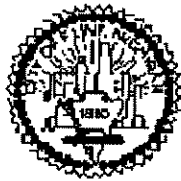


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, August 3, 2022

5:00 PM

COUNCIL CHAMBERS

FINANCE COMMITTEE

*Tonya Burns, Chairperson, Ward 6
Judy Priestley, Vice Chairperson, Ward 4*

*Eric Mays, Ward 1
Quincy Murphy, Ward 3
Allie Herkenroder, Ward 7*

*Ladel Lewis, Ward 2
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8*

Eva Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy City Clerk

ROLL CALL

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

RESOLUTIONS

220300 Addressing Water Bills/City of Flint/American Rescue Plan Act (ARPA) Funding

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to facilitate a \$300.00 water credit per residential household, NOT-TO-EXCEED \$8,600,000.00, for those accounts with active meters as of the date credits are applied. Before funds are distributed, the city's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest U.S. Department of Treasury final rules. Funds will be paid from the American Rescue Plan Act (ARPA) Fund (287).

220316 Multi-Year/Contract/RNA Facilities Management/Janitorial Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are to do all things necessary to enter into years two and three of the contract with RNA Facilities Management to provide janitorial services, as requested by DPW, in an amount NOT-TO-EXCEED \$190,720.00 for FY2023, and \$195,000.00 for FY2024, pending budget adoption, for an aggregate two-year total NOT-TO-EXCEED \$385,720.00 [General Fund Acct. No. 101-230.200-801.000 = \$145,000.00 and Acct. No. 101-230.200-801.000 = \$5,000.00; Major Street Fund Acct. No. 202-449.201-801.000 = \$20,000.00; Sewer Fund Acct. No. 590-540.100-801.000 = \$10,360.00; and Water Fund Acct. No. 591-540.100-801.000 = \$10,360.00.]

220317 Metron-Farnier, LLC/Commercial Water Meters

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Metron-Farnier, LLC for commercial water meters, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$140,000.00 [Sewer Fund Acct. No. 590-540.207-752.000 = \$70,000.00 and Water Fund Acct. No. 591-540.200-752.000 = \$70,000.00].

220318 EJ USA, Inc./Fire Hydrants, Grates & Manhole Covers

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to EJ USA, Inc. to provide fire hydrants, grates and manhole covers, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$130,000.00 [Water Fund Acct. No. 591-540.202-752.000 = \$97,500.00, and Sewer Acct. No. 590-540.208-752.000 = \$32,500.00.]

220319 Carrier & Gable/Traffic Cones, Barricades, Drums and Cones

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Carrier & Gable for the purchase of barricades, traffic cones and drums, as requested by Transportation, in an amount NOT-TO-EXCEED \$87,000.00 for FY2023 and \$87,000.00 for FY 2024, pending budget adoption [Major Street Fund Acct. No. 202-447.201-752.000 = \$50,000.00 and Local Street Fund Acct. No. 203-447.201-752.000 = \$37,000.00.]

220320 Siemens Mobility/Eagle Signal Repair Parts & Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to issue a purchase order to Siemens Mobility for Eagle signal repair parts and services, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$100,000.00 [Major Street Fund Acct. No. 202-447.201-801.000.]

220321 Aldridge Trucking/Aggregates

Resolution authorizing the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue purchase orders to Aldridge Trucking for aggregates, as requested by DPW, in an amount NOT-TO-EXCEED \$156,000.00 [Major Street Fund Supplies Acct. No. 202-449.201-752.000 = \$24,500.00; Local Street Fund Supplies Acct. No. 203-449.201-752.000 = \$8,500.00; Sewer Fund R&M Supplies Acct. No. 590-550.202-775.000 = \$10,000.00; Sewer Fund Supplies Acct. No. 590-540.208-752.000 = \$44,000.00; Water Fund Supplies Acct. No. 591-540.202-752.000 = \$66,000.00; and Water Fund Supplies Acct. No. 591-545.201-752.000 = \$3,000.00.]

220322 Polydyne Inc./Liquid Cationic Polymer (Emulsion)

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Polydyne

Inc. for the supply of liquid cationic polymer (emulsion) for FY2022, as requested by Water Pollution Control, in an annual amount NOT-TO-EXCEED \$150,000.00 [Sewer Fund Acct. No. 590-550.100-753.000.]

220323 Shannon Chemical Corp./Phosphoric Acid 75 Percent NSF Grade

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Shannon Chemical Corp. for supply of Phosphoric Acid 75 percent NSF grade, as requested by Public Works and Utilities, in an annual amount NOT-TO-EXCEED \$100,000.00 [Water Fund Acct. No. 591-545.200-753.000.]

220324 Contract Extension/Duke's Root Control, Inc./Sewer Line Chemical Root Control Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are to do all things necessary to extend the contract with Duke's Root Control, Inc. for sewer line chemical root control services, in an amount NOT-TO-EXCEED \$350,000.00, as requested by DPW [Sewer Fund Capital Improvement Fund Acct. No. 590-540.300-801.000.] [NOTE: The company agreed to extend its bid pricing for the next year.]

220325 Contractual Agreement/Onix Networking Corp./Google Workspace Enterprise Software

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to renew the Contractual Agreement with Onix Networking Corp. for [Google Workspace Enterprise Software,] as requested by Information Technology, in an amount NOT-TO-EXCEED \$97,056.00 [Information Technology Fund Acct. No. 636-228.000-814.600].

220326 Change Order No. 1/Innovative Software Services, Inc./Outstanding Invoices

Resolution resolving that the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue Change Order No. 1 to Innovative Software Services, Inc. for outstanding FY2022 invoices, for an overall amount NOT-TO-EXCEED \$682,591.72, as requested by Customer Service [General Fund Professional Services Acct. No. 101-253.201-801.000.]

220327 Provide Funding/United Way of Genesee County/American Rescue Plan Act (ARPA) Funding

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to provide funding to the United Way of Genesee County, up to \$450,000.00, to continue water and food distribution to Flint's economically disadvantaged citizens through community-based organizations. Funds must be spent no later than June 30, 2023. Before funds are distributed, the city's ARPA administration, compliance and implementation firm shall review and ensure compliance with the latest U.S. Department of Treasury final rules. Furthermore, before funds are distributed, the appropriate city officials shall finalize and fully execute a Memorandum of Understanding (MOU) between

the City of Flint and the United Way of Genesee County. Funds will be paid from the American Rescue Plan Act (ARPA) Fund (287).

DISCUSSION ITEMS

ADJOURNMENT



RESOLUTION NO.: 220300

PRESENTED: JUL 20 2022

ADOPTED: _____

**RESOLUTION TO RESPOND TO THE PUBLIC HEALTH AND NEGATIVE ECONOMIC
IMPACTS OF THE PANDEMIC BY ADDRESSING WATER BILLS**

By the Mayor:

WHEREAS, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

WHEREAS, on March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;


WHEREAS, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate Assistance to Impacted Households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

WHEREAS, the administration is recommending up to \$8,600,000 towards water bill relief in the amount of a \$300 credit per residential account, the equivalent of three months of the average water bill. Funding for this project shall come from the American Rescue Plan Act fund (287).

WHEREAS, a water bill relief credit in the amount of \$300 per household meter will provide immediate financial relief to residents, many of which are disproportionately minority and are low to moderate income earners. The water relief credit will be applied to those accounts with active meters as of the date credits are applied.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to facilitate a \$300 water credit per residential household, not to exceed \$8,600,000.00, for those accounts with active meters as of the date credits are applied. Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Funds will be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim (Jul 15, 2022 16:01 EDT)

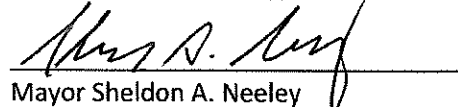
William Kim
Chief Legal Officer

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Jul 15, 2022 15:31 EDT)

Robert J.F. Widigan
Chief Finance Officer

FOR THE CITY OF FLINT:


Mayor Sheldon A. Neeley

APPROVED BY CITY COUNCIL:

STAFF REVIEW

Date: July 15, 2022

Agenda Item Title: Resolution to Respond to the Public Health and Negative Economic Impacts of the ongoing COVID-19 Pandemic by addressing water bill costs.

Prepared By: V. Foster

Background/Summary of Proposed Action:

City residents have been impacted financially by the pandemic. In accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate Assistance to Impacted Households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

A water bill relief credit in the amount of \$300 per household meter will provide immediate financial relief to residents, many of which are disproportionately minority and are low to moderate income earners. The water relief credit will be applied to those accounts with active meters as of the date credits are applied.

The City of Flint Treasury Division will identify accounts eligible for the \$300 water credit. Funding for the \$300 water credit will come from account #287-536.701-964.000. The total amount of the water credit program shall not exceed \$8,600,000.

Other Implications (i.e., collective bargaining):

None

Robert J.F. Widigan

Robert J.F. Widigan (Jul 15, 2022 15:31 EDT)

Robert J.F. Widigan
Chief Financial Officer

RESOLUTION NO.: 220316PRESENTED: AUG - 3 2022

ADOPTED: _____

PROPOSAL# 21000608

BY THE CITY ADMINISTRATOR:

RESOLUTION TO RNA FACILITIES MANAGEMENT FOR JANITORIAL SERVICES

WHEREAS, the Division of Purchases & Supplies solicited proposals for janitorial services for City buildings. The Facilities Division recommended the lowest qualified bidder, RNA Facilities Management FY2022, FY2023 and FY2024.


WHEREAS, City Council adopted resolution #210256 approving these services for FY2022, therefore, Facilities Maintenance is requesting the approval of continuing the contract with RNA Facilities Management for Janitorial Services for FY2023 and FY2024.

