

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Monday, January 13, 2020**

**4:30 PM**

**Committee Room**

### **SPECIAL AFFAIRS COMMITTEE**

*Eric Mays, Chairperson, Ward 1*

*Maurice D. Davis, Ward 2  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6  
Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Monica Galloway, Ward 7  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy Clerk*

## ROLL CALL

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

## REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

*Council shall vote to adopt any amended agenda.*

## PUBLIC SPEAKING

*Members of the public shall have no more than two (2) minutes to address the City Council on any subject.*

## COUNCIL RESPONSE

*Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes and is subject to all rules of decorum and discipline.*

## RESOLUTIONS (POSTPONED)

*[NOTE: Resolutions No. 190395, 190396, 190397, 190398, 200000, 200001, 200002, 200003, 200004, 200005, 200006, 200007, 200008, 200009, and 200010 were POSTPONED from the January 8, 2020 Committee meetings to this Special Affairs agenda due to the lack of a quorum.]*

### 190395 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1113 W. Hamilton Avenue, Flint, for \$100.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

### 190396 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1814 W. Hobson Avenue, Flint, for \$500.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

### 190397 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1901 Laurel Oak Drive, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**190398**      Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1736 W. Hobson Avenue, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**200000**      FY2020/FY2021/Annual Supply/EJ USA, Inc./Fire Hydrants, Catch Basin Grates & Manhole Covers

Resolution authorizing the Department of Purchases & Supplies to issue a purchase order to EJ USA, Inc. for (the annual supply of) fire hydrants, catch basin grates and manhole covers, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$90,000.00 (\$55,000.00 for FY 2020 and \$35,000.00 for FY2021 [Water Fund Acct. No. 591-540.202-726.000 = \$55,000.00, and Acct. No. 591-540.208-726.000 = \$35,000.00.]

**200001**      Contract Name Change/Golder Associates (Formerly Engineering & Environmental Solutions)/Bray Road Dump Site/Environmental Site Assessment

Resolution resolving that the proper city officials, upon City Council's approval, do all things necessary to authorize ongoing work being completed by Engineering and Environmental Solutions be transferred to Golder Associates, in an amount NOT-TO-EXCEED \$36,450.00, as requested by the Department of Public Works [Water Fund Acct. No. 591-536.100-801.000.] [NOTE: The City of Flint entered into a contract with Engineering and Environmental Solutions for Bray Road dump site/environmental site assessment, in an amount NOT-TO-EXCEED \$72,890.00. Engineering and Environmental Solutions recently joined Golder Associates, and the same personnel will continue to work on this project.]

**200002**      Recognition/Use of \$499,995.00/Michigan Department of Environment, Great Lakes and Energy (EGLE) Grant/Clark Commons LDHA, LLC

Resolution resolving that the appropriate city officials are authorized to do all things necessary to recognize Expense Acct. No. 296-721.200-801.000 and Grant Code SDEQ-19-BRDP, in Contract No. 18-087 with Clark Commons LDHA, LLC., as requested by Planning & Development. [NOTE: Resolution 190147 (adopted 4/22/19) authorized the acceptance of \$499,995.00 for the purpose of environmental remediation within Choice Neighborhoods Phase I

housing development. Resolution 190253 (adopted 7/8/19) authorized entry into Contract No. 180987 using HOME Choice and EGLE funds. Planning and Development requires authorization to appropriate funds in already available grant SDEQ-19-BRDP, Acct No. 296-721.200-801.000, in the amount of \$499,995.00.]

**200003** Grant Recognition & Acceptance/United States Department of Agriculture (USDA) Forestry Service/Great Lakes Restoration Initiative (GLRI) Emerald Ash Borer Mitigation Project

Resolution resolving that the appropriate city officials are authorized to do all things necessary to recognize and accept the U.S. Forest Service Great Lakes Restoration Initiative Grant, to comply with all of the terms and conditions of the grant award, and to establish expense and revenue accounts where appropriate, under Grant Code FUSDA-BORE18, Fund 296, and Department 690.391, in the amount of \$100,000.00, as requested by Planning & Development. [NOTE: The City of Flint received approval on Sept. 5, 2019, for an extension of U.S. Forest Service Great Lakes Restoration Initiative (GLRI) Emerald Ash Borer Mitigation Project Grant (Grant No. 18-DG-11420004-012). The \$100,000.00 grant will allow the city to hire a competitively bid contractor to plant, water and maintain 330 street trees to be planted city-wide in locations of former Ash trees.]

**200004** Recognition of Revenue/Justice Assistance Grants (JAG)

Resolution resolving that the Flint City Council is authorized to recognize the interest earned from the 2014, 2015, 2016 and 2017 Justice Assistance Grants (JAG), in the amount of \$599.83, AND, resolving that the aforementioned \$599.83 be recognized and appropriation in like amount be made to the appropriate JAG accounts.

**200005** Grant Agreement/Flint Police Foundation/Sub-Grantee/North End Community Crime Strategy (NECCS) Grant

Resolution resolving that the appropriate city officials are authorized to do all things necessary to enter into the North End Community Crime Strategy (NECCS) Grant Agreement, by and between the City of Flint and the Flint Police Foundation, to obtain funds in the amount of \$127,000.00, for the period of April 1, 2019 through March 31, 2020, AND, resolving that funds in the amount of \$127,000.00 available from this grant be recognized as received by the City of Flint, and that said appropriation be made to the City of Flint Grand Fund (296FD) to be used solely for the stated purposes as set forth in the Grant Agreement and related documents, as requested by Police. [NOTE: The Police Foundation was awarded the North End Community Crime Strategy (NECCS) grant to provide services to the citizens residing in the north Flint neighborhoods. This grant is to promote blight elimination with community policing support. The grant was awarded by the Ruth Mott Foundation. A match of \$114,000.00 is required to receive these funds, which is being covered by Community Development Block Grant (CDBG) dollars granted to the City of Flint by the U.S. Department of Housing and Urban Development (HUD). Revenue accounts are being set up under the grant module account

PRJF0NECCS19.]

- 200006** Grant Acceptance/C.S. Mott Foundation/Park Partnership Agreement/City of Flint/Genesee County Parks & Recreation Commission (GCPRC)

Resolution resolving that appropriate city officials are authorized to do all things necessary to recognize and accept grant revenue and corresponding appropriation of funds under grant code PCSM-PARKS19, Fund 296 and Department 691.407, in the amount of \$321,915.00, as requested by Planning & Development. [NOTE: The Partnership Agreement was first established in June of 2014 and there are currently two more years remaining on it. The Genesee County Parks & Recreation Commission provides weekly maintenance, event support, family programming and security through deputized County Park Rangers. Without this grant, the services provided by the Partnership Agreement would be eliminated, due to recent reductions in the GCPRC budget. This grant will prevent any disruption of service to Flint residents in neighborhoods other than downtown, as well as ensure that the entire riverfront will remain well-maintained, safe and active.]

- 200007** Approval/Sub-Grant Agreement/Mott Community College/Community Foundation of Greater Flint/Support/Choice Neighborhoods Activities

Resolution resolving that the appropriate City of Flint officials, upon City Council's approval, are hereby authorized to do all things necessary to process a sub-grant agreement with Mott Community College, under Grant Code LCF-CHOICE19, Acct. No. 296-691.404-801.000, in the amount of \$6,678.00, as requested by Planning & Development. [NOTE: The city was awarded grant funding from the Community Foundation of Greater Flint in the annual amount of \$6,678.00. The grant is to support the People Program of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative, which includes relocating the Atherton East Public Housing Development, improving access to services and implementation of stabilization efforts throughout the South Flint neighborhood over the next five years.]

- 200008** Budget Amendment/Transfer of Funds/Charles Stewart Mott Foundation Grant/Public Safety & Policing of Events

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to abide by the terms of C.S. Mott Grant #2017-02080, in the amount of \$100,000.00, to appropriate revenue and expenditure amounts using Grant Code PCSM-19EVENT, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor. [NOTE: The C.S. Mott Foundation wishes to assist organizations scheduling events within the City of Flint who may need financial assistance with event costs, including event policing and public safety.]

- 200009** Budget Amendment/Police Department Grant/Office of Justice Programs/U.S. Department of Justice (DOJ)/National Sexual Assault Kit Initiative (SAKI)

Resolution resolving that the appropriate City Officials are authorized to do all

things necessary to appropriate revenue and expenditure amounts in Fund-Department No. 296-301.732, under Grant Code FDOJSAK119, in compliance with the U.S. Department of Justice Grant Award No. 2019-AK-BX-002, for the amount of \$1,650,361.00, as requested by Police. [NOTE: The City of Flint applied for and accepted a U.S. Department of Justice (DOJ) grant under the FY2019 National Sexual Assault Kit Initiative (SAKI), which was created to address the issue of un-submitted sexual assault kits (SAKs) at law enforcement agencies. The funds are for a three-year period, from October 2019 through September 2022.]

**200010** Budget Amendment/Police Department Grant/Office of Justice Programs/U.S. Department of Justice (DOJ)/Charter Township of Flint

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to appropriate revenue and expenditure amounts in Fund-Department No. 296-301.601, under Grant Code FDOJ-JAG18, in compliance with the U.S. Department of Justice-Office of Justice Program guidelines, in the amount of \$113,574.00, as requested by Police. [NOTE: The City of Flint applied for and accepted a 2018 Justice Assistance grant as a sub-grant from the Charter Township of Flint, who was awarded the grant from the DOJ-Office of Justice Programs. The grant requires no local match and is to reimburse the department for facial recognition software and equipment.]

## RESOLUTIONS

**200013** Contract/Lighthouse Group LLC/General Liability Coverage

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Lighthouse Group LLC [formerly known as Lake Agency] to provide the City with general liability coverage, through the Amwins Brokerage of the Midwest LLC, at a premium NOT-TO-EXCEED \$607,056.93 for a 12-month period beginning November 23, 2019 (through November 23, 2020), as requested by Finance [Acct. No. 677-174.851-955.000].

**200014** MDOT Contract No. 19-5152/Michigan Department of Transportation (MDOT)/Construction for Court Street Rehabilitation

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 19-5152, Job No. 130647CON, [for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements: construction for Court Street rehabilitation (from Crapo Street to Center Road)], including local contribution of \$4,088,400.00, plus potential overruns in the amount of \$10,000.00, for a total of \$4,098,400.00, AND, resolving that Mayor Sheldon A. Neeley is the duly authorized City Official authorized to sign MDOT Contract No. 19-5152 on behalf of the City of Flint, as requested by Transportation [Major Street Fund, Water Infrastructure Improvements for the Nation (WIIN) Grant Fund].

**200015** Michigan Department of Transportation (MDOT)/Construction of Dupont Road [Street] [and Atherton Road]

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to issue payment to the Michigan Department of Transportation (MDOT) for [the construction of] Dupont Road [Street] - from University Avenue to Welch Boulevard, and Pasadena Avenue to Bishop Avenue - and Atherton Road, from Van Slyke Road to M-54 (Dort Highway), including local contribution of \$12,863,600.00, as requested by Transportation [Major Street Fund, Water Infrastructure Improvements for the Nation (WIIN) Grant Fund].

**200016**      Budget Amendment/Department of Justice Grant

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to appropriate revenue and expenditure amounts in Fund-Dept. No. 296-301.601, under Grant Code FDOJ-JAG19, in compliance with the Department of Justice, Office of Justice Programs guidelines, in the amount of \$114,903.00, as requested by the Police Department. [NOTE: The Justice Assistance Grant has been allocated to the City of Flint as a sub-grantee (from the Charter Township of Flint). The 2019 Justice Assistance has no match required and is to reimburse for overtime, training and equipment.]

**200017**      Settlement/Leigh Golden v. City of Flint, et al/Court Case No. 16-108027-CD

Resolution resolving that the City Administrator authorizes settlement, in the amount of \$30,000.00, in satisfaction of any and all claims arising out of the litigation matter of Leigh Golden v. City of Flint, et al, Court Case No. 16-108027-CD, with payment drawn from appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on December 9, 2019.]

## **APPOINTMENTS**

**200018**      Appointment/Bishop International Airport Authority (BIIA)/Wyntis Hall

Resolution resolving that the Flint City Council approves the appointment of Wyntis Hall (5556 Mocer Lane, Grand Blanc, MI) to the Bishop International Airport Authority [for the remainder of a three-year term] replacing Dr. Bobby Mukkamala, with the term expiring December 31, 2020, as requested by Mayor Sheldon A. Neeley. [NOTE: By way of background, Dr. Mukkamala's term expired December 31, 2017, although he continued to serve.]

**200019**      Appointment/Bishop International Airport Authority (BIIA)/Valeria J. Conerly Moon

Resolution resolving that the Flint City Council approves the appointment of Valeria J. Conerly Moon (906 W. Flint Park Boulevard, Flint, MI) to the Bishop International Airport Authority [for the remainder of a three-year term] replacing Reta Venessa Stanley, with the term expiring December 31, 2021, as requested by Mayor Sheldon A. Neeley. [NOTE: By way of background, Ms. Stanley's term expired December 31, 2018, although she continued to serve.]

- 200020** Appointment/Hurley Board of Hospital Managers (HBM)/Dr. Samir Elian
- Resolution resolving that the Flint City Council approves the appointment of Dr. Samir Elian (2665 Timber Lane, Flushing, MI, 48433) to the Hurley Board of Hospital Managers [for the remainder of a five-year term] replacing Thomas James, with the term commencing on May 15, 2019, and expiring April 30, 2024, as requested by Mayor Sheldon A. Neeley.

## **ORDINANCES (POSTPONED)**

*[NOTE: Ordinances No. 190439.1, 200011 and 200012 were POSTPONED from the January 8, 2020 Committee meetings to this Special Affairs agenda due to the lack of a quorum.]*

- 190439.1** Amended Ordinance/Amendment/Chapter 12 (Business and Occupations Generally)/Sections 12-273 through 12-283
- An amended ordinance to amend the Code of Ordinances for the City of Flint by amending Chapter 12 (Business and Occupations Generally), by the addition of (Article XXX), Sections 12-273 through 12-283 concerning Surveillance Cameras Required for Certain Businesses. [NOTE: Ordinance amended by Administration.]
- 200011** Amendment/Ordinance/Chapter 18 (Taxation; Funds; Purchasing)/Article II (Assessments)/Division I/Amendment of Section 18-5.3 (Same - Meeting; Submission of Assessment Roll)
- An ordinance to amend the Flint City Code of Ordinances by amending Chapter 18 (Taxation; Funds; Purchasing), Article II Assessments), Division I, by amending Section 18-5.3 (Same - Meeting; Submission of Assessment Roll)
- 200012** Amendment/Chapter 28 (Motor Vehicles & Traffic)/Article VII (Parking Meters)/Sections 28-110.1 (Downtown Development Authority District; Enforcement; Metering in Designated Areas; Special Considerations)
- An ordinance to amend the Code of the City of Flint by amendment of portions of Chapter 28 (Motor Vehicles and Traffic), Article VII (Parking Meters), by amending Section 28-110.1 (Downtown Development Authority District; Enforcement/ Metering in Designated Areas; Special Considerations) to allow residents to park in one space for up to four hours as long as the time is paid for.

## **ORDINANCES**

## **DISCUSSION ITEMS**

## **ADDITIONAL COUNCIL DISCUSSION**

## **ADJOURNMENT**

190395

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY  
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1113 W. Hamilton Avenue for \$100.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190396

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

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**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1814 W. Hobson Avenue for \$500.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190397

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ADOPTED: \_\_\_\_\_

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The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1901 Laurel Oak Drive for \$1,000.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190398

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY  
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1736 W. Hobson Avenue for \$1,000.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

(Bid No. 20000549)

SUBMISSION NO:

200000

PRESENTED:

1-8-20

ADOPTED:

BY THE MAYOR:

**RESOLUTION TO EJ USA, INC FOR HYDRANTS, GRATES & MANHOLE COVERS**

**RESOLUTION**

On November 13, 2019, the Department of Purchases & Supplies received bids for Hydrants, Grates and Manhole Cover Parts with a two-year pricing agreement as requested by the Water Service Department; and

EJ USA, Inc., 301 C Spring Street, East Jordan, Michigan was the responsive bidder for said requirements. Funding for said services will come from the following account for the remainder of the FY19/20 budget year: 591-540.202-726.000 (\$55,000.00); 591-540.208-726.000 (\$35,000.00); and

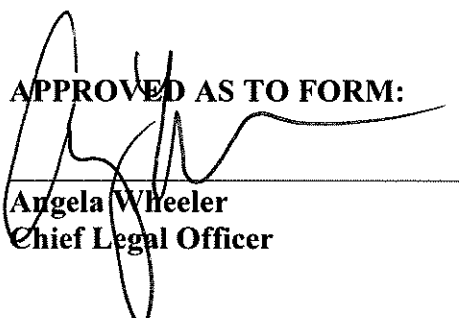
IT IS RESOLVED, the Department of Purchases and Supplies is to issue a purchase order to EJ USA, Inc., for hydrants, grates and manhole covers. The parts include but are not limited to, hydrants and extensions, gate and tapping valves and catch basin in an annual amount not to exceed \$90,000.00 for the remainder of FY19/20 budget and pending adoption of the FY20/21 budget.

**APPROVED**

  
Joyce A. McClane  
Purchasing Manager


  
Amanda Trujillo  
Acting Chief Financial Officer

**APPROVED AS TO FORM:**

  
Angela Wheeler  
Chief Legal Officer

  
Sheldon A. Neeley, Mayor

**CITY COUNCIL:**

  
Monica Galloway, Council President



**STAFF REVIEW  
FOR INTER-OFFICE DEPARTMENT  
AWARDED BIDDER RESULTS**

CITY OF FLINT, Office of Purchases & Supplies

**TODAY'S DATE:** 11/26/2019

**AGENDA ITEM TITLE:**            **BID/PROPOSAL#**        **ADOPTED RESOLUTION #**  
**ADOPTED RESOLUTION AMOUNT FOR THIS CURRENT VENDOR \$** 90,000.00

**VENDOR NAME:** EJ USA, INC

**PREPARED BY:** Cheri Priest, WSC Administrative Manager, Sewer  
(PLEASE TYPE NAME, TITLE, DEPARTMENT)

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Purchase of hydrants, grates and manhole covers. The parts include, but are not limited to, hydrants and extensions, gate and tapping valves, catch basin and manhole covers

**BUDGETED EXPENDITURE?** YES X NO ☐ IF NO, PLEASE EXPLAIN:

**ACCOUNT NO:** 591-540.202-726.000            **AMOUNT:** \$ 55,000.0

**ACCOUNT NO:** 590-540.208-726.000            **AMOUNT:** \$ 35,000.00

**ACCOUNT NO:**            **AMOUNT:** \$

**PRE-ENCUMBERED?** YES X NO ☐            **REQUISITION NO:** 190001634

**OTHER IMPLICATIONS (i.e., collective bargaining):** None

**STAFF RECOMMENDATION: (PLEASE SELECT):** APPROVED

**STAFF PERSON SIGNATURE:** Robert Bincsik

(PLEASE TYPE NAME, TITLE) Robert Bincsik, Director of Public Works

For Purchasing Use Only: PO/CONTRACT# \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

**PROPOSAL #20000549**

**TWO (2) YEARS - HYDRANT, GRATE & MANHOLE COVER PARTS**

LN#	ITEM ID	DESCRIPTION	UOM	UNIT COST
1	4000068010	Frame, Catch Basin, #700010	EA	\$ 211.01
2	4000070010	Grate, Regular, Catch Basin, #700030	EA	\$ 139.59
3	4000072010	Hood, Catch Basin, #700065	EA	\$ 142.40
4	4000069000	Grate, X.L., driveway, catch basin #7000M3 "DUMP NO WASTE!" DRAINS TO WATERWAYS (fish emblem)	EA	\$ 261.90
5	4000064000	Cover, open grate, manhole #107530 "DUMP NO WASTE! DRAINS TO WATERWAYS" (FISH EMBLEM)	EA	\$ 203.85
6	4000071000	Grate, State, Catch Basin	EA	\$ 147.17
8	4000070000	Grate, regular, catch basin		\$ 127.98
9	4000075000	Frame, manhole #1075	EA	\$ 342.53
10		Sewer cover #1075	EA	\$ 189.55
11		MH cover, 1040-1 Z Frame Pressure Tight with 1040A solid cover pressure tight gasket seal, Flint sanitary sewer assembly to say "City of Flint" on same. 1040-1ZPT, 1040APTGS Flint SS ASY	EA	\$ 459.03
<b>GRAND TOTAL UNIT PRICING</b>				<b>\$ 2,225.01</b>

LN#	ITEM ID	DESCRIPTION	UOM	UNIT COST
<b>FIRE HYDRANTS</b>				
1	8910065000	M.J. oversized 5'6", open right, 2-1/2" NS hose connections. 4-1/2" NS pumper, yellow, 7/8" sq. Hydrant must come with weep hole plugged	EA	\$ 1,853.92
		<b>B84-B</b>		
2	8800000000	6" EJW Hydrant Extension	EA	\$ 223.91
3	8800000000	12" EJW Hydrant Extension	EA	\$ 261.78
4	8800000000	18" EJW Hydrant Extension	EA	\$ 297.13
5	8800000000	24" EJW Hydrant Extension	EA	\$ 322.39
6		Hydrant Wrenches	EA	\$ 33.78
7		Food grade anti-seize 7lb can	EA	\$ 108.81
<b>GRAND TOTAL UNIT PRICING</b>				<b>\$ 3,101.72</b>

14K 004 2019

RESOLUTION NO.: 200001

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING ONGOING WORK BEING COMPLETED  
BY ENGINEERING & ENVIRONMENTAL SOLUTIONS AT THE BRAY  
ROAD SITE FOR REMEDIAL INVESTIGATIONS BE TRANSFERRED  
TO GOLDER ASSOCIATES**

**BY THE MAYOR:**

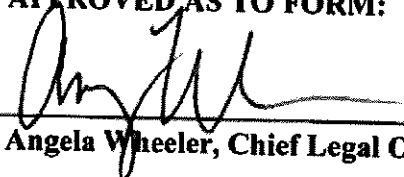
**WHEREAS**, the City of Flint, Department of Public Works, through the City of Flint's bidding process in 2014 sought qualified consultants and engineering firms to provide necessary engineering support and analysis assistance as required by the MDEQ- Michigan Department of Environment Quality (now known as EGLE- Michigan Department of Environment, Great Lakes, and Energy) consent order 115-01-14, Section II. Engineering & Environmental Solutions was selected as the lowest bidder and entered into a contract with the City of Flint; and

**WHEREAS**, ongoing work at the Bray Road site is required to complete the remedial investigation consistent with the tasks requested by MDEQ now known as EGLE; and

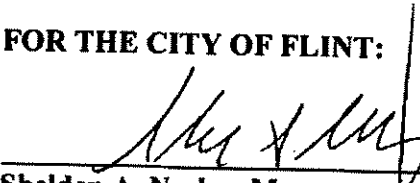
**WHEREAS**, Engineering & Environmental Solutions recently joined Golder Associates, and the same personnel will continue to work on this project with Golder Associates in an amount not to exceed \$36,450.00.

**THEREFORE BE IT RESOLVED**, that the appropriate City Officials do all things necessary to authorize ongoing work being completed by Engineering & Environmental Solutions be transferred to Golder Associates in an amount not to exceed \$36,450.00. Funds are available from account 591-536.100-801.000.

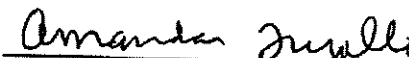
**APPROVED AS TO FORM:**

  
Angela Wheeler, Chief Legal Officer

**FOR THE CITY OF FLINT:**

  
Sheldon A. Neeley, Mayor

**APPROVED AS TO FINANCE:**

  
~~Tamar Lewis~~, Deputy Finance Director  
Amanda Trujillo Acting

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, City Council President

## RESOLUTION STAFF REVIEW

Date: December 4, 2019

**Agenda Item Title:** Resolution Authorizing Ongoing Work Being Completed by Engineering & Environmental Solutions, at the Bray Road Site For Remedial Investigations be Transferred to Golder Associates

Prepared by: Yolanda Gray, DPW Administration Accounting Supervisor, on behalf of Mark Adas, City Engineer

**Background/Summary of Proposed Action** : the City of Flint, Department of Public Works, through the City of Flint's bidding process in 2014 sought qualified consultants and engineering firms to provide necessary engineering support and analysis assistance as required by the MDEQ- Michigan Department of Environment Quality (now known as EGLE- Michigan Department of Environment, Great Lakes, and Energy) consent order 115-01-14, Section II. Engineering & Environmental Solutions was selected as the lowest bidder and entered into a contract with the City of Flint. Environmental & Engineering has joined Golder Associates and the same personnel is continuing ongoing work required by the MDEQ consent order 115-01-14. Authorization for ongoing work is being requested to be transferred to Golder Associates at an amount not to exceed \$36,450.00. Funding is available in account 591-536.100-801.000.

