

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, April 12, 2021

4:30 PM

ELECTRONIC PUBLIC MEETING

SPECIAL AFFAIRS COMMITTEE

*Maurice D. Davis, Chairperson, Ward 2
Allan Griggs, Vice Chairperson, Ward 8*

<i>Eric Mays, Ward 1</i>	<i>Santino J. Guerra, Ward 3</i>
<i>Kate Fields, Ward 4</i>	<i>Jerri Winfrey-Carter, Ward 5</i>
<i>Herbert J. Winfrey, Ward 6</i>	<i>Monica Galloway, Ward 7</i>
<i>Eva Worthing, Ward 9</i>	

Inez M. Brown, City Clerk

Davina Donahue, Deputy City Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING**PUBLIC NOTICE
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING**

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring that the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On, Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. Subsequently, on December 22, 2020 Public Act 267 of 1976 was amended through Senate Bill 1246 extending the electronic meetings with no reason through March 31, 2021. The act also allows that after March 31, 2021 electronic meetings may be held if a local state of emergency was declared. On March 23, 2020, the Flint City Council extended Mayor Neeley's declaration of emergency indefinitely due to the COVID-19 pandemic. Therefore, this meeting will be held electronically.

Pursuant to Act 267 of the Public Acts of 1976 Open Meetings Act as amended and Flint City Charter Section 3-202, notice is hereby given that the Flint City Council hereby calls for a Regular Meeting of the Flint City Council scheduled to be held as follows:

**Flint City Council Special Affairs Committee
Monday, April 12, 2021, at 4:30 p.m.**

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/channel/UCp2cWTuocUM3awU4xXWzwaw> or through Start Meeting Solution by dialing (617) 944-8177.

1. In order to speak during the PUBLIC SPEAKING PERIOD of each meeting by telephone, participants will also call (617) 944-8177:
 - a. All callers will be queued and muted until the Public Speaking portion of each agenda;
 - b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
 - c. Public speakers should state and spell their name for the record and will be allowed two (2) minutes for public speaking during each meeting;
 - d. The speaker will be returned to mute after the 2 minutes have expired;
 - e. After the telephonic public speakers for the last committee meeting are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 2 minutes;
 - f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker per meeting.

Consequently, public participants who call in and speak during the public speaking period of the meetings WILL NOT have written comments as submitted read by the City Clerk.

2. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 4:30 p.m.

3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

ROLL CALL

MEMBER REMOTE ANNOUNCEMENT

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

EXECUTIVE (CLOSED) SESSION

The Department of Law requests Executive Session to provide an update on Timothy Brown v City of Flint, Case No. 20-113889-NI.

PUBLIC SPEAKING

COUNCIL RESPONSE

RESOLUTIONS (POSTPONED)

- | | |
|--------|---|
| 200493 | Approval/Emergency Amended Rules Governing Meetings of the Flint City Council

Resolution resolving that the Flint City Council approves the attached amendments to the [Rules Governing Meetings of the Flint City Council], for 60 days, with immediate effect. |
| 210149 | Name Change/12th Street Garage/Betty Wideman Building

Resolution resolving that the Flint City Council hereby authorizes the renaming |

the 12th Street Garage, located at 702 West Twelfth Street, Flint, to The Betty Wideman Building. [NOTE: Betty Wideman began her career at the City of Flint in 1994, starting in the Police Department, and ending as Transportation Division Manager. Tragically, she passed away in November 2020.]

- 210150** Approval/Street Vacation/Decker Street Between Robert T. Longway Boulevard and Kearsley Street

Resolution resolving that Decker Street Between Robert T. Longway Boulevard and Kearsley Street is hereby vacated and discontinued forever as a public street, alley or public ground, and the same is hereby placed on the assessment rolls for the purpose of taxation; AND, resolving that the City Clerk shall, within 30 days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

- 210151** Approval/Street Vacation/Kearsley Street Between Walnut Street and Robert T. Longway Boulevard (1400 Kearsley Street)

Resolution resolving that Kearsley Street between Walnut Street and Robert T. Longway Boulevard is hereby vacated and discontinued forever as a public street, alley or public ground, and the same is hereby placed on the assessment rolls for the purpose of taxation; AND, resolving that the City Clerk shall, within 30 days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

- 210152** Setting a Public Hearing/Brownfield Redevelopment Plan/James P. Cole Project (1809 James P. Cole)

Resolution resolving that the Flint City Council will hold a public hearing at 5:30 p.m. in the City Council Chambers, or electronically in accordance with Gov. Whitmer's Executive Order 2020-75, on the _____ day of _____ 2021, AND, resolving that the governing body shall provide notice of the hearing to the taxing jurisdictions that levy taxes subject to capture under this Act, and shall fully inform the taxing jurisdictions about the fiscal and economic implications of the proposed Brownfield Plan.

- 210153** Support/Application/Michigan Department of Transportation (MDOT)/Transportation Alternatives Program (TAP)/Development/Grand Traverse Greenway Trail

Resolution resolving that the appropriate City of Flint officials are authorized to do all things necessary to demonstrate its public support of the city's application to the Michigan Department of Transportation's Transportation Alternatives Program for the Grand Traverse Greenway project and commits to the requirements [of the program.] [NOTE: The city is planning to redevelop abandoned railroad property into a shared use non-motorized paved trail called the Grand Traverse Greenway. Planning & Development has prepared a competitive application to the TAP program requesting \$1,804,825.00 from MDOT-TAP, which the city expects to be matched at \$860,000.00 (32 percent of total project costs) through public and private sources to be finalized before the grant award).

210159 Submission/2020-2021 Annual Action Plan of the Consolidated Plan

Resolution resolving that city officials approve the funding amounts and projects and authorize entering into contracts for the agencies noted for the City of Flint's FY2020-2021 Community Development Block Grant (CDBG) Program, in the amount of \$3,984,754.00, FY2020-2021 HOME Investment Partnership (HOME) Program, in the amount of \$876,146.00, and FY2020-2021 Emergency Solutions Grant (ESG) Program, in the amount of \$341,765.00, and include any program income which might become available as a result of receipt of these funds.

APPOINTMENTS (POSTPONED)

210102 Mayoral Appointment/Chief Financial Officer/Shelbi Frayer

Resolution resolving that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Shelbi Frayer as Chief Financial Officer [at an hourly compensation rate of \$71.153 per hour (\$148,100.00 annually).] [General Fund Salary and Wages Acct. No. 101-191.100-703.000 = \$91,976.90 and LCSM-17-FRTA = \$56,032.10.]

This appointment was reconsidered at the March 22, 2021 City Council meeting and then referred to Governmental Operations. The Governmental Operations meeting on April 7, 2021 ended for lack of a quorum, sending this resolution to Special Affairs.

210154 Appointment/Water System Advisory Council/Sheryl Thompson

Resolution resolving that Mayor Neeley hereby appoints Sheryl Thompson (4709 Crestbrook Lane, Flint, MI 48507) to serve on the Water System Advisory Council. [NOTE: Pursuant to the State of Michigan's administrative rules, water suppliers serving a population of 50,000 or more, shall create a Water System Advisory Council. The purpose of the Council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.]

210155 Appointment/Water System Advisory Council/James Gaskin

Resolution resolving that Mayor Neeley hereby appoints James Gaskin (41225 Lori Lane, Fenton, MI 48430) to serve on the Water System Advisory Council. [NOTE: Pursuant to the State of Michigan's administrative rules, water suppliers serving a

population of 50,000 or more, shall create a Water System Advisory Council. The purpose of the Council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.]

210156 Appointment/Water System Advisory Council/Earnestine Yvonne Lewis

Resolution resolving that Mayor Neeley hereby appoints Earnestine Yvonne Lewis (2171 South Linden Road, Flint, MI 48532) to serve on the Water System Advisory Council. [NOTE: Pursuant to the State of Michigan's administrative rules, water suppliers serving a population of 50,000 or more, shall create a Water System Advisory Council. The purpose of the Council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.]

210157 Appointment/Water System Advisory Council/Nancy Love

Resolution resolving that Mayor Neeley hereby appoints Nancy Love (1351 Beal Avenue, Ann Arbor, MI 48109) to serve on the Water System Advisory Council. [NOTE: Pursuant to the State of Michigan's administrative rules, water suppliers serving a population of 50,000 or more, shall create a Water System Advisory Council. The purpose of the Council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.]

210166 Appointment/Human Relations Commission/Sharon M. Bradley/6th Ward

Resolution resolving that the Flint City Council approves the appointment of Sharon M. Bradley (333 Ferndale Place, Flint, MI, 48503), to serve on the City of Flint Human Relations Commission for a one-year term, commencing October 27, 2020, and expiring October 28, 2021.

ORDINANCES

210158 Amendment/Ordinance/Chapter 18 (Taxation; Funds; Purchasing)/Article I (In General)/Section 18-4.1 (Service Charge in Lieu of Taxes for Housing Facilities for Certain Persons)

The provisions of Chapter 18, (Taxation; Funds; Purchasing); Article I, (In General); Section 18-4.1, (Service Charge in Lieu of Taxes for Housing Facilities for Certain Persons) shall be amended by adding subsection (GG). [NOTE: The PILOT is for Flushing Place Limited Dividend Housing Association, LP, a Limited Partnership. The annual service charge for the class of persons of low and moderate income shall be equal to four (4) percent of the annual shelter rents, exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.]

DISCUSSION ITEMS

ADDITIONAL COUNCIL DISCUSSION

ADJOURNMENT



PRESENTED: _____

200493

PRESENTED: _____

NOV 23 2020

ADOPTED: _____

RESOLUTION TO APPROVE EMERGENCY AMENDMENT TO COUNCIL RULES

BY THE CITY COUNCIL:

WHEREAS, the City Council adopted its last version of Rulings Governing Meetings of the Council ("Council Rules") on June 12, 2017, and that City Council's annual review of Council Rules takes place every December during the Special Affairs Committee agenda; and

WHEREAS, it has been impractical for City Council to hold Council Committee meetings during the COVID-19 Pandemic since it was deemed an unnecessary hardship to the City Council staff and put their health safety at risk; and

WHEREAS, it has been over three years since the previous amendment of City Council rules; and

WHEREAS, on October 9, 2019, the Rules Committee approved various amendments to the Council Rules, as proposed in the attached version of the Council Rules; and

WHEREAS, to have productive meetings during this pandemic it is of utmost importance to have the Council Rules include those amendments, on an emergency basis pursuant to Flint City Charter Section 1-801(H), for a period of 60 days.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the attached amendments to the City Council rules for 60 days, with immediate effect.

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

RULES GOVERNING MEETINGS OF THE COUNCIL

GENERAL

PREAMBLE

OPEN MEETINGS ACT (OMA)

FREEDOM OF INFORMATION ACT (FOIA)

- RULE 1** **PARLIAMENTARY AUTHORITY**
2 **SUSPENSION AND AMENDMENT OF RULES**

ORGANIZATION #1

- RULE 3** **COUNCIL PRESIDENT; PRESIDING AT MEETINGS**
4 **APPOINTMENT OF COMMITTEES**

ORGANIZATION #2

- 5** **TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS**
6 **AGENDA FOR REGULAR MEETINGS OF COUNCIL; AGENDAS FOR
COMMITTEE MEETINGS**
7 **ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL**

ORGANIZATION #3

EXECUTIVE OR CLOSED SESSIONS

ACTION BY COUNCIL

- RULE 8** **FORM OF ACTION; DIVISION OF QUESTION**
9 **VOTING; VOTING – ABSTAINING VOTES**
10 **INTRODUCTION AND ENACTMENT OF ORDINANCES**

MOTIONS #1

- RULE 11** **CONSIDERATION OF MOTIONS**
12 **SUPPORT FOR MOTIONS**
13 **MOTION TO ADJOURN**
14 **MOTION TO RECESS**
15 **MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)**
16 **MOTION TO VOTE IMMEDIATELY (PREVIOUS QUESTION OR CALL
THE QUESTION)**
17 **MOTION TO LIMIT OR EXTEND DEBATE**

MOTIONS #2

- 18 MOTION TO POSTPONE DEFINITELY
- 19 MOTION TO REFER (COMMIT)
- 20 MOTION TO AMEND
- 21 MOTION TO POSTPONE INDEFINITELY
- 22 MOTION TO RECONSIDER
- 23 MOTION TO RESCIND
- 24 REQUEST TO WITHDRAW A MOTION

MOTIONS #3

- 25 INCIDENTAL MOTIONS - POINT OF ORDER
- 26 INCIDENTAL MOTIONS - POINT OF INFORMATION

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

- RULE 27 MAINTENANCE OF ORDER AND DEBATE
- 28 RIGHT TO SPEAK IN DEBATE
- 29 PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

- RULE 30 GENERAL CONDUCT AND STANDARDS OF CONDUCT
- 31 ETHICS
- 32 DISCIPLINARY ACTIONS

REVIEW OF CITY COUNCIL RULES

- RULE 33 ANNUAL REVIEW OF CITY COUNCIL RULES

GENERAL

PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order Newly Revised (1970 Major Revision) and certain laws.

OPEN MEETINGS ACT (OMA)

City Council meetings are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

FREEDOM OF INFORMATION ACT (FOIA)

All documents (i.e. agendas, minutes, attachments, transcripts, recordings) are subject to FOIA, unless subject to exemptions rule in FOIA.

PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not covered specifically by Council Rules, Federal, State, or Local law, shall be governed by Robert's Rules of Order Newly Revised (1970 Major Revision). If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules take precedence.
- 1.2 The President or Chair (Presiding Officer) SHALL (is required to) decide all questions arising under these rules and general parliamentary practice, subject to appeal. While on all questions of order, and of interpretation of the rules, and of priority of business, it is the DUTY of the Chairman to first decide the question, it is the privilege of any member to "appeal from the decision." If the appeal is seconded, the Chairman states his decision, and that it has been appealed from, and then states the question thus: "Shall the decision of the Chair stand as the judgment of Council?" The Chairman can then, without leaving the chair, state the reasons for his decision, after which it is open to debate. No member is allowed to speak more than once except the presiding officer who may answer arguments against the decision or give additional reasons by speaking a second time at the close of debate. A majority or tie vote of the Councilmembers-elect sustains the decision of the chair. The appeal shall be determined by a majority of the Councilpersons-elect.
- 1.3 City Council can appoint a person of their choosing to be the Parliamentary Authority, but any Council member may make reference to either City

Council Rules, which take precedence over Robert's Rules, or reference to Robert's Rules when the issue is not covered in City Council Rules,

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 The rules may be suspended on the vote of two-thirds of the Councilpersons-elect.
- 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

ORGANIZATION #1

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, each chosen by a majority of the Councilpersons-elect for a one year term which shall end on the second Monday in November.
- 3.2 The President shall preside at the meetings of the Council and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a Chairperson from a Council Committee shall preside in the following order: Finance, Governmental Operations, Legislative, Grants.

COMMITTEES

- Rule 4.1 The President, unless otherwise directed by the Council, shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November.
- 4.2 The standing committees of the Council are Finance, Governmental Operations, Legislative, Grants, And Special Affairs. The Council President may determine in which order they are addressed.
- 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings. [Note - see Rule 6.8A]

- 4.4 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). Legislative Committee shall meet after Finance Committee. [Note - see Rule 6.8B]
- 4.5 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note - see Rule 6.8C]
- 4.6 Grants Committee - Business conducted consists of all matters relating to City grant programs and grant awards (e.g. applying for grants, accepting and monitoring of grants, federal and state grant monies, and local grant dollars, etc.). Grants Committee shall meet after Governmental Operations Committee. [Note - see Rule 6.8D]
- 4.7 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. [Note - see Rule 6.8E]
- 4.8 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- 4.9 The President, at his/her own discretion, may create ad hoc committees and shall appoint these committees' chairs and members. The President shall determine the number of Council members comprising these committees.

