

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Wednesday, November 3, 2021**

**5:00 PM**

**ELECTRONIC PUBLIC MEETING**

### **FINANCE COMMITTEE**

*Santino J. Guerra, Chairperson, Ward 3  
Monica Galloway, Vice Chairperson, Ward 7*

*Eric Mays, Ward 1  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6*

*Maurice D. Davis, Ward 2  
Jerri Winfrey-Carter, Ward 5  
Allan Griggs, Ward 8*

*Eva Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy City Clerk*

**SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING****PUBLIC NOTICE****FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING**

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring that the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On, Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. Subsequently, on December 22, 2020, Public Act 267 of 1976 was amended through Senate Bill 1246 extending the electronic meetings with no reason through March 31, 2021. The act also allows that after March 31, 2021, electronic meetings may be held if a local state of emergency was declared. On March 23, 2020, the Flint City Council extended Mayor Neeley's declaration of emergency indefinitely due to the COVID-19 pandemic. Therefore, this meeting will be held electronically.

Pursuant to Act 267 of the Public Acts of 1976 Open Meetings Act as amended, notice is hereby given that the Flint City Council will conduct four (4) regularly scheduled committee meetings, to be held as follows:

**Flint City Council Committee Meetings  
(Finance, Governmental Operations, Legislative and Grants)  
Wednesday, November 3, 2021, at 5 p.m.**

1. The public and media may listen to the meeting online by live stream at <https://www.youtube.com/c/FlintCityCouncilMeetings> or through Start Meeting by dialing (617) 944-8177. (If unable to get through, please dial (206) 451-6011.)
2. In order to speak during the PUBLIC SPEAKING PERIOD of each meeting by telephone, participants will also call (617) 944-8177. (If unable to get through, please dial (206) 451-6011):
  - a. All callers will be queued and muted until the Public Speaking portion of each agenda;
  - b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
  - c. Public speakers should state and spell their name for the record and will be allowed two (2) minutes for public speaking during each meeting;
  - d. The speaker will be returned to mute after the 2 minutes have expired;
  - e. After the telephonic public speakers for each committee meeting are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 2 minutes;
  - f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker per meeting. Consequently, public participants who call in and speak during the public speaking period of the meetings WILL NOT have any written comments as submitted read by the City Clerk.
3. The public may send public comments by email to [CouncilPublicComment@cityofflint.com](mailto:CouncilPublicComment@cityofflint.com) no later than 10 minutes prior to the meeting start time of 5 p.m.
4. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to [CouncilPublicComment@cityofflint.com](mailto:CouncilPublicComment@cityofflint.com), with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including, but not limited to, interpreters.  
If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

## ROLL CALL

## MEMBER REMOTE ANNOUNCEMENT

*Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).*

## MEMBER CONTACT INFORMATION

*Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.*

## PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

*All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1246, as passed on December 17, 2020, and signed into law on December 22, 2020, and subsequent amendments that may be adopted.*

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

## PUBLIC SPEAKING

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), two (2) minutes per speaker. Only one speaking opportunity per speaker.*

## COUNCIL RESPONSE

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.*

## SPECIAL ORDERS

**210278** Special Order/Flint Water Crisis Criminal Cases/Former Special Prosecutor Todd Flood

A Special Order as requested by Councilperson Mays to discuss Flint water crisis criminal cases with Former Special Prosecutor Todd Flood.

**210459** Special Order/Restoration Contracts

A Special Order as requested by Councilperson Galloway to discuss restoration contracts. She would also like to have copies of the last two contracts issued and approved for this work.

**210514** Special Order/Censure

A Special Order as requested by Councilperson Worthing to discuss the censure of President Kate Fields.

**210521** Special Order/Legal Opinion/City Council/American Rescue Plan Act (ARPA) Funds

A Special Order as requested by Council President Fields to discuss whether City Council has the authority to decide how ARPA funds are spent.

## RESOLUTIONS

**210540** Contractual Agreement/Ernst & Young/Management Services/American Rescue Act Plan (ARPA) Funds

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to enter into and manage a contractual agreement with Ernst & Young for management services for the city's American Rescue Act Plan (ARPA) funds, including but not limited to compliance and implementation, in an amount NOT-TO-EXCEED \$3,994,074.00 for FY2022 through FY2027 [FUSDT-CSLFRF Professional Services Acct. No. 287-171.716-801.000.]

**210541** Detroit Salt Co./Bulk Salt

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to issue a purchase order to Detroit Salt Co. for bulk salt, as requested by Transportation, in an amount NOT-TO-EXCEED \$375,000.00 [Major Street Fund Acct. No. 202-449.203-752.000 = \$206,500.00 and Local Street Fund Acct. No. 203-449.203-752.000 = \$168,500.00.] [NOTE: The purchase of bulk salt is a cooperative effort with the Genesee County Road Commission.]

**210542** Contract/Garland/DBS, Inc./Roof Replacement/City Hall/South Building

Resolution resolving that the appropriate city officials, upon City Council's approval, are to do all things necessary to enter into a contract with Garland/DBS, Inc., for roof replacement at the South Building at City Hall, in an amount NOT-TO-EXCEED \$254,991.00, as requested by Facilities Maintenance [Public Improvement Fund Acct. No. 402-753.200-976.000.]

**210543** Flock Safety/Public Safety Surveillance Cameras

Resolution resolving that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Flock Safety for the use

of additional cameras and footage retention as part of Phase II, in an amount NOT-TO-EXCEED \$98,750.00, and an aggregate amount of \$167,500.00 [General Fund Acct. No. 101-315.100-801.000.]

**210544** Hurley Medical Center/Employee Occupational Services

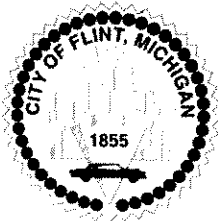
Resolution resolving that the proper city officials, upon City Council approval, are to do all things necessary to issue a purchase order to Hurley Medical Center for [occupational health services pertinent to the pre-employment health testing for City of Flint employees], as requested by Human Resources, in an amount NOT TO EXCEED \$80,000.00 [Fringe Benefit Fund Acct. No. 627-270.300-835.000.]

**210545** Budget Amendment/Transfer of Funds/General Fund/DPW/Information Technology/Fleet

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the 2021-2022 operating budget of the City of Flint, as requested by various departments. [NOTE: The budget amendment is as follows: \$57,606.00 from General Fund Balance to General Fund Professional Services Acct. No. 101-253.201-801.000 (income tax collection and processing); \$444,000.00 from Water Fund Balance to Water Fund Professional Services Acct. No. 591-536.100-801.000 = \$30,000.00, Water Fund Repairs & Maintenance Acct. No. 591-545.201-930.000 = \$100,000.00, Water Fund Rentals Acct. No. 591-545.201-940.000 = \$114,000.00 and Water Fund Professional Services Acct. No. 591-545.200-801.000 = \$200,000.00; \$240,000.00 from Information Technology Fund Balance to IT Wages Acct. No. 636-228.100-702.000 = \$190,000.00 and IT Computer Software Acct. No. 636-228.100-814.600 = \$50,000.00; and \$257,686.00 from Fleet/Central Garage Fund Balance to Fleet/Central Garage Equipment Fund Acct. No. 661-451.100-977.000 = \$57,686.00 and Fleet/Central Garage Vehicle Fund Acct. No. 661-451.100-977.500 = \$200,000.00.]

## **DISCUSSION ITEMS**

## **ADJOURNMENT**



PROPOSAL# 22-512

RESOLUTION NO.: 210540

PRESENTED: NOV - 3 2021

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ERNST & YOUNG FOR MANAGEMENT OF THE ARPA FUNDS**

The City of Flint Department of Purchases & Supplies solicited proposals for the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds as requested by the Finance Department in 2021. After thorough review of the eight proposals received by the Finance and Economic Development teams, the Finance team recommends awarding the contract for compliance and implementation of the ARPA funds to Ernst & Young. The contract with Ernst & Young would not exceed \$3,994,074 for FY2022 to FY2027.

The ARPA CLFRF grant budget was adopted with resolution 210280 for \$94,726,664. Per the US Treasury, "funds used in a manner consistent with the Interim Final Rule while the Interim Final Rule is effective will not be subject to recoupment."

This contract will use grant code FUSDT-CSLFRF and account 287-171.716-801.000 Professional Services.

Year	Amount
Year 1	\$ 1,150,650
Year 2	884,380
Year 3	738,025
Year 4	627,494
Year 5	593,525
<b>Aggregate Total</b>	<b>\$3,994,074</b>

**IT IS RESOLVED**, that the appropriate City officials are hereby authorized to do all things necessary to enter into and manage a contractual agreement with Ernst & Young for management services for the City's ARPA funds, including but not limited to compliance and implementation, in the amount not-to-exceed \$3,994,074.00 for the FY2022 to FY2027.

**APPROVED AS TO FORM:**

*Angela Wheeler*  
Angela Wheeler (Oct 27, 2021 15:21 EDT)  
**Angela Wheeler, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

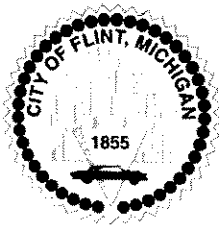
*Robert J. F. Widigan*  
**Robert Widigan, Interim Chief Financial Officer**

**FOR THE CITY OF FLINT:**

*CLYDE D EDWARDS*  
CLYDE D EDWARDS (Oct 27, 2021 17:08 EDT)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
**Kate Fields, City Council President**



RESOLUTION NO.: \_\_\_\_\_

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

APPROVED AS TO PURCHASING:

*Lauren Rowley*

Lauren Rowley, Purchasing Manager



## CITY OF FLINT

### STAFF REVIEW FORM

TODAY'S DATE: 10/26/2021

PREPARED BY: Vickie Foster, Dept. of Finance

AGENDA ITEM TITLE: Management of ARPA Funds

VENDOR NAME: Ernst & Young

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

After thorough review of the eight proposals received for RFP22-512, the Finance team recommends awarding the contract for compliance and implementation of the ARPA funds to Ernst & Young. The contract with Ernst & Young would not exceed \$3,994,074 for FY2022 to FY2027.

