

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, September 8, 2021

5:00 PM

Agenda amended to include Resolution No. 210425

ELECTRONIC PUBLIC MEETING

FINANCE COMMITTEE

*Santino J. Guerra, Chairperson, Ward 3
Monica Galloway, Vice Chairperson, Ward 7*

Eric Mays, Ward 1

Kate Fields, Ward 4

Herbert J. Winfrey, Ward 6

Maurice D. Davis, Ward 2

Jerri Winfrey-Carter, Ward 5

Allan Griggs, Ward 8

Eva Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy City Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING**PUBLIC NOTICE
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING**

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring that the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On, Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. Subsequently, on December 22, 2020, Public Act 267 of 1976 was amended through Senate Bill 1246 extending the electronic meetings with no reason through March 31, 2021. The act also allows that after March 31, 2021, electronic meetings may be held if a local state of emergency was declared. On March 23, 2020, the Flint City Council extended Mayor Neeley's declaration of emergency indefinitely due to the COVID-19 pandemic. Therefore, this meeting will be held electronically.

Pursuant to Act 267 of the Public Acts of 1976 Open Meetings Act as amended and Flint City Charter Section 3-202, notice is hereby given that the Flint City Council hereby calls for Regular Meetings of the Flint City Council scheduled to be held as follows:

**Flint City Council Committee Meetings
(Finance, Governmental Operations, Legislative & Grants)
Wednesday, September 8, 2021, at 5 p.m.**

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/c/FlintCityCouncilMeetings> or through Start Meeting by dialing (617) 944-8177. If unable to call in, please dial (206) 451-6011.

1. In order to speak during the PUBLIC SPEAKING PERIOD of each meeting by telephone, participants will also call (617) 944-8177. (If unable to call in, please dial (206) 451-6011):
 - a. All callers will be queued and muted until the Public Speaking portion of each agenda;
 - b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
 - c. Public speakers should state and spell their name for the record and will be allowed two (2) minutes for public speaking during each meeting;
 - d. The speaker will be returned to mute after the 2 minutes have expired;
 - e. After the telephonic public speakers for the last committee meeting are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 2 minutes;
 - f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker per meeting.

Consequently, public participants who call in and speak during the public speaking period of the meetings WILL NOT have written comments as submitted read by the City Clerk.

2. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 5 p.m.

3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

ROLL CALL

MEMBER REMOTE ANNOUNCEMENT

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1246, as passed on December 17, 2020, and signed into law on December 22, 2020, and subsequent amendments that may be adopted.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

SPECIAL ORDERS

210278 Special Order/Flint Water Crisis Criminal Cases/Former Special Prosecutor Todd Flood

A Special Order as requested by Councilperson Mays to discuss Flint water crisis criminal cases with Former Special Prosecutor Todd Flood.

210409 Special Order/Pipe Replacement Program

A Special Order as requested by Councilperson May for an update on the pipe replacement program.

RESOLUTIONS

210402 Grant Acceptance/Budget Amendment/Transfer of Funds/Charles Stewart Mott Foundation Grant/Completion/Comprehensive Financial Report

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to accept the grant funds set forth in the grant agreement of C.S. Mott Grant #G-2021-08616, in the amount of \$250,000.00, to appropriate revenue and expenditure amounts, and to make the grant funds available from June 1, 2021, through May 31, 2022. [NOTE: The Charles Stewart Mott Foundation has awarded a grant to the City of Flint for the completion of the Annual Comprehensive Financial Report/Audit Support.]

210413 Contract/Vulcan Signs/Traffic Signs

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to enter into a contract with Vulcan Signs for traffic signs, in an amount NOT-TO-EXCEED \$80,000.00 for FY2022, and \$80,000.00 for FY2023, pending budget adoption, as requested by DPW/Transportation [Major Street Fund Acct. No. 202-443.201-752.000 = \$45,000.00 and Local Street Fund Acct. No. 203-443.201-752.000 = \$35,000.00\$45,000.00.]

210414 SF Mobile-Vision, Inc./Seventeen (17) Police Cameras

Resolution authorizing the proper city officials, upon City Council's approval, to purchase seventeen (17) police cameras from SF Mobile-Vision, Inc., to be installed in police cruisers, as requested by Police, in an amount NOT-TO-EXCEED \$101,845.00 [Police Vehicle Technology Grant PCSM-PVT21 Acct. No. 296-315.705-977.000 = \$94,080.00 and General Fund Acct. No. 101-305.203-977.000 = \$7,765.00.]

210415 Contract/Lasercom LLC/Printing, Sorting and Mailing/Water Bills/Shut Off Notices/Property Tax/Postage

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into the third and final year of the contract with Lasercom LLC for postage, printing, sorting and mailing of water bills, shut-off notices and property tax bills, as requested by Customer Service, in an amount NOT-TO-EXCEED \$149,090.00 [General Fund Acct. No. 101-253.202-900.000 = \$15,765.00; Acct. No. 101-253.203-900.000 = \$15,765.00; Acct. No. 101-253.202-900.000 = \$7,560.00; Acct. No. 101-253.200-902.000 (postage as needed); Acct. No. 101-253.202-902.000 (postage as needed); and Acct. No. 101-253.203-902.000 (postage as needed).]

210416 McNaughton-McKay Electric Co./Electrical & Lighting Supplies & Parts

Resolution resolving that the appropriate city officials, upon City Council's approval,

are authorized to enter into the second year of the agreements with McNaughton-McKay Electric Co., for electrical and lighting supplies and parts, including Allen Bradley Modules, as requested by various departments, in an amount NOT-TO-EXCEED \$240,100.00 [Water Fund Acct. No. 591-545.201-752.000 = \$18,000.00; Sewer Fund Acct. No. 590-550.200-775.000 = \$17,000.00; Sewer Fund Acct. No. 590-550.202-775.000 = \$67,500.00; Sewer Fund Acct. No. 590-550.202-930.000 = \$35,500.00; Sewer Fund Acct. No. 590-550.100-814.600 = \$10,000.00; [Water Fund Acct. No. 591-540.202-752.000 = \$8,300.00; Sewer Fund Acct. No. 590-540.208-752.000 = \$8,300.00; Major Streets Fund Acct. No. 202-443.201-752.000 = \$45,000.00; General Fund Acct. No. 101-753.200-752.000 = \$30,000.00; and General Fund Acct. No. 101-338.201-752.000 = \$500.00.]

210417 Contract/William E. Walter/Industrial HVAC Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into year two of the three-year contract with William E. Walter for Industrial HVAC services, as requested by DPW, in an annual amount NOT-TO-EXCEED \$224,500.00 [General Fund Repair/Maintenance Fund Acct. No. 101-753.200-930.000 = \$100,000.00; Sewer Fund Professional Services Acct. No. 590-540.100-801.000 = \$7,500.00; Water Fund Professional Services Acct. No. 591-540.100-801.000 = 7,500.00; Oak Business Center Repair/Maintenance Acct. No. 583-735.204-930.000 = \$4,000.00; Sewer Fund Repair/Maintenance Acct. No. 590-550.200-775.000 = \$5,000.00; Sewer Fund Repair/Maintenance Acct. No. 590-550.200-930.000 = \$12,500.00; Sewer Fund Repair/Maintenance Acct. No. 590-550.202-775.000 = \$20,000.00; Sewer Fund Repair/Maintenance Acct. No. 590-550.202-930.000 = \$12,500.00; Water Fund Supplies Acct. No. 591-545.201-752.000 = 15,500.00; Water Fund Repair/Maintenance Acct. No. 591-545.201-930.000 = 32,000.00; and Water Fund Professional Services Acct. No. 591-545.201-801.000 = 8,000.00.]

210418 CO#1/MDOT Contract No. 20-5358/Job No. 207637CON/Restoration Work/Robert T. Longway Boulevard/From Chavez Drive to East Boulevard Drive/Water Main Installation Work

Resolution resolving that the appropriate city officials are authorized to do all things necessary to enter into change order #1 for MDOT Contract No. 20-5358, Job No. 207637CON, [for the purpose of restoration work along Robert T. Longway Boulevard from Chavez Drive to East Boulevard Drive, along with water main installation work], due to increased water main costs in the amount of \$36,112.00, and a revised overall project cost of \$284,212.00, as requested by Transportation [Water Capital Projects Grant Acct. No. 496-555.000-801.053.]

210419 CO #2/MDOT Contract No. 19-5152/Michigan Department of Transportation (MDOT)/Construction for Court Street Rehabilitation Storm Sewer Additions

Resolution resolving that the proper city officials, upon City Council's approval,

are authorized to enter into change order #2 to MDOT Contract No. 19-5152, Job No. 130647CON, to cover 10 contract modifications, which includes storm sewer replacements, additional water main with valve vaults installations, as well as using more aggregates and asphalt has resulted in extra fees in the amount of \$471,000.00, plus an additional \$10,000.00 for overruns, for a total amount of \$481,000.00, and a revised aggregate of \$4,579,400.00, as requested by Transportation [Water Capital Projects Grant Fund 496-555.000-801.053 = \$300,000.00 and Major Street Fund Acct. No. 202-441.702-801.000 = \$181,000.00.] [NOTE: The project is to rehabilitate Court Street from Crapo Street and Center Road.]

210420 Budget Amendment/Transfer of Funds/Transportation Department/Department of Public Works/Major & Local Street Funds

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the FY2021-2022 budget of the City of Flint to reflect the changes requested (outlined in the Resolution) to the city's Department of Public Works/Transportation Local and Major Street Funds for a total change of \$8,040,348.00.

210421 Budget Amendment/Transfer of Funds/Information Technology/Equipment

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the FY2021-2022 adopted budget of the City of Flint to [transfer \$651,087.00 from the Information Services Fund Balance (636) to IS Equipment Acct. No. 636-228.100-977.000], as requested by Information Technology. [NOTE: Funding for replacement computers and laptops was included in the previous year's budget. However, the work was not done at that time and the money was rolled into the IT Service Fund Balance.]

210422 Contract/Dell Marketing LP/Updated Information Technology Hardware

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Dell Marketing LP for upgrades to IT computers and equipment, as requested by Information Services, in an amount NOT-TO-EXCEED \$651,087.00 [Information Services Fund Acct. No. 636-228.100-997.000.]

210425 Amendment/Settlement Agreement/Flint Water Litigation

Resolution resolving that the Flint City Council approves and consents to amending the Settlement Agreement to allow the McLaren Defendants to remain parties to the Settlement Agreement at a reduced contribution.

APPOINTMENTS

210398 Mayoral Appointment/Chief Financial Officer/Robert Widigan

Resolution resolving that the Flint City Council approves the recommendation by

Mayor Sheldon Neeley to appoint Robert Widigan as Chief Financial Officer [at an hourly compensation rate of \$64.90 per hour (\$135,000.00 annually).] [General Fund Salary and Wages Acct. No. 101-191.100-703.000 = \$91,967.90 and LCSM-17-FRTA = \$43,032.10.] [NOTE: The difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer is retroactive to August 16, 2021.]

DISCUSSION ITEMS

ADJOURNMENT



RESOLUTION NO.: 210402

PRESENTED: AUG 18 2021

ADOPTED: _____

**RESOLUTION TO ACCEPT A GRANT FROM CS MOTT FOUNDATION FOR THE COMPLETION OF
THE CITY'S ANNUAL COMPREHENSIVE FINANCIAL REPORT**

BY THE CITY ADMINISTRATOR:

Whereas, the Charles Stewart Mott Foundation has awarded a grant to the City of Flint for the completion of the Annual Comprehensive Financial Report/Audit Support.

Whereas, Grant # 2021-08616 has been awarded in the amount of \$250,000.00 to complete the City's Annual Comprehensive Financial Report The purpose of the ACFR is to be transparent about the use of taxpayers; money and to give the public a detailed accounting of all expenditures.

