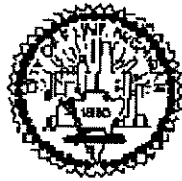


# City of Flint, Michigan

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## Meeting Agenda - Final

**Wednesday, September 18, 2019**

**5:00 PM**

***Agenda Amended to Add Executive Session  
and Resolution No. 190376***

**Committee Room**

## **FINANCE COMMITTEE**

***Monica Galloway, Chairperson, Ward 7***

***Eric Mays, Ward 1  
Santino J. Guerra, Ward 3  
Jeri Winfrey-Carter, Ward 5  
Allan Griggs, Ward 8***

***Maurice D. Davis, Ward 2  
Kate Fields, Ward 4  
Herbert Winfrey, Ward 6  
Eva L. Worthing, Ward 9***

***Inez M. Brown, City Clerk***

**ROLL CALL****ADDITIONS AND/OR CHANGES TO AGENDA**

*City Council shall vote on any agenda changes.*

**EXECUTIVE (CLOSED) SESSION**

*An Executive Session as requested by the Department of Law to update the City Council regarding the Michigan Self Insurance Settlement Payment.*

**PUBLIC SPEAKING**

*Members of the public shall have no more than two (2) minutes to address the City Council on any subject.*

**SPECIAL ORDERS****190410** Special Order/Budget-to-Actuals/Other Reports

A Special Order to allow the Finance Department to discuss quarterly budget amendments, budget-to-actuals and other reports as required by the new Flint City Charter.

**190084** Special Order/Discussion of Letter

A special order as requested by Councilperson Mays, re: He would like to discuss a letter addressed to Councilpersons Fields, Griggs and Worthing.

**190046** Special Order/Update/Investigative Hearing

Special Order as requested by Councilperson Mays to allow Attorney Harrell Milhouse to update City Council members on the Investigative Hearing regarding the flow of money from the State of Michigan to the City of Flint.

**190045** Special Order/Master Fee Schedule/Review of Fees/Service Charges

Special Order as requested by Councilperson Mays concerning the recently amended (Resolution No. 180351 -- adopted July 23, 2018) Master Fee Schedule that added fees for micro-cell equipment, and to allow discussion of lowering service charge fees for low income residents.

**190015** Special Order/Status of Water Fund/Water Liens

A Special Order as requested by Councilperson Fields and Worthing to discuss the status of the city's Water Fund and Water Liens.

**RESOLUTIONS**

- 190376** Sale of Properties/Acquired from the Genesee County Treasurer
- Resolution resolving that the Flint City Council is authorized to do all things necessary to approve the sale of the following properties in the following amounts: Jefferson School, 5306 North Street, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of said property.]
- 190403** Detroit Salt Co./Bulk Salt
- Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Detroit Salt Co. for bulk salt, as requested by Transportation in an amount NOT-TO-EXCEED \$300,000.00 [Major Street Fund Acct. No. 202-449.203-726.000 = \$150,000.00 and Local Street Fund Acct. No. 203-449.203-726.000 = \$150,000.00]. [NOTE: The purchase of bulk salt for FY2019-2020 is a cooperative effort with the Genesee County Road Commission.]
- 190404** Contract/Sorensen Gross Construction Co./East Pump Station Pump Replacement
- Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to enter into a contract with Sorensen Gross Construction Co. for pump replacement at the East Pumping Station, in an amount NOT-TO-EXCEED \$515,000.00, as requested by Utilities/Water Pollution Control [Sewer Fund Acct. No. 590-550.300-801.000].
- 190405** MDOT Contract No. 19-5400/Michigan Department of Transportation (MDOT)Reconstruction Work/Saginaw Street/Court Street to the Flint River
- Resolution resolving that the appropriate city officials are authorized to do all things necessary to enter into MDOT Contract No. 19-5400 (Job No. 130632PE) for the purpose of fixing the rights and obligations of the parties in agreeing to the preliminary engineering activities for the reconstruction work along Saginaw Street from Court Street to the Flint River, and all together with necessary related work, in the amount of \$185,180.01, AND, resolving that Mayor Karen W. Weaver is the duly authorized city official authorized to sign MDOT Contract No. 19-5400, Job No. 130632PE, on behalf of the City of Flint [Major Street Acct. No. 202-441.702-801.000.] [NOTE: The contract is for fixing the rights and obligations of the parties in agreeing to the preliminary engineering activities for the reconstruction work along Saginaw Street, from Court Street to the Flint River, together with any necessary related work.] [NOTE: The City of Flint's obligation for the work totals \$175,180.01.]
- 190406** Grant Acceptance/Budget Amendment/Transfer of Funds/U.S. Department of Health & Human Services (DHHS)Michigan State University/Flint Lead Exposure Registry Grant

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to accept the Flint Lead Exposure Registry grant, to amend the FY2020-2021 adopted budget, to appropriate the funding for revenue and expenditures in future fiscal years, as long as funds are available from the funder, and to abide by terms and conditions of the grant from Michigan State University, through a grant awarded by DHHS, in the amount of \$43,391.00, for a cumulative total of \$80,277.00, under Grant Code FFLEXR-MSU19, as requested by the Mayor's Office. [NOTE: The city was awarded grant funding from DHHS in the amount of \$18,418.00 for FY2018 and \$18,418.00 FY2019. The amount for FY2020 was increased to \$43,391.00.]

**190407** Budget Amendment/Transfer of Funds/General Fund

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the FY2019-2020 budget of the City of Flint to reflect the changes requested above the city's General Fund (101), for a total change of \$75,000.00.

**190408** Contract/Vanguard Utility Service, Inc./Water Meters/Installation Services/New Cellular Remote Read Water Meters

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to include executing a contract to Vanguard Utility Service, Inc. for water meters and installation services to install new cellular remote read water meters at all residential accounts, as requested by Public Works/Utilities, in an amount NOT-TO-EXCEED \$2,221,216.00 [Water Infrastructure Improvements for the Nation (WIIN) Grant Fund Acct. No. 496-556.000-801.061.] [NOTE: City Council approved a separate purchase order to Vanguard Utility Service, Inc. for said work in Resolution No. 190316. This resolution just adds a contract -- there is no change to the budget.]

*This resolution needs to be amended.*

**190409** Contract/Reliance Building Co./Design/Procurement/Construction Start-Up Services/Distribution System Water Quality Monitoring Panels

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to include executing a contract to Reliance Building Co. for design/procurement/construction start-up services-distribution system water quality monitoring, as requested by Public Works/Utilities, in an amount NOT-TO-EXCEED \$374,400.00, contingent upon funding from the State of Michigan. [Water Infrastructure Improvements for the Nation (WIIN) Grant Fund Acct. No. 496-557.000-801.062.] [NOTE: City Council approved a separate purchase order to Reliance Building Co. for said work in Resolution No. 190317. This resolution just adds a contract -- there is no change to the budget.]