BUDGETED EXPENDITURE? YES

Dept.	Name of Account	Account Number	Grant Code	Amount
Finance	Professional Services	287-171.716-801.000	FUSDT-CSLFRF	3,994,074
GRAND TOTAL				3,994,074

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Martita Moffett-Page  
Martita Moffett-Page (Oct 27, 2021 13:37 EDT) Date: \_\_\_\_\_  
Martita Moffett-Page, Grants Administrator

WILL YOUR DEPARTMENT NEED A CONTRACT? YES (see attached)

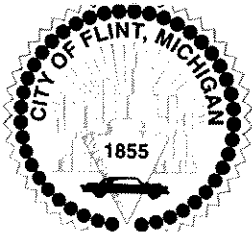
WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

Year 1 \$1,150,650 Year 2 \$884,380 Year 3 \$738,025 Year 4 \$627,494 Year 5 \$593,525

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENTAL APPROVAL: Jennifer Ryan  
Jennifer Ryan (Oct 27, 2021 11:19 EDT) Date: \_\_\_\_\_  
Jennifer Ryan, Deputy Finance Director





Sheldon A. Neeley  
Mayor

## CITY OF FLINT Department of Finance

Clyde Edwards  
City Administrator

Robert J.F. Widigan  
Interim Chief Financial Officer

Jennifer Ryan  
Deputy Finance Director

### MEMORANDUM

TO: Lauren Rowley  
Purchasing Manager

FROM: Robert J.F. Widigan  
Interim Chief Financial Officer

DATE: October 21, 2021

SUBJECT: Management of American Rescue Plan Act (ARPA) Funds – Proposal #22000512

---

The proposals received for RFP #22-512 were reviewed and discussed with Jennifer Ryan, Lottie Ferguson, Khalfani Stephens, Martita Moffett-Page, and Robert J.F. Widigan. Below is a summary of the results.

From our original Management of American Rescue Plan Act (ARPA) Funds RFP, we received eight (8) proposals (attached is a summary of all eight responses, titled "Flint ARPA Proposal Summary - FINAL"). The (8) proposal were from the following firms:

1. Witt O'Brien's, LLC - Washington, DC
2. Accutrak Consulting and Accounting Services PLLC - Chesterfield, MI
3. Ernst & Young LLP - Detroit, MI
4. Montgomery & Company, PLLC - Southfield, MI
5. MGT of America Consulting, LLC - Tampa, FL
6. Guidehouse, Inc. - Falls Church, VA
7. BLN Emergency Management - Wixom, MI
8. Tidal Basin Government Consulting, LLC - Utica, NY

From those eight (8) proposals, we focused on four (4). They were selected based on all of the following factors: total cost; subcontracting; proximity to Flint, MI or Genesee County, MI; experience working with other Michigan communities; and overall experience managing federal grants.

The four (4) selected were BLN, E&Y, Montgomery, and Tidal Basin. Jenn and I reached out to these companies with the following request:

"We would like to focus on Compliance and Implementation. Could you please provide the following information for both compliance and implementation separately?"

## Management Of American Rescue Plan Act (ARPA) Funds – Proposal #22000512 (continued)

- Can you describe how you see your firm defining and handling compliance/implementation?
- Can you refine your estimated cost for compliance/implementation (feel free to break it down by hourly and then a not to exceed rate)?
- Can you provide your estimated time spent on compliance/implementation?
- Can you provide an estimated team size for compliance/implementation?
- Can you describe your estimated presence in Flint and/or City Hall?"

Two of the four firms, E&Y and Montgomery, replied by the deadline of Monday (10/18); one of the four firms, BLN, replied on Tuesday (10/19) at 4:45 PM. These responses are attached.

- The response from BLN Emergency Management did not answer most of the questions sent. They did include a breakdown of their costs, with a lower total than their original proposal.
- The response from Montgomery & Company answered our questions and included a cost breakdown. Their proposed services, though, seem to be focused on project management and training.
- The response from Ernst & Young LLP answered our questions and included a cost breakdown. In addition to project management and training, as offered by Montgomery, E&Y offer a more hands-on approach. E&Y's cost breakdown included more hours and a lower average cost per hour. Additionally, E&Y has more relevant experience and extensive resources. Although we had limited the updated information to implementation and compliance, E&Y includes a leveraging component as part of their engagement; their team includes resources to check for related funding for projects.

Based on our review, we have selected Ernst & Young LLP as the vendor for the Management of ARPA RFP #22-512.



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES  
For Management of American Rescue Plan Act (ARPA) Funds  
Proposal# 22000512  
Approximate Annual Quantities – Not Guaranteed  
Furnish as requested for the period 7/1/21 – 6/30/22

**Bidder# 1:** Witt O'Brien's, LLC  
Washington, DC

Professional Services Estimate \$513,300.00  
Travel / On-Site Support \$77,610.00

**Bidder# 2:** Accutrak Consulting and Accounting Services PLLC  
Chesterfield, MI

**Proposed Fee**

Job Title	Fully Burdened Hourly Rate
Subject Matter Expert	\$250
Project Manager	\$215
Senior Project Analyst	\$185
Project Analyst	\$135
Administrative Support	\$75

**Bidder# 3:** Ernst & Young LLP  
Detroit, MI

**Total Cost:**

Year 1: \$1,414,500.00

Year 2: \$ 884,380.00

Year 3: \$ 738,025.00

Year 4: \$ 627,494.00

Year 5: \$ 593,525.00

**TOTAL: \$4,247,924.00**

**A SPECIAL NOTE FROM THE PURCHASING DIVISION**

*Bid results posted are before evaluation team review and award recommendation.*



**Bidder# 4: Montgomery & Company, PLLC**  
Southfield, MI

**Total Cost:**

**Year 1: \$ 829,080.00**

**Year 2: \$ 829,080.00**

**Year 3: \$ 829,080.00**

**Year 4: \$ 829,080.00**

**Year 5: \$ 829,080.00**

**TOTAL: \$4,145,400.00**

**Bidder# 5: MGT of America Consulting, LLC**  
Tampa, FL

**Total Cost:**

**Year 1: \$ 201,916.00**

**Year 2: \$ 207,292.00**

**Year 3: \$ 213,436.00**

**Year 4: \$ 220,540.00**

**Year 5: \$ 226,492.00**

**TOTAL: \$1,069,676.00**

**A SPECIAL NOTE FROM THE PURCHASING DIVISION**

*Bid results posted are before evaluation team review and award recommendation.*



**Bidder# 6: Guidehouse, Inc.**  
**Falls Church, VA**

Proposed rates are based on a time and materials fee arrangement.

**Rate Card Sheet**

<b>Team Guidehouse Rate Sheet</b>					
<b>Position</b>	<b>Year 1 Hourly Rate</b>	<b>Year 2 Hourly Rate</b>	<b>Year 3 Hourly Rate</b>	<b>Year 4 Hourly Rate</b>	<b>Year 5 Hourly Rate</b>
<b>Partner/Leader</b>	\$325	\$335	\$345	\$355	\$366
<b>Director</b>	\$295	\$300	\$315	\$324	\$334
<b>Manager</b>	\$235	\$245	\$250	\$258	\$266
<b>Senior Consultant</b>	\$180	\$185	\$190	\$196	\$202
<b>Consultant</b>	\$150	\$155	\$160	\$165	\$170
<b>Recovery Analyst III</b>	\$125	\$130	\$135	\$136	\$143
<b>Recovery Analyst II</b>	\$65	\$70	\$75	\$77	\$79
<b>Recovery Analyst I</b>	\$45	\$50	\$55	\$57	\$59
<b>Analyst</b>	\$35	\$40	\$45	\$46	\$47

**Bidder# 7: BLN Emergency Management**  
**Wixom, MI**

**Total Cost:**

**Year 1: \$1,836,318.25**

**Year 2: \$1,737,618.25**

**Year 3: \$1,745,514.25**

**Year 4: \$1,479,447.25**

**Year 5: \$ 765,811.00**

**TOTAL: \$7,564,709.00**

**A SPECIAL NOTE FROM THE PURCHASING DIVISION**

*Bid results posted are before evaluation team review and award recommendation.*



***Bidder# 8: Tidal Basin Government Consulting, LLC  
Utica, NY***

**Total Cost:**

**Year 1: \$1,255,450.00**

**Year 2: \$1,282,950.00**

**Year 3: \$1,282,950.00**

**Year 4: \$1,282,950.00**

**Year 5: \$1,282,950.00**

**TOTAL: \$6,387,250.00**

**A SPECIAL NOTE FROM THE PURCHASING DIVISION**

*Bid results posted are before evaluation team review and award recommendation.*



RESOLUTION NO.: 210280  
PRESENTED: JUN 14 2021  
ADOPTED: JUN 14 2021

**RESOLUTION AUTHORIZING THE AMENDMENT OF THE FY2020-21 BUDGET TO INCLUDE  
\$94,726,664 OF FUNDING FOR THE AMERICAN RESCUE PLAN ACT; CORONAVIRUS LOCAL FISCAL  
RECOVERY FUND FROM THE UNITED STATES DEPARTMENT OF TREASURY**

**BY THE MAYOR:**

As part of the American Rescue Plan Act, the City of Flint was awarded grant funding from the Coronavirus Local Fiscal Recovery Fund through the US Department of Treasury. The City's allocation of the funds totals \$94,726,664. The City received the first of two payments on May 19, 2021 for \$47,363,332.00; the second payment is expected in May 2022.

