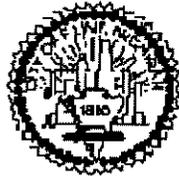


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, February 19, 2020

5:00 PM

Agenda Amended to Add Discussion Items 200092-200097

Committee Room

GOVERNMENTAL OPERATIONS COMMITTEE

Maurice D. Davis, Chairperson, Ward 2

***Eric Mays, Ward 1
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8***

***Santino J. Guerra, Ward 3
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva Worthing, Ward 9***

Inez M. Brown, City Clerk

Davina Donahue, Deputy City Clerk

ROLL CALL

ADDITIONS AND/OR CHANGES TO AGENDA

Council shall vote on any agenda changes.

PUBLIC SPEAKING

Members of the public shall have no more than two (2) minutes to address the City Council on any subject.

COUNCIL RESPONSE

Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes and is subject to all rules of decorum and discipline.

SPECIAL ORDERS

190357.1 Special Order/Possible Violations of Flint City Charter

A Special Order request by Councilperson Mays to allow Council to discuss possible violations of the Flint City Charter concerning politics and discrimination.

190153 Special Order/Concerns by Legal/City Auditor

A Special Order as requested by 1st Ward Councilperson Mays in order to discuss concerns between 4th Ward Councilperson Fields and the City's auditors, Yeo and Yeo, as raised by City Attorney Wheeler during the April 8, 2019 SA/FCC meetings.

180606 Special Order/Strategic Plan

A Special Order as requested by Councilperson Fields to discuss the city's Strategic Plan.

180571 Special Order/Attendance Request/Republic Services

A Special Order as requested by Councilperson Winfrey-Carter, re: She asks that representatives from Republic Services attend the 11/20 Governmental Operations Meeting in order to discuss the company's contract and services provided to residents. [Referral Action Date: 10/22/2018 @ City Council Meeting.]

180555 Special Order/Blight Court

Special Order as requested by Councilperson Winfrey to discuss blight court.

- 180554 Special Order/Blight Elimination/Personnel/Equipment
Special Order as requested by Councilperson Mays on blight elimination, including personnel and equipment.
- 180553 Special Order/Human Relations Commission/Revenue Estimating Commission
Special Order as requested by Councilperson Fields to discuss the Human Relations Commission and the Revenue Estimating Commission.

RESOLUTIONS

None

APPOINTMENTS

- 200018 Appointment/Bishop International Airport Authority (BIIA)/Wyntis Hall
Resolution resolving that the Flint City Council approves the appointment of Wyntis Hall (5556 Mocer Lane, Grand Blanc, MI) to the Bishop International Airport Authority [for the remainder of a three-year term] replacing Dr. Bobby Mukkamala, with the term expiring December 31, 2020, as requested by Mayor Sheldon A. Neeley. [NOTE: By way of background, Dr. Mukkamala's term expired December 31, 2017, although he continued to serve.]
- 200019 Appointment/Bishop International Airport Authority (BIIA)/Valeria J. Conerly Moon
Resolution resolving that the Flint City Council approves the appointment of Valeria J. Conerly Moon (906 W. Flint Park Boulevard, Flint, MI) to the Bishop International Airport Authority [for the remainder of a three-year term] replacing Reta Venessa Stanley, with the term expiring December 31, 2021, as requested by Mayor Sheldon A. Neeley. [NOTE: By way of background, Ms. Stanley's term expired December 31, 2018, although she continued to serve.]
- 200086 Appointment/City Wide Advisory Council [CWAC]/Toni Promenchenkel/Ward 4
Resolution approving the appointment of Toni Promenchenkel (3609 Dale Avenue, Flint, MI, 48506 - Ward 4) to the City Wide Advisory Council (CWAC) for a 1-year term, commencing March 9, 2020, and expiring May 31, 2021, as requested by 4th Ward Flint City Councilperson Kate Fields. [NOTE: By way of background, Ms. Promenchenkel's term on the CWAC expired on May 31, 2021, although she continued to serve.]
- 200087 Appointment/City Wide Advisory Council (CWAC)/Barbara Culp/Ward 3
Resolution approving the appointment of Barbara Culp (3022 Martin Luther King Avenue, Flint, MI, 48505) to the City Wide Advisory Council (CWAC) for a 2-year term, commencing March 9, 2020, and expiring May 31, 2022, as requested by 3rd Ward Flint City Councilperson Santino Guerra. [NOTE: By way of background, Ms.

Culp is replacing Gary Byas, whose term expired May 31, 2019, although he has continued to serve.]

DISCUSSION ITEMS

200077 Discussion Item/Parking Fees/Fines

Discussion item as requested by Councilperson Fields to the DDA: re, she would like to know how much revenue parking fees and fines generate? Also, how much goes to the DDA and how much goes to the city? [Referral Action Date: 2/5/2020 @ Governmental Operations Committee Meeting.]

200078 Discussion Item/Grace Period on Free Parking

Discussion item as requested by Councilperson Winfrey-Carter to the DDA: re, she would like to know if a longer grace period can be implemented (currently only the first five minutes are free). [Referral Action Date: 2/5/2020 @ Governmental Operations Committee Meeting.]

