

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, April 14, 2021

6:00 PM

Meeting recessed from April 12, 2021

ELECTRONIC PUBLIC MEETING

CITY COUNCIL

***Kate Fields, President, Ward 4
Maurice D. Davis, Vice President, Ward 2***

***Eric Mays, Ward 1
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7***

***Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8***

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING**PUBLIC NOTICE
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING**

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring that the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On, Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. Subsequently, on December 22, 2020 Public Act 267 of 1976 was amended through Senate Bill 1246 extending the electronic meetings with no reason through March 31, 2021. The act also allows that after March 31, 2021 electronic meetings may be held if a local state of emergency was declared. On March 23, 2020, the Flint City Council extended Mayor Neeley's declaration of emergency indefinitely due to the COVID-19 pandemic. Therefore, this meeting will be held electronically.

Pursuant to Act 267 of the Public Acts of 1976 Open Meetings Act as amended and Flint City Charter Section 3-202, notice is hereby given that the Flint City Council hereby calls for a Regular Meeting of the Flint City Council scheduled to be held as follows:

RECESSED Flint City Council Meeting
Wednesday, April 14, 2021, at 6 p.m.

(Meeting recessed from Monday, April 12, 2021)

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/channel/UCp2cWTuocUM3awU4xXWzwaw> or through Start Meeting Solution by dialing (617) 944-8177.

1. In order to speak during the PUBLIC SPEAKING PERIOD of the meeting by telephone, participants will also call (617) 944-8177:

- a. All callers will be queued and muted until the Public Speaking portion of the agenda;
 - b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
 - c. Public speakers should state and spell their name for the record and will be allowed three (3) minutes for public speaking;
 - d. The speaker will be returned to mute after the 3 minutes have expired;
 - e. After the telephonic public speakers are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 3 minutes;
 - f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker. Consequently, public participants who call in and speak during the public speaking period of the meeting WILL NOT have written comments as submitted read by the City Clerk.
2. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 6 p.m.
3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.
- If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

CALL TO ORDER**ROLL CALL****MEMBER REMOTE ANNOUNCEMENT**

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING**COUNCIL RESPONSE****PETITIONS AND UNOFFICIAL COMMUNICATIONS****COMMUNICATIONS (from Mayor and other City Officials)****ADDITIONAL COMMUNICATIONS****RECONSIDERATION (of Appointments)**

NOTE: Resolution No. 210123, a Resolution Approving the Appointment of Michael Brown as Director of the Department of Public Works, FAILED to move to Council on March 17, 2021, at a Governmental Operations Committee Meeting.

It was then presented to Council for Reconsideration on March 22, 2021. At that time a motion was made to reconsider, but then a substitute motion asking to POSTPONE THE RECONSIDERATION until the next City Council meeting was approved by Council. Therefore, it is presented here for Council's (re)consideration. Please also note that the attachment to the Resolution is incorrect as it speaks to an Interim appointment rather than a Permanent one. Administration has provided the correct version so this Resolution will need to be amended.]

210123 Mayoral Appointment/Department of Public Works (DPW) Director/Michael Brown

Resolution resolving that the Flint City Council approves the recommendation by Mayor Sheldon A. Neeley to appoint Michael Brown as the Director of the Department of Public Works (DPW). [NOTE: Mr. Brown will be paid an annual compensation rate of \$95,000.00 (45.673 per hour).]

APPOINTMENTS

NOTE: The appointment resolution for Shelbi Frayer was reconsidered at the March 22, 2021 City Council meeting and then referred to Governmental Operations. The Governmental Operations meeting on April 7, 2021 ended for lack of a quorum, sending this resolution to Special Affairs. At the Special Affairs meeting of April 12, 2021, the resolution was moved to City Council.

210102 Mayoral Appointment/Chief Financial Officer/Shelbi Frayer

Resolution resolving that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Shelbi Frayer as Chief Financial Officer [at an hourly compensation rate of \$71.153 per hour (\$148,100.00 annually).] [General Fund Salary and Wages Acct. No. 101-191.100-703.000 = \$91,976.90 and LCSM-17-FRTA = \$56,032.10.]

210166 Appointment/Human Relations Commission/Sharon M. Bradley/6th Ward

Resolution resolving that the Flint City Council approves the appointment of Sharon M. Bradley (333 Ferndale Place, Flint, MI, 48503), to serve on the City of Flint Human Relations Commission for a one-year term, commencing October 27, 2020, and expiring October 28, 2021.

RECONSIDERATION (of Resolutions)

NOTE: Resolution 210081, a Change Order for Rowe Professional Services Co., to continue project management services for the FAST Start program, FAILED to move to Council at a March 8, 2021 Special Affairs meeting. It was then presented to Council for Reconsideration on March 22, 2021. At that time a motion was made to reconsider, but then a substitute motion asking to POSTPONE THE RECONSIDERATION until the next City Council meeting was approved by Council. Therefore, it is presented here for Council's (re)consideration.

210081 CO#1/Contract/Rowe Professional Services Co./Project Management Services/FAST Start Program Phase VI

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into change order #1 with Rowe Professional Services Co. for additional project management services for Phase VI of the FAST Start Program, as requested by DPW, in an amount NOT-TO-EXCEED \$500,000.00, for a total contract price NOT-TO-EXCEED \$2,638,735.00 [Water Infrastructure Improvements for the Nation (WIIN) Grant Acct. No. 496-540.006-801.051.]

RESOLUTIONS

200493 Approval/Emergency Amended Rules Governing Meetings of the Flint City Council

Resolution resolving that the Flint City Council approves the attached amendments to the [Rules Governing Meetings of the Flint City Council], for 60 days, with immediate effect.

210144 Licensing Renewal/Dell Marketing LP/Microsoft

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to issue a purchase order to Dell Marketing LP for Microsoft License renewal, as requested by Information Services, in an amount NOT-TO-EXCEED \$86,557.67 [Information Services Fund Acct. No. 636-228.100-814.600.] [NOTE: This is the third year of a three-year agreement.]

210145 J&M Tree Service/Additional Tree Work/City Parks

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to do all things necessary to increase to total contracted amount with J&M Tree Service for additional tree work needed in city parks, as requested by Parks & Recreation, in an amount NOT-TO-EXCEED \$10,000.00 [Parks & Recreation Fund Professional Services Acct. No. 208-752.102-801.000]. [NOTE: The additional work needed total \$10,000.00 and would be set up as a new purchase order for emergency tree removal and trimming in parks.]

210146 Contract/Platinum Mechanical, Inc./Sludge Storage Pipe Fabrication Project

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to issue a contract to Platinum Mechanical, Inc. for a Sludge Storage Pipe Fabrication project, as requested by DPW, in an amount NOT-TO-EXCEED \$131,477.00 [Sewer Fund Building Additions & Improvements Acct. No. 590-550.300-976-000.]

210147 Settlement/Stacy Swimp v Mary Buszek et al/Case No. 2:18-cv-11914

Resolution resolving that the City Administrator hereby authorizes settlement, in the matter of Stacy Swimp v Mary Buszek et al, Case No. 2:18-cv-11914, in the amount of \$79,500.00, in satisfaction of any and all claims arising out of said

matter, with payment drawn from appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on March 8, 2021.]

210148 Payment/Settlement Agreement/Mackinac Center for Public Policy v City of Flint/Case No. 21-115412-CZ

Resolution resolving that the City Administrator is hereby authorized to pay the settlement offer in the matter of Mackinac Center for Public Policy v City of Flint, in the amount of \$175.00, in satisfaction of any and all claims arising out of said matter, with payment drawn from appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was held on this matter on February 8, 2021.]

210149 Name Change/12th Street Garage/Betty Wideman Building

Resolution resolving that the Flint City Council hereby authorizes the renaming of the 12th Street Garage, located at 702 West Twelfth Street, Flint, to The Betty Wideman Building. [NOTE: Betty Wideman began her career at the City of Flint in 1994, starting in the Police Department, and ending as Transportation Division Manager. Tragically, she passed away in November 2020.]

210150 Approval/Street Vacation/Decker Street Between Robert T. Longway Boulevard and Kearsley Street

Resolution resolving that Decker Street Between Robert T. Longway Boulevard and Kearsley Street is hereby vacated and discontinued forever as a public street, alley or public ground, and the same is hereby placed on the assessment rolls for the purpose of taxation; AND, resolving that the City Clerk shall, within 30 days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

210151 Approval/Street Vacation/Kearsley Street Between Walnut Street and Robert T. Longway Boulevard (1400 Kearsley Street)

Resolution resolving that Kearsley Street between Walnut Street and Robert T. Longway Boulevard is hereby vacated and discontinued forever as a public street, alley or public ground, and the same is hereby placed on the assessment rolls for the purpose of taxation; AND, resolving that the City Clerk shall, within 30 days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

210152 Setting a Public Hearing/Brownfield Redevelopment Plan/James P. Cole Project
(1809 James P. Cole)

Resolution resolving that the Flint City Council will hold a public hearing at 5:30 p.m. in the City Council Chambers, or electronically in accordance with Gov. Whitmer's Executive Order 2020-75, on the _____ day of _____ 2021, AND, resolving that the governing body shall provide notice of the hearing to the taxing jurisdictions that levy taxes subject to capture under this Act, and shall fully inform the taxing jurisdictions about the fiscal and economic implications of the proposed Brownfield Plan.

210153 Support/Application/Michigan Department of Transportation
(MDOT)/Transportation Alternatives Program (TAP)/Development/Grand Traverse
Greenway Trail

Resolution resolving that the appropriate City of Flint officials are authorized to do all things necessary to demonstrate its public support of the city's application to the Michigan Department of Transportation's Transportation Alternatives Program for the Grand Traverse Greenway project and commits to the requirements [of the program.] [NOTE: The city is planning to redevelop abandoned railroad property into a shared use non-motorized paved trail called the Grand Traverse Greenway. Planning & Development has prepared a competitive application to the TAP program requesting \$1,804,825.00 from MDOT-TAP, which the city expects to be matched at \$860,000.00 (32 percent of total project costs) through public and private sources to be finalized before the grant award).

210159 Submission/2020-2021 Annual Action Plan of the Consolidated Plan

Resolution resolving that city officials approve the funding amounts and projects and authorize entering into contracts for the agencies noted for the City of Flint's FY2020-2021 Community Development Block Grant (CDBG) Program, in the amount of \$3,984,754.00, FY2020-2021 HOME Investment Partnership (HOME) Program, in the amount of \$876,146.00, and FY2020-2021 Emergency Solutions Grant (ESG) Program, in the amount of \$341,765.00, and include any program income which might become available as a result of receipt of these funds.

210163 Approval/Deficit Elimination Plan/Downtown Development Authority (DDA)/Self-
Insurance Fund

Resolution resolving that the City Council approves the Deficit Elimination Plan as outlined. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification. [NOTE: The Downtown Development Authority has a deficit balance of \$138,003.00 as of June 30, 2020. Any costs not covered by the DDA will be covered by the city's General Fund. And the Self-Insurance Fund incurred numerous expenses related to insurance and legal costs, putting it in the red by \$922,563.00, as of June 30, 2020.]

- 210164** Easement Agreement/Genesee County Drain Commission (GCDC)/North Dort Highway Property at Frances Road

Resolution resolving that the Flint City Council approves the grant of a permanent non-exclusive easement to the Genesee County Drain Commission to own, operate and maintain the GCDC FL-02 Meter Facility for valuable consideration in the amount of \$1.00 to be paid to the City of Flint. [NOTE: The City of Flint entered into a Master Agreement on December 1, 2017, to build a secondary water source. The City of Flint has agreed to grant an easement to the GCDC on the city-owned property on North Dort Highway at Frances Road for valuable consideration in the amount of \$1.00.]

- 210165** Easement Agreement/Great Lakes Water Authority (GLWA)/North Dort Highway Property at Frances Road

Resolution resolving that the Flint City Council approves the grant of a permanent non-exclusive easement to the Great Lakes Water Authority (GLWA) to construct, operate, maintain, repair and/or replace the GLWA water main pipe for valuable consideration in the amount of \$1.00 to be paid to the City of Flint. [NOTE: The City of Flint entered into a Master Agreement on December 1, 2017, to build a secondary water source. The City of Flint has agreed to grant an easement to GLWA on the city-owned property on North Dort Highway at Frances Road for valuable consideration in the amount of \$1.00.]

LIQUOR LICENSES

INTRODUCTION AND FIRST READING OF ORDINANCES

- 210158** Amendment/Ordinance/Chapter 18 (Taxation; Funds; Purchasing)/Article I (In General)/Section 18-4.1 (Service Charge in Lieu of Taxes for Housing Facilities for Certain Persons)

The provisions of Chapter 18, (Taxation; Funds; Purchasing); Article I, (In General); Section 18-4.1, (Service Charge in Lieu of Taxes for Housing Facilities for Certain Persons) shall be amended by adding subsection (GG). [NOTE: The PILOT is for Flushing Place Limited Dividend Housing Association, LP, a Limited Partnership. The annual service charge for the class of persons of low and moderate income shall be equal to four (4) percent of the annual shelter rents, exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.]

SECOND READING AND ENACTMENT OF ORDINANCES

- 210044** Ordinance/Chapter 50 (Zoning)/Article I (In General)

An ordinance to amend Chapter 50 (Zoning), Article I, (In General), of the Code of the City of Flint by repealing said Article and adopting Article I (Title, Purpose and Scope). [NOTE: This Chapter shall be known as the "Zoning Ordinance" of the

City of Flint.]

- 210045.1** Amendment/Ordinance/Chapter 50 (Zoning)/Article II (A-1 Single-Family Low-Density District)

An amended ordinance amending Chapter 50 (Zoning), Article II, (A-1 Single-Family Low-Density District), of the Code of the City of Flint by repealing said Article and adopting Article II (Mapped Zone Districts). [NOTE: Ordinance amended to correct the zoning of addresses 914 and 918 East Kearsley Street, Parcel Nos. 41-07-453-016 and 41-07-453-017. They are mapped as MR-2 and should be mapped as MR-1 to be consistent with the other addresses in the neighborhood.]

- 210046** Ordinance/Chapter 50 (Zoning)/Article III (A-2 Single-Family Medium Density District)

An ordinance to amend Chapter 50 (Zoning), Article III, (A-2 Single-Family Medium Density District), of the Code of the City of Flint by repealing said Article and adopting Article III (Residential Zone Districts).

- 210047** Ordinance/Chapter 50 (Zoning)/Article IV (B Two-Family District)

An ordinance to amend Chapter 50 (Zoning), Article IV, (B Two-Family District), of the Code of the City of Flint by repealing said Article and adopting Article IV (Commercial Zone Districts).

- 210048** Ordinance/Chapter 50 (Zoning)/Article V (C-1 Multifamily Walk-Up Apartment District)

An ordinance to amend Chapter 50 (Zoning), Article V, (C-1 Multifamily Walk-Up Apartment District), of the Code of the City of Flint by repealing said Article and adopting Article V (Employment Zone Districts).

- 210049** Ordinance/Chapter 50 (Zoning)/Article VI (C-2 Multifamily High-Density Apartment District)

An ordinance to amend Chapter 50 (Zoning), Article VI, (C-2 Multifamily High-Density Apartment District), of the Code of the City of Flint by repealing said Article and adopting Article VI (Institutional/Innovation Zoned Districts).

- 210085** Ordinance/Amendment/Chapter 18 (Taxation; Funds; Purchasing)/Article II (Assessments)/Amendment of Sections 18-7, 18-8, 18-9 and 18-10

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 18 (Taxation; Funds; Purchasing), Article II (Assessments), by amending Section 18-7 (Special Assessment Relief Board Created; Membership), by amending Section 18-8 (Same -- Investigation of Requests for Relief; Report and Recommendation), by amending Section 18-9 (Award of Relief from Assessments), and by amending Section 18-10 (Payment of Special Assessment by City; Taking of Mortgage and Note to Assure Repayment to City).

DISCUSSION ITEMS

- 210168** Discussion Item
- A Discussion Item as requested by Councilperson Fields.
- 210169** Discussion Item
- A Discussion Item as requested by Councilperson Fields.
- 210170** Discussion Item
- A Discussion Item as requested by Councilperson Fields.

SPECIAL ORDERS

- 210070** Special Order/Hatch Act
- A Special Order as requested by Council President Fields to discuss the Hatch Act of 1939, which prohibits some forms of political activity.
- 210124** Special Order/Bone Scans & Lead Measurement/Dr. Lawrence Reynolds
- A Special Order as requested by Council President Fields to allow Dr. Lawrence Reynolds to present his findings on bone scanning equipment and their use in measuring lead exposure.
- 210167** Special Order/Special Orders
- A Special Order as requested by Council President Fields to discuss Special Orders.
- 210171** Special Order/Special Meeting/\$99 Million/COVID-19 Relief Funds
- A Special Order as requested by Councilperson Mays to discuss having a special meeting to talk about the \$99 million in COVID-19 relief funds.
- 210172** Special Order/Discussion/Finance Committee Vice Chair
- A Special Order as requested by Councilperson Worthing to discuss the Finance Committee Vice Chair.
- NOTE: This Special Order was tabled to the next meeting where Councilperson Galloway is present.*

FINAL COUNCIL COMMENTS

ADJOURNMENT



RESOLUTION NO.: 210123

PRESENTED: MAR - 3 2021

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF MICHAEL BROWN AS
DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS**

BY THE MAYOR:

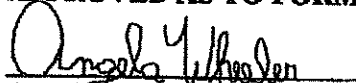
Pursuant to Flint City Charter Section 4-202(D), the Mayor of the City of Flint hereby appoints Michael Brown as the Director of the Department of Public Works.

WHEREAS, the Director of the Department of Public Works shall be paid based on an annual compensation rate of Ninety-Five Thousand Dollars (\$95,000.00/\$45.673 hourly rate) and paid from account #202-442.100-703.000 (25%), 203-442.100-703.000 (25%), 590-536.101-703.000 (25%), and 591-536.100-703.000 (25%), Wages & Salaries. The terms of appointment are attached.

WHEREAS, Mayor Sheldon A. Neeley recommends that Michael Brown as Department of Public Work Director.

NOW THEREFORE BE IT RESOLVED, that the Flint City Council approves the recommendation by Mayor Sheldon A. Neeley to appoint Michael Brown as Director of the Department of Public Works.

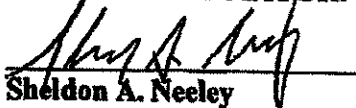
APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

FINANCE:


Shelbi Frayer
Interim Chief Financial Officer

APPROVED BY MAYOR:


Sheldon A. Neeley
Mayor

CITY COUNCIL:

Kate Fields
Council President

MICHAEL BROWN INTERIM TERMS OF APPOINTMENT

The Mayor of the City of Flint hereby appoints **Michael Brown** as Interim Director of the Department of Public Works in accordance with the provisions of Flint City Charter §§4-203(D) & 1-501.

1. **Scope of Services:** Under the general supervision of the Mayor and City Administrator, the Interim Director of the Department of Public Works duties shall include those enumerated for the Interim Director of the Department of Public Works in the Flint City Code of Ordinances, Chapter 2, Article XVI, Department of Public Works and Utilities, the Interim Director of the Department of Public Works Job Description and other duties that shall from time-to-time be required, in the absolute discretion of the Mayor, or his designee and; he shall be subject to all work rules and policies established by the City of Flint.

2. **Term of Appointment:** This appointment shall commence on March 1, 2021 and shall continue at the will of the Mayor and shall continue at the will of the Mayor for no more than 90 days.

3. **Compensation:** The Interim Director of the Department of Public Works shall be paid a salary based on an annual compensation rate of Ninety-Five Thousand Dollars (\$95,000.00/\$45.673 hourly rate). This salary shall be payable in regular timely installments, in the same manner as other employees of the City of Flint are paid. Such earnings shall be paid from account #202-442.100-703.000 (25%), 203-442.100-703.000 (25%), 590-536.101-703.000 (25%), and 591-536.100-703.000 (25%), Wages & Salaries.

4. **Benefits:** The Interim Director of the Department of Public Works will be provided with fringe equal to those now or hereinafter provided for an exempt employee allocated above Level 23 including, but not limited to health care coverage, dental insurance, life insurance, personal time off, etc.; but expressly excluding membership in the Civil Service System. However, the Interim Director of the Department of Public Works shall be eligible to participate in the City of Flint Hybrid Pension Plan as provided to other appointed officials, which may change from time-to-time. The Interim Director of the Department of Public Works shall be 100% vested at all times, with respect to his own contributions.

For the purposes of providing to the Interim Director of the Department of Public Works the above compensation and fringe benefits, the City of Flint shall place the Interim Director of the Department of Public Works on the City's regular payroll so that all of said compensation and fringe benefits shall be provided to the Interim Director of the Department of Public Works in the same manner as other employees of the City of Flint.

5. **Indemnification and Insurance:** The City of Flint shall indemnify and provide appropriate insurance coverage for the Interim Director of the Department of Public Works for any attorney's fees, reasonable costs, and damage awards incurred by the Interim Director of the Department of Public Works as a result of any malpractice action brought against him by any person as a result of his performance of duties pursuant to her Appointment. To the fullest extent permitted by law, the City of Flint shall defend, pay on behalf of, indemnify and hold harmless the Interim Director of the Department of Public Works against any and all claims, demands, suits, or losses, including, but not limited to, civil rights actions, and providing for all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against

or from the Interim Director of the Department of Public Works by reason of any injuries or damages including losses that may arise as a result of her acts, omissions, faults or negligence in connection with the performance of the terms of her appointment. The City of Flint shall provide appropriate insurance coverage, although, the full indemnification of the Interim Director of the Department of Public Works as articulated above shall not be in any way limited by the insurance coverage chosen by the City of Flint.

