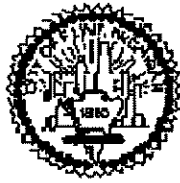


# City of Flint, Michigan

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## Meeting Agenda - Final

Wednesday, January 19, 2022

5:00 PM

Committee Room

### GRANTS COMMITTEE

*Eva Worthing, Chairperson, Ward 9  
Judy Priestley, Vice Chairperson, Ward 4*

*Eric Mays, Ward 1  
Quincy Murphy, Ward 3  
Tonya Burns, Ward 6*

*Ladel Lewis, Ward 2  
Jerri Winfrey-Carter, Ward 5  
Allie Herkenroder, Ward 7*

*Dennis Pfeiffer, Ward 8*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy City Clerk*

## ROLL CALL

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

## PUBLIC SPEAKING

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.*

## COUNCIL RESPONSE

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.*

## RESOLUTIONS

**220034** Change Order/Mott Community College/City of Flint/U.S. Department of Housing and Urban Development (HUD)/Choice Neighborhoods Planning Grant

Resolution resolving that the appropriate City of Flint officials are authorized to do all things necessary, including budget amendments, to process a change order to decrease contract 19-023A with Mott Community College by \$99,821.00 in FHUD18CHOICE Revenue Acct. No. 296-691.402-502.000 and FHUD18CHOICE Expense Acct. No. 296-691.402-801.000, for a revised total contract amount of \$4,424,179.00, as requested by Planning and Development. [NOTE: The city was awarded grant funding from the U.S. Department of Housing and Urban Development (HUD) Choice Neighborhoods Planning Grant. The grant is for the implementation of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative. HUD decreased Mott's Supportive Services contract by \$45,000.00, and its Evaluation contract by \$54,821.00.]

**220035** Change Order Amendment/Contract 19-035/Flint Housing Commission/Increase/Relocation, Fees & Costs/Choice Implementation Grant

Resolution resolving that the appropriate city officials are authorized to do all things necessary, including budget amendments, to increase contract 19-035C with the Flint Housing Commission by \$99,821.00 in FHUD18CHOICE Revenue Acct. No. 296-691.401-502.000 and Expense Acct. No. 296-691.401-963.100, for a revised total contract amount of \$555,991.03. [NOTE: The City of Flint was awarded Choice Neighborhoods grant funding from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$30,000,000.00. City officials authorized entering into contract 19-035 with the Flint Housing Commission for

the amount of \$192,280.03 of the Choice Neighborhoods Grant. The City of Flint requires additional professional services related to "fees and costs" and "relocation" activities to support the Choice Implementation project.]

**220036** Grant Acceptance/Charles Stewart Mott Foundation/Maintenance of City of Flint Parks

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to abide by the terms of C.S. Mott Grant No. 2019-05848, in the amount of \$500,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-PARKS21, and to make the grant funds available to the current and any subsequent fiscal years that funding continues to remain available by the grantor [Parks Revenue Fund 296-704.807-581.300 and Parks Expense Acct. No. 296-704.807-801.000.] [NOTE: The grant was awarded to help maintain and secure City of Flint parks as outlined in the Partnership Agreement entered into between the City of Flint and Genesee County Parks and Recreation Commission.]

**220037** Park Partnership Agreement/City of Flint/Genesee County Parks and Recreation Commission (GCPRC)

Resolution authorizing the appropriate City Officials to do all things necessary to enter into a Park Partnership Agreement with the Genesee County Parks and Recreation Commission (GCPRC), in the amount of \$500,000.00, as requested by Planning and Development [Parks Professional Services Fund Acct. No. 296-691.407-801.000.] [NOTE: Pursuant to mutual covenants contained in the Park Partnership Agreement adopted June 27, 2014, and maintained since, the City of Flint and the GCPRC seek to enter into a Park Partnership Agreement to transfer funds granted by the Charles Stewart Mott Foundation to the Commission.]

