

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Tuesday, December 18, 2018**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Eric Mays, Chairperson, Ward 1*

*Maurice D. Davis, Ward 2*

*Kate Fields, Ward 4*

*Herbert J. Winfrey, Ward 6*

*Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3*

*Jerri Winfrey-Carter, Ward 5*

*Monica Galloway, Ward 7*

*Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

## ROLL CALL

## SPECIAL ORDER

### 180420 Special Order/Master Fee Schedule

A Special Order as requested by Councilperson Mays concerning the recently amended (Reso No. 180351 - adopted July 23, 2018) Master Fee Schedule that added fees for micro-cell equipment.

## RESOLUTIONS

### 180618 Berger Chevrolet/20 (Twenty) 2019 Chevrolet Tahoes

Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue a purchase order for the first year of a four-year lease/purchase of twenty (20) each Chevrolet Tahoe PPV with up-fitting, in an amount NOT-TO-EXCEED \$260,565.20 from Berger Chevrolet, for a total lease/purchase price of \$1,042,260.80, as requested by Police [Fleet/Central Garage Fund Acct. No. 661-451.100-940.000.]

### 180620 Contract/Norstar Development USA, L.P./Budget Amendment/Transfer of Funds/City of Flint/U.S. Department of Housing and Urban Development (HUD)/Choice Neighborhoods Planning Grant

Resolution resolving that the appropriate City of Flint officials are authorized to enter into a contract with Norstar Development USA, L.P., and process a budget amendment, in the amount of \$18,324,000.00, per the previously approved Choice Neighborhoods budget, as requested by Planning and Development. [NOTE: The budget amendment calls for funding in FHUD18CHOICE Acct. No. 296-691.401-502.000 and Acct. No. 296-691.401-700.100 to be moved to FHUD18CHOICE Acct. No. 296-691.403-502.000 and Acct. No. 296-691.403-801.000.] [NOTE: The city was awarded grant funding from the U.S. Department of Housing and Urban Development (HUD) Choice Neighborhoods Planning Grant. The grant is for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative.]

### 180621 Contract/Mott Community College/Budget Amendment/Transfer of Funds/City of Flint/U.S. Department of Housing and Urban Development (HUD)/Choice Neighborhoods Planning Grant

Resolution resolving that the appropriate City of Flint officials are authorized to enter into a contract with Mott Community College, and process a budget amendment, in the amount of \$4,524,000.00, per the previously approved Choice Neighborhoods budget, as requested by Planning and Development. [NOTE: The budget amendment calls for funding in FHUD18CHOICE Acct. No. 296-691.401-502.000 and Acct. No. 296-691.401-700.100 to be moved to FHUD18CHOICE Acct. No. 296-691.402-502.000 and Acct. No.

296-691.402-801.000.] [NOTE: The city was awarded grant funding from the U.S. Department of Housing and Urban Development (HUD) Choice Neighborhoods Planning Grant. The grant is for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative.]

- 180622** Contract/Flint Housing Commission/Budget Amendment/Transfer of Funds/City of Flint/U.S. Department of Housing and Urban Development (HUD)/Choice Neighborhoods Planning Grant

Resolution resolving that the appropriate City of Flint officials are authorized to enter into a contract with the Flint Housing Commission, and process a budget amendment, in the amount of \$192,280.03, from FHUD18CHOICE Acct. No. 296-691.401-801.000, per the previously approved Choice Neighborhoods budget, as requested by Planning and Development. [NOTE: The city was awarded grant funding from the U.S. Department of Housing and Urban Development (HUD) Choice Neighborhoods Planning Grant. The grant is for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative.]

- 180623** CO#10/Contract/Cornerstone (Municipal) Benefits Group/Additional Services

Resolution authorizing the appropriate city officials are authorized to enter into Change Order No. 10 to the contract with Cornerstone Benefits Group [Cornerstone Municipal Group] to provide services for a six-month period through June 30, 2019, in the amount of \$60,000.00, to be split equally between Risk & Fringe Benefit Acct. Nos. 627-000.105-716.100 and 627-853.250-801.000, for a total contract amount of \$876,100.00, under the same terms and conditions. [NOTE: Cornerstone is currently a third-party administrator and provides the City of Flint with benefit consulting services, Medicare Part D application and reconciliation processes for the drug prescription program, and the enrollment and maintenance of active and retired employee benefit programs.]

- 180624** Contract/The Lake Agency/General Liability Insurance Coverage

Resolution authorizing the appropriate city officials to enter into a contract with The Lake Agency to provide the city with General Liability Insurance coverage through the Old Republic Insurance Co., at a premium amount NOT-TO-EXCEED \$333,187.00 for a 12-month period, beginning November 23, 2018 through November 23, 2019, as requested by Finance [Self Insurance Fund Acct. No. 677-174.851-955.000.]

- 180625** Budget Amendment/2019 Adopted Budget/Event Policing and Public Safety

Resolution resolving that the appropriate city officials are authorized to do all things necessary to abide by the terms of the C.S. Mott Grant No. G-2017-02078, in the amount of \$61,394.00, to appropriate revenue and expenditure amounts using Grant Code LCSM18EVENTS, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor. [NOTE: The FY2019 Adopted Budget must be amended to include the awarded funds.]

**180626** FY2019/Budget Amendment/Transfer of Funds/General Fund/Police

Resolution resolving that the appropriate city officials are authorized to do all things necessary to process a budget amendment to allocate \$172,295.00 expense appropriation from the 101 General Fund Balance to General Fund Expense Acct. No. 101-305.206-801.000, as requested by Police. [NOTE: The budget amendment will cover the estimated FY2019 cost of towing, storage and auctioning impounded vehicles.]

**DISCUSSION ITEMS****170061** Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

**170066** Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

**170194** Repair/Copper Service Line/618 W. Alma

Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]

**170422** Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

**170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers

Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

**170577** Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State

of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

**170601** Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilpersons Mays and Guerra to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

**180001** Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

**180002** Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180015** Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180025** Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180055** Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the

email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

**180073** Discussion Item/Road Restoration/Previous/Ongoing

Discussion item proposed by Councilperson Fields, re: She would like a discussion item about road restoration, previous and ongoing, for Governmental Operations. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180074** Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180080** Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180160** Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

**180180** Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

**180204** Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know

how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180206** Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180234** Update/Great Lakes Water Authority Contract

A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]

**180294** Referral/LED Street Lights

Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]

**180297** Referral/Breakdown/Chief of Staff Budget

Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180298** Referral/Breakdown/Budgets/Mayor & City Administrator

Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180300** Referral/Quarterly Budget Amendment Reports

Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180302** Discussion Item/Budgetary Requirements/Ethics & Accountability Board

Referral by Councilperson Mays to FINANCE, re: He would like to add a discussion about budgetary requirements as they relate to the Ethics and Accountability Board on the Finance Committee Agenda. [Referral Action Date: 6/25/2018 @ City Council Meeting.]

**180356** Discussion Item/Investigative Hearing

Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]

**180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer

Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180369** Referral/Number of Employees Needed/Turning Water On and Off

Referral from Councilperson Mays to DEPARTMENT OF PUBLIC WORKS/FINANCE, re: He would like a breakdown of personnel needed to turn water on and then to turn water off. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180418** Referral/Dates/Activities in FastStart

Referral by Councilperson Galloway to FIN, re: She would like to see dates for each of the activities described on Page 6 of the FastStart presentation given by the Finance Director at the last Finance Committee meeting. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]

**180419** Referral/Payments from Water Fund to Subcontractors

Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]

**180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments

Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement

Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @



## Finance Committee Meeting.]

**180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)

A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180508** Referral/Questions/Finance/Contracts/Invoices/Financial Statements/Rizzo

A referral as requested by Councilpersons Fields and Galloway to FIN: They would like answers to questions posed in a memo to Finance Director Hughey Newsome regarding contracts, invoices (including any outstanding invoices) and various financial statements, and specific questions about invoices and payments to trash company Rizzo (copy of memo provided). They would also like the account(s) the money was taken from, proof that it was budgeted, information regarding who authorized (signed the payments), and an answer as to why Rizzo was paid in 2018 and not 2016 or 2017. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180509** Referral/Line Item Details/Revenues/Expenditures/Invoices Paid/First \$2 Million/State of Michigan

A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like line item accounts and invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180510** Referral/Federal Procurement Rules/Sub-Contractors

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180511** Referral/Attendance/Planning & Development Director/Action Plan

A referral as requested by Councilperson Mays to PLANNING &

DEVELOPMENT: He would like for Planning & Development Director Suzanne Wilcox to attend the next Finance Committee meeting to discuss Special Order 180448 - the final allocations of the recent Action Plan, as well as any leftover funds. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.