200079 Referral/Executive Staff and Departments/Directors and Appointees

Referral by Councilpersons Fields and Galloway to ADMIN, re: They ask for a legal opinion on, as well as general information regarding, executive staff and departments, etc., as follows: (1) What are Mayor Neeley's current five (5) Executive Staff positions, per City Charter Section 4-202, and who currently holds these positions; (2) What are the City's current Executive Departments, per Charter Sec. 4-203; (3) Who currently holds a position as (or is acting as) "Department Director", per Charter Sec. 4-203(F) (position title and individual); (4) To which positions has Mayor Neeley "appointed" someone and who has been named or appointed to those positions; (5) What is the breakdown for all mayoral appointments, i.e., who/which positions are appointments, hirees, professional service agreement placements, etc. All information to include executive and departmental (city) staff, not board members. [Referral Action Date: 2/5/2018 @ Governmental Operations Meeting.]

200080 Referral/Possible Business Violations

Referral by Councilperson Galloway to POLICE, re: She asks that the business at 1709 S. Saginaw Street (Platinum Hookah) be checked with regard to underage drinking, and drinking and marijuana usage taking place outside of the building. Complainant (owner of business at 1714 S. Saginaw) states that he has trouble keeping Platinum's customers from using his parking lot, that he has been threatened numerous times, and that the majority of the issues he is experiencing stem from the underage drinking. [Referral Action Date: 2/5/2020 @ Governmental Operations Meeting.]

200081 Referral/Flint City Charter/Regular Departmental Reports

Referral by Councilperson Galloway to ADMIN/LEGAL, re: She would like to know when department heads will schedule regular times to meet with City Council, per

City Charter Section 3-208. [Referral Action Date: 2/5/2020 @ Governmental Operations Meeting.]

Sec. 3-208 REGULAR DEPARTMENTAL REPORTS.

Upon City Council's request; the Mayor shall require department heads to appear before and report to City Council on a quarterly basis on activities within their departments, progress on departmental budgets, progress on performance goals set in departmental budgets, and to answer questions from City Council.

200082 Referral/Attendance Request/Administration/Hurley Board

Referral by Councilperson Galloway to MAYOR/ADMIN, re: She requests that appropriate members from the Administration attend the next Governmental Operations Committee meeting in order to discuss the Hurley Board of Managers and its appointees. [Referral Action Date: 2/5/2020 @ Governmental Operations Committee Meeting.]

200092 Referral/City of Flint Boards and Commissions

Referral by Councilperson Guerra to CITY CLERK, re: He would like a listing of all of the City's boards and commissions, including names, terms and vacancies. [Referral Action Date: 2/10/2020 @ City Council Meeting.]

200093 Referral/Request for Copy of Mayor's Press Release

Referral by Councilperson Mays to ADMIN, re: He would like a copy of an administrative press release issued as a result of an incident at Rube's Bar involving Mr. Mays and a City staff member. [Referral Action Date: 2/10/2020 @ City Council Meeting.]

200094 Referral/Legal Opinion/Appointments

Referral by Councilperson Mays to LEGAL, re: He requests a legal opinion as to whether or not resolutions and other documents for appointments to boards and commissions, etc. must include a person's home address versus his/her business address. [Referral Action Date: 2/10/2020 @ City Council Meeting.]

200095 Referral/Request for Appointment Information/John Daly

Referral by Councilperson Mays to ADMIN, re: He is requesting any information concerning the appointment of John Daly as Transportation Director, including, but not limited to, salary information, start date, swearing-in date, terms of appointment, etc. [Referral Action Date: 2/10/2020 @ City Council Meeting.]

200096 Referral/Request for Blight Abatement

Referral by Councilperson Mays to ADMIN, re: He is requesting that blight be addressed asap in the following area(s): the 5 and 600-blk of Piper, Russell

and Loreda Streets (near Saginaw Street). [Referral Action Date: 2/17/2020 @ Special City Council Meeting.]

200097 Referral/Engaged Cities Grant Award

Referral by Councilperson Fields to ADMIN, re: She is asking that Admin come to the March 4th Council Committees prepared to share ideas for the Cities of Service \$75,000 Engaged Cities Grant award. [Referral Action Date: 2/17/2020 @ Special City Council Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

160410 Status/Speech Dictation Software

Referral made by Councilperson Eric Mays to CITY ADMINISTRATOR/POLICE CHIEF: He would like to know the status of speech dictation software. Please provide in writing for all councilpersons.

170024 Referral/Contract and Information/Natalie Pruett/Rebuild Flint the Right Way

Referral by Councilperson Fields to ADMIN, re: She requests a copy of the contract between the City and Natalie Pruett, as well a copy of the work produced for funding to this point for the Rebuild Flint the Right Way Project. [Referral Action Date: 1/09/2017 @ Special Affairs Committee Meeting.]

170123 Referral/Personnel Policy on Nepotism and Cronyism

Referral by Councilperson Fields to LEGAL/HUMAN RESOURCES/ADMIN, re: During the February 27th Special Affairs Committee meeting, representatives from the Human Resources Department stated that, sometime during the last year, they submitted to Legal a personnel policy regarding nepotism and/or cronyism for its review. Ms. Fields asks that HR provide a copy of this draft document to the City Council for its perusal. [Referral Action Date: 2/27/2017 @ Special Affairs Committee Meeting.]

170255 Referral/Road Construction Plan/PACER Report

Referral by Councilperson Fields: She would like to know if there is a road reconstruction plan. If there is she would like a copy. She would also like the latest PACER report, broken down by ward, a list of projects already submitted to the State and a list of all road construction plans. [Referral Action Date: 5/3/2017 @ Governmental Operations Committee Meeting.]

