

# City of Flint, Michigan

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## Meeting Agenda - Final

**Monday, June 27, 2022**

**4:30 PM**

**COUNCIL CHAMBERS**

### **SPECIAL AFFAIRS COMMITTEE**

*Allie Herkenroder, Chairperson, Ward 7*

*Eric Mays, Ward 1  
Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy Clerk*

## CALL TO ORDER

## ROLL CALL

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

## REQUESTS FOR CHANGES AND/OR ADDITIONS TO AGENDA

*Council shall vote to adopt any amended agenda.*

## PUBLIC SPEAKING

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.*

## COUNCIL RESPONSE

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.*

## RESOLUTIONS

- 220249.1      Amendment/Sale of City-Owned Land/5518 North Saginaw Street/Donald Dover & McConnie Sanders
- Amended resolution resolving that the appropriate city officials are authorized to do all things necessary to enter into and complete the sale of the property commonly known as 5518 North Saginaw Street, Flint, MI 48505, Parcel No. 47-30-352-001, and legally described as OAK KNOLL LOT 116, for a cost of \$1,000.00, and transfer the property to Donald Dover and McConnie Sanders in an AS IS condition by means of conveyance of a Quit Claim Deed. Revenue realized from the sale of this real property will be placed in Revenue Acct. No. 101-371.209-673.100, AND, resolving that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: Resolution amended to change the sale price from \$5,000.00 to \$1,000.00.]

## APPOINTMENTS

- 220259      Appointment/Building Code Board of Appeals/John R. Smith

Resolution resolving that the Flint City Council approves the appointment of John R. Smith, Jr. (SOM Fire Marshal Inspector, 3601 Ogema Avenue, Flint, Michigan, 48507) to serve on the Building Code Board of Appeals for a one-year term, commencing upon resolution approval and expiring March 1, 2023, as recommended by Mayor Sheldon A. Neeley.

## **ORDINANCES**

- 220260** Amendment/Emergency Ordinance/Chapter 18 (Taxation; Funds; Purchasing)/Article IV (Purchases)/Section 18-21.3 (Competitive Sealed Bidding -- Approval Thresholds)/Section 18-21-4(9) (Competitive Sealed Proposals -- Approval Thresholds)
- An emergency ordinance to amend Chapter 18 (Taxation; Funds; Purchasing), Article IV (Purchases), of the Code of the City of Flint by amending Section 18-21.3 (Competitive Sealed Bidding -- Approval Thresholds) and Section 18-21-4(9) (Competitive Sealed Proposals -- Approval Thresholds).

## **DISCUSSION ITEMS**

## **ADJOURNMENT**



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: JUN 22 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF CITY OWNED LAND TO DONALD DOVER AND MCCONNIE SANDERS**

**BY THE MAYOR:**

The City of Flint has acquired title to certain real estate of an existing home Parcel ID #47-30-352-034. The property address is 5518 N. Saginaw and legally described as OAK KNOLL LOT 116.

Donald Dover and McConnie Sanders have agreed to purchase the property commonly known as 5518 N. Saginaw St., Flint, MI 48505, Parcel ID #47-30-352-034 and legally described as OAK KNOLL LOT 116. The city's interest in the aforementioned property will be conveyed by a Quit Claim Deed and sold in AS IS condition. Revenue realized from the sale of this real property will be placed in Revenue Account #101-371.209-673.100. Donald Dover and McConnie Sanders shall pay the recording fees to register the conveyance documents at the Genesee County Register of Deeds.

**IT IS RESOLVED**, that the appropriate City Officials are authorized to do all things necessary to enter into and complete the sale of property commonly known as 5518 N. Saginaw St., Flint Michigan, Parcel ID #47-30-352-034 and legally described as OAK KNOLL LOT 116 for a cost of \$1,000 and transfer the property to Donald Dover and McConnie Sanders in an AS IS condition by means of conveyance of a Quit Claim Deed. Revenue realized from the sale of this real property will be placed in Revenue Account #101-371.209-673.100.

**FURTHER RESOLVED**, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE**

\_\_\_\_\_

\_\_\_\_\_

William Kim, Chief Legal Officer

Robert J.F. Widigan, Chief Financial Officer

**CITY ADMINISTRATION:**

**CITY COUNCIL:**

\_\_\_\_\_  
Clyde Edwards, City Administrator

\_\_\_\_\_





**CITY OF FLINT**

**PRE-ENCUMBERED?** YES  NO  **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Jennifer Ryan **Date:** 06/06/2022

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO   
*(If yes, please indicate how many years for the contract)* YEARS

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):**  **APPROVED**  **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** *Samantha Fountain* Economic Development Director  
*(PLEASE TYPE NAME, TITLE)*



CITY OF FLINT

RESOLUTION NO.: 220259

PRESENTED: JUN 27 2022

ADOPTED: \_\_\_\_\_

**Resolution Recommending the Appointment of John R Smith Jr. to the City of Flint's Building Code Board of Appeal**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, Flint City Ordinance Chapter 24 §121-123, adopted on November 15, 2021, establishes the City of Flint Building Board of Appeals as a multiple member body by the Flint City Council and identifies their functions; and