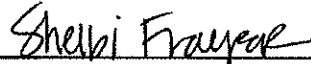
The period of performance for this award ends on December 31, 2026, and the City may use the award to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024. This grant is to address public health and economic impacts of the COVID-19 public health emergency and invest in infrastructure. The City will not expend funds until final rules have been issued by the U.S. Department of Treasury.

**IT IS RESOLVED** that the appropriate City officials are hereby authorized to do all things necessary to appropriate grant funding and abide by terms and conditions of the grant from the United States Department of Treasury for addressing the Public Health and Economic Impacts of the COVID-19 Public Health Emergency under grant code FUSDT-CSLFRF in the amount of \$94,726,664, and to make available in subsequent fiscal years any remaining funds that are still available from the grantor.

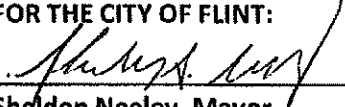
APPROVED AS TO FORM:

  
Angela Wheeler, Chief Legal Officer

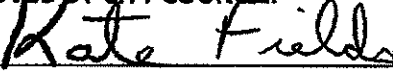
APPROVED AS TO FINANCE:

  
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

  
Sheldon Neeley, Mayor

APPROVED BY CITY COUNCIL:

  
Kate Fields, City Council President

## **More Information on the Conclusion of the Public Comment Period and the Interim Final Rule on the Coronavirus State and Local Fiscal Recovery Funds**

The American Rescue Plan provides \$350 billion through the Coronavirus State and Local Fiscal Recovery Funds for eligible state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs. This funding is subject to the requirements specified in the Interim Final Rule adopted by Treasury, which describes whether a program, project, or service is an eligible use.

The Interim Final Rule took effect on May 17, 2021 and was open for public comment until July 16, 2021. Treasury welcomes the robust stakeholder feedback that was provided, with nearly 1,000 unique comments submitted. Treasury is committed to a prompt and thorough review of the comments and plans to adopt a final rule, which will respond to comments received. Treasury expects its review of comments to continue into the fall.

Until Treasury adopts a final rule and the final rule becomes effective, the Interim Final Rule is, and will remain, binding and effective. This means that recipients can and should rely on the Interim Final Rule to determine whether uses of funds are eligible under this program. Treasury encourages recipients to use funds to meet needs in their communities.

*Funds used in a manner consistent with the Interim Final Rule while the Interim Final Rule is effective will not be subject to recoupment.*

As noted above, the Interim Final Rule implements the four categories of eligible uses established under the American Rescue Plan Act, including by establishing criteria and considerations for recipients to determine whether a use is consistent with the Interim Final Rule. To provide clarity regarding eligible uses and help support recipients in responding to urgent needs, the Interim Final Rule includes a non-exclusive list of programs or services that are eligible as responding to the public health emergency and its negative economic impacts and a non-exclusive list of government services that may be funded to the extent of a government's reduction in revenue. At the end of this statement are examples that recipients may consider. Please note that not every eligible use is listed below, and recipients may use the Interim Final Rule to interpret whether their use of fund meet the criteria of what is eligible. It is possible for recipients to use funds in a manner that is not on the list below as long as it is consistent with guidance in the Interim Final Rule.

Additionally, recipients can use State and Local Fiscal Recovery Funds, up to their amount of revenue loss due to COVID-19, with broad discretion to provide government services. Some examples of government services include police, fire, and other public safety services, school or educational services, health services, environmental services, and maintenance or pay-go funded building of infrastructure including roads.

Finally, recipients may also consider FAQs issued by Treasury to help assess whether a project or service would be an eligible use of Coronavirus State and Local Fiscal Recovery Funds.

If recipients have interpretive questions regarding the Interim Final Rule, they may contact Treasury at [slfrp@treasury.gov](mailto:slfrp@treasury.gov). Treasury does not pre-approve specific uses of these funds.



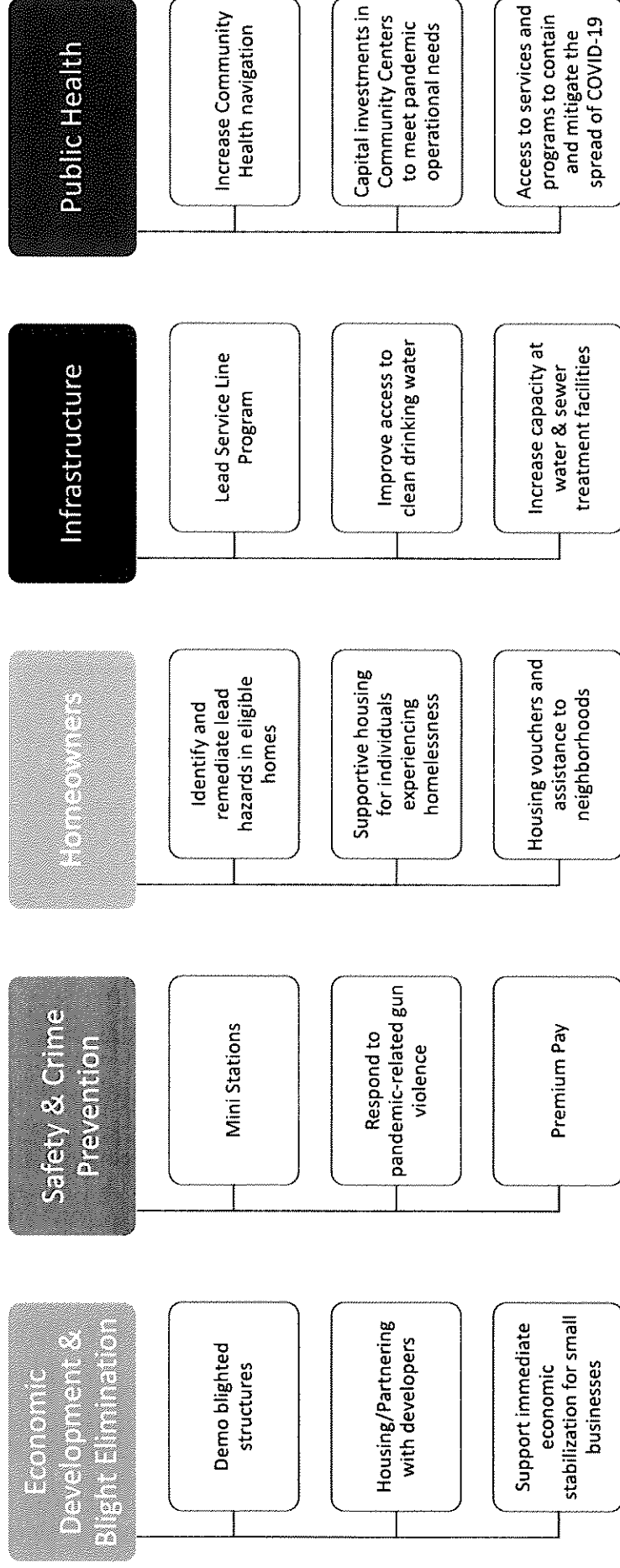
Treasury is committed to supporting recipients in helping to ensure a strong and equitable recovery and recipients are encouraged to use this relief to support urgent needs, including pandemic response efforts and supporting the immediate needs of households and businesses.

**Non-Exhaustive Examples of Funding Uses Eligible as Responding to the COVID-19 Public Health Emergency and Its Negative Economic Impacts**

- Expenses related to COVID–19 vaccination programs and sites
- Costs of providing COVID–19 testing and monitoring, contact tracing, and monitoring of case trends and genomic sequencing for variants
- COVID–19 related expenses in congregate living facilities, including skilled nursing facilities, long-term care facilities, incarceration settings, homeless shelters, residential foster care facilities, residential behavioral health treatment, and other group living facilities
- COVID–19-related expenses of public hospitals, clinics, and similar facilities
- Expenses of establishing temporary public medical facilities and other measures to increase COVID–19 treatment capacity
- Emergency medical response expenses, including emergency medical transportation, related to COVID–19
- Mental health treatment, substance misuse treatment, and other behavioral health services
- Assistance to unemployed workers, including services like job training to accelerate rehiring of unemployed workers
- Assistance to households or populations facing negative economic impacts, including food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; internet access or digital literacy assistance.
- Assistance to small businesses facing negative economic impacts, including to address financial hardship; implement COVID–19 prevention or mitigation tactics; or provide technical assistance, counseling, or other services to assist with business planning needs.
- For state, local, or Tribal governments, payroll and covered benefit expenses for public safety, public health, health care, human services, and similar employees responding to the COVID–19 public health emergency.
- Payroll, covered benefits, and other costs associated with rehiring public sector staff, up to the pre-pandemic staffing level of the government.
- When provided in a qualified census tract, to households living in a qualified census tract, by a Tribal government, or to other households, businesses, or populations disproportionately impacted by COVID–19, including programs or services that:
  - Facilitate access to health and social services, including assistance accessing public benefits or community violence intervention programs
  - Address housing insecurity, including support for individuals who are homeless and development of affordable housing
  - Address COVID– 19 impacts on education, including: new or expanded early learning services and services to address the academic, social, emotional, and mental health needs of students
  - Address the impacts of the COVID– 19 public health emergency on childhood health or welfare, including new or expanded childcare or home visiting programs.