**Financial Implications:** Funding is budgeted in account 591-536.100-801.000 

**Pre-encumbered?:** Yes x No      Requisition: 190002649 

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** Recommend Approval     

**Staff Person:**   
(Dept Head or other authorized staff)

# Resolution Routing

**TO:** Resolution Signatories  
**FROM:** UTILITIES-DPW  
**SUBJECT:** RESOLUTIONs FOR APPROVAL

This RESOLUTION have been forwarded to you for your respective review and approval.

Date recorded: December 6, 2019  
~~December 4, 2019~~ No. 19-81701

\*\* All documents should be reviewed within three (3) working days after receipt by your office.

Contractor:

**Golder Associates**

Resolution Content:

**Resolution Authorizing Ongoing Work**

**Being Completed by Engineering & Environmental Solutions**

**at Bray Road Site be Transferred to Golder Associates**

The attached resolution is submitted to the Legal Dept. for approval as to form only:

The **Legal Department** reviewed this **RESOLUTION**, as to form and by signing this form approves as to **FORM ONLY**.

Review and Approval:

	<u>IN</u>	<u>OUT</u>	<u>APPROVAL</u>
1. City Attorney (Form Only)	<u>12/6/19</u>	<u>12/16/19</u>	<u>[Signature]</u>
2. Finance	<u>12/16/19</u>	<u>12/16/19</u>	<u>[Signature]</u>
3 Mayor	_____	_____	_____

**Please call Yolanda Gray @ ext.3503 for pick up Thank You.**

RESOLUTION NO.: 20000.2

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION TO RECOGNIZE USE OF \$499,995.00 IN EGLE GRANT FUNDS BY CLARK COMMONS LDHA LLC, CONTRACT #18-087**

**BY THE MAYOR:**

**WHEREAS**, Resolution 190147 adopted 4/22/19 authorized the acceptance of \$499,995 for the purpose of environmental remediation within Choice Neighborhoods Phase I housing development; and

**WHEREAS**, Resolution 190253 adopted 7/8/19 authorized entry into contract #180987 using HOME, Choice, and EGLE funds; and

**WHEREAS**, Planning requires authorization to appropriate funds in already available grant SDEQ-19BRDP account 296-721.200-801.000 in the amount of \$499,995; and

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary to recognize expense account 296-721.200-801.000 and grant code SDEQ-19-BRDP in contract #18-087 with Clark Commons LDHA, LLC.

**APPROVED AS TO FINANCE:**

Amanda Trujillo  
Tamar Lewis Amanda Trujillo  
Deputy Finance Director  
Acting

**APPROVED AS TO FORM:**

Angela Wheeler  
Angela Wheeler  
Chief Legal Officer

**ADMINISTRATION:**

Sheldon Neeley  
Sheldon Neeley  
Mayor

**CITY COUNCIL:**

Monica Galloway  
Monica Galloway  
City Council President

## BUDGET AMENDMENT STAFF REVIEW FORM

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**DATE:** November 22, 2019

**Agenda Item Title:** RESOLUTION RECOGNIZING GRANT REVENUE TO ALLOW CLARK COMMONS LDHA LLC EXPENSES IN CONTRACT #18-087 FOR \$499,995 EGLE GRANT

**Prepared By:** Kristin Stevenson, Project Coordinator

**Background/Summary of Proposed Action:** In March 2019, the City was awarded \$499,995.00 in grant funds from the Michigan Department of Environmental Quality, presently the Dept. of Environment, Great Lakes & Energy (EGLE) to remove 18-24 inches of impacted soil throughout the Clark Commons Phase I development and replace it with imported, clean fill. This grant aligns with the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. A grant contract was previously approved under resolution #190147

The contract with EGLE allows for the City's development partner, Norstar Development USA and owner entity, Clark Commons LDHA, LLC to mitigate known contaminants on the sites planned for redevelopment within Clark Commons Phase 1. The owner entity of the new housing, Clark Commons LDHA, LLC will be receiving the grant dollars to execute the mitigation work. The authorization does not constitute a change order.

This Brownfield Redevelopment Grant and the corresponding contract with EGLE will allow the City and partner, Clark Commons LDHA LLC to further implement many strategies identified in the master plan and specifically "create multi-income housing by integrating public and affordable housing into new developments".

**Financial Implications:** This grant leverages existing funds throughout the community, and delivers no impact to the City's General Fund accounts.

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

**Pre-encumbered:** Yes ☒ No ☐ 190002599 *crmp*

**Account No.:** SDEQ-19-BRDP 296-721.200-801.000 *AD*

**Staff Recommendations:** The Director of Department of Planning and Development recommends approval of this budget amendment.

  
\_\_\_\_\_  
Suzanne Wilcox, Director of Planning and Development

**RESOLUTION REVIEW FORM**

FROM: PLANNING  
Division

DATE  
NO.

November 22, 2019

Law Office Login #

**RESOLUTION TO RECOGNIZE USE OF \$499,995.00 IN EGLE GRANT FUNDS BY CLARK COMMONS  
LDHA LLC, CONTRACT #18-087**

RESOLUTION NAME:

Date in: 11/22/2019

**1. RESOLUTION REVIEW - DIRECTOR OF PLANNING**

The attached RESOLUTION is approved by the Director of Planning in the Division. By signing, the Program Manager approves this resolution to be processed for signatures.

By: Suzanne Wilcox  
Director

DATE: 11/22/19  
(Date)

Date in: 11/22/2019

**2. RESOLUTION REVIEW - LEGAL**

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:  
The Legal Department has reviewed the RESOLUTION as to Form on this form approves as to FORM ONLY.

11-25-19, and by signing  
(Date)

By: Angela Wheeler  
Chief Legal Officer

DATE: 11-25-19

Date in:

**3. RESOLUTION REVIEW - FINANCE**

The attached RESOLUTION is submitted to the FINANCE Department for approval as to FINANCE COMPLIANCE:  
The Finance Department reviewed this RESOLUTION, on this form approves as to FINANCE COMPLIANCE.

12/16/19 and by signing  
(Date)

By: Amanda Trujillo  
Acting Deputy Finance Director

DATE: 12/16/19

MYK 005 2019

RESOLUTION NO.: 200003

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

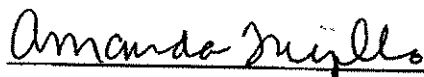
**RESOLUTION APPROVING A GRANT EXTENSION AND AUTHORIZATION FOR THE MAYOR TO  
ACCEPT \$100,000 GRANT FROM THE US FOREST SERVICE GREAT LAKES RESTORATION INITIATIVE (GLRI)  
EMERALD ASH BORER MITIGATION PROJECT**

**BY THE MAYOR:**

**WHEREAS** the City of Flint received approval on September 5, 2019, for an extension of US Forest Service Great Lakes Restoration Initiative (GLRI) Emerald Ash Borer Mitigation Project grant, grant # 18-DG-11420004-012, which was originally awarded on December 6, 2017. The GLRI grant will provide \$100,000 for the City of Flint to hire a competitively bid contractor to plant, water, and maintain 330 street trees to be planted City-wide in locations of former Ash trees. Trees will be planted and maintained in partnership with City of Flint Street Maintenance, Planning and Zoning, and the Genesee Conservation District. During the grant period the City of Flint Department of Planning and Development will partner with the Genesee Conservation District to provide in-kind environmental educational materials to City-wide community organizations such as neighborhood associations, block clubs, and churches.

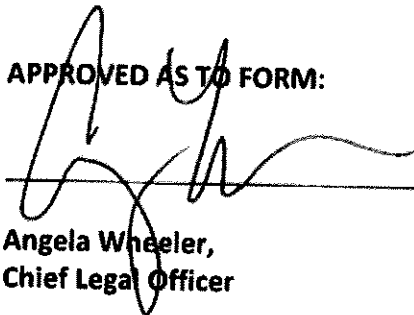
**IT IS RESOLVED** that appropriate City of Flint officials are hereby authorized to do all things necessary to recognize and accept the US Forest Service Great Lakes Restoration Initiative grant, to comply with all of the terms and conditions of the grant award, and to establish expense and revenue accounts where appropriate, under grant code FUSDA-BORE18, Fund 296, and Department 690.391, in the amount of \$100,000.

**APPROVED AS TO FINANCE:**



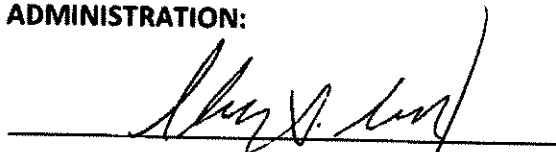
**Tamar Lewis, Amanda Trujillo**  
**Deputy Finance Director**  
Acting

**APPROVED AS TO FORM:**



**Angela Wheeler,**  
**Chief Legal Officer**

**ADMINISTRATION:**



**Sheldon Neeley,**  
**Mayor**

**CITY COUNCIL:**

\_\_\_\_\_

**Monica Galloway,**  
**City Council President**

## GRANT EXTENSION STAFF REVIEW FORM

**DATE:** November 26, 2019

**Agenda Item Title:** RESOLUTION APPROVING A GRANT EXTENSION AND AUTHORIZATION FOR THE MAYOR TO ACCEPT \$100,000 GRANT FROM THE US FOREST SERVICE GREAT LAKES RESTORATION INITIATIVE (GLRI) EMERALD ASH BORER MITIGATION PROJECT

**Prepared By:** Alissa Paquette, Planner I

**Background/Summary of Proposed Action:**

On September 5, 2019, the City of Flint received approval for an extension of US Forest Service Great Lakes Restoration Initiative (GLRI) Emerald Ash Borer Mitigation Project grant, grant # 18-DG-11420004-012, which was originally awarded on December 6, 2017. The GLRI grant will provide \$100,000 for the City of Flint to hire a competitively bid contractor to plant, water, and maintain 330 street trees to be planted City-wide in locations of former Ash trees, which have already been removed. Trees will be planted in accordance to the 2015 Street Tree Inventory and Management Plan, and in partnership with City of Flint Street Maintenance, Planning and Zoning, and the Genesee Conservation District. During the grant period the City of Flint Department of Planning and Development will partner with the Genesee Conservation District to provide in-kind environmental educational materials to City-wide community organizations such as neighborhood associations, block clubs, and churches. Educational material will be developed to provide information on the benefits of trees in the urban environment, threats to trees from invasive species, and tree care guides. Residents from these groups will be recruited to provide updates on the trees' health and condition to the City of Flint and Genesee Conservation District.


**Financial Implications:** This grant leverages existing funds throughout the community, and delivers no impact to the City's General Fund accounts.

**Budgeted Expenditure:** Yes \_\_\_ No X Please explain, if no: This is for an extension.

**Pre-encumbered:** Yes \_\_\_ No X

**Account No.:** To be appropriated by Finance under grant code FUSDA-BORE18 Fund 296, and Department 690.391.

**Staff Recommendations:** The Director of the Department of Planning and Development recommends approval of this grant extension.

  
Suzanne Wilcox, Director of Planning and Development

Tamar,

Regarding the US Forest Service grant extension resolution, a contractor will be hired by the City to plant, stake, and mulch the trees (which adjacent residents had the option to choose the species of). For the first two years after planting, the contractor will maintain the young trees, including watering, pruning, and mulching. After that, volunteers will care for them, with the help of the City and the Genesee conservation District. The volunteers will water and mulch as needed, and tell the Genesee Conservation District or City of Flint Street Maintenance if a tree needs professional help, such as pruning or an inspection for invasive species. This care will also include checking for indications of tree health issues, such as fungi, damage from mowers, and leaning due to weak roots. We will also reach out to interested residents who live near the trees to teach them what to look out for in terms of maintenance needs. **If the trees cause any issues to sidewalks in the years ahead (though this wouldn't happen until the trees have grown quite a bit), it will be the City's responsibility to do the sidewalk repairs. With the help of volunteers and residents to keep an eye on the trees, any root issues can be identified and addressed early on, before significant sidewalk damage.**

Additionally, the trees will have a 12 month warranty provided by the contractor. All trees planted by this grant will have a 100% survival rate for the first year or be replaced. After 12 months, trees will be continually evaluated by the City of Flint and Genesee Conservation District. The 12 month warranty will begin after the project has been completed on the date of the last inspection by the City of Flint.

We are also working with the Genesee Conservation District to prepare outreach materials regarding this project, such as posters, brochures, and other handouts. These will be presented and distributed at neighborhood association meetings this winter and into the spring, and will help people learn about the benefits of street trees, their maintenance, signs of invasive species (i.e. Asian Longhorned Beetle), and general information about the project.

The delay in this project has been due to a high turnover in the Planning department; however, now that I am working on the project we have the bandwidth to move forward with it. We will be releasing the RFP soon, to allow for planting in the spring.

Please let me know if you need any more information, especially in regards to the sidewalks.

Thank you,

Alissa Paquette, ext. 3028

## Resolution Routing Form

FROM: Alissa Paquette (DEPARTMENT): Planning

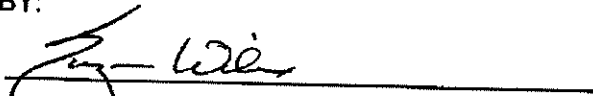
**RESOLUTION NAME: RESOLUTION APPROVING A GRANT EXTENSION AND AUTHORIZATION FOR THE MAYOR TO ACCEPT \$100,000 GRANT FROM THE US FOREST SERVICE GREAT LAKES RESTORATION INITIATIVE (GLRI) EMERALD ASH BORER MITIGATION PROJECT**

### 1. RESOLUTION REVIEW – DEPARTMENT

The attached Resolution is submitted to the Department Director for review and approval as to:

The Planning Department reviewed this resolution on Nov 26, 2019 and by signing this form approves said Resolution. (Date)

BY:



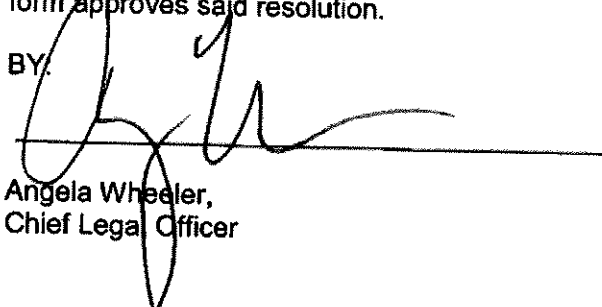
Suzanne Wilcox,  
Director, Department of Planning & Development

### 2. RESOLUTION REVIEW – LEGAL

The attached Resolution is submitted to the Legal Department for review and approval as to:

The Legal Department reviewed this Resolution on 11-26/19 and by signing this form approves said resolution. (Date)

BY:



Angela Wheeler,  
Chief Legal Officer

### 3. RESOLUTION REVIEW – FINANCE

Date in: 12/10/19

The attached Resolution is submitted to the Finance Department for approval as to **BUDGET COMPLIANCE:**

The Chief Financial Officer reviewed this Resolution, on 12/10/19 and by signing this form approves as to BUDGET COMPLIANCE. (Date)

BY:



~~Tamar Lewis~~ Amanda Trujillo  
Deputy Finance Director  
Acting

SUBMISSION NO.: 200004

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING RECOGNITION OF ADDITIONAL FUNDS FROM THE JUSTICE ASSISTANCE GRANT (JAG)**

**BY THE CITY ADMINISTRATOR:**

The City of Flint has received interest from the 2014, 2015, 2016 & 2017 Justice Assistance Grants, also known as JAG, in the amount of \$599.83.

The Department of Justice requires that interest earned on these grants be used for the project that was established through the acceptance of the grants. The revenue and appropriations are to be recognized in the following accounts:

<u>Revenue</u>	<u>Expense</u>
2014 JAG: 296-301.600-538.000 FDOJ14JAG \$72.34	296-301.600-709.000 FDOJ14JAG \$72.34
2015 JAG: 296-301.601-582.111 FDOJ15JAG \$48.22	296-301.601-709.000 FDOJ15JAG \$48.22
2016 JAG: 296-301.601-582.111 FDOJ16JAG \$301.01	296-301.601-709.000 FDOJ16JAG \$168.58
	296-301.601-977.000 FDOJ16JAG \$132.43
2017 JAG: 296-301.601-538.000 FDOJ17JAG \$178.26	296-301.601-709.000 FDOJ17JAG \$178.26

Total JAG Interest to be recognized is \$599.83.

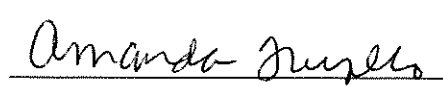
**BE IT RESOLVED**, That City Council is authorized to recognize the interest earned from the 2014, 2015, 2016 and 2017 Justice Assistance Grants: and therefore

**BE IT FURTHER RESOLVED**, That the \$599.83 in additional revenue from the aforementioned Justice Assistance Grants be recognized and appropriation in like amount be made to the appropriate JAG accounts.

**APPROVED AS TO FORM:**

  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
Amanda Trujillo, Acting Chief Financial Officer

**ADMINISTRATION:**

  
Clyde Edwards, City Administrator

**CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, Council President

## RESOLUTION STAFF REVIEW FORM

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**DATE:** 10/04/19

**Agenda Item Title:** To Authorize Recognition of Earned Interest in the amount of \$599.83 from the 2014, 2015, 2016 & 2017 Justice Assistance Grants and that the revenue and Appropriation be set-up in said JAG Grants.

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** The Flint Police Department is asking that interest in the amount of \$599.83 from the 2014, 2015, 2016 & 2017 JAG Grants be recognized and that the revenue and Appropriation be set-up in the Appropriate JAG Grant accounts.

Interest to be recognized by grant is as follows:

2014 JAG - \$72.34  
2015 JAG - \$48.22  
2016 JAG - \$301.01  
2017 JAG - \$178.26

**Financial Implications:** Increases amount to be spent on public safety.

**Budgeted Expenditure:** Yes \_\_\_ No X **Please explain, if no:** Interest earned from budgeted grants.

*mmf*

<b>Account #:</b>	<b>Revenue:</b>	101-301.600-538.000 FDOJ14JAG	\$72.34
		101-301.601-528.111 FDOJ15JAG	\$48.22
		101-301.601-582.111 FDOJ16JAG	\$301.01
		101-301.601-538.000 FDOJ17JAG	\$178.26
	<b>Expense:</b>	101-301.600-709.000 FDOJ14JAG	\$72.34
		101-301.600-709.000 FDOJ15JAG	\$48.22
		101-301.601-709.000 FDOJ16JAG	\$168.58
		101-301.601-977.000 FDOJ16JAG	\$132.43
		101-301.601-977.000 FDOJ17JAG	\$178.26

**Pre-encumbered:** Yes \_\_\_ No X **Requisition #:** Budgetary Resolution

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
Philip Hart, Chief of Police

*Don Benjamin, Chief*

## 2014 JAG GRANT (2014-DJ-BX-0568)

CFDA # 16.738 - Edward Byrne Memorial Assistance Grant Program

### City of Flint

6/30/2018

**PURPOSE AREA: \$38,646 Overtime, \$152,375 Equipment**

<u>Date</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Item Purchased</u>	<u>Dollar Amount</u>	<u>Interest Earned</u>
9/16/14	Award Amount			191,021.00	
9/30/14	Earned Interest			21.28	21.28
12/31/14	Earned Interest			144.70	144.70
3/31/15	Earned Interest			133.90	133.90
6/30/15	Earned Interest			120.47	120.47
8/13/15	Reimb for Uniforms			-25,500.77	
9/30/15	Earned Interest			110.90	110.90
12/31/15	Earned Interest			105.64	105.64
3/31/16	Earned Interest			106.68	106.68
6/30/16	Earned Interest			111.96	111.96
8/3/16	Reimb for ballistic panels			-1,852.50	
8/3/16	Reimb for Uniforms			-689.86	
8/3/16	Reimb for Uniforms			-1,497.50	
8/3/16	Reimb for Uniforms			-8,463.53	
8/3/16	Reimb for Uniforms			-5,437.65	
8/3/16	Reimb for Uniforms			-26,254.16	
8/24/16	Reimb for Uniforms			-2,462.15	
9/30/16	Earned Interest			96.00	96.00
12/31/16	Earned Interest			78.17	78.17
3/31/17	Earned Interest			74.51	74.51
6/30/17	Earned Interest			102.33	102.33
8/24/17	Reimb for Uniforms			-7,254.43	
8/24/17	Reimb for Uniforms			-599.97	
8/24/17	Reimb for Uniforms			-810.00	
8/24/17	Reimb for Uniforms			-193.94	
8/24/17	Reimb for Uniforms			-415.97	

8/24/17 Reimb for Overtime			-2,775.26	
9/30/17 Earned Interest			126.30	126.30
12/31/17 Earned Interest			117.86	117.86
3/31/18 Earned Interest			106.86	106.86
6/30/18 Earned Interest			72.34	72.34
8/30/18 Reimb for equipment	4929	Polaris UTV	-22,118.04	
8/30/18 Reimb for equipment	9626	Power Hawk Nerat	-19,998.00	
8/30/18 Reimb for equipment	h51065	Atlas Copco Light T	-9,636.00	
8/30/18 Reimb for equipment	735 645	2 golf carts	-22,140.00	
8/30/18 Reimb for OT		135.5 hours	-5,781.36	
8/30/18 Reimb for equipment	860552	Guns & sights	-9,955.39	
8/30/18 Reimb for Uniforms	169954		-6,427.30	
8/30/18 Reimb for Uniforms	24770		-405.97	
8/30/18 Reimb for Uniforms	145830		-1,486.00	
8/30/18 Reimb for Uniforms	SC002179638		-1,922.55	
9/25/18 Reimb for OT			-774.80	
9/25/18 Reimb for Uniforms	169950		-7,797.80	

Total ===== 0.00

Interest Earned 1,629.90

Purpose Area Budget:

**Overtime**

38,646.00  
-2,775.26  
-5,781.36

**Overtime Balance**

=====

30,089.38

**Equipment**

152,375.00  
-25,500.77  
-1,852.50  
-689.86  
-1,497.50  
-8,463.53  
-5,437.65  
-26,254.16  
-2,462.15  
-7,254.43  
-599.97  
-810.00  
-193.94  
-415.97  
-22,118.04  
-19,998.00  
-9,636.00  
-22,140.00  
-9,955.39  
-6,427.30  
-405.97  
-1,486.00  
-1,922.55

uniforms

**Equipment Balance  
Ending Balance with Interest**

=====

8,572.60

-23,146.68

**2015 JAG GRANT (2015-DJ-BX-0843)**

Grant Period 10-1-14 to 9-30-18

CFDA # 16.738 - Edward Byrne Memorial Assistance Grant Program

**City of Flint**  
6/30/2018**PURPOSE AREA: \$44,662 Overtime, \$70,165 Equipment, \$ 44,662 Training**

<u>Date</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Item Purchased</u>	<u>Dollar Amount</u>	<u>Interest Earned</u>
12/14/15	Award Amount			159,488.00	
12/31/15	Interest Earned			19.87	19.87
3/31/16	Interest Earned			100.77	100.77
6/30/16	Interest Earned			98.27	98.27
8/3/16	Reimb training			-800.00	
8/3/16	Reimb training			-495.00	
8/3/16	Reimb training			-895.32	
8/3/16	Reimb training			-249.00	
8/3/16	Reimb training			-2,178.68	
8/3/16	Reimb training			-420.04	
8/3/16	Reimb training			-372.04	
8/24/16	Reimb training			-450.00	
8/24/16	Reimb training			-250.00	
9/1/16	Reimb training			-450.00	
9/30/16	Interest Earned			110.80	110.80
12/31/16	Interest Earned			48.04	48.04
3/31/17	Interest Earned			95.15	95.15
6/30/17	Interest Earned			133.68	133.68
8/24/17	Reimb Equipment			-53,094.00	
8/24/17	Reimb training			-590.00	
8/24/17	Reimb training			-385.00	
8/24/17	Reimb training			-1,191.60	
8/24/17	Reimb training			-3,500.00	
8/24/17	Reimb training			-6,000.00	
8/24/17	Reimb training			-1,350.00	
8/24/17	Reimb training			-1,350.00	