WHEREAS, the funds for said FY23 Services will come from the following account(s) and also cover additional costs as necessary for stripping/waxing floors and emergency janitorial services:

Account Number	Account Name/ Grant Code	Amount
101-230.200-801.000	Janitorial Services	\$145,000.00
202-449.201-801.000	Janitorial Services-12 th Street	\$20,000.00
101-230.200-801.000	Janitorial Services	\$5,000.00
591-540.100-801.000	Janitorial Services	\$10,360.00
590-540.100-801.000	Janitorial Services	\$10,360.00
	FY2023 TOTAL	\$190,720.00

IT IS RESOLVED, that the appropriate City Officials, are to do all things necessary to enter into year two (2) and three (3) of the contract with RNA Facilities Management to provide janitorial services for FY2023 (07/01/22-06/30/23) in an amount not-to-exceed \$190,720.00 and for FY2024 (07/01/23-06/30/24) pending budget adoption, in an amount not-to-exceed \$195,000.00 for an aggregate two-year total not-to-exceed \$385,720.00

APPROVED AS TO FORM:


Joanne Gurley (Jul 26, 2022 10:51 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:


Robert J.F. Widigan (Jul 26, 2022 14:02 EDT)

Robert J.F Widigan, Chief Financial Officer

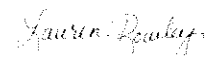
FOR THE CITY OF FLINT:


CLYDE D. EDWARDS
CLYDE D. EDWARDS (Jul 27, 2022 12:46 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: July 21, 2022

BID/PROPOSAL# 21-608

AGENDA ITEM TITLE: Janitorial services

PREPARED BY Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

VENDOR NAME: RNA Facilities Management

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is for janitorial services at City Hall, 12th St., the Fire Dept., Haskell Community Center, the Police mini station on N. Saginaw St. and Water Service Center. This is year two of a three year contract.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	General Fund	753.200-801.000		\$150,000.00
202	Major Street Fund	449.201-801.000		\$20,000.00
590	Sewer Fund	540.100-801.000		\$10,360.00
591	Water Fund	540.100-801.000		\$10,360.00
		FY23 GRAND TOTAL		\$ 190,720.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230005874, 230006065

ACCOUNTING APPROVAL:

Kathryn Neumann
Kathryn Neumann July 21, 2022 at 14:00

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 3 YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

Lee Osborne
Lee Osborne July 21, 2022 at 14:00

(Lee Osborne, Facilities Maintenance Operations Manager)



Bidder# 5: RNA Facilities Management

717 W. Ellsworth Rd., Ann Arbor, MI 48108

Name of Facility	Address of Facility	Specification Reference No. (as listed above)	Daily (M-F) #F/T (employees – man hrs. # P/T (employees) – man hrs.	Monthly # F/T – man hrs. #P/T – man hrs.
City Hall Campus (Main Campus, North & South Building and Fire Adm.)	1101 S. Saginaw St., Flint, MI (floor plans attached)	A1	# F/T 3 Man hrs. 24 # P/T 2 Man hrs. 10	# F/T 3 Man hrs. 528 # P/T 2 Man hrs. 90
12 th St. Garage Facility – 6 hrs./day	702 W. 12 th St. Flint, MI	A2	# P/T 1 Man hrs. 4	# P/T 1 Man hrs. 88
Water Service Center – 4 hrs./day	3301 E. Court St. Flint, MI		# P/T 1 Man hrs. 4	# P/T 1 Man hrs. 88
Cleaning of the City Hall Dome	1101 S. Saginaw St. Flint, MI		# P/T 1 Man hrs. 4	# P/T 1 Man hrs. T.B.D.
Cleaning of the Police Dept. equipment room (once a week)			# P/T 1 Man hrs. 1	# P/T 1 Man hrs. 4

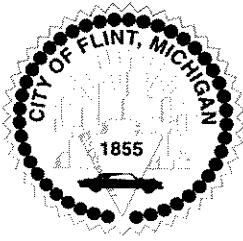
Total Monthly Cost (Based upon 30-days, all daily, weekly and monthly) \$ 14,364.00

The following additional pricing breakdown is requested to insure clarity and fair comparison in all submitted proposals.

1. Per hour price for additional labor on a non-emergency basis. \$ 18.00 /man hr.
2. Per hour price for additional labor on an emergency basis. \$ 25.00 /man hr.
3. Per hour price for working on a holiday (Police Dept. only) \$ 27.00 /man hr.
4. Please indicate if job will be staffed with full-time or part-time people, number of each employee designation and total man hours to be performed by those staffing levels (daily and weekly) by facility. **Both (see analysis on previous page)**
5. Please indicate total number of hours to be used to clean each facility. **Total: 798 hours/month**
6. Please indicate wages to be paid to janitorial staff. **\$18.00/hr.**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Sheldon A. Neeley
Mayor

City of Flint

Department of Finance

Division of Purchases & Supplies

June 23, 2021

TO: Jennifer Ryan, Deputy Finance Director

FROM: Christopher Mumby, Interim Purchasing Manager

SUBJECT: **NOTICE TO PROCEED TO ENTER INTO A CONTRACT**
Janitorial Services – Resolution #210256

Please be advised that the RNA Facilities Management has been approved by City Council on June 14, 2021 for Janitorial Services.

You are now authorized with this notice to proceed to enter a contract with RNA Facilities Management. Please see attached Resolution #210256.

If you have any questions, please feel free to give me a call or send an email.

Christopher Mumby



RESOLUTION NO.: 220317

PRESENTED: AUG - 3 2022

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO METRON-FARNIER FOR COMMERCIAL WATER METERS

WHEREAS, The Water Service Center (WSC) uses Metron-Farnier meters for commercial accounts. Metron-Farnier commercial water meters use the current meter reading system, resulting in Metron-Farnier being a sole source.

WHEREAS, WSC is requesting a Purchase Order in the amount of \$140,000 for FY2023, for the supply of additional commercial water meters.

Funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-540.207-752.000	Supplies	\$70,000.00
591-540.200-752.000	Supplies	\$70,000.00
	FY23 GRAND TOTAL	\$ 140,000.00

IT IS RESOLVED, that the Division of Purchases and Supplies is hereby authorized to issue a Purchase Order to Metron-Farnier LLC for the supply of commercial water meters in an amount not-to-exceed \$140,000.00 for FY23 (07/01/22-06/30/23).

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 27, 2022 09:54 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 26, 2022 14:23 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 12:54 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 7/15/22

BID/PROPOSAL#

AGENDA ITEM TITLE: FY 2023 COMMERICAL WATER METERS

PREPARED BY: Cheri Priest, Utilities-Water Service Center

VENDOR NAME: Metron-Farnier LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Service Center is requesting a purchase order be issued to Metron-Farnier LLC for the purchase of commercial water meters. The meters currently utilized for commercial accounts are Metron meters. We are unable to change meter vendor as that would require a new meter reading system in addition to what is currently in use and as such would constitute a sole source for our needs.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Sewer	Supplies	590-540.207-752.000		70,000.00
Water	Supplies	591-540.200-752.000		70,000.00
FY23 GRAND TOTAL				140,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 23-0006058

ACCOUNTING APPROVAL: Cheri Priest **Date:** 7/15/22

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Paul Simpson 7-18-22

Paul Simpson, Water Distribution Supervisor

Commercial Meter Cost List - MetronVn: 7/01/21

Meter Size	Meter Cost	Labor chrg	Total Cost
3" Spectrum175D	\$1,942.50	\$100.00	\$2,042.50
(3" Sp500D-same \$ as 4")			
4"Spectrum500D	\$3,097.50	\$150.00	\$3,247.50
6" Spectrum1000D	\$4,042.50	\$200.00	\$4,242.50
6" Enduro 2800	\$5,460.00	\$250.00	\$5,710.00
8" Enduro 2800	\$6,720.00	\$300.00	\$7,020.00
VN Register	\$320.00	\$50.00	\$370.00
VNr Remote	\$345.00	\$50.00	\$395.00
External Antenna	\$25.00	\$50.00	\$75.00
5/8" x 3/4" Spectrum30	\$367.50	\$50.00	\$417.50
1" Spectrum DL	\$582.75	\$50.00	\$632.75
1.5" Spectrum 88DL	\$813.75	\$50.00	\$863.75
2' Spectrum130D	\$1,202.25	\$50.00	\$1,252.25



PROPOSAL# 22000549

RESOLUTION NO.: 220318
PRESENTED: AUG - 3 2022
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO EJ USA, INC. FOR FIRE HYDRANTS, GRATES, AND MANHOLE COVERS

WHEREAS, The Division of Purchases & Supplies solicited proposals for hydrants, grates and manhole covers for (2) Years on behalf of the Water Service Center. The WSC recommended that the bid be issued to EJ USA, Inc. for FY2022 and FY2023 for the purchase of fire hydrants, grates, and manhole covers.

WHEREAS, The Water Service Center (WSC) is requesting a purchase order be issued to EJ USA for year two (2) of the two (2) year bid for these supplies for FY2023.

The funds will come from the following account(s):

Account Number	Account Name	Amount
591-540.202-752.000	Supplies	\$97,500.00
590-540.208-752.000	Supplies	\$32,500.00
	FY2023 GRAND TOTAL	\$130,000.00

IT IS RESOLVED, that the Division of Purchases and Supplies is hereby authorized to issue a Purchase Order to EJ USA, Inc. for FY23 (07/01/22-06/30/23) in an amount not-to-exceed \$130,000.00 to provide fire hydrants, grates and manholes covers to the City of Flint's Water Service Center.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:22 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 25, 2022 09:32 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 13:43 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/15/22

BID/PROPOSAL# 22000549

AGENDA ITEM TITLE: Hydrants, Grates and MH Covers

PREPARED BY: Cheri Priest, Utilities - Water Service Center

VENDOR NAME: EJ USA, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Request purchase order be issued to EJ USA for the purchase of hydrants, valves, manhole covers and catch basin materials (grates, castings and hoods). This is the second year of a 2 year bid..

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2493	Supplies	591-540.202-752.000	N/A	97,500.00
2496	Supplies	590-540.208-752.000	NA	32,500.00
FY23 GRAND TOTAL				130,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 23-0006049

ACCOUNTING APPROVAL: Cheri Priest Date: 7/15/22

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 120,000.00

BUDGET YEAR 2 130,000.00

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Paul Simpson 7/18/22

Paul Simpson, Water Distribution Supervisor



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Hydrants, Grates and Manhole Covers – (2) Years
 PROPOSAL# 22000549
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/23

Vendor	Description	Total Year 1 - FY22	Total Year 2 - FY23
Core & Main, LP Canton, MI	Grates & Manhole Covers	\$2,430.57	\$2,430.57
	Hydrants	\$3,420.27	\$3,420.27
EJ USA, Inc. East Jordan, MI	Grates & Manhole Covers	\$2,347.06	\$2,402.95
	Hydrants	\$3,293.68	\$3,642.89

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 220319

PRESENTED: AUG - 3 2022

ADOPTED: _____

PROPOSAL # 22-003

BY THE CITY ADMINISTRATOR:

RESOLUTION TO CARRIER & GABLE FOR TRAFFIC CONES, BARRICADES, DRUMS AND CONES

WHEREAS, The City of Flint Division of Purchases and Supplies solicited bids for Traffic Cones, Barricade Lights and Various Types of Barricades on behalf of The Department of Transportation. Carrier and Gable, Farmington Hills, Michigan, was the sole bidder for this proposal.