170402 Discussion Item/Michigan Civil Rights Commission (MCRC)/Resolution for Racial Equity

A discussion item as requested by Councilperson Mays, re: He would like to discuss the recommendations/resolution mentioned during a July 10th MCRC presentation on racial equity. [Referral Action Date: 7/10/2017 @ City Council Meeting.]

- 170599** Council Review/Rules Governing Meetings of the Council
- Per the "Rules Governing Meetings of the Council", the Flint City Council shall review the "Rules Governing Meetings of the Council." [NOTE: The "Rules Governing Meetings of the Council" were originally adopted by the City Council on May 10, 1976, with a 1st Amendment adopted May 24, 2010, a 2nd Amendment adopted on April 27, 2015, and a 3rd Amendment adopted on June 12, 2017.]
- 180056** Referral/Legal Opinion/Harassment and Discrimination in the Workplace
- Referral by Councilperson Fields to CITY ATTORNEY, re: She asks for a legal opinion as to whether or not Councilperson Mays' conduct during some council/committee meetings rises to the level of harassment, threats and/or intimidation, particularly in light of the City's Harassment and Discrimination Policy as adopted by EM Ambrose in April of 2015. [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]
- 180073** Discussion Item/Road Restoration/Previous/Ongoing
- Discussion item proposed by Councilperson Fields, re: She would like a discussion item about road restoration, previous and ongoing, for Governmental Operations. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180087** Discussion Item/Ethics Board/Ombudsperson
- A discussion item from Councilperson Fields to ADMIN/LAW, re: She would like to discuss setting up basic criteria for the Ethics Board and job qualifications for the Ombudsperson. [Referral Action Date: 2/21/2018 @ Governmental Operations Committee Meeting.]
- 180183** Referral/Certification/Files Shredded in Human Resources/Labor Relations
- A referral as requested by Councilperson Fields to Human Resources Director: She would like a copy of the certification for the files recently shredded in Human Resources/Labor Relations (as discussed at the April 4, 2018 Governmental Operations Meeting). [Referral Action Date: 4/4/2018 @ Governmental Operations Committee Meeting.]
- 180236** Revenue/Downtown Parking Meters
- Referral from Councilperson Guerra to LEGAL: re, he would like to know if the city can take back the revenue from parking meters from the Downtown Development Authority (DDA). [Referral Action Date: 5/9/2018 @ Governmental Operations Committee Meeting.]
- 180348** Referral/Question/Use of Electronic Cigarettes in Restaurants

Referral by Councilperson Guerra to CITY ATTORNEY, re: He would like to know if the use of electronic cigarettes (vaping) is a health concern inside restaurants. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]

180368 Update/Schedule for Mowing Right-of-Ways

Referral by Councilperson Winfrey-Carter to TRANSPORTATION: She would like to know when the right-of-ways will be cut, particularly in the area of Dayton and Mason. [Referral Action Date: 7/18/2018 @ Governmental Operations Committee Meeting.]

180439 Discussion Item/Absentee Ballot Voting/City of Flint

Referral by Councilperson Mays to CLERK, re: He would like a discussion item about absentee ballot voting in the City of Flint on the Governmental Operations Agenda. [Referral Action Date: 8/22/2018 @ Governmental Operations Committee Meeting.]

180444 Referral/Street Sweepers

Referral by Councilperson Winfrey-Carter to ADMIN/STREET MAINTENANCE, re: She asks if street sweepers can again be utilized to address debris along the city's streets, as well as to help keep the areas around sewer drains clean. [Referral Action Date: 8/27/2018 @ City Council Meeting.]

180475 Referral/Use of Random Predictive Software/Location of Lead Pipes

A referral as requested by Councilperson Guerra to FIN/DPW: He would like to know if the city used Random Predictive Software to predict the location of lead pipes. If so, why did the city stop using it and what was the success rate. If not, why not. [Referral Action Date: 9/5/2018 @ Governmental Operations Committee Meeting.]

180487 Discussion Item/Genesee County Warning Sirens

A discussion item as requested by Councilperson Guerra, re: He would like to discuss the county's warning (tornado) sirens that are tested on the first Saturday of each month (from March through November) because he has been getting complaints from residents who can't hear the warning. [Referral Action Date: 9/10/2018 @ Special Affairs Committee Meeting.]

180488 Discussion Item/Landlord Task Force

A discussion item as requested by Councilperson Guerra, re: He would like to discuss the possibility of having a task force whose responsibility would be checking on landlords and their properties with regard to code enforcement and other rules/laws. [Referral Action Date: 9/10/2018 @ Special Affairs Committee Meeting.]

180493 Referral/Legal Opinion/City Charter Appointment Sections

Referral by Councilperson Fields to LEGAL, re: She would like to know if there are any legal ramifications or concerns for "violating" the City Charter with regard to mayoral appointments, requirements and timelines, etc. [Referral Action Date: 9/10/2018 @ City Council Meeting.]

180536 Referral/GLWA Board Appointment

Referral by Councilperson Fields to ADMIN, re: She would like to know the current status of the City's expected appointment to the Great Lakes Water Authority (GLWA) Board. [Referral Action Date: 10/8/2018 @ Special Affairs Committee Meeting.]

