

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda - Final**

**Wednesday, March 17, 2021**

**5:00 PM**

**ELECTRONIC PUBLIC MEETING**

### **GRANTS COMMITTEE**

*Allan Griggs, Chairperson, Ward 8*

*Eric Mays, Ward 1  
Santino J. Guerra, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Monica Galloway, Ward 7*

*Maurice Davis, Ward 2  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6  
Eva Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy City Clerk*

**SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING****AMENDED PUBLIC NOTICE****In Accordance with the Newly Revised Open Meetings Act  
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING**

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that he MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings before January 1, 2021 and retroactive to March 18, 2020. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. On November 15, an order from the Michigan Department of Health and Human Services (DHHS) prohibits gatherings at non-residential venues beginning November 18. Therefore, pursuant to the amended Open Meetings Act and the DHHS order, the following meeting is scheduled electronically:

**Flint City Council Committee Meetings  
(Finance, Governmental Operations, Legislative & Grants)  
Wednesday, March 17, 2021, at 5 p.m.**

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/watch?v=otoVvrb2b4> or through Start Meeting Solution by dialing (617) 944-8177.

1. In order to speak during the PUBLIC SPEAKING PERIOD of each meeting by telephone, participants will also call (617) 944-8177:

- a. All callers will be queued and muted until the Public Speaking portion of each agenda;
- b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
- c. Public speakers should state and spell their name for the record and will be allowed two (2) minutes for public speaking during each meeting;
- d. The speaker will be returned to mute after the 2 minutes have expired;
- e. After the telephonic public speakers for the last committee meeting are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 2 minutes;
- f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker per meeting.

Consequently, public participants who call in and speak during the public speaking period of the meetings WILL NOT have written comments as submitted read by the City Clerk.

2. The public may send public comments by email to [CouncilPublicComment@cityofflint.com](mailto:CouncilPublicComment@cityofflint.com) no later than 10 minutes prior to the meeting start time of 5 p.m.

3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to [CouncilPublicComment@cityofflint.com](mailto:CouncilPublicComment@cityofflint.com), with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

## ROLL CALL

## MEMBER REMOTE ANNOUNCEMENT

*Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).*

## MEMBER CONTACT INFORMATION

*Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.*

## PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

*All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.*

## PUBLIC SPEAKING

## COUNCIL RESPONSE

## SPECIAL ORDERS

## RESOLUTIONS

210130 Contract/Stantec Consulting Services, Inc./Flint River Federal Emergency Management Agency (FEMA) Map Revisions Project

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Stantec Consulting Services, Inc., for the Flint River Federal Emergency Management Agency (FEMA) Map Revisions project, in an amount NOT-TO-EXCEED \$300,000.00 [Other Grants Fund Acct. No. 171-331.801-000 = \$270,000.00 and Other Grants Fund Acct. No. 171-331.969-100 = \$30,000.00.] [NOTE: FEMA is requiring the City of Flint to update its flood maps for the Flint River. The city was successful in obtaining a grant from the C.S. Mott Foundation to cover the cost of remapping the floodplains.]

## DISCUSSION ITEMS

## OUTSTANDING DISCUSSION ITEMS

## ADJOURNMENT

CITY OF FLINT

210130



PROPOSAL #21000591

RESOLUTION NO: \_\_\_\_\_

MAR 17 2021

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO STANTEC CONSULTING SERVICES, INC FOR  
FLINT RIVER FEMA MAP REVISIONS PROJECT**

The Finance Department - Division of Purchases & Supplies solicited proposals for the Flint River FEMA Map Revisions project.

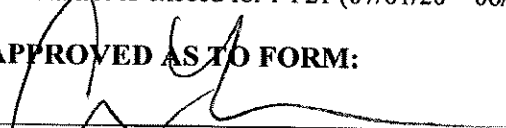
Stantec Consulting Services, Inc., 11687 Lebanon Road, Cincinnati, OH 45241-20120 was the responsive bidder from two (2) solicitations for said requirements.

Funding for said services will come from the following accounts for FY21 (07/01/20 – 06/30/21):

Name of Account	Account #	Grant #	Amount
Other Grants Fund	171.331-801.000	PCSM-FEMA20	\$270,000.00
Other Grants Fund	171.331-969.100	PCSM-FEMA20	\$ 30,000.00
	<b>FY21 GRAND TOTAL</b>		<b>\$300,000.00</b>

IT IS RESOLVED, that the proper city officials are to do all things necessary to enter into a contract with Stantec Consulting Services, Inc., for Flint River FEMA Map Revisions project in the amount not to exceed for FY21 (07/01/20 – 06/30/21) \$300,000.00.

APPROVED AS TO FORM:

  
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

  
Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

  
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_  
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

  
Joyce A. McClane, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: March 2, 2021

BID/PROPOSAL# 21000591

AGENDA ITEM TITLE: FEMA Map Revision

PREPARED BY Mark Adas, P.E., City Engineer, Department of Transportation

VENDOR NAME: Stantec Consulting Services, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

FEMA is requiring the City of Flint to update their flood maps for the Flint River. It had been decades since the maps were last updated. During that time, two dams have been removed (the Hamilton Dam and the Fiber Dam located downstream from the Hamilton Dam). In addition, Consumers Energy dredged a section of the Flint River that had been used many years ago to fuel a power plant that was located close to where U of M Flint exists today. All these physical changes altered the hydraulic characteristics of the Flint River. The City of Flint was successful in obtaining a grant to cover the cost of the project of remapping the floodplains. This project was bid out and two bids were received. Stantec Consulting Services, Inc. was the low bidder and was the most qualified.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES [ ] NO [ ] IF NO, PLEASE EXPLAIN:

Handwritten initials 'mmp' circled in blue.