WHEREAS, The City of Flint Department of Transportation uses barricades to direct traffic in work zones and for special events. The Department of Transportation purchases barricades annually to replace those that are damaged, stolen, or are no longer up to par with MDOT requirements.

WHEREAS, The City of Flint Department of Transportation, is requesting a Purchase Order be issued to Carrier & Gable, for year (2) of a (3) year bid, to purchase new barricades, drums and traffic cones, in an amount not-to-exceed \$87,000.00 for FY23(07/01/22-06/30/23) and FY24 (07/01/23-06/30/24). The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
202-447.201-752.000	Major Street Fund	\$ 50,000.00
203-447.201-752.000	Local Street Fund	\$ 37,000.00
FY23 GRAND TOTAL		\$ 87,000.00

IT IS RESOLVED, That the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Carrier & Gable, for the purchase of barricades, traffic cones and drums in an amount not-to-exceed \$87,000.00 for FY23 (07/01/22-06/30/23), and an amount not-t-exceed \$87,000.00 for FY24 (07/01/23-06/30/24) Pending budget adoption.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:57 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 26, 2022 16:44 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 12:53 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: June 30, 2022

BID/PROPOSAL# 22-003

AGENDA ITEM TITLE: Traffic Cones and Barricades

PREPARED BY Kathryn Neumann for Rodney McGaha, Provisional Director of Transportation

VENDOR NAME: Carrier & Gable

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Barricades are used to direct traffic in work zones and special events. These barricades, drums and cones must comply with MDOT requirements. These barricades are bought annually to replace those that are damaged by accidents, theft, or a lack of reflectivity. This is for year two and three of a three year bid.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	443.201-752.000		\$ 50,000.00
203	Local Street Fund	443.201-752.000		\$ 37,000.00
FY23 GRAND TOTAL				\$ 87,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006016

ACCOUNTING APPROVAL: Kathryn Neumann Public Works Director **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
Rodney McGaha, Provisional Director of Transportation



**SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For TRAFFIC CONES, BARRICADE LIGHTS & VARIOUS TYPES OF BARRICADES**

Bid# 22000003

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/21 – 6/30/23

**Bidder# 1: Carrier & Gable, Inc.
Farmington Hills, MI**

Description	QTY	Unit Cost Year 1	Ext Cost Year 1	Unit Cost Year 2	Ext Cost Year 2
Cone, Traffic-18", Orange PVC With 6" Silver Reflective Collar attached, high visibility fluorescent pigmentation	1000	\$11.85	\$11,850.00	\$13.20	\$13,200.00
Cone, traffic 28", Orange PVC with 6" & 4" silver reflective collars attached, high visibility fluorescent pigmentation, 7# total weight, 14" base, 13" bottom round	200	\$23.40	\$4,680.00	\$26.00	\$5,200.00
Barricade, Type II Top Rail 8"x 24" Bottom Rail 6" x 24" Both rails to have High Intensity Prismatic tape attached	1000	\$67.10	\$67,100.00	\$74.60	\$74,600.00
Barricade Type III Three rails to have High Intensity Prismatic Tape Attached on both sides	50	\$232.35	\$11,617.50	\$258.20	\$12,910
Drum	100	\$87.10	\$8,710.00	\$96.80	\$9,680.00
42" Grabber Cone with 6" High Intensity Prismatic stripes of sheeting + 16lb rubber base. Must meet MUTCD Standards	300	\$34.15	\$10,245.00	\$38.00	\$11,400.00

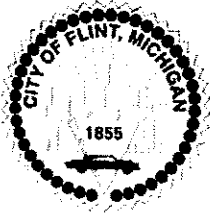
EXT COST TOTAL YEAR 1: **\$114,202.50**

EXT COST TOTAL YEAR 2: **\$126,990.00**

GRAND TOTAL (YEAR 2 & 3) **\$241,192.50**

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.

RESOLUTION NO.: 220013PRESENTED: JAN 19 2022ADOPTED: JAN 24 2022

PROPOSAL # 22-003

BY THE CITY ADMINISTRATOR:

RESOLUTION TO CARRIER & GABLE FOR TRAFFIC CONES, BARRICADES, DRUMS AND CONES

WHEREAS, The City of Flint Division of Purchases and Supplies solicited bids for Traffic Cones, Barricade Lights and Various Types of Barricades on behalf of The Department of Transportation. Carrier and Gable, Farmington Hills, Michigan, was the sole bidder for this proposal.

The City of Flint Department of Transportation uses barricades to direct traffic in work zones and for special events. The Department of Transportation purchases barricades annually to replace those that are damaged, stolen, or are no longer up to par with MDOT requirements.

Whereas, The City of Flint Department of Transportation, is requesting a Purchase Order be issued to Carrier & Gable to purchase new barricades, drums and traffic cones, in an amount not-to-exceed \$87,000.00 for FY22(07/01/21-06/30/22). The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
202-443.201-752.000	Major Street Fund	\$ 50,000.00
203-443.201-752.000	Local Street Fund	\$ 37,000.00
	FY22 GRAND TOTAL	\$ 87,000.00

IT IS RESOLVED, That the Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a Purchase Order to Carrier & Gable, for the purchase of barricades, traffic cones and drums in an amount not-to-exceed \$87,000.00 for FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jan 10, 2022 12:40 EST)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D EDWARDS (Jan 11, 2022 11:43 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

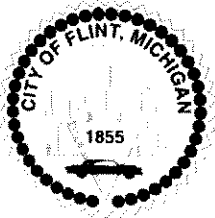
Eric Mays

Eric Mays, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



RESOLUTION NO.: 220320

PRESENTED: AUG - 3 2022

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SIEMENS MOBILITY FOR
EAGLE SIGNAL REPAIR PARTS AND SERVICES**

The City of Flint Traffic Engineering Division, electrical side, uses Eagle signal parts for the City of Flint traffic lights.

WHEREAS, Siemens Mobility, 44425 Phoenix Drive, Sterling Heights, Michigan 48314 is the current exclusive distributor and sole source for said parts for the State of Michigan.

WHEREAS, The City of Flint Traffic Engineering Division is requesting a purchase order for FY23 in the amount of \$100,000.00

Funding for said services are available in the following account(s):

Account Number	Account Name	Amount
202-447.201-801.000	EAGLE TRAFFIC SIGNAL PARTS	\$ 100,00.00
	FY23 GRAND TOTAL	\$100,000.00

IT IS RESOLVED, that the appropriate city officials are hereby authorized to issue a purchase order to Siemens Mobility for Eagle signal repair parts and services in an amount not-to-exceed \$100,000.00 for the FY23 (07/01/22-06/30/23).

APPROVED AS TO FORM:

Joanne Gurley

Joanne Gurley (Jul 26, 2022 16:55 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan

Robert J.F. Widigan (Jul 26, 2022 14:02 EDT)

Robert Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS

CLYDE D EDWARDS (Jul 27, 2022 12:46 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 25, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Eagle signal repair parts and services

PREPARED BY Kathryn Neumann for Rodney McGaha, Provisional Director of Transportation

VENDOR NAME: Siemens Mobility

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Traffic Engineering Division, electrical side, uses Eagle signal parts for City of Flint traffic lights. Siemens Mobility is the current exclusive distributor and sole source of said parts.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	443.201-752.000		\$100,000.00
		FY23 GRAND TOTAL		\$100,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230005998

ACCOUNTING APPROVAL: Kathryn Neumann **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
(Rodney McGaha, Provisional Director of Transportation)



July 11, 2019

RE: Sole source letter

To whom it may concern,

MoboTrex is pleased to notify you that as of July 5, 2019, Siemens ITS Michigan is the sole distributor authorized to sell, install, and support Eagle traffic control products within the state of Michigan for new projects. MoboTrex's cabinets and signals, and associated products, are sold under the brand name Eagle Traffic Control Systems.

Sincerely,

A handwritten signature in black ink, reading "Brent Katauskas".

Brent Katauskas
Channel Sales Director
bkatauskas@mobotrex.com
(512) 521-3081

RESOLUTION NO.: 220321PRESENTED: AUG - 3 2022

ADOPTED: _____

PROPOSAL# 23000001

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ALDRIDGE TRUCKING FOR AGGREGATES

WHEREAS, The Division of Purchases & Supplies solicited bids for various aggregates (fill sand, soil and stone) on behalf of The Department of Public Works.

WHEREAS, Aldridge Trucking, Grand Blanc, MI, was the lowest qualified bidder whom solicited their bid in the requested unit of measurement.

WHEREAS, the Department of Public Works is requesting multiple Purchase Order to be issued to Aldridge Aggregates for the supply of these needed aggregates for The Water Service Center, Water Pollution Control Facility, Streets and Water Plant.

Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
591-540.202-752.000	Supplies	\$ 66,000.00
590-540.208-752.000	Supplies	\$ 44,000.00
203-449.201-752.000	Supplies	\$ 8,500.00
202-449.201-752.000	Supplies	\$24,500.00
590-550.202-775.000	Repair & Maint. Supplies	\$10,000.00
591-545.201-752.000	Supplies	\$3,000.00
	FY23 GRAND TOTAL	\$ 156,000.00

IT IS RESOLVED, That the Division of Purchases & Supplies is hereby authorized to issue Purchase Orders to Aldridge Trucking for the supply of various aggregates for The Department of Public Works for FY23 (07/01/22-06/30/23), in an overall amount not-to-exceed \$156,000.00 .