6. Termination: The City may terminate, without cause, this Agreement (and the resultant employment relationship) with the Interim Director of the Department of Public Works before the expiration set forth herein. In the event that this Agreement is terminated without Good Cause, the Interim Director of the Department of Public Works shall be entitled to accrued PTO.

The City may terminate, for Good Cause, this Agreement (and the resultant employment relationship) with the Interim Director of the Department of Public Works before the expiration set forth herein. In the event that this Agreement is terminated with Good Cause, the Interim Director of the Department of Public Works shall be entitled to accrued PTO.

The Interim Director of the Department of Public Works may voluntarily terminate this Agreement before the expiration of the term set forth herein by providing fourteen (14) days advanced written notice, unless agreed upon otherwise by the Parties. In the event that this Agreement is terminated pursuant to this subsection, the Interim Director of the Department of Public Works shall be entitled to accrued PTO.

Upon the conclusion of the ninety (90) day term, the Interim Director of the Department of Public Works may not be re-appointed for another Interim Director of the Department of Public Works appointment. However, the Interim Director of the Department of Public Works, with City Council consent, may be approved for appointment as Director of the Department of Public Works.

“GOOD CAUSE”. For purposes of this Agreement the term "good cause" is defined as sole proven acts or omissions as follows:

A. Any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by the Interim Director of the Department of Public Works under this Agreement or applicable law.

B. Any misconduct of the Interim Director of the Department of Public Works involving an act of moral turpitude, criminal illegality (excepting minor traffic violations), or habitual violations of the traffic laws, whether or not related to the Interim Director of the Department of Public Works' official duties hereunder.

C. Any willful, knowing, grossly negligent, or negligent misapplication or misuse, direct or indirect, by the Interim Director of the Department of Public Works, of public or other funds or other property, real, personal, or mixed, owned by or entrusted to the City, any agency

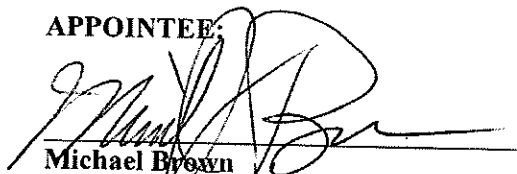
or corporation thereof, or the Interim Director of the Department of Public Works in her official capacity.

7. **Waiver of Claims:** Appointee agrees, in consideration for accepting payment pursuant to this Agreement, that Appointee will not file a lawsuit or claim of any type in any forum against the City for actions arising in any way related to employment by the City, and that if Appointee does, the lawsuit or claim will be immediately dismissed; and, notwithstanding the fact that the terms of this Agreement shall otherwise remain in full force and effect, Appointee will return to the City all of the consideration received from the City as a result of this Agreement, and Appointee will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in this Agreement shall prevent Appointee from filing suit to challenge this Agreement or to enforce the terms of this Agreement.

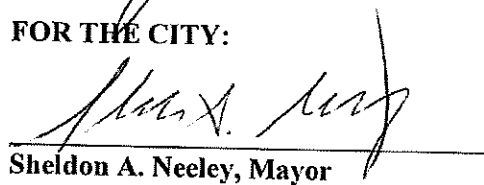
8. **Whole Agreement:** Any additions, deletions or modifications to these terms of appointment must be in writing and signed by both parties. This document, consisting of three (3) pages in its entirety, embodies the entire agreement between the parties hereto.

Dated this 1st day of March 2021.

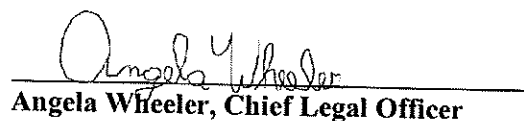
APPOINTEE:


Michael Brown

FOR THE CITY:


Sheldon A. Neeley, Mayor

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

S:\AWO\Terms of Appointment\M. Brown\2021.02.24 M. Brown Interim Terms of Appointment Director of the Department of Public Works.doc

Michael J. Brown

Professional Experience

2019 – Present **Oakland County**

Operations Supervisor II. In charge of two wastewater plants and the operators on the afternoon shift. Duties include keeping plants running at optimal levels, discipline, troubleshooting equipment problems, repair if possible, running of THP biosolids building and digesters for gas production.

2018-2019

Assistant Principal for Holy Family School Grand Blanc. In charge of discipline and safety of students. Left due to budget cuts.

2015-2018

Teacher for Ignite Program (Mt. Morris) currently stationed at the Atherton AVA as the Mathematics and Chemistry teacher. Teaching/coaching students in their studies and mentoring the 9th and 10th grade students. Left for a full time position.

1996-2011 **City of Flint**

Started as the Wastewater Treatment Plant(WWT) as the Asst. Supervisor and worked my way up to Utilities Administrator. I went from WWTP to Sewer Collections. Added on Water Distribution and ran those two divisions. Later I was promoted to the Utilities Administrator where I reported to the Mayor and his staff and ran or oversaw the WWTP, Water Plant and the Water Service Center. Added to water licenses. Retired in 2011 and begin my teaching career.

1986-1996 **City of Saginaw**

Chief Chemist of the Saginaw WWTP – Responsible for the hiring, training and operations of the Laboratory and Plant. Created plant monthly reports to be sent to the MDEQ and oversaw plant operations in the absence of upper management. Assisted Water Plant personnel for process changes to minimize trihalo-methanes Hold a WWTP A, B, C, D and Water Michigan licenses.

Education

Post Baccalaureate - Baker, Flint MI 2015,
B.S. Secondary Education– Major in Mathematics, Minor in Chemistry

U of M- Flint, Flint MI 1985
BS Chemistry (ACS) minor in Mathematics

Grand Blanc Community High School 1979
College pathway

Holy Redeemer Grade School 1975
2nd – 8th grade

Licenses

Wastewater A, B, C, D

Water S1, D2, F3

State of Michigan Teaching Certificate – Secondary Teaching, certified for Mathematics and Chemistry

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.6, Adoption-Job Description and Qualifications-Director of Department of Public Works.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 112. That Section 35-112.6 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

§ 35-112.2 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS DIRECTOR OF DEPARTMENT OF PUBLIC WORKS

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference **AND ATTACHED HERETO.**

Sec. 2. This ordinance shall become effective this ____ day of _____ 2018.

Adopted this ____ day of

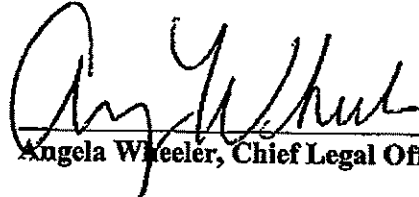
_____, A.D., 2018.

Karen W. Weaver, Mayor

Inez M. Brown, City Clerk

180173

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

S:\Ordinance Files\Principal Officers Job Descriptions\Director of Department of Public Works 35-112.6.docx

CITY OF FLINT
Position Description

Director of Department of Public Works	Salary: \$145,000-\$155,000
Established: July 1, 2014	Appointed

Position Summary

Under the supervision of the City Administrator, the Director of the Department of Public Works is responsible for performing executive level administration, supervisory and technical work in directing the activities of a full-service public works department which includes transportation, sanitation, and utilities/water services. The department employs 167 FTE & PTE's.

Essential job functions include, but are not limited to:

- Plans, organizes and directs all aspects of departmental operations ensuring safety, quality and efficiency. Develops, recommends and implements departmental policies and procedures, internal controls, and departmental goals and objectives in accordance with departmental needs, legal requirements and the city's overall strategic plan.
- Evaluate the need for and develop plans, schedules and cost estimates for long-range capital improvement programs and maintenance of public facilities.
- Represents the City and Public Works Department in meetings with public officials, other public agencies and civic groups in order to coordinate, develop and implement projects and programs.
- Maintains departmental awareness of state-of-the-art developments in management and fields of Public Works operations.
- Monitors development related to designated services areas, evaluates their impact on City operations and implements policy and procedure improvements.
- Monitors existing methods and procedures, making recommendations for increased efficiencies and cost effectiveness
- Ensures that utility systems and facilities meet State and EPA requirements.
- Resolves citizen complaints regarding delivery of departmental services.
- Supervises personnel, evaluates performance and oversees training and professional development.
- Selects and procures equipment and materials as needed in accordance with capital improvement plans and approved budgets.
- Prepares and maintains appropriate records and reports as required.
- Demonstrates continuous effort to improve operations, streamline work processes and work cooperatively and jointly to provide quality customer service.
- Performs other duties as determined by the City Administrator.

Qualifications

A Bachelor's degree from an accredited college or university in Public Administration, Business Administration, Applied Science (Such as; Biology, Chemistry, etc.) or closely related field. A Master's degree and/or possession of MDEQ Waterworks System Operator "F", "S" license or Wastewater Operator Certification is desired. Five to seven (5-7) years of progressively more responsible professional experience in public works, utilities, and engineering; including three (3) years in a administrative/supervisory capacity.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 07/01/2014

Revised: City Administrator 12/7/2015

Revised: City Administrator 06/7/2016

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



210102

RESOLUTION NO.: _____

MAR - 3 2021

PRESENTED: _____

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF SHELBI FRAYER AS CHIEF
FINANCIAL OFFICER**

BY THE MAYOR:


Pursuant to Flint City Charter Section 4-203(D), the Mayor of the City of Flint hereby appoints Shelbi Frayer as the Chief Financial Officer.

WHEREAS, the Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.153 hourly rate) and paid from account 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10), with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to February 15, 2021. The terms of appointment and resume are attached.

WHEREAS, Mayor Sheldon Neeley recommends that Shelbi Frayer be appointed as the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Shelbi Frayer as the Chief Financial Officer.

APPROVED AS TO FORM:


Angela Wheeler (Feb 23, 2021 13:51 EST)

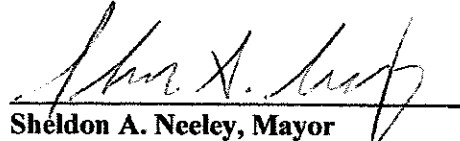
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Jennifer Ryan (Feb 23, 2021 12:55 EST)

Jennifer Ryan, Deputy Finance Director

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/18/2021

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution Approving Shelbi Frayer Appointment to Chief Financial Officer

PREPARED BY: V. Foster, Dept. of Finance

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution authorizing the appointment of Shelbi Frayer as Chief Financial Officer. Ms. Frayer will be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.15 hourly rate) and paid from account 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10).


FINANCIAL IMPLICATIONS: Payment shall be drawn from appropriated funds in and line item 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10).

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


Clyde Edwards, City Administrator

SHELBI FRAYER

sfrayer13@gmail.com | 517-881-3410

ACHIEVEMENTS

- Repaired numerous fiscally unhealthy business offices by creating long-term budget and cash flow projections, as well as establishing systems and procedures
- Successfully administered multimillion-dollar construction projects
- Lead the team that implemented legislation for fiscal solvency in Detroit Public Schools
- Served as Chief Negotiator for collective bargaining agreements and served as Chief Procurement Officer for all purchasing needs
- Proven successful in building office culture and leading a team in a variety of diverse departments
- Managed 250+ staff, as well as 6 directors in the areas of maintenance & custodial, food service, daycares, transportation, human resources and business office operations

EDUCATION

- Master's Degree in Administration- Central Michigan University
- Bachelor's Degree in Business Management and Administration- Northwood University

EXPERIENCE

Business Owner- July 2020 to Present Frayer Consulting Services, LLC

- ❖ Assist a variety of clients with business, operations, human resource, and finance functions. Current clients range from business start-ups, to municipal turn around work.

Chief Strategy & Financial Officer- August 2019 to July 2020 City of Lansing- Lansing, Michigan

- ❖ Serve the city as head of the finance team responsible for all budgets, accounting, procurement, and restructuring efforts.
- ❖ Repairing a business office with significant audit findings and restructuring the finance department.
- ❖ Responsible for all financial activity ensuring compliance, best practice, and transparency.
- ❖ Responsible for restructuring long & short term debt (to date, saved/made the city over \$8 million dollars).
- ❖ Manage cash flow and all investments to maximize earnings.
- ❖ Restructured all insurance plans (health/property & casualty/worker's comp) to save the city \$3.5 million of on going savings each year (additional restructuring and savings to come).
- ❖ Renegotiate all vendor and service contracts for additional revenue or savings.
- ❖ Serves as secretary to two pension boards, and the plan administrator for defined contribution plans.

Executive Director- June 2014 to August 2019 State of Michigan, Lansing, Michigan

Performing many strategic initiatives throughout the department, other departments, the Legislature, and Executive Branch. Held many positions (multiple at times) with growing responsibilities and challenges. Listed below are a few of my key roles and job duties.

SHELBI FRAYER

sfrayer13@gmail.com | 517-881-3410

- ❖ Serves as the Executive Director for the Financial Review Commission (for the implementation of PA 192 of 2016- creation of the Detroit Public Schools Community District).
- ❖ Director of the Office of School Review and Fiscal Accountability (OSRFA) serving all financially distressed districts in Michigan.
- ❖ Served as Director of Local Government overseeing the areas of audits, municipal borrowing, reporting and financially distressed schools.
- ❖ Managed a growing team of people while designing the work goals and outputs of a new office within Treasury (OSRFA after legislation passed).
- ❖ Created policies, identified practices, and drafted guidelines regarding technical aspects of maintaining good fiscal health of school districts and local governments in Michigan.
- ❖ Went "on-loan" to serve as Benton Harbor Schools CFO to assist both the district and the department in stabilizing the financial operations for the district.
- ❖ Assisted with the issuance of State bonds and notes, including General Obligation bond issues.
- ❖ Performed cash management, banking, accounting, and investment activities for bond issues and public finance programs.

Briefly left the department (<7 months) to grow my abilities to develop relationships and build business opportunities. My focus was on financially restructuring schools, municipalities, and non-profits organizations.

Executive Director of Business and Finance (CFO)- September 2013 to June 2014

Mason Public Schools (MPS), Mason, Michigan

- ❖ Administered district-wide coordination of budget development and long-term debt management.
- ❖ Human Resource Director serving over 450 employees and seven unions.
- ❖ Repaired a fiscally unhealthy business office with significant audit findings in less than a year.
- ❖ Directed all school district financial activity ensuring compliance, best practice, and transparency.
- ❖ Chief negotiator for all union contracts as well as managed all labor relations and grievances.
- ❖ Managed the district's cash and invested available funds to maximize earnings.
- ❖ Administered all insurance plans (health/property & casualty/worker's comp) for the district.

Business Manager (CFO)- February 2011 to September 2013

St. Johns Public Schools, St. Johns, Michigan

- ❖ Managed 250+ staff, as well as 6 directors in the areas of maintenance & custodial, food service, daycares, transportation, human resources and business office operations.
- ❖ Successfully administered a multimillion-dollar bond projects at a public school district
- ❖ Directed all school district financial activity ensuring compliance, best practice and transparency.
- ❖ Chief negotiator for all union contracts as well as managed all labor relations and grievances.
- ❖ Served as the Director of Transportation overseeing staffing, routing, public/parent concerns.
- ❖ Administered all insurance plans (health/property & casualty/worker's comp) for the district.

Financial Manager- September 2008 to March 2011

Michigan Association of Intermediate School Administrators, Lansing, Michigan

- ❖ Responsible for day-to-day staff operations including all human resource functions.
- ❖ Financially managed three federal grants that total over \$30 million each fiscal year.
- ❖ Created, planned, and maintained budgets for several projects.
- ❖ Maintained accurate and organized records for state, federal, and single auditors.
- ❖ Interpreted laws and policies to administer grants properly.

SHELBI FRAYER TERMS OF APPOINTMENT

The Mayor of the City of Flint hereby appoints **Shelbi Frayer** as Chief Financial Officer in accordance with the provisions of Flint City Charter §§4-203(D) & 1-501.

1. **Scope of Services:** Under the general supervision of the Mayor and City Administrator, the Chief Financial Officer duties shall include those enumerated for the Chief Financial Officer in the Flint City Code of Ordinances, Chapter 2, Article XV, Department of Finance, the Chief Financial Officer Job Description and other duties that shall from time-to-time be required, in the absolute discretion of the Mayor, or her designee and; she shall be subject to all work rules and policies established by the City of Flint.

2. **Term of Appointment:** This appointment shall commence on March 9, 2021 and shall continue at the will of the Mayor.

3. **Compensation:** The Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.15 hourly rate). This salary shall be payable in regular timely installments, in the same manner as other employees of the City of Flint are paid. Such earnings shall be paid from account 101-191.100-703.000 (\$91,967.90), Wages & Salaries and account 296-172.100-703.000 (LCSM-17-FRTA) (\$56,032.10) with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to February 15, 2021. The funding from the Mott Capacity Grant is contingent upon the availability of the funding. In the event, that the funding from the Mott Capacity Grant is no longer available, the salary will be reduced to \$91,967.10 unless other funding sources subsequently supplement the \$56,032.10.

4. **Benefits:** The Chief Financial Officer will be provided with fringe equal to those now or hereinafter provided for an exempt employee allocated above Level 23 including, but not limited to health care coverage, dental insurance, life insurance, personal time off, etc.; but expressly excluding membership in the Civil Service System. However, the Chief Financial Officer shall be eligible to participate in the City of Flint Hybrid Pension Plan as provided to other appointed officials, which may change from time-to-time. The Chief Financial Officer shall be 100% vested at all times, with respect to her own contributions.

For the purposes of providing to the Chief Financial Officer the above compensation and fringe benefits, the City of Flint shall place the Chief Financial Officer on the City's regular payroll so that all of said compensation and fringe benefits shall be provided to the Chief Financial Officer in the same manner as other employees of the City of Flint.

5. **Indemnification and Insurance:** The City of Flint shall indemnify and provide appropriate insurance coverage for the Chief Financial Officer for any attorney's fees, reasonable costs, and damage awards incurred by the Chief Financial Officer as a result of any malpractice action brought against her by any person as a result of his performance of duties pursuant to her Appointment. To the fullest extent permitted by law, the City of Flint shall defend, pay on behalf of, indemnify and hold harmless the Chief Financial Officer against any and all claims, demands, suits, or losses, including, but not limited to, civil rights actions, and providing for all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Chief Financial Officer by reason of any injuries or damages including losses

that may arise as a result of her acts, omissions, faults or negligence in connection with the performance of the terms of her appointment. The City of Flint shall provide appropriate insurance coverage, although, the full indemnification of the Chief Financial Officer as articulated above shall not be in any way limited by the insurance coverage chosen by the City of Flint.

6. Termination: The City may terminate, without cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated without Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The City may terminate, for Good Cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated with Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The Chief Financial Officer may voluntarily terminate this Agreement before the expiration of the term set forth herein by providing fourteen (14) days advanced written notice, unless agreed upon otherwise by the Parties. In the event that this Agreement is terminated pursuant to this subsection, the Chief Financial Officer shall be entitled to accrued PTO.

“GOOD CAUSE”. For purposes of this Agreement the term "good cause" is defined as sole proven acts or omissions as follows:

A. Any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by the Chief Financial Officer under this Agreement or applicable law.

B. Any misconduct of the Chief Financial Officer involving an act of moral turpitude, criminal illegality (excepting minor traffic violations), or habitual violations of the traffic laws, whether or not related to the Chief Financial Officer's official duties hereunder.

C. Any willful, knowing, grossly negligent, or negligent misapplication or misuse, direct or indirect, by the Chief Financial Officer, of public or other funds or other property, real, personal, or mixed, owned by or entrusted to the City, any agency or corporation thereof, or the Chief Financial Officer in her official capacity.

7. Waiver of Claims: Appointee agrees, in consideration for accepting payment pursuant to this Agreement, that Appointee will not file a lawsuit or claim of any type in any forum against the City for actions arising in any way related to employment by the City, and that if Appointee does, the lawsuit or claim will be immediately dismissed; and, notwithstanding the fact that the terms of this Agreement shall otherwise remain in full force and effect, Appointee will return to the City all of the consideration received from the City as a result of this Agreement, and Appointee will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in this

Agreement shall prevent Appointee from filing suit to challenge this Agreement or to enforce the terms of this Agreement.

8. **Whole Agreement:** Any additions, deletions or modifications to these terms of appointment must be in writing and signed by both parties. This document, consisting of three (3) pages in its entirety, embodies the entire agreement between the parties hereto.

Dated this _____ day of March 2021.

APPOINTEE:

Shelbi Frayer

FOR THE CITY:

APPROVED AS TO FORM:

Sheldon A. Neeley, Mayor

Angela Wheeler, Chief Legal Officer

S:\AWO\Terms of Appointment\S. Frayer\2021.02.18 Frayer Terms of Appointment Chief Financial Officer.doc

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.5, Adoption-Job Description and Qualifications-Chief Financial Officer.

180128

Angela Wheeler, Chief Legal Officer

S:\Ordinance Files\Principal Officers Job Descriptions\Chief Financial Officer.docx

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That Section 35-112.5 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

§ 35-112.5 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS CHIEF FINANCIAL OFFICER

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference AND ATTACHED HERETO.

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this _____ day of

_____, A.D., 2018.


Karen W. Weaver, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

CITY OF FLINT
Position Description

Class Title:	Finance Director/CFO	Job Code Number:	N/A
Established:	November 13, 2002		Appointed

GENERAL STATEMENT OF DUTIES:

Directs and oversees all aspects of the City of Flint's finances including preparation and administration of the city's strategic plan, budget preparation of financial reports and oversight of grant reporting and purchasing.