ORGANIZATION #2

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- 5.2 The regular meeting of the City Council is 5:30 p.m. on the second and fourth Monday of every month.

- 5.3 The Flint City Council may schedule other committee meetings as deemed necessary.
- 5.4 In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each Councilperson and the public are informed as is required by the Open Meetings Act.
- 5.5 The Mayor shall be notified of all meetings of the City Council.

AGENDA FOR REGULAR MEETINGS OF COUNCIL

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President or any presiding Chair of any committee of the Council, or at the request of the Mayor or Clerk, prior to the start of the meeting. After roll call, the presiding officer shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the presiding officer.
- 6.2 Any agenda matters that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation such as staff review reports, etc., and must be signed by the required signatories.
- 6.3 The deadline for contacting staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- 6.4 City Council agendas for regular and standing committees shall normally be available to Councilpersons on the Friday before the meeting.
- 6.5 The presiding officer shall chose a person to lead the Pledge of Allegiance.
- 6.6 Opening Ceremonies will consist of Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence for deceased or ailing individuals.
- 6.7 Spiritual leaders (of many faiths) will be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

AGENDAS FOR COMMITTEE MEETINGS

- 6.8 Items denoted with ** will only appear on a committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda.
- 6.8a Finance Committee Agenda - Roll Call, **Closed Session [Executive Session], public comment, **Special Order, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8b Legislative Committee Agenda - Roll Call, Public Comment, **Resolutions, Ordinances, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8c Governmental Operations Committee Agenda - Roll Call, Public Comment, **Special Order, **Licenses, Resolutions, Appointments, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8d Grants Committee Agenda - Roll Call, Public Comment, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8e Special Affairs Agenda - Roll Call, **Closed Session [Executive Session], Public Comment, **Special Order, Resolutions, Appointments, Ordinances, Discussion Items, Additional Council Discussion, Adjournment
- 6.9 Rules 6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings also apply here to Committee meetings. Section 31.12 of the Disorderly Persons Ordinance applies to all committee meetings.

ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

- Rule 7.1 The order of business at Regular Meetings of the City Council shall be as follows:
- I Call to Order, Roll Call and opening ceremonies
 - II Reading of Disorderly Persons Section
(Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.)
 - III Request for Changes and/or Additions to Agenda
(Council shall vote to adopt any amended agenda.)

- IV Presentation of Minutes
(Council shall vote to accept minutes.)
- V Special Orders
(Any Councilperson may request permission for a Special Order, but it must first be approved by both the Council President, and Committee Chair if during a Committee meeting.)
- VI Public Hearings
(Council members may not speak during Public Hearings, nor may they make response comments to speakers. Public Hearing speakers are limited to a total of three [3] minutes.)
- VII Public Speaking
(Three [3] minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of a meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council members may not speak during public speaking, nor may they make response comments to speakers. Council members may use their five [5] minutes for final comments to address any issues that have been addressed by public speakers.)
- VIII Petitions and Unofficial Communications
- IX Official Communications - From Mayor and Other City Officials
- X Additional Communications
- XI Appointments
- XII Licenses
- XIII Resolutions
(A Council member who desires to speak in debate must obtain the floor by being recognized by the presiding Chair. In the debate, each member has the right to speak twice [for a maximum of five (5) minutes] on the same question on the same day, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day has *exhausted his/her right to debate* that question for that day. A timer will be utilized. No "banking" of time or division of time for future use is allowed.

Council members may request to ask questions of Administrative staff, etc. During debate on any agenda item.

Guest speaker time allowed shall be determined by the presiding Chair and is not considered to be part of the limited debate time allocated to council members.

- XIV Liquor Licenses
- XV Introduction and First Reading of Ordinances
- XVI Second Reading and Enactment of Ordinances
- XVII Additional Discussion Items
- XVIII Final Council Comments
- XIV Adjournment

ORGANIZATION #3

EXECUTIVE OR CLOSED SESSIONS

(Refer to Open Meetings Act [OMA], Public Act 267 Of 1976, MCL 15.261 through 15.275, and The OMA Handbook By AG Bill Schuette.)

- 7.2 The Open Meetings Act provides exemptions to the rule that government body meetings must be open to the public.

Meeting in closed session – a public body may meet in a closed session only for one or more of the permitted purposes specified in Section 8 of the OMA.

The limited purposes include, among others:

(1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

(2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

(3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

(4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

(5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute. But note – a board is not permitted to go into closed session to discuss an attorney's oral opinion, as opposed to a written legal memorandum.

7.3 A closed session must be conducted during the course of an open meeting. Section 2(c) of the OMA defines "closed session" as "a meeting or part of a meeting of a public body that is closed to the public." Section 9(1) of the OMA provides that the minutes of an open meeting must include "the purpose or purposes for which a closed session is held."

7.4 Going into Closed Session [Executive Session] – Section 7(1) of the OMA sets out the procedure for calling a closed session: a 2/3 roll call vote of members elected or appointed and serving is required to call a closed session, except for the closed sessions permitted under Section 8(a), (b), (c), (g), (i), and (j). The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken. Thus, a public body may go into closed session only upon a motion duly made, seconded, and adopted by a 2/3 roll call vote of the members appointed and serving during an open meeting for the purpose of (1) considering the purchase or lease of real property, (2) consulting with their attorney, (3) considering an employment application, or (4) considering material exempt from disclosure under state or federal law. A majority vote is sufficient for going into closed session for the other OMA permitted purposes.

7.5 Leaving a Closed Session [Executive Session] – the OMA is silent as to how to leave a closed session. Suggested is for a motion to be made to end the closed session with a majority vote needed for approval. Admittedly, this is a decision made in a closed session, but it certainly isn't a decision that "effectuates or formulates public policy." When the public body has concluded its closed session, the open meeting minutes should state the time the public body reconvened in open session and, of course, any votes on matters discussed in the closed session must occur in an open meeting.

7.6 Decisions Must Be Made During an Open Meeting, Not the Closed Session [Executive Session] – section 3(2) of the OMA requires that "all decisions of a public body shall be made at a meeting open to the public." section 2(d) of the OMA defines "decision" to mean "a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy."

7.7 All matters discussed in closed session [executive session] and materials provided are privileged information and are not to be shared with any person(s) outside of the session.

ACTION BY COUNCIL

FORM OF ACTION BY COUNCIL; DIVISION OF QUESTION
(NOTE – THIS ACTION IS OFTEN UTILIZED BY COUNCIL FOR MASTER RESOLUTIONS AND SEPARATION OF SPECIFIC RESOLUTIONS)

Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made upon motion, including decisions on parliamentary procedure.

8.2 No motion may be debated by the Council until it has been stated by the presiding officer and it must be reduced to writing if requested by the presiding officer or any Councilperson.

8.3 If a question before the Council is susceptible of division, it shall be divided on the demand of any Councilperson.

VOTING

Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote.

9.2 The determination of any question at a committee meeting shall be upon call of the Chair for a vote. If there is an objection, a roll call vote shall be taken.

9.3 The voting on all roll calls shall be rotated so that the Councilperson representing the First Ward shall cast the first vote on the first roll call of any

meeting, the Councilperson from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilperson. Following the first vote on any roll call, the remaining Councilpersons shall be called in consecutive order until all nine Councilpersons have been afforded an opportunity to vote on any question.

- 9.4 A councilperson must be seated at his/her designated seating place in order to vote. Proxy votes are not allowed.
- 9.5 Interruption of Votes - interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- 9.6 Rule Against Explanation by Members During Voting - a member has no right to "explain his vote" during voting, which would be the same as debate at such a time.
- 9.7 Changing One's Vote - a member has a right to change his vote up to the time the result is announced. After that s/he can make the change only by the unanimous consent of the assembly requested and granted, without debate, immediately following the chair's announcement of the result of the vote.
- 9.8 Abstaining Votes - to "abstain" means to not vote at all.
- 9.9 Abstaining from Voting on a Question of Direct Personal Interest - no member should vote on a question in which he/she has a direct personal or pecuniary interest not common to other members of the organization. Voting on questions which affect oneself - the rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES
(BOTH CITY COUNCIL AND THE LEGAL
DEPARTMENT MAY INTRODUCE AN ORDINANCE)

- Rule 10.1 Upon the introduction of any ordinance, the City Clerk shall proceed as directed in Section 3-302 of the Charter.

- 10.2 After a public hearing has been completed, any Councilperson may move the enactment of the ordinance.
- 10.3 If the ordinance is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-302 are complied with.
- 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilperson may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilpersons-elect.
- 10.5 Every ordinance shall be submitted to the Chief Legal Officer (for correct format, not content) for review prior to enactment.

MOTIONS

CONSIDERATION OF MOTIONS

Rule 11.1 When a question is under debate, the Chair will receive only the following motions:

- | | |
|---------|--|
| Rule 13 | to adjourn |
| Rule 14 | to recess |
| Rule 15 | to postpone temporarily (lay on the table) |
| Rule 16 | to vote immediately (previous question) |
| Rule 17 | to limit debate |
| Rule 18 | to postpone definitely |
| Rule 19 | to refer (commit) |
| Rule 20 | to amend |
| Rule 21 | to postpone indefinitely |
| Rule 22 | to reconsider |
| rule 23 | to rescind |
| rule 24 | to withdraw a motion |
| rule 25 | point of order |
| rule 26 | point of information |

11.2 If more than one of the above motions are made, they shall be considered in the order listed.

SUPPORT FOR MOTIONS

- Rule 12.1 No motion may be considered or debated unless it has the support of at least one other Councilperson and has been properly stated by the Chair.
- 12.2 Nominations need not be seconded.

MOTION TO ADJOURN

- Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.
- 13.2 A motion to adjourn will be decided without debate. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.

MOTION TO RECESS

- Rule 14.1 A motion to recess shall state the length of the recess and shall be decided without debate.
- 14.2 When a recess is taken during the pending of any question, the consideration of the question shall be resumed upon the reassembling of the Council.
- 14.3 The Chair may order a recess without objection.

MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)

- Rule 15.1 The Council may decide to postpone temporarily any matter pending before it. The motion may be referred to as a motion to lay on the table.
- 15.2 A decision to lay upon the table shall have the effect of postponing the question involved, all pending amendments, and other adhering motions.
- 15.3 If a decision is made to resume consideration of a matter or to take up from the table, it shall return in exactly the same form as when it was postponed temporarily. A motion to resume consideration must be made at the same meeting.
- 15.4 All matters postponed temporarily shall be considered at the meeting at which they were postponed. If the motion to take up from the table fails, the issue is considered to have failed.

- 15.5 A motion to postpone temporarily or to resume consideration shall be decided without debate.

MOTION TO VOTE IMMEDIATELY
(PREVIOUS QUESTION OR CALL THE QUESTION)

- Rule 16.1 Any Councilperson may move to vote immediately. If the motion is supported, debate will cease immediately. A two-thirds vote is required for the motion to carry. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.
- 16.2 If the motion receives a majority of the votes of the Councilpersons-elect, in accordance with Section 3-204(a) of the Charter, the Council shall vote on the pending question or questions in their regular order.

MOTION TO LIMIT OR EXTEND DEBATE

- Rule 17.1 The Council may decide, by majority vote, to limit or determine the time that will be devoted to discussion of a pending motion or to modify or remove limitations already imposed on its decision. This may include a limit of time for each councilperson to speak to the issue. Failure to cease talking when a time limit has been reached shall result in disciplinary action. Violators shall be removed from the meeting.
- 17.2 If each councilperson has a limited time to speak, this time limit shall include any questions asked and/or answered per the councilpersons request.

MOTIONS #2

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 The Council may decide to put off consideration of a pending main motion and to fix a definite time for its consideration.
- 18.2 The debate on the motion to postpone definitely shall be limited to the reasons for the postponement and the time the main motion shall be taken up.

MOTION TO REFER (COMMIT)

Rule 19.1 If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral.

19.2 There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.

MOTION TO AMEND

Rule 20.1 A motion to amend must be germane to the main motion.

20.2 An amendment may be amended but an amendment to an amendment may not be amended.

MOTION TO POSTPONE INDEFINITELY

Rule 21.1 The Council may decide to prevent discussion or further discussion on a question by voting to postpone it indefinitely.

21.2 A motion that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motion.

MOTION TO RECONSIDER

Rule 22.1 A motion to reconsider any decision of the City Council may be made by any Councilperson that voted in the affirmative on the motion in question.

22.2 A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council provided that notice has been given to the Council prior to the start of the meeting.

22.3 No question may be reconsidered more than once.

22.4 If a decision of the Council has gone into effect, the motion to reconsider shall not be in order.

MOTION TO RESCIND

Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.

- 23.2 Notice of a motion to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which the motion is to be made. However, the Council may vote by two-thirds of Councilpersons-elect to waive the notice.
- 23.3 Motions to rescind may be reconsidered regardless of whether the vote was affirmative or negative.

REQUEST TO WITHDRAW A MOTION

- Rule 24.1 Any Councilperson may withdraw his or her motion before it has been restated by the Chair and placed before the assembly. The Councilperson need not obtain concurrence of any other person.
- 24.2 After the motion has been placed before the assembly, it may only be withdrawn by majority consent of all Councilpersons present.
- 24.3 No request to withdraw a motion may be made after the vote on the motion has commenced.

MOTIONS #3

INCIDENTAL MOTIONS – POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the presiding officer does not correct it, or when the presiding officer makes a breach of the rules. **A POINT OF ORDER, REQUEST FOR INFORMATION, OR PARLIAMENTARY INQUIRY CANNOT INTERRUPT THE CHAIR OR ANOTHER MEMBER, WHO HAS BEEN PROPERLY RECOGNIZED TO SPEAK. THE CHAIR MAY STILL CALL MEMBERS TO ORDER.**
- 25.2 A point of order should not be used for minor infractions.
- 25.3 A point of order does not need a second, ~~can interrupt a speaker,~~ is not debatable, and is decided by the chair.
- 25.4 A point of order cannot be ignored by the presiding officer. A ruling of "agreement - out of order" or "disagree - denied" must be given. All debate and/or talking shall cease immediately when a point of order is raised, in

order for the presiding officer to rule. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.

25.5 Any two members have the right to *appeal* the presiding officer's decision on a point of order. This requires one member making (or taking) the appeal and another seconding (or supporting) it. Lack of support means the motion fails. If the motion is supported, the council body votes to decide the question. Members have no right to question the decision or ruling of the presiding officer unless they appeal from his/her decision.

25.6 **IN ORDER TO CALL FOR A POINT OF ORDER, A SPECIFIC RULE NUMBER MUST BE NOTED OR IT IS CONSIDERED AN ABUSE OF A POINT OF ORDER.**

INCIDENTAL MOTIONS - REQUEST FOR INFORMATION

Rule 26.1 A request for information generally applies to information desired from a speaker. **A POINT OF ORDER, REQUEST FOR INFORMATION, OR PARLIAMENTARY INQUIRY CANNOT INTERRUPT THE CHAIR OR ANOTHER MEMBER, WHO HAS BEEN PROPERLY RECOGNIZED TO SPEAK. THE CHAIR MAY STILL CALL MEMBERS TO ORDER.**

26.2 Its purpose is to help one understand the process and the potential consequences of the next voting.

26.3 A request for information cannot be ignored by the presiding officer, but the presiding officer – upon hearing the request – may decide whether the request is legitimate, and can proceed, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The presiding officer must rule with either "proceed" or "denied" if the information is desired of a councilperson who is speaking, the presiding officer must inquire if the member will yield for a question and the councilperson may decide whether or not to yield.