## **DISCUSSION ITEMS**

## **ADJOURNMENT**



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: JAN 19 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING CHANGES TO THE CHOICE MOTT COMMUNITY COLLEGE CONTRACT, DECREASING CONTRACT #19-023A BY \$99,821.00 OF ADMINISTRATION AND EVALUATION ACTIVITIES.**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City was awarded Choice Neighborhoods grant funding from the U.S. Department of Housing and Urban Development in the amount of \$30,000,000.00; and

**WHEREAS**, City Officials were authorized in Resolution #180621 to enter into contract 19-023 with the Mott Community College for the amount of \$4,524,000.00 (account 296-691.502-801.000) of the Choice Neighborhoods grant; and

**WHEREAS**, HUD has approved budget revision #3 on 10/25/21 which decreased Mott BLI 1405 Supportive Services by \$45,000.00; and

**WHEREAS**, HUD has approved budget revision #7 on 12/9/21 which decreased Mott BLI 1409 Evaluation by \$54,821.00; and

**WHEREAS**, the City of Flint wishes to reallocate these funds to the Flint Housing Commission;

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary, including budget amendments, to process a change order to decrease contract 19-023A with Mott Community College by \$99,821.00 in FHUD18CHOICE accounts 296-691.402-502.000 (revenue) and 296-691.402-801.000 (expense) for a revised total contract amount of \$4,424,179.00.

**APPROVED AS TO FINANCE:**

**APPROVED AS TO FORM:**

Jennifer Ryan

Jennifer Ryan (Jan 11, 2022 16:58 EST)

**Robert Widigan, Chief Financial Officer**

Angela Wheeler

Angela Wheeler (Jan 11, 2022 15:06 EST)

**Angela Wheeler, Chief Legal Officer**

**ADMINISTRATION:**

**CITY COUNCIL:**

CLYDE D EDWARDS

CLYDE D EDWARDS (Jan 11, 2022 17:12 EST)

**Clyde D. Edwards, City Administrator**

**Eric B. Mays, Council President**



# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** January 11, 2022

**BID/PROPOSAL#** n/a

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING CHANGES TO THE CHOICE MOTT COMMUNITY COLLEGE CONTRACT, DECREASING CONTRACT #19-023A BY \$99,821.00 OF ADMINISTRATION AND EVALUATION ACTIVITIES.

**PREPARED BY:** Suzanne Wilcox, Director, Department of Planning and Development

**VENDOR NAME:** Mott Community College

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Planning Division and in collaboration with the Flint Housing Commission (FHC), Mott Community College (Mott), and Norstar Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

The approved contract amount for Mott Community College (\$4,524,000.00) is being decreased by \$99,821.00. This decrease allows more funds to be allocated to Relocation and Professional Services tasks associated with the broader Choice Neighborhoods grant. Thus, the new Mott Community

**FINANCIAL IMPLICATIONS:** This grant leverages existing funds throughout the community and delivers no impact to the City's General Fund accounts.

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
*See note below				
<b>FY21/22 GRAND TOTAL</b>				

**PRE-ENCUMBERED?** YES  NO  **Purchase Order:** 19-001471 will be reduced upon adoption of this resolution.

**ACCOUNT NUMBER:** Funds are currently encumbered in PO 19-001471 expense account 296-691.402-801.000 and revenue account 296-691.402-502.000. Upon adoption, Accounting will liquidate PO 19-001471 and reopen for reduced suballocation. \$99,821.00 will be made available in 296-691.401-502.000 and 963.100 of the FHUD18CHOICE accounts.

*Martita Moffett-Page*  
Martita Moffett-Page (Jan 11, 2022 15:00 EST)

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO



## CITY OF FLINT

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*(If yes, please indicate how many years for the contract or change order) YEARS*

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal) n/a***

**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS *(i.e., collective bargaining): n/a***

**STAFF RECOMMENDATIONS:**

The Accounting Supervisor for the Department of Planning and Development recommends approval of this budget amendment and the accounts listed herein:

*Carissa Dotson 1/11/2022*

Carissa Dotson, Accounting Supervisor

The Director of Planning and Development recommends approval of this resolution and budget amendment.