*This resolution needs to be amended.*

## DISCUSSION ITEMS

**190385** Referral/Attendance Request

Referral by Councilperson Worthing to FIN/TREASURER, re: She asks that Treasurer Amanda Trujillo be present at the next Finance Committee meeting. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

**190387** Referral/Kellogg Grant

Referral by Councilperson Galloway to ADM: re: She would like an update on the Kellogg Grant, including personnel assigned to it. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

**190389** Referral/Landlords/Increased Charges for Trash

Referral by Councilperson Griggs to LEGAL: re, He would like to know if the city can charge landlords more for trash pickup, since their tenants are responsible for a lot of the dumping. [Referral Action Date: 9/4/2019 @ Governmental Operations Committee Meeting.]

**190392** Referral/Under-Funded/Shrinking Retirement Fund

Referral by Councilperson Griggs to FIN: re, He would like to know what the city intends to do about the "under-funded and shrinking retirement fund," as related in a letter to Mr. Griggs from a constituent. [Referral Action Date: 9/4/2019 @ Governmental Operations Committee Meeting.]

**190400** Referral/Water Billing and Shut-Offs

Referral from Councilperson Worthing to TREASURER/ADMIN, re: She would like to know why some businesses and churches are allowed to have water bills with high arrearages and no shut-off notices, while residents are held to a different standard.

**OLD, OUTSTANDING DISCUSSION ITEMS****170061** Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

**170194** Repair/Copper Service Line/618 W. Alma

Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]

**170422** Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

**170577** Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

**180002** Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180015** Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180074** Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180080** Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

- 180160** Discussion Item/Itemized Water Fund Revenues & Expenditures
- A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]
- 180180** Referral/Community Development Block Grant (CDBG) Money/Salvation Army
- A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]
- 180204** Referral/Trial Water Shut-Off/Shut-On Policy
- A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]
- 180206** Referral/Cost/Parliamentarian
- A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]
- 180234** Update/Great Lakes Water Authority Contract
- A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]
- 180294** Referral/LED Street Lights
- Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]
- 180297** Referral/Breakdown/Chief of Staff Budget
- Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]
- 180298** Referral/Breakdown/Budgets/Mayor & City Administrator
- Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral

Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180300** Referral/Quarterly Budget Amendment Reports

Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180356** Discussion Item/Investigative Hearing

Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]

**180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer

Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180419** Referral/Payments from Water Fund to Subcontractors

Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]

**180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments

Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement

Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe



A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)

A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180509** Referral/Line Item Details/Revenues/Expenditures/Invoices Paid/First \$2 Million/State of Michigan

A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like line item accounts and invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180510** Referral/Federal Procurement Rules/Sub-Contractors

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.

A referral as requested by Councilperson Mays to FIN/DPW/LEGAL/MAYOR/ADMIN: He wants to discuss lead line replacements, including hydrovac-ing, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180529** Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

- 180599** Referral/Attorneys Hired by the City
- Referral as requested by Councilperson Fields to LEGAL, re: She would like a listing of every attorney and/or law firm that has been hired by the City during the calendar years of 2015 through 2018, with totals for each attorney/firm listed by the same years. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]
- 180600** Referral/City Contract Totals/Lead Line Replacement Program
- Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like to know the current contract totals for lead service line replacement work contractors and subcontractors, up to and including AECOM, ARCO, DLZ, E Holdings (E & L Construction), Super Construction, A&S. Zito, Orchard, AFSCME, W.T. Stevens, Goyette, etc. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]
- 180601** Referral/Lead Pipe Contractors and Subcontractors
- Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like a listing of every contractor and subcontractor who has done or is doing work for the City concerning lead pipe replacement, with list to include phase worked, dates worked and payment/contract totals. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]
- 180604** Discussion Item/Water Account Trends
- Referral by Councilperson Fields: She would like to know if there are trends that can be identified in the city's Water Account. [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]
- 180605** Referral/Aecom/Procedures & Sub-Contractors
- Referral by Councilperson Fields: She would like to see documents that show Aecom followed proper procurement procedures, per the company's contract, and that the city approved all of their sub-contractors [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]
- 180614** Referral/Aecom/Written Documentation/Scope of Work
- Referral from Councilperson Fields to ADMIN/DPW: She would like written documentation of the change in scope of work that was given to Aecom that allowed them think they could continue working and move beyond 6,000 service lines. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]
- 180615** Referral/Aecom/\$1.1 Million Change Order/Line Items
- Referral from Councilperson Fields to FIN: She would like a copy of the line items that represent the \$1.1 million in Aecom's change order. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

**190004** Referral/Opinion/Contract Terms/Aecom

Referral from Councilperson Fields to FIN: She would like a written opinion from City Attorney Angela Wheeler stating whether or not she believes that AECOM has fulfilled the terms of its current contract. [Referral Action Date: 1/9/2019 @ Finance Committee Meeting.]

**190035** Referral/Report/Funding/Service Line Replacement Program

Referral from Councilperson Fields to FIN: She would like all funding utilized for the Service Line Replacement Program in a cohesive, understandable report from the beginning of the project to date, including all revenue paid in to all pertinent city accounts, identified by name, amount, purpose for use and date (including name and account numbers in subsets); all expenditures paid out, identified by name paid to, amount, purpose for use and date (including phase and date, and what account it was paid out of; all reimbursements requested, all paid and all outstanding, with pertinent details, and any reimbursement requests that were denied (with accompanying correspondence); all accounts payable at this point in time for this program, with pertinent details; a list of any/all funds encumbered for this program, at this point in time; a list of total accomplishments by any contractor paid for this program (include Phase and specific activity in detail); the total amount still available to be used for the Service Line Replacement Program, to include management of same program. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

**190036** Referral/Local Capacity Development Line Item of the Water Infrastructure Improvements for the Nation (WIIN) Plan

Referral from Councilperson Fields to FIN: She would like a full report of the narrative of intended use and how it has been used, with all financial detail, regarding the Local Capacity Development line item of the Water Infrastructure Improvements for the Nation (WIIN) plan. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

**190055** Referral/Monthly Progress Report/Economic Development

Referral by Councilperson Griggs to ADMIN/PLANNING and DEVELOPMENT, re: He requests that the Economic Development Division provide monthly progress reports to the City Council. [Referral Action Date: 2/04/2019 @ City Council Meeting.]

**190072** Referral/Response/When \$433,276.00 is Reimbursed

Referral from Councilperson Fields to FIN: She would like to be notified when the \$433,276.00 is reimbursed to the City of Flint from the State of Michigan. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

**190073** Referral/Number of Signatures Needed/Proposals on Ballot

A referral as requested by Councilperson Mays to CITY CLERK, re: He would like to know how many signatures are needed to get a ballot proposal on the August ballot if Councilmembers reject the five current proposals before them. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

**190081** Referral/Increase in Salary and Benefits/Mayor and City Council

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know where the money will be coming from to cover the recent increases in salaries and/or benefits for the mayor and council, per recent action of the Local Officers Compensation Commission (LOCC). [Referral Action Date: 2/25/2019 @ City Council Meeting.]

**190083** Referral/Salaries for Appointees

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the salaries for all appointees, as follows: salary or hourly rate at time of hire, salary or hourly rate at time of appointment, current salary or hourly rates - as well as all raises from the time of appointment until now. [Referral Action Date: 2/25/2019 @ City Council Meeting.]