APPROVED AS TO FORM:Joanne Gurley (Jul 26, 2022 16:37 EDT)**Joanne Gurley, City Attorney****APPROVED AS TO FINANCE:**Robert J.F. Widigan (Jul 26, 2022 17:26 EDT)**Robert J.F Widigan, Chief Financial Officer****FOR THE CITY OF FLINT:**CLYDE D EDWARDS (Jul 27, 2022 12:45 EDT)**Clyde Edwards, City Administrator****APPROVED BY CITY COUNCIL:****APPROVED AS TO PURCHASING:****Lauren Rowley, Purchasing Manager**



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/20/22

BID/PROPOSAL# 23-001

AGENDA ITEM TITLE: FY 2023 Aggregates

PREPARED BY: Cheri Priest, Water Service Center

VENDOR NAME: Aldridge Trucking

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The WSC requests a purchase order be issued to Aldridge Trucking for the purchase of aggregates, which includes sand and stone for the use in water and sewer excavations.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Supplies	590-540.208-752.000		44,000.00
2493	Supplies	591-540.202-752.000		66,000.00
		FY23 GRAND TOTAL		110,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 23-0005880

ACCOUNTING APPROVAL: Cheri Priest Date: 7/21/22

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Entrice Mitchell

Entrice Mitchell, Sewer Maintenance Supervisor



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: June 6, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Aggregates – topsoil, fill sand, 23A limestone and 3CS sand

PREPARED BY Kathryn Neumann for Rodney McGaha, Provisional Director of Transportation

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Aggregates are used for road repairs, yard repairs, sidewalks and other construction activities.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Streets	Supplies – topsoil	203-449.201-752.000		\$5,000.00
	Supplies – 23A limestone	202-449.201-752.000		\$21,000.00
	Supplies – fill sand	203-449.201-752.000		\$3,500.00
	Supplies – 3CS sand	202-449.201-752.000		\$3,500.00
FY23 GRAND TOTAL				\$33,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230005654

ACCOUNTING APPROVAL: Kathryn Neumann **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) _____ YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Rodney McGaha
(Rodney McGaha, Provisional Director of Transportation)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 12, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: LIMESTONE

PREPARED BY: Melanie Poisson for Scott Dungee, Water Plant Supervisor

VENDOR NAME: Aldridge Trucking

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Limestone is required for use in maintaining driveways and walkways at the Water Plant and properties, specifically the various dams.

I recommend that Aldridge Trucking be hired as the vendor for, FY2023.

Please issue a purchase order for the FY2023 budgeted amount of \$3,000.00 using funds from account 591-545.201-752.000.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Supplies	591-545.201-752.000		\$3,000
FY23 GRAND TOTAL				\$ 3,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230005889

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 7-13-22
(Yolanda Gray, Utilities Accountant)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Scott Dungee 7/13/22
(Scott Dungee, Water Plant Supervisor)

Melanie Poisson



CITY OF FLINT
Department of
Public Works & Utilities

Clyde Edwards
City Administrator

Michael J Brown
Director

Entrice Mitchell
Sewer Systems Supervisor

Paul Simpson
Water Distribution Supervisor

Sheldon Neeley
Mayor

MEMORANDUM

TO: Lauren Rowley
Purchasing Manager

FROM: Entrice Mitchell *EM*
Sewer Maintenance Supervisor

DATE: July 18, 2022

SUBJECT: Bid Recommendation – Aggregates B#23-001

Recommend that Bid# 23-001 for various aggregates be awarded to Aldridge Trucking. This vendor was the only vendor that correctly bid the unit of measures listed on the bid specifications (yard), making them the overall low bidder, even though the material is ordered by the ton.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Aggregates (Various) (Rebid)
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the years 2022-2023

Bidder #1: Pierce and Pitt Trucking, Inc.
 Imlay City, MI.

DESCRIPTION	UOM	QTY	UNIT COST Year 1	EXT COST Year 1	UNIT COST Year 2	EXT COST Year 2
Sand, fill (class II)	TN	10,000	\$8.24/TON	\$82,400.00	\$8.24/TON	\$82,400.00
Soil, planting	YD	3,500	\$14.00/TON	\$49,000.00	\$14.00/TON	\$9,000.00
Soil, top	YD	2,000	\$14.00/TON	\$28,000.00	\$14.00/TON	\$28,000.00
Stone, 6AA	YD	5,000	\$31.50/TON	\$157,500.00	\$31.50/TON	\$157,500.00
Stone, 6A natural	YD	300	\$22.25/TON	\$6,675.00	\$22.25/TON	\$6,675.00
Sand, mason	YD	1,000	\$17.50/TON	\$17,500.00	\$17.50/TON	\$17,500.00
Sand, 2NS	YD	500	\$15.50/TON	\$7,750.00	\$7,750.00	\$7,750.00
Sand, 3CS	YD	300	\$15.50/TON	\$4,650.00	\$15.50/TON	\$4,650.00
23A Limestone	YD	100	\$26.75/TON	\$2,675.00	\$26.75/TON	\$2,675.00
Concrete, crushed (under 1" in size)	YD	1,000	\$20.50/TON	\$20,500.00	\$20.50/TON	\$20,500.00

Grand Total	\$753,300.00
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A SPECIAL NOTE FROM THE PURCHASING DIVISION
Bid results posted are before evaluation team review and award recommendation.



Bidder #2: Aldridge Trucking Co., Inc.
Grand Blanc, MI.

DESCRIPTION	UOM	QTY	UNIT COST Year 1	EXT COST Year 1	UNIT COST Year 2	EXT COST Year 2
Sand, fill (class II)	TN	10,000	10.00	\$100,000.00	11.00	\$110,000.00
Soil, planting	YD	3,500	25.00	87,500.00	25.00	87,500.00
Soil, top	YD	2,000	20.00	40,00.00	20.00	40,00.00
Stone, 6AA	YD	5,000	35.00	175,000.00	37.00	185,000.00
Stone, 6A natural	YD	300	32.00	9,600.00	34.00	10,200.00
Sand, mason	YD	1,000	16.00	16,000.00	17.00	17,000.00
Sand, 2NS	YD	500	17.00	8,500.00	18.00	9,000.00
Sand, 3CS	YD	300	17.00	5,100.00	18.00	5,400.00
23A Limestone	YD	100	31.00	3,100.00	33.00	3,300.00
Concrete, crushed (under 1" in size)	YD	1,000	24.00	24,000.00	25.00	25,000.00

Grand Total	\$961,200.00
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A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 220322

PRESENTED: AUG - 3 2022

ADOPTED: _____

PROPOSAL# 22000018

BY THE CITY ADMINISTRATOR:

RESOLUTION TO POLYDYNE INC. FOR LIQUID CATIONIC POLYMER

WHEREAS, The Division of Purchases & Supplies solicited bids for liquid cationic polymer for FY22 and FY23 as required by the Water Pollution Control Facility.

WHEREAS, One (1) sole bid was received by Polydyne Inc., Riceboro, GA and a bid award was recommended by WPC.

WHEREAS, The Water Pollution Control Facility requires the use of this polymer for the sludge dewatering process as part of its solids disposal program. This polymer is required to dewater sludge prior to transport to the landfill and fulfills the requirement of the National Pollution Discharge Elimination System (NPDES) permit.

Funding will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
590-550.100-753.000	Treatment Chemicals	\$ 150,000.00
	FY23 TOTAL	\$ 150,000.00

IT IS RESOLVED, that The Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Polydyne Inc. for FY23 (07/01/22-06/30/23), and an amount not-to-exceed \$150,000.00, for the supply of Liquid Cationic Polymer for the Water Pollution Control Facility.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:53 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 25, 2022 13:43 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Jul 27, 2022 12:46 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



RESOLUTION NO.: 220323

PRESENTED: AUG - 3 2022

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO SHANNON CHEMICAL CORPORATION FOR PHOSPHORIC ACID 75% NSF GRADE

WHEREAS, the Division of Purchases & Supplies solicited bids for Phosphoric Acid 75% NSF Grade for the periods of FY21-FY22 on behalf of the Water Plant. Shannon Chemical Corporation, Malvern, PA was the responsive and awarded bidder for the two-year period.

WHEREAS, The Water Plant is requesting to extend the bid for FY23, agreed upon by Shannon Chemical Corporation, for the supply of this essential water treatment chemical which is utilized to create a protective coating on pipes to prevent contaminants such as lead from entering into the water supply as required by the EPA and EGLE.

WHEREAS, the funds are to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
591-545.200-753.000	Treatment Chemicals	\$100,000.00
	FY2023 TOTAL	\$ 100,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a Purchase Order to Shannon Chemical Corporation for the supply of Phosphoric Acid 75% NSF grade, in an amount not-to-exceed \$100,000.00 for FY23 (07/01/22-06/30/23), an overall amount not-to-

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:29 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 26, 2022 09:32 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 26, 2022 16:27 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 11, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: PHOSPHORIC ACID

PREPARED BY: Melanie Poisson for The Water Plant

VENDOR NAME: SHANNON CHEMICAL

BACKGROUND/SUMMARY OF PROPOSED ACTION:

PHOSPHORIC ACID is essential for water treatment to create a protective coating on pipes which can prevent contaminants such as lead from entering the water supply as well as to maintain all EPA and EGLE requirements.

Please issue a purchase order for the FY2023 budgeted amount of \$100,000.00 using funds from account 591-545.200-753.000.

FINANCIAL IMPLICATIONS: NONE

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Treatment Chemicals FY23	591-545.200-753.000		\$100,000.00
FY23 GRAND TOTAL				\$100,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006041

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 7-11-22
(Yolanda Gray, DPW Accounting Supervisor)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐

(If yes, please indicate how many years for the contract) YEARS

DEPARTMENT HEAD SIGNATURE: Scott Dungee **Date:** 7/11/2022
(Scott Dungee, Water Plant Supervisor)

Melanie Poisson



Shannon Chemical Corp.

July 8, 2022

City of Flint
1101 S. Saginaw Street M203
Flint, MI 48502

Attention: Yolanda M. Gray; Accounting Supervisor

Subject: 75% Phosphoric Acid Pricing

Yolanda,

Thank you for reaching out to Shannon Chemical Corporation in reference to your phosphoric acid requirements.

Shannon Chemical Corporation agrees to supply the City of Flint with phosphoric acid at a delivered cost of \$27.44 per gallon from 7/1/22 through 6/30/23. This price becomes firm with a purchase order or contract. There are no additional charges or emergency delivery charges. Terms are net 30 days. Shipments are made in 5-7 days ARO.

Thank you for your interest in Shannon Chemical Corporation's products and services.

Respectfully,

SHANNON CHEMICAL CORPORATION

Daniel C. Flynn
President



RESOLUTION NO.: 220324

PRESENTED: _____

ADOPTED: _____

PROPOSAL# 20000560

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DUKE'S ROOT CONTROL TREATMENT SERVICE SFOR CITY SEWER SYSTEMS

WHEREAS, the Division of Purchases & Supplies solicited proposals in 2020 for the City of Flint Sewer Line Chemical Root Control Services as requested by the Department of Public Works, and;

Duke's Root Control, Inc. 1020 Hiawatha Blvd West, Syracuse, NY was the sole bidder for said services. The company was awarded the work, and originally approved in adoption of resolution #2001620. The company agreed in writing to extend the bud pricing from bid #20-560 for Fiscal Years 2022 and 2023. FY22 Approval was adopted by City council via resolution #210449.