DEPARTMENT HEAD SIGNATURE: *[Signature]* Director, Dept of Planning and Dev.  
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: JAN 19 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING CHANGE ORDER AMENDMENT TO CONTRACT 19-035 WITH THE FLINT HOUSING COMMISSION TO INCREASE BY \$99,821.00 FOR ADDITIONAL CHOICE RELOCATION, FEES AND COSTS TASKS RELATED TO THE CHOICE IMPLEMENTATION GRANT**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City of Flint accepted the Choice Implementation grant awarding \$30,000,000 in grant funds for specific activities; and

**WHEREAS**, Resolution #180622 authorized entry into contract 19-035 with the Flint Housing Commission in the amount of \$192,280.03 of the Choice Neighborhoods grant; and

**WHEREAS**, Resolution #190429 authorized entry into change order #19-035A to increase by \$222,310.00 in Choice Neighborhood Implementation relocation grant funds; and

**WHEREAS**, City Officials were authorized in Resolution #200514 to process and enter into change order #19-035B increasing contractual amount by \$41,580.00 for management improvements in Choice Implementation funds; and

**WHEREAS**, the City of Flint requires additional professional services related to "fees and costs" and "relocation" activities to support the Choice Implementation project; and

**WHEREAS**, funds are available in accounts:

Type	General Ledger	Grant Code	Amount
Revenue:	296-691.401.502.000	FHUD18CHOICE	\$99,821.00
Expense	296-691.401-963.100	FHUD18CHOICE	\$99,821.00

**WHEREAS**, HUD has approved a budget revision which allows the City to move evaluation funds to the fees and costs and relocation line items in order to pay for administration of professional services and relocation contracts;

**IT IS RESOLVED** that appropriate City Officials are authorized to do all things necessary, including budget amendments, to increase contract 19-035C with the Flint Housing Commission by \$99,821.00 in FHUD18CHOICE funds for a revised total contract amount of \$555,991.03



## CITY OF FLINT

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### APPROVED AS TO FINANCE:

Jennifer Ryan

Jennifer Ryan (Jan 11, 2022 16:59 EST)

**Robert Widigan, Chief Financial Officer**

### APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler (Jan 11, 2022 14:44 EST)

**Angela Wheeler, Chief Legal Officer**

### ADMINISTRATION:

CLYDE D EDWARDS

CLYDE D EDWARDS (Jan 11, 2022 17:13 EST)

**Clyde D. Edwards, City Administrator**

### CITY COUNCIL:

**Eric B. Mays, Council President**





# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** January 11, 2022

**BID/PROPOSAL#** n/a

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING CHANGES TO THE CHOICE FLINT HOUSING COMMISSION CONTRACT, INCREASING CONTRACT #19-035C BY \$99,821.00 FOR PROFESSIONAL SERVICES AND RELOCATION TASKS

**PREPARED BY:** Suzanne Wilcox, Director, Department of Planning and Development

**VENDOR NAME:** Flint Housing Commission

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Planning Division and in collaboration with the Flint Housing Commission (FHC), Mott Community College (Mott), and Norstar Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

Additional relocation services are required that were previously allocated to CS Mott. This change order will allocate the funds previously awarded to CS Mott to The Flint Housing Commission increasing its contract 19-035 by \$99,821.00 for a revised contract amount of \$555,991.03.

**FINANCIAL IMPLICATIONS:** This grant leverages existing funds throughout the community and delivers no impact to the City's General Fund accounts.

*Martita Moffett-Page*  
Martita Moffett-Page (Jan 11, 2022 15:01 EST)

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D - Choice	Revenue	296-691.401.502.000	FHUD18CHOICE	\$99,821
P&D - Choice	Expense	296-691.401-963.100	FHUD18CHOICE	\$99,821
<b>FY21/22 GRAND TOTAL</b>				

**PRE-ENCUMBERED?** YES  NO  REQUISITION NO: 220005326

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO

*(If yes, please indicate how many years for the contract or change order)* YEARS 3

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR:** *(This will depend on the term of the bid proposal)* n/a



## CITY OF FLINT

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**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):** n/a

**STAFF RECOMMENDATIONS:**

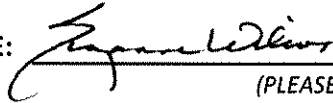
The Accounting Supervisor for the Department of Planning and Development recommends approval of this budget amendment and the accounts listed herein:

*Carissa Dotson 1/11/2022*

Carissa Dotson, Accounting Supervisor

The Director of Planning and Development recommends approval of this resolution and budget amendment.

**DEPARTMENT HEAD SIGNATURE:**



Director, Dept of Planning and Dev.