**190113** Referral/Aging Report for Accounts Receivable

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint is carrying in past-due accounts receivable and how far back the balances go. She would also like a copy of the AR Aging Report. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

**190114** Referral/Revenues/Turning Water Shut-Offs/Water Shut-ons

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint brings in for water shut-offs and shut-ons and if that number has gone up or down in recent months. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

**190162** City of Flint/County of Genesee/Flint Holding Facility Operation

Discussion item as requested by Councilperson Guerra, re: He would like to know if the City of Flint will ever take over operation of the Flint Holding Facility, and how much that would cost versus outsourcing to Genesee County. [Referral Action Date: 4/17/2019 @ Finance Committee Meeting.]

**190205** Referral/FastStart Restoration

Referral by Councilperson Guerra to ADMIN/DPW, re: He would like to know if city personnel can spot-check areas of the city where restoration has been completed to ensure that proper procedures were followed. [Referral Action Date: 5/22/2019 @ Finance Committee Meeting.]

**190229** Appropriateness/Special Order 190084

Referral by Councilperson Fields to LAW, re: Is it appropriate to have Special Order 190084 (concerning a letter written to the state by three Councilpersons) on the agenda since it is part of a lawsuit filed by Councilman Mays against six council members? [Referral @ 6-5-19 Finance Committee Meeting.]

**190255** Referral/Section 108 Loans

Referral by Councilperson Galloway to FINANCE/PLANNING AND DEVELOPMENT/ADMIN, re: She would like to know the particulars regarding any Section 108 Loans that are outstanding, since 2013, to include the who, what, where, why, etc. [Referral Action Date: 6/24/2019 @ Special Affairs Committee Meeting.]

**190259** Referral/Damage Claims/Invoices/Damages Caused By Contractors

Referral by Councilperson Guerra to ADMIN/FINANCE/LAW, re: He would like copies of invoices and/or damage claims that have been filed and/or paid due to damage from FastStart contractors. [Referral Action Date: 7/2/2019 @ Finance Committee Meeting.]

**190265** Referral/Pipe Replacement and Restoration Services/Role of Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/LEGAL, re: With regard to its current contract with the City for FAST Start Program project management services, he would like to know what Rowe's role is in general for the entire program and, specifically, about Rowe's engagement when it comes to water service line restoration services. He also asks whether or not Rowe should be involved with the potential "re-bid" process that the Administration may be working on for service line restoration services. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

**190266** Referral/Attendance Request/Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/ROWE, re: He requests that representatives from Rowe Professional Services Co. attend the July 17, 2019 Finance Committee meeting in order to discuss Rowe's role as project management for FAST Start Program services and, particularly, the transfer of FAST Start Program addresses from the former program management company, AECOM. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

**190291** Water Fund Reimbursement

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know if the \$433,000.00 that was paid out of the Water Fund for what were initially termed "ineligible expenses," but were later okayed by the state, according to Huey Newsome, were ever repaid into the Water Fund? [Referral Action Date: 7/17/19 Finance Committee Meeting.]

**190292** Water Fund Status

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the status of the Water Fund, including the number of outstanding bills, and if there is a plan in place to fix the fund if it's in a deficit. [Referral Action Date: 7/17/19 Finance Committee Meeting.]

**190337** Referral/Legal Opinion/Auditing Contract/Statute of Limitations

Referral by Councilperson Mays to CITY ATTORNEY, re: He requests a legal opinion regarding city council's motion during the August 12th council meeting to require a 5-year statute of limitations (as opposed to a 2-year SOL) concerning the contract with Rehmann Robson for FY2019 auditing services. [Referral Action Date: 8/12/2019 @ City Council Meeting.]

**190344** Referral/Details/Communications Plan

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like additional details on who is called during specific emergencies and who would be the backup in case of vacation/sickness. [Referral Action Date: 8/7/2019 @ Finance Committee Meeting.]

**190363** Referral/Legal Opinion/Political Podcast & Facebook

Referral by Councilperson Fields to LEGAL, re: She would like to know if it's legal for a city employee to tape the Mayor on a podcast and then air it on her own (city employee) Facebook page. [Referral Action Date: 8/21/2019 @ Special Legislative Committee Meeting.]

**190384** Referral/Charges for Water Meters

Referral by Councilperson Worthing to FIN/TREASURER, re: She would like to know why the city is charging customers for water meters when it (the city) is getting them for free. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

## **NEW BUSINESS**

## **ADJOURNMENT**

RESOLUTION NO.: **190376**

PRESENTED: 9-09-2019

ADOPTED: \_\_\_\_\_

**Resolution Authorizing the Sale of Properties Acquired by  
the City of Flint from the Genesee County Treasurer**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 31, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627 on April 8, 2019, entitled "Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of said property.

**IT IS RESOLVED**, that the Flint City Council is authorized to do all things necessary to approve the sale of the following properties in the following amounts:

Jefferson School 5306 North Street, Flint for \$1,000.00.

\_\_\_\_\_  
**Angela Wheeler**  
Chief Legal Officer

\_\_\_\_\_  
**Tamar Lewis**  
Acting Deputy Financial Officer

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert Winfrey, Council President**

190403

Proposal #20000023

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 9-18-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

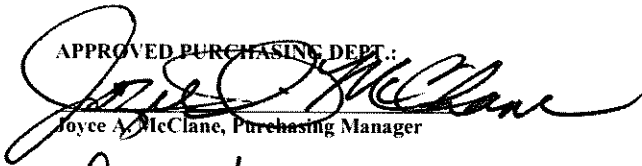
**RESOLUTION TO DETROIT SALT COMPANY FOR BULK SALT**

RESOLUTION

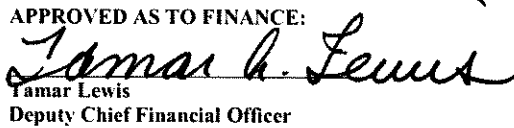
The Department of Purchases & Supplies has received notification from Genesee County Road Commission that the Bulk Salt AGREEMENT WITH Detroit Salt Company, 12841 Sanders Street, Detroit, Michigan has been negotiated for the City of Flint to procure bulk salt as part of a cooperative purchase. Funding for the request will come from the following accounts: 202-449.203-726.000 (\$150,000.00) and 203-449.203-726.000 (\$150,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies, upon Council's approval, is hereby authorized to issue a purchase order to Detroit Salt Company for Bulk Salt in an amount not to exceed \$300,000.00 from FY19/20 budget. (Major Fund, Local Street Fund)

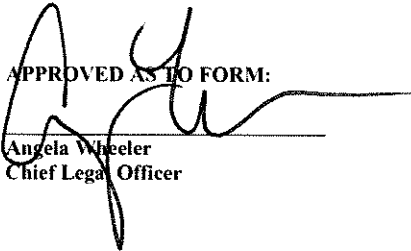
APPROVED PURCHASING DEPT.:

  
Joyce A. McClane, Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

FY19/FY20 jam



# RESOLUTION STAFF REVIEW

**DATE:** September 5, 2019

**Agenda Item Title:** Detroit Salt

**Prepared By:** Au Lisa W. McGovern for Betty Wideman

**Background/Summary of Proposed Action:**

The purchase of road salt for FY20 is a cooperative effort with the Genesee County Road Commission and is necessary in the winter months to maintain a safe and hazard free driving surface.