SUPERVISION RECEIVED:

Appointed by the Mayor and works under the direction of the City Administrator, who reviews work for effectiveness through conferences and reports.

SUPERVISION EXERCISED:

Exercises supervision over professional and support staff in the Department of Finance, which includes Accounting, Payroll, Assessments, Accounting, Customer Service, and Purchasing.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Has charge of the Department of Finance, including the Assessment, Treasury and Purchasing Divisions.
2. Has charge of the financial affairs of the City.
3. Has charge of the installation, keeping and supervision of all accounts and financial records.
4. Certifies purchases as to unencumbered balances in appropriations.
5. Countersigns the payment of all City obligations.
6. Performs the duties of the Secretary of the Retirement Board of Trustees and serves as the Administrative Officer of the Retirement System.
7. Supervises the purchase and distribution of supplies, materials and equipment.
8. Advises City Administration on all financial matters related to the financial status of the City.
9. Recommends and establishes operating policies and procedures in regards to all financial matters.
10. Prepares financial reports which detail assets, net worth, liabilities, bonds, surplus, income and expenditures.
11. Manages and supervises assigned operations to achieve goals within available resources; plans and organizes workloads and staff assignments; trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.
12. Provides leadership and direction in the development of short and long range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
13. Assures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.
14. Prepares a variety of studies, reports and related information for decision-making purposes.
15. Establishes and maintains internal control procedures and assures that state and national standard accounting procedures are maintained.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (con't)

16. Supervises the collection of taxes, fees, and other receipts in accordance with laws and regulations.
17. Oversees the preparation and maintenance of financial records to include but not limited to the posting and reconciliation of ledgers and accounts, payroll, accounts payable, utility and other billings.
18. Develops financial studies and plans. Forecasts, estimates, and monitors the financial condition of the City to assure the fiscal well being of the City.
19. Oversees the central computerized financial and management information system of the City.
20. Directs and participates in the City of Flint's budget preparation and execution.
21. Directs the preparation of state and Federal reports, including tax reports.
22. Oversees the investment of City funds.
23. Develops finance related ordinances and resolutions.
24. Represents the city at various conferences and meetings.
25. Performs cost-of-service studies for utility rate considerations.

MINIMUM ENTRANCE REQUIREMENTS:

- A. A bachelor's degree in Business Administration, Public Administration, Accounting, or a related field of study; a Master's Degree in Business or Public Administration or CPA is desired; Five (5) years of financial management in complex organizations and previous management experiences at a supervisor and/or director level.
- B. Considerable knowledge of governmental accounting and budgeting theory, principles, and practices.
- C. Considerable knowledge of internal control procedures and management information systems.
- D. Considerable knowledge of office automation and computerized financial applications.
- E. Considerable knowledge of public finance and fiscal planning.
- F. Considerable knowledge of payroll and accounts payable functions.
- G. Working knowledge of budgetary, accounting and reporting systems, GAAFR, GAAP and GASB.
- H. Ability to prepare and analyze complex financial reports.
- I. Ability to maintain efficient and effective financial systems and procedures.
- J. Ability to establish and maintain effective working relationships with employees and city officials.
- K. Ability to communicate effectively orally and in writing.

NECESSARY SPECIAL REQUIREMENTS:

- Possession valid State of Michigan Driver's License or ability to obtain one within three months.
- Must be bondable.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:

Established: November 2002

Revised: October 18, 2016

The job description is not an exhaustive list of all duties and responsibilities and does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

RESOLUTION: 210166

PRESENTED: 4-7-21

ADOPTED:

**Resolution Approving the Appointment of Sharon M. Bradley
to the Human Relations Commission**

BY THE CLERK:

Per the City Charter that went into effect on Jan. 1, 2018, the Human Relations Commission shall be comprised of nine members, one from each ward in the City of Flint; and

Each Council member shall appoint one resident of his or her ward to serve on the Commission, which aims to assist in the elimination of prejudice, hate and discrimination and promote equality in the treatment of all residents; and

6th Ward Councilperson Herbert Winfrey recommends the appointment of Sharon M. Bradley (333 Ferndale Place, Flint, MI, 48503) to the Human Relations Commission.

THEREFORE, BE IT RESOLVED, that the Flint City Council approves the appointment of Sharon M. Bradley to the Human Relations Commission, for a one-year term that begins October 27, 2020, and ends on October 28, 2021.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Kate Fields, City Council President

Sharon M. Bradley
333 Ferndale Place Flint, MI 48503
Sharonbradley333@att.net

Objective

To work with a team that has specified and attainable goals. To have an opportunity to contribute to the team effort in a calculated way.

Summary of Qualifications

I have completed a vast array of training seminars covering banking regulations, employee training strategies, sales initiatives and real estate regulations. Since my retirement in 2017 I have been very involved with the Glendale Hills Neighborhood Association and currently serve as the president. Many of the managerial skills I used in my professional life have helped in serving in this capacity.

Experience

Settlement Officer

Lighthouse Title, Grand Blanc, Michigan
05/2016 to 05/2017

To preside over the closings of real estate transactions, to disburse funds from those closings and to ensure that the proper documents had been recorded following those transactions.

Branch Sales Manager

Talmer Bank and Trust, Flint, Michigan
03/2014 to 09/2015

Managed a training branch with a focus on developing and grooming exceptional bank personnel with a strong focus on customer relations, teamwork and cross sales.

Branch Sales Manager

First Place Bank, Flint, Michigan
04/2007 to 03/2014

First Place Bank was purchased by Talmer Bank and Trust

Personal Banker, Loan Officer

Republic Bank, Flint, Michigan
01/1999 to 04/2007

Education and Training

Mott Community College Flint, Michigan
Associate of Applied Science: Business Management

Financial Institute Classes, focus on banking regulations

American Banking Institute, focus on banking regulations and compliance



210081

RESOLUTION NO. _____

PRESENTED: _____

FEB 17 2021

ADOPTED: _____

**Resolution Authorizing Change Order #1 with Rowe Professional Services Company for Continued
Project Management Services**

BY THE CITY ADMINISTRATOR:

WHEREAS, On March 11, 2019, Flint City Council approved Resolution #190075 to enter into an agreement with Rowe Professional Services Company for project management services with the FAST Start Program – Phase VI with a contract price not to exceed \$2,138,735.00; and

WHEREAS, Lead service line replacement and excavation construction (SLR/SLE) was authorized to continue services into 2021; and

WHEREAS, This extension has resulted in a change order for additional project management; and

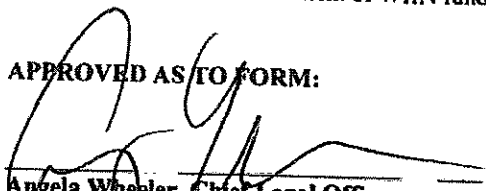
WHEREAS, This increase is based on the data on hand and anticipated production rate of SLR/SLE construction; and

WHEREAS, The cost for extended project management services is not to exceed \$500,000.00 for a total contract price not to exceed \$2,638,735.00; and

WHEREAS, Reimbursable WIIN funding will be made available in account 496-540.006-801.051 FEPA18WIIN-1; and

BE IT RESOLVED, that the Proper City Officials, upon Flint City Council's approval, are hereby authorized to enter into change order #1 contract with Rowe Professional Services Company, for additional project management services with the FAST Start Program – Phase VI, in an amount not to exceed \$500,000.00 for a total contract price not to exceed \$2,638,735.00 with disbursement of WIIN funding from EGLE.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

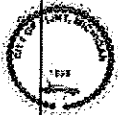
APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 11, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing Appropriate City Officials to Enter Into a Change Order#1 with Rowe Professional Services Company for Project Management Services

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Rowe Professional Services Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On March 11, 2019, Flint City Council approved Resolution #1900755 to enter into an agreement with Rowe Professional Services Company for project management services with the FAST Start Program – Phase VI. Due to LSR/LSE construction being extended into 2021, a change order for additional project management is needed. This increase is based on the data on hand and anticipated production rate of SLR/SLE construction. This cost for additional project management services is not to exceed \$500,000.00 for a total contract price not to exceed \$2,638,735.00.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Project Management Services	496-540.006-801.051	FEPA18WIIN-1	\$500,000.00
FY21 GRAND TOTAL				\$500,000.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL:

Yolanda Gray

Date: 2-11-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

(Proposal 19000555)

190075
SUBMISSION NO.:

PRESENTED:

ADOPTED:

3-6-19

3-11-2019

**RESOLUTION TO ROWE PROFESSIONAL SERVICES COMPANY FOR PROJECT
MANAGEMENT SERVICES FOR FAST START PROGRAM - PHASE VI**

BY THE CITY ADMINISTRATOR

RESOLUTION

The Department of Purchases and Supplies solicited a proposal for project management services for FAST Start Program - Phase VI; and

Rowe Professional Services Co., 540 S. Saginaw St., Suite 200, Flint, Michigan was the low bidder from seven solicitations for said requirements based on highest score and lowest price. Funding for said services will come from the following account: 496-551.000-801.051; and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Rowe Engineering Inc. for project management services for FAST Start Project - Phase VI in an amount not to exceed \$2,138,735.00. (Water Infrastructure Improvements for the Nation (WIIN) grant)

APPROVED PURCHASING DEPT.:


Bryan D. Bond
Interim Purchasing Manager

APPROVED AS TO FORM:


Angela Wiedler
Chief Legal Officer

APPROVED AS TO FINANCE


Hughey Newsome
Chief Financial Officer


Steve Branch, City Administrator


Herbert J. Winfrey, President
City Council

RESOLUTION STAFF REVIEW

DATE: March 1, 2019

Agenda Item Title: Phase VI Faststart Project Manager

Prepared By: Kathryn Neumann/Robert Bincsik

Background/Summary of Proposed Action:

As part of the Concerned Pastor's Settlement Agreement and the EPA order we are required to excavate, identify and replace any non-copper service lines. We are currently in phase VI of the project. We solicited proposals on the management of the project and received proposals from six vendors Rowe, Goyette, Johnson and Anderson, ABE, Onyx, Metro Consulting. We scored and evaluated all of the proposals from the vendors and selected Rowe (\$2,138,735.00) as the lowest responsive bidder.

Financial Implications: Funding is available in the account listed below.

Budgeted Expenditure? Yes ☒ No ☐ Please explain if no:

Account No.: 496-551.000-801.000

Pre-encumbered? Yes ☒ No ☐ Requisition # 190001424

Other implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: Robert Bincsik
Robert Bincsik, Director of Public Works

PROJECT MANAGEMENT SERVICES
Proposal #19-555

Name of Firm	Number of Weeks Proposed	Hours per Week	Number of Inspectors	Low End Cost	High End Cost
ROWE	36	40	7		\$2,138,735.00
Johnson & Anderson	39	40	17-34	\$1,863,201.60	\$4,250,056.40
Metro Consulting	34	40	3-4? By insp/hrs	\$1,612,900.00	\$2,584,600.00
Onyx	39	40	4-5 ? By insp/hrs		\$2,948,863.82
Goyette	34	40	6-24	\$1,973,000.00	\$3,712,040.00
ABE	34	40	25		\$7,400,000.00

Name of Firm	Rate for Project Manager	Rate for Construction Manager	Rate for support Staff	Rate for Inspectors	Extra Cost
ROWE	\$150.00	\$140.00	\$115-\$135	\$100.00	\$20,075.00 Incl in price
Johnson & Anderson	\$180.00	\$180.00	\$80-\$200	\$72.00	Phase 5 & Phase 6 closeout
Metro Consulting	\$150-\$125	\$115.00	\$65-\$95	\$85-\$120	
Onyx	\$226.50	\$124.58	\$72.48-\$120.05	\$35.65-\$102.65	Mileage, Office/Field Equip.
Goyette	\$190.00	\$190.00	\$45-\$200	\$78-\$100	
ABE	\$300.00	\$280.00	\$280.00	\$85.00	Mileage, Mailing, Copies

	Rowe	Johnson & Anderson	Metro Consulting	Onxy	Goyette	ABR
Score 1	186	175	111	111	123	106
Score 2	186	178	154	148	147	139
Score 3	184	168	156	160	148	143
Score 4	171	164	110	97	124	109

181.75	171.25	132.75	129	135.5	124.25
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Craig Hamilton <chamilton@cityofflint.com>

Rowe bid

Robert Bincsik <rbincsik@cityofflint.com>

To: Mark Adas <madas@cityofflint.com>, Craig Hamilton <chamilton@cityofflint.com>, Steve Branch <sbranch@cityofflint.com>, Bryan Bond <dbond@cityofflint.com>

Thu, Feb 28, 2019 at 9:28 AM

For clarification I called Rick Freeman at Rowe this morning to ask about a couple of points we were concerned with in their proposal.

On page 9

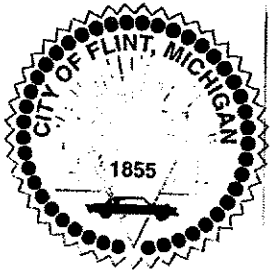
"As previously stated, ROWE understands there maybe numerous in-house inspections still remaining from Phase 5 (2,000-5,000). For the purpose of this proposal's pricing, ROWE assumes a range of 4,000-8,000 inspections/installations for this project."

These inspections refer to phase V in house copper checks that still remain. These are included in their pricing but are separate from the other 4000-8000 inspections needed to complete the SLE and SLR work as part of phase VI.

The second point I cleared up with Rowe was on their pricing. We were in fact correct with their price being the high end price. Their timeline takes them to the end of 2019 if needed to complete the project. In the event they don't need that much time we could in fact get the project delivered for less than \$2.138 million they bid.

Thank you,

Robert Bincsik
Department of Public Works Director
City of Flint
3310 E. Court Street
Flint, MI 48506
Ph: 810.766.7202 ext. 3413
Fx: 810.743.5758



PRESENTED: _____

200493

PRESENTED: _____

NOV 23 2020

ADOPTED: _____

RESOLUTION TO APPROVE EMERGENCY AMENDMENT TO COUNCIL RULES

BY THE CITY COUNCIL:

WHEREAS, the City Council adopted its last version of Rulings Governing Meetings of the Council ("Council Rules") on June 12, 2017, and that City Council's annual review of Council Rules takes place every December during the Special Affairs Committee agenda; and

WHEREAS, it has been impractical for City Council to hold Council Committee meetings during the COVID-19 Pandemic since it was deemed an unnecessary hardship to the City Council staff and put their health safety at risk; and

WHEREAS, it has been over three years since the previous amendment of City Council rules; and

WHEREAS, on October 9, 2019, the Rules Committee approved various amendments to the Council Rules, as proposed in the attached version of the Council Rules; and

WHEREAS, to have productive meetings during this pandemic it is of utmost importance to have the Council Rules include those amendments, on an emergency basis pursuant to Flint City Charter Section 1-801(H), for a period of 60 days.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the attached amendments to the City Council rules for 60 days, with immediate effect.

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

RULES GOVERNING MEETINGS OF THE COUNCIL

GENERAL

PREAMBLE

OPEN MEETINGS ACT (OMA)

FREEDOM OF INFORMATION ACT (FOIA)

- RULE 1** **PARLIAMENTARY AUTHORITY**
 2 **SUSPENSION AND AMENDMENT OF RULES**

ORGANIZATION #1

- RULE 3** **COUNCIL PRESIDENT; PRESIDING AT MEETINGS**
 4 **APPOINTMENT OF COMMITTEES**

ORGANIZATION #2

- 5** **TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS**
 6 **AGENDA FOR REGULAR MEETINGS OF COUNCIL; AGENDAS FOR**
 COMMITTEE MEETINGS
 7 **ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL**

ORGANIZATION #3

EXECUTIVE OR CLOSED SESSIONS

ACTION BY COUNCIL

- RULE 8** **FORM OF ACTION; DIVISION OF QUESTION**
 9 **VOTING; VOTING – ABSTAINING VOTES**
 10 **INTRODUCTION AND ENACTMENT OF ORDINANCES**

MOTIONS #1

- RULE 11** **CONSIDERATION OF MOTIONS**
 12 **SUPPORT FOR MOTIONS**
 13 **MOTION TO ADJOURN**
 14 **MOTION TO RECESS**
 15 **MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)**
 16 **MOTION TO VOTE IMMEDIATELY (PREVIOUS QUESTION OR CALL**
 THE QUESTION)
 17 **MOTION TO LIMIT OR EXTEND DEBATE**

MOTIONS #2

- 18 MOTION TO POSTPONE DEFINITELY
- 19 MOTION TO REFER (COMMIT)
- 20 MOTION TO AMEND
- 21 MOTION TO POSTPONE INDEFINITELY
- 22 MOTION TO RECONSIDER
- 23 MOTION TO RESCIND
- 24 REQUEST TO WITHDRAW A MOTION

MOTIONS #3

- 25 INCIDENTAL MOTIONS – POINT OF ORDER
- 26 INCIDENTAL MOTIONS – POINT OF INFORMATION

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

- RULE 27 MAINTENANCE OF ORDER AND DEBATE
- 28 RIGHT TO SPEAK IN DEBATE
- 29 PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

- RULE 30 GENERAL CONDUCT AND STANDARDS OF CONDUCT
- 31 ETHICS
- 32 DISCIPLINARY ACTIONS

REVIEW OF CITY COUNCIL RULES

- RULE 33 ANNUAL REVIEW OF CITY COUNCIL RULES

GENERAL

PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order Newly Revised (1970 Major Revision) and certain laws.

OPEN MEETINGS ACT (OMA)

City Council meetings are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

FREEDOM OF INFORMATION ACT (FOIA)

All documents (i.e. agendas, minutes, attachments, transcripts, recordings) are subject to FOIA, unless subject to exemptions rule in FOIA.

PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not covered specifically by Council Rules, Federal, State, or Local law, shall be governed by Robert's Rules of Order Newly Revised (1970 Major Revision). If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules take precedence.
- 1.2 The President or Chair (Presiding Officer) SHALL (is required to) decide all questions arising under these rules and general parliamentary practice, subject to appeal. While on all questions of order, and of interpretation of the rules, and of priority of business, it is the DUTY of the Chairman to first decide the question, it is the privilege of any member to "appeal from the decision." If the appeal is seconded, the Chairman states his decision, and that it has been appealed from, and then states the question thus: "Shall the decision of the Chair stand as the judgment of Council?" The Chairman can then, without leaving the chair, state the reasons for his decision, after which it is open to debate. No member is allowed to speak more than once except the presiding officer who may answer arguments against the decision or give additional reasons by speaking a second time at the close of debate. A majority or tie vote of the Councilmembers-elect sustains the decision of the chair. The appeal shall be determined by a majority of the Councilpersons-elect.
- 1.3 City Council can appoint a person of their choosing to be the Parliamentary Authority, but any Council member may make reference to either City

Council Rules, which take precedence over Robert's Rules, or reference to Robert's Rules when the issue is not covered in City Council Rules.

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 The rules may be suspended on the vote of two-thirds of the Councilpersons-elect.
- 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

ORGANIZATION #1

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, each chosen by a majority of the Councilpersons-elect for a one year term which shall end on the second Monday in November.
- 3.2 The President shall preside at the meetings of the Council and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a Chairperson from a Council Committee shall preside in the following order: Finance, Governmental Operations, Legislative, Grants.

COMMITTEES

- Rule 4.1 The President, unless otherwise directed by the Council, shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November.
- 4.2 The standing committees of the Council are Finance, Governmental Operations, Legislative, Grants, And Special Affairs. The Council President may determine in which order they are addressed.
- 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings. [Note - see Rule 6.8A]

- 4.4 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). Legislative Committee shall meet after Finance Committee. [Note - see Rule 6.8B]
- 4.5 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note - see Rule 6.8C]
- 4.6 Grants Committee - Business conducted consists of all matters relating to City grant programs and grant awards (e.g. applying for grants, accepting and monitoring of grants, federal and state grant monies, and local grant dollars, etc.). Grants Committee shall meet after Governmental Operations Committee. [Note - see Rule 6.8D]
- 4.7 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. [Note - see Rule 6.8E]
- 4.8 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- 4.9 The President, at his/her own discretion, may create ad hoc committees and shall appoint these committees' chairs and members. The President shall determine the number of Council members comprising these committees.

ORGANIZATION #2

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- 5.2 The regular meeting of the City Council is 5:30 p.m. on the second and fourth Monday of every month.

- 5.3 The Flint City Council may schedule other committee meetings as deemed necessary.
- 5.4 In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each Councilperson and the public are informed as is required by the Open Meetings Act.
- 5.5 The Mayor shall be notified of all meetings of the City Council.

AGENDA FOR REGULAR MEETINGS OF COUNCIL

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President or any presiding Chair of any committee of the Council, or at the request of the Mayor or Clerk, prior to the start of the meeting. After roll call, the presiding officer shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the presiding officer.
- 6.2 Any agenda matters that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation such as staff review reports, etc., and must be signed by the required signatories.
- 6.3 The deadline for contacting staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- 6.4 City Council agendas for regular and standing committees shall normally be available to Councilpersons on the Friday before the meeting.
- 6.5 The presiding officer shall chose a person to lead the Pledge of Allegiance.
- 6.6 Opening Ceremonies will consist of Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence for deceased or ailing individuals.
- 6.7 Spiritual leaders (of many faiths) will be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

AGENDAS FOR COMMITTEE MEETINGS

- 6.8 Items denoted with ** will only appear on a committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda.
- 6.8a Finance Committee Agenda - Roll Call, **Closed Session [Executive Session], public comment, **Special Order, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8b Legislative Committee Agenda - Roll Call, Public Comment, **Resolutions, Ordinances, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8c Governmental Operations Committee Agenda - Roll Call, Public Comment, **Special Order, **Licenses, Resolutions, Appointments, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8d Grants Committee Agenda - Roll Call, Public Comment, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8e Special Affairs Agenda - Roll Call, **Closed Session [Executive Session], Public Comment, **Special Order, Resolutions, Appointments, Ordinances, Discussion Items, Additional Council Discussion, Adjournment
- 6.9 Rules 6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings also apply here to Committee meetings. Section 31.12 of the Disorderly Persons Ordinance applies to all committee meetings.

ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

- Rule 7.1 The order of business at Regular Meetings of the City Council shall be as follows:
- I Call to Order, Roll Call and opening ceremonies
 - II Reading of Disorderly Persons Section
(Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.)
 - III Request for Changes and/or Additions to Agenda
(Council shall vote to adopt any amended agenda.)

- IV Presentation of Minutes
(Council shall vote to accept minutes.)
- V Special Orders
(Any Councilperson may request permission for a Special Order, but it must first be approved by both the Council President, and Committee Chair if during a Committee meeting.)
- VI Public Hearings
(Council members may not speak during Public Hearings, nor may they make response comments to speakers. Public Hearing speakers are limited to a total of three [3] minutes.)
- VII Public Speaking
(Three [3] minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of a meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council members may not speak during public speaking, nor may they make response comments to speakers. Council members may use their five [5] minutes for final comments to address any issues that have been addressed by public speakers.)
- VIII Petitions and Unofficial Communications
- IX Official Communications -- From Mayor and Other City Officials
- X Additional Communications
- XI Appointments
- XII Licenses
- XIII Resolutions
(A Council member who desires to speak in debate must obtain the floor by being recognized by the presiding Chair. In the debate, each member has the right to speak twice [for a maximum of five (5) minutes] on the same question on the same day, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day has *exhausted his/her right to debate* that question for that day. A timer will be utilized. No "banking" of time or division of time for future use is allowed.

Council members may request to ask questions of Administrative staff, etc. During debate on any agenda item.

Guest speaker time allowed shall be determined by the presiding Chair and is not considered to be part of the limited debate time allocated to council members.

- XIV Liquor Licenses
- XV Introduction and First Reading of Ordinances
- XVI Second Reading and Enactment of Ordinances
- XVII Additional Discussion Items
- XVIII Final Council Comments
- XIV Adjournment

ORGANIZATION #3

EXECUTIVE OR CLOSED SESSIONS

(Refer to Open Meetings Act [OMA], Public Act 267 Of 1976, MCL 15.261 through 15.275, and The OMA Handbook By AG Bill Schuette.)

- 7.2 The Open Meetings Act provides exemptions to the rule that government body meetings must be open to the public.

Meeting in closed session – a public body may meet in a closed session only for one or more of the permitted purposes specified in Section 8 of the OMA.

The limited purposes include, among others:

(1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

(2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

(3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

(4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

(5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute. But note – a board is not permitted to go into closed session to discuss an attorney's oral opinion, as opposed to a written legal memorandum.

7.3 A closed session must be conducted during the course of an open meeting. Section 2(c) of the OMA defines "closed session" as "a meeting or part of a meeting of a public body that is closed to the public." Section 9(1) of the OMA provides that the minutes of an open meeting must include "the purpose or purposes for which a closed session is held."

7.4 Going into Closed Session [Executive Session] – Section 7(1) of the OMA sets out the procedure for calling a closed session: a 2/3 roll call vote of members elected or appointed and serving is required to call a closed session, except for the closed sessions permitted under Section 8(a), (b), (c), (g), (i), and (j). The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken. Thus, a public body may go into closed session only upon a motion duly made, seconded, and adopted by a 2/3 roll call vote of the members appointed and serving during an open meeting for the purpose of (1) considering the purchase or lease of real property, (2) consulting with their attorney, (3) considering an employment application, or (4) considering material exempt from disclosure under state or federal law. A majority vote is sufficient for going into closed session for the other OMA permitted purposes.

7.5 Leaving a Closed Session [Executive Session] – the OMA is silent as to how to leave a closed session. Suggested is for a motion to be made to end the closed session with a majority vote needed for approval. Admittedly, this is a decision made in a closed session, but it certainly isn't a decision that "effectuates or formulates public policy." When the public body has concluded its closed session, the open meeting minutes should state the time the public body reconvened in open session and, of course, any votes on matters discussed in the closed session must occur in an open meeting.

7.6 Decisions Must Be Made During an Open Meeting, Not the Closed Session [Executive Session] – section 3(2) of the OMA requires that "all decisions of a public body shall be made at a meeting open to the public." section 2(d) of the OMA defines "decision" to mean "a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy."

7.7 All matters discussed in closed session [executive session] and materials provided are privileged information and are not to be shared with any person(s) outside of the session.

ACTION BY COUNCIL

FORM OF ACTION BY COUNCIL; DIVISION OF QUESTION
(NOTE – THIS ACTION IS OFTEN UTILIZED BY COUNCIL FOR MASTER RESOLUTIONS AND SEPARATION OF SPECIFIC RESOLUTIONS)

- Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made upon motion, including decisions on parliamentary procedure.
- 8.2 No motion may be debated by the Council until it has been stated by the presiding officer and it must be reduced to writing if requested by the presiding officer or any Councilperson.
- 8.3 If a question before the Council is susceptible of division, it shall be divided on the demand of any Councilperson.

VOTING

- Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote.
- 9.2 The determination of any question at a committee meeting shall be upon call of the Chair for a vote. If there is an objection, a roll call vote shall be taken.
- 9.3 The voting on all roll calls shall be rotated so that the Councilperson representing the First Ward shall cast the first vote on the first roll call of any

meeting, the Councilperson from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilperson. Following the first vote on any roll call, the remaining Councilpersons shall be called in consecutive order until all nine Councilpersons have been afforded an opportunity to vote on any question.

- 9.4 A councilperson must be seated at his/her designated seating place in order to vote. Proxy votes are not allowed.
- 9.5 Interruption of Votes - interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- 9.6 Rule Against Explanation by Members During Voting - a member has no right to "explain his vote" during voting, which would be the same as debate at such a time.
- 9.7 Changing One's Vote - a member has a right to change his vote up to the time the result is announced. After that s/he can make the change only by the unanimous consent of the assembly requested and granted, without debate, immediately following the chair's announcement of the result of the vote.
- 9.8 Abstaining Votes - to "abstain" means to not vote at all.
- 9.9 Abstaining from Voting on a Question of Direct Personal Interest - no member should vote on a question in which he/she has a direct personal or pecuniary interest not common to other members of the organization. Voting on questions which affect oneself - the rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES
(BOTH CITY COUNCIL AND THE LEGAL
DEPARTMENT MAY INTRODUCE AN ORDINANCE)

- Rule 10.1 Upon the introduction of any ordinance, the City Clerk shall proceed as directed in Section 3-302 of the Charter.

- 10.2 After a public hearing has been completed, any Councilperson may move the enactment of the ordinance.
- 10.3 If the ordinance is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-302 are complied with.
- 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilperson may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilpersons-elect.
- 10.5 Every ordinance shall be submitted to the Chief Legal Officer (for correct format, not content) for review prior to enactment.

MOTIONS

CONSIDERATION OF MOTIONS

Rule 11.1 When a question is under debate, the Chair will receive only the following motions:

Rule 13	to adjourn
Rule 14	to recess
Rule 15	to postpone temporarily (lay on the table)
Rule 16	to vote immediately (previous question)
Rule 17	to limit debate
Rule 18	to postpone definitely
Rule 19	to refer (commit)
Rule 20	to amend
Rule 21	to postpone indefinitely
Rule 22	to reconsider
rule 23	to rescind
rule 24	to withdraw a motion
rule 25	point of order
rule 26	point of information

11.2 If more than one of the above motions are made, they shall be considered in the order listed.

SUPPORT FOR MOTIONS

- Rule 12.1 No motion may be considered or debated unless it has the support of at least one other Councilperson and has been properly stated by the Chair.
- 12.2 Nominations need not be seconded.

MOTION TO ADJOURN

- Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.
- 13.2 A motion to adjourn will be decided without debate. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.

MOTION TO RECESS

- Rule 14.1 A motion to recess shall state the length of the recess and shall be decided without debate.
- 14.2 When a recess is taken during the pending of any question, the consideration of the question shall be resumed upon the reassembling of the Council.
- 14.3 The Chair may order a recess without objection.

MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)

- Rule 15.1 The Council may decide to postpone temporarily any matter pending before it. The motion may be referred to as a motion to lay on the table.
- 15.2 A decision to lay upon the table shall have the effect of postponing the question involved, all pending amendments, and other adhering motions.
- 15.3 If a decision is made to resume consideration of a matter or to take up from the table, it shall return in exactly the same form as when it was postponed temporarily. A motion to resume consideration must be made at the same meeting.
- 15.4 All matters postponed temporarily shall be considered at the meeting at which they were postponed. If the motion to take up from the table fails, the issue is considered to have failed.

- 15.5 A motion to postpone temporarily or to resume consideration shall be decided without debate.

MOTION TO VOTE IMMEDIATELY
(PREVIOUS QUESTION OR CALL THE QUESTION)

- Rule 16.1 Any Councilperson may move to vote immediately. If the motion is supported, debate will cease immediately. A two-thirds vote is required for the motion to carry. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.
- 16.2 If the motion receives a majority of the votes of the Councilpersons-elect, in accordance with Section 3-204(a) of the Charter, the Council shall vote on the pending question or questions in their regular order.

MOTION TO LIMIT OR EXTEND DEBATE

- Rule 17.1 The Council may decide, by majority vote, to limit or determine the time that will be devoted to discussion of a pending motion or to modify or remove limitations already imposed on its decision. This may include a limit of time for each councilperson to speak to the issue. Failure to cease talking when a time limit has been reached shall result in disciplinary action. Violators shall be removed from the meeting.
- 17.2 If each councilperson has a limited time to speak, this time limit shall include any questions asked and/or answered per the councilpersons request.

MOTIONS #2

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 The Council may decide to put off consideration of a pending main motion and to fix a definite time for its consideration.
- 18.2 The debate on the motion to postpone definitely shall be limited to the reasons for the postponement and the time the main motion shall be taken up.

MOTION TO REFER (COMMIT)

Rule 19.1 If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral.

19.2 There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.

MOTION TO AMEND

Rule 20.1 A motion to amend must be germane to the main motion.

20.2 An amendment may be amended but an amendment to an amendment may not be amended.

MOTION TO POSTPONE INDEFINITELY

Rule 21.1 The Council may decide to prevent discussion or further discussion on a question by voting to postpone it indefinitely.

21.2 A motion that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motion.

MOTION TO RECONSIDER

Rule 22.1 A motion to reconsider any decision of the City Council may be made by any Councilperson that voted in the affirmative on the motion in question.

22.2 A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council provided that notice has been given to the Council prior to the start of the meeting.

22.3 No question may be reconsidered more than once.

22.4 If a decision of the Council has gone into effect, the motion to reconsider shall not be in order.

MOTION TO RESCIND

Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.

- 23.2 Notice of a motion to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which the motion is to be made. However, the Council may vote by two-thirds of Councilpersons-elect to waive the notice.
- 23.3 Motions to rescind may be reconsidered regardless of whether the vote was affirmative or negative.

REQUEST TO WITHDRAW A MOTION

- Rule 24.1 Any Councilperson may withdraw his or her motion before it has been restated by the Chair and placed before the assembly. The Councilperson need not obtain concurrence of any other person.
- 24.2 After the motion has been placed before the assembly, it may only be withdrawn by majority consent of all Councilpersons present.
- 24.3 No request to withdraw a motion may be made after the vote on the motion has commenced.

MOTIONS #3

INCIDENTAL MOTIONS – POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the presiding officer does not correct it, or when the presiding officer makes a breach of the rules. **A POINT OF ORDER, REQUEST FOR INFORMATION, OR PARLIAMENTARY INQUIRY CANNOT INTERRUPT THE CHAIR OR ANOTHER MEMBER, WHO HAS BEEN PROPERLY RECOGNIZED TO SPEAK. THE CHAIR MAY STILL CALL MEMBERS TO ORDER.**
- 25.2 A point of order should not be used for minor infractions.
- 25.3 A point of order does not need a second, ~~can interrupt a speaker,~~ is not debatable, and is decided by the chair.
- 25.4 A point of order cannot be ignored by the presiding officer. A ruling of "agreement - out of order" or "disagree - denied" must be given. All debate and/or talking shall cease immediately when a point of order is raised, in

order for the presiding officer to rule. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.

25.5 Any two members have the right to *appeal* the presiding officer's decision on a point of order. This requires one member making (or taking) the appeal and another seconding (or supporting) it. Lack of support means the motion fails. If the motion is supported, the council body votes to decide the question. Members have no right to question the decision or ruling of the presiding officer unless they appeal from his/her decision.

25.6 **IN ORDER TO CALL FOR A POINT OF ORDER, A SPECIFIC RULE NUMBER MUST BE NOTED OR IT IS CONSIDERED AN ABUSE OF A POINT OF ORDER.**

INCIDENTAL MOTIONS - REQUEST FOR INFORMATION

Rule 26.1 A request for information generally applies to information desired from a speaker. **A POINT OF ORDER, REQUEST FOR INFORMATION, OR PARLIAMENTARY INQUIRY CANNOT INTERRUPT THE CHAIR OR ANOTHER MEMBER, WHO HAS BEEN PROPERLY RECOGNIZED TO SPEAK. THE CHAIR MAY STILL CALL MEMBERS TO ORDER.**

26.2 Its purpose is to help one understand the process and the potential consequences of the next voting.

26.3 A request for information cannot be ignored by the presiding officer, but the presiding officer – upon hearing the request – may decide whether the request is legitimate, and can proceed, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The presiding officer must rule with either "proceed" or "denied" if the information is desired of a councilperson who is speaking, the presiding officer must inquire if the member will yield for a question and the councilperson may decide whether or not to yield.

26.4 A request for-information can be given with a very short explanation, but using this tactic as an opportunity to gain the floor is not allowed. Multiple abuses of use of point of information is cause for disciplinary action.

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

**MAINTENANCE OF ORDER AND DEBATE
(THE PUBLIC AND CITY COUNCIL ARE BOTH SUBJECT TO THE DISORDERLY**

PERSON-PERSONS ORDINANCE SECTION 31-10 AND THE GENERAL CODE OF CONDUCT. ADDITIONALLY, THE CHAIR OR PRESIDING OFFICER HAS A RESPONSIBILITY AND DUTY TO ENFORCE THESE RULES AND SANCTIONS FOR THE PURPOSE OF MAINTENANCE OF ORDER. ONLY THE CHAIR OR PRESIDING OFFICER MAY DETERMINE AND RULE ON WHO/WHAT IS IN OR OUT OF ORDER. VIOLATIONS OF THIS RULE SHALL RESULT IN REMOVAL FROM THE MEETING.)

- Rule 27.1 No councilpersons shall leave their seats while a motion is on the floor. No councilpersons shall leave a meeting of the council without first having obtained leave to do so from the president, presiding officer or committee chair. If a councilperson leaves a meeting without having obtained this permission, the presiding officer is to assume the councilperson has left the meeting and will not, cannot, return without the presiding officer's permission. A councilperson who has left a meeting may not vote without having first obtained the presiding officer's permission to return to the meeting.
- 27.2 When a member has been called to order, the Chair shall determine whether or not he or she is in order. Every question of order shall be decided by the Chair subject to an appeal to the Council by any member. If a member is called to order for words spoken, the exceptional words shall be immediately taken down in writing so that the presiding officer or Council may be better able to judge the matter.
- 27.3 During any portion of any meeting, council members may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason. Any council member or audience member who engages in this behavior during a meeting shall be removed from the meeting.
- 27.4 Only the presiding officer may call an individual (or staff member, or department head, etc.) Up to the podium (and/or table) to speak. Other council members would have to petition the presiding officer to make this request.
- 27.5 **FOR AGENDA ITEMS, THERE WILL BE AN UNTIMED QUESTION AND ANSWER (Q&A) PERIOD FOR DEPARTMENT HEADS AND OTHERS, BUT NO DEBATE OR GENERAL COMMENTS WILL BE ALLOWED DURING THAT TIME.**

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every Councilperson and every person granted the privilege of speaking to the Council shall address all remarks to members of the Council and shall not speak until recognized.
- 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilperson who is first to speak.
- 28.3 **DISCUSSION OF ANY MATTER (RESOLUTION, SPECIAL ORDER, ETC) WILL BE LIMITED TO FIVE (5) MINUTES TOTAL, PER MEMBER, ON ANY GIVEN ITEM, WITH MEMBERS PERMITTED TO RESERVE PART OF THEIR TIME TO SPEAK A SECOND TIME. NO FURTHER BANKING OF TIME AND NO YIELDING OF TIME IS PERMITTED.**
- 28.4 **DISCUSSION OR DEBATE ON ANY AGENDA ITEM (RESOLUTION, ORDINANCE, ETC) CANNOT TAKE PLACE UNLESS THERE IS A MOTION ON THE FLOOR.**

PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

- Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.
- 29.2 If a member of the public wishes to address the City Council, they may do so at the regular City Council meeting. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.
- 29.3 Members of the public shall have no more than 3 minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. City council members may not also address council as a member of the public at this time. Speakers may not allocate or "donate" their allotted time to another person.
- 29.4 If a member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker.

- 29.5 Members of the public shall have no more than 10 minutes to address the City Council during a public hearing.
- 29.6 Any person while being heard at a Council meeting may be called to order by the President or any Councilperson for failure to be germane, for vulgarity, for personal attack of persons or institutions, or for speaking in excess of the allotted time.
- 29.7 Any person who is called to order shall thereupon yield the floor until the President shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any Councilperson to the Council. If a person so engaged in presentation shall be determined by the Council to be out of order, that person shall not be permitted to continue at the same meeting except on special leave of the Council.
- 29.8 Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

GENERAL CONDUCT AND STANDARDS OF CONDUCT

- Rule 30.1 Every councilperson is subject to the established rules of general conduct and the standards of conduct.

ETHICS

- Rule 31.1 Every councilperson is subject to the established rules of the City of Flint ethics ordinance.

DISCIPLINARY ACTIONS

- Rule 32.1 Every councilperson is subject to the established rules and disciplinary actions for violations of rules and City ordinances.

REVIEW OF CITY COUNCIL RULES

ANNUAL REVIEW OF CITY COUNCIL RULES

- Rule 33.1 Every December, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- 33.2 At his/her own discretion, the council president may at any time appoint a committee and its members to review and offer revisions of city council rules.
- 33.3 The rules may be revised upon a 2/3 majority vote of city council members, per the City Charter. All council members are subsequently and immediately subject to the approved rules.
- 33.4 It is the responsibility and duty of the council president, vice president and all committee chairs to ensure that these rules are adhered to, and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and subjects the violator to disciplinary actions.