WHEREAS, The Department of Public Works is requesting to continue the services with Duke's Root control for Fiscal Year 2023 under the extended bid pricing.

WHEREAS, the funds for said FY23 Services will come from the following account:

Account Number	Account Name/ Grant Code	Amount
590-540.300-801.000	Capital Improvement	\$350,000.00
	FY23 GRAND TOTAL	\$ 350,000.00

IT IS RESOLVED, That The Appropriate City Officials, are to do all things necessary to extend their contract with Duke's Root Control, Inc. for Flint Sewer Line Chemical Root Control Services for FY23 (07/01/22-06/30/23) in an amount not-to-exceed \$350,000.00.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 27, 2022 09:45 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 25, 2022 09:32 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 12:53 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/12/22

BID/PROPOSAL#

AGENDA ITEM TITLE: Chemical Root Control

PREPARED BY: Cheri Priest, WSC Administrative Manager

VENDOR NAME: Dukes Root Control

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Sewer Department is requesting Chemical Root Control Treatment services for the City sewer systems, and that we be allowed to extend this contract as the vendor has agreed in writing to honor pricing from this bid proposal for FY 21/22 and FY 22/23. This type of work can only be performed when the weather is warmer, they are unable to provide service during the winter months. This vendor is also located out of state and requires notice for deployment of their staff and equipment.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
2496	Capital Improvement	590-540.300-801.000	N/A	350,000.00
		FY/23 GRAND TOTAL		350,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 23-0006048

ACCOUNTING APPROVAL:

Cheri Priest

Date: 7/12/22



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES X NO

(If yes, please indicate how many years for the contract)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$350,000.00

BUDGET YEAR 2 \$350,000.00

BUDGET YEAR 3 \$350,000.00

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

Entrice Mitchell

Entrice Mitchell, Sewer Maintenance Supervisor



PROPOSAL# 20000560

RESOLUTION NO.: 210449
PRESENTED: SEP 22 2021
ADOPTED: SEP 28 2021

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO DUKE'S ROOT CONTROL FOR CHEMICAL ROOT CONTROL TREATMENT
SERVICES FOR CITY SEWER SYSTEMS.**

The Department of Purchases & Supplies solicited proposals in 2020 for the City of Flint Sewer Line Chemical Root Control Services as requested by the Department of Public Works, and;

Duke's Root Control, Inc., 1020 Hiawatha Blvd West, Syracuse, NY was the sole bidder for said services. The company was awarded the work, and was originally approved in adoption of resolution #2001620. The company agreed in writing to extend the bid pricing from bid # 20-0560 for the next two fiscal years, 2021-2022 and 2022-2023.

Funding for said services are budgeted and will come from the following account:

Account Number	Account Name	Amount
590-540.300-801.000	Capital Improvement	\$350,000.00
	FY21 GRAND TOTAL	\$350,000.00

IT IS RESOLVED, That the Appropriate City Officials are to do all things necessary to extend their contract with Duke's Root Control Inc. for Flint Sewer Line Chemical Root Control Services for FY 22 (07/01/21-06/30/22) in an amount not-to-exceed \$350,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Sep 13, 2021 11:13 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Sep 15, 2021 09:04 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



1020 Hiawatha Blvd. West, Syracuse, NY 13204

72 East Street, Crystal Lake, IL 60014

August 6, 2021

Cheri Priest
Accounts Payable
City of Flint
3310 East Court Street
Flint, MI 48506

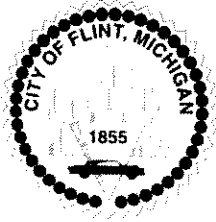
Dear Cheri Priest,

Duke's Root Control, Inc. will honor the pricing from bid #2560 for the next two fiscal years, 2021-2022 and 2022-2023. Please contact me with any additional concerns or questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Braden L. Boyko".

Braden L. Boyko
Vice President of Enterprise Excellence



RESOLUTION NO.: 220325

PRESENTED: AUG - 3 2022

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO ONIX NETWORKING CORPORATION FOR GOOGLE WORKSPACE ENTERPRISE SOFTWARE

WHEREAS, The Information Systems Division has utilized Onix Networking Corporation for providing Google Workspace licensing citywide. The licensing provides access to GMAIL, Google Applications and Google Workspace for city users.

WHEREAS, The Information Systems Division is requesting the renewal of the current agreement with Onix Networking Corporation for FY 2023, term dates as 07/03/22-07/03/23.

Funding for this request is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
636-228.000-814.600	SOFTWARE	\$ 97,056.00
	FY 2023 GRAND TOTAL	\$ 97,056.00

IT IS RESOLVED, that the Appropriate City Officials, are hereby authorized to renew the contractual agreement with Onix Networking Corporation for FY23 (terms outlined as 07/03/22-07/03/23), in an overall amount not-to-exceed \$97,056.00.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:27 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 26, 2022 09:33 EDT)

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 12:45 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 07/14/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Google Workspace Enterprise Renewal

PREPARED BY Monique Cole, Information Technology

(Please type name and Department)

VENDOR NAME: Onix Networking Corporation

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is for renewal of our Google Workspace Enterprise (previously Google Licensing) which includes GMAIL and Google Apps for 642 users, as well as 834 Google Workspace for archived users. Term to begin July 3, 2022 expiring July 3, 2023

The current agreement with Onix Networking is set up for an annual renewal.

Funds to come from Software Funds 636-228.100-814.600 annually \$97,056.00

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
IT	SOFTWARE	636-228.100-814.600		\$97,056.00
		FY22 GRAND TOTAL		\$97,056.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 230006132

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$97,056.00

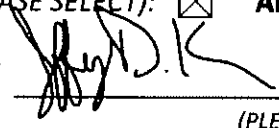
BUDGET YEAR 2

BUDGET YEAR 3

BUDGET YEAR 4

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Jeffrey D. Keen, IT Director
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN

Amendment to Onix Networking Customer Agreement

This amendment ("Amendment") amends the Onix Networking Customer Agreement - G Suite entered into by and between City of Flint ("Customer") and Onix Networking Corp. ("Onix"), with an effective date of December 22, 2016, as previously amended, (the "Agreement"), and is effective on the date signed by both parties ("Amendment Effective Date").

WHEREAS, Customer desires to renew its Google User Licenses for a new forty-two month Term; and

NOW THEREFORE, Onix and Customer agree as follows:

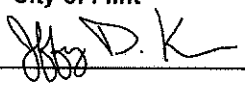
1. **Definitions.** For purposes of this Amendment, unless otherwise defined herein, capitalized terms used herein shall have the same meanings set forth in the Agreement.
2. The following replaces Section 2 of the Agreement:
 2. **Google Workspace License.** Customer agrees to comply with the terms and conditions of the Google Cloud Master Agreement – Public Sector (Partner) at https://static.carahsoft.com/concrete/files/8116/0381/3702/Master_Cloud_Workspace_TOS.pdf.
3. The following replaces Section 4 of the Agreement:
 4. **Term.** The Renewal Term of the Agreement shall be forty-two (42) months beginning on the Amendment Effective Date ("Renewal Term"). Following the Renewal Term, the Agreement will automatically renew for consecutive terms of twelve (12) months (each a subsequent "Renewal Term" and collectively known as the Term), unless terminated by written notice thirty (30) days prior to the end of the applicable Term.
4. The following replaces Section 5.1 of the Agreement:
 - 5.1 The Total User License Fees listed on Exhibit A below are binding and final as of the Amendment Effective Date. The Total User License Fees are non-refundable and non-cancellable for the Renewal Term.
5. The following replaces Section 5.2 of the Agreement:
 - 5.2 Fees are due thirty (30) days from the invoice date. All payments are due in U.S. dollars. Customer is responsible for any and all applicable U.S. taxes (other than Onix's income tax) associated with the Fees.
6. The following is added to Section 5.4 of the Agreement:
 - 5.4 The Fees for the Renewal Term, as listed below, shall be invoiced in four (4) billing periods in accordance with the dates in the supplement to Exhibit A. All User License Fees of the Renewal Term are final and binding as of the Amendment Effective Date, and shall be non-cancellable for the Renewal Term.
7. The following Onix Networking Services Schedule is added to supplement Exhibit A of the Agreement:

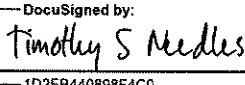
Exhibit A			
Onix Networking Services Schedule			
Date	December 21, 2020	Customer	City of Flint
Billing Information		Customer Contact Information	
Name	Jeff Keen	Name	Jeff Keen
Address	1101 South Saginaw St.	Address	1101 South Saginaw St.
	Flint, MI 48502		Flint, MI 48502
Telephone	810-766-7155	Telephone	810-766-7155
Email	jkeen@cityofflint.com	Email	jkeen@cityofflint.com
Activation Email		Contract Term	42 months

Domain Name	cityofflint.com	Onix Rep	Brian Mansell
<input type="checkbox"/> Purchase Order #			
User Licenses			
Description	(Annual) Unit Price/License	# Users	(Annual) Total
Billing Period 1: 1/3/2021 through 7/2/2021			
Google Workspace Enterprise Standard (GAPPS-ENT-STD-1USER-12MO)	\$60.00	595	\$35,700.00
Billing Period 1: Amount invoiced on 1/3/2021: \$35,700			
Billing Period 2: 7/3/2021 through 7/2/2022			
Google Workspace Enterprise Standard ("GAPPS-ENT-STD-1USER-12MO)	\$120.00	595	\$71,400.00
Billing Period 2: Amount invoiced on 7/3/2021: \$71,400			
Billing Period 3: 7/3/2022 through 7/2/2023			
Google Workspace Enterprise Standard ("GAPPS-ENT-STD-1USER-12MO)	\$120.00	595	\$71,400.00
Billing Period 3: Amount invoiced on 7/3/2022: \$71,400			
Billing Period 4: 7/3/2023 through 7/2/2024			
Google Workspace Enterprise Standard ("GAPPS-ENT-STD-1USER-12MO)	\$120.00	595	\$71,400.00
Billing Period 4: Amount invoiced on 7/3/2023: \$71,400			
Total User License Fees			\$249,900.00
Billing Terms:	Net 30 from invoice date		
Notes:	Total User License Fees for all Billing Periods are final and binding upon signature of the Amendment. If during the renewal term Customer adds additional User Licenses, Customer hereby agrees to pay Onix the pro-rata cost of the User License Fees for the additional User Licenses for the remainder of the Renewal Term for the number of additional User Licenses Customer requests.		

