

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, January 27, 2020

4:30 PM

Committee Room

SPECIAL AFFAIRS COMMITTEE

Eric Mays, Chairperson, Ward 1

*Maurice D. Davis, Ward 2
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote to adopt any amended agenda.

EXECUTIVE (CLOSED) SESSION

Executive Sessions as requested by the Department of Law to update the City Council regarding the following: (1) Gene Hodge III v City of Flint, et al, Case No. 2:18-cv-13497-MAG; (2) Shears, Case No. 14-103476-CZ and Kincaid, Case No. 12-098490-CZ, and (3) the Legal Opinion of Tamar Lewis' potential civil litigation.

PUBLIC SPEAKING

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes and is subject to all rules of decorum and discipline.

RESOLUTIONS

200025 Settlement/Palladeno, et al v. City of Flint, et al/Court Case No. 18-cv-11165

Resolution resolving that the City Administrator authorizes settlement, in the amount of \$150,000.00, in satisfaction of any and all claims arising out of the litigation matter of Palladeno, et al v. City of Flint, et al/Court Case No. 18-cv-11165, with payment drawn from appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on January 8, 2020.]

200033 Berger Chevrolet/Twelve (12) 2020 Chevrolet Vehicles

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to issue a purchase order to Berger Chevrolet for twelve (12) 2020 Chevrolet vehicles, in an amount NOT-TO-EXCEED \$402,021.00, for use in various departments [Fleet/Central Garage Fund Acct. No. 661-451.100-977.500.]

200037 Guidelines/Granting of Hardship Exemptions From Property Taxes

Resolution resolving that to be eligible for consideration of a hardship exemption pursuant to MCL 211.7u in the City of Flint that a person must be the owner and must occupy the property as a homestead, as defined, for which the exemption is requested; file a completed and notarized application; submit copies of federal and state income tax returns for all persons that resided in the homestead, including property tax credit forms and/or Statement of Benefits paid from the Michigan Department of Social Services or Social Security Administration; and meet City of Flint poverty income standards, AND, resolving that the applicant and all qualifying persons that resided in the home must have an annual adjusted income less than the Federal Poverty Guidelines, AND, resolving that the applicant's asset level, excluding the homestead, may not exceed \$10,000.00, regardless of income level, AND, resolving that the applicant may not have ownership interest in any real estate other than the homestead, nor shall anyone else living outside of the household have interest in this homestead and (the applicant) must own the home for at least one calendar year, AND, resolving that a hardship exemption may be granted for only one year at a time, AND, resolving that the City of Flint Board of Review shall request identification of the applicant and/or proof of ownership of the homestead under consideration for hardship exemption, AND, resolving that the board of review may request from the applicant any supporting documents which may be utilized in determining a hardship exemption request, AND, resolving that the completed hardship exemption application must be filed after January 1, but before the day prior to the last day of the board of review in the year for which exemption is sought, AND, resolving that the board of review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided, AND, resolving that the board of review may deviate from the established policy and guidelines only for substantial and compelling reasons, and that the applicant will be notified in writing the reasons for deviating from the policy and guidelines for hardship exemption, AND, resolving that to conform with the provisions of Public Act 390 of 1994, this resolution is hereby given immediate effect, as requested by Assessments.
[Enter body here.]

200047 Budget Amendment/Transfer of Funds/Major Street Fund/Local Streets Fund

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the FY2019-2020 budget of the City of Flint to reflect the changes requested in the City's Major Street Fund Balance (202 Fund) for a total change of \$6,200,000.00, with the money going into Major Street Fund Acct. No. 202-442.100-801.000 = \$150,000.00; Acct. No. 202-449.201-726.000 = \$10,000.00; 202-449.201-801.000 = \$32,500.00; and 202-441.702-801.000 = \$5,680,000.00; and Local Streets Fund Acct. No. 203-449.201-726.000 = \$30,000.00; Acct. No. 203-449.201-782.000 = \$200,000.00; and 203-449.201-801.000 = \$97,500.00.]

APPOINTMENTS

ORDINANCES

- 200012** Amendment/Chapter 28 (Motor Vehicles & Traffic)/Article VII (Parking Meters)/Sections 28-110.1 (Downtown Development Authority District; Enforcement; Metering in Designated Areas; Special Considerations)
- An ordinance to amend the Code of the City of Flint by amendment of portions of Chapter 28 (Motor Vehicles and Traffic), Article VII (Parking Meters), by amending Section 28-110.1 (Downtown Development Authority District; Enforcement/ Metering in Designated Areas; Special Considerations) to allow residents to park in one space for up to four hours as long as the time is paid for.
- 200042** Amendment/Ordinance/Article VI/Chapter 35 (Personnel)/Section 35-112.16 (Adoption-Job Description & Qualifications)/Director of Transportation & Infrastructure
- An ordinance to amend the Flint City Code of Ordinances by adopting Article VI, Chapter 35 (Personnel); Section 35-112.16 (Adoption - Job Description and Qualifications), Director of Transportation & Infrastructure.

DISCUSSION ITEMS

ADDITIONAL COUNCIL DISCUSSION

ADJOURNMENT

200025

RESOLUTION NO.: _____

PRESENTED: 1-13-2020

ADOPTED: _____

**RESOLUTION TO APPROVE SETTLEMENT OF PALLADENO ET EL V. CITY OF
FLINT ET EL 18-CV-11165**

BY THE CITY ADMINISTRATOR:

Executive Session was requested in this matter on January 8, 2020; and

Although the City of Flint admits no liability in the claims filed by Palladeno et el, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$150,000; and

IT IS RESOLVED that the City Administrator hereby authorizes settlement in the matter of *Palladeno et el V. City of Flint et el No. 18-cv-11165*, in the amount of \$150,000, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:



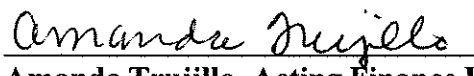
Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:



Amanda Trujillo, Acting Finance Director

APPROVED BY CITY COUNCIL:

Monica Galloway, City Council President

SETTLEMENT AGREEMENT

I. RECITALS

- A. This Settlement Agreement (the “Agreement”) is entered into by and between Plaintiffs, Leah Palladeno, Anthony Palladeno Jr., Susan Whalen, and Abel Delgado (collectively “Plaintiffs”), and Defendants, the City of Flint, Timothy Johnson, Kristopher Jones, Bobby Fowlkes, James Guerrero, Terry VanKueren Jr., Chester Claxton, and Tyrone Booth (collectively “Defendants”), (collectively “the Parties”).
- B. Plaintiffs filed a lawsuit, pending before Judge Borman in the United States District Court for the Eastern District of Michigan, Case No. 2:18-cv-11165, alleging that Defendants violated their rights under the U.S. Constitution and state law, and seeking money damages and declaratory and injunctive relief (the “Action”).
- C. Defendants each filed responsive pleadings and the Parties engaged in discovery.
- D. The Parties now desire to settle the Action, and hereby do so according to the following terms and conditions:

II. RELEASE AND DISCHARGE

- A. In consideration of and upon completion of the relief set forth in Section III., the Parties hereby completely, fully, and without reservation, release and forever discharge each other from any and all claims, demands, obligations, actions causes of action, rights, damages, costs, losses of service, expenses, legal fees, and compensation of any nature whatsoever, whether based in tort, contract, constitutional violation, or any other theory of recovery, in law or equity, which the Parties now have, or which may hereafter arise or otherwise be acquired, which are related to or based in any way upon incidents giving rise to the Action.