180602 Referral/City Charter Amendments

Referral as requested by Councilperson Fields to LEGAL, re: She asks whether or not the Attorney's Office is working on Charter amendments and, if so, at whose direction? Why wasn't City Council made aware that Charter amendments were being made? What exactly are the amendments and what is their purpose? [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

180603 Referral/Optimized Corrosion Control

Referral as requested by Councilperson Griggs to ADMIN/DPW, re: He would like a copy of the EPA Administrative Consent Order that requires the City to have optimized corrosion control (see Reso No. 180582 - Arcadis of Michigan LLC). [Referral Action Date: 11/19/2018 @ City Council Meeting.]

180608 Attendance Request/Land Bank Officials

A referral as requested by Councilperson Mays: re, he would like for Deb Cherry and relevant Land Bank officials to attend the next Governmental Operations Committee to discuss Resolution 180589 (An Objection to the Transfer of Tax-Reverted Property). [Referral Action Date: 11/20/18 @ Governmental Operations Committee Meeting.]

190047 Referral/City Engineer's Involvement in Projects

A discussion item as requested by Councilperson Griggs to discuss whether the city engineer is involved in projects that other firms are contracted to do to insure that federal and state guidelines are followed. [Referral Action Date: 2/6/2019 @ Finance Committee Meeting.]

190056 Discussion Item/Blight and Equipment

Discussion Item as requested by Councilperson Mays, re: He would like to discuss blight concerns throughout the city and the making sure that workers have the necessary equipment to get the job done efficiently and effectively (e.g. backhoe

(tractors, etc.). [Referral Action Date: 2/11/2019 @ City Council Meeting.]

190078 Referral/Charter Amendment (Ballot Proposal)

Referral by Councilperson Guerra to LEGAL, re: He requests that the Legal Department draft a Charter amendment in order to make the Flint City Council's election cycle 2020 instead of 2021. [Referral Action Date: 2/25/2019 @ Special Affairs Committee Meeting.]

190080 Referral/Meeting Minutes/Local Officers Compensation Commission [LOCC]

Referral by Councilperson Fields to CITY CLERK, re: She would like a copy of the minutes for the February 2019 LOCC meeting. [Referral Action Date: 2/25/2019 @ City Council Meeting.]

190152 Referral/Closed [Executive] Sessions/Ethics and Accountability Board (EAB)

Referral by Councilperson Fields to LEGAL, re: She asks that training be provided to the Ethics and Accountability Board (EAB) regarding closed/executive sessions. [Referral Action Date: 4/08/2019 @ Special Affairs Committee Meeting.]

190155 Discussion Item/Dump Permits

A discussion item as requested by Councilperson Davis, re: Dump permits. [Referral Action Date: 4/11/2019 @ Special City Council Meeting.]

190156 Discussion Item/Blight and Clean-Ups

A discussion item as requested by Councilperson Davis, re: Blight and City of Flint and Land Bank clean-ups. [Referral Action Date: 4/11/2019 @ Special City Council Meeting.]

190293 Ordinance/Disposition of City Property

Referral by Councilperson Fields to LEGAL, re: She would like a copy of the ordinance that deals with disposition of city property. [Referral Action Date: 7/17/19 Governmental Operations Committee Meeting.]

190295 Letter from Genesee County Treasurer Deb Cherry

Referral by Councilpersons Fields and Guerra to ADMIN/LEGAL, re: They would like a copy of the letter sent to the city from Genesee County Treasurer Deb Cherry regarding properties being transferred from the county to the city. [Referral Action Date: 7/17/19 Governmental Operations Committee Meeting.]

190341 Referral/Blight Elimination and Neighborhood Stabilization/Mowing

Referral by Councilperson Guerra to PLANNING and DEVELOPMENT/BENS,

re: He asks that the tall grass that is taking over street corners be addressed within the city as soon as possible, as drivers are creating more hazards by pulling into intersections before crossing. [Referral Action Date: 8/12/2019 @ City Council Meeting.]

190388 Referral/Report/Vision & View/Blight

Referral by Councilperson Mays to PLANNING & DEVELOPMENT/BLIGHT: re, He requests a written report on the vision and view for Blight, from September 2019 to September 2020, including personnel and equipment needed. [Referral Action Date: 9/4/2019 @ Governmental Operations Committee Meeting.]

190389 Referral/Landlords/Increased Charges for Trash

Referral by Councilperson Griggs to LEGAL: re, He would like to know if the city can charge landlords more for trash pickup, since their tenants are responsible for a lot of the dumping. [Referral Action Date: 9/4/2019 @ Governmental Operations Committee Meeting.]

190390 Referral/Neighborhood Safety Officers/Attendance/Names

Referral by Councilpersons Guerra and Winfrey-Carter to POLICE/BLIGHT: re, Mr. Guerra would like the names of the Neighborhood Safety Officers (NSOs), and the wards they represent. Ms. Winfrey-Carter asks that they attend the next Governmental Operations Committee Meeting. [Referral Action Date: 9/4/2019 @ Governmental Operations Committee Meeting.]

190391 Referral/Result of Investigation/Teens Hit By Car

Referral by Councilperson Mays to POLICE: re, He would like to know the results of the investigation into the case where two teens were hit by a car while walking down the street. [Referral Action Date: 9/4/2019 @ Governmental Operations Committee Meeting.]

190399 Discussion Item/Disposition of Acquired Genesee County Treasurer Properties

A Discussion Item as requested by Councilperson Mays, re: He asks that the council discuss Reso No. 180627, Resolution Adopting the Policy of Disposition of Acquired Land Bank Properties [City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties], as adopted by City Council on April 8, 2019.