# DRAFT

## ARPA Spending Categories

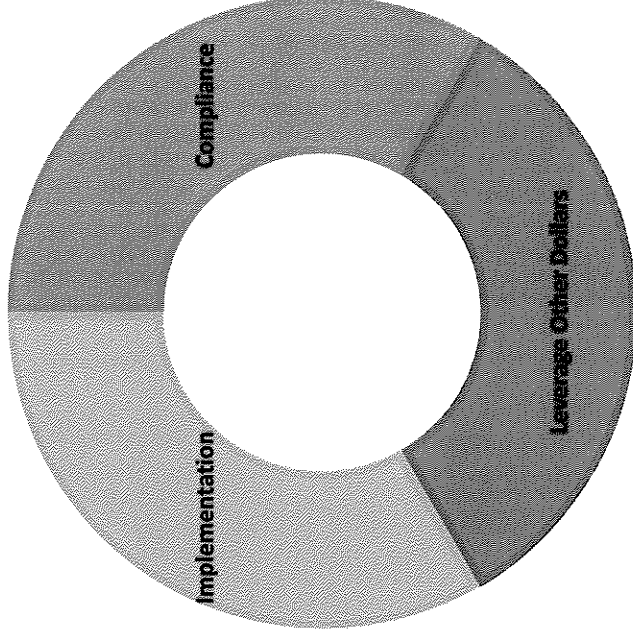


**\*Subject to change based on community input and US Department of the Treasury Interim Final Rules**

# DRAFT

## ARPA - FISCAL RECOVERY FUNDS INDIRECT DOLLARS - SPENDING PLAN

■ Compliance ■ Leverage Other Dollars ■ Implementation



**Compliance:** A third party firm to be our “watch dog” on these Federal funds. Responsible for all reporting, monitoring, and identifying justification for allowable costs.

**Implementation:** Additional staff/contractors to assist with daily implementation of these dollars. Be the project manager for all identified projects.

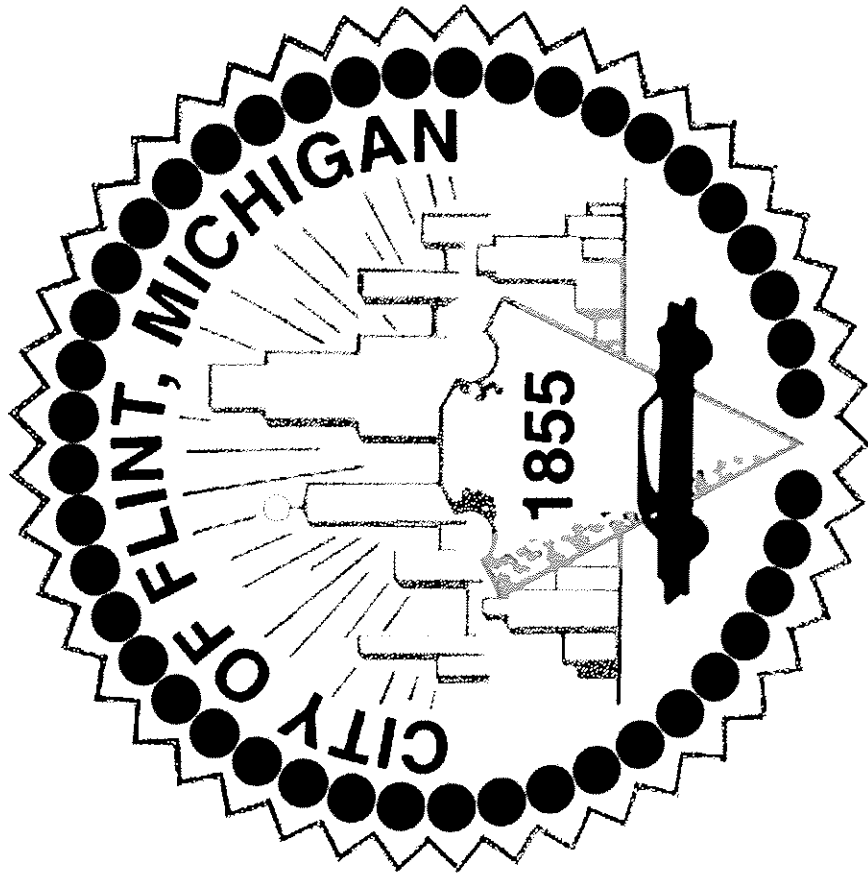
**Leverage other Dollars:** A third party firm to go after other ARPA dollars for the city. This could be matching grants, leveraging other foundations, etc.

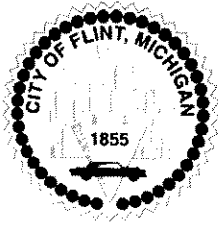
# We Want To Hear From You!

---

Residents can weigh in until **December 1, 2021**, with their thoughts in many ways:

- ☐ Vote in this poll: [surveymonkey.com/r/FlintFundingPriorities](https://surveymonkey.com/r/FlintFundingPriorities)
- ☐ Send an email to [input@cityofflint.com](mailto:input@cityofflint.com)
- ☐ Mail comments to:  
City of Flint Budget Input  
1101 S. Saginaw St. Room 203  
Flint, Michigan 48502
- ☐ Write comments and drop them off at Flint City Hall in the red drop box in front of the City Hall entrance.
- ☐ Call (810) 237-2000





RESOLUTION NO.: 210541

PRESENTED: NOV - 3 2021

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO DETROIT SALT COMPANY FOR BULK SALT**

The Finance Department- Division of Purchases and Supplies has received notification from Genesee County Road Commission, that the bulk salt cooperative agreement with Detroit Salt Co., 12841 Sanders St., Detroit MI has been negotiated for the City of Flint to procure bulk salt for winter maintenance.

Funding for said services are available in the following account for FY22 (07/01/21- 06/30/2022):

Account Number	Account Name	Amount
202-449.203-752.000	SALT-MAJORS	\$ 206,500.00
203-449.203-752.000	SALT-LOCALS	\$168,500.00
	<b>FY22 GRAND TOTAL</b>	<b>\$375,000.00</b>

IT IS RESOLVED, that the Proper City Officials, are hereby authorized to issue a purchase order to Detroit Salt Company for bulk salt FY22 (07/01/21 – 06/30/22) in an amount not-to-exceed \$375,000.00.

APPROVED AS TO FORM:

Angela Wheeler  
Angela Wheeler (Oct 27, 2021 14:03 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS  
CLYDE D EDWARDS (Oct 27, 2021 14:26 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields  
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley  
Purchasing Manager



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** September 24, 2021

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Rock salt for roadways

**PREPARED BY** Kathryn Neumann for John H. Daly, III

**VENDOR NAME:** Detroit Salt

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The purchase of road salt for the FY22 winter season is necessary in the winter months to maintain a safe and hazard free driving surface. The City purchases salt through a cooperative bid with the Genesee County Road Commission.

**FINANCIAL IMPLICATIONS:** There is money in the accounts listed below

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	449.203-752.000		\$206,500.00
203	Local Street Fund	449.203-752.000		\$168,500.00
FY20 GRAND TOTAL				\$375,000.00

**PRE-ENCUMBERED?** YES ☒ NO ☐ **REQUISITION NO:** 210004444

**ACCOUNTING APPROVAL:** Kirstie Troup  
Kirstie Troup | Sep 24, 2021 11:06 EDT | **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒

(If yes, please indicate how many years for the contract) \_\_\_\_\_ YEARS

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** John H. Daly III  
John H. Daly, III, Director of Transportation



**GENESEE COUNTY ROAD COMMISSION  
PURCHASING OFFICE**

---

**April 6, 2021**

**City of Flint  
1101 S. Saginaw Street, Room #304  
Flint, MI 48502**

**Subject: 2021-2022 - Winter Season—Item #32--Bulk Rock Salt**

**Dr. John Daly:**

**This correspondence is to inform you that the Genesee County Road Commission Board of Commissioners approved the 2021-2022 Winter Season—Bulk Rock Salt Bid to the following company:**

**Detroit Salt Company  
12841 Sanders Street  
Detroit, MI 48217  
Phone: (313) 841-5144**

**Due to the partnering/business relationship with the Genesee County Road Commission and the agencies that piggyback from our contract, Detroit Salt Company/CEO and the GCRC Purchasing negotiated the unit price of \$62.66/ton for the 2021-2022 Budget Year.**

**Each agency that is cooperatively purchasing from our salt bid will be responsible for ordering their salt separately. Salt will be ordered on an as needed basis.**

**Your projected usage of Salt for the 2021-2022 Winter Season is 8,000 tons.**

**I would like to reiterate that you will be dealing directly with the vendor for ordering and invoicing of your salt.**

**If you have any questions, please contact me at (810) 767-4920, ext. 271 or email: [sjaeger@gcrc.org](mailto:sjaeger@gcrc.org).**

**Sincerely,**

A handwritten signature in cursive script that reads "Stephanie Jaeger".

**Stephanie Jaeger  
Purchasing Administrator**

RESOLUTION NO.: 210542PRESENTED: NOV - 3 2021

ADOPTED: \_\_\_\_\_

PROPOSAL# 25-MI-210917

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO GARLAND/DBS, INC. FOR ROOF REPLACEMENT**  
**AT CITY HALL SOUTH BUILDING**

On October 7, 2021, The Facilities Maintenance Department submitted to the Purchasing Department, a cooperative bid that was administered by Garland/DBS, Inc. through a Master Intergovernmental Cooperative Purchasing Agreement (MICPA/OMNIA) for a roof replacement for the South Building at City Hall. The roof is in dire need of repair, as not doing so could potentially cause danger to citizens and employees.