- B. This release is fully binding and a complete settlement among the Parties, indemnitors, and their heirs and assigns.

III. TERMS AND CONDITIONS OF SETTLEMENT

- A. Within forty five (45) days of Plaintiffs' execution of this Agreement, the City of Flint will pay a lump sum of \$150,000.00 (one hundred and fifty thousand dollars) to resolve all Plaintiffs' outstanding claims for damages and attorneys' fees, delivered and made payable to the American Civil Liberties Union Fund of Michigan, 2966 Woodward Ave., Detroit, Michigan 48201.
- B. Upon execution of this Agreement by Defendants, Plaintiffs will submit a stipulated order voluntarily dismissing the Action with prejudice, attached hereto as Exhibit A, which vests the court with jurisdiction to enforce the Agreement.
- C. Plaintiffs will each execute a Release, attached hereto as Exhibit B, which releases all Defendants named in the Action and all other non-party agents and employees of the City of Flint from all liability to Plaintiffs for anything that occurred relating to or involving the City of Flint meeting held at House of Prayer Missionary Baptist Church on April 20, 2017 Upon receipt of payment as stated in Section III.A., Plaintiffs by their attorneys will forward the executed Releases to counsel for Defendants.
- D. The City of Flint agrees to provide mandatory First Amendment and de-escalation training to all Flint police officers. The training will be done through the Michigan Commission on Law Enforcement Standards and will be complete within a year of the mutual execution of this Agreement. Within thirty (30) days of the completion of the training for all police officers, Defendants will submit to

Plaintiffs' counsel the sign-in sheets from each training as confirmation that all Flint police officers completed both trainings.

- E. The City of Flint will cooperate with the individual Plaintiffs in any efforts Plaintiffs initiate to have the record of their arrests on April 20, 2017 expunged.
- F. The City of Flint agrees not to seek any warrants for the arrest of any Plaintiff or support any charges for anything that occurred relating to the events in question at the House of Prayer Missionary Baptist Church on April 20, 2017, and agrees not to arrest any Plaintiff for anything that happened related thereto on April 20, 2017.
- G. The City of Flint agrees that at any "Town Hall Style," as defined in paragraph III.G.a. below, meeting sponsored by the City that is open to the general public, except City Council and Multiple Member Body meetings as defined by the City of Flint Charter, the City of Flint and its representatives will only implement and enforce the rules attached to this Agreement as Exhibit C and no others.
 - a. "Town Hall Style" meetings are defined as in-person meetings hosted by the City of Flint, regardless of the physical venue, with at least one member of the City Administration, staff or agent designated by the City Administration presenting information, either individually or as a part of a larger panel, to an audience of the general public, for the purpose of relaying information directly with constituents, and also with the purpose of inviting public comment and participation, through a question and answer style forum either following or as part of the City's presentation.

IV. ENFORCEMENT OF AGREEMENT

- A. This Agreement is contingent upon the court overseeing the Action retaining

jurisdiction to enforce the terms of this Agreement pursuant to the terms of the stipulated order attached as Exhibit A.

- B. Nothing in this Agreement shall preclude a Party from taking legal action to enforce this Agreement. If a Party establishes a breach of this Agreement, such Party shall be entitled to damages, equitable relief, costs, and/or attorneys' fees in the discretion of the court.

V. APPLICABLE LAW

- A. This Agreement shall be construed and interpreted in accordance with the laws of the State of Michigan.

VI. SEVERABILITY

- A. The Parties agree that the terms of this Agreement are severable and that the invalidity or unenforceability of any one or more of the provisions of this Agreement shall not affect the validity or enforceability of the remaining provisions of this Agreement.

VII. ADDITIONAL DOCUMENTS

- A. The Parties agree to cooperate fully and execute any and all documents and to take all additional actions necessary to give full force and effect to the basic terms and intent of this Settlement Agreement.

VIII. ENTIRE AGREEMENT

- A. This Agreement contains the entire agreement between Plaintiffs and Defendants, and any and all discussions, understandings or agreement, whether written or oral, had by the Parties with respect to the subject matters hereof are merged into this Agreement, which alone fully and completely expresses the Parties' agreement. This Agreement

may not be modified unless such modification is in writing and signed by all the Parties to be bound.

IX. EXECUTION AUTHORIZED

- A. By execution of this Agreement, the Parties each represent that they each have been duly authorized to enter into this Agreement.

X. COUNTERPART COPIES

- A. This Agreement may be executed in any number of counterpart copies, each of which shall be deemed an original, but all of which when taken together, shall be and constitute one and the same instrument.

Signed and agreed to by:

On behalf of the City of Flint (print)
Date:

Leah Palladeno
Date:

Anthony Palladeno Jr.
Date:

Susan Whalen
Date:

Abel Delgado
Date:

Date:

EXHIBIT A

**IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION**

LEAH PALLADENO, ANTHONY
PALLADENO JR., SUSAN WHALEN,
and ABEL DELGADO,

Plaintiffs,

v.

CITY OF FLINT; TIMOTHY JOHNSON,
Chief of Flint Police Department, in his
official and individual capacities;
KRISTOPHER JONES, a Flint police
officer, in his individual capacity; BOBBY
FOWLKES, a Flint police officer, in his
individual capacity; JAMES GUERRERO,
a Flint police officer, in his individual
capacity; TERRY VANKUEREN JR., a
Flint police officer, in his individual
capacity; CHESTER CLAXTON, a Flint
police officer, in his individual capacity;
and TYRONE BOOTH, a Flint police
officer, in his individual capacity,

Defendants.

Case No. 2:18-cv-11165

Hon. Paul D. Borman

Magistrate Judge David R. Grand

Bonsitu Kitaba-Gaviglio (P78822)
Michael J. Steinberg (P43085)
American Civil Liberties Union
Fund of Michigan
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reriksson@cityofflint.com
*Attorneys for Defendant City of
Flint and Chief Timothy Johnson*

STIPULATED ORDER OF DISMISSAL

The parties to this litigation have reached a Settlement Agreement that brings this case to a close. Pursuant to Federal Rule of Civil Procedure 41, and based on the parties' Settlement Agreement the Court orders as follows:

1. By incorporating the Settlement Agreement in full into this order, the Court retains jurisdiction to enforce the Settlement Agreement according to its terms.
2. All Plaintiffs' claims as asserted in the Amended Complaint are dismissed with prejudice, and without fees or costs to any party.
3. This is a final order that disposes of all pending claims and closes the case.

IT IS SO ORDERED.

Dated:

Hon. Paul D. Borman
U.S. District Court Judge

The parties consent to the filing of this order:

/s/ _____
Bonsitu Kitaba-Gaviglio (P78822)
Michael J. Steinberg (P43085)
American Civil Liberties Union
Fund of Michigan
2966 Woodward Avenue
Detroit, MI 48201
(313) 578-6800
msteinberg@aclumich.org
bkitaba@aclumich.org

/s/ _____
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Alec S. Gibbs (P73593)
Ann A. Lerche (P33331)
Of Counsel,
Cooperating Attorneys, ACLU Fund
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717 S. Grand Traverse Street
Flint, MI 48502

Attorneys for Plaintiffs

/s/ _____
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Cooperating Attorney, ACLU Fund of
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/s/ _____
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reriksson@cityofflint.com
*Attorneys for Defendant City of Flint
and Chief Timothy Johnson*

EXHIBIT B

RELEASE

For the sole consideration of **\$150,000.00**, and the promises made to us in a Settlement Agreement which we have executed, the receipt and sufficiency whereof is hereby acknowledged, we hereby release and forever discharge **the City of Flint, Timothy Johnson, Kristopher Jones, Bobby Fowlkes, Tyrone Booth, James Guerrero, Terry Vankueren Jr, Chester Claxton**, and their attorneys, agents, employees, representatives, and assigns (collectively referred to hereinafter as "Defendants"), who expressly deny any liability to us, from all liability to us for damages which we sustained or will sustain in the future arising out an incident which occurred at the House Of Prayer Missionary Baptist Church on April 20, 2017, including but not limited to our arrest, which is the subject of a lawsuit captioned *Palladeno et al. v. City of Flint et al.*, Case No 2:18-cv-11165, pending before Judge Borman in the United States District Court for the Eastern District of Michigan (the "Action").

