City of Flint, Michigan

Third Floor, City Hall 1101 S. Saginaw Street Flint, Michigan 48502 www.cityofflint.com



Meeting Agenda - Final

Wednesday, April 3, 2019 5:00 PM

Committee Room

GRANTS COMMITTEE

Jerri Winfrey-Carter, Chairperson, Ward 5

Eric Mays, Ward 1 Santino J. Guerra, Ward 3 Herbert J. Winfrey, Ward 6 Allan Griggs, Ward 8 Maurice D. Davis, Ward 2 Kate Fields, Ward 4 Monica Galloway, Ward 7 Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

ROLL CALL

ADDITIONS/CHANGES TO AGENDA

Council shall vote on any changes/additions to the agenda.

RESOLUTIONS

190130 CO#4/Contract/Habitat for Humanity/HOME Investment Partnership

Funds/Rehabilitation/Two (2) Homes

Resolution resolving that the proper city officials are authorized to enter into Change Order #4 to increase the Genesee County Habitat for Humanity HOME Investment Partnership Agreement by \$6,137.85, as requested by the Division of Community and Economic Development [Planning & Development General Fund Acct. No. 101-371.209-801.000.] [NOTE: Resolution EME6752014 authorized the Division of Community and Economic Development to enter into a contract with Genesee County Habitat for Humanity to complete rehabilitation of several properties that had been started and never completed by Salem Housing. In order to avoid repayment of grant dollars, the two remaining properties included in Contract 14-134 must be completed and sold to income qualified buyers. To complete the rehabilitation, \$6,137.85 of general fund dollars are needed to pay for work previously paid for with grant funds but destroyed by vandalism.]

190131 Reprogramming/Unspent Community Development Block Grant (CDBG) Funds/Contract/Flint Fire Department

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary, including budget amendments, to enter into a \$900,000.00 contract with the Flint Fire Department for the purchase of fire protection vehicles. [NOTE: The Department of Community and Economic Development has identified Community Development Block Grant (CDBG) funds from expired contracts and completed activities in the amount of \$900,000.00 that are available for reprogramming. It has been determined by recommendation of the Advisory Panel and Administration that these funds will be best used to purchase two (2) fire trucks to serve the community.]

DISCUSSION ITEMS

170071 Referral/Spent & Unspent Funds/CDBG, HOME & ESG

Referral by Councilperson Fields to ADMIN/PLANNING & DEVELOPMENT, re: She would like monthly reports on grant funding - both spent and unspent funds - for CDBG, HOME and ESG. [Referral Action Date: 1/18/2017 @ Grants Committee Meeting.]

170072 Referral/Unexecuted Contracts/CDBG, HOME & ESG Funds

Referral by Councilperson Fields to ADMIN/PLANNING & DEVELOPMENT, re: She would like a list of any unexecuted contracts for CDBG, HOME and ESG funds, and an explanation for why the contracts were not executed. [Referral Action Date: 1/18/2017 @ Grants Committee Meeting.]

180013

Referral/Letters/Requests for Reprogrammed Grant Money

A referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like copies of the letters received in Planning & Development requesting reprogrammed grant funds and the staff reviews concerning the letters. [Referral Action Date: 1/22/2018 @ Special Affairs Committee Meeting.]

180027

Referral/Copy/Letter to Metro Community Development

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a copy of the letter from HUD that chastised Metro Community Development. [Referral Action Date: 1/17/2018 @ Grants Committee Meeting.]

180028

Referral/Copy/Expenditures/Smith Village

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a breakdown of expenditures in Smith Village, including date, amount spent and what was paid for with HOME dollars. She would also like to know why Smith Village was moved from HOME to Neighborhood Stabilization funds and who in Planning and Development monitored Smith Village activity that got the city into disallowed costs. She also asks for bid results. [Referral Action Date: 1/22/2018 @ City Council Meeting.]

180184

Referral/Available Grant Money/Demolition of Mobile Home Park

A referral as requested by Councilperson Guerra to Planning & Development: He would like to know if there is grant money available to demolish Shady Acres Mobile Home Park. [Referral Action Date: 4/4/2018 @ Governmental Operations Committee Meeting.]