8/24/17 Reimb training		-2,100.00	
8/24/17 Reimb training		-475.00	
8/24/17 Reimb training		-131.76	
8/24/17 Reimb training		-695.00	
8/24/17 Reimb training		-620.00	
8/24/17 Reimb training		-1,500.00	
8/24/17 Reimb training		-1,100.00	
8/24/17 Reimb training		-295.00	
8/24/17 Reimb training		-2,658.63	
8/24/17 Reimb training		-230.00	
8/24/17 Reimb training		-644.27	
8/24/17 Reimb training		-900.00	
8/24/17 Reimb training		-1,108.91	
8/24/17 Reimb training		-2,762.18	
8/24/17 Reimb training		-600.00	
8/24/17 Reimb training		-895.00	
8/24/17 Reimb training		-295.00	
8/24/17 Reimb training		-1,029.86	
9/30/17 Interest Earned		110.94	110.94
12/31/17 Interest Earned		80.43	80.43
3/31/18 Interest Earned		67.39	67.39
6/30/18 Interest Earned		48.22	48.22
8/30/18 Reimb for Hotel		-484.50	
8/30/18 Reimb training	K-9 Decoy	-938.54	
8/30/18 Reimb training	NAPCH	-1,000.00	
8/30/18 Reimb training	Macomb	-100.00	
8/30/18 Reimb training	Hard Surface training	-105.00	
8/30/18 Reimb training	Active shooter	-300.00	3702068
8/30/18 Reimb training	Advance Pistol	-625.00	5499617
8/30/18 Reimb training	Advanced Police Traini	-2,070.00	106912
8/30/18 Reimb training	Highway Safety Prog	-4,270.00	
8/30/18 Reimb training	Trijicon MRO	-9,890.00	3451050
8/30/18 Reimb Equipment	Speed Sign	-11,507.45	SIN013371
8/30/18 Reimb Equipment	279.5 hours	-650.00	
5/18/18 Reimb training		-36,399.78	
9/25/18 Reimb Overtime			
		=====	
Total		0.00	

Interest Earned	913.56
Purpose Area Budget:	
<u>OVERTIME</u>	44,662.00
	=====
	44,662.00
<u>EQUIPMENT</u>	
Submachine guns	70,164.00
	-53,094.00
	=====
Equipment Balance	17,070.00
<u>TRAINING</u>	
	44,662.00
	-800.00
	-495.00
	-895.32
	-249.00
	-2,178.68
	-420.04
	-372.04
	-450.00
	-250.00
	-450.00

	-590.00
	-385.00
	-1,191.60
	-3,500.00
	-6,000.00
	-1,350.00
	-1,350.00
	-2,100.00
	-475.00
	-131.76
	-695.00
	-620.00
	-1,500.00
	-1,100.00
	-295.00
	-2,658.63
	-230.00
	-644.27
	-900.00
	-1,108.91
	-2,762.18
	-600.00
	-895.00
	-295.00
	-1,029.86
	=====
Ending Balance	5,695.71

Balance with out interest	67,426.71
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Ending Balance with Interest	<u>68,340.27</u>
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**2016 JAG GRANT (2016-DJ-BX-0660)**

Grant Period 10-1-15 to 9-30-19

CFDA # 16.738 - Edward Byrne Memorial Assistance Grant Program

**City of Flint**

As of 9-1-19

**PURPOSE AREA: Equipment \$112,770.94, Personnel \$21,209, Training \$21,626.06**

<u>Date</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Item Purchased</u>	<u>Dollar Amount</u>	<u>Interest Earned</u>
10/17/16	Award Amount			155,606.00	
12/31/16	Earned Interest			83.85	83.85
3/31/17	Earned Interest			96.59	96.59
6/30/17	Earned Interest			132.33	132.33
9/30/17	Earned Interest			158.97	158.97
12/31/17	Earned Interest			182.93	182.93
3/31/18	Earned Interest			154.53	154.53
6/30/18	Earned Interest			104.91	104.91
8/23/18	City of Flint	SI-1533917	TASERS	-41,198.50	
8/23/18	City of Flint	3479510	Motorcycle upfitting	-2,828.38	
8/23/18	City of Flint		2-motorcycles	-28,428.00	
8/23/18	City of Flint		training	-1,810.26	
8/23/18	City of Flint		training	-2,745.00	
8/23/18	City of Flint		training	-3,703.21	
8/23/18	City of Flint		training	-1,865.04	
8/23/18	City of Flint		training	-3,838.50	
8/23/18	City of Flint		training	-4,155.27	
8/23/18	City of Flint		training	-1,431.38	
8/23/18	City of Flint		training	-1,207.40	
9/30/18	Earned Interest			101.41	101.41
12/31/18	Earned Interest			32.34	32.34
3/31/19	Earned Interest			32.16	32.16
6/30/19	Earned Interest			30.19	30.19
8/27/19	City of Flint	84901	Rescue Boat	-16,774.00	
8/27/19	City of Flint		Overtime	-21,149.40	

8/27/19 City of Flint	Training	-35.00
8/27/19 City of Flint	Training	-375.00
9/16/19 City of Flint	Training	-360.00
9/16/19 City of Flint	Training	-100.00
		=====
Total		24,711.87

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Interest Earned	1,110.21
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**Purpose Area Budget:**

<u><b>OVERTIME</b></u>	21,209.00
	-21,149.40
	=====
Overtime Balance	59.60

<u><b>EQUIPMENT</b></u>	112,770.94
	-41,198.50
	-2,828.38
	-28,428.00
	-16,774.00
	=====
Equipment Balance	23,542.06

<u><b>TRAINING</b></u>	21,626.06
	-1,810.26
	-2,745.00
	-3,703.21
	-1,865.04
	-3,838.50
	-4,155.27
	-1,431.38
	-1,207.40
	-35.00
	-375.00
	-360.00

	-100.00	
	=====	
Training Balance	0.00	
Balance with out interest		24,711.87

**2017 JAG GRANT (2017-DJ-BX-0971)**

Grant Period 10-1-16 to 9-30-20

CFDA # 16.738 - Edward Byrne Memorial Assistance Grant Program

**City of Flint**

As of 9-1-19

**PURPOSE AREA: Equipment \$40,658 Personnel/OT \$40,658, Training \$40,658**

<u>Date</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Item Purchased</u>	<u>Dollar Amount</u>	<u>Interest Earned</u>
10/17/16	Award Amount			121,974.00	
12/31/18	Earned Interest			60.43	<b>60.43</b>
3/31/19	Earned Interest			59.73	<b>59.73</b>
6/30/19	Earned Interest			58.10	<b>58.10</b>
8/28/19	City of Flint		Overtime	-18,872.55	
8/28/19	City of Flint		Training	-250.00	
8/28/19	City of Flint		Training	-2,764.21	
8/28/19	City of Flint		Training	-500.00	
8/28/19	City of Flint		Training	-700.00	
8/28/19	City of Flint		Training	-750.00	
8/28/19	City of Flint		Training	-1,500.00	
8/28/19	City of Flint		Training	-595.00	
8/28/19	City of Flint		Training	-102.00	
8/28/19	City of Flint		Training	-4,925.85	
8/28/19	City of Flint		Training	-1,740.00	
8/28/19	City of Flint		Training	-2,552.96	
8/28/19	City of Flint		Training	-1,968.28	
8/28/19	City of Flint		Training	-1,248.25	
8/28/19	City of Flint		Training	-1,491.93	
8/28/19	City of Flint		Training	-3,780.17	
8/28/19	City of Flint		Training	-1,568.78	
8/28/19	City of Flint		Training	-550.00	
8/28/19	City of Flint		Training	-1,504.80	
8/28/19	City of Flint		Training	-475.00	
8/28/19	City of Flint		Training	-3,663.85	

Total

=====

70,648.63

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Interest Earned

178.26

Purpose Area Budget:

OVERTIME

40,658.00

-18,872.55

Overtime Balance

=====

21,785.45

EQUIPMENT

40,658.00

Equipment Balance

=====

40,658.00

TRAINING

40,658.00

-250.00

-2,764.21

-500.00

-700.00

-750.00

-1,500.00  
-595.00  
-102.00  
-4,925.85  
-1,740.00  
-2,552.96  
-1,968.28  
-1,248.25  
-1,491.93  
-3,780.17  
-1,568.78  
-550.00  
-1,504.80  
-475.00  
-3,663.85

=====

Training Blance

8,026.92

Balance with out interest

70,648.63

\_\_\_\_\_



Mary Jarvis <mjarvis@cityofflint.com>

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## JAG Grant Balances

1 message

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**Rick Johnson** <rjohnson@cityofflint.com>  
To: Mary Jarvis <mjarvis@cityofflint.com>

Thu, Oct 17, 2019 at 10:49 AM

Hi Mary,

When the 2014 & 2015 JAG Interest is applied to the Revenue & Expenditure accounts the grant will have a zero balance.

2016 JAG currently has a \$24,410.86 balance. When the interest is added it will have a \$24,720.87 Balance. Once the interest is added, I will have one bill to pay and the balance will be zero.

2017 JAG currently has a \$70,470.37 Balance before interest. Balance is dwindling quickly. Grant ends 9/30/20.

Thanks,  
Rick

--  
Rick Johnson  
Financial Coordinator  
Flint Police Department  
210 E. Fifth St.  
Flint, MI. 48502  
Phone: (810) 237-6867  
E-mail: RJohnson@cityofflint.com

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/2019	YEAR-TO-DATE THRU 10/31/19	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
FEDERAL REVENUES						
296-301.600-538.000	State Grants Federal Pass Thru	75,944.13	0.00	0.00	0.00	75,944.13
296-301.600-538.001	Prior yr revenue - Federal gra	(77,752.58)	0.00	0.00	0.00	(77,752.58)
	TOTAL FEDERAL REVENUES	(1,808.45)	0.00	0.00	0.00	(1,808.45)
SALARIES, WAGES AND FRINGES						
296-301.600-709.000	Overtime	(72.34)	0.00	0.00	0.00	(72.34)
296-301.600-719.100	Direct Fringes	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES, WAGES AND FRINGES	(72.34)	0.00	0.00	0.00	(72.34)
SUPPLIES						
296-301.600-758.000	Uniforms	0.00	0.00	0.00	0.00	0.00
	TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
296-301.600-977.000	Equipment	0.00	0.00	0.00	0.00	0.00
296-301.600-977.500	Vehicle	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL FDOJ14JAG - JAG 2014 FLINT TOWNSHIP		1,736.11	0.00	0.00	0.00	1,736.11
TOTAL REPORT		1,736.11	0.00	0.00	0.00	1,736.11

GRANT LEDGER REPORT FOR CITY OF FLINT  
Grant FDOJ15JAG Byrne Justice Assistance Grant (JAG)

Period Ending: 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/2019	YEAR-TO-DATE THRU 10/31/19	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
MISCELLANEOUS EXPENSES						
296-301.600-958.000	Education, Training, & Confer	0.00	0.00	0.00	0.00	0.00
296-301.601-958.000	Education, Training, & Confer	0.00	0.00	0.00	0.00	0.00
	TOTAL MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00
FEDERAL REVENUES						
296-301.601-505.000	Federal Grants - Public Safety	0.00	0.00	0.00	0.00	0.00
296-301.601-538.000	State Grants Federal Pass Thru	0.00	0.00	0.00	0.00	0.00
296-301.601-538.001	Prior yr revenue - Federal gra	(31,290.49)	0.00	0.00	0.00	(31,290.49)
296-301.601-582.111	Local Unit Federal pass throug	67,357.55	0.00	0.00	0.00	67,357.55
	TOTAL FEDERAL REVENUES	36,067.06	0.00	0.00	0.00	36,067.06
SALARIES, WAGES AND FRINGES						
296-301.601-709.000	Overtime	(48.22)	0.00	0.00	0.00	(48.22)
	TOTAL SALARIES, WAGES AND FRINGES	(48.22)	0.00	0.00	0.00	(48.22)
CAPITAL OUTLAY						
296-301.601-977.000	Equipment	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL FDOJ15JAG - Byrne Justice Assistance Grant (JAG)		(36,115.28)	0.00	0.00	0.00	(36,115.28)
TOTAL REPORT		(36,115.28)	0.00	0.00	0.00	(36,115.28)

Period Ending: 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/2019	YEAR-TO-DATE THRU 10/31/19	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
CAPITAL OUTLAY						
296-301.600-977.500	Vehicle	0.00	0.00	0.00	0.00	0.00
296-301.601-977.000	Equipment	24,410.86	0.00	2,130.00	20,280.24	2,000.62
296-301.601-977.500	Vehicle	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL OUTLAY	24,410.86	0.00	2,130.00	20,280.24	2,000.62
FEDERAL REVENUES						
296-301.601-538.001	Prior yr revenue - Federal gra	(93,210.94)	0.00	0.00	0.00	(93,210.94)
296-301.601-582.111	Local Unit Federal pass throug	156,415.20	0.00	38,793.40	0.00	117,621.80
	TOTAL FEDERAL REVENUES	63,204.26	0.00	38,793.40	0.00	24,410.86
SALARIES, WAGES AND FRINGES						
296-301.601-709.000	Overtime	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES, WAGES AND FRINGES	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS EXPENSES						
296-301.601-958.000	Education, Training, & Confer	0.00	0.00	0.00	0.00	0.00
	TOTAL MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00
TOTAL FDOJ16JAG - 2016 JAG Flint Township		(38,793.40)	0.00	(36,663.40)	20,280.24	(22,410.24)
TOTAL REPORT		(38,793.40)	0.00	(36,663.40)	20,280.24	(22,410.24)

GRANT LEDGER REPORT FOR CITY OF FLINT  
 Grant FDOJ17JAG 2017 Justice Assistance  
 Period Ending: 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 06/30/2019	YEAR-TO-DATE THRU 06/30/19	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
SALARIES, WAGES AND FRINGES						
296-301.601-709.000	Overtime	40,658.00	0.00	18,872.55	0.00	21,785.45
296-301.601-719.100	Direct Fringes	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES, WAGES AND FRINGES	40,658.00	0.00	18,872.55	0.00	21,785.45
MISCELLANEOUS EXPENSES						
296-301.601-958.000	Education, Training, & Confer	40,658.00	9,868.07	32,631.08	0.00	8,026.92
	TOTAL MISCELLANEOUS EXPENSES	40,658.00	9,868.07	32,631.08	0.00	8,026.92
CAPITAL OUTLAY						
296-301.601-977.000	Equipment	40,658.00	0.00	0.00	0.00	40,658.00
	TOTAL CAPITAL OUTLAY	40,658.00	0.00	0.00	0.00	40,658.00
TOTAL FDOJ17JAG - 2017 Justice Assistance		121,974.00	9,868.07	51,503.63	0.00	70,470.37
TOTAL REPORT		121,974.00	9,868.07	51,503.63	0.00	70,470.37

19-8191

**RESOLUTION REVIEW FORM**

FROM: POLICE  
DEPARTMENT

DATE: 12/16/2019

NO. \_\_\_\_\_  
Law Office Login # \_\_\_\_\_

RESOLUTION NAME: Budget Amendment for JAG Grant Interest

Date In: 12/16/2019

**1. RESOLUTION REVIEW - POLICE CHIEF**

The attached RESOLUTION is approved by the Chief of Police. By signing, the Police Chief approved this resolution to be processed for signatures.

By: Philip Hart *Philip Hart*  
Chief of Police

Date: 12/16/19

Date In: 12/19/19

**2. RESOLUTION REVIEW - LEGAL**

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the Resolution as to form on \_\_\_\_\_ and by signing this  
form approves as to FORM ONLY (Date)

By: Angela Wheeler *Angela Wheeler*  
Chief Legal Officer

Date: 12/19/19

Date In: \_\_\_\_\_

**3. RESOLUTION REVIEW - FINANCE**

The attached RESOLUTION is submitted to the Finance Department for Approval as to FINANCE COMPLIANCE:

The Finance Department has reviewed this Resolution on 12/18/19 and by signing this  
form approves as to FINANCE COMPLIANCE (Date)

By: Amanda Trujillo *Amanda Trujillo*  
City Treasurer  
Acting Chief Financial Officer

Date: 12/18/19

11/19/2019  
SUBMISSION NO.: 20005

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

***Resolution entering into a grant agreement with the Flint Police Foundation as a sub-grantee to the North End Community Crime Strategy (NECCS) Grant.***

**BY THE MAYOR:**

The Police Foundation was awarded the North End Community Crime Strategy (NECCS) Grant to provide services to the citizens residing in the north Flint neighborhoods. This grant is to promote Blight elimination with Community policing support.

The North End Community Crime Strategy (NECCS) Grant is a one year grant with the grant period being April 01, 2019 through March 31, 2020 in the amount of \$228,000.00 which was awarded by the Ruth Mott Foundation to the Flint Police Foundation.

\$114,000.00 match is required to receive these grant funds which is being covered by Community Development Block Grant dollars granted to the City of Flint by the U.S. Department of Housing and Urban Development.

The Flint Police Foundation has allocated \$127,000.00 to the City of Flint Police Department as a sub-grantee which will be used to fund (3) Neighborhood Safety Officers (NSO's) and one part time Data Analyst to increase enforcement and collections of Blight violations.

Accounts being used to set up the grant upon approval are: 296-315.703-702.000 (Wages), 296-315.703-719.100 (Direct Fringes), 296-315.703-719.152 (MERS Hybrid DB Portion), 296-315.703-719.157 (MERS Hybrid DC Employee, 296-315.703-719.200 (Other Fringes), 296-315.703.719.310 (Employer Health Care Saving Plan (HCSP) and 296-315.703-580.000 (Revenue) all under the grant module account PRMF-NECCS19.

**THEREFORE BE IT RESOLVED**, That the appropriate city officials are hereby authorized to do all things necessary to enter into the North End Community Crime Strategy (NECCS) Grant agreement by and between the City of Flint and the Flint Police Foundation, to obtain funds in the amount of \$127,000 for the period of April 1, 2019 through March 31, 2020.

**BE IT FURTHER RESOLVED**, That the funds in the amount of \$127,000.00 available from this grant, be recognized as received by the City of Flint, and that said appropriation be made to the City of Flint Grant Fund (296FD) to be used solely for the above stated purpose as set forth in the grant agreement and related documents.

**APPROVED AS TO FORM:**

  
Angela Wheeler, Chief Legal Officer

\_\_\_\_\_  
Sheldon Neeley, Mayor

**APPROVED AS TO FINANCE:**

  
Amanda Trujillo, Acting Chief Financial Officer

\_\_\_\_\_  
Monica Galloway, Council President

## RESOLUTION STAFF REVIEW FORM

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**DATE:** 11/25/19

**Agenda Item Title:** North End Community Crime Strategy Grant

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** The Police Foundation was awarded from the Ruth Mott Foundation, the North End Community Crime Strategy (NECCS) Grant to provide services to the citizens of Flint. This grant is to increase community involvement and partnerships in crime prevention through the expansion of the Citizens Radio Patrol along with establishing Neighborhood Service Centers.

The North End Community Crime Strategy (NECCS) Grant was awarded to the Flint Police Foundation for the period April 01, 2019 through March 31, 2020. The Flint Police Department is a sub-grantee to the grant and has been awarded \$127,000.00. This Flint Police portion of the grant will fund three (3) Neighborhood Safety Officers (NSO's).

There is a \$114,000.00 match that is being covered by Community Development Block Grant dollars granted to the City of Flint by the U.S. Department of Housing and Urban Development.

The Flint Police Department is requesting approval to enter into a grant agreement with the Flint Police Foundation as a sub-grantee to the NECCS grant.

**Financial Implications:** Three Neighborhood Safety Officers and Data Analyst wages and fringes will be fully refundable from the NECCS Grant.

**Budgeted Expenditure:** Yes\_\_\_ No\_X\_\_\_ **Please explain, if no:** Requesting approval to enter into the grant agreement with the Flint Police Foundation and upon approval to have the Revenue and Appropriation set-up at that time.

**Account #:** **Expense:** 296-315.703-702.000 PRMF-NECCS19  
296-315.703-719.100 PRMF-NECCS19  
296-315.703-719.152 PRMF-NECCS19  
296-315.703-719.157 PRMF-NECCS19  
296-315.703-719.200 PRMF-NECCS19  
296-315.703-719.310 PRMF-NECCS19  
296-315.703-580.000 PRMF-NECCS19

*mmf*

**Pre-encumbered:** Yes\_\_\_ No\_X\_\_\_ **Requisition #:**

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Philip J. Hart  
Philip Hart Chief of Police



*Ruth Mott Foundation*

APPLEWOOD

March 5, 2019

Mr. Max Chiddister  
Executive Director  
Flint Police Foundation  
29908 Westbrook Parkway  
Southfield, MI 48076

Dear Mr. Chiddister:

On behalf of the Board of Trustees of the Ruth Mott Foundation, it is my pleasure to inform you that a grant to the Flint Police Foundation in the amount of \$228,000 has been approved for the North End Community Crime Strategy. The grant period is 4/1/2019 to 3/31/2020.

**Conditions**

- An amount of \$114,000 will be paid upon receipt and approval of the prior final report (ID 2056) due by 4/30/2019.
- Matching grant payments of up to \$114,000 total, with installments issued no more than once per quarter, will be paid based on adequate grant progress and receipt and approval of a fundraising report (due 30 days in advance of the expected payment date) indicating proof of 1:1 eligible matching funds from individual, corporate, foundation, or government agency donors. Eligible matching funds include those from new donors or increases from existing donors compared to the previous year. To be eligible, the funds used to achieve the match must be applied to this project.

**Use of Funds**

- The grantee agrees to use funds in accordance with the attached approved budget. The Ruth Mott Foundation must approve variances that exceed both \$1,000 and 20% over the budget line item amount 30 days in advance of the expenditure. Expenses related to any variances not approved will be the responsibility of the grantee. Any unspent funds at the end of the grant period (over \$100) must be returned, so please talk with your program officer in advance if it appears funds may remain near the end of the grant. Grant period extensions should be requested 30 days in advance.
- The grantee warrants that funds will only be used for the purposes allowed by the IRS and other government agencies relating to grants from private foundations. No goods or services have been or will be provided to the Foundation or any of its trustees, officers, or family members.
- If the grantee's tax-exempt status changes or if funds are not used for the purposes described in your proposal the Foundation reserves the right to have all remaining grant funds immediately returned. The Foundation also reserves the right to terminate the grant if the grantee is unable to carry out its purposes or breaches the terms of this grant agreement.

### Communication

- The grantee will furnish to the Foundation any information concerning a change in the grantee's tax-exempt status. The Foundation will also be informed of any significant changes or updates regarding the program or the organization.
- The Foundation encourages grantees to make announcements of grants upon return of the signed commitment letter and to make mention of the Ruth Mott Foundation. However, we require the opportunity to read and approve in advance all publications, press releases, online communications, or other public announcements that make mention of the Ruth Mott Foundation and/or this grant award.

### Reporting

- The grantee will provide a final report within one month of the end of the grant. Details of what should be included in the report are attached.

Please acknowledge your agreement with the terms of this letter by signing and returning a copy as soon as possible.

The Ruth Mott Foundation is proud to support your mission. Your program officer will continue to be available as a resource to you throughout the life of this grant. Thank you for your good work!

Sincerely,



Raquel Thueme  
President

### Accepted By

Name of President/CEO:

Mr. Max Chiddister

Signature President/CEO:

\_\_\_\_\_

Date Signed:

\_\_\_\_\_

Name of Board Chairperson:

Mr. J. Dallas Winegarden

Signature of Board Chair:

\_\_\_\_\_

Date Signed:

\_\_\_\_\_

### Attachments

- Reporting requirements
- Approved budget
- Data reporting tool (to be sent electronically to [mchiddister@comcast.net](mailto:mchiddister@comcast.net))

## Reporting Requirements

Final Report Due Date: **April 30, 2020**

Quarterly Interim Reports: **June 14, September 16, and December 16, 2019**

You will be required to submit interim and final reports to the Foundation and upload data to the Ruth Mott Foundation Grantee Dashboard. The interim reports should include:

1. The number of visits conducted by Neighborhood Service Officers (with a target of completing at least 11,000 by the end of the grant).
2. The number of calls for service received and responded to and a trend analysis.
3. Incidents of social and property disorder and an analysis of the trend.
4. The number and status of blight/code enforcement cases pursued, including those resolved by the Administrative Hearings Bureau, resolved voluntarily, and unresolved by ZIP code.
5. Maps overlaying crime trends with areas of intensified NSO work.
6. Progress toward securing matching funds.