We hereby declare that the terms of this release have been completely read and are fully understood and are voluntarily accepted. In addition to the Settlement Agreement agreed to between the parties, this Release is agreed to by us for the purpose of making a full and final compromise and settlement of any and all claims which we have against Defendants as of the date we are signing this release, disputed or otherwise, and for the express purpose of precluding forever any further or additional claims arising out of the previously described incident, including our arrest, except that this release shall not preclude us from taking any action to enforce the Settlement Agreement the terms of which are hereby incorporated into this release.

We understand that no taxes are being withheld from the settlement, and that Defendants have made no representations regarding whether taxes would be owed on the proceeds of the settlement. We agree to indemnify and hold they City of Flint harmless from any tax repercussions

for failing to withhold taxes from the settlement check. This release and the Settlement Agreement contain the entire agreement between the parties. We have not been given any other promises or inducement beyond the consideration described in this document (which incorporates by reference the promises made in the Settlement Agreement).

DATED: _____

Anthony Palladeno

DATED: _____

Leah Palladeno

DATED: _____

Susan Whalen

DATED: _____

Abel Delgado

EXHIBIT C

CITY OF FLINT TOWN HALL STYLE MEETINGS AND PARTICIPATION BY PUBLIC

Rule 1.1 All Town Hall Style meetings shall be open to the general public.

1.2 If more than one City administrator, staff or agent designated by the City Administration is presenting information at the meeting, the City shall designate one of those representatives to oversee the implementation of these rules. That person is considered the "City representative" for purposes of these rules.

1.3 If a member of the public wishes to address any of the City administrators, staff or agents designated by the City Administration about the Town Hall Style meeting, they may do so at the meeting. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic to be covered. A box will be placed at the entrance to the venue of the meeting for the collection of the statements. The City will ensure that the City representative for the Town Hall Style meeting receives the statements in advance of the meeting.

1.4 Members of the public shall have no more than 3 minutes per speaker during public comment and only one speaking opportunity per speaker, unless otherwise permitted by the City representative. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or 'donate' their allotted time to another person.

1.5 If a member of the public is addressing the City representative or any of the other speakers at the meeting, he or she shall stand to obtain recognition in the numerical order provided through the numbered speaker slips provided under Rule 1.4.

1.6 Any person while being heard at a Town Hall Style meeting may be called to order by the City representative for failure to be germane, for vulgarity, for personal attack of persons or institutions, or for speaking in excess of the allotted time.

1.7 Any person who is called to order shall thereupon yield the floor until the City representative shall have determined whether he or she is in order. Every question of order shall be decided by the City representative. If a person so engaged in presentation shall be determined by the City representative to be out of order, that person shall not be permitted to continue at the same meeting except on special leave by the City representative.

1.8 The City representative or any other City administrator, staff or agent designated by the City Administration presenting information may respond to any public speaker, subject to all rules of decorum and discipline.

SUBMISSION NO.:

200033

PRESENTED:

1-22-20

ADOPTED:

**RESOLUTION TO BERGER CHEVROLET FOR
TWELVE (12) 2020 CHEVROLET VEHICLES FOR VARIOUS DEPARTMENTS**

BY THE MAYOR:

As part of the replacement plan for FY20, the Fleet Department is requesting the issuance of a purchase order to purchase twelve (12) 2020 Chevrolet vehicles for various departments from Berger Chevrolet, 2525 28th Street S. E., Grand Rapids; and

Berger Chevrolet pricing is from the State of Michigan MIDEAL Contract #071-B7700177. Funding for said services will come from the following account: 661-451.100-977.500 (\$402,021).

IT IS RESOLVED, that the Proper City Officials are hereby authorized to approve the issuance of a purchase order to Berger Chevrolet for twelve (12) 2020 Chevrolet vehicles for various departments, in an amount not to exceed \$402,021.00.

APPROVED


Joyce A. McClane
Purchasing Manager


Amanda Trujillo
Acting Chief Financial Officer

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer


Sheldon A. Neeley, Mayor

CITY COUNCIL:


Monica Galloway, Council President



BID/PROPOSAL RESOLUTION STAFF REVIEW

CITY OF FLINT, Office of Purchases & Supplies

TODAY'S DATE: 12/17/2019

AGENDA ITEM TITLE: Purchase of 2020 Police Vehicles **BID/PROPOSAL#**

DO YOU EXPECT THIS PURCHASE ORDER WILL CONVERT TO A CONTRACT? ☒ YES ☐ NO

PREPARED BY: Mike Rule, Fleet Maintenance
(PLEASE TYPE NAME, TITLE, DEPARTMENT)

BACKGROUND/SUMMARY OF PROPOSED ACTION: As part of the FY20 vehicle replacement plan, the Fleet Department is requesting a purchase order for (12) 2020 Chevrolet vehicles for various departments from MiDeal vendor Berger Chevrolet.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN: *mmp*

ACCOUNT NO: 661-451.100-977.500 **AMOUNT:** \$ \$402,021.00

ACCOUNT NO: **AMOUNT:** \$

ACCOUNT NO: **AMOUNT:** \$

ACCOUNT NO: **AMOUNT:** \$

ACCOUNT NO: **AMOUNT:** \$

ACCOUNT NO: **AMOUNT:** \$

ACCOUNT NO: **AMOUNT:** \$

ACCOUNT NO: **AMOUNT:** \$

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 190002676

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED

STAFF PERSON SIGNATURE: *[Signature]*
(PLEASE TYPE NAME, TITLE) Michael Rule, Fleet Manager

For Purchasing Use Only: PO/CONTRACT# _____ **DATE RECEIVED:** _____

Purchase Requisition

01/09/2020

12:01 PM

Purchase Requisition No 200002711

Requested Date 01/09/2020

Department FLEET

Required Date

Requested By MRule

Preferred Vendor Unknown

Address

Req. Description 2019 CHEVROLET VEHICLES

Qty.	Description	GL Number 1	Unit Price	Amount
2	CHEVROLET COLORADO 4WD CREW	661-451.100-977.500	29,412.00	58,824.00
1	CHEVROLET EXPRESS CARGO VAN	661-451.100-977.500	21,829.00	21,829.00
1	CHEVROLET SILVERADO 2500 DB	661-451.100-977.500	31,867.00	31,867.00
7	CHEVROLET SILVERADO 2500 RE	661-451.100-977.500	29,734.00	208,138.00
1	CHEVROLET 1 TON DUAL RR WHE	661-451.100-977.500	37,383.00	37,383.00
			Total:	358,041.00