26.4 A request for-information can be given with a very short explanation, but using this tactic as an opportunity to gain the floor is not allowed. Multiple abuses of use of point of information is cause for disciplinary action.

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

MAINTENANCE OF ORDER AND DEBATE
(THE PUBLIC AND CITY COUNCIL ARE BOTH SUBJECT TO THE DISORDERLY

PERSON-PERSONS ORDINANCE SECTION 31-10 AND THE GENERAL CODE OF CONDUCT. ADDITIONALLY, THE CHAIR OR PRESIDING OFFICER HAS A RESPONSIBILITY AND DUTY TO ENFORCE THESE RULES AND SANCTIONS FOR THE PURPOSE OF MAINTENANCE OF ORDER. ONLY THE CHAIR OR PRESIDING OFFICER MAY DETERMINE AND RULE ON WHO/WHAT IS IN OR OUT OF ORDER. VIOLATIONS OF THIS RULE SHALL RESULT IN REMOVAL FROM THE MEETING.)

- Rule 27.1 No councilpersons shall leave their seats while a motion is on the floor. No councilpersons shall leave a meeting of the council without first having obtained leave to do so from the president, presiding officer or committee chair. If a councilperson leaves a meeting without having obtained this permission, the presiding officer is to assume the councilperson has left the meeting and will not, cannot, return without the presiding officer's permission. A councilperson who has left a meeting may not vote without having first obtained the presiding officer's permission to return to the meeting.
- 27.2 When a member has been called to order, the Chair shall determine whether or not he or she is in order. Every question of order shall be decided by the Chair subject to an appeal to the Council by any member. If a member is called to order for words spoken, the exceptional words shall be immediately taken down in writing so that the presiding officer or Council may be better able to judge the matter.
- 27.3 During any portion of any meeting, council members may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason. Any council member or audience member who engages in this behavior during a meeting shall be removed from the meeting.
- 27.4 Only the presiding officer may call an individual (or staff member, or department head, etc.) Up to the podium (and/or table) to speak. Other council members would have to petition the presiding officer to make this request.
- 27.5 **FOR AGENDA ITEMS, THERE WILL BE AN UNTIMED QUESTION AND ANSWER (Q&A) PERIOD FOR DEPARTMENT HEADS AND OTHERS, BUT NO DEBATE OR GENERAL COMMENTS WILL BE ALLOWED DURING THAT TIME.**

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every Councilperson and every person granted the privilege of speaking to the Council shall address all remarks to members of the Council and shall not speak until recognized.
- 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilperson who is first to speak.
- 28.3 **DISCUSSION OF ANY MATTER (RESOLUTION, SPECIAL ORDER, ETC) WILL BE LIMITED TO FIVE (5) MINUTES TOTAL, PER MEMBER, ON ANY GIVEN ITEM, WITH MEMBERS PERMITTED TO RESERVE PART OF THEIR TIME TO SPEAK A SECOND TIME. NO FURTHER BANKING OF TIME AND NO YIELDING OF TIME IS PERMITTED.**
- 28.4 **DISCUSSION OR DEBATE ON ANY AGENDA ITEM (RESOLUTION, ORDINANCE, ETC) CANNOT TAKE PLACE UNLESS THERE IS A MOTION ON THE FLOOR.**

PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

- Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.
- 29.2 If a member of the public wishes to address the City Council, they may do so at the regular City Council meeting. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.
- 29.3 Members of the public shall have no more than 3 minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. City council members may not also address council as a member of the public at this time. Speakers may not allocate or "donate" their allotted time to another person.
- 29.4 If a member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker.

- 29.5 Members of the public shall have no more than 10 minutes to address the City Council during a public hearing.
- 29.6 Any person while being heard at a Council meeting may be called to order by the President or any Councilperson for failure to be germane, for vulgarity, for personal attack of persons or institutions, or for speaking in excess of the allotted time.
- 29.7 Any person who is called to order shall thereupon yield the floor until the President shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any Councilperson to the Council. If a person so engaged in presentation shall be determined by the Council to be out of order, that person shall not be permitted to continue at the same meeting except on special leave of the Council.
- 29.8 Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

GENERAL CONDUCT AND STANDARDS OF CONDUCT

- Rule 30.1 Every councilperson is subject to the established rules of general conduct and the standards of conduct.

ETHICS

- Rule 31.1 Every councilperson is subject to the established rules of the City of Flint ethics ordinance.

DISCIPLINARY ACTIONS

- Rule 32.1 Every councilperson is subject to the established rules and disciplinary actions for violations of rules and City ordinances.

REVIEW OF CITY COUNCIL RULES

ANNUAL REVIEW OF CITY COUNCIL RULES

- Rule 33.1 Every December, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- 33.2 At his/her own discretion, the council president may at any time appoint a committee and its members to review and offer revisions of city council rules.
- 33.3 The rules may be revised upon a 2/3 majority vote of city council members, per the City Charter. All council members are subsequently and immediately subject to the approved rules.
- 33.4 It is the responsibility and duty of the council president, vice president and all committee chairs to ensure that these rules are adhered to, and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and subjects the violator to disciplinary actions.

Rules Originally Adopted: May 10, 1976

1st Amendment Adopted: May 24, 2010

2nd Amendment Adopted: April 27, 2015

3rd Amendment Adopted: June 12, 2017

4th Amendment Adopted: November 23, 2020



RESOLUTION NO.:

210149

PRESENTED:

APR - 7 2021

ADOPTED:

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING THE RENAMING OF THE 12TH STREET GARAGE,
LOCATED AT 702 W. TWELFTH ST., THE BETTY WIDEMAN BUILDING

BY THE CITY ADMINISTRATOR:


WHEREAS, Betty Wideman was a longtime career employee with the City of Flint. Ms. Wideman began her career with the City of Flint in 1994 in the Police Department and by 1995 she started working in the Department of Public Works. Over the years Ms. Wideman continued to advance in her career with job promotions bringing her to the Street Maintenance Division, where she served the City with excellence as the Transportation Division Manager.

WHEREAS, The 12th Street Garage, located at 702 W. Twelfth St. was the longtime workplace of Ms. Wideman. Tragically, in November of 2020, Ms. Wideman passed away.

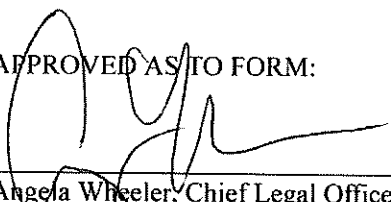
WHEREAS, In Honor of Ms. Wideman and her years of service to the City, the Mayor desires to rename the 12th Street Garage the Betty Wideman Building.

THEREFORE BE IT IS RESOLVED, that the Flint City Council hereby authorize the renaming of the 12th Street Garage, located at 702 W. Twelfth St., Flint, MI 48503 to The Betty Wideman Building.

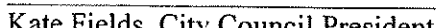
FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED BY CITY COUNCIL:


Kate Fields, City Council President



CITY OF FLINT

RESOLUTION NO.: 210150

PRESENTED: APR - 7 2021

ADOPTED: _____

**RESOLUTION RECOMMENDING THE VACATION OF
DECKER STREET BETWEEN ROBERT T. LONGWAY AND KEARSLEY STREET.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate the street, alley or public ground known as **Decker Street between Robert T. Longway and Kearsley Street**.

WHEREAS, Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing has been held so that members of the Flint City Council could meet and hear objections to the proposed vacation and discontinuance of the above described street, alley or public ground.

IT IS RESOLVED, that Decker Street between Robert T. Longway and Kearsley Street, is hereby vacated and discontinued forever as a public street, alley, or public ground, and the same is hereby placed on the assessments rolls for the purpose of taxation.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

ADMINISTRATION:

Clyde Edwards
Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/21/21

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending a Street Vacation of Decker Street between Robert T Longway and Kearsley St.

PREPARED BY Suzanne Wilcox, Director, Department of Planning and Development
(Please type name and Department)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on April 15, 2020, the Flint Planning Commission recommended APPROVAL to vacate Decker Street between Robert T Longway and Kearsley Street.

The Ruth Mott Foundation revisited and revised their Applewood Master Plan in 2019. The plan outlines several projects for the Applewood property. The property contains 18 acres within a gated estate and another 16 acres of property outside that also includes the triangle property between Decker and Robert T. The master plan also addresses two acres of adjoining property at 305 Walnut Street that was acquired from the Flint Cultural Center Corporation. The master plan calls for the construction of a welcome center to co-locate foundation staff from downtown offices, and staff that's currently located at Applewood. Within the historic grounds, they will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation. The assets this project provides are shared parking resources, resources for all Cultural Center campus partners and allows ongoing access to the adjoining view with gallery

This alley vacation request has been reviewed by all applicable City of Flint departments including the City Engineer, Traffic Engineer, Water Service Center, and Planning and Zoning Staff. The City Engineer has recommended that the City retain a street wide easement down the overall length of Decker Street to accommodate any and all utilities running down the street and the Fire Department has recommended modifications to the design for fire safety purposes.

FINANCIAL IMPLICATIONS: The property will be discontinued forever as a public street, alley, or public ground and become the ownership of the adjacent property owner (Ruth Mott Foundation).

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT

		FY19/20 GRAND TOTAL	
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PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 000000

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: James L. Davis Director, DPD
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

210151

RESOLUTION NO.: _____

PRESENTED: APR - 7 2021

ADOPTED: _____

**RESOLUTION RECOMMENDING THE VACATION OF KEARSLEY STREET
BETWEEN WALNUT AND ROBERT T. LONWAY (1400 KEARSELY STREET).**

BY THE CITY ADMINISTRATOR:

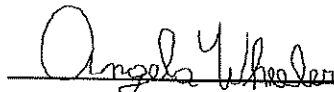
WHEREAS, Due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street).

WHEREAS, Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing has been held so that members of the Flint City Council could meet and hear objections to the proposed vacation and discontinuance of the above described street, alley or public ground.

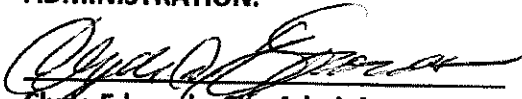
IT IS RESOLVED, that Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street), is hereby vacated and discontinued forever as a public street, alley, or public ground, and the same is hereby placed on the assessments rolls for the purpose of taxation.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/21/21

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending a street vacation of Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street)

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development
(Please type name and Department)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on April 15, 2020, the Flint Planning Commission recommended APPROVAL to vacate Kearsley Street between Walnut and Robert T. Longway (1400 Kearsley Street).

The Ruth Mott Foundation revisited and revised their Applewood Master Plan in 2019. The plan outlines several projects for the Applewood property. The property contains 18 acres within a gated estate and another 16 acres of property outside that also includes the triangle property between Decker and Robert T. The master plan also addresses two acres of adjoining property at 305 Walnut Street that was acquired from the Flint Cultural Center Corporation. The master plan calls for the construction of a welcome center to co-locate foundation staff from downtown offices, and staff that's currently located at Applewood. Within the historic grounds, they will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation. The assets this project provides are shared parking resources, resources for all Cultural Center campus partners and allows ongoing access to the adjoining view with gallery.

This alley vacation request has been reviewed by all applicable City of Flint departments including the City Engineer, Traffic Engineer, Water Service Center, and Planning and Zoning Staff. The City Engineer has recommended that the City retain a street wide easement down the overall length of Kearsley Street to accommodate any and all utilities running down the street and the Fire Department has recommended modifications to the design for fire safety purposes.

FINANCIAL IMPLICATIONS: The property will be discontinued forever as a public street, alley, or public ground and become the ownership of the adjacent property owner (Ruth Mott Foundation).

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT

		FY19/20 GRAND TOTAL	
--	--	----------------------------	--

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

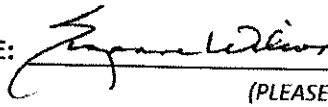
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Development
(PLEASE TYPE NAME, TITLE)



Resolution No.:

210152

Presented:

APR - 7 2021

Adopted:

**Resolution to Set a Public Hearing Date for the Brownfield
Redevelopment Plan for the James P. Cole Project**

(Public Act 381 of 1996, as amended – 1809 James P. Cole)

By the Mayor

The Flint City Council has been presented with a Brownfield Redevelopment Plan ("Plan") for the project located at 1809 James P. Cole legally described in the attached brownfield plan.

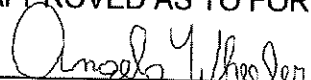
Pursuant to the requirement of Public Act 381 of 1996, as amended, prior to approval of the Plan, the local governing body shall hold a public hearing to provide an opportunity to allow interested persons to be heard and shall receive and consider communications in writing in reference to the brownfield plan.

Any, maps, plats, and the brownfield plan will be available for public inspection at the Flint City Clerk's office and in the Planning and Development Department – Division of Community and Economic Development office by appointment. All aspects of the brownfield plan will be open for discussion at the public hearing.

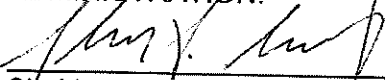
IT IS RESOLVED, that the Flint City Council will hold a public hearing on the above request at 5:30 p.m. in the City Council Chamber, Flint City Hall, 1101 S. Saginaw Street (or electronically in accordance with Governor Whitmer's executive order 2020-75, on the _____ day of _____ of 2021.

IT IS FURTHER RESOLVED, that the governing body shall provide notice of the hearing to the taxing jurisdictions that levy taxes subject to capture under this Act, and shall fully inform the taxing jurisdictions about the fiscal and economic implications of the proposed brownfield plan.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Sheldon A. Neeley, Mayor

CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/8/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Set public hearing for Brownfield Plan

PREPARED BY Khalfani Stephens
(Please type name and Department)

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is a resolution to **SET A PUBLIC HEARING** to establish a brownfield plan for 1809 James P. Cole. The project is estimated to be approximately \$14.25 Million and will result in approximately 110K SF of renovated industrial space and 190K of new industrial space. New job creation is TBD.

The proposed date is March 8, 2021.

The developer requests to be reimbursed up to \$2,541,508 and for the Flint Brownfield Redevelopment Authority to capture up to \$973,411 and \$1,044,652 for administration costs and Local Site Remediation Revolving Fund respectively.

Immediately, this project will have no impact on the City's general fund. Taxes will continue to be collected as normal with the caveat that all tax capture above the established base will be eligible for capture to reimburse the developer.

FINANCIAL IMPLICATIONS: This will reduce the taxes collected for up to 30 years (see attachment F of the Brownfield Plan)

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount



PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

DEPARTMENT HEAD SIGNATURE: Khalfani Stephens, Economic Development Director
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210153
PRESENTED: APR - 7 2021
ADOPTED: _____

RESOLUTION SUPPORTING THE CITY'S APPLICATION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION'S (MDOT) TRANSPORTATION ALTERNATIVES PROGRAM (TAP) REQUESTING \$1,804,825.00 TO DEVELOP THE GRAND TRAVERSE GREENWAY TRAIL

BY THE CITY ADMINISTRATOR:

WHEREAS, The City is planning to redevelop abandoned railroad property into a shared use non-motorized paved trail called the Grand Traverse Greenway which aligns with the Master Plan, Parks & Recreation Plan, South Flint Community Plan, and Capital Improvement Plan; and

WHEREAS, The Michigan Department of Transportation's Transportation Alternatives Program (MDOT-TAP) is a competitive grant program for projects that enhance Michigan's intermodal transportation system and provide safe alternative transportation choices promoting walkability and improving quality of life; and

WHEREAS, The City Planning & Development department has prepared a competitive application to the TAP program requesting \$1,804,825.00 from MDOT-TAP which the city expects be matched at \$860,00.00 (32% of total project costs) through public and private sources to be finalized before grant award; and

WHEREAS, the Michigan Department of Transportation requires a public Resolution of Support from the legislative body applying for the grant to be submitted along with the grant application; and

WHEREAS, The City owns the property to be developed and will fund and implement a maintenance plan of the property in perpetuity as well as promote blight elimination activities along the property; and

WHEREAS, The City commits to being responsible for engineering, permits, administration, potential cost-overruns, and any other non-participating items pertaining to trail construction; and

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to demonstrate its public support of the City's application to the Michigan Department of Transportation's Transportation Alternatives Program for the Grand Traverse Greenway project and commits to the requirements as noted above.