Whereas, the FY21 adopted budget must be amended to include the awarded funds,

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to accept the grant funds set forth in the grant agreement of C.S. Mott Grant #G-2021-08616 in the amount of \$250,000.00 to appropriate revenue and expenditure amounts and to make the grant funds available from June 1, 2021, through May 31, 2022.

Approved as to Form:

Angela Wheeler
Angela Wheeler (Aug 11, 2021 17:25 EDT)
Angela Wheeler, Chief Legal Officer

Approved as to Finance:

Jennifer Ryan
Jennifer Ryan (Aug 11, 2021 15:47 EDT)
Shelbi Frayer, Chief Financial Officer

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 11, 2021 18:04 EDT)
Clyde D. Edwards, City Administrator

Kate Fields, Council President

RESOLUTION STAFF REVIEW


Date: August 11, 2021

Agenda Item Title:

RESOLUTION TO ACCEPT A GRANT FROM CS MOTT FOUNDATION FOR ACFR

Prepared by:

Lottie Ferguson, Chief Resilience Officer


Lottie Ferguson (Aug 11, 2021 15:39 EDT)

Background/Summary of Proposed Action:

On June 22, 2020, the Flint City Council adopted a resolution to enter into a three-year agreement with the auditing firm Rehmann Robson to complete the City's Annual Comprehensive Financial Report (ACFR). The purpose of the ACFR is to be transparent about the use of taxpayers' money and to give the public a detailed accounting of all expenditures. An annual government audit is not only required, but also essential to delivering an objective and independent view of the City's government programs and services. The audit also helps in providing accountability to the use of public funds. The projected cost of the upcoming ACFR for the fiscal year ending June 30, 2021 is expected to be \$250,000.

Financial Implications:

A grant was received in the amount of \$250,000.00 for one year for ACFR audit support.

Budgeted Expenditure: Yes ___ No X **Please explain, if no:**

Pre-encumbered: Yes ___ No x **Requisition #:** _____

Other Implications: No other implications are known at this time.

Staff Recommendation: Staff recommends approval of this resolution.


APPROVAL Martita Moffett-Page (Aug 11, 2021 15:46 EDT)

Account Number & Grant Code	Account Name	Amount
296-101.100-801.000 PCSM-AUDIT21	Professional Services	250,000



CHARLES STEWART
MOTT FOUNDATION

June 15, 2021

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Audit Support
(Grant No. 2021-08616)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$250,000 to the City of Flint for the above-referenced project for the period June 1, 2021 through May 31, 2022.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
June 15, 2021
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2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Amy Hovey, Special Projects Coordinator.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted April 22, 2021.



The Honorable Sheldon Neeley
June 15, 2021
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Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Expenditures may not exceed the approved budget amount for the following line item:

- Administrative.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.



The Honorable Sheldon Neeley
June 15, 2021
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Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:	For Period Ending:	Due on or Before:
Final Report	May 31, 2022	July 1, 2022

The report must include the following parts, which must be submitted together:

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - A copy of the city's comprehensive annual financial report for the fiscal year ending June 30, 2021.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$250,000 submitted on April 22, 2021 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.



The Honorable Sheldon Neeley
June 15, 2021
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Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

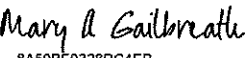
This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.



The Honorable Sheldon Neeley
June 15, 2021
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On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

DocuSigned by:

8A59BF0328DC4EB
Mary A. Gailbreath
Vice President-Administration and Secretary/Treasurer

MAG:cmm

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: _____

Authorized Signature: _____
(This must be an original signature of an authorized representative of the organization.)

Title: _____

Date Signed: _____



Certificate Of Completion

Envelope Id: 643AF5ED9E0A42B6801EE32182425DDD
Subject: Mott Foundation Commitment Letter #2021-08616 - City of Flint
Source Envelope:
Document Pages: 6 Signatures: 1
Certificate Pages: 2 Initials: 0
AutoNav: Enabled
Envelope Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Sent

Envelope Originator:
Chelsea Mohn
503 S. Saginaw St.
Ste. 1200
Flint, MI 48502
CMohn@mott.org
IP Address: 68.48.141.220

Record Tracking

Status: Original
6/15/2021 12:51:58 PM

Holder: Chelsea Mohn
CMohn@mott.org

Location: DocuSign

Signer Events

Mary A Gailbreath
MGailbreath@mott.org
VP-Administration & Secretary/Treasurer
Charles Stewart Mott Foundation
Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:
Mary A Gailbreath
8A59BF0328DC4E8

Signature Adoption: Pre-selected Style
Using IP Address: 73.191.163.204

Timestamp

Sent: 6/15/2021 12:57:49 PM
Viewed: 6/15/2021 9:25:11 PM
Signed: 6/15/2021 9:25:47 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sheldon Neeley
tburn@cityofflint.com
Security Level: Email, Account Authentication
(None)

Sent: 6/15/2021 9:25:49 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Lottie Ferguson
lferguson@cityofflint.com
Security Level: Email, Account Authentication
(None)

COPIED

Sent: 6/15/2021 9:25:49 PM
Viewed: 6/15/2021 9:37:27 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Summary Events

Envelope Sent

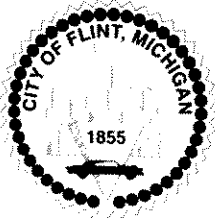
Status

Hashed/Encrypted

Timestamps

6/15/2021 12:57:49 PM

Payment Events**Status****Timestamps**



RESOLUTION NO.: 210413

PRESENTED: SEP - 8 2021

ADOPTED: _____

PROPOSAL/BID# 220000042

BY THE CITY ADMINISTRATOR:

RESOLUTION TO VULCAN SIGNS FOR UPDATED CITY OF FLINT TRAFFIC SIGNS

WHEREAS, The City of Flint Department of Purchases and Supplies solicited sealed bids for updated traffic signs for the city for (3) years for the period of 7/1/21-6/30/24.

WHEREAS, The City of Flint Department of DPW/Transportation recommends that Vulcan Signs, 408 E. Berry Ave, Foley AL, 36535, the lowest responsive bidder, be awarded the contract for updated traffic signs compliant with the Federal Highway Administration's requirements to maintain retro reflectivity, as well as promote nighttime traffic safety.

Account Number	Account Name	Amount
202-443.201-752.000	Traffic Signs	\$ 45,000.00
203-443.201-752.000	Traffic Signs	\$35,000.00
	FY22 GRAND TOTAL	\$80,000.00

IT IS RESOLVED, That the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to enter into contract with Vulcan Signs, to provide traffic signs in the amount not to exceed \$80,000.00 for FY2022, and pending budget adoption, not to exceed \$80,000.00 for FY2023.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 31, 2021 15:36 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 31, 2021 15:58 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: July 17, 2021

BID/PROPOSAL# 22-042

AGENDA ITEM TITLE: Traffic Signs

PREPARED BY Kathryn Neumann for Michael J. Brown, Director of Public Works

VENDOR NAME: Vulcan Signs

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The function of signs is the provide regulations, warnings and guidance information for road users. It is a requirement from the Federal Highway Administration that signs in the City are maintained. We are currently upgrading signs in the City to maintain retro reflectivity to promote nighttime traffic safety.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Major Street Fund, Local Street Fund, and a total row for FY22 GRAND TOTAL.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 210004432

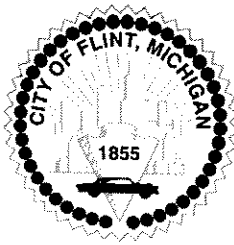
ACCOUNTING APPROVAL: [Signature] Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature] Michael J. Brown, Director of Public Works



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES

For Traffic Signs – (3) Years

BID# 22000042

Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/24

Bidder# 1: Lightle Enterprises of Ohio, LLC
Frankfort, OH

	Year 1 Ext. Cost	Year 2 Ext. Cost	Year 3 Ext. Cost
Grand Totals	173,867.73	182,439.38	189,067.11

Bidder# 2: Vulcan, Inc.
Foley, AL

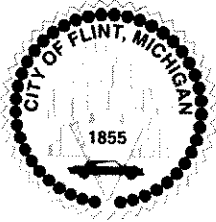
	Year 1 Ext. Cost	Year 2 Ext. Cost	Year 3 Ext. Cost
Grand Totals	130,305.27	143,249.58	156,548.02

Calculations were done by the City of Flint Purchasing Department

*10% increase is subject to the market as we may not need an increase at that time.

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 210414

PRESENTED: SEP - 8 2021

ADOPTED: _____

PROPOSAL#

BY THE CITY ADMINISTRATOR:

RESOLUTION TO SF MOBILE-VISION FOR POLICE CAMERAS FOR POLICE CRUISERS

WHEREAS, The City of Flint Police Department is requesting the approval to purchase seventeen (17) cameras from SF Mobile-Vision, 400 Commons Way, Rockaway NJ, 07866, to be added to the police cruisers for citizen and police officer protection.

WHEREAS, The Police Department has previously purchased the same cameras in the past from L-3 Communication Mobile-Vision and would like to continue using the same cameras for compatibility purposes and any future maintenance that may be required. (The majority of this purchase will be acquired using the Police Vehicle Technology Grant PCSM-PVT21)

Account Number	Account Name	Amount
296-315.705-977.000	Equipment (Grant PCSM-PVT21)	\$94,080.00
101-305.203-977.000	Equipment	\$7,765.00
	FY22 GRAND TOTAL	\$101,845.00

IT IS RESOLVED, That the Proper City Officials may purchase seventeen police cameras from SF Mobile-Vision to be installed in the Flint police cruisers, not to exceed the cost of \$101,845.00 for FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 31, 2021 15:34 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 31, 2021 16:38 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 08/02/2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Camera's for cruisers

PREPARED BY: Rick Johnson, Police Department

VENDOR NAME: SF Mobile-Vision

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Flint Police Department is requesting for approval for Purchasing to cut a Purchase Order to acquire 17 camera's for the Flint Police Cruisers. These cameras are for the protection of our officers as well as the citizen. The Police Department had purchased these same cameras in the past from this vendor but known then as L-3 Communication Mobile-Vision. The police department would like to stay with this camera and vendor as they are compatible with the current camera system and have one vendor for any maintenance that may be needed in the future.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	296-315-705-977.000	PCSM-PVT21	\$94,080.00
Police	:Equipment	101-305.203-977.000	N/A	\$7,765.00
FY22 GRAND TOTAL				\$101,845.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 220004852

ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (Aug 10, 2021 15:21 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Aug 11, 2021 10:39 EDT)

Terence Green, Chief of Police



COBAN Technologies, Inc.
 SF Mobile-Vision, Inc.
 11375 W. Sam Houston Pkwy S., Suite 800
 Houston, Texas 77031-2348
 United States

Ship To
 Rick Johnson
 Flint Police Department (Flint, MI)
 210 East 5th Street
 Flint, Michigan 48502
 United States
 (810) 237-6867
 rjohnson@cityofflint.com

Quote: **Q-18108-1**
Budgetary
 Date: **7/26/2021, 9:38 AM**
 Expires On: **9/24/2021**

Phone: (281) 925-0488
 Fax: (281) 925-0535
 Email: SFLE-Sales@safefleet.net

Bill To
 Flint Police Department (Flint, MI)
 210 East 5th Street
 Flint, Michigan 48502
 United States

SALESPERSON	EXT	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Michael Ciesliga	x	mike.ciesliga@safefleet.net		Net 30

H1 In Car Videos

The Digital Evidence Software will require an update to version 4.4.2 or greater for H1 In-Car Video System support.

In-Car Video System Installation is not included in this Quote.

