

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, January 24, 2022

4:30 PM

COUNCIL CHAMBERS

SPECIAL AFFAIRS COMMITTEE

Allie Herkenroder, Chairperson, Ward 7

*Eric Mays, Ward 1
Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2
Judy Priestley, Ward 4
Tonya Burns, Ward 6
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

ROLL CALL**REQUESTS FOR CHANGES AND/OR ADDITIONS TO AGENDA**

Council shall vote to adopt any amended agenda.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

**RESOLUTIONS POSTPONED FROM SPECIAL AFFAIRS COMMITTEE
1-10-22**

210491 Memorandum of Understanding (MOU)/City of Flint/Flint Children's Museum

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to enter into a Memorandum of Understanding between the City of Flint and the Flint Children's Museum.

RESOLUTIONS POSTPONED FROM FINANCE COMMITTEE 1-19-22

220013 Carrier & Gable/Traffic Cones, Barricades, Drums and Cones

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Carrier & Gable for the purchase of barricades, traffic cones and drums, as requested by Transportation, in an amount NOT-TO-EXCEED \$87,000.00 [Major Street Fund Acct. No. 202-443.201-752.000 = \$50,000.00 and Local Street Fund Acct. No. 203-443.201-752.000 = \$37,000.00.]

220014 Contract/The Lighthouse Group/Inland Marine-High Valued Vehicle and Equipment Coverage

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to enter into a contract with The Lighthouse Group to provide Inland Marine-High Valued Vehicle and Contractor's Equipment coverage through Starr Surplus Lines Insurance, as requested by Finance, at a cost NOT-TO-EXCEED \$132,123.65 [Self Insurance Fund Acct. No. 677-174.851-955.000.]

220015 Settlement/Martrice Mitchell v Terry Vankeuren et al/Case No. 18-cv-10376

Resolution resolving that the City Administrator is hereby authorized to pay the settlement offer, in the matter of Martrice Mitchell v Terry Vankeuren et al, Case No. 18-cv-10376, in the amount of \$3,000.00, in satisfaction of any and all claims arising out of said matter, with payment drawn from appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on January 19, 2022.]

220016 Approval/Deficit Elimination Plan/City of Flint/Self-Insurance Fund

Resolution resolving that the City Council approves the Deficit Elimination Plan as outlined. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification. [NOTE: The City of Flint's Self-Insurance fund has a deficit of \$1,622,795.00 as of June 30, 2021. The Self-Insurance fund incurred numerous expenses related to insurance and legal costs. Reimbursements will be made from the city's funds relative to their expenses in the Self-Insurance fund.]

220017 Approval/Memorandum of Understanding (MOU)/City of Flint/Flint Police Officers' Association/Discretionary Pay

Resolution resolving that the Flint City Council approves the MOU for "increased discretionary pay" pursuant to the Collective Bargaining Agreement between the City of Flint and the Flint Police Officers' Association. [NOTE: Article 16-Wages of the Collective Bargaining Agreement (CBA) permits the assignment of discretionary pay in accordance with Rule XIV, Section 4 of the City Personnel Rules and Regulations. The executed MOU regarding Paid Time Off Grant; Application for Discretionary Wage Increase allows employees to apply for discretionary pay. The parties wish to permit individuals with "discretionary pay" to receive a step increase during the term of the CBA. The "increased discretionary pay" will be equal to the Compensation Schedule Step that is one step above the initial "discretionary pay." The "increased discretionary pay" will be effective when the Employee completes a year of city seniority between October 1, 2021, and April 30, 2022.]

220018 Authorization/COVID-19 Premium Pay/Public Safety Personnel

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to compensate qualifying essential workers meeting the criteria outlined. Before COVID-19 Premium Pay compensation is distributed, the City of Flint's ARPA administration, compliance and implementation firm shall be contracted with and in place to review and

ensure compliance with the latest U.S. Department of the Treasury Interim final rules. COVID-19 Premium Pay to be paid from the American Rescue Plan Act (ARPA) Fund Account 287. [NOTE: Premium Pay will be paid to qualifying Flint Police Department sworn officers and Flint Fire Department certified fire suppression personnel (an additional \$5.00 per hour worked between June 14, 2020, through June 12, 2021, not to exceed the maximum of \$10,400.00). In addition, COVID-19 Premium Pay will be paid to qualifying public safety civilian support personnel (an additional \$2.50 per hour worked between June 14, 2020, through June 12, 2021, not to exceed the maximum of \$5,200.00).]

220019 Authorization/COVID-19 Premium Pay/American Federation of State, County & Municipal Employees (AFSCME) Local 1600 & 1799/Essential Workers

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to compensate qualifying AFSCME Local 1600 and 1799 essential workers meeting the criteria outlined and within the U.S. Department of the Treasury Interim Final Rules. Before COVID-19 Premium Pay compensation is distributed, the City of Flint's ARPA administration, compliance and implementation firm shall be contracted with and in place to review and ensure compliance with the latest U.S. Department of the Treasury Interim final rules. COVID-19 Premium Pay to be paid from the American Rescue Plan Act (ARPA) Fund Account 287. [NOTE: Premium Pay will be paid to qualifying AFSCME Local 1600 and 1799 personnel (an additional \$3.00 per hour worked between June 14, 2020, through June 12, 2021, not to exceed the maximum of \$6,240.00).]

RESOLUTIONS POSTPONED FROM GOVERNMENTAL OPERATIONS COMMITTEE 1-19-22

220020 Policy/City of Flint/Mandatory Vaccination Policy

Resolution resolving that the Flint City Council authorizes the City Administrator to do all things necessary to adopt the Mandatory Vaccination Policy. [NOTE: All employees who work in city facilities must be fully vaccinated and provide the proper documentation by January 24, 2022. For workers who choose to remain unvaccinated, beginning February 9, 2022, they will need to be tested for COVID-19 on a weekly basis and must wear an appropriate face covering when around co-workers or when in a city vehicle with other individuals. Employees who do not comply with the policy will face disciplinary action up to and including termination.]

220038 Public Hearing/Rules Governing Meetings of the Flint City Council

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to conduct a public hearing for the purpose of public input on the proposed amendments to the Rules Governing Meetings of the Flint City Council on the _____ day of _____, 2022, in City Council Chambers, 1101 S. Saginaw Street, Flint.

220039 Approval/Processes/Flint City Council Investigative Hearing/Waste Collection

Services

Resolution resolving that the rules and procedures as outlined in the resolution shall be used for Investigative Hearings regarding Waste Collection Services.

RESOLUTIONS POSTPONED FROM LEGISLATIVE COMMITTEE 1-19-22**220023**

Approval/Group E Medical Provisioning Center License/Anthony Marougi/Henndogs Holdings, LLC/3756 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Anthony Marougi of Henndogs Holdings, LLC, located at 3756 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

220024

Approval/Group E Medical Provisioning Center License/Hani Kassab, Jr./Dort Highway Flint/2101 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Hani Kassab, Jr. of Dort Highway Flint, located at 2101 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

220025

Approval/Group E Medical Provisioning Center License/Riadh Dado/Trippy Forest, LLC/1901 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Riadh Dado of Trippy Forest, LLC, located at 1901 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

220026

Approval/Group F Medical Grower (Class C) License/Welson Sarkis, Jr./Securecann, Inc./2502 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Medical Grower (Class C) license to applicant Welson Sarkis, Jr. of Securecann, Inc., located at 2502 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the

issuance of a license to the applicant.]

- 220027** Approval/Group E Medical Provisioning Center License/Welson Sarkis, Jr./Securecann, Inc./2502 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Welson Sarkis, Jr. of Securecann, Inc., located at 2502 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220028** Approval/Group F Medical Processor License/Welson Sarkis, Jr./Securecann, Inc./2502 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Medical Processor license to applicant Welson Sarkis, Jr. of Securecann, Inc., located at 2502 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220029** Approval/Group F Medical Grower (Class C) License/John McLeod/Oak Flint, LLC/4221 James P. Cole Boulevard

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Medical Grower (Class C) license to applicant John McLeod of Oak Flint, LLC, located at 4221 James P. Cole Boulevard. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220030** Approval/Group F Medical Processor License/John McLeod/Oak Flint, LLC/4221 James P. Cole Boulevard

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Medical Processor license to applicant John McLeod of Oak Flint, LLC, located at 4221 James P. Cole Boulevard. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220031** Approval/Group E Medical Provisioning Center License/Linda Murphy/Flint Flower of Life, Inc./1401 East Stewart Avenue

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue

a Group E Medical Provisioning Center license to applicant Linda Murphy of Flint Flower of Life, Inc., located at 1401 East Stewart Avenue. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220032** Approval/Group F Medical Grower (Class C) License/Linda Murphy/Apollo Organics, Inc./1401 East Stewart Avenue

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Medical Grower (Class C) license to applicant Linda Murphy of Apollo Organics, Inc., located at 1401 East Stewart Avenue. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220033** Approval/Group E Marihuana Retailer -- Adult Use License/Hani Kassab, Jr./Green Culture Flint, LLC/808 South Center Road

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group E Marihuana Retailer -- Adult Use license to applicant Hani Kassab, Jr. of Green Culture Flint, LLC, located at 808 South Center Road. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

RESOLUTIONS POSTPONED FROM GRANTS COMMITTEE 1-19-22

- 220034** Change Order/Mott Community College/City of Flint/U.S. Department of Housing and Urban Development (HUD)/Choice Neighborhoods Planning Grant

Resolution resolving that the appropriate City of Flint officials are authorized to do all things necessary, including budget amendments, to process a change order to decrease contract 19-023A with Mott Community College by \$99,821.00 in FHUD18CHOICE Revenue Acct. No. 296-691.402-502.000 and FHUD18CHOICE Expense Acct. No. 296-691.402-801.000, for a revised total contract amount of \$4,424,179.00, as requested by Planning and Development. [NOTE: The city was awarded grant funding from the U.S. Department of Housing and Urban Development (HUD) Choice Neighborhoods Planning Grant. The grant is for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative. HUD decreased Mott's Supportive Services contract by \$45,000.00, and its Evaluation contract by \$54,821.00.]

- 220035** Change Order Amendment/Contract 19-035/Flint Housing Commission/Increase/Relocation, Fees & Costs/Choice Implementation Grant

Resolution resolving that the appropriate city officials are authorized to do all

things necessary, including budget amendments, to increase contract 19-035C with the Flint Housing Commission by \$99,821.00 in FHUD18CHOICE Revenue Acct. No. 296-691.401-502.000 and Expense Acct. No. 296-691.401-963.100, for a revised total contract amount of \$555,991.03. [NOTE: The City of Flint was awarded Choice Neighborhoods grant funding from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$30,000,000.00. City officials authorized entering into contract 19-035 with the Flint Housing Commission for the amount of \$192,280.03 of the Choice Neighborhoods Grant. The City of Flint requires additional professional services related to "fees and costs" and "relocation" activities to support the Choice Implementation project.]

220036 Grant Acceptance/Charles Stewart Mott Foundation/Maintenance of City of Flint Parks

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to abide by the terms of C.S. Mott Grant No. 2019-05848, in the amount of \$500,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-PARKS21, and to make the grant funds available to the current and any subsequent fiscal years that funding continues to remain available by the grantor [Parks Revenue Fund 296-704.807-581.300 and Parks Expense Acct. No. 296-704.807-801.000.] [NOTE: The grant was awarded to help maintain and secure City of Flint parks as outlined in the Partnership Agreement entered into between the City of Flint and Genesee County Parks and Recreation Commission.]

220037 Park Partnership Agreement/City of Flint/Genesee County Parks and Recreation Commission (GCPRC)

Resolution authorizing the appropriate City Officials to do all things necessary to enter into a Park Partnership Agreement with the Genesee County Parks and Recreation Commission (GCPRC), in the amount of \$500,000.00, as requested by Planning and Development [Parks Professional Services Fund Acct. No. 296-691.407-801.000.] [NOTE: Pursuant to mutual covenants contained in the Park Partnership Agreement adopted June 27, 2014, and maintained since, the City of Flint and the GCPRC seek to enter into a Park Partnership Agreement to transfer funds granted by the Charles Stewart Mott Foundation to the Commission.]

APPOINTMENTS POSTPONED FROM GOVERNMENTAL OPERATIONS COMMITTEE 1-19-22

220021 Appointment/Human Relations Commission/Sandra Smith Jones/Ward 8

Resolution resolving that the Flint City Council approves the appointment of Sandra Smith Jones (2222 Colfax Avenue, Flint, MI 48503), to serve on the City of Flint Human Relations Commission for the remainder of a three-year term, commencing upon adoption of this resolution, and expiring October 28, 2023. [NOTE: By way of background, Ms. Jones is replacing Susan Steiner Bolhouse, who passed away in August.]

220022 Appointment/Hurley Board of Hospital Managers/Gwendolyn Huddleston

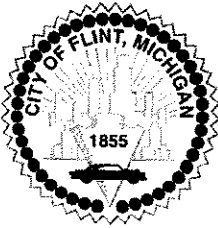
Resolution resolving that the Flint City Council approves the appointment of Gwendolyn Huddleston (1225 Eldorado Drive, Flint, MI 48504) to serve the remainder of a five-year term on the Hurley Board of Hospital Managers, commencing upon adoption of this resolution and expiring April 30, 2022. [By way of background, Ms. Huddleston is replacing the Rev. Herbert Miller II, who has resigned from a term on that expires April 30, 2022.]

ORDINANCES

DISCUSSION ITEMS

ADDITIONAL COUNCIL DISCUSSION

ADJOURNMENT



210491
RESOLUTION NO.:

PRESENTED: OCT - 6 2021

ADOPTED:

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF FLINT AND THE FLINT CHILDREN'S MUSEUM**

BY THE MAYOR:

WHEREAS, The City of Flint has title to certain real estate ID #41-07-180-004 and 41-07-180-003. The property address is 420E. Boulevard and commonly referred to as "The Old Farmers' Market." Uptown Redevelopment Corporation currently holds a lease on the property and has stated an intent to terminate that lease early in order to facilitate redevelopment of the property by the Flint Children's Museum (FCM).

WHEREAS, The Flint Children's Museum has requested the ability to purchase the listed property for the purpose of creating a new home for the Flint Children's Museum.

WHEREAS, A memorandum of understanding (MOU) has been placed before City Council in order to facilitate the exploration of the development of the property. The MOU allows the FCM to purchase on option for \$36,000 while it explores options to fundraise for the purpose of redeveloping the property.

WHEREAS, The MOU protects the interest of the City by retaining ownership of the property and not allowing mortgaging of same until transfer of ownership.

The MOU allows for the creation of a development agreement and transfer of ownership via quit claim deed.

IT IS RESOLVED, that the appropriate City Officials are authorized to enter the attached memorandum of understanding between the City of Flint and The Flint Children's Museum.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE

Robert J. F. Widigan
Robert Widigan
Interim Chief Financial Officer

CITY COUNCIL:

ADMINISTRATION:

Sheldon A. Neeley
Sheldon A. Neeley, Mayor

Memorandum of Understanding
Between
The Flint Children's Museum
And
The City of Flint
For Application To
The Former Site of the Flint Farmers' Market

This Memorandum of Understanding (MOU) establishes an agreement between the Flint Children's Museum, a Michigan non-profit corporation, with principal place of business at 1602 University Ave., Flint, MI 48504, and the City of Flint, the local governing body, with principal offices at 1101 S. Saginaw St., Flint, MI 48502.

Summary – The Flint Children's Museum and the City of Flint intend to enter into an agreement designed to convert the property located at 467 E. Boulevard, currently owned by the City of Flint and commonly known as "the Old Farmers' Market", into the new location for the Flint Children's Museum – an interactive museum that has been providing early learning experiences through hands-on play and exploration for children ages birth through eight for more than 41 years.

Together, the Parties enter this Memorandum of Understanding to help facilitate the renovation and transfer of ownership of this property from the City of Flint to the Flint Children's Museum for the ongoing operation of the Flint Children's Museum.

A. **Purpose and Scope:** Together, the Flint Children's Museum and the City of Flint enter into this agreement to achieve the following results:

1. To renovate and convert the existing 14,000 square foot building into a unique, welcoming, and dramatically appealing children's museum serving children ages birth through eight and their families
2. To develop the attached outdoor space and pavilion - converting it into a natural, outdoor learning space with exhibits, eating areas, and green space for children and families
3. To pulverize, remove, and resurface the existing parking lot, and to install decorative fencing and lighting throughout

B. **Budget:** Based on estimates from Gazall Lewis Architects and Lurvey Construction, the estimated cost of the renovation of the building and site development is:

- a. \$2.73M – 2.93M: Renovation of existing building
- b. \$619,000 – 689,000: Site upgrades to accommodate outdoor learning space and parking lot

C. Commitments: The Flint Children's Museum and the City of Flint will each provide the following commitments to the partnership:

a. Flint Children's Museum Commitments:

- i. To campaign, promote, and raise the necessary funds for the project
- ii. To hire the necessary architect(s) and contractor(s) to successfully renovate the building and site
- iii. To apprise the City of progress on a regular basis - describing fundraising, design, permitting, construction, and commencement of operation
- iv. To maintain the location as a clean and safe project site upon transfer of ownership
- v. To relocate the Flint Children's Museum from its current location (1602 W. University Avenue) to this new location upon completion of the project
- vi. In the event that the FCM is unsuccessful in raising the funds and commencing construction by the date identified in the development agreement, the City of Flint will have the Right of First Refusal to purchase the property back for \$12,000 (1/3 the original option price).

b. City of Flint Commitments:

- i. To provide an option on the Property from the City of Flint to the Flint Children's Museum for the price of \$36,000
 1. The City of Flint, contingent upon City Council approval and early termination of the lease by Uptown, will provide FCM with the legal authority to enter and use the property including but not limited to environmental studies, non-destructive testing and construction of temporary structures.
 2. FCM will not be allowed to mortgage or otherwise use the property as collateral until the project is completed at which time the City of Flint will provide a quit claim deed for \$1.
 3. FCM can exercise the option to complete purchase of the property by
 - a. Entering into a development agreement with the city prior to the expiration of this MOU.
- ii. To provide expeditious processing of requests for planning/ zoning and building reviews
- iii. To support the Flint Children's Museum in applying for State and Federal funding to support the project where possible

c. Joint Commitments

- i. Both parties agree to promote and support the project publicly.
- ii. Both parties agree to work together to make the project successful.

D. Consent and Termination:

This MOU is at-will and may be modified or terminated by mutual consent of the Party's authorized officials. This MOU shall become effective upon signature of the authorized officials. This MOU shall expire on June 30, 2022.

E. Authorized Officials:

Flint Children's Museum Official: Kimberly Roddy, Executive Director

City of Flint Official: Sheldon A. Neeley, Mayor

Signatures:

Kimberly Roddy, Executive Director, Flint Children's Museum,

Date: _____

Sheldon A. Neeley, Mayor, City of Flint

Date: _____

Signature:

Email: cedwards@cityofflint.com



September 17, 2021

UPTOWN
REINVESTMENT
CORPORATION

GREGORY VIENER
Chair/Secretary

TIM HERMAN
President

JACK STOCK
Vice President

DEB CHERRY
Treasurer

UPTOWN
REINVESTMENT
CORPORATION

CHANCELLOR
DEBASISH DUTTA

GREG FIEDLER

LOYST FLETCHER

KIAIRA MAY

BOBBY MUKKAMALA M.D.

ISAIAH OLIVER

JOSEPH PICHLA

City of Flint
Attn: Mayor Sheldon Neeley and Flint City Council
1101 S. Saginaw St.
Flint, MI 48502

Re: Old Farmers' Market

Dear Mayor Neeley and Flint City Council,

Uptown Reinvestment Corporation (URC) currently leases the old Flint Farmers' Market from the City of Flint. That lease expires on June 30, 2029 but has an option in favor of URC allowing it to renew the lease, at its sole option, for an additional 20 years. It is URC's intention to renew that lease for the additional 20-year period. A copy of that lease is available as part of the City's records but if a copy is needed for review, one can be provided.

The Flint Children's Museum has expressed an interest in relocating to the site of the Old Farmers' Market and has made these intentions known to URC. As part of that move, the Flint Children's Museum would spend significant sums of money to renovate to Old Farmers' Market so that it could become the Flint Children's Museum.

In the event the City of Flint would sell the old Farmers' Market property to the Flint Children's Museum, URC would agree to relinquish its leasehold interest in the property PROVIDED there is a deed restriction placed on the property as part of the sale that would require the property to be used only as a Children's Museum or in a similar fashion by a non-profit organization for the benefit of the public AND that the property may never be used as a Farmers' Market.