190443 Referral/William White Proclamation

A referral from Councilperson Fields to CITY CLERK, re: She requests that the City Council do a formal proclamation for Mr. William S. White, Chairman of the Mott Foundation Board of Trustees, who passed away on October 9, 2019. [Referral Action Date: 10/14/2019 @ Special Affairs Committee Meeting.]

- 190499** Council Review/Rules Governing Meetings of the Council (RGMC)
- Per the "Rules Governing Meetings of the Council", the Flint City Council shall review the "Rules Governing Meetings of the Council" (RGMC). [NOTE: RGMC Rule No. 33.1 states that, "Every December, the City Council shall place an item on the Special Affairs Committee agenda for review of these rules." Because said review was not included as a part of the 12/09/2019 SA Committee agenda, it has been added to this Gov Ops agenda since there are no other SA committee meetings scheduled for 2019.] [NOTE: The "Rules Governing Meetings of the Council" were originally adopted by the City Council on May 10, 1976, with a 1st Amendment adopted May 24, 2010, a 2nd Amendment adopted on April 27, 2015, and a 3rd Amendment adopted June 12, 2017.]
- 200029** Referral/City Charter Review/Compliance
- Referral by Councilperson Fields to LEGAL, re: She asks that Legal review the "new" Flint City Charter (eff. 1/01/2018) in order to determine the City's compliance with specific items (e.g. Revenue Estimating Commission, Civil Service Commission, etc.). [Referral Action Date: 1/13/2020 @ Special Affairs Committee.]
- 200032** Referral/Marketing Cease and Desist/Possible Littering Violations
- Referral by Councilperson Fields to LEGAL, re: She asks that the Legal Department look into the possibility of sending a cease and desist letter to the marketing company who has been distributing newspaper style advertisements - usually along residents' driveways and/or mailbox areas, whether they have asked for them or not - creating possible litter violations per City ordinance. [Referral Action Date: 1/13/2020 @ Special Affairs Committee.]
- 200054** Referral/Contract/Interim Transportation Director John Daly III
- Referral by Councilperson Galloway to MAYOR/ADM, re: She would like a copy of Interim Transportation Director John Daly III's contract. [Referral Action Date: 1/22/2020 @ Governmental Operations Meeting.]
- 200056** Referral/City of Flint Board Members
- Referral by Councilperson Fields to LEGAL, re: She would like to know if a person can be appointed to a board in the City of Flint if he or she is involved in a lawsuit against the city. [Referral Action Date: 1/22/2020 @ Governmental Operations Meeting.]

NEW BUSINESS

ADJOURNMENT

200018

RESOLUTION NO.: _____

PRESENTED: 1-13-2020

ADOPTED: _____

**RESOLUTION APPOINTING WYNTIS HALL TO THE BISHOP INTERNATIONAL AIRPORT
AUTHORITY REPLACING DR. BOBBY MUKKAMALA**

BY THE MAYOR:

The Bishop International Airport Authority is made of nine members, appointed to three year terms. Pursuant to 6-101 (B)(3) of the Flint City Charter, appointments shall be made by the Mayor with the approval of the City Council; and

Mayor Sheldon A. Neeley recommends the appointment of Wyntis Hall (5556 Mocer Lane, Grand Blanc, Michigan), to replace Dr. Bobby Mukkamala, on the Bishop International Airport Authority, term to expire December 31, 2020.

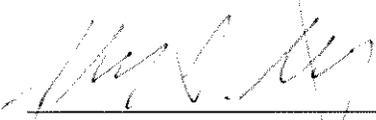
By way of background, Dr. Bobby Mukkamala was appointed to a three-year term which expired on December 31, 2017.

BE IT RESOLVED that the Flint City Council approves the appointment of Wyntis Hall, to serve on the Bishop International Airport Authority, term to expire December 31, 2020, replacing Dr. Bobby Mukkamala whose term expired on December 31, 2017.

APPROVED AS TO FORM:

FOR THE CITY OF FLINT:

Angela Wheeler, Chief Legal Officer



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Monica Galloway, City Council President

**Wyntis E. Hall
5556 Mocerri Lane
Grand Blanc, MI 48439
810-771-4556
wyntis@icloud.com**

SUMMARY

To pursue a challenging administrative position in the health care field that offers growth opportunity, utilizing my strong skills in planning organizing and public relations.

HIGHLIGHTS OF QUALIFICATIONS

- Direct managerial and clerical staff in performance of job responsibilities and day to day departmental operations
 - Ensure that department operates within the established budget guidelines
 - Introducing the Electronic Health Record System Epic to Health Information Services and establishing working guidelines
 - Ensure that departmental areas work within JCAHO and HIPAA regulations
 - Establish guidelines, procedures and service standards for the department
 - Collaboratively works with the hospital attorney to establish and maintain policies and procedures regarding confidentiality and release of protected health information
 - Ensure confidentiality of all Protected Health Information
 - Develop and implement all policies and procedures effecting Protected Health Information
 - Limit the incidental use of Protected Health Information
 - Instrumental in establishing guidelines and procedures for MyChart, a medical record portal
 - Document, investigate and respond to all patient complaints regarding amending and complaints regarding Protected Health Information
-

EXPERIENCE

Director Health Information Services

4-2014 to present

Hurley Medical Center

Flint, MI

- Explains procedures to the public, medical staff and other requesting parties
- Accepts Subpoena Duces Tecum relative to Hurley Medical Center and appear in court as the Medical Records Custodian
- Liaison to Hospital Attorney
- Establishes rapport in assisting attorneys, insurance companies, health care facilities and patients with release of information