A referral as requested by Councilperson Mays to FIN/DPW/LEGAL/MAYOR/ADMIN: He wants to discuss lead line replacements, including hydrovac, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180529** Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180530** Discussion Item/Poverty Exemption/Water Customers

A discussion item as requested by Councilperson Galloway: She would like a discussion on resuming the poverty exemption for water customers that the Emergency Manager eliminated. [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180532** Referral/Zito Construction

A referral as requested by Councilperson Galloway to FIN/DPW: She would like to know if Zito Construction is being assessed liquidated damages, according to their contract. Also, what are the estimated damages? How many houses does Zito need to complete? What else do they need to complete as part of their contract? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180557** Discussion Item/Water Backup

A discussion item as requested by Councilperson Griggs: He would like to discuss the backup plan for water. [Referral Action Date: 10/17/2018 @ Finance Committee Meeting.]

**180569** Discussion Item/Office of the Ombudsperson

A discussion item as requested by Councilperson Mays, re: He would like to discuss the appointment of an ombudsperson and the financial implications with regard to the new City Charter. [Referral Action Date: 10/22/2018 @ City

Council Meeting.]

**180570** Referral/Waste Collection Contract

Referral by Councilperson Mays to ADMIN/DPW re: He would like a copy of the current waste collection contract with Republic for waste/rubbish collection. [Referral Action Date: 10/22/2018 @ City Council Meeting.]

**180598** Discussion Item/Sole Source Purchases

Discussion Item as requested by Councilperson Griggs, re: He would like to discuss City Code Subsection No. 18-21.8, Sole Source Purchases. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting]

**180599** Referral/Attorneys Hired by the City

Referral as requested by Councilperson Fields to LEGAL, re: She would like a listing of every attorney and/or law firm that has been hired by the City during the calendar years of 2015 through 2018, with totals for each attorney/firm listed by the same years. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180600** Referral/City Contract Totals/Lead Line Replacement Program

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like to know the current contract totals for lead service line replacement work contractors and subcontractors, up to and including AECOM, ARCO, DLZ, E Holdings (E & L Construction), Super Construction, A&S. Zito, Orchard, AFSCME, W.T. Stevens, Goyette, etc. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180601** Referral/Lead Pipe Contractors and Subcontractors

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like a listing of every contractor and subcontractor who has done or is doing work for the City concerning lead pipe replacement, with list to include phase worked, dates worked and payment/contract totals. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180604** Discussion Item/Water Account Trends

Referral by Councilperson Fields: She would like to know if there are trends that can be identified in the city's Water Account. [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

**180605** Referral/Aecom/Procedures & Sub-Contractors

Referral by Councilperson Fields: She would like to see documents that show Aecom followed proper procurement procedures, per the company's contract, and that the city approved all of their sub-contractors [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

**NEW BUSINESS**

**ADJOURNMENT**

180618

(Bid #19000014)

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 12-18-18

ADOPTED: \_\_\_\_\_

**RESOLUTION TO BERGER CHEVROLET FOR TWENTY (20) CHEVROLET TAHOE PPV**

BY THE CITY ADMINISTRATOR:

**RESOLUTION**

The Police Department is requesting the issuance of a purchase order to lease/purchase twenty (20) each 2019 Chevrolet Tahoe Police Pursuit Vehicles (PPV) with full police up-fitting; and

Berger Chevrolet, Inc., 2525 28<sup>th</sup> St., SE, Grand Rapids, MI has submitted a cost to lease/purchase said vehicles through the Oakland County Cooperative Purchasing Blanket Contract #5218 and based upon the best financing lease/purchase option over four years with Ally Financial. Funding for said services will come from the following account: 661-451.100-940.000.

IT IS RESOLVED, that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order for the first year of a four lease/purchase of twenty (20) each Chevrolet Tahoe PPV with up-fitting in the amount of \$260,565.20 from Berger Chevrolet and in an amount not to exceed the four year lease/purchase total amount of \$1,042,260.80. (Fleet/Central Garage Fund)

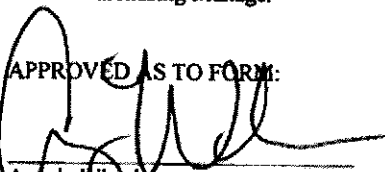
APPROVED PURCHASING DEPT.:

  
Bryan D. Bond  
Interim Purchasing Manager

APPROVED AS TO FINANCE:

  
Hughie Newsome  
Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

FY 19 – BDB

## RESOLUTION STAFF REVIEW

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**DATE:**

11/28/18

**Agenda Item Title:**

Year (1) of a (4) Year Lease of (20) Equipped Police Patrol Vehicles

**Prepared By:**

Mike Rule

**Background/Summary of Proposed Action:**

The Fleet Department is requesting a purchase order with MIDeal vendor Berger Chevrolet to replace (20) Police Patrol vehicles, (12) 2006 models and (8) 2010 models, all with high mileage and in poor condition. The cost of the lease will be one annual payment of \$13,028.26 each per year for (4) years with the option to buy at the end of the lease for \$1.00. Total cost this fiscal year, and the subsequent 3 years will be \$260,565.20 per year.

**Financial Implications:**

**Budgeted?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 661-451.100-940.000

**Pre-encumbered?** Yes ☒ No ☐ Req# 180001279

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** Approval

**Staff Person:**

  
(Dept Head or other authorized staff)

Michael Rule, Fleet Manager


**OAKLAND COUNTY  
PURCHASING DIVISION**

Executive Office Building 41 West  
2100 Pontiac Lake Rd.  
Lower Level  
Waterford MI 48328-0462  
Main Phone 248/858-0511  
www.oakgov.com/purchasing/  
Berger Chevrolet  
Bob Evans  
2525 28th Street SE  
Grand Rapids MI 49512

**CONTRACT**

Dispatch via Print

Contract ID 00000000000000000005218		Page 2 of 3
Contract Dates 10/02/2017 to 09/30/2019	F.O.B. DEST	Terms NET 0
Buyer Joseph P. Dahl	Phone 248/858-0514	Email dahlj@oakgov.com
Description: 2019 Chevrolet Vehicles-B-COOP		Contract Maximum 1,000,000.00

Vendor ID 0000016040  
Phone: 616/575-9629 Bob Evans  
Fax: 616/988-9178 bevans@bergerchevy.com

Tax Exempt ID: 38-6004876

Line #	Item Number	Item/Description	Category Co	Item UOM	Contract Price
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Oakland County reserves the right to cancel this contract if orders are not filled within the time and in accordance with the terms specified.

All shipments must be accompanied by Packing Slips and containers properly marked with requesting Department Name, Address, Contact Person and Purchase Order Number.

The prices indicated on this contract are not subject to change without written notification in advance.

No Charges will be allowed for boxing or packing unless stated on the Contract. Acceptance of this contract includes specifications, process, delivery and conditions included therein. Material is subject to inspection on our property. If rejected we agree to first advise vendor before returning goods. All freight and extra handling charges derived from said rejection shall be borne by the vendor. The acceptance of this contract does not in any way make the County of Oakland a party to any infringement or damage suits. Such suits to be borne by the vendor.

Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract, including zoning and building codes and MIOSHA guidelines.

Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap in violation of State and Federal law. Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor. The County, in its discretion, may consider any illegal discrimination described above as a breach of this Contract and may terminate or cancel this Contract immediately with notice.

A Materials Safety Data Sheet shall accompany or precede all shipments of materials subject to the Michigan Hazard Communications Standard also known as the "Right to Know Law" and classified as hazardous by Michigan Compiled Laws, Act 154 of the Public Acts of 1974 as amended. All containers shall have approved warning labels in accordance with this law. Copies of all MSDS's are to be sent to the requesting department.

Pursuant to Act 167 of the Public Acts of 1933, the County of Oakland, a Michigan Constitutional Corporation, is exempt from the sales tax provisions of this Act. In addition, the Michigan Department of Treasury has promulgated General and Specific Sales and Use Tax Rules which provide that the County of Oakland is not required to have a sales tax exemption number (R205.79; Rule 29).

FOR REPORTING PURPOSES - COUNTY OF OAKLAND I.D. #38-6004876W.

THIS IS A COOPERATIVE PURCHASING BLANKET CONTRACT

2017/10/17 CJS  
Blanket Finalized

2017/11/15 AEC  
System Change A  
Add \$500,000.00 to the contract Not to Exceed amount.  
The Contract NTE will change from \$500,000.00 to \$1,000,000.00.

2017/12/07 AEC  
CO 01  
Update the Colorado pricing per Price List (beginning on page 3).