Fleet Replacement Schedule

Dept ID	Retire Yr	Equip ID	Description	Est Repl Cost	Replace with	Status
Police	19-20	2370	2006 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Fire	19-20	9941	2003 INTERNATIONAL/KME PUMPER	\$690,000	Pumper	9965
Police	19-20	2391	2010 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2393	2010 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2393	2006 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2382	2010 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2392	2010 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2396	2010 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2810	2001 CHEVROLET 3/4 TON VAN	\$60,000	Cargo Van	190002675
Police	19-20	2919	2001 CHEVROLET 3/4 TON VAN	\$50,000	Cargo Van	
Streets	19-20	4032	2006 CHEVROLET 2500HD 2WD PK	\$37,000	1 ton 4x4 dump body w/ 9' plow	190002676
Streets	19-20	4428	2007 PETERBILT TANDEM DUMP		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	4428	2007 PETERBILT TANDEM DUMP		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	4431	2007 PETERBILT TANDEM DUMP		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	6418	1999 INGERSOLL RAND 5-BT ASPH		Roller	6452
BSI	19-20	4302	2006 CHEVROLET 2500HD 2WD PKU	\$33,800	3/4 ton 4x4 reg cab 8' box	190002676
BSI	19-20	4303	2006 CHEVROLET 2500HD 2WD PKU	\$33,800	3/4 ton 4x4 reg cab 8' box	190002676
BSI	19-20	4305	2006 CHEVROLET 2500HD 2WD PKU	\$33,800	3/4 ton 4x4 reg cab 8' box	190002676
Fac Maint	19-20	0911	2009 CHEVROLET 2500HD 4WD PKU	\$33,800	3/4 ton 4x4 reg cab 8' box	190002676
Fire	19-20	9014	1991 EMERGENCY ONE FIRE PUMPE	\$650,000	Pumper	9966
Fire	19-20	9943	2007 CHEVROLET TRAILBLAZER	\$24,000	Mid Size SUV	
Police	19-20	2392	2006 CHEVROLET 2500HD 2WD PKU	\$38,000	3/4 ton 4x4 reg cab 8' box	190002676
Police	19-20	2396	2010 POLICE CHEVY 2WD TAHOE	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2608	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2609	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2610	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2611	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2612	2013 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2613	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2615	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Police	19-20	2616	2012 CHEV IMPALA 4 DOOR	\$28,000	Mid size passenger	
Streets	19-20	4423	2006 PETERBILT TANDEM DUMP		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	4424	2006 PETERBILT TANDEM DUMP		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	4425	2006 PETERBILT TANDEM DUMP		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	4542	1998 GMC MED DUTY DUMP/SPREAD		Tandem Axle Dump w/underbody, frnt plow, salt	19-002041
Streets	19-20	6085	(LEASED) JOHN DEERE 844K WHEE		Wheel Loader	6091
Water Plant	19-20	7009	2003 CHEV C3500 1TON VAN	\$32,000	3/4 ton Van w/shelving, rr windows, ladder rack	190002676
Water Plant	19-20	7028	2006 CHEVROLET 2500HD 4WD PKU	\$33,800	3/4 ton 4x4 reg cab 8' box	190002676
WPC	19-20	7014	2009 CHEVROLET 2500HD 4WD PKU	\$33,800	3/4 ton reg cab 4x4 8' box	190002676
WPC	19-20	7029	2006 CHEVROLET 2500HD 4WD PKU	\$33,800	3/4 ton reg cab 4x4 8' box	190002676
WPC	19-20	7909	2015 JD TRACTOR-LOADER-BACKHO		Backhoe Loader	Lease 6/12/20
WSC-Sewer	19-20	7440	2014 JD TRACTOR-LOADER-BACKHO		Backhoe Loader	7445
WSC-Sewer	19-20	7413	2007 STERLING VACTOR JET		Vactor	19-001477
WSC-Water	19-20	7441	2014 JD TRACTOR-LOADER-BACKHO		Backhoe Loader	7446
WSC-Water	19-20	7529	2009 CHEVROLET COLORADO ADR P	\$26,000	Mid size truck	190002676
WSC-Sewer	19-20	D14-7408	2015 FREIGHTLINER VACTOR JET		Sewer Cleaner	190001523
WSC-Sewer	19-20	D14-7409	2015 FREIGHTLINER VACTOR JET		Sewer Cleaner	190001523
WSC-Water	19-20	7443	2015 JD TRACTOR-LOADER-BACKHO		Backhoe Loader	Lease 6/12/20
Police	19-20	2385	2017 CHEV 2500 4x4 TRAILER VAN	\$14,800	TRV	190002676
Police	19-20	2386	Previously replaced Tahoe PPV	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2387	Previously replaced Tahoe PPV	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2387	Previously replaced Tahoe PPV	\$0	4x4 Tahoe PPV	190002675
Police	19-20	2383	Previously replaced Tahoe PPV	\$0	4x4 Tahoe PPV	190002675
WSC-Water	19-20	7580	SULLIVAN COMPRESSOR	\$15,000	SULLIVAN COMPRESSOR	190002674
WSC-Water	19-20	7501	SULLIVAN COMPRESSOR	\$15,000	SULLIVAN COMPRESSOR	
WSC-Water	19-20		HYDROVAC		Now	
Police	19-20		Cameras for 12 Police Cars		Now	190002674

RESOLUTION NO.: 200037
PRESENTED: 1-22-20
ADOPTED: _____

**RESOLUTION ESTABLISHING GUIDELINES FOR GRANTING OF HARDSHIP
EXEMPTIONS FROM PROPERTY TAXES PURSUANT TO MCL 211.7u AND
ESTABLISHING BEGINNING DATE FOR THE BOARD OF REVIEW**

WHEREAS, P.A. 390 of 1994, which amended Section 7u of Act 206 of the Public Acts of 1893, as amended by Act 313 of the Public Acts of 1993, being section 211.7u of the Michigan Compiled Laws, requires the governing body of the assessing unit to determine and make available to the public the policy and guidelines for granting of poverty exemptions under MCL 211.70;

THEREFORE, BE IT RESOLVED, That to be eligible for consideration of a hardship exemption pursuant to MCL 211.7u in the City of Flint, a person must be the owner and must occupy the property as a homestead, as defined, for which the exemption is requested; file a completed and notarized application; submit copies of federal and state income tax returns for ALL persons that resided in the homestead including property tax credit forms and/or Statement of Benefits paid from Michigan Department of Social Services or Social Security Administration; and meet City of Flint poverty income standards;

BE IT FURTHER RESOLVED, That the applicant and ALL qualifying persons that resided in the home must have an annual adjusted income less than the Federal Poverty Guidelines;

BE IT FURTHER RESOLVED, That the applicant's asset level, excluding the homestead, may not exceed \$10,000; regardless of income level.