NEW BUSINESS

ADJOURNMENT

190/30

KESOLUTION NO.:				
PRESENTED:	-4-19			
ADOPTED:				
Resolution Authorizing the Division of Community and Economic Developmen Chang Order #4 to increase the Genesee County Habitat for Humanity contract \$6,137.85 for a total of \$222,137.85.	nt to execute ct 14-134 by			
BY CITY COUNCIL:				
Resolution EME6752014 authorized the Division of Community and Economic to enter into a contract with Genesee County Habitat for Humanity rehabilitation of several properties that had been started, and never comple Housing. The amount of the existing contract is \$216,000.00.	to complete			
In order to avoid repayment of grant dollars, the two remaining properties included in 14-134 must be completed and sold to income qualified buyers. To complete rehabilitation, \$6,137.85 of general fund dollars are needed to pay for work previously paid for with grant funds but destroyed by vandalism.				
Funds for the program are available in Planning and Development General 101-371.209-801.000 in the amount of \$6,137.85.	Fund Account			
IT IS RESOLVED, that appropriate City officials are authorized to execute Change Order #4 to increase the Genesee County Habitat for Humanity HOME Purchase, Rehab, Resale Contract 14-134 by \$6.137.851 account 101-371.209-801.000.				
Angela Wheeler Hughey Newsome Chief Legal Officer Chief Financial Officer	AMONA MEDITAL			
Sorge St. Steamer Dr. Karen W. Weaver, Mayor				
Herbert Winfrey, Council President				

RESOLUTION STAFF REVIEW FORM

DATE: March 20, 2019

Agenda Item Title:

Resolution Authorizing the Division of Community and Economic Development to execute Chang Order #4 to increase the Genesee County Habitat for Humanity contract 14-134 by \$6,137.85 for a total of \$222,137.85.

Prepared By: Sarah Quelimalz, HOME Program Manager

Requestor: Department of Planning and Development

Background/Summary of Proposed Action:

The Division of Community and Economic Development entered a contract with Genesee County Habitat for Humanity to complete rehabilitation of several properties that had been started, and never completed, by Salem Housing. The amount of the existing contract, is \$216,000.00.

There are two (2) remaining addresses to complete: 621 W Hamilton and 317 Witherbee, both included in the existing 14-134 contract. As the majority of the work that remains to be complete has been paid for with HOME grant funds in the past, then destroyed by vandalism, it is necessary to utilize general fund to allow for completion of the work, the home then sold to an income qualified buyer, and the grant activity closed out, preventing a repayment of any funds already put into the homes.

Financial Implications:

Funding in the amount of 6,137.85 is available in Planning & Development General Fund account 101-371.209-801.000.

buugetea Expenditure:	Yes X No Please explain, if no:
Account #: Review	ed and approved by C. Dotson () Low () available in 101-371.209-801.000.
\$6.137.85 is currently	v available in 101-371,209-801,000.
. ,	
Upon adoption of the and activity	resolution, specific accounts will be created to identify the agency
Pre-encumbered:	Yes XX No Requisition #: 190001877
Other Implications:	There are no other known implications at this time.
Staff Recommendation:	Staff recommends approval of this resolution

APPROVAL

Suzanne Wicox, Planning and Development Director

RESOLUTION REVIEW FORM

	KESOLUI	ION KEYIEW FORM		3-27-19
		DAT	re 🗀	19-8048
FROM:	CED	NO.		
	Division			Law Office LogIn #
	Resolution Authorizing the Div	islon of Community	v and Econo	omic Development to execute
	ChangeOrder #4 to increase th			
RESOLUTION NAME:		137.85 for a total of		
	Date	n: 3/21/2019		
	1. RESOLUTION REVI	W - CED PROGRAM N	MANAGER	
The attached RESOLUT	ION is approved by a Program Manage	in the Division. By sign	ing, the Progra	am Manager approves this
resolution to be process				
	Co UT	_	1-1-	
By: Sarah Quelimaiz	Dull	DATE:	7/21/19 (Date)	
Program Manager			(Date)	
	Date	n:		
	2. RESOLUTION REVIEW - DE	PT OF PLANNING ANI	DEV DIREC	TOR
The attached RESOLUT signatures.	ION is approved by the DPD Director. B	y signing, the DPD Dire	ctor approved	this resolution to be processed for
			0//	
By: Suzanne Wilcox	The last of	DATE:	3/27/10 (Date)	
Director ((Date)	
•	Date			
		TION REVIEW - LEGA		
The attached RESOLUT	ION is submitted to the Legs Departme	nt for Approval as to FC		
	as reviewed the RESOLUTION as to Fo	rm on	7/7, an	d by signing
this form approves as to	FORM ONLY		(Date)	-
By: Angela Wheeler		DATE:	<i>-</i> 3-	81-19
Chief Legal Officer		VAIL.		
	Date			
	4. RESOLUTION RE	VIEW - FINANCE		
		_		
	ION is submitted to the FINANCE Department of the PECOLUTION.	rtment for approval as to		
	t reviewed this RESOLUTION, on FINANCE, COMPLIANCE.	(Date)	and	by signing
and form approved as to	110 COMPENSION.	(Date)	_ /	1
By: Hughey Newsome		DATE:	3/28	./19
Chief Financial Officer		·····		f