2018/01/17 CJS  
Systems Change B  
Update Traverse options, per new price list

Authorized Signature

<b>MODEL:</b>	<b>2019 CHEVROLET TAHOE POLICE (PPV) CK 15706</b>		<b>DEALER INFORMATION</b>	
<b>Body Style:</b>	<b>4WD POLICE PACKAGE</b>		<b>Name:</b>	Berger Chevrolet
NOTE: Model should include STANDARD PACKAGING, unless otherwise indicated below.			<b>Address 1:</b>	2525 28th Street SE
			<b>Address 2:</b>	Grand Rapids MI 49512
			<b>Contact:</b>	Bob Evans
			<b>Telephone:</b>	616-040-5200
<b>Standard Equipment Plus</b>				<b>COST</b>
9C1				
A23	40/20/40 Seating			
5T8	Front Cloth Seat			
	Vinyl Rear Seating			
<b>PLUS TITLE FEE</b>				
<b>MINUS TOTAL</b>			\$	-
<b>STANDARD COST SUBTOTAL</b>				\$ 33,998.00
<b>POSSIBLE OPTIONS:</b>				
6N6	Door locks and handles, inside rear doors inoperative		\$	55.00
B30	Floor covering, color-keyed carpeting		\$	169.00
6HP	Key, 6 additional keys		\$	89.00
6E8	Key common, complete special service vehicle fleet		\$	25.00
6E2	Key common, complete vehicle fleet		\$	25.00
PCW	Enhanced Driver Alert Package		\$	617.00
AMP	Remote keyless entry package, includes 6 additional transmitters. INCLUDES PROGRAMING		\$	169.00
UT7	Ground studs, auxiliary		\$	79.00
A95	Seats, front bucket with premium cloth		\$	220.00
6N5	Switches, rear window inoperative		\$	55.00
UTQ	Theft-deterrent system		\$	49.00
WX7	Wiring, auxiliary speaker		\$	53.00
6J3	Wiring, grille lamps and siren speakers		\$	83.00
6J4	Wiring, horn and siren circuit		\$	39.00
6J7	Fleisher system, headlamp and taillamp		\$	429.00
1LR	Brake system, modified, police "City Brake Package"			N/C
9G8	Headlamps, daytime running lamps & automatic headlamp control delete		\$	49.00
V76	Recovery hooks, 2 front, frame-mounted		\$	47.00
7X6	Spotlamp, left-handed		\$	452.00
7X7	Spotlamps, left and right hand		\$	769.00
6C7	Auxiliary dome light		\$	151.00
	Front push bumper		\$	589.50
	Front LED grill lamps		\$	367.00
	Prisoner Partition		\$	937.00
	Cargo Partition		\$	584.30
	Upgrade spot light to LED(pricing per spot light)		\$	228.00
	Out side mirror LED lamps		\$	308.50
	Dash black out switch		\$	178.00
	Rear license plate kit w/2 code 3 LED lights		\$	389.00
<b>TOTAL OPTIONS</b>				
<b>TOTAL COST</b>			\$	-
<b>AUTHORIZED NAME: (Print)</b>		Robert Evans		
<b>AUTHORIZED SIGNATURE:</b>				
		<b>DATE:</b>	10/10/2017	

456.72 Deal X  
 36,114.-



## Patrol Cars Lease vs. Buy

Qty	Lease Cost	1st Year	2nd Year	3rd Year	4th Year	5th Year	6th Year	7th Year
20	\$ 52,114.04	\$ 260,565.20	\$ 260,565.20	\$ 260,565.20	\$ 260,565.20	\$ 260,565.20	\$ 260,565.20	\$ 260,565.20
12		\$ 156,339.12	\$ 156,339.12	\$ 156,339.12	\$ 156,339.12	\$ 156,339.12	\$ 156,339.12	\$ 156,339.12
12								
10								
Expected Sale Revenue		\$ (20,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (10,000.00)	\$ (300,000.00)	\$ (180,000.00)	\$ (180,000.00)
54		\$ 240,565.20	\$ 404,904.32	\$ 561,243.44	\$ 693,546.04	\$ 403,526.04	\$ 523,526.04	\$ 523,526.04
								\$ 3,350,837.12

Qty	Lease Cost	1st Year	2nd Year	3rd Year	4th Year	5th Year	6th Year	7th Year
20	\$ 58,665.19	\$ 428,934.60	\$ 177,100.80	\$ 177,100.80	\$ 177,100.80	\$ 213,066.80	\$ 459,885.20	\$ 177,100.80
12			\$ 257,360.76	\$ 106,260.48	\$ 106,260.48	\$ 106,260.48	\$ 127,340.08	\$ 275,931.12
12				\$ 257,360.76	\$ 106,260.48	\$ 106,260.48	\$ 106,260.48	\$ 127,340.08
10					\$ 214,467.30	\$ 88,550.40	\$ 88,550.40	\$ 88,550.40
Expected Sale Revenue		\$ (20,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (10,000.00)		\$ (120,000.00)	\$ (72,000.00)
54		\$ 408,934.60	\$ 422,461.56	\$ 528,722.04	\$ 594,089.06	\$ 514,138.16	\$ 662,536.16	\$ 597,422.40
								\$ 3,728,303.98

Qty	Lease Cost	1st Year	2nd Year	3rd Year	4th Year	5th Year	6th Year	7th Year
20	\$ 55,053.43	\$ 495,880.20	\$ 244,046.40	\$ 361,142.00	\$ 521,493.20	\$ 244,046.40	\$ 361,142.00	\$ 521,493.20
12			\$ 297,528.12	\$ 146,427.84	\$ 216,685.20	\$ 312,895.92	\$ 216,685.20	\$ 312,895.92
12				\$ 312,895.92	\$ 146,427.84	\$ 216,685.20	\$ 312,895.92	\$ 146,427.84
10					\$ 247,940.10	\$ 122,023.20	\$ 180,571.00	\$ 260,746.60
Expected Sale Revenue		\$ (20,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (310,000.00)	\$ (180,000.00)	\$ (200,000.00)	\$ (220,000.00)
54		\$ 475,880.20	\$ 529,574.52	\$ 808,465.76	\$ 822,546.34	\$ 715,650.72	\$ 871,294.12	\$ 1,021,563.56
								\$ 5,244,975.22

Qty	Purchase Cost	1st Year	2nd Year	3rd Year	4th Year	5th Year	6th Year	7th Year
20	\$ 48,480.89	\$ 969,617.80				\$ 969,617.80		
12			\$ 581,770.68				\$ 581,770.68	
12				\$ 581,770.68				\$ 581,770.68
10					\$ 484,808.90			
Expected Sale Revenue		\$ (20,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (10,000.00)	\$ (300,000.00)	\$ (180,000.00)	\$ (180,000.00)
54		\$ 949,617.80	\$ 569,770.68	\$ 569,770.68	\$ 474,808.90	\$ 669,617.80	\$ 401,770.68	\$ 401,770.68
								\$ 4,037,127.22

Assumptions:	
1st year Enterprise lease includes outsourced up-fitting	
5 year old vehicles worth \$10,000 at auction	Current vehicles worth \$1,000 at auction
Purchase, lease, interest rate, and up-fitting costs remain constant	3 year old vehicles worth \$10,000 at auction with RBV
New vehicles always receive \$13,000 worth of up-fitting	4 year old vehicles worth \$15,000 at auction
Replacement cycle based on lease term or 5 Yr buy	5 year old vehicles worth \$6,000 at auction with RBV
	Vehicle sale proceeds applied to following year cost

180620

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-18-18

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO  
CONTRACT WITH NORSTAR DEVELOPMENT USA, L.P FOR CHOICE NEIGHBORHOODS  
IMPLEMENTATION GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT**

**BY THE MAYOR:**

The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00; and

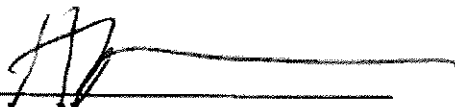
This grant is for the implementation of the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative; and

This program is an effort led by the City of Flint Department of Planning & Development, in collaboration with the Flint Housing Commission to relocate the Atherton East public housing development, improve access to services, and implement stabilization efforts throughout the South Flint neighborhood over the next six years. In furtherance of this program, a contract valued in the amount of \$18,324,000.00 will be executed with Norstar Development USA, L.P for their role in the construction of 300+ mixed-income housing units as outlined in the grant application and approved by HUD.