The final report should include the reporting elements from the interim report plus:

- A Narrative Report that includes:
  1. Program outcomes including data reported through the Ruth Mott Foundation Grantee Dashboard. For reference, the end-of-year program outcomes for this grant are:
    - a. Increased collections from code enforcement (with a target of \$32,000).
    - b. Improved property conditions.\*
    - c. Increased public safety.\*
  2. Key program observations and lessons learned for the future.
  3. A description of plans to sustain the program beyond RMF support and a summary of all fund development efforts.
  4. A discussion of the effectiveness of the Neighborhood Service Officer deployment strategy and the partnership between the Flint Police Foundation, Flint Police Department, and City of Flint Planning and Development department.
- A Financial Report showing how grant funds were spent compared to the approved budget. The following items must be included in the financial report:
  - a. Actual expenditures against the approved budget by line item for the reporting period. In the case of unspent funds, please explain the variance between the total funding received and the total approved budget.
  - b. Summary of all approved variances that occurred during the grant.
  - c. Summary of all cash and in-kind project support received during the reporting period. Please identify source, amount, and any relevant restrictions.

***\*These outcomes will be displayed on the Ruth Mott Foundation Grantee Dashboard and should be summarized in the narrative report.*** The Grantee Dashboard can be accessed through the Ruth Mott Foundation website. Your customized Data Reporting Tool (Excel File) and log-in credentials will be sent via email.

Please contact your program officer if you have questions regarding your reports.

# Total Approved Project Budget



Organization: Flint Police Foundation  
 Project Title: North End Community Crime Strategy

Line Item	Explanation (include hours & rate for employees/contracted services)	Amount Requested from RMF	Amount Approved by RMF	Amount Provided by Others*	Total Project Budget
NSOs (10 full-time)	Wages and benefits	\$ 180,000	\$ 207,000	\$ 180,000	\$ 360,000
Other code enforcement administration	Wages, equipment, and professional services	\$ -		\$ 430,000	\$ 430,000
Blight elimination	Neighborhood cleanup support, demolition, emergency home repairs, owner-occupied rehabilitation	\$ -		\$ 1,525,917	\$ 1,525,917
Community policing to support blight elimination	Choice Neighborhoods safety program	\$ -		\$ 323,118	\$ 323,118
Increased enforcement and collections of blight violations	Support for administration and implementation of comprehensive code enforcement action plan	\$ 80,000		\$ -	\$ 80,000
Travel	As needed	\$ 5,000		\$ -	\$ 5,000
Supplies	Office supplies for NSOs and community trainings	\$ 3,000		\$ 13,000	\$ 16,000
Smart Software	Contract	\$ 20,000		\$ -	\$ 20,000
Data analysis	Contract	\$ 30,000		\$ -	\$ 30,000
FPF legal and CPA costs	Contract	\$ 4,000	\$ -	\$ -	\$ 4,000
FPF administrative cost	12.5% of RMF request (recommended rate is 10%)	\$ 39,700	\$ 21,000	\$ -	\$ 39,700
Total		\$ 361,700	\$ 228,000	\$ 2,472,035	\$ 2,833,735

\*Complete the section below for each other source of funding for the project.

Source	Amount	Committed or Pending?
City of Flint HOME and CDBG funds	\$ 2,472,035	Committed

Line Item	RMF Funding	Current CDBG Funding (Committed)	New CDBG Funding for RMF Match (Proposed)	Increase in CDBG Funding (Proposed - Committed)	Total
NSOs (10 full-time) <sup>3 police</sup> <del>7 CDBG</del>	97,000	180,000	263,000	83,000	360,000
Other Code Enforcement Administration		430,000	430,000		430,000
Blight Elimination		1,525,917	1,525,917		1,525,917
Community Policing to Support Blight Elimination		323,118	323,118		323,118
Increased Enforcement and Collections of Blight Violations	80,000		40,000	40,000	120,000
Travel					
Supplies		13,000	16,000	3,000	13,000
Smart Software					
Data Analysis	30,000				30,000
FPF Legal and CPA Costs					0
FPF Administrative Cost	21,000				21,000
Total	228,000	2,472,035	2,598,035	126,000	2,823,035



**CITY OF FLINT**  
**DEPARTMENT OF PLANNING AND DEVELOPMENT**



**Karen Weaver**  
Mayor

**Suzanne Wilcox**  
Director, DPD

September 17, 2019

Max Chiddister  
Flint Police Foundation  
P.O. Box 13503  
Flint, MI 48501

Dear Max Chiddister,

As part of its ongoing commitment to eliminating blight and improving the quality of life of Flint residents, the City of Flint has committed at least \$114,000 of additional funding to its code enforcement program from April 1, 2019 – March 31, 2020. This additional funding increases the City of Flint's contribution to the code enforcement program from 623,000 (as committed in the Flint Police Foundation's grant proposal to the Ruth Mott Foundation and as budgeted for the previous fiscal year) to at least \$737,000. This additional funding is devoted primarily to paying wages and fringe benefits for the City of Flint Neighborhood Safety Officers. The source of this additional funding is Community Development Block Grant dollars granted to the City of Flint by the U.S. Department of Housing and Urban Development.

This funding is intended to match a second grant installment of \$114,000 paid by the Ruth Mott Foundation to the Flint Police Foundation. Given current cost estimates, the City of Flint is relying upon a full grant of \$228,000\* from the Ruth Mott Foundation to the Flint Police Foundation in order to administer the Code Enforcement program with a staff of ten full-time Neighborhood Safety Officers through March 31, 2020.

This additional funding commitment is contingent upon the Flint Police Foundation's adherence to the activities and outcomes as presented in its grant proposal to the Ruth Mott Foundation and the attached budget.

Please feel free to contact me with any questions.

Sincerely,

Suzanne Wilcox  
Director of Planning & Development

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\* \$207,000 of which will be spent by the Flint Police Foundation to support the City of Flint's code enforcement and community policing efforts.

**Revised Code Enforcement/Community Policing Budget, August 21, 2019**

<b>Line Item</b>	<b>RMF Funding</b>	<b>Previous City Funding Commitment</b>	<b>New City Funding Commitment</b>	<b>Increase in City Funding (New - Previous)</b>	<b>Total</b>
NSOs (10 full-time)	97,000	180,000	294,000	114,000	391,000
Other Code Enforcement Administration		430,000	430,000		430,000
Blight Elimination		1,525,917	1,525,917		1,525,917
Community Policing to Support Blight Elimination		323,118	323,118		323,118
Increased Enforcement and Collections of Blight Violations	80,000				80,000
Travel					
Supplies		13,000	13,000		13,000
Smart Software					
Data Analysis	30,000				30,000
FPF Legal and CPA Costs					0
FPF Administrative Cost	21,000				21,000
<b>Total</b>	<b>228,000</b>	<b>2,472,035</b>	<b>2,586,035</b>	<b>114,000</b>	<b>2,814,035</b>

## RESOLUTION REVIEW FORM

FROM: POLICE  
DEPARTMENT

DATE: 12/4/2019

NO. \_\_\_\_\_

Law Office Login # \_\_\_\_\_

RESOLUTION NAME: Enter into an agreement w/Police Foundation as a sub-grantee to the North End Community Crime Strategy Grant.

Date In: 12/10/2019

### 1. RESOLUTION REVIEW - POLICE CHIEF

The attached RESOLUTION is approved by the Chief of Police. By signing, the Police Chief approved this resolution to be processed for signatures.

*Philip Hart*  
By: Philip Hart  
Chief of Police

Date: 12/18/19

Date In: \_\_\_\_\_

### 2. RESOLUTION REVIEW - LEGAL

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the Resolution as to form on \_\_\_\_\_ and by signing this form approves as to FORM ONLY (Date)

By: Angela Wheeler  
Chief Legal Officer

Date: 12/20/19

Date In: \_\_\_\_\_

### 3. RESOLUTION REVIEW - FINANCE

The attached RESOLUTION is submitted to the Finance Department for Approval as to FINANCE COMPLIANCE:

The Finance Department has reviewed this Resolution on 12/20/19 and by signing this form approves as to FINANCE COMPLIANCE (Date)

By: Amanda Trujillo *Amanda Trujillo*  
Acting Chief Financial Officer

Date: 12/20/19

RESOLUTION NO.: 200006

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING AUTHORIZATION FOR THE MAYOR TO ACCEPT \$321,915.00 GRANT FROM THE C.S. MOTT FOUNDATION TO SUPPORT PARTNERSHIP WITH THE GENESEE COUNTY PARKS AND RECREATION COMMISSION**

**BY THE MAYOR**

**WHEREAS** The City was awarded grant funding from the C.S. Mott Foundation in the amount of \$321,915 to support the partnership between the City of Flint and the Genesee County Parks and Recreation Commission, in order to continue providing the services outlined in the Partnership Agreement.

The Partnership Agreement was first established in June of 2014 and there are currently two more years remaining on it. The Genesee County Parks and Recreation Commission provides weekly maintenance, event support, family programming, and security through deputized County Park Rangers. Without this grant, the services provided by the Partnership Agreement would be eliminated, due to recent reductions in the Genesee County Parks and Recreation Commission budget. This grant will prevent any disruption of service to Flint residents in neighborhoods other than downtown, as well as ensure that the entire riverfront will remain well maintained, safe, and active.

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary to recognize and accept grant revenue and corresponding appropriation of funds under grant code PCSM-PARKS19, Fund 296 and Department 691.407 in the amount of \$321,915.00.

**APPROVED AS TO FINANCE:**

Amanda Trujillo

**Tamar Lewis, Amanda Trujillo**  
Deputy Finance Director  
Acting

**APPROVED AS TO FORM:**

Angela Wheeler

**Angela Wheeler,**  
Chief Legal Officer

**ADMINISTRATION:**

Sheldon Neeley

**Sheldon Neeley,**  
Mayor

**CITY COUNCIL:**

Monica Galloway  
**Monica Galloway,**  
City Council President

## GRANT ACCEPTANCE STAFF REVIEW FORM

**DATE:** November 26, 2019

**Agenda Item Title:** RESOLUTION APPROVING AUTHORIZATION FOR THE MAYOR TO ACCEPT \$321,915.00 GRANT FROM THE C.S. MOTT FOUNDATION TO SUPPORT PARTNERSHIP WITH THE GENESEE COUNTY PARKS AND RECREATION COMMISSION

**Prepared By:** Alissa Paquette, Planner I

**Background/Summary of Proposed Action:**

The City was awarded grant funding from the C.S. Mott Foundation in the amount of \$321,915 for the period October 1, 2019 through September 30, 2020, to support the partnership between the City of Flint and the Genesee County Parks and Recreation Commission, in order to continue providing the services outlined in the Partnership Agreement.

The Partnership Agreement was first established in June of 2014 and there are currently two more years remaining on it. The Genesee County Parks and Recreation Commission provides weekly maintenance, event support, family programming, and security through deputized County Park Rangers. Without this grant, the services provided by the Partnership Agreement would be eliminated, due to recent reductions in the Genesee County Parks and Recreation Commission budget. This grant will prevent any disruption of service to Flint residents in neighborhoods other than downtown, as well as ensure that the entire riverfront will remain well maintained, safe, and active.

**Financial Implications:**

This grant leverages existing funds throughout the community, and delivers no impact to the City's General Fund accounts.

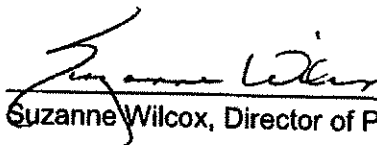
**Budgeted Expenditure:** Yes \_\_\_ No X Please explain, if no:

**Pre-encumbered:** Yes \_\_\_ No X

**Account No.:** To be appropriated by Finance under grant code PCSM-PARKS19 Fund 296, and Department 691.407.

**Staff Recommendations:**

The Director of the Department of Planning and Development recommends approval of the attached resolution.

  
Suzanne Wilcox, Director of Planning and Development



October 28, 2019

The Honorable Karen Weaver  
Mayor  
City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Maintenance of City Parks  
(Grant No. 2019-05586)

Dear Mayor Weaver:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$321,915 to the City of Flint for the above-referenced project for the period October 1, 2019 through September 30, 2020.

**Grant Payments**

This grant will be paid upon receipt of your acceptance.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization's performance under the grant has not been satisfactory. The Mott Foundation in its sole and absolute discretion will determine whether performance has been satisfactory.

4. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

**Mott Foundation Contact Person and Resources**

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at <http://www.mott.org/grantee-resources>.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Suzanne Wilcox, can login at <https://mott.fluxx.io> with their registered email address.

**Use of Grant**

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted September 17, 2019.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.



Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records, and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

#### Reports

The Mott Foundation requires the following report(s) to be submitted for this grant:

**Report Type:**  
Final Report

**For Period Ending:**  
September 30, 2020

**Due on or Before:**  
November 1, 2020

The report must include the following parts, which must be submitted together:

1. A narrative report summarizing what was accomplished by the expenditure of funds, including a description of progress made toward achieving the following reporting objectives:
  - a. provide adequate maintenance, equipment repair and debris removal in six parks and ten park properties;
  - b. patrol parks and properties as outlined in the partnership agreement; and
  - c. explore additional partnerships and opportunities to maintain and program parks.
2. A financial report showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$321,915 submitted on September 17, 2019 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).



Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates (Word and Excel) are available for download via the Grantee Portal.

#### Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

#### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

#### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

#### Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please return, in the enclosed envelope, one complete copy of this letter with the **original signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.



The Honorable Karen Weaver  
October 28, 2019  
Page 5 (Grant No. 2019-05586)

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,



Mary A. Gailbreath  
Vice President-Administration and Secretary/Treasurer

MAG:cm

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Karen W. Weaver

Authorized Signature: Karen W. Weaver  
(This must be an original signature of an authorized representative of the organization.)

Title: Mayor

Date Signed: 11-8-19



## Resolution Routing Form

FROM: Alissa Paquette (DEPARTMENT): Planning

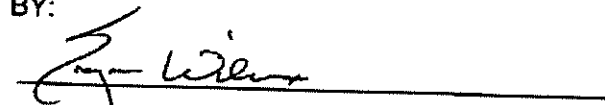
**RESOLUTION NAME: RESOLUTION APPROVING AUTHORIZATION FOR THE MAYOR TO ACCEPT \$321,915.00 GRANT FROM THE C.S. MOTT FOUNDATION TO SUPPORT PARTNERSHIP WITH THE GENESEE COUNTY PARKS AND RECREATION COMMISSION**

### 1. RESOLUTION REVIEW – DEPARTMENT

The attached Resolution is submitted to the Department Director for review and approval as to:

The Planning Department reviewed this resolution on Nov 26, 2019 and by signing this form approves said Resolution. (Date)

BY:



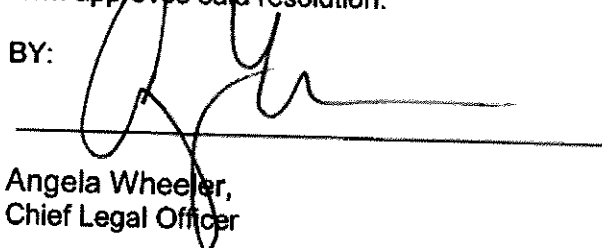
Suzanne Wilcox,  
Director, Department of Planning & Development

### 2. RESOLUTION REVIEW – LEGAL

The attached Resolution is submitted to the Legal Department for review and approval as to:

The Legal Department reviewed this Resolution on 11-26-19 and by signing this form approves said resolution. (Date)

BY:



Angela Wheeler,  
Chief Legal Officer


### 3. RESOLUTION REVIEW – FINANCE

Date in: 12/14/19

The attached Resolution is submitted to the Finance Department for approval as to **BUDGET COMPLIANCE**:

The Chief Financial Officer reviewed this Resolution, on 12/14/19 and by signing this form approves as to BUDGET COMPLIANCE. (Date)

BY:



~~Tamar Lewis~~, Amanda Trujillo  
Deputy Finance Director  
Acting

RESOLUTION NO.:

200007

PRESENTED:

1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING SUB-GRANT AGREEMENT WITH MOTT COMMUNITY COLLEGE FOR \$6,678.00 GRANT FROM THE COMMUNITY FOUNDATION OF GREATER FLINT**

**BY THE MAYOR:**

**WHEREAS**, The City has accepted grant funding from the Community Foundation of Greater Flint in the amount of \$6,678.00 per resolution #190325; and

**WHEREAS**, This grant is to support the People Program of the Choice Neighborhoods Initiative and allow Mott Community College to implement housing stabilization efforts for residents in the South Flint neighborhood; and

**WHEREAS**, Funding is available in LCF-CHOICE19 account 296-691.404-810.000; and

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary to process a sub-grant agreement with Mott Community College under grant code LCF-CHOICE19, account number 296-691.404-801.00 in the amount of \$6,678.00.

**APPROVED AS TO FINANCE:**

Amanda Trujillo  
~~Tamara Lewis~~ Amanda Trujillo  
Deputy Finance Director  
Acting

**APPROVED AS TO FORM:**

Angela Wheeler  
Angela Wheeler  
Chief Legal Officer

**ADMINISTRATION:**

Sheldon Neeley  
Sheldon Neeley  
Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
City Council President

## BUDGET AMENDMENT STAFF REVIEW FORM

**DATE:** November 7, 2019

**Agenda Item Title:** RESOLUTION APPROVING SUB-GRANT AGREEMENT WITH MOTT COMMUNITY COLLEGE FOR \$6,678.00 GRANT FROM THE COMMUNITY FOUNDATION OF GREATER FLINT

**Prepared By:** Kristin Stevenson, Project Coordinator

**Background/Summary of Proposed Action:**

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Planning Division and in collaboration with the Flint Housing Commission and Mott Community College (Mott) to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

The Community Foundation of Greater Flint has awarded the City, in partnership with Mott for the People Program, \$6,678.00 to support efforts of housing stabilization for residents of Atherton East. The Mott led People Program works directly with residents to assist them before, during, and after the relocation from Atherton East. The grant from CFGF will support these efforts.

The Choice Neighborhoods Implementation Grant and corresponding CFGF grant will allow the City and sub-grantee, Mott, to further implement many strategies identified in the master plan and specifically "create multi-income housing by integrating public and affordable housing into new developments".

**Financial Implications:** This grant leverages existing funds throughout the community, and delivers no impact to the City's General Fund accounts.

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

**Pre-encumbered:** Yes ☒ No ☐ 190002600 *mmf*

**Account No.:** LCF-CHOICE19 296-691.404-801.000

**Staff Recommendations:** The Director of Department of Planning and Development recommends approval of this budget amendment.

*Suzanne Wilcox* 11/8/19  
\_\_\_\_\_  
Suzanne Wilcox, Director of Planning and Development



Kristin Stevenson <kstevenson@cityofflint.com>

## Re: grant for Choice People team

Sue Peters <speters@cfgf.org>

25 novembre 2019 à 15:16

À : Kristin Stevenson <kstevenson@cityofflint.com>

Cc : Suzanne Wilcox <swilcox@cityofflint.com>, Matthew Clark <matthew.clark@mcc.edu>

Hello Kristen,

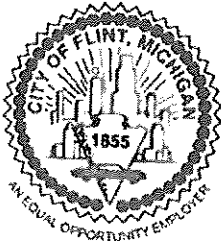
I have attached the grant request and grant award letter. The Community Foundation is aware that Mott Community College – Workforce Development is a partner in the Choice Neighborhood Initiative for the People Program component and will be responsible for implementing the Housing Efforts Stabilization efforts and this grant. Please let me know if you have any questions. We look forward to this partnership.

[Texte des messages précédents masqué]

### 2 pièces jointes

CNI People Support Request.pdf  
87K

CFGF\_award letter\_6.20.19.pdf  
34K



## CITY OF FLINT

**Dr. Karen W. Weaver**  
Mayor

April 24, 2019

Isaiah Oliver  
President & CEO  
Community Foundation of Greater Flint  
500 Saginaw St. Suite 200  
Flint, MI 48502

**RE: Funding Request To Support Choice Neighborhoods People Team Housing Stabilization Efforts**

Dear Isaiah,

I am writing this letter to discuss a new funding opportunity for the Flint Choice Neighborhoods Initiative People Program. As you know, the City of Flint and Flint Housing Commission were awarded a Choice Neighborhoods Initiative Grant in July, 2018. The Choice Neighborhoods grant is meant to impact three broad areas for the people of South Flint: neighborhood, housing, and people. The City's partner, Mott Community College – Workforce Development has hired a Project Director to oversee the People Program component of the Choice Neighborhoods Initiative. Ultimately, the goal of the People Program is to improve education, health, and self-sufficiency outcomes for the residents of Atherton East, the public housing development at the heart of the target area. Atherton East is scheduled for demolition and resident families will be relocated to mixed-income housing or be offered Section 8 vouchers within the next year.

As a result of the relocation of Atherton East, families are subject to regulations outlined the Uniform Relocation Act (URA) and the Choice Neighborhood Implementation (CNI) Grant. The URA and CNI grant extend benefits to the families including money and assistance to move their household, access to supportive services and case management, and first-in-line preference for public housing and Section 8 vouchers. Families are also guaranteed the right-to-return, should they choose, to the new housing developments being built to replace the 192 units at Atherton East. Residents are guaranteed these benefits as long as they stay in lease compliance with the Flint Housing Commission, do not move out before relocation, and do not get evicted from Atherton East.

Since grant application in November 2017 to date, the number of families on site at Atherton East has dwindled from 109 to 83. Atherton East is hemorrhaging residents due to lease compliance issues, especially regarding rent, late fees, rent arrearages, utilities, and utility arrearages. Since February 2019, the Flint Choice People Program has been working with the families of Atherton East to complete needs assessments and to prepare for relocation. Family Coaches report that many of the

families they encounter are in arrears and facing housing instability. Atherton East property management reports that nearly 30% of Atherton East families consistently face housing instability due to rent and utility issues. Without the resources to buttress families immediately, Atherton East families will continue to face housing instability. Being evicted or being forced to move to avoid an eviction is especially damaging for Atherton East residents because not only do they face severe housing instability but they also are denied the benefits of the URA and CNI relocation. Simultaneously, People Program Family Coaches are attempting to engage with the residents of Atherton East. The community and relationship building process is essential for the success of the People Program as it moves forward. Therefore, the People Program is seeking funds to combat housing instability issues facing families and facilitate community engagement through activities such as cook outs, ice cream socials, game nights, and family oriented field trips. As families achieve housing stabilization, the Family Coaches will begin to leverage their relationships with the residents to work towards improving education, health, and self-sufficiency outcomes.

This request comes to you as the Choice team seeks assistance in implementing the below outlined intervention for Atherton East families:

**Resource:** One-time payment of up to \$200 for each family that meets the criteria for funds. Payments will be paid directly to property management and/or Consumer's Energy.

**Criteria:** Residents that are not in lease compliance as identified by Atherton East property management and/or Flint Housing Commission

**Resident Requirements:** Residents seeking funds will be required to create a budget with their assigned People Program family coach. Residents will be required to attend a Financial Opportunity Center (FOC) workshop (held every third Thursday each month at the Atherton East Community Center and every first Monday of the month at GST Michigan Works!). Residents will sign a promissory note agreeing to three sessions with the FOC financial coach and advisors. Residents will be required to complete a budget with their People Program family coach. Residents will be required to submit proof of amount owed to Flint Housing Commission and/or Consumers Energy.

**Process:** The People Program family coach will have a checklist to ensure the resident has completed the requirements. The family coach will have a referral to the Financial Opportunity Center that will report to the coach that the resident has completed the one-time workshop and has begun to meet with financial coach. Residents will then be referred to a community partner to access the funds which will be issued for Atherton East property management and/or Consumer's Energy.