BE IT FURTHER RESOLVED, That the applicant may not have ownership interest in any real estate other than the homestead, nor shall anyone else living outside of the household have interest in this homestead and must own the home for at least one calendar year;

BE IT FURTHER RESOLVED, That a hardship exemption may be granted for only one year at a time;

BE IT FURTHER RESOLVED, That the board of review shall request identification of the applicant and/or proof of ownership of the homestead under consideration for hardship exemption;

BE IT FURTHER RESOLVED, That the board of review may request from the applicant any supporting documents which may be utilized in determining a hardship exemption request;

BE IT FURTHER RESOLVED, That the completed hardship exemption application must be filed after January 1, but before the day prior to the last day of the board of review in the year for which exemption is sought;

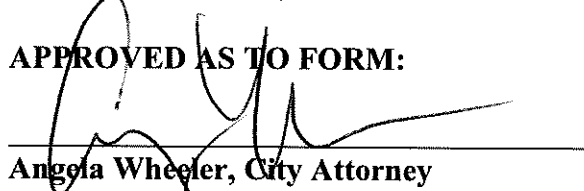
BE IT FURTHER RESOLVED, That the board of review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided;

BE IT FURTHER RESOLVED, That the board of review may deviate from the established policy and guidelines only for substantial and compelling reasons. The applicant will be notified, in writing, the reasons for deviating from the policy and guidelines for hardship exemption;

BE IT FINALLY RESOLVED, That to conform with the provisions of P.A. 390 of 1994, this resolution is hereby given immediate effect.


BE IT RESOLVED,

APPROVED AS TO FORM:



Angela Wheeler, City Attorney

APPROVED AS TO FINANCE:



Amanda Trujillo, Interim Chief Financial Officer



Sheldon Neely, Mayor

CITY COUNCIL:

Monica Galloway, Council President

2020 HARDSHIP EXEMPTION APPLICATION INSTRUCTIONS

THIS APPLICATION SHOULD BE RETURNED TO:

City of Flint, Assessing Division. 1101 S Saginaw St, Flint MI 48502

2020 City of Flint

To be considered for a hardship exemption, **the following steps must be followed:**

1. The Petitioner must complete this application in full, including signatures on the last page and those signatures **must be notarized**. Return the application and attachments to the Assessing Department at least 5 days prior to the beginning of the Board of Review.
2. Per City of Flint Resolution, **you must attach signed copies of the following for all persons living in the household AND all owners of the residence:**
 - ___ 2019 FEDERAL INCOME TAX RETURN (1040)
 - ___ 2019 W 2's & 1099's.
 - ___ 2019 MICHIGAN INCOME TAX RETURN (MI-1040)
 - ___ 2019 HOMESTEAD PROPERTY TAX CREDIT FORM (MI-1040CR)
 - ___ 2019 SOCIAL SECURITY BENEFIT STATEMENT (SSA-1099)
 - ___ YEAR END STATEMENTS FOR ASSET INFORMATION (*SEE LIST ON PG 5 OF 8*)
 - ___ IF YOU'RE CLAIMING NO INCOME, YOU MUST SUBMIT A DETAILED & NOTARIZED LETTER EXPLAINING HOW EXPENSES ARE BEING MET.
 - ___ IF BILLS ARE PAID BY FRIEND/FAMILY MEMBER OR YOU RECEIVED MONEY FROM A FRIEND OR FAMILY MEMBER, YOU MUST PROVIDE A SIGNED AND NOTARIZED LETTER FROM THAT PERSON(S) STATING HOW MUCH FINANCIAL SUPPORT THEY GIVE
3. Produce a valid driver's license or other form of picture identification;
4. Be able to produce a deed, land contract, or other evidence of ownership of the property for which the exemption is being requested, **if not in Assessor's records**;
5. Meet the federal poverty income guidelines for the household, which are updated annually in the federal register by the United States Department of Health and Human Services; and
6. Meet the claimant and total household **asset levels** set by the Flint City Council.

If your application does not include copies of the above documents or if your signature is not notarized, it will be considered incomplete and therefore ineligible for a Hardship Exemption.

Hardship Exemption as defined by the Michigan Compiled Laws is as follows:

Section 211.7u: The homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act.

Please be aware that as an applicant for Hardship Exemption, you must also comply with the following sections of the Michigan Compiled Laws:

Section 211.116 Perjury: Any person who, under any of the proceedings required or permitted by this act, shall willfully swear falsely, will be guilty of perjury and subject to its penalties.

If received timely, your application will be presented at the next scheduled Board of Review.
The Board of Review schedule for 2019 is as follows:

March: Begins on Monday, March 9, 2020
July: Tuesday, July 21, 2020
December: Tuesday, December 15, 2020

If you have any questions, feel free to contact the Assessing Department at 810-766-7255

INCOME & ASSET GUIDELINES FOR HARDSHIP EXEMPTIONS

If your income exceeds the amounts shown or your assets exceed the amounts shown, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from this policy and guidelines, you are **NOT** eligible for a Hardship Exemption.

The applicant **shall not** be eligible for consideration, if 85% of the total household income exceeds the current income standards developed by the Flint City Council. The excluded 15% of the total household income shall be earmarked for family medical needs.

For 2020, the limits are:

Family Unit:	Gross Annual Income Can Not Exceed:	Adjusted Annual Household Income Can Not Exceed:
Family unit of 1 member	\$20,000	\$17,000
Family unit of 2 members	\$22,500	\$19,125
Family unit of 3 members	\$24,520	\$21,330
Family unit of 4 members	\$29,600	\$25,750
Family unit of 5 members	\$34,700	\$30,170
Family unit of 6 members	\$39,800	\$34,590
Family unit of 7 members	\$44,900	\$39,010
Family unit of 8 members	\$50,000	\$43,430
Each family member greater than 8	\$5,200	\$4,420

When determining any poverty exemption, all assets of the family unit, as well as all available sources of income or funds shall be considered. The value of additional assets shall not exceed three (3) times the annual household income of the applicant.

Asset Eligibility

Applicants can have **no more than \$10,000 in assets** to be eligible for consideration and no more cash than an amount equal to one month's gross household income. Assets do not include the homestead or one (1) automobile. Assets do include: stocks, bonds, mutual funds, insurance policies, coin collections, boats, ORVs, motorcycles, recreational vehicles, second homes or sellable property, retirement accounts, jewelry, etc.

GUIDELINES BY WHICH HARDSHIP EXEMPTIONS ARE DETERMINED

1. Completed application form and all required documents and attachments **MUST** be filed with the City Assessor's Office no later than:

March 6, 2020 for action by the March Board of Review; or

July 17, 2020 for action by the July Board of Review; or

December 11, 2020 for action by the December Board of Review.

Sign the form when you return it to the City Assessor's Office. It **MUST** be notarized **OR** witnessed by a member of the City Assessor's staff.

NOTE: The filing of a claim constitutes an appearance before the Board of Review. Also, the dates for filing will be updated annually in accordance with the State of Michigan Property Tax Calendar.

2. The Board of Review determines if Income Standards have been met.
3. The Board of Review determines if Asset limits have been met.
 - a. Cash assets to the total household may not exceed an amount equal to one month's gross household income. Cash assets are defined as cash, money held in checking or savings accounts, money markets and other financial institution accounts, and/or instruments or securities which can be readily converted to cash.
 - b. Non-cash assets to the total household may not exceed \$10,000. Non-cash assets are defined as those which are not considered to be cash assets, as defined above. The following assets are excluded from this limit:
 1. Applicant's homestead
 2. Applicant's household personal property
 3. Assets not accessible by the applicant, co-owner or any member of the applicant's household.
 4. All applicants, if approved by the Board of Review, shall pay taxes equal to 3.5% of household income. ***This does not include any special assessments that are assessed to the property.***
 5. The Board of Review will consider all revenue and non-revenue producing assets of the owner, co-owner and all members of the household. Any attempt to hide and/or shift assets to another person, business or corporation shall be grounds for denial.