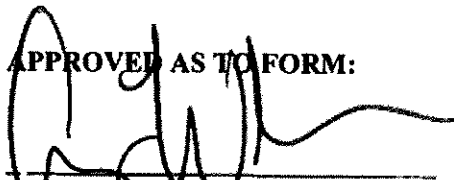
Funding is available in FHUD18CHOICE 296-691.401-502.000 and 296-691.401-700.100 and should be moved to FHUD18CHOICE accounts 296-691.403-502.000 and 296-691.403-801.000

**IT IS RESOLVED** that appropriate City officials are authorized to do all things necessary to enter into a contract with Norstar Development USA, L.P. and process a budget amendment using the aforementioned accounts in the amount of \$18,324,000.00 per the previously approved Choice Neighborhoods Budget


**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Hughey Newsome  
Chief Financial Officer

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

**ADMINISTRATION:**

  
\_\_\_\_\_  
Dr. Karen W. Weaver  
Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey  
City Council President

## BUDGET AMENDMENT STAFF REVIEW FORM

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**DATE:** December 11, 2018

**Agenda Item Title:** RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT WITH NORSTAR DEVELOPMENT USA, L.P FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

**Prepared By:** Kristin Stevenson, Planner II

**Background/Summary of Proposed Action:**

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the City of Flint Department of Planning & Development and in collaboration with the co-grantee, the Flint Housing Commission to allow the Choice Neighborhoods team to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan. Furthermore, a contract in the amount of \$18,324,000.00 will be signed with Norstar Development USA, L.P (Norstar) to fund their role as Housing Plan lead for the Choice Neighborhoods Implementation grant.

The contract with Norstar will allow for the developer to oversee the site preparations, construction, architecture and engineering, and resident relocation outlined in the South Flint Community Plan and subsequent Choice Neighborhoods grant application. Norstar was identified in the grant application to serve as the Housing Plan lead for the duration of the six year Choice Neighborhoods grant term. Norstar has also executed a Master Development Agreement with the Flint Housing Commission to complete the relocation of Atherton East.

The Choice Neighborhoods Implementation Grant and the corresponding contract with Norstar will allow the City to further implement many strategies identified in the master plan and specifically "create multi-income housing by integrating public and affordable housing into new developments".

**Financial Implications:** This grant leverages existing funds throughout the community and delivers no impact to the City's General Fund accounts.

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

**Pre-encumbered:** Yes ☐ No ☒ Upon adoption, Budget amendment and requisition will be entered.

**Account No.:** From: 296-691.401-502.000 and 296-691.401-700.100 FHUD18CHOICE  
To: 296-691.403-502.000 and 296-691.403-801.000 FHUD18CHOICE

**Staff Recommendations:** The Director of the Department of Planning and Development recommends approval of this budget amendment.

  
Suzanne Wilcox, Director of Planning and Development

**RESOLUTION REVIEW FORM**

FROM: PLANNING  
Division

DATE  
NO.

December 11, 2018

Law Office Login #

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT  
WITH NORSTAR DEVELOPMENT USA, L.P FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT  
FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

RESOLUTION NAME:

Date In: 12/11/2018

**1. RESOLUTION REVIEW - P&D / CED**

The attached RESOLUTION is approved by the P&D Director. By signing, the Director approves this resolution to be processed for signatures.

By: Suzanne Wilcox  
Director

DATE: 12/11/18  
(Date)

Date In:

**2. RESOLUTION REVIEW - LAW DEPARTMENT**

The attached RESOLUTION is submitted to the Legal Department for Approval as to **FORM ONLY**:

The Legal Department has reviewed the RESOLUTION as to Form on  
this form approves as to is

12-12-18, and by signing  
(Date)

By: Angela Wheeler  
City Attorney

DATE: 12-12-18

Date In:

**3. RESOLUTION REVIEW - FINANCE**

The attached RESOLUTION is submitted to the FINANCE Department for approval as to **FINANCE COMPLIANCE**:

The Finance Department reviewed this RESOLUTION, on  
this form approves as to FINANCE COMPLIANCE.

12-12-18 and by signing  
(Date)

By: Hughey Newsome  
Chief Financial Officer

DATE: 12-12-18

180621

RESOLUTION NO. \_\_\_\_\_

PRESENTED: B-18-B

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT WITH MOTT COMMUNITY COLLEGE FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT FROM U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**BY THE MAYOR:**

The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00; and

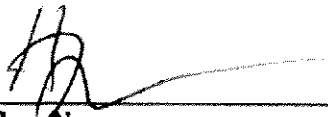
This grant is for the implementation of the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative; and

This program is an effort led by the City of Flint Department of Planning & Development, in collaboration with the Flint Housing Commission to relocate the Atherton East public housing development, improve access to services, and implement stabilization efforts throughout the South Flint neighborhood over the next six years. In furtherance of this initiative, a contract valued in the amount of \$4,524,000.00 will be signed with Mott Community College for their role as the People Plan project lead in grant implementation as outlined in the grant application and approved by HUD.

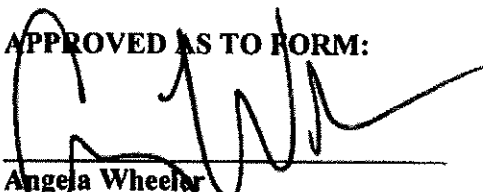
Funding is available in FHUD18CHOICE accounts 296-691.401-502.000 and 296-691.401-700.100 and should be moved to FHUD18CHOICE accounts 296-691.402-502.000 and 296-691.402-801.000

**IT IS RESOLVED** that appropriate City officials are authorized to do all things necessary to enter into a contract with Mott Community College and process a budget amendment for the appropriation of funds under grant code FHUD18CHOICE at the aforementioned accounts in the amount of \$4,524,000.00 per the previously approved Choice Neighborhoods budget.


**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Hughey Newsome  
Chief Financial Officer

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

**ADMINISTRATION:**

  
\_\_\_\_\_  
Dr. Karen W. Weaver  
Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey  
City Council President

## BUDGET AMENDMENT STAFF REVIEW FORM

---

**DATE:** December 11, 2018

**Agenda Item Title:** RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT WITH MOTT COMMUNITY COLLEGE FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT FROM U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

**Prepared By:** Kristin Stevenson, Planner II

**Background/Summary of Proposed Action:**

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the City of Flint Department of Planning & Development and in collaboration with the co-grantee, the Flint Housing Commission to allow the Choice Neighborhoods team to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan. Furthermore, a contract in the amount of \$4,524,000.00 will be executed with Mott Community College (Mott) to fund their role as People Plan lead.

The contract with Mott will allow for staff of their Workforce Development Department to administer Case Management and associated self-sufficiency, education, health, and workforce development programming as outlined in the South Flint Community Plan and subsequent Choice Neighborhoods grant application. Mott was identified in the grant application to serve as the People Plan lead for the duration of the six year Choice Neighborhoods grant term.

The Choice Neighborhoods Implementation Grant and the corresponding contract with Mott will allow the City to further implement many strategies identified in the master plan and specifically "create multi-income housing by integrating public and affordable housing into new developments".

**Financial Implications:**


This grant leverages existing funds throughout the community and delivers no impact to the City's General Fund accounts.

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

**Pre-encumbered:** Yes ☐ No ☒ Upon adoption, BA will be entered and funds requisitioned

**Account No.:** From: 296-691.401-502.000 and 296-691.401-700.100 FHUD18CHOICE  
To: 296-691.402-502.000 and 296-691.402-801.000 FHUD18CHOICE

**Staff Recommendations:** The Director of the Department of Planning and Development recommends approval of this budget amendment.

  
Suzanne Wilcox, Director of Planning and Development

**RESOLUTION REVIEW FORM**

FROM: PLANNING  
Division

DATE  
NO.

December 11, 2018

Law Office Login #

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT  
WITH MOTT COMMUNITY COLLEGE FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT FROM  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

RESOLUTION NAME:

Date In: 12/11/2018

**1. RESOLUTION REVIEW - P&D / CED**

The attached RESOLUTION is approved by the P&D Director. By signing, the Director approves this resolution to be processed for signatures.