Rules Originally Adopted: May 10, 1976

1st Amendment Adopted: May 24, 2010

2nd Amendment Adopted: April 27, 2015

3rd Amendment Adopted: June 12, 2017

4th Amendment Adopted: November 23, 2020

CITY OF FLINT



PROPOSAL #19000025

RESOLUTION NO: 210144

PRESENTED: APR - 7 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO DELL MARKETING, LP FOR MICROSOFT LICENSING RENEWAL

On May 13, 2019, the Flint Michigan City Council adopted resolution #190169 for a three-year agreement for Microsoft Licensing Renewal;

Dell Marketing, LP, One Dell Way, Round Rock, Texas was the responsive bidder through the State of Michigan MiDeal Program, contract #071B6600111. This is the third year of this contract

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

Name of Account	Account #	Grant #	Amount
Software	636-228.100-814.600	N/A	\$86,557.67
	FY21 GRAND TOTAL		\$86,557.67

IT IS RESOLVED, that the Proper City Officials, are hereby authorized to issue a purchase order to Dell Marketing, LP for Microsoft Licensing Renewal in the amount not to exceed for FY21 (07/01/20 - 06/30/21) \$86,557.67.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Mar 25, 2021 12:54 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Mar 25, 2021 10:14 EDT)

Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Mar 25, 2021 10:09 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Joyce A. McClane
Joyce A. McClane (Mar 25, 2021 10:20 EDT)

Joyce A. McClane, Purchasing Manager



CITY OF FLINT

STAFF REVIEW FORM

TODAY'S DATE: 03/02/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Year 3 of 3 for Microsoft Enterprise Licensing

PREPARED BY Monique Cole, Information Technology
(Please type name and Department)

VENDOR NAME: Dell Marketing

BACKGROUND/SUMMARY OF PROPOSED ACTION:

M365APPSFORENTERPRISEFROMSAGCC SHRDSVR ALNG SUBSVL MVL PERUSR QTY 391
@\$85.88/YEAR

M365APPSFORENTERPRISEGCC SHRDSVR ALNG SUBSVL MVL PERUSR QTY 9
@\$119.69/YEAR

WINSVRSTDCORE ALNG SA MVL 16LIC CORELIC QTY 14 @ \$139.64/YEAR

WINSVRDCORE ALNG SA MVL 16LIC CORELIC QTY 3 @ \$1,004.92/YEAR

WINRMTDSKTPSRVCSCAL ALNG SA MVL USRCAL QTY 100 @\$21.61/YEAR

SQLSVRSTDCORE ALNG SA MVL 2LIC CORELIC QTY 14 @ \$585.16/YEAR

SHAREPOINTSVR ALNG SA MVL QTY 1 @ \$1212.72/YEAR

CORECAL ALNG SA MVL PLTFRM USRCAL QTY 400 @ \$45.72/YR

WINENTPERDVC ALNG UPGRDSAPK MVL PLTFRM QTY 9 @ \$55.69/YEAR

WINENTPERDVC ALNG SA MVL PLTFRM QTY 391 @ \$42.39/YEAR

APPROVED BY CITY COUNCIL ON 5/13/19

RESOLUTION #190169

BID #19-025

3 Year Total \$259,667.01

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:



190169

(Bid #19000025)

SUBMISSION NO.:

PRESENTED:

5-8-19

ADOPTED:

5-13-19

RESOLUTION TO DELL COMPUTERS FOR MICROSOFT LICENSING RENEWAL

BY THE CITY ADMINISTRATOR:


RESOLUTION

The Finance Department Division of Information Services has requested a three year Microsoft licensing renewal; and

Dell Marketing, LP, One Dell Way, Round Rock, Texas was the lowest vendor to submit a price and has submitted a cost for said lease renewal through the State of Michigan MiDeal program contract #071B6680111. Funding for said services will come from the following account: 636-228.100-814.600; and

IT IS RESOLVED, that the Department of Purchases and Supplies issue a purchase order to Dell Marketing, LP for a three year Microsoft licensing renewal in the annual amount of \$86,555.67 and a three year aggregate amount of \$259,667.01. (Information Services Fund) \$86,555.67 FY19; \$86,555.67 pending adoption of the FY20 budget, \$86,557.67 pending adoption of the FY21 budget

APPROVED PURCHASING DEPT


Joyce A. McClint
Purchasing Manager

APPROVED AS TO FINANCE:

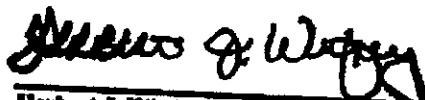

Thomas A. Lewis
Deputy Finance Director

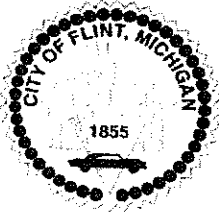
APPROVED AS TO FORM


For Angela Wheeler
Chief Legal Officer


Steve Branch, City Administrator

FY 19 - KRN


Herbert J. Winfrey, President
City Council



RESOLUTION NO.:

210145

PRESENTED:

APR - 7 2021

ADOPTED:

RESOLUTION TO INCREASE TOTAL CONTRACTED AMOUNT WITH J&M TREE SERVICES BY \$10,000 FOR ADDITIONAL TREE WORK NEEDED IN CITY PARKS

BY THE CITY ADMINISTRATOR:

WHEREAS, funding is available in the Parks Professional Service account; and

WHEREAS, there is a need for forestry work to be completed in City Parks to take care of dead or dangerous trees; and

WHEREAS, there is a current purchase order with J&M Tree Services in the amount of \$74,000.00, and this additional \$10,000.00 of work would increase the contractors' total award amount to above the threshold that requires approval by way of resolution, and funding is available in the following account:

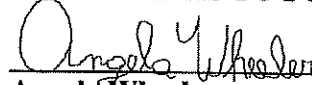
Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Professional Service	Expense: 208-752.102-801.000	N/A	\$10,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to increase the total contracted amount with J&M Tree Services in the amount of \$10,000.00 for additional tree work needed in City Parks.

APPROVED AS TO FINANCE:


Shelbi Frayer
Chief Financial Officer

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

ADMINISTRATION:


Clyde Edwards
City Administrator

CITY COUNCIL:


Kate Fields
City Council President



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

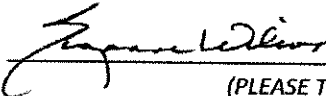
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Director, DPD
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

PROPOSAL #21000602

RESOLUTION NO: **210146**

PRESENTED: **APR - 7 2021**

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO PLATINUM MECHANICAL, INC FOR SLUDGE STORAGE PIPE FABRICATION PROJECT

The Finance Department - Division of Purchases and Supplies solicited proposals for the Sludge Storage Pipe Fabrication Project for the Department of Public Works/Water Pollution Control-Flint and;

Platinum Mechanical, Inc, 5051 Exchange Drive, Flint, Michigan 48507, was the responsive bidder from one (1) solicitation for said requirements.

Funding for said services are available in the following account for FY21 (07/01/20 – 06/30/21):

Account Number	Account Name	Amount
590-550.300-976.000	Building Additions & Improvements	\$ 131,477.00
FY21 (07/01/20 – 06/30/21) Total		\$ 131,477.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to issue a contract to Platinum Mechanical, Inc. for a Sludge Storage Pipe Fabrication Project in the amount not to exceed for FY21 (07/01/20 – 06/30/21) \$131,477.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (May 12, 2021) (48507)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (May 12, 2021) (48507)

Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (May 12, 2021) (48507)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, City Council President

APPROVED AS TO PURCHASING:

JOYCE MCCLANE
JOYCE MCCLANE (May 12, 2021) (48507)

Joyce A. McClane, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 02/26/2021

BID/PROPOSAL#: Proposal 21000602

AGENDA ITEM TITLE: Sludge Storage Pipe Fabrication Project

PREPARED BY: John Florshinger
Utilities Maintenance & SCADA Supervisor

VENDOR NAME: Platinum Mechanical, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint uses anaerobic digestion (AD) for the processing of wastewater sludges. The main process occurs within the AD complex (digester building). In 2010, major renovations and additions to the AD complex were completed. The AD complex has two (2) digesters, commonly known as the South and North digesters.

A single Sludge Storage Tank with the capacity of 250,000 gallons currently services both digesters. This is inadequate storage that must be addressed. The City is looking to repurpose two (2) old decant tanks, which can service approximately 250,000 gallons. This will increase the amount of storage needed for additional digested sludge. As part of this project the City is seeking qualified mechanical contractors to fabricate piping requirements for the East and West sludge storage tanks.

I recommend that the sole bidder, Platinum Mechanical, Inc., be awarded the bid in the amount of \$131,477.00 for Sludge Storage Pipe Fabrication Project.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
DPW-WPC	Building Additions & Improvements	590-550.300-976.000		\$131,477.00
		FY21 GRAND TOTAL		\$131,477.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 210004014



CITY OF FLINT

ACCOUNTING APPROVAL: AR

Date: 03/17/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

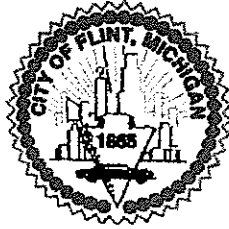
BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Michael J. Brown 3/11/21

(Michael J. Brown, Interim DPW Director)



SEALED PROPOSALS RECEIVED IN THE DIVISION OF PURCHASES & SUPPLIES
For Sludge Storage Pipe Fabrication Project
PROPOSAL# 21000602

Approximate Annual Quantities – Not Guaranteed
Furnish as requested for the period 7/1/20 – 6/30/21

Bidder# 1 - Platinum Mechanical, Inc.
5051 Exchange Drive, Flint, MI 48507

Description	Unit	QTY	Amount
Piping for Rotomix System for the East and West Tanks.	LS	1	69,975.00
Overflow piping.	LS	1	9,968.00
Incoming waste piping modifications.	LS	1	39,372.00
Piping for sludge removal to existing sludge dewatering devices.	LS	1	12,162.00
TOTAL	131,477.00		

A SPECIAL NOTE FROM THE PURCHASING DIVISION
Bid results posted are before evaluation team review and award recommendation.



210147

RESOLUTION NO.: _____

PRESENTED: APR - 7 2021

ADOPTED: _____

**RESOLUTION TO APPROVE SETTLEMENT OF STACY SWIMP v MARY BUSZEK
et al 2:18-cv-11914**

BY THE CITY ADMINISTRATOR:

Executive Session was requested in this matter on March 8, 2021; and

Although the City of Flint admits no liability in the claims filed by Stacy Swimp, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$79,500; and

IT IS RESOLVED that the City Administrator hereby authorizes settlement in the matter of *Stacy Swimp v Mary Buszek et al 2:18-cv-11914*, in the amount of \$79,500, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:




Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS
CLYDE D. EDWARDS (Mar 17, 2021 11:43 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:



Shelbi Frayer (Mar 16, 2021 10:36 EDT)
Shelbi Frayer, Chief Financial Officer

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

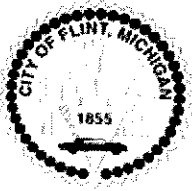
BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:


(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210148

PRESENTED: APR - 7 2021

ADOPTED: _____

**RESOLUTION APPROVING PAYMENT OF SETTLEMENT AGREEMENT
BETWEEN MACKINAC CENTER FOR PUBLIC POLICY V. CITY OF FLINT**

BY THE CITY ADMINISTRATOR:

Executive Session was held in this matter on February 8, 2021; and

All parties have accepted the City of Flint's settlement offer in this matter in the amount of \$175.00; and

Although the City of Flint admits no liability in suit filed by the Mackinac Center for Public Policy, the Department of Law recommends payment of the settlement offer in this matter.

IT IS RESOLVED that the City Administrator is hereby authorized to pay the settlement offer in the matter of *Mackinac Center for Public Policy v. City of Flint* in the amount of \$175.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Mar 31, 2021 17:26 EDT)
Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Apr 2, 2021 09:30 EDT)
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: _____

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 NA

BUDGET YEAR 2 NA

BUDGET YEAR 3 NA

OTHER IMPLICATIONS (i.e., collective bargaining): NA

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.:

210149

PRESENTED:

APR - 7 2021

ADOPTED:

BY THE CITY ADMINISTRATOR:

RESOLUTION AUTHORIZING THE RENAMING OF THE 12TH STREET GARAGE,
LOCATED AT 702 W. TWELFTH ST., THE BETTY WIDEMAN BUILDING

BY THE CITY ADMINISTRATOR:

WHEREAS, Betty Wideman was a longtime career employee with the City of Flint. Ms. Wideman began her career with the City of Flint in 1994 in the Police Department and by 1995 she started working in the Department of Public Works. Over the years Ms. Wideman continued to advance in her career with job promotions bringing her to the Street Maintenance Division, where she served the City with excellence as the Transportation Division Manager.

WHEREAS, The 12th Street Garage, located at 702 W. Twelfth St. was the longtime workplace of Ms. Wideman. Tragically, in November of 2020, Ms. Wideman passed away.

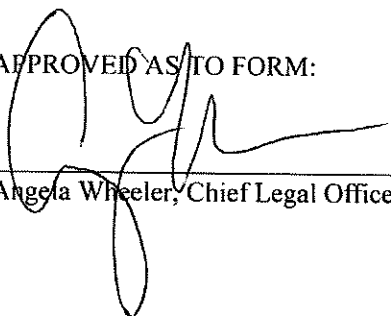
WHEREAS, In Honor of Ms. Wideman and her years of service to the City, the Mayor desires to rename the 12th Street Garage the Betty Wideman Building.

THEREFORE BE IT IS RESOLVED, that the Flint City Council hereby authorize the renaming of the 12th Street Garage, located at 702 W. Twelfth St., Flint, MI 48503 to The Betty Wideman Building.

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION NO.:

210150

PRESENTED: **APR - 7 2021**

ADOPTED: _____

RESOLUTION RECOMMENDING THE VACATION OF DECKER STREET BETWEEN ROBERT T. LONGWAY AND KEARSLEY STREET.

BY THE CITY ADMINISTRATOR:

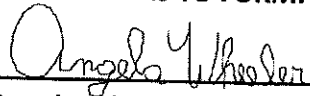
WHEREAS, Due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate the street, alley or public ground known as **Decker Street between Robert T. Longway and Kearsley Street**.

WHEREAS, Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing has been held so that members of the Flint City Council could meet and hear objections to the proposed vacation and discontinuance of the above described street, alley or public ground.

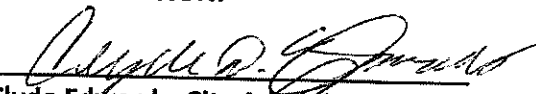
IT IS RESOLVED, that Decker Street between Robert T. Longway and Kearsley Street, is hereby vacated and discontinued forever as a public street, alley, or public ground, and the same is hereby placed on the assessments rolls for the purpose of taxation.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/21/21

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending a Street Vacation of Decker Street between Robert T Longway and Kearsley St.

PREPARED BY Suzanne Wilcox, Director, Department of Planning and Development
(Please type name and Department)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on April 15, 2020, the Flint Planning Commission recommended APPROVAL to vacate Decker Street between Robert T Longway and Kearsley Street.

The Ruth Mott Foundation revisited and revised their Applewood Master Plan in 2019. The plan outlines several projects for the Applewood property. The property contains 18 acres within a gated estate and another 16 acres of property outside that also includes the triangle property between Decker and Robert T. The master plan also addresses two acres of adjoining property at 305 Walnut Street that was acquired from the Flint Cultural Center Corporation. The master plan calls for the construction of a welcome center to co-locate foundation staff from downtown offices, and staff that's currently located at Applewood. Within the historic grounds, they will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation. The assets this project provides are shared parking resources, resources for all Cultural Center campus partners and allows ongoing access to the adjoining view with gallery

This alley vacation request has been reviewed by all applicable City of Flint departments including the City Engineer, Traffic Engineer, Water Service Center, and Planning and Zoning Staff. The City Engineer has recommended that the City retain a street wide easement down the overall length of Decker Street to accommodate any and all utilities running down the street and the Fire Department has recommended modifications to the design for fire safety purposes.

FINANCIAL IMPLICATIONS: The property will be discontinued forever as a public street, alley, or public ground and become the ownership of the adjacent property owner (Ruth Mott Foundation).

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT

		FY19/20 GRAND TOTAL	
--	--	----------------------------	--

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: 0000

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: James L. Edwards Director, DPD
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

210151

RESOLUTION NO.: _____

PRESENTED: APR - 7 2021

ADOPTED: _____

**RESOLUTION RECCOMENDING THE VACATION OF KEARSLEY STREET
BETWEEN WALNUT AND ROBERT T. LONWAY (1400 KEARSELY STREET).**

BY THE CITY ADMINISTRATOR:

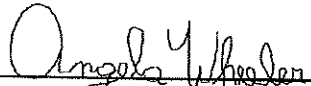
WHEREAS, Due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street).

WHEREAS, Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing has been held so that members of the Flint City Council could meet and hear objections to the proposed vacation and discontinuance of the above described street, alley or public ground.


IT IS RESOLVED, that Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street), is hereby vacated and discontinued forever as a public street, alley, or public ground, and the same is hereby placed on the assessments rolls for the purpose of taxation.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/21/21

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending a street vacation of Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street)

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development
(Please type name and Department)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on April 15, 2020, the Flint Planning Commission recommended APPROVAL to vacate Kearsley Street between Walnut and Robert T. Longway (1400 Kearsley Street).

The Ruth Mott Foundation revisited and revised their Applewood Master Plan in 2019. The plan outlines several projects for the Applewood property. The property contains 18 acres within a gated estate and another 16 acres of property outside that also includes the triangle property between Decker and Robert T. The master plan also addresses two acres of adjoining property at 305 Walnut Street that was acquired from the Flint Cultural Center Corporation. The master plan calls for the construction of a welcome center to co-locate foundation staff from downtown offices, and staff that's currently located at Applewood. Within the historic grounds, they will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation. The assets this project provides are shared parking resources, resources for all Cultural Center campus partners and allows ongoing access to the adjoining view with gallery.

This alley vacation request has been reviewed by all applicable City of Flint departments including the City Engineer, Traffic Engineer, Water Service Center, and Planning and Zoning Staff. The City Engineer has recommended that the City retain a street wide easement down the overall length of Kearsley Street to accommodate any and all utilities running down the street and the Fire Department has recommended modifications to the design for fire safety purposes.

FINANCIAL IMPLICATIONS: The property will be discontinued forever as a public street, alley, or public ground and become the ownership of the adjacent property owner (Ruth Mott Foundation).

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT

		FY19/20 GRAND TOTAL	
--	--	----------------------------	--

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

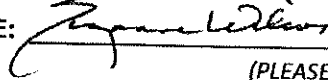
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Development
(PLEASE TYPE NAME, TITLE)



Resolution No.:

210152

Presented:

APR - 7 2021

Adopted:

**Resolution to Set a Public Hearing Date for the Brownfield
Redevelopment Plan for the James P. Cole Project**

(Public Act 381 of 1996, as amended – 1809 James P. Cole)

By the Mayor

The Flint City Council has been presented with a Brownfield Redevelopment Plan ("Plan") for the project located at 1809 James P. Cole legally described in the attached brownfield plan.

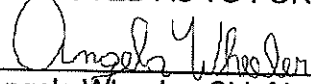
Pursuant to the requirement of Public Act 381 of 1996, as amended, prior to approval of the Plan, the local governing body shall hold a public hearing to provide an opportunity to allow interested persons to be heard and shall receive and consider communications in writing in reference to the brownfield plan.

Any, maps, plats, and the brownfield plan will be available for public inspection at the Flint City Clerk's office and in the Planning and Development Department – Division of Community and Economic Development office by appointment. All aspects of the brownfield plan will be open for discussion at the public hearing.

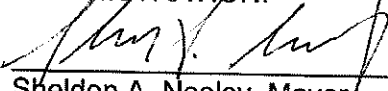
IT IS RESOLVED, that the Flint City Council will hold a public hearing on the above request at 5:30 p.m. in the City Council Chamber, Flint City Hall, 1101 S. Saginaw Street (or electronically in accordance with Governor Whitmer's executive order 2020-75, on the _____ day of _____ of 2021.

IT IS FURTHER RESOLVED, that the governing body shall provide notice of the hearing to the taxing jurisdictions that levy taxes subject to capture under this Act, and shall fully inform the taxing jurisdictions about the fiscal and economic implications of the proposed brownfield plan.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Sheldon A. Neeley, Mayor

CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/8/2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Set public hearing for Brownfield Plan

PREPARED BY Khalfani Stephens
(Please type name and Department)

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

This is a resolution to **SET A PUBLIC HEARING** to establish a brownfield plan for 1809 James P. Cole. The project is estimated to be approximately \$14.25 Million and will result in approximately 110K SF of renovated industrial space and 190K of new industrial space. New job creation is TBD.

The proposed date is March 8, 2021.

The developer requests to be reimbursed up to \$2,541,508 and for the Flint Brownfield Redevelopment Authority to capture up to \$973,411 and \$1,044,652 for administration costs and Local Site Remediation Revolving Fund respectively.

Immediately, this project will have no impact on the City's general fund. Taxes will continue to be collected as normal with the caveat that all tax capture above the established base will be eligible for capture to reimburse the developer.

FINANCIAL IMPLICATIONS: This will reduce the taxes collected for up to 30 years (see attachment F of the Brownfield Plan)

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount

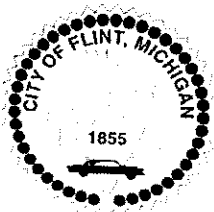


PRE-ENCUMBERED? YES ☐ NO ☐ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

BUDGET YEAR 3

DEPARTMENT HEAD SIGNATURE: Khalfani Stephens, Economic Development Director
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210153

PRESENTED: APR - 7 2021

ADOPTED: _____

RESOLUTION SUPPORTING THE CITY'S APPLICATION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION'S (MDOT) TRANSPORTATION ALTERNATIVES PROGRAM (TAP) REQUESTING \$1,804,825.00 TO DEVELOP THE GRAND TRAVERSE GREENWAY TRAIL

BY THE CITY ADMINISTRATOR:

WHEREAS, The City is planning to redevelop abandoned railroad property into a shared use non-motorized paved trail called the Grand Traverse Greenway which aligns with the Master Plan, Parks & Recreation Plan, South Flint Community Plan, and Capital Improvement Plan; and

WHEREAS, The Michigan Department of Transportation's Transportation Alternatives Program (MDOT-TAP) is a competitive grant program for projects that enhance Michigan's intermodal transportation system and provide safe alternative transportation choices promoting walkability and improving quality of life; and

WHEREAS, The City Planning & Development department has prepared a competitive application to the TAP program requesting \$1,804,825.00 from MDOT-TAP which the city expects be matched at \$860,00.00 (32% of total project costs) through public and private sources to be finalized before grant award; and

WHEREAS, the Michigan Department of Transportation requires a public Resolution of Support from the legislative body applying for the grant to be submitted along with the grant application; and

WHEREAS, The City owns the property to be developed and will fund and implement a maintenance plan of the property in perpetuity as well as promote blight elimination activities along the property; and

WHEREAS, The City commits to being responsible for engineering, permits, administration, potential cost-overruns, and any other non-participating items pertaining to trail construction; and

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary to demonstrate its public support of the City's application to the Michigan Department of Transportation's Transportation Alternatives Program for the Grand Traverse Greenway project and commits to the requirements as noted above.

APPROVED AS TO FINANCE:

Jennifer Ryan
Shelbi Frayer
Chief Financial Officer

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler
Chief Legal Officer

ADMINISTRATION:

Clyde Edwards
Clyde Edwards
City Administrator

CITY COUNCIL:

Kate Fields
Kate Fields
City Council President

CITY OF FLINT

FINANCE APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT
FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

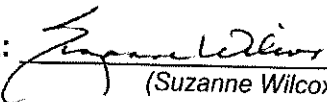
BUDGET YEAR 1

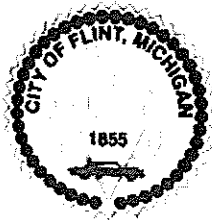
BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT
APPROVED

DEPARTMENT HEAD SIGNATURE:  _____
(Suzanne Wilcox, Director)



RESOLUTION NO.: 210159

PRESENTED: APR - 7 2021

ADOPTED: _____

**Resolution Authorizing Submission of the
2020-21 Annual Action Plan of the Consolidated Plan
to the U.S. Department of Housing and Urban Development,
and Approval of the Proposed Uses and Funding Recommendations
for Community Development Block Grant, HOME Investment Partnerships
and Emergency Solutions Grant Funds for the 2020-21 Program Year**

BY THE MAYOR:

The City of Flint anticipates it will receive Title I Community Development Block Grant (CDBG) entitlement funds in the amount of \$3,984,754.00, HOME Investment Partnerships (HOME) entitlement funds in the amount of \$876,146.00 and Emergency Solutions Grant (ESG) in the amount of \$341,765.00 for federal fiscal year 2020-21, covering the period of July 1, 2020, through June 30, 2021, as well as any subsequent years that HUD continues to make any balances available to the City; pursuant to submission of an application to the U.S. Department of Housing and Urban Development (HUD).

