

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, March 8, 2021

5:30 PM

***Agenda Amended to Add Three Additional Public Hearings
and to Remove an Executive Session***

ELECTRONIC PUBLIC MEETING CITY COUNCIL

***Kate Fields, President, Ward 4
Maurice D. Davis, Vice President, Ward 2***

***Eric Mays, Ward 1
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7***

***Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8***

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING**AMENDED PUBLIC NOTICE*****In Accordance with the Newly Revised Open Meetings Act
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING***

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that the MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings before January 1, 2021 and retroactive to March 18, 2020. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. On November 15, an order from the Michigan Department of Health and Human Services (DHHS) prohibits gatherings at non-residential venues beginning November 18. Therefore, pursuant to the amended Open Meetings Act and the DHHS order, the following meeting is scheduled electronically:

***Flint City Council Meeting
Monday, March 8, 2021, at 5:30 p.m.***

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/channel/UCp2cWTuocUM3awU4xXWzwaw> or through Start Meeting Solution by dialing (617) 944-8177.

1. In order to speak during the PUBLIC HEARING PERIOD of the meeting by telephone, participants will also call (617) 944-8177:

- a. All callers will be queued and muted until the Public Hearing portion of the agenda;
- b. Public speakers will be unmuted in order and asked if they wish to address the City Council on THE SUBJECT OF THE PUBLIC HEARING SPECIFICALLY;
- c. Public speakers should state and spell their name for the record and will be allowed ten (10) minutes to speak during the public hearing;
- d. The speaker will be returned to mute after the 10 minutes have expired.

2. In order to speak during the PUBLIC SPEAKING PERIOD of the meeting by telephone, participants will also call (617) 944-8177:

- a. All callers will be queued and muted until the Public Speaking portion of the agenda;
- b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;
- c. Public speakers should state and spell their name for the record and will be allowed three (3) minutes for public speaking;
- d. The speaker will be returned to mute after the 3 minutes have expired;
- e. After the telephonic public speakers are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 3 minutes;
- f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker.

Consequently, public participants who call in and speak during the public speaking period of the meeting WILL NOT have written comments as submitted read by the City Clerk.

3. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 5:30 p.m.

4. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

CALL TO ORDER

ROLL CALL

MEMBER REMOTE ANNOUNCEMENT

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

PROCEDURES ON CONDUCTING ELECTRONIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote on any agenda changes.

PRESENTATION OF MINUTES

SPECIAL ORDERS

210070 Special Order/Hatch Act

A Special Order as requested by Council President Fields to discuss the Hatch Act of 1939, which prohibits some forms of political activity.

210124 Special Order/Bone Scans & Lead Measurement/Dr. Lawrence Reynolds

A Special Order as requested by Council President Fields to allow Dr. Lawrence Reynolds, who serves as health advisor to Mayor Sheldon Neeley, to present his findings on bone scanning equipment and their use in measuring lead exposure.

PUBLIC HEARINGS**210063.6** Public Hearing/Street Vacation/Decker Street Between Robert T. Longway Boulevard and Kearsley Street

A public hearing to consider the vacation of Decker Street between Robert T. Longway Boulevard and Kearsley Street. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

210064.6 Public Hearing/Street Vacation/Kearsley Street Between Walnut and Robert T. Longway Boulevard (1400 Kearsley Street)

A public hearing to consider the vacation of Kearsley Street between Walnut and Robert T. Longway Boulevard (1400 Kearsley Street). [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

210084.6 Public Hearing/Brownfield Redevelopment Plan/James P. Cole Project (1809 James P. Cole)

A Public Hearing on the proposed Brownfield Redevelopment Plan for 1809 James P. Cole (James P. Cole Project.) [NOTE: Once approved, the Brownfield plan will allow the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment. The reimbursement can occur over the life of the plan, which is normally 30 years. The eligible reimbursable expenses are estimated at around \$2,541,508.00.]

210085.6 Public Hearing/Ordinance 210085

A Public Hearing for Ordinance No. 210085, an ordinance to amend the Flint City Code of Ordinances by amending Chapter 18 (Taxation; Funds; Purchasing), Article II (Assessments), by amending Section 18-7 (Special Assessment Relief Board Created; Membership), by amending Section 18-8 (Same -- Investigation of Requests for Relief; Report and Recommendation), by