190131

RESOLUTION NUMBER.				
PRESENTED:	4-4-19			
ADOPTED:				

RESOLUTION

RESOLUTION AUTHORIZING APPROPRIATE CITY OFFICIALS TO DO ALL THINGS NECESSARY TO ENTER INTO \$900,000.00 AGREEMENT WITH THE FLINT FIRE DEPARTMENT FOR THE PURCHASE OF FIRE TRUCKS USING COMMUNITY DEVELOPMENT BLOCK GRANT DOLLARS

BY MAYOR:

The Department of Community and Economic Development has identified Community Development Block Grant (CDBG) funds from expired contracts and completed activities in the amount of \$900,000.00 that are available for reprogramming.

It has been determined by recommendation of the Advisory Panel and Administration that these funds will be best used to purchase two (2) fire trucks to serve the community

Funds are identified and available in the following accounts:

FCDBGPRIOR	274-748.101-502.748	274-748.101-700.100	13703.00
FHUD14CDBG	274-748.101-502.748	274-748.101-700.100	883.28
FHUD15CDBG	274-748.101-502.748	274-748.101-700.100	11,736.73
FHUD16CDBG	274-748.101-502.748	274-748.101-700.100	23,940.40
FHUD17CDBG	274-748.101-502.748	274-748.101-700.100	321.099.67
FHUD18CDBG	274-748.101-502.748	274-748.101-700.100	332,827,06
FHUD19CDBG	274-748.101-502.748	274-748.101-700.100	195,809.86
			900,000.00

IT IS RESOLVED, that appropriate City Of Flint officials are authorized to do all things necessary including budget amendments to enter into a \$900,000.00 contract with the Flint Fire Department for the purchase of fire protection vehicles.

APPROVED AS TO FORM:

Angela Wiegler, Chief Legal Officer

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FOR THE CATY OF FLINT:

Dr. Karen W. Weaver, Mayor

APPROVED AS TO FINANCE:

Hughey Newsome, Finance Director

APPROVED BY CITY COUNCIL

Herbert Winfrey, City Council President

Agenda Item Title: Resolution to Process a Budget Amendment of Community Development Block Grant Funds in the Amount of \$900,000.00 from CDBG uncommitted accounts and Make Said Funds Available for MOU with Flint Fire Department for the purpose of purchasing (2) Fire Trucks.

Prepared by:

Carissa Dotson

<u>Summary of Proposed Action:</u> The Advisory Committee recommended the allocation of \$900,000.00 to the Flint Fire Department for the purpose of purchasing (2) two fire trucks. Funds are available in the below uncommitted accounts and will be moved to the appropriate accounts upon adoption

Financial Implications:

Upon adoption of the resolution, funds will become available in BS&A.