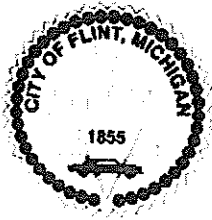
The City of Flint anticipates receipt of program income in an amount of approximately \$50,000.00 from CDBG and \$29,000.00 from HOME repayments of rehabilitation housing loans and other eligible activities.

In order to receive this funding, the U.S. Department of Housing and Urban Development requires the City of Flint to submit an annual Action Plan of the Consolidated Plan as a component of the 5-year Consolidated Plan. This plan includes the annual Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) application.

City Administration finalized funding recommendations to for the proposed Action Plan in March 2021.

Funding will be made available in the following accounts for future use upon signed grant agreement in the below accounts

Account Number	Account Name	Amount	Grant Code
274-748.100-502.748	Administration (CDBG)	796,950.80	FHUD-CDBG21
274-748.100-963.100	Administration (CDBG)	796,950.80	FHUD-CDBG21
274-748.272-502.748	Youth Mentoring- Big Brothers Big Sisters	40,000.00	FHUD-CDBG21
274-748.272-805.105	Youth Mentoring- Big Brothers Big Sisters	40,000.00	FHUD-CDBG21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-748.535-502.748	Boys and Girls Club	20,000.00	FHUD-CDBG21
274-748.535-805.105	Boys and Girls Club	20,000.00	FHUD-CDBG21
274-748.284-502.748	Center for Higher Educational Achievement	40,000.00	FHUD-CDBG21
274-748.284-805.109	Center for Higher Educational Achievement, Adult Skill Center	40,000.00	FHUD-CDBG21
274-748.284-502.748	Center for Higher Educational Achievement	30,000.00	FHUD-CDBG21
274-748.284-805.109	Center for Higher Educational Achievement, Post Incarcerated Males	30,000.00	FHUD-CDBG21
274-748.139-502.748	COF Flint Neighborhood Clean-ups	49,713.00	FHUD-CDBG21
274-748.139-963.100	COF Flint Neighborhood Clean-ups	49,713.00	FHUD-CDBG21
274-748.160-502.748	Cof FIRE, Camp Fire	10,000.00	FHUD-CDBG21
274-748.160-963.100	Cof FIRE, Camp Fire	10,000.00	FHUD-CDBG21
274-748.315-502.748	HYPE - Faith Foundation Resources	45,000.00	FHUD-CDBG21
274-748.315-805.101	HYPE - Faith Foundation Resources	45,000.00	FHUD-CDBG21
274-748.335-502.748	Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	15,000.00	FHUD-CDBG21
274-748.335-805.105	Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	15,000.00	FHUD-CDBG21
274-748.502-502.748	Genesee County Habitat- Homeownership Counseling	30,000.00	FHUD-CDBG21
274-748.502-805.119	Genesee County Habitat- Homeownership Counseling	30,000.00	FHUD-CDBG21
274-748.420-502.748	Legal Services of Eastern Michigan (advocacy)	22,000.00	FHUD-CDBG21
274-748.420-805.104	Legal Services of Eastern Michigan (advocacy)	22,000.00	FHUD-CDBG21
274-748.422-502.748	Housing Discrimination Testing - Legal Services of Eastern Michigan	22,500.00	FHUD-CDBG21
274-748.422-805.111	Housing Discrimination Testing - Legal Services of Eastern Michigan	22,500.00	FHUD-CDBG21
274-748.427-502.748	McFarlan Charitable Corp.- Senior Transitional Program	12,500.00	FHUD-CDBG21
274-748.427-805.102	McFarlan Charitable Corp.- Senior Transitional Program	12,500.00	FHUD-CDBG21
274-748.445-502.748	Mott Literacy Network- Adult Learning Centers	25,000.00	FHUD-CDBG21
274-748.445-805.101	Mott Literacy Network- Adult Learning Centers	25,000.00	FHUD-CDBG21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-748.267-502.748	Neighborhood Engagement Hub/Toolshed	60,000.00	FHUD-CDBG21
274-748.267-805.126	Neighborhood Engagement Hub/Toolshed	60,000.00	FHUD-CDBG21
274-748.499-502.748	Sylvester Broom Emp. Village - After School Programs	50,000.00	FHUD-CDBG21
274-748.499-805.105	Sylvester Broom Emp. Village - After School Programs	50,000.00	FHUD-CDBG21
274-748.512-502.748	Youth Recreation - United Way	40,000.00	FHUD-CDBG21
274-748.512-805.105	Youth Recreation - United Way	40,000.00	FHUD-CDBG21
274-748.551-502.748	Universal Health & Kidney	5,000.00	FHUD-CDBG21
274-748.551-805.114	Universal Health & Kidney	5,000.00	FHUD-CDBG21
274-748.575-502.748	VALLEY AREA AGENCY ON AGING - senior program	40,000.00	FHUD-CDBG21
274-748.575-805.102	VALLEY AREA AGENCY ON AGING - senior program	40,000.00	FHUD-CDBG21
274-748.530-502.748	YWCA - Safe Center	41,000.00	FHUD-CDBG21
274-748.530-805.101	YWCA - Safe Center	41,000.00	FHUD-CDBG21
274-748.430-502.748	Pop-Up Chalets – Metro Community Development	25,000.00	FHUD-CDBG21
274-748.430-805.405	Pop-Up Chalets – Metro Community Development	25,000.00	FHUD-CDBG21
274-748.448-502.748	Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	25,000.00	FHUD-CDBG21
274-748.448-805.405	Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	25,000.00	FHUD-CDBG21
274-748.411-502.748	Best Practices Consulting	41,300.00	FHUD-CDBG21
274-748.411-805.429	Best Practices Consulting	41,300.00	FHUD-CDBG21
274-748.426-502.748	Housing Rehabilitation – MADE Institute	30,000.00	FHUD-CDBG21
274-748.426-805.327	Housing Rehabilitation – MADE Institute	30,000.00	FHUD-CDBG21
274-748.502-502.748	Habitat for Humanity CWE	200,000.00	FHUD-CDBG21
274-748.502-805.327	Habitat for Humanity CWE	200,000.00	FHUD-CDBG21
274-748.502-502.748	Habitat for Humanity OOR	213,877.48	FHUD-CDBG21
274-748.502-805.327	Habitat for Humanity OOR	213,877.48	FHUD-CDBG21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-748.371-502.748	Genesee County Land Bank - Residential and Commercial Demolition	700,000.00	FHUD-CDBG21
274-748.371-805.076	Genesee County Land Bank - Residential and Commercial Demolition	700,000.00	FHUD-CDBG21
274-748.140-502.748	COF Code Enforcement	782,662.00	FHUD-CDBG21
274-748.140-963.100	COF Code Enforcement	782,662.00	FHUD-CDBG21
274-748.106-502.748	FLT EDC Oak Business Center Roof Repairs	50,000.00	FHUD-CDBG21
274-748.106-805.051	FLT EDC Oak Business Center Roof Repairs	50,000.00	FHUD-CDBG21
274-748.160-502.748	Facility Improvements – COF Fire Department	227,003.70	FHUD-CDBG21
274-748.160-963.100	Facility Improvements – COF Fire Department	227,003.70	FHUD-CDBG21
274-748.160-502.748	Personal Protective Equipment – COF Fire Department	11,250.00	FHUD-CDBG21
274-748.160-963.100	Personal Protective Equipment – COF Fire Department	11,250.00	FHUD-CDBG21
274-748.276-502.748	Communities First, Comm Enrichment HVAC repair	100,000.00	FHUD-CDBG21
274-748.276-805.331	Communities First, Comm Enrichment HVAC repair	100,000.00	FHUD-CDBG21
274-748.291-502.748	Facility Improvements – Evergreen Com. Dev. Initiative	61,000.00	FHUD-CDBG21
274-748.291-805.056	Facility Improvements – Evergreen Com. Dev. Initiative	61,000.00	FHUD-CDBG21
274-748.322-502.748	Facility Imp. Water Table – Flint Cultural Center Corp.	100,000.00	FHUD-CDBG21
274-748.322-805.056	Facility Imp. Water Table – Flint Cultural Center Corp.	100,000.00	FHUD-CDBG21
274-748.466-502.748	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	22,996.30	FHUD-CDBG21
274-748.466-805.056	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	22,996.30	FHUD-CDBG21
274-749.100-502.749	ADMINISTRATION (HOME)	87,614.60	FHUD-HOME21
274-749.100-963.100	ADMINISTRATION (HOME)	87,614.60	FHUD-HOME21
274-749.370-502.749	TBD-Multi-Family	488,531.40	FHUD-HOME21
274-749.370-805.276	TD- Multi-Family	488,531.40	FHUD-HOME21
274-749.370-502.749	1014 University Development, Genesee County Habitat for Humanity, CHDO	300,000.00	FHUD-HOME21
274-749.370-805.276	1014 University Development, Genesee County Habitat for Humanity, CHDO	300,000.00	FHUD-HOME21



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

274-750.100-502.750	Administration (ESG)	25,632.38	FHUD-ESG21
274-750.100-702.000	Administration (ESG)	25,632.38	FHUD-ESG21
274-750.390-502.750	Genesee County Youth Corp	39,000.00	FHUD-ESG21
274-750.390-805.105	Genesee County Youth Corp	39,000.00	FHUD-ESG21
274-750.450-502.750	My Brother's Keeper - In Safe Hands/Shelter	39,000.00	FHUD-ESG21
274-750.450-805.101	My Brother's Keeper - In Safe Hands/Shelter	39,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint- Emergency Shelter	88,059.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint- Emergency Shelter	88,059.00	FHUD-ESG21
274-750.530-502.750	YWCA- SAFE House/Shelter	39,000.00	FHUD-ESG21
274-750.530-805.101	YWCA- SAFE House/Shelter	39,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Homelessness Prevention	10,000.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Homelessness Prevention	10,000.00	FHUD-ESG21
274-750.276-502.750	Communities First, Inc.- Swayze/Homelessness Prevention	25,000.00	FHUD-ESG21
274-750.276-805.101	Communities First, Inc.- Swayze/Homelessness Prevention	25,000.00	FHUD-ESG21
274-750.101-502.750	TBD- Homelessness Prevention	44,218.00	FHUD-ESG21
274-750.101-963.100	TBD- Homelessness Prevention	44,218.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Rapid Rehousing	10,000.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Rapid Rehousing	10,000.00	FHUD-ESG21
274-750.482-502.750	Shelter of Flint Data Collection	21,855.00	FHUD-ESG21
274-750.482-805.101	Shelter of Flint Data Collection	21,855.00	FHUD-ESG21

It is resolved, that City Officials approve the funding amounts and projects and authorize entering into contracts for the agencies listed below for the City's FY 2020-21 Community Development Block Grant program in the amount of \$3,984,754.00, FY 2020-21 HOME Investment Partnerships program in the amount of \$876,146.00, and FY 2020-21 Emergency



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Solutions Grant program in the amount of \$341,765.00, and include any program income which might become available as a result of receipt of these funds.

CDBG USES

ADMINISTRATION/PLANNING **\$796,950.80**

PUBLIC SERVICES

Big Brothers Big Sisters- Youth Program	\$40,000.00
Boys & Girls Club- Great Futures Start Here	\$20,000.00
Center for Higher Ed. Achievement- Adult Education	\$40,000.00
Center for Higher Ed. Achievement- Post Incarcerated	\$30,000.00
City of Flint Blight Div.- Neighborhood Clean-ups	\$49,713.00
COF Fire Department- Camp Fire	\$10,000.00
Faith Foundation Resources-HYPE Program	\$45,000.00
Flint Institute of Music- Flint Rep (SBEV Satellite Prog.)	\$15,000.00
Genesee County Habitat- Homeownership Counseling	\$30,000.00
Legal Services of Eastern Mich.- Special Services Advo.	\$22,000.00
Legal Services of Eastern Mich.- Fair Housing Center	\$22,500.00
McFarlan Charitable Corp.- Senior Transitional Program	\$12,500.00
Mott Literacy Network- Adult Learning Centers	\$25,000.00
Neighborhood Engagement Hub- Comm. Tool Shed Prog.	\$60,000.00
Sylvester Broome Emp. Village- After School Programs	\$50,000.00
United Way of Genesee County-Youth Recreation	\$40,000.00
Universal Health & Kidney – Healthcare Services	\$5,000
Valley Area Agency on Aging- Home Delivered Meals	\$40,000.00
<u>YWCA- SAFE Center</u>	<u>\$41,000.00</u>
TOTAL PUBLIC SERVICE	\$597,713.00

ECONOMIC DEVELOPMENT

Pop-Up Chalets – Metro Community Development	\$25,000.00
Ujaama Village Retail Shops – N. Flint Reinvestment Corp.	\$25,000.00
<u>Microenterprise Assistance – Best Practices Consulting</u>	<u>\$41,300.00</u>
TOTAL ECONOMIC DEVELOPMENT	\$91,300.00

HOUSING

Housing Rehabilitation – MADE Institute	\$30,000.00
City-Wide Emergency Repair- Habitat for Humanity	\$200,000.00
<u>Owner Occupied Housing Repair – Habitat for Humanity</u>	<u>\$213,877.48</u>
TOTAL HOUSING	\$443,877.48



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

BLIGHT

ELIMINATION ACTIVITIES

Residential and Commercial Demolition – GCLBA	\$700,000.00
<u>Code Enforcement – COF Blight Elimination</u>	<u>\$782,662.00</u>
TOTAL BLIGHT ACTIVITIES	\$1,482,662.00

FACILITY IMPROVEMENTS

Oak Business Center Roof Repairs – COF Econ. Dev. Corp.	\$50,000.00
Facility Improvements – COF Fire Department	\$227,003.70
Personal Protective Equipment – COF Fire Department	\$11,250.00
Community Enrichment Center HVAC – Com. First, Inc.	\$100,000.00
Facility Improvements – Evergreen Com. Dev. Initiative	\$61,000.00
Facility Imp. Water Table – Flint Cultural Center Corp.	\$100,000.00
<u>Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center</u>	<u>\$22,996.30</u>
TOTAL PUBLIC/FACILITY IMPROVEMENTS	\$572,250.00

TOTAL CDBG USES **\$3,984,753.28**

HOME USES

ADMINISTRATION (HOME)	\$87,614.60
Multi-Family TBD	\$488,531.40
<u>1014 University Ave. (CHDO) – G.C. Habitat for Humanity</u>	<u>\$300,000.00</u>
TOTAL HOME USES:	\$876,146.00

ESG USES

ADMINISTRATION (ESG) **\$25,632.38**

SHELTER (OPERATIONS AND ESSENTIAL SERVICES)

Genesee County Youth Corporation –REACH/Shelter	\$39,000.00
My Brother's Keeper- In Safe Hands/Shelter	\$39,000.00
Shelter of Flint- Emergency Shelter	\$88,059.00
<u>YWCA- SAFE House/Shelter</u>	<u>\$39,000.00</u>
TOTAL SHELTER	\$230,691.38



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

HOMELESSNESS PREVENTION

Shelter of Flint	\$10,000.00
Communities First, Inc.- Swayze/Homelessness Prevention	\$25,000.00
<u>TBD- Homelessness Prevention</u>	<u>\$44,218.00</u>
TOTAL HOMELESSNESS PREVENTION	\$79,218.00

RAPID RE-HOUSING

<u>Shelter of Flint</u>	<u>\$10,000.00</u>
TOTAL RAPID RE-HOUSING	\$10,000.00

DATA COLLECTION

<u>Shelter of Flint- Data Collection/HMIS</u>	<u>\$21,855.00</u>
TOTAL DATA COLLECTION	\$21,855.00

TOTAL ESG USES **\$341,764.38**

It is resolved, that funds in an estimated amount of up to \$50,000 in CDBG program income received from loan repayments and other eligible activities, shall be made available for use as part of the FY 2020-21 Community Development Block Grant program and the budget amended as received;

Further resolved, that funds in an estimated amount of up to \$29,000 in HOME program income received from proceeds of sale and housing loans, shall be made available for use as part of the FY 2020-21 HOME Investment Partnerships program and the budget amended as received;

Further resolved, that all sub recipient agencies shall conform to the standards and bidding procedures maintained by the City of Flint and such bid processes shall be approved as to form by the Chief Legal Officer of the City of Flint. Sub recipients may not obligate any funds, incur any costs, nor implement any physical activities until the Division of Community and Economic Development has completed the Environmental Review Record and/or received a release of funds from the U.S. Department of HUD and has issued a written notice to proceed to the sub recipient.

Further resolved, following notification that HUD has approved the 2020-21 Annual Action Plan through execution of a Grant Agreement with the City of Flint, the appropriate City Officials are authorized to do all things necessary to enter into sub-grantee agreements with the various agencies listed above.



RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: _____

Further resolved, upon receipt of the official award document from HUD, CDBG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$3,984,754.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 Community Development Block Grant program;

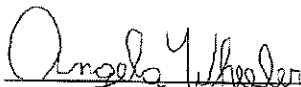
Further resolved, upon receipt of the official award document from HUD, HOME funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$876,146.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 HOME Investment Partnerships program;

Further resolved, upon receipt of the official award document from HUD, ESG funds, the estimated revenues shall be increased to recognize receipt of such funds and an appropriation in the amount of \$341,765.00 shall be made to the Division of Community and Economic Development to fund the FY 2020-21 Emergency Solutions Grant program;

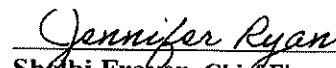
Further resolved, that the appropriate officials are hereby authorized to do all things necessary to set up the appropriate accounts in the 274 Fund.

Further resolved, that the appropriate city officials are hereby authorized to do all things necessary to move remaining unspent and available CDBG, HOME and ESG funds to fiscal year 2021 and all years funding remains available.

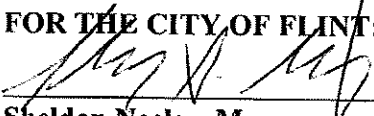
APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Shelbi Frayer, Chief Financial Officer

FOR THE CITY OF FLINT:


Sheldon Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 03/09/2021

BID/PROPOSAL#

AGENDA ITEM TITLE:

Resolution authorizing approval of the 2020-21 Action Plan of the Consolidated Plan including funding recommendations by the City of Flint for the uses of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds from the U.S. Department of HUD for the 2020-21 Program Year.

PREPARED BY

Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME:

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Approval of the attached resolution authorizes submission of the 1-year Annual Action Plan, including funding recommendations for Community Development Block Grant (CDBG), and HOME Investment Partnerships (HOME) programs and Emergency Solutions Grant (ESG).

HUD has notified the City of Flint that its estimated 2020-21 allocations will be:

CDBG	\$3,984,754.00
HOME	\$876,146.00
ESG	<u>\$341,765.00</u>
	\$5,202,665.00

The City may receive program income and plans to use the following additional funds as part of its CDBG allocation:

\$50,000.00	Program income from repayments for eligible activities including housing loans.
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The City may also use the following additional funds as part of its HOME allocation:

\$29,000.00	Program income from proceeds of sale or housing loans.
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The total HUD allocation, including program income, for FY2020-21 will be \$5,281,665.00

City Administration finalized its recommendations in February of 2021. The final proposed recommendations are included in the attached resolution.



CITY OF FLINT

The Division of Community and Economic Development published a notice of opportunity to comment on February 4, 2021. A 30-day public comment period was held from February 9, 2021 to March 11, 2021 and a public hearing was held on March 8, 2021 to receive citizen comments and concerns regarding the proposed Year 3 Annual Action Plan. The City will submit its 2020-21 Annual Action Plan to HUD by March 25, 2021.

HUD regulation 570.302 requires the City, prior to release of grant funds, to annually submit an Action Plan describing all activities and programs to be funded with CDBG, HOME and ESG funds for the upcoming fiscal year. The Division of Community and Economic Development requires approval of the attached resolution prior to entering into contracts with the agencies. Upon submission of the Plan, HUD has 45 days to review and approve the documents, prior to entering into contracts with the proposed sub recipients.

FINANCIAL IMPLICATIONS:

With HUD approval of the proposed 1-year Action Plan, the City of Flint will receive access to \$3,984,754.00 in CDBG funds, \$876,146.00 in HOME funds, and \$341,765.00 in ESG funds to carry out housing, demolition, public services, homeless, and other eligible programs. CDBG program income for FY 2020-21 is estimated at \$50,000.00. HOME program income for FY 2020-21 is estimated at \$29,000.00.