**Financial Implications:** None

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 202-449.203-726.000, 203-449.203-726.000

*150,000.- Major St. PW      150,000.- Local St. PW*

*mmp*

**Pre-encumbered?** Yes  No  Requisition # 190001734 -

*300,000. JAM Requisition*

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** *Betty Wideman*  
Betty Wideman, Transportation Division Manager



**GENESEE COUNTY ROAD COMMISSION  
PURCHASING OFFICE**

---

April 16, 2019

**City of Flint**  
1101 S. Saginaw Street, Room #304  
Flint, MI 48502

Subject: **2019-2020 - Winter Season—Item #32--Bulk Rock Salt**

Ms. Betty Wideman:

This correspondence is to inform you that the Genesee County Road Commission Board of Commissioners approved the 2019-2020 Winter Season—Bulk Rock Salt Bid to the following company:

**Detroit Salt Company**  
12841 Sanders Street  
Detroit, MI 48217  
Phone: (313) 841-5144

Due to the partnering/business relationship with the Genesee County Road Commission and the agencies that piggyback from our contract, Detroit Salt Company/CEO and the GCRC Purchasing negotiated the unit price of \$59.07/ton for the 2019-2020 Budget Year.

Each agency that is cooperatively purchasing from our salt bid will be responsible for ordering their salt separately. Salt will be ordered on an as needed basis.

Your projected usage of Salt for the 2019-2020 Winter Season is **8,000 tons**.

Please understand that this was a negotiated pricing. We cannot guarantee that this unit price will be the same again next year.

I would like to reiterate that you will be dealing directly with the vendor for ordering and invoicing of your salt.

If you have any questions, please contact me at (810) 767-4920, ext. 271 or email: [sjaeger@gcrc.org](mailto:sjaeger@gcrc.org).

Sincerely,

**Stephanie Jaeger**  
Purchasing Administrator

190404

Proposal #19000547

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 9-18-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION SORENSEN GROSS COMPANY FOR EAST PUMP STATION PUMP REPLACEMENT**

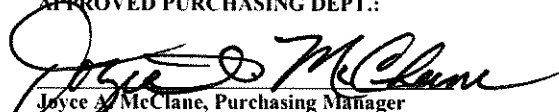
RESOLUTION

The Department of Purchases & Supplies has solicited proposals for the EAST PUMP STATION PUMP REPLACEMENT as requested by the Utilities Maintenance Department; and

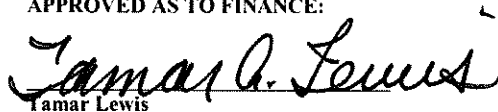
Sorensen Gross, 3407 Torrey Road, Flint, Michigan was the lowest responsive bidder for an open solicitation for said services. Funding for said services will come from the following account: 590-550.300-801.000 (\$515,000.00); and

IT IS RESOLVED, that the proper City Officials are hereby authorized to do all things necessary to enter into a contract with Sorensen Gross Company for the East Pump Station Pump Replacement in an amount not to exceed \$515,000.00 for FY19/FY20 budget.

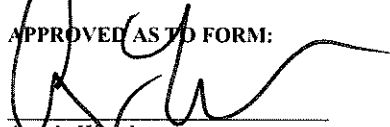
APPROVED PURCHASING DEPT.:

  
Joyce McClane, Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

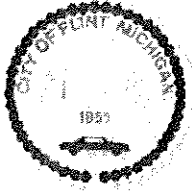
  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

FY19/FY20 jam



**CITY OF FLINT  
DEPARTMENT OF PUBLIC WORKS  
WATER POLLUTION CONTROL**



**Dr. Karen Weaver  
Mayor**

**Jeanette Best  
WPC Manager**

**MEMORANDUM**

September 6, 2019

**TO:** Joyce A. McClane, Purchasing Manager  
**THRU:** Jeanette Best, WPC Manager *JMBest*  
**FROM:** John Florshinger, Utilities Maintenance & SCADA Supervisor  
**RE:** **WPC Sewer Pump Replacement at East Pump Station  
 Proposal 19-547, Requisition ID 190002411**

Four (4) bids were received and reviewed:

Sorenson Gross Company	\$515,000.00
Reliance Building Company	\$668,500.00
MK Construction Company, Inc.	\$689,000.00
JF Cavanaugh Company	\$789,000.00

I recommend the lowest qualified bidder, Sorenson Gross Company, be awarded the bid in the amount \$515,000.00 for the WPC sewer pump replacement at East pump station.

Please issue a contract in the amount of \$515,000.00 using funds from account 590-550.300-801.000.

cc: file

# RESOLUTION STAFF REVIEW

---

September 6, 2019

**Agenda Item Title:** WPC Sewer Pump Replacement at East Pumping Station

**Prepared By:** John Florshinger, Utilities Maintenance/SCADA Supervisor

**Background/Summary of Proposed Action:**

WPC utilizes vertical dry-pit pumps, isolation valves, and check valves in all of its main pumping stations. The existing pumps, valves and check valves in the East pumping station are old, obsolete, and in urgent need of replacement. The new pumps are of a new more efficient design and have already been purchased. Once installed they will increase reliability and reduce operational and maintenance costs.

This contract will cover the installation services needed to install all of the pumps and valves.

**Financial Implications:**

There is adequate funding for this contract in the FY2020 budget. Use account 590-550-300-801.000 (\$515,000.00) when approving this purchase.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 590-550.300-801.000 - \$515,000.00

**Pre-encumbered?** Yes  No  Requisition: 190002411

**Other Implications (i.e., collective bargaining):** None.

**Staff Recommendation:** Approve

**Staff Person:**   
(Jeanette Best, WPC Manager)

---

SECTION 00300

BID FORM

**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

*City of Flint, Michigan*

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation, those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>One</u>	<u>8-08-19</u>
<u>Two</u>	<u>8-20-19</u>

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or

---

subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in SC-4.06 as containing reliable "technical data."

- E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

#### **ARTICLE 4 – BIDDER'S CERTIFICATION**

**4.01 Bidder certifies that:**

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Five Hundred & fifteen Thousand (\$ 515,000 )

*Use Words*

*Use Figures*

All specified cash allowances are included in the price(s) set forth above, and have been computed in accordance with Paragraph 11.02 of the General Conditions.

1. Included in the Bid Price is an Allowance for SCADA programming in the amount of \$35,000.00.

**ARTICLE 6 – TIME OF COMPLETION**

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

7.01 The following documents are submitted with and made a condition of this Bid:



A. Required Bid security in the form of 5% ;  
Bid Bond

**ARTICLE 8 – DEFINED TERMS**

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

9.01 This Bid is submitted by:

If Bidder is:

An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_  
(Individual's signature)

Doing business as: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

A Corporation

Corporation Name: Sorensen Gross Company (SEAL)

State of Incorporation: Michigan

Type (General Business, Professional, Service, Limited Liability): General Contractor

By: Sahar Abdallah  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Sahar Abdallah

Title: Director of Estimating & Contracting  
(CORPORATE SEAL)

Attest Julie A. Rushton  
Julie A. Rushton

Date of Qualification to do business in Flint, Michigan  
05 / 19 / 14 is [State where Project is located]

A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

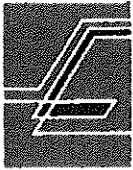
(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address 3407 Torry Rd., Flint, MI 48507

Phone No. 810-767-4821 Fax No. 810-238-6222

E-mail sabdallah@sgcs.net

SUBMITTED on August, 23, 2019



**Sorensen Gross  
Company**


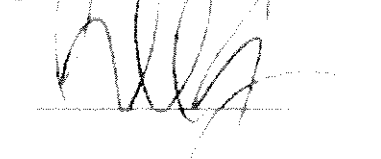
*Resolutions Adopted at Meeting*

**RESOLUTIONS ADOPTED BY OFFICERS OF:  
SORENSEN GROSS COMPANY**

The undersigned, being the officers of Sorensen Gross Company, hereby adopt the following resolutions:

1. Resolved, that Sahar Abdallah is authorized to sign construction proposals, bid bonds, and construction contracts on behalf of Sorensen Gross Company.
2. Resolved, that all the acts taken above and resolutions are approved, ratified, and adopted.