APPROVED AS TO FINANCE:

Jennifer Ryan
Shelbi Frayer
Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler
Chief Legal Officer

ADMINISTRATION:

Clyde Edwards
Clyde Edwards
City Administrator

CITY COUNCIL:

Kate Fields
Kate Fields
City Council President

CITY OF FLINT

FINANCE APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT
FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

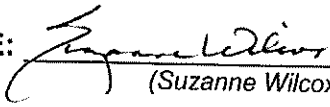
BUDGET YEAR 1

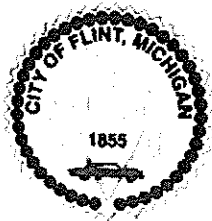
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT
APPROVED

DEPARTMENT HEAD SIGNATURE:  _____
(Suzanne Wilcox, Director)



RESOLUTION NO.: 210159

PRESENTED: APR - 7 2021

ADOPTED: _____

**Resolution Authorizing Submission of the
2020-21 Annual Action Plan of the Consolidated Plan
to the U.S. Department of Housing and Urban Development,
and Approval of the Proposed Uses and Funding Recommendations
for Community Development Block Grant, HOME Investment Partnerships
and Emergency Solutions Grant Funds for the 2020-21 Program Year**

BY THE MAYOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,754.00, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$876,146.00 and Emergency Solutions Grant (ESG) in the amount of \$341,765.00 for federal fiscal year 2020-21, covering the period of July 1, 2020, through June 30, 2021, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

The City of Flint anticipates receipt of program income in an amount of approximately \$50,000.00 from CDBG and \$29,000.00 from HOME repayments of rehabilitation housing loans and other eligible activities.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in March 2021.

Funding will be made available in the following accounts for future use upon signed grant agreement in the below accounts

Account Number	Account Name	Amount	Grant Code
274-748.100-502.748	Administration (CDBG)	796,950.80	FHUD-CDBG21
274-748.100-963.100	Administration (CDBG)	796,950.80	FHUD-CDBG21
274-748.272-502.748	Youth Mentoring- Big Brothers Big Sisters	40,000.00	FHUD-CDBG21
274-748.272-805.105	Youth Mentoring- Big Brothers Big Sisters	40,000.00	FHUD-CDBG21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-748.535-502.748	Boys and Girls Club	20,000.00	FHUD-CDBG21
274-748.535-805.105	Boys and Girls Club	20,000.00	FHUD-CDBG21
274-748.284-502.748	Center for Higher Educational Achievement	40,000.00	FHUD-CDBG21
274-748.284-805.109	Center for Higher Educational Achievement, Adult Skill Center	40,000.00	FHUD-CDBG21
274-748.284-502.748	Center for Higher Educational Achievement	30,000.00	FHUD-CDBG21
274-748.284-805.109	Center for Higher Educational Achievement, Post Incarcerated Males	30,000.00	FHUD-CDBG21
274-748.139-502.748	COF Flint Neighborhood Clean-ups	49,713.00	FHUD-CDBG21
274-748.139-963.100	COF Flint Neighborhood Clean-ups	49,713.00	FHUD-CDBG21
274-748.160-502.748	Cof FIRE, Camp Fire	10,000.00	FHUD-CDBG21
274-748.160-963.100	Cof FIRE, Camp Fire	10,000.00	FHUD-CDBG21
274-748.315-502.748	HYPE - Faith Foundation Resources	45,000.00	FHUD-CDBG21
274-748.315-805.101	HYPE - Faith Foundation Resources	45,000.00	FHUD-CDBG21
274-748.335-502.748	Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	15,000.00	FHUD-CDBG21
274-748.335-805.105	Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	15,000.00	FHUD-CDBG21
274-748.502-502.748	Genesee County Habitat- Homeownership Counseling	30,000.00	FHUD-CDBG21
274-748.502-805.119	Genesee County Habitat- Homeownership Counseling	30,000.00	FHUD-CDBG21
274-748.420-502.748	Legal Services of Eastern Michigan (advocacy)	22,000.00	FHUD-CDBG21
274-748.420-805.104	Legal Services of Eastern Michigan (advocacy)	22,000.00	FHUD-CDBG21
274-748.422-502.748	Housing Discrimination Testing - Legal Services of Eastern Michigan	22,500.00	FHUD-CDBG21
274-748.422-805.111	Housing Discrimination Testing - Legal Services of Eastern Michigan	22,500.00	FHUD-CDBG21
274-748.427-502.748	McFarlan Charitable Corp.- Senior Transitional Program	12,500.00	FHUD-CDBG21
274-748.427-805.102	McFarlan Charitable Corp.- Senior Transitional Program	12,500.00	FHUD-CDBG21
274-748.445-502.748	Mott Literacy Network- Adult Learning Centers	25,000.00	FHUD-CDBG21
274-748.445-805.101	Mott Literacy Network- Adult Learning Centers	25,000.00	FHUD-CDBG21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-748.267-502.748	Neighborhood Engagement Hub/Toolshed	60,000.00	FHUD-CDBG21
274-748.267-805.126	Neighborhood Engagement Hub/Toolshed	60,000.00	FHUD-CDBG21
274-748.499-502.748	Sylvester Broom Emp. Village - After School Programs	50,000.00	FHUD-CDBG21
274-748.499-805.105	Sylvester Broom Emp. Village - After School Programs	50,000.00	FHUD-CDBG21
274-748.512-502.748	Youth Recreation - United Way	40,000.00	FHUD-CDBG21
274-748.512-805.105	Youth Recreation - United Way	40,000.00	FHUD-CDBG21
274-748.551-502.748	Universal Health & Kidney	5,000.00	FHUD-CDBG21
274-748.551-805.114	Universal Health & Kidney	5,000.00	FHUD-CDBG21
274-748.575-502.748	VALLEY AREA AGENCY ON AGING - senior program	40,000.00	FHUD-CDBG21
274-748.575-805.102	VALLEY AREA AGENCY ON AGING - senior program	40,000.00	FHUD-CDBG21
274-748.530-502.748	YWCA - Safe Center	41,000.00	FHUD-CDBG21
274-748.530-805.101	YWCA - Safe Center	41,000.00	FHUD-CDBG21
274-748.430-502.748	Pop-Up Chalets – Metro Community Development	25,000.00	FHUD-CDBG21
274-748.430-805.405	Pop-Up Chalets – Metro Community Development	25,000.00	FHUD-CDBG21
274-748.448-502.748	Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	25,000.00	FHUD-CDBG21
274-748.448-805.405	Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	25,000.00	FHUD-CDBG21
274-748.411-502.748	Best Practices Consulting	41,300.00	FHUD-CDBG21
274-748.411-805.429	Best Practices Consulting	41,300.00	FHUD-CDBG21
274-748.426-502.748	Housing Rehabilitation – MADE Institute	30,000.00	FHUD-CDBG21
274-748.426-805.327	Housing Rehabilitation – MADE Institute	30,000.00	FHUD-CDBG21
274-748.502-502.748	Habitat for Humanity CWE	200,000.00	FHUD-CDBG21
274-748.502-805.327	Habitat for Humanity CWE	200,000.00	FHUD-CDBG21
274-748.502-502.748	Habitat for Humanity OOR	213,877.48	FHUD-CDBG21
274-748.502-805.327	Habitat for Humanity OOR	213,877.48	FHUD-CDBG21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-748.371-502.748	Genesee County Land Bank - Residential and Commercial Demolition	700,000.00	FHUD-CDBG21
274-748.371-805.076	Genesee County Land Bank - Residential and Commercial Demolition	700,000.00	FHUD-CDBG21
274-748.140-502.748	COF Code Enforcement	782,662.00	FHUD-CDBG21
274-748.140-963.100	COF Code Enforcement	782,662.00	FHUD-CDBG21
274-748.106-502.748	FLT EDC Oak Business Center Roof Repairs	50,000.00	FHUD-CDBG21
274-748.106-805.051	FLT EDC Oak Business Center Roof Repairs	50,000.00	FHUD-CDBG21
274-748.160-502.748	Facility Improvements – COF Fire Department	227,003.70	FHUD-CDBG21
274-748.160-963.100	Facility Improvements – COF Fire Department	227,003.70	FHUD-CDBG21
274-748.160-502.748	Personal Protective Equipment – COF Fire Department	11,250.00	FHUD-CDBG21
274-748.160-963.100	Personal Protective Equipment – COF Fire Department	11,250.00	FHUD-CDBG21
274-748.276-502.748	Communities First, Comm Enrichment HVAC repair	100,000.00	FHUD-CDBG21
274-748.276-805.331	Communities First, Comm Enrichment HVAC repair	100,000.00	FHUD-CDBG21
274-748.291-502.748	Facility Improvements – Evergreen Com. Dev. Initiative	61,000.00	FHUD-CDBG21
274-748.291-805.056	Facility Improvements – Evergreen Com. Dev. Initiative	61,000.00	FHUD-CDBG21
274-748.322-502.748	Facility Imp. Water Table – Flint Cultural Center Corp.	100,000.00	FHUD-CDBG21
274-748.322-805.056	Facility Imp. Water Table – Flint Cultural Center Corp.	100,000.00	FHUD-CDBG21
274-748.466-502.748	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	22,996.30	FHUD-CDBG21
274-748.466-805.056	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	22,996.30	FHUD-CDBG21
274-749.100-502.749	ADMINISTRATION (HOME)	87,614.60	FHUD-HOME21
274-749.100-963.100	ADMINISTRATION (HOME)	87,614.60	FHUD-HOME21
274-749.370-502.749	TBD-Multi-Family	488,531.40	FHUD-HOME21
274-749.370-805.276	TD- Multi-Family	488,531.40	FHUD-HOME21
274-749.370-502.749	1014 University Development, Genesee County Habitat for Humanity, CHDO	300,000.00	FHUD-HOME21
274-749.370-805.276	1014 University Development, Genesee County Habitat for Humanity, CHDO	300,000.00	FHUD-HOME21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-750.100-502.750	Administration (ESG)	25,632.38	FHUD-ESG21
274-750.100-702.000	Administration (ESG)	25,632.38	FHUD-ESG21
274-750.390-502.750	Genesee County Youth Corp	39,000.00	FHUD-ESG21
274-750.390-805.105	Genesee County Youth Corp	39,000.00	FHUD-ESG21
274-750.450-502.750	My Brother's Keeper - In Safe Hands/Shelter	39,000.00	FHUD-ESG21
274-750.450-805.101	My Brother's Keeper - In Safe Hands/Shelter	39,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint- Emergency Shelter	88,059.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint- Emergency Shelter	88,059.00	FHUD-ESG21
274-750.530-502.750	YWCA- SAFE House/Shelter	39,000.00	FHUD-ESG21
274-750.530-805.101	YWCA- SAFE House/Shelter	39,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Homelessness Prevention	10,000.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Homelessness Prevention	10,000.00	FHUD-ESG21
274-750.276-502.750	Communities First, Inc.- Swayze/Homelessness Prevention	25,000.00	FHUD-ESG21
274-750.276-805.101	Communities First, Inc.- Swayze/Homelessness Prevention	25,000.00	FHUD-ESG21
274-750.101-502.750	TBD- Homelessness Prevention	44,218.00	FHUD-ESG21
274-750.101-963.100	TBD- Homelessness Prevention	44,218.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Rapid Rehousing	10,000.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Rapid Rehousing	10,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Data Collection	21,855.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Data Collection	21,855.00	FHUD-ESG21

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2020-21 Community Development Block Grant program in the amount of \$3,984,754.00, FY 2020-21 HOME Investment Partnerships program in the amount of \$876,146.00, and FY 2020-21 Emergency



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Solutions Grant program in the amount of \$341,765.00, and include any program income which might become available as a result of receipt of these funds.

CDBG USES

ADMINISTRATION/PLANNING

\$796,950.80

PUBLIC SERVICES

Big Brothers Big Sisters- Youth Program	\$40,000.00
Boys & Girls Club- Great Futures Start Here	\$20,000.00
Center for Higher Ed. Achievement- Adult Education	\$40,000.00
Center for Higher Ed. Achievement- Post Incarcerated	\$30,000.00
City of Flint Blight Div.- Neighborhood Clean-ups	\$49,713.00
COF Fire Department- Camp Fire	\$10,000.00
Faith Foundation Resources-HYPE Program	\$45,000.00
Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	\$15,000.00
Genesee County Habitat- Homeownership Counseling	\$30,000.00
Legal Services of Eastern Mich.- Special Services Advo.	\$22,000.00
Legal Services of Eastern Mich.- Fair Housing Center	\$22,500.00
McFarlan Charitable Corp.- Senior Transitional Program	\$12,500.00
Mott Literacy Network- Adult Learning Centers	\$25,000.00
Neighborhood Engagement Hub- Comm. Tool Shed Prog.	\$60,000.00
Sylvester Broome Emp. Village- After School Programs	\$50,000.00
United Way of Genesee County-Youth Recreation	\$40,000.00
Universal Health & Kidney – Healthcare Services	\$5,000
Valley Area Agency on Aging- Home Delivered Meals	\$40,000.00
<u>YWCA- SAFE Center</u>	<u>\$41,000.00</u>
TOTAL PUBLIC SERVICE	\$597,713.00

ECONOMIC DEVELOPMENT

Pop-Up Chalets – Metro Community Development	\$25,000.00
Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	\$25,000.00
<u>Microenterprise Assistance – Best Practices Consulting</u>	<u>\$41,300.00</u>
TOTAL ECONOMIC DEVELOPMENT	\$91,300.00

HOUSING

Housing Rehabilitation – MADE Institute	\$30,000.00
City-Wide Emergency Repair- Habitat for Humanity	\$200,000.00
<u>Owner Occupied Housing Repair – Habitat for Humanity</u>	<u>\$213,877.48</u>
TOTAL HOUSING	\$443,877.48



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

BLIGHT

ELIMINATION ACTIVITIES

Residential and Commercial Demolition – GCLBA	\$700,000.00
<u>Code Enforcement – COF Blight Elimination</u>	<u>\$782,662.00</u>
TOTAL BLIGHT ACTIVITIES	\$1,482,662.00

FACILITY IMPROVEMENTS

Oak Business Center Roof Repairs – COF Econ. Dev. Corp.	\$50,000.00
Facility Improvements – COF Fire Department	\$227,003.70
Personal Protective Equipment – COF Fire Department	\$11,250.00
Community Enrichment Center HVAC – Com. First, Inc.	\$100,000.00
Facility Improvements – Evergreen Com. Dev. Initiative	\$61,000.00
Facility Imp. Water Table – Flint Cultural Center Corp.	\$100,000.00
<u>Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center</u>	<u>\$22,996.30</u>
TOTAL PUBLIC/FACILITY IMPROVEMENTS	\$572,250.00

TOTAL CDBG USES **\$3,984,753.28**

HOME USES

ADMINISTRATION (HOME)	\$87,614.60
Multi-Family TBD	\$488,531.40
<u>1014 University Ave. (CHDO) – G.C. Habitat for Humanity</u>	<u>\$300,000.00</u>
TOTAL HOME USES:	\$876,146.00

ESG USES

ADMINISTRATION (ESG) **\$25,632.38**

SHELTER (OPERATIONS AND ESSENTIAL SERVICES)

Genesee County Youth Corporation –REACH/Shelter	\$39,000.00
My Brother's Keeper- In Safe Hands/Shelter	\$39,000.00
Shelter of Flint- Emergency Shelter	\$88,059.00
<u>YWCA- SAFE House/Shelter</u>	<u>\$39,000.00</u>
TOTAL SHELTER	\$230,691.38



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

HOMELESSNESS PREVENTION

Shelter of Flint	\$10,000.00
Communities First, Inc.- Swayze/Homelessness Prevention	\$25,000.00
<u>TBD- Homelessness Prevention</u>	<u>\$44,218.00</u>
TOTAL HOMELESSNESS PREVENTION	\$79,218.00

RAPID RE-HOUSING

<u>Shelter of Flint</u>	<u>\$10,000.00</u>
TOTAL RAPID RE-HOUSING	\$10,000.00

DATA COLLECTION

<u>Shelter of Flint- Data Collection/HMIS</u>	<u>\$21,855.00</u>
TOTAL DATA COLLECTION	\$21,855.00

TOTAL ESG USES **\$341,764.38**

It is resolved, that funds in an estimated amount of up to \$50,000 in CDBG program income received from loan repayments and other eligible activities, shall be made available for use as part of the FY 2020-21 Community Development Block Grant program and the budget amended as received;

Further resolved, that funds in an estimated amount of up to \$29,000 in HOME program income received from proceeds of sale and housing loans, shall be made available for use as part of the FY 2020-21 HOME Investment Partnerships program and the budget amended as received;

Further resolved, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the sub recipient.