WHEREAS, Lutz Roofing Co. was the lowest bidder from the (4) solicitations received. Funding for said services are budgeted, and will come from the following account:

Account Number	Account Name	Amount
402-753.200-976.000	Public Improvement Fund	\$ 254,991.00
	<b>FY22 GRAND TOTAL</b>	<b>\$254,991.00</b>

IT IS RESOLVED, that the Appropriate City Officials are to do all things necessary to enter into a contract with Garland/DBS, Inc. for roof replacement at the South Building at City Hall, in an amount not-to-exceed \$254,991.00 for the FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Angela Wheeler  
Angela Wheeler (Oct 26, 2021 12:07 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS  
CLYDE D EDWARDS (Oct 26, 2021 12:24 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_  
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley  
Purchasing Manager





## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** October 26, 2021

**BID/PROPOSAL#** Cooperative purchasing contract MICPA

**AGENDA ITEM TITLE:** Roof replacement on the South Building at City Hall

**PREPARED BY** Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

**VENDOR NAME:** Garland/DBS, Inc.

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The purpose of this resolution is to award a contract to Garland/DBS, Inc. for the replacement of a roof located on the South Building at City Hall. These roofs have needed replacement for several years. Garland/DBS, Inc. solicited bids through the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) and Lutz Roofing Co., Inc. was the lowest bidder from four solicitations.

**FINANCIAL IMPLICATIONS:** There is money in the account listed below.

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
402	Public Improvement Fund	753.200-976.000		\$254,991.00
		<b>FY20 GRAND TOTAL</b>		<b>\$ 254,991.00</b>

**PRE-ENCUMBERED?** YES ☒ NO ☐ **REQUISITION NO:** 220005106

**ACCOUNTING APPROVAL:** Jennifer Ryan **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☒ NO ☐

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Lee Osborne  
(Lee Osborne, Facilities Maintenance Operations Manager)



since 1895

## THE GARLAND COMPANY, INC.

### PERFORMANCE ROOFING AND FLOORING SYSTEMS

3800 EAST 91 STREET • CLEVELAND, OHIO 44105-2197

PHONE: (216) 641-7500 • FAX: (216) 641-0633

NATIONWIDE: 1-800-321-9336

10-10-21

Lee Osborne  
City of Flint  
1101 Saginaw St.  
Flint, MI 48502

Mr. Lee Osborne,

The City's Roofing assets are routinely inspected to establish a priority list for future capital funding and required scopes of work. Over the past decade, multiple older roofing assets have successfully been replaced throughout the City of Flint. Recent investigations revealed significant deterioration of the roofing components on the South Building housing the Development, Planning, Design and various other city run entities. Due to the condition and design of the previously installed roof, full replacement is the only option. Technical specifications based on design constrains, environment, roof access and longevity were established to generate a base-line for new roof installation; ensuring consistent bid quality and raising standards to current building code where possible. Pre-qualified roofing contractors were contacted for interest and a pre-bid has been completed for competitive bidding.

#### Bid Results

The project-specific Bid Set including scope of work, technical specifications, construction details and detailed installation instructions for competitive bids was provided to the roofing contractors. Each of the responsive bids received were from reputable roofing firms who have demonstrated the capability and capacity of completing the scope of work in a safe and timely manner. We recommend proceeding with the award to low responsive bidder, Lutz Roofing, for the South Building Roof Replacement Project with the low responsive bid of \$249,991. (Utilizing the largest Public Purchasing Co-Op, Omnia Partners, resulted in additional discounts for the City of Flint.)

**Lutz Roofing**  
\$249,991

**Royal Roofing**  
\$290,888

**National Roofing**  
\$375,358

**T.F. Beck**  
\$501,529

Over the past six months, we've noticed the pandemic creating inconsistent bid results and uncertainty in the construction industry. This uncertainty along with contractor back-log, material cost increases and extremely long material lead-times, has resulted in the need for most municipalities to secure contractor scheduling six to twelve months ahead of the project start date. Since Lutz's responsive bid is significant more economical than other responsive bids, we recommend providing the contractor with a formal acceptance at this time, even though the work shall not be completed until the Spring/Summer of 2022. Providing acceptance now eliminates additional material cost increases set for 2022 (anticipated at \$50,000+ specific to this project) and establishes a project time-line to allow contractors to secure material lead-times which have increased to six months or more. Delaying acceptance will prevent this project from completion in the 2022 calendar year and create potential safety concerns for building occupants.

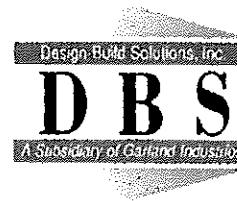
Should you have any additional questions, please do not hesitate to call us directly.

Sincerely, your Garland Team,

Brad Konvolinka  
The Garland Company, Inc.



Garland/DBS, Inc.  
3800 East 91<sup>st</sup> Street  
Cleveland, OH 44105  
Phone: (800) 762-8225  
Fax: (216) 883-2055



## **ROOFING MATERIAL AND SERVICES PROPOSAL**

City of Flint  
Flint City Hall  
1101 Saginaw St  
Flint, MI 48503

**Date Submitted: 10/07/2021**

**Proposal #: 25-MI-210917**

**MICPA # PW1925**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). The line item pricing breakdown from Attachment C: Bid Form should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

### **Scope of Work: Base Bid - City Hall South Building (Section A, A2 & B)**

1. Remove ballasted EPDM roof and insulation down to existing vapor barrier.
2. Repair vapor barrier and/or concrete at provided line-item costs as needed. Approval from owner required prior to the acceptance of all change orders.
3. Remove debris and ensure surface is dry; apply asphaltic roof primer to deck at specified rate.
4. Install two layers of 2.6" polyisocyanurate insulation in hot asphalt, staggering joints throughout.
5. Install wood nailer at perimeter to meet new roof line at fastener pattern provided.
6. Install 1/4:12 tapered polyisocyanurate insulation around perimeter of roof extending 4' onto the field.
7. Install 1/2:12 slope tapered saddles between drain sumps.
8. Attach a 1/2" pre-primed recovery board in insulation adhesive.
9. Install fiberglass reinforced SBS modified base sheet specified in hot asphalt. Base sheet to be installed in a shingle fashion starting at the low point.
10. Install fiberglass/polyester reinforced SBS modified smooth cap sheet specified in hot asphalt.
11. Using a notched squeegee, apply cold-process, polymer modified flood-coat at specified rate and immediately broadcast pea gravel per specifications.

12. Flashing to be comprised of fiberglass reinforced SBS modified base and fiberglass/polyester reinforced SBS modified mineral cap sheet installed in trowel-grade flashing adhesive.
13. Sump all drains at 8' diameter using ¼ : 12 slope; install new pans and gravel stop.
14. New edge metal to be fabricated and installed per wind up-lift calculations and local code.
15. Apply two coats of aluminized surface protection to all exposed flashings, drain assemblies and rooftop penetrations.
16. Replace (16) existing pipe supports with composite supports; secure to electrical conduit.
17. Furnish and install new roof hatch to replace existing.
18. Charcoal filters are to be used at all roof penetrations throughout the installation process. HVAC units and intakes nearest the working area should be powered down during the day.
19. All Sections: Clean up all debris and/or damage done to grounds, building and roof top (if any). Contractor is responsible for any clean up and cost accrued.
20. Contractor to provide a written (2) year workmanship warranty to manufacturer. The manufacturer is to provide a single (30) year warranty directly to the City of Flint which includes materials and labor.

#### Attachment C: Bid Form - Line Item Pricing Breakdown

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
2.16	Tear-off & Dispose of Debris: SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Concrete Deck	\$ 2.58	9,150	SF	\$ 23,607
6.10.01	Roof Deck and Insulation Option: CONCRETE ROOF DECK - COLD PROCESS APPLICATION INSULATION OPTION: Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	\$ 4.78	9,150	SF	\$ 43,737
12.01.02	2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY & A CAP SHEET (TOP PLY) PLEASE NOTE: BASE PLY & CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER: ROOF CONFIGURATION 1 Ply Modified Base Sheet Adhered in Hot ASTM D 312 Type III or IV Asphalt: BASE PLY OPTION: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	\$ 3.18	9,150	SF	\$ 29,097

12.07.02	2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY & A CAP SHEET (TOP PLY) PLEASE NOTE: BASE PLY & CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER: ROOF CONFIGURATION 1 Ply Cap Sheet, Set in Hot ASTM D 312 Type III or IV Asphalt, Flood Coat & Aggregate in Hot Modified Coal Tar Pitch: ROOFING MEMBRANE & COATING OPTION ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lbf/in tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	\$ 7.80	9,150	SF	\$ 71,370
12.07.06	2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY & A CAP SHEET (TOP PLY) PLEASE NOTE: BASE PLY & CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER: ROOF CONFIGURATION 1 Ply Cap Sheet, Set in Hot ASTM D 312 Type III or IV Asphalt, Flood Coat & Aggregate in Hot Modified Coal Tar Pitch: COATING OPTION: Add/Deduct for Installing Flood Coat in Cold Process Coal Tar Pitch	\$ (0.68)	9,150	SF	\$ (6,222)
20.01.02	NEW FLASHINGS FOR ROOFING SYSTEMS & RESTORATION OPTIONS: ROOF FLASHINGS FOR MODIFIED & COAL TAR PITCH ROOF SYSTEMS: Minimum 1 Ply of Base Flashing and Mineral Cap Sheet Installed in Hot ASTM D 312 Type III or IV Asphalt FLASHING OPTION: BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 100 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	\$ 14.00	1,000	SF	\$ 14,000
20.01.11	NEW FLASHINGS FOR ROOFING SYSTEMS & RESTORATION OPTIONS: ROOF FLASHINGS FOR MODIFIED & COAL TAR PITCH ROOF SYSTEMS: Minimum 1 Ply of Base Flashing and Mineral Cap Sheet Installed in Hot ASTM D 312 Type III or IV Asphalt PER SQUARE FOOT COSTS - INSTALLING IN COLD PROCESS FLASHING ADHESIVE Substitute Hot Asphalt Application for Cold Process Flashing Adhesive Application	\$ 6.50	1,000	SF	\$ 6,500
5.10	Coat New Roofing With Elastomeric Coating: ROOF SYSTEM TYPE Apply an Aluminum Coating per Specifications (3/4 Gallon per Square per Coat - 2 Coats Required) - Smooth or Mineral Surfaced Modified	\$ 1.80	1,000	SF	\$ 1,800
	Metal Stretch-Out: 24 Gauge Kynar Gravel Stop with Four (4) Bends	\$ 13.27	520	LF	\$ 6,900
	Metal Stretch-Out: 24 Gauge Kynar Drip Edge with Three (3) Bends	\$ 12.02	80	LF	\$ 962