Health Information Services Supervisor

10-2013 to 4-2014

Hurley Medical Center

Flint, MI

- Assisted employees relative to difficult problems in release of information or birth certificate processing
- Risk management screening, maintaining legal files
- Prepared reports and abstract data from medical records relative to Correspondence Unit activities
- Established, monitored, and maintained various electronic files and directories utilizing word processing equipment
- Ensured submission of live birth certificates to the Bureau of Vital Statistics on a timely basis
- Working knowledge of Microsoft Office
- Familiar with moderately complex requirements /procedures regarding law.
- Assist in hiring and performing employee appraisals

Health Information Services Coordinator

9-2007 to 10-2013

Hurley Medical Center

Flint, MI

- Served as lead worker and department coordinator
 - Served as back up departmental secretary
 - Coordinated, assisted and organized hospital record reviews by third party auditors
 - Trained staff and distributed work assignments
 - Familiar with JCAHO regulatory standards associated with health information
 - Assisted in overseeing departmental operations on weekends and holidays
 - Assisted in identifying, developing and implementing new procedures designed to increase operation efficiency
-

Health Information Services

10-1997 to 9-2007

Intermediate Clerk

Hurley Medical Center

Flint, MI

- Familiar with Epic electronic health record system
- Familiar with IDOC Medical Records Imaging system
- Coordinated and monitored copy service procedures
- Participated in HIPAA committee that resulted in confidentiality recommendations and Standard Practices for the Medical Center

EDUCATION

Baker College of Flint

9-2013 to 8-2016

Flint, MI

Associate of Applied Science: Health Information Technology

- Dean's List
- GPA 3.67

Memberships and Affiliations

- MHIMA/AHIMA
- MHIMA Nomination Committee
- Former AFL-CIO Cope Committee Member
- Former AFSCME Local 1603 Union Rep
- Former AFSCME Local 1603 PEOPLE Chairperson
- National Registered Health Information Technician
- NAACP
- HIPAA Task Force Hurley Medical Center
- Baker College Advisory Board

200019

RESOLUTION NO.: _____

PRESENTED: 1-13-2020

ADOPTED: _____

RESOLUTION APPOINTING VALERIA J. CONERLY MOON TO THE BISHOP INTERNATIONAL AIRPORT AUTHORITY REPLACING RETA VENESSA STANLEY

BY THE MAYOR:

The Bishop International Airport Authority is made of nine members, appointed to three year terms. Pursuant to 6-101 (B)(3) of the Flint City Charter, appointments shall be made by the Mayor with the approval of the City Council; and

Mayor Sheldon A. Neeley recommends the appointment of Valeria J. Conerly Moon (906 W. Flint Park Blvd.), to replace Reta Venessa Stanley, on the Bishop International Airport Authority, term to expire December 31, 2021.

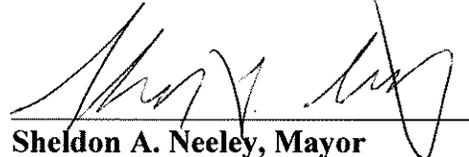
By way of background, Ms. Stanley was appointed to a three-year term which expired on December 31, 2018.

BE IT RESOLVED that the Flint City Council approves the appointment of Valeria J. Conerly Moon, to serve on the Bishop International Airport Authority, term to expire December 31, 2021, replacing Reta Stanley whose term expired December 31, 2018.

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Monica Galloway, City Council President

Valaria J. Conerly-Moon, the long time Executive Director of Valley Area Agency on Aging, announced her retirement after 30-plus years at the helm of the organization. Demonstrating remarkably strong leadership, exceptionally keen instincts, and extraordinary political savvy, Conerly-Moon guided the agency through the three decades into a 14 million-dollar operation.

Conerly-Moon was a recent Eastern Michigan University graduate when she was hired to manage federal grants in Flint through the Model Cities Initiative. Her management talent was quickly recognized, and shortly thereafter, in 1974, she was asked to head up a new division that included the planning and administration of aging programs. The total budget was \$25,000, and Conerly-Moon focused on establishing senior center programs and recreational opportunities.

In 1974, federal law created area agencies on aging nationwide. Genesee, Lapeer, and Shiawassee Counties enjoined the City of Flint to comprise Michigan's Region V planning and service area. The private, non-profit Valley Area Agency on Aging—commonly known as VAAA—was established, and Conerly-Moon was named its first Executive Director. She was the youngest director in the state, and among the youngest in the nation.

A visionary, Conerly-Moon anticipated a greater role for the agency: helping senior citizens to live independently within their own homes, with dignity and pride, for as long as possible. With this mission in mind, she painstakingly began to build programs and services that have profoundly impacted the quality of life for area seniors. While also pursuing a Ph.D. in Psychology, Conerly-Moon grew the agency to include the delivery and administration of extensive home care services, including the home delivered meal program, which presently serves nearly one thousand Genesee County seniors each day.

Conerly-Moon also proved to be a champion for senior rights, a fervent and adamant voice for those often unheard. Her compassion, dedication, wisdom and diligence were ever present, whether testifying before Flint City Council, A county Board of Commissioners, or federal and state officials. Ever the advocate and faithful to her convictions, Conerly-Moon never failed to stand up for what she believed was right.