Further resolved, following notification that HUD has approved the 2020-21 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Further resolved, upon receipt of the official award document from HUD, CDBG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$3,984,754.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 Community Development Block Grant program;

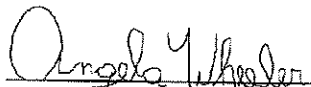
Further resolved, upon receipt of the official award document from HUD, HOME funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$876,146.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 HOME Investment Partnerships program;

Further resolved, upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$341,765.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 Emergency Solutions Grant program;

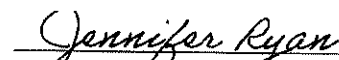
Further resolved, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 Fund.

Further resolved, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESG funds to fiscal year 2021 and all years funding remains available.


APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:


Sheldon Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 03/09/2021

BID/PROPOSAL#

AGENDA ITEM TITLE:

Resolution authorizing approval of the 2020-21 Action Plan of the Consolidated Plan including funding recommendations by the City of Flint for the uses of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds from the U.S. Department of HUD for the 2020-21 Program Year.

PREPARED BY

Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Approval of the attached resolution authorizes submission of the 1-year Annual Action Plan, including funding recommendations for Community Development Block Grant (CDBG), and HOME Investment Partnerships (HOME) programs and Emergency Solutions Grant (ESG).

HUD has notified the City of Flint that its estimated 2020-21 allocations will be:

CDBG	\$3,984,754.00
HOME	\$876,146.00
ESG	<u>\$341,765.00</u>
	\$5,202,665.00

The City may receive program income and plans to use the following additional funds as part of its CDBG allocation:

\$50,000.00 Program income from repayments for eligible activities including housing loans.

The City may also use the following additional funds as part of its HOME allocation:

\$29,000.00 Program income from proceeds of sale or housing loans.

The total HUD allocation, including program income, for FY2020-21 will be \$5,281,665.00

City Administration finalized its recommendations in February of 2021. The final proposed recommendations are included in the attached resolution.



CITY OF FLINT

The Division of Community and Economic Development published a notice of opportunity to comment on February 4, 2021. A 30-day public comment period was held from February 9, 2021 to March 11, 2021 and a public hearing was held on March 8, 2021 to receive citizen comments and concerns regarding the proposed Year 3 Annual Action Plan. The City will submit its 2020-21 Annual Action Plan to HUD by March 25, 2021.

HUD regulation 570.302 requires the City, prior to release of grant funds, to annually submit an Action Plan describing all activities and programs to be funded with CDBG, HOME and ESG funds for the upcoming fiscal year. The Division of Community and Economic Development requires approval of the attached resolution prior to entering into contracts with the agencies. Upon submission of the Plan, HUD has 45 days to review and approve the documents, prior to entering into contracts with the proposed sub recipients.

FINANCIAL IMPLICATIONS:

With HUD approval of the proposed 1-year Action Plan, the City of Flint will receive access to \$3,984,754.00 in CDBG funds, \$876,146.00 in HOME funds, and \$341,765.00 in ESG funds to carry out housing, demolition, public services, homeless, and other eligible programs. CDBG program income for FY 2020-21 is estimated at \$50,000.00. HOME program income for FY 2020-21 is estimated at \$29,000.00.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

DEPT	Account Name	Account Number	Grant Code	Amount
P&D	Administration (CDBG)	274-748.100-502.748	FHUD-CDBG21	796,950.80
P&D	Administration (CDBG)	274-748.100-963.100	FHUD-CDBG21	796,950.80
P&D	Youth Mentoring- Big Brothers Big Sisters	274-748.272-502.748	FHUD-CDBG21	40,000.00
P&D	Youth Mentoring- Big Brothers Big Sisters	274-748.272-805.105	FHUD-CDBG21	40,000.00
P&D	Boys and Girls Club	274-748.535-502.748	FHUD-CDBG21	20,000.00
P&D	Boys and Girls Club	274-748.535-805.105	FHUD-CDBG21	20,000.00
P&D	Center for Higher Educational Achievement	274-748.284-502.748	FHUD-CDBG21	40,000.00
P&D	Center for Higher Educational Achievement, Adult Skill Center	274-748.284-805.109	FHUD-CDBG21	40,000.00
P&D	Center for Higher Educational Achievement	274-748.284-502.748	FHUD-CDBG21	30,000.00
P&D	Center for Higher Educational Achievement, Post Incarcerated Males	274-748.284-805.109	FHUD-CDBG21	30,000.00
P&D	COF Flint Neighborhood Clean-ups	274-748.139-502.748	FHUD-CDBG21	49,713.00
P&D	COF Flint Neighborhood Clean-ups	274-748.139-963.100	FHUD-CDBG21	49,713.00



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P&D	Cof FIRE, Camp Fire	274-748.160-502.748	FHUD-CDBG21	10,000.00
P&D	Cof FIRE, Camp Fire	274-748.160-963.100	FHUD-CDBG21	10,000.00
P&D	HYPE - Faith Foundation Resources	274-748.315-502.748	FHUD-CDBG21	45,000.00
P&D	HYPE - Faith Foundation Resources	274-748.315-805.101	FHUD-CDBG21	45,000.00
P&D	Flint Institute of Music-Flint Rep (SBEV Satellite Prog.)	274-748.335-502.748	FHUD-CDBG21	15,000.00
P&D	Flint Institute of Music-Flint Rep (SBEV Satellite Prog.)	274-748.335-805.105	FHUD-CDBG21	15,000.00
P&D	Genesee County Habitat-Homeownership Counseling	274-748.502-502.748	FHUD-CDBG21	30,000.00
P&D	Genesee County Habitat-Homeownership Counseling	274-748.502-805.119	FHUD-CDBG21	30,000.00
P&D	Legal Services of Eastern Michigan (advocacy)	274-748.420-502.748	FHUD-CDBG21	22,000.00
P&D	Legal Services of Eastern Michigan (advocacy)	274-748.420-805.104	FHUD-CDBG21	22,000.00
P&D	Housing Discrimination Testing - Legal Services of Eastern Michigan	274-748.422-502.748	FHUD-CDBG21	22,500.00
P&D	Housing Discrimination Testing - Legal Services of Eastern Michigan	274-748.422-805.111	FHUD-CDBG21	22,500.00
P&D	McFarlan Charitable Corp.- Senior Transitional Program	274-748.427-502.748	FHUD-CDBG21	12,500.00
P&D	McFarlan Charitable Corp.- Senior Transitional Program	274-748.427-805.102	FHUD-CDBG21	12,500.00
P&D	Mott Literacy Network-Adult Learning Centers	274-748.445-502.748	FHUD-CDBG21	25,000.00
P&D	Mott Literacy Network-Adult Learning Centers	274-748.445-805.101	FHUD-CDBG21	25,000.00
P&D	Neighborhood Engagement Hub/Toolshed	274-748.267-502.748	FHUD-CDBG21	60,000.00
P&D	Neighborhood Engagement Hub/Toolshed	274-748.267-805.126	FHUD-CDBG21	60,000.00
P&D	Sylvester Broom Emp. Village - After School Programs	274-748.499-502.748	FHUD-CDBG21	50,000.00
P&D	Sylvester Broom Emp. Village - After School Programs	274-748.499-805.105	FHUD-CDBG21	50,000.00

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P&D	Youth Recreation - United Way	274-748.512-502.748	FHUD-CDBG21	40,000.00
P&D	Youth Recreation - United Way	274-748.512-805.105	FHUD-CDBG21	40,000.00
P&D	Universal Health & Kidney	274-748.551-502.748	FHUD-CDBG21	5,000.00
P&D	Universal Health & Kidney	274-748.551-805.114	FHUD-CDBG21	5,000.00
P&D	VALLEY AREA AGENCY ON AGING - senior program	274-748.575-502.748	FHUD-CDBG21	40,000.00
P&D	VALLEY AREA AGENCY ON AGING - senior program	274-748.575-805.102	FHUD-CDBG21	40,000.00
P&D	YWCA - Safe Center	274-748.530-502.748	FHUD-CDBG21	41,000.00
P&D	YWCA - Safe Center	274-748.530-805.101	FHUD-CDBG21	41,000.00
P&D	Pop-Up Chalets – Metro Community Development	274-748.430-502.748	FHUD-CDBG21	25,000.00
P&D	Pop-Up Chalets – Metro Community Development	274-748.430-805.405	FHUD-CDBG21	25,000.00
P&D	Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	274-748.448-502.748	FHUD-CDBG21	25,000.00
P&D	Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	274-748.448-805.405	FHUD-CDBG21	25,000.00
P&D	Best Practices Consulting	274-748.411-502.748	FHUD-CDBG21	41,300.00
P&D	Best Practices Consulting	274-748.411-805.429	FHUD-CDBG21	41,300.00
P&D	Housing Rehabilitation – MADE Institute	274-748.426-502.748	FHUD-CDBG21	30,000.00
P&D	Housing Rehabilitation – MADE Institute	274-748.426-805.327	FHUD-CDBG21	30,000.00
P&D	Habitat for Humanity CWE	274-748.502-502.748	FHUD-CDBG21	200,000.00
P&D	Habitat for Humanity CWE	274-748.502-805.327	FHUD-CDBG21	200,000.00
P&D	Habitat for Humanity OOR	274-748.502-502.748	FHUD-CDBG21	213,877.48
P&D	Habitat for Humanity OOR	274-748.502-805.327	FHUD-CDBG21	213,877.48
P&D	Genesee County Land Bank - Residential and Commercial Demolition	274-748.371-502.748	FHUD-CDBG21	700,000.00
P&D	Genesee County Land Bank - Residential and Commercial Demolition	274-748.371-805.076	FHUD-CDBG21	700,000.00
P&D	COF Code Enforcement	274-748.140-502.748	FHUD-CDBG21	782,662.00
P&D	COF Code Enforcement	274-748.140-963.100	FHUD-CDBG21	782,662.00

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P&D	FLT EDC Oak Business Center Roof Repairs	274-748.106-502.748	FHUD-CDBG21	50,000.00
P&D	FLT EDC Oak Business Center Roof Repairs	274-748.106-805.051	FHUD-CDBG21	50,000.00
P&D	Facility Improvements – COF Fire Department	274-748.160-502.748	FHUD-CDBG21	227,003.70
P&D	Facility Improvements – COF Fire Department	274-748.160-963.100	FHUD-CDBG21	227,003.70
P&D	Personal Protective Equipment – COF Fire Department	274-748.160-502.748	FHUD-CDBG21	11,250.00
P&D	Personal Protective Equipment – COF Fire Department	274-748.160-963.100	FHUD-CDBG21	11,250.00
P&D	Communities First, Comm Enrichment HVAC repair	274-748.276-502.748	FHUD-CDBG21	100,000.00
P&D	Communities First, Comm Enrichment HVAC repair	274-748.276-805.331	FHUD-CDBG21	100,000.00
P&D	Facility Improvements – Evergreen Com. Dev. Initiative	274-748.291-502.748	FHUD-CDBG21	61,000.00
P&D	Facility Improvements – Evergreen Com. Dev. Initiative	274-748.291-805.056	FHUD-CDBG21	61,000.00
P&D	Facility Imp. Water Table – Flint Cultural Center Corp.	274-748.322-502.748	FHUD-CDBG21	100,000.00
P&D	Facility Imp. Water Table – Flint Cultural Center Corp.	274-748.322-805.056	FHUD-CDBG21	100,000.00
P&D	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	274-748.466-502.748	FHUD-CDBG21	22,996.30
P&D	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	274-748.466-805.056	FHUD-CDBG21	22,996.30
P&D	ADMINISTRATION (HOME)	274-749.100-502.749	FHUD-HOME21	87,614.60
P&D	ADMINISTRATION (HOME)	274-749.100-963.100	FHUD-HOME21	87,614.60
P&D	Multi Family- TBD	274-749.370-502.749	FHUD-HOME21	488,531.40
P&D	Multi Family- TBD	274-749.370-805.276	FHUD-HOME21	488,531.40
P&D	1014 University Development, Genesee County Habitat for Humanity, CHDO	274-749.370-502.749	FHUD-HOME21	300,000.00
P&D	1014 University Development, Genesee County Habitat for Humanity, CHDO	274-749.370-805.276	FHUD-HOME21	300,000.00



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P&D	Administration (ESG)	274-750.100-502.750	FHUD-ESG21	25,632.38
P&D	Administration (ESG)	274-750.100-702.000	FHUD-ESG21	25,632.38
P&D	Genesee County Youth Corp	274-750.390-502.750	FHUD-ESG21	39,000.00
P&D	Genesee County Youth Corp	274-750.390-805.105	FHUD-ESG21	39,000.00
P&D	My Brother's Keeper - In Safe Hands/Shelter	274-750.450-502.750	FHUD-ESG21	39,000.00
P&D	My Brother's Keeper - In Safe Hands/Shelter	274-750.450-805.101	FHUD-ESG21	39,000.00
P&D	Shelter of Flint-Emergency Shelter	274-750.482-502.750	FHUD-ESG21	88,059.00
P&D	Shelter of Flint-Emergency Shelter	274-750.482-805.101	FHUD-ESG21	88,059.00
P&D	YWCA- SAFE House/Shelter	274-750.530-502.750	FHUD-ESG21	39,000.00
P&D	YWCA- SAFE House/Shelter	274-750.530-805.101	FHUD-ESG21	39,000.00
P&D	Shelter of Flint Homelessness Prevention	274-750.482-502.750	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Homelessness Prevention	274-750.482-805.101	FHUD-ESG21	10,000.00
P&D	Communities First, Inc.- Swayze/Homelessness Prevention	274-750.276-502.750	FHUD-ESG21	25,000.00
P&D	Communities First, Inc.- Swayze/Homelessness Prevention	274-750.276-805.101	FHUD-ESG21	25,000.00
P&D	TBD- Homelessness Prevention	274-750.101-502.750	FHUD-ESG21	44,218.00
P&D	TBD- Homelessness Prevention	274-750.101-963.100	FHUD-ESG21	44,218.00
P&D	Shelter of Flint Rapid Rehousing	274-750.482-502.750	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Rapid Rehousing	274-750.482-805.101	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Data Collection	274-750.482-502.750	FHUD-ESG21	21,855.00
P&D	Shelter of Flint Data Collection	274-750.482-805.101	FHUD-ESG21	21,855.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa L Dotson Date: 3/9/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



CITY OF FLINT

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox

Suzanne Wilcox, Director, Planning and Development



210102

RESOLUTION NO.: _____

MAR - 3 2021

PRESENTED: _____

ADOPTED: _____

RESOLUTION APPROVING THE APPOINTMENT OF SHELBI FRAYER AS CHIEF FINANCIAL OFFICER

BY THE MAYOR:


Pursuant to Flint City Charter Section 4-203(D), the Mayor of the City of Flint hereby appoints Shelbi Frayer as the Chief Financial Officer.