**Outcomes:** Participating residents' housing will be stabilized while residents will simultaneously learn the skills and habits to avoid housing instability in the future.

**Budget:**

<b>Rent and Utility fees and arrearages (\$200) x Expected need (30% of 83 families)</b>	<b>\$200 x 24.9</b>	<b>\$4,980</b>
<b>Rental and Utility fees community partner administrative costs: 10%</b>	<b>10% x \$4980</b>	<b>\$498</b>
<b>3 Community engagement events</b>	<b>\$400 x 3</b>	<b>\$1,200</b>
<b>Total</b>		<b>\$6,678</b>

With Mott Workforce Development staff having direct access to the residents of Atherton East via the Family Coaches and Project Director, the Choice team believes these interventions will have a very positive effect on housing stabilization and overall relationship building at Atherton East. Thank you for your continued support throughout the City and consideration of this request to make an immediate impact in the lives of Atherton East families.

Sincerely,



Dr. Karen W. Weaver  
Mayor  
City of Flint  
mayor@cityofflint.com

**RESOLUTION REVIEW FORM**

FROM: PLANNING  
Division

DATE  
NO.

November 7, 2019

Law Office Login #

RESOLUTION NAME:

RESOLUTION APPROVING SUB-GRANT AGREEMENT WITH MOTT COMMUNITY COLLEGE FOR  
\$6,678.00 GRANT FROM THE COMMUNITY FOUNDATION OF GREATER FLINT

Date In: 11/7/2019

**1. RESOLUTION REVIEW - DIRECTOR OF PLANNING**

The attached RESOLUTION is approved by the Director of Planning in the Division. By signing, the Program Manager approves this resolution to be processed for signatures.

By: Suzanne Wilcox  
Director

DATE: 11/8/19  
(Date)

Date In:

**2. RESOLUTION REVIEW - LEGAL**

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the RESOLUTION as to Form on  
this form approves as to FORM ONLY.

11/8/19, and by signing  
(Date)

By:  
Chief Legal Officer

DATE: 11/8/19

Date In:

**3. RESOLUTION REVIEW - FINANCE**

The attached RESOLUTION is submitted to the FINANCE Department for approval as to FINANCE COMPLIANCE:  
The Finance Department reviewed this RESOLUTION, on 12/16/19 and by signing  
this form approves as to FINANCE COMPLIANCE.

Amanda Trujillo  
By: Tamar Lewis  
Acting ~~Copy~~ Finance Director

DATE: 12/16/19

Return to  
Kristin  
2065

SUBMISSION NO.: 200008  
PRESENTED: 1-8-20  
ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING AMENDMENT OF THE 2019 BUDGET FOR C. S. MOTT GRANT  
#2017-02080 IN THE AMOUNT OF \$100,000.00**

**BY THE MAYOR:**

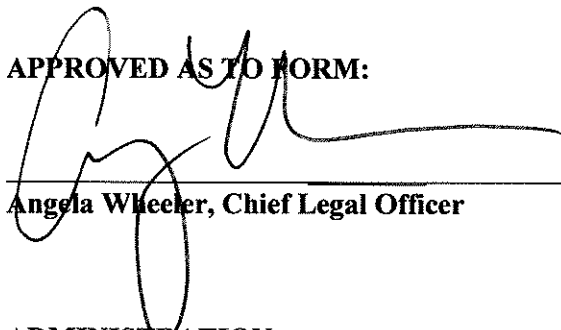
Whereas, the Charles Stewart Mott Foundation wishes to assist organizations scheduling events within the City of Flint who may need financial assistance with event costs,

Whereas, Grant # 2017-0208 has been awarded in the amount of \$100,000.00 for Event Policing and Public Safety, and;

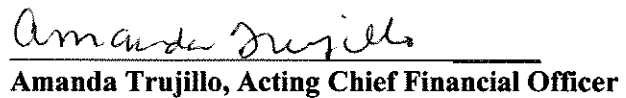
Whereas, the FY20 adopted budget must be amended to include the awarded funds,

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to abide by the terms of C.S. Mott Grant #2017-02080 in the amount of \$100,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-19EVENT, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Amanda Trujillo, Acting Chief Financial Officer

**ADMINISTRATION:**

\_\_\_\_\_  
Sheldon Neeley, Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, Council President

## RESOLUTION STAFF REVIEW FORM

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**DATE:** 12/03/19

**Agenda Item Title:** RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2020 BUDGET FOR C.S. MOTT GRANT #2017-02080 IN THE AMOUNT OF \$100,000.00

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** Recognizing the need in the community for financial assistance with the cost of facilitating community events, the C.S. Mott Foundation has awarded funds to defray the cost of Special Event police and traffic engineering services for the period June 01, 2019 through December 31, 2019.

**Financial Implications:** Coverage beyond agency payment ability would affect the City's finances.

**Budgeted Expenditure:** Yes \_\_\_ No X **Please explain, if no:** Budget upon resolution adoption.

**Account #:** 296-443.201 & 315.100 – 580.000 & 801.900  
296 – Other Grants Fund  
    443.201 – Traffic Engineering  
    315.100 – Patrol Bureau Admin  
        580.000 – Local Grant  
        801.900 – Professional Services-Intracity

**Pre-encumbered:** Yes \_\_\_ No X **Requisition #:** Budgetary Resolution

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

  
Philip Hart, Chief of Police



CHARLES STEWART  
MOTT FOUNDATION®

October 23, 2019

The Honorable Karen Weaver  
Mayor  
City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Event Policing and Public Safety  
(Grant No. 2017-02080)

Dear Mayor Weaver:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$100,000 to the City of Flint for the above-referenced project for the period June 1, 2019 through December 31, 2019.

Grant Payments

This grant will be paid upon receipt of your acceptance.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization's performance under the grant has not been satisfactory. The Mott Foundation in its sole and absolute discretion will determine whether performance has been satisfactory.

4. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at <http://www.mott.org/grantee-resources>.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Steve Branch, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted July 16, 2019.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.



Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records, and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

#### Reports

**The Mott Foundation requires the following report(s) to be submitted for this grant:**

**Report Type:**

Final Report

**For Period Ending:**

December 31, 2019

**Due on or Before:**

February 1, 2020

**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds, including a description of progress made toward achieving the following reporting objectives:
  - a. number of festivals and events supported by the grant;
  - b. criteria for funding assistance requests;
  - c. data on increase of public safety presence for events and festivals due to grant support including officer presence; and
  - d. evidence of maintenance of safe environment for festival goers and participants.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.



**Your organization must report against the approved budget of \$100,000 submitted on July 16, 2019** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates (Word and Excel) are available for download via the Grantee Portal.

#### Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

#### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

#### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

#### Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.



If your organization agrees to the grant conditions as stated, please return, in the enclosed envelope, one complete copy of this letter with the **original signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,



Mary A. Gailbreath  
Vice President-Administration and Secretary/Treasurer

MAG:cmm

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Karen W. Weaver

Authorized Signature: Karen W. Weaver  
(This must be an original signature of an authorized representative of the organization.)

Title: Mayor

Date Signed: 10/31/19



## RESOLUTION REVIEW FORM

FROM: POLICE  
DEPARTMENT

DATE: 12/4/2019  
NO. \_\_\_\_\_

Law Office Login # \_\_\_\_\_

RESOLUTION NAME: C.S. Mott Special Events Grant 2017-0208 (June 01, 2019 - December 31, 2019)

Date In: 12/10/2019

### 1. RESOLUTION REVIEW - POLICE CHIEF

The attached RESOLUTION is approved by the Chief of Police. By signing, the Police Chief approved this resolution to be processed for signatures.

*Philip Hart*  
By: Philip Hart  
Chief of Police

Date: 12/10/19

Date In: 12/20/19

### 2. RESOLUTION REVIEW - LEGAL

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the Resolution as to form on \_\_\_\_\_ and by signing this form approves as to FORM ONLY (Date)

By: Angela Wheeler  
Chief Legal Officer

Date: 12/20/19

Date In: \_\_\_\_\_

### 3. RESOLUTION REVIEW - FINANCE

The attached RESOLUTION is submitted to the Finance Department for Approval as to FINANCE COMPLIANCE:

The Finance Department has reviewed this Resolution on 12/20/19 and by signing this form approves as to FINANCE COMPLIANCE (Date)

By: Amanda Trujillo

Acting Chief Financial Officer

Date: 12/20/19

SUBMISSION NO.: 200009PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING AMENDMENT OF THE 2020 BUDGET FOR A POLICE  
DEPARTMENT GRANT FROM THE DOJ FOR \$1,650,361.00**

**BY THE CITY ADMINISTRATOR:**

The City of Flint has applied for and accepted a US Department of Justice (DOJ) grant under the FY19 National Sexual Assault Kit Initiative (SAKI) in the amount of \$1,650,361.00.

This funding was created to address the issue of unsubmitted sexual assault kits (SAKs) at law enforcement agencies. This program is also meant to further the Department of Justice's mission by improving state and local jurisdictions' response to violent crime and improving the functioning of the criminal justice system.


The funds will be used over a three year period from October 2019 through September 2022 and must be utilized in compliance with the grant agreement and approved grant budget.

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to appropriate revenue and expenditure amounts in fund-dept #296-301.732 under grant code #FDOJ-SAKI19 in compliance with US Department of Justice Grant Award #2019-AK-BX-0002 for the amount of \$1,650,361.00.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
\_\_\_\_\_  
Amanda Trujillo, Acting Chief Financial Officer

ADMINISTRATION:

  
\_\_\_\_\_  
Clyde Edwards, City Administrator

CITY COUNCIL:

  
\_\_\_\_\_  
Monica Galloway, Council President

## RESOLUTION STAFF REVIEW FORM

**DATE:** December 09, 2019

**Agenda Item Title:** Resolution authorizing City of Flint Officials to do all things necessary to approve a budget amendment that adds revenue and expenditure appropriations for a grant from the US Dept Of Justice to process sexual assault kits.

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** This funding was created to address the issue of unsubmitted sexual assault kits (SAKs) at law enforcement agencies. This program is also meant to further the Department of Justice's mission by improving state and local jurisdictions' response to violent crime and improving the functioning of the criminal justice system. The grant is for a three year period and totals \$1,650,361.00

The Grant code in the BS&A system is FDOJ-SAKI19.

**Financial Implications:** There is no required match, however any ineligible expenditures would need to be paid from the City's General Fund.

**Budgeted Expenditure:** Yes ☐ No ☒ **Please explain, if no:** Grant awarded after the FY-20 budget was created and approved.

**Account #:** 296 – 301.732  
296 = Other Grants Fund  
301.732 = DOJ Grant

*mmp*

**Pre-encumbered:** Yes ☐ No ☒ **Requisition #** \_\_\_\_\_

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** The Police Department recommends approval of this resolution, and recommend that multi-year projects funded with restricted funds not be accounted for like regular governmental funding items.

**Approval:**

  
Philip Hart, Chief of Police

*Now Secretary of Justice*



U.S. Department of Justice  
Office of Justice Programs

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Office of the Assistant Attorney General

Washington, D.C. 20531

September 19, 2019

The Honorable Karen Weaver  
City of Flint  
1101 South Saginaw Street  
Flint, MI 48502

Dear Mayor Weaver:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 19 National Sexual Assault Kit Initiative (SAKI) in the amount of \$1,650,361 for City of Flint.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Ludmila Hago, Program Manager at (202) 598-9104, and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

Katharine T. Sullivan  
Principal Deputy Assistant Attorney General

Enclosures



**U.S. Department of Justice**  
**Office of Justice Programs**  
*Office of Civil Rights*

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*Washington, DC 20531*

September 19, 2019

The Honorable Karen Weaver  
City of Flint  
1101 South Saginaw Street  
Flint, MI 48502

Dear Mayor Weaver:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston  
Director

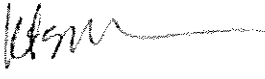

cc: Grant Manager  
Financial Analyst



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

PAGE 1 OF 15

<b>1. RECIPIENT NAME AND ADDRESS (Including Zip Code)</b> City of Flint 1101 South Saginaw Street Flint, MI 48502		<b>4. AWARD NUMBER:</b> 2019-AK-BX-0002	
		<b>5. PROJECT PERIOD FROM</b> 10-01/2019 <b>TO</b> 09-30/2022 <b>BUDGET PERIOD: FROM</b> 10-01/2019 <b>TO</b> 09-30/2022	
		<b>6. AWARD DATE</b> 09/19/2019	<b>7. ACTION</b>
<b>2a. GRANTEE IRS/VENDOR NO.</b> 386004614	<b>8. SUPPLEMENT NUMBER</b> 00		Initial
<b>2b. GRANTEE DUNS NO.</b> 072780067	<b>9. PREVIOUS AWARD AMOUNT</b> \$ 0		
<b>3. PROJECT TITLE</b> City of Flint Sexual Assault Kit Initiative	<b>10. AMOUNT OF THIS AWARD</b> \$ 1,650,361		
		<b>11. TOTAL AWARD</b> \$ 1,650,361	
<b>12. SPECIAL CONDITIONS</b> THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
<b>13. STATUTORY AUTHORITY FOR GRANT</b> This project is supported under FY19(BJA - Sexual Assault Kit Initiative) Pub. L. No. 116-6, 133 Stat 13, 114			
<b>14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)</b> 16.833 - National Sexual Assault Kit Initiative			
<b>15. METHOD OF PAYMENT</b> GPRS			
<b>AGENCY APPROVAL</b>		<b>GRANTEE ACCEPTANCE</b>	
<b>16. TYPED NAME AND TITLE OF APPROVING OFFICIAL</b> Katharine T. Sullivan Principal Deputy Assistant Attorney General		<b>18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL</b> Karen Weaver Mayor	
<b>17. SIGNATURE OF APPROVING OFFICIAL</b> 		<b>19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL</b> 	<b>19a. DATE</b> 10-1-19
<b>AGENCY USE ONLY</b>			
<b>20. ACCOUNTING CLASSIFICATION CODES</b> FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC REG. SUB. POMS AMOUNT X B AK 80 00 00 1650361		<b>21. UAKUGT0044</b>	

OJP FORM 4000-2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000-2 (REV. 4-88)



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
**Grant**

PAGE 2 OF 15

PROJECT NUMBER 2019-AK-BX-0002

AWARD DATE 09/19/2019

**SPECIAL CONDITIONS**

**1. Requirements of the award; remedies for non-compliance or for materially false statements**

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

**2. Applicability of Part 200 Uniform Requirements**

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

**Record retention and access:** Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



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**3. Compliance with DOJ Grants Financial Guide**

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

**4. Reclassification of various statutory provisions to a new Title 34 of the United States Code**

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

**5. Required training for Point of Contact and all Financial Points of Contact**

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

**6. Requirements related to "de minimis" indirect cost rate**

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



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**7. Requirement to report potentially duplicative funding**

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

**8. Requirements related to System for Award Management and Universal Identifier Requirements**

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

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**9. Employment eligibility verification for hiring under the award**

**1. The recipient (and any subrecipient at any tier) must--**

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

**2. Monitoring**

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

**3. Allowable costs**

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

**4. Rules of construction**

**A. Staff involved in the hiring process**

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

**B. Employment eligibility confirmation with E-Verify**

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). E-Verify employer agents can email E-Verify at [E-VerifyEmployerAgent@dhs.gov](mailto:E-VerifyEmployerAgent@dhs.gov).

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

**10. Requirement to report actual or imminent breach of personally identifiable information (PII)**

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**11. All subawards ("subgrants") must have specific federal authorization**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

**12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

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**13. Unreasonable restrictions on competition under the award; association with federal government**

**SCOPE.** This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

**1. No discrimination, in procurement transactions, against associates of the federal government**

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

**2. Monitoring**

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

**3. Allowable costs**

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

**4. Rules of construction**

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



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**19. Effect of failure to address audit issues**

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

**20. Potential imposition of additional requirements**

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

**21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

**22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

**23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



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**24. Restrictions on "lobbying"**

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

**25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

**26. Reporting potential fraud, waste, and abuse, and similar misconduct**

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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**27. Restrictions and certifications regarding non-disclosure agreements and related matters**

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

**1. In accepting this award, the recipient--**

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency

**2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--**

**a. it represents that--**

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency

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**28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

**29. Encouragement of policies to ban text messaging while driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

**30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ**

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

**31. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.**

**32. Protection of human research subjects**

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

**33. Confidentiality of data**

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23

*Handwritten signature/initials*



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 13 OF 15

PROJECT NUMBER 2019-AK-BX-0002

AWARD DATE 09/19/2019

**SPECIAL CONDITIONS**

34. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

35. Verification and updating of recipient contact information

The recipient must verify its Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

36. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier), and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

37. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
**Grant**

PAGE 14 OF 15

PROJECT NUMBER 2019-AK-BX-0002

AWARD DATE 09/19/2019

**SPECIAL CONDITIONS**

38. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2019-AK-BX-0002 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.
39. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)
- This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
40. Required attendance at BJA-sponsored events
- The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.
41. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
42. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov/>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
**Grant**

PAGE 15 OF 15

PROJECT NUMBER 2019-AK-BX-0002

AWARD DATE 09/19/2019

**SPECIAL CONDITIONS**

43. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

44. Withholding of funds: NEPA environmental assessment

The recipient agrees not to obligate, expend, or draw down any award funds until the program office has verified that the recipient has submitted all necessary documentation required to comply with the Department of Justice Procedures for Implementing the National Environmental Policy Act found at 28 CFR Part 61 and a Grant Adjustment Notice has been issued removing this condition.

45. The recipient is authorized to incur obligations, expend, and draw down funds for travel, lodging, and per diem costs only, in an amount not to exceed \$15,000, for the sole purpose of attending a required OJP conference associated with this grant award. The grantee is not authorized to incur any additional obligations, or make any additional expenditures or draw downs until the awarding agency and the Office of the Chief Financial Officer (OCFO) has reviewed and approved the recipient's budget and budget narrative, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.

46. Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.

47. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued a Grant Adjustment Notice (GAN) releasing this special condition.



**U.S. Department of Justice**  
**Office of Justice Programs**  
*Bureau of Justice Assistance*

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*Washington, D.C. 20531*

**Memorandum To:** Official Grant File  
**From:** Orbin Terry, NEPA Coordinator  
**Subject:** Incorporates NEPA Compliance in Further Developmental Stages for City of Flint

Awards under this program will be used to (1) plan or implement a coordinated community response ensuring a just resolution of the evidence found in previously unsubmitted SAKs; or (2) identify, collect, and profile the DNA of samples from convicted offenders who should have samples in CODIS, but from whom samples were not collected or submitted to a testing lab. Funded projects may involve the use of chemicals as part of the response to unsubmitted SAKs. Grant-funded projects involving the use of chemicals are subject to the National Environmental Policy Act and related federal environmental impact review requirements, hereafter referred to as NEPA. The scope of the proposed project is such that it may not qualify for a categorical exclusion as contained Appendix D to Part 61 of Title 28 of the Code of Federal Regulations. As such, prior to initiation of the project, the grantee will need to complete a checklist regarding the proposed use of chemicals in the project, and may need to complete an Environmental Assessment (EA) and/or an Environmental Impact Statement (EIS). For more information on NEPA requirements, including which projects may qualify for Categorical Exclusions, and the preparation of an EA or an EIS, please see <https://www.bja.gov/Funding/nepa.html>.

*KT*



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

## GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

### Grant

PROJECT NUMBER

2019-AK-BX-0002

PAGE 1 OF 1

This project is supported under FY19(BJA - Sexual Assault Kit Initiative) Pub. L. No. 116-6, 133 Stat 13, 114

1. STAFF CONTACT (Name & telephone number)

Ludmila Hago  
(202) 598-9104

2. PROJECT DIRECTOR (Name, address & telephone number)

Patrick Brady  
Sergeant  
210 E. Fifth St.  
Flint, MI 48502  
(810) 237-6856

3a. TITLE OF THE PROGRAM

Category 1: Comprehensive Approach to Unsubmitted Sexual Assault Kits

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

City of Flint Sexual Assault Kit Initiative

5. NAME & ADDRESS OF GRANTEE

City of Flint  
1101 South Saginaw Street  
Flint, MI 48502

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10-01-2019 TO: 09-30-2022

8. BUDGET PERIOD

FROM: 10-01-2019 TO: 09-30-2022

9. AMOUNT OF AWARD

\$ 1,650,361

10. DATE OF AWARD

09/19/2019

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The National Sexual Assault Kit Initiative (SAKI) supports the Department's criminal justice priorities of reducing violent crime and supporting law enforcement officers and prosecutors by: (1) providing jurisdictions with resources to address sexual assault kits (SAKs) in their custody that have not been submitted to a forensic laboratory for testing with Combined DNA Index System (CODIS)-eligible DNA methodologies; and (2) improving investigation and prosecution in connection with evidence and cases resulting from the testing process; and (3) providing sites with resources to collect DNA samples from qualifying individuals who should have a sample in CODIS (based on the type and time of the offense in relation to applicable state law), but from whom a sample has never been collected or submitted to a laboratory for testing. In addition, SAKI will provide investigators with assistance in how to more effectively question subjects, which could provide stronger investigative leads and build stronger prosecutorial cases, which in turn could help solve more crimes.

The FY 2019 National SAKI Program will provide funds to recipients to implement or enhance the comprehensive BJA model to address the issues that underline

YACI

the problem of unsubmitted SAKs or to expand their existing SAKI project to include the collection of lawfully owed DNA samples from convicted offenders. In FY 2019, National SAKI Program funding is available under four Purpose Areas.

Recipients under Purpose Area 1: Comprehensive Approach to Unsubmitted Sexual Assault Kits, will implement a comprehensive approach to unsubmitted SAKs that includes all three elements of the BJA model: Inventory all unsubmitted SAKs; Create a multidisciplinary working group; Designate a site coordinator. The goal of SAKI is the creation of a coordinated community response that ensures just resolution of these cases, whenever possible, through a victim-centered approach, and to build jurisdictions' capacities to prevent the development of conditions that lead to high numbers of unsubmitted SAKs. This holistic program provides jurisdictions with resources to address their unsubmitted SAKs, including support to inventory, test, and track SAKs; create and report performance metrics; access necessary training to increase effectiveness in addressing the complex issues associated with these cases and engage in multidisciplinary policy development, implementation, and coordination; and improve practices related to investigation, prosecution, and victim engagement and support in connection with evidence and cases resulting from testing. Grant recipients must also enter all "criteria cases" into ViCAP (before the end of the grant period) to increase the chances of identifying and apprehending violent serial offenders who pose a serious threat to public safety.

CA/NCF

201

# RESOLUTION REVIEW FORM

19-890

FROM: POLICE  
DEPARTMENT

DATE: 12/11/2019  
NO. \_\_\_\_\_

Law Office Login # \_\_\_\_\_

RESOLUTION NAME: Dept. of Justice 2019 SAKI Grant: 2019-AK-BX-0002

Date In: 12/11/2019

## 1. RESOLUTION REVIEW - POLICE CHIEF

The attached RESOLUTION is approved by the Chief of Police. By signing, the Police Chief approved this resolution to be processed for signatures.

*Philip Hart*  
By: Philip Hart  
Chief of Police

Date: 12/16/18

Date In: 12/19/19

## 2. RESOLUTION REVIEW - LEGAL

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the Resolution as to form on \_\_\_\_\_ and by signing this form approves as to FORM ONLY (Date)

By: Angela Wheeler  
Chief Legal Officer

Date: 12/19/19

Date In: \_\_\_\_\_

## 3. RESOLUTION REVIEW - FINANCE

The attached RESOLUTION is submitted to the Finance Department for Approval as to FINANCE COMPLIANCE:

The Finance Department has reviewed this Resolution on 12/18/19 and by signing this form approves as to FINANCE COMPLIANCE (Date)

*Amanda Trujillo*  
By: Tamar Lewis  
~~Deputy Chief Financial Officer~~  
City TREASURER

Date: 12/18/19

EM SUBMISSION NO. 200010

PRESENTED: 1-8-20

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING AN AMENDMENT OF THE FY-20 BUDGET FOR A  
POLICE DEPARTMENT GRANT FROM THE DEPARTMENT OF JUSTICE, OFFICE OF  
JUSTICE PROGRAMS THROUGHT THE CHARTER TOWNSHIP OF FLINT IN THE  
AMOUNT OF \$113,574.00**

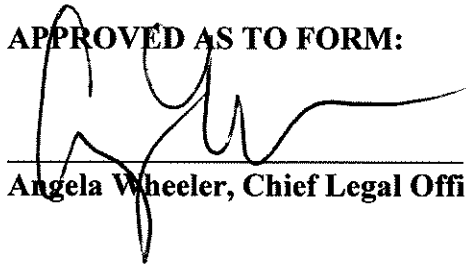
**BY THE CITY ADMINISTRATOR:**

The City of Flint has applied for and accepted a 2018 Justice Assistance grant as a sub-grantee from the Charter Township of Flint whom was awarded the grant from the Department of Justice, Office of Justice Programs.