After over thirty years in the top post, Conerly-Moon is the longest-serving area agency director in the state, and her presence in aging will be sorely missed. Nonetheless, Conerly-Moon looks forward to spending more time working with her husband in their businesses, the Lawrence E. Moon Funeral Home in Flint, Browne's Mortuary in Saginaw, and Lawrence E. Moon Funeral Home in Pontiac. She is especially looking forward to spending more time with her beloved son, Trunis, a Hampton and Wayne State graduate, who joined the family business as a licensed funeral director and General Manager of Lawrence E. Moon Funeral Home in Pontiac, Michigan.

Mrs. Conerly-Moon is a devout Christian and a member of Grace Emmanuel Baptist Church.

VALARIA J. CONERLY MOON

*906 W. Flint Park Blvd. * Flint, MI 48505 * Telephone (810) 789-6666
email:lemoonfhflint@gmail.com*

EDUCATION

EASTERN MICHIGAN UNIVERSITY

Bachelors of Science, June 1972

Major, Psychology: Minor, Sociology

UNIVERSITY OF MICHIGAN – FLINT

Graduate Study in Psychology and Gerontology

EXPERIENCE

VALLEY AREA AGENCY ON AGING

Executive Director, 9/15/74 – 10/01/04

Responsibilities: Overall administrative and professional responsibility in directing and coordinating all phases of the aging program in Region V (Genesee, Lapeer, Shiawassee and City of Flint). See Attachment A

- Rendered technical assistance in the formulation of policies and programs pertaining to the development of procedures and programs of the aging.
- Executed federal and state policies and guidelines relating to Title III programs for the region.
- Extensive planning experience.
- Provided technical assistance in proposal writing for grants from local (public and private), state, and federal sources.
- Extensive knowledge of budgeting and financial management.

Experience:

New program design, monitoring and evaluation, contractual and negotiation, budget writing.

- Thorough knowledge of federal, state and local government operations.
- Excellent communication and coalescing skills.
- Conducted all training and hiring of staff.

MODEL CITIES

Education Coordinator, 7/1/73 – 9/15/74

Research and Evaluation Analyst, 6/72 –7/1/73

Responsibilities: Worked with all phases of education federally-funded; coordinated educational programs with local, state, and national agencies; developed contracts and budgets.

- Developed project overview and assisted in the information flow between agency and appropriate departmental staff.
- Monitored programs and conducted workshops to familiarize citizens with monitoring and evaluation.
- Rendered technical assistance to Advisory and Policy Boards and Community committees.

- Prepared quarterly reports for HUD.
- Assisted in writing the yearly plan for refunding.
- Assisted in developing the Management by Objectives System for the agency; developed the Monitoring and Evaluation System for the agency.
- Assisted in the development and implementation of policy for evaluation of all projects.
- Analyzed projects and program effectiveness in light of contractual obligations and program effectiveness.

LAWRENCE E. MOON FUNERAL HOME
Co-Founder, 10/87
Vice President

Responsibilities: Worked in all areas of the funeral home in developing strategy to maintain a successful business.

- Developed policies, procedures and objectives.
- Instituted the financial department by developing a unique accounts receivable and payable system to maximize the effectiveness of employees' time and talents.
- Created publicity by careful advertising and promoting the caring and professionalism of the business and staff. Emphasized the importance of the business and how the company will be a part of the community.

**Communication
& People
Skills**

- Proven superior verbal skills
- Reputation for integrity
- Dynamic public speaker

**Management
Skills**

- Managed and supervised up to 25 professional staff
- Managed and supervised up to 10 support staff
- Conducted staff training and development
- Managed budgets ranging from \$25,000 to \$14 million

**Knowledge of
Government**

- Coordinated activities and provided technical assistance for 21 member Valley Area Agency on Aging Board
- Provided technical assistance for the Genesee County, Shiawassee County and the Lapeer County Board of Commissioners, and the Flint City Council
- Facilitated collaborative ventures between VAAA under the City of Flint, Mott Community College, Genesee County, Shiawassee County and Lapeer County Board of Commissioners, Hurley Medical Center, Mass Transportation Authority, Spanish Speaking Information Center and many other entities in the Tri County Area
- Knowledgeable about the City of Flint, Governance (Chief Executive/Mayor and Council Form of Government)

- Wrote area plan
- Wrote and presented statements concerning legislation before State and Federal Legislators
- Wrote training and development programs
- Wrote and presented synopsis arguing issues to local government and community groups

**Past and
Present
Community
And Professional
Affiliations**

- Area Agencies on Aging Association of Michigan
- National Association of Area Agencies on Aging
- National Council on Aging (NCOA)
- National Association of Counties (NACo)
- National Forum of Black Public Administrators (NFBPA)
- Life Member, National Association for the Advancement of Colored People (NAACP)
- African-American Geriatric Network
- Flint Area Enterprise Community
- Genesee County Partnership for Families
- Hurley Community Health Initiatives Committee
- State of Michigan Nursing Home Administration Board
- University of Michigan Health Advisory Board
- Mott Community College Foundation Board
- National Black Caucus on Aging
- AARP
- Senior Council on Aging
- Past Chairperson, Urban League of Flint
- Past member Board of Directors, Salvation Army of Flint
- Genesee District Library Trustee

RESOLUTION: 200086

PRESENTED: 2-19-20

ADOPTED:

**Resolution Approving the Appointment of
Toni Promenchenkel to the City Wide Advisory Committee**

BY THE CLERK:

WHEREAS, Aurora Saucedá's term on the City Wide Advisory Committee expired May 31, 2018; although, she has continued to serve; and

WHEREAS, Kate Fields, 4th Ward Flint City Council representative, recommends the appointment of Toni Promenchenkel (3902 Douglas Avenue, Flint, MI 48506) to the City Wide Advisory Committee, for a one-year term commencing March 9, 2020, and expiring May 31, 2021.