(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 220036

PRESENTED: JAN 19 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING CITY OFFICIALS TO ACCEPT \$500,000.00 GRANT FROM CHARLES STEWART MOTT FOUNDATION FOR THE MAINTENANCE OF CITY PARKS IN FLINT**

**BY THE CITY ADMINISTRATOR:**

WHEREAS, the City was awarded grant funding from the Charles Stewart Mott Foundation in the amount of \$500,000.00; and

WHEREAS, grant #2019-05849 has been awarded to help maintain and secure City of Flint parks as outlined in the Partnership Agreement entered into between the City of Flint and Genesee County Parks and Recreation Commission; and

WHEREAS, the total grant amount to be accepted shall be Five Hundred Thousand and no/100 (\$500,000.00) Dollars. The grant code and accounts have been established as follows:

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Other Grant	Revenue: 296-704.807-581.300	PCSM-PARKS21	\$500,000.00
Parks	Professional Service	Expense: 296-704.807-801.000	PCSM-PARKS21	\$500,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to abide by the terms of C.S. Mott Grant #2019-05849 in the amount of \$500,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-PARKS21, and to make the grant funds available in the current and any subsequent fiscal years that funding continues to remain available by the grantor.

**APPROVED AS TO FINANCE:**

*Robert J. F. Widigan*

Robert Widigan, Chief Financial Officer

**APPROVED AS TO FORM:**

*Angela Wheeler*

Angela Wheeler, Chief Legal Officer

**ADMINISTRATION:**

*Clyde D. Edwards*

Clyde D. Edwards (Jan 5, 2022 17:58 EST)

Clyde Edwards, City Administrator

**CITY COUNCIL:**

Eric Mays, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/20/21

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING CITY OFFICIALS TO ACCEPT \$500,000.00 GRANT FROM THE CHARLES STEWART MOTT FOUNDATION FOR THE MAINTENANCE OF CITY PARKS IN FLINT

PREPARED BY: Roy Lash, Planning and Development Dept., 810.766.7426 x3009

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint applied for a grant from the CS Mott Foundation in the amount of \$500,000.00 for the purposes of maintaining and securing several City of Flint parks as outlined in the Partnership Agreement entered into between the City of Flint and the Genesee County Parks and Recreation Commission. The City received its award letter and grant agreement from the CS Mott Foundation on November 17th, 2021. This Resolution will authorize the acceptance of the grant from the CS Mott Foundation.

FINANCIAL IMPLICATIONS: Funds will be provided through a C. S. Mott Foundation grant, and delivers no impact to the City's General Fund nor the Parks Millage.

BUDGETED EXPENDITURE? YES [X] NO [ ] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Parks Other Grant, Parks Professional Service, and a summary row for FY20/21 GRAND TOTAL.

PRE-ENCUMBERED? YES [ ] NO [X] REQUISITION NO:

ACCOUNTING APPROVAL: Mary Jarvis Date: 12/22/21

FINANCE APPROVAL: [Signature] Date: 12/22/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [ ] NO [X] (If yes, please indicate how many years for the contract) YEARS



## CITY OF FLINT

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WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*:  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

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*Suzanne Wilcox, Director of Planning and Development*



CHARLES STEWART  
MOTT FOUNDATION

November 17, 2021

The Honorable Sheldon Neeley  
Mayor  
City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502-1420

Project: Maintenance of City Parks  
(Grant No. 2019-05849)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$500,000 to the City of Flint for the above-referenced project for the period October 1, 2021 through September 30, 2022.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley  
November 17, 2021  
Page 2 (Grant No. 2019-05849)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your revised proposal submitted October 28, 2021.



The Honorable Sheldon Neeley  
November 17, 2021  
Page 3 (Grant No. 2019-05849)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

**The Mott Foundation requires the following report to be submitted for this grant:**

<b>Report Type:</b>	<b>For Period Ending:</b>	<b>Due on or Before:</b>
Final Report	September 30, 2022	November 1, 2022





The Honorable Sheldon Neeley  
November 17, 2021  
Page 4 (Grant No. 2019-05849)

**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - a. Provide adequate maintenance, equipment repair and debris removal in 70 parks and adjacent park properties.
  - b. Mow parks and properties as outlined in the partnership agreement as identified in your proposal.
  - c. Patrol parks and properties as outlined in the partnership agreement as identified in your proposal.
  - d. Explore additional partnerships and opportunities to maintain and program parks.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

**Your organization must report against the approved revised budget of \$500,000 submitted on October 28 2021** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley  
November 17, 2021  
Page 5 (Grant No. 2019-05849)

### Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

### Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

### Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

### Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

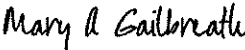


The Honorable Sheldon Neeley  
November 17, 2021  
Page 6 (Grant No. 2019-05849)

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,


DocuSigned by:  
  
8A59B70328DC4EB...  
Mary A. Gailbreath  
Vice President-Administration and Secretary/Treasurer

MAG:cmm

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Sheldon Neeley

Authorized Signature:   
DocuSigned by: 70751810427C403  
*(This must be an original signature of an authorized representative of the organization.)*

Title: Mayor, City of Flint

Date Signed: 12/1/2021





220037

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: JAN 19 2022

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO A PARK PARTNERSHIP AGREEMENT WITH THE GENESEE COUNTY PARKS AND RECREATION COMMISSION**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS,** The City of Flint Master Plan has set goals to provide and maintain a balanced and equitable system of parks and recreation for all citizens of the City of Flint; and

**WHEREAS,** The Genesee County Parks and Recreation Commission is dedicated to providing affordable, quality recreational facilities and programs to all citizens of Genesee County; and

**WHEREAS,** Pursuant to the mutual covenants contained in the Park Partnership Agreement adopted on June 27, 2014 and maintained since, the City of Flint and the Genesee County Parks and Recreation Commission seek to enter into a Park Partnership Agreement to transfer funds granted by the Charles Stewart Mott Foundation to the Commission; and

**WHEREAS,** Resolution \_\_\_\_\_ adopted \_\_\_\_\_, authorized the City of Flint to accept the Charles Stewart Mott Foundation award and appropriate funds in the amount of \$500,000.00 and establish a budget in PCSM-PARKS21 296-704.807-801.000 as outlined herein;

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Professional Service	Expense: 296-704.807-801.000	PCSM-PARKS21	\$500,000.00

**IT IS RESOLVED** that the appropriate City officials are authorized to do all things necessary to enter into a Park Partnership Agreement with the Genesee County Parks and Recreation Commission in the amount of \$500,000.00 using funds available in PCSM-PARKS21 296-704.807-801.000.

**APPROVED AS TO FINANCE:**

*Robert J. F. Widigan*

Robert Widgan, Chief Financial Officer

**APPROVED AS TO FORM:**

*Angela Wheeler*  
Angela Wheeler, Chief Legal Officer

**ADMINISTRATION:**

*Clyde D. Edwards*

CLYDE D. EDWARDS (Jan 6, 2022 13:44 EST)

Clyde Edwards, City Administrator

**CITY COUNCIL:**

Eric Mays, City Council President



# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** 12/20/21

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO A PARK PARTNERSHIP AGREEMENT WITH THE GENESEE COUNTY PARKS AND RECREATION COMMISSION

**PREPARED BY:** Roy Lash, Planning and Development Dept., 810.766.7426 x3009

**VENDOR NAME:** Genesee County Parks and Recreation Commission

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The first Park Partnership Agreement was executed on June 27, 2014 for Genesee County Parks and Recreation Commission (the Commission) to maintain Max Brandon Park, Flint Park Lake Park, Thread Lake Park, and McKinley Park. Then the First Amendment to the Park Partnership Agreement, effective May 10, 2016, gave the Commission authority and responsibility for seeking funds to construct and operate the Riverfront Restoration Project, which includes restoration to Chevy Commons, Riverbank Park, Vietnam Veteran's Park, Flint River Trail & Parkway, Lewis Street Park, West Boulevard Park, Riverside Park East, Riverside Forest Preserve, and Fabri and Hamilton Dams. It was agreed that the term of the Park Partnership Agreement be extended for an additional five (5) year term, beginning on the date the initial two (2) year term expired.

The Second Amendment to the Agreement allowed the City to transfer funds granted by the Charles Stewart Mott Foundation to the Commission, in the amount of \$321,915.00, to ensure proper maintenance and staffing for the agreed parks for the 2019-2020 fiscal year. The Third Amendment to the Agreement allowed the City to transfer funds granted by the Charles Stewart Mott Foundation to the Commission again, in the amount of \$336,200, for the 2020-2021 fiscal year.

