

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, July 26, 2021

5:30 PM

ELECTRONIC PUBLIC MEETING

CITY COUNCIL

*Kate Fields, President, Ward 4
Maurice D. Davis, Vice President, Ward 2*

*Eric Mays, Ward 1
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7*

*Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING
PUBLIC NOTICE
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring that the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. Subsequently, on December 22, 2020, Public Act 267 of 1976 was amended through Senate Bill 1246 extending the electronic meetings with no reason through March 31, 2021. The act also allows that after March 31, 2021, electronic meetings may be held if a local state of emergency was declared. On March 23, 2020, the Flint City Council extended Mayor Neeley's declaration of emergency indefinitely due to the COVID-19 pandemic. Therefore, the following meeting will be held electronically:

Flint City Council Meeting
Monday, July 26, 2021, at 5:30 p.m.

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/channel/UCp2cWTuocUM3awU4xXWzwaw> or through Start Meeting Solution by dialing (617) 944-8177. If unable to call in, please dial (206) 451-6011.

1. In order to speak during the PUBLIC HEARING PERIOD of the meeting by telephone, participants will also call (617) 944-8177 (if unable to call in, please dial (206) 451-6011):
 - a. All callers will be queued and muted until the Public Hearing portion of the agenda;
 - b. Public speakers will be unmuted in order and asked if they wish to address the City Council on THE SUBJECT OF THE PUBLIC HEARING SPECIFICALLY;
 - c. Public speakers should state and spell their name for the record and will be allowed ten (10) minutes to speak during the public hearing;
 - d. The speaker will be returned to mute after the 10 minutes have expired.
 2. In order to speak during the PUBLIC SPEAKING PERIOD of the meeting by telephone, participants will also call (617) 944-8177. All callers will be queued and muted until the Public Speaking portion of the agenda;
 - a. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
 - b. Public speakers should state and spell their name for the record and will be allowed three (3) minutes for public speaking;
 - c. The speaker will be returned to mute after the 3 minutes have expired;
 - d. After the telephonic public speakers are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 3 minutes;
 - e. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker. Consequently, public participants who call in and speak during the public speaking period of the meeting WILL NOT have written comments as submitted read by the City Clerk.
 2. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 5:30 p.m.
 3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.
- If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

CALL TO ORDER**ROLL CALL****MEMBER REMOTE ANNOUNCEMENT**

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1246, as passed on December 17, 2020, and signed into law on December 22, 2020, and subsequent amendments that may be adopted.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PLEDGE OF ALLEGIANCE**PRAYER OR BLESSING****REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA**

Council shall vote to adopt any amended agenda.

PRESENTATION OF MINUTES**SPECIAL ORDERS**

210172 Special Order/Discussion/Finance Committee Vice Chair

A Special Order as requested by Councilperson Worthing to discuss the Finance Committee Vice Chair.

210171 Special Order/Special Meeting/\$99 Million/COVID-19 Relief Funds

A Special Order as requested by Councilperson Mays to discuss having a special meeting to talk about the \$99 million in COVID-19 relief funds.

210167 Special Order/Special Orders

A Special Order as requested by Council President Fields to discuss Special Orders.

210070 Special Order/Hatch Act

A Special Order as requested by Council President Fields to discuss the Hatch Act of 1939, which prohibits some forms of political activity.

PUBLIC HEARINGS**210331.6** Public Hearing/Switching to Even-Numbered Year Elections

A Public Hearing on Flint City Charter, Section 9-102, Election for Mayor and City Council Members, Subsection F, concerning a resolution required to switch to even-numbered year elections, as authorized by MCL 168.642 and 168.642a. [NOTE: After December 31, 2021, the city's regular election will take place at the even-year General Election and its primary election at the even-year Primary Election.]

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

PETITIONS AND UNOFFICIAL COMMUNICATIONS**210337** Proof of Service and Petition/Michigan Tax Tribunal/Court Center Inv, LLC v City of Flint/MOHR Docket No. 21-001466

Communication received July 13, 2021, re: Proof of Service and Petition filed with the Michigan Tax Tribunal by Court Center Inv, LLC regarding Parcel No. 41-16-228-096.

210338 Proof of Service and Petition/Michigan Tax Tribunal/Fifth Third Bank, National

Association v City of Flint/MOHR Docket No. 21-002120

Communication received July 13, 2021, re: Proof of Service and Petition filed with the Michigan Tax Tribunal by /Fifth Third Bank, National Association regarding Parcel No. 41-15-276-014.

210339 Notification of Meeting/Karegnondi Water Authority (KWA)

Notification of Meeting received July 10, 2021, re: The next meeting of the Karegnondi Water Authority (KWA) Board is scheduled for 10 a.m. August 16, 2021.

210340 2021 Tax Rate Request/Michigan Department of Treasury/Flint Public Library

Form L-4029 dated June 4, 2021, re: Millage Request Report to the County Board of Commissioners for a Flint Public Library property tax levy.

210341 2021 Tax Rate Request/Michigan Department of Treasury/Flint Community Schools

Form L-4029 dated June 1, 2021, re: Millage Request Report to the County Board of Commissioners for a Flint Community Schools property tax levy.

210342 Notice of Public Hearing/Michigan Public Service Commission (MPSC)

Notice of Public Hearing received July 15, 2021, re: Michigan Public Service Commission (MPSC) notice of hearing for the electric customers of Consumers Energy Co., Case No. U-21090, to be held July 22, 2021, at 10 a.m., by Video/Teleconferencing.

COMMUNICATIONS (from Mayor and Other City Officials)

210343 Traffic Engineering/Closure Permits

Sidewalk, Lane and Street Closure permits (10) dated July 2021, for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

ADDITIONAL COMMUNICATIONS

APPOINTMENTS

210335 Reappointment/Zoning Board of Appeals/Matthew Telliga (Ward 8)

Resolution resolving that Matthew Telliga (3330 Westwood Parkway, Flint, MI 48503 -- Ward 8) is reappointed to the Zoning Board of Appeals for a three-year term, beginning immediately and ending March 31, 2023. [By way of background, Mr. Telliga's term on the Zoning Board of Appeals expired March 31, 2020, however, he continued to serve.]

RESOLUTIONS**210290** Contract/SpyGlass/Technology Expense Management Consulting

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with SpyGlass to provide technology expense management consulting services for FY2022, in an amount NOT-TO-EXCEED \$846,105.24, as requested by Information Systems Information Systems Communications Acct. No. 636-228.100-850.000.] [NOTE: SpyGlass will perform an audit of the city's primary telecommunications service accounts to seek cost recovery, service elimination and cost reduction recommendations. The initial audit revealed potential annual savings of \$846,105.24.]

210324 Approval/Deficit Elimination Plan/Downtown Development Authority (DDA)/Self-Insurance Fund

Resolution resolving that the City Council approves the Deficit Elimination Plan as outlined. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification. [NOTE: The Downtown Development Authority has a deficit balance of \$138,003.00 as of June 30, 2020. The DDA has taken all steps to reduce the costs associated with the component unit. Any costs not covered by the DDA will be covered by the city's General Fund. And the Self-Insurance Fund incurred numerous expenses related to insurance and legal costs, putting it in the red by \$922,563.00, as of June 30, 2020. Allocations in the Self-Insurance Fund will be reviewed and increased to offset the costs and remove the fund deficit. Reimbursements will be made from the city's funds relative to their expenses in the Self-Insurance Fund.]

210326 Budget Amendment/Transfer of Funds/General Fund/Police

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to recognize revenue in the amount of \$510,920.00 in General Fund Acct. No. 101-315.100-671.300, and to appropriate budget in the amount of \$304,050.00 to the Police Department Professional Services Acct. No. 101-315.100-801.000, with the difference of \$202,870.00 going to the General Fund's Fund Balance. [NOTE: \$510,092.00 was collected over many years as a Statutory fee that was to be paid to the State of Michigan, which later determined that the money was not owed to them. \$304,050.00 will be used to cover helicopter and pilot service for three months to help assist officers on the ground.]

210327 Two-Year Contract/Pomp's Tire Service/Tires, Tire Repairs & Miscellaneous Tire Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Pomp's Tire Service for tires, tire repairs and miscellaneous tire services, as requested by Fleet, in an amount NOT-TO-EXCEED \$100,000.00 per year for FY2022 and FY2023,

pending adoption of the FY2023 budget, for a total of \$200,000.00 [Central Garage Inventories Fund Acct. No. 661-000.000-110.400.]