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

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DEPT	Account Name	Account Number	Grant Code	Amount
P&D	Administration (CDBG)	274-748.100-502.748	FHUD-CDBG21	796,950.80
P&D	Administration (CDBG)	274-748.100-963.100	FHUD-CDBG21	796,950.80
P&D	Youth Mentoring- Big Brothers Big Sisters	274-748.272-502.748	FHUD-CDBG21	40,000.00
P&D	Youth Mentoring- Big Brothers Big Sisters	274-748.272-805.105	FHUD-CDBG21	40,000.00
P&D	Boys and Girls Club	274-748.535-502.748	FHUD-CDBG21	20,000.00
P&D	Boys and Girls Club	274-748.535-805.105	FHUD-CDBG21	20,000.00
P&D	Center for Higher Educational Achievement	274-748.284-502.748	FHUD-CDBG21	40,000.00
P&D	Center for Higher Educational Achievement, Adult Skill Center	274-748.284-805.109	FHUD-CDBG21	40,000.00
P&D	Center for Higher Educational Achievement	274-748.284-502.748	FHUD-CDBG21	30,000.00
P&D	Center for Higher Educational Achievement, Post Incarcerated Males	274-748.284-805.109	FHUD-CDBG21	30,000.00
P&D	COF Flint Neighborhood Clean-ups	274-748.139-502.748	FHUD-CDBG21	49,713.00
P&D	COF Flint Neighborhood Clean-ups	274-748.139-963.100	FHUD-CDBG21	49,713.00



CITY OF FLINT

P&D	Cof FIRE, Camp Fire	274-748.160-502.748	FHUD-CDBG21	10,000.00
P&D	Cof FIRE, Camp Fire	274-748.160-963.100	FHUD-CDBG21	10,000.00
P&D	HYPE - Faith Foundation Resources	274-748.315-502.748	FHUD-CDBG21	45,000.00
P&D	HYPE - Faith Foundation Resources	274-748.315-805.101	FHUD-CDBG21	45,000.00
P&D	Flint Institute of Music-Flint Rep (SBEV Satellite Prog.)	274-748.335-502.748	FHUD-CDBG21	15,000.00
P&D	Flint Institute of Music-Flint Rep (SBEV Satellite Prog.)	274-748.335-805.105	FHUD-CDBG21	15,000.00
P&D	Genesee County Habitat-Homeownership Counseling	274-748.502-502.748	FHUD-CDBG21	30,000.00
P&D	Genesee County Habitat-Homeownership Counseling	274-748.502-805.119	FHUD-CDBG21	30,000.00
P&D	Legal Services of Eastern Michigan (advocacy)	274-748.420-502.748	FHUD-CDBG21	22,000.00
P&D	Legal Services of Eastern Michigan (advocacy)	274-748.420-805.104	FHUD-CDBG21	22,000.00
P&D	Housing Discrimination Testing - Legal Services of Eastern Michigan	274-748.422-502.748	FHUD-CDBG21	22,500.00
P&D	Housing Discrimination Testing - Legal Services of Eastern Michigan	274-748.422-805.111	FHUD-CDBG21	22,500.00
P&D	McFarlan Charitable Corp.- Senior Transitional Program	274-748.427-502.748	FHUD-CDBG21	12,500.00
P&D	McFarlan Charitable Corp.- Senior Transitional Program	274-748.427-805.102	FHUD-CDBG21	12,500.00
P&D	Mott Literacy Network-Adult Learning Centers	274-748.445-502.748	FHUD-CDBG21	25,000.00
P&D	Mott Literacy Network-Adult Learning Centers	274-748.445-805.101	FHUD-CDBG21	25,000.00
P&D	Neighborhood Engagement Hub/Toolshed	274-748.267-502.748	FHUD-CDBG21	60,000.00
P&D	Neighborhood Engagement Hub/Toolshed	274-748.267-805.126	FHUD-CDBG21	60,000.00
P&D	Sylvester Broom Emp. Village - After School Programs	274-748.499-502.748	FHUD-CDBG21	50,000.00
P&D	Sylvester Broom Emp. Village - After School Programs	274-748.499-805.105	FHUD-CDBG21	50,000.00

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CITY OF FLINT

P&D	Youth Recreation - United Way	274-748.512-502.748	FHUD-CDBG21	40,000.00
P&D	Youth Recreation - United Way	274-748.512-805.105	FHUD-CDBG21	40,000.00
P&D	Universal Health & Kidney	274-748.551-502.748	FHUD-CDBG21	5,000.00
P&D	Universal Health & Kidney	274-748.551-805.114	FHUD-CDBG21	5,000.00
P&D	VALLEY AREA AGENCY ON AGING - senior program	274-748.575-502.748	FHUD-CDBG21	40,000.00
P&D	VALLEY AREA AGENCY ON AGING - senior program	274-748.575-805.102	FHUD-CDBG21	40,000.00
P&D	YWCA - Safe Center	274-748.530-502.748	FHUD-CDBG21	41,000.00
P&D	YWCA - Safe Center	274-748.530-805.101	FHUD-CDBG21	41,000.00
P&D	Pop-Up Chalets - Metro Community Development	274-748.430-502.748	FHUD-CDBG21	25,000.00
P&D	Pop-Up Chalets - Metro Community Development	274-748.430-805.405	FHUD-CDBG21	25,000.00
P&D	Ujaama Village Retail Shops - N. Flint Reinvestment Corp.	274-748.448-502.748	FHUD-CDBG21	25,000.00
P&D	Ujaama Village Retail Shops - N. Flint Reinvestment Corp.	274-748.448-805.405	FHUD-CDBG21	25,000.00
P&D	Best Practices Consulting	274-748.411-502.748	FHUD-CDBG21	41,300.00
P&D	Best Practices Consulting	274-748.411-805.429	FHUD-CDBG21	41,300.00
P&D	Housing Rehabilitation - MADE Institute	274-748.426-502.748	FHUD-CDBG21	30,000.00
P&D	Housing Rehabilitation - MADE Institute	274-748.426-805.327	FHUD-CDBG21	30,000.00
P&D	Habitat for Humanity CWE	274-748.502-502.748	FHUD-CDBG21	200,000.00
P&D	Habitat for Humanity CWE	274-748.502-805.327	FHUD-CDBG21	200,000.00
P&D	Habitat for Humanity OOR	274-748.502-502.748	FHUD-CDBG21	213,877.48
P&D	Habitat for Humanity OOR	274-748.502-805.327	FHUD-CDBG21	213,877.48
P&D	Genesee County Land Bank - Residential and Commercial Demolition	274-748.371-502.748	FHUD-CDBG21	700,000.00
P&D	Genesee County Land Bank - Residential and Commercial Demolition	274-748.371-805.076	FHUD-CDBG21	700,000.00
P&D	COF Code Enforcement	274-748.140-502.748	FHUD-CDBG21	782,662.00
P&D	COF Code Enforcement	274-748.140-963.100	FHUD-CDBG21	782,662.00

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CITY OF FLINT

P&D	FLT EDC Oak Business Center Roof Repairs	274-748.106-502.748	FHUD-CDBG21	50,000.00
P&D	FLT EDC Oak Business Center Roof Repairs	274-748.106-805.051	FHUD-CDBG21	50,000.00
P&D	Facility Improvements – COF Fire Department	274-748.160-502.748	FHUD-CDBG21	227,003.70
P&D	Facility Improvements – COF Fire Department	274-748.160-963.100	FHUD-CDBG21	227,003.70
P&D	Personal Protective Equipment – COF Fire Department	274-748.160-502.748	FHUD-CDBG21	11,250.00
P&D	Personal Protective Equipment – COF Fire Department	274-748.160-963.100	FHUD-CDBG21	11,250.00
P&D	Communities First, Comm Enrichment HVAC repair	274-748.276-502.748	FHUD-CDBG21	100,000.00
P&D	Communities First, Comm Enrichment HVAC repair	274-748.276-805.331	FHUD-CDBG21	100,000.00
P&D	Facility Improvements – Evergreen Com. Dev. Initiative	274-748.291-502.748	FHUD-CDBG21	61,000.00
P&D	Facility Improvements – Evergreen Com. Dev. Initiative	274-748.291-805.056	FHUD-CDBG21	61,000.00
P&D	Facility Imp. Water Table – Flint Cultural Center Corp.	274-748.322-502.748	FHUD-CDBG21	100,000.00
P&D	Facility Imp. Water Table – Flint Cultural Center Corp.	274-748.322-805.056	FHUD-CDBG21	100,000.00
P&D	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	274-748.466-502.748	FHUD-CDBG21	22,996.30
P&D	Facility Imp. Comm Kitchen – R.L. Jones Com. Outreach Center	274-748.466-805.056	FHUD-CDBG21	22,996.30
P&D	ADMINISTRATION (HOME)	274-749.100-502.749	FHUD-HOME21	87,614.60
P&D	ADMINISTRATION (HOME)	274-749.100-963.100	FHUD-HOME21	87,614.60
P&D	Multi Family- TBD	274-749.370-502.749	FHUD-HOME21	488,531.40
P&D	Multi Family- TBD	274-749.370-805.276	FHUD-HOME21	488,531.40
P&D	1014 University Development, Genesee County Habitat for Humanity, CHDO	274-749.370-502.749	FHUD-HOME21	300,000.00
P&D	1014 University Development, Genesee County Habitat for Humanity, CHDO	274-749.370-805.276	FHUD-HOME21	300,000.00



CITY OF FLINT

P&D	Administration (ESG)	274-750.100-502.750	FHUD-ESG21	25,632.38
P&D	Administration (ESG)	274-750.100-702.000	FHUD-ESG21	25,632.38
P&D	Genesee County Youth Corp	274-750.390-502.750	FHUD-ESG21	39,000.00
P&D	Genesee County Youth Corp	274-750.390-805.105	FHUD-ESG21	39,000.00
P&D	My Brother's Keeper - In Safe Hands/Shelter	274-750.450-502.750	FHUD-ESG21	39,000.00
P&D	My Brother's Keeper - In Safe Hands/Shelter	274-750.450-805.101	FHUD-ESG21	39,000.00
P&D	Shelter of Flint-Emergency Shelter	274-750.482-502.750	FHUD-ESG21	88,059.00
P&D	Shelter of Flint-Emergency Shelter	274-750.482-805.101	FHUD-ESG21	88,059.00
P&D	YWCA- SAFE House/Shelter	274-750.530-502.750	FHUD-ESG21	39,000.00
P&D	YWCA- SAFE House/Shelter	274-750.530-805.101	FHUD-ESG21	39,000.00
P&D	Shelter of Flint Homelessness Prevention	274-750.482-502.750	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Homelessness Prevention	274-750.482-805.101	FHUD-ESG21	10,000.00
P&D	Communities First, Inc.-Swayze/Homelessness Prevention	274-750.276-502.750	FHUD-ESG21	25,000.00
P&D	Communities First, Inc.-Swayze/Homelessness Prevention	274-750.276-805.101	FHUD-ESG21	25,000.00
P&D	TBD- Homelessness Prevention	274-750.101-502.750	FHUD-ESG21	44,218.00
P&D	TBD- Homelessness Prevention	274-750.101-963.100	FHUD-ESG21	44,218.00
P&D	Shelter of Flint Rapid Rehousing	274-750.482-502.750	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Rapid Rehousing	274-750.482-805.101	FHUD-ESG21	10,000.00
P&D	Shelter of Flint Data Collection	274-750.482-502.750	FHUD-ESG21	21,855.00
P&D	Shelter of Flint Data Collection	274-750.482-805.101	FHUD-ESG21	21,855.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Carissa L Dotson Date: 3/9/21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐



CITY OF FLINT

(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

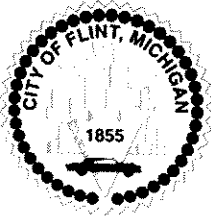
BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): None.

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox

Suzanne Wilcox, Director, Planning and Development



RESOLUTION NO.: 210163
PRESENTED: APR - 7 2021
ADOPTED: _____

**RESOLUTION TO APPROVE THE DOWNTOWN DEVELOPMENT AUTHORITY
FUND AND CITY OF FLINT SELF-INSURANCE FUND DEFICIT ELIMINATION PLAN**

BY THE CITY COUNCIL:

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the City of Flint's Downtown Development Authority fund has a \$138,003 deficit balance as of June 30, 2020. The Flint Downtown Development Authority has taken all steps to reduce the costs associated with the component unit. Any costs not covered by the Flint Downtown Development Authority will be covered by the City's General fund; and

WHEREAS, the City of Flint's Self-Insurance fund has a deficit amount of \$922,563 as of June 30, 2020. The Self-Insurance fund incurred numerous expenses related to insurance and legal costs. Allocations to the Self-Insurance Fund will be reviewed and increased to offset the costs and remove the fund deficit. Reimbursements will be made from the City's funds relative to their expenses in the Self-Insurance Fund.


THEREFORE, BE IT RESOLVED that the City Council approves the Deficit Elimination Plan as outlined above. The City of Flint's Chief Financial Officer is authorized to do all things necessary to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

APPROVED AS TO FORM:


Angela Wheeler (Mar 30, 2021 18:58 EDT)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Shelbi Frayer (Mar 30, 2021 15:56 EDT)

Shelbi Frayer, Chief Financial Officer

CITY COUNCIL:

Kate Fields, Council President

I, the undersigned, the duly qualified and acting Clerk of the City of Flint, County of Genesee, State of Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Flint at a regularly scheduled meeting held on _____, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as a part of Council minutes.

In witness whereof, I have hereunto set my official signature this _____ day of _____ 2021.

Inez Brown, City Clerk
City of Flint
Genesee County, Michigan



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

February 8, 2021

**Notice of Intent To
Withhold State Payments**

Municipality Code: 252040
APR Form ID Number: 82407
Report ID Number: 110504

Sent Via Email

Chief Administrative Officer
City of Flint
atrujillo@cityofflint.com

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in Treasury Website (Numbered Letter 2016-1).

The Community Engagement and Finance Division received an audit report from your local unit for the fiscal year ending 2020. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Sewer	No Plan Necessary
Water	No Plan Necessary
Downtown Development Authority	-\$138,003.00
Self-Insurance	-\$922,563.00
Grants	No Plan Necessary

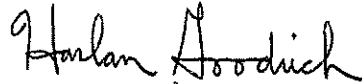
If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For

example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you have any questions, contact the Municipal Finance Section at (517) 335-7469 or email questions to Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive style with a large initial "H" and "G".

Harlan Goodrich, Municipal Finance Manager
Community Engagement and Finance Division



210164

RESOLUTION NO.: _____

PRESENTED: APR - 7 2021

ADOPTED: _____

**RESOLUTION FOR THE CITY OF FLINT TO GRANT AN EASEMENT TO THE
GENESEE COUNTY DRAIN COMMISSION ON THE NORTH DORT HIGHWAY
PROPERTY**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint entered into a Master Agreement on December 1, 2017 to build a Secondary Water Source; and

WHEREAS, The City of Flint has agreed to grant an easement to the Genesee County Drain Commission on the city-owned property located at North Dort Highway at Frances Road for valuable consideration in the amount of \$1.00; and

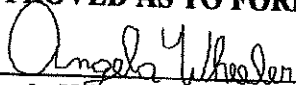
WHEREAS, the permanent easement will be used to by GCDC to own, operate, and maintain the GCDC water main and GCDC FL-02 Meter Facility as part of the Master Agreement; and

WHEREAS, Documents in support of this grant are attached; and

WHEREAS, The City Administrator, recommends approving the grant of a permanent non-exclusive easement to the Genesee County Drain Commission.

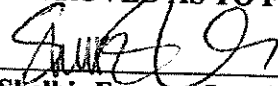
THEREFORE, BE IT RESOLVED that the Flint City Council approves the grant of a permanent non-exclusive easement to the Genesee County Road Commission to own, operate, and maintain, the GCDC water main and the GCDC FL-02 Meter Facility for valuable consideration \$1.00 to be paid to the City of Flint.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:



Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 04/1/2021

BID/PROPOSAL# NA

AGENDA ITEM TITLE: Resolution to Approve a Secondary Water Source Easement from the City of Flint to the Genesee County Drain Commission on the North Dort Highway Property

PREPARED BY JoAnne Gurley
Legal Department

VENDOR NAME: NA

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution to approve the City of Flint granting an easement to the Genesee County Road Commission to build a secondary water source.

In December 2017, the City of Flint entered into a Master Agreement where among one of the conditions, Flint would establish a secondary water source on North Dort Highway at Frances Road ("Property") with the Genesee County Road Commission (herein "GCDC") and the Great Lakes Water Authority (herein "GLWA").

For this project, the City has to grant easements on the Property to GCDC and GLWA. Additionally, Flint must maintain its own easement on the Property that will be attached to the land if it were ever to be sold.

Therefore, it is the Law Department's recommendation that the City of Flint approve the proposed Resolution to grant an easement for the valuable consideration of \$1.00 from the Genesee County Road Commission.

FINANCIAL IMPLICATIONS: NA

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount

**CITY OF FLINT EASEMENT AND RIGHT OF WAY
AGREEMENT WITH GENESEE COUNTY DRAIN
COMMISSIONER FOR A SECONDARY WATER SUPPLY,
WATER MAIN CONSTRUCTION AND MAINTENANCE**

Whereas, the City of Flint, a municipal corporation ("Flint" or "Grantor"), owns land situated in the County of Genesee, Michigan bearing the following Tax Parcel No and Legal Description:

Tax Parcel No. 11-06-200-037

Legal Description: All that part of the Northeast 1/4 of the Northeast 1/4 of Section 6, T8N, R7E, lying Westerly of Dort Highway, except the South 1015 feet and the East 153.90 feet of the Northwest 1/4 of the Northeast fractional 114, except the South 330 feet and West 146.4 feet of the East 300.3 feet of the Northwest 1/4 of the Northeast fractional 1/4, except the South 450 feet. (the "Property")

Whereas, Flint shall construct a water pipeline, commonly known as the Dort Highway Main, which is to be comprised of three sections: the Genesee County Drain Commissioner- Division of Water & Waste Services, a County Agency ("GCDC" or "Grantee") Main, the Great Lakes Water Authority, a municipal authority ("GLWA") Pipe, and the Flint Main. The GCDC Main shall extend from its upstream connection point to the existing GCDC pipeline on the north side of Frances Road into and through the meter in the GCDC FL-02 Meter Facility, where it will connect with the GLWA Pipe. The GLWA Pipe will, in turn, connect with the Flint Main outside the GCDC FL-02 Meter Facility. The Flint Main will continue from this connection point to the Flint Water Treatment Plant. Exhibits 1 and 2 to this Easement and Right of Way depict the Dort Highway Main and its constituent sections. GCDC shall own, operate, and maintain the GCDC Main. GLWA shall own and operate the GLWA Pipe, which GCDC shall maintain at no cost to GLWA. Flint shall own, operate, and maintain the Flint Main. GLWA and GCDC shall each own, operate, and maintain separate communication systems within the GCDC FL-02 Meter Facility, to which GLWA shall have reasonable access. GCDC shall maintain the meter in that Facility.

Whereas, Flint is providing this easement and right of way agreement over, across, under and through the Property to GCDC, for GCDC to operate, maintain and repair the GCDC Main, as sketched in Exhibit 1, and appurtenances, including communication systems.

This transfer is exempt from taxation pursuant to MCL §207.505 (a), MCL §207.526 (a) and MCL §207.526 (h)(i).

NOW, THEREFORE, Grantor, for and in consideration of the sum of One Dollar and 00/100 (\$1.00) Dollars and other good and valuable consideration provided it by Grantee, does hereby grant, convey, and release to Grantee a permanent 30' x 70' non-exclusive easement and right-of-way, to construct, operate, and maintain a water pipeline and does further grant, convey, and release to GCDC a permanent non-exclusive easement and right of way to enter upon sufficient land adjacent to said Easement and right of way for the purpose of pedestrian and vehicular ingress and egress by Grantee and its employees, agents, contractors, subcontractors, and assigns, and the construction, repair, and/or replacement of said GCDC Main and appurtenances including the GCDC FL-02 meter and communications systems, over, across, under, and through the Property and bearing the legal description of:

Commencing at the Northeast corner of said Section 6, thence S88°03'43"W 1570.58 feet along the North line of said Section 6, also being the centerline of East Frances Road (66 feet wide-public); thence SO10 56°17'E 33.00 feet to a point on the Southerly Right-of-Way line of said East Frances Road for a Point of Beginning; thence SO10 06°03"E 70.00 feet; thence S88°03'43"W 30.00 feet; thence N01 0 06°03"W 70.00 feet; thence N88°03'43"E 30.00 feet along the Southerly Right- of-Way line of said East Frances Road, to the Point of Beginning. ("Easement Area")

Grantor, for itself and its successors and assigns, covenants and agrees not to grant an easement or license to any public utility or other person or entity over, across, under, or through the Easement Area to construct, operate, or maintain a pipeline or any other structure, which impairs, impedes, or interferes with the operation, repair, replacement, and maintenance of the Dort Highway Main.

This conveyance includes a release of any and all claims for damage arising from or incidental to the exercise of any of the foregoing powers, except that if the said premises shall be disturbed by Grantee in the exercise of any of the foregoing powers, then said premises shall be restored to its original condition by Grantee, if responsible and except that any existing buildings, structures or fences, the removal or demolition of which shall be required for the reasonable exercise of the foregoing powers, shall be removed or demolished at the expense of Grantee. Grantor agrees not to construct any permanent structures within the public Easement Area and right of way described above or otherwise obstruct Grantee's use of such Easement Area and right of way for the purposes set forth herein.

The assignment and/or transfer of any right to the fee interest encumbered by these easements and rights-of-way shall require the consent of the Flint City Council. This instrument shall run with the land and be binding upon and inure to the benefit of the parties hereto, their representatives, successors and assigns.

IN WITNESS WHEREOF, the City of Flint, a municipal corporation, hereunto affixed signatures
this _____ day of _____, A.D., 2021.