	Metal Stretch-Out: 24 Gauge Kynar Fascia with Two (2) Bends	\$ 12.47	120	LF	\$ 1,496
	<b>Sub Total Prior to Multipliers</b>				<b>\$ 193,247</b>
22.08	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 20 FT, BUT LESS THAN OR EQUAL TO 50 FT STORIES Multiplier is applied when labor production is effected by the roof height. This multiplier applies to roof heights that exceed an estimated 2 stories, but are less than or equal to an estimated 5 stories. Additional roof height can require increased safety requirements, larger lift equipment, tie-offs, etc.	18	\$ 193,247	%	\$ 34,785
22.20	MULTIPLIER - ROOF SIZE IS GREATER THAN 5,000 SF, BUT LESS THAN 10,000 SF Multiplier is applied when Roof Size is greater than 5,000 SF, but less than 10,000 SF. Situation creates the fixed costs: equipment, mobilization, demobilization, disposal, & set-up labor to be allocated across a smaller roof area resulting in fixed costs being a larger portion of the overall job costs	15	\$ 193,247	%	\$ 28,987
	<b>Total After Multipliers</b>				<b>\$ 257,019</b>

**Base Bid Total Maximum Price of Line Items under the MICPA: \$ 257,019**

**Proposal Price Based Upon Market Experience: \$ 249,991**

**Garland/DBS Price Based Upon Local Market Competition:**

<b>Lutz Roofing Co., Inc.</b>	<b>\$ 249,991</b>
<b>Royal Roofing Co., Inc.</b>	<b>\$ 290,888</b>
<b>National Roofing &amp; Sheet Metal Co., Inc.</b>	<b>\$ 375,358</b>
<b>T.F. Beck Roofing &amp; Sheet Metal</b>	<b>\$ 501,529</b>

**Unforeseen Site Conditions:**

Roof Hatch	\$ 1,425.00	Each
Drain Replacement	\$ 2,109.00	Each

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

**Clarifications/Exclusions:**

1. Permits are excluded.
2. Bonds are included.
3. Plumbing, Mechanical, Electrical work is excluded.
4. Masonry work is excluded.
5. Interior Temporary protection is excluded.
6. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Matt Egan*

Matt Egan  
Garland/DBS, Inc.  
(216) 430-3662



RESOLUTION NO.: 210543  
PRESENTED: NOV - 3 2021  
ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO FLOCK SAFETY FOR PUBLIC SAFETY SURVEILLANCE CAMERAS**

In May, 2021, the Police Department purchased the use of Public Safety Surveillance cameras in the amount of \$68,750.00 from Flock Safety, Inc., PO Box 207576, Dallas, Texas.

The Police Chief is requesting the purchase of additional cameras as part of phase II in the amount of \$98,750.00. This additional purchase will also include footage retention and be integrated with "Shot spotter technology". Funding for said services will come from the following account:

101-315.100-801.000	FY-22 General Fund	\$98,750.00
---------------------	--------------------	-------------

**IT IS RESOLVED**, that the Division of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Flock Safety, Inc., for the use of additional cameras and footage retention as part of Phase II, in an amount not to exceed \$98,750.00 in FY-22 and an aggregate amount of \$167,500.00.

**APPROVED PURCHASING DEPT:**

Lauren Rowley

Lauren Rowley  
Purchasing Manager

**APPROVED AS TO FINANCE:**

Robert J. F. Widigan

Robert J.F. Widigan  
Interim Chief Finance Officer

**APPROVED AS TO FORM:**

Angela Wheeler

Angela Wheeler (Oct 25, 2021 12:05 EDT)  
Angela Wheeler, Chief Legal Officer

Clyde D. Edwards

Clyde D. Edwards (Oct 25, 2021 16:15 EDT)  
Clyde Edwards, City Administrator

**CITY COUNCIL:**

Kate Fields  
Kate Fields, Council President





## CITY OF FLINT

### STAFF REVIEW FORM

**TODAY'S DATE:** 10/18/2021

**BID/PROPOSAL#:**

**AGENDA ITEM TITLE:** Flock Safety – Camera's and Software – phase II

**PREPARED BY:** Rick Johnson, Police Department

**VENDOR NAME:** Flock Safety Services

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The Police Department is requesting approval to enter into a contract with Flock Safety Services to acquire the use of their cameras and software. This system is a Public Safety Surveillance system. Upon detection, Flock services creates an image and recording of the crime and can provide notifications to the Agency. The Police Department can create, view, search and archive footage and receive notifications. This system will be a great tool for investigations. This is the second phase of our Camera project and would like to add an additional 37 Cameras. Flock Safety is a sole source.

**FINANCIAL IMPLICATIONS:** None

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Professional Services	101-315.100-801.000		98,750.00
FY22 GRAND TOTAL				\$98,750.00

**PRE-ENCUMBERED?** YES ☒ NO ☐ REQUISITION NO: 210005109

**ACCOUNTING APPROVAL:** Rick Johnson Rick Johnson (Oct 18, 2021 12:41 EDT) **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☒ NO ☐

**OTHER IMPLICATIONS (i.e., collective bargaining):** None

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Terence Green TERENCE GREEN (Oct 19, 2021 11:46 EDT)  
Terence Green, Chief of Police

# flock safety

---

## **Sole Source Letter for Flock Safety ALPR Cameras and Solution**

Flock Safety is the sole manufacturer and developer of the Flock Safety ALPR Camera. Flock Safety is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety ALPR Camera.

**The Flock Safety ALPR camera is the only Law Enforcement Grade ALPR System to offer the following combination of features:**

- Machine vision to analyze vehicle license plate, state recognition, vehicle color, vehicle type, and vehicle make
- Machine vision to capture and identify characteristics of vehicles with a paper license plates and vehicles with the absence of a license plate
- Ability to capture two (2) lanes of traffic simultaneously with a single camera from a vertical mass
- Wireless deployment of license plate reading cameras with integrated cellular communication weighing less than 5lbs and able to be powered solely by a solar panel of 60W or less
- Ability to capture and process up to 30,000 vehicles per day with a single camera powered exclusively by solar power
- On device machine processing to limit LTE bandwidth consumption
- Cloud storage of footage
- Web based footage retrieval tool with filtering capabilities such as vehicle color, vehicle type, vehicle manufacturer, partial or full license plate, state of license plate, and object detection
- Privacy controls to enable certain vehicles to "opt-out" of being captured on film
- Performance monitoring software to predict potential failures, obstructions, tilts, and other critical or minor issues
- Covert industrial design for minimizing visual pollution

Thank you,



Garrett Langley  
CEO, Flock Safety

# flock safety

## FLOCK GROUP INC. ADDITIONAL SERVICES AGREEMENT

This Agreement combined with the existing agreement referenced in Exhibit A describe the relationship between Flock Group Inc. ("Flock") and the customer identified below ("Customer") (each of Flock and Customer, a "Party"). This order form ("Order Form") hereby incorporates and includes the terms of the previously executed agreement (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement") The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "Effective Date").

Customer: Flint Police Department  
Address: 1101 S. Saginaw Street  
Flint, MI 48502

Contact Name: Chief Terrence Green  
Phone: 810-766-7015  
E-Mail: tgreen@cityofflint.com

Initial Term: [24 months]  
Renewal Term: 24 Months

Billing Term: Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
<b>(Includes one-time fees)</b>			
Flock Falcon Camera	\$2,500.00	25	\$62,500.00
Implementation Fee (Public)	\$250.00	25	\$6,250.00
Year 1 Total			<b>\$68,750.00</b>
Recurring Total:			<b>\$62,500</b>

### Special terms:

- In the event of a lost, stolen, or damaged camera, Flock Safety will replace the first camera free.

Flock Group Inc.  
Today's Date - May 17, 2021  
This proposal expires in 30 days.

Order Form  
[Name]

0064v00001rJKIAAAW

# flock safety

## FLOCK GROUP INC. SERVICES AGREEMENT ORDER FORM

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. ("Flock") and the customer identified below ("Customer") (each of Flock and Customer, a "Party"). This order form ("Order Form") hereby incorporates and includes the "GOVERNMENT AGENCY CUSTOMER AGREEMENT" attached (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement") The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the "Effective Date").