Sincerely,

Tim Herman
President

503 S. SAGINAW STREET
SUITE 1500
FLINT, MI 48502

810.238.5555
810.238.7807
uptownreinvestment.org

Council members:

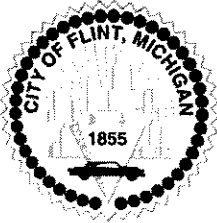
The following is the proposed Memorandum of Understanding between the City of Flint and the Flint Children's Museum (FCM) for the FCM to purchase the Old Farmer's Market (OFM) and make it the new home of the FCM.

The FCM currently has space at Kettering University, but has outgrown that space and Kettering has indicated a need to use that space so there is an urgency on the part of the FCM to move forward on acquiring new space.

Currently the OFM is under a long-term lease with Uptown Redevelopment. Uptown has indicated their willingness to break the lease in favor of this project for the FCM. That indication has only been in the form of an email and I have requested a formal agreement to memorialize.

Items to note:

- The property is approximately 4 acres
- The City assessor values the land at approximately \$166,000
- Single use/ and short story buildings are not the best fit for downtown construction
- Surface parking is not the ideal use for downtown settings
- The Children's museum would not pay taxes on the property
- There has been market inquiries made on the space
- Time permitting – I would advise the City to enter into a development agreement on the space that demanded certain design elements and offered the property at below market costs to entice that development

RESOLUTION NO.: 220013PRESENTED: JAN 19 2022

ADOPTED: _____

PROPOSAL # 22-003

BY THE CITY ADMINISTRATOR:

RESOLUTION TO CARRIER & GABLE FOR TRAFFIC CONES, BARRICADES, DRUMS AND CONES

WHEREAS, The City of Flint Division of Purchases and Supplies solicited bids for Traffic Cones, Barricade Lights and Various Types of Barricades on behalf of The Department of Transportation. Carrier and Gable, Farmington Hills, Michigan, was the sole bidder for this proposal.

The City of Flint Department of Transportation uses barricades to direct traffic in work zones and for special events. The Department of Transportation purchases barricades annually to replace those that are damaged, stolen, or are no longer up to par with MDOT requirements.

Whereas, The City of Flint Department of Transportation, is requesting a Purchase Order be issued to Carrier & Gable to purchase new barricades, drums and traffic cones, in an amount not-to-exceed \$87,000.00 for FY22(07/01/21-06/30/22). The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
202-443.201-752.000	Major Street Fund	\$ 50,000.00
203-443.201-752.000	Local Street Fund	\$ 37,000.00
	FY22 GRAND TOTAL	\$ 87,000.00

IT IS RESOLVED, That the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Carrier & Gable, for the purchase of barricades, traffic cones and drums in an amount not-to-exceed \$87,000.00 for FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jan 10, 2022 17:40 EST)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 11, 2022 11:39 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 5, 2022

BID/PROPOSAL# 22-003

AGENDA ITEM TITLE: Traffic Cones and Barricades

PREPARED BY Kathryn Neumann for John H. Daly, III, Director of Transportation

VENDOR NAME: Carrier & Gable

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Barricades are used to direct traffic in work zones and special events. These barricades, drums and cones must comply with MDOT requirements. These barricades are bought annually to replace those that are damaged by accidents, theft, or a lack of reflectivity.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	443.201-752.000		\$ 50,000.00
203	Local Street Fund	443.201-752.000		\$ 37,000.00
FY22 GRAND TOTAL				\$ 87,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 220005218

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

John H. Daly III
John H. Daly III (Jan 5, 2022 13:51 EST)

John H. Daly, Director of Transportation



**SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For TRAFFIC CONES, BARRICADE LIGHTS & VARIOUS TYPES OF BARRICADES**

Bid# 22000003

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/21 – 6/30/23

**Bidder# 1: Carrier & Gable, Inc.
Farmington Hills, MI**

Description	QTY	Unit Cost Year 1	Ext Cost Year 1	Unit Cost Year 2	Ext Cost Year 2
Cone, Traffic-18", Orange PVC With 6" Silver Reflective Collar attached, high visibility fluorescent pigmentation	1000	\$11.85	\$11,850.00	\$13.20	\$13,200.00
Cone, traffic 28", Orange PVC with 6" & 4" silver reflective collars attached, high visibility fluorescent pigmentation, 7# total weight, 14" base, 13" bottom round	200	\$23.40	\$4,680.00	\$26.00	\$5,200.00
Barricade, Type II Top Rail 8"x 24" Bottom Rail 6" x 24" Both rails to have High Intensity Prismatic tape attached	1000	\$67.10	\$67,100.00	\$74.60	\$74,600.00
Barricade Type III Three rails to have High Intensity Prismatic Tape Attached on both sides	50	\$232.35	\$11,617.50	\$258.20	\$12,910
Drum	100	\$87.10	\$8,710.00	\$96.80	\$9,680.00
42" Grabber Cone with 6" High Intensity Prismatic stripes of sheeting + 16lb rubber base. Must meet MUTCD Standards	300	\$34.15	\$10,245.00	\$38.00	\$11,400.00

EXT COST TOTAL YEAR 1: **\$114,202.50**

EXT COST TOTAL YEAR 2: **\$126,990.00**

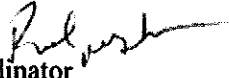
GRAND TOTAL (YEAR 2 & 3) **\$241,192.50**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

MEMORANDUM

TO: Lauren Rowley
Purchasing

FROM: Rodney McGaha 
Traffic & Sign Coordinator

DATE: January 5, 2022

SUBJECT: BIDS FOR TRAFFIC CONES AND BARRICADES

Having reviewed the only quote in response to this bid request, Carrier & Gable has provided bids on all listed materials. Therefore, I recommend accepting the sole source bid from Carrier & Gable. Should you have any further questions or need any other help, call me anytime at X2622.



RESOLUTION NO.: 220014

PRESENTED: JAN 19 2022

ADOPTED: _____

**RESOLUTION AUTHORIZING LIGHTHOUSE GROUP TO
PROVIDE INLAND MARINE-HIGH VALUED VEHICLE AND EQUIPMENT COVERAGE**

BY THE MAYOR:

WHEREAS, the City of Flint's Inland Marine-High Valued Vehicle coverage is currently provided by Starr Surplus Lines Insurance through the City's insurance broker, The Lighthouse Group; and

WHEREAS, the Lighthouse Group, in consultation with the Department of Finance, has evaluated the current coverage amounts and updated the necessary vehicle and equipment list. The Lighthouse Group is recommending the current coverage be continued with the Starr Surplus Lines Insurance Company for total premium not to exceed \$132,123.65. This amount includes terrorism coverage and surplus lines tax. Funding is budgeted in account 677-174.851-955.000; and

Account Number	Account Name	Amount
677-174.851-955.000	Risk & Benefit Insurance	132,123.65

IT IS RESOLVED, that the appropriate City officials are authorized to enter into a contract with The Lighthouse Group to provide Inland Marine-High Valued Vehicle and Contractor's Equipment coverage through Starr Surplus Lines Insurance at a cost not to exceed \$132,123.65.

APPROVED AS TO FORM:

Angela Wheeler/jg
Angela Wheeler/jg (Dec 27, 2021 14:56 EST)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Jennifer Ryan
Jennifer Ryan (Dec 27, 2021 14:09 EST)

Robert J.F. Widlman, Chief Financial Officer

FOR THE CITY OF FLINT:

Sheldon A. Neeley
Mayor Sheldon A. Neeley

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

RESOLUTION STAFF REVIEW

DATE: December 22, 2021

Agenda Item Title: Lighthouse Group – Inland Marine High-Value and Contractor's Equipment Property Insurance Coverage

Prepared By: V. Foster, Department of Finance

Background/Summary of Proposed Action:

Starr Surplus Lines Insurance Company currently provides the City with its High-Valued Vehicle and Contractor's Equipment insurance coverage.

Through the City's insurance broker, the Lighthouse Group solicited bids. Of the five companies to respond, two declined to quote, and two others quoted rates higher than the City's current provider, Starr Lines.

- Travelers – Not a market for High Valued Vehicles
- Lloyds of London – Quoted with a 0.966 rate – Coverages not as broad as Starr policy. Missing key coverages
- Scottsdale Ins – Declined, cannot compete with Starr rates
- XL Catlin Ins – Quoted with 0.990 rate – Added endorsements to this quote increase premium to \$143,194
- Chubb Ins – Declined – No Market

The Starr Lines Insurance Company quote of \$132,123.65 also includes Terrorism coverage in the amount of \$6,146.00 and surplus lines tax in the amount of \$3,072.65. In addition to being the lowest bidder, Star Lines Insurance Company offers the following advantages:

- Increased coverage at the insured value.
- No maximum limits per vehicle.
- "A" Rated Carrier
- The maximum coverage at any one location for each occurrence would remain the same as our current coverage of \$1,500,000 (flood coverage for flood at any one location, per occurrence, would be \$500,000 less)

Financial Implications

There are sufficient funds budgeted for this purpose.

Budgeted Expenditure? X Yes No Please explain if no:

Account No.: 677-174.851-955.000

Staff Recommendation:

Based on the recommendation of Lighthouse Group, the Department of Finance is recommending that the City acquire insurance for its high valued vehicles and contractor equipment through the Star Lines Insurance Company for the period 12/25/21-12/25/22 at a cost not to exceed \$132,123.65.

Staff Person: V. Foster

Approval: Jennifer Ryan
Jennifer Ryan (Dec 27, 2021 14:09 EST)

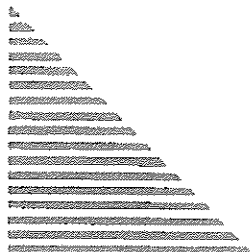


Lighthouse
G R O U P

Insurance Proposal
Prepared For

City of Flint

EFFECTIVE 12-25-21 TO 12-25-22



Lighthouse Group

Our mission at the Lighthouse Group is the profitable and ethical delivery of innovative insurance solutions for the protection of our clients.

Lighthouse Insurance Group was formed in 1995 and is one of the largest privately held insurance agencies in Michigan.

We are well positioned to provide excellent service for all your business and personal insurance needs including:

- Commercial Lines
- Personal Lines
- Employee Benefits
- Life Insurance
- Financial Services

Along with these business units, Lighthouse provides seminars for clients and the public on currently relevant issues. These are done in conjunction with several insurance companies, with which we have solid, long term relationships.

We have multiple locations throughout Michigan to serve your needs, and our investment in technology has allowed Lighthouse to provide exemplary response time, as well as comprehensive claims and risk management services.

We have active memberships with local Chambers of Commerce, various industry associations, and serve on Advisory Boards of several insurance companies. We also have many Industry Specific Programs tailored to give specialized coverages when they are needed.

Client Team



CORT NIEMI, ACCOUNT EXECUTIVE

Responsible for facilitating client relationships, consultation & strategizing

Cell Phone (810) 965-1818

E-Mail cniemi@lighthousegroup.com



SIERRA EVANS, ACCOUNT MANAGER

Responsible for coverage review, claims reporting and monitoring, coverage questions, service questions & renewal marketing

Direct Dial (616) 455-1235

E-Mail sevans@lighthousegroup.com



BEN MADISON, ACCOUNT COORDINATOR

Responsible for policy changes, certificates of insurance & MVRs

Direct Dial (800) 344-3531 x7740

E-Mail bmadison@lighthousegroup.com

Named Insureds

City of Flint

Location Schedule

Loc #	Bldg #	Address	City	State	Zip
0001	0001	1101 Saginaw St, Suite 203	Flint	MI	48502

Commercial Inland Marine

COMBINED LIMIT

Coverage	Limit	Valuation
Policy Aggregate	1,500,000	Agreed Amount

CATASTROPHE SUB-LIMITS OF LIABILITY

Coverage	Limit	Deductible
Flood	1,000,000	25,000
High Hazard Flood Zone	1,000,000	25,000
Earth Movement	1,000,000	25,000

VEHICLE PHYSICAL DAMAGE COVERAGE

Coverage	Limit
Glass Breakage	Included
Debris Removal	25% of Direct Physical Loss, Not to Exceed 100,000
Newly Acquired Property	150,000 Per Occurrence 90 Day Notice
Intermodal Shipping Container	Included
Pollutant Cleanup	25,000
Limited Mold Extension	10,000
Fire Department Service Charge	25,000
Fire Protection Discharge	25,000
Replacement Vehicle	150,000
Trailer Interchange	Not Covered
Rental Reimbursement	10,000 150 Per Day
Towing & Storage	10,000

DEDUCTIBLE

Limit
25,000 Per Occurrence

VEHICLE COVERAGE

Limit	Total Items	Deductible
12,290,611	90	25,000

DPW DEPARTMENT SCHEDULED VEHICLES

Year	Description	ID/Serial#	Limit
	International Dump Truck 7400 6X4	1HTWHAAT15J045311	47,831
2004	GMC Jet	1GDM8C1C24F501572	64,645
1999	International Tandem Axle Tractor	2HSFHAET6XC024700	29,925
2001	GMC 10 Yard Dump Truck	1GDT7H4C51J507639	37,528
2008	Freightliner Morgan Olson Route Star	4UVAASDU98CZ60529	43,731
2015	Freightliner MT55 Step Van	4UZAASDT0FCGX4754	64,737
2015	Freightliner MT55 Step Van	4UZAASDT2FCGX4755	64,737
2015	Freightliner MT55 Step Van	4UZAASDT4FCGX4756	64,737
2015	Freightliner MT55 Step Van	4UZAASDT6FCGX4757	64,737
2015	Freightliner MT55 Step Van	4UZAASDT8FCGX4758	64,737
2015	Freightliner MT55 Step Van	4UZAASDTXFCGX4759	64,737
2015	GMC Sierra 5 yd Dump Truck	1GD321C81FF583999	33,545
2015	GMC Sierra 5 yd Dump Truck	1GD321C80FF571388	33,545
2015	GMC Sierra 5 yd Dump Truck	1GD321C84FF582720	33,545
2015	GMC Sierra 4x4 Pickup	1GD321C82FF586202	42,642
2015	2015 GMC Sierra 4x4 Pickup	1GD321C84FF586914	43,392
2015	GMC Sierra 4x4 Pickup	1GD321C85FF584721	43,392
2015	GMC Sierra 4x4 Pickup	1GD321C84FF585634	42,642
2015	Ford F350 4x4 Pickup	1GD321C8XFF583273	43,392
2015	GMC Sierra 4x4 Pickup	1GD321C88FF586382	43,392
2015	GMC Sierra 4x4 Pickup	1GD321C83FF586919	42,642
2008	Freightliner Morgan Olson Route Star	4UZAAPDU58CZ08523	43,731
2008	Freightliner Morgan Olson Route Star	4UZAAPDU98CZ08525	43,731
2017	Ford F450 Super Duty Platform Truck	1FDAF4GT2HDA07462	48,441
2017	Ford F450 Super Duty Platform Truck	1FDAF4GT4HDA07463	48,441
2015	GMC Sierra Pickup	1GD321C68FF595064	41,597
2019	Freightliner Tandem Dump Truck	1FVHG5FE1KHKK5731	82,027
2019	Freightliner Tandem Dump Truck	1FVHG5FE3KHKK5732	82,027
2019	Freightliner Tandem Dump Truck	1FVHG5FE5KHKK5733	82,027
2019	Freightliner Tandem Dump Truck	1FVHG5FE7KHKK5734	82,027
2019	Freightliner Tandem Dump Truck	1FVHG5FE9KHKK5735	82,027
2019	Freightliner Tandem Dump Truck	1FVHG5FE0KHKK5736	82,027
2018	Chevrolet G4500 Cut-Away Van	1HA6GVCXJN007906	239,881
2019	Ford G550 Supercab Aerial Lift Truck	1FD0X5HT2KEC34939	142,497
2019	John Deere 544L Loader	1DW544LHHKF697138	172,858
2019	John Deere 410L Backhoe	1T0410LXHKF353739	118,746
2019	John Deere 410L Backhoe	1T0410LXJKF353703	118,746
2019	FreightlinerFL114SD/Vactor Sewer Truck	1FVHG3FE2LHLH6059	439,280
2019	FreightlinerFL114SD/Vactor Sewer Truck	1FVHG3FE4LHLW1535	439,280
2019	FreightlinerFL114SD/Vactor Sewer Truck	1FVHG3FE8LHLW1537	439,280
2019	FreightlinerFL114SD/Vactor Sewer Truck	1FVHG3FE6LHLW1536	439,280
2020	John Deere 544L Loader	1DW544LHCLF706957	177,849
2002	Freightliner FC70 Chassis	1FVAB3BV82DJ77601	58,800
1998	GMC T7500	1GDM7C1J0WJ503130	38,250
TOTAL			4,557,061

12TH STREET GARAGE - STREET MAINTENANCE SCHEDULED VEHICLES

Year	Description	ID/Serial#	Limit
2008	Peterbilt Tandem Dump Truck	1NPTL00X8D739822	58,552
2008	Peterbilt Tandem Dump Truck	1NPTL00X8D744686	58,552
2007	Peterbilt Tandem Dump Truck	1NPAL00X37N730497	94,278
2007	Peterbilt Tandem Dump Truck	1NPAL00X57N730498	94,278
2007	Peterbilt Tandem Dump Truck	1NPAL00X37N693418	94,278
2007	Peterbilt Tandem Dump Truck	1NPAL00X57N693419	94,278
2007	Peterbilt Tandem Dump Truck	1NPAL00X17N693420	94,278
2007	Peterbilt Tandem Dump Truck	1NPAL00X37N693421	94,278
2007	Peterbilt Tandem Dump Truck	1NPAL00X57N693422	94,278
1990	International 9900	1HSXRAPT35J144340	34,463
2008	Peterbilt Tandem Dump Truck	1NPT00X18D744687	55,849
2003	GMC Med Duty Elec Maintenance	1GDJ6J1E13F515945	46,353
2003	2003 GMC Med Duty Elec Maintenance	1GDJ6J1E53F515964	46,353
1990	GMC Platform/Digger/Derrick	1GDP7H1J9LJ610327	54,269
2018	Chevrolet Silverado Dump Truck	1GB3KYCY9JF229612	46,667
2019	International 7400 Dump Truck	1HTWGTAT5KH228132	196,937
2019	International 7400 Dump Truck	1HTWGTAT7KH228133	196,937
2019	International 7400 Dump Truck	1HTWGTAT9KH228134	196,937
2019	International 7400 Dump Truck	1HTWGTAT0KH228135	196,937
2016	Vogele 2000-3I Asphalt Paving Maching	11740048	457,075
2014	Hamm HD 110I-VV-H Tandem Roller	H2090051	141,831
2021	International HV607	1HTEKTAT2MH068143	213,115
2021	International HV607	1HTEKTAT2MH068144	213,115
2021	International HV607	1HTEKTAT2MH068145	213,115
2021	International HV607	1HTEKTAT2MH068146	213,115
2021	International HV607	1HTEKTAT2MH068147	213,115
2021	International HV607	1HTEKTAT2MH068148	213,115
2021	International HV607	1HTEKTAT2MH068149	213,115
2021	Falcon MI10259	1F9P41725MM339001	
Total			3,885,194

FIRE & POLICE DEPARTMENT

Year	Description	ID/Serial#	Limit
1997	Freightliner 4-Door 13 Ft Rescue Truck	1FV6HLCA4VH862577	56,790
	Freightliner Fire Pumper Firetruck	1FV6JLCB9TL710589	74,740
	Freightliner Fire Pumper Firetruck	1FV6JLCB5TL710590	81,375
1996	Freightliner Fire Pumper Firetruck	1FV6JLCB6TL764481	81,375
2003	International KME Pumper Firetruck	1HTMKADR53H590182	169,609
2003	International Pumper Firetruck	1HTMKADR73H590183	169,609
2006	E-One Firetruck	4ENRAAA8561001906	193,205
2004	75' Aerial Quint Fire Truck- Pierce Enforcer	4EN3AAA8231007146	251,921
	75' Aerial Ladder Firetruck	4P1CT02A84A003990	281,750
2013	International Terra Star Bomb Truck	1HTJSSKK9DH240232	129,817
2015	KME Fire Truck	1K9AF428XFN058780	293,955
2002	Freightliner FC70 Chassis	1FVAB3BV82DJ77601	58,800
1998	GMC T7500	1GDM7C1J0WJ503130	38,250
2019	2019 HME Arens-Fox - Platform Fire Truck	44KFT6484HWZ22911	918,304
2019	2019 HME Arens-Fox - Fire Truck/Pump	44KFT4281KWZ23254	331,741
2019	2019 HME Arens-Fox - Fire Truck/Pump	44KFT4283KWZ23255	331,741
2019	2019 HME Arens-Fox - Rescue Squad	44KFT4289LWZ23312	352,015
2019	2019 FORD TRANSIT 350 RAID VAN	1FTBW2CG2KKB47343	53,354

Year	Description	ID/Serial#	Limit
2019	2019 FORD TRANSIT 250 IB/CSI VAN	1FTYR3XG9KKB47342	41,081
2019	FORD TRANSIT 350 PAL VAN	1FBAX2CM2KKB47345	35,974
Total			3,848,356

Premium Summary

Coverage	Carrier	Expiring Premium	Renewal Premium	Difference	Premium % Change
Inland Marine – High Valued Vehicles	Starr Surplus Lines Insurance	\$128,017.38	\$125,978.65	(\$2,083.73)	-1.59%
Total Program		\$128,017.38	\$125,978.65	(\$2,083.73)	-1.59%

Company	Best Rating	Admitted or Non Admitted
Starr Surplus Lines Insurance	A,XV	Non Admitted

All quoted premiums are annual estimates.