<u>Pre-encumbered?:</u> Yes No XXXXX Requisition: n/a

Account No. From:

		Approximate and a contracting a contract of the contract of th	
FCDBGPRIOR	274-748.101-502.748	274-748.101-700.100	13,703.00
FHUD14CDBG	274-748.101-502.748	274-748.101-700.100	883.28
FHUD15CDBG	274-748.101-502.748	274-748.101-700.100	11,736.73
FHUD16CDBG	274-748.101-502.748	274-748,101-700,100	23,940.40
FHUD17CDBG	274-748.101-502.748	274-748,101-700,100	321,099,67
FHUD18CDBG	274-748.101-502.748	274-748,101-700,100	332,827.06
FHUD19CDBG	274-748.101-502.748	274-748.101-700.100	195,809.86
			900,000.00
MOVE TO	274-748.160-502,748	A 274-748,160-977,500	900,000,00

2018-000815 lig 17-000 257 lig & BApending

Reviewed and approved by C. Dotson

Other implications (i.e. collective bargaining): No other implications are known at this time.

Staff Recommendation: Recommend Approval

APPROVAL

Suzanna Wilcox, Director Planning and Development

CITY OF FLINT JOURNAL ENTRY

JE:

POST DATE:

ENTRY DATE: 02/14/19

ENTERED BY:

cdotson

JOURNAL:

DESCRIPTION: To fund

GL#	DESCRIPTION	DR I	CR	GRANT
274-748.101-502.748	To make available for 900k contract w/FFD			FCDBGPRIOR
274-748.101-502.748	To make available for 900k contract w/FFD			FHUD14CDBG
274-748.101-502.748	To make available for 900k contract w/FFD			FHUD15CDBG
274-748.101-502.748	To make available for 900k contract w/FFD			FHUD16CDBG
274-748.101-502.748	To make available for 900k contract w/FFD			FHUD17CDBG
274-748.101-502.748	To make available for 900k contract w/FFD			FHUD18CDBG
274-748.101-502.748	To make available for 900k contract w/FFD			FHUD19CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	13,703.00	, , , , , , , , , , , , , , , , , , , ,	FCDBGPRIOR
274-748.101-700.100	To make available for 900k contract w/FFD	883.28		FHUD14CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	11,736.73		FHUD15CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	23,940.40		FHUD16CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	321,099.67		FHUD17CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	332,827.06		FHUD18CDBG
274-748.101-700.100	To make available for 900k contract w/FFD	195,809.86		FHUD19CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	13,703.00		FCDBGPRIOR
274-748.160-502.748	Funds 900K for Fire Trucks	883.28		FHUD14CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	11,736.73		FHUD15CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	23,940.40		FHUD16CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	321,099.67		FHUD17CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	332,827.06		FHUD18CDBG
274-748.160-502.748	Funds 900K for Fire Trucks	195,809.86		FHUD19CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		13,703.00	FCDBGPRIOR
274-748.160-977.500	Funds 900K for Fire Trucks		883.28	FHUD14CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		11,736.73	FHUD15CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		23,940.40	FHUD16CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		321,099.67	FHUD17CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		332,827.06	FHUD18CDBG
274-748.160-977.500	Funds 900K for Fire Trucks		195,809.86	FHUD19CDBG

mrisen detain	,800,000.00	1,800,000.00
Prepared By: Carissa Dotson, Accounting Supervisor		Date
Approval		
		Date

RESOLUTION REVIEW FORM

			DATE	3-27-19
FROM:	CED		NO.	19-8047
*****	Division			Law Office Login #
	DO ALL THINGS N		900,000.00 A CK8 USING	CITY OFFICIALS TO GREEMENT WITH THE FLINT FIRE COMMUNITY DEVELOPMENT BLOCK
RESOLUTION NAME:				
	T	Date in:	T	SSC MATERIAL PROPERTY OF THE P
	1.	RESOLUTION REVIEW - P&D	CED	
The attached RESOLUT signatures.	ION is approved by the P&	D Director. By signing, the Direc	ctor approves	this resolution to be processed for
By: Suzanne Wilcox Director	2- Wi	DATE:	3/ ₂₋₇ (Date)	/19
	2. RESC	Date in: DLUTION REVIEW - LAW DEPA	ARTMENT	
	as reviewed the RESOLUT	ga/Department for Approval as	to FOHM ON	3-27-/9
By: Angela Wheeler City Attorney		DATE:		3-dr1'
	3. RES	Date in: OLUTION REVIEW - FINANCE		
The Finance Department	ION is submitted to the FIN t reviewed this RESOLUTI FINANCE COMPLIANCE.		l as to FINAN 8 - 79	
By: Hughey Newsome		DATE	<u> 3-)</u>	819