Customer:	Flint	Contact Name:	Chief Terrence Green
Address:	1101 S. Saginaw Street Flint, MI 48502	Phone:	810-766-7015
		E-Mail:	tgreen@cityofflint.com
Expected Payment Method:		Billing Contact:	
		(if different than above)	

Initial Term: 24 Months  
Renewal Term: 24 Months

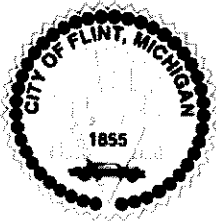
Billing Term: Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
<b>(Includes one-time fees)</b>			
Flock Falcon Camera	\$2,500.00	12	\$30,000.00
Implementation Fee (Public)	\$0.00	12	\$0.00
Year 1 Total			\$30,000.00

Flock Group Inc.  
Today's Date - Sep 17, 2021  
This proposal expires in 30 days.

Order Form  
[Name]

0064v00001sQ9FfAAK

RESOLUTION NO.: 210544PRESENTED: NOV - 3 2021

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO HURLEY MEDICAL CENTER FOR EMPLOYEE OCCUPATIONAL SERVICES**

The City of Flint utilizes Hurley Medical Center for Occupational health services pertinent to the pre-employment health testing for City of Flint Employees.

Whereas, Hurley Medical Center conducts covid screenings, health physicals, drug and other extensive health testing, required to gain employment with the City. With COVID 19 remaining a health issue of concern in FY22, the continuation of the administration of these occupational health services and screenings with Hurley Medical Center is necessary.

Whereas, The Department of Human Resources is requesting a Purchase Order For Hurley Medical Center for FY22 (07/01/21-06/30/22) to come from the following account:

Account Number	Account Name	Amount
627-270.300-835.000	Occupational Health Services	\$ 80,000.00
	<b>FY22 GRAND TOTAL</b>	<b>\$80,000.00</b>

IT IS RESOLVED, that the Proper City Officials are to do all things necessary to issue a Purchase Order to Hurley Medical Center in the amount not-to-exceed \$80,000.00 for the FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Angela Wheeler  
Angela Wheeler (Oct 27, 2021 16:16 EDT)

**Angela Wheeler, Chief Legal Officer**

APPROVED AS TO FINANCE:

Robert J. Widigan

**Robert Widigan, Chief Financial Officer**

FOR THE CITY OF FLINT:

CLYDE D EDWARDS  
CLYDE D EDWARDS (Oct 27, 2021 17:01 EDT)

**Clyde Edwards, City Administrator**

APPROVED BY CITY COUNCIL:

Kate Fields  
**Kate Fields, City Council President**

APPROVED AS TO PURCHASING:

Lauren Rowley

**Lauren Rowley  
Purchasing Manager**



## CITY OF FLINT

### STAFF REVIEW FORM

**TODAY'S DATE:** 8/12/2021

**BID/PROPOSAL#:** N/A

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING PAYMENTS TO HURLEY OCCUPATIONAL HEALTH  
OCCUPATIONAL HEALTH SERVICES

**PREPARED BY:** Tia M. Lewis, Human Resources & Labor Relations Department.  
*(Please type name and Department)*

**VENDOR NAME:** Hurley Medical Center

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Unforeseen Covid-19 testing for all new hires and current employees. Additional hiring of Police Officers/Firefighters that require extensive pre-employment testing.

dollar amounts are done continuously and then invoiced.

**FINANCIAL IMPLICATIONS:** Without performing these services the City of Flint could be subjected to fines, penalties and or litigation.

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Personnel 270.300	Health Services	627-270.300-835.000		\$80,000



## CITY OF FLINT

		<b>FY22 GRAND TOTAL</b>	
--	--	-------------------------	--

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 22004892

ACCOUNTING APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 Est: \$80,000- dollar amounts are done continuously and then invoiced.

BUDGET YEAR 2 Est:

BUDGET YEAR 3 Est:

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Eddie Smith 10/14/2021

(PLEASE TYPE NAME, TITLE)

**DEPARTMENT HEAD MUST SIGN**

NEW

## Occupational Health Services Pricing

Service Description	Price
<b>Physicals:</b>	
Pre-Employment Physical Exam (Includes Standard Vision test & U/A Dip)	40.00
Pre-Employment Physical Exam (Includes Standard Vision test & U/A Dip) NON-Profile or Self Pay Patients	50.00
DOT Physical Exam (Includes Titmus Vision and U/A Dip)	75.00
Firefighter Physical Exam	40.00
MCOLES: Police officer New Hire Physical Exam	683.00
MCOLES: Pre Academy Cadet Physical Exam	145.00
MCOLES: Pre-Enrollment Fitness Exam	45.00
Essential Job Functions Testing	30.00
Expanded Essential Job Functions Testing	50.00
Return to Duty Physical- Profile	40.00
Return to Duty Physical- No Profile	50.00
Agriculture Physical Examination	65.00
<b>Vision Screening:</b>	
Vision: Snellen (Performed apart from Physical Exam) – CHART	10.00
Vision: Titmus (Performed apart from Physical Exam) – MACHINE	20.00
Vision: Ishihara (Performed apart from Physical Exam) – COLOR	15.00
Vision: Jaeger (near vision exam) (Performed apart from Physical Exam)	15.00
<b>Drug &amp; Alcohol Testing:</b>	
Alcohol (Breath or saliva Test)	30.00
Breath alcohol test – DOT	30.00
Breath alcohol confirmation	20.00
DOT Drug Screen – 5 Panel Send Out	55.00
Alcohol, serum (blood draw)	20.00
Drug Screen, serum (blood draw) 10 panel	120.00
Urinalysis (dip) (Performed apart from Physical Exam)	12.00
Urinalysis (Micro)	15.00
*Urine Drug Screen – 4 panel	40.00
*Urine Drug Screen – 6 panel (MCOLES)	40.00
*Urine Drug Screen – 5 panel (Confirmed Analytical test-Non Federal)	40.00
*Urine Drug Screen – 10 panel (Confirmed Analytical test-Non Federal)	45.00
*Urine Drug Screen - 5 panel w/ Synthetic THC	50.00
*Urine Drug Screen - 10 panel w/ Synthetic THC	55.00
Urine Drug Screen – Rapid Test 6-panel	20.00
Urine Drug Screen – Rapid Test 12-panel	25.00
Urine Drug Screen – Rapid Nicotine	40.00
Urine Drug Screen – "Collect Only" (Via Employer's pre-printed c-o-c form)	25.00
Drug Screen – Oral Fluid 5 panel (Oral Swab)	40.00
Drug Screen – Oral Fluid 6 panel (Oral Swab)	45.00



Drug Screen – Oral Fluid 9 panel (Oral Swab)	45.00
Hair Follicle test, "Collect Only" (via Employer's pre-printed o-o-c form)	25.00
*** Hair Follicle test- 4-Panel using Hurley Health Services account	56.00
*** Hair Follicle test- 5-Panel using Hurley Health Services account	56.00
*** Hair Follicle test- 10-Panel using Hurley Health Services account	95.00
Observation Of Urine Drug Screen collection – MUST BE SCHEDULED IN ADVANCE	45.00
<b>X-Rays:</b>	
X-ray, Lumbar Spine (partial)	68.00
X-ray, Chest (1- view)	68.00
X-ray, Chest (2-view)	68.00
<b>Blood Sugar and EKG:</b>	
Finger Stick Glucose	12.00
Electrocardiogram (EKG)	30.00
<b>Immunizations:</b>	
Hepatitis A Each Immunization (serum + administration)	79.50
Hepatitis B Each Immunization (serum + administration)	67.00
Typhoid Injection Each Immunization (serum + administration)	100.00
Polio injection Each Immunization (serum + administration)	40.00
Pneumonia Each Immunization (serum + administration)	91.00
Tdap, Dtap, Each Immunization (serum + administration)	43.00
Tetanus Each Immunization (serum + administration)	25.00
MMR (Measles, German Measles, Mumps Each Immunization (serum + administration)	68.00
Chicken pox (Varicella) Each Immunization (serum + administration)	40.25
Flu vaccine Each Immunization (serum + administration)	20.00
<b>Lab Testing:</b>	
Lab Draw - Venipuncture	28.00
Titer – Hepatitis A (Verifies immune status)	67.00
Titer – Hepatitis B (Verifies immune status)	67.00
Titer – Hepatitis C (Verifies immune status)	67.00
Titer – Mumps (Verifies immune status)	67.00
Titer – Measles (Rubeola) (Verifies immune status)	45.00
Titer – German Measles (Rubella) (Verifies immune status)	42.00
Titer – Chicken pox (Varicella) (Verifies immune status)	45.00
Complete Metabolic Profile (lab)	17.00
Chem 23 Panel – HazMat	25.90
Complete Blood Count with Differential & Platelets	23.00
Complete Blood Count	21.22
ZPP Panel (Zinc+Lead)	45.00
Lipid Panel	25.00
HCVQNT: HCV viral load	85.00
HIV	55.00
Rapid HIV	25.00
SGPT	10.00
LIVERS	10.00
BMP: basic metabolic panel	14.00

Urine pregnancy test	11.00
Serum pregnancy test	23.00
TB test – Mantoux PPD skin test	17.00
TB/PPD Skin Test Read	N/C
TB Risk Assmt Quest/Certif	0.00
TB QuantiFERON Gold	69.00
<b>Respirator Fit Testing:</b>	
NOAA OSHA Respirator Medical Eval Questionnaire	12.00
Respiratory Fit Test	35.00
<b>Hearing Testing:</b>	
Audiology – (Durand, Grand Blanc, Hurley & Lapeer Urgent Care)	20.00
Audiology with Voice - (Durand, Grand Blanc, Hurley & Lapeer Urgent Care)	25.00
<b>PFT Testing:</b>	
Spirometry / Pulmonary Function Test	43.00
Body Fluid Exposure	0.00
<b>On-Site Service Fees:</b>	
On-site service – Travel Fee, up to 25 miles	25.00
On-site service – Travel Fee, 26-50 miles	50.00
On-site service – Travel Fee, 51-75 miles	75.00
On-site service – Travel Fee, 76-100 miles	100.00
On-site service – Flu shots	Varies

\* Send out urine drug screen panels 4, 5, 6 & 10 will be billed an additional MRO review fee of \$17 for each positive result reviewed.