The Justice Assistance Grant is a four-year grant in the amount of \$157,311.00 of which \$113,574.00 has been allocated to the City of Flint as a sub-grantee. The 2018 Justice Assistance has no match required and is to reimburse for facial recognition software and equipment.

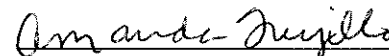
**BE IT RESOLVED**, That the appropriate City Officials are authorized to do all things necessary to appropriate revenue and expenditure amounts in fund-dept #296-301.601 under grant code FDOJ-JAG18 in compliance with the Department of Justice, Office of Justice Programs guidelines for the amount of \$113,574.00.

**APPROVED AS TO FORM:**



Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**



Amanda Trujillo, Acting Chief Financial Officer

**ADMINISTRATION:**



Clyde Edwards, City Administrator

**CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, Council President

## RESOLUTION STAFF REVIEW FORM

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**DATE:** 12/06/2019

**Agenda Item Title:** Resolution authorizing City of Flint Officials to do all things necessary to approve a budget amendment that adds revenue and expenditure appropriations for a grant passed through the Charter Township of Flint from the US Dept. of Justice

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** The 2018 Justice Assistance Grant "JAG" is a four year grant in the amount of \$157,311.00 which was awarded to the Charter Township of Flint and of that amount \$113,574.00 was sub-granted to the City of Flint. This grant has no match and is to reimburse for Facial Recognition Software and Equipment expenditures.

The Grant Code in the BS&A system is FDOJ-JAG18.

**Financial Implications:** The City will be reimbursed for all qualifying expenditures up to the full amount of the grant, \$113,574.00. No grant match required.

**Budgeted Expenditure:** Yes \_\_\_ No X **Please explain, if no:** Grant amount was not awarded at time of budget

**Account #:** 296-301.601  
296 = Other Grant Funds  
301.601 = Justice Assistance Grant  
Grant Code: FDOJ-JAG18

*mmp*

**Pre-encumbered:** Yes \_\_\_ No X **Requisition #:** Budgetary Resolution

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
~~Philip Hart, Chief of Police~~

*Donna Samuels O/Chief*

GMS APPLICATION NUMBER:

2018-H3437-MI-DJ

The State of Michigan

Known by all these present

County of Genesee

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF FLINT, CITY OF BURTON, TOWNSHIP OF FLINT, TOWNSHIP  
OF MOUNT MORRIS, AND COUNTY OF GENESEE.**

**2018 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

This agreement is made and entered into this 21st day of August, 2018 by and between The County of Genesee, and the Cities of Burton and Flint, and the Townships of Flint and Mt. Morris, acting as lawfully authorized by and through their governing bodies, witnesseth:

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party or parties: and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the service or functions under this agreement: and:

**WHEREAS**, the municipalities believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE**, the County of Genesee, Cities of Flint and Burton, and Townships of Flint and Mt. Morris, agree as follows:

**Section 1.**

The Charter Township of Flint shall act as the applicant, reporting, and fiduciary entity for the FY 2018 Genesee County JAG Initiative.

GMS APPLICATION NUMBER:

2018-H3437-MI-DJ

**Section 2.**

FY 2018 JAG funds shall be allocated as follows:

Genesee County	\$ 7,866
City of Flint	\$113,574
Flint Township	\$ 26,777
Mount Morris Township	\$ 9,094
Total	\$157,311

**Section 3.**

The Charter Township of Flint shall be the applicant, reporting, and fiduciary entity.

**Section 4.**

The Charter Township of Flint shall establish and maintain an interest bearing trust account for the FY 2018 JAG award and shall allocate interest earned to each municipality in accordance with said municipality's unexpended award amount.

**Section 5.**

The Charter Township of Flint shall reimburse each municipality for authorized expenses and costs associated with FY 2018 JAG programs, from the trust account upon receipt of documentation of expenditure from the requesting municipality.

**Section 6.**

Each municipality agrees to use their allocated funds for the FY 2018 JAG Initiative program until September 30, 2021.

**Section 7.**

Nothing in the performance of this Agreement shall impose any liability for claims against the County of Genesee, Cities of Flint, and Townships of Flint and Mount Morris.

GMS APPLICATION NUMBER:

2018-H3437-MI-DJ

**Section 8.**


Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other parties.


**Section 9.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

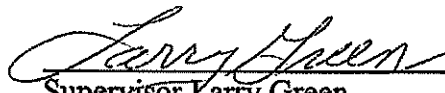
**Section 10.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

  
\_\_\_\_\_  
Dr. Karen Weaver  
Mayor, City of Flint

  
\_\_\_\_\_  
Chairperson Mark Young  
Genesee County Board of Commissioners

  
\_\_\_\_\_  
Supervisor Karyn Miller  
Charter Township of Flint

  
\_\_\_\_\_  
Supervisor Larry Green  
Mount Morris Township

19-8192

## RESOLUTION REVIEW FORM

FROM: POLICE  
DEPARTMENT

DATE: 12/11/2019  
NO. \_\_\_\_\_

Law Office Login # \_\_\_\_\_

RESOLUTION NAME: 2018 Justice Assistance Grant "JAG"

Date In: 12/11/2019

### 1. RESOLUTION REVIEW - POLICE CHIEF

The attached RESOLUTION is approved by the Chief of Police. By signing, the Police Chief approved this resolution to be processed for signatures.

*Philip Hart*  
By: Philip Hart  
Chief of Police

Date: 12/16/19

Date In: 12/19/19

### 2. RESOLUTION REVIEW - LEGAL

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the Resolution as to form on \_\_\_\_\_ and by signing this form approves as to FORM ONLY (Date)

By: Angela Wheeler  
Chief Legal Officer

Date: 12/19/19

Date In: \_\_\_\_\_

### 3. RESOLUTION REVIEW - FINANCE

The attached RESOLUTION is submitted to the Finance Department for Approval as to FINANCE COMPLIANCE:

The Finance Department has reviewed this Resolution on 12/18/19 and by signing this form approves as to FINANCE COMPLIANCE (Date)

*Armando Trujillo*  
By: ~~Tamar Lewis~~ *Armando Trujillo*  
~~Deputy Chief Financial Officer~~  
*City TREASURER Acting Chief Financial Officer*

Date: 12/18/19

200013

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 1-08-2020

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING LIGHTHOUSE GROUP LLC TO PROVIDE EXCESS  
LIABILITY COVERAGE**

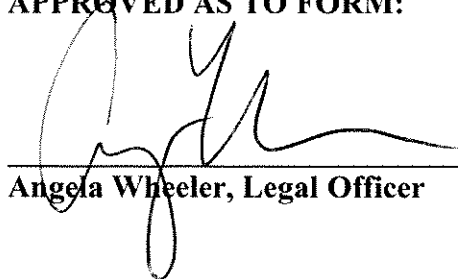
**BY THE MAYOR:**

The City of Flint through the Lighthouse Group, formerly known as Lake Agency, its current broker, solicited proposals to 14 insurance markets for general liability coverage and two quotations were obtained; and

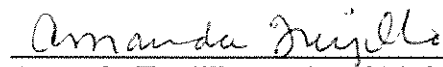
The Finance Department is recommending that Lighthouse Group be retained to provide the City with general liability insurance coverage through the Amwins Brokerage of the Midwest LLC for the period 11/23/19-11/23/20 at a cost of \$607,056.93. Amwins Brokerage of the Midwest LLC was the most favorable of the two carriers that submitted proposals and maintains the same coverage as prior year; funding for these services will come from account 677-174.851-955.000.

**IT IS RESOLVED**, that the appropriate City Officials are authorized to enter into a contract with Lighthouse Group LLC to provide the City with general liability coverage through the Amwins Brokerage of the Midwest LLC at a premium not to exceed \$607,056.93 for a 12 month period beginning 11/23/19-11/23/20.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Amanda Trujillo, Acting Chief Financial Officer

**CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, Council President

\_\_\_\_\_  
Sheldon Neeley, Mayor

## RESOLUTION STAFF REVIEW

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**DATE:** January 3, 2020

**Agenda Item Title:** Resolution Authorizing Retaining Lighthouse Group to Provide Excess Liability Insurance Coverage

**Prepared By:** Patrice Ellison

**Background/Summary of Proposed Action:**

Lighthouse Group, formerly known as Lake Agency, as the City's insurance broker, obtained quotes from several insurance carriers. Several declined but the City maintains its current carriers.

**Financial Implications:**

None. Funding is available in the self-insurance fund to cover the costs.

**Budgeted?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 677-174.851-955.000

**Pre-encumbered?** Yes ☒ No ☐ Requisition #

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** The Finance Department is recommending coverage through the Lighthouse Group for a 12 month policy for a total cost of \$607,056.93. This policy would run from 11/23/19-11/23/20.

**Staff Person:** Amanda Dwyer  
(Dept Head or other authorized staff)

# **2019 City of Flint Insurance Marketing Property (including Crime and Boiler), General Liability, and Auto Physical Damage**

## **Carrier Additional Notes:**

Travelers Ins. Co. Provided a quote / Property rate of \$.051 for an annual premium of \$133,070

Chubb Ins. Co. Provided a quote / Property rate of \$.07 for an annual premium of \$177,444

Allied World Ins.

### **Declined**

They declined because they would have to get reinsurance due to the property limits in excess of \$20M & due to the water claims

Central Ins.

### **Declined**

They declined as they cannot compete with Travelers rate

EMC Ins.

### **Declined**

They declined as they cannot compete with Travelers rate and the financial condition of the city

Great American Ins.

### **Declined**

They declined due to exposures

Lexington Ins. Co

### **Declined**

They declined due to the ongoing financial issues and Travelers low rate, as well as the ongoing water claims

Scottsdale Ins.

### **Declined**

They declined as they cannot compete with Travelers rate

XL Catlin Ins.

### **Declined**

They declined as they cannot compete with Travelers rate and cannot provide property limits that high

Princeton

### **Declined**

Prior carrier during the Flint Water Crisis



City Of Flint  
Finance Department  
1101 S. Saginaw St. Room 203  
Flint, MI 48502

## INVOICE

<b>Customer</b>	City Of Flint 156582
<b>Date</b>	11/12/2019
<b>Customer Service</b>	Cort Niemi Sierra Evans
<b>Page</b>	1 of 1

Payment Information	
<b>Invoice Summary</b>	133,070.00
<b>Payment Amount</b>	
<b>Payment for:</b>	Invoice#3478642
P6309803R119	

Thank You

Please detach and return with payment

Customer: City Of Flint

Invoice	Effective	Transaction	Description	Amount
3478642	11/01/2019	Renew policy	Policy #P6309803R119 11/01/2019-11/01/2020 Travelers Insurance Commercial Property - Renew policy Due Date: 11/19/2019	133,070.00
			000	
			0.00 *	
			0.00 CA	
			133,070.00 +	
			7,142.00 +	
			15,866.00 +	
			343,951.50 +	
			107,027.60 +	
			005	
			607,056.93 *	
			000	
				<b>Total</b>
				133,070.00

Thank You

Lighthouse Insurance Group, Inc.  
1537 East Hill Road  
Grand Blanc, MI 48439-5186

(810)694-2050

**Date**

11/12/2019



City Of Flint  
Finance Department  
1101 S. Saginaw St. Room 203  
Flint, MI 48502

## INVOICE

<b>Customer</b>	City Of Flint 156582
<b>Date</b>	10/31/2019
<b>Customer Service</b>	Cort Niemi Sierra Evans
<b>Page</b>	1 of 1

Payment Information	
<b>Invoice Summary</b>	7,142.00
<b>Payment Amount</b>	
<b>Payment for:</b>	Invoice#3471102
BY0105875005	

Thank You

Please detach and return with payment

Customer: City Of Flint

Invoice	Effective	Transaction	Description	Amount
3471102	11/01/2019	Renew policy	Policy #BY0105875005 11/01/2019-11/01/2020 Travelers Insurance Crime - Renew policy Due Date: 11/11/2019	7,142.00
				<b>Total</b>
				7,142.00

Thank You

Lighthouse Insurance Group, Inc.  
1537 East Hill Road  
Grand Blanc, MI 48439-5186

(810)694-2050

**Date**

10/31/2019



City Of Flint  
Finance Department  
1101 S. Saginaw St. Room 203  
Flint, MI 48502

# INVOICE

<b>Customer</b>	City Of Flint 156582
<b>Date</b>	12/16/2019
<b>Customer Service</b>	Cort Niemi Sierra Evans
<b>Page</b>	1 of 1

Payment Information	
<b>Invoice Summary</b>	107,027.43
<b>Payment Amount</b>	
<b>Payment for:</b>	Invoice#3502419
ITC11475418	

Thank You

Please detach and return with payment

Customer: City Of Flint

Invoice	Effective	Transaction	Description	Amount
3502419	12/25/2019	Renew policy	Policy #ITC11475418 12/25/2019-12/25/2020 Starr Surplus Lines Insurance Co Inland Marine - Renew policy Surplus Lines Tax - Renew policy Due Date: 1/1/2020	104,417.00 2,610.43
				<b>Total</b>
				107,027.43

Thank You

Lighthouse Insurance Group, Inc. 1537 East Hill Road Grand Blanc, MI 48439-5186	(810)694-2050	<b>Date</b>
		12/16/2019

200014

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 19-5152, Job No. 130647CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements: Construction for Court Street rehabilitation from Crapo Street to Center Road

BY THE MAYOR:

MDOT has submitted to the City of Flint Contract 19-5152, Job No. 130647CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements: Part A: The work includes: Hot mix asphalt cold milling and resurfacing for 4 lane to 3 lane conversion work along Court St. from Crapo St. to Center Rd; including pavement removal, storm sewer joint and crack repair, concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary work.

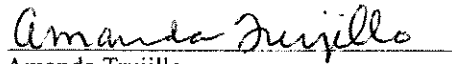
Part B: Water main installation work within the limits as described in Part A; and all together with necessary related work. This installation will be paid using WIIN funding from the Environmental Protection Agency per the signed agreement on July 25, 2019 from EGLE approving the amended Supplemental Intended Use Plan (IUP).

The present estimated project cost is \$7,557,100.00, with a Federal share of \$3,468,700 and the local share of \$4,088,400 (City of Flint), which is the project cost after a deduction of Federal aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$10,000 to be used if necessary. Funding is available in accounts 496-555.000-801.053 FEPA18WIIN-1 (\$3,319,200) and 202-441.702-801.000 (\$789,200).

**IT IS RESOLVED**, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 19-5152, including local contribution of \$4,088,400.00 plus potential overruns in the amount of \$10,000.00 for a total of \$4,098,400.00. (Major Street Fund, Water Infrastructure Improvements for the Nation (WIIN) Grant Fund)

**IT IS FURTHER RESOLVED**, I, Sheldon A. Neeley, Mayor, am the duly authorized City official authorized to sign MDOT Contract 19-5152 on behalf of the City of Flint.

APPROVED AS TO FINANCE:

  
Amanda Trujillo  
Interim Chief Finance Officer

  
Clyde Edwards, City Administrator

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

## RESOLUTION STAFF REVIEW

---

**DATE:** November 27, 2019

**Agenda Item Title:** Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 19-5152, Job No. 130647CON

**Prepared By:** Kathryn Neumann for John Daly


**Background/Summary of Proposed Action:** Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 19-5152, Job No. 130647CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements: Construction Engineering for Court Street rehabilitation from Crapo Street to Center Road

Part A: The work includes: Hot mix asphalt cold milling and resurfacing for 4 lane to 3 lane conversion work along Court St. from Crapo St. to Center Rd; including pavement removal, storm sewer joint and crack repair, concrete curb and gutter, and concrete sidewalk and ramp work; and all together with necessary work.

Part B: Water main installation work within the limits as described in Part A; and all together with necessary related work.

**Financial Implications:** The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

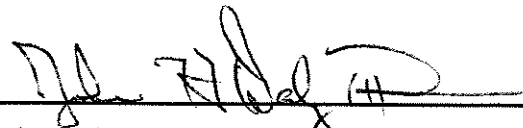
**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no: 

**Account No.:** 496-555.000-801.053, 202-441.702-801.000 

**Pre-encumbered?** Yes ☐ No ☒ Requisition #

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
John Daly, Transportation & Infrastructure Director

March 25, 2019

EXHIBIT I

CONTROL SECTION	STU 25000
JOB NUMBER	130647CON
PROJECT	1900(468)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$3,685,100	\$3,319,200	\$7,004,300
CONSTRUCTION ENGINEERING, CONSTRUCTION MATERIALS TESTING, & INSPECTION (REQUESTING PARTY)	\$552,800	\$ -0-	\$ 552,800
GRAND TOTAL	\$4,237,900	\$3,319,200	\$7,557,100

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$4,237,900	\$3,319,200	\$7,557,100
Less Federal National Highway System Funds	\$ 904,132	\$ -0-	\$ 904,132
Less Federal Surface Transportation Funds	<u>\$2,564,568</u>	<u>\$ -0-</u>	<u>\$2,564,568</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 769,200	\$3,319,200	\$4,088,400

NO DEPOSIT

**Michigan Department of Environment, Great Lakes, and Energy (EGLE)  
Drinking Water Revolving Fund (DWRF) Project Milestone Schedule**

Applicant Name: City of Flint  
Project Number: 7422-01  
Project Description: Court Street Water Main Replacement

<u>Milestone</u>	<u>By No Later Than</u>
Submittal of Final Plans and Specifications	08/02/19
Issuance of Construction Permit	Complete
Add American Iron and Steel Language by Addendum	08/06/19
EGLE Approval of Plans and Specifications	09/05/19
Publication of Bid Advertisement	08/06/19
EGLE Court Street Amendment Approval	08/21/19
Opening of Bids	09/06/19
Big Package Submittal to EGLE (bid ad, bid tabs, bid proposal for successful bidders, debarment forms, and bidding addenda)	09/13/19
EGLE Bid Package Approval	09/20/19
Resolution of Tentative Contract Award	10/21/19
Notice to Proceed	Prior to Construction Start
Submittal of Signed Contract Documentation	Prior to First Payment

As the authorized representative for this project, I understand that failure to adhere to this schedule may result in the delay of this project in accordance with the provisions of Section 5310 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Accepted on 7-25-19

By: Robert Biniśch  
Applicant's Authorized Representative

Accepted on 7-25-19

By: Eric Pearson  
Project Manager, Finance Division  
Water Infrastructure Financing Section

Approved on 7/25/19

By: Karol Peltier  
Acting Manager, Finance Division  
Water Infrastructure Financing Section

200015

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to issue payment to MDOT for the construction of Dupont Rd. from University to Welch, Pasadena to Bishop and Van Slyke to M-54 (Dort Hwy.)

BY THE MAYOR:

On August 12, 2019, City Council approved resolution #190318 authorizing the proper city officials to enter into a contract with MDOT for the purpose of changing the rights and obligations of the parties in agreeing to reallocation of funds for the following projects: Dupont Rd. from University to Welch and Pasadena to Bishop; Atherton Rd. from Van Slyke to M-54 (Dort Hwy). However, the City of Flint overlooked the construction portion of this project.

MDOT submitted to the City of Flint JOB NO. 200906CON; 1900(261) for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements:

Part A: Includes hot mix asphalt surfacing along Dupont St. from Dewey St. northerly to Bishop Avenue, and along Dupont Street from University Avenue northerly to Welch Boulevard; and all together with necessary work.

Part C: JOB #201292CON; 1900(261) roadway reconstruction for 4 to 3 lane conversation work along Atherton Rd. from Van Slyke Road easterly to Highway M-54(Dort Hwy); including bridge replacement work of structure #2827 along Atherton Rd. over Carman Creek and all together with necessary related work.

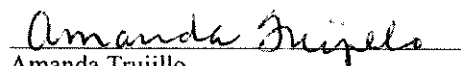
Part B and Part D: JOB #200906CON; 1900(261), JOB #201292CON; 1900(261) Water main installation work within the limits as described in Part A; and all together with necessary related work. This installation will be paid using WIIN funding from the Environmental Protection Agency per the signed agreement on May 7, 2019 from EGLE approving the Supplemental Intended Use Plan (IUP).

The present estimated project cost is \$31,061,439.00, with a Federal share inclusive of TIGER Grant obligation of \$18,558,302.40 and the local share of \$12,863,600.00 (City of Flint), which is the project cost after a deduction of Federal aid.

Funding is available in accounts 496-555.000-801.053 FEPA18WIIN-1 (\$3,774,528 Part A Watermain – Atherton & Dupont); 496-554.000-801.053 FEPA18WIIN-1 (\$4,089,072 Part B Dupont St. – Northwest Transmission Line) and 202-441.702-801.000 (Part A, B and C Atherton Rd. bridge, Dupont St., Traffic Safety/Signal Design \$4,804,514), 202-449.200-801.000 Part D sidewalks \$195,486.

**IT IS RESOLVED**, that appropriate City Officials are authorized to do all things necessary to issue payment to MDOT for Dupont Rd. from University to Welch and Pasadena to Bishop; Atherton Rd. from Van Slyke to M-54 (Dort Hwy), including local contribution of \$12,863,600. (Major Street Fund, Water Infrastructure Improvements for the Nation (WIIN) Grant Fund)

APPROVED AS TO FINANCE:

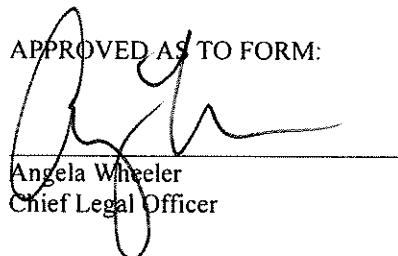


Amanda Trujillo  
Interim Chief Finance Officer



Clyde Edwards, City Administrator

APPROVED AS TO FORM:



Angela Wheeler  
Chief Legal Officer

2019-KRN

## RESOLUTION STAFF REVIEW

---

**DATE:** December 3, 2019

**Agenda Item Title:** Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to issue payment to MDOT for the construction of Dupont Rd. from University to Welch, Pasadena to Bishop and Van Slyke to M-54 (Dort Hwy.)

**Prepared By:** Kathryn Neumann for John Daly

**Background/Summary of Proposed Action:** On August 12, 2019, City Council approved resolution #190318 authorizing the proper city officials to enter into a contract with MDOT for the purpose of changing the rights and obligations of the parties in agreeing to reallocation of funds for the following projects: Dupont Rd. from University to Welch and Pasadena to Bishop; Atherton Rd. from Van Slyke to M-54 (Dort Hwy). However, the City of Flint overlooked the construction portion of this project.

Part A: The work includes: Hot mix asphalt surfacing along Dupont St. from Dewey St. northerly to Bishop Ave., and along Dupont St. from University Ave. northerly to Welch Blvd.; including pavement removal, earth excavation, aggregate base, storm sewer, drainage structure, concrete driveway, non-motorized path construction, concrete curb and gutter, concrete sidewalk and ramp and traffic signal modernization work; and all together with necessary work.

Part B: Water main installation work within the limits as described in Part A; and all together with necessary related work.

Part C: Roadway reconstruction for 4 to 3 lane conversation work along Atherton Rd. from Van Slyke Rd. easterly to M-54 (Dort Hwy.); including bridge replacement work of structure #2827 along Atherton Rd. over Carman Creek, pavement removal, earth excavation, aggregate base, storm sewer, drainage structure, hot mix asphalt surfacing, concrete driveway, concrete curb and gutter, concrete sidewalk and ramp, traffic signal modernization and pedestrian traffic signal installation work; and all together with necessary related work.

Part D: water main installation work within the limited as described in Part C; and all together with necessary related work.