WHEREAS, the Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.153 hourly rate) and paid from account 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10), with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to February 15, 2021. The terms of appointment and resume are attached.

WHEREAS, Mayor Sheldon Neeley recommends that Shelbi Frayer be appointed as the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Shelbi Frayer as the Chief Financial Officer.

APPROVED AS TO FORM:


Angela Wheeler (Feb 23, 2021 13:51 EST)

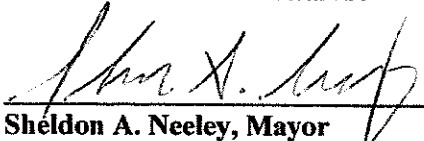
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Jennifer Ryan (Feb 23, 2021 12:55 EST)

Jennifer Ryan, Deputy Finance Director

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/18/2021

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution Approving Shelbi Frayer Appointment to Chief Financial Officer

PREPARED BY: V. Foster, Dept. of Finance

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution authorizing the appointment of Shelbi Frayer as Chief Financial Officer. Ms. Frayer will be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.15 hourly rate) and paid from account 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10).

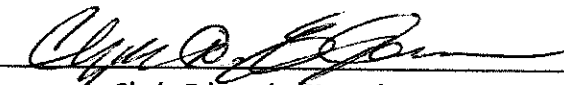
FINANCIAL IMPLICATIONS: Payment shall be drawn from appropriated funds in and line item 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10).

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


Clyde Edwards, City Administrator

SHELBI FRAYER

sfrayer13@gmail.com | 517-881-3410

ACHIEVEMENTS

- Repaired numerous fiscally unhealthy business offices by creating long-term budget and cash flow projections, as well as establishing systems and procedures
- Successfully administered multimillion-dollar construction projects
- Lead the team that implemented legislation for fiscal solvency in Detroit Public Schools
- Served as Chief Negotiator for collective bargaining agreements and served as Chief Procurement Officer for all purchasing needs
- Proven successful in building office culture and leading a team in a variety of diverse departments
- Managed 250+ staff, as well as 6 directors in the areas of maintenance & custodial, food service, daycares, transportation, human resources and business office operations

EDUCATION

- Master's Degree in Administration- Central Michigan University
- Bachelor's Degree in Business Management and Administration- Northwood University

EXPERIENCE

Business Owner- July 2020 to Present Frayer Consulting Services, LLC

- ❖ Assist a variety of clients with business, operations, human resource, and finance functions. Current clients range from business start-ups, to municipal turn around work.

Chief Strategy & Financial Officer- August 2019 to July 2020 City of Lansing- Lansing, Michigan

- ❖ Serve the city as head of the finance team responsible for all budgets, accounting, procurement, and restructuring efforts.
- ❖ Repairing a business office with significant audit findings and restructuring the finance department.
- ❖ Responsible for all financial activity ensuring compliance, best practice, and transparency.
- ❖ Responsible for restructuring long & short term debt (to date, saved/made the city over \$8 million dollars).
- ❖ Manage cash flow and all investments to maximize earnings.
- ❖ Restructured all insurance plans (health/property & casualty/worker's comp) to save the city \$3.5 million of on going savings each year (additional restructuring and savings to come).
- ❖ Renegotiate all vendor and service contracts for additional revenue or savings.
- ❖ Serves as secretary to two pension boards, and the plan administrator for defined contribution plans.

Executive Director- June 2014 to August 2019 State of Michigan, Lansing, Michigan

Performing many strategic initiatives throughout the department, other departments, the Legislature, and Executive Branch. Held many positions (multiple at times) with growing responsibilities and challenges. Listed below are a few of my key roles and job duties.

SHELBI FRAYER

sfrayer13@gmail.com | 517-881-3410

- ❖ Serves as the Executive Director for the Financial Review Commission (for the implementation of PA 192 of 2016- creation of the Detroit Public Schools Community District).
- ❖ Director of the Office of School Review and Fiscal Accountability (OSRFA) serving all financially distressed districts in Michigan.
- ❖ Served as Director of Local Government overseeing the areas of audits, municipal borrowing, reporting and financially distressed schools.
- ❖ Managed a growing team of people while designing the work goals and outputs of a new office within Treasury (OSRFA after legislation passed).
- ❖ Created policies, identified practices, and drafted guidelines regarding technical aspects of maintaining good fiscal health of school districts and local governments in Michigan.
- ❖ Went "on-loan" to serve as Benton Harbor Schools CFO to assist both the district and the department in stabilizing the financial operations for the district.
- ❖ Assisted with the issuance of State bonds and notes, including General Obligation bond issues.
- ❖ Performed cash management, banking, accounting, and investment activities for bond issues and public finance programs.

Briefly left the department (<7 months) to grow my abilities to develop relationships and build business opportunities. My focus was on financially restructuring schools, municipalities, and non-profits organizations.

Executive Director of Business and Finance (CFO)- September 2013 to June 2014

Mason Public Schools (MPS), Mason, Michigan

- ❖ Administered district-wide coordination of budget development and long-term debt management.
- ❖ Human Resource Director serving over 450 employees and seven unions.
- ❖ Repaired a fiscally unhealthy business office with significant audit findings in less than a year.
- ❖ Directed all school district financial activity ensuring compliance, best practice, and transparency.
- ❖ Chief negotiator for all union contracts as well as managed all labor relations and grievances.
- ❖ Managed the district's cash and invested available funds to maximize earnings.
- ❖ Administered all insurance plans (health/property & casualty/worker's comp) for the district.

Business Manager (CFO)- February 2011 to September 2013

St. Johns Public Schools, St. Johns, Michigan

- ❖ Managed 250+ staff, as well as 6 directors in the areas of maintenance & custodial, food service, daycares, transportation, human resources and business office operations.
- ❖ Successfully administered a multimillion-dollar bond projects at a public school district
- ❖ Directed all school district financial activity ensuring compliance, best practice and transparency.
- ❖ Chief negotiator for all union contracts as well as managed all labor relations and grievances.
- ❖ Served as the Director of Transportation overseeing staffing, routing, public/parent concerns.
- ❖ Administered all insurance plans (health/property & casualty/worker's comp) for the district.

Financial Manager- September 2008 to March 2011

Michigan Association of Intermediate School Administrators, Lansing, Michigan

- ❖ Responsible for day-to-day staff operations including all human resource functions.
- ❖ Financially managed three federal grants that total over \$30 million each fiscal year.
- ❖ Created, planned, and maintained budgets for several projects.
- ❖ Maintained accurate and organized records for state, federal, and single auditors.
- ❖ Interpreted laws and policies to administer grants properly.

SHELBI FRAYER TERMS OF APPOINTMENT

The Mayor of the City of Flint hereby appoints **Shelbi Frayer** as Chief Financial Officer in accordance with the provisions of Flint City Charter §§4-203(D) & 1-501.

1. **Scope of Services:** Under the general supervision of the Mayor and City Administrator, the Chief Financial Officer duties shall include those enumerated for the Chief Financial Officer in the Flint City Code of Ordinances, Chapter 2, Article XV, Department of Finance, the Chief Financial Officer Job Description and other duties that shall from time-to-time be required, in the absolute discretion of the Mayor, or her designee and; she shall be subject to all work rules and policies established by the City of Flint.

2. **Term of Appointment:** This appointment shall commence on March 9, 2021 and shall continue at the will of the Mayor.

3. **Compensation:** The Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.15 hourly rate). This salary shall be payable in regular timely installments, in the same manner as other employees of the City of Flint are paid. Such earnings shall be paid from account 101-191.100-703.000 (\$91,967.90), Wages & Salaries and account 296-172.100-703.000 (LCSM-17-FRTA) (\$56,032.10) with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to February 15, 2021. The funding from the Mott Capacity Grant is contingent upon the availability of the funding. In the event, that the funding from the Mott Capacity Grant is no longer available, the salary will be reduced to \$91,967.10 unless other funding sources subsequently supplement the \$56,032.10.

4. **Benefits:** The Chief Financial Officer will be provided with fringe equal to those now or hereinafter provided for an exempt employee allocated above Level 23 including, but not limited to health care coverage, dental insurance, life insurance, personal time off, etc.; but expressly excluding membership in the Civil Service System. However, the Chief Financial Officer shall be eligible to participate in the City of Flint Hybrid Pension Plan as provided to other appointed officials, which may change from time-to-time. The Chief Financial Officer shall be 100% vested at all times, with respect to her own contributions.

For the purposes of providing to the Chief Financial Officer the above compensation and fringe benefits, the City of Flint shall place the Chief Financial Officer on the City's regular payroll so that all of said compensation and fringe benefits shall be provided to the Chief Financial Officer in the same manner as other employees of the City of Flint.

5. **Indemnification and Insurance:** The City of Flint shall indemnify and provide appropriate insurance coverage for the Chief Financial Officer for any attorney's fees, reasonable costs, and damage awards incurred by the Chief Financial Officer as a result of any malpractice action brought against her by any person as a result of his performance of duties pursuant to her Appointment. To the fullest extent permitted by law, the City of Flint shall defend, pay on behalf of, indemnify and hold harmless the Chief Financial Officer against any and all claims, demands, suits, or losses, including, but not limited to, civil rights actions, and providing for all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Chief Financial Officer by reason of any injuries or damages including losses

that may arise as a result of her acts, omissions, faults or negligence in connection with the performance of the terms of her appointment. The City of Flint shall provide appropriate insurance coverage, although, the full indemnification of the Chief Financial Officer as articulated above shall not be in any way limited by the insurance coverage chosen by the City of Flint.

6. Termination: The City may terminate, without cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated without Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The City may terminate, for Good Cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated with Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The Chief Financial Officer may voluntarily terminate this Agreement before the expiration of the term set forth herein by providing fourteen (14) days advanced written notice, unless agreed upon otherwise by the Parties. In the event that this Agreement is terminated pursuant to this subsection, the Chief Financial Officer shall be entitled to accrued PTO.

“GOOD CAUSE”. For purposes of this Agreement the term "good cause" is defined as sole proven acts or omissions as follows:

A. Any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by the Chief Financial Officer under this Agreement or applicable law.

B. Any misconduct of the Chief Financial Officer involving an act of moral turpitude, criminal illegality (excepting minor traffic violations), or habitual violations of the traffic laws, whether or not related to the Chief Financial Officer's official duties hereunder.

C. Any willful, knowing, grossly negligent, or negligent misapplication or misuse, direct or indirect, by the Chief Financial Officer, of public or other funds or other property, real, personal, or mixed, owned by or entrusted to the City, any agency or corporation thereof, or the Chief Financial Officer in her official capacity.

7. Waiver of Claims: Appointee agrees, in consideration for accepting payment pursuant to this Agreement, that Appointee will not file a lawsuit or claim of any type in any forum against the City for actions arising in any way related to employment by the City, and that if Appointee does, the lawsuit or claim will be immediately dismissed; and, notwithstanding the fact that the terms of this Agreement shall otherwise remain in full force and effect, Appointee will return to the City all of the consideration received from the City as a result of this Agreement, and Appointee will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in this

Agreement shall prevent Appointee from filing suit to challenge this Agreement or to enforce the terms of this Agreement.

8. **Whole Agreement:** Any additions, deletions or modifications to these terms of appointment must be in writing and signed by both parties. This document, consisting of three (3) pages in its entirety, embodies the entire agreement between the parties hereto.

Dated this _____ day of March 2021.

APPOINTEE:

Shelbi Frayer

FOR THE CITY:

APPROVED AS TO FORM:

Sheldon A. Neeley, Mayor

Angela Wheeler, Chief Legal Officer

S:\AWO\Terms of Appointment\S. Frayer\2021.02.18 Frayer Terms of Appointment Chief Financial Officer.doc

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.5, Adoption-Job Description and Qualifications-Chief Financial Officer.

180128

Angela Wheeler, Chief Legal Officer

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IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That Section 35-112.5 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

§ 35-112.5 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS CHIEF FINANCIAL OFFICER

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference AND ATTACHED HERETO.

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this _____ day of

_____, A.D., 2018.


Karen W. Weaver, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

CITY OF FLINT
Position Description

Class Title:	Finance Director/CFO	Job Code Number:	N/A
Established:	November 13, 2002		Appointed

GENERAL STATEMENT OF DUTIES:

Directs and oversees all aspects of the City of Flint's finances including preparation and administration of the city's strategic plan, budget preparation of financial reports and oversight of grant reporting and purchasing.

SUPERVISION RECEIVED:

Appointed by the Mayor and works under the direction of the City Administrator, who reviews work for effectiveness through conferences and reports.

SUPERVISION EXERCISED:

Exercises supervision over professional and support staff in the Department of Finance, which includes Accounting, Payroll, Assessments, Accounting, Customer Service, and Purchasing.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Has charge of the Department of Finance, including the Assessment, Treasury and Purchasing Divisions.
2. Has charge of the financial affairs of the City.
3. Has charge of the installation, keeping and supervision of all accounts and financial records.
4. Certifies purchases as to unencumbered balances in appropriations.
5. Countersigns the payment of all City obligations.
6. Performs the duties of the Secretary of the Retirement Board of Trustees and serves as the Administrative Officer of the Retirement System.
7. Supervises the purchase and distribution of supplies, materials and equipment.
8. Advises City Administration on all financial matters related to the financial status of the City.
9. Recommends and establishes operating policies and procedures in regards to all financial matters.
10. Prepares financial reports which detail assets, net worth, liabilities, bonds, surplus, income and expenditures.
11. Manages and supervises assigned operations to achieve goals within available resources; plans and organizes workloads and staff assignments; trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.
12. Provides leadership and direction in the development of short and long range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
13. Assures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.
14. Prepares a variety of studies, reports and related information for decision-making purposes.
15. Establishes and maintains internal control procedures and assures that state and national standard accounting procedures are maintained.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (con't)

16. Supervises the collection of taxes, fees, and other receipts in accordance with laws and regulations.
17. Oversees the preparation and maintenance of financial records to include but not limited to the posting and reconciliation of ledgers and accounts, payroll, accounts payable, utility and other billings.
18. Develops financial studies and plans. Forecasts, estimates, and monitors the financial condition of the City to assure the fiscal well being of the City.
19. Oversees the central computerized financial and management information system of the City.
20. Directs and participates in the City of Flint's budget preparation and execution.
21. Directs the preparation of state and Federal reports, including tax reports.
22. Oversees the investment of City funds.
23. Develops finance related ordinances and resolutions.
24. Represents the city at various conferences and meetings.
25. Performs cost-of-service studies for utility rate considerations.