210328 Three-Year Contract/Universal Lift Parts, Inc./Brake Parts, Bulbs, Breakers, Sprays and Filters

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Universal Lift Parts, Inc. for miscellaneous brake parts, in an amount NOT-TO-EXCEED \$100,000.00 per year for FY2022, FY2023, and FY2024, pending adoption of the FY2023 and FY2024 budgets, for a total of \$300,000.00, as requested by Fleet [Fleet/Central Garage Fund Acct. No. 661-000.000-110.400].

210329 Contract/Metron-Farnier, LLC/Commercial Water Meters

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Metron-Farnier, LLC for commercial water meters, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$140,000.00 [Sewer Fund Acct. No. 590-540.207-752.000 = \$70,000.00 and Water Fund Acct. No. 591-540.200-752.000 = \$70,000.00].

210330 Notice of Intent/Declaring Intent to Reimburse

Resolution resolving that 1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue the Bonds in The Flint Journal, a newspaper of general circulation in the City.

2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and users of the System, and is the method best calculated to give them notice of the City's intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project, which were or will be paid subsequent to sixty (60) days prior to the date hereof.

(c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$46,000,000.

5. The Mayor, City Clerk, Finance Director and City Treasurer of the City are each authorized to act as an authorized officer or designated representative in connection with the Project and execute and deliver such applications, documents or certificates with EGLE, the MFA or other entities as may be necessary or advisable to enable the City to issue and sell the Bonds as contemplated herein and to meet its obligations under the CWRP loan program.

6. The City hereby confirms the retention of PFM Financial Advisors LLC ("PFM") to provide financial advisory services in connection with the Bonds. The City has been advised that PFM has represented the MFA in the past and may be representing the MFA presently in connection with various matters, including the CWRP loan program, and the City consents to the representation of the MFA by PFM in connection with the CWRP loan program that may be utilized by the City in connection with the Bonds.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

210331 Resolution Switching to Even-Numbered Year Elections

Resolution resolving that the Flint City Council adopts this resolution switching to even-numbered year elections, AND, resolving that the City Clerk will file this resolution with the Secretary of State forthwith, AND, resolving that after December 31, 2021, the city's regular election will take place at the even-year General Election and its primary election at the even-year Primary Election. [The newly revised Flint City Charter, which became effective on January 1, 2018, states "The City Council shall adopt, in 2021, a resolution required to switch to even-numbered year elections as authorized by MCL 168-642 and 168.642a."]

RESOLUTIONS (MAY BE REFERRED FROM SPECIAL AFFAIRS)

LIQUOR LICENSES

INTRODUCTION AND FIRST READING OF ORDINANCES

INTRODUCTION AND FIRST READING OF ORDINANCES (MAY BE REFERRED FROM SPECIAL AFFAIRS)

210214.1 Amendment/Ordinance/Chapter 28 (Motor Vehicles & Traffic)/Article II (Operation of Vehicles)/Addition of Sections 28-65 (a) - (d), Section 28-65.1 and Section 28-65.2 (Drag Racing)

An amendment to the ordinance to amend Chapter 28 (Motor Vehicles and Traffic), Article II (Operation of Vehicles) of the Code of the City of Flint by adding Sections 28-65 (a) - (d), Section 28-65.1 and Section 28-65.2 (Drag Racing). [NOTE: Ordinance amended to correct typographical and technical errors.]

- 210231** Amendment/Ordinance/Chapter 24 (Housing)/Article I (International Property Maintenance Code)/Addition of Section 24-5 (Landlords Removal and Disposal Process Regarding Evictions)

An ordinance to amend the Code of the City of Flint by amending Chapter 24 (Housing), Article I (International Property Maintenance Code), with the addition of Section 24-5 (Landlords Removal and Disposal Process Regarding Evictions).

- 210332** Amendment/Ordinance/Chapter 9 (Animals and Fowl)/Article I (In General)/Section 9.1 (Cruelty to Animals Prohibited)/Addition of Sections 9-1.1 through 9-1.6

Ordinance to amend the Code of the City of Flint by amending Chapter 9 (Animals & Fowl), Article 1 (In General) by amending 9-1 (Cruelty to Animals Prohibited) by adding Sections 9-1.1 through 9-1.6.

- 210333** Amendment/Ordinance/Chapter 28 (Motor Vehicles & Traffic)/Addition of Section 28-95 (Loitering In or About a Motor Vehicle)

An ordinance to amend Chapter 28 (Motor Vehicles and Traffic), by the addition of Section 28-95 (Loitering In or About a Motor Vehicle).

SECOND READING AND ENACTMENT OF ORDINANCES

ADJOURNMENT

RESOLUTION: 210335

PRESENTED: 7-21-21

ADOPTED:

**Resolution Recommending the Reappointment of
Matthew Telliga to the Zoning Board of Appeals**

BY THE CLERK:

Matthew Telliga's term on the Zoning Board of Appeals expired August 31, 2020, however, he has since that time continued to serve; and

Councilperson Allan Griggs recommends the reappointment of Matthew Telliga (3330 Westwood Parkway, Flint, MI 48503) to another three-year term.

THEREFORE, BE IT RESOLVED, the Flint City Council approves the reappointment of Matthew Telliga to the Zoning Board of Appeals for a three-year term, beginning immediately and expiring August 31, 2023.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Kate Fields, City Council President

Matthew D. Telliga

3330 Westwood Pkwy Flint, MI 48503 | 810.287.1637 | Telliga03@comcast.net

Education

Bachelor of Business Administration (with Academic Distinction)

University of Michigan-Flint

Flint Southwestern High School with High Honors

PROFESSIONAL EXPERIENCE –Retired Sales Executive

Ortho McNeil Division of Johnson and Johnson

Territory Manager in Pharmaceutical Pain Management Division, increased territory by 50% in first year. Training expertise in: Opioids, PPIs, Antibiotics and Pain Management

Standard Register Corporation

Account Executive Strategic Healthcare Accounts

Responsible for Sales of Document Management, Document Security, Print Management, Consulting and Business Solutions Sales Volume leader entire career with over \$30 million in personal sales, Received President's Award as leading sales in Nation

Community Involvement/Leadership

Chairman, City of Flint Zoning Board of Appeals 2019-present

Recent Community Involvement/Leadership

Commissioner/Vice Chairman ZBA City of Flint 2017-2019

Flint Institute of Music, Board of Trustees 1999-2019

Councilman, City of Grand Blanc, 2011-2015 Committees served: Public Safety, Department of Public Works

Zoning Board of Appeals City of Grand Blanc 2011-2015

Fire Commissioner, Grand Blanc Area Fire Department

2 Term Chair, University of Michigan Flint Board of Governors, 10 years on Board

University of Michigan Ann Arbor, Member Alumni Board of Directors



RESOLUTION NO.: 210290
PRESENTED: JUN 23 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO SPYGLASS FOR TECHNOLOGY EXPENSE MANAGEMENT CONSULTING

WHEREAS, the Information Systems division agreed to an audit of the City's primary telecommunications service accounts to seek cost recovery, service elimination, and cost reduction recommendations. Per the audit agreement, fees are applicable only for those recommendations the City chooses to implement. The applicable fees for recommendations implemented is 50% of any cost recovery and 12 months of any service elimination or cost reduction savings.

The initial audit revealed \$846,105.24 of potential annual savings. Phase 1 investigation, coordinated between SpyGlass and the Information Systems division, has identified \$571,570.56 of immediately actionable savings. Further research is needed to verify the remaining potential savings.

The Information Systems division recommends The SpyGlass Group LLC, 25777 Detroit Road, Suite 400, Westlake, OH 44145, be awarded the bid for technology expense management consulting in an amount not to exceed \$846,105.24, dependent on realized savings, for FY2022.