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0106349	FOCUS-51-00	FOCUS H1 IN-CAR SYSTEM - PACKAGE 2 2 CAMERAS AND WIRELESS MICROPHONE Features: • 4.3" touchscreen monitor • GPS • Crash Sensor • Smart Power Module (SPM) w/ UPS • 16 GB internal Solid State OS drive • 128 GB internal Solid State Fail-Safe drive • 64 GB removable Thumb Drive • Internal 802.11 A/G/N/AC wireless card • Backseat wide angle IR camera with built in covert microphone • Front facing HD low profile color camera • Wireless microphone & receiver • Three year limited hardware warranty	USD 5,250.00	17	USD 89,250.00
QL-0106351	MZZ-01	MOUNTING For secure mounting within the vehicle	USD 100.00	17	USD 1,700.00
QL-0106352	SCOPT-27	TWO DUAL BAND ANTENNAS (802.11 A/G/N/AC) For wireless upload to Access Point	USD 205.00	17	USD 3,485.00
QL-0106353	SCAA-016	FOCUS H1 SUPPORT KIT	USD 125.00	1	USD 125.00
QL-0106354	FOCUS-04-06	FOCUS H1 64 GB SECURED PEN DRIVE	USD 250.00	1	USD 250.00
QL-0106355	MVD-EMA-SWR	DES / DEV / DEP 1-YEAR SOFTWARE EMA FOR IN-CAR VIDEO SYSTEM - Per device	USD 150.00	17	USD 2,550.00
QL-0106358	LSSWRPROSVR	DIGITAL EVIDENCE PRO SOFTWARE	USD 0.00	17	USD 0.00
QL-0106356	LFEE-050	SHIPPING - IN CAR VIDEO SYSTEMS	USD 50.00	17	USD 850.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0106357	LSET-17	BACKOFFICE SETUP PACKAGE A Includes: • 2 Days remote and on-site project deployment • Back office configuration and setup • Admin and User Training Project Deployment, Single Platform On-site / Remote Project Implementation	USD 3,095.00	1	USD 3,095.00
QL-0106350	LTRN-04	3 HOUR REMOTE WEB TRAINING	USD 540.00	1	USD 540.00
H1 In Car Videos TOTAL:					USD 101,845.00

TOTAL: USD 101,845.00

Terms & Conditions

Applicable sales taxes are not reflected on this proposal, and will be included on the invoice. In the event Sales Tax is requested to be listed on the proposal, it will be the responsibility of the Agency to provide the current Tax rate and amount. Any purchases that are exempt from Sales Tax must be accompanied by a tax exemption and/ or re-seller certificate.

This quote is presented to the customer under the condition that it remains a valid quote for only 60 days after the stated Quote Date, after which the quote becomes null and void.

This quote is for estimation purposes and is not a guarantee of cost for services. Quote is based on current information from client about the project requirements. Actual cost may change once project elements are finalized or negotiated. Client will be notified of any changes in cost prior to them being incurred.

Please email or fax a signed copy of this quotation and other referenced documents to SFLE-Sales@safefleet.net or (281) 925-0535. Safe Fleet Law Enforcement order requests above \$2,500.00 require an Agency issued Purchase Order prior to processing.

COBAN Technologies, Inc.
11375 W. Sam Houston Pkwy S., Suite 800
Houston, Texas 77031-2348

IN WITNESS WHEREOF, the Parties have caused this Agreement to Purchase to be executed and delivered by their respective authorized representatives whose signatures appear below.

COBAN Technologies, Inc.

Flint Police Department (Flint, MI)

Signature:

Signature:

Printed Name:

Printed Name:

Title:

Title:

Dated:

Dated:



RESOLUTION NO.: 210415

PRESENTED: SEP - 8 2021

ADOPTED: _____

PROPOSAL# 20000516

BY THE CITY ADMINISTRATOR:

RESOLUTION TO LASERCOM, LLC FOR PRINTING, SORTING, MAILING OF WATER BILLS/SHUT OFF NOTICES AND PROPERTY TAX BILLS

On October 14, 2019, per Resolution 190416, City Council authorized the Proper City Officials to enter into a three-year contract with Lasercom, LLC, 2230 Elliot, Troy, MI for the printing, sorting, and mailing of water bills/shut off notices and property tax bills in the yearly amount of \$149,090.00.

WHEREAS, The Proper City Officials are requesting to proceed into the third year of the three-year contract with Lasercom LLC for the printing, sorting, mailing of water bills/shut off notices, property tax in the yearly amount of \$149,090.00, which includes up to \$110,000.00 for the unknown cost of postage as needed. The city cannot determine on a yearly basis how much postage will be spent, it depends on the number of mailings that are sent out and if there are any unexpected additional mailings. The (budgeted) amounts are as follows:

Account Number	Account Name	Amount
101-253.202-900.000	Water Collection Printing & Publishing	\$15,765.00
101-253.203-900.000	Sewer Collection Printing & Publishing	\$15,765.00
101-253.200-900.000	Treasury Operation Printing & Publication	\$7,560.00
	FY 22 Total for Printing, Sorting & Mailing	\$39,090.00
101-253.200-902.000	Treasury Operation- Postage	as needed
101-253.202-902.000	Water Collection- Postage	as needed
101-253.203-902.000	Sewer Collection- Postage	as needed
	FY 22 Total for Postage	\$110,000.00
	FY22 TOTAL	\$149,090.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to enter into the third and final year of the contract with Lasercom, LLC for the printing, sorting and mailing of water bills/shut off notices and property taxes in the FY22 yearly amount of \$39,090.00 including the cost of postage not to exceed \$110,000.00 for a total amount, not to exceed \$149,090.00 for FY22 (07/01/21-06/30/22)

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 31, 2021 15:35 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 31, 2021 16:36 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 7/9/21

BID/PROPOSAL# 20-516

AGENDA ITEM TITLE: LASERCOM

PREPARED BY PATRICE ELLISON, ADMIN CLERK, FINANCE/CUSTOMER SERVICE CENTER
(Please type name and Department)

VENDOR NAME: LASERCOM

BACKGROUND/SUMMARY OF PROPOSED ACTION:

THE PURPOSE OF THIS RESOLUTION IS TO GET APPROVAL FOR LASERCOM, LLC TO PROVIDE LABOR AND EQUIPMENT FOR MONTHLY PRINTING, SORTING AND MAILING OF WATER BILLS/SHUTOFF NOTICES AND PROPERTY TAX BILLS FOR FISCAL YEAR 2022, POSTAGE AS NEEDED.

FINANCIAL IMPLICATIONS: \$149,090.00

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Water Collection Printing & Publishing, Sewer Collection Printing & Publishing, Water Collection - Postage, Sewer Collection - Postage, Treasury Operation - Printing & Publication, Treasury Operation - Postage, and a total for FY 2022.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 210004152

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [X] NO []
(If yes, please indicate how many years for the contract) 1 YEAR



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$149,090.00

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Amanda Trujillo
(AMANDA TRUJILLO, CITY OF FLINT TREASURER)

190416

(Proposal #20000516)

RESOLUTION NO. _____

PRESENTED: 10-9-19

ADOPTED: 10-14-2019

BY THE CITY ADMINISTRATOR:

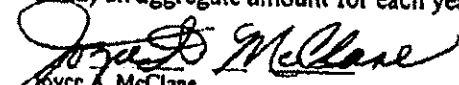
RESOLUTION TO LASERCOM, LLC FOR PRINTING, SORTING, MAILING OF WATER BILLS/SHUT OFF NOTICES AND PROPERTY TAX BILLS

RESOLUTION

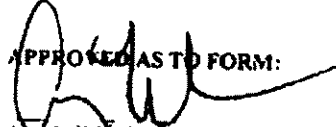
The Department of Purchases & Supplies has solicited proposals for Printing, Sorting, Mailing of Water Bills/Shut Off Notices and Property Tax Bills; and

Lasercom LLC, 2230 Elliot, Troy, Michigan was the responsive bidder from six solicitations for said requirements. This is to provide labor and equipment for sorting mailing of water bills shut off notices, property tax bills and postage as needed for three (3) fiscal years (2020 thru 2022) Funding for said services will come from the following accounts: 101-253.202-900.000 (\$15,765.00); 101-253.203-900.000 (\$15,765.00); 101-253.202-729.000 (\$50,000.00); 101-253.203-729.000 (\$50,000.00); 101-253.200-900.000 (\$10,000.00); 101-253.200-729.000 (\$7,560.00);and

IT IS RESOLVED, that the Proper City Officials, upon City Councils approval, are hereby authorized to issue a purchase order and enter into a contract with Lasercom LLC for printing, sorting, mailing of water bills shut off notices, property tax and postage as needed for a three (3) year (2020 thru 2022) an aggregate amount for each year of \$149,090.00.


Joyce A. McClane
Purchasing Manager


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:

Angela Wheeler
Chief Legal Officer


Steve Branch, City Administrator


Herbert J. Winfrey, Council President



RESOLUTION NO.: 210416

PRESENTED: SEP - 8 2021

ADOPTED: _____

Bid #s

P21-541, P21-551, P21-570

BY THE CITY ADMINISTRATOR:

RESOLUTION TO MCNAUGHTON-MCKAY ELECTRIC FOR ELECTRICAL AND LIGHTING SUPPLIES AND PARTS

WHEREAS, the Finance Department received bids for Electrical Supplies on August 11, 2020 (P21-551) and for Allen Bradley PLC modules on June 11, 2020 (P21-541) and Allen Bradley agreement on September 9, 2020 (P21-570). McNaughton-McKay Electric was the sole responsive bidder for both of the three-year bids. Various city departments including Water Plant, Waste Pollution Control, Water Service Center, Traffic Engineering, Facilities Maintenance, and Fire Department require electrical and lighting supplies and parts including Allen-Bradley automation equipment PLC Modules. Without adequate parts, critical plant processes would not be operable resulting in permit violations and increased operational and maintenance costs. The departments listed above recommend authorization to approve purchase orders to McNaughton-McKay Electric for FY2022 in an amount of \$240,100.

Account Number	Account Name	Amount
591-545.201-752.000	Water Plant Maintenance	\$18,000.00
590-550.200-775.000	Repair & Maint Supplies	\$17,000.00
590-550.202-775.000	Repair & Maint Supplies	\$67,500.00
590-550.202-930.000	WPC- Maintenance Expense	\$35,500.00
590-550.100-814.600	WPC Operations	\$10,000.00
591-540.202-752.000	WSC- Water Distribution Mains	\$8,300.00
590-540.208-752.000	WSC-Sewer Maint./Construction	\$8,300.00
202-443.201-752.000	Traffic Engineering Service Maintenance	\$45,000.00
101-753.200-752.000	Facilities Maintenance-Municipal Center	\$30,000.00
101-338.201-752.000	Firefighting Division- Fire Station OverH	\$500.00
	Total	\$240,100.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into the second year of the agreements with McNaughton-McKay Electric to provide electrical and lighting supplies and parts including Allen Bradley Modules for FY22 (7/1/2021-6/30/2022), for the amount not to exceed \$240,100.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 31, 2021 15:50 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 31, 2021 15:59 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 16, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Allen Bradley Drives

PREPARED BY: Melanie Poisson for the Water Plant

VENDOR NAME: MCNAUGHTON MCKAY

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Plant requires Allen Bradley Drives to maintain systems throughout the facility and satellite properties. This is a sole-source provider having originally installed and maintained these systems. See Tim Donlan with any questions.

Please issue a purchase order for \$15,000 for fiscal year FY2022: using funds from account 591-545.201-752.000.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: DPW-WTP, Supplies FY22, 591-545.201-752.000, (blank), \$15,000. Row 2: (blank), (blank), (blank), FY21 GRAND TOTAL, \$ 15,000.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 210004190

ACCOUNTING APPROVAL: [Signature] Date: 8-26-21 (Yolanda Gray, DPW Accounting Supervisor)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X]

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: [Signature] Date: 8/27/2021 (Scott Dungee, Water Plant Supervisor)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 27, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Square "D" Parts

PREPARED BY: Melanie Poisson

VENDOR NAME: MCNAUGHTON MCKAY

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Plant would like to hire McNaughton McKay to supply Square "D" parts to maintain systems throughout the facility and satellite properties.