This Park Partnership Agreement will again allow for the transfer of funds granted by the Charles Stewart Mott Foundation to the Commission, under an expanded agreement in the amount of \$500,000.00. This increase in funding will allow for all work covered under earlier agreements, and will expand waste pickup, removal, and general maintenance to ALL Community Parks within the City not previously covered under the partnership. This expanded agreement helps to address inequity/disparity between parks in the City, and provides for services not currently offered in City parks due to budget constraints.

**FINANCIAL IMPLICATIONS:** Funds will be provided through a C. S. Mott Foundation grant, and delivers no impact to the City's General Fund nor the Parks Millage.

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Other Grant	Revenue: 296-704.807-581.300	PCSM-PARKS21	\$500,000.00
Parks	Professional Service	Expense: 296-704.807-801.000	PCSM-PARKS21	\$500,000.00



# CITY OF FLINT

		<b>FY21/22 GRAND TOTAL</b>	<b>500,000.00</b>

PRE-ENCUMBERED? YES  NO  REQUISITION NO:

ACCOUNTING APPROVAL: Mary Jarvis Date: 12/22/21

FINANCE APPROVAL: [Signature] Date: 12/22/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO

This Park Partnership Agreement will include one year of funding from the CS Mott Foundation, but will be active for three years, amended as appropriate when allocations are made by the CS Mott Foundation (three years total expected).

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$500,000.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature]  
Suzanne Wilcox, Director of Planning and Development

## **PARK PARTNERSHIP AGREEMENT**

This agreement (hereinafter "Agreement") is entered into between the City of Flint, a municipal corporation (hereinafter "City") and Genesee County Parks and Recreation Commission (hereinafter "Commission"); collectively referred to herein as the "Parties".

WHEREAS, the City of Flint Master Plan sets goals to provide and maintain a balanced and equitable system of parks and recreation; and

WHEREAS, the Commission is dedicated to providing affordable, quality recreational facilities and programs to all citizens of Genesee County; and

THEREFORE, in consideration of the mutual covenants contained herein, the consideration of which is hereby stipulated to, the Parties agree as follows:

1. This Agreement shall be for Capital Improvements and Fund Sourcing for the following Parks:
  - a. Riverbank Park
  - b. Berston Park

The City grants the Commission the authority and responsibility for seeking grant funding for capital improvements to the construction and operation of the Riverfront Restoration Project (hereinafter "Project"), which includes Riverbank Park, Vietnam Veteran's Park, Flint River Trail & Parkway, Lewis Street Park, West Boulevard Park, Riverside Park East, and Riverside Forest Preserve. The Commission will be responsible to seek funding, whether through grants or otherwise, for the long-term operation and maintenance of the Project. The City also grants the Commission the authority and responsibility for seeking grant funding for capital improvements to the construction and operation of Berston Park. The Commission will be responsible for managing and administering all grants and any funding received for any agency. The Commission will administer the bidding of all construction contracts, as well as management and oversight of all general contractors retained, for the Project. The Commission will be required to apply for and obtain all applicable City building and Safety permits necessary to the Project.

The City reserves the right to ensure public participation and engagement occurs during all phases of planning and design for capital improvements for the properties listed in this agreement. Capital improvements will follow the goals and objectives in the City of Flint's Master Plan and Capital Improvements Plan.

The Commission agrees to work with the Community, and City as necessary, to ensure public access to the properties listed within this agreement and to work with event planners to come to reasonable accommodations to ensure that Flint community events are permitted to continue.

2. This Agreement shall be for the Maintenance and Operation of the following parks:
  1. Max Brandon Park
  2. McKinley Park
  3. Thread Lake Park
  4. Flint Park Lake Park
  5. Vietnam Veteran's Park

6. Flint River Trail & Parkway
  7. Lewis Street Park
  8. West Boulevard Park
  9. Riverside Forest Preserve
  10. Riverside Park East
- Collectively, 1-10 are hereinafter referred to as the "Parks"

3. This Agreement shall be for the Limited Maintenance, trash pick-up, playground safety inspection and maintenance, and miscellaneous park equipment repair for the following Parks:

