical Center among all branches of government. Utilized the entire organization including employees, executives, board members and other stakeholders in advocating the various interests of the Medical Center to government and the community at large. Managed the governance of the hospital and provided training, education and guidance to the hospital's 15-member Board of Managers.

Law Office of Karen M. Lopez, 503 S. Saginaw Street, Ste. 504A, Mott Foundation Building, Flint, Michigan (2002 – 2006)

Private Practice of Law: General Civil and Criminal Litigation Practice

- Engaged in the general practice of law including criminal defense and civil litigation, labor and employment law, family law, medical malpractice, landlord tenant, appeals and contract law. Served as general counsel for Shiloh Commons, handling landlord tenant disputes.
- Municipal Law and Labor Relations: Represented Hurley Medical Center as outside counsel for four years relative to claims arising out of human resource matters, premise liability and municipal governance issues including legal structure of the hospital and governmental immunity. Successfully defended the hospital in litigation before the Michigan Court of Appeals prevailing with a novel defense of governmental immunity applied to a premises liability claim. Successfully represented and defended the hospital in numerous labor relations arbitration cases. Representation involved mastery of hospital's employment policies, practices and procedures.

Mott Community College, 1401 E. Court Street, Flint, Michigan 48503

Instructor (2003- 2010)

- Taught Introduction to Business Law I part time to undergraduate students. Included fundamentals of business law in the following areas: the legal environment of business, torts and crimes, sales and lease contracts, negotiable instruments, debtor-creditor relationships and employment relations, Family and Medical Leave statutes, wrongful discharge, employment discrimination and public policy and affirmative action. This community college was ranked among the top 10 best community colleges in North America.

City of Flint, 1101 S. Saginaw Street, Flint Michigan 48502

Chief Legal Officer (Appointed by Mayor Woodrow Stanley) (1997-2002)

- First female appointed Chief Legal Officer for the City of Flint (1996-2002). Promoted from Chief Assistant City Attorney after serving from 1996 to 1997.
- Mayoral appointee reporting directly to Mayor.

- As Prosecutor for the People of the City of Flint, instituted and managed all criminal cases arising under the City Charter, city ordinances or state law; prosecuted all misdemeanor actions for the recovery of fines, penalties and other remedies.
- Directed the legal affairs of the City; appointed and managed all assistant city attorneys and directed the work of outside counsel.
- Managed all legal matters in which the City was interested.
- Represented the City in all actions or proceedings by or against the City or its officers and employees.
- Prepared and/or reviewed for approval all contracts, bonds and other legal documents in which the City was concerned.
- Drafted city ordinances and/or resolutions for submission for action to the City Council.
- Provided legal advice and opinions upon the request of the Mayor, a member of the City Council or the head of any city department; including HUD rules, regulations and policies, particularly to the Department of Community and Economic Development; successfully defended demands for repayment of HUD grants. Avoided litigation with HUD resulting in amicable relations with the federal agency throughout entire tenure as City Attorney.
- Directed the City's Victim Advocacy program.
- Provided legal advice upon request to the Flint Housing Commission or other city affiliations upon request and the Atwood Stadium Authority.
- Supervised and managed a staff of fourteen including attorneys, legal interns, legal secretaries and office management.

Mundy, Holt & Mance, P.C., Washington, D.C. (1986-1995)

"Of Counsel"

- Served as "Of Counsel" to the law firm in civil litigation matters and criminal defense; worked under the direction of renowned attorney R. Kenneth Mundy who was named District of Columbia *Trial Lawyer of the Year* and whose acclaim was heightened by the successful defense of the notorious drug trial of District of Columbia Mayor Marion Barry.
- Successfully litigated and/or settled numerous notorious cases including: a birth injury (cerebral palsy) medical malpractice case for \$2.86 million, the largest dollar amount case in the firm's history; dismissal of complex federal False Claims charges; Won acquittal as co-counsel for University of the District of Columbia President on eight felony counts in United States District Court for the District of Columbia; negotiated successful settlement serving as co-counsel on behalf of Washington Redskins owner Jack Kent Cooke in libel litigation against *The Washingtonian Magazine*.

General Practice of Law, Flint, Michigan (1984-1987)

Associate Attorney

- Engaged in general civil and criminal litigation practice, including acceptance of cases from Genesee County Public Defender's Office.
- Served as Counsel for the Genesee County Social Service Workers' Union; handled labor relations grievance arbitrations and collective bargaining issues.
- Represented the Beecher School District as their General Counsel.

United States Department of Navy, Washington, D.C. (1979-1984)

Equal Employment Opportunity (EEO) Specialist (Civilian Personnel)

- Coordinated a comprehensive EEO program for the Navy's Washington D.C. headquarters and seven field activities nationwide including the development and implementation of agency policy statements and regulations relating to EEO. Drafted final agency decisions on EEO internal administrative complaints for the Commander. Served as the Hispanic Program Coordinator and developed a comprehensive Hispanic employment program initiative. Represented the agency at national conferences, including program presentations.