Please issue a purchase order for \$1,000 for each of these fiscal year: FY2021, using funds from account 591-545.201-752.000.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WTP	Supplies FY22	591-545.201-752.000		\$1,000
FY22 GRAND TOTAL				\$ 1,000

PRE-ENCUMBERED? YES NO REQUISITION NO: 21004191

ACCOUNTING APPROVAL: *Yolanda Gray* Date: 8-27-21
(Yolanda Gray, DPW/Accounting Supervisor)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH

BUDGET YEAR: (This will depend on the term of the bid proposal)

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: *Scott Dungee* Date: 8/27/2021
(Scott Dungee, Water Plant Supervisor)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/26/2021

BID/PROPOSAL# 21000570

AGENDA ITEM TITLE: SQD Parts

PREPARED BY John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: McNaughton-McKay Electric Co.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC relies on SQD brand electrical and automation devices to run critical plant processes. Without adequate parts, these plant processes would not be operable. This would cause NPDES Permit violations, and result in increased operational and maintenance costs, plus discharge of excess pollutants to the Flint River.
I recommend that the sole qualified bidder, McNaughton-McKay Electric Co., be awarded the three (3) year bid in the amount of \$20,000.00 for each of the next three (3) fiscal years, FY2021, FY2022, and pending adoption FY2023 for a three-year total of \$60,000.00, for SQD parts.
Please issue a purchase order for the FY2022 budgeted amount of \$20,000.00, using funds from account 590-550.202-775.000.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include DPW-WPC Repairs/Maintenance, FY22 GRAND TOTAL \$20,000.00, and THREE YEAR TOTAL \$60,000.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 210004263

ACCOUNTING APPROVAL: [Signature] Date: 07/26/2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$20,000.00

BUDGET YEAR 2 \$20,000.00

BUDGET YEAR 3 \$20,000.00

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeanette Best
(Jeanette Best, WPC Manager)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/26/2021

BID/PROPOSAL# 21000541

AGENDA ITEM TITLE: Allenn-Bradley Modules and Parts

PREPARED BY John Florshinger

Utilities Maintenance & SCADA Supervisor

VENDOR NAME: McNaughton-McKay Electric

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC relies on Allen Bradley automation equipment to run and monitor critical plant processes such as filter, pump station control, load out facilities, grit removal, and plant historical data logging. Without adequate parts, these critical plant processes would not be operable resulting in NPDES Permit violations and increased operational and maintenance costs.

I recommend that the sole qualified bidder, McNaughton-McKay Electric., be awarded the three (3) year bid in the amount of \$86,000.00 for each of the next three (3) fiscal years, FY2021, FY2022, and pending adoption of FY2023, a three-year total of \$258,000.00, for Allen-Bradley modules and parts.

Please issue a purchase order for the FY2022 budgeted amount of \$86,000.00, using funds from account 590-550.202-775.000, 590-550.202-9300.000 and 590-550.100-814.600.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Repair/Maint Supplies	590-550.202-775.000		40,500.00
DPW-WPC	Repairs/Maintenance	590-550.202-930.000		35,500.00
DPW-WPC	Computer Software	590-550.100-814.600		10,000.00
FY22 GRAND TOTAL				\$86,000.00
THREE YEAR TOTAL				\$258,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 210004247

ACCOUNTING APPROVAL: *J. Florshinger* Date: 07/26/2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$86,000.00

BUDGET YEAR 2 \$86,000.00

BUDGET YEAR 3 \$86,000.00

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____

Jeanette Best
(Jeanette Best, WPC Manager)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 21, 2020 (Req Updated in BSA 9/29/20) jam

BID/PROPOSAL# 21000551

AGENDA ITEM TITLE: Electrical parts

PREPARED BY Kathryn Neumann for Robert Bincsik, Director of Public Works

VENDOR NAME: McNaughton McKay Electric

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Traffic Engineering Division, Maintenance Division and Water Service Center are requesting a purchase order for electrical parts on an as needed basis for a three year period.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	443.201-726.000		\$ 45,000.00
FY21 GRAND TOTAL				\$45,000.00

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 20003218

ACCOUNTING APPROVAL: Kirstie Troup Date: 8/21/20

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X]
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Robert Bincsik
(Robert Bincsik, Director of Public Works)

RESOLUTION STAFF REVIEW

DATE: 6-11-20

Agenda Item Title: Materials for Lighting Upgrades

Prepared By: Cheri Priest, Water Service Center

Background/Summary of Proposed Action: The City of Flint Water Service Center requests additional monies be added to our current McNaughton-McKay purchase order for the purchase electrical supplies. This is the next phase in the electrical upgrades already done at this facility. The current phase will be upgrading and/or adding additional lighting to the outside of the building and parking lots.

Financial Implications: Adequate funding has been allocated for this purchase.

Budgeted Expenditure? Yes No Please explain if no:

Account No.: 590-540-208-726-000 - \$7,050.00
591-540-202-726-000 - \$7,050.00

Pre-encumbered? Yes No Requisition # 200003355

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: Robert Binisch
Director of Public Works



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 3, 2021

BID/PROPOSAL# 21000551

AGENDA ITEM TITLE: Electrical parts

PREPARED BY Kathryn Neumann for Jennifer Ryan, Deputy Director of Finance

VENDOR NAME: McNaughton McKay Electric

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Maintenance Division is requesting a purchase order for electrical parts on an as needed basis. This is the second of a three year bid.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below.

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Row 1: 101, General Fund, 753.200-752.000, \$30,000.00. Row 2: FY22 GRAND TOTAL, \$30,000.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 21004407

ACCOUNTING APPROVAL: Jennifer Ryan Date:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X] (If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Lee Osborne (Lee Osborne, Facilities Maintenance Supervisor)



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 8/21/2020

BID/PROPOSAL#

AGENDA ITEM TITLE: McNaughton McKay – Lighting and Electrical

PREPARED BY D. Dunlap – Fire Department

VENDOR NAME: McNaughton McKay Electric Co,

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Fire Department is seeking approval for a purchase order in the amount of \$500.00 for various lighting and electrical supplies as needed/requested for the period 7/01/2020 – 6/30/2021.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Fire		101-338.201-726.000		\$500.00

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 200003351

ACCOUNTING APPROVAL: _____ **Date:** _____



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$500.00

BUDGET YEAR 2 \$500.00

BUDGET YEAR 3 \$500.00

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Raymond Barton, Fire Chief

CITY OF FLINT



PROPOSAL #21000541

RESOLUTION NO: **200347**

PRESENTED: **AUG 24 20**

ADOPTED: **AUG 24 2020**

BY THE CITY ADMINISTRATOR:

RESOLUTION TO MCNAUGHTON-MCKAY ELECTRIC FOR ALLEN BRADLEY MODULES AND PARTS

The Division of Purchases & Supplies solicited proposals for Allen Bradley Modules and Parts by the Department of Public Works.

McNaughton-McKay Electric, 1011 E. Fifth Ave., Flint, Michigan 48503, was the sole responsive bidder for said requirements.

Funding for said services will come from the following accounts for FY21 (07/01/20 - 06/30/21):

Account Number	Account Name	Amount
590-550.202-775.000	Repair Maint Supplies	\$ 40,500.00
590-550.202-930.000	Repair Maint	\$ 35,500.00
590-550.100-814.600	Computer Software	\$ 10,000.00
591-545.201-726.000	Maint Supplies	\$ 40,000.00
FY21 (07/01/20 - 06/30/21) Total		\$126,000.00

IT IS RESOLVED, that the Finance Department - Division of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to McNaughton-McKay Electric for Allen-Bradley Modules and Parts for FY21 (07/01/20 - 06/30/21) budgeted in the amount not to exceed \$126,000.00, pending FY 22 adopted budget amount \$126,000.00, and pending FY23 adopted budget amount \$126,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Amanda Trujillo
Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Monica Galloway
Monica Galloway, City Council President

APPROVED AS TO PURCHASING:

Joyce A. McClane
Joyce A. McClane
Purchasing Manager

CITY OF FLINT

200413



PROPOSAL #21000551

RESOLUTION NO: _____

PRESENTED: OCT 21 2020

ADOPTED: OCT 21 2020

BY THE CITY ADMINISTRATOR:

RESOLUTION TO MCNAUGHTON-MCKAY ELECTRIC FOR ELECTRICAL SUPPLIES

On August 11, 2020, the Finance Department - Division of Purchases & Supplies received bids for Electrical Supplies as requested by the Department of Public Works.

McNaughton McKay Electric, 1011 E. Fifth Ave., Flint, Michigan 48503 was the sole responsive bidder for said requirements. This bid is for three (3) years. For the month of July 2020, purchase orders were issued in the amount of \$47,000.00.

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

Account Number	Account Name	Amount
202-443.201-726.000	Miscellaneous Electrical Parts	\$45,000.00
590-550.202-775.000	Square D PLC Module	\$20,000.00
591-545.201-726.000	Square D Parts	\$ 3,000.00
591-545.201-726.000	Allen Bradley Drives/PLC	\$25,000.00
FY21 (07/01/20 - 06/30/21) Total		\$93,000.00

IT IS RESOLVED, that the Proper City Officials are hereby authorized to issue a purchase order to McNaughton-McKay Electric for Electrical Supplies for FY21 (07/01/20 - 06/30/21) in the amount not to exceed \$93,000.00, and the aggregate amount totaling \$140,000.00.

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Monica Galloway, City Council President

APPROVED AS TO PURCHASING:

Joyce A. McClane, Purchasing Manager



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Allen Bradley Modules & Parts (3) YRS.
PROPOSAL #21000541

COMPANY NAME	YEAR 1	YEAR 2	YEAR 3
McNaughton-McKay Electric	\$170,000.00	\$170,000.00	\$170,000.00
Flint, Michigan 48503			

Please note that all proposal submittals are currently being reviewed.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For ALLEN BRADLEY – 3 YR AGREEMENT
 PROPOSAL #21000570

Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/20 – 6/30/23

<i>Vendor</i>	YEAR 1	YEAR 2	YEAR 3	TOTAL
McNaughton-McKay Electric Co., 1011 E. 5 th Avenue Flint, MI 48503	167,251.19	167,251.19	167,251.19	501,753.5

Allen-Bradley VFD bid Worksheet:

<u>LABOR RATES – Estimated hours</u>	<u>Straight Time</u>	<u>Overtime</u>
ELECTRONIC TECH (Bench) 50 hrs	11,700	17,550/50 HRS
FIELD ENGINEER (On site) 50 hrs	11,700	17,550/50 HRS

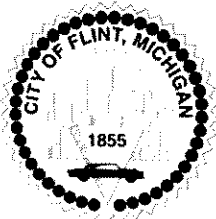
% mark-up over OEM pricing for Parts 10%



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For (3) YRS – SUPPLY OF ELECTRICAL PARTS
PROPOSAL #21000551

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/20 – 6/30/23

<i>Vendor</i>	<i>1st Year</i>	<i>2nd Year</i>	<i>3rd Year</i>
McNaughton-McKay Electric Company, Flint, MI	\$12,094.21	\$12,094.21	\$12,094.21



RESOLUTION NO.: 210417

PRESENTED: SEP - 8 2021

ADOPTED: _____

PROPOSAL# 2100540
BY THE CITY ADMINISTRATOR:

RESOLUTION TO WILLIAM E. WALTER FOR INDUSTRIAL HVAC SERVICES

The Division of Purchases and Supplies solicited proposals for Industrial HVAC services as requested by the Department of Public Works for three years. William E. Walter, 1917 Howard Ave. Flint, was the responsive bidder out of two solicitations for said requirements.