MINIMUM ENTRANCE REQUIREMENTS:

- A. A bachelor's degree in Business Administration, Public Administration, Accounting, or a related field of study; a Master's Degree in Business or Public Administration or CPA is desired; Five (5) years of financial management in complex organizations and previous management experiences at a supervisor and/or director level.
- B. Considerable knowledge of governmental accounting and budgeting theory, principles, and practices.
- C. Considerable knowledge of internal control procedures and management information systems.
- D. Considerable knowledge of office automation and computerized financial applications.
- E. Considerable knowledge of public finance and fiscal planning.
- F. Considerable knowledge of payroll and accounts payable functions.
- G. Working knowledge of budgetary, accounting and reporting systems, GAAFR, GAAP and GASB.
- H. Ability to prepare and analyze complex financial reports.
- I. Ability to maintain efficient and effective financial systems and procedures.
- J. Ability to establish and maintain effective working relationships with employees and city officials.
- K. Ability to communicate effective orally and in writing.

NECESSARY SPECIAL REQUIREMENTS:

- Possession valid State of Michigan Driver's License or ability to obtain one within three months.
- Must be bondable.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:

Established: November 2002

Revised: October 18, 2016

The job description is not an exhaustive list of all duties and responsibilities and does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



RESOLUTION NO.:

210154

PRESENTED:

APR - 7 2021

ADOPTED:

RESOLUTION FOR THE APPOINTMENT OF SHERYL THOMPSON TO THE WATER SYSTEM ADVISORY COUNCIL

BY THE MAYOR:

WHEREAS, pursuant to the State of Michigan's administrative rules section 325.10410(7), water supplies serving a population of 50,000 or more, and consecutive systems serving a population of 50,000 or more, shall create a water system advisory council;

WHEREAS, the council shall consist of at least five members, appointed by the community supply;

WHEREAS, the purpose of this council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.

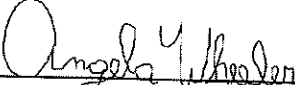
WHEREAS, to be eligible for appointment to the council, an individual shall have a demonstrated interest in or knowledge about lead in drinking water and its effects.;

WHEREAS, the council will develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded,; review public awareness campaign materials provided by the statewide drinking water advisory council to ensure the needs and interest of the community, considering the economic and cultural diversity of its residents, are addressed; advise and consult with the water supply on the development of appropriate plans for remediation and public education to be implemented if a lead action level is exceeded; advise and consult with the water supply on efforts to replace private lead service lines at locations where the owner declined service line replacement; assist in promoting transparency of all data and documents related to lead in drinking water within the water supply service area

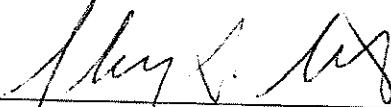
WHEREAS, Mayor Neeley desires to appoint Sheryl Thompson to the Water System Advisory Council (See Attached Resume).

NOW THEREFORE BE IT RESOLVED, that Mayor Neeley hereby appoints Sheryl Thompson address 4709 Crestbrook Lane Flint MI 48507 to serve on the Water System Advisory Council.

APPROVED AS TO FORM:


Angela Wheeler, City Attorney

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

S:\AWO\Water System Advisory Council\Revised Documents\J.Gaskin (Clean Copy) Resolution to Appoint to the Water System Advisory Council (1).doc

Sheryl D. Thompson
4709 Crestbrook Lane
Flint, MI 48507
810-874-9419
SherylanWendell@gmail.com

EDUCATION

CENTRAL MICHIGAN UNIVERSITY, MT. PLEASANT, MI

- Master of Science in Administration; concentration in Public Administration - August 2000
- Bachelor of Social Work Degree - December 1985

EXPERIENCE

APRIL 2020- PRESENT

NNA CERTIFIED NOTARY SIGNING AGENT- HERE 4U NOTARY SERVICES

Work independently with title and mortgage companies as well as third party vendors to meet with borrowers, sellers, and buyers to facilitate paperwork regarding loans, purchases and sales of real property. Interact with customers from diverse sociocultural, economic, educational, and ethnic backgrounds. Explain the purpose of each document being signed and answer any pertinent questions without giving advice. Specifically trained to handle and work with mortgage lenders, title and escrow companies signing and notarizing mortgage loan documents.

- Ensure all lender requirements are met by conducting quality checks on loan documentation submitted.
- Experience with all mortgages including, buyers and sellers, refinancing, including VA loans, Home Equity Loans, Reverse Mortgages. Loan modifications, Debt Resolutions
- Comply with privacy laws by properly disposing of non-processed paperwork with personal and financial data.
- Traveled to borrower's homes or office to complete loan documents for real estate, refinancing and modifications.
- Verify that all documents are accounted for when notarizing closing documents during a real estate transaction.
- Ensure that signer is aware and understand the documents he/she is signing without interfering with the transaction on behalf of either party
- Direct signer to where information can be found should questions arise
- Ensure that signer is of sound mind and is not signing under duress

- Return all signed documents to escrow company immediately to ensure that there is no lapse in time to record documents as needed in the various entities involved
- Regular communication with escrow companies

September 1989- present

Notary Public – State of Michigan, Genesee County

- Appointed by Governor to take acknowledgements, administer oaths, attestations of certain documents.
- Taking affidavits, verifying signatures and identification of signers
As well as the signer's mental awareness
- Maintain notary documentation

June 1987-November 2020

Michigan Department of Health and Human Services

Over 33 years of experience at the Michigan Department of Health and Human Services (MDHHS) in both local and central office roles.

- **Development and grants management:** Managed over \$50 million in grants for local and state initiatives that impact low income and disadvantaged populations. Developed local and statewide fundraising strategies for the MDHHS.
- **Strategic planning and facilitation:** Led or participated in various strategic planning processes for the MDHHS, Work Force Development Agency, non-profit boards, community schools, and community partners.
- **Budget management:** Background in developing, and monitoring program and organizational budgets, preparing and monitoring contract compliance and expenditures.
- **Policy development and analysis:** Background in assisting local and state government agencies in developing, analyzing and implementing policy, procedures, and legislative changes.
- **Advocacy work and constituency building:** Extensive experience in articulating the MDHHS mission and vision as they relate to economic, social and educational development of our disadvantaged population. Created a network of partners to work in tandem to address family barriers and provision of resources to lift families out of poverty.
- **Human Services:** Extensive background as a front-line worker, supervisor and manager, senior executive in all aspects of the human services field. Child Welfare; Children's Protective Services, Foster Care, Juvenile Justice, Adoption. Temporary Assistance to Needy Families (TANF) Programs, Supplemental Nutrition Assistance Program (SNAP), Child Support, Work Force Development & Training.
- **Communication:** Experience in public speaking, media- locally and nationally. Presenter or panelist at local, state and national conferences on MDHHS initiatives. Experience in providing expert testimony on policy and procedures of

Michigan Department of Health and Human Services. Provided two depositions for MDHHS in two major lawsuits. - Dwayne B vs. Granholm and Smith vs. DHS Director

- **Board Experience:** Over 25 years of experience as non-profit board member, chair and committee member on local and state boards.
- **Training:** Provided training to MDHS and collaborative partners in needed subject areas.
- **Technology:** proficiency in MS word, Power Point, Excel
- **Management/Staff Development:** Experience in human resources- hiring staff, developing position descriptions, performance management, staff career development plans/mentoring, team building. Over 30 mentored staff have been promoted to higher level positions.
- **Organizational Management:** Over 25 years of experience in strategic leadership, organizing, planning and critical decision-making
- **Crisis Management:** Experience in disaster relief, task force lead for MDHHS in the Flint Water Crisis in providing resources, Covid19 testing resources

Volunteer Engagement

- 03-18- present American Red Cross- ECB Board of Directors- Co chair
- 2018-present- Flint Technical Advisory Council Member
- 03/20-present State Wide Drinking Water Advisory Council-EGLE
- 06-20-present American Red Cross- ECB Diversity Equity Inclusion- Chair
- 09-20-present Crim Foundation Board of Directors- member
- 10/20-present Black Philanthropy Fund Advisory member
- 11/20-present Flint Kids Fund- Advisory member



RESOLUTION NO.: 210155

PRESENTED: APR - 7 2021

ADOPTED: _____

RESOLUTION FOR THE APPOINTMENT OF JAMES GASKIN TO THE WATER SYSTEM ADVISORY COUNCIL

BY THE MAYOR:

WHEREAS, pursuant to the State of Michigan's administrative rules section 325.10410(7), water supplies serving a population of 50,000 or more, and consecutive systems serving a population of 50,000 or more, shall create a water system advisory council;

WHEREAS, the council shall consist of at least five members, appointed by the community supply;

WHEREAS, the purpose of this council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.

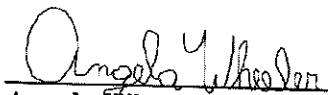
WHEREAS, to be eligible for appointment to the council, an individual shall have a demonstrated interest in or knowledge about lead in drinking water and its effects.;

WHEREAS, the council will develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded.;; review public awareness campaign materials provided by the statewide drinking water advisory council to ensure the needs and interest of the community, considering the economic and cultural diversity of its residents, are addressed; advise and consult with the water supply on the development of appropriate plans for remediation and public education to be implemented if a lead action level is exceeded; advise and consult with the water supply on efforts to replace private lead service lines at locations where the owner declined service line replacement; assist in promoting transparency of all data and documents related to lead in drinking water within the water supply service area

WHEREAS, Mayor Neeley desires to appoint Jamie Gaskin to the Water System Advisory Council (See Attached Resume).

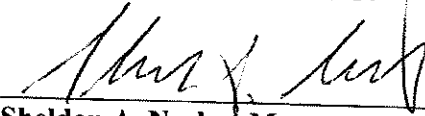
NOW THEREFORE BE IT RESOLVED, that Mayor Neeley hereby appoints Jamie Gaskin address 1225 Lori Lane Fenton, MI 48430 to serve on the Water System Advisory Council.

APPROVED AS TO FORM:



Angela Wheeler, City Attorney

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

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CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 02/12/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO PLACE APPOINTEES TO AND ESTABLISH A WATER SYSTEM ADVISORY COUNCIL ON THE CITY COUNCIL AGENDA FOR APPROVAL.

PREPARED BY: Billie Mitchell- Manger of Public Health
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

In July 2018, the State of Michigan's Department of Environment, Great Lakes and Energy (EGLE) established the Lead and Copper Rule (LCR) under the Michigan Safe Water Drinking Act 399. The purpose of the LCR is to minimize lead and copper in drinking water and indicates that a Water System Advisory Council (WSAC) is to be established on behalf of cities with 50,000 or more people served by its municipal water system. The WSAC is responsible for assisting with public awareness to create transparency and consumer confidence through statewide efforts of public education and action steps to ensure water quality through: water sampling, water treatment and lead service line replacement. ~~A Council shall consist of at least five members appointed by the community supply. A Council shall consist of at least five members appointed by the community supply. To be eligible for appointment to Council, an individual must have a demonstrated interest in or knowledge about lead in drinking water and its effects. At least one member must be a local resident who does not formally represent the interest of any incorporated organization.~~

In June 2019, the City of Flint began to establish a board for the WSAC by sending letters of interest to various community partners and members. The process of establishing the board did not see completion and was then put on hold due to a change in City administration. The open public meeting was also delayed due to the COVID-19 pandemic.

In February 2021, the Office of Public Health (OPH) sent notices of participation to public health community partners and community members and requested resumes of those individuals in order to submit an approval to Flint City Council to officially establish the Water System Advisory Council. The WSAC will be hosted by the City's OPH, who will organize and oversee the annual meeting, according to the Open Meetings Act 267. This annual meeting will inform and include the public on the City's lead and copper status, progress and next steps.



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO x ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$0

BUDGET YEAR 2 \$0

BUDGET YEAR 3 \$0

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Billie Mitchell, Manager of Public Health
(PLEASE TYPE NAME, TITLE)

1225 Lori Lane Fenton, MI 48430
PHONE (810) 240-0297 - E-MAIL jdogflint@outlook.com

James William Gaskin

EDUCATION

Central Michigan University
Bachelors of Science Degree, Cum Laude
Major: Sociology with concentration in Social Work
Minor: Family Life and Human Sexuality
G.P.A. – 3.64

EXPERIENCE

United Way of Genesee County 2013 – current

CEO

Responsible for leading a turn-a-round process that included developing a strategic plan, diversifying the Board of Directors, and overseeing all daily operations. This includes growing annual revenue to as much as 9 million dollars from a low of 4 million, moving the organization to a new location, hiring a new management team, negotiating a new three year labor contract, expanding the staff from 10FTE's to 16FTE's, and moving the annual campaign to a new regional based format.

Boys & Girls Club of Greater Flint 2003-2013

Executive Director

Responsible for reopening a once closed organization and growing the budget to 1.3 million annually, negotiated the purchase of a \$1.8 million facility from public schools, overseeing resource development, grant writing, managing a staff of 9 FTE and up to 80 PTE employees including all Human Resource issues, supervising all program development.

Family Independence Agency State of Michigan 2002-2003

Foster Care Specialist

Foster Care Specialist responsible for all aspects of case management including development of treatment plans, monitoring of treatment plans, preparation of court petitions, extensive documentation through initial and updated reports, and coordination and collaboration with local service providers. Resigned in good standing after 1 year for executive position.

Boys & Girls Club Fox Valley 1998-2002

Director of After School Services 2001-2002

This position was created as a promotion with the addition of two 21st Century Learning Centers. Responsibilities include supervision of implementation of contract with the Appleton Area School District to provide daily after school activities at one middle school and one elementary school. This includes recruitment of full and part-time staff, supervision of branch directors at each site and oversight of administrative duties in conjunction with the AASD Director Club's

accountant and Executive Director. Oversight of more than 30 staff members employed by the Club.

Unit Director 1998-2001

Responsibilities include the development of programming in the five core program areas, recruitment, and supervision of all After School program staff, and supervision of all guidance and discipline of members. Duties include annual staff evaluations, annual Commitment to Quality process, consultation on grant development, management of membership of over 1,200 youth, and general facilities management and administration. Coordination and development of relationships with community partners and implementation of special services in the areas of transportation, food service and special services.

Boys & Girls Club of Lansing 1995-1998

Extension Unit Director 1997-1998

Responsibilities included program development and implementation, staff recruitment and development, daily supervision of program, implementation of Commitment to Quality process, and development and maintenance of relationships with teachers, administration, and other collaborative community partners

Youth Development Professional 1995-1997

Responsibilities included coordination of Smart Moves program, Fresh Start community service program, supervision of programs and services in the Club's Teen Center, Games Room, Learning Center, Arts & Crafts Center, Group Clubs and Junior Staff program.

PROFESSIONAL TRAINING

United Way National Conference 2015,2017
Michigan Association of United Way Annual Conference 2014,2015,2017
United Way New Executive Orientation 2014
BGCA Midwest Admin Leadership Conference 2004-2011
BGCA National Conference 2006,2008,2011
Executive Management Training 2003
State of Michigan Foster Care Training 2002
Ethics & Boundaries Workshop 2001
Career Assistance Network Training 2001
21st Century Learning Center Training 2001
Wally World Program Training 2001
Targeted Outreach Training 2000, 2001
Midwest Program Institute 2000, 1999, 1998
Leadership Development Training 1998
Outcomes Workshop 1997
Practice of Boys & Girls Club Work 1995

ORGANIZATIONAL AFFILIATIONS

State of Michigan Governor's Talent Investment Board (First Term)
Rotary Club of Flint 2004-2018
BGCA Professional Association 1997-2011
BGCA Professional Association Great Lakes Chapter

Academy of Boys & Girls Club Professionals Executive Professional

RELATED EXPERIENCE

Volunteer In Service to America 1994-1995

Coordinated four after school programming sites with focus on tutoring in low-income housing developments in Lansing Michigan.

Facilitate Learn, Earn and Play summer computer camp for low-income youth in collaboration with the Boys & Girls Club of Lansing, Fox Valley Literacy Coalition, and the Lomas Brown Jr. Foundation.