Account Number	Account Name	Amount
636-228.100-850.000	Communications	\$846,105.24
	FY2022 GRAND TOTAL	\$846,105.24

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with The SpyGlass Group, LLC to provide technology expense management consulting services for FY2022, pending budget adoption, for an amount not to exceed \$846,105.24.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jun 16, 2021 09:26 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jun 16, 2021 11:33 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jun 16, 2021 14:37 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

APPROVED AS TO PURCHASING:

Christopher Mumby

Christopher Mumby (Jun 15, 2021 19:12 EDT)

Christopher Mumby, Interim Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 06/14/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Spyglass Project

PREPARED BY Monique Cole, Information Services
(Please type name and Department)

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Spyglass is a telecommunications auditing firm. We're requesting approval of the Spyglass Project, which will analyze the City's primary telecommunications service accounts to seek cost recovery, service elimination and cost reduction recommendations.

We're seeking approval from Council to implement the immediately actionable savings in the amount of \$571,570.56 which will produce a one time fee to the City of Flint equal to that amount. We would like to implement the aforementioned savings on 7/1/21. Given that the city spends over \$1500/day on these completely unused services we would like to act as quickly as possible.

In addition, we are seeking approval to research the remaining savings associated with the project not to exceed a total amount of \$846,105.24 annually including what we plan to implement on 7/1/21.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
636-228	Communications	100-850.000		\$571,570.56
		FY21 GRAND TOTAL		\$571,570.56

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:** 21-0004713



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 3 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Jeff Keen Jeff Keen, IT Director
(PLEASE TYPE NAME, TITLE)

DEPARTMENT HEAD MUST SIGN

SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between **City of Flint, Michigan** ("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

1. Primary Audit Services. Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor's personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

2. Fees. Company will pay Auditor the applicable fee set forth below ONLY for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

Notwithstanding anything else herein to the contrary, Company and Auditor agree that any elected recommendations resulting in Auditor fees \$75,000 and under shall be paid in accordance with Section 3 of this Agreement. Any recommendations resulting in Auditor fees that exceed \$75,000 shall be subject to City Council approval.

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

3. Invoicing and Payment. Fees for Cost Recovery are due as a one-time payment within 30 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. However, fees for Service Elimination Savings and Cost Reduction Savings are due in two (2) installments, the first of which is due within thirty (30) days after verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed, and the second of which is due within thirty (30) days after July 1, 2021. The amount of the first installment will be equal to the amount of Service Elimination Savings or Cost Reduction Savings, as applicable, that Company will realize after implementation through June 30, 2021. The amount of the second installment will be equal to the remainder of fees owed to Auditor as calculated under this Agreement. In no event, will both installments together be greater than 12 times the Service Elimination Savings and Cost Reduction Savings as provided for in Section 2 hereof.

4. Confidential Information. Auditor shall keep confidential and shall not divulge to any other person or entity who is not a director, officer or employee of Company, during the term of this Agreement or thereafter, any of the business secrets or other confidential information regarding Company which information has been received or become known to Auditor in the course of its consulting services hereunder and which has not otherwise become public knowledge; provided, however, that nothing in this Agreement shall preclude Auditor from disclosing information (a) to parties retained to perform services for Company, or (b) as may be required by law, including the Michigan Freedom of Information Act. Company shall keep confidential and shall not divulge to any other person or entity who is not a director, officer or employee of Auditor, during the term of this Agreement or thereafter, any of the business secrets or other confidential information regarding Auditor which has not otherwise become public knowledge including, without limitation, Auditor's consulting services pricing structure, method of performing such consulting services and any of the details of this Agreement; provided, however, that nothing in this Agreement shall preclude Company from disclosing information as may be required by law including the Michigan Freedom of Information Act.

5. Miscellaneous. This agreement is governed by the laws of the State of Michigan, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warrant the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. **NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. THE PRIOR**

SENTENCE SHALL NOT IN ANY WAY LIMIT AUDITOR'S LIABILITY TO THE COMPANY FOR DIRECT DAMAGES RELATED TO AUDITOR'S NEGLIGENT RECOMMENDATIONS OR NEGLIGENT WORK IN PERFORMING THIS ENGAGEMENT.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the Effective Date.

COMPANY

City of Flint, Michigan

Signature: CLYDE D. EDWARDS
CLYDE D. EDWARDS Mar 31, 2021 12:11 EDT

Print Name: Clyde Edwards

Date: 03/30/2021

AUDITOR

The SpyGlass Group, LLC

Signature: Edward M. DeAngelo
07B32E2068A04E2

Print Name: Edward M. DeAngelo

Date: 4/2/2021

Approved as to Form:

Angela Wheeler
Angela Wheeler Mar 31, 2021 11:50 EDT
Angela Wheeler
Chief Legal Officer



Client Action Items - Research and make decisions on previous tabs

Service Elimination Opportunity	Monthly Savings	Annual Savings	Issue	Recommended Action
Unused & Excessive Telephone Lines	\$24,687.85	\$296,254.20	Lines have no outbound usage and ring unanswered when dialed	Research line(s) to determine whether to keep, cancel, or port
ISDN BRI	\$9,435.24	\$113,270.88	Expensive and antiquated service historically used for video conferencing	Cancel service or pursue cheaper alternative if functionality is needed
Analog Circuits	\$13,503.79	\$162,045.48	Expensive and antiquated service used to connect devices between locations	Cancel service or pursue cheaper alternative if functionality is needed

Savings: \$47,630.88 \$571,570.56

3 Year Savings: \$1,714,711.68



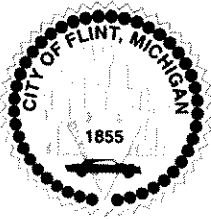
SpyGlass Action Items

Cost Reduction Opportunity	Monthly Savings	Annual Savings	Issue	Recommended Action
Tax	\$52.90	\$634.80	Accounts erroneously billing taxes	Eliminate taxes and pursue credit
Excessive Line Pricing	\$1,969.60	\$23,635.20	Rate(s) out of line with competitive benchmarks	Negotiate and implement reduced rate structure
Duplicate Line Billing	\$31.72	\$380.64	Service billing with multiple accounts and/or carriers	Eliminate duplicate service and pursue credit
Extra Surcharges	\$27.47	\$329.64	Carrier billing more surcharges than tariff allows	Correct error and pursue credit
Billing Errors	TBD	TBD	Services not billing per contracted agreement	Correct error and pursue credit
Excessive Data Pricing	TBD	TBD	Current rate(s) exceed competitive market benchmarks	Negotiate and implement reduced rate structure
Excessive Long Distance Pricing	\$441.37	\$5,296.44	Current rate(s) exceed competitive market benchmarks	Negotiate and implement reduced rate structure
Excessive Wireless Pricing	\$726.90	\$8,722.80	Current rate(s) exceed competitive market benchmarks	Negotiate and implement reduced rate structure

Client Action Items - Research and make decisions on previous tabs

Service Elimination Opportunity	Monthly Savings	Annual Savings	Issue	Recommended Action
Unused Lines	\$29,402.26	\$352,827.12	Lines have no outbound usage and ring unanswered when dialed	Research line(s) to determine whether to keep, cancel, or port
Excessive Lines	\$1,758.36	\$21,100.32	Lines are functional but may be excessive due to other technologies in place	Research line(s) to determine whether to keep, cancel, or port
ISDN BRI	\$9,439.24	\$113,270.88	Expensive and antiquated service historically used for video conferencing	Cancel service or pursue cheaper alternative if functionality is needed
Remote Call Forward	\$101.76	\$1,221.36	Feature that allows calls from one number to forward to another	Cancel service or pursue cheaper alternative if functionality is needed
PRI / Voice Circuit Scalability	\$197.78	\$2,373.36	Number of calling channels may be excessive based on call volume	Perform traffic study and scale services based on results
Wire Maintenance	\$40.00	\$480.00	Some lines have unnecessary insurance on the wire within the building	Research use of feature to determine whether or not to keep or cancel
LD Line Charges and Toll Free # Fees	\$31.03	\$372.36	Lines may not be in use and/or fees may not be required by providers	Research line(s) to determine whether to keep, cancel, or reduce the rate
Advertising & Listings	\$438.14	\$5,257.68	Advertising & Listings for phone books may no longer be necessary	Research use of feature to determine whether or not to keep or cancel
Miscellaneous Eliminations	\$20.00	\$240.00	Services/Charges may be excessive due to other services being removed	Research charge(s) to determine whether to keep or cancel
Analog Circuits	\$13,728.77	\$164,745.24	Expensive and antiquated service used to connect devices between locations	Cancel service or pursue cheaper alternative if functionality is needed
Miscellaneous Data Connections	\$1,815.27	\$21,783.24	Circuits may be excessive due to other technologies in place	Research connection(s) to determine whether to keep or cancel
Excessive Internet	\$1,137.48	\$13,649.76	Single location has multiple sources of Internet connectivity	Research connection(s) to determine whether to keep or cancel
Unused Wireless Devices	\$7,381.77	\$88,581.24	Devices have no outbound usage, text, or data during 2 month sample	Research device(s) to determine whether to keep or cancel
Excessive Wireless Devices	\$1,162.43	\$13,949.16	Devices have limited outbound usage, text, or data during 2 month sample	Research device(s) to determine whether to keep or cancel
Wireless Features	\$604.50	\$7,254.00	Some devices contain optional features that may not have a business function	Research use of feature to determine whether or not to keep or cancel