On August 24, 2020, Flint City council adopted resolution #200346 to enter into the first year of this three year contract, not to exceed \$195,500.00 for FY21. On October 21, 2020, Flint City Council adopted resolution #200412 to accept the Change order #1 for additional HVAC expenses to the Water Plant, for a cost not to exceed \$29,000.00, bringing the aggregate total for FY21 to \$224,500.00. for the HVAC services contract.

WHEREAS, The Department of Public Works is requesting to enter into year two of the three year contract for William E. Walter HVAC services, at the same aggregate total of last year's contract, of \$224,500.00, which also recognizes Change order #1 to also be added to the total cost for FY2022.

Account Number	Account Name	Amount
101-753.200-930.000	Repair Maintenance	\$100,000.00
590-540.100-801.000	Professional Services	\$7,500.00
591-540.100-801.000	Professional Services	\$7,500.00
583-735.204-930.000	Repairs and Maintenance	\$4,000.00
590-550.200-775.000	Repair/Maint. Supplies	\$5,000.00
590-550.200-930.000	Repair/Maint.	\$12,500.00
590-550.202-775.000	Repair/Maint Supplies	\$20,000.00
590-550.202-930.000	Repair/Maint.	\$12,500.00
591-545.201-752.000	Supplies	\$15,500.00
591-545.201-930.000	Repairs and Maintenance	\$32,000.00
591-545.201-801.000	Professional Services	\$8,000.00
	FY2022 TOTAL	\$224,500.00

IT IS RESOLVED, that the proper city officials, upon City Council's approval, are hereby authorized to enter into year two of the three year contract with William E. Walter for Industrial HVAC services for FY22 (07/01/21- 06/30/22) (budgeted) aggregate amount not to exceed \$224,500.00.

APPROVED AS TO FORM:

Angela Wheeler (Aug 31, 2021 15:48 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS (Aug 31, 2021 16:01 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley, Purchasing Manager

CITY OF FLINT



PROPOSAL #21003549

RESOLUTION NO: **200346**
PRESENTED: **AUG 24 2020**
ADOPTED: **AUG 24 2020**

BY THE CITY ADMINISTRATOR:

RESOLUTION TO WILLIAM E. WALTER FOR INDUSTRIAL HVAC SERVICES

The Division of Purchases & Supplies solicited proposals for Industrial HVAC Services as requested by the Department of Public Works for three years

William E. Walter, 1917 Howard Ave., Flint, MI 48503, was the responsive bidder from out of two solicitations for said requirements

Funding for said services will come from the following accounts for FY21 (07/01/20 - 06/30/21):

Account Number	Account Name	Amount
590-550.200-775.000	Repair Maint Supplies	\$ 5,000.00
590-550.200-930.000	Repair Maint	\$ 12,500.00
590-550.202-775.000	Repair Maint Supplies	\$ 20,000.00
590-550.202-930.000	Repair Maint	\$ 12,500.00
101-753.200-930.000	Repair Maintenance	\$100,000.00
591-545.201-726.000	Supplies	\$ 6,500.00
591-545.201-930.000	Repairs & Maintenance	\$ 16,000.00
591-545.201-801.000	Professional Services	\$ 4,000.00
583-735.204-930.000	Repairs & Maintenance	\$ 4,000.00
590-540.100-801.000	Professional Services	\$ 7,500.00
591-540.100-801.000	Professional Services	\$ 7,500.00
FY21 (07/01/20 - 06/30/21) Total		\$195,500.00

IT IS RESOLVED, that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract for William E. Walter for Industrial HVAC Services for FY21 (7/1/20 - 6/30/21) (budgeted) amount not to exceed \$195,500.00, FY22 budget amount \$195,500.00, and FY23 budget amount \$195,500.00

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Amanda Trujillo
Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Monica Bellows
Monica Bellows, City Council President

APPROVED AS TO PURCHASING:

Joyce McClane
Joyce McClane
Purchasing Manager

CITY OF FLINT

200412



PROPOSAL #21000540

RESOLUTION NO: _____

PRESENTED: OCT 21 2020

ADOPTED: OCT 21 2020

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WILLIAM E. WALTER FOR INDUSTRIAL HVAC SERVICES
CHANGE ORDER #1**

On August 24, 2020, the Proper City Officials were authorized to enter into a contract with William F. Walter (resolution 200346- \$195,500.00) for Industrial HVAC Services for a three year period as requested by the Department of Public Works; and


The Water Plant had to do a budget amendment adding sufficient funds to their budget account.

Funding for said services are available in the following account for FY21 (07/01/20 06/30/21):

Account Number	Account Name	Amount
591-545.201-726.000	Supplies	\$ 9,000.00
591-545.201-930.000	Repairs & Maintenance	\$16,000.00
591-545.201-801.000	Professional Services	\$ 4,000.00
FY21 (07/01/20 THRU 06/30/21)		\$29,000.00

IT IS RESOLVED, that the Proper City Officials are to do all things necessary to enter into a change order #1 to the contract to William E. Walter for Industrial HVAC Services amount not to exceed for FY21 (07/01/20 06/30/21) \$29,000.00 for an aggregate total not to exceed \$224,500.00 (FY21).

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


Monica Galloway, City Council President

APPROVED AS TO PURCHASING:


Joyce A. McClane
Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/06/2020

BID/PROPOSAL# 21000540

AGENDA ITEM TITLE: Industrial HVAC Services

PREPARED BY John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: William E. Walter, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

WPC uses support services to assist with HVAC system repairs on an as needed basis. This service allows WPC to utilize expertise as required to assist and preform large-scale HVAC repairs and troubleshooting the systems.
I recommend that the sole qualified bidder, William E. Walter, Inc., be awarded the three (3) year bid in the amount of \$50,000.00 for each of the next three (3) fiscal years, FY2021, FY2022, and pending adoption of FY2023, a three-year total of \$150,000.00, for HVAC Support Services.
Please issue a contract for the FY2021 budgeted amount of \$50,000.00, using funds from account 590-550.200-775.000, 590-550.200-930.000, 590-550.202-775.000 and 590-550.202-930.000.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include DPW-WPC Repair/Maint Supplies, DPW-WPC Repairs/Maintenance, and a grand total of \$150,000.00 for three years.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 200002989

ACCOUNTING APPROVAL: _____ Date: _____



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/21/2020

BID/PROPOSAL# 21000540

AGENDA ITEM TITLE: FY 2021 HVAC SUPPORT

PREPARED BY: Christine Tagg / Water Service Center
(Please type name and Department)

VENDOR NAME: William E Walter

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Heating & Cooling repairs at the Water Service Center

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

Table with 5 columns: Dept., Name of Account, Account Number, Grant Code, Amount. Rows include Water Professional Service (7,500.00) and Sewer Professional Service (7,500.00), ending with a total of 15,000.00.

PRE-ENCUMBERED? YES [X] NO [] REQUISITION NO: 200003272

ACCOUNTING APPROVAL: _____ Date: _____



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: June 11, 2020

BID/PROPOSAL# 21-540

AGENDA ITEM TITLE: HVAC services

PREPARED BY Kathryn Neumann for Robert Bincsik, Director of Public Works

VENDOR NAME: William E Walter

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Sealed bids were solicited for heating, ventilating and air conditioning services for all city buildings. Facilities Maintenance is responsible for building maintenance at City Hall, the fire stations, the police department and the buildings at 12th Street. City buildings have extremely old mechanical systems and require constant attention to keep them in working order.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	General Fund	753.200-930.000		\$ 100,000.00
FY21 GRAND TOTAL				\$100,000.00

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 20003356

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO

(If yes, please indicate how many years for the contract) 3 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$100,000.00



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: September 25, 2020

BID/PROPOSAL#

AGENDA ITEM TITLE: RPZ, Boiler and HVAC-Inspections, Repairs, Parts and Supplies

PREPARED BY: Melanie Poisson for the Water Plant

VENDOR NAME: William E Walter

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Water Plant requires inspections, repairs, parts and supplies for the HVAC, boilers and RPZ systems. These are needed to maintain safety and operation standards as outlined in MIOSHA and other governing agencies.

I recommend that the sole qualified bidder, William E. Walter, Inc., be awarded the three (3) year bid in the amount of \$29,000.00 for each of the next three(3) fiscal years, FY2021, FY2022 and pending adoption of FY2023, a three year total of &120,000.00 for HVAC, Boiler and RPZ support services.

Please issue a contract for the FY2021 budgeted amount of \$29,000.00, using funds from accounts 591-545.201-726.000, 591-545.201-930.000 and 591-545.201-801.000.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
591	Supplies	545.201-726.000		\$9000.00
591	Repairs and Maintenance	545.201-930.000		\$16,000.00
591	Professional Services	545.201-801.000		\$4,000.00
	FY21 TOTAL			\$29,000.00

PRE-ENCUMBERED? YES NO **REQUISITION NO:** 200003407



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Industrial HVAC Services (3) YRS.
 PROPOSAL #21000540

COMPANY NAME	Markup on replacement Parts	10 Devices to test	8 Devices – CDS-1 TESTING
William E. Walter, Inc.	10%	10 each @ \$115.00	8 each @ \$350.00
Flint, Michigan 48503		Total: \$1,150.00	Total: \$2,800.00

Various rates for regular, overtime and Sunday hourly rates submitted.

COMPANY NAME	Markup on replacement Parts	10 Devices to test	8 Devices – CDS-1 TESTING
Stuart Mechanical	15%	10 each @ \$130.00	8 each @ \$290.00
Auburn Hills, Michigan 48436		Total: \$1,300.00	Total: \$2,320.00

Various rates for regular, overtime and Sunday hourly rates was not submitted.

Please note that all proposal submittals are currently being reviewed.



RESOLUTION NO.: 210418
 PRESENTED: SEP - 8 2021
 ADOPTED: _____

RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO ENTER INTO CHANGE ORDER #1 WITH MDOT FOR TWO CONTRACT MODIFICATIONS FOR THE ROBERT T. LONGWAY BLVD. PROJECT FROM CHAVEZ DR TO E. BOULEVARD

BY THE CITY ADMINISTRATOR:

On October 21, 2020, City Council approved resolution #200429, authorizing the Proper City Officials to enter into MDOT Contract No. 20-5358, Job No. 207637CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following project: restoration work along Robert T. Longway Boulevard from Chavez Dr. to E. Boulevard Dr. in the amount of \$248,100.00.

There have been two contract modifications during the project which increased the overall cost by \$36,112.00. This increase is due to the additional water main valve manholes, plus they had to change the 8" pipe to a 12" pipe. The City of Flint, Department of Public Works is requesting a change order in the amount of \$36,112.00. Funding is available in the following account:

496-555.000-801.053	Water Capital Projects Grant	\$36,112.00
FEP A18WIIN-1		
	Total	\$36,112.00

IT IS RESOLVED, that appropriate City Officials are authorized to do all things necessary to enter change order #1 for MDOT Contract No. 20-5358, Job No. 207637 CON for Robert T. Longway Blvd. from Chavez Dr. to E. Boulevard Dr. due to increased water main costs in the amount of \$36,112.00 and a revised overall project cost of \$ \$284,212.00. (Water Capital Projects Grant)

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 23, 2021 17:05 EDT)
 Angela Wheeler, Chief Legal Officer

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Aug 26, 2021 14:58 EDT)
 Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:

Robert J. F. Widigan
 Robert J.F. Widigan, Interim CFO

CITY COUNCIL:

 Kate Fields, Council President

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 23, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to MDOT for change order #1 for the restoration work along Robert T. Longway from Chavez Dr. to E. Boulevard Dr.