Members Signatures:

Printed Name:

Ghassan M. Saab

Richard Sly

Date:

3/20/18

3/20/18

19-8142

SUBMISSION NO.: 190405

PRESENTED: 9-18-19

ADOPTED:

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 19-5400, Job No. 130632PE for the purpose of fixing the rights and obligations of the parties in agreeing to improvements, in the City of Flint for the Saginaw St. from Court St. to the Flint River reconstruction

BY THE MAYOR:

MDOT has submitted to the City of Flint Contract 19-5400, Job No. 130632PE, to be executed for the purpose of fixing the rights and obligations of the parties in agreeing to the preliminary engineering activities for the reconstruction work along Saginaw St. from Court St. to the Flint River; and all together with necessary related work.

The present estimated project cost is \$301,303.00, with a Federal share of \$126,122.99 and the City of Flint is obligated to pay \$175,180.01 (the City share total), which is the equivalent of 41.8% of the project cost after a deduction of Federal aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$10,000 to be used if necessary. Funding is available in account 202-441.702-801.000.

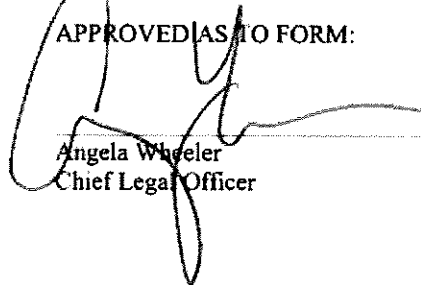
**IT IS RESOLVED**, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 19-5400, Job No. 130632PE for the purpose of of fixing the rights and obligations of the parties in agreeing to the preliminary engineering activities for the reconstruction work along Saginaw St. from Court St. to the Flint River; and all together with necessary related work in the amount of \$185,180.01.

**IT IS FURTHER RESOLVED THAT**, I, Dr. Karen W. Weaver, Mayor, am the duly authorized City official authorized to sign MDOT Contract 19-5400, Job No. 130632PE on behalf of the City of Flint.

APPROVED AS TO FINANCE:

  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

Herbert Winfrey, Council President

## RESOLUTION STAFF REVIEW

**DATE:** August 27, 2019

**Agenda Item Title:** Resolution Authorizing Appropriate City of Flint Officials to do all things necessary to enter into MDOT Contract Contract 19-5400, Job No. 130632PE

**Prepared By:** Kathryn Neumann for Betty Wideman

**Background/Summary of Proposed Action:** MDOT has submitted to the City of Flint Contract 19-5400, Job No. 130632PE, to be executed for the purpose of fixing the rights and obligations of the parties in agreeing to the preliminary engineering activities for the reconstruction work along Saginaw St. from Court St. to the Flint River; and all together with necessary related work.

Part A: State \$126,122.99, City \$175,180.01

MDOT has indicated Federal funds programmed as Michigan Transportation Economic Development (TED) Funds shall be applied to the eligible items of the project costs at an amount not-to-exceed \$126,122.99 (TED Funds 41.8%); City of Flint shall be 58.1% responsible for payment of the remaining project costs, which are estimated to total \$175,180.01

**Financial Implications:** The city is responsible for 58.1% of the projected cost after deduction of State and Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 202-441.702-801.000 *mmf*

**Pre-encumbered?** Yes  No  Requisition # 190002386

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** *Betty J. Wideman*

Betty Wideman, Transportation Division Manager

## RESOLUTION STAFF REVIEW

---

**DATE:** September 11, 2019

**Agenda Item Title:** Resolution Authorizing a budget amendment

**Prepared By:** Kathryn Neumann for Robert Bincsik

**Background/Summary of Proposed Action:** The City of Flint re-bid janitorial services in March, 2019 after the vendor the City had been using for seven years gave notice they were no longer interested in continuing janitorial services.

The new bids were twice as much as what Maintenance had paid in the past, the last time they were bid the low bidder was \$75,000.00. This time the low bidder was \$150,000.00. Because the requested budget for FY20 had already been input in was input in January, additional monies were not requested.

**Financial Implications:** If the budget amendment is not approved, the Maintenance Division will be unable to operate.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 101-753.200-801.000

**Pre-encumbered?** Yes  No  Requisition #

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

Staff Person: Robert Bincsik

Robert Bincsik, Director of Public Works

190406

SUBMISSION N: \_\_\_\_\_

PRESENTED: 9-18-19

ADOPTED: \_\_\_\_\_

**RESOLUTION TO ACCEPT THE FLINT LEAD EXPOSURE REGISTRY GRANT FROM THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES, THROUGH MICHIGAN STATE UNIVERISITY, IN THE AMOUNT OF \$80,227.00, AND AMEND THE FY20 BUDGET TO ACCOMMODATE YEAR 3 INCREASE**

**BY THE MAYOR:**

Whereas, The City of Flint was awarded funding from Genesee Michigan State University, through a grant awarded by US Department of Health and Human Services; and

Whereas, the amounts awarded were \$18,418.00 for FY18 and \$18,418.00 for FY19; and

Whereas, the FY20 funding has been increased from \$18,418 to \$43,391.00; and

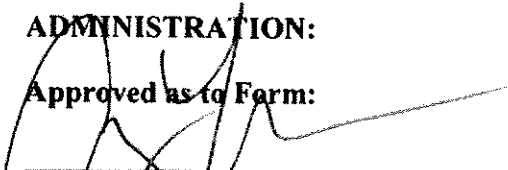

Whereas, the cumulative awarded amount is \$80,227.00 as of FY20; and

Whereas, the grant is renewable on a yearly basis and based on performance;

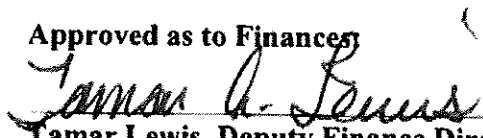

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to accept the Flint Lead Exposure Registry grant, amend the 2020-21 adopted budget, appropriate the funding for revenue and expenditure in future fiscal years as long as funds are available from the funder, and abide by the terms and conditions of the grant from The US Department of Health and Human Services, in the amount of \$80,227.00 under grant code FFLExR-MSU19.