By: Suzanne Wilcox  
Director

DATE: 12/11/18  
(Date)

Date In:

**2. RESOLUTION REVIEW - LAW DEPARTMENT**

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:  
The Legal Department has reviewed the RESOLUTION as to Form on 12-12-18 and by signing  
this form approves as to form (Date)

By: Angela Wheeler  
City Attorney

DATE: 12-12-18

Date In:

**3. RESOLUTION REVIEW - FINANCE**

The attached RESOLUTION is submitted to the FINANCE Department for approval as to FINANCE COMPLIANCE:  
The Finance Department reviewed this RESOLUTION, on 12-12-18 and by signing  
this form approves as to FINANCE COMPLIANCE. (Date)

By: Hughey Newsome  
Chief Financial Officer

DATE: 12-12-18

180622

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-18-18

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER  
INTO CONTRACT WITH THE FLINT HOUSING COMMISSION FOR CHOICE  
NEIGHBORHOODS IMPLEMENTATION GRANT FROM THE U.S. DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT**

**BY THE MAYOR:**

The City was awarded grant funding from the U.S. Department of Housing & Urban Development in the amount of \$30,000,000.00; and

This grant is for the implementation of the *Imagine Flint* South Flint Community Plan Choice Neighborhoods Initiative; and

This program is an effort led by the City of Flint Department of Planning & Development, in collaboration with the Flint Housing Commission to relocate the Atherton East public housing development, improve access to services, and implement stabilization efforts throughout the South Flint neighborhood over the next six years. In furtherance of this initiative, a contract valued in the amount of \$192,280.03 will be executed with the Flint Housing Commission for their administrative role in grant implementation as outlined in the grant application and approved by HUD.


Funding for this contract is available in FHUD18CHOICE account number 296-691.401-801.000

**IT IS RESOLVED** that appropriate City officials are authorized to do all things necessary to enter into contract with the Flint Housing Commission and process a budget amendment for the appropriation of funds under grant code FHUD18CHOICE, account number 296-691.401-801.000 in the amount of \$192,280.03 per the previously approved Choice Neighborhoods budget.

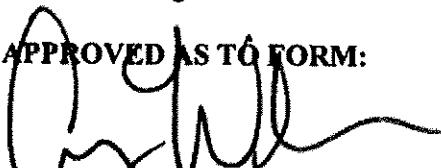
**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Hughey Newsome  
Chief Financial Officer

**ADMINISTRATION:**

  
\_\_\_\_\_  
Dr. Karen W. Weaver  
Mayor

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey  
City Council President



## BUDGET AMENDMENT STAFF REVIEW FORM

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**DATE:** December 11, 2018

**Agenda Item Title:** RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT WITH THE FLINT HOUSING COMMISSION FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

**Prepared By:** Kristin Stevenson, Planner II

**Background/Summary of Proposed Action:**

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the City of Flint Department of Planning & Development, and in collaboration with the co-grantee, the Flint Housing Commission to allow the Choice Neighborhoods team to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan. Furthermore, a contract in the amount of \$192,280.03 will be signed with Flint Housing Commission (FHC), co-grantee to fund their role in administration of the grant.


The contract with FHC will allow their staff to continue to play a crucial and integral role in the implementation of the South Flint Community Plan and impending relocation of their public housing tenants. The Flint Housing Commission is a public entity with which the City has developed a close working relationship with over the course of the past 3+ years working on the Choice Neighborhoods Initiative.

The Choice Neighborhoods Implementation Grant and the corresponding contract with FHC will allow the City to further implement many strategies identified in the master plan and specifically "create multi-income housing by integrating public and affordable housing into new developments".

**Financial Implications:**

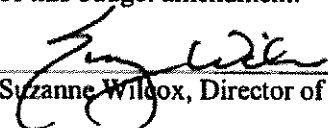
This grant leverages existing funds throughout the community, and delivers no impact to the City's General Fund accounts.

**Budgeted Expenditure:** Yes ☒ No ☐ Please explain, if no:

**Pre-encumbered:** Yes ☐ No ☒ Upon adoption, BA 52581 will be posted and 192,280.03 requisitioned. BA attached 

**Account No.:** To be appropriated by Finance under grant code FHUD18CHOICE and under accounts 296-691.401-801.000

**Staff Recommendations:** The Director of the Department of Planning and Development recommends approval of this budget amendment.

  
Suzanne Wilcox, Director of Planning and Development

**RESOLUTION REVIEW FORM**

FROM: PLANNING  
Division

DATE  
NO.

December 11, 2018

Law Office Login #

**RESOLUTION APPROVING A BUDGET AMENDMENT AND AUTHORIZATION TO ENTER INTO CONTRACT  
WITH THE FLINT HOUSING COMMISSION FOR CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT  
FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

RESOLUTION NAME:

Date In: 12/10/2018

**1. RESOLUTION REVIEW - P&D / CED**

The attached RESOLUTION is approved by the P&D Director. By signing, the Director approves this resolution to be processed for signatures.

By: Suzanne Wilcox  
Director

DATE: 12/11/18  
(Date)

Date In:

**2. RESOLUTION REVIEW - LAW DEPARTMENT**

The attached RESOLUTION is submitted to the Legal Department for Approval as to FORM ONLY:

The Legal Department has reviewed the RESOLUTION as to Form on 12-12-18, and by signing this form approves as to is (Date)

By: Angela Wheeler  
City Attorney

DATE: 12-12-18

Date In:

**3. RESOLUTION REVIEW - FINANCE**

The attached RESOLUTION is submitted to the FINANCE Department for approval as to FINANCE COMPLIANCE:

The Finance Department reviewed this RESOLUTION, on 12-12-18 and by signing this form approves as to FINANCE COMPLIANCE. (Date)

By: Hughey Newsome  
Chief Financial Officer

DATE: 12-12-18

180623

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 12-13-18

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING CORNERSTONE MUNICIPAL GROUP**

**BY THE MAYOR:**

On June 11, 2018, the Proper Officials were authorized to enter into Change Order #9 to Contract #12-021 (CA4272017) for the purpose of retaining the services of Cornerstone Municipal Group through December 31, 2018. Cornerstone is currently a third party administrator and provides the City of Flint with benefit consulting services, Medicare Part D application and reconciliation processes for the drug prescription program, and the enrollment and maintenance of active and retired employee benefit programs.

The Finance Department is recommending that Cornerstone Benefits Group be retained to provide additional services until June 30, 2019. Funding in an amount not to exceed \$60,000 for these services is to come from account #627-000.105-716.100 & 627-853.250-801.000, equally.

IT IS RESOLVED, that the appropriate City officials are authorized to enter into Change Order #10 to the contract with Cornerstone Benefits Group to provide these services for a 6-month period through June 30, 2019 in an amount of \$60,000 to be split equally between accounts 627-000.105-716.100 & 627-853.250-801.000 for a total contract amount of \$876,100 under the same terms and conditions.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
\_\_\_\_\_  
Hughey Newsome, Chief Financial Officer

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herb Winfrey, Council President

## RESOLUTION STAFF REVIEW

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**DATE:** December 5, 2018

**Agenda Item Title:**

Resolution to Cornerstone Municipal Group (Change Order #10)

**Prepared By:**

M. Jarvis

**Background/Summary of Proposed Action:**

Cornerstone Municipal Group has provided fringe benefits consulting and management services to the City since March 2012. Cornerstone was selected on the basis of a competitive bid at a total cost of \$120,000.00 annually. The agreement has resulted in the successful completion of health plan benefit modifications. Cornerstone's services have been invaluable as the City has proceeded to address the issue of retiree health care, as well as in managing the City's benefit programs.

The current agreement ends on December 31, 2018. Cornerstone has offered to extend the same terms and conditions of the agreement through June 30, 2019 with the option to extend an additional six months if needed through December 31, 2019.

Based on Cornerstone's past performance, the Finance Department is recommending that the contract be extended through the fiscal year ending June 30, 2019, for a total cost not to exceed \$870,100.

**Budgeted Expenditure?**    ☒ Yes    ☐ No    Please explain if no:

**Account No.:**

627-000.105-716.100 \$30,000 & 627-853.250-801.000 \$30,000

**Pre-encumbered?**    Yes ☒ No    Requisition # 180001291

**Other Implications (i.e., collective bargaining):**

None

**Staff Recommendation:**

It is the recommendation of the Finance Director that the City of Flint enter into an agreement with Cornerstone Municipal Group to extend the current contract through June 30, 2019.

**Staff Person:**

*Mary Jarvis*

**Approval:**

\_\_\_\_\_

## RESOLUTION REVIEW FORM

FROM: Finance Department

NO. 18-6491

RESOLUTION NAME:

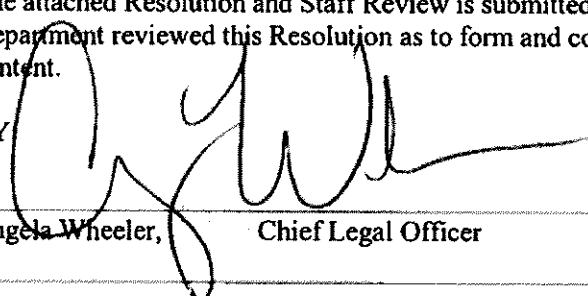
Resolution authorizing Cornerstone Municipal Group

### 1. RESOLUTION REVIEW – LEGAL

Date in: 12/13/18

The attached Resolution and Staff Review is submitted to the Legal Department for approval. The Legal Department reviewed this Resolution as to form and content and by signing this form approves as to form and content.