Potential Savings: **Monthly** \$70,508.77 **Annual** \$846,105.24



RESOLUTION NO.: 210324

PRESENTED: JUL 12 2021

ADOPTED: _____

RESOLUTION TO APPROVE THE DEFICIT ELIMINATION PLAN

BY THE CITY COUNCIL:

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the City of Flint's Downtown Development Authority fund has a \$138,003 deficit balance as of June 30, 2020. The Flint Downtown Development Authority has taken all steps to reduce the costs associated with the component unit. Any costs not covered by the Flint Downtown Development Authority will be covered by the City's General fund; and

WHEREAS, the City of Flint's Self-Insurance fund has a deficit amount of \$922,563 as of June 30, 2020. The Self-Insurance fund incurred numerous expenses related to insurance and legal costs. Allocations to the Self-Insurance Fund will be reviewed and increased to offset the costs and remove the fund deficit. Reimbursements will be made from the City's funds relative to their expenses in the Self-Insurance Fund.

WHEREAS, the Deficit Elimination Plan was adopted on April 12, 2021 (resolution 210163). The Michigan Department of Treasury requires additional details on the plan, as attached.

THEREFORE, BE IT RESOLVED that the City Council approves the Deficit Elimination Plan, including the details in the attachment. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 8, 2021 11:43 EDT)

Angela Wheeler, Chief Legal Officer

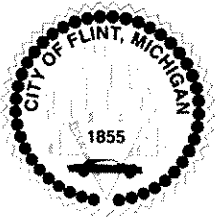
APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 8, 2021 11:45 EDT)

Shelbi Frayer, Chief Financial Officer

CITY COUNCIL:

Kate Fields
Kate Fields, Council President



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

I, the undersigned, the duly qualified and acting Clerk of the City of Flint, County of Genesee, State of Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Flint at a regularly scheduled meeting held on _____, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as a part of Council minutes.

In witness whereof, I have hereunto set my official signature this _____ day of _____ 2021.

Inez Brown, City Clerk
City of Flint
Genesee County, Michigan

City of Flint**Deficit Elimination Plan****Downtown Development Authority**

	FY2021	FY2022	FY2023	FY2024
Unrestricted Net Position, Beginning	(138,003)	(199,728)	413,412	421,315
<u>Revenue</u>				
Property Taxes	520,000	530,400	541,008	551,828
Charges for Services	1,242,000	1,266,840	1,292,177	1,318,021
Mott Placemaking Grant (Kady)	65,000	-	-	-
Transfers In - General Fund	-	745,000	145,000	150,000
	1,827,000	2,542,240	1,978,185	2,019,849
<u>Expenditures</u>				
Wages & Fringes	432,000	440,640	449,453	458,442
Supplies & Operating Expenses	911,725	929,960	948,559	967,530
Utilities	140,000	142,800	145,656	148,569
Capital Outlay	20,000	20,400	20,808	21,224
Debt Service	515,000	525,300	535,806	546,522
	2,018,725	2,059,100	2,100,282	2,142,287
Depreciation (Net Investment in Capital Assets Net Position)	130,000	130,000	130,000	130,000
Unrestricted Net Position, Ending	(199,728)	413,412	421,315	428,877
Current Assets less Current Liabilities, Beg.	(542,899)	(604,624)	8,516	16,419
Current Assets less Current Liabilities, End.	(604,624)	8,516	16,419	23,981

City of Flint
Deficit Elimination Plan
Self-Insurance Fund

	FY2021	FY2022	FY2023	FY2024
Unrestricted Net Position, Beginning	(1,666,000)	(3,261,910)	1,822,773	1,690,149
<u>Revenue</u>				
Fringe Reimbursement	5,225,812	5,322,484	5,322,484	5,428,934
Interest Income	18,532	18,532	18,532	18,903
Transfers In - Water Fund	-	8,506,325	2,890,225	3,112,030
	5,244,344	13,847,341	8,231,241	8,559,867
<u>Expenditures</u>				
Wages & Fringes	1,361	-	-	-
Supplies & Operating Expenses	6,838,893	8,762,658	8,363,865	8,531,142
	6,840,254	8,762,658	8,363,865	8,531,142
Unrestricted Net Position, Ending	(3,261,910)	1,822,773	1,690,149	1,718,874
Current Assets less Current Liabilities, Beg.	(922,563)	(2,518,473)	2,566,210	2,433,586
Current Assets less Current Liabilities, End.	(2,518,473)	2,566,210	2,433,586	2,462,311



RESOLUTION NO.: 210163

PRESENTED: APR - 7 2021

ADOPTED: APR 12 2021

**RESOLUTION TO APPROVE THE DOWNTOWN DEVELOPMENT AUTHORITY
FUND AND CITY OF FLINT SELF-INSURANCE FUND DEFICIT ELIMINATION PLAN**

BY THE CITY COUNCIL:

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the City of Flint's Downtown Development Authority fund has a \$138,003 deficit balance as of June 30, 2020. The Flint Downtown Development Authority has taken all steps to reduce the costs associated with the component unit. Any costs not covered by the Flint Downtown Development Authority will be covered by the City's General fund; and

WHEREAS, the City of Flint's Self-Insurance fund has a deficit amount of \$922,563 as of June 30, 2020. The Self-Insurance fund incurred numerous expenses related to insurance and legal costs. Allocations to the Self-Insurance Fund will be reviewed and increased to offset the costs and remove the fund deficit. Reimbursements will be made from the City's funds relative to their expenses in the Self-Insurance Fund.

THEREFORE, BE IT RESOLVED that the City Council approves the Deficit Elimination Plan as outlined above. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer, Chief Financial Officer

Shelbi Frayer, Chief Financial Officer

CITY COUNCIL:

Kate Fields

Kate Fields, Council President

I, the undersigned, the duly qualified and acting Clerk of the City of Flint, County of Genesee, State of Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Flint at a regularly scheduled meeting held on April 14, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as a part of Council minutes.

In witness whereof, I have hereunto set my official signature this 16th day of April 2021.

Inez M. Brown

Inez Brown, City Clerk

City of Flint

Genesee County, Michigan



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

February 8, 2021

**Notice of Intent To
Withhold State Payments**
Municipality Code: 252040
APR Form ID Number: 82407
Report ID Number: 110504

Sent Via Email
Chief Administrative Officer
City of Flint
atrujillo@cityofflint.com

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in Treasury Website (Numbered Letter 2016-1).

The Community Engagement and Finance Division received an audit report from your local unit for the fiscal year ending 2020. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Sewer	No Plan Necessary
Water	No Plan Necessary
Downtown Development Authority	-\$138,003.00
Self-Insurance	-\$922,563.00
Grants	No Plan Necessary

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For

example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you have any questions, contact the Municipal Finance Section at (517) 335-7469 or email questions to Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive, flowing style.

Harlan Goodrich, Municipal Finance Manager
Community Engagement and Finance Division



RESOLUTION NO.: 210326
PRESENTED: JUL 12 2021
ADOPTED: _____

**RESOLUTION AUTHORIZING AN FY2022 BUDGET AMENDMENT FOR THE CITY OF
FLINT POLICE DEPARTMENT**

BY THE CITY ADMINISTRATOR:

Whereas, The Flint Police Department wishes to make adjustments to its budget line item in the 101 General Fund to cover professional services expense; and

Whereas, The Flint Police Department would like to recognize \$510,920.00 from liability account 101-000.000-228.200 as revenue in account 101-315.100-671.300; and

Whereas, the Flint Police Department is requesting the authorization to appropriate \$304,050.00 budget to professional services expenses in account 101-315.100-801.000.