General Motors Corporation, Fisher Body Division, Flint, Michigan (1976-1977)

Material Control Specialist

- Managed the flow of inbound motor vehicle products needed for production on the line in the plant. Coordinated the needs of the various departments with the shipments and deliveries of automotive parts. Worked cooperatively with supervision in the plant, meeting production needs, sometimes on an emergency basis. Maintained the required level of inventory through effective communication with plant supervision and vendors. Was recognized for outstanding performance and promoted within six months.

Professional Publications in Governance

- *The Board's Responsibility for Advocacy: The Legislative Challenge of the Century - The Michigan Auto No-Fault Insurance System*, The Governance Institute's E-Briefings, Volume 10, No. 6, November 2013.

Community Involvement

- *Board Vice-Chair*, Foundation for Mott Community College, 2012 – present.
- *Speaker/Organizer*: What to Do If Stopped by The Police Workshop; in partnership with Chief of Police, City of Flint, 2016.
- *Speaker*, CEO Retreat, *Mindfulness*; American Association for Women in Community Colleges, 2016.
- *Speaker*, Flint Water Crisis: Restoring the Public Trust, Mott Community College, 2015, 2016.
- *Speaker*, Service Segment for Collaborative Service-Learning Trip to Flint, Michigan by Community College of Allegheny County (CCAC) Pittsburgh, Pennsylvania & Indiana University of Pennsylvania (IUP) Indiana, Pennsylvania; sponsored by Mott Community College, 2016.
- *Urban Entrepreneurship Initiative (UEI)*, *Community Instructional Symposium*, 2016.
- *Moderator*, Sisters of the Living Word (Chicago Diocese), Christ the King Parish; Workshop, 2016.
- *Associate*, Sisters of the Living Word (Chicago Diocese), 2014-present.
- *Member*, City of Flint Master Planning Steering Committee, appointed by Mayor Dayne Walling, 2011-2012.
- *Board Member/Secretary*, ACLU Flint region, 2012 – 2015.

- *Board Member*, National Association of Mental Illness (NAMI), 2012 – 2015.
- *Committee Member*, Genesee Regional Chamber of Commerce, Public Policy Ad Hoc Committee, 2010 – 2012.
- *Member*, Greater Flint Health Coalition, Health Access Committee, 2009 – 2012.
- Christ the King Catholic Church, Church Council, serve as *Legal Counsel* to the parish *pro bono*, 2005 – present.
- *Eucharistic Minister*, Christ the King Catholic Church, 2005 - present.
- *Speaker* on behalf of the Mallory, Van Dyne, Scott Bar Association, Flint Southwestern Academy, 50th Anniversary Celebration of *Brown v. Board of Education*, 2004.
- "Complete Count" Census, *Volunteer & Speaker* on issues in Flint and Saginaw, 2000.
- *Speaker*, Mott Community College, Women's History Month Program 1998.
- *Graduation Commencement Speaker*, Dolan Middle School, 1998.
- *Member*, Genesee County Bar Association.
- *Board Member*, Hurley Health Clinic, 1997, 2012.
- *Commissioner*, Flint Civil Service Commission, Flint, Michigan, 1985.

Honors

- Appointed first woman Chief Legal Officer (City Attorney & Prosecutor) for the City of Flint, 1997-2002.
- Special Recognition, City of Flint: Achieved a 99% conviction rate of drunk driving charges for the City of Flint during tenure as City Attorney (1997-2002).
- "*Clarity Award*", State Bar of Michigan, for introduction of legislation which led to award to City of Flint for conversion from "Legalese" to "Plain English", 2000.
- *Panelist and Speaker*, Blacks in Government (BIG) annual conventions, "Current Civil Rights Issues", Washington, D.C. 1992 & 1993.
- *Speaker*, Flint Chamber of Commerce Speaker Series, "Employment Discrimination in the Workplace", 1986.
- U.S. Department of Navy, 1982-1984, Recipient of Performance Appraisal Awards; "Special Act" Award for Superior Performance as Equal Employment Opportunity Specialist.
- *Recipient*, Lyndon Baines Johnson Scholarship Internship, U.S. House of Representatives, Congressman Dale E. Kildee, (M.C.), 1978.
- Michigan State University, Romance Language Scholarship to Mexico, 1975.
- Michigan State University Cheerleader for Football and Basketball; 1972-1973.

Professional Memberships

- Genesee County Bar Association.
- Alliance of Black Women Attorneys of Maryland.
- American College of Healthcare Executives, 2010-2012, Fellow.
- NAACP, Flint Chapter, 2010-2012.
- Mallory Van Dyne Bar Scott Association, Flint, 1996, Former President.