**ADMINISTRATION:**

Approved as to Form:

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer  
  
\_\_\_\_\_  
Steve Branch, City Administrator

Approved as to Finances:

  
\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director  
  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, Council President



## RESOLUTION STAFF REVIEW

---

**DATE:** August 28, 2019

**Agenda Item Title:** Resolution to accept the Flint Lead Exposure Registry grant from the US Department of Health and Human Services, through Michigan State University, in the amount of \$80,227.00, and amend the FY20 budget to accommodate year 3 increase.

**Prepared By:** Chay Linseman

**Background/Summary of Proposed Action:**

The resolution based on the subcontract between Michigan State University, and the City of Flint, to conduct activities for the Flint Lead Exposure Registry Program.

This program is for the development and implementation of a registry in response to the recent public health emergency involving Flint residents' exposure to lead drinking water. This is meant to provide a succinct description of the current situation in Flint and the overall proposed approach to build upon the pilot registry previously implemented.

The Flint Lead Exposure Registry (FLExR) program was created to address the exposure to lead in the drinking water, which addresses a critical need to create a comprehensive list which can be used to identify exposed individuals for long-term surveillance, and determine the neurodevelopmental, medical and socioeconomic impacts of the crisis. Through a community-engaged and community-collaborative process, a team has been established a leadership team that has created connections between numerous and diverse stakeholder groups to ensure that this effort addresses the health concerns of the Flint community, improves the health and developmental outcomes among registrants, and expands the use of lead exposure reduction methods. Michigan State University (MSU) – Hurley Children's Hospital Pediatric Public Health Initiative (PPHI) and the Greater Flint Health Coalition (GFHC) have been collaborating closely since the onset of the Flint Water Crisis to coordinate and strengthen the network of available community, state, federal, and academic partners and resources to support the creation of a registry. In December 2016, a registry pilot study was funded by the Robert Wood Johnson Foundation and in January 2017, the Michigan Dept. of Health and Human Services (MDHHS) awarded a registry planning grant to MSU.

Building on the registry pilot and planning efforts, MSU proposes to establish FLExR to specifically accomplish the following aims: 1) register eligible Flint residents; 2) conduct baseline health and development assessments on all registrants; 3) assess service needs and eligibility of all registrants and refer them to available clinical, preventive and lead-elimination services; and 4) track and evaluate improvements in population lead exposure and in health and development outcomes in response to service utilization, via follow-up assessment.

**Financial Implications**

The FY20 budget will increase from \$18,418.00 to \$43,391.00 for Fund 296 Department 17.550 with grant code FFLEXR-MSU19.

**Budgeted Expenditure?** No. Only \$18,418 was budget as there was an increase from MSU for this grant year.

**Account No.:** Fund 296 Department 171.550 **Grant Code:** FFLEXR-MSU19 *mmf*

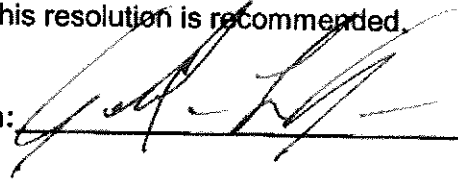
**Pre-encumbered?** n/a Yes No  Requisition #

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

Approval of this resolution is recommended.

Staff Person: \_\_\_\_\_



Approval: \_\_\_\_\_

## Subcontract Modification

Prime Recipient	Subcontractor	
Institution/Organization ("Prime Recipient") Name: Michigan State University 426 Auditorium Rd, Room #2 Hannah Administration Building East Lansing, MI 48824	Institution/Organization ("Subcontractor") Name: City of Flint 1101 South Saginaw Street Flint, Michigan 48502	
Prime Award No. 5 NUE2EH001370-02-00	Agreement No. RC107653-CF	Principal Investigator Pamela Pugh
Effective Date of Modification Date of Last Signature	Modification No. 3	
<b>Modification(s) to Original Terms and Conditions</b>		
<p>THIS SUBCONTRACT MODIFICATION is between Michigan State University, located in East Lansing, Michigan, hereafter referred to as "MSU" and City of Flint, hereafter referred to as "Subcontractor" and</p> <p>WHEREAS, the Prime funder has provided the supplemental funding for Year 3 under Prime Award No. 5 NUE2EH001370-02-00, and</p> <p>WHEREAS, The total funding and Year 3 documents related to the work entitled 'Flint Lead Exposure Registry (FLExR),' are modified and defined to reflect changes applicable, as agreed to by the parties,</p> <p>NOW THEREFORE, the parties mutually agree to modify this Agreement in the following manner:</p> <p><b><u>Article II.A DEFINITIONS, and Article IV.A CONSIDERATION:</u></b>                      The allowable costs for Year 3 shall not exceed Forty-Three Thousand, Three Hundred, Ninety-One U.S. Dollars (\$43,391), bringing the total funding to date to Seventy-Five Thousand, Seven Hundred Ninety U.S. Dollars, and Ninety-Eight Cents (\$75,790.98).</p> <p><b><u>Article III PERIOD OF PERFORMANCE</u></b>                      The period of performance referenced in Article III is extended through July 31, 2020.</p> <p><b><u>Year 3 Budget and Statement of Work</u></b>                      The Year 3 Budget and Statement of Work (SOW) are attached hereto as Appendix A.</p>		

All other terms and conditions of this Subcontract remain in full force and effect.

In accepting this Subcontract Modification, the Subcontractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this type of transaction by any Federal department or agency. Consistent with 45 CFR 75.113, Subcontractor must disclose, in a timely manner all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Any change in the debarred or suspended status of the Subcontractor during the Term of this Subcontract must be reported immediately to MSU, to the CDC, and to the HHS OIG. The Subcontractor agrees to incorporate the Debarment and Suspension certification into any lower-tier subcontract that they may enter into as a part of this Subcontract.

IN WITNESS WHEREOF, Michigan State University and City of Flint have each caused this Modification to be signed and delivered by its duly authorized representative, as signed below.

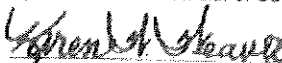
By an Authorized Official of Prime Recipient:

By an Authorized Official of Subcontractor:

Name

Date

Title



Name *May 02*

Date

Title *Karen W. Weaver, PhD*

**SUBCONTRACTOR: City of Flint**

**Total Contract \$43,391**

**Method of Selection:** This is a sole source contract. The City of Flint will provide leadership and ensure coordination with other lead-elimination activities throughout the City.

**Period of Performance:** 8/1/2019-7/31/2020

**Scope of Work:** The City of Flint will attend monthly registry calls and participate in the Leadership Team and Lead Elimination Workgroup. The City of Flint will provide expertise related to existing services and established referral networks. They will collaborate on data sharing strategies to address health, development, and service participation. The City of Flint will assist with identifying, recruiting, and enrolling eligible residents.

**Method of Accountability:** The progress and performance of this contractor will be monitored by the Registry Director and will include regular attendance at workgroup meetings, responsiveness to assigned action items, and timeliness of deliverables. This contract will be supervised by Dr. Mona Hanna-Attisha, Dr. Nicole Jones, the MSU Contracts and Grants Administration Office, and MSU Purchasing.