BY:

  
Angela Wheeler, Chief Legal Officer

Date:

12-13-18

### 2. RESOLUTION REVIEW – FINANCE

Date in: 12/12/18

The attached Resolution and Staff Review is submitted to the Finance Department for approval. The Finance Department reviewed this Resolution as to finance compliance and by signing this form approves as to finance compliance.

BY:

see attach signature  
Hughey Newsome, Chief Financial Officer

Date:

12/12/18

### 3. RESOLUTION REVIEW – MAYOR

Date in: \_\_\_\_\_

The attached Resolution is submitted to the Mayor for approval. The Mayor reviewed this Resolution as to administration compliance and by signing this form approves as to administration compliance.

BY:

\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

Date: \_\_\_\_\_

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December 13, 2018

**RE: Cornerstone Municipal Advisory Group Consulting Services Contract Extension**

It has been our pleasure to provide healthcare consulting and benefit administration services to the City of Flint since March 2012. These services include providing innovative ideas, support for legal, support for collective bargaining, auditing costs, compliance support, conducting RFPs, Account Management services, assuming many of the benefits administration roles, and partnering with the City in all health care plan responsibilities. We sincerely appreciate the business the City has provided us over the last several years. The City has been a great partner throughout this process. We are very excited about the opportunity to continue our partnership with the City.

Our firm is uniquely positioned in the municipal market to continue offering "best in class" services to serve the City. We are continuously exploring new plan and program strategies across our municipal block of business. We are able to leverage the information in our book and offer valuable insights into what other municipalities are implementing and considering. We will continue offering proactive services and ideas that are at the forefront of the municipal market. These ideas will assist the City in managing its healthcare costs. We are aware of current trends in the market, including bargained plans, legal cases that may impact the City's healthcare costs, wellness initiatives, and retiree healthcare strategies.

We are excited to continue partnering with the City to deploy its healthcare strategy, carry out its healthcare initiatives, and work towards providing benefit plans that provide the best value to the City's employees and retirees.

The below list includes a partial high level overview of work we have conducted on behalf of the City of Flint:

**DISTINGUISHING SERVICES**

**A. Independent Consultant - Oversight of markets, laws, carriers and vendors**

- 1) Largest municipal government client base in southeast Michigan
  - 2) Assess carrier plans; review all other insurance products
  - 3) Monitor compliance with State and Federal Laws
  - 4) Support collective bargaining efforts; alternative plans/programs, language efficiencies
  - 5) Account Management support. The account team includes a Senior Account Manager and Benefit Administration Manager. These individuals assist the City with benefits related HR functions
-

- 6) Assist the City with the creation of its healthcare budget and monitor throughout the year to track actual results against the projected budget
- 

- 7) Benchmark municipal government healthcare plans
- 8) Assist the City with strategies, both short and long term
- 9) Develop strategies, provide financial analyses, and work with the City's project team to re-structure retiree healthcare plans and reduce legacy plan costs
- 10) Identify market changes, best practices
- i. Wellness
  - ii. Pooling arrangements
  - iii. Federal/State laws- PA 152/54/202

**B. Innovative programs**

- 1) Full Retiree Drug Subsidy (RDS) administration- **collected \$6,700,000** on the City's behalf over a nine year period, ending in 2014 as the City transitioned to a group Medicare Rx program
  - 2) Developed "data aggregation" application to process Early Retiree Reinsurance Subsidy- **Recovered approximately \$1,049,000**
  - 3) Under a separate contract, we are close to completing a Retiree Drug Subsidy audit where we reopened the City's prior subsidy filings. While not complete, we are projecting an initial estimate of **\$200,000 in subsidy dollars recovered for the City**
  - 4) Health & Wellness Primary Care Centers - collaboration opportunity; establishes a healthcare delivery model that help employees and retirees reduce out of pocket costs, and have better access to care; generates savings from a more effective "payment model" for care rendered and provides a better environment for promoting "wellness" programs
  - 5) Forefront of alternative healthcare models, including consortium, regional collaborations, pharmacy initiatives, narrow networks, and health/wellness
  - 6) We are the outsourced benefit administration department of the City; services provided include management of the City's benefit administration system, running the employee and retiree call center, managing the retiree group classes through our internal database, assist with Medicare Part B reimbursement lists, bill review, and conducting two annual open enrollments each year. On average, **this department receives over 170 calls from City employees and retirees each month. Additionally, our benefit administration manager comes onsite at City hall once per month to meet with employees and retirees**
-

#### C. RFP work, compilation and evaluation

- 1) Medical, Rx, dental, vision, life, disability, FSA, COBRA, and FMLA RFPs. **SAVED over \$500,000 per year** by moving the City's BCBSM Medicare retiree prescription drugs to a group Part D program (through an RFP). Negotiated a **\$99,093** administrative fee credit with BCBSM as a result of a 2016 medical RFP and another **\$57,000** in 2018 as a result of a prescription drug RFP. Completed a life/disability RFP in early 2018 and transitioned carriers to achieve a net savings of **\$166,000** over the next three years

#### D. Financial Oversight

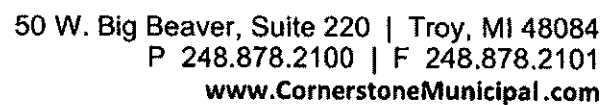
- 1) Regularly oversee and review the City's healthcare costs. As a result of this oversight, our office uncovered a mistake made by BCBSM in their administrative billings that led to a **recovery of over \$350,000 for the City**
- 2) Successfully negotiated with BCBSM to maintain the City's mental health parity exemption, which has **saves the City over \$50,000 per year**
- 3) When first hired, found hundreds of individuals with improper Medicare coding. Once fixed, this **saved hundreds of thousands of dollars**
- 4) In 2018, **negotiated a \$320,000 premium reduction through HAP** as a result of analyzing rates vs. actual claim expense
- 5) Continue to **review and discuss wellness objectives**, including an employer sponsored health and wellness centers (with public access as part of the discussion)
- 6) Successfully negotiated the City's 2017 BCBSM administration and stop loss fees, saving **\$71,732**

#### Contract scorecard

We have had the pleasure of partnering with the City since 2012. Since that time, we have committed substantial resources to assisting Flint with his healthcare goals. The City of Flint has paid our firm an annual contract equaling \$120,000 per year. Over six years, that consulting fee totals \$720,000. When we compare the amount paid vs. the amount we have **saved the City, Flint has saved \$6,451,889 through carrier negotiations, financial stewardship, and subsidy recovery during the same period.**

**Therefore, for each dollar the City spent for our services since 2012, we have saved the City \$8.96.** We are looking forward to continuing to provide guidance, support, and stewardship into the future.





P 248.878.2100 | F 248.878.2101

**www.CornerstoneMunicipal.com**

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## **SIX MONTH EXTENSION AGREEMENT**

We respectfully ask that the City extend our consulting contract for six months (1/1/2019 through 6/30/2019). We propose the current fee of \$120,000/ year (or \$30,000/quarter) be prorated to carry out the consulting scope of services available to the City. **Therefore, the six-month extension cost would equal \$60,000 (\$30,000/quarter).**

We will continue to provide full benefit administration services for the City, including purchasing the current benefit administration software. This extension agreement assigns the City's Medicare plan commissions to Cornerstone in order to fully cover the cost of this service. The City does not pay any direct out of pocket fees to Cornerstone Municipal for these services.

Additionally, we would offer the City an option to automatically renew for an additional six months through December 31, 2019, at the City's discretion, under the current terms of this extension agreement. This is being offered to allow the City flexibility to have our firm's continued involvement to assist in any potential retiree restructuring plan, oversee and assist with active employee healthcare programs, compliance support, manage full benefit administration, and exploration into innovative plans and programs. During this extension period either party would be able to terminate this agreement at any time with a 30-day written advance notice.

We are committed to serving the City with the same diligence and work effort we have shown since 2012! Additionally, we are excited to partner with the City as it navigates through the next generation of healthcare strategies.

If you have any questions as you review this proposal, please contact me at your convenience. We have greatly appreciated working with the City and will continue to investigate the market for the next generation of healthcare solutions.