Goodrow House Shelter Coordinator 1993

Coordination of emergency shelter service including client consultation, referrals, and volunteer supervision. Lived on site.

Central Michigan University 1991-1993

Worked as live-in Resident Assistant and Residential Recreational Counselor for summer camp focused on youth with communication disorders.

PROFESSIONAL RECOGNITION

Peacemaker Award Genesee County 2015

Syble Atwood Award Nominee 2013

2015 Service to Youth Award – Boys & Girls Club Fox Valley 2001

Health & Life Skills National Merit Award, Staff wide 2000

Professional of the Year – Great Lakes Association of Boys & Girls Club Professionals 1997

Resident Assistant Program of the Year Awards 1991,1992,1993

References available upon request



RESOLUTION NO.:

210156

PRESENTED:

APR - 7 2021

ADOPTED:

**RESOLUTION FOR THE APPOINTMENT OF EARNESTINE YVONNE LEWIS TO THE
WATER SYSTEM ADVISORY COUNCIL**

BY THE MAYOR:

WHEREAS, pursuant to the State of Michigan's administrative rules section 325.10410(7), water supplies serving a population of 50,000 or more, and consecutive systems serving a population of 50,000 or more, shall create a water system advisory council;

WHEREAS, the council shall consist of at least five members, appointed by the community supply;

WHEREAS, the purpose of this council is to improve transparency in the City of Flint community by developing materials and advising the water system on public awareness and education efforts.

WHEREAS, to be eligible for appointment to the council, an individual shall have a demonstrated interest in or knowledge about lead in drinking water and its effects.;

WHEREAS, the council will develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded,; review public awareness campaign materials provided by the statewide drinking water advisory council to ensure the needs and interest of the community, considering the economic and cultural diversity of its residents, are addressed; advise and consult with the water supply on the development of appropriate plans for remediation and public education to be implemented if a lead action level is exceeded; advise and consult with the water supply on efforts to replace private lead service lines at locations where the owner declined service line replacement; assist in promoting transparency of all data and documents related to lead in drinking water within the water supply service area

WHEREAS, Mayor Neeley desires to appoint Earnestine Yvonne Lewis to the Water System Advisory Council (See Attached Resume).

NOW THEREFORE BE IT RESOLVED, that Mayor Neeley hereby appoints Earnestine Yvonne Lewis address 2171 S. Linden Rd. Flint, MI 48532 to serve on the Water System Advisory Council.

APPROVED AS TO FORM:

Angela Wheeler, City Attorney

FOR THE CITY OF FLINT:

Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

S:\AWO\Water System Advisory Council\Revised Documents\J.Gaskin (Clean Copy0 Resolution to Appoint to the Water System Advisory Council (1).doc

Earnestine Yvonne Lewis

Email Address: eyvonlewis@gmail.com

Personal Statement

Ms. Lewis is a thought leader, trainer and mentor. She is skilled in organizational leadership and development. She possesses excellent oral and written communication skills. Through her years of experience and training she is an effective communicator and well versed in a variety of disciplines. Ms. Lewis is adept to working and communicating with people from all walks of life, regardless of education, social/economic status, race/ethnicity, age or gender. Her extensive experience in business, community collaboration, and community/academic partnerships has resulted in positive outcomes. She is passionate about her work and service to community.

Professional Experience

**Genesee Health Plan
Director of Outreach**

Flint, MI

October 2015 - Present

- Responsible for the overall development and implementation of the organizations Community Outreach Program to improve access to health care services for low income and underserved residents of Genesee County
- Expand and develop organizational and community relationships to help individuals make informed decisions to better their health.
- Identify community-based organizations to support capacity building to ensure their ability to assist in fulfilling their mission and supporting the Health Plan's the mission to reach special populations.
- Develop a process to assist individuals with language and cultural barriers access and engage in a system of care to increase access and reduce health disparities.

**National Center for African American Health Consciousness Flint, MI
Founding Director/CEO**

4/2014 – Present

- Increase awareness and knowledge about health and health disparities within the African American Community
- Provide Consultant services to academic partners and community organizations who wish to better engage and serve community residents.
- Assist in improving community access to information, education, resources and services
- Seek to build trust and relationships with academic, practice, business and policy makers
- Be a voice for the community, where there is limited or no voice.
- Help build capacity of community residents and organizations to increase diversity of voices at the table

**Universal Kidney Foundation
Executive Director**

Burton, MI

10/ 2011 – 11/2014

- Responsible for overall organization development of the Universal Kidney Foundation.
- Implementation of strategic plan based on needs assessment conducted.
- Identified partners and allies who shared the mission of the Foundation,
- Provided education to community about Chronic Kidney Disease,
- Increased access and awareness about available programs and services for the underserved.
- Established a fund development program.

**Faith Access to Community Economic Development Flint, MI
Executive Director**

10/2002 – 5/2011

- Responsible for overall operation of the organization, staff growth and development.
- Increase the organizational financial portfolio (from >\$25k annual budget to over \$500k).
- Maintained and enhanced community/academic partnerships (local/state/nationally).
- Expanded work with faith leaders and established the economic development arm of the organization.
- Represented the organization on community boards and local, state and National and committees.
- Facilitated dissolution process due to economic downturn and loss of state and federal funding

Education

University of Michigan -Flint
Master Health Education
Course work

University of Michigan- Flint – Bachelor Science
Clinical/Community Psychology - 1996

Ferris State University – Bachelor Science
Business Administration - 1977

Board Service and Community Memberships

2020 – Present	Member - Health Subcommittee of the Greater Flint Coronavirus Task Force on Racial Inequities
2020 – Present	Member - Coronavirus Contact Tracing Workgroup
2019 – Present	Community Director, Michigan Prevention Research Center (funded by CDC)
2019 – Present	Member - MSU MPH Stakeholder Advisory Committee
2018 – Present	Member/Vice Chair – Ascension Genesys Foundation Board
2018 – Present	Member – National Mass Violence Victimization Resource Center (NMVVRC) Stakeholder Group
2016 – Present	Co-Director, Healthy Flint Research Coordinating Center, Community Core
2016 – Present	Community PI, Flint Center for Health Equity Solutions (funded by NIMHD)
2016 – 2018	Board Chair – Genesee Community Health Center
2009 – 2013	Member, Michigan Bio Trust Community Values Advisory Board

Other Relevant Experience

Ms. Yvonne Lewis has made significant contributions to Community Based Participatory Research, specifically in delineating and exemplifying the role of community partners in community-level public health programs and interventions. She has participated in a wide cross-section of community-based public health initiatives related to pregnancy, cancer, tobacco prevention and cessation, food security, and health care access to name a few. She is the initial co-chair and lead the development of the Centers for Disease Control and Prevention (CDC) Prevention Research Centers National Community Committee.

Honors and Awards

November 2020	Healthy Flint Research Coordinating Center - Community/Academic Partnership Award
July 2019	Michigan State University Division of Public Health – Public Health Champion Award
January 2017-April 2017	Flint Institute of Arts – Women of a New Tribe Exhibition
December 2018	Sybyl Atwood Award Nominee
March 2015	Genesee Health Plan Health Care Hall of Fame – Visionary Leadership Award
June 2014	Pick a Place and Start (PAPAS) Women In Power Award

Contribution to Science

Ms. Lewis has co-authored and been cited in over 10 peer reviewed articles and publications. Of special note, here comments were included in the Institute of Medicine Roundtable Proceedings 1996, from her presentation on A Community Perspective on Community Based Participatory Research. Emory University, Atlanta, GA. She has presented on panels and moderated sessions for local, state and National conferences including the 2020 Annual Meeting of the American Public Health Association, a National Conferences on Chronic Disease Prevention and Control, and at the National Academy of Sciences, to name a few.

Peer-Reviewed Publications

1. Key, K.D, Furr-Holden, C. D., **Lewis, E.Y.**, Cunningham, R., Zimmerman, M., Johnson-Lawrence, V., Selig, S. (2019). The Continuum of Community Engagement in Research (CEnR): A Roadmap for Understanding and Assessing Progress. *Progress in Community Partnerships* 13(4):427-434.
2. Key, K. D., Lewis, E. Y., (2018) Sustainable community engagement in a constantly changing health system. *Learn Health Sys.* 2018;e10053. <https://doi.org/10.1002/lrh2.10053>
3. Carty, D.C., Kruger, D.J., Turner, T.M., Campbell, B., DeLoney, E. H, & **Lewis, Y.**, (2011). Racism, health status, and pregnancy outcomes: Results of a participatory community-based intervention and health survey. *Journal of Urban Health*, 88, 84-97.
4. Kruger, D. J., **Lewis, Y.**, & Schlemmer, E. (2010). Mapping a message for faith leaders. Encouraging community health promotion with local health data. *Health Promotion Practice*, 11, 831-844.
5. Griffith, D. M., Allen, J.O., DeLoney, E. H., Robinson, K., **Lewis, E. Y.**, Campbell, B., Morrell-Samuels, S., Sparks, A., Zimmerman, M., Rischel, T. (2010). Community-Based Organizational Capacity Building as a Strategy to Reduce Health Disparities. *Journal of Primary Prevention*.
6. White-Cooper, S., **Lewis, E. Y.**, Greene-Moton, E., (2009). Community Engagement in Prevention Research: The Centers for Disease Control and Prevention Research Centers' National Community Committee.
7. Citation in the Institute of Medicine Roundtable Proceedings 1996 – Presentation on Community Perspective on Community Based Participatory Research. Emory University, Atlanta, GA

Selected Journal Articles Under Review/Revision (Manuscripts 'In Progress' not included, but available upon request)

1. Meghea, C., Montgomery, B., Ellington, R., **Lewis, E.Y.**, Furr-Holden, C.D. An NIH Investment in Health Equity - The Economic Impact of FCHES. Submitted October 2020: *BMC Medicine*.

Research Grant Participation

Ongoing Sponsored Research/Grants

The Flint Center for Health Equity Solutions (\$10,689,313)	07/20/16-02/28/21
U54MD011227 NIH (PI: Furr-Holden)	
Lewis Role: Community PI	
National Institute for Minority Health and Health Disparities/NIH	
The Flint Center for Health Equity Solutions (FCHES) is a Transdisciplinary Collaborative Center (TCC) for Health Disparities Research on Chronic Disease Prevention within the DHHS-defined Region 5. The TCC targets its initial activities within Flint, Michigan, with scope and reach of Center activities more generally across the state through the Michigan State University Extension Program, and nationally through Consortium Partners.	

The Prevention Research Center of Michigan	10/01/19-
Health Promotion Through Environmental Design (HPTED): A Transformative Approach for Community Engagement and Health Equity (\$7,424,000)	9/30/24
U48DP006397 (PI: Zimmerman)	
Furr-Holden Role: Co-Principal Investigator.	Lewis Role: Community Director
Centers for Disease Control and Prevention	
This project will employ a newly developed health promotion model, the Health Promotion Through Environmental Design (HPTED) Model to explore social determinants of health, evidence-based practices and policies, and community activism as a means to promote health equity in a city in distress. The proposed research is grounded in theory and practice, is multi-disciplinary and translational.	

Ongoing Non-Sponsored Research

Healthy Flint Research Coordinating Center (\$600,000)	07/01/16-ongoing
GA100492 (PI: Furr-Holden)	
<i>Lewis Role: Co-Founder and Community Co-Lead</i>	
MSU Provost and Vice-President of Research-funded/University of Michi	
This HFRCC is a multi-institutional research coordinating center conducted in partnership with the Michigan State University, the University of Michigan, the University of Michigan-Flint, and grass roots community partners including Community-Based Organization Partners and The National Center for African American Health Consciousness. Our goal is to maximize the benefit of Flint-based research for the Flint community and ensure equitable involvement of grass-roots community partners in research.	
Invest Health – Flint (\$60,000)	04/30/16-12/31/18
(PI: Furr-Holden)	
Robert Wood Johnson Foundation	
<i>Lewis Role: Community Co-Lead</i>	
Invest Health is a new initiative that brings together diverse leaders from mid-sized U.S. cities across the nation to develop new strategies for increasing and leveraging private and public investments to accelerate improvements in neighborhoods facing the biggest barriers to better health. The program is a collaboration between the Robert Wood Johnson Foundation and Reinvestment Fund.	

Presentations

1. Lewis, E. Y., French-Turner, T., (November 17, 2020) What constitutes ethical engagement between researchers and communities before, during, and after environmental crises. Presented to the Environmental Communication Class, University of Rhode Island
2. Lewis, E. Y., Furr-Holden, D., Uphold, H., Crawford, M. K., (October 28, 2020) The Flint Community Webinar Series: From Sprint to Marathon. Oral presentation, American Public Health Association Annual Meeting.
3. Lewis, E. Y. (September 29, 2020) Leadership in Medicine for the Underserved. Presented to MSU Medical Students pursuing a Certificate in Public Health
4. New York State Association of County Health Officers – October 26-27, 2014
5. National Adult Influenza Immunization Summit (NAIIS) – May 14, 2014
6. Kruger, D.J., Hammacher, L., Shirey, L., Morrell-Samuels, S., & Lewis, Y., (2008, October) Establishing a county health insurance plan with the aid of a community-based health survey. Poster presented at the Annual Meeting of the American Public Health Association, San Diego, CA.
7. Kruger, D. J., Carty, D. C., Turner T.M., Campbell, B., DeLoney, E. H., & Lewis, Y., (2008, October) Developing and monitoring system change around social determinants of health; Lessons learned from a successful infant mortality reduction program. Oral presentation given at the Annual Meeting of the American Public Health Association, San Diego, CA.
8. Carty, D.C., Kruger, D.J., Turner, T. M., Campbell, B., DeLoney, E. H., Lewis, Y., (2008, October) Impact of an integrated anti-racism community mobilization, and infant mortality prevention program on community racial attitudes and health status. Poster presented at the Annual Meeting of the American Public Health Association, San Diego, CA.
9. Kruger, D. J., Turner, T.M., Lewis, Y., & Carty, D. (2008, March). A community partnership designed to reduce disparities in infant mortality. Symposiums presented at the Third Annual Health Disparities Conference, Columbia University, New York, NY.

10. Kruger, D. J., Turner, T., & **Lewis, Y.**, (2007, November). Using a community implemented activity to address racial disparities in infant mortality in Genesee County, Michigan. Symposium presented at the Annual Meeting of the American Public Health Association, Washington, D.C.
11. Kruger, D. J., Turner, T M., **Lewis, Y.**, (2007, November). The successes of a community partnership designed to reduces disparities in infant mortality. Oral presentation given at the Annual Meeting of the American Public Health Association, Washington, D. C.
12. Kruger, D. J., Shirey, L. **Lewis, Y.**, (2007, October). Democratizing data: Local dissemination strategies for a community-based health survey. Symposium presented at Michigan's Premier Public Health Conference, Dearborn, MI
13. Kruger, D. J., Turner, T. M. **Lewis, Y.**, (2007, October). Documenting success in an infant mortality reduction program. Oral Presentation given at the Annual Meeting of the Society for Public Health Education, Alexandria, VA.
14. Kruger, D. J., Shirey, L. **Lewis, Y.**, (2007, October). Democratizing data: Local dissemination strategies for a community-based health survey. Oral presentation given at Michigan's Premier Public Health Conference, Dearborn, MI
15. **Lewis, Y.**, Kruger, D. J., (2006, November). Mapping a message for faith leaders. Oral Presentation given at the Annual Meeting of the American Public Health Association, Boston, MA
16. Kruger, D. J., Brady, J., **Lewis, E. Y.**, & Shirey, L. (2005, March). Using geographical information systems to facilitate community based public health planning of diabetes intervention efforts. Oral

Presentation given at the 19th National Conference on Chronic Disease Prevention and Control, Atlanta, GA.