Rapid 6, Rapid 11 & Rapid 12 Panel drug screens will be billed an additional MRO review fee of \$25 with send out for confirmation and \$17 for each positive reviewed.

\*\*\* Hair Follicle Test 4, 5 and 10 Panel will be billed an additional \$27 for each positive result reviewed.

**NOTE:**

**Workers' Compensation:** All injury care charges for Initial treatment and follow-up visits are in accordance with the standard Michigan Work Comp Fee Schedule and will be invoiced to your **Occupational Health:** Payments for screening & ancillary charges are to be paid at the full rate shown above.

Phone calls regarding billing & insurance questions will be referred to our billing staff or their voicemail at 810-262-2160, Monday through Friday from 8 am until 4 pm.

Payments/Checks for services performed at all Hurley Urgent Care Centers should be made payable to "Hurley Health Services." Mail to: Hurley Health Services Attn: Occupational Health Services, PO Box 20, Flint, MI 48501. Payments are also accepted at the clinics.

\* COVID TEST COST: \* 135.00



RESOLUTION NO.: 210545

PRESENTED: NOV - 3 2021

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING FY2021/FY2022 QUARTERLY (Q1) BUDGET AMENDMENT**

**BY THE MAYOR:**

**WHEREAS**, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time; and

**WHEREAS**, the Department of Finance is recommending certain fiscal appropriation amendments to the 2021/2022 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.

Fund	Amended FY 2021/22 Budget	Proposed Amendments through 09/30/2021	Proposed Amended FY 2021/22 Budget
General Fund (101) <b>Expenditures</b>	71,498,482.00	57,606.00	71,556,088.00
DPW/WWTP (591) <b>Expenditures</b>	38,210,315.00	444,000.00	38,654,315.00
Information Technology (636) <b>Expenditures</b>	5,132,156.00	240,000.00	5,372,156.00
Fleet Services (661) <b>Expenditures</b>	8,217,791.00	257,686.00	8,475,477.00

**BE IT RESOLVED**, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the 2021/2022 operating budget of the City of Flint.

**APPROVED AS TO FORM:**

Angela Wheeler  
Angela Wheeler (Oct 28, 2021 14:29 EDT)  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

Robert J.F. Widigan  
Robert J.F. Widigan (Oct 28, 2021 13:52 EDT)  
Robert Widigan, Chief Financial Officer

**FOR THE CITY OF FLINT:**

Sheldon A. Neeley  
Mayor Sheldon A. Neeley

**APPROVED BY CITY COUNCIL:**

Kate Fields  
Kate Fields, Council President



# CITY OF FLINT

## STAFF REVIEW FORM

**TODAY'S DATE:** October 26, 2021

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget Amendment Finance/Customer Service

**PREPARED BY:** Amanda Trujillo, Treasurer

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

First Quarter Budget Amendment is needed for increase in cost for income tax collection and processing.

**FINANCIAL IMPLICATIONS:**

**BUDGETED EXPENDITURE?** YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Due to insufficient funding expenditures cannot be budgeted.

Dept.	Name of Account	Account Number	Grant Code	Amount
101	Professional Services	101-253.201-801.000		\$57,606.00
FY21/22 GRAND TOTAL				

**PRE-ENCUMBERED?** YES ☐ NO ☒ **REQUISITION NO:**

**ACCOUNTING APPROVAL:** \_\_\_\_\_ **Date:** 10/26/21

**OTHER IMPLICATIONS (i.e., collective bargaining):** None

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☐ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Amanda Trujillo



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** October 12, 2021

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget Amendment DPW/Utilities-Water Plant

**PREPARED BY:** Yolanda Gray, Department of Public Works Accounting Supervisor

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

First quarter budget amendment to request additional funding for DPW/Utilities Water Plant accounts in order to cover all necessary requisitions currently on hold in the purchase order system and to complete work agreements with the State of Michigan /EGLE. Due to insufficient funding for the current FY22 the Water Plant and Utilities Administration can't encumber funds for upcoming professional services, water plant operations and lab contract services, fencing for dams, rentals for back-up generators and repairs/maintenance; which are mandated by EGLE and support the City of Flint's reservoirs and pump stations.

**FINANCIAL IMPLICATIONS:**

**BUDGETED EXPENDITURE?** YES NO ☒ **IF NO, PLEASE EXPLAIN:** Due to insufficient funding expenditures can't be budgeted.

Dept.	Name of Account	Account Number	Grant Code	Amount
591	Professional Services	591-536.100-801.000		\$ 30,000.00
591	Repairs and Maintenance	591-545.201-930.000		\$100,000.00
591	Rentals	591-545.201-940.000		\$114,000.00
591	Professional Services	591-545.200-801.000		\$200,000.00
<b>FY22 GRAND TOTAL</b>				<b>\$444,000.00</b>

**PRE-ENCUMBERED?** YES NO ☒ **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Yolanda Gray **Date:** 10-12-21

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒  
(If yes, please indicate how many years for the contract) YEARS



## CITY OF FLINT

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)***

**BUDGET YEAR 1**

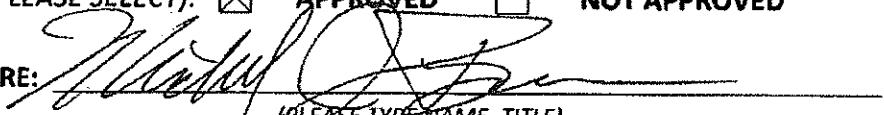
**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS *(i.e., collective bargaining)*:**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

  
(PLEASE TYPE NAME, TITLE)





## CITY OF FLINT

---

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒

*(If yes, please indicate how many years for the contract)* YEARS

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

A handwritten signature in black ink, appearing to read "Jeffrey D. Keen".

Jeffrey D. Keen, IT Director

*(PLEASE TYPE NAME, TITLE)*

**DEPARTMENT HEAD MUST SIGN**





## CITY OF FLINT

### STAFF REVIEW FORM

**TODAY'S DATE:** 10/13/2021

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget Amendment – Equipment

**PREPARED BY** Aaron Cottrell, Fleet Services  
(Please type name and Department)

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Fleet Services is requesting \$57,686.00 from the Fleet/Central Garage fund balance to cover FY22 expenses to be incurred with the purchase of new equipment and trailer for use by the Blight Department. There are no pieces of equipment currently owned or leased by the City of Flint that are available for their use.

\$50,886	Bobcat SSL	Req.220005051
\$ 6,800	SSL trailer	Req.220005052

The Bobcat Skid Steer Loader (SSL) is needed to assist in cleaning up blighted properties around the City that require more than human muscle and that are inaccessible to larger equipment. The trailer is required to move the SSL around the City as necessary.

**FINANCIAL IMPLICATIONS:** \$57,686.00

**BUDGETED EXPENDITURE?** YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:** This is a new (recent) request from Blight for equipment.

Dept.	Name of Account	Account Number	Grant Code	Amount
661	Equipment	661-451.100-977.000		\$57,686.00
		<b>FY22 GRAND TOTAL</b>		<b>\$57,686.00</b>

**PRE-ENCUMBERED?** YES ☐ NO ☒ **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Matt Baker **Date:** October 13, 2021



## CITY OF FLINT

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒  
(If yes, please indicate how many years for the contract) YEARS

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \$57,686.00

**BUDGET YEAR 2** \$

**BUDGET YEAR 3** \$

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Aaron R. Cottrell Digitally signed by Aaron R. Cottrell  
Date: 2021.10.13 06:43:33 -04'00'  
(Aaron R. Cottrell, Fleet Administrator)

**DEPARTMENT HEAD MUST SIGN**



## CITY OF FLINT

### STAFF REVIEW FORM

**TODAY'S DATE:** 10/12/2021

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Budget Amendment - Vehicle

**PREPARED BY** Aaron Cottrell, Fleet Services  
(Please type name and Department)

**VENDOR NAME:**

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Fleet Services is requesting \$200,000.00 from the Fleet/Central Garage fund balance to cover FY22 expenses to be incurred in the purchase of replacement vehicles as products become available nationally. Several of our fleet vehicles are 2006 model year and are beginning to require excessive maintenance. This amount should suffice to replace 3-4 of the older vehicles.

**FINANCIAL IMPLICATIONS:** \$200,000.00

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN: It had been hoped to begin replacing these model year vehicles at a later date.

Dept.	Name of Account	Account Number	Grant Code	Amount
661	Vehicle	661-451.100-977.500		\$200,000.00
		<b>FY22 GRAND TOTAL</b>		<b>\$200,000.00</b>

**PRE-ENCUMBERED?** YES ☐ NO ☒ **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Matt Baker **Date:** October 12, 2021



## CITY OF FLINT

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒

*(If yes, please indicate how many years for the contract)* YEARS

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \$200,000.00

**BUDGET YEAR 2** \$

**BUDGET YEAR 3** \$

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Aaron R. Cottrell Digitally signed by Aaron R. Cottrell  
Date: 2021.10.12 14:00:11 -04'00'  
(Aaron R. Cottrell, Fleet Administrator)

**DEPARTMENT HEAD MUST SIGN**