Sincerely,

Mark Manquen, President  
Cornerstone Municipal Advisory Group

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180624

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 12-13-18

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING LAKE AGENCY TO PROVIDE  
GENERAL LIABILITY INSURANCE COVERAGE**

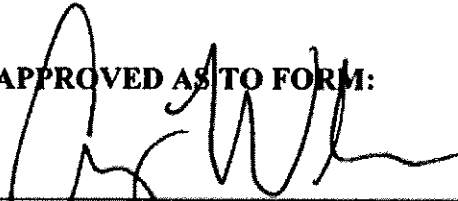
**BY THE MAYOR:**

The City of Flint through the Lake Agency, its current broker, solicited proposals to 15 insurance markets for general liability coverage and two quotations were obtained; and

The Finance Department is recommending that Lake Agency, Inc. be retained to provide the City with general liability insurance coverage through the Old Republic Insurance Company for the period 11/23/18-11/23/19 at a cost of \$333,187.00. Old Republic Insurance Company was the most favorable of the two carriers that submitted proposals and maintains the same coverage as the prior year; and

**IT IS RESOLVED**, that the appropriate City officials are authorized to enter into a contract with the Lake Agency to provide the City with general liability coverage through the Old Republic Insurance Company at a premium not to exceed \$333,187.00 for a 12-month period beginning 11/23/18 to 11/23/19. Funding for these services will come from account 677-174.851-955.000.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Hughey Newsome, Chief Financial Officer

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert J. Winfrey, Council President

## RESOLUTION STAFF REVIEW

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**DATE:** 12/05/18

**Agenda Item Title:** General Liability Insurance Coverage – Lake Agency, Inc.

**Prepared By:** Mary Jarvis

**Background/Summary of Proposed Action:**

Lake Agency, as the City's insurance broker, obtained quotes for its general liability insurance policy. Quotes were obtained from Princeton Insurance Company and Old Republic Insurance Company. Thirteen other carriers declined.

The City's current carrier, Old Republic Insurance, responded with a quote of \$333,187.00. Princeton Insurance Company submitted a higher bid of \$367,423.

**Financial Implications:** None. Funding is available in the self-insurance fund to cover the costs.

**Budgeted Expenditure?** x Yes No Please explain if no:

**Account No.:** 677-174.851-955.000

**Pre-encumbered?** Yes x No Requisition # 180001277

**Other Implications (i.e., collective bargaining):**

None

**Staff Recommendation:** The Finance Department is recommending coverage through the Lake Agency with Old Republic Insurance Company due to a savings of \$34,236.00. The total cost of the policy for a 12-month period is \$333,187.00. This policy would run from 11/23/18 through 11/23/19.

**Staff Person:**

  
Mary Jarvis

**Approval:**



Hughey Newsome,  
Chief Finance Officer

## 2018 GENERAL LIABILITY MARKETING

<u>Carrier</u>	<u>Additional Notes:</u>
Old Republic Ins. Co.	Provided a quote / \$333,187
Princeton Ins. Co.	Provided a quote / \$367,423 (Declined to provide a formal quote since they knew they were higher than Old Republic)
Allied World Ins. Co. Declined	Declined due to the contaminated water and lead claims
Berkley Custom Ins. Co. Declined	Declined due to the contaminated water and lead claims
Brit Global Specialty USA Declined	They declined due to the bad press Flint has had for several years
Chubb Declined	Declined to quote due to the inability to compete with current pricing
Endurance Ins. Co. Declined	The Public Officials and Law Enforcement exposures are too great and they are not comfortable with a city of this size
Euclid Managers (Scottsdale) Declined	Declined due to the contaminated water and lead claims
Great American Custom Declined	Never provided a response as to why they denied to provide a quote
Lexington Insurance Co. Declined	Declined due to the contaminated water and lead claims
Liberty International U/W Declined	Declined due to the financial condition of the city and the contaminated water and lead claims
PRU / XL Declined	Declined due to the contaminated water and lead claims
Travelers Insurance Co. Declined	Declined to quote the GL as they said they could not compete with the current GL pricing
Trident Insurance Co. Declined	Declined due to the contaminated water and lead claims
Westchester Declined	Declined due to the contaminated water and lead claims

## **RESOLUTION REVIEW FORM**

FROM: Finance Department

NO. \_\_\_\_\_

RESOLUTION NAME:

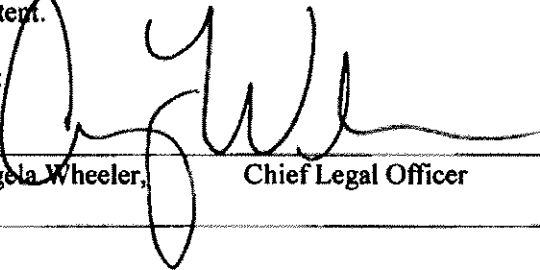
Resolution authorizing Lake Agency to provide General Liability Insurance Coverage

### **1. RESOLUTION REVIEW – LEGAL**

Date in: \_\_\_\_\_

The attached Resolution and Staff Review is submitted to the Legal Department for approval. The Legal Department reviewed this Resolution as to form and content and by signing this form approves as to form and content.

BY:

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

Date: 12-12-18

### **2. RESOLUTION REVIEW – FINANCE**

Date in: \_\_\_\_\_

The attached Resolution and Staff Review is submitted to the Finance Department for approval. The Finance Department reviewed this Resolution as to finance compliance and by signing this form approves as to finance compliance.

BY:

  
\_\_\_\_\_  
Hughey Newsome, Chief Financial Officer

Date: 12-12-18

### **3. RESOLUTION REVIEW – MAYOR**

Date in: \_\_\_\_\_

The attached Resolution is submitted to the Mayor for approval. The Mayor reviewed this Resolution as to administration compliance and by signing this form approves as to administration compliance.

BY:

\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

Date: \_\_\_\_\_

180625

SUBMISSION NO. \_\_\_\_\_

PRESENTED: 12-13-18

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING AMENDMENT OF THE 2019 BUDGET FOR C. S. MOTT GRANT  
#2017-02078 IN THE AMOUNT OF \$61,394.00**

**BY THE MAYOR:**

Whereas, the Charles Stewart Mott Foundation wishes to assist organizations scheduling events within the City of Flint who may need financial assistance with event costs,

Whereas, Grant # 2017-02078 has been awarded in the amount of \$61,394.00 for Event Policing and Public Safety, and;

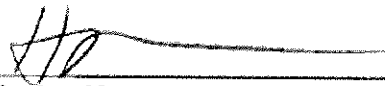
Whereas, the FY19 adopted budget must be amended to include the awarded funds,

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to abide by the terms of C.S. Mott Grant #2017-02078 in the amount of \$61,394.00, to appropriate revenue and expenditure amounts using grant code LCSM18EVENTS, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

APPROVED AS TO FORM:

  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
Hughey Newsome, Chief Financial Officer

ADMINISTRATION:

  
Dr. Karen W. Weaver, Mayor

City Council:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

# RESOLUTION STAFF REVIEW FORM

**DATE:** 12/04/18

**Agenda Item Title:** RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2019 BUDGET FOR C.S. MOTT GRANT #2017-02078 IN THE AMOUNT OF \$61,394.00

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** Recognizing the need in the community for financial assistance with the cost of facilitating community events, the C.S. Mott Foundation has awarded funds to defray the cost of Special Event police and traffic engineering services.

**Financial Implications:** Coverage beyond agency payment ability would affect the City's finances.

**Budgeted Expenditure:** Yes ☐ No ☒ Please explain, if no: Budget upon resolution adoption.

ESTIMATED CITY SERVICES				
Date	Event	Amt	Traffic	Police
06/23/18	Unity March & Community Expo	\$ 324.08	-	324.08
06/22/18	80's in the Hole River Fest	\$ 768.96	-	768.96
06/09/18	All Star HS Football game	\$ 479.97	-	479.97
06/14/18	YMCA Scoop de' Loop	\$ 642.19	-	642.19
06/16/18	Freedom Festival	\$ 1,028.88	632.80	396.08
07/04/18	Flint July 4th Festival - estimated	\$ 10,076.92	1,351.92	8,725.00
07/14/18	Buckham Alley Fest/Be a tourist	\$ 1,066.66	1,066.66	-
07/18/18	Downtown Throwdown	\$ 91.84	91.84	-
07/21/18	Kettering Atwood stadium races	\$ 2,217.56	1,107.90	1,109.66
08/11/18	Flint Drop Fest	\$ 275.52	275.52	-
08/16/18	Bauman's Charity Race	\$ 370.68	-	370.68
08/23/18	Flint & Genesee grid iron classic	\$ 1,882.26	25.00	1,857.26
08/23/18	Northern Tailgate	\$ 1,112.62	-	1,112.62
08/09/18	Great Pizza Challenge - Rick	\$ 335.19	-	335.19
8/15-18/18	Back to the Bricks	\$ 11,883.03	6,322.96	5,560.07
8/24-25/18	Crim Festival of Races	\$ 8,741.49	4,082.40	4,659.09
09/08/18	Marching with Purpose - get involved	\$ 229.59	-	229.59
9/8-9/18	Bikes on the Bricks	\$ 7,821.35	3,143.84	4,677.51
09/08/18	Together for Good	\$ 218.89	-	218.89
09/29/18	Tour De'Crim Bike Race	\$ 3,004.69	2,000.32	1,004.37
10/05/18	Powers Catholic HS Parade	\$ 1,123.19	632.80	490.39
Sept/Oct	High School football (9/14/18, 10/05/18 & 10/12/18)	\$ 3,352.68	-	3,352.68
10/13/18	Breast Cancer 5K Walk	\$ 2,293.76	1,020.60	1,273.16
10/20/18	Freedom Walk	\$ 200.39	-	200.39
12/01/18	YMCA Family Santa Run/Walk	\$ 1,850.95	632.80	1,218.15
<b>TOTAL:</b>		<b>\$ 61,393.34</b>	<b>\$ 22,387.36</b>	<b>\$ 39,005.98</b>