**WHEREAS**, §24-122 identifies the composition, appointment, and terms of office of the Building Board of Appeals, states that the Board shall consist of five (5) members and two (2) alternates, and identifies qualifications required of members; and

**WHEREAS**, §24-122 states that members and alternates of the BBOA shall be either a licensed contractor, a licensed architect or professional engineer, two members of the general public with knowledge/experience in building construction, maintenance, or design, a registered building official, plan reviewer, or inspector; and

**WHEREAS**, Mayor Neeley recommends the appointment of John R Smith Jr. (Fire Marshal Inspector, State of Michigan) 3601 Ogema Ave, Flint, MI 48507, resident) for a one-year term; and

**IT IS RESOLVED**, Pursuant to 24-122, that the Flint City Council approves the appointment of John R Smith Jr, to the Building Board of Appeals for a one year term commencing immediately upon adoption of this resolution and expiring March 1, 2023.

**APPROVED AS TO FORM:**

  
William Kim (May 10, 2022 13:58 EDT)

**William Kim, Chief Legal Officer**

**ADMINISTRATION:**

  
CLYDE D EDWARDS (May 10, 2022 14:00 EDT)

**Clyde D. Edwards, City Administrator**

**CITY COUNCIL:**

\_\_\_\_\_  
**City Council**

**John R. Smith. Jr.**  
**3601 Omega Avenue**  
**Flint, MI 48507**  
**(810) 820-0438 E-mail: [jsintf2@gmail.com](mailto:jsintf2@gmail.com)**

**OBJECTIVE**

Looking for a position where I can utilize my knowledge, skills, and talents to further grow in the fire service.

**EMPLOYMENT**

**State of Michigan**

***Fire Marshal inspector***

- Conducts inspections of facilities to determine compliance with applicable fire safety codes and standards and various state laws, rules, and regulations.
- Advises facility management of code violations and recommends necessary corrective action.
- Enforces administrative fire safety rules for the licensing of businesses, facilities, and institutions regulated by the state.
- Serves as liaison between local fire departments and the Department of Licensing and Regulatory Affairs or Department of Corrections.

**City of Flint**

**Flint, MI**

***Fire Prevention Sergeant***

***(Promoted 05/30/2021)- 04/22/2022)***

- Inspects hotels, apartment buildings, residential dwellings, theatres, restaurants, bars, other establishments to ensure compliance with City of Flint Fire Code.
- Assures that Fire Suppression Systems in structures are tested and in compliance with the City of Flint Fire Code.
- Reviews building plans and blueprints to ensure compliance with City of Flint building and Fire Codes.

***Fire Fighter/EMT***

***01/27/2017 – 05/30/2021***

- Control, Contain, and Extinguish fires
- Maintain updated knowledge of safety guidelines, firefighting techniques, treatment protocols, response requirements and quality assurance procedures.
- Assess patients' needs, provide life support services during medical emergencies
- Administer first aid and artificial respiration to those affected or injured by fire, smoke, or trauma.
- Assist with operation, maintenance, and upkeep of all types of fire and rescue equipment

**Goyette Mechanical**

**Flint, MI**

***Driver***

***06/2016 - 8/2016***

- Transported parts and supplies from supply houses and warehouses
- Assisted technicians in troubleshooting, repairing, and installing parts and units
- Maintained work vehicle and inventory stock.



**Staples**

**Sales Associate**

**Burton, MI**

**09/2015 - 11/2016**

- Greeted and assisted customers with product selections and purchases
- Collaborated with team to give exceptional service to customers
- Replenished merchandise on sales floor

**EDUCATION**

**Henry Ford Community College      Dearborn, MI**

Associate degree – Multi-Skilled Maintenance Technician

May 2019

**Flint Southwestern Classical Academy Flint, MI**

High School Diploma

June 2015

**CERTIFICATIONS**

Fire 1 and II Certification

Emergency Medical Technician Certification

HAZMAT Operations Certificate

EPA 608 Type 1

CPR/BLS License

NFPA Fire Inspector 1

NFPA 1041 Instructor 1

NFPA 1033 Fire Investigator



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** May 10, 2022

**BID/PROPOSAL#** n/a

**AGENDA ITEM TITLE:** Resolutions recommending approval of two members to the City of Flint Building Board of Appeals (BBOA)

**PREPARED BY:** Suzanne Wilcox, Director of Planning and Development

**VENDOR NAME:** n / a

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Building Code Board of Appeals (BBOA) is established pursuant to Section 6-101 of the Flint City Charter, Chapter 24 of the Flint City Code of Ordinances; the Housing Law of Michigan; the Construction Code Act of 1972; and the International Property Maintenance Code (IPMC) as adopted by Section 24-4 of the Flint Code of Ordinances, as amended. The duties of the BBOA include, but are not limited to: conducting appeals hearings as set forth in MCL 125.451, MCL 125.1501, and Section 111.1 of the IPMC, as adopted by Section 24-4 of the Flint Code of Ordinances, as amended.