Executive Level Training

- State Bar of Michigan, Solo & Small Firm Institute, Continuing Legal Education, 2012.
- Michigan Health & Hospital Association (MHA), Legislative Advocacy Leadership 2006-2012.

- The Governance Institute, Principles of Governance, 2006 -- 2012.
- Michigan Department of Community Health, Certificate of Need Seminars (CON) 2009, 2011.
- National Association of Public Hospitals, Government Relations & Advocacy Seminars, 2006-2012.
- *Fellowship*, National Association of Public Hospitals (NAPH), 2007.

Hobbies/Personal

Cellist, former member of Flint String Orchestra with private study at Flint School of Performing Arts; Mid-Michigan Therapy Dogs, Inc.; reading; music; thoroughbred horseracing. Has a daughter who is a *L.E.A.D.* Scholar and Ph.D. Candidate at the University of Michigan, Ann Arbor. Currently lives with two dogs and birds in Flint, Michigan.

Fluent in Spanish. References available upon request.

180375

RESOLUTION NO.: _____

PRESENTED: 7-23-2018

ADOPTED: _____

**RESOLUTION RECOMMENDING THE RE-APPOINTMENT FOR LINDA L.
PYLYPIW TO THE FLINT DISTRICT LIBRARY BOARD.**

BY THE MAYOR:

WHEREAS, the Library Agreement between the City of Flint and the Board of Education that created the Flint District Library requires that the City of Flint to make regular appointments to the seven member Board of the Flint Public Library, and

WHEREAS, Linda L. Pylypiw (1006 S. Franklin Flint, MI 48503), has expressed a sincere interest in continuing to serve on the Library Board, and

WHEREAS, By way of background, her term expired on September 30, 2017 although she continued to serve.


WHEREAS, Mayor Weaver recommends and supports the re-appointment of Linda L. Pylypiw to the Flint District Library Board.

IT IS RESOLVED, that the Flint City Council approves the re-appointment of Linda L. Pylypiw (1006 S. Franklin Flint, MI 48503), to the Flint District Library Board for a three year term October 1, 2017 and expiring September 30, 2021.

APPROVED AS TO FORM:

FOR THE CITY OF FLINT:


for Angela Wheeler, Chief Legal Officer


Dr. Karen W. Weaver, Mayor

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

July 11, 2018

Linda L. Pylypiw
720 Church Street
Flint, MI 48502

Dear Ms. Pylypiw:

I was very pleased to learn that you had expressed a desire to continue serving at the Flint Public Library; and also to know that you have willingly volunteered your services since September 30, 2017 which is the date your term expired. With that being said, please allow this letter to inform you that I am re-appointing you effective retro-actively to the Flint District Library Board for another three-year term, retro-active to the September 30, 2017 and expiring October 1, 2021; pending the Flint City Council's approval.

After you are approved by the City Council, you will then need to appear in the City Clerk's office to be sworn in as a member of the Flint District Library Board any time between 8:00 a.m.-5:00 p.m. Monday thru Friday. The City Clerk's office is located at City Hall (1101 S. Saginaw Street, 2nd Floor).

Ms. Pylypiw, it is extremely important that we have concerned and committed citizens such as yourself serving on boards and commissions as they are essential to good government.

Thank you for accepting this appointment.

Sincerely,

A handwritten signature in dark ink, appearing to read "Karen W. Weaver", written over a horizontal line.

Dr. Karen W. Weaver
Mayor

Linda L. Pylypiw (P29578)
720 Church Street
Flint, Michigan 48502
810-234-0980
810-234-1305 (facsimile)

pylypiwlawoffice@yahoo.com

Linda L. Pylypiw

Objective

Genesee County Probate Court Judge assigned to Family Court Division

Experience

03/2000 to present Linda L. Pylypiw, P.C. Flint, Michigan
President/Owner

- Practice limited to family law

02/1979 – 03/2000 Linda L. Pylypiw Flint, Michigan
Sole proprietor

- General practice focusing on family and criminal law

1995 - present Flint, Michigan
Mediator/Arbitrator - appointed

- Hearing cases referred from Judges.
- Assisting parties to reach agreements and, if unable to do so, recommend to Judges how cases should be resolved.

1975–1980 Lit Ware, Inc. South Ridge, WA
Sales Representative

- Expanded territorial sales by 400%.
- Received company's highest sales award four years in a row.
- Developed Excellence in Sales training course.

2001-2002

Education: 1971–1975 South Ridge State University South Ridge, WA

- B.A., Business Administration and Computer Science.
- Graduated *summa cum laude*.

Interests

South Ridge Board of Directors, running, gardening, carpentry, computers.