**Account #:** 296-443.201 & 315.100 - 580.000 & 801.900  
296 - Other Grants Fund

443.201 - Traffic Engineering

315.100 - Patrol Bureau Admin

580.000 - Local Grant

801.900 - Professional Services-Intracity

**Pre-encumbered:** Yes ☐ No ☒ **Requisition #:** Budgetary Resolution

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**   
Timothy Johnson, Chief of Police





NOV16 '18 1:25PM

November 9, 2018

The Honorable Karen Weaver, Mayor  
City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Event Policing and Public Safety  
(Grant No. 2017-02078)

Dear Mayor Weaver:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$61,394 to the City of Flint for the above-referenced project for the period June 1, 2018 through December 31, 2018.

**Grant Payments**

This grant will be paid upon receipt of your acceptance.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization's performance under the grant has not been satisfactory. The Mott Foundation in its sole and absolute discretion will determine whether performance has been satisfactory.

4. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

**Mott Foundation Contact Person and Resources**

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at <http://www.mott.org/grantee-resources>.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Karen Weaver, can login at <https://mott.fluxx.io> with their registered email address.

**Use of Grant**

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted September 26, 2018.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.



Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records, and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

#### Reports

**The Mott Foundation requires the following report(s) to be submitted for this grant:**

<b>Report Type:</b>	<b>For Period Ending:</b>	<b>Due on or Before:</b>
Final Report	December 31, 2018	February 1, 2019

**The report must include the following parts, which must be submitted together:**

1. **A narrative report** summarizing what was accomplished by the expenditure of funds, including a description of progress made toward achieving the following objectives:
  - a. number of festivals and events supported by the grant;
  - b. criteria for funding assistance requests;
  - c. data on increase of public safety presence for events and festivals due to grant support; and
  - d. evidence of maintenance of safe environment for festival goers and participants.
2. **A financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.



**Your organization must report against the approved budget of \$61,394 submitted on September 26, 2018 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).**

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates (Word and Excel) are available for download via the Grantee Portal.

#### **Undisbursed Funds**

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

#### **Compliance with Laws**

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

#### **Public Information**

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

#### **Acceptance**

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.



The Honorable Karen Weaver  
November 9, 2018  
Page 5 (Grant No. 2017-02078)

If your organization agrees to the grant conditions as stated, please return, in the enclosed envelope, one complete copy of this letter with the original signature of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,



Mary A. Gailbreath  
Vice President-Administration and Secretary/Treasurer

MAG:cmm

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Karen W. Weaver

Authorized Signature: Karen W. Weaver  
(This must be an original signature of an authorized representative of the organization.)

Title: Mayor - City of Flint

Date Signed: 11-16-18



180626

SUBMISSION NO. \_\_\_\_\_

PRESENTED: 12-13-18

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING APPROPRIATE CITY OF FLINT OFFICIALS TO DO ALL THINGS NECESSARY TO PROCESS A BUDGET AMENDMENT TO TRANSFER \$172,295.00 EXPENSE APPROPRIATION FROM THE 101-GENERAL FUND FUND BALANCE TO EXPENSE ACCOUNTS 101-305.206-801.000**

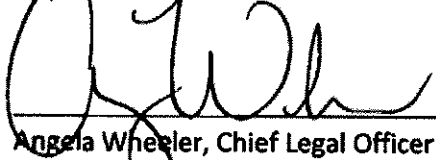
**BY THE MAYOR:**

The Police Department desires to make a budget amendment to the FY-19 budgeted line items 101-305.206-801.000 for the purpose of funding the Towing, Storage and Auctions of impounded vehicles.

The Police Department is requesting \$172,295.00 from General Fund Fund Balance to account 101-305.206-801.000 to cover the estimated FY-19 cost of towing, storage and auctioning impounded vehicles over the current approved budget.

**IT IS RESOLVED,** That appropriate City officials are authorized to do all things necessary to process a budget amendment to allocate \$172,295.00 expense appropriation from the 101-General Fund Fund Balance to expense account 101-305.206-801.000.

**Approved as to Form:**

  
Angela Wheeler, Chief Legal Officer

**For the City of Flint:**

  
Steve Branch, City Administrator

**Approved as to Finance:**

  
Hughey Newsome, Chief Financial Officer

**Approved by Council:**

\_\_\_\_\_  
Herbert Winfrey, City Council President

## RESOLUTION STAFF REVIEW

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**DATE:** 12/13/2018

**Agenda Item Title:** Budget Amendment of \$172,295.00 from 101-General Fund Fund Balance to Flint Police professional service account 101-305.206-801.000

**Prepared By:** Rick Johnson, Police Financial Coordinator

**Background/Summary of Proposed Action:** The Police Department is requesting a Budget Amendment in the amount of \$172,295.00 from the General Fund Fund Balance to line item 101-305.206-801.000 to cover FY-19 Towing, Storage and Auctions.

**Financial Implications:** Amending the Flint Police Budget by \$172,295.00 by moving funds from General Fund-Fund Balance to the Flint Police professional service account, 101-305.206-801.000.

**Budgeted Expenditure?** Yes ☐ No ☒ Please explain if no: Partial funding is budgeted but the account is short by an estimated amount of \$172,295.00

<b>Account No.:</b> 101-305.206-801.000 (Professional Services)	\$172,295.00
101- (General Fund-Fund Balance)	-\$172,295.00

**Pre-encumbered?** Yes ☐ No ☒ Requisition #: N/A

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**  FOR CHIEF OF POLICE  
Timothy Johnson, Chief of Police

EXPENDITURE REPORT FOR CITY OF FLINT  
PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGT USED
Fund 101 - General Fund							
Expenditures							
Dept 305.206 - Pol Tech Serv - City Impound		61,265.57	2,356.37	14,362.62	0.00	46,902.95	23.44
101-305.206-702.000	Wages & Salaries	5,000.00	0.00	126.23	0.00	4,873.77	2.52
101-305.206-709.000	Overtime	1,855.44	65.80	404.60	0.00	1,450.84	21.81
101-305.206-719.100	Direct Fringes	84,000.00	3,230.77	38,230.77	0.00	45,769.23	45.51
101-305.206-719.150	Employer Pension DB Plan	13,768.00	196.87	5,933.54	0.00	7,834.46	43.10
101-305.206-719.200	Other Fringes	3,500.00	0.00	0.00	0.00	3,500.00	0.00
101-305.206-726.000	Supplies	109,825.00	0.00	0.00	0.00	109,825.00	0.00
101-305.206-801.000	Professional Service	1,250.00	0.00	0.00	0.00	1,250.00	0.00
101-305.206-801.100	Professional Service-Bank Fees	4,500.00	0.00	0.00	0.00	4,500.00	0.00
101-305.206-900.000	Printing & Publishing	7,000.00	0.00	0.00	0.00	7,000.00	0.00
101-305.206-930.000	Repairs And Maintenance						
Total Dept 305.206 - Pol Tech Serv - City Impound		291,964.01	5,849.81	59,057.76	0.00	232,906.25	20.23
TOTAL EXPENDITURES		291,964.01	5,849.81	59,057.76	0.00	232,906.25	20.23
Fund 101 - General Fund:							
TOTAL EXPENDITURES		291,964.01	5,849.81	59,057.76	0.00	232,906.25	20.23

Current Yr Budget Available for Tow, Storage & Auctions \$116,825