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On October 21, 2020, City Council approved resolution #200429, authorizing the Proper City Officials to enter into MDOT Contract for the purpose of fixing the rights and obligations of the parties in agreeing to the following project: restoration work along Robert T. Longway Boulevard from Chavez Dr. to E. Boulevard Dr. for an overall contract total of \$284,212.00. The original cost of the water main portion of this project was \$75,300 and we are adding \$36,112.00, so the new total for the water main updates will be \$111,412.00.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Water Capital Projects Grant Fund	555.000-801.053	FEPA18WIIN-1	\$36,112.00
FY22 GRAND TOTAL				\$36,112.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 220004894

ACCOUNTING APPROVAL: Kirstie Troup
Kirstie Troup (Aug 23, 2021 14:19 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) 1 YEAR

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

John H. Daly III
John H. Daly III (Aug 23, 2021 14:20 EDT)

John H. Daly, III, Director of Transportation

APPROVED – GRANT FUND

MMP
Martita Moffett-Page (Aug 23, 2021 16:41 EDT)

Martita Moffett-Page
Grants Administrator



RESOLUTION NO.: 210419

PRESENTED: SEP - 8 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO STATE OF MICHIGAN (MDOT) FOR CHANGE ORDER #1 TO THE CONSTRUCTION SERVICES FOR COURT ST. REHABILITATION FROM CRAPO TO CENTER RD.

On January 13, 2020, the Proper City Officials were authorized to enter into State of Michigan MDOT Contract No. 19-5152, per resolution #200014 for the Court St. rehabilitation from Crapo St. and Center Rd. in an amount including a local contribution of \$4,088,400.00 plus potential overruns in the amount of \$10,000.00 for a total of \$4,098,400.00, and

Over the course of the project, MDOT issued ten contract modifications, including storm sewer replacements, additional water main with valve vaults installations, curb and gutter replacements, as well as using more aggregates and asphalt that has resulted in additional fees in the amount of \$471,000.00 plus an additional \$10,000.00 for overruns for a total amount of \$481,000.00 and a revised aggregate of \$4,579,400.00. Funding for said services will come from the following accounts:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Water Capital Projects Grant Fund	555.000-801.053	FEPA18WIIN-1	\$300,000.00
202	Major Street Fund	441.702-801.000		\$181,000.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #1 to the contract with the State of Michigan (MDOT) Contract No. 19-5152 to cover ten contract modifications which includes storm sewer replacements, additional water main with valve vaults installations, as well as using more aggregates and asphalt has resulted in extra fees in the amount of \$471,000.00 plus an additional \$10,000.00 for overruns for a total amount of \$481,000.00 and a revised aggregate of \$4,579,400.00.

APPROVED AS TO FINANCE:

Jennifer Ryan
Jennifer Ryan (Aug 12, 2021 10:02 EDT)
Jennifer Ryan
Deputy Finance Director

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 11, 2021 16:10 EDT)
Angela Wheeler, Chief Legal Officer

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 24, 2021 12:30 EDT)
Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: August 4, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution to MDOT for design changes to Court St. rehabilitation from Crapo to Center Rd.

PREPARED BY Kathryn Neumann for Michael Brown, Director of Public Works

VENDOR NAME: State of Michigan (MDOT)

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On January 13, 2020, the Proper City Officials were authorized to enter into State of Michigan MDOT Contract No. 19-5152, per resolution #200014 for the Court St. rehabilitation from Crapo St. and Center Rd. Over the course of the project, MDOT issued ten contract modifications, including storm sewer replacements, additional water main with valve vaults installations, curb and gutter replacements, as well as using more aggregates and asphalt has resulted in extra fees in the amount of \$471,000.00 plus an additional \$10,000.00 for overruns for a total amount of \$481,000.00 and a revised aggregate of \$4,579,400.00.

FINANCIAL IMPLICATIONS: There is money in the accounts listed below.

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Water Capital Projects Grant Fund	555.000-801.053	FEPA18WIIN-1	\$300,000.00
202	Major Street Fund	441.702-801.000		\$181,000.00
FY22 GRAND TOTAL				\$481,000.00

PRE-ENCUMBERED? YES NO REQUISITION NO: 22000

ACCOUNTING APPROVAL: Kirstie Troup
Kirstie Troup (Aug 1, 2021 13:45 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO
(If yes, please indicate how many years for the contract) 1 YEAR

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

John H. Daly III
John H. Daly III (Aug 4, 2021 13:45 EDT)

John H. Daly, III, Director of Transportation

APPROVED - GRANTS

Martita Moffett-Page
Martita Moffett-Page (Aug 12, 2021 09:36 EDT)

Martita Moffett-Page



RESOLUTION NO.: 210420

PRESENTED: _____

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING APPROPRIATE CITY OFFICIALS TO DO ALL THINGS NECESSARY TO PROCESS A BUDGET AMENDMENT TO TRANSFER FUNDS WITHIN THE DPW - TRANSPORTATION DIVISION FOR SHORTAGES IN THE MAJOR AND LOCAL STREET FUNDS

To maintain a balanced departmental budget, it is necessary that appropriated funding be increased and adjusted within the Department of Public Works, Transportation Division budget in the amount of \$8,040,348.00 to cover Major Street Fund (202) and Local Street Fund (203) funds into the following account numbers:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Professional Services	441.702-801.000	N/A	5,983,600
202	Printing & Publishing	442.100-900.000	N/A	270
202	Professional Services	443.200-801.000	N/A	90,000
202	Supplies	443.201-752.000	N/A	44,000
202	Uniforms	443.201-758.000	N/A	650
202	Professional Services	443.201-801.000	N/A	260,000
202	Supplies	449.200-752.000	N/A	3,425
202	Professional Services	449.200-801.000	N/A	460,000
202	Supplies	449.201-752.000	N/A	58,800
202	Asphalt-Outside	449.201-782.000	N/A	60,550
202	Professional Services	449.201-801.000	N/A	13,000
202	Supplies	449.203-752.000	N/A	34,750
202	Vehicle & Equip Intercity	449.203-863.900	N/A	19,725
202	Building Additions & Improvements	449.203-976.000	N/A	74,000
202	Supplies	449.211-752.000	N/A	17,200
202	Asphalt-Outside	449.211-782.000	N/A	3,400
202	Professional Services	449.215-801.000	N/A	25,000
203	Supplies	443.201-752.000	N/A	24,000
203	Supplies	449.200-752.000	N/A	17,525
203	Supplies	449.201-752.000	N/A	78,000
203	Professional Services	449.201-801.000	N/A	78,160
203	Vehicle & Equip Intercity	449.201-863.900	N/A	42,750
203	Supplies	449.203-752.000	N/A	15,502
203	Asphalt-Outside	449.203-782.000	N/A	5,950
203	Supplies	449.211-752.000	N/A	42,000
203	Asphalt-Outside	449.211-782.000	N/A	10,500
203	Professional Services	449.215-801.000	N/A	95,000

202	Wages Full-time	442.100-702.000	N/A	45,389
202	Salaried Employee (Exempt)	442.100-703.000	N/A	(45,389)
202	Sick, Vacation & Accrued	442.100-705.000	N/A	4,872
202	Accrued Absences	442.100-705.300	N/A	1,190
202	Worker's Compensation	442.100-735.000	N/A	5,460
202	Temp & Seasonal Employees	442.100-707.000	N/A	26,000
202	Wages Full-time	443.201-702.000	N/A	22,943
202	Sick, Vacation & Accrued	443.201-705.000	N/A	64,480
202	Accrued Absences	443.201-705.300	N/A	6,690
202	Overtime	443.201-713.000	N/A	10,106
202	Worker's Compensation	443.201-735.000	N/A	30,420
202	Sick, Vacation & Accrued	449.201-705.000	N/A	83,850
202	Accrued Absences	449.201-705.300	N/A	16,180
202	Worker's Compensation	449.201-735.000	N/A	74,340
202	Temp & Seasonal Employees	449.201-707.000	N/A	73,245
202	Wages Full-time	449.203-702.000	N/A	24,327
202	Salaried Employee (Exempt)	449.203-703.000	N/A	(24,327)
202	Sick, Vacation & Accrued	449.203-705.000	N/A	820
202	Accrued Absences	449.203-705.300	N/A	85
202	Worker's Compensation	449.203-735.000	N/A	400
202	Temp & Seasonal Employees	449.211-707.000	N/A	3,600
203	Wages Full-time	442.100-702.000	N/A	42,480
203	Salaried Employee (Exempt)	442.100-703.000	N/A	(38,380)
203	Sick, Vacation & Accrued	442.100-705.000	N/A	3,275
203	Accrued Absences	442.100-705.300	N/A	1,120
203	Worker's Compensation	442.100-735.000	N/A	5,096
203	Wages Full-time	443.201-702.000	N/A	7,184
203	Overtime	443.201-713.000	N/A	7,300
203	Wages Full-time	449.200-702.000	N/A	45,600
203	Unemployment Compensation	449.200-708.000	N/A	1,800
203	FICA (Social Security)	449.200-709.000	N/A	4,715
203	Medicare	449.200-711.000	N/A	2,230
203	Overtime	449.200-713.000	N/A	14,219
203	Temp & Seasonal Employees	449.200-707.000	N/A	40,310
203	Wages Full-time	449.201-702.000	N/A	24,327
203	Salaried Employee (Exempt)	449.201-703.000	N/A	(24,327)
203	Wages (Part-time)	449.201-704.000	N/A	(162,000)
203	Sick, Vacation & Accrued	449.201-705.000	N/A	820
203	Accrued Absences	449.201-705.300	N/A	824
203	Worker's Compensation	449.201-735.000	N/A	830
203	Temp & Seasonal Employees	449.201-707.000	N/A	81,760
203	Salaried Employee (Exempt)	449.203-703.000	N/A	(24,327)
203	Sick, Vacation & Accrued	449.203-705.000	N/A	820
203	Accrued Absences	449.203-705.300	N/A	84

203	Worker's Compensation	449.203-735.000	N/A	390
203	Temp & Seasonal Employees	449.211-707.000	N/A	21,760
FY21/22 GRAND TOTAL				\$8,040,348

Per Public Act 51, Major and Local Street Funds are restricted funds. Use of Major and Local Street Funds are limited to transportation purposes. The failure to use these funds will result in the reduction of future funds that the City may have been entitled to for the period of one year. The FY2020 audited fund balance for these funds is \$21,004,481.

In accordance with Budget Ordinance #3856 adopted 1-25-15, budget amendments in excess of \$25,000 shall be submitted to City Council for its approval;

IT IS RESOLVED, that the appropriate city officials are hereby authorized to do all things necessary to amend the 2021-2022 budget of the City of Flint to reflect the changes requested above to the City's DPW – Transportation Major Street Fund (202) and Local Street Fund (203) for a total change of \$8,040,348.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 19, 2021 16:08 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J.F. Widigan
Robert J.F. Widigan (Aug 20, 2021 15:53 EDT)

Robert Widigan, Interim Chief Financial Officer

APPROVED FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Aug 24, 2021 12:29 EDT)

Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President

FY22 - KRN



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/19/2021

BID/PROPOSAL#

AGENDA ITEM TITLE:

PREPARED BY: Kirstie S. Troup, Department of Transportation
(Please type name and Department)

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

First Quarter Budget Amendment in order to request additional funding for all DPW – Transportation Division accounts appropriately in order to cover all necessary requisitions in the P.O. System to complete work agreements with the State of Michigan per ACT51 State Requirements.
At the time of the budget, the City was not sure it would be able to secure the resources because of Covid-19 to complete the work this year. We now know the City has the resources and the ability to get the work done and in doing so we will not lose future funding from the state.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Professional Services	441.702-801.000	N/A	5,983,600
202	Printing & Publishing	442.100-900.000	N/A	270
202	Professional Services	443.200-801.000	N/A	90,000
202	Supplies	443.201-752.000	N/A	44,000
202	Uniforms	443.201-758.000	N/A	650
202	Professional Services	443.201-801.000	N/A	260,000
202	Supplies	449.200-752.000	N/A	3,425
202	Professional Services	449.200-801.000	N/A	460,000
202	Supplies	449.201-752.000	N/A	58,800
202	Asphalt-Outside	449.201-782.000	N/A	60,550
202	Professional Services	449.201-801.000	N/A	13,000
202	Supplies	449.203-752.000	N/A	34,750
202	Vehicle & Equip Intercity	449.203-863.900	N/A	19,725
202	Building Additions & Improvements	449.203-976.000	N/A	74,000