THEREFORE, BE IT RESOLVED, the Flint City Council approves the appointment of Toni Promenchenkel to the City Wide Advisory Committee for a one-year term commencing March 9, 2020, and expiring May 31, 2021.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Monica Galloway, City Council President

Toni Promenchenkel

3902 Douglas Ave. Flint, MI | 810-493-6476 | toni1163@msn.com

Experience

ADMINISTRATIVE ASSISTANT | BOYS & GIRLS CLUBS OF GREATER FLINT | MAY 2017 TO CURRENT

- Complete office duties accurately such as payroll, 401k reports, membership filing and data reports, scheduling board meetings and correspondence with board members, Create Excel documents for field trips and take payments, keep accurate records of payments and bank deposits. Monitor office supply inventory, office equipment and service contracts.

MEMBERSHIP SECRETARY | BOYS & GIRLS CLUBS OF GREATER FLINT | 10 YEARS

- Serve as club receptionist, greeting all members and visitors, maintaining attendance and visitor logs. Maintain Club membership records/database. Answer telephones, providing general information, referring callers to staff or taking messages as necessary. Share information of programs on P.A. system. Provide first aid to members and staff; alert the building in weather or other emergencies.

VOLUNTEER EXPERIENCE

- Flint Community Schools-2001-2006, Fundraising activities, teacher assistant, create bulletin boards and copy materials for classrooms.
- Title I Potter Parent Group Treasurer, Title I Parent- Site Based School Improvement, HOSTS Mentor, Superintendent's School Study Committee 2003

LEADERSHIP EXPERIENCE

- Eastside Business Association Member, League of Women Voters- Social Policy Chair 2006, Voter Service Chair 2007- Successful Grant writer for Voter Guide published in the Flint Journal, Potter Crime Watch, Flint Eastside Weed and Seed, Citizens Nuisance Task Force activities.

AWARDS RECEIVED

- 2002-03 Parent of the Year, Sobey Elementary School
- 2003-04 Parent of the Year, Potter Elementary School

Education

COMPUTER COURSES | MOTT COMMUNITY COLLEGE

LEGAL TECHNICIAN CERTIFICATE | CARMEN AINSWORTH ADULT EDUCATION

- Courses in Law, English and Word Perfect

GENERAL STUDIES | MOTT COMMUNITY COLLEGE

- Major: English Composition
- Minor: Applied Psychology
- Related coursework: Intro to Business

References available upon request

RESOLUTION: 200087

PRESENTED: 2/19/2020

ADOPTED:

**Resolution Approving the Appointment of
Barbara Culp to the City Wide Advisory Committee**

BY THE CLERK:

WHEREAS, Gary Byas' term on the City Wide Advisory Committee expired May 31, 2019; although, he has continued to serve; and

WHEREAS, Santino Guerra, 3rd Ward Flint City Council representative, recommends the appointment of Barbara Culp (3022 Martin Luther King Avenue, Flint, MI 48505) to the City Wide Advisory Committee, for a two-year term commencing March 9, 2020, and expiring May 31, 2022.

THEREFORE, BE IT RESOLVED, the Flint City Council approves the appointment of Barbara Culp to the City Wide Advisory Committee for a one-year term commencing March 9, 2020, and expiring May 31, 2022.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Monica Galloway, City Council President

BARBARA CULP

3022 M.L.King Ave 48505, Flint, MI 48505

810-919-4007

barbaraculp07@gmail.com

EXPERIENCE

Ndapanda Consignment Shop

Owner and Operator • Flint, MI

2012 – Present

- Conducts sales transactions
- Work with consigners and manage daily business operations

Graceland Cemetery

Manager and Family Counselor • Flint, MI

2004 – 2008

- Performs a variety of tasks during funerals and visitations to assist funeral directors and ensures that services run smoothly as planned Directs calls to appropriate team members
- Greets and receives client families and/or other persons entering the office for information and assistance
- Provide emotional for grieving families
- Provide administrative support to staff and faculty
- Project manager responsible for grave site logistics
- Responsible for monetary transactions, collections
- Assists the Funeral Director in the movement of the casketed deceased and other related paraphernalia in and out of the visitation area, funeral home chapel, church or other place of service

Michigan House of Representatives

Sergeant-At-Arms • Lansing

1977 – 2003

- Served subpoenas and warrants issued by the House, any duly authorized officer, or committee
- Responsible for order and decorum during committee meetings and sessions of the House of Representatives

Flint Board of Education

Special Needs Assistant Marketing Department • Flint, MI

1974 – 1977

- Responsible for overseeing special needs students

Gatewood Realty, INC

Realtor and Office Manager • Flint, MI

1972 – 1977

- Prepare monthly reports for clients
- Reconcile bank accounts and prepared monthly financial reports for bank

EDUCATION

Central Michigan University

Marketing Management

2006

Lansing Community College

Investment, Taxation Brokers

1997

CERTIFICATIONS

Mott Community College: Michigan Political Leadership Program Fellowship

2004

Michigan State University: Public & Social Research Leadership Development & Interethnic Relations