1. Aldrich Park
2. Amos Park
3. Atherton Park
4. Bassett Park
5. Brennan Park
6. Broome Park
7. Bundy Park
8. Burroughs Park
9. Clara Hilborn Park
10. Common Wealth Triangle 1
11. Common Wealth Triangle 2
12. Cook Park
13. Cronin Derby Downs
14. Dayton Park
15. Delaware Park
16. Dewey Park
17. Dougherty Park
18. East Street Park
19. Eldorado Vista Park
20. Farnumwood Park
21. Fleming Park
22. Genesee Valley Trail
23. Gerholz Park
24. Hamilton Park
25. Hardenbrook Park
26. Hasselbring Park
27. Iroquois Park
28. J. Dallas Dort Park
29. Kearsley Park
30. Kellar Park
31. Longway Greenway
32. Longway Park
33. Mann Hall Park
34. Martin Park
35. McCallum Park
36. McClellan Park
37. McFarlan Veteran Memorial Park
38. Metawanenee Park



39. Mobley Park
  40. Mott Park Recreation Area
  41. Mott Park
  42. Oak Park
  43. Ogema Triangle
  44. Ophelia Bonner Park
  45. Pierce Park
  46. Polk Park
  47. Ramona Park
  48. Rollingwood Park
  49. Sarginson Park
  50. Sarvis Park
  51. Whaley Park
  52. Wilkins Park
  53. William Durant Park
  54. Windiate Park
  55. Woodlawn park
- Collectively, 1-55 are hereinafter referred to as "Neighborhood Parks"

The Neighborhood Parks limited maintenance efforts are in conjunction with efforts of Keep Genesee County Beautiful (KGCB), a program of the Commission.

4. **Parks As-Is:** The City is providing the use of the Parks and Neighborhood Parks AS IS, with all faults, and makes no representations regarding the condition of the Parks or usability for any purpose. The Commission shall inspect Parks and make all determinations as to their usability for any purpose prior to use of the Parks.
5. **Compliance with Laws, Regulations, and Park Rules: Enforcement:** The Parties agree to comply with all federal, state, and local laws, regulations, and permitting requirements in the performance of this Agreement. The Commission will apply rules consistent with those of non-City parks operated by the Commission, and Commission Park Rangers will have the authority to enforce these rules at the Parks. Notwithstanding, this Agreement shall not in any manner limit law enforcement authority of the Flint Police Department within the Parks. Commission representatives will meet with City of Flint Police representatives regularly to develop and coordinate plan to patrol the Parks and review law enforcement activities within the Parks, as agreed upon by the Parties. This Agreement does not include patrol of Neighborhood Parks.
6. **Parks Reservations and Special Events:** The Commission will coordinate facility reservations and special events at the Parks utilizing a permit process and fee schedule annually by the Commission. The Commission will not coordinate facility reservations and special events for Neighborhood Parks.
7. **Employment of Flint Residents:** To the extent practicable, the Commission will seek to employ individuals who are residents of the City of Flint. All employees of the Commission are solely employees of Genesee County and are subject to Genesee County employment rules.
8. **Marketing and Promotion:** The Parties will work collectively to design all signage that is placed

on agreement properties as well as all marketing for the properties listed in this agreement.

9. **Coordination:** The Staff of the Commission and City will meet periodically to review the status of Parks and Neighborhood Parks operations and all other issues arising under this Agreement. Additionally, the City may form and manage a Citizen Advisory Committee, which the Commission agrees to meet with bi- annually to receive input therefrom, to address issues specifically related to the Parks.
10. **Deliverables:** The Commission shall provide an annual report to the City on the status of programs, projects, and partnerships related to the Parks. These reports shall include a full accounting of the revenue generated pursuant to this Agreement.
11. **Temporary Suspension:** The Commission acknowledges that this Agreement and the rights granted hereunder are subordinate to the necessity of the City to serve its residents due to acts of God or other emergencies; and, in such an event, the Commission agrees to surrender, immediately upon demand, the use of the Parks or Neighborhood Parks (or any individual park) to the City for the purpose of managing such events for the pendency of such events. Determination of such events shall be made by the Chief of Police of the Flint Police Department.
12. **Liability:** Each party to this Agreement will remain responsible for any claims arising out of that party's performance of this Agreement, as provided for in this Agreement or by law. This Agreement is not intended to either increase or decrease either party's liability to or immunity from tort claims. This Agreement is not intended to give, nor will it be interpreted as giving, either party a right of indemnification either by contract or at law for claims arising out of the performance of this Agreement.
13. **Cost:** For the services set forth herein, the City shall pay the Commission. The Commission will analyze expenses and with consideration for inflation submit a cost proposal to the City for the following budget year, by the second Wednesday of May for consideration by the City. Cost analysis will include staff wages, equipment and vehicles, fuel, grounds, contract services, trash services, and equipment repair.
14. **Term:** This Agreement shall be for a three (3) year term, effective October 1, 2021 through September 30, 2024, to determine the feasibility and costs between the Parties.