Your insurance policies can be delivered either by paper form or electronic flash drive. Please let us know which option you prefer.

Optional Coverage

Premium	Terrorism	TOTAL
\$125,978.65	\$6,145	\$132,123.65

Markets Approached

- Travelers – Not a market for High Valued Vehicles
- Lloyds of London – Quoted with a 0.966 rate – Coverages not as broad as Starr policy. Missing key coverages
- Scottsdale Ins – Declined, cannot complete with Starr rates
- XL Catlin Ins – Quoted with 0.990 rate – Added endorsements to this quote increase premium to \$143,194
- Chubb Ins – Declined – No Market

Outstanding Items

- Signed Terrorism form if excluding

This insurance proposal is based upon your insurance history and the information that you have provided. It is your responsibility to review each item to make sure that you have all the coverages that you need, and that the limits of liability are appropriate.

Agreement and Acceptance

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by the Lighthouse Group, Inc. and authorizes them to bind coverage.
Effective Date: 12/25/21

Policy Type: Inland Marine

PROPOSED COVERAGE HAS BEEN REJECTED/MODIFIED AS OUTLINED:

- 1.
- 2.
- 3.
- 4.

Named Insured: City of Flint

Title: _____

Signature: _____ Date: _____

RETURN TO THE ATTENTION OF: Cort Niemi
EMAIL : cniemi@lighthousegroup.com
MAIL: Lighthouse Group, Inc.
56 Grandville Ave, Ste 300
Grand Rapids, MI 49503

Motor Vehicle Record Procedures

Lighthouse Group will run motor vehicle records (MVR) on candidates for hire, as well as existing employees. The cost is 12.85 per MVR for a Michigan MVR. Lighthouse Group will review the MVR for you and let you know if the driver is acceptable or not acceptable to be added to your driver schedule. A signed MVR release form is required if you would like to receive a copy of the MVR for your files.

Please note there may be different rates for other states. If you need an MVR ran for another state, contact us, and we will provide you with that state's rate.

Lighthouse Group will monitor the number of MVRs ordered and will bill you monthly, quarterly, or real time depending on previously agreed upon arrangement.

Below is a sample of the MVR release form your employee will need to complete for Lighthouse Group to run the MVR.

RELEASE OF DRIVING RECORDS

Please read the text below and sign where indicated if you agree with the following paragraph:

I understand that City of Flint may desire to obtain a copy of my driving record for employment purposes. I agree to allow City of Flint, its insurance agent, and its insurance company to obtain and review my driving records. This information will be used for determining eligibility and suitability for employment with City of Flint, and I understand my hiring and/or employment will be contingent on the results of the driving records, but that regardless of the results of my driving record, I am not assured employment with City of Flint. I understand that it is my right to refuse disclosure of my driving records. I understand that I have the right to obtain a copy of the records if I am denied employment, or other adverse employment action is taken, because of the driving records, and I have the right to dispute the Secretary of State regarding the accuracy or completeness of the records. I understand the Secretary of State does not make any decisions regarding my hiring and cannot provide me any specific reasons for the adverse employment action.

Name: _____ (Please print)

Signature: _____

Driver License #: _____

License State: _____

Date of Birth: _____

Motor Vehicle Record Company Release

City of Flint understands that the Federal Trade Commission has defined driving records to be included within the definition of "consumer reports" and that the Fair Credit Reporting Act, as amended, ("FCRA") contains, among other things, requirements, and restrictions on obtaining and the use of these reports.

City of Flint agrees it is taking sole responsibility for compliance with all FCRA requirements, and requirements of any other applicable law, and it agrees to indemnify and hold harmless Lighthouse Insurance Group, Inc., its directors, officers, owners, employees, and affiliated companies (collectively "Lighthouse"), for any cost, attorney fees, liability, claim, fine, lawsuit, or any other adverse consequence of any type or nature resulting from or related to Lighthouse assisting in obtaining driving records or any other consumer report, as defined by the FCRA, or providing a form for the employee to sign regarding authorizing release of any consumer report information.

City of Flint agrees that any forms provided by Lighthouse are suggestions only, and City of Flint is solely responsible for its content. This declaration and agreement by City of Flint shall be legally binding and effective for all future requests for driving records or other consumer report information.

Select desired method of billing below:

Real-Time	<input type="checkbox"/>
Monthly	<input type="checkbox"/>
Quarterly	<input type="checkbox"/>

Signature

Date

Title

Electronic Delivery Supplement

Client Name:-

Date:

ELECTRONIC SELECTION / REJECTION OPTION FORM

Your insurer may be required by law to obtain consent from insureds prior to engaging in any electronic delivery of insurance policies and/or other supporting documents in connection with the policy. You have the right to:

- Select electronic delivery;
- Reject electronic delivery;
- Withdraw your consent if you decide you no longer want to receive electronic delivery of your insurance policy and/or other supporting documents in connection with your insurance policy.

☐ ELECTION OF ELECTRONIC INSURANCE POLICY DELIVERY OPTION

I select the option to receive the following documents in connection with my insurance policy electronically, for myself and all those covered under the policy until further notice. I acknowledge I may no longer receive paper copies of my insurance policy.

- Insurance Policy
- Identification Card
- Notices of Cancellation
- Notices of Nonrenewal
- Other supporting documents in connection with my insurance policy

☐ REJECTION OF ELECTRONIC DELIVERY OPTION

I reject the option to receive my insurance policy and/or other supporting documents in connection with my insurance policy electronically, for myself and all those covered under the policy until further notice. I will continue to receive paper copies of such documents.

☐ WITHDRAWAL OF CONSENT OF ELECTRONIC DELIVERY

I withdraw my previous consent of electronic delivery of my insurance policy and/or other supporting documents in connection with my insurance policy, for myself and all those covered under the policy until further notice. I elect to receive paper copies of such documents in the future.

ELECTRONIC DELIVERY DISCLOSURE

The policyholder who elects to allow for insurance policy and/or other supporting documents in connection with the insurance policy to be sent to the electronic mail address provided should be diligent in updating the electronic mail address provided to the insurer in the event that the address should change.

Name of Recipient to Receive Insurance policy &/or Other Supporting Documents

Relationship to Client

E-Mail Address of Recipient

Client Signature

Date (MM/DD/YYYY)

Commercial Lines Coverage Options

In addition to the below coverage options, there may be more insurance products available for your consideration.

Property

We do not determine property values, as we do not have any specific expertise in making this evaluation. It is in your best interest to evaluate the amount of your contents to determine the appropriate limits. Additionally, it is in your best interest to seek a building valuation survey to determine the appropriate construction cost of any building coverage.

- Off Premises Power Failure
- Spoilage Coverage
- Business Income & Extra Expense
- Ordinance or Law
- Vacancy Permit
- Builders Risk
- Mfg Selling Price
- Property of Others
- Leased or Rented Property
- Peak Season Coverage
- Equipment Breakdown
- Earthquake
- Flood
- Dependent Property

General Liability

Higher limits may also be available for General Liability coverages.

- Employment Practices Liability
- Liquor Liability
- Employee Benefits Liability
- Product Recall Coverage
- Pollution Liability

Inland Marine

- Installation Floater
- Replacement Cost
- Miscellaneous Tools / Equipment
- Leased or Rented Equipment
- Sign Coverage
- Scheduled Equipment / Tools
- Valuable Papers / Accounts Receivable
- Bailee Liability
- Patterns, Dies, Molds

Crime

- Employee Dishonesty
- Forgery / Alterations
- Money & Securities

Business Auto

- Drive Other Car
- Hired & Non-Owned Auto Liability
- Hired Car Physical Damage

Miscellaneous

- Umbrella Liability / Higher Limits on Current Umbrella
- Professional Liability
- Data Breach / Cyber Liability
- Directors & Officers Coverage
- Fiduciary Liability
- Bonds
- Trade Credit Insurance

Cyber Liability Quiz

What is your Internet Privacy and/or Security Risk?

Take this quick quiz to determine your level of risk.

1. Are you involved in any of the following industries:
 - Education
 - Healthcare
 - Financial Services
 - Retail
2. Do you provide services to clients on your website?
3. Do you collect, receive, transmit or store personally identifiable information or personal health information? For example, Social Security numbers, driver's license numbers, email addresses, bank account numbers, credit/debit card numbers, etc.
4. Do you need to develop or update procedures to comply with privacy legislation? For Example, Health Insurance Portability and Accountability Act – HIPPA, The Gramm-Leach Bliley Act or other legislation with respect to the protection of other confidential information?
5. Do your employees use laptops, cell phones, smart phones, or tablets?
6. Do you store sensitive data on your network in the cloud or even in paper files?
7. Do you manage the content of your website and/or host the infrastructure yourself instead of using a third party?
8. Do you have a Written Information Security Plan?

Your Score:

2 or less answered yes:

Your risk is low. However, Cyber Liability coverage is worth considering.

3 to 4 answered yes:

Your risk is great and obtaining Cyber Liability should be a priority

5 or more answered yes:

Your risk is significant! Without proper coverage afforded by Cyber Liability, the financial well being of your company is at risk!



life insurance review and audit program



Live Confidently.

for individuals and families

- Life Insurance
- Return of Premium Life Insurance
- Annuities
- Disability Income Protection
- Long-term Care
- Life Insurance Review and Audit Program
- Individual Mortgage Pay-off in Event of Death

for business owners

- Business Continuation Planning (Life and Disability Insurance)
- Key Person Coverage (Life and Disability Insurance)
- Debt Coverage or Life Insurance Required by Bank
- Estate Analysis - Legacy Trust
- Executive Owner Premier Audit Program
- Voluntary Products

As a client of Lighthouse Group, you are eligible to take advantage of our Life Insurance Review & Audit Program free of charge. An evaluation of your personal and business life insurance policies can provide the reassurance your plans are set to meet your needs when and how you expect them to.

With more than 30 years of experience, John Wiener will provide an in-depth and objective review of the life insurance you have in place today. With direct access to more than 30 insurance carriers, John will propose only the best alternatives directly in line with your goals and budget. Life insurance coverage can change over time, therefore we recommend policies be reviewed every three years.

Since over 80 percent of life insurance policies don't live up to client expectations due to overpriced premiums, incorrect design or early termination, this review is of tremendous value by providing peace of mind and protection for what matters most.

John Wiener Jr.
616.656.1745
jwiener@lighthousegroup.com

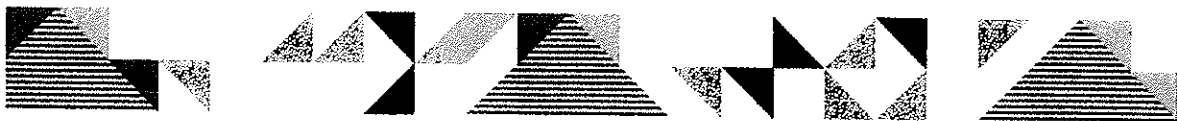


• Empire

Muskegon • Grand Rapids • Grand Blanc
Holland • Troy
Kalamazoo • Jackson

We're Local

- 8 locations statewide and over 170 employees
- Headquartered in Grand Rapids, MI
- Insurance leaders in group & individual benefits and personal & commercial insurance





Employee Benefits

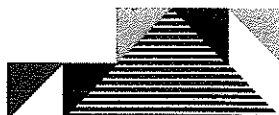
Lighthouse Group's personalized and innovative approach to the ever-changing world of healthcare allows for your business to keep moving forward. By leveraging our extensive network of resources, we craft the plan you and your employees desire.

COMPLIANCE MyWave access and support Miller Johnson - Legal Firm Compliance Checklist Benchmarking SPD Review 5500 Assistance	TECHNOLOGY Benefit Adm. - Employee Navigator Member Management Self-serve enrollment Variable Hour Tracking ACA Reporting - 1095 reporting
HR SUPPORT Employee Handbook Review Compensation Benchmarking Mock DOL Audit Training Resources Barb Jourdan - HR Consultant	WELLNESS On Staff Resources Consulting/Design Implementation/Ongoing Assistance Reporting/Analysis/Vendors
MEDICARE/INDIVIDUALS Onsite Educational Meetings 1 on 1 Consultations Transition to Medicare Employee Separation Services Individual Plan Options	DATA ANALYTICS Underwriter on Staff Monthly Claims Reporting PA 152 Analysis Predictive Modeling 3-5 Year Strategic Plan Milliman Reporting Services
EMPLOYEE COMMUNICATION Benefit Booklets Custom Communications ACA Updates Electronic & Print	

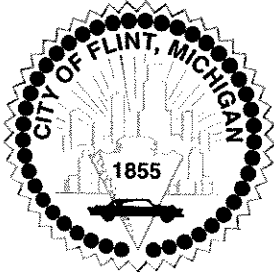
Advise.
Custom approach to support your vision and values.

Educate.
Ensure understanding of benefits offered.

Advocate.
Assist employees in time of need.



Insure Confidently.



RESOLUTION NO.: 220015

PRESENTED: JAN 19 2022

ADOPTED: _____

**RESOLUTION APPROVING PAYMENT OF SETTLEMENT OFFER IN
MARTRICE MITCHELL v TERRY VANKEUREN ET AL., CASE NO. 18-cv-10376**

BY THE CITY ADMINISTRATOR:

Executive Session was held in this matter on January 19, 2022; and

Plaintiff has accepted the City of Flint's settlement offer in this matter in the amount of \$3,000.00; and

Although the City of Flint admits no liability in suit filed by Martrice Mitchell, the Department of Law recommends payment of the settlement offer in this matter.

IT IS RESOLVED that the City Administrator is hereby authorized to pay the settlement offer in the matter of *Martrice Mitchell v Terry VanKeuren et. al.*, Case No. 18-cv-10376, in the amount of \$3,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jan 11, 2022 17:00 EST)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Jennifer Ryan
Jennifer Ryan (Jan 11, 2022 16:58 EST)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 13, 2022 10:11 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Eric B. Mays, City Council President



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X ☐ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Angela Wheeler
Angela Wheeler (Jan 11, 2022 17:00 EST)

(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 220016
PRESENTED: JAN 19 2022
ADOPTED: _____

RESOLUTION TO APPROVE THE DEFICIT ELIMINATION PLAN

BY THE CITY ADMINISTRATOR:

WHEREAS, the Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2), requires that a Deficit Elimination Plan be formulated by the local unit of government that end their fiscal years in a deficit condition and filed with the Michigan Department of Treasury; and

WHEREAS, the City of Flint's Self-Insurance fund has a deficit amount of \$1,622,795 as of June 30, 2021. The Self-Insurance fund incurred numerous expenses related to insurance and legal costs. Allocations to the Self-Insurance Fund will be reviewed and increased to offset the costs and remove the fund deficit. Reimbursements will be made from the City's funds relative to their expenses in the Self-Insurance Fund.

WHEREAS, the Deficit Elimination Plan was adopted on July 26, 2021 (Resolution 210324). Because the resolution was adopted after the end of the fiscal year 2021, adjustments could not be completed until fiscal year 2022 (as noted in the deficit elimination plan adopted in Resolution 210324).

IT IS RESOLVED that the City Council approves the Deficit Elimination Plan, including the details in the attachment. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jan 11, 2022 12:45 EST)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 11, 2022 14:16 EST)
Clyde Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, City Council President



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

I, the undersigned, the duly qualified and acting Clerk of the City of Flint, County of Genesee, State of Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Flint at a regularly scheduled meeting held on _____, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as a part of Council minutes.

In witness whereof, I have hereunto set my official signature this _____ day of _____ 2021.

Inez Brown, City Clerk
City of Flint
Genesee County, Michigan

City of Flint
FY2021 Deficit Elimination Plan

State of Michigan Department of Treasury Community Engagement and Finance Division
Department of Treasury
Community Engagement and Finance Division
Municipal Code 252040
APR Form ID Number 126895
Report ID Number 126908

Self-Insurance Fund

<i>Deficit Amount -\$1,622,795</i>	<i>FY2021</i>	<i>FY2022</i>
Unrestricted Net Position, Beg.	(1,666,000)	(2,623,808)
<u>Revenue</u>		
Fringe Reimbursement	5,397,571	5,322,484
Other Revenue	36	18,532
Transfers In - Water Fund	-	8,000,000
	<u>5,397,607</u>	<u>13,341,016</u>
<u>Expenditures</u>		
Contractual Services (net water)	1,381,391	1,727,559
Water Crisis Legal Services	3,810,512	5,490,225
Insurance	815,468	1,194,326
Other	348,044	350,548
	<u>6,355,415</u>	<u>8,762,658</u>
Unrestricted Net Position, End.	(2,623,808)	1,954,550
Current Assets less		
Current Liabilities, Beg.	(922,563)	(1,896,950)
Current Assets less		
Current Liabilities, End.	(1,896,950)	2,681,408



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

January 07, 2022

**Notice of Intent To
Withhold State Payments**
Municipality Code: 252040
APR Form ID Number: 126895
Report ID Number: 126908

Sent Via Email
Chief Administrative Officer
City of Flint
rwidigan@cityofflint.com

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in Treasury Website (Numbered Letter 2016-1).

Funds that are using American Rescue Plan Act (ARPA) money as part of their deficit elimination plan should adhere to the accounting guidelines provided in Treasury Website (Numbered Letter 2021-3), the American Rescue Plan Act, the U.S. Treasury Interim Final Rule, and Frequently Asked Questions. Furthermore, plans shall include a written explanation of the dollar amount used and the category of allowable uses the expenditures coincide with: 1. Response to public health emergency or its negative economic impacts, 2. Provide premium pay for essential workers, within caps, 3. Provide government services to the extent of revenue lost, or 4. Make necessary investments in water, sewer, or broadband infrastructure. Visit Treasury Website Michigan.gov/ARPA for more information and updates.

The Community Engagement and Finance Division received an audit report from your local unit for the fiscal year ending 2021. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Sewer	No Plan Necessary
Water	No Plan Necessary
Self-Insurance	-\$1,622,795.00
Grants	No Plan Necessary
CARES Act	No Plan Necessary

If a deficit exists in the General Fund, the General Fund plan should include a monthly

breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive, flowing style.

Harlan Goodrich, Municipal Finance Manager
Community Engagement and Finance Division



RESOLUTION NO.: 220017

PRESENTED: _____

ADOPTED: _____

DRAFT

**RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF FLINT AND
THE FLINT POLICE OFFICERS' ASSOCIATION FOR DISCRETIONARY PAY**

BY THE OFFICE OF THE MAYOR:

Pursuant to the Flint City Charter, §4-406 (D), the Mayor shall submit to City Council for approval "...any amendments thereto before they become effective" relative to all collective bargaining contracts.

WHEREAS, the City of Flint and the Flint Police Officers Union (collectively "Parties") have entered into a Memorandum of Understanding ("MOU") in accordance with the Collective Bargaining Agreement ("CBA") effective through April 30, 2022; and

WHEREAS, *Article 16-Wages* of the CBA permits the assignment of discretionary pay in accordance with Rule XIV, Section 4 of the City Personnel Rules and Regulations; and

WHEREAS, the executed MOU regarding *Paid Time Off Grant; Application for Discretionary Wage Increase* allows employees to apply for discretionary pay; and

WHEREAS, the Parties wish to permit individuals with "discretionary pay" to receive a step increase during the term of the CBA; and

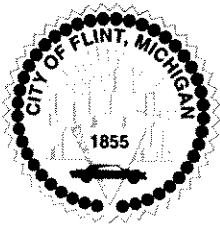
WHEREAS, the "increased discretionary pay" will be equal to the Compensation Schedule Step that is one step above their initial "discretionary pay;" and

WHEREAS, the "increased discretionary pay" will be effective when the Employee completes a year of City seniority between October 1, 2021 and April 30, 2022; and

WHEREAS, the assignment of "increased discretionary pay" does not confer any additional city, departmental, or classification seniority or any other benefits or entitlements under the CBA nor does it set precedent or entitle employees to any future increases; and

WHEREAS, *Article 16-Wages and Memorandum of Understanding regarding Paid Time Off Grant; Application for Discretionary Wage Increase* are not affected by this agreement.