GRANTOR:
City of Flint, a Municipal Corporation

GRANTEE:

By: _____
Mayor Sheldon A. Neeley, City of Flint Grantor

By: _____
Representative of Genesee County Drain
Commissioner – Division of Water & Waste Services

Approved as to Form:

Angela Wheeler, Chief Legal Officer

STATE OF MICHIGAN)
)
COUNTY OF GENESEE

On this _____ day of _____, 2021, before me, a Notary Public, in and for said County,
personally appeared to me Sheldon A. Neeley, Mayor, City of Flint, a Municipal Corporation as Grantor,
known to me to be the person described in and who executed the same as his/her free act and deed.

(Signature)

(Print Name)

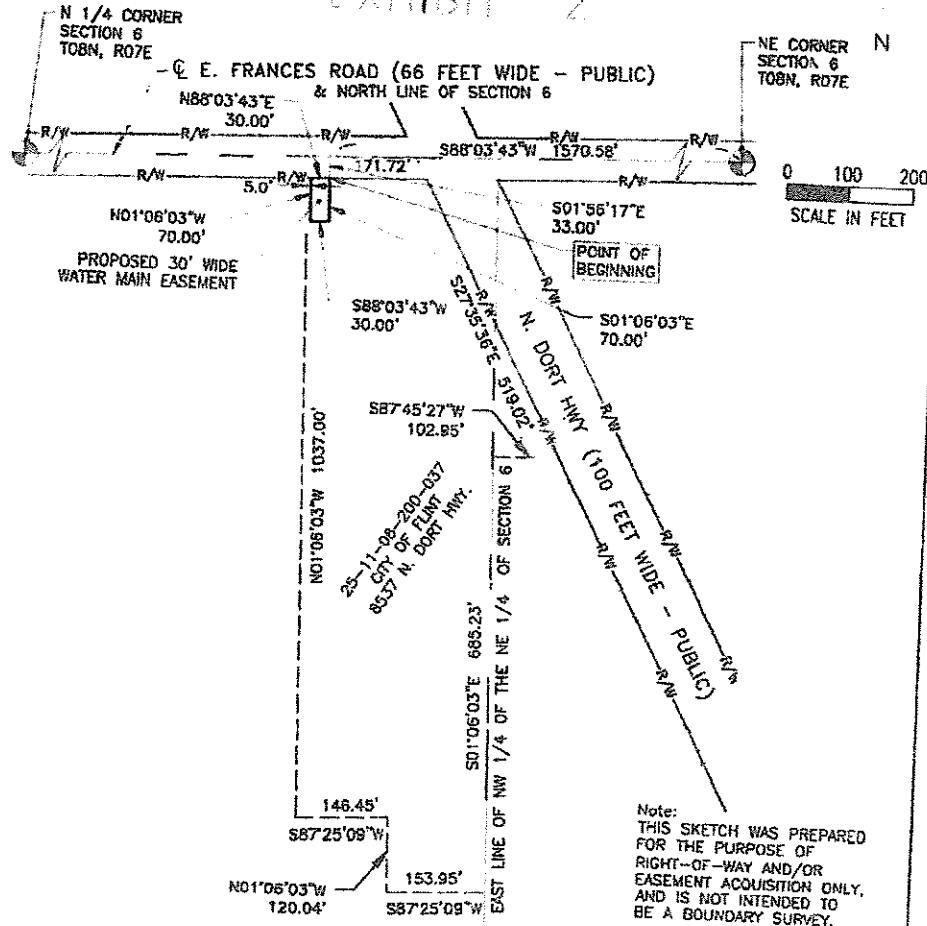
Notary Public, _____ County, _____
Acting in the County of _____
My Commission expires: _____

Easement Description and Exhibits Drafted by:
Wade Trim, Inc.
555 S. Saginaw, Suite 201
Flint, MI 48502

Return to:
City of Flint
Angela Wheeler, Law Department
1101 S. Saginaw Street, 3rd Floor

Flint, MI 48502

EASEMENT SKETCH EXHIBIT "2"



EASEMENT DESCRIPTION:

DESCRIPTION OF A 30 FOOT WIDE EASEMENT FOR WATER MAIN IN THE NORTHEAST 1/4 OF SECTION 6, T8N, R7E, GENESEE CHARTER TOWNSHIP, GENESEE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 6, THENCE S88°03'43"W 1570.58 FEET ALONG THE NORTH LINE OF SAID SECTION 6, ALSO BEING THE CENTERLINE OF EAST FRANCES ROAD (66 FEET WIDE-PUBLIC); THENCE S01°56'17"E 33.00 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID EAST FRANCES ROAD FOR A POINT OF BEGINNING; THENCE S01°06'03"E 70.00 FEET; THENCE S88°03'43"W 30.00 FEET; THENCE N01°06'03"W 70.0 FEET; THENCE N88°03'43"E 30.00 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID EAST FRANCES ROAD, TO THE POINT OF BEGINNING.

FOR:
GENESEE COUNTY DRAIN
COMMISSIONER-
WATER & WASTE SERVICES
8537 N. DORT HWY.
25-11-06-200-037
Proposed Water Main Easement

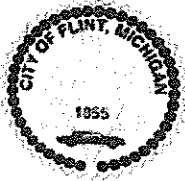


**WADE
TRIM**

565 E. Saginaw Street, Suite 201
Flint, MI 48902
810.236.2666
www.wadetrim.com

SEC. 6 T8N, R7E
BOOK #: PAGE #:
DR BY: BAL COMP BY: -
CK BY: SRB SRVY BY: -
JOB #: COF1068.01f
DATE: 1/3/21 SHEET: 2 OF 2

© Wade Trim Group, Inc.



210165

RESOLUTION NO.: _____

APR - 7 2021

PRESENTED: _____

ADOPTED: _____

**RESOLUTION FOR THE CITY OF FLINT TO GRANT AN EASEMENT TO THE
GREAT LAKES WATER AUTHORITY ON THE NORTH DORT HIGHWAY
PROPERTY**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint entered into a Master Agreement ("Agreement") on December 1, 2017 to build a Secondary Water Source; and

WHEREAS, The City of Flint also granted a license to the Great Lakes Water Authority to City's 72 inch water main to provide potable water to residents as a part of the Master Agreement in which the City of Flint and GLWA entered into Water Service Contract referenced in the Agreement; and

WHEREAS, The City of Flint has now agreed to grant an easement to the Great Lakes Water Authority on the city-owned property located at North Dort Highway at Frances Road for valuable consideration in the amount of \$1.00; and

WHEREAS, the permanent non-exclusive easement will be used to construct, operate, maintain, repair and/or replace the Great Lakes Water Authority water main pipe as part of the City's Secondary Water Source; and

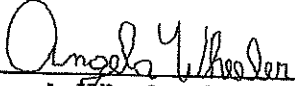
WHEREAS, Documents in support of this grant are attached; and

WHEREAS, The City Administrator, recommends approving the grant of the permanent non-exclusive easement to the Great Lakes Water Authority.



THEREFORE, BE IT RESOLVED that the Flint City Council approves the grant of a permanent non-exclusive easement to the Great Lakes Water Authority to construct, operate, maintain, repair and/or replace the Great Lakes Water Authority water main pipe, in consideration of the valuable consideration of \$1.00 to be paid to the City of Flint.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

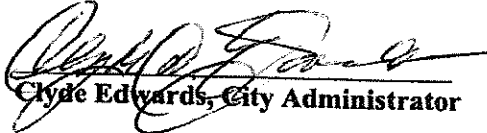


Angela Wheeler, Chief Legal Officer



Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:



Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 04/1/2021

BID/PROPOSAL# NA

AGENDA ITEM TITLE: Resolution to Approve a Secondary Water Source Easement from the City of Flint to the Great Lakes Water Authority on the North Dort Highway Property

PREPARED BY JoAnne Gurley
Legal Department

VENDOR NAME: NA

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution to approve the City of Flint granting an easement to the Great Lakes Water Authority to build a secondary water source.

In December 2017, the City of Flint entered into a Master Agreement where among one of the conditions, Flint would establish a secondary water source on North Dort Highway at Frances Road ("Property") with the Genesee County Road Commission (herein "GCDC") and the Great Lakes Water Authority (herein "GLWA").

For this project, the City has to grant easements on the Property to GCDC and GLWA. Additionally, Flint must maintain its own easement on the Property that will be attached to the land if it were ever to be sold.

Therefore, it is the Law Department's recommendation that the City of Flint approve the proposed Resolution to grant an easement for valuable consideration of \$1.00 from the Great Lakes Water Authority.

FINANCIAL IMPLICATIONS: NA

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount



©Joyce McClone -COF 02-01-20

**CITY OF FLINT EASEMENT AND RIGHT OF WAY
AGREEMENT WITH GREAT LAKES WATER AUTHORITY
FOR A SECONDARY WATER SUPPLY, WATER MAIN
CONSTRUCTION AND MAINTENANCE**

Whereas, the City of Flint, a municipal corporation ("Flint" or "**Grantor**"), owns land situated in the County of Genesee, Michigan bearing the following Tax Parcel No and Legal Description:

Tax Parcel No. 11-06-200-037

Legal Description: All that part of the Northeast 1/4 of the Northeast 1/4 of Section 6, T8N, R7E, lying Westerly of Dort Highway, except the South 1015 feet and the East 153.90 feet of the Northwest 1/4 of the Northeast fractional 114, except the South 330 feet and West 146.4 feet of the East 300.3 feet of the Northwest 1/4 of the Northeast fractional 1/4, except the South 450 feet. (the "Property")

Whereas, Flint shall construct a water pipeline, commonly known as the Dort Highway Main, which is to be comprised of three sections: the Genesee County Drain Commissioner- Division of Water & Waste Services, a County Agency ("GCDC") Main, the Great Lakes Water Authority, a municipal authority ("GLWA" or "**Grantee**") Pipe, and the Flint Main. The GCDC Main shall extend from its upstream connection point to the existing GCDC pipeline on the north side of Frances Road into and through the meter in the GCDC FL-02 Meter Facility, where it will connect with the GLWA Pipe. The GLWA Pipe will, in turn, connect with the Flint Main outside the GCDC FL-02 Meter Facility. The Flint Main will continue from this connection point to the Flint Water Treatment Plant. Exhibits 1 and 2 to this Easement and Right of Way depict the Dort Highway Main and its constituent sections. GCDC shall own, operate, and maintain the GCDC Main. GLWA shall own and operate the GLWA Pipe, which GCDC shall maintain at no cost to GLWA. Flint shall own, operate, and maintain the Flint Main. GLWA and GCDC shall each own, operate, and maintain separate communication systems within the GCDC FL-02 Meter Facility, to which GLWA shall have reasonable access. GCDC shall maintain the meter in that Facility.

Whereas, Flint is providing this easement and right of way agreement over, across, under and through the Property to GLWA, for GLWA to operate, maintain and repair the GLWA Main, as sketched in Exhibit 1, and appurtenances, including communication systems.

This transfer is exempt from taxation pursuant to MCL §207.505 (a), MCL §207.526 (a) and MCL §207.526 (h)(i).

NOW, THEREFORE, Grantor, for and in consideration of the sum of One Dollar and 00/100 (\$1.00) Dollars and other good and valuable consideration provided it by Grantee, does hereby grant, convey, and release to Grantee a permanent 30' x 70' non-exclusive easement and right-of-way, to construct, operate, and maintain a water pipeline and does further grant, convey, and release to Grantee a permanent non-exclusive easement and right of way to enter upon sufficient land adjacent to said Easement and right of way for the purpose of pedestrian and vehicular ingress and egress by Grantee and its employees, agents, contractors, subcontractors, and assigns, and the construction, repair, and/or replacement of said GLWA Main and appurtenances including the communications systems, over, across, under, and through the Property and bearing the legal description of:

Commencing at the Northeast corner of said Section 6, thence S88°03'43"W 1570.58 feet along the North line of said Section 6, also being the centerline of East Frances Road (66 feet wide-public); thence SOI0 56'17"E 33.00 feet to a point on the Southerly Right-of-Way line of said East Frances Road for a Point of Beginning; thence SOI0 06'03"E 70.00 feet; thence S88°03'43"W 30.00 feet; thence N01 0 06'03"W 70.00 feet; thence N88°03'43"E 30.00 feet along the Southerly Right- of-Way line of said East Frances Road, to the Point of Beginning. ("Easement Area")

Grantor, for itself and its successors and assigns, covenants and agrees not to grant an easement or license to any public utility or other person or entity over, across, under, or through the Easement Area to construct, operate, or maintain a pipeline or any other structure, which impairs, impedes, or interferes with the operation, repair, replacement, and maintenance of the Dort Highway Main.

This conveyance includes a release of any and all claims for damage arising from or incidental to the exercise of any of the foregoing powers, except that if the said premises shall be disturbed by Grantee in the exercise of any of the foregoing powers, then said premises shall be restored to its original condition by Grantee, if responsible and except that any existing buildings, structures or fences, the removal or demolition of which shall be required for the reasonable exercise of the foregoing powers, shall be removed or demolished at the expense of Grantee. Grantor agrees not to construct any permanent structures within the public Easement Area and right of way described above or otherwise obstruct Grantee's use of such Easement Area and right of way for the purposes set forth herein.

The assignment and/or transfer of any right to the fee interest encumbered by these easements and rights-of-way shall require the consent of the Flint City Council. This instrument shall run with the land and be binding upon and inure to the benefit of the parties hereto, their representatives, successors and assigns.

IN WITNESS WHEREOF, the City of Flint, a municipal corporation, hereunto affixed signatures
this ____ day of _____, A.D., 2021.

GRANTOR:
City of Flint, a Municipal Corporation

By: _____
Mayor Sheldon A. Neeley, City of Flint Grantor

Approved as to Form:

Angela Wheeler, Chief Legal Officer

STATE OF MICHIGAN)
)
COUNTY OF GENESEE

On this ____ day of _____, 2021, before me, a Notary Public, in and for said County,
personally appeared to me Sheldon A. Neeley, Mayor, City of Flint, a Municipal Corporation as Grantor,
known to me to be the person described in and who executed the same as his/her free act and deed.

(Signature)

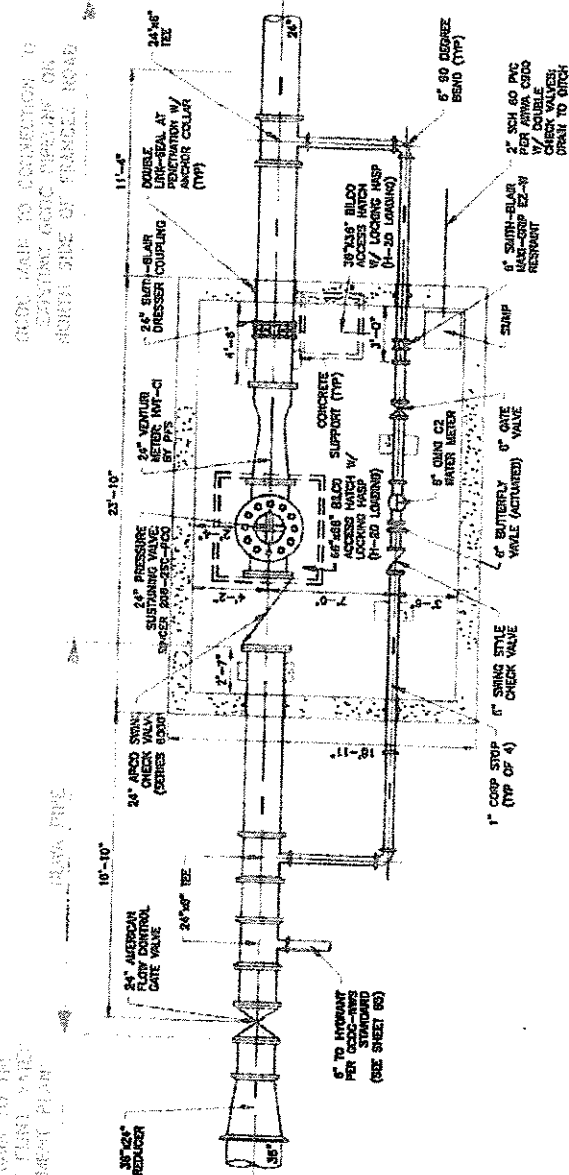
(Print Name)

Notary Public, _____ County, _____
Acting in the County of _____
My Commission expires: _____

Easement Description and Exhibits Drafted by:
Wade Trim, Inc.
555 S. Saginaw, Suite 201
Flint, MI 48502

Return to:
City of Flint
Angela Wheeler, Law Department
1101 S. Saginaw Street, 3rd Floor
Flint, MI 48502

GODC FL-02 METER FACILITY
FLINT SECONDARY WATER SUPPLY
(DORT HIGHWAY MAIN)



METER VAULT - PLAN

NO SCALE

FOR:
GENESSEE COUNTY DRAIN
COMMISSIONER
WATER & WASTE SERVICES
8537 N. DORT HWY
25-11-06-200-037
Prepared Note: Main Basement



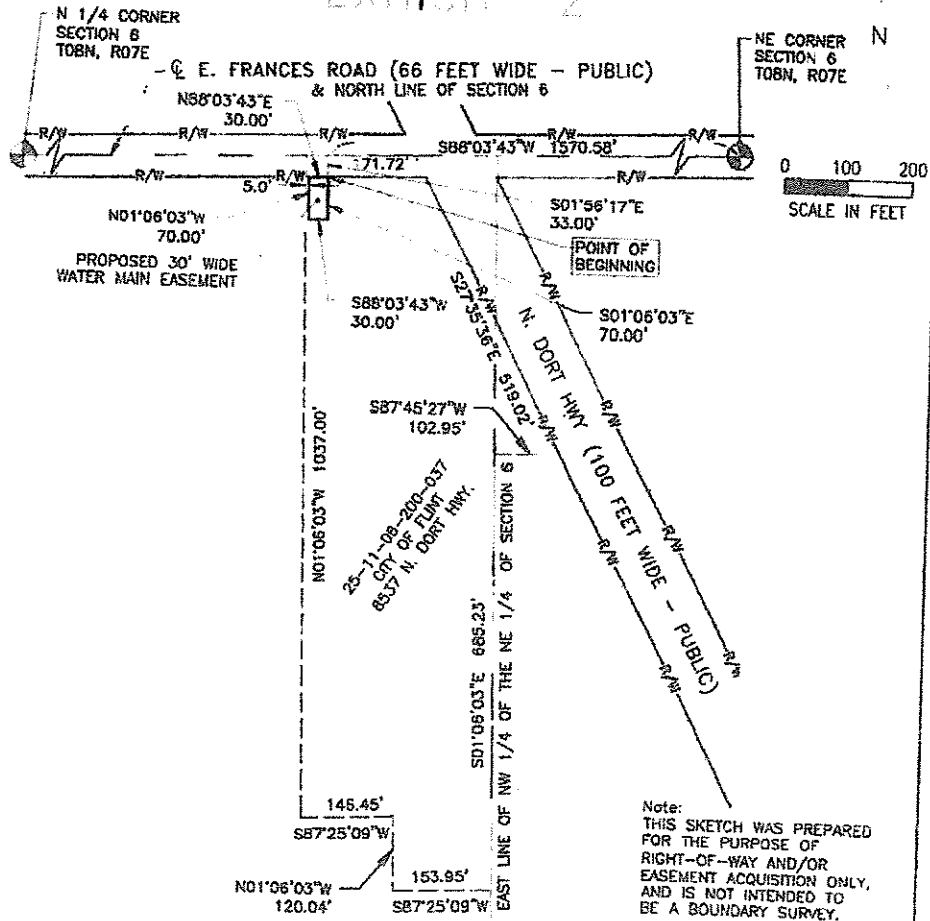
WADE TRIM

555 E. Saginaw Street, Suite 201
Flint, MI 48502
810.236.2555
www.wadefirm.com

SEC 6	TORN	ROTE
BOOK #	PAGE #:	
DR BY TWR	COMP BY.	
CK BY: JRK	SRVY BY.	
JOB #:	COF1068.014	
DATE. 1/3/21	SHEET: 1 OF	

(b) Name any three. (3)

EASEMENT SKETCH EXHIBIT "2"



EASEMENT DESCRIPTION:

DESCRIPTION OF A 30 FOOT WIDE EASEMENT FOR WATER MAIN IN THE NORTHEAST 1/4 OF SECTION 6, T8N, R7E, GENESEE CHARTER TOWNSHIP, GENESEE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 6, THENCE S88°03'43"W 1570.58 FEET ALONG THE NORTH LINE OF SAID SECTION 6, ALSO BEING THE CENTERLINE OF EAST FRANCES ROAD (66 FEET WIDE-PUBLIC); THENCE S01°56'17"E 33.00 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID EAST FRANCES ROAD FOR A POINT OF BEGINNING; THENCE S01°06'03"E 70.00 FEET; THENCE S88°03'43"W 30.00 FEET; THENCE N01°06'03"W 70.0 FEET; THENCE N88°03'43"E 30.00 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID EAST FRANCES ROAD, TO THE POINT OF BEGINNING.

FOR:
GENESEE COUNTY DRAIN
COMMISSIONER-
WATER & WASTE SERVICES
8537 N. DORT HWY.
25-11-06-200-037
Proposed Water Main Easement



**WADE
TRIM**

666 S. Saginaw Street, Suite 201
Flint, MI 48902
810.238.2555
www.wadetrिम.com

SEC. 6, T8N, R7E
BOOK #: PAGE #:
DR BY: BAL COMP BY: -
CK BY: SRB SRVY BY: -
JOB #: COF1068.01f
DATE: 1/3/21 SHEET: 2 OF 2

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