Flint City Ordinance Chapter 24 §121-123, adopted on November 15, 2021, establishes the City of Flint Building Board of Appeals as a multiple member body by the Flint City Council, identifies their functions, as well as the composition, appointment, and terms of office of the Building Board of Appeals. Per the ordinance, the BBOA shall consist of five (5) members and two (2) alternates. Members and alternates shall satisfy at least one of the following qualifications: be a licensed building contractor, a licensed architect or professional engineer, two members of the general public with knowledge/experience in building construction, maintenance, or design, or a registered building official, plan reviewer, or inspector. At least three-fourths of the members of the board (including alternates) shall be residents of the City of Flint. Currently only one member of the BBOA has been appointed, and he is a non-resident. All further appointments must be residents of the City of Flint.

The attached resolutions recommend appointments to constitute the Building Board of Appeals. The following recommendations are being made and satisfy the requirements of the ordinance in composition and term.

- John R. Smith: State of Michigan Fire Marshall Inspector
- Jonathan Mason: Licensed contractor, small scale developer

**FINANCIAL IMPLICATIONS:** None

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN: n/a



CITY OF FLINT

Dept.	Name of Account	Account Number	Grant Code	Amount
<b>FY21/22 GRAND TOTAL</b>				

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox Director, Dept of Planning and Dev.  
(PLEASE TYPE NAME, TITLE)

220260

ORDINANCE NO. \_\_\_\_\_

An Emergency Ordinance to amend the Flint City Code of Ordinances by amending Chapter 18 (Taxation; Funds; Purchasing), Article IV (Purchasing), Section 18-21.3 (Competitive Sealed Bidding - Approval Thresholds) and Section 18-21.4(9) (Competitive Sealed Proposals - Approval Thresholds).

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That, pursuant to §3-307 of the Flint City Charter, an emergency exists affecting life, health and property exists in that proper City Council oversight be provided for the purchasing of all goods and services in light of a \$15,000,000 City of Flint deficit. The Code of Ordinances requires revision in order to cap spending to provide mandatory and transparent financial management.

Sec. 2 That Chapter 18 (Taxation; Funds; Purchasing), Article IV (Purchasing), §18-21.3 (Competitive Sealed Bidding - Approval Thresholds) and §18-21.4 (Competitive Sealed Proposals - Approval Thresholds), be amended as follows:

§18-21.3 COMPETITIVE SEALED BIDDING

(8) APPROVAL THRESHOLDS. The Purchasing Director, in consultation with the Department Head, shall jointly recommend the award of a bid under this section. If the bid award is for less than \$20,000, the

~~decision of the Purchasing Director shall be final. If the recommended award is in excess of \$20,000, it shall also be approved by the Finance Director; if in excess of \$30,000, it shall also be approved by the City Administrator; and, if in excess of \$50,000, it shall also be approved by the Mayor. Any recommended award in excess of \$75,000 shall also be approved by the City Council.~~

ALL SUPPLIES AND CONTRACTAL SERVICES IN EXCESS OF \$10,000.00, EXCEPT AS PROVIDED OTHERWISE HEREIN, SHALL NOT BE MADE BY ANY DEPARTMENT HEAD, THE PURCHASING DIRECTOR/MANAGER, THE FINANCE DIRECTOR (CHIEF FINANCIAL OFFICER), THE CITY ADMINISTRATOR, OR THE MAYOR EXCEPT UPON APPROVAL OF THE CITY COUNCIL.

§18-21.4 COMPETITIVE SEALED PROPOSALS

(9) APPROVAL THRESHOLDS. The Purchasing Director, in consultation with the department head, shall evaluate the proposals and recommend award of the contract under this section. If the recommended award is for less than \$20,000, the decision of the Purchasing Director shall be final. If the recommended award is in excess of \$20,000, it shall also be approved by the Finance Director; if in excess of \$30,000, it shall also be approved by the City Administrator; and, if in excess of \$50,000, it shall also be approved by the Mayor. Any recommended award in excess of \$75,000 shall also be approved by the City Council. ALL SUPPLIES AND CONTRACTAL SERVICES IN EXCESS OF \$10,000.00,

EXCEPT AS PROVIDED OTHERWISE  
HEREIN, SHALL NOT BE MADE BY ANY  
DEPARTMENT HEAD, THE  
PURCHASING DIRECTOR/MANAGER,  
THE FINANCE DIRECTOR (CHIEF  
FINANCIAL OFFICER), THE CITY  
ADMINISTRATOR, OR THE MAYOR  
EXCEPT UPON APPROVAL OF THE CITY  
COUNCIL.

Sec. 3 This ordinance shall  
become effective immediately upon  
publication, and shall automatically be  
repealed as of the sixty-first (61<sup>st</sup>) day after  
its enactment.

Adopted this \_\_\_\_\_ day of  
\_\_\_\_\_, 2022.

APPROVED AS TO FORM:

\_\_\_\_\_  
William Kim, City Attorney

\_\_\_\_\_  
Sheldon A. Neeley, Mayor

\_\_\_\_\_  
Inez M. Brown, City Clerk