NOW THEREFOR BE IT RESOLVED that the Flint City Council approves the MOU for "increased discretionary ay" pursuant to the Collective Bargaining Agreement between the City of Flint and the Flint Police Officers' Association.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Dec 29, 2021 13:13 EST)

Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 11, 2022 16:41 EST)

Clyde Edwards, City Administrator

Eddie Smith
Eddie Smith (Dec 21, 2021 12:29 EST)

Eddie Smith, Human Resource Director

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J. F. Widigan, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

MEMORANDUM OF UNDERSTANDING
CITY OF FLINT
-and-
FLINT POLICE OFFICER'S ASSOCIATION

Increased Discretionary Pay

This Memorandum of Understanding ("MOU"), made on October 22, 2021, is between the City of Flint ("City") and the Flint Police Officer's Association ("Union").

RECITALS

The City and Union are parties to a Collective Bargaining Agreement ("CBA") that is effective through April 30, 2022;

Article 16 – Wages of the CBA permits the assignment of "discretionary pay" in accordance with Rule XIV, Section 4 of the City Personnel Rules and Regulations;

A Memorandum of Understanding regarding Paid Time off Grant; Application for Discretionary Wage Increase executed contemporaneously with the CBA permits current employees to apply for "discretionary pay;"

The parties wish to permit individuals with "discretionary pay" to receive a step increase during the term of the CBA; and

The parties commit their agreement to writing in this MOU;

NOW, THEREFORE, the parties agree as follows:

1. During the term of this MOU, Employees paid at a discretionary pay rate as outlined in Section 4 of *Article 16 – Wages*, or Section 3 of *Memorandum of Understanding regarding Paid Time off Grant; Application for Discretionary Wage Increase*, will receive "increased discretionary pay" in accordance with the following:
 - a. The "increased discretionary pay" will be equal to the Compensation Schedule step that is one step above their initial "discretionary pay."
 - b. The "increased discretionary pay" will be effective when the Employee completes a year of City Seniority between October 1, 2021, and April 30, 2022.
2. Assignment of increased discretionary pay does not confer any additional City, Departmental, or Classification seniority, or any additional benefits or entitlements under the CBA.
3. The increased discretionary pay does not set precedent or entitle Employees to any future increases in their pay.

4. The provisions of *Article 16 – Wages and Memorandum of Understanding regarding Paid Time off Grant; Application for Discretionary Wage Increase* are not affected by this MOU.

5. No other terms or conditions of employment are affected by this MOU. The remaining provisions of the CBA remain in full force and effect during the term of this MOU.

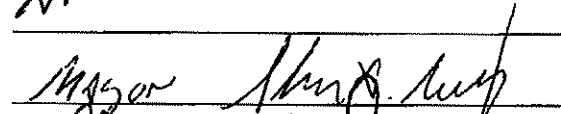
6. Upon ratification by the parties, this MOU will be effective from October 22, 2021, through April 30, 2022.

IN WITNESS WHEREOF, the parties executed this Memorandum of Understanding on the day and year first above written.


City of Flint ("City")



Bill L. Smith - HR Director

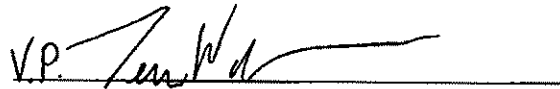


Mayor Steve Stenger



Chief John L. ...

**Flint Police
Officer's Association
("Union")**



V.P. ...



RESOLUTION NO.: 220018

PRESENTED: JAN 19 2022

ADOPTED: _____

RESOLUTION TO AUTHORIZE FOR COVID PREMIUM PAY FOR PUBLIC SAFETY PERSONNEL

By the Mayor:

WHEREAS, The American Rescue Plan Act includes a provision for premium pay for essential workers performing work during the COVID-19 pandemic. The City of Flint defines this Premium Pay as COVID Premium Pay.

WHEREAS, The administration is recommending COVID Premium Pay compensation to qualifying public safety personnel. COVID Premium Pay will be paid to qualifying employees for hours worked during the period June 14, 2020 through June 12, 2021. Hours worked for overtime, standby, and paid leave time will not be eligible for COVID Premium Pay with the exception of qualifying leave time paid under Coronavirus Local Fiscal Recovery Funds (CLFRF) and ARPA COVID pay relief. COVID Premium Pay shall be based upon regular shift hours (not to exceed 2,080 hours) for the entire qualifying period. Payment will be issued within 30 (thirty) days after review and final sign off by the City of Flint's ARPA administration, compliance, and implementation firm. Employees must be actively employed by the City of Flint on the date of payment to qualify for COVID Premium Pay compensation. COVID Premium Pay shall not be counted for retirement purposes, nor shall it be included in an employee's FAC (final average compensation). Funding for COVID Premium Pay shall come from the general ledger account 287-171.716-702.000.

WHEREAS, COVID Premium Pay will be paid to qualifying Flint Police Department sworn officers and Flint Fire Department certified fire suppression personnel. Each employee within the identified group will receive an additional \$5.00 per hour worked (not to exceed the maximum of \$10,400.00) during the time period listed above.

WHEREAS, COVID Premium Pay will be paid to qualifying public safety civilian support personnel currently assigned to the Flint Police Department and Flint Fire Department. Each employee within the identified group will receive an additional \$2.50 per hour worked (not to exceed the maximum of \$5,200.00) during the time period listed above.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to compensate qualifying essential workers meeting the criteria outlined above. Before COVID Premium Pay compensation is distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall be contracted with and in place to review and ensure compliance with the latest US Department of the Treasury Interim final rules. COVID Premium Pay to be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Dec 2, 2021 13:13 EST)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Dec 2, 2021 12:58 EST)
Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

Sheldon A. Neeley
Mayor Sheldon A. Neeley

APPROVED BY CITY COUNCIL:

Eric B. Mays, City Council President

Signature: Jennifer Ryan
Jennifer Ryan (Dec 2, 2021 13:00 EST)

Email: jryan@cityofflint.com

Signature: Clyde D. Edwards
Clyde D. Edwards (Dec 2, 2021 13:18 EST)

Email: cedwards@cityofflint.com



RESOLUTION NO.: 220019
PRESENTED: JAN 19 2022
ADOPTED: _____

RESOLUTION TO AUTHORIZE FOR COVID PREMIUM PAY FOR 1600 AND 1799 ESSENTIAL WORKERS

By the Mayor:

WHEREAS, The American Rescue Plan Act includes a provision for premium pay for essential workers performing work during the COVID-19 pandemic. The City of Flint defines this Premium Pay as COVID Premium Pay.

WHEREAS, The administration is recommending COVID Premium Pay compensation to qualifying 1600 and 1799 essential workers. COVID Premium Pay will be paid to qualifying 1600 and 1799 personnel for hours worked during the period June 14, 2020 through June 12, 2021. Hours worked for overtime, standby, and paid leave time will not be eligible for COVID Premium Pay with the exception of qualifying leave time paid under Coronavirus Local Fiscal Recovery Funds (CLFRF) and ARPA COVID pay relief. COVID Premium Pay shall be based upon regular shift hours (not to exceed 2,080 hours) for the entire qualifying period. Payment will be issued within 60 (sixty) days after review and final sign off by the City of Flint's ARPA administration, compliance, and implementation firm. Employees must be actively employed by the City of Flint on the date of payment to qualify for COVID Premium Pay compensation. COVID Premium Pay shall not be counted for retirement purposes, nor shall it be included in an employee's FAC (final average compensation). Funding for COVID Premium Pay shall come from the general ledger account 287-171.716-702.000.

WHEREAS, COVID Premium Pay will be paid to qualifying 1600 and 1799 personnel. Each employee within the identified group will receive an additional \$3.00 per hour worked (not to exceed the maximum of \$6,240.00) during the time period listed above.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to compensate qualifying 1600 and 1799 essential workers meeting the criteria outlined above and within the U.S. Department of the Treasury Interim Final Rules. Before COVID Premium Pay compensation is distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall be contracted with and in place to review and ensure compliance with the latest US Department of the Treasury Interim final rules. COVID Premium Pay to be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Dec 2, 2021 13:16 EST)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Dec 2, 2021 13:06 EST)
Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

Sheldon A. Neeley
Mayor Sheldon A. Neeley

APPROVED BY CITY COUNCIL:

Eric B. Mays, City Council President

Signature: Jennifer Ryan
Jennifer Ryan (Dec 2, 2021 13:06 EST)
Email: jryan@cityofflint.com

Signature: CLYDE D EDWARDS
CLYDE D EDWARDS (Dec 2, 2021 13:19 EST)
Email: cedwards@cityofflint.com



220020

RESOLUTION NO.: JAN 19 2022

PRESENTED: _____

ADOPTED: _____

RESOLUTION TO ADOPT THE CITY OF FLINT MANDATORY VACCINATION POLICY

BY THE CITY ADMINISTRATOR:

WHEREAS, COVID-19 continues to be spreading in the United States at a rapid rate. Health professionals describe the most recent variant Omicron as being more contagious than expected. These developments have prompted the federal government to require a vaccine mandate for employers with 100 or more employees. This mandate applies to most organizations including the City of Flint.

To guide companies on how to enact this requirement, the Occupational Safety and Health Administration's ("OSHA") has issued an Emergency Temporary Standard ("ETS") that the City of Flint must follow. OSHA's ETS details safety measures intended to protect you and fellow employees from contracting and spreading COVID-19 in the workplace.

WHEREAS, All employees who work in City facilities must be fully vaccinated and provide the proper documentation by **January 24, 2022**. For workers who choose to remain unvaccinated, beginning **February 9, 2022**, you will need to be tested for COVID-19 on a weekly basis and must wear an appropriate face covering when around co-workers or when in a city vehicle with other individuals.

To avoid mandatory testing, employees must get vaccinated by February 9, 2022. Employees will be paid up to four hours per dose to obtain full vaccination status. A list of places to get the inoculations is provided at the end of this policy.

Employees who do not comply with the policy will face disciplinary action up to and including termination.

WHEREAS, The City has prepared a policy for Vaccinations. The policy is attached.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

WHEREAS, The City Administrator, recommends adopting The City of Flint Mandatory Vaccination Policy.

THEREFORE, BE IT RESOLVED that the Flint City Council authorized the City Administrator to do all things necessary to adopt the City of Flint Mandatory Vaccination Policy.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
Clyde D. Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Eric B. Mays
Eric B. Mays, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 1.12.2022

BID/PROPOSAL#

AGENDA ITEM TITLE: The City of Flint Mandatory Vaccination Policy

PREPARED BY Victoria Cooper
Legal Department

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

COVID-19 continues to be spreading in the United States at a rapid rate. Health professionals describe the most recent variant Omicron as being more contagious than expected. These developments have prompted the federal government to require a vaccine mandate for employers with 100 or more employees. This mandate applies to most organizations including the City of Flint.

To guide companies on how to enact this requirement, the Occupational Safety and Health Administration's ("OSHA") has issued an Emergency Temporary Standard ("ETS") that the City of Flint must follow. OSHA's ETS details safety measures intended to protect you and fellow employees from contracting and spreading COVID-19 in the workplace.

Therefore, all employees who work in City facilities must be fully vaccinated and provide the proper documentation by **January 24, 2022**. For workers who choose to remain unvaccinated, beginning **February 9, 2022**, you will need to be tested for COVID-19 on a weekly basis and must wear an appropriate face covering when around co-workers or when in a city vehicle with other individuals.

To avoid mandatory testing, employees must get vaccinated by February 9, 2022. Employees will be paid up to four hours per dose to obtain full vaccination status. A list of places to get the inoculations is provided at the end of this policy.

Employees who do not comply with the policy will face disciplinary action up to and including termination.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: N/A

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT MANDATORY VACCINATION POLICY

1. MANDATORY TESTING PURSUANT TO OSHA EMERGENCY TEMPORARY STANDARDS:

COVID-19 continues to be spreading in the United States at a rapid rate. Health professionals describe the most recent variant Omicron as being more contagious than expected. These developments have prompted the federal government to require a vaccine mandate for employers with 100 or more employees. This mandate applies to most organizations including the City of Flint.

To guide companies on how to enact this requirement, the Occupational Safety and Health Administration's ("OSHA") has issued an Emergency Temporary Standard ("ETS") that the City of Flint is required to follow. OSHA's ETS details safety measures intended to protect you and fellow employees from contracting and spreading COVID-19 in the workplace.

Therefore, all employees who work in City facilities must be fully vaccinated and provide the proper documentation by **January 24, 2022**. For workers who choose to remain unvaccinated, beginning **February 9, 2022**, workers shall be required to be tested for COVID-19 on a weekly basis until fully vaccinated and must wear an appropriate face covering when around co-workers, in common areas or when in a city vehicle with other individuals.

To avoid mandatory testing, employees must be fully vaccinated by February 9, 2022. Employees will be paid up to four hours per dose to obtain full vaccination status. A list of places to get the inoculations is provided at the end of this policy.

Employees who do not comply with the policy will face disciplinary action up to and including termination of employment. All employees covered by this policy are required to be fully vaccinated as a term and condition of employment at the City of Flint. Employees are considered fully vaccinated two weeks after completing primary vaccination with a COVID-19 vaccine.

All employees are required to report their vaccination status and to provide proof of vaccination. Employees must provide truthful and accurate information about their COVID-19 vaccination status, and, if applicable, their testing results. Employees not in compliance with this policy will be subject to discipline.

2. EXEMPTIONS

An employee may request an exception from their supervisor which has to be approved by Human Resources if they are unable to receive the vaccine due to an illness or condition or a delay is recommended by a medical professional. Individuals may be entitled to a reasonable accommodation if they cannot be vaccinated and/or wear a face covering (as otherwise required by this policy) because of a disability, or if the provisions in this policy for vaccination, and/or testing for COVID-19, and/or wearing a face covering conflict with a sincerely held religious belief, practice, or observance. All such requests must be submitted to your manager which will be handled in accordance with applicable laws and the City's policies and procedures as review.

3. ACCEPTABLE FORMS OF PROOF OF VACCINATION

All vaccinated employees are required to provide proof of COVID-19 vaccination, regardless of where they received vaccination. Proof of vaccination status can be submitted to your manager. **Employees must remove any medical information from your vaccine documents before submitting the information.**

Acceptable proof of vaccination status is:

1. The record of immunization from a healthcare provider or pharmacy;
2. A copy of the COVID-19 Vaccination Record Card;
3. A copy of medical records documenting the vaccination;
4. A copy of immunization records from a public health, state, or tribal immunization information system; or
5. A copy of any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) administering the vaccine(s).

If an employee is unable to produce one of these acceptable forms of proof of vaccination, despite attempts to do so (e.g., by trying to contact the vaccine administrator or state health department), the employee can provide a signed and dated statement attesting to their vaccination status (fully vaccinated or partially vaccinated); attesting that they have lost and are otherwise unable to produce one of the other forms of acceptable proof

Providing **false information** related your vaccination status will result in disciplinary action up to and including termination.

- Employees may utilize up to two workdays of sick leave immediately following each dose if they have side effects from the COVID-19 vaccination that prevent them from working. Employees who have no sick leave will be granted up to two days of additional sick leave immediately following each dose if necessary.

4. POSITIVE COVID-19 CASES

City of Flint requires employees to promptly notify their supervisor when they have tested positive for COVID-19 or have been diagnosed with COVID-19 by a licensed healthcare provider. If you have symptoms or feel sick, you should stay home to prevent the spread of this virus.

If you receive a positive COVID-19 test or have been diagnosed with COVID-19 by a licensed healthcare provider, you must immediately leave your workstation and notify your supervisor.

The City of Flint will follow the applicable CDC's "Isolation Guidance" on determining whether asymptomatic employees may return to work once 10 days have passed since the positive test, and symptomatic employees may return to work after all the following are true:

- At least 10 days have passed since symptoms first appeared, and
- At least 24 hours have passed with no fever without fever-reducing medication, and
- Other symptoms of COVID-19 are improving (loss of taste and smell may persist for weeks or months and need not delay the end of isolation).

5. COVID-19 TESTING

If an employee covered by this policy is not fully vaccinated and if they are granted an exception from the mandatory vaccination requirement, the employee will be required to comply with the testing policy.

Unvaccinated Employees who report to the workplace at least once every seven days:

(A) must be tested for COVID-19 at least once every seven days; and

(B) must provide documentation of the most recent COVID-19 test result to Human Resources no later than the seventh day following the date on which the employee last provided a test result.

All unvaccinated employees are also required to wear an appropriate face covering at all times when in the presence of other employees.

Any employee who works remotely and does not report to a city facility does not have to test except:

(A) within seven days prior to returning to the workplace; **and**

(B) must provide documentation of that test result to Human Resources. upon return to the workplace.

If an employee does not provide documentation of a COVID-19 test result as required by this policy, they will not be allowed in the workplace and will not be paid until they provide a test result.

6. FACE COVERINGS

If an employee covered by this policy is not fully vaccinated and has an exemption, the employee will also be required to wear a face covering which must completely cover the nose and mouth.

Acceptable face coverings include:

- be made with two or more layers of a breathable fabric that is tightly woven
- Secured to the head with ties, ear loops, or elastic bands that go behind the head, including clear window face covers.
 - If neck gaiters are worn, they should have two layers of fabric or be folded to make two layers;
- Fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face; and
- Does not contain visible holes, punctures, or other openings.
- Other approved face coverings

The following are exceptions to City of Flint's requirements for face coverings:

1. When an employee is alone in a room with floor to ceiling walls and a closed door.
2. For a limited time, while an employee is eating or drinking at the workplace or for identification purposes in compliance with safety and security requirements.
3. When an employee is wearing a respirator or facemask.
4. Where City of Flint has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee's mouth for reasons related to their job duties, when the work requires the use of the employee's uncovered mouth, or when the use of a face covering presents a risk of serious injury or death to the employee).

7. CONFIDENTIALITY AND PRIVACY:

All medical information collected from individuals, including vaccination information, test results, and any other information obtained as a result of testing, will be treated in accordance with applicable laws and policies on confidentiality and privacy.

8. DEFINITIONS

1. Primary Vaccination

A *primary series* is the initial dose(s) of a COVID-19 vaccine. For Pfizer and Moderna mRNA vaccines, the primary series is two vaccine doses. For the Johnson & Johnson (J&J) COVID-19 vaccine, the primary series is a single vaccine dose.¹

¹ Texas Health and Human Services, <https://www.dshs.state.tx.us/coronavirus/immunize/vaccine-faqs.aspx>

2. **Fully Vaccinated:** A person is considered fully vaccinated two weeks after their second dose in a two-dose series, such as the Pfizer-BioNTech or Moderna vaccines, or two weeks after a single-dose vaccine, such as the Johnson & Johnson vaccine.²
3. **Partially Vaccinated** For two-dose vaccines (Pfizer-BioNTech or Moderna), you're considered "partially vaccinated" if you've received just one dose or if two weeks haven't yet passed since your second dose. For a one-dose vaccine (Johnson and Johnson (J&J)/Janssen), you're considered "partially vaccinated" if two weeks haven't yet passed since you got your shot.³
4. **Neck gaiter:** a fabric covering in the form of a closed loop worn around the neck that can extend to cover the lower part of the face.⁴

The aforementioned rules are subject to change in accordance with OSHA and MIOSHA. Any questions may be referred to Human Resources by calling 810.766.7280.

² MDHHS Frequently Asked Questions, January 10, 2022,

https://www.michigan.gov/documents/coronavirus/COVID-19_Vaccine_Public_FAQ_FINAL_710077_7.pdf

³ Washington State Coronavirus Response, Life After Vaccine: Common Questions and Answers,

<https://coronavirus.wa.gov/information-for/you-and-your-family/life-after-vaccine/life-after-vaccine-common-questions-and>

⁴ Merriam-Webster dictionary, <https://www.merriam-webster.com/dictionary/neck%20gaiter>

RECURRING TESTING SITES

Tuesdays 12:00 pm – 2:00 pm
Our Lady of Guadalupe
Address: 2316 W. Coldwater Rd, Flint, MI
Vaccines Offered: Pfizer (5+) and Moderna (18+)

Wednesdays 10:00 am – 12:00 pm
Central Church of the Nazarene
Directions: 1261 W. Bristol Rd, Flint, MI
Vaccines Offered: Pfizer (5+) and Moderna (18+)

Thursdays 3:00 pm – 6:00 pm
Shiloh Missionary Baptist
Directions: 2120 N. Saginaw St, Flint, MI
Vaccines Offered: Pfizer (5+) and Moderna (18+)

CVS

Meijer

Kroger

Rite Aid

Presented: January 19, 2022
Adopted: _____
Resolution # _____
Department: Human Resources
Last Revised: _____

RESOLUTION NO.: 220038

PRESENTED: January 19, 2022

ADOPTED:

**Resolution to Approve a Public Hearing Regarding the
Amended Changes to Rules Governing Meetings of the Flint City Council**

By the Flint City Council:

WHEREAS, an ad hoc Rules committee was established on November 15, 2021, for the purpose of revision to the Rules Governing Meetings of the Flint City Council (the Rules), which were adopted as amended on June 12, 2017; and

WHEREAS, significant amendments to the Rules have been made by the ad hoc Rules committee for the purposes of clarity and consistency therein; and

WHEREAS, Section 1-801 et seq. of the Flint City Charter requires a public hearing for proposed amendments of the Rules.