8. Miscellaneous. Except only as and to the extent expressly set forth in this Agreement, the terms and conditions of the Agreement shall be and remain unmodified and in full force and effect. This Amendment may be executed in one or more counterparts, including facsimile, PDF, or other electronic copies, which when taken together shall be considered one instrument.

IN WITNESS WHEREOF, the parties have executed this Amendment.

Customer: **City of Flint**
 Signature: 
 Print Name: **Jeff Keen**
 Title: **IT Director**
 Date: **1/11/21**

Onix Networking Corp.
 DocuSigned by:
 Signature: 
 Print Name: **Timothy S. Needles**
 Title: **President / CEO**
 Date: **1/11/2021**



RESOLUTION NO.: 220326

PRESENTED: AUG - 3 2022

ADOPTED: _____

PROPOSAL# 23000001
BY THE CITY ADMINISTRATOR:

RESOLUTION TO INNOVATIVE SOFTWARE SERVICES, INC.
CHANGE ORDER #1 FY22

WHEREAS, The Customer Service Center utilizes Innovative Software Services, Inc. for income tax processing and collection.

WHEREAS, City Council approved Resolution #210575 on January 10, 2022 for Innovative Software Services, Inc. in the annual amount not-to-exceed \$611,287.00 for FY22 (07/01/21-0/30/22).

WHEREAS, The Customer Service Center has requested a change order for FY22 due to the increased costs and increased number of processed accounts for May and June of 2022.

Additional Funding is to come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
101-253.201-801.000	Professional Services	\$71,340.00
	FY22 Change Order Total	\$ 71,340.00

IT IS RESOLVED, That the Division of Purchases & Supplies is hereby authorized to issue a Change Order to Innovative Software Services, Inc. for outstanding FY22 invoices (07/01/22-06/30/23), for an overall FY22 amount not-to-exceed \$682,591.72.

APPROVED AS TO FORM:

Joanne Gurley
Joanne Gurley (Jul 26, 2022 16:16 EDT)

Joanne Gurley, City Attorney

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Jul 26, 2022 14:00 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 27, 2022 13:44 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/14/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Innovative Tax Processing for City of Flint for May and June FY'22 Invoices

PREPARED BY: Patrice Ellison, Finance/Customer Service Center
(Please type name and Department)

VENDOR NAME: INNOVATIVE SOFTWARE

BACKGROUND/SUMMARY OF PROPOSED ACTION:

To finish paying for May and June invoices for fiscal year 22. For Innovative Software for processing and collection of income taxes, receipt of payments, account reconciliation, compliance programs and issue refund checks for the City of Flint.

FINANCIAL IMPLICATIONS: \$71,340.47

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:** \$46,986.68 is remaining on purchase order #22004387. Need additional monies to cover.

Dept.	Name of Account	Account Number	Grant Code	Amount
FY'22				
FIN CSC	CUSTOMER SERVICES INCOME TAX - PROFESSIONAL SERVICES	101.253-201.801.000		\$71,340.47
		GRAND TOTAL		\$71,340.47

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** 230006131

ACCOUNTING APPROVAL:

Patrice Ellison
Patrice Ellison

Date: 7/8/22



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

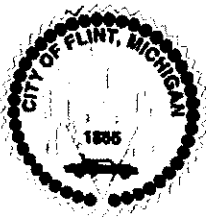
BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Amanda Trujillo

Amanda Trujillo
City Treasurer



RESOLUTION NO.: 210575
PRESENTED: DEC - 8 2021
ADOPTED: JAN 10 2022

BY THE CITY ADMINISTRATOR:

RESOLUTION FOR PROFESSIONAL SERVICES AGREEMENT WITH INNOVATIVE SOFTWARE SERVICES, INC.

The City of Flint Customer Service Center uses Innovative Software for income tax processing, collection of income taxes, account reconciliation, compliance programs and issuance of refund checks for the City of Flint, making it a sole source for the listed services. A Resolution was adopted in 2013 to enter into a professional services agreement with Innovative Software Services, Inc.

On July 1, 2021, Innovative Software Services, Inc., P.O. Box 70, Eaton Rapids, MI 48827 provided the city with an updated quote for the next three (3) years based on 2020 Calendar year tax data.

Whereas, The Customer Service Department requests that we continue the contract with Innovative Software Services at for the next three (3) Years. Amounts to come from accounts as show below:

Account Number	Account Name	Amount
101-253.201-801.000	Customer Service Income Tax- Professional Services	FY22 TOTAL \$611,287.25
101-253.201-801.000	Customer Service Income Tax- Professional Services	FY23 TOTAL \$672,415.98
101-253.201-801.000	Customer Service Income Tax- Professional Services	FY24 TOTAL \$739,657.58
	(3) YEAR GRAND TOTAL	\$2,023,360.81

IT IS RESOLVED, that the appropriate city officials are to do all things necessary to extend their contract with Innovative Software Services Inc. for income tax processing, collection of income taxes, account reconciliation, compliance programs and issuance of refund checks for the City of Flint in the amount not-to-exceed \$611,287.00 for Fiscal Year 2022 (07/01/21-06/30/22), an amount not-to-exceed \$672,415.98 for Fiscal Year 2023 (07/01/22-06/30/23) pending budget adoption, and an amount not-to-exceed \$739,657.58 for Fiscal Year 2024 (07/01/23-06/30/24) pending budget adoption.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Nov 29, 2021 11:24 EST)

Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Nov 29, 2021 16:32 EST)

Clyde Edwards, City Administrator

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley
Purchasing Manager

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Nov 29, 2021 10:40 EST)

Robert J.F. Widigan, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Eric Mays

Eric Mays, City Council President



RESOLUTION NO.: 220327
PRESENTED: AUG - 3 2022
ADOPTED: _____

**RESOLUTION TO RESPOND TO THE PUBLIC HEALTH AND NEGATIVE ECONOMIC
IMPACTS OF THE PANDEMIC BY ASSISTING COMMUNITY HELP CENTERS**

By the Mayor:

WHEREAS, the City of Flint is a duly created and validly existing political subdivision of the State of Michigan under the Constitution and laws of the state of Michigan, and;

WHEREAS, on March 11, 2021, the President of the United States of America signed into law the "American Rescue Plan Act of 2021", also known as House Resolution 1319, an Act approved by the Congress of the United States, and which authorized the Treasury of the United States to disburse certain funds to local governments, including the City of Flint, which could be used for specific and defined purposes, and;


WHEREAS, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate assistance to impacted households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

WHEREAS, the Administration recommends funding, as indicated in the Mayor's American Rescue Plan Act Recovery Plan presented to Council on June 14, 2022, up to \$450,000.00 for the United Way of Genesee County to continue the work that is already being done at Help Centers in the City of Flint, Bethel United Methodist Church at 1309 N. Ballenger Highway, Asbury United Methodist Church at 1653 Davison Road, and Greater Holy Temple COGIC at 6702 N. Dort Highway, to provide water and food distribution to Flint's economically disadvantaged citizens. Through community-based organizations and external funding, food and safe drinking water have been available since the pandemic's beginning. This funding will allow water and food distribution to continue through June 30, 2023.

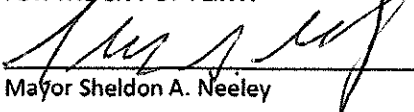
WHEREAS, funding for water and food distribution centers will ensure food and safe drinking water has been made available to residents, many of which are disproportionately minority and are low to moderate income earners.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to provide funding to the United Way of Genesee County, up to \$450,000.00, to continue water and food distribution to Flint's economically disadvantaged citizens through community-based organizations. Funds must be spent no later than June 30, 2023. Before funds are distributed, the City of Flint's ARPA administration, compliance, and implementation firm shall review and ensure compliance with the latest US Department of the Treasury final rules. Furthermore, before funds are distributed, the appropriate City Officials shall finalize and fully execute an MOU between the City of Flint and the United Way of Genesee County. Funds will be paid from the American Rescue Plan Act fund (287).

APPROVED AS TO FORM:


William Kim
Chief Legal Officer

FOR THE CITY OF FLINT:


Mayor Sheldon A. Neeley

APPROVED AS TO FINANCE:


Robert J.F. Widigan (JUL 17, 2022 11:24 EDT)

Robert J.F. Widigan
Chief Finance Officer

APPROVED BY CITY COUNCIL:

STAFF REVIEW

Date: July 27, 2022

Agenda Item Title: Resolution to Respond to the Public Health and Negative Economic Impacts of the ongoing COVID-19 Pandemic by continuing assistance for community help centers.

Prepared By: V. Foster

Background/Summary of Proposed Action:

City residents have been impacted financially by the Pandemic. Therefore, in accordance with the American Rescue Plan Act of 2021, the City of Flint wishes to exercise its right to extend and disseminate Assistance to Impacted Households tied to specific criteria, as authorized by the Act, to assist citizens who may have been impacted financially by the ongoing COVID-19 Pandemic.

This recommended funding for the United Way of Genesee County will ensure the work that is already being done at Help Centers in the City of Flint, Bethel United Methodist Church at 1309 N. Ballenger Highway, Asbury United Methodist Church at 1653 Davison Road, and Greater Holy Temple COGIC at 6702 N. Dort Highway, to provide water and food distribution to Flint's economically disadvantaged citizens. Through community-based organizations and external funding, food and safe drinking water have been available since the pandemic's beginning. This funding will allow distribution to continue through June 30, 2023.

Funding for the United Way of Genesee County come from account #287-171.716-801.000. The total amount for this program shall not exceed \$450,000.00. Funds must be spent no later than June 30, 2023.

Further background in attached Exhibits A, B, and C.

Financial Implications:

There is money in the account listed below. This project is included in the Mayor's American Rescue Plan Act Recovery Plan, presented to Council on June 14, 2022.

Account No.	Grant Code	Category	Amount
287-171.716-801.000	FUDST-CSLFRF	Professional Services	\$450,000.00

Other Implications (i.e., collective bargaining):

None

Compliance With Latest U.S. Department of The Treasury Coronavirus State and Local Fiscal Recovery Funds Final Rule:

Yes. The City of Flint's ARPA administration, compliance, and implementation firm, Ernst & Young LLP, has reviewed and signed off as to compliance.