	Adopted FY2022 BUDGET	Proposed Amendment	Proposed Amended FY2022 Budget
GENERAL FUND			
101-315.100-801.000	\$4,000.00	\$304,050.00	\$308,050.00
		FY2022 Total Expense	\$308,050.00
101-315.100-671.300	\$0.00	\$510,920.00	\$510,920.00
		FY2022 Total Revenue	\$510,920.00

IT IS RESOLVED, upon approval, that the appropriate City officials are authorized to do all things necessary to recognize revenue in the amount of \$510,920.00 in account 101-315.100-671.300 and to appropriate budget in the amount of \$304,050.00 to the Flint Police Department professional service account 101-315.100-801.000, with the difference of \$202,870.00 going to General Fund Fund Balance.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 8, 2021 14:08 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 8, 2021 14:13 EDT)
Shelbi Frayer, Chief Financial Officer

ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 8, 2021 16:52 EDT)
Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields
Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 07/01/2021

BID/PROPOSAL#: N/A

AGENDA ITEM TITLE: Budget Amendment request to fund Helicopter and Pilot Services

PREPARED BY: Rick Johnson, Police Department

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Flint Police Department is requesting a Budget Amendment to recognize revenue in the amount of \$510,092.00 from liability account 101-000.000-228.200 in their FY22 General Fund Budget. The funds in the liability account was collected over many years as a Statutory fee that was to be paid to the state. When the department didn't get billed we started inquiring into these funds. Over the past 12 years we have been in contact with the state and they determined this money was not owed to them. The Police department would also like to appropriate \$304,050.00 to cover Helicopter and Pilot services. This request is to fund Law Enforcement aerial services for three months starting at the inception of the contract. The use of these services does many things for the fight against crime and to protect the sworn officers on the ground.

Listed below are a few but not all things that assist the officers on the ground:

- Backing of Ground units on vehicle stops and ground pursuits
- Improving response times for calls for service
- Provide widespread ability to monitor and disperse gang activity
- Deter street narcotic activity
- Facilitate patrol and off-road enforcement in the open areas surrounding the City of Flint
- Suspects hiding in yards, on rooftops, in trees, or behind buildings and fences can be easily detected by a helicopter. Ground units can then be made aware of the suspect's location and direct them.
- Protest/Large Gatherings, Gang, and Drug Activity
- Civil disorders / Public events
- Searching for a missing person (adult or child)

FINANCIAL IMPLICATIONS: Reduction in Fund Balance

BUDGETED EXPENDITURE? YES ☐ NO ☒ **IF NO, PLEASE EXPLAIN:** This occurred after the budget was presented and approved.



CITY OF FLINT

	Adopted FY-2022 Budget	Proposed Amendment	Proposed Amended FY-2022 Budget
GENERAL FUND 101-315.100-801.000	\$4,000.00	\$304,050.00	\$308,050.00
		FY2022 Total Expense	\$308,050.00
101-315.100-671.300	\$0.00	\$510,920.00	\$510,920.00
		FY2022 Total Revenue	\$510,920.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

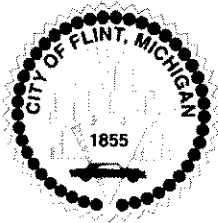
ACCOUNTING APPROVAL: Rick Johnson
Rick Johnson (Jul 8, 2021 12:20 EDT) Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒ (If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Terence Green
Terence Green (Jul 8, 2021 14:02 EDT)
Terence Green – Chief of Police)



BID# 22000041

RESOLUTION NO.: 210327

PRESENTED: JUL 21 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO POMP'S TIRE SERVICE FOR
TIRES, TIRE REPAIRS, AND MISCELLANEOUS TIRE SERVICES**

WHEREAS, the Fleet Services division requested a solicitation for the annual supply of tires, tire repairs, and miscellaneous tire services. Fleet Services recommends the lowest responsible bidder Pump's Tire Service be awarded the bid for the tires, tire repairs, and miscellaneous tire services in the amount of \$100,000 each year for FY2022 and FY2023, totaling \$200,000.

Account Number	Account Name	Amount
661-000.000-110.400	Central Garage Inventory	\$100,000.00
	FY2022 GRAND TOTAL	\$100,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Pump's Tire Service for tires, tire repairs, and miscellaneous tire services for the amount of \$100,000.00 per year for FY2022 and FY2023, pending the adoption of the FY2023 budget, for a total of \$200,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 9, 2021 13:54 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 12, 2021 08:45 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Jul 14, 2021 13:36 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 9, 2021 13:18 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 7/9/2021

BID/PROPOSAL# B22-041

AGENDA ITEM TITLE: Tires, Tire Repair, & Miscellaneous Tire Services – 2 Years

PREPARED BY Aaron Cottrell, Fleet Administrator
(Please type name and Department)

VENDOR NAME: Pomp's Tire Service

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Fleet Services requested a bid solicitation for the annual supply of tires, tire repair, & miscellaneous tire services. Three bid responses were received: two from local dealers and one incomplete response from out-of-state.

Pomp's Tire Service was the lowest responsible bidder and is also a local dealer, being located within the corporate city limits of Flint.

Fleet Services is recommending a two (2) year bid award with this vendor for FY22 (\$100,000) and FY23 (\$100,000) and requests a purchase order be issued for the FY22 budgeted amount.

FINANCIAL IMPLICATIONS: \$200,000.00

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Inventories – Central Garage	661-000.000-110.400		\$100,000.00
		FY22 GRAND TOTAL		\$100,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 210004583

ACCOUNTING APPROVAL: Matt Baker **Date:** July 9, 2021



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1 \$100,000.00

BUDGET YEAR 2 \$100,000.00

BUDGET YEAR 3 rebid

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

Aaron R. Cottrell

Digitally signed by Aaron R. Cottrell
Date: 2021.07.09 11:04:45 -04'00'

(Aaron R. Cottrell, Fleet Administrator)

DEPARTMENT HEAD MUST SIGN



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
Tires, Tire Repair & Miscellaneous Tire Services – (2) Years
 Bid #22000041
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/23

Bidder #1: Pomp's Tire Service 151
Flint, MI

Passenger/Light Truck/Medium Truck/Misc.	Subtotal Tire Cost Year 1	Subtotal Tire Cost Year 2
	4,651.54	4,767.82
Tire Repairs and Related Services	Total Extended Repairs/Services Cost Year 1	Total Extended Repairs/Services Cost Year 2
	93.50	106.00
Fire/Emergency Vehicles	Subtotal Fire Tire Cost Year 1	Subtotal Fire Tire Cost Year 2
	2,967.68	3,177.94
Police/Pursuit Vehicles	Subtotal Police Tire Cost Year 1	Subtotal Police Tire Cost Year 2
	633.06	652.05
Pass. (Trk) Equip., Fire, & Police Combined Subtotals	Total Extended Cost Year 1	Total Extended Cost Year 2
	8,252.28	8,597.91

Calculations were done by the City of Flint Purchasing Department

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder #2: Jerry's Tire
Flint, MI**

Passenger/Light Truck/Medium Truck/Misc.	Subtotal Tire Cost Year 1	Subtotal Tire Cost Year 2
	5,215.00	5,346.52
Tire Repairs and Related Services	Total Extended Repairs/Services Cost Year 1	Total Extended Repairs/Services Cost Year 2
	55.00	55.00
Fire/Emergency Vehicles	Subtotal Fire Tire Cost Year 1	Subtotal Fire Tire Cost Year 2
	2,929.00	3,001.00
Police/Pursuit Vehicles	Subtotal Police Tire Cost Year 1	Subtotal Police Tire Cost Year 2
	724.00	746.00
Pass. (Trk) Equip., Fire, & Police Combined Subtotals	Total Extended Cost Year 1	Total Extended Cost Year 2
	8,868.00	9,093.52

**Bidder #3: Shrader Tire & Oil
Toledo, OH**

Passenger/Light Truck/Medium Truck/Misc.	Subtotal Tire Cost Year 1	Subtotal Tire Cost Year 2
	N/A	N/A
Tire Repairs and Related Services	Total Extended Repairs/Services Cost Year 1	Total Extended Repairs/Services Cost Year 2
	N/A	N/A
Fire/Emergency Vehicles	Subtotal Fire Tire Cost Year 1	Subtotal Fire Tire Cost Year 2
Police/Pursuit Vehicles	Subtotal Police Tire Cost Year 1	Subtotal Police Tire Cost Year 2
Pass. (Trk) Equip., Fire, & Police Combined Subtotals	Total Extended Cost Year 1	Total Extended Cost Year 2

****See Submitted Bid****

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



BID# 22000040

RESOLUTION NO.: 210328
PRESENTED: JUL 21 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO UNIVERSAL LIFT PARTS FOR
BRAKE PARTS, BULBS, BREAKERS, SPRAYS, AND FILTERS**

WHEREAS, the Fleet Services division requested a solicitation for the annual supply of brake parts, bulbs, breakers, sprays, filters, and other miscellaneous aftermarket car and truck parts ("misc. vehicle parts"). Fleet Services recommends the lowest responsible bidder Universal Lift Parts be awarded the bid for the misc. vehicle parts in the amount of \$100,000 each year for FY2022, FY2023, and FY2024, totaling \$300,000.