THEREFORE BE IT RESOLVED, that the appropriate City officials are hereby authorized to do all things necessary to conduct a public hearing for the purpose of public input on the proposed amendments to the Rules Governing Meetings of the Flint City Council on the ____ day of _____, in City Council Chambers, 1101 S. Saginaw Street, Flint.

APPROVED AS TO FORM:

CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Eric Mays, City Council President

RULES GOVERNING MEETINGS OF THE FLINT CITY COUNCIL

GENERAL

PREAMBLE

OPEN MEETINGS ACT (OMA)

FREEDOM OF INFORMATION ACT (FOIA)

RULE 1 PARLIAMENTARY AUTHORITY

RULE 2 SUSPENSION AND AMENDMENT OF RULES

ORGANIZATION #1

RULE 3 COUNCIL PRESIDENT; PRESIDING AT MEETINGS

RULE 4 APPOINTMENT OF COMMITTEES

ORGANIZATION #2

RULE 5 TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

RULE 6 AGENDA FOR REGULAR MEETINGS OF COUNCIL; AGENDAS FOR COMMITTEE MEETINGS

RULE 7 ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

ORGANIZATION #3

EXECUTIVE OR CLOSED SESSIONS

ACTION BY COUNCIL

RULE 8 FORM OF ACTION; DIVISION OF QUESTION

RULE 9 VOTING; VOTING – ABSTAINING VOTES

RULE 10 INTRODUCTION AND ENACTMENT OF ORDINANCES

MOTIONS #1

RULE 11 CONSIDERATION OF MOTIONS

RULE 12 SUPPORT FOR MOTIONS

RULE 13 MOTION TO ADJOURN

RULE 14 MOTION TO RECESS

RULE 15 MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)

RULE 16 MOTION TO VOTE IMMEDIATELY (PREVIOUS QUESTION OR CALL THE QUESTION)

RULE 17 MOTION TO LIMIT OR EXTEND DEBATE

MOTIONS #2

RULE 18 MOTION TO POSTPONE DEFINITELY

RULE 19 MOTION TO REFER (COMMIT)

RULE 20 MOTION TO AMEND

RULE 21 MOTION TO POSTPONE INDEFINITELY

RULE 22 MOTION TO RECONSIDER

RULE 23 MOTION TO RESCIND

RULE 24 REQUEST TO WITHDRAW A MOTION

MOTIONS #3

RULE 25 INCIDENTAL MOTIONS – POINT OF ORDER

RULE 26 INCIDENTAL MOTIONS – ~~POINT OF REQUEST FOR INFORMATION~~

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

RULE 27 MAINTENANCE OF ORDER AND DEBATE

RULE 28 RIGHT TO SPEAK IN DEBATE

RULE 29 PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

RULE 30 GENERAL CONDUCT AND STANDARDS OF CONDUCT

RULE 31 ETHICS

RULE 32 DISCIPLINARY ACTIONS

REVIEW OF CITY COUNCIL RULES

RULE 33 ANNUAL REVIEW OF CITY COUNCIL RULES

GENERAL

PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order and certain laws.

OPEN MEETINGS ACT (OMA)

City Council meetings are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

FREEDOM OF INFORMATION ACT (FOIA)

All documents of the meetings of the Flint City Council (i.e. agendas, minutes, attachments, transcripts, recordings) are public documents subject to the FOIA, MCL 15.231 *et seq.* unless subject to exemptions rule in FOIA.

PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not covered specifically by Council Rules, State, or Local law, shall be governed by Robert's Rules of Order 11th Ed. If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules take precedence.
- Rule 1.2 The President or Chair (Presiding Officer) ~~SHALL (is required to)~~ shall decide all questions arising under these rules and general parliamentary practice, subject to appeal. ~~While on all questions of order, and of interpretation of the rules, and of priority of business, it is the DUTY of (The Chairman to shall first decide the question, and it is the privilege of any member to may "appeal from the decision."~~ If the appeal is seconded, the Chairman ~~shall states his their decision, and that it has been appealed from, and then states the question thus: "Shall the decision of the Chair stand as the judgment of Council?"~~ The Chairman can then, ~~without leaving the chair, state the reasons for his their decision, after which it is open to debate. Unless The appeal shall be determined by a majority of the Councilpersons Councilmembers-elect, vote against the Chair's ruling, the ruling stands.~~
- Rule 1.3 City Council can appoint a person of their choosing to be the Parliamentary Authority, but any Councilmember may make reference to either City Council Rules, which take precedence over Robert's Rules, or reference to Robert's Rules when the issue is not covered in City Council Rules.

Commented [WK1]: Per 3-204(A) of the City Charter, "Except as otherwise provided by this Charter no action of the City Council shall be effective unless a majority of the members elect of the City Council vote in favor of the action."

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 ~~Any individual The rules may be suspended on the vote of two-thirds of the Councilpersons Councilmembers-elect, to allow for consideration of business that would not otherwise be allowed, unless other rules provide for an alternative means of conducting said business. A motion to suspend a rule is not debatable.~~
- Rule 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

ORGANIZATION #1

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, each chosen by a majority of the ~~Councilpersons~~ Councilmembers elect for a ~~one year~~ term which shall end on the second Monday in November.
- Rule 3.2 The President shall preside at the meetings of the Council and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a Chairperson from a Council Committee shall preside in the following order: Finance, Governmental Operations, Legislative, Grants.

COMMITTEES

- Rule 4.1 The President, unless otherwise directed by the Council, shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November.
- Rule 4.2 The standing committees of the City Council are Finance, Governmental Operations, Legislative, Grants, and Special Affairs. The Council President may determine in which order they are addressed.
- Rule 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings. [Note - see Rule 6.8A]
- Rule 4.4 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). Legislative Committee shall meet after Finance Committee. [Note - see Rule 6.8B]
- Rule 4.5 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note - see Rule 6.8C]
- Rule 4.6 Grants Committee - Business conducted consists of all matters relating to City grant programs and grant awards (e.g. applying for grants, accepting and monitoring of grants, federal and state grant monies, and local grant dollars, etc.). Grants Committee shall meet after Governmental Operations Committee. [Note - see Rule 6.8D]
- Rule 4.7 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. [Note - see Rule 6.8E]
- Rule 4.8 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.

- Rule 4.9 The President, at his~~her~~^{their} own discretion, may create ad hoc committees and shall appoint these committees' chairs and members. The President shall determine the number of ~~Council member~~^{Councilmembers} comprising these committees.

ORGANIZATION #2

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- Rule 5.2 The regular meeting of the City Council is 5:30 p.m. on the second and fourth Monday of every month.
- Rule 5.3 The Flint City Council may schedule other committee meetings as deemed necessary.
- Rule 5.4 In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each ~~Councilperson~~^{Councilmember} and the public are informed as is required by the Open Meetings Act.
- Rule 5.5 The Mayor shall be notified of all meetings of the City Council.

AGENDA FOR REGULAR MEETINGS OF COUNCIL

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President or any presiding Chair of any committee of the Council, or at the request of the Mayor or Clerk, prior to the start of the meeting. After roll call, the presiding officer shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the presiding officer.
- Rule 6.2 Any agenda matters that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation such as staff review reports, etc., and must be signed by the required signatories.
- Rule 6.3 The deadline for contacting City Council staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- Rule 6.~~5~~⁴ The presiding officer shall choose a person to lead the Pledge of Allegiance.
- Rule 6.~~5~~⁶ Opening Ceremonies will consist of Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence for deceased or ailing individuals. Spiritual leaders (of many faiths) ~~will~~^{may} be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

AGENDAS FOR COMMITTEE MEETINGS

- Rule 6.8 Items denoted with ** will only appear on a committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda.
- Rule 6.8a Finance Committee Agenda - Roll Call, **Closed Session [Executive Session], **Special Order, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- Rule 6.8b Legislative Committee Agenda - Roll Call, **Resolutions, Ordinances, Discussion Items, Outstanding Discussion Items, Adjournment
- Rule 6.8c Governmental Operations Committee Agenda - Roll Call, **Special Order, **Licenses, Resolutions, Appointments, Discussion Items, Outstanding Discussion Items, Adjournment
- Rule 6.8d Grants Committee Agenda - Roll Call, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- Rule 6.8e Special Affairs Agenda - Roll Call, **Closed Session [Executive Session], **Special Order, Resolutions, Appointments, Ordinances, Discussion Items, Additional Council Discussion, Adjournment
- Rule 6.9 Rules 6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings also apply here to Committee meetings, except that any Committee member may request that an agenda item be placed on the agenda for that Committee. Section 31.12 of the Disorderly Persons Ordinance applies to all committee meetings.

ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

- Rule 7.1 The order of business at Regular Meetings of the City Council shall be as follows:

- I Call to Order, Roll Call and opening ceremonies
- II Reading of Disorderly Persons Section
- III Request for Changes and/or Additions to Agenda
(Council shall vote to adopt any amended agenda.)
- IV Presentation of Minutes
(Council shall vote to accept minutes.)
- V Special Orders
(Any Councilperson/Councilmember may request that permission for a Special Order be placed on the agenda, but it must first be approved by both the Council President, and Committee Chair if raised during a Committee meeting.)
- VI Public Hearings
- VII Public Speaking
(Three [3] minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of a meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council

members may not speak during public speaking, nor may they make response comments to speakers. Council members may use their five (5) minutes for final comments to address any issues that have been addressed by public speakers.)

VIII Petitions and Unofficial Communications

IX Official Communications – From Mayor and Other City Officials

X Additional Communications

XI Appointments

XII Licenses

XIII Resolutions (A Council member who desires to speak in debate must obtain

the floor by being recognized by the presiding Chair. In the debate, each member has the right to speak twice [for a maximum of five (5) minutes] on the same question on the same day, but cannot make a second speech on the same question so long as any member who has not spoken on that

question desires the floor. A member who has spoken twice on a particular question on the same day has *exhausted his/her right*

to debate that question for that day. A timer will be utilized. No “banking” of time or division of time for future use is allowed.

Council members may request to ask questions of Administrative staff, etc. During debate on any agenda item, Guest speaker time allowed shall be determined by the presiding Chair and is not considered to be part of the limited debate time allocated to council members.

XIV Liquor Licenses

XV Introduction and First Reading of Ordinances

XVI Second Reading and Enactment of Ordinances

XVII Additional Discussion Items

XVIII Final Council Comments

XIV Adjournment

ORGANIZATION #3

CLOSED SESSIONS

Rule 7.2 Pursuant to the Open Meetings Act, the Flint City Council may meet in Closed Session for one or more of the following purposes: The Open Meetings Act provides exemptions to the rule that government body meetings must be open to the public:

Meeting in closed session—a public body may meet in a closed session only for one or more of the permitted purposes specified in Section 8 of the OMA:

The limited purposes include, among others:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.
- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.
- (6) To consider material exempt from discussion or disclosure by state or federal statute. But note—a board is not permitted to go into closed session to discuss an attorney's oral opinion, as opposed to a written legal memorandum.

7.3 ————— A closed session must be conducted during the course of an open meeting.

Section 2(e) of the OMA defines "closed session" as "a meeting or part of a meeting of a public body that is closed to the public." Section 9(1) of the OMA provides that the minutes of an open meeting must include "the purpose or purposes for which a closed session is held."

—Rule 7.43 ————— GOING INTO CLOSED SESSION [EXECUTIVE SESSION] – A 2/3 roll call vote of the Councilmembers-Elect is required to meet in closed session for purposes (3) through (6), as listed in Rule 7.2. A majority vote of the Councilmembers-Elect is sufficient for purposes (1) and (2), as listed in Rule 7.2. The roll call vote and the purpose or purposes for meeting in closed session shall be recorded in the minutes of the meeting at which the vote is taken.

SECTION

7(1) OF THE OMA SETS OUT THE PROCEDURE FOR CALLING A
CLOSED SESSION: A 2/3 ROLL CALL VOTE OF MEMBERS ELECTED
OR APPOINTED AND SERVING IS REQUIRED TO CALL A CLOSED

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SESSION, EXCEPT FOR THE CLOSED SESSIONS PERMITTED UNDER
SECTION 8(A), (B), (C), (G), (H), AND (J). THE ROLL CALL VOTE AND
THE PURPOSE OR PURPOSES FOR CALLING THE CLOSED SESSION
SHALL BE ENTERED INTO THE MINUTES OF THE MEETING AT
WHICH THE VOTE IS TAKEN. THUS, A PUBLIC BODY MAY GO INTO
CLOSED SESSION ONLY UPON A MOTION DULY MADE,
SECONDED, AND ADOPTED BY A 2/3 ROLL CALL VOTE OF THE
MEMBERS APPOINTED AND SERVING DURING AN OPEN MEETING
FOR THE PURPOSE OF (1) CONSIDERING THE PURCHASE OR
LEASE
OF REAL PROPERTY, (2) CONSULTING WITH THEIR ATTORNEY, (3)
CONSIDERING AN EMPLOYMENT APPLICATION, OR (4)
CONSIDERING MATERIAL EXEMPT FROM DISCLOSURE UNDER
STATE OR FEDERAL LAW. A MAJORITY VOTE IS SUFFICIENT FOR
GOING INTO CLOSED SESSION FOR THE OTHER OMA PERMITTED
PURPOSES.

Rule ---7.45 ~~LEAVING A CLOSED SESSION [EXECUTIVE SESSION]~~ - The City
Council may leave a closed session upon a majority vote of the Councilmembers-
elect. ~~THE OMA IS~~
SILENT AS TO HOW TO LEAVE A CLOSED SESSION. SUGGESTED
IS
FOR A MOTION TO BE MADE TO END THE CLOSED SESSION WITH
A MAJORITY VOTE NEEDED FOR APPROVAL. ADMITTEDLY, THIS
IS A DECISION MADE IN A CLOSED SESSION, BUT IT CERTAINLY
ISN'T A DECISION THAT "EFFECTUATES OR FORMULATES PUBLIC
POLICY." WHEN THE PUBLIC BODY HAS CONCLUDED ITS CLOSED
SESSION, THE OPEN MEETING MINUTES SHOULD STATE THE TIME
THE PUBLIC BODY RECONVENED IN OPEN SESSION AND, OF

COURSE, ANY VOTES ON MATTERS DISCUSSED IN THE CLOSED
SESSION MUST OCCUR IN AN OPEN MEETING.

Rule ~~7.56~~ ~~DECISIONS ON MATTERS DISCUSSED IN CLOSED SESSION TO BE
MADE DURING OPEN SESSION DECISIONS MUST BE MADE DURING AN
OPEN MEETING, NOT THE~~

~~CLOSED SESSION [EXECUTIVE SESSION] SECTION 3(2) OF THE
OMA REQUIRES THAT "ALL DECISIONS OF A PUBLIC BODY
SHALL
BE MADE AT A MEETING OPEN TO THE PUBLIC." SECTION 2(D) OF
THE OMA DEFINES "DECISION" TO MEAN "A DETERMINATION,
ACTION, VOTE, OR DISPOSITION UPON A MOTION, PROPOSAL,
RECOMMENDATION, RESOLUTION, ORDER, ORDINANCE, BILL,
OR
MEASURE ON WHICH A VOTE BY MEMBERS OF A PUBLIC BODY
IS
REQUIRED AND BY WHICH A PUBLIC BODY EFFECTUATES OR
FORMULATES PUBLIC POLICY. All determinations, actions, votes, or
dispositions of motions, proposals, recommendations, resolutions, orders,
ordinances, bills, or measures by which the City Council effectuate or formulates
public policy must be made during an open session. "~~

Rule ~~7.76~~ ~~All matters discussed in closed session are privileged and not to be shared
with any person outside of the closed session. ALL MATTERS DISCUSSED IN
CLOSED SESSION [EXECUTIVE~~

~~SESSION] AND MATERIALS PROVIDED ARE PRIVILEGED
INFORMATION AND ARE NOT TO BE SHARED WITH ANY
PERSON(S) OUTSIDE OF THE SESSION.~~

ACTION BY COUNCIL

FORM OF ACTION BY COUNCIL: DIVISION OF QUESTION

(NOTE ~~THIS ACTION IS OFTEN UTILIZED BY COUNCIL FOR MASTER
RESOLUTIONS AND SEPARATION OF SPECIFIC RESOLUTIONS)~~

- Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made upon motion, including decisions on parliamentary procedure.
- Rule 8.2 No motion may be debated by the Council until it has been stated by the presiding officer and it must be reduced to writing if requested by the presiding officer or any CouncilpersonCouncilmember.
- Rule 8.3 If a question before the Council is susceptible of division, it shall be divided on the demand of any CouncilpersonCouncilmember.

VOTING

- Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote.
- Rule 9.2 The determination of any question at a committee meeting shall be by voice vote unless a member objects, in which case upon call of the Chair for a vote. If there is an objection, a roll call vote shall be taken.
- Rule 9.3 The voting on all roll calls shall be rotated so that the CouncilpersonCouncilmember representing the First Ward shall cast the first vote on the first roll call of any meeting, the CouncilpersonCouncilmember from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding CouncilpersonCouncilmember. Following the first vote on any roll call, the remaining CouncilpersonCouncilmembers shall be called in consecutive order until all nine CouncilpersonCouncilmembers have been afforded an opportunity to vote on any question.
- Rule 9.4 A Councilmember must be seated at their designated seating place in order to vote. Proxy votes are not allowed.
- Rule 9.5 INTERRUPTION OF VOTES – Interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- Rule 9.6 RULE AGAINST EXPLANATION BY MEMBERS DURING VOTING - A member has no right to “explain his vote” during voting, which would be the same as debate at such a time.
- Rule 9.7 CHANGING ONE'S VOTE – A member has a right to change his vote up to the time the result is announced by the Chair. A request to change a vote after the Chair's announcement requires After that s/he can make the change only by the unanimous consent of the assembly requested body and granted, without debate, and may only be made immediately after the Chair's announcement, immediately following the chair's announcement of the result of the vote.

Rule 9.8 ABSTAINING VOTES – To “abstain” means to not vote at all.

Rule 9.9 ABSTAINING FROM VOTING ON A QUESTION OF DIRECT PERSONAL INTEREST – No member should vote on a question in which he/she has a direct personal or pecuniary interest not common to the other members of the organization. Voting on questions which affect oneself – the rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES

~~(BOTH Any City Councilmember or the Mayor may introduce an Ordinance CITY COUNCIL AND THE LEGAL DEPARTMENT MAY INTRODUCE~~

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~~AN ORDINANCE))~~

Rule 10.1 Upon the introduction of any ordinance, the City Clerk shall proceed as directed in Section 3-30201 *et seq* of the Flint City Charter.

Rule 10.2 After a public hearing has been completed, any ~~Councilperson~~Councilmember may move the enactment of the ordinance.

Rule 10.3 If the ordinance is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-301 *et seq* of the Flint City Charter Section 3-302 are complied with.

Rule 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any ~~Councilperson~~Councilmember may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the ~~Councilperson~~Councilmembers-elect.

Rule 10.5 Every ordinance shall be submitted to the Chief Legal Officer of the City ~~(FOR CORRECT FORMAT, NOT CONTENT)~~ for review and approval as to form prior to enactment.

MOTIONS

CONSIDERATION OF MOTIONS

Rule 11.1 When a question is under debate, the Chair will receive only the following motions:

- Rule 13 to adjourn
- Rule 14 to recess
- Rule 15 to postpone temporarily (lay on the table)
- Rule 16 to vote immediately (previous question)
- Rule 17 to limit debate
- Rule 18 to postpone definitely

Rule 19	to refer (commit)
Rule 20	to amend
Rule 21	to postpone indefinitely
Rule 22	to reconsider
Rule 23	to rescind
Rule 24	to withdraw a motion
Rule 25	point of order
Rule 26	point of request for information

Rule 11.2 If more than one of the above motions are made, they shall be considered in the order listed.

SUPPORT FOR MOTIONS

Rule 12.1 No motion may be considered or debated unless it has the support of ~~been seconded by at least one other Councilperson~~ Councilmember and has been properly stated by the Chair. ~~The Chair does not have to recognize a member before that member may second a motion.~~

Rule 12.2 Nominations need not be seconded.

MOTIONS #1

MOTION TO ADJOURN

Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.

Rule 13.2 A motion to adjourn ~~will be decided without debate~~ is not debatable. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.

MOTION TO RECESS

Rule 14.1 A motion to recess shall state the length of the recess and ~~shall be decided without debate~~ is not debatable.

Rule 14.2 When a recess is taken during the pending of any question, the consideration of the question shall be resumed upon the reassembling of the Council.

Rule 14.3 The Chair may order a recess without objection.

MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)

Rule 15.1 The Council may decide to postpone temporarily any matter pending before it. The motion may be referred to as a motion to lay on the table.