Robert J.F. Widigan (Jul 27, 2022 11:24 EDT)

Robert J.F. Widigan
Chief Financial Officer

Public Health

Project Identification Number / Project Name:

PH-03/Funding to extend water and food donation help centers

Funding Amount:

\$450,000

Project Expenditure Category:

2.1 - Household Assistance: Food Programs

Implementation Strategy:

Grant funds available through a Notice of Funding

Project Overview

Continue water and food distribution to Flint's economically disadvantaged citizens. Through community-based organizations and external funding, food and safe drinking water has been made available since the beginning of the pandemic. This project will allow distribution to continue beyond May 2022.

Use of Evidence

Evidence Level: Moderate

Food pantry and food bank healthy food initiatives combine hunger relief efforts with nutrition information and healthy eating opportunities for individuals and families with low incomes. The expected rated outcomes were increased healthy food consumption and increased food security. Healthy food initiatives in food pantries - County Health Rankings & Roadmaps.

Equity Impact

Focused on the City's most vulnerable populations

Key Performance Indicators

of households receiving food and water assistance
Decreased complaints relating to drinking water





Bethel United Methodist Church

**1309 N. Ballenger Hwy.
810 407-6642 Church
810 407-8599 Fax**

Rev. James Cogman, Pastor

**Flint, Mich. 48504-7519
Email: bethelumcflint@gmail.com
Website: flintbethelumc.org**

Attn: Ms. Lottie Ferguson

Flint Bethel United Methodist Church is pleased to present this proposal for your review. We look forward to partnering with you to provide funds for our outreach program serving all of Flint, Michigan residents. The Bethel UMC Help Center has made great efforts to serve the community to help and accommodate individuals & families that have been impacted by the water crisis. I serve as the Community Development Coordinator for Bethel UMC and oversee the operation of our community project.

During the last eight years, we have been operating our outreach program serving 1500-2500 individuals and families monthly with a group of church & community volunteers, with great success, distributing food, water, filters, clothing, personal needs, along with *COVID Testing and Vaccines. 25 to 60 Volunteers come out weekly to assist with our project. Volunteers also include: Chrysler employees, Blue Cross/Blue Shield employees, other Community Churches, Peckham/Mt. Morris staff and students, Community Members and other local friends. We have provided food, tee shirts, entertainment, special recognition, prayers and many thanks to our volunteers to keep our cause and enthusiasm going.

We began Covid-19 Testing September, 2020.

We began Covid-19 Pfizer Vaccines September, 2021.

We began Covid-19 Boosters for Johnson & Johnson, Moderna & Pfizer October, 2021

Hours: Tuesday & Wednesday 10-4pm, Thursday 1-7pm.

It is anticipated to be extended through September, 2022.

We have seen measurable success and we are now seeking to continue our Outreach Program to all Flint City residents to improve their standard of living and assist them in continuing to combat the effects of lead poisoning within their drinking water. Our proposal requests \$60,000.00 in funding to obtain the supplies, materials, cover building usage costs, along with maintenance costs and training necessary to equip the Bethel UMC Help Center to serve residents of Flint through January, 2023.

Our Annual Budget remains at approx. \$120,000. With the help of the Community Foundation of Flint, Mott Foundation, United Way, The Food Bank of Eastern Michigan & Blue Triton Water Supply we have been successful in maintaining our goals. Remaining Help Center balance is approx. \$35,000.

We appreciate your interest as we move forward to serve the residents of the City of Flint. If you require any further information or have any questions concerning this proposal please contact me.

**Thank you,
Harold Woodson, Community Development Coordinator (810 938-2222)
Flint Bethel United Methodist Church**

EXHIBIT B

Asbury's vision is a revitalized community where every resident can use their talents and passions for the common good, where children grow into citizens who contribute to building and maintaining a vibrant neighborhood, and all residents are able to enjoy safety, good health, a culture that fosters life-long learning and satisfying lives.

Asbury's approach since its inception is to discover ways to empower and animate residents to transform our community into vibrancy. Connecting our community together is a key building block. Disconnected residents do not plan nor work together for their mutual well-being. Health, wellness and literacy is also a key outcome since the factors that lead to these outcomes depend on a wide range of issues that need to be addressed. Stating that Asbury will be both a neighborhood hub and a center of health, wellness and literacy, is a statement of breath and context. Asbury's strategies are necessarily comprehensive but our strategies create productive partnerships that fill in gaps outside of Asbury's core focus and competencies.

The Asbury Help Center brings together health-related partners one day per week to give residents access to vital services, supplemental food, and bottled water. Our Help Center averages over 1,700 visits a month. During the pandemic we've seen increased visits and by maintaining proper health safety guidelines, we've managed to maintain volunteerism needed to serve those in need.

Asbury and our health related partners ensured residents have access to services needed during the pandemic. Residents can walk up or drive through, picking up bottled water, facemasks, filters and filter cartridges, food, information and other health related services. Visitors can park to access other health related services such as mental health screening, nutrition education and more. The Genesee Health Systems mobile clinic was onsite as schedules permitted. During the peak of the water crisis we also did home deliveries for three of the city's wards to an average of 1,100 households weekly. The total households served was approximately 1,400 during that period.

Asbury's mission is to be a center of health and wellness and during the water crisis and pandemic we have served the needs of our community with a focus on partnering with other organizations and residents to do so. We are committed to finding sustainable solutions and a healthy environment for our community. We now operate a large urban farm that allows us to partner with organizations to bring healthy local food

directly to our community. In addition, we continue to find additional ways to engage with our community and serve as a hub where we facilitate other services such as meals on the weekends, an on-call pantry, produce market, and an arts center. As a result we average 30,000 visits a year.

Asbury CDC - Annual Help Center budget

Salaries	64,020
Fringe	4,866
Contract services	10,000
Supplies	10,750
Vehicle	7,400
Communications and Publishing	18,154
Facilities	20,652
Equipment	5,000
In-kind labor	2,000
In-kind food	189,395
TOTALS	\$332,237

Note that we do not account for volunteer time as in-kind income or expense for our audited financial statements, but reserve this financial indicator for situations where the individuals are compensated by another party. That being said, our help center averages 3,380 hours of volunteer time per year.

- A list of committed and pending funding with dollar amounts and dates

Committed:

- Nestle: \$10,000 - end of March 2022
- Food Bank of Eastern Michigan: \$189,395 - January 1, 2022

- East Winds District: \$25,000 - February 1, 2022

- Plans for sustainability beyond December 31, 2022.

Key to the Asbury strategic plan is organizational sustainability. Asbury has received and continues to pursue both direct and in-kind funding from numerous sources. We successfully increased donations from individuals by leveraging our investment in our new Neighborhood Connect System.

Income from the direct sale of produce harvested by Asbury Farms continues to increase. However, our role as a community hub able to distribute food to residents resulted in funding that reimbursed us for produce offered at no cost.

Asbury's goal is to achieve a balance of funding sources between private donations, foundations, public funding, and program revenues. In particular, sustainability requires a focus on offering services that are sufficiently valued by the community that sufficient program income to sustain the bulk of key programs is built into Asbury's plans for expansion.

R. L. Jones Community Outreach Center, Inc.

EXHIBIT C



Our Mission: *To serve the underserved, strengthens the indisposed and supports the uplift of the forgotten in the metropolitan and surrounding areas and to ensure that everyone in need, has what they need.*

Our Vision: *Everyone in need, has what they need!*

DESCRIPTION OF ORGANIZATION AND PROGRAMS

For over 50 years, Greater Holy Temple Church Of God In Christ has been a landmark in North Flint and is the home of the R.L. Jones Community Outreach Center (C.O.C.) which was established in 2016. The Center is dedicated to the promotion and maintenance of optimal health and wellness for residents affected by the Economy, Water and COVID-19 Crisis and beyond. We have four service areas: 1) Resource Center that includes Health and Wellness, Social Services and Food Distribution, 2) Access and Functional Needs Home Deliveries (AFN), 3) Catherine's Closet of Hope, and 4) Youth/Adult in Action On-Job Training Program (Job Certification Readiness Program).

In total, we provide 10,753 boxes of food per week between our home (AFN) deliveries, Help Center on Thursdays, COC weekly Tuesday and Friday Drive-thru, Thursday, MTA households and PODS, Tuesday and Friday distributions with our POD partners. The Mobile Nutrition Distributions (Help Centers) is supported by MDHHS for Flint recovery efforts, through the Food Bank of Eastern Michigan. From time to time, there are of course other donations or items of dairy, produce, etc. that we also distribute, but those are hard to predict as they are based on availability. The distribution size is based on the number of persons/households averaged at each location.

These totals are from last fiscal year, specific to the three Help Center locations per Kara Ross CEO Food Bank of Eastern Michigan.

Nutrition Mobile Distributions	Pounds	Value of Food
Asbury United Methodist Church	423,060	\$ 189,395.60
Bethel UMC	476,458	\$ 213,300.83
Greater Holy Temple COGiC	607,102	\$ 271,787.57
	1,506,620	\$ 674,484.01

Since 2016, we have distributed hundreds of pallets of bottled water on a weekly basis to vulnerable families who are affected by the clean water crisis in Flint. With strong partnerships with Catholic Charities, Feeding America, and local government organizations, our reach extends from Flint to other regions of Michigan including all of Genesee County.

During the COVID-19 pandemic, the floodgates of need opened due to lost jobs and wages as businesses shut their doors. R.L. Jones partners with World Vision, a global humanitarian organization, to serve as a distributor for the USDA's Farmers to Families program where we receive 8 full truckloads of nutritious food every week and we have distributed over 120,000 boxes just in Phase 5 (January 2021 – May 2021) and over 300,000 boxes of fresh food since Phase 1 (May 2020 – June 2020) of the program. We have partnered with over four food vendors during Farmers to Families and our facility includes large walk-in refrigeration 32' x 36' and freezer space 12' x 12 (donated by the Food

Bank of Eastern Michigan) which has boosted our capacity to distribute mass quantities of food to the community. In addition to water and food, our status as a trusted community partner has positioned the COC to serve as an official Kroger's and Hamilton Community Network COVID-19 vaccination site.

1) Resource Center – COC-Help Center

The Resource Center provides weekly food distribution on Thursdays for the Flint Community. Since the closure of the original Help Centers supported by the Food Bank of Eastern Michigan at our site in March 2018, the C.O.C. took over the responsibility of providing drive-through pick-up service. Items provided at the weekly distributions include lead-mitigating foods, water and personal care items which assisted 153,920 people in 2018- 2019, an average of 2,960 residents per week or 520 households.

Currently, the Help Center division services on average of 460-520 vehicles per week. Every Thursday, food, water and other essential needs are distributed. Typically vehicles with two or more families come to the drive through distribution to get supplies. We have altered these services to provide the utmost safety for our workers and families coming through the drive through service. Items are now placed in the trunks for clients' vehicles and our employees have been provided PPE as needed.