**Itemized Budget and Justification:**

**Salaries and Wages**

Position Title and Name	Annual Salary	Time	Months	Amount Requested
Chief Public Health Advisor/Co-Investigator Pamela Pugh	\$100,000	10%	12 months	\$10,000
Public Health Coordinator TBN	\$35,000	10%	12 months	\$3,500
Family Navigator TBN	\$31,000	10%	12 months	\$3,100
Family Navigator TBN	\$31,000	10%	12 months	\$3,100

RC107653-CF  
Appendix A  
Budget & SOW

Family Navigator TBN	\$31,000	10%	12 months	\$3,100
Family Navigator TBN	\$31,000	10%	12 months	\$3,100
Family Navigator TBN	\$31,000	10%	12 months	\$3,100
<b>Total Personnel</b>	<b>\$29,000</b>			

**Job Description: Chief Public Health Advisor/Co-Investigator – (Pamela Pugh)**  
Dr. Pugh will participate in the leadership team and provide guidance on the overall scope and direction of the registry. She will help develop a City of Flint 'lead elimination report' that will be updated regularly. She will assist with identifying existing lead-related programming (services and training opportunities) and connect the registry to the FAST start pipe replacement program. She will serve as a liaison between City of Flint and community partners working on this project. She will attend planning and organization meetings and then share that information with City of Flint and their partners.

**Job Description: Public Health Coordinator – (TBN)**  
This position is responsible for providing support and coordination for the City of Flint Chief Public Health Advisor. This position will involve working with Flint Registry outreach and service partners, attending monthly Flint Registry Outreach and All Group meetings, and assuring that City programming and activities align with Flint Registry activities.

**Job Description: Family Navigator – (TBN, 5 staff at 10% each)**  
This position assists families impacted by the Flint Water Crisis in accessing and navigating available resources. This position works closely with families and community partners. The Family Navigator will assure that Flint Registry enrollees, especially those of special populations, identifying as needing assistance with City services (i.e., water bill payment, service line replacement, lead based paint hazard reduction/healthy homes activities, etc.) are linked to such services. The Family Navigator will assure that the appropriate City personnel/contractor addresses referrals from Flint Registry. Furthermore, the "Family Navigator" will:

- Be trained on the community referral platform and ensure that referrals from the Registry team for City of Flint services are accepted and completed within a timely manner.
- Identify Flint based families who qualify for the Flint Registry and assist them with pre-enrollment in the Registry.
- Assist the Flint Registry team in creating an environment that promotes community resilience and trauma informed principles.
- Assist families referred from the Flint Registry in enrolling and maintaining enrollment in programs sponsored by the City of Flint.

RC107653-CF  
Appendix A  
Budget & SOW

- Assist special population families (Spanish Speaking and American Sign Language) with completing surveys for the Flint Registry so they can be linked to medical and social programs.
- Attend community meetings, outreach and networking events to gather input and share information about the Flint Registry in coordination with the Director of Outreach at Greater Flint Health Coalition.
- Assist Chief Recovery Officer, Chief Public Health Advisor, Public Health Coordinator and other City of Flint Administration staff in planning and implementing citywide programs and events pertaining to public health and water recovery.
- Other duties assigned.

**Fringe Benefits**

Position Title and Name	Requested Salary Amount	Fringe %	Total Fringe Requested
Chief Public Health Advisor/Co-Investigator Pamela Pugh	\$10,000	33.46%	\$3,346
Public Health Coordinator TBN	\$3,500	28.57%	\$1,000
Family Navigator TBN	\$3,100	32.26%	\$1,000
Family Navigator TBN	\$3,100	32.26%	\$1,000
Family Navigator TBN	\$3,100	32.26%	\$1,000
Family Navigator TBN	\$3,100	32.26%	\$1,000
Family Navigator TBN	\$3,100	32.26%	\$1,000
<b>Total Fringe</b>			<b>\$9,346</b>

**Supplies**

Item Requested	Type	Number	Unit Cost	Amount
----------------	------	--------	-----------	--------

RC107653-CF  
Appendix A  
Budget & SOW

		Needed		Requested
General office supplies	Paper, ink cartridges, pens	12 months	\$50/mo	\$600
<b>Total Supplies</b>				<b>\$600</b>

General office supplies supporting project activities and objectives at \$600 will be used to carry out daily activities related to program objectives.

**Travel**

**Travel (In-State and Out-of-State)**

**Total \$500**

**Travel (In-State): Total \$500**

Number of Trips	Number of People	Cost of Airfare	Number of Total Miles	Cost per Mile	Amount Requested
Mileage for local travel	7	n/a	862	\$0.58	\$500
<b>Total</b>					<b>\$500</b>

Local travel at the federal mileage reimbursement rate for project personnel is calculated at approximately 72 miles every month for 12 months at \$0.58/mile, totaling \$500.

**Direct Costs**

Salaries and Wages	\$ 29,000
Fringe Benefits	\$ 9,346
Supplies	\$ 600
Travel	\$ 500

**\$ 39,446**

**Indirect (10% MTDC)**

A de minimis rate of 10 percent of modified total direct costs (MTDC), totaling \$3,945.

**\$ 3,945**



# Resolution Routing

**TO:** Resolution Signatories  
**FROM:** **Mayor's Office**  
**SUBJECT:** RESOLUTION FOR APPROVAL

This RESOLUTION has been forwarded to you for your respective review and approval.

**Date recorded:** August 28, 2019 **No.** 19-8139

\*\* All documents should be reviewed within **three (3) working days** after receipt by your office.

**Contractor:**

**Department of Health**

**Resolution Content:**

**FLExR Acceptance and Year 3 Adopted Budget**

The attached resolution is submitted to the Legal Dept. for approval as to form only:

The **Legal Department** reviewed this **RESOLUTION**, as to form and by signing this form approves as to **FORM ONLY**.

**Review and Approval:**

IN

OUT

APPROVAL

1. City Attorney (Form Only):

8/28/19

8/28/19

A.W.

2. Finance/Budget

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. City Administrator:

\_\_\_\_\_

8/24/19

FB

4. Mayor:

**\* Please call Chay, ext. 2050, Thank You. \***

190407

SUBMISSION NO. \_\_\_\_\_

PRESENTED: 9-18-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2019-2020 ADOPTED BUDGET IN THE AMOUNT OF \$75,000.00

Additional funds are required in the 2019-2020 adopted budget for the General Fund (101) in the amount of \$75,000.00 to be transferred from the 101 Fund Balance into account number 101-753.200-801.000; and

In accordance with Budget Ordinance # 3856 adopted 1-25-15, transfers from Fund Balance qualify as budget amendments; and

In accordance with Budget Ordinance #3856 adopted 1-25-15, budget amendments in excess of \$25,000 shall be submitted to City Council for its approval;

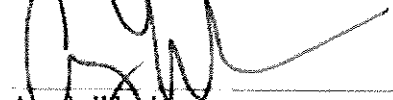
**IT IS RESOLVED**, that the appropriate city officials are hereby authorized to do all things necessary to amend the 2019-2020 budget of the City of Flint to reflect the changes requested above the City's General Fund (101) for a total change of \$75,000.00.

APPROVED AS TO FINANCE:

  
Tamar A. Lewis  
Deputy Finance Director

  
Steve Branch, City Administrator

APPROVED AS TO FORM:

  
Angella Wheeler  
Chief Legal Officer

\_\_\_\_\_  
Herbert Winfrey, Council President

Proposal #19000567

RESOLUTION NO: 190408

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 9-18-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION AMENDMENT**

The Department of Purchases & Supplies has solicited bids for **AMI Water Meter Program Management and Implementation** as requested by various departments; and

The original Resolution was presented on: 08/07/2019 and adopted on date: 08/12/2019.