Rule 15.2 A decision to lay upon the table shall have the effect of postponing the question involved, all pending amendments, and other adhering motions, until later in that meeting.

Rule 15.23 If a decision is made to resume consideration of a matter or to take up from the table, it shall return in exactly the same form as when it was postponed temporarily. A motion to resume consideration must be made at the same meeting.

Rule 15.3 If a motion to resume consideration fails or is not made, the pending matter shall be added to the next meeting agenda.

Rule 15.4 All matters postponed temporarily shall be considered at the meeting at which they were postponed. If the motion to take up from the table fails, the issue is considered to have failed.

Rule 15.54 A motion to postpone temporarily or to resume consideration shall be decided without debate. is not debatable

MOTION TO VOTE IMMEDIATELY (PREVIOUS QUESTION OR CALL THE QUESTION)

Rule 16.1 Any ~~Councilperson~~Councilmember may move to vote immediately. If the motion is supported, debate will cease immediately. A two-thirds vote is required for the motion to carry. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.

Rule 16.2 If the motion receives a majority of the votes of the ~~Councilperson~~Councilmembers-elect, in accordance with Section 3-204(a) of the Charter, the Council shall vote on the pending question or questions in their regular order.

Rule 16.3 A motion to vote immediately is not debatable.

MOTION TO LIMIT OR EXTEND DEBATE

Rule 17.1 The Council may decide, by majority vote, to limit or determine the time that will be devoted to discussion of a pending motion or to modify or remove limitations already imposed on its decision. This may include a limit of time for each ~~councilperson~~Councilmember to speak to the issue. Failure to cease talking when a time limit has been reached shall result in disciplinary action. Violators shall be removed from the meeting.

Rule 17.2 If each ~~councilperson~~Councilmember has a limited time to speak, this time limit shall include any questions asked and/or answered per the ~~councilperson~~Councilmembers request.

Rule 17.3 A motion to limit or extend debate is not debatable.

MOTIONS #2

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 The Council may decide to put off consideration of a pending main motion and to fix a definite time for its consideration.
- Rule 18.2 The debate on the motion to postpone definitely shall be limited to the reasons for the postponement and the time the main motion shall be taken up.

MOTION TO REFER (COMMIT)

- Rule 19.1 If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral.
- Rule 19.2 There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.

MOTION TO AMEND

- Rule 20.1 A motion to amend must be germane to the main motion.
- Rule 20.2 An amendment may be amended but an amendment to an amendment may not be amended.

MOTION TO POSTPONE INDEFINITELY

- Rule 21.1 The Council may decide to prevent discussion or further discussion on a question by voting to postpone it indefinitely.
- Rule 21.2 A motion that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motion.

MOTION TO RECONSIDER

- Rule 22.1 A motion to reconsider any decision of the City Council may be made by any ~~Councilperson~~Councilmember that voted in the affirmative on the motion in question.
- Rule 22.2 A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council provided that notice has been given to the Council prior to the start of the meeting.
- Rule 22.3 No question may be reconsidered more than once.
- Rule 22.4 If a decision of the Council has gone into effect, the motion to reconsider shall not be in order.

MOTION TO RESCIND

- Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.

- Rule 23.2 Notice of a motion to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which the motion is to be made. However, the Council may vote by two-thirds of ~~Councilperson~~Councilmembers-elect to waive the notice.
- Rule 23.3 Motions to rescind may be reconsidered regardless of whether the vote was affirmative or negative.

MOTIONS #3

REQUEST TO WITHDRAW A MOTION

- Rule 24.1 Any ~~Councilperson~~Councilmember may withdraw his or her motion before it has been restated by the Chair and placed before the assembly. The ~~Councilperson~~Councilmember need not obtain concurrence of any other person.
- Rule 24.2 After the motion has been placed before the assembly, it may only be withdrawn by majority consent of all ~~Councilperson~~Councilmembers present. A request to withdraw is undebatable.
- Rule 24.3 No request to withdraw a motion may be made after the vote on the motion has commenced.

INCIDENTAL MOTIONS – POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the presiding officer does not correct it, or when the presiding officer makes a breach of the rules.
- Rule 25.2 A point of order should not be used for minor infractions: that do not affect the substantive rights of the City Council, or a member
- Rule 25.3 A point of order does not need a second, can interrupt a speaker, is not debatable, and is decided by the chair.
- Rule 25.4 A point of order cannot be ignored by the presiding officer. A ruling of “agreement – out of order” or “disagree – denied” must be given. All debate and/or talking shall cease immediately when a point of order is raised, in order for the presiding officer to rule. ~~Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting~~
- Rule 25.5 Any two members have the right to appeal the presiding officer’s decision on a point of order. ~~This requires one member making (or taking) the appeal and another seconding (or supporting) it. Lack of support means the motion fails. If the motion is supported, the Council body votes to decide the question: as set forth in Rule 1.2. Members have no right to question the decision or ruling of the presiding officer unless they appeal from his/her decision.~~

INCIDENTAL MOTIONS – POINT REQUEST FOR OF INFORMATION

- Rule 26.1 A ~~requestpoint for information~~of information generally applies to information desired from a speaker.

- Rule 26.2 Its purpose is to help one understand the process and the potential consequences of the next voting.
- Rule 26.3 A request for information cannot be ignored by the presiding officer, but the presiding officer – upon hearing the request – may decide whether the request is legitimate and can proceed, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The Presiding Officer must rule with either “Proceed” or “Denied”.
- Rule 26.4 A request for information ~~point of information can be given made~~ with a very short explanation but using this tactic as an opportunity to gain the floor is not allowed. Multiple abuses of use of point of information is cause for disciplinary action.

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

MAINTENANCE OF ORDER AND DEBATE

(The public and City Council are both subject to the disorderly ~~person~~ persons ordinance section 31-101 and the general code of conduct. Additionally, the Chair or Presiding Officer has a responsibility and duty to enforce these rules and sanctions for the purpose of maintenance of order. Only the Chair or Presiding Officer may determine and rule on who/what is in or out of order. Violations of this rule shall result in removal from the meeting.)

- Rule 27.21 When a member has been called to order, the Chair shall determine whether or not he or she is in order. Every question of order shall be decided by the Chair subject to an appeal to the Council by any member. If a member is called to order for words spoken, the exceptional words shall be immediately taken down in writing so that the presiding officer or Council may be better able to judge the matter.
- Rule 27.32 During any portion of any meeting, ~~council member~~ Councilmembers may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason. ~~Any council member or audience member who engages in this behavior during a meeting shall be removed from the meeting.~~
- Rule 27.43 Only the presiding officer may call an individual (or staff member, or department head, etc.) up to the podium (and/or table) to speak. Other ~~council member~~ Councilmembers would have to petition the presiding officer to make this request.

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every ~~Councilperson~~ Councilmember and every person granted the privilege of speaking to the City Council, on any matter before the City Council, shall address all remarks to members of the Council and shall not speak until recognized.
- Rule 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the ~~Councilperson~~ Councilmember who is first to speak.
- Rule 28.3 A Councilmember who desires to speak, on any matter before the City Council, must obtain the floor by being recognized by the presiding Chair. Unless otherwise specified by these rules each member has the right to speak up to twice on the same

question on the same day, for 5 minutes during each round, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day or who has exhausted their allocated time has exhausted his/her right to debate on that question for that day. The Clerk shall utilize a timer and track members time.

Rule 28.4 Councilmembers may request, from the presiding Chair, the opportunity to ask questions of Administrative Staff, etc., during debate on any agenda item. Any such questions and responses shall be incorporated as part of the Councilmember's allotted time.

PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.

Rule 29.2 If a member of the public wishes to address the City Council, they may do so at the regular City Council meeting. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.

Rule 29.3 Members of the public shall have no more than 3 minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. ~~City council member~~Councilmembers may not also address ~~councilspeak~~ as a member of the public at this time. Public Sspeakers may not allocate or "donate" their allotted time to another person.

Rule 29.4 If a member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker.

Rule 29.5 Members of the public shall have no more than ~~10~~ 3 minutes to address the City Council during a public hearing.

~~Rule 29.6~~ Councilmembers may not speak during public hearings nor may they make response comments to speakers.

~~Rule 29.7~~ Any person while being heardspeaking at a Council meeting may be called to order by the President or any ~~Councilperson~~Councilmember for failure to be germane, for vulgarity, for personal attack of persons or institutions, or for speaking in excess of the allotted time.

~~Rule 29.8~~ Any person who is called to order shall thereupon yield the floor until the President shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any ~~Councilperson~~Councilmember to the Council. If a person so engaged in presentation shall be determined by the Council to be out of order, that person shall not be permitted to continue at the same meeting except on special leave of the Council.

Rule 29.98 ~~Councilperson~~Councilmembers may not respond to any public speakers, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline, until Final Council Comments.

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

GENERAL CONDUCT AND STANDARDS OF CONDUCT

Rule 30.1 Every ~~councilperson~~Councilmember is subject to the established rules or general conduct and the standards of conduct as may be adopted by the City Council.

ETHICS

Rule 31.1 Every ~~councilperson~~Councilmember is subject to the established ethics rules of the City of Flint Charter and Ethics Ordinance.

DISCIPLINARY ACTIONS

Rule 32.1 Every ~~councilperson~~Councilmember is subject to the established rules and disciplinary actions for violations of rules and city ordinances.

REVIEW OF CITY COUNCIL RULES

Rule 33.1 Every December, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.

Rule 33.2 At his/her own discretion, the Council President may at any time appoint a committee and its members to review and offer revisions of City Council Rules.

Rule 33.3 ~~The rules may be revised upon a 2/3 majority vote of City Council members, per the City Charter. All Council members are subsequently and immediately subject to the approved rules.~~

Rule 33.43 It is the responsibility and duty of the Council President, Vice President, and all the Committee Chairs to ensure that these rules are adhered to and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and can subjects the violator to disciplinary actions.

RULES ORIGINALLY ADOPTED: MAY 10, 1976

1ST AMENDMENT ADOPTED: MAY 24, 2010

2ND AMENDMENT ADOPTED: APRIL 27, 2015

3RD AMENDMENT ADOPTED: JUNE 12, 2017

4TH AMENDMENT ADOPTED: _____

RESOLUTION NO.: 220039

PRESENTED: January 19, 2022

ADOPTED:

RESOLUTION REGARDING FLINT CITY COUNCIL INVESTIGATIVE HEARING

WHEREAS, the Flint City Council is empowered to do investigative hearings; and

WHEREAS, the Flint City Council has elected to have an investigative hearing; and

WHEREAS, the scope of the investigative hearing is to consider the facts and circumstances relative to the Request For Proposals for Waste Collection Services and all other actions from the initial URP until the awarding of the actual contract; and

WHEREAS, all actions by the Flint City Council will be in compliance with the Open Meetings Act; and

WHEREAS, procedures need to be adopted relative to the conducting of such investigative hearings, including the calling of witnesses to testify before the Council and present evidence to the Council.

NOW THEREFORE BE IT RESOLVED:

That the following shall be the rules and procedure for such hearing:

1. The scope of the Council's investigation is for fact finding only.
2. A witness will not be required to testify sooner than 7 days after they are personally served with either a notice to appear to testify or a subpoena to testify.
3. A witness preserves all the rights guaranteed under the constitutions of the United States and State of Michigan, and all privileges recognized by law.
4. A witness has the right to have and confer with legal counsel present during any interview and while testifying.
5. The witness shall not be compelled to testify for longer than 90 minutes absent a court order. Under no circumstances can a witness be compelled to testify for longer than 90 minutes in any 24-hour period.
6. The hearing will be conducted as a questions-answer format. The witness will be presented one question at a time and afforded an opportunity to answer same without interruption.
7. Questioning of the witness must be conducted in a professional and respectful manner. Questions and questioning in a manner intended to harass, embarrass and/or intimidate a witness are prohibited.
8. The witness and counsel are to appear before City Council in person at a public hearing, unless otherwise agreed upon by the witness and Council.
9. The witness reserves the right to request examination in executive session. Any examination in executive session must be in compliance with the Open Meetings Act.

10. A witness shall not be compelled to testify in executive session, but may voluntarily agree to do so.
11. A witness shall not be compelled to answer any question that is outside the subject matter specified in the subpoena. A witness who appears without a subpoena shall not be compelled to answer any questions that are outside the subject matter of the investigation.
12. The witness is to testify in person. This will allow the witness to confer with counsel as desired.
13. If members of the Flint City Council intend to make charges and/or complaints, or are making charges and/or complaints against any of the witnesses to be questioned, prior to the interview of the witness, specific notification in writing of the charges / complaints are to be given to the witness at least 7 days in advance so that he or she can exercise any right afforded to him or her under the Open Meetings Act regarding closed sessions of the council, pursuant to MCL 115.268(a).

APPROVED AS TO FORM:

CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Eric Mays, President
Flint City Council



CITY OF FLINT

220023

RESOLUTION NO.: _____

PRESENTED: JAN 19 2021

ADOPTED: _____

**Resolution for Approval of a Group E
Medical Provisioning Center License for Anthony Marougi for
Henndogs Holdings, LLC Located at 3756 S Dort Hwy.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Anthony Marougi is the owner/ operator of Henndogs Holdings, LLC, located at 3756 South Dort Highway; and

WHEREAS, Henndogs Holdings, LLC has received approval for a Group E Medical Provisioning Center Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Anthony Marougi of Henndogs Holdings, LLC, located at 3756 South Dort Highway.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde D. Edwards, City Administrator

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 4, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group E Medical Provisioning Center for Henndogs Holdings, LLC Located at 3756 S Dort Hwy.

PREPARED BY: Keizzy Anpalagan, GIS Specialist, Department of Planning and Development

VENDOR NAME: Anthony Marougi – Henndogs Holdings, LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Henndogs Holdings, LLC (Owner, Anthony Marougi) has received approval from the Flint Planning Commission for a Group E Medical Provisioning Center permit/license located at 3756 S Dort Hwy.

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the city council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the City. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Anthony Marougi/Henndogs Holdings, LLC at 3756 S Dort Hwy.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT


BUDGET YEAR 1

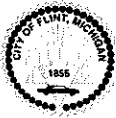
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220024

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group E
Medical Provisioning Center License for Hani Kassab Jr for
Dort Hwy Flint, LLC Located at 2101 S Dort Hwy.**

BY THE CITY ADMINISTRATOR:


WHEREAS, Hani Kassab Jr is the owner/ operator of Dort Hwy Flint, LLC, located at 2101 South Dort Highway; and

WHEREAS, Dort Hwy Flint, LLC has received approval for a Group E Medical Provisioning Center Permit/License for this location; and


WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Hani Kassab Jr of Dort Hwy Flint, LLC, located at 2101 South Dort Highway.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

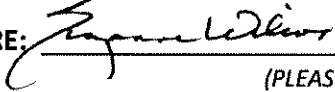
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220025

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group E
Medical Provisioning Center License for Riadh Dado for
Trippy Forest LLC Located at 1901 S Dort Hwy.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Riadh Dado is the owner/ operator of Trippy Forest LLC, located at 1901 South Dort Highway; and

WHEREAS, Trippy Forest LLC has received approval for a Group E Medical Provisioning Center Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Riadh Dado of Trippy Forest LLC, located at 1901 South Dort Highway.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde D. Edwards, City Administrator

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

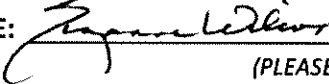
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220026

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group F
Medical Grower (Class C) License for Welson Sarkis Jr. for
Securecann Inc Located at 2502 S Dort Hwy.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Welson Sarkis Jr. is the owner/ operator of Securecann Inc, located at 2502 South Dort Highway; and

WHEREAS, Securecann Inc has received approval for a Group F Medical Grower (Class C) Permit/ License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group F Medical Grower (Class C) license to applicant Welson Sarkis Jr. of Securecann Inc, located at 2502 South Dort Highway.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:



Clyde D. Edwards, City Administrator

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

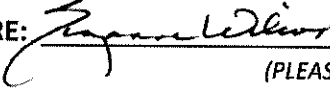
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220027

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group E
Medical Provisioning Center License for Welson Sarkis Jr. for
Securecann Inc Located at 2502 S Dort Hwy.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Welson Sarkis Jr. is the owner/ operator of Securecann Inc, located at 2502 South Dort Highway; and

WHEREAS, Securecann Inc has received approval for a Group E Medical Provisioning Center Permit/ License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183(E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Welson Sarkis Jr. of Securecann Inc, located at 2502 South Dort Highway.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

ADMINISTRATION:



Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

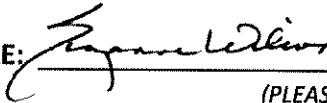
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220028

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group F
Medical Processor License for Welson Sarkis Jr. for
Securecann Inc Located at 2502 S Dort Hwy.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Welson Sarkis Jr. is the owner/ operator of Securecann Inc, located at 2502 South Dort Highway; and

WHEREAS, Securecann Inc has received approval for a Group F Medical Processor Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group F Medical Processor license to applicant Welson Sarkis Jr. of Securecann Inc, located at 2502 South Dort Highway.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

ADMINISTRATION:



Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

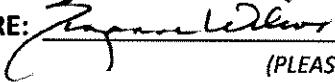
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220029

RESOLUTION NO.: _____

JAN 19 2022

PRESENTED: _____

ADOPTED: _____

**Resolution for Approval of a Group F
Medical Grower (Class C) License for John Mcleod for
Oak Flint, LLC Located at 4221 James P Cole Blvd.**

BY THE CITY ADMINISTRATOR:

WHEREAS, John Mcleod is the owner/ operator of Oak Flint, LLC, located at 4221 James P Cole Boulevard; and

WHEREAS, Oak Flint, LLC has received approval for a Group F Medical Grower (Class C) Permit/ License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group F Medical Grower (Class C) license to applicant John Mcleod of Oak Flint, LLC, located at 4221 James P Cole Boulevard.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:



Clyde D. Edwards, City Administrator

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

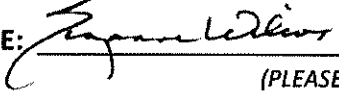
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220036

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group F
Medical Processor License for John Mcleod for
Oak Flint, LLC Located at 4221 James P Cole Blvd.**

BY THE CITY ADMINISTRATOR:

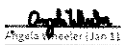
WHEREAS, John Mcleod is the owner/ operator of Oak Flint, LLC, located at 4221 James P Cole Boulevard; and

WHEREAS, Oak Flint, LLC has received approval for a Group F Medical Processor Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group F Medical Processor license to applicant John Mcleod of Oak Flint, LLC, located at 4221 James P Cole Boulevard.

APPROVED AS TO FORM:


Angela Wheeler (Jan 11, 2022 11:36 EST)

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


CLYDE D EDWARDS (Jan 11, 2022 12:33 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

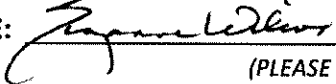
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT **220031**

RESOLUTION NO.: _____

PRESENTED: **JAN 19 2022**

ADOPTED: _____

**Resolution for Approval of a Group E
Medical Provisioning Center License for Linda Murphy for
Flint Flower of Life, Inc. Located at 1401 E Stewart Ave.**

BY THE CITY ADMINISTRATOR:


WHEREAS, Linda Murphy is the owner/ operator of Flint Flower of Life, Inc., located at 1401 East Stewart Avenue; and

WHEREAS, Flint Flower of Life, Inc. has received approval for a Group E Medical Provisioning Center Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group E Medical Provisioning Center license to applicant Linda Murphy of Flint Flower of Life, Inc., located at 1401 East Stewart Avenue.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

ADMINISTRATION:



Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 4, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group E Medical Provisioning Center for Flint Flower of Life, Inc. Located at 1401 E Stewart Ave.

PREPARED BY: Keizzy Anpalagan, GIS Specialist, Department of Planning and Development

VENDOR NAME: Linda Murphy – Flint Flower of Life, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Flower of Life, Inc. (Owner, Linda Murphy) has received approval from the Flint Planning Commission for a Group E Medical Provisioning Center permit/license located at 1401 E Stewart Ave.

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the city council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the City. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Linda Murphy/Flint Flower of Life, Inc. at 1401 E Stewart Ave.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

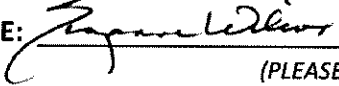
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220032

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group F
Medical Grower (Class C) License for Linda Murphy for
Apollo Organics, Inc. Located at 1401 E Stewart Ave.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Linda Murphy is the owner/ operator of Apollo Organics, Inc., located at 1401 East Stewart Avenue; and

WHEREAS, Apollo Organics, Inc. has received approval for a Group F Medical Grower (Class C) Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group F Medical Grower (Class C) license to applicant Linda Murphy of Apollo Organics, Inc., located at 1401 East Stewart Avenue.