**General Terms and Conditions:** This Agreement represents the entire agreement between the Parties with respect to the subject matter hereto, and supersedes all prior agreements, conversations, and understandings with respect hereto. Any amendment to this Agreement shall be in writing and signed by the Parties. Failure of the City to require performance of any provision herein shall not affect the City's right to require performance of any provision thereafter, nor shall such a waiver constitute a waiver of any subsequent breach of this Agreement. If any provision of this Agreement is found to be invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect as though the invalid or unenforceable provision had never been included. This Agreement is valid and enforceable with electronic or facsimile signatures, and may be executed in multiple counterparts, all of which together shall form one agreement.

WHEREFORE, the Parties have executed this Agreement by affixing their signatures below:

GENESEE COUNTY PARKS AND  
RECREATION COMMISSION:

CITY OF FLINT:

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

ITS: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_



# GENESEEE COUNTY PARKS

Barry June  
Director

October 5, 2021

Bryant Nolden  
County Commissioner

Gary Peppin  
County Commissioner

Domonique Clemons  
County Commissioner

Michael J. Keeler  
Citizen Representative

Joe Krapohl  
Citizen Representative

Michael Lynch  
Citizen Representative

James Washington  
Citizen Representative

Cloyce Dickerson  
Ex-Officio

Gloria Nealy  
Ex-Officio

Jeffrey Wright  
Ex-Officio

A member of:

Michigan Recreation &  
Park Association

National Recreation &  
Park Association

Suzanne Wilcox, Director  
Department of Planning and Development  
City of Flint  
1101 S. Saginaw St.  
Flint, MI 48502

Subject: Parks Partnership Agreement, 2022

Dear Ms. Wilcox,

After recent discussions with your staff, other City officials, and the C.S. Mott Foundation, I am pleased to provide you with this updated proposal to maintain the City of Flint's parks outlined in the Parks Partnership Agreement for the upcoming year, 2022.

After reviewing the costs from the current budget year, the following is proposed for the 2021-2022 budget year.

*Original Park Agreement Parks:*

Equipment and Vehicle costs	\$87,100
Fuel	\$18,000
Grounds	\$21,000
Contract Services	\$5,000
Trash	\$6,500
Equipment Repair	\$10,500
Full Time maintenance cost	\$94,500
1 Seasonal Ranger Cost (7 days/8 hrs)	\$59,400
Seasonal Maintenance	\$60,650
<b>TOTAL</b>	<b>\$362,650</b>

*Additional Neighborhood Parks:*

Equipment and Vehicle costs	\$12,600
Fuel	\$9,000
Miscellaneous Supplies	\$5,000
Contract Services	\$7,700
Trash	\$6,500
Full Time maintenance cost	\$63,000
Seasonal Maintenance	\$33,550
<b>TOTAL</b>	<b>\$137,350</b>

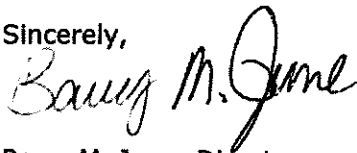


*Total for Parks and Neighborhood Parks:*

Equipment and Vehicle costs	\$99,700
Fuel	\$27,000
Grounds	\$21,000
Contract Services	\$12,700
Trash	\$13,000
Equipment Repair	\$10,500
Full Time maintenance cost	\$157,500
Seasonal Ranger Cost	\$59,400
Seasonal Maintenance	\$94,200
Miscellaneous Supplies	\$5,000
<b>TOTAL</b>	<b>\$500,000</b>

We appreciate your time and attention to this request. The Genesee County Parks and Recreation Commission looks forward to providing quality recreational facilities and improving outdoor recreational opportunities for all citizens of Genesee County. If you have any questions or require additional information, please feel free to call me at 810.845.8306 or email [bjune@gcparks.org](mailto:bjune@gcparks.org).

Sincerely,



Barry M. June, Director  
Genesee County Parks and Recreation Commission