Account Number	Account Name	Amount
661-000.000-110.400	Central Garage Inventory	\$100,000.00
	FY2022 GRAND TOTAL	\$100,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Universal Lift Parts for the misc. vehicle parts for the amount of \$100,000.00 per year for FY2022, FY2023, and FY2024, pending the adoption of the FY2023 and FY2024 budgets, for a total of \$300,000.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 6, 2021 13:48 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 7, 2021 13:05 EDT)

Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 7, 2021 14:29 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 6, 2021 12:46 EDT)

Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 3 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 \$100,000.00

BUDGET YEAR 2 \$100,000.00

BUDGET YEAR 3 \$100,000.00

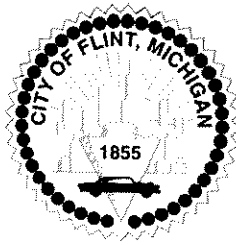
OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Aaron R. Cottrell Digitally signed by Aaron R. Cottrell
Date: 2021.07.01 15:55:21 -04'00'

(Aaron R. Cottrell, Fleet Administrator)

DEPARTMENT HEAD MUST SIGN



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Brake Parts, Bulbs, Breakers, Sprays, & Filters – (3) Years
 BID# 22000040 (REBID)
 Approximate Annual Quantities – Not Guaranteed
 Furnish as requested for the period 7/1/21 – 6/30/24

Bidder# 1: Advance Stores Company, Inc. DBA / Advance Auto Parts
Raleigh, NC

Brake parts and miscellaneous items for 2015 GMC C35	Year 1	Year 2	Year 3
Grand Total	4,336.07	See Attached	See Attached

Brake parts and miscellaneous items for 2015 Ford F250	Year 1	Year 2	Year 3
Grand Total	3,082.83	See Attached	See Attached

Brake parts and miscellaneous items for 2010 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	2856.67	See Attached	See Attached

Brake parts and miscellaneous items for 2017-2020 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	3,180.83	See Attached	See Attached

Brake parts and miscellaneous items for 2017 Chevy 3500	Year 1	Year 2	Year 3
Grand Total	3,478.10	See Attached	See Attached

Brake parts and miscellaneous items for 2017-2019 Chevy Express Vans	Year 1	Year 2	Year 3
Grand Total	2,771.61	See Attached	See Attached

Brake parts and miscellaneous items for 2015-2018 Chevy Equinox	Year 1	Year 2	Year 3
Grand Total	2,682.81	See Attached	See Attached

Brake parts and miscellaneous items for 2019 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	3,857.86	See Attached	See Attached

Calculations were done by the City of Flint Purchasing Department

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Brake parts and miscellaneous items for 2013 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	4,122.72	See Attached	See Attached

Brake parts and miscellaneous items for 2003-2006 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	3,124.91	See Attached	See Attached

Brake parts and miscellaneous items for 2017-2020 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	3,857.86	See Attached	See Attached

Brake parts and miscellaneous items for 2012 Chevy Impala	Year 1	Year 2	Year 3
Grand Total	2,414.38	See Attached	See Attached

Brake parts and miscellaneous items for 2009 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	2,422.99	See Attached	See Attached

Brake parts and miscellaneous items for 2019 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	2,097.98	See Attached	See Attached

Bulbs and Breakers	Year 1	Year 2	Year 3
Grand Total	112.18	See Attached	See Attached

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 2: Dealer Auto Parts Sales
Redford, MI

Brake parts and miscellaneous items for 2015 GMC C35	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2015 Ford F250	Year 1	Year 2	Year 3
Grand Total	3,822.33	3,822.33	3,822.33

Brake parts and miscellaneous items for 2010 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2017-2020 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2017 Chevy 3500	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2017-2019 Chevy Express Vans	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2015-2018 Chevy Equinox	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2019 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total			

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Brake parts and miscellaneous items for 2013 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2003-2006 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2017-2020 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2012 Chevy Impala	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2009 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total			

Brake parts and miscellaneous items for 2019 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total			

Bulbs and Breakers	Year 1	Year 2	Year 3
Grand Total			

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 3: LaFontaine Ford of Flushing
Flushing, MI

Brake parts and miscellaneous items for 2015 GMC C35	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2015 Ford F250	Year 1	Year 2	Year 3
Grand Total	3,438.00	3,439.00	3,440.00

Brake parts and miscellaneous items for 2010 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2017-2020 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2017 Chevy 3500	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2017-2019 Chevy Express Vans	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2015-2018 Chevy Equinox	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2019 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Brake parts and miscellaneous items for 2013 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2003-2006 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2017-2020 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2012 Chevy Impala	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2009 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Brake parts and miscellaneous items for 2019 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	3,655.00	3,785.00	3,866.00

Bulbs and Breakers	Year 1	Year 2	Year 3
Grand Total	258.00	258.00	258.00

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



**Bidder# 4: O'Reilly Auto Enterprises, LLC dba O'Reilly Auto Parts
Flint, MI**

Brake parts and miscellaneous items for 2015 GMC C35	Year 1	Year 2	Year 3
Grand Total	4,005.15	4,285.51	4,585.50

Brake parts and miscellaneous items for 2015 Ford F250	Year 1	Year 2	Year 3
Grand Total	3,558.70	3,807.81	4,074.36

Brake parts and miscellaneous items for 2010 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	3,387.94	3,625.10	3,878.85

Brake parts and miscellaneous items for 2017-2020 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	2,934.31	3,139.71	3,359.49

Brake parts and miscellaneous items for 2017 Chevy 3500	Year 1	Year 2	Year 3
Grand Total	3,840.15	4,108.96	4,396.59

Brake parts and miscellaneous items for 2017-2019 Chevy Express Vans	Year 1	Year 2	Year 3
Grand Total	3,581.16	3,831.84	4,100.07

Brake parts and miscellaneous items for 2015-2018 Chevy Equinox	Year 1	Year 2	Year 3
Grand Total	3,264.15	3,492.64	3,737.13

Brake parts and miscellaneous items for 2019 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	3,765.76	4,029.36	4,311.42

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Brake parts and miscellaneous items for 2013 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	3,974.95	4,253.20	4,550.92

Brake parts and miscellaneous items for 2003-2006 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	3,099.94	3,316.94	3,549.12

Brake parts and miscellaneous items for 2017-2020 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	4,128.01	4,416.97	4,726.16

Brake parts and miscellaneous items for 2012 Chevy Impala	Year 1	Year 2	Year 3
Grand Total	3,143.91	3,363.98	3,599.46

Brake parts and miscellaneous items for 2009 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	3,130.37	3,349.50	3,583.96

Brake parts and miscellaneous items for 2019 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	1,145.46	1,225.64	1,311.44

Bulbs and Breakers	Year 1	Year 2	Year 3
Grand Total	1,883.25	2,015.08	2,156.13

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Bidder# 5: Universal Lift Parts, Inc.
Flint, MI

Brake parts and miscellaneous items for 2015 GMC C35	Year 1	Year 2	Year 3
Grand Total	3,656.47	3,656.47	3,839.26

**AC Delco has limited Ford applications.*

Brake parts and miscellaneous items for 2015 Ford F250	Year 1	Year 2	Year 3
Grand Total	1,130.02	1,130.02	1,193.22

Brake parts and miscellaneous items for 2010 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	2,675.26	2,675.26	2,808.78