APPROVED AS TO FORM:



ANGELA WHEELER, CHIEF LEGAL OFFICER

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:



CLYDE D. EDWARDS, CITY ADMINISTRATOR

Clyde D. Edwards, City Administrator

CITY COUNCIL:

ERIC B. MAYS, COUNCIL PRESIDENT

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 4, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group F Medical Grower (Class C) for Apollo Organics, Inc. Located at 1401 E Stewart Ave.

PREPARED BY: Keizzy Anpalagan, GIS Specialist, Department of Planning and Development

VENDOR NAME: Linda Murphy – Apollo Organics, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Apollo Organics, Inc. (Owner, Linda Murphy) has received approval from the Flint Planning Commission for a Group F Medical Grower (Class C) permit/license located at 1401 E Stewart Ave.

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the city council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the City. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Linda Murphy/Apollo Organics, Inc. at 1401 E Stewart Ave.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

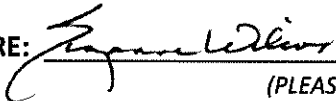
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220033

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**Resolution for Approval of a Group E
Marihuana Retailer – Adult Use License for
Green Culture Flint LLC Located at 808 S. Center Rd.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Hani Kassab, Jr. is the owner/ operator of Green Culture Flint LLC, located at 808 South Center Road; and

WHEREAS, Green Culture Flint LLC has a grandfathered medical marijuana location and has received approval for a Group E Marihuana Retail – Adult Use Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a Group E Marihuana Retailer – Adult Use license to applicant Hani Kassab, Jr. of Green Culture Flint LLC, located at 808 South Center Road.

APPROVED AS TO FORM:


Angela Wheeler (Jan 11, 2022 17:48 EST)

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


CLYDE D EDWARDS (Jan 11, 2022 17:51 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 10, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group E Marihuana Retail – Adult Use License for Green Culture Flint LLC Located at 808 South Center Road.

PREPARED BY: Keizzy Anpalagan, GIS Specialist, Department of Planning and Development

VENDOR NAME: Hani Kassab, Jr. – Green Culture Flint LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Green Culture Flint LLC (Owner, Hani Kassab, Jr.) is a grandfathered location for medical marijuana and has received approval from the Flint Planning Commission for a Group E marihuana retail adult use permit/license for his provisioning center located at 808 South Center Road.

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the city council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the City. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Hani Kassab, Jr./Green Culture Flint LLC at 808 South Center Rd.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

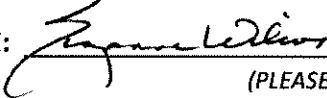
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220034

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

RESOLUTION AUTHORIZING CHANGES TO THE CHOICE MOTT COMMUNITY COLLEGE CONTRACT, DECREASING CONTRACT #19-023A BY \$99,821.00 OF ADMINISTRATION AND EVALUATION ACTIVITIES.

BY THE CITY ADMINISTRATOR:

WHEREAS, The City was awarded Choice Neighborhoods grant funding from the U.S. Department of Housing and Urban Development in the amount of \$30,000,000.00; and

WHEREAS, City Officials were authorized in Resolution #180621 to enter into contract 19-023 with the Mott Community College for the amount of \$4,524,000.00 (account 296-691.502-801.000) of the Choice Neighborhoods grant; and

WHEREAS, HUD has approved budget revision #3 on 10/25/21 which decreased Mott BLI 1405 Supportive Services by \$45,000.00; and

WHEREAS, HUD has approved budget revision #7 on 12/9/21 which decreased Mott BLI 1409 Evaluation by \$54,821.00; and

WHEREAS, the City of Flint wishes to reallocate these funds to the Flint Housing Commission;

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary, including budget amendments, to process a change order to decrease contract 19-023A with Mott Community College by \$99,821.00 in FHUD18CHOICE accounts 296-691.402-502.000 (revenue) and 296-691.402-801.000 (expense) for a revised total contract amount of \$4,424,179.00.

APPROVED AS TO FINANCE:

Jennifer Ryan
Jennifer Ryan (Jan 11, 2022 16:58 EST)

Robert Widigan, Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jan 11, 2022 15:06 EST)

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jan 11, 2022 17:12 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 11, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CHANGES TO THE CHOICE MOTT COMMUNITY COLLEGE CONTRACT, DECREASING CONTRACT #19-023A BY \$99,821.00 OF ADMINISTRATION AND EVALUATION ACTIVITIES.

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Mott Community College

BACKGROUND/SUMMARY OF PROPOSED ACTION:

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Planning Division and in collaboration with the Flint Housing Commission (FHC), Mott Community College (Mott), and Norstar Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

The approved contract amount for Mott Community College (\$4,524,000.00) is being decreased by \$99,821.00. This decrease allows more funds to be allocated to Relocation and Professional Services tasks associated with the broader Choice Neighborhoods grant. Thus, the new Mott Community

FINANCIAL IMPLICATIONS: This grant leverages existing funds throughout the community and delivers no impact to the City's General Fund accounts.

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
*See note below				
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **Purchase Order:** 19-001471 will be reduced upon adoption of this resolution.

ACCOUNT NUMBER: Funds are currently encumbered in PO 19-001471 expense account 296-691.402-801.000 and revenue account 296-691.402-502.000. Upon adoption, Accounting will liquidate PO 19-001471 and reopen for reduced suballocation. \$99,821.00 will be made available in 296-691.401-502.000 and 963.100 of the FHUD18CHOICE accounts.

Martita Moffett-Page
Martita Moffett-Page (Jan 11, 2022 15:00 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



CITY OF FLINT

(If yes, please indicate how many years for the contract or change order) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal) n/a*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*: n/a

STAFF RECOMMENDATIONS:

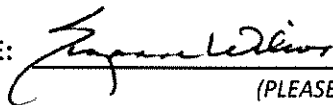
The Accounting Supervisor for the Department of Planning and Development recommends approval of this budget amendment and the accounts listed herein:

Carissa Dotson 1/11/2022

Carissa Dotson, Accounting Supervisor

The Director of Planning and Development recommends approval of this resolution and budget amendment.

DEPARTMENT HEAD SIGNATURE:



Director, Dept of Planning and Dev.

(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220035

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

RESOLUTION AUTHORIZING CHANGE ORDER AMENDMENT TO CONTRACT 19-035 WITH THE FLINT HOUSING COMMISSION TO INCREASE BY \$99,821.00 FOR ADDITIONAL CHOICE RELOCATION, FEES AND COSTS TASKS RELATED TO THE CHOICE IMPLEMENTATION GRANT

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint accepted the Choice Implementation grant awarding \$30,000,000 in grant funds for specific activities; and

WHEREAS, Resolution #180622 authorized entry into contract 19-035 with the Flint Housing Commission in the amount of \$192,280.03 of the Choice Neighborhoods grant; and

WHEREAS, Resolution #190429 authorized entry into change order #19-035A to increase by \$222,310.00 in Choice Neighborhood Implementation relocation grant funds; and

WHEREAS, City Officials were authorized in Resolution #200514 to process and enter into change order #19-035B increasing contractual amount by \$41,580.00 for management improvements in Choice Implementation funds; and

WHEREAS, the City of Flint requires additional professional services related to "fees and costs" and "relocation" activities to support the Choice Implementation project; and

WHEREAS, funds are available in accounts:

Type	General Ledger	Grant Code	Amount
Revenue:	296-691.401.502.000	FHUD18CHOICE	\$99,821.00
Expense	296-691.401-963.100	FHUD18CHOICE	\$99,821.00

WHEREAS, HUD has approved a budget revision which allows the City to move evaluation funds to the fees and costs and relocation line items in order to pay for administration of professional services and relocation contracts;

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary, including budget amendments, to increase contract 19-035C with the Flint Housing Commission by \$99,821.00 in FHUD18CHOICE funds for a revised total contract amount of \$555,991.03



CITY OF FLINT

APPROVED AS TO FINANCE:

Jennifer Ryan

Jennifer Ryan (Jan 11, 2022 16:59 EST)

Robert Widigan, Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler (Jan 11, 2022 14:44 EST)

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:

CLYDE D EDWARDS

CLYDE D EDWARDS (Jan 11, 2022 17:13 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 11, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CHANGES TO THE CHOICE FLINT HOUSING COMMISSION CONTRACT, INCREASING CONTRACT #19-035C BY \$99,821.00 FOR PROFESSIONAL SERVICES AND RELOCATION TASKS

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Flint Housing Commission

BACKGROUND/SUMMARY OF PROPOSED ACTION:

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Planning Division and in collaboration with the Flint Housing Commission (FHC), Mott Community College (Mott), and Norstar Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

Additional relocation services are required that were previously allocated to CS Mott. This change order will allocate the funds previously awarded to CS Mott to The Flint Housing Commission increasing its contract 19-035 by \$99,821.00 for a revised contract amount of \$555,991.03.

FINANCIAL IMPLICATIONS: This grant leverages existing funds throughout the community and delivers no impact to the City's General Fund accounts.

Martita Moffett-Page
Martita Moffett-Page (Jan 11, 2022 15:01 EST)

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D - Choice	Revenue	296-691.401.502.000	FHUD18CHOICE	\$99,821
P&D - Choice	Expense	296-691.401-963.100	FHUD18CHOICE	\$99,821
FY21/22 GRAND TOTAL				

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 220005326

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract or change order) YEARS 3

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATIONS:

The Accounting Supervisor for the Department of Planning and Development recommends approval of this budget amendment and the accounts listed herein:

Carissa Dotson 1/11/2022

Carissa Dotson, Accounting Supervisor

The Director of Planning and Development recommends approval of this resolution and budget amendment.

DEPARTMENT HEAD SIGNATURE:

A handwritten signature in black ink, appearing to read "Katherine L. Davis".

Director, Dept of Planning and Dev.

(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.:

220036

PRESENTED:

JAN 19 2022

ADOPTED:

RESOLUTION AUTHORIZING CITY OFFICIALS TO ACCEPT \$500,000.00 GRANT FROM CHARLES STEWART MOTT FOUNDATION FOR THE MAINTENANCE OF CITY PARKS IN FLINT

BY THE CITY ADMINISTRATOR:

WHEREAS, the City was awarded grant funding from the Charles Stewart Mott Foundation in the amount of \$500,000.00; and

WHEREAS, grant #2019-05849 has been awarded to help maintain and secure City of Flint parks as outlined in the Partnership Agreement entered into between the City of Flint and Genesee County Parks and Recreation Commission; and

WHEREAS, the total grant amount to be accepted shall be Five Hundred Thousand and no/100 (\$500,000.00) Dollars. The grant code and accounts have been established as follows:

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Other Grant	Revenue: 296-704.807-581.300	PCSM-PARKS21	\$500,000.00
Parks	Professional Service	Expense: 296-704.807-801.000	PCSM-PARKS21	\$500,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to abide by the terms of C.S. Mott Grant #2019-05849 in the amount of \$500,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-PARKS21, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widigan, Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:

Clyde D Edwards

Clyde D Edwards (Jan 5, 2022 17:58 EST)

Clyde Edwards, City Administrator

CITY COUNCIL:

Eric Mays, City Council President



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

A handwritten signature in cursive script, appearing to read "Suzanne Wilcox", written over a horizontal line.

Suzanne Wilcox, Director of Planning and Development



CHARLES STEWART
MOTT FOUNDATION

November 17, 2021

The Honorable Sheldon Neeley
Mayor
City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Maintenance of City Parks
(Grant No. 2019-05849)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$500,000 to the City of Flint for the above-referenced project for the period October 1, 2021 through September 30, 2022.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
November 17, 2021
Page 2 (Grant No. 2019-05849)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your revised proposal submitted October 28, 2021.



The Honorable Sheldon Neeley
November 17, 2021
Page 3 (Grant No. 2019-05849)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	September 30, 2022	November 1, 2022



The Honorable Sheldon Neeley
November 17, 2021
Page 4 (Grant No. 2019-05849)

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - a. Provide adequate maintenance, equipment repair and debris removal in 70 parks and adjacent park properties.
 - b. Mow parks and properties as outlined in the partnership agreement as identified in your proposal.
 - c. Patrol parks and properties as outlined in the partnership agreement as identified in your proposal.
 - d. Explore additional partnerships and opportunities to maintain and program parks.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved revised budget of \$500,000 submitted on October 28 2021 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley
November 17, 2021
Page 5 (Grant No. 2019-05849)

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.




The Honorable Sheldon Neeley
November 17, 2021
Page 6 (Grant No. 2019-05849)

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

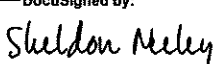
DocuSigned by:

8A59BF0328DC4EB...
Mary A. Gailbreath
Vice President-Administration and Secretary/Treasurer

MAG:cmm

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Sheldon Neeley

Authorized Signature: 
7D731B16A27C403...
(This must be an original signature of an authorized representative of the organization.)

Title: Mayor, City of Flint

Date Signed: 12/1/2021





220037

RESOLUTION NO.: _____

PRESENTED: JAN 19 2022

ADOPTED: _____

**RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO A PARK
PARTNERSHIP AGREEMENT WITH THE GENESEE COUNTY PARKS AND
RECREATION COMMISSION**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Master Plan has set goals to provide and maintain a balanced and equitable system of parks and recreation for all citizens of the City of Flint; and

WHEREAS, The Genesee County Parks and Recreation Commission is dedicated to providing affordable, quality recreational facilities and programs to all citizens of Genesee County; and

WHEREAS, Pursuant to the mutual covenants contained in the Park Partnership Agreement adopted on June 27, 2014 and maintained since, the City of Flint and the Genesee County Parks and Recreation Commission seek to enter into a Park Partnership Agreement to transfer funds granted by the Charles Stewart Mott Foundation to the Commission; and

WHEREAS, Resolution _____ adopted _____, authorized the City of Flint to accept the Charles Stewart Mott Foundation award and appropriate funds in the amount of \$500,000.00 and establish a budget in PCSM-PARKS21 296-704.807-801.000 as outlined herein;

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Professional Service	Expense: 296-704.807-801.000	PCSM-PARKS21	\$500,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to enter into a Park Partnership Agreement with the Genesee County Parks and Recreation Commission in the amount of \$500,000.00 using funds available in PCSM-PARKS21 296-704.807-801.000.

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widgan, Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler, Chief Legal Officer

ADMINISTRATION:

CLYDE D. EDWARDS

CLYDE D. EDWARDS (Jan 6, 2022 13:44 EST)

Clyde Edwards, City Administrator

CITY COUNCIL:

Eric Mays, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/20/21

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO A PARK PARTNERSHIP AGREEMENT WITH THE GENESEE COUNTY PARKS AND RECREATION COMMISSION

PREPARED BY: Roy Lash, Planning and Development Dept., 810.766.7426 x3009

VENDOR NAME: Genesee County Parks and Recreation Commission

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The first Park Partnership Agreement was executed on June 27, 2014 for Genesee County Parks and Recreation Commission (the Commission) to maintain Max Brandon Park, Flint Park Lake Park, Thread Lake Park, and McKinley Park. Then the First Amendment to the Park Partnership Agreement, effective May 10, 2016, gave the Commission authority and responsibility for seeking funds to construct and operate the Riverfront Restoration Project, which includes restoration to Chevy Commons, Riverbank Park, Vietnam Veteran's Park, Flint River Trail & Parkway, Lewis Street Park, West Boulevard Park, Riverside Park East, Riverside Forest Preserve, and Fabri and Hamilton Dams. It was agreed that the term of the Park Partnership Agreement be extended for an additional five (5) year term, beginning on the date the initial two (2) year term expired.

The Second Amendment to the Agreement allowed the City to transfer funds granted by the Charles Stewart Mott Foundation to the Commission, in the amount of \$321,915.00, to ensure proper maintenance and staffing for the agreed parks for the 2019-2020 fiscal year. The Third Amendment to the Agreement allowed the City to transfer funds granted by the Charles Stewart Mott Foundation to the Commission again, in the amount of \$336,200, for the 2020-2021 fiscal year.

This Park Partnership Agreement will again allow for the transfer of funds granted by the Charles Stewart Mott Foundation to the Commission, under an expanded agreement in the amount of \$500,000.00. This increase in funding will allow for all work covered under earlier agreements, and will expand waste pickup, removal, and general maintenance to ALL Community Parks within the City not previously covered under the partnership. This expanded agreement helps to address inequity/disparity between parks in the City, and provides for services not currently offered in City parks due to budget constraints.

FINANCIAL IMPLICATIONS: Funds will be provided through a C. S. Mott Foundation grant, and delivers no impact to the City's General Fund nor the Parks Millage.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Other Grant	Revenue: 296-704.807-581.300	PCSM-PARKS21	\$500,000.00
Parks	Professional Service	Expense: 296-704.807-801.000	PCSM-PARKS21	\$500,000.00



CITY OF FLINT

		FY21/22 GRAND TOTAL	500,000.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Mary Jarvis Date: 12/22/21

FINANCE APPROVAL: maureen mayer Date: 12/22/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

This Park Partnership Agreement will include one year of funding from the CS Mott Foundation, but will be active for three years, amended as appropriate when allocations are made by the CS Mott Foundation (three years total expected).

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$500,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Suzanne Wilcox, Director of Planning and Development

PARK PARTNERSHIP AGREEMENT

This agreement (hereinafter "Agreement") is entered into between the City of Flint, a municipal corporation (hereinafter "City") and Genesee County Parks and Recreation Commission (hereinafter "Commission"); collectively referred to herein as the "Parties".

WHEREAS, the City of Flint Master Plan sets goals to provide and maintain a balanced and equitable system of parks and recreation; and

WHEREAS, the Commission is dedicated to providing affordable, quality recreational facilities and programs to all citizens of Genesee County; and

THEREFORE, in consideration of the mutual covenants contained herein, the consideration of which is hereby stipulated to, the Parties agree as follows:

1. This Agreement shall be for Capital Improvements and Fund Sourcing for the following Parks:
 - a. Riverbank Park
 - b. Berston Park

The City grants the Commission the authority and responsibility for seeking grant funding for capital improvements to the construction and operation of the Riverfront Restoration Project (hereinafter "Project"), which includes Riverbank Park, Vietnam Veteran's Park, Flint River Trail & Parkway, Lewis Street Park, West Boulevard Park, Riverside Park East, and Riverside Forest Preserve. The Commission will be responsible to seek funding, whether through grants or otherwise, for the long-term operation and maintenance of the Project. The City also grants the Commission the authority and responsibility for seeking grant funding for capital improvements to the construction and operation of Berston Park. The Commission will be responsible for managing and administering all grants and any funding received for any agency. The Commission will administer the bidding of all construction contracts, as well as management and oversight of all general contractors retained, for the Project. The Commission will be required to apply for and obtain all applicable City building and Safety permits necessary to the Project.

The City reserves the right to ensure public participation and engagement occurs during all phases of planning and design for capital improvements for the properties listed in this agreement. Capital improvements will follow the goals and objectives in the City of Flint's Master Plan and Capital Improvements Plan.

The Commission agrees to work with the Community, and City as necessary, to ensure public access to the properties listed within this agreement and to work with event planners to come to reasonable accommodations to ensure that Flint community events are permitted to continue.

2. This Agreement shall be for the Maintenance and Operation of the following parks:
 1. Max Brandon Park
 2. McKinley Park
 3. Thread Lake Park
 4. Flint Park Lake Park
 5. Vietnam Veteran's Park

6. Flint River Trail & Parkway
 7. Lewis Street Park
 8. West Boulevard Park
 9. Riverside Forest Preserve
 10. Riverside Park East
- Collectively, 1-10 are hereinafter referred to as the "Parks"

3. This Agreement shall be for the Limited Maintenance, trash pick-up, playground safety inspection and maintenance, and miscellaneous park equipment repair for the following Parks:

1. Aldrich Park
2. Amos Park
3. Atherton Park
4. Bassett Park
5. Brennan Park
6. Broome Park
7. Bundy Park
8. Burroughs Park
9. Clara Hilborn Park
10. Common Wealth Triangle 1
11. Common Wealth Triangle 2
12. Cook Park
13. Cronin Derby Downs
14. Dayton Park
15. Delaware Park
16. Dewey Park
17. Dougherty Park
18. East Street Park
19. Eldorado Vista Park
20. Farnumwood Park
21. Fleming Park
22. Genesee Valley Trail
23. Gerholz Park
24. Hamilton Park
25. Hardenbrook Park
26. Hasselbring Park
27. Iroquois Park
28. J. Dallas Dort Park
29. Kearsley Park
30. Kellar Park
31. Longway Greenway
32. Longway Park
33. Mann Hall Park
34. Martin Park
35. McCallum Park
36. McClellan Park
37. McFarlan Veteran Memorial Park
38. Metawanenee Park

39. Mobley Park
40. Mott Park Recreation Area
41. Mott Park
42. Oak Park
43. Ogema Triangle
44. Ophelia Bonner Park
45. Pierce Park
46. Polk Park
47. Ramona Park
48. Rollingwood Park
49. Sarginson Park
50. Sarvis Park
51. Whaley Park
52. Wilkins Park
53. William Durant Park
54. Windiate Park
55. Woodlawn park

Collectively, 1-55 are hereinafter referred to as "Neighborhood Parks"

The Neighborhood Parks limited maintenance efforts are in conjunction with efforts of Keep Genesee County Beautiful (KGCB), a program of the Commission.