The items distributed through all divisions have expanded because of the pandemic. We now provide detergent, disinfectant cleaning supplies and Clorox to combat the spread of the COVID-19 virus. Families have shown an increased need for baby food, toothpaste, bath soap, deodorant, milk, diapers, adult diapers, shampoo, conditioner, mouthwash and snacks. We found a need to increase food for children including snacks since most schools in the area have remained virtual since March 2020 including Flint Community Schools.

During our weekly distributions, families are also able to receive water. A new and very exciting addition to our program came in the donation of a WaterGen machine last year. Much like a dehumidifier, the WaterGen pulls moisture from the atmosphere, filters and then cools the moisture to produce clean, drinkable water. The current capacity of the filtration system is 53 gallons (roughly 212 quarts of water.) that can be produced and stored per day. We are exploring the feasibility of adding additional storage to the current system to fulfill the needs of our community. We also provide Pur and Brita faucets and filters.

In addition, the COC has become a HUB for Farmers to Families for the USDA through World Vision with several organizations, Points of Distribution (PODS) supporting the City of Flint, Genesee County, Lapeer County, Burton, Beecher, Clio, Saginaw, Port Huron, Tuscola County and the surrounding areas. These PODS distribute 7,488 boxes of food per week.

2) Access and Functional Needs

Additionally, we assisted 235,248 residents in 13,728 households through our Access and Functional Needs (AFN) delivery service in 2019. Most of our residential clients we serve, live in the 48502, 48503, 48504, 48505, 48506 and 48507 zip codes and are low/moderate limited income persons.

The AFN division of the C.O.C. has grown exponentially during the pandemic; it provides critical resources to citizens at their place of residence. **We have seen a 30 percent increase in the demand for services since the COVID-19 Pandemic began in our area in March 2020.**

The need has increased so much since the COVID-19 crisis, we brought on a second driver to handle the deliveries. The drivers are through our partnership with our regional Mass Transportation Authority who has even provided a supervisor to assist with Thursday deliveries. The Your Ride food and water deliveries have increased from 45 to 150-200 people; no house is unaccounted for on their route. Many deliveries go to senior facilities who have continued to be under lockdown since the pandemic began. In our community, senior citizens do not have very good access to public transportation allowing them to get to a store to pick up everyday household items. In addition, our area of the city has

no regular grocery stores that are within walking distance for many residents. These problems have been compounded by concerns related to the health risks associated with potential exposure to COVID-19 when going out for groceries.

In February 2020, we were providing food, clothing and personal care items to 1,102 households per week which had grown dramatically from the initial thirty (30) resident-households when our program began in 2017. Since the beginning of the pandemic in March, we have added an additional 262 households bringing our total households receiving deliveries up to 1,364 per week. Finally, we continue to support the County and City of Flint's referrals from the COVID-19 Pandemic and Water Program which began in March 2020 along with MTA Rides to Groceries and Rides to Wellness servicing. This represents an additional 125 households. 500 cases of Water and 125 Boxes of Food.

3) Catherine's Closet of Hope

Catherine's Closet of Hope distributes clothing, personal care items and household goods Monday through Thursday. The closet started through a partnership with Carriage Town Ministries. Catherine's Closet currently provides service by appointment only because of the Pandemic. We receive items from Carriage Town Ministries Distribution Center, Catholic Charities, Good360, Burlington, Bed, Bath & Beyond and Ford Party Rental, Children's Place and Walmart.

- Over the last year, Catherine's Closet distributed approximately 925 clothing items ranging from infants to adults.
- This past winter, thanks to a partnership with Burlington Coat Factory, over 3,000 coats were distributed through Catherine's Closet of Hope to families we serve in the Flint community.

During typical years we provide clothing to an even larger number of individuals. In the last quarter of 2019, we provided clothing to 430 households including 7,872 residents.

4) Youth and Adult On-the-Job-Readiness

Our Youth and Adult On-the-Job-Readiness (**work experience training**), includes nutrition classes, inventory management, food safety, forklift training, computer-pallet-jack and manual pallet-jacks certification along with a variety of other services to meet the needs of Northeast Flint and surrounding areas. **The COC has had contracts with GST-Michigan Works since 2016 in On-Job Readiness (a program which affords the worker to have work experience)** GST-Michigan Works prepares the worker and the COC gives the workers - Work Experience which affords them the opportunity for better wages and skills when applying for a permanent job.

Participants in the 90-day program gain customer service (AFN Delivery Service), inventory management (COC), retail sales and customer service (Catherine's Closet of Hope), warehouse management and equipment operation (COC Warehouse) and the Technology Bridging Concepts clerical training with Flint Innovative Solutions.

During the 12 weeks, each participant goes through a comprehensive training program consisting of two parts: 1.) Traditional classroom learning and training 2.) On the Job training to hone and polish their newly acquired skills and education. We provide these services for 45 youth throughout North Flint during the program broken into three 12-week cohorts in 2021 (March-June; June-September; October-January).

In the first six weeks, participants are taught hard and soft employment skills through classroom learning, are exposed to hands-on learning and work experiences, and receive support with schoolwork during half-day sessions. We also strive to incorporate literacy skills into these sessions for those who have difficulty reading.

During the first 3 weeks, they receive a small weekly stipend for their time and after showing dedication to their learning, their weekly compensation is increased. Once participants have completed the classroom and training portion of the program, they are paid at a higher level for the next six weeks while getting job experience working throughout the COC. The R.L. Jones COC is a major referral source for the SIMS platform, MDHHS, CHAP, Genesee Health Plan, Valley Aging and other social service and healthcare providers throughout Genesee County. We have worked with

the IC-2 Program (Hamilton Community Health) since 2019 which works with the Injustice population in Northeast Flint. The COC has worked with ReEmploy-ability since 2018 assisting with workers who need to have employment and are on short-term disability (this program allows the worker to continue to receive financial support from their main employer).

Our next steps are to expand services to provide additional access to community resources, healthcare enrollment/resources, **job placements with Lear Corp, Northgate Corp and continue to build strong relationships with GST-Michigan Works as well as propose becoming a Service Provider with the Food Bank of Eastern Michigan and** essential personal care need items for our vulnerable/justice population.

- We continue to work with Youth who have special needs. These are young people who without on-job training and work experience would not be considered for employment in the workforce population.
- Several of these Youth, the COC has hired on a permanent basis.
- Adults with concerns, (physical and mental) who without on-job training and work experience would not be considered for employment in the workforce population.
- Thirty (30) Flint Youth were employed in summer 2020 with 13 securing permanent employment after the program ended.

Our Youth and Adult On-the-Job-Readiness Program History

Since 2018, the R.L. Jones Community Outreach Center (COC) has worked with The Simmons Advantage and GST/MI Works to train adolescents and young adults in workplace etiquette and employment skills training with **On-Job Work Experience**. The result of these programs is that 73 adolescents and young adults have assisted with R.L. Jones COC operations and have gained the soft skills and capabilities it takes to successfully obtain employment, improve self-confidence, and increase job competence.

In 2019, with the addition of several partners and the creation of new certification programs, R.L. Jones COC is poised to serve more than 50 adolescents and young adults through a career-focused after-school program that will improve job competence, global self-worth and scholastic competence.

To achieve these outcomes, R.L. Jones COC has developed a multi-faceted program that includes a mix of educational programming, professional training, and certifications that align with employer demand in the Flint region. Recruitment of participants is done through a combination of outreach to the community through our existing community services and partnerships with educational and workforce development agencies. Certifications include warehouse equipment, Food Safety, Inventory Control and warehouse operations, Retail management and Customer Service.

We have also created a partnership with Hamilton Community Clinic to become a major partner of the IC2 initiative for an Adult Job-Readiness Program. This initiative will allow us to engage families and children directly to the East of our facility in literacy, cooking classes and GED Preparation. GED preparation will be facilitated through a community partner to ensure that everyone that goes through has the opportunity to test and obtain a GED.

PROGRAM PARTNERS

To ensure we can recruit, train and develop the young people at our facility where we have enlisted the following partners:

- Food Bank of Eastern Michigan
- G-CCARD

- GST/Michigan Works
- Hamilton Community Health Network (IC-2)
- **Hamilton Community Health Network Vaccination Clinic**
- The Simmons Advantage- (Youth)
- Michigan State University – Dr. Julia Felton, Dr. Kent Key, Dr. Todd Lucas, Dr. Nebors
- Mass Transit Authority (MTA) (COC-Delivery Workers)
- University of Michigan-Dr. Woojon Kim, Athena McKay (MICHIR), Dr. Kent Key
- **Lear Corp** (Work Experience Job-placement)
- Genesee Health Plan - On-site Kiosk for the Community
- Kroger's-Vaccination Clinic on Site
- Catholic Charities (Health & Human Services)
- Carriage Town Ministries (Catherine's Closet)
- **NorthGate Corp.** (Work Experience Job-placement)
- Greater Flint Health Coalition
- United Way of Genesee County
- Community Foundation of Greater Flint

In addition, we connected program participants with job opportunities organizations such as Flint Innovative Solutions, Lear, Northgate and Michigan Works; some were able to get on with General Motors. All participants recommended for long-term employment receive Certification of said programs.

Plans for Sustainability

- ▶ We are currently working with our board and staff to diversify our funding sources.
- ▶ In the last two years we have been able to use funding from COVID relief programs to help with our daily operations.
- ▶ However, we have been seeking alternative funding sources to help as our program continues to grow over the next 24 months.

Source	Type (Cash or In-Kind)	Confirmed or Pending?	Description / Comments
City of Flint ReCAST	\$10,000	Pending	AFN and Help Center
Relief Fund	\$25,000	Pending	AFN and Help Center
CFGF	\$8,000	Confirmed	General
Ruth Mott Foundation	\$25,000	Confirmed	AFN and Help Center
IC2-Hamilton	\$4,000	Confirmed	Adult Job-Readiness Program
Genesee Health Plan	\$52,000	Confirmed	Resource Agency Space
United Way	16,000	Confirmed	Funding for food and supplies.
Spina Foundation	40,000	Confirmed	General
BlueTriton Waters	\$10,000	Confirmed	Help Center
CS Mott Foundation	\$100,000	Confirmed	Parking Lots & Doors
Blue Cross Blue Shield	\$50,000	Confirmed	Health
MICHIR	\$10,000	Confirmed	Health