Brake parts and miscellaneous items for 2017-2020 Chevy Tahoes	Year 1	Year 2	Year 3
Grand Total	2,720.53	2,720.53	2,775.26

Brake parts and miscellaneous items for 2017 Chevy 3500	Year 1	Year 2	Year 3
Grand Total	3,121.37	3,121.37	3,277.43

Brake parts and miscellaneous items for 2017-2019 Chevy Express Vans	Year 1	Year 2	Year 3
Grand Total	2,242.13	2,242.13	2,354.24

Brake parts and miscellaneous items for 2015-2018 Chevy Equinox	Year 1	Year 2	Year 3
Grand Total	2,197.61	2,197.61	2,308.05

Brake parts and miscellaneous items for 2019 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	2,904.59	2,904.59	3,049.51

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



Brake parts and miscellaneous items for 2013 Chevy 3/4 Ton 2500	Year 1	Year 2	Year 3
Grand Total	3,107.83	3,107.83	3,263.26

Brake parts and miscellaneous items for 2003-2006 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	2,975.86	2,975.86	3,125.40

Brake parts and miscellaneous items for 2017-2020 Chevy 2500 Trucks	Year 1	Year 2	Year 3
Grand Total	3,131.86	3,131.86	3,288.92

Brake parts and miscellaneous items for 2012 Chevy Impala	Year 1	Year 2	Year 3
Grand Total	2,194.64	2,194.64	2,305.24

Brake parts and miscellaneous items for 2009 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	2,364.16	2,364.16	2,491.80

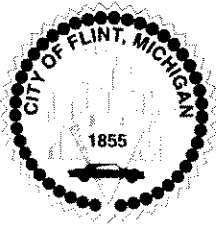
Brake parts and miscellaneous items for 2019 Chevy Colorado Trucks	Year 1	Year 2	Year 3
Grand Total	2,613.54	2,613.54	2,744.23

Bulbs and Breakers	Year 1	Year 2	Year 3
Grand Total			

****See Attached Bid Sheet****

A SPECIAL NOTE FROM THE PURCHASING DIVISION

Bid results posted are before evaluation team review and award recommendation.



RESOLUTION NO.: 210329
PRESENTED: JUL 21 2021
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO METRON-FARNIER FOR COMMERCIAL WATER METERS

WHEREAS, the Water Service Center (WSC) uses Metron-Farnier meters for commercial accounts. The WSC recommends the award to Metron-Farnier for commercial water meters in the amount of \$140,000 for FY2022.

Account Number	Account Name	Amount
590-540.207-752.000	Supplies	\$70,000.00
591-540.200-752.000	Supplies	\$70,000.00
	FY2022 GRAND TOTAL	\$140,000.00

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with Metron-Farnier for the commercial water meters for the amount of \$140,000.00 for FY2022.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Jul 14, 2021 15:30 EDT)
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Jul 15, 2021 15:01 EDT)
Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Jul 15, 2021 16:08 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Jennifer Ryan
Jennifer Ryan (Jul 14, 2021 14:50 EDT)
Jennifer Ryan, Deputy Finance Director



CITY OF FLINT

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (*This will depend on the term of the bid proposal*)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


(Michael J. Brown, DPW Director)

4/19/21

Commercial Meter Cost List - MetronVn: 7/01/21

Meter Size	Meter Cost	Labor chrg	Total Cost
3" Spectrum175D (3" Sp500D-same \$ as 4")	\$1,942.50	\$100.00	\$2,042.50
4"Spectrum500D	\$3,097.50	\$150.00	\$3,247.50
6" Spectrum1000D	\$4,042.50	\$200.00	\$4,242.50
6" Enduro 2800	\$5,460.00	\$250.00	\$5,710.00
8" Enduro 2800	\$6,720.00	\$300.00	\$7,020.00
VN Register	\$320.00	\$50.00	\$370.00
VNr Remote	\$345.00	\$50.00	\$395.00
External Antenna	\$25.00	\$50.00	\$75.00
5/8" x 3/4" Spectrum30	\$367.50	\$50.00	\$417.50
1" Spectrum DL	\$582.75	\$50.00	\$632.75
1.5" Spectrum 88DL	\$813.75	\$50.00	\$863.75
2' Spectrum130D	\$1,202.25	\$50.00	\$1,252.25



210330
JUL 21 2021

**RESOLUTION AUTHORIZING NOTICE OF INTENT AND
DECLARING INTENT TO REIMBURSE**

**CITY OF FLINT
COUNTY OF GENESEE
STATE OF MICHIGAN**

Minutes of a regular meeting of the City Council of the City of Flint, County of Genesee, State of Michigan, held on the 26th day of July, 2021, at 5:00 o'clock p.m., Eastern Daylight Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by the Administration:

WHEREAS, the City of Flint, County of Genesee, State of Michigan (the "City"), has determined that it is necessary for the public health, safety and welfare of the City to acquire, construct, furnish and equip improvements to the City's existing Sewage Disposal System (the "System"), including water pollution control facilities, pump station improvements, aeration process modifications and improvements, waste unloading station, disinfection retrofit, grit removal, influent box, sewer bypass, and sludge dewatering improvements, together with all related appurtenances and attachments thereto (the "Project"); and

WHEREAS, the City has been advised by the Michigan Department of Environment, Great Lakes and Energy ("EGLE"), that financial assistance to accomplish the acquisition and construction of the Project is available through the Clean Water Revolving Fund ("CWRP") Loan Program administered by EGLE and the Michigan Finance Authority (the "MFA"); and

WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension, and repair of public improvements such as the Project through the issuance of revenue bonds; and

WHEREAS, the issuance of bonds payable from revenues of the System under Act 94 in a total amount not to exceed Forty-Six Million Dollars (\$46,000,000.00) (the "Bonds") for the purpose of financing all or part of the Project represents the most practical means to that end; and

WHEREAS, the City has made application for participation in the CWRP loan program; and

WHEREAS, a notice of intent to issue revenue bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 33 of Act 94; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:



1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue the Bonds in *The Flint Journal*, a newspaper of general circulation in the City.

2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and users of the System, and is the method best calculated to give them notice of the City's intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.
- (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$46,000,000.00.

5. The Mayor, City Clerk, Finance Director and City Treasurer of the City are each authorized to act as an authorized officer or designated representative in connection with the Project and execute and deliver such applications, documents or certificates with EGLE, the MFA or other entities as may be necessary or advisable to enable the City to issue and sell the Bonds as contemplated herein and to meet its obligations under the CWRF loan program.

6. The City hereby confirms the retention of PFM Financial Advisors LLC ("PFM") to provide financial advisory services in connection with the Bonds. The City has been advised that PFM has represented the MFA in the past and may be representing the MFA presently in connection with various matters including the CWRF loan program and the City consents to the representation of the MFA by PFM in connection with the CWRF loan program that may be utilized by the City in connection with the Bonds.



7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Flint City Council of the City of Flint, County of Genesee, State of Michigan, at a regular meeting held on July 26, 2021, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Open Meetings Act.

City Clerk



EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS OF THE CITY OF FLINT
AND TO USERS OF THE CITY'S SEWAGE DISPOSAL SYSTEM
OF INTENT TO ISSUE REVENUE BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Flint, County of Genesee, State of Michigan (the "City"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series in a total amount not to exceed Forty-Six Million Dollars (\$46,000,000.00), for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the City's existing Sewage Disposal System, including water pollution control facilities, pump station improvements, aeration process modifications and improvements, waste unloading station, disinfection retrofit, grit removal, influent box, sewer bypass, and sludge dewatering improvements, together with all related appurtenances and attachments thereto.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of the Sewage Disposal System (the "System"). The revenues will consist of rates and charges billed to the users of the System, a schedule of which is presently on file in the office of the City Clerk. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the System, to pay the principal of and interest on the bonds and to pay other obligations of the System.

BOND DETAILS

THE REVENUE BONDS will be payable in annual installments not to exceed thirty (30) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

IN THE EVENT THAT THE CITY DEEMS IT DESIRABLE TO SELL THE REVENUE BONDS TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY BE REQUIRED TO PLEDGE FOR THE PAYMENT OF THE BONDS MONEY RECEIVED OR TO BE RECEIVED BY THE CITY DERIVED FROM IMPOSITION OF TAXES BY THE STATE AND RETURNED OR TO BE RETURNED TO THE CITY AS PROVIDED BY LAW, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment of taxes, which taxes are collected by the State and returned to the City as provided by law, to the authority or a trustee, and such funds may be pledged for the payment of the revenue bonds.