**Financial Implications:** The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 496-555.000-801.053, 496-554.000-801.053, 202-441.702-801.000, 202-449.200-801.000


**Pre-encumbered?** Yes ☐ No ☒ **Requisition #** ~~Grant account numbers need to be set up~~  
Created on 12-10-19

KST

mmp

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
John Daly, Transportation & Infrastructure Director

## EXHIBIT I

CONTROL SECTION TIGR 25000  
 JOB NUMBER 200906CON; 201292CON  
 PROJECT 1800(261)

ESTIMATED COST

## CONTRACTED WORK

	PART A	PART B	PART C	PART D	TOTAL
Estimated Cost	\$8,342,800.00	\$3,654,800.00	\$11,641,400.00	\$4,208,800.00	\$27,847,800.00
FORCE ACCOUNT WORK (REQUESTING PARTY)					
Lighting installation work	\$ 87,636.00	\$ -0-	\$ 128,403.00	\$ -0-	\$ 216,039.00
Construction Engineering, Construction Materials Testing, & Inspection	\$1,251,400.00	\$ -0-	\$ 1,746,200.00	\$ -0-	\$ 2,997,600.00
TOTAL ESTIMATED COST	\$1,339,036.00	\$ -0-	\$ 1,874,603.00	\$ -0-	\$ 3,213,639.00
GRAND TOTAL	\$9,681,836.00	\$3,654,800.00	\$13,516,003.00	\$4,208,800.00	\$31,061,439.00

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$9,681,836.00	\$3,654,800.00	\$13,516,003.00	\$4,208,800.00	\$31,061,439.00
Less Federal Funds*	\$7,745,500.00	\$ -0-	\$10,812,802.40	\$ -0-	\$18,558,302.40
BALANCE (REQUESTING PARTY'S SHARE)	\$1,936,336.00	\$3,654,800.00	\$ 2,703,200.60	\$4,208,800.00	\$12,503,136.60

\*Federal Funds for the PART A and PART C portions of the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

200016

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING AN AMENDMENT OF THE FY-20 BUDGET FOR A  
POLICE DEPARTMENT GRANT FROM THE DEPARTMENT OF JUSTICE, OFFICE OF  
JUSTICE PROGRAMS THROUGH THE CHARTER TOWNSHIP OF FLINT IN THE  
AMOUNT OF \$114,903.00**

**BY THE CITY ADMINISTRATOR:**

The City of Flint has applied for and accepted a 2019 Justice Assistance grant as a sub-grantee from the Charter Township of Flint whom was awarded the grant from the Department of Justice, Office of Justice Programs.

The Justice Assistance Grant is a four-year grant in the amount of \$160,353.00 of which \$114,903.00 has been allocated to the City of Flint as a sub-grantee. The 2019 Justice Assistance has no match required and is to reimburse for overtime, training and equipment.

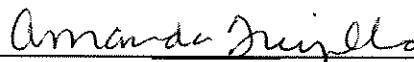
**BE IT RESOLVED**, That the appropriate City Officials are authorized to do all things necessary to appropriate revenue and expenditure amounts in fund-dept #296-301.601 under grant code FDOJ-JAG19 in compliance with the Department of Justice, Office of Justice Programs guidelines for the amount of \$114,903.00.

**APPROVED AS TO FORM:**



Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**




Amanda Trujillo, Acting Chief Financial Officer

**ADMINISTRATION:**



Clyde Edwards, City Administrator

**CITY COUNCIL:**

  
Monica Galloway, Council President

## RESOLUTION STAFF REVIEW FORM

---

**DATE:** 12/06/2019

**Agenda Item Title:** Resolution authorizing City of Flint Officials to do all things necessary to approve a budget amendment that adds revenue and expenditure appropriations for a grant passed through the Charter Township of Flint from the US Dept. of Justice

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** The 2019 Justice Assistance Grant "JAG" is a four year grant in the amount of \$160,353.00 which was awarded to the Charter Township of Flint and of that amount \$114,903.00 was sub-granted to the City of Flint. This grant has no match and is to reimburse for Overtime, Training and Equipment expenditures.

The Grant Code in the BS&A system is FDOJ-JAG19.

**Financial Implications:** The City will be reimbursed for all qualifying expenditures up to the full amount of the grant, \$114,903.00. No grant match required.

**Budgeted Expenditure:** Yes \_\_\_ No X **Please explain, if no:** Grant amount was not awarded at time of budget

**Account #:** 296-301.601  
296 = Other Grant Funds  
301.601 = Justice Assistance Grant  
Grant Code: FDOJ-JAG19

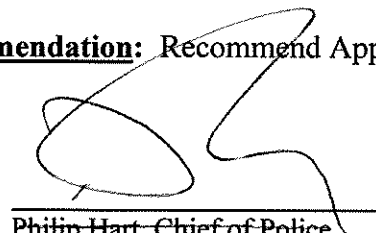
*mmp*

**Pre-encumbered:** Yes \_\_\_ No X **Requisition #:** Budgetary Resolution

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

  
Philip Hart, Chief of Police

*DEVON BERNARD  
CHIEF*

GMS APPLICATION NUMBER:

2019-H3840-MI-DJ

The State of Michigan  
County of Genesee

Known by all these present

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF FLINT, TOWNSHIP OF FLINT,  
TOWNSHIP OF MOUNT MORRIS, AND COUNTY OF GENESEE.**

**2019 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

This agreement is made and entered into this 22nd day of August, 2019 by and between the City of Flint, Township of Flint, Township of Mt. Morris and the County of Genesee, acting as lawfully authorized by and through their governing bodies, witnesseth:

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party or parties: and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the service or functions under this agreement: and:

**WHEREAS**, the municipalities believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE**, the County of Genesee, City of Flint, and Townships of Flint and Mt. Morris, agree as follows:

**Section 1.**

The Charter Township of Flint shall act as the applicant, reporting, and fiduciary entity for the FY 2019 Genesee County JAG Initiative.

**Section 2.**

FY 2019 JAG funds shall be allocated as follows:

Genesee County	\$ 8,018
City of Flint	\$114,903
Flint Township	\$ 28,106
Mount Morris Township	<u>\$ 9,326</u>
Total	\$160,353

Attachment: Agreement\_08292019091647 (2019 BYRNE JUSTICE ASSISTANCE GRANT (JAG) INTERLOCAL AGREEMENT)

GMS APPLICATION NUMBER:

2019-H3840-MI-DJ

**Section 3.**

The Charter Township of Flint shall be the applicant, reporting, and fiduciary entity.

**Section 4.**

The Charter Township of Flint shall establish and maintain an interest bearing trust account for the FY 2019 JAG award and shall allocate interest earned to each municipality in accordance with said municipality's unexpended award amount.

**Section 5.**

The Charter Township of Flint shall reimburse each municipality for authorized expenses and costs associated with FY 2019 JAG programs, from the trust account upon receipt of documentation of expenditure from the requesting municipality.

**Section 6.**

Each municipality agrees to use their allocated funds for the FY 2019 JAG Initiative program until September 30, 2022.

**Section 7.**

Nothing in the performance of this Agreement shall impose any liability for claims against the City of Flint, Township of Flint, Township of Mount Morris and the County of Genesee.

**Section 8.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other parties.

**Section 9.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

GMS APPLICATION NUMBER:

2019-H3840-MI-DJ

**Section 10.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.




Dr. Karen Weaver  
Mayor, City of Flint



Chairperson Ted Henry  
Genesee County Board of Commissioners



Supervisor Karyn Miller  
Charter Township of Flint



Supervisor Larry Green  
Mount Morris Township

## RESOLUTION REVIEW FORM

FROM: POLICE  
DEPARTMENT

DATE: 12/11/2019  
NO. \_\_\_\_\_

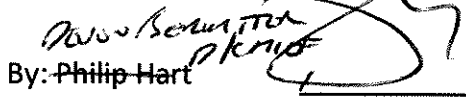
Law Office Login # \_\_\_\_\_

RESOLUTION NAME: 2019 Justice Assistance Grant "JAG"

Date In: 12/11/2019

### 1. RESOLUTION REVIEW - POLICE CHIEF

The attached RESOLUTION is approved by the Chief of Police. By signing, the Police Chief approved this resolution to be processed for signatures.

  
By: Philip Hart  
Chief of Police

Date: 12/16/19

Date In: 12/20/19

### 2. RESOLUTION REVIEW - LEGAL

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the Resolution as to form on \_\_\_\_\_ and by signing this form approves as to FORM ONLY (Date)

  
By: Angela Wheeler  
Chief Legal Officer

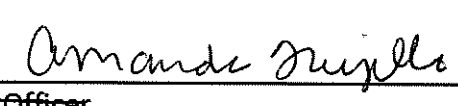
Date: 12/20/19

Date In: \_\_\_\_\_

### 3. RESOLUTION REVIEW - FINANCE

The attached RESOLUTION is submitted to the Finance Department for Approval as to FINANCE COMPLIANCE:

The Finance Department has reviewed this Resolution on 12/20/19 and by signing this form approves as to FINANCE COMPLIANCE (Date)

  
By: ~~Tamar Lewis~~ Amanda Treviño  
~~Deputy Chief Financial Officer~~  
City Treasurer

Date: 12/20/19

200017

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

**RESOLUTION TO APPROVE SETTLEMENT OF LEIGH GOLDEN V. CITY OF  
FLINT ET EL, 16-108027-CD**

**BY THE CITY ADMINISTRATOR:**

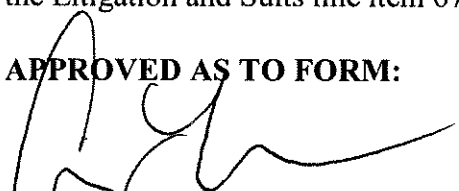
Executive Session was requested in this matter on December 9, 2019 ; and

Although the City of Flint admits no liability in the claims filed by Leigh Golden, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$30,000; and

**IT IS RESOLVED** that the City Administrator hereby authorizes settlement in the matter of *Leigh Golden v City of Flint et al 16-108027-CD*, in the amount of \$30,000 in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Clyde Edwards, City Administrator

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Amanda Trujillo, Acting Chief Fin. Officer

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, City Council President

200018

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

**RESOLUTION APPOINTING WYNTIS HALL TO THE BISHOP INTERNATIONAL AIRPORT  
AUTHORITY REPLACING DR. BOBBY MUKKAMALA**

**BY THE MAYOR:**

The Bishop International Airport Authority is made of nine members, appointed to three year terms. Pursuant to 6-101 (B)(3) of the Flint City Charter, appointments shall be made by the Mayor with the approval of the City Council; and

Mayor Sheldon A. Neeley recommends the appointment of Wyntis Hall (5556 Moceri Lane, Grand Blanc, Michigan), to replace Dr. Bobby Mukkamala, on the Bishop International Airport Authority, term to expire December 31, 2020.

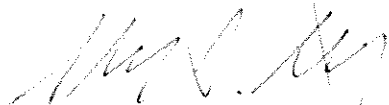
By way of background, Dr. Bobby Mukkamala was appointed to a three-year term which expired on December 31, 2017.

**BE IT RESOLVED** that the Flint City Council approves the appointment of Wyntis Hall, to serve on the Bishop International Airport Authority, term to expire December 31, 2020, replacing Dr. Bobby Mukkamala whose term expired on December 31, 2017.

**APPROVED AS TO FORM:**

**FOR THE CITY OF FLINT:**

\_\_\_\_\_  
**Angela Wheeler, Chief Legal Officer**

  
\_\_\_\_\_  
**Sheldon A. Neeley, Mayor**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**Monica Galloway, City Council President**

200019

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

**RESOLUTION APPOINTING VALERIA J. CONERLY MOON TO THE BISHOP  
INTERNATIONAL AIRPORT AUTHORITY REPLACING RETA VENESSA STANLEY**

**BY THE MAYOR:**

The Bishop International Airport Authority is made of nine members, appointed to three year terms. Pursuant to 6-101 (B)(3) of the Flint City Charter, appointments shall be made by the Mayor with the approval of the City Council; and

Mayor Sheldon A. Neeley recommends the appointment of Valeria J. Conerly Moon (906 W. Flint Park Blvd.), to replace Reta Venessa Stanley, on the Bishop International Airport Authority, term to expire December 31, 2021.

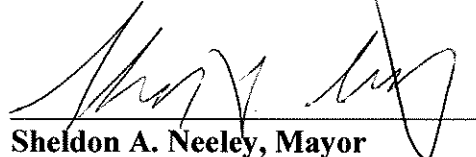
By way of background, Ms. Stanley was appointed to a three-year term which expired on December 31, 2018.

**BE IT RESOLVED** that the Flint City Council approves the appointment of Valeria J. Conerly Moon, to serve on the Bishop International Airport Authority, term to expire December 31, 2021, replacing Reta Stanley whose term expired December 31, 2018.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Angela Wheeler, Chief Legal Officer**

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
**Sheldon A. Neeley, Mayor**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**Monica Galloway, City Council President**

200020

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 1-13-2020

ADOPTED: \_\_\_\_\_

**RESOLUTION RECOMMENDING THE APPOINTMENT OF DR. SAMIR ELIAN TO THE  
HURLEY BOARD OF HOSPITAL MANAGERS REPLACING THOMAS JAMES.**

**BY THE MAYOR:**

Dr. Samir Elian was appointed to fill the expired term of Thomas James on the Hurley Board of Hospital Managers that expired on April 30, 2019; and

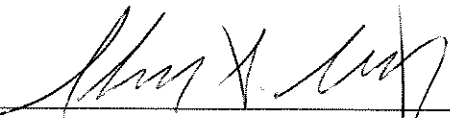
Mayor Sheldon A. Neeley recommends the appointment of Dr. Samir Elian to complete the five-year term on the Hurley Board of Hospital Managers, with such term that commenced on May 15, 2019, and expires April 30, 2024.

**THEREFORE, BE IT RESOLVED** that the Flint City Council approves the appointment of Dr. Samir Elian (2665 Timber Lane Drive, Flushing, Michigan) to complete the unexpired term on the Hurley Board of Hospital Managers, with such term commenced on May 15, 2019, and expires April 30, 2024.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Sheldon A. Neeley, Mayor

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Monica Galloway, City Council President

**Flint Cardiovascular Consultants**  
**Samir A. Elian, M.D., F.A.C.C.**  
4455 Town Center Pkwy Ste. A Flint, Michigan 48532  
(810) 720-3370  
[saelianmd@gmail.com](mailto:saelianmd@gmail.com)  
*Curriculum Vitae*

**Business Address**

4455 Town Center Parkway  
Flint, Michigan 48532  
Phone (810) 720-3370  
Fax (810) 720-3367  
[www.flintcardio.org](http://www.flintcardio.org)

**Home Address**

2665 Timber Lane Drive  
Flushing, Michigan 48433  
Cell (810) 814-4150  
Pager (810) 833-1322  
E-mail: [saelianmd@gmail.com](mailto:saelianmd@gmail.com)

Date of Birth: February 14, 1959

Citizenship: American

**Medical Training**

Fellowship                      Interventional Cardiology  
Washington Adventist Hospital  
Takoma Park, Maryland

Cardiology                      University of Missouri at Kansas City Mid-America Heart Institute  
07/92-06/95                      Kansas City, Missouri

Residency                      West Virginia University  
07/90-06/92                      Morgantown, West Virginia

Internship                      Prince George's Hospital  
07/89-6/90                      Cheverly, Maryland

Postgraduate                      Jordan University Hospital  
Training                      Amman, Jordan  
07/83-06/85

Graduate                      University of Jordan School of Medicine  
Education                      Amman, Jordan  
07/79-6/83

### **Licenses & Certification**

2001	Diploma Interventional Cardiology American Board of Internal Medicine
1995	Diploma Cardiovascular Disease American Board of Internal Medicine
1992	Diploma American Board of Internal Medicine

### **Current Medical Licensure**

4301075121	Michigan Medical License Number
4301075121	Michigan Controlled Substance License Number
BE8505729	DEA Number
21-32382-01	Nuclear Cardiology License Number

### **Academic Appointments**

1992-1995	Instructor in Medicine University of Missouri at Kansas City
1997-2002	Clinical Assistant Professor Georgetown University
2004-Present	Clinical Assistant Professor Michigan State University

### **Professional Experience**

2007- Present	Private Practice- Cardiology Flint Cardiovascular Consultants 4455 Town Center Parkway Flint, Michigan
2004- 2007	Private Practice- Cardiology Flint Cardiovascular Consultants G-3286 Beecher Road Flint, Michigan

2002- 2004	Interventional Cardiology Consultant Amman, Jordan
1996-2002	Private Practice- Cardiology Cumberland, Maryland
1995-1996	Private Practice- Cardiology Gaithersburg, Maryland

**Skills & Practice**

- Invasive, Interventional Cardiology, Coronary & Peripheral
- Echocardiology / Transthoracic and Transesophageal
- Nuclear Cardiology
- Clinical Cardiology

**Hospital Affiliations**

Hurley Medical Center  
Co-Director of Cath Lab  
Member of Co-Management Team  
One Hurley Plaza  
Flint, Michigan  
810-257-9000-

McLaren Regional Medical Center  
401 South Ballenger Highway  
Flint, Michigan  
810-342-2000

ORDINANCE NO. \_\_\_\_\_

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 12, Business and Occupations Generally.

IT IS HEREBY ORDANIED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 12, Business and Occupations Generally, In General, by adding Article XXX, Sections 12-273 thru 12-283, Surveillance Cameras Required for Certain Businesses, which shall read in its entirety as follows:

§12-273. PURPOSE.

THE CITY COUNCIL RECOGNIZES THAT CERTAIN BUSINESSES HAVE CHARACTERISTICS THAT MAY TEND TO INCREASE THE POTENTIAL RISK OF CRIMINAL ACTIVITY ON THEIR PREMISES. THIS CHAPTER IS ENACTED TO REDUCE THE LIKELIHOOD THAT EMPLOYEES AND PATRONS OF THOSE BUSINESSES WILL BE EXPOSED TO POTENTIAL DEATH AND/OR INJURIES BECAUSE OF CRIME OCCURRING ON THE PREMISES. IT IS ALSO INTENDED TO ASSIST LAW ENFORCEMENT WITH THE CRIMINAL INVESTIGATION OF CRIMES ON THE PREMISES OF THE BUSINESSES WHICH ARE THE SUBJECT OF THIS CHAPTER.

§ 12-274. DEFINITIONS

(A) THE DEFINITIONS AND PROVISIONS CONTAINED IN THIS SECTION SHALL

GOVERN THE CONSTRUCTION, MEANING, AND APPLICATION OF THE FOLLOWING WORDS AND PHRASES USED IN THIS CHAPTER.

- (1) **LUMEN.** THE SI DERIVED UNIT OF LUMINOUS FLUX; A MEASURE OF THE TOTAL AMOUNT OF VISIBLE LIGHT EMITTED BY A SOURCE.
- (2) **MEDIA.** MATERIAL ON WHICH AUDIO, VIDEO, AND ELECTRONIC DATA CAN BE RECORDED FOR THE PURPOSES OF MAKING A PERMANENT RECORD TO AID IN A CRIMINAL INVESTIGATION, THAT CAN BE ENLARGED THROUGH PROJECTION OR OTHER MEANS, IN A FORMAT ABLE TO BE UTILIZED BY THE POLICE DEPARTMENT, COUNTY PROSECUTOR, AND /OR OTHER LAW ENFORCEMENT AGENCY.
- (3) **OWNER.** THE INDIVIDUAL, CORPORATION, LIMITED COMPANY, PARTNERSHIP, JOINT VENTURE, OR OTHER GROUP ENTERPRISE LICENSED TO DO BUSINESS OR OTHERWISE OPERATING A BUSINESS ESTABLISHMENT AT A LOCATION WITHIN THE CITY.
- (4) **VIDEO SURVEILLANCE SYSTEM.** A CONTINUOUS DIGITAL SURVEILLANCE SYSTEM CONSISTING OF CAMERAS, CABLING,

MONITORS, AND DIGITAL VIDEO RECORDERS (DVR) THAT RECORD IN COLOR WITH CAMERAS AND LENSES OF A TYPE, MINIMUM RESOLUTION, NUMBER AND LOCATION APPROVED BY THE CHIEF OF POLICE OR HIS OR HER DESIGNEE.

**(5) BUSINESS**

**ESTABLISHMENT OR ESTABLISHMENT.** MEANS THOSE ESTABLISHMENTS LISTED AND DEFINED IN THIS SUBSECTION AS FOLLOWS:

- a. **BANK OR FINANCIAL INSTITUTION.** AN ESTABLISHMENT WHOSE PRIMARY FUNCTION IS RELATED TO THE CUSTODY, LOAN, EXCHANGE, ISSUANCE OF MONEY, EXTENSION OF CREDIT, OR TRANSMISSION OF FUNDS, AND INCLUDES BANKS, CREDIT UNIONS, OR SAVINGS OR LOANS.
- b. **CARRY OUT- FOOD AND DRINK.** AN ESTABLISHMENT WHOSE PRINCIPAL BUSINESS IS THE SALE OF FOOD AND BEVERAGES IN DISPOSABLE CONTAINERS IN A

READY-TO-CONSUME STATE FOR CONSUMPTION EITHER WITHIN THE BUILDING OR FOR CARRY-OUT WITH CONSUMPTION OFF THE PREMISES, WHOSE CASH REGISTER IS VISIBLE TO THE PUBLIC VIEW. NOTWITHSTANDING THE FOREGOING, A CARRY OUT-FOOD AND DRINK ESTABLISHMENT SHALL NOT BE SUBJECT TO THIS CHAPTER IF IT EITHER (A) SHARES A COMMON AREA WITH OTHER BUSINESSES OR (B) DOES NOT HAVE ITS OWN ENTRANCE OR EXIT. STRICTLY, FOR PURPOSES OF ILLUSTRATION, A BUSINESS, WHICH IS PART OF A SO CALLED FOOD COURT, SHALL NOT BE SUBJECT TO THIS CHAPTER.

- c. **CHECK CASHING BUSINESS.** A BUSINESS OFFERING PAYDAY LOANS, CASH ADVANCES, OR CHECK ADVANCE LOANS, AND WHICH IS REGULATED UNDER THE STATE

- OF MICHIGAN  
DEFERRED  
PRESENTMENT  
SERVICES  
TRANSACTION.  
PUBLIC ACT 244 OF  
2005, AS AMENDED,  
OR ANY SIMILAR  
LAW.
- d. **COIN DEALER.** ANY  
ESTABLISHMENT  
THAT, AS A  
SUBSTANTIAL  
PORTION OF ITS  
BUSINESS, BUYS AND  
SELLS COINS, GOLD  
OR OTHER PRECIOUS  
METALS.
- e. **CONVENIENCE  
STORE.** A BUSINESS  
WHICH SELLS AT  
RETAIL BOTH  
GASOLINE AND  
MORE THAN 20  
"CONSUMER  
PRODUCTS" AS THAT  
TERM IS DEFINED BY  
15 USCS §2052 (5)  
[TITLE 15.  
COMMERCE AND  
TRADE; CHAPTER 47.  
CONSUMER PRODUCT  
SAFETY], OR ANY  
APPLICABLE  
SUCCESSOR LAW.
- f. **FIREARM DEALER.**  
AN ESTABLISHMENT  
REQUIRED TO  
OBTAIN A FEDERAL  
FIREARMS LICENSE  
TO SELL FIREARMS  
AND WHICH  
ENGAGES IN
- FIREARMS  
TRANSACTIONS.
- g. **GAS STATIONS.** A  
RETAIL  
ESTABLISHMENT AT  
WHICH MOTOR  
VEHICLES ARE  
REFUELED.
- h. **HOTEL OR MOTEL.**  
ANY BUILDING OR  
STRUCTURE  
EQUIPPED, USED,  
ADVERTISED AS, OR  
HELD OUT TO THE  
PUBLIC AS A  
FACILITY OR PLACE  
WHERE SLEEPING  
QUARTERS OR  
OTHER SIMILAR  
ACCOMODATIONS  
ARE FURNISHED FOR  
A FEE TO TRANSIENT  
GUESTS.
- i. **LIQUOR OR  
ALCOHOL BUSINESS.**  
ANY RETAILER  
REQUIRED TO  
OBTAIN A PERMIT BY  
THE MICHIGAN  
LIQUOR CONTROL  
COMMISSION, WHICH  
AUTHORIZES THE  
SALE OF BEER, WINE,  
OR DISTILLED  
SPIRITS TO BE  
CONSUMED ON, OR  
OFF THE PREMISES  
WHERE SOLD, AND  
INCLUDES BREW  
PUBS, DISTILLERIES,  
OR OTHER  
SIMILARLY  
LICENSED

FACILITIES. IT SHALL ALSO INCLUDE THOSE FACILITIES NOT REQUIRED TO OBTAIN SUCH PERMIT BUT WHICH, DIRECTLY OR INDIRECTLY THROUGH A LEASE OR RENTAL OF THE PREMISES, ALLOWS BEER, WINE, OR DISTILLED SPIRITS TO BE CONSUMED ON PREMISES.

j. **MOBILE COMMUNICATIONS DEALER.** ANY RETAILER OF A WIRELESS TWO-WAY COMMUNICATION DEVICE, INCLUDING A TELEPHONE USED IN CELLULAR TELEPHONE SERVICE, WHICH REPRESENTS, ALONG WITH ACCESSORIES RELATED THERETO, MORE THAN 50% OF THE GOODS DISPLAYED FOR RETAIL PURCHASE.

k. **MONEY TRANSMISSION SERVICES.** A RETAILER SELLING OR ISSUING PAYMENT INSTRUMENTS OR STORED VALUE DEVICES OR IS RECEIVING MONEY

OR MONETARY VALUE FOR TRANSMISSION.

l. **PHARMACY.** A FACILITY OR PART OF A FACILITY THAT DISPENSES PRESCRIPTION DRUGS, OR PREPARES PRESCRIPTION DRUGS FOR DELIVERY OR DISTRIBUTION, BUT DOES NOT INCLUDE THE OFFICE OF A DISPENSING PRESCRIBER OR AN AUTOMATED DEVICE.

m. **SCRAP METAL DEALER.** MEANS ANY PERSON OPERATING A BUSINESS AT A FIXED OR MOBILE LOCATION THAT IS ENGAGED IN ONE OF THE FOLLOWING ACTIVITIES:

i. BUYING, SELLING, PROCURING, COLLECTING, GATHERING, SOLICITING, OR DEALING IN SCRAP METAL.

ii. OPERATING, MANAGING, OR MAINTAINING A SCRAP METAL YARD.