CITY OF FLINT

202	Supplies	449.211-752.000	N/A	17,200
202	Asphalt-Outside	449.211-782.000	N/A	3,400
202	Professional Services	449.215-801.000	N/A	25,000
203	Supplies	443.201-752.000	N/A	24,000
203	Supplies	449.200-752.000	N/A	17,525
203	Supplies	449.201-752.000	N/A	78,000
203	Professional Services	449.201-801.000	N/A	78,160
203	Vehicle & Equip Intercity	449.201-863.900	N/A	42,750
203	Supplies	449.203-752.000	N/A	15,502
203	Asphalt-Outside	449.203-782.000	N/A	5,950
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203	Asphalt-Outside	449.211-782.000	N/A	10,500
203	Professional Services	449.215-801.000	N/A	95,000
202	Wages Full-time	442.100-702.000	N/A	45,389
202	Salaried Employee (Exempt)	442.100-703.000	N/A	(45,389)
202	Sick, Vacation & Accrued	442.100-705.000	N/A	4,872
202	Accrued Absences	442.100-705.300	N/A	1,190
202	Worker's Compensation	442.100-735.000	N/A	5,460
202	Temp & Seasonal Employees	442.100-707.000	N/A	26,000
202	Wages Full-time	443.201-702.000	N/A	22,943
202	Sick, Vacation & Accrued	443.201-705.000	N/A	64,480
202	Accrued Absences	443.201-705.300	N/A	6,690
202	Overtime	443.201-713.000	N/A	10,106
202	Worker's Compensation	443.201-735.000	N/A	30,420
202	Sick, Vacation & Accrued	449.201-705.000	N/A	83,850
202	Accrued Absences	449.201-705.300	N/A	16,180
202	Worker's Compensation	449.201-735.000	N/A	74,340
202	Temp & Seasonal Employees	449.201-707.000	N/A	73,245
202	Wages Full-time	449.203-702.000	N/A	24,327
202	Salaried Employee (Exempt)	449.203-703.000	N/A	(24,327)
202	Sick, Vacation & Accrued	449.203-705.000	N/A	820
202	Accrued Absences	449.203-705.300	N/A	85
202	Worker's Compensation	449.203-735.000	N/A	400
202	Temp & Seasonal Employees	449.211-707.000	N/A	3,600
203	Wages Full-time	442.100-702.000	N/A	42,480
203	Salaried Employee (Exempt)	442.100-703.000	N/A	(38,380)
203	Sick, Vacation & Accrued	442.100-705.000	N/A	3,275
203	Accrued Absences	442.100-705.300	N/A	1,120
203	Worker's Compensation	442.100-735.000	N/A	5,096
203	Wages Full-time	443.201-702.000	N/A	7,184
203	Overtime	443.201-713.000	N/A	7,300



CITY OF FLINT

203	Wages Full-time	449.200-702.000	N/A	45,600
203	Unemployment Compensation	449.200-708.000	N/A	1,800
203	FICA (Social Security)	449.200-709.000	N/A	4,715
203	Medicare	449.200-711.000	N/A	2,230
203	Overtime	449.200-713.000	N/A	14,219
203	Temp & Seasonal Employees	449.200-707.000	N/A	40,310
203	Wages Full-time	449.201-702.000	N/A	24,327
203	Salaried Employee (Exempt)	449.201-703.000	N/A	(24,327)
203	Wages (Part-time)	449.201-704.000	N/A	(162,000)
203	Sick, Vacation & Accrued	449.201-705.000	N/A	820
203	Accrued Absences	449.201-705.300	N/A	824
203	Worker's Compensation	449.201-735.000	N/A	830
203	Temp & Seasonal Employees	449.201-707.000	N/A	81,760
203	Salaried Employee (Exempt)	449.203-703.000	N/A	(24,327)
203	Sick, Vacation & Accrued	449.203-705.000	N/A	820
203	Accrued Absences	449.203-705.300	N/A	84
203	Worker's Compensation	449.203-735.000	N/A	390
203	Temp & Seasonal Employees	449.211-707.000	N/A	21,760
			FY21/22 GRAND TOTAL	\$8,040,348

PRE-ENCUMBERED? YES NO REQUISITION NO:

ACCOUNTING APPROVAL: Kirstie J. Troup Date: 07/19/21

OTHER IMPLICATIONS (i.e., collective bargaining): None

STAFF RECOMMENDATION: (PLEASE SELECT): APPROVED NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Michael JV Brown
Michael JV Brown (Jul 26, 2021 16:22 EDT)
(Michael J. Brown, Director of Public Works)



RESOLUTION NO.: **210421**
PRESENTED: **SEP - 8 2021**
ADOPTED:

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING APPROPRIATE CITY OFFICIALS TO DO ALL THINGS NECESSARY TO PROCESS A BUDGET AMENDMENT TO TRANSFER FUNDS WITHIN THE INFORMATION TECHNOLOGY SERVICES FOR EQUIPMENT


To maintain a balanced departmental budget, it is necessary that appropriated funding be moved within the Information Technology Fund Services balance in the amount of \$651,087.00 to cover the Equipment fund (636) into the following account numbers:

Account Number	Account Name	Amount
636-228.100-977.000	Equipment	\$651,087.00

In accordance with Budget Ordinance #2856 adopted 1-25-15, budget amendments in excess of \$25,000 shall be submitted to City Council for its approval. The funds were budgeted in previous years and were rolled into the Information Technology Fund Services Balance Fund because the work was not done..

IT IS RESOLVED, that the appropriate city officials are hereby authorized to do all things necessary to amend the 2021-2022 budget of the City of Flint to reflect the changes requested above to the City's Information Technology Service Equipment Fund (636) for a total change of \$651,087.00.

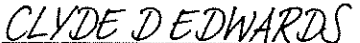
APPROVED AS TO FORM:


Angela Wheeler (Aug 31, 2021 14:59 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:


CLYDE D EDWARDS (Aug 31, 2021 16:36 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 08/24/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Budget Amendment for Information Technology Services

PREPARED BY Monique Cole, Information Technology Services
(Please type name and Department)

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Budget Amendment to request additional funding for the Information Technology Services Equipment account in order to fund the replacement of our computers and laptops (Req: 22-0004920). This was budgeted for in previous years and those funds were rolled into IT Service fund balance because the work was not done at that time.

We are requesting \$651,087.00 to be transferred from the IT Service Fund Balance.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
636	Equipment	636-228.100-977.000		\$651,087.00
FY21/22 GRAND TOTAL				\$651,087.00

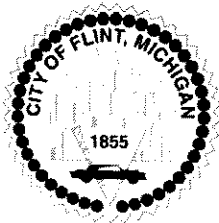
PRE-ENCUMBERED? YES NO **REQUISITION NO:** 1440

ACCOUNTING APPROVAL: _____ **Date:** _____

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X **APPROVED** **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Jeffrey D. Keen Jeffrey D. Keen, IT Director
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210422

PRESENTED: SEP - 8 2021

ADOPTED: _____

PROPOSAL#

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DELL MARKETING L.P. FOR UPDATED IT HARDWARE

WHEREAS, The City of Flint Information Technology Department requests an upgrade of outdated computer equipment that is over ten years old. The replacements will take advantage of updated technology as well as increase employee efficiencies.

WHEREAS, the purchase would include desktop computers, laptop computers, docking stations, keyboards and mouse. Dell Marketing L.P. has a cooperative agreement with michigan.gov/dtmb MiDeal, contract #071B6600111.

Account Number	Account Name	Amount
636-228.100-997.000	Computer Equipment	\$ 651,087.00
	FY22 GRAND TOTAL	\$651,087.00

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Dell Marketing L.P. for upgrades to IT computers and equipment for FY22 (07/01/21-06/30/22) for the amount not to exceed \$651,087.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Aug 31, 2021 15:47 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan
Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
CLYDE D EDWARDS (Aug 31, 2021 16:00 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley
Lauren Rowley, Purchasing Manager



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000091490270.4	Sales Rep	Derek Smith
Total	\$651,087.00	Phone	(800) 456-3355, 6183773
Customer #	10250695	Email	Derek.S@dell.com
Quoted On	Aug. 19, 2021	Billing To	PAYABLE ACCOUNTS PAYABLE
Expires by	Sep. 18, 2021		CITY OF FLINT
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		1101 S SAGINAW ST FLINT, MI 48502-1420
Contract Code	C000000181093		
Customer Agreement #	MHEC-07012015		
Deal ID	21602589		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Derek Smith

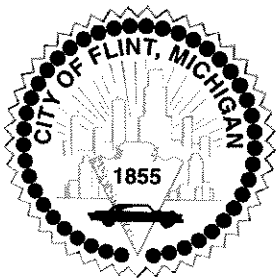
Shipping Group

Shipping To	Shipping Method
ZACH SMITH CITY OF FLINT 1101 S SAGINAW ST FLINT, MI 48502 (810) 691-1568	Standard Delivery

Product	Unit Price	Quantity	Subtotal
OptiPlex 5090 Small Form Factor	\$1,512.18	360	\$544,384.80
Dell Latitude 7420	\$1,517.80	60	\$91,068.00
Dell Thunderbolt Dock- WD19TBS	\$230.99	60	\$13,859.40
Dell Pro Wireless Keyboard and Mouse - KM52221W	\$29.58	60	\$1,774.80

Subtotal:	\$651,087.00
Shipping:	\$0.00
Non-Taxable Amount:	\$651,087.00
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$651,087.00

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.



RESOLUTION: 210425
PRESENTED: SEP - 8 2021
ADOPTED: _____

RESOLUTION TO APPROVE AMENDMENT OF THE FLINT WATER LITIGATION SETTLEMENT AGREEMENT

BY THE CITY COUNCIL:

WHEREAS the City of Flint agreed to resolve, to the maximum extent possible, Flint Water Litigation claims against them by joining a Settlement announced in August, 2020, the terms of which were made public on or about November 18, 2020; and

WHEREAS, it is extremely likely that the McLaren Defendants will have walkaway rights that would enable them to withdraw from the Settlement Agreement and remove their \$20 million contribution from the Settlement Funds; and

WHEREAS, amending the Flint Water Litigation Settlement Agreement to allow the McLaren Defendants to remain party to the Settlement Agreement at a reduced contribution will result in a larger settlement fund than if the McLaren Defendants exercise their walkaway rights; and

WHEREAS, any such amendment will have no financial impact on the City of Flint's participation in the Settlement Agreement and will make more funds available to the residents of Flint who are participating in the Flint Water Litigation Settlement Agreement;

THEREFORE, BE IT RESOLVED that the Flint City Council approves and consents to amending the Flint Water Litigation Settlement Agreement to allow the McLaren Defendants to remain parties to the Settlement Agreement at a reduced contribution.

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO FORM:

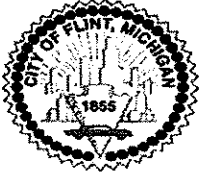
Angela Wheeler
Angela Wheeler (Sep 8, 2021 12:59 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J. F. Widigan, Chief Financial Officer



210398

RESOLUTION NO.: _____

PRESENTED: AUG 18 2021

ADOPTED: _____

RESOLUTION APPROVING THE APPOINTMENT OF ROBERT WIDIGAN AS CHIEF FINANCIAL OFFICER

BY THE MAYOR:

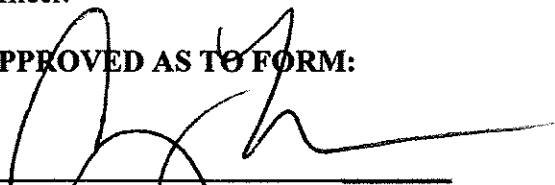
Pursuant to Flint City Charter Section 4-203(D), the Mayor of the City of Flint hereby appoints Robert Widigan as the Chief Financial Officer.