4. **Parks As-Is:** The City is providing the use of the Parks and Neighborhood Parks AS IS, with all faults, and makes no representations regarding the condition of the Parks or usability for any purpose. The Commission shall inspect Parks and make all determinations as to their usability for any purpose prior to use of the Parks.
5. **Compliance with Laws, Regulations, and Park Rules: Enforcement:** The Parties agree to comply with all federal, state, and local laws, regulations, and permitting requirements in the performance of this Agreement. The Commission will apply rules consistent with those of non-City parks operated by the Commission, and Commission Park Rangers will have the authority to enforce these rules at the Parks. Notwithstanding, this Agreement shall not in any manner limit law enforcement authority of the Flint Police Department within the Parks. Commission representatives will meet with City of Flint Police representatives regularly to develop and coordinate plan to patrol the Parks and review law enforcement activities within the Parks, as agreed upon by the Parties. This Agreement does not include patrol of Neighborhood Parks.
6. **Parks Reservations and Special Events:** The Commission will coordinate facility reservations and special events at the Parks utilizing a permit process and fee schedule annually by the Commission. The Commission will not coordinate facility reservations and special events for Neighborhood Parks.
7. **Employment of Flint Residents:** To the extent practicable, the Commission will seek to employ individuals who are residents of the City of Flint. All employees of the Commission are solely employees of Genesee County and are subject to Genesee County employment rules.
8. **Marketing and Promotion:** The Parties will work collectively to design all signage that is placed

on agreement properties as well as all marketing for the properties listed in this agreement.

9. Coordination: The Staff of the Commission and City will meet periodically to review the status of Parks and Neighborhood Parks operations and all other issues arising under this Agreement. Additionally, the City may form and manage a Citizen Advisory Committee, which the Commission agrees to meet with bi- annually to receive input therefrom, to address issues specifically related to the Parks.
10. Deliverables: The Commission shall provide an annual report to the City on the status of programs, projects, and partnerships related to the Parks. These reports shall include a full accounting of the revenue generated pursuant to this Agreement.
11. Temporary Suspension: The Commission acknowledges that this Agreement and the rights granted hereunder are subordinate to the necessity of the City to serve its residents due to acts of God or other emergencies; and, in such an event, the Commission agrees to surrender, immediately upon demand, the use of the Parks or Neighborhood Parks (or any individual park) to the City for the purpose of managing such events for the pendency of such events. Determination of such events shall be made by the Chief of Police of the Flint Police Department.
12. Liability: Each party to this Agreement will remain responsible for any claims arising out of that party's performance of this Agreement, as provided for in this Agreement or by law. This Agreement is not intended to either increase or decrease either party's liability to or immunity from tort claims. This Agreement is not intended to give, nor will it be interpreted as giving, either party a right of indemnification either by contract or at law for claims arising out of the performance of this Agreement.
13. Cost: For the services set forth herein, the City shall pay the Commission. The Commission will analyze expenses and with consideration for inflation submit a cost proposal to the City for the following budget year, by the second Wednesday of May for consideration by the City. Cost analysis will include staff wages, equipment and vehicles, fuel, grounds, contract services, trash services, and equipment repair.
14. Term: This Agreement shall be for a three (3) year term, effective October 1, 2021 through September 30, 2024, to determine the feasibility and costs between the Parties.

General Terms and Conditions: This Agreement represents the entire agreement between the Parties with respect to the subject matter hereto, and supersedes all prior agreements, conversations, and understandings with respect hereto. Any amendment to this Agreement shall be in writing and signed by the Parties. Failure of the City to require performance of any provision herein shall not affect the City's right to require performance of any provision thereafter, nor shall such a waiver constitute a waiver of any subsequent breach of this Agreement. If any provision of this Agreement is found to be invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect as though the invalid or unenforceable provision had never been included. This Agreement is valid and enforceable with electronic or facsimile signatures, and may be executed in multiple counterparts, all of which together shall form one agreement.

WHEREFORE, the Parties have executed this Agreement by affixing their signatures below:

GENESEE COUNTY PARKS AND
RECREATION COMMISSION:

CITY OF FLINT:

BY: _____

BY: _____

ITS: _____

ITS: _____

DATE: _____

DATE: _____



GENESEE COUNTY PARKS

Barry June
Director

October 5, 2021

Bryant Nolden
County Commissioner

Gary Peppin
County Commissioner

Domonique Clemons
County Commissioner

Michael J. Keeler
Citizen Representative

Joe Krapohl
Citizen Representative

Michael Lynch
Citizen Representative

James Washington
Citizen Representative

Cloyce Dickerson
Ex-Officio

Gloria Nealy
Ex-Officio

Jeffrey Wright
Ex-Officio

A member of:

Michigan Recreation &
Park Association

National Recreation &
Park Association



GENESEE COUNTY
MICHIGAN

Suzanne Wilcox, Director
Department of Planning and Development
City of Flint
1101 S. Saginaw St.
Flint, MI 48502

Subject: Parks Partnership Agreement, 2022

Dear Ms. Wilcox,

After recent discussions with your staff, other City officials, and the C.S. Mott Foundation, I am pleased to provide you with this updated proposal to maintain the City of Flint's parks outlined in the Parks Partnership Agreement for the upcoming year, 2022.

After reviewing the costs from the current budget year, the following is proposed for the 2021-2022 budget year.

Original Park Agreement Parks:

Equipment and Vehicle costs	\$87,100
Fuel	\$18,000
Grounds	\$21,000
Contract Services	\$5,000
Trash	\$6,500
Equipment Repair	\$10,500
Full Time maintenance cost	\$94,500
1 Seasonal Ranger Cost (7 days/8 hrs)	\$59,400
Seasonal Maintenance	\$60,650
TOTAL	\$362,650

Additional Neighborhood Parks:

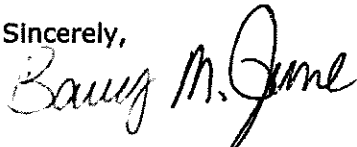
Equipment and Vehicle costs	\$12,600
Fuel	\$9,000
Miscellaneous Supplies	\$5,000
Contract Services	\$7,700
Trash	\$6,500
Full Time maintenance cost	\$63,000
Seasonal Maintenance	\$33,550
TOTAL	\$137,350

Total for Parks and Neighborhood Parks:

Equipment and Vehicle costs	\$99,700
Fuel	\$27,000
Grounds	\$21,000
Contract Services	\$12,700
Trash	\$13,000
Equipment Repair	\$10,500
Full Time maintenance cost	\$157,500
Seasonal Ranger Cost	\$59,400
Seasonal Maintenance	\$94,200
Miscellaneous Supplies	\$5,000
TOTAL	\$500,000

We appreciate your time and attention to this request. The Genesee County Parks and Recreation Commission looks forward to providing quality recreational facilities and improving outdoor recreational opportunities for all citizens of Genesee County. If you have any questions or require additional information, please feel free to call me at 810.845.8306 or email bjune@gcparks.org.

Sincerely,



Barry M. June, Director
Genesee County Parks and Recreation Commission

RESOLUTION: 220021

PRESENTED: 1-19-22

ADOPTED:

**Resolution Approving the Appointment of Sandra Smith Jones
to the Human Relations Commission**

BY THE CLERK:

Per the City Charter that went into effect on Jan. 1, 2018, the Human Relations Commission shall be comprised of nine members, one from each ward in the City of Flint; and

Susan Steiner Bolhouse was appointed to represent the 8th Ward on October 21, 2020, but has since passed away; and

8th Ward Councilman Dennis Pfeiffer recommends appointing Sandra Smith Jones (2222 Colfax Avenue, Flint, MI, 48503) to replace Ms. Bolhouse on the Human Relations Commission.

THEREFORE, BE IT RESOLVED, that the Flint City Council approves the appointment of Sandra Smith Jones to the Human Relations Commission for the remainder of a three-year term, beginning upon adoption of this resolution and ending on October 28, 2023.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Eric Mays, City Council President

Sandra Smith Jones

Flint, Michigan 48503 / 810-233-0727 /Email: ssjones@rljonescoc.org

Summary:

Successful Marketing and Sales Professional with 40+ years experience in large scale Marketing & Communication environments. Implement Marketing Development, Account Planning, Quantified Business Objectives, Strategic Planner, Sales Management Training and Development, Maintained Revenue with Continued Growth with No Losses, Effective Selling Skills/Special Qualifications, Industry Experience, Specialized Education/Continued Degrees/Certifications.

Strengths: Focused, Strategic Planner, Loyal and Industry Proficient

Experience:

12/2016 to Current Founder/Executive Director

***R. L. Jones Community Outreach Center, Inc.-Flint, MI.** (Nonprofit)/independent 501(C)3 on the Campus of Greater Holy Temple COGIC in response to the Water Crisis.

- 2017 - Expanded services to include Catherine's Closet, Access & Functional Needs (AFN) Delivery Network and Resource Center.
- 2018 - Became one of 3 Help Centers in the City to distribute Water & Food for the Flint Community as a pickup site every Thursday. Opened the Youth/Adult Job-readiness Training Program.
- 2019 – Full transition to a Community Outreach Center offering extended hours, programming and dynamic community partnerships.
- Weekly services impact over 7,200 residents in Flint and surrounding areas. Growing base of Resource Providers in our Thursday Help Center Program. Launched of new program partnerships health, IC-2, MSU, U of M, Genesee Health Plan, Hamilton Health Clinic, Well Care, etc. Growth of organizational capacity.

2012 to Current Chairman of Capital Assets Management Committee/National Board of Trustees Church Of God In Christ, Inc. Memphis, Tennessee

2008 – 2013 Vice Chairman of Marketing/Publishing Board/ Church Of God In Christ, Inc. Memphis, Tennessee

October 1999 – 2002 Senior Sales & Marketing Account Manager (National)

***Teligent, Inc. (AT&T) Houston, Texas**

- **Established:** A module designed to be effective in prospecting and cold calling for quality business accounts. Exceeded and met sales objectives each quarter, and have been the top sales person each quarter. Received top honors from the team, the Houston Director and Sales Vice President. The consistent forerunner in the entire Teligent Houston Blitz.
- **Responsible:** For \$5000 sales quota each month or 90% for the quarter. Developed a sales prospecting plan, which would accomplish my goal of obtaining a flow of appointments, thereby ultimately closing the sale. No losses of client accounts or personnel.
- **Introduced:** Revenue growth, Customer Retention, Certified Building growth, Customer Satisfaction, Continued Sales Growth, built and maintained a backlog of prospects.
- **Presented:** Differentiated business process to Administrative Assistants, Directors, Vice Presidents, Presidents, Chief Financial Officers and Owners.

December 1997 – 1999 Director of Sales and Marketing (AT&T) Y2K (National)

***BIZtech Systems, Inc. Houston, Texas - Established:** Marketing and Sales focus for the corporation with direct target objectives both nationally and internationally.

- **Responsible:** For Market Development, Account Planning, Quantified Business Objectives, Sales and Marketing Personnel and Implementation of the aforementioned. No losses, maintained client base with multiple increases in revenue both nationally and internationally.
- **Introduced:** Project Management, Client Maintenance and Retention, Revenue growth and a Direct Sales System. Which resulted in gross profit of more than 1.6m in new business sales for 1998. Exceeded objective by more than 53% the first year. Retained and grew existing business by more than 110%.
- **Presented:** Differentiated business processes to the various Vice Presidents, Presidents, Chief Financial Officers, Vice Presidents of Information Technology Companies, etc.

1995 – 1997 Major Account Manager... (Southwest) *ProNet Communications Houston, Texas

- **Established:** Value added sales approach for the sales team. Exceeded sales by 6% the first three months.
- **Responsible:** For Sales focusing on revenue growth to existing accounts and new accounts of 15 but not more than 20 accounts with revenue of \$36,000 or more.
- **Introduced:** Revenue growth by 40%... Customer Retention by 10%... System Sales by 20%... Pager Sales by 20%... Account Receivables by 10%.
- **Presented:** Differentiated business process to Directors, Vice Presidents, Presidents, Chief Financial Officers and Chief Executive Officer Levels.

1992 – 1995 Assistant Superintendent... (Local) * City of Houston Parks and Recreation

- **Established:** Policies and procedural revisions for staff implementation.
- **Provided:** Guidance to department staff in various activities necessary to attained operational goals. Responsible: For the preparation of the analyses for the department's annual budget. Managed the expenses and monitored all revisions.
- **Introduced:** A plan that was strategic as well as tactical in focus.
- **Collected:** And evaluated national account resources, revenue, result-data, and managed systems supported by national account programs. Consistent measurements of productivity with plans of strategy for long range objectives.
- **Presented:** All of the above information to Assistant Deputy Directors, Assistant Directors, and the Director of Houston Parks and recreation.

1966-1992 Majors National Account Manager ... * AT&T (Received Numerous Awards) (National)

- **Provided:** The sales force through out the country with support programs and tools to manage and develop their accounts.
- **Manager and Liaison:** For the team between the client and AT&T. (Exceeded objectives and Attainments for 1988-1990 by 5 – 20% each year) met the competition head-on and won.
- **Responsible:** For 22 million in revenue base with growth increases of 5% or more annually each year.
- **Account Executive Industry Certified... (National)**
- **Provided:** Team leadership and direction. Planned strategy, prioritized goals, issues, planned action and developed time frames for the team.
- **Responsible:** For the assessment and appropriate resources needed to increase the revenue base. Managed: The Account Team and consistently exceeded scheduled project objectives and attainment. Revenue base was more than 5 million, increased that base by

more than 5%. (Received awards for High Achiever) Met the competition head-on and Won.

- **AT&T Staff Manager Basking Ridge, New Jersey (National-Headquarters)**
- **Provided:** Corporate with Strategies and Tactics for AT&T Communications during the Divestiture of the Bell System. Worked closely with Legal to establish Carrier Selection Procedures for AT&T.
- **Established:** And set up focus groups throughout the country.
- **Directed:** Public Relations and the Media both printed and TV, Radio, etc. for AT&T.
- **Managed:** And monitored the response of the competition through focus groups for Long Distance Dialing for AT&T.
- **Introduced:** The selection process used today for your 1+ Carrier, which affected all Long Distance across the world.
- **Phone Power Specialist (800 Service Manager)... Account Executive... Communications Consultant... Business Service Representative... Operator Services.**

Education And Training

2018 **Midwest Theological University, MTh. @Flint, Michigan**
Theology

1965-1970 **Texas Southern University - Houston, Texas** Chemistry/Mathematics

1981 **National Sales Training Institute AT&T-Denver, Colorado**

Certifications - National Account Manager

1982-1988 **Harvard University @Boston, Massachusetts**

- Account Executive Selling
- System Selling Strategies Telemarketing Campaigns
- Account Management
- Financial Management & Consulting
- National Computer Science Systems
- Computer Languages I & II

Massachusetts Institute of Technology (MIT)@Boston, Massachusetts

- Data Connectivity and Networking

1992-1993 **University of Houston – Houston, Texas** ABS

- Real Estate, Marketing & Brokerage

1993-1995 **Charles Harrison Mason Bible Institute/Houston, Texas** ABS

- Theological Seminary

1978-1988 **AT&T National Sales Training Institute Certifications**

- Business Fundamentals...Marketing System-Business Basics...System Theory and Business...ROI-Basics for Non-Financial Executives...Accounting-Fundamentals for Non-Financial Executives...Business Market Management
- Skills and Knowledge
- Computer Knowledge in SDN... T1.5's... Microwave... DDS... ASDS... Local Area Network...Office ...Access ...PowerPoint ...Excel ...Windows...Windows Vista...Tele-Magic...Internet...Data Connectivity and Networking, Disaster Recovery.

Business Clientele Accounts Valued @ \$170 million Annual Revenue for AT&T:

Panhandle Eastern Gas Transmission (National), Telecheck – Southwest Division, MW Kellogg (National Data Division of Brown & Root), Keplinger (National), CRS Sirrine (National), Bechtel (National), Raymond Brown & Root Mowlem, McClelland Engineering.

* **National:** Handled accounts globally References provided upon request



RESOLUTION NO.: 220022
PRESENTED: JAN 19 2022
ADOPTED: _____

**RESOLUTION FOR THE APPOINTMENT OF GWENDOLYN HUDDLESTON TO THE
HURLEY BOARD OF HOSPITAL MANAGERS.**

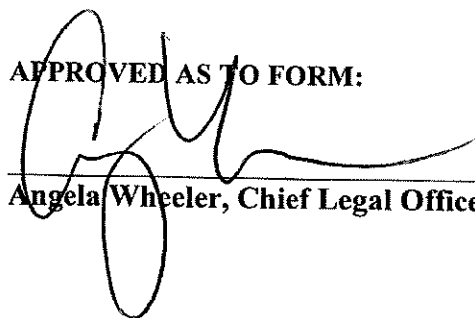
BY THE MAYOR:

Gwendolyn Huddleston to be appointed to fulfill the remaining term for Mr. Herbert Miller who has resigned from the Hurley Board of Hospital Managers; and

Mayor Sheldon A. Neeley appoints Gwendolyn Huddleston to complete the remaining term on the Hurley Board of Hospital Managers, with such term that commences immediately, and expires April 30, 2022.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the appointment of Gwendolyn Huddleston to serve the remaining term on the Hurley Board of Hospital Managers, with such term commenced immediately, and expires April 30, 2022.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

GWENDOLYN D. HUDDLESTON

1225 Eldorado Drive

Flint, MI 48504

Phone: 810-423-5044 E-mail: GwenHuddleston1@gmail.com

PROFESSIONAL EXPERIENCE

Hurley Medical Center

Flint, MI

Nursing Quality Specialist

January 2019-January 2020

Monitor and evaluate compliance to external standards and relative to quality and patient safety.

Participate in development, implementation and accomplishment of departmental goals and objectives. Ensure hospital delivers high quality of care. Evaluate nursing practice within the department to maximize efficiency and optimize patient care. Suggesting and implementing change to ensure hospital requirements are consistently followed.

HCare/Bison Home Medical

Flint, MI

Nurse Liaison

July 2010-July 2017

Facilitate, coordinate staff relationship with Hurley Medical center and HCare/Binson and HCare referral. Knowledge of insurance and referral process. Assist with the Home Care and DME referral. Extensive knowledge of company inventory. Advise staff and physician of alternatives for care in the home. Make referral to other agencies based on insurance and patient preference. Manage HCare staff. Disciple orientation, educate and evaluate.

Genesys Regional Medical Center

Flint, MI

Case Manager/Health Access

July 2002-June 2004

Assess indigent clients for hospital and community services, negotiated with local hospitals and clinic to provide free care, patient teaching and home assessments.

Hurley Medical Center

Flint, MI

Geriatric Nurse Case Manager

August 1996-August 1998

Coordinate clinical patient services, assist physicians, effectively manage and supervise staff. Executed patient assessments including MMSE, clock drawing, depression scale and nutrition assessment. Administered patient and family education, medication, EKG and lab draws.

Nurse Case Manager I

1992-1996

Coordinate clinical patient services and ensure efficient resource utilization to ensure optimal clinical quality outcome by reviewing charts, assessing patients and patient families, evaluating care needs and recommending changes to patient care and standards.

Manager, Discharge Planning Department***1989-1992***

Directed, organized, and coordinated operation of continuity of care Formulated and recommended goals and objectives for discharge planning services. Monitored ongoing budget. Formulated and recommended policies and procedures, interviewed, scheduled assigned department work, evaluated and disciplined staff. Identified analyzed and resolved work related problems and issues. Planned and conducted in-service/training. Reviewed external discharge planning regulatory and third-party payer requirement. Formulated revision in plans, procedures, and policies to facilitate regulatory compliance.

Discharge Planning Coordinator***1983-1989***

Performed early assessment of patient/family regarding discharge comprehensive plan. Coordinated services as it related to other disciplines. Utilized extensive knowledge of third-party payer and reimbursement issues including Medicare and Medicaid regulations.

General Duty Charge Nurse-Infertility Clinic***1973-1983***

Assisted Physician in both the office and OB Clinic, Office management, scheduling of appointments and patient screening. Provided services for oncology, medical, surgical, pediatric, and various patient areas.

PROFESSIONAL ACTIVITIES

National Black Nurses

Greater Flint Black Nurse

AWARDS

Employee of Year, Hurley Medical Center

Corporate Women of Achievement Nominee, YMCA

Hurley Hero, Hurley Medical Center

EDUCATION

Genesee Community College

Associate in Nursing

Flint, MI

May 1973

University of Michigan

Bachelor of Science of Nursing

Flint, MI

May, 1989