§12-275 LIGHTING.

EVERY BUSINESS ESTABLISHMENT IN THE CITY, UNLESS THE STORE IS NOT OPEN FOR BUSINESS AFTER SUNSET AND BEFORE SUNRISE, IS HEREBY REQUIRED TO INSTALL AND PROVIDE LIGHTING FOR ITS PARKING AREA DURING ALL HOURS OF DARKNESS WHEN EMPLOYEES AND/OR CUSTOMERS ARE ON THE PREMISES. SUCH LIGHTING SHALL BE AT A MINIMUM AVERAGE OF TWO LUMENS PER SQUARE FOOT.

§ 12-276 VIDEO SURVEILLANCE SYSTEM REQUIRED.

(A) EVERY BUSINESS ESTABLISHMENT, AS DEFINED IN THIS CHAPTER, IS HEREBY REQUIRED TO INSTALL A VIDEO SURVEILLANCE SYSTEM IN ACCORDANCE WITH THIS CHAPTER AND TO PROVIDE THE CHIEF OF POLICE OR HIS/HER DESIGNEE AN ADDRESS AND PHONE NUMBER TO BE USED FOR PURPOSES OF OFFICIAL NOTIFICATIONS REGARDING ENFORCEMENT OF THIS CHAPTER.

(B) ALL VIDEO SURVEILLANCE SYSTEMS SHALL:

- a. BE MAINTAINED IN PROPER WORKING ORDER AT ALL TIMES; AND
- b. BE KEPT IN CONTINUOUS OPERATION 24 HOURS A DAY, 7 DAYS A WEEK; AND

c. MEET MINIMUM TECHNOLOGICAL STANDARDS ESTABLISHED IN THIS CHAPTER OR BY RESOLUTION OF CITY COUNCIL.

(C) ALL ESTABLISHMENTS SHALL RETAIN THE IMAGES RECORDED BY ITS VIDEO SURVEILLANCE SYSTEM FOR NO LESS THAN THIRTY (30) DAYS.

(D) A MINIMUM OF THREE HIGH RESOLUTION SURVEILLANCE CAMERAS LOCATED IN THE PUBLIC AREAS OF A BUSINESS ESTABLISHMENT ARE REQUIRED OF EACH VIDEO SURVEILLANCE SYSTEM. AT LEAST ONE CAMERA SHALL PROVIDE AN OVERALL VIEW OF THE COUNTER AND REGISTER AREA; AT LEAST ONE CAMERA SHALL BE POSITIONED TO PROVIDE A CLEAR, IDENTIFIABLE, FULL-FRAME IMAGE OF THE FACE OF EACH PERSON ENTERING AND LEAVING THE BUSINESS ESTABLISHMENT; AND THE LEAST ONE CAMERA SHALL BE POSITIONED TO PROVIDE AN OVERALL VIEW OF THE BUSINESS ESTABLISHMENT'S PARKING LOT. CAMERA VIEWS SHALL NOT BE OBSTRUCTED BY STORE FIXTURES OR DISPLAYS.

(E) BUSINESS ESTABLISHMENTS, WHICH INSTALLED VIDEO SURVEILLANCE SYSTEMS PRIOR TO THE EFFECTIVE

DATE OF THIS CHAPTER, MUST ENSURE THEY ARE IN FULL COMPLIANCE WITH THIS CHAPTER.

- (F) DOCUMENTATION EVIDENCING THE INSTALLATION OF SUCH SYSTEM MUST BE PRESENTED TO THE POLICE DEPARTMENT, WHO SHALL VERIFY COMPLIANCE WITH THIS CHAPTER. THE SUFFICIENCY OF SUCH DOCUMENTATION SHALL BE DETERMINED AT THE DISCRETION OF THE POLICE CHIEF OR HIS OR HER DESIGNEE. UPON APPROVAL OF SUCH DOCUMENTATION, THE POLICE DEPARTMENT WILL ISSUE A WRITTEN APPROVAL NOTICE, WHICH WILL BE PLACED IN PLAIN VIEW INSIDE THE PREMISES. THIS APPROVAL NOTICE WILL ALSO INFORM CUSTOMERS AND EMPLOYEES OF THE EXISTENCE OF THE VIDEO SURVEILLANCE SYSTEM. A COPY OF THE APPROVAL NOTICE OR OTHER VERIFICATION OF COMPLIANCE SHALL THEN BE TRANSMITTED BY THE POLICE DEPARTMENT TO THE CITY CLERK. SUCH VERIFICATION MUST BE ON RECORD AND UP-TO-DATE AT THE TIME OF A BUSINESS ESTABLISHMENT'S APPLICATION FOR OR RENEWAL OF A BUSINESS LICENSE OR SUCH LICENSE SHALL BE DENIED.

§12-277 ACCESS TO MEDIA.

IF A CRIME OCCURS OR AN EMPLOYEE OF A BUSINESS ESTABLISHMENT BELIEVES A CRIME HAS OCCURRED, THE POLICE DEPARTMENT SHALL BE CONTACTED IMMEDIATELY, AND THE BUSINESS ESTABLISHMENT SHALL RETAIN THE CONTINUOUS DIGITAL IMAGES OF THE EVENT RECORDED BY THE VIDEO SURVEILLANCE SYSTEM FOR NO LESS THAN 60 DAYS. SUBJECT TO ANY CONSTITUTIONAL RESTRICTIONS, UPON REASONABLE NOTIFICATION, THE BUSINESS ESTABLISHMENT SHALL PROVIDE ACCESS TO THE MEDIA CONTAINING THE RECORDED EVENT TO THE POLICE DEPARTMENT. FAILURE TO PROVIDE ACCESS TO THE VIDEO SURVEILLANCE SYSTEM MAY RESULT IN THE POLICE DEPARTMENT OR OTHER LAW ENFORCEMENT AGENCY MAKING A REQUEST FOR A SEARCH WARRANT TO SEIZE THE VIDEO SURVEILLANCE SYSTEM, OR ANY PART OR UNIT OF THE SYSTEM, DEPENDING ON THE NATURE OF THE INCIDENT.

§12-278 MINIMUM TECHNOLOGICAL STANDARDS.

THE VIDEO SURVEILLANCE SYSTEM MUST BE CAPABLE OF DELINEATING ON PLAYBACK OF THE SYSTEM THE ACTIVITY AND PHYSICAL FEATURES OF PERSONS OR AREAS WITHIN THE PUBLIC AREAS OF THE PREMISES AND MUST BE ABLE TO RECORD SUCH IMAGES ON AN APPROVED FORM

OF EXTERNAL MEDIA. THE CONTINUOUS DIGITAL IMAGES RECORDED BY ANY VIDEO SURVEILLANCE SYSTEM SHALL BE RETAINED FOR NO LESS THAN 30 DAYS. CAMERAS PLACED OUTDOORS OR IN LOW LIGHT AREAS MUST HAVE INFARED ILLUMINATORS. ADDITIONAL MINIMUM TECHNOLOGICAL STANDARDS ARE REQUIRED FOR VIDEO SURVEILLANCE SYSTEMS SHALL BE ESTABLISHED BY RESOLUTION OF THE CITY COUNCIL, WHICH MAY BE UPDATED PERIDOCIALY. THE POLICE DEPARTMENT SHALL REVIEW THE VIDEO SURVEILLANCE SYSTEM STANDARDS BI-ANNUALLY TO ENSURE THAT THEY ARE CONSISTENT WITH CURRENT TECHNOLOGY AND SHALL RECOMMEND APPROPRIATE UPDATES TO THE CITY COUNCIL WHEN NECESSARY.

#### §12-279 INSPECTIONS.

THE VIDEO SURVEILLANCE SYSTEM SHALL BE SUBJECT TO INSPECTION BY THE CHIEF OF POLICE OR HIS/HER DESIGNEE, WHO IS AUTHORIZED TO INSPECT ANY SUCH SYSTEM AT REASONABLE TIMES TO DETERMINE WHETHER IT CONFORMS WITH THIS CHAPTER AND REGULATIONS AND STANDARDS ADOPTED BY CITY COUNCIL RESOLUTION PURSUANT THERETO. IF THE VIDEO SURVEILLANCE SYSTEM DOES NOT SO CONFORM, THE

ESTABLISHMENT IN QUESTION SHALL TAKE IMMEDIATE STEPS TO BRING THE SYSTEM BACK INTO COMPLIANCE THEREWITH.

#### §12-280 ENFORCEMENT

- (A) BUSINESS ESTABLISHMENTS SUBJECT TO THE MANDATORY REQUIREMENTS OF THIS CHAPTER SHALL HAVE ONE YEAR FROM THE EFFECTIVE DATE OF THIS CHAPTER TO COMPLY WITH THE REGULATIONS SET FORTH HEREIN.
- (B) VIOLATION OF ANY PROVISION OF THIS CHAPTER BY ANY OWNER OR PRINCIPAL OPERATOR OF AN ESTABLISHMENT SHALL RESULT IN A NOTICE OF VIOLATION FROM THE CHIEF OF POLICE OR HIS/HER DESIGNEE TO SAID ESTABLISHMENT AT THE ADDRESS PROVIDED BY THE ESTABLISHMENT PURSUANT TO §12-276(A).
- (C) THE NOTICE OF VIOLATION REQUIRED UNDER THIS SECTION SHALL BE IN WRITING, SET FORTH THE BASIS OF THE VIOLATION, AND INFORM THE OWNER OR PRINCIPAL BUSINESS OPERATOR OF THE ESTABLISHMENT THAT HE/SHE HAS TEN DAYS FROM THE DATE OF MAILING OF THE NOTICE TO FILE A WRITTEN REQUEST FOR AN ADMINISTRATIVE HEARING TO APPEAL THE FINDING OF

VIOLATION TO THE CITY ADMINISTRATOR OR HIS/HER DESIGNEE. THE ADMINISTRATIVE HEARING SHALL BE HELD WITHIN 10 DAYS AFTER THE POLICE DEPARTMENT RECEIVES A TIMELY REQUEST FOR A HEARING, BUT IN NO EVENT SOONER THAN FIVE DAYS OR LATER THAN 20 DAYS AFTER RECEIPT OF A TIMELY REQUEST FOR A HEARING.

(D) AT THE ADMINISTRATIVE HEARING, FORMAL RULES OF EVIDENCE SHALL NOT APPLY. THE PARTY FOR WHOM THE NOTICE OF VIOLATION WAS ISSUED SHALL BE ENTITLED TO PRESENT EVIDENCE, INCLUDING THE TESTIMONY OF WITNESSES AND ARGUMENT AS TO WHY THE FINDING OF A VIOLATION WAS INCORRECT.

(E) FOLLOWING THE HEARING, THE CITY ADMINISTRATOR OR HIS/HER DESIGNEE SHALL RENDER A WRITTEN DECISION EITHER SUSTAINING OR REVERSING THE FINDING OF A VIOLATION. WITHIN ONE-WEEK FOLLOWING THE HEARING, THE POLICE DEPARTMENT SHALL SEND THE WRITTEN DECISION TO THE PARTY FOR WHOM THE NOTICE OF VIOLATION WAS ISSUE.

(F) IF NO REQUEST FOR ADMINISTRATIVE HEARING IS FILED, OR IF A HEARING IS REQUESTED BUT THE FINDING

OF A VIOLATION IS THEREAFTER SUSTAINED, VIOLATORS SHALL HAVE 30 DAYS AFTER RECEIPT OF THE NOTICE OF VIOLATION OR DECISION SUSTAINING THE FINDING, AS THE CASE MAY BE, TO PROVIDE THE POLICE DEPARTMENT PROOF THE VIOLATION HAS BEEN CORRECTED. IF THE VIOLATION CONTINUES AFTER THE 30-DAY PERIOD, THE CHIEF OF POLICE OR HIS OR HER DESIGNEE SHALL REFER THE MATTER TO THE CITY ATTORNEY'S OFFICE FOR PROSECUTION AS PROVIDED BY LAW.

(G) ANY VIOLATION OF OR FAILURE TO COMPLY WITH THIS CHAPTER OR ANY OF THE REQUIREMENTS THEREOF, SHALL BE PROSECUTED WITHIN THE LIMITS PROVIDED BY STATE AND LOCAL LAWS. SAID PROSECUTION BY MEANS OF A CITATION FOR MUNICIPAL INFRACTION FOR PURPOSES OF THIS CHAPTER, EACH 30 DAY PERIOD THAT A VIOLATION CONTINUES SHALL BE A SEPARATE VIOLATION.

#### §12-281 EXEMPTIONS.

A BUSINESS ESTABLISHMENT WHICH IS REQUIRED TO INSTALL A VIDEO SURVEILLANCE SYSTEM MAY BE EXEMPT FROM THE REQUIREMENTS OF THIS ORDINANCE IF

(A) THE ESTABLISHMENT IS NOT REGULARLY OPEN TO THE PUBLIC (INCLUDING STRICTLY BY WAY OF EXAMPLE, A HOME BASED BUSINESS)

(B) THE ESTABLISHMENT HAS TAKEN OR WILL TAKE ALTERNATIVE SECURITY MEASURES AND PROCEDURES WHICH ARE SUBSTANTIALLY EQUAL TO OR MORE EFFECTIVE THAN THE REQUIREMENTS OF THIS CHAPTER IN PREVENTING CRIMINAL ACTIVITY AND ASSISTING IN THE APPREHENSION OF THE PERPETRATORS OF CRIME OR THE PROTECTION OF EMPLOYEES AND PATRONS; AND

(C) THE ESTABLISHMENT HAS BEEN AUTHORIZED BY THE CHIEF OF POLICE OR HIS/HER DESIGNEE TO IMPLEMENT ALTERNATE SECURITY MEASURES AND PROCEDURES ON AN EXPERIMENTAL BASIS. WITHIN TEN DAYS OF MAILING OF THE WRITTEN NOTICE OF VIOLATION, THE OWNER OF THE BUSINESS ESTABLISHMENT MAY APPEAL THE ALLEGED VIOLATION BY REQUESTING A HEARING BEFORE ADMINISTRATOR OR THEIR DESIGNEE. SUCH A REQUEST MUST BE MADE IN WRITING AND MUST SET FOR THE SPECIFIC GROUNDS FOR APPEAL.

(D) THE ESTABLISHMENT IS A MEDICAL MARIHUANA

FACILITY AS DEFINED IN §50-183 AND SUBJECT TO THE SECURITY REQUIREMENTS OF §50-183(E) (2)(XIII).

ANY ESTABLISHMENT, WHICH SEEKS AN EXEMPTION PURSUANT TO THIS SECTION, SHALL APPLY, ON AN ANNUAL BASIS, TO THE CHIEF OF POLICE OR HIS/HER DESIGNEE FOR EXEMPTION FROM THE PROVISIONS OF THIS CHAPTER. THE APPLICATION SHALL BE IN WRITING AND SHALL STATE THE BASIS FOR THE EXEMPTION SOUGHT IN SUFFICIENT DETAIL TO ENABLE THE CHIEF OF POLICE OR DESIGNEE TO DETERMINE WHETHER THE PURPOSES OF THIS CHAPTER WOULD STILL BE MET IF THE EXEMPTION WERE GRANTED.

AN EXEMPTION GRANTED PURSUANT TO THIS SECTION SHALL CARRY A MAXIMUM DURATION OF TWELVE MONTHS. ANY ESTABLISHMENT SEEKING TO EXTEND STATUS MUST REAPPLY FOR AN EXEMPTION NO LATER THAN 30 DAYS PRIOR TO THE END OF THE EXEMPTION PERIOD.

ANY ESTABLISHMENT WHICH HAS BEEN GRANTED AN EXEMPTION UNDER THIS SECTION, OR AN EXTENSION THEREOF, WHICH DOES NOT SEEK TO FURTHER EXTEND THE EXEMPTION PURSUANT TO SECTION, SHALL OBTAIN THE CITY'S APPROVAL OF A VIDEO

SURVEILLANCE SYSTEM NO  
LATER THAN 30 DAYS PRIOR TO  
THE END OF THE EXEMPTION  
PERIOD.

THE CHIEF OF POLICE OR HIS/HER  
DESIGNEE MAY ALSO AUTHORIZE  
TEMPORARY EXTENSIONS OF  
TIME FOR INSTALLATION OF A  
VIDEO SURVEILLANCE SYSTEM  
WHEN AN ESTABLISHMENT  
DEMONSTRATES TO THE  
SATISFACTION OF THE CITY THAT  
IT IS TEMPORARILY UNABLE TO  
COMPLY FOR GOOD CAUSE  
SHOWN.

ANY PARTY AGGRIEVED BY THE  
DENIAL OF AN EXEMPTION  
UNDER THIS SECTION MAY  
REQUEST A HEARING AS  
PROVIDED IN SECTION 12-281. THE  
DECISION RENDERED PURSUANT  
TO SECTION 12-281 SHALL BE THE  
FINAL DECISION OF THE CITY.

Sec. 2. This ordinance shall become  
effective immediately upon publication.

Adopted this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019 A.D.

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**Dr. Karen W. Weaver, Mayor**

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**Inez M. Brown, City Clerk**

**APPROVED AS TO FORM:**

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**Angela Wheeler, Chief Legal Officer**

200011

ORDINANCE NO. \_\_\_\_\_

**An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 18, Taxation; Funds; Purchasing Article II, Assessments; Division 1, by the amending Section 18-5.3, Same- Meeting; Submission of Assessment Roll.**

**IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:**

**Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending, Chapter 18, Taxation; Funds; Purchasing Article II, Assessments; Division 1, by the amending Section 18-5.3, Same- Meeting; Submission of Assessment Roll which shall read in its entirety as follows:**

**§ 18-5.3 SAME- MEETING SUBMISSION OF ASSESSMENT ROLL.**

- (a) On the second Monday in March in each year at 9:00 a.m. the Board of Review shall meet in the room in which the City Council holds its regular meetings, at which time the City Assessor shall submit to it the assessment roll of the City of Flint for the current year as prepared by him/her. ~~The Board shall remain in daily session through Thursday of the same week during the hours from 9:00 a.m. until 5:00 p.m. The meeting hours of the Board on Tuesday immediately following the second Monday in March of each year shall be from 3:00 p.m. to 9:00 p.m. THE BOARD OF REVIEW MUST MEET NO LESS THAN TWO ADDITIONAL DAYS THAT WEEK, HOLDING ONE SESSION THREE HOURS AFTER 6:00 P.M.~~

- (b) Additionally, special Board of Review meetings may be convened by the City Assessor on the Tuesday following the third Monday in July, and/or on the Tuesday following the second Monday in December, for purposes of correcting mutual mistakes Board of Review during either of these two optional special meetings must be conducted in accordance with the State of Michigan General Property Tax Act, Public Act 206 of 1893 (as amended).

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020 A.D.

**FOR THE CITY:**

\_\_\_\_\_  
**Sheldon A. Neeley, Mayor**

\_\_\_\_\_  
**Inez M. Brown, City Clerk**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
**Angela Wheeler, Chief Legal Officer**

200012

ORDINANCE NO. \_\_\_\_\_

**An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic; Article VII, Parking Meters; by amending Section 28-110.1 Downtown Development Authority (DDA) District; Enforcement; Metering In Designated Areas; Special Considerations.**

**IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:**

**Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 28, Motor Vehicles and Traffic; Article VII, Parking Meters; by amending Section 28-110.1, Downtown Development Authority (DDA) District; Enforcement; Metering In Designated Areas; Special Considerations, which shall read in its entirety as follows:**

**§ 28-110.1 Downtown Development Authority (DDA) District; Enforcement; Metering In Designated Areas; Special Considerations**

- (a) The downtown district shall be defined for the purpose of this section, as the area under the authority of the DDA, as set forth in §2-126 of the Flint City Code. The DDA shall be empowered to enforce and administer the entire parking system, inclusive of any and all violations of the City of Flint parking ordinances and/or regulations contained in this article or any other part of the Code of the City of Flint, and all parking devices, as defined in this chapter, within the district.
- (b) No vehicle, occupied or not, shall be parked or stationary in any way in the downtown district for more than 2

(two) 4 (FOUR) continuous hours, with 1 (ONE) HOUR OF FREE PARKING, between 5:00 a.m. and 7:00 p.m., except for Saturdays, Sundays and legal holidays; notwithstanding the foregoing, City of Flint residents shall not be subject to either the 2-~~or~~ 3 4 hour parking restrictions set forth above in this article if they park within 100 feet of the address listed on their driver's license, voter's registration and/or State of Michigan identification card.

- (c) Those who violate the parking restriction described in subparagraph (b) above shall be required to pay a fine of (i) \$15.00 (fifteen) dollars in calendar year 2008, (ii) \$20.00 (twenty) dollars in calendar year 2009, and (iii) \$25.00 (twenty-five) dollars in calendar year 2010, payable to the DDA, as designated on the face of the citation. The amount of the citation may be changed from time to time by resolution of City Council.
- (d) The DDA shall be sole collector of any revenue derived from parking within the DDA District.
- (e) The DDA may install parking devices, inclusive of meters or other similar devices, in the parking areas described in subparagraph (b)(1) above with charges not to exceed \$2.00 (two) dollars per hour of use (the "not to exceed" charges shall be adjusted annually in accordance with changes in the U.S. Bureau of Labor Statistics' Consumer Price Indexes) with a maximum meter time of ~~three~~ FOUR hours and the depositing of additional ~~coins~~ MONEY shall not have the effect of extending the maximum parking time as stated on the parking device.

Sec. 2. This ordinance shall become effective immediately upon publication.

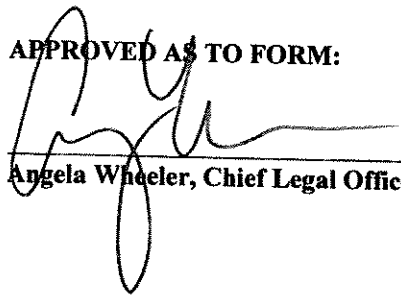
Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020 A.D.

**FOR THE CITY:**

\_\_\_\_\_  
**Sheldon A. Neeley, Mayor**

\_\_\_\_\_  
**Inez M. Brown, City Clerk**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
**Angela Wheeler, Chief Legal Officer**

Draft 12.18.2019