WHEREAS, the Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Thirty-Five Thousand Dollars (\$135,000.00/\$64.90 hourly rate) (\$91,967.90) paid from account 101-191.100-703.000 Wages and Salaries and (\$43,032.10) paid from 296-172.100-703.000 (LCSM-17-FRTA), with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer retroactive to August 16, 2021. The terms of appointment and resume are attached.

WHEREAS, Mayor Sheldon Neeley recommends that Robert Widigan be appointed as the Chief Financial Officer.

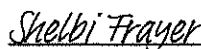
NOW THEREFORE BE IT RESOLVED that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Robert Widigan as the Chief Financial Officer.

APPROVED AS TO FORM:



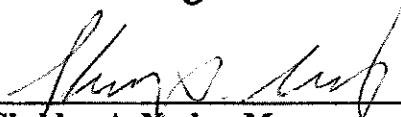
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Shelbi Frayer (Aug 5, 2021 10:04 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 8.3.2021

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution Approving Robert Widigan Appointment to Chief Financial Officer

PREPARED BY

City of Flint Legal Department

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution authorizing the appointment of Robert Widigan as Chief Financial Officer. Mr. Widigan will be paid a salary based on an annual compensation rate of One-Hundred and Thirty-Five Thousand Dollars (\$135,000.00/\$64.90 hourly rate) and paid from account 101-191.100-703.000

FINANCIAL IMPLICATIONS: Payment shall be drawn from appropriated funds in and line item 101-191.100-703.000 (\$91,967.90) Wages and Salaries and account 296-172.100-703.000 (LCSM-17-FRTA) (\$43,032.10)

BUDGETED EXPENDITURE? YES [X] NO [] IF NO, PLEASE EXPLAIN:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES [] NO [X]

STAFF RECOMMENDATION: (PLEASE SELECT): [X] APPROVED [] NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

[Handwritten signature]
(PLEASE TYPE NAME, TITLE)

ROBERT J.F. WIDIGAN

310 N. Cedar St., Apt. 411 | Lansing, MI 48912 | 810.569.8296
rwidigan@gmail.com | www.robertwidigan.com

Experienced professional with a proven track record of success working in local and state government. I am looking for the opportunity to build lasting relationships and help the City of Flint move forward towards further success. Over the past 12 years, my work in local and state government has resulted in a deep understanding of the critical financial and operational issues facing local governments and how communities work and interact with each other.

SUMMARY OF PROFESSIONAL EXPERIENCE

- » Manages the fiscal operations of the City of Lansing including accounting, purchasing, budget preparation and monitoring, investment and debt management, reporting and audit compliance, financial projections and analysis, fringe benefits, and retirement funds
- » Serves as the City of Lansing's chief spokesperson regarding City finances and City policy to the City Council and other local community officials
- » Prepare financial forecasts, budgetary assessments, and fiscal policy recommendations
- » Oversees the financial management and planning and acts as the Mayor's representative in various arenas for the City
- » Develops or acquires financial systems for the City to ensure that fiscal management of the City's resources is accomplished in the most cost-effective, efficient manner, consistent with legal and regulating requirements
- » Seasoned municipal administrative professional, experienced in tasks necessary for local governments, served as the chief executive for Shelby, MI
- » Extensive experience working in local, regional, and state government with a focus on administrative, communications, community outreach, municipal finance, and operational functions
- » Oversaw day to day operations of local government
- » Experience leading 15 plus individuals
- » Experience building diverse and sustainable communities throughout Michigan
- » Development of public policies and local ordinances
- » Review and evaluate complex municipal government budgets, cash flows, and other financial reports
- » Recommends alternative strategies and financial and operational structuring to maximize allocated budget resources for municipal government
- » Formally responsible for analyzing trends, compiling local government data, and preparing reports for long-range strategic planning and recommendations for state support directly to local governments at the Michigan Department of Treasury (Treasury)
- » Experience managing multiple complex projects from conception to completion
- » Ability to adapt to diverse and ever-changing work conditions
- » Excellent team player and ability to work independently
- » Served as the communications and social media liaison for the Bureau of Local Government and School Services within Treasury where I developed and maintained daily social content strategies, promoting statewide Treasury news
- » Experience fostering strong community relations

WORK EXPERIENCE

Finance Director , City of Lansing, Ingham County, MI	Aug. 2020 – Present
Village Manager , Village of Shelby, Oceana County, MI	June 2018 – Aug. 2020
Departmental Analyst , Bureau of Local Government and School Services, Michigan Department of Treasury	June 2014 – June 2018
Co-Chair , Clayton Township Planning Commission, Charter Township of Clayton	May 2015 – June 2018
Treasurer , Genesee County Planning Commission Metropolitan Alliance, Charter Township of Clayton	Jan. 2013 – June 2018
» Jan. 2013 to Mar. 2017 served as Trustee; part-time	
President and Police Commissioner , Village of Lennon, Lennon, Michigan	Sep. 2009 – Feb. 2017
» Sep. 2009 to Nov. 2016 served as Councilman for the Village	
Intern , Office of Fiscal Responsibility, Michigan Department of Treasury	Jan. 2014 – May 2014

VOLUNTEER EXPERIENCE

Shelby Optimist Club Member , Optimist International	Nov. 2018 – Present
Vice-President , Oceana County Economic Alliance, 501(c)(3)	Jan. 2019 – Aug. 2020
Shelby Rotary Club Member , Rotary International	July 2018 – Aug. 2020
Founding Member , Shelby Roars, Shelby, Michigan	Aug. 2018 – Aug. 2020

EDUCATION

Bachelor of Business Administration (BBA) , University of Michigan – Flint, School of Management	Feb. 2012 – May 2014
» Concentration in Accounting , GPA of 3.19	
» Beta Alpha Psi , International Honor Organization for Financial Information Students and Professionals	
Business Transfer , Mott Community College, Flint, Michigan	Sept. 2008 - Apr. 2012

HARD SKILLS

- » BS&A and OneSolution
- » Budget Development and Implementation
- » Budgetary Assessments
- » Community Marketing
- » Economic Development
- » Fiscal policy recommendations
- » Microsoft Office Suites and Google Apps
- » Policy and Ordinance Development
- » Project Management

SOFT SKILLS

- » Adaptable
- » Attention to Detail
- » Collaboration
- » Community Outreach and Communication
- » Effective Communication
- » Problem Solving
- » Punctuality
- » Self-Management
- » Time Management

ROBERT WIDIGAN TERMS OF APPOINTMENT

The Mayor of the City of Flint hereby appoints **Robert Widigan** as Chief Financial Officer in accordance with the provisions of Flint City Charter §§4-203(D) & 1-501.

1. **Scope of Services:** Under the general supervision of the Mayor and City Administrator, the Chief Financial Officer duties shall include those enumerated for the Chief Financial Officer in the Flint City Code of Ordinances, Chapter 2, Article XV, Department of Finance, the Chief Financial Officer Job Description and other duties that shall from time-to-time be required, in the absolute discretion of the Mayor, or his designee and; she shall be subject to all work rules and policies established by the City of Flint.

2. **Term of Appointment:** This appointment shall commence on April 15, 2021, 2021 and shall continue at the will of the Mayor.

3. **Compensation:** The Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$135,000.00/\$64.90 hourly rate). This salary shall be payable in regular timely installments, in the same manner as other employees of the City of Flint are paid. Such earnings shall be paid from account 101-191.100-703.000 (\$91,967.90), Wages & Salaries and account 296-172.100-703.000 (LCSM-17-FRTA) (\$43,032.10) with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to August 16, 2021. The funding from the Mott Capacity Grant is contingent upon the availability of the funding. In the event, that the funding from the Mott Capacity Grant is no longer available, the salary will be reduced to \$91,967.10 unless other funding sources subsequently supplement the \$43,032.10.

4. **Benefits:** The Chief Financial Officer will be provided with fringe equal to those now or hereinafter provided for an exempt employee allocated above Level 23 including, but not limited to health care coverage, dental insurance, life insurance, personal time off, holiday pay, etc.; but expressly excluding membership in the Civil Service System. However, the Chief Financial Officer shall be eligible to participate in the City of Flint Hybrid Pension Plan as provided to other appointed officials, which may change from time-to-time. The Chief Financial Officer shall be 100% vested at all times, with respect to his own contributions.

For the purposes of providing to the Chief Financial Officer the above compensation and fringe benefits, the City of Flint shall place the Chief Financial Officer on the City's regular payroll so that all of said compensation and fringe benefits shall be provided to the Chief Financial Officer in the same manner as other employees of the City of Flint.

5. **Indemnification and Insurance:** The City of Flint shall indemnify and provide appropriate insurance coverage for the Chief Financial Officer for any attorney's fees, reasonable costs, and damage awards incurred by the Chief Financial Officer as a result of any malpractice action brought against him by any person as a result of his performance of duties pursuant to his Appointment. To the fullest extent permitted by law, the City of Flint shall defend, pay on behalf of, indemnify and hold harmless the Chief Financial Officer against any and all claims, demands, suits, or losses, including, but not limited to, civil rights actions, and providing for all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Chief Financial Officer by reason of any injuries or damages including losses

that may arise as a result of his acts, omissions, faults or negligence in connection with the performance of the terms of his appointment. The City of Flint shall provide appropriate insurance coverage, although, the full indemnification of the Chief Financial Officer as articulated above shall not be in any way limited by the insurance coverage chosen by the City of Flint.

6. Termination: The City may terminate, without cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated without Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The City may terminate, for Good Cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated with Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The Chief Financial Officer may voluntarily terminate this Agreement before the expiration of the term set forth herein by providing fourteen (14) days advanced written notice, unless agreed upon otherwise by the Parties. In the event that this Agreement is terminated pursuant to this subsection, the Chief Financial Officer shall be entitled to accrued PTO.

“GOOD CAUSE”. For purposes of this Agreement the term "good cause" is defined as sole proven acts or omissions as follows:

A. Any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by the Chief Financial Officer under this Agreement or applicable law.

B. Any misconduct of the Chief Financial Officer involving an act of moral turpitude, criminal illegality (excepting minor traffic violations), or habitual violations of the traffic laws, whether or not related to the Chief Financial Officer's official duties hereunder.

C. Any willful, knowing, grossly negligent, or negligent misapplication or misuse, direct or indirect, by the Chief Financial Officer, of public or other funds or other property, real, personal, or mixed, owned by or entrusted to the City, any agency or corporation thereof, or the Chief Financial Officer in his official capacity.

7. Waiver of Claims: Appointee agrees, in consideration for accepting payment pursuant to this Agreement, that Appointee will not file a lawsuit or claim of any type in any forum against the City for actions arising in any way related to employment by the City, and that if Appointee does, the lawsuit or claim will be immediately dismissed; and, notwithstanding the fact that the terms of this Agreement shall otherwise remain in full force and effect, Appointee will return to the City all of the consideration received from the City as a result of this Agreement, and Appointee will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in this

Agreement shall prevent Appointee from filing suit to challenge this Agreement or to enforce the terms of this Agreement.

8. **Whole Agreement:** Any additions, deletions or modifications to these terms of appointment must be in writing and signed by both parties. This document, consisting of three (3) pages in its entirety, embodies the entire agreement between the parties hereto.

Dated this _____ day of August 2021.

APPOINTEE:

Robert Widigan

FOR THE CITY:

APPROVED AS TO FORM:

Sheldon A. Neeley, Mayor

Angela Wheeler, Chief Legal Officer

S:\AWO\Terms of Appointment\Robert Widigan\2021.08.02 (Permanent) Widigan Terms of Appointment Chief Financial Officer.doc