4. The Board of Review will consider the effect of all Michigan Income Tax Credits the applicant receives or can receive. Credits include Homestead Property Tax credits, Senior Citizen Prescription Drug credits and Home Heating credits.
5. If no income is submitted then the Board of Review will use monthly expenses to determine annual income.
6. Applications must be filed every year. If granted, the exemption is for current year only.
7. **Applicant may not have ownership interest in any real estate other than the homestead and must own the homestead for, at least, one (1) calendar year.** Also, no person living outside the household shall have interest in the homestead.
8. All applications will be reviewed by the Board of Review. The Board may ask applicants, or their authorized agents, to be physically present to answer questions. Teleconferencing for the purpose of asking questions of the applicant is allowable if the applicant is not able to attend.
9. Applicants, or their authorized agents, may have to answer questions regarding such subject as financial affairs, health and/or the status of people living in the principal residence at a meeting that is open to the public.
10. All applications will be evaluated based on data and statements given to the Board by the applicant. The Board can also use information gathered from any other source.
11. The Board of Review shall follow the policy and guidelines established herein when granting or denying an exemption.
12. The Board of Review may deviate from the guidelines if it determines there are substantial and compelling reasons which are to be communicated, in writing, to the applicant. Compelling reasons include, but are not limited to, excessive medical expenses or excessive expenses necessary for the care of elderly or handicapped persons.
13. Applicants may be subject to investigation of their entire financial and property records by the City. This would be done to verify information given or statements made to the Board of Review or assessor in regards to the poverty tax claim.
14. Household income limits are adjusted each year to comply with the Federal Poverty Guidelines.
15. Applicants will be sent a written notice of the Board of Review's final decision. An applicant may appeal the Board of Review's decision to the Michigan Tax Tribunal. An assessor may also appeal the Board of Review's decision. Appeals must be filed with the Michigan Tax Tribunal by the following dates:

July 31st for a decision made by the March Board of Review **or**
35 days from the decision of the July or December Board of Review

THE GENERAL PROPERTY TAX ACT (EXCERPT)

Act 206 of 1893

211.7u Principal residence of persons in poverty; exemption from taxation; applicability of section to property of corporation; eligibility for exemption; application; policy and guidelines to be used by local assessing unit; duties of board of review; appeal of property assessment; "principal residence" defined.

Sec. 7u. (1) The principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act. This section does not apply to the property of a corporation.

(2) To be eligible for exemption under this section, a person shall do all of the following on an annual basis:

(a) Be an owner of and occupy as a principal residence the property for which an exemption is requested.

(b) File a claim with the supervisor or board of review on a form provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. The filing of a claim under this subsection constitutes an appearance before the board of review for the purpose of preserving the claimant's right to appeal the decision of the board of review regarding the claim.

(c) Produce a valid driver's license or other form of identification if requested by the supervisor or board of review.

(d) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.

(e) Meet the federal poverty guidelines updated annually in the federal register by the United States department of health and human services under authority of section 673 of subtitle B of title VI of the omnibus budget reconciliation act of 1981, Public Law 97-35, 42 U.S.C. 9902, or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines do not provide income eligibility requirements less than the federal guidelines.

(3) The application for exemption under this section shall be filed after January 1 but before the day prior to the last day of the board of review.

(4) The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines the local assessing unit uses for the granting of exemptions under this section. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and total household income and assets.

(5) The board of review shall follow the policy and guidelines of the local assessing unit in granting or denying an exemption under this section unless the board of review determines there is substantial and compelling reasons why there should be a deviation from the policy and guidelines and the substantial and compelling reasons are communicated in writing to the claimant.

(6) A person who files a claim under this section is not prohibited from also appealing the assessment on the property for which that claim is made before the board of review in the same year.

(7) As used in the section, "principal residence" means principal residence or qualified agricultural property as those terms are defined in section 7dd.

History: Add. 1980, Act 142, Imd. Eff. June 2, 1980; -- Am. 1993, Act 313, Eff. Mar. 15, 1994; -- Am. 1994, Act 390, Imd. Eff. Dec. 29, 1994; -- Am. 2002, Act 620, Imd. Eff. Dec. 23, 2002; -- Am. 2003, Act 140, Eff. Jan 1, 2004.

Popular name: Act 206



YEAR 2020

PARCEL NO. _____

HARDSHIP EXEMPTION APPLICATION

***** Confidential Information *****

=====

PETITIONER INFORMATION

Name _____ Date of Birth _____
Phone Number: Daytime: () _____ Evening: () _____
Cell Phone: () _____

Property Address for Which Relief is Being Sought:	Marital Status	No. of Years
_____	<input type="checkbox"/> Married	_____
_____	<input type="checkbox"/> Divorced	_____
_____	<input type="checkbox"/> Widowed	_____
_____	<input type="checkbox"/> Separated	_____
Spouse Name: _____	<input type="checkbox"/> Single	_____

PETITIONER EMPLOYMENT STATUS:

☐ Disabled – No of years _____
☐ Do you qualify for disability benefits? ☐ Yes ☐ No
☐ Employed Full-time
☐ Employed Part-time
☐ Retired – No. of Years _____
☐ Unemployed – No. of Years _____
☐ Laid-off – No. of Years _____
☐ Other _____

Occupation: _____
(If employed)

Employer: _____
Address: _____
Telephone: () _____

SPOUSE EMPLOYMENT STATUS:

☐ Disabled – No of years _____
☐ Do you qualify for disability benefits? ☐ Yes ☐ No
☐ Employed Full-time
☐ Employed Part-time
☐ Retired – No. of Years _____
☐ Unemployed – No. of Years _____
☐ Laid-off – No. of Years _____
☐ Other _____

Occupation: _____
(If employed)

Spouse's
Employer: _____
Address: _____
Telephone: () _____

Describe your disability or health problems: Describe spouse's disability or health problems:

MORTGAGE INFORMATION

- A. Purchase Date: _____ Amount Paid: _____
- B. Mortgage/Land Contract Balance: _____
- C. Monthly Payment: _____ Does this payment include taxes? ☐ Yes ☐ No
- D. Number of Years Remaining on the mortgage/land contract: _____
- E. Are your property taxes paid? ☐ Yes ☐ No
- F. Did you apply for a poverty exemption last year? ☐ Yes ☐ No
- G. Do you have an ownership interest in any other real estate in Michigan or anywhere else?
☐ Yes ☐ No
If yes, please list:
Location: _____ Tax I.D. No: _____
Current State Equalized Value: _____ Estimated Current Value: _____
Purchase Date: _____ Purchase Price: _____
Attach additional sheet if necessary

- I. Are you and/or your spouse the sole owners of the subject property? ☐ Yes ☐ No
If no, list all owners and their percentage of ownership:

- J. Have any improvements, changes or additions been made to the property in the last two (2) years?
☐ Yes ☐ No If yes, please explain:

- K. Do you anticipate selling the homestead property for which relief is sought in the next year?
☐ Yes ☐ No Explain:

- L. Does anyone contribute to your support? ☐ Yes-Amount \$ _____
☐ No, Explain:

- M. Is anyone able to contribute to your support? ☐ Yes ☐ No, Explain:

RESIDENT STATUS

Please list ALL people currently living in your household other than yourself and your spouse:

	1	2	3	4
Name				
Age				
Relationship				
Occupation				
Annual Income				
Claimed as Dependent	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Heir to Estate?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

ASSET INFORMATION

What are your current assets in addition to the real estate noted previously?