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include 'Other Grants Fund' for two different account numbers and a 'FY21 GRAND TOTAL' row.

PRE-ENCUMBERED? YES [X] NO [ ] REQUISITION NO: 21004086

ACCOUNTING APPROVAL: [Signature] Date: 03/03/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [X] NO [ ] (If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)




# CITY OF FLINT

## Department of Public Works & Utilities

Sheldon A. Neeley  
Mayor

March 2, 2021

**TO:** Joyce A. McClane  
Purchasing Manager

**FROM:** Mark Adas, City Engineer   
Public Works & Utilities

**SUBJECT:** RECOMMENDATION – STANTEC CONSULTING SERVICES, INC. –  
PROPOSAL #21-591

I have carefully reviewed the bids received for the Flint River remapping project. I am recommending the low bidder, Stantec Consulting Services, in the amount not to exceed \$300,000.00.

Requisition #21004086 has been pre-encumbered. If you have any questions or concerns, feel free to give me a call at ext 2603.

/km



## CITY OF FLINT

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**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):**  **APPROVED**  **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

A handwritten signature in black ink, appearing to read "Mark Adas".

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(Mark Adas, City Engineer)



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES  
**For Flint River FEMA Map Revisions**  
PROPOSAL #21000591

Approximate Annual Quantities – Not Guaranteed  
Furnish as requested for the period 7/1/20 – 6/30/21

**Bidder #1: Spalding DeDecker, 905 South Blvd. East  
Rochester Hills, MI 48307**

**Total Fee Option 1 - \$314,600.00**

**Total Fee Option 2 - \$410,800.00**

**Bidder #2: Stantec Consulting Services, Inc., 11687 Lebanon Road  
Cincinnati, OH 45241-20120**

**Total Fee Option 1 - \$198,246**

**Total Fee Option 2 - \$248,608**





# Cost Proposal - Option 1

		Hours	Labor	Expenses
Task 1 - Data Collection and Review	Stantec- (Scheibly, Malocha, LaRiviere, Neupane, Dobson)	96	\$13,224	
	Wade Trim - (Bliss)	192	\$17,000	\$1,000
	<b>Subtotal</b>			<b>\$31,224</b>
Task 2 Flint River Hydrologic and Hydraulic Modeling	Stantec- (Peyton, Scheibly, Malocha, LaRiviere, Neupane, Dobson)	250	\$33,970	
	Wade Trim - (Babs, Fahey)	32	\$5,000	
	<b>Subtotal</b>			<b>\$38,970</b>
Task 3 Update FEMA Floodplain Mapping and Documentation	Stantec- (Peyton, Scheibly, LaRiviere, Neupane, Dobson, Pooler)	294	\$41,370	
	Wade Trim - (Babs, Fahey, Kenyon)	224	\$40,800	\$1,200
	<b>Subtotal</b>			<b>\$83,370</b>
Task 4 Coordination with Local Floodplain Authorities, EGLE, and FEMA	Stantec- (Scheibly, LaRiviere, Neupane, Dobson)	144	\$21,020	
	Wade Trim	0	\$0	
	<b>Subtotal</b>			<b>\$21,020</b>
Task 5 Support Documentation and Report	Stantec- (Peyton, Scheibly, LaRiviere, Neupane, Pooler, Dobson)	148	\$20,662	
	Wade Trim - (Babs, Fahey)	32	3,000	
	<b>Subtotal</b>			<b>\$23,662</b>
<b>Total Fee Option 1</b>				<b>\$198,246</b>

# Cost Proposal - Option 2

		Hours	Labor	Expenses
Task 1 - Data Collection and Review	Stantec- (Scheibly, Malocha, LaRiviere, Neupane, Dobson)	104	\$14,052	
	Wade Trim - (Bliss)	192	\$17,000	\$1,000
	<b>Subtotal</b>			<b>\$92,052</b>
Task 2 Flint River Hydrologic and Hydraulic Modeling	Stantec- (Peyton, Scheibly, Malocha, LaRiviere, Neupane, Dobson)	254	\$35,586	
	Wade Trim - (Bahs, Fahey)	32	\$5,000	
	<b>Subtotal</b>			<b>\$40,586</b>
Task 3 Update FIRM Floodplain Mapping and Documentation	Stantec- (Peyton, Scheibly, LaRiviere, Neupane, Dobson, Pooler)	534	\$75,656	
	Wade Trim - (Bahs, Fahey, Kenyon)	224	\$40,800	\$1,200
	<b>Subtotal</b>			<b>\$117,656</b>
Task 4 Coordination with Local Floodplain Authorities, EGLE, and FEMA	Stantec- (Scheibly, LaRiviere, Neupane, Dobson)	240	\$34,652	
	Wade Trim	0	\$0	
	<b>Subtotal</b>			<b>\$34,652</b>
Task 5 Support Documentation and Report	Stantec- (Peyton, Scheibly, LaRiviere, Neupane, Pooler, Dobson)	148	\$20,662	
	Wade Trim - (Bahs, Fahey)	32	3,000	
	<b>Subtotal</b>			<b>\$23,662</b>
<b>Total Fee Option 2</b>				<b>\$248,608</b>