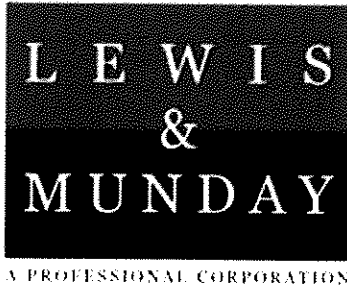
RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

City Clerk
City of Flint



T: 313-961-2550

F: 313-961-1270

535 Griswold, Suite 2300, Detroit, Michigan 48226

www.lewismunday.com

July 16, 2021

City Council
City of Flint
1101 S. Saginaw Street
Flint, Michigan 48502

Re: Flint CWRF 2021 – Resolution Authorizing the Notice of Intent to Issue Bonds

Dear Members of City Council:

The attached resolution would authorize the publication of a notice of the City's intent to issue bonds to finance the next phase of sewer system improvements that began last year. The notice initiates a 45-day referendum period during which electors have a right to petition for a vote on the matter. The Notice is the same in all material respects as the notice adopted and published for Phase I of the sewer improvement project. As a point of reference, the 2020 notice was in the amount of \$40 million for Phase I, which was estimated at \$31 million prior to construction bids being received. \$35.4 million of bonds were eventually issued, but because of 20% State grant funds, the amount of bonds to be repaid has been reduced to \$28.3 million. The interest rate on the 30-year loan was 2.25%.

It is important to note that although the loan amount to be repaid has been reduced to \$28.3 million, the City still had to issue \$35.4 million of bonds because the loan forgiveness is not applied until after the bond issue closing. That is why the notice of intent and approved bond amount do not reflect the value of the state grant.

The next phase of the sewer project will include improvements to the Third Avenue Pumping Station, settling tanks, clarifiers and grit removal systems. The current project estimate is \$35.1 million, and construction bids have not been received yet. If this project is financed by September 29, 2021, a State grant of 25% of the cost is expected which would amount to about \$8.8 million that would be forgiven and not have to be repaid. The interest rate this year is 2.125%.

The attached Notice of Intent resolution reflects a not-to-exceed amount of bonds at \$46 million. This amount is approximately 30% in excess of the current project budget. This buffer is provided because construction bids have not been received yet, and many utility projects have been experiencing bids

CELEBRATING 49 YEARS OF SERVICE, 1972-2021

DETROIT, MI | WASHINGTON, D.C. | NEW YORK, NY | GLASTONBURY, CT

July 16, 2021

Page 2

coming in over estimate due to supply chain issues and the sheer volume of work in process. Bids for the project are expected next week but may take some time to analyze.

Also, concerning the amount published in the Notice, the project still needs to come back to City Council for final approval with consideration of the bond authorizing resolution. That will likely occur sometime in August. At that point, all project bids will be in hand and have been analyzed. And even then, the authority of the City to issue the bonds will be further limited by the final loan amount approved by the State.

Timing is critical for this action because if the loan does not close by September 29, the project will shift to the State's next fiscal year and funding availability (including the 25% State grant) cannot be confirmed.

Very truly yours,

LEWIS & MUNDAY,
A Professional Corporation

Janene McIntyre

Janene McIntyre

City of Flint WPCF CWSRF Projects

PROJECTS CURRENTLY IN DESIGN – PHASE 2

Third Avenue Pumping Station Improvements

Work at the pump station that is needed includes building upgrades, mechanical and HVAC, electrical, process valves and piping, structural, and low flow pumping capability. Each raw sewage pump at the pump station is equipped with a variable frequency drive (VFD) but cannot turn down to a pumping rate for the station's low flow events. Each of the 4 pumps has a capacity of 25,000 gpm. This leads to operating the pump beyond a recommended point or starting and stopping the pump too frequently. Dry weather flows which exist outside the raw sewage pumps operating range can be handled using one or two smaller rated pumps. This configuration would increase the longevity of the existing raw sewage pumps. These improvements, especially the additional dry rated pumps and isolation valves, would best be completed prior to replacing/rehabilitating the force mains so bypass pumping can be minimized or avoided.

Primary Settling Tanks Improvements

Improvements to the primary clarification tanks will include replacing the mechanism drives, longitudinal and cross flights for sludge conveyance, and the effluent weirs. These upgrades will promote a more reliable clarification system and will help prevent solids carry over to the secondary treatment. Concrete degradation will also be addressed and repaired.

Final Clarifier Improvements

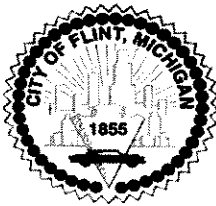
The project will address the holes present in all portions of the effluent launders which is causing short circuiting of

secondary effluent. Launders and weirs are no longer providing an even discharge around the circumference of the clarifiers because of settling. In addition, algae build up is exacerbating these problems. Improvements to the final clarifiers will include either launder covers or brushes to mitigate algae growth on the weirs and launders. New peripheral feed systems and skirt baffles will be installed to distribute incoming activated sludge evenly around the secondary clarifier. These improvements are important for the WPCF's treatment capability because it directly affects their secondary effluent and will aid in preventing solids carry over.

Battery-B Grit Removal and Screening Improvements

The complete upgrade of the grit removal system with the addition of fine screening in Battery B would require demolition of old equipment and reconfiguration of the grit tanks and building. Effectiveness, Efficiency, and reliability are the desired outcome. The new system must provide protection of downstream equipment and processes from grit and debris carryover not currently captured by screening and the grit removal system, while reducing maintenance repair expenses and labor.

The preferred grit removal system is the Hydro-International Headcell with the Slurry Cup grit washer and the Grit Snail dewatering escalator. Grit tank modifications will be required. Other systems may be considered. The addition of fine screening for Battery B prior to grit removal must include a screenings washer and compactor. All of these upgrades will require reconfiguration of the Battery B grit building and load-out garage. Other upgrades include replacement of the Influent water pipe and Magmeter, evaluation and recommendations for repair or replacement of all process piping, gates, and valves. Concrete evaluation and repairs should also be included



RESOLUTION: 210331

PRESENTED: JUL 21 2021

ADOPTED: _____

**RESOLUTION SWITCHING TO EVEN NUMBERED YEAR
ELECTIONS AS AUTHORIZED BY MCL 168.642 AND
168.642a AND AS REQUIRED BY FLINT CITY CHARTER
§9-102(F)**

BY THE MAYOR:

WHEREAS, The newly revised Flint City Charter was adopted on August 7, 2017 and became effective on January 1, 2018.

WHEREAS, Flint City Charter Sec. 9-102(F) states, "The City Council shall adopt, in 2021, a resolution required to switch to even numbered year elections as authorized by MCL 168.642 and 168.642a.

WHEREAS, MCL 168.642a(4) states:

After December 31, 2011, a city that holds its regular election for city offices annually or in the odd year on the November regular election date may change its regular election schedule to the even year general election and the even year primary election by adopting a resolution in compliance with section 642. If a city council adopts the resolution in compliance with section 642, after December 31 of the year in which the resolution is adopted, the city's regular election is at the even year general election and its primary is at the even year primary election.

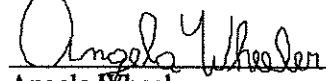
WHEREAS, Before adopting the resolution, and in accordance with MCL 168.642(7)(ii)(b), the City Council is required to hold at least 1 public hearing on the resolution and the public hearing may be held on the same day and immediately before considering the adoption of the resolution. Therefore, a public hearing was held on July 26, 2021.

THEREFORE BE IT RESOLVED that the City Council hereby adopts this resolution switching to even numbered year elections;

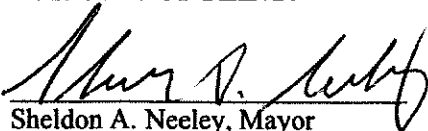
BE IT FURTHER RESOLVED that the City Clerk will file this resolution with the secretary of state forthwith.

BE IT FURTHER RESOLVED that after December 31, 2021, the City's regular election will take place at the even year general election and its primary at the even year primary election.

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

FOR CITY OF FLINT:


Sheldon A. Neeley, Mayor

CITY COUNCIL:

Kate Fields, Council President