Cash	\$	
Savings Accounts/Certificates & Money Markets	\$	
Checking Accounts	\$	
Stocks/Bonds/Treasury Bills	\$	
Insurance	\$	
Other	\$	
Investments	\$	
IRA, Keogh, Annuities, Deferred Compensation	\$	
Personal property held as an investment	\$	
(i.e. gems, jewelry, coin collection, antiques cars etc)	\$	
TOTAL:	\$	

Vehicles, Cars, Trucks, Boats, Trailers, etc.

	#1	#2	#3
Make			
Model			
Year			
Value			
Balance Owed			

LOAN DEBT

Do you have other loans or land contracts outstanding? (attach additional sheet if necessary)

To Whom	
Address	
Monthly Payment	
Current Balance	

To Whom	
Address	
Monthly Payment	
Current Balance	

EXPENSE INFORMATIONAverage **M-o-n-t-h-l-y** Expenses:**MONTHLY AMOUNT**

Rent/House Payment (Principal & Interest)	\$ _____
Life Insurance	\$ _____
Health Insurance	\$ _____
Home Insurance	\$ _____
Auto Insurance	\$ _____
Taxes (Principal Residence)	\$ _____
Taxes on other property	\$ _____
Car Payment	\$ _____
Special Assessment	\$ _____
Utilities:	
Gas/Oil	\$ _____
Electricity	\$ _____
Telephone	\$ _____
Water/Sewer	\$ _____
Child Care	\$ _____
Food/Clothing	\$ _____
Other Loans	\$ _____
Medical	\$ _____
Lawn care/snow removal	\$ _____
Cable/Dish	\$ _____
Other (Specify) Examples: Newspaper, Gasoline Disposal Service, Water Softener, Pet Food, License Plates, Church, Christmas Giving	\$ _____
TOTAL MONTHLY EXPENSES:	\$ _____

VERIFICATION OF EXPENSES MAY BE REQUIREDDo you have any major or unusual expenses? ☐ Yes ☐ No

If yes, please explain:

(Attach additional sheet if necessary)

INCOME INFORMATION

Please list all sources of your personal income. Please indicate the amount from each source on an **A-n-n-u-a-l** basis.

ANNUALLY

Wages, salaries, tips, sick, strike and subpay, etc.	\$ _____
All interest and dividend income (including non-taxable interest)	\$ _____
Net rent, business or royalty income	\$ _____
Retirement pension and annuity benefits	\$ _____
Name of Payer _____	
Net farm income	\$ _____
Capital gains less capital losses	\$ _____
Alimony and other taxable income	\$ _____
Social Security, SSI or railroad retirement benefits	\$ _____
Child support, WIC	\$ _____
Unemployment compensation and TRA benefits	\$ _____
Workers' compensation, veterans' disability compensation	\$ _____
ADC and GA benefits	\$ _____
All other public assistance payments	\$ _____
Describe _____	
Other Non-taxable income	\$ _____
Describe _____	
TOTAL ANNUAL INCOME:	\$ _____

What was the total income from all sources of everyone living in your household for the past two (2) years?

Last Year _____ Prior Year _____

Do you anticipate any major changes in income for the coming year: ☐ Yes ☐ No

If yes, please explain: _____

PLEASE READ CAREFULLY:

I/We, am/are unable to pay the full property taxes on the above described property and hereby make application for property tax relief in accordance with Section 211.7u Michigan Compiled Laws.

I/We have read this application and fully understand the contents thereof. I/We declare that the statements made herein are complete, true, and correct to the best of my/our knowledge. I/We further understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability in accordance with Section 211.119 Michigan Compiled Laws.

Petitioner's Signature: _____

Spouse's Signature: _____

Subscribed and sworn to before me this _____ day of _____,
20_____.

Notary Public/Assessing Office Staff

_____ County,

My Commission Expires: _____

RESOLUTION STAFF REVIEW

DATE: 12/19/2020

Agenda Item Title: Poverty Exemption

Prepared By: Stacey Kaake

Background/Summary of Proposed Action:

Criteria in accordance with P.A. 390 of 1994, which amended Section 7u of Act 206 of the Public Acts of 1893, as amended by Act 313 of the Public Acts of 1993, being section 211.7u of the Michigan Compiled Laws, for Poverty Exemption Guidelines and Asset Test to be used by the Board of Review. This year there were no requests from the Board of Review to make changes to the guidelines. The only changes were the adjustment to the income level that is set by the Federal Poverty guidelines and then the City of Flint decreases by an additional 15%. Their income is used to calculate the taxable value for a tax bill at no more than 3.5% of their income.

Financial Implications:

This is a tool for the Board of Review that gives guidance when considering qualifications for a hardship exemption from property taxes for residents who own and occupy their home. This exemption does not apply to commercial or industrial properties.

Budgeted Expenditure? No **Please explain if no:** This is a standard application and guidelines that must be set annually.

Account No.:

Pre-encumbered? No **Requisition #**

Other Implications (i.e., collective bargaining):

Staff Recommendation: Approval

Staff Person: Stacey Kaake
Stacey Kaake, Assessor

Approval: Amanda Trujillo
Amanda Trujillo, Interim Director of Finance

SUBMISSION NO.: 200047

PRESENTED: 1-22-20

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2019-2020 ADOPTED BUDGET
IN THE AMOUNT OF \$6,200,000.00**

Additional funds are required in the 2019-2020 adopted budget for the Major Street Fund (202) in the amount of \$6,200,000.00 to be transferred from the 202 Fund Balance into account number 202-449.201-801.000; and

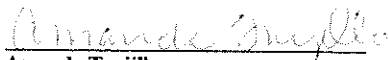
In accordance with Budget Ordinance # 3856 adopted 1-25-15, transfers from Fund Balance qualify as budget amendments; and

In accordance with Budget Ordinance #3856 adopted 1-25-15, budget amendments in excess of \$25,000 shall be submitted to City Council for its approval;

Transfer from fund balance into accounts 202-442.100-801.000 (\$150,000), 202-449.201-726.000 (\$10,000), 202-449.201-801.000 (\$32,500), 202-441.702-801.000 (\$5,680,000.00), 203-449.201-726.000 (\$30,000), 203-449.201-782.000 (\$200,000), 203-449.201-801.000 (\$97,500)

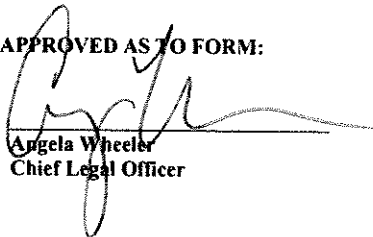
IT IS RESOLVED, that the appropriate city officials are hereby authorized to do all things necessary to amend the 2019-2020 budget of the City of Flint to reflect the changes requested above the City's Major Street Fund (202) for a total change of \$6,200,000.00.

APPROVED AS TO FINANCE:


Amanda Trujillo
Interim Chief Financial Officer


Clyde Edwards, City Administrator

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

CITY COUNCIL:

Monica Galloway, Council President

2020-KRN

RESOLUTION STAFF REVIEW

DATE: January 15, 2020

Agenda Item Title: RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2019-2020 ADOPTED BUDGET IN THE AMOUNT OF \$6,200,000.00

Prepared By: Kathryn Neumann for John H. Daly, III

Background/Summary of Proposed Action: The DPW Transportation Division is requesting monies from fund balance to be used for securing contracts for various projects in Transportation and Street Maintenance.

Financial Implications: .