**WHEREAS**, The City Council has adopted a request to authorize Purchases and Supplies on behalf of the Public Works and Utilities Department to issue a purchase order to **Vanguard Utility Service, Inc. for installation for water meters for installation services to install new cellular remote read water meters at all residential accounts. Funding for said services were requested to come from the following accounts: 496-556-000-801-061. \$2,221,216.00;** and

**WHEREAS**, The Purchasing Department desires to make adjustments to the above Proposal to cover not only authorizing a purchase order, but to include authorizing all things necessary to execute a contract as a result of **Proposal# 19000567** and **Resolution# 190316, Adopted: 08/12/2019.**


**WHEREAS**, The Purchasing Department is requesting no change to the budget nor to transfer the above expense appropriation amount from/to accounts as listed above.

**IT IS RESOLVED**, that the Proper City Officials, upon City Council's approval, are authorized to include executing a contract to **Resolution# 190316.**

**BE IT FURTHER RESOLVED**, that appropriate City Officials are authorized to do all things necessary to include executing a contract to the above **Resolution# 190316, Amendment#1** as listed above on this request.


APPROVED PURCHASING DEPT.:

APPROVED AS TO FINANCE:

  
Joyce A. McClane  
Purchasing Manager

  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

Herbert J. Winfrey, Council President

190316

PROPOSAL 19000567

SUBMISSION NO \_\_\_\_\_

PRESENTED 8-7-19

ADOPTED 8-12-2019

BY THE CITY ADMINISTRATOR

**RESOLUTION TO VANGUARD UTILITY SERVICE, INC FOR AMI WATER METER PROGRAM MANAGEMENT AND IMPLEMENTATION**

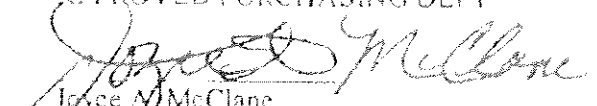
**RESOLUTION**

The Department of Purchases and Supplies has solicited a proposal for **AMI Water Meter Program Management and Implementation**, as requested by Public Works and Utilities; and


The City of Flint bid out installation for water meters for installation services to install new cellular remote read water meters at all residential accounts. The City received three bids for these services. Vanguard Utility Service, Inc. was the lowest responsive bidder. Funding for said services will come from the following accounts: 496-556.000-801 061, \$2,221,216.00; and

IT IS RESOLVED, Department of Purchases and Supplies is requesting authorization to issue a purchase order to Vanguard Utility Service, Inc. in the amount not to exceed **\$2,221,216.00**.

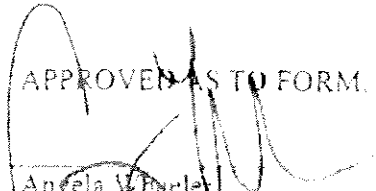
APPROVED PURCHASING DEPT

  
Joyce M. McClane  
Purchasing Manager


APPROVED AS TO FINANCE

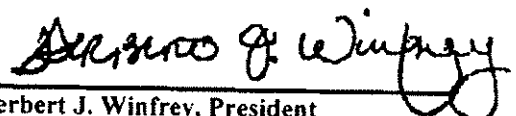
  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM.

  
Angela Wheeler  
Chief Legal Officer

APPROVED AS TO FINANCE.

  
Steve Branch  
City Administrator



Herbert J. Winfrey, President  
City Council

Proposal #19000572

RESOLUTION NO: 190409

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 9-18-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION AMENDMENT**

The Department of Purchases & Supplies has solicited bids for **Design/Procurement/Construction/Start-Up Services Distribution System Water Quality Monitoring Panels** as requested by various departments; and

The original Resolution was presented on: **08/07/2019** and adopted on date: **08/12/2019**.

**WHEREAS**, The City Council has adopted a request to authorize Purchases and Supplies on behalf of the Public Works and Utilities Department to issue a purchase order to **Reliance Building Company for Design/Procurement/Construction/Start-up Services-Distribution System Water Quality Monitoring in the amount not to exceed \$374,400.00 contingent upon funding from the State of Michigan**.


**WHEREAS**, The Purchasing Department desires to make adjustments to the above Proposal to cover not only authorizing a purchase order, but to include authorizing all things necessary to execute a contract as a result of **Proposal# 19000572** and **Resolution# 190317, Adopted: 08/12/2019**.

**WHEREAS**, The Purchasing Department is requesting no change to the budget nor to transfer the above expense appropriation amount from/to accounts as listed above.

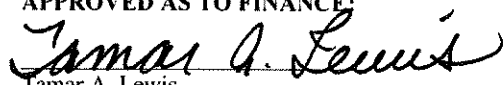
**IT IS RESOLVED**, that the Proper City Officials, upon City Council's approval, are authorized to include executing a contract to **Resolution# 190317**.

**BE IT FURTHER RESOLVED**, that appropriate City Officials are authorized to do all things necessary to include executing a contract to the above **Resolution# 190317, Amendment# 1** as listed above on this request.

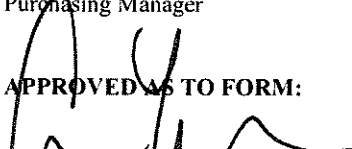
APPROVED PURCHASING DEPT.:

  
Joyce A. McClane  
Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

Herbert J. Winfrey, Council President

190317

PROPOSAL 19000572

SUBMISSION NO

PRESENTED

8-7-19

ADOPTED

8-12-2019

BY THE CITY ADMINISTRATOR

**RESOLUTION TO RELIANCE BUILDING COMPANY FOR DESIGN/PROCUREMENT/CONSTRUCTION/START-UP SERVICES DISTRIBUTION SYSTEM WATER QUALITY MONITORING PANELS**

RESOLUTION

The Department of Purchases and Supplies has solicited a proposal for Water Quality Monitoring Panels, as requested by Public Works & Utilities, and

The City of Flint posted a request for proposal to build and install water quality monitoring panels at six predetermined locations throughout the City of Flint. We received one response from Reliance Building Company, 26200 Town Center Drive, Suite 195, Novi, Michigan, to complete the requested work to account #496-557.000-801.062 \$374,400.00 FEPA18WIIN 1, and

IT IS RESOLVED, Department of Purchases and Supplies is requesting authorization on behalf of the Public Works and Utilities Department to issue a purchase order to **Reliance Building Company** for Design/Procurement/Construction/Start-Up Services-Distribution System Water Quality Monitoring in the amount not to exceed \$374,400.00 contingent upon funding from the State of Michigan

APPROVED PURCHASING DEPT.

*Joyce A. McClane*  
Joyce A. McClane  
Purchasing Manager

APPROVED AS TO FINANCE

*T. Lewis*  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM

*Angela Wheeler*  
Angela Wheeler  
Chief Legal Officer

APPROVED AS TO FINANCE:

*Steve Branch*  
Steve Branch  
City Administrator

FY20

*Herbert J. Winfrey*  
Herbert J. Winfrey, President  
City Council