Budgeted Expenditure? Yes ☐ No ☒ **Please explain if no:** The funds will be added to the budget and spent upon City Council's approval of this resolution

Account No.: 202-442.100-801.000 (\$150,000), 202-449.201-726.000 (\$10,000), 202-449.201-801.000 (\$32,500), 202-441.702-801.000 (\$5,680,000.00), 203-449.201-726.000 (\$30,000), 203-449.201-782.000 (\$200,000), 203-449.201-801.000 (\$97,500)

Pre-encumbered? Yes ☐ No ☒ **Requisition**

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: 
John H. Daly, III, Director of Transportation & Infrastructure

200012

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic; Article VII, Parking Meters; by amending Section 28-110.1 Downtown Development Authority (DDA) District; Enforcement; Metering In Designated Areas; Special Considerations.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic; Article VII, Parking Meters; by amending Section 28-110.1, Downtown Development Authority (DDA) District; Enforcement; Metering In Designated Areas; Special Considerations, which shall read in its entirety as follows:

§ 28-110.1 Downtown Development Authority (DDA) District; Enforcement; Metering In Designated Areas; Special Considerations

- (a) The downtown district shall be defined for the purpose of this section, as the area under the authority of the DDA, as set forth in §2-126 of the Flint City Code. The DDA shall be empowered to enforce and administer the entire parking system, inclusive of any and all violations of the City of Flint parking ordinances and/or regulations contained in this article or any other part of the Code of the City of Flint, and all parking devices, as defined in this chapter, within the district.
- (b) No vehicle, occupied or not, shall be parked or stationary in any way in the downtown district for more than 2

~~(two)~~ 4 (FOUR) continuous hours, with 1 (ONE) HOUR OF FREE PARKING, between 5:00 a.m. and 7:00 p.m., except for Saturdays, Sundays and legal holidays; notwithstanding the foregoing, City of Flint residents shall not be subject to ~~either the 2-or-3~~ 4 hour parking restrictions set forth above in this article if they park within 100 feet of the address listed on their driver's license, voter's registration and/or State of Michigan identification card.

- (c) Those who violate the parking restriction described in subparagraph (b) above shall be required to pay a fine of (i) \$15.00 (fifteen) dollars in calendar year 2008, (ii) \$20.00 (twenty) dollars in calendar year 2009, and (iii) \$25.00 (twenty-five) dollars in calendar year 2010, payable to the DDA, as designated on the face of the citation. The amount of the citation may be changed from time to time by resolution of City Council.
- (d) The DDA shall be sole collector of any revenue derived from parking within the DDA District.
- (e) The DDA may install parking devices, inclusive of meters or other similar devices, in the parking areas described in subparagraph (b)(1) above with charges not to exceed \$2.00 (two) dollars per hour of use (the "not to exceed" charges shall be adjusted annually in accordance with changes in the U.S. Bureau of Labor Statistics' Consumer Price Indexes) with a maximum meter time of ~~three~~ FOUR hours and the depositing of additional ~~coins~~ MONEY shall not have the effect of extending the maximum parking time as stated on the parking device.

Sec. 2. This ordinance shall become effective immediately upon publication.

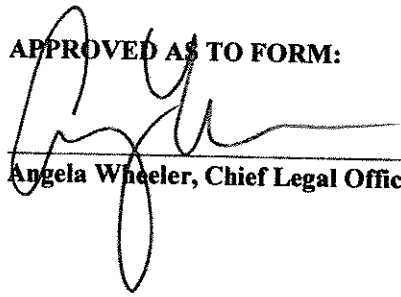
Adopted this _____ day of _____, 2020 A.D.

FOR THE CITY:

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

200042

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.16, Adoption-Job Description and Qualifications-Director of Transportation and Infrastructure.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 112. That Section 35-112 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

§ 35-112.16 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS DIRECTOR OF TRANSPORTATION AND INFRASTRUCTURE

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference **AND ATTACHED HERETO.**

Sec. 2. This ordinance shall become effective this ____ day of _____ 2019.

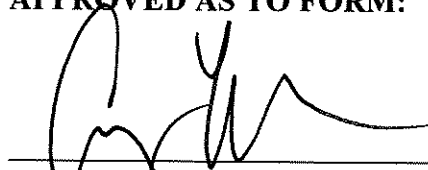
Adopted this _____ day of

_____ A.D., 2019.

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:



Angela Wheeler, City Attorney

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CITY OF FLINT
Position Description

Class Title: Director of Transportation and Infrastructure	Job Code Number:
Established:	Bargaining Unit: Exempt

GENERAL STATEMENT OF DUTIES:

Performs highly responsible administrative, supervisory and technical work in directing the activities of transportation and infrastructure.

The Director of Transportation and Infrastructure is responsible for development and execution of capital asset development. The Director of Transportation and Infrastructure is responsible for developing, planning, and managing capital improvements for infrastructure improvement projects. The Director of Transportation and Infrastructure will manage the daily operations, long term strategic planning, capital planning, design engineering, and project management for transportation and infrastructure.

SUPERVISION RECEIVED:

Appointed by the Mayor and works under the direction of the City Administrator, who reviews work for effectiveness through conferences and reports.

SUPERVISION EXERCISED:

Planning, organizing, training, and the supervision of the entire Transportation and Infrastructure Department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Essential Duties are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job involves and what is required to perform it. Employees are responsible for all other duties as assigned.

1. Responsible for the day-to-day supervision and operation of the Department of Transportation and Infrastructure, including but not limited to, the design and project management related to all traffic control devices, temporary traffic control devices, city parking systems, and capital projects.
2. Supervises the Department's labor force engaged in transportation engineering, traffic control systems, parking management, pavement marking management, streetlights, gaslights, signs, and signals.
3. Supervises Transportation Engineer in traffic engineering studies. Collects, analyzes, and interprets data to make recommendations for system improvements.
4. Helps in the preparation of long-term strategic capital plans for the City and annual operating budget.

5. Supervises procurement and management of design and construction for all capital and infrastructure projects, working closely with procurement personnel to bid, award and manage contracts and subcontracts.
6. Reports on a regular basis to the City Administration, Director of Public Works, and Director of Finance the timeline and budgetary status of key transportation and infrastructure projects and operation expenditures related to the Department.
7. Answers inquiries from internal and external parties related to transportation operations, and investigates, solves, and reports on complaints of a technical nature.
8. Coordinates and manages work with outside engineering firms on traffic related issues and infrastructure projects.
9. Attends public meetings and hearings, and assists in presentations on transportation and infrastructure related projects.
10. Aids in plans, designs, cost estimates, and construction of projects and operational activities for the City.
11. Participates in storm operations or emergency weather events.

MINIMUM ENTRANCE REQUIREMENTS:

1. Eight (8) years of progressively responsible professional experience in construction project management, including at least five (5) years of experience in senior management of publicly funded transportation and infrastructure projects.
2. Possess a Master's degree in architecture, business administration, construction or program management, urban planning, engineering, or a closely related field.
3. Current licensure as a Professional Engineer by the State of Michigan.
4. Certification as a Project Management Professional preferred.
5. Must have a valid Michigan Driver's License.
6. Knowledge of technical, contractual, and administrative aspects of all phases of project management.
7. Experience in architectural or civil project management, particular experience in DOT and/or FTA project delivery.
8. Ability work within all related codes, guidelines and regulations necessary for a variety of civil engineering and facilities improvement projects.
9. Establish and maintain effective working relationships with commission, boards, federal, state and local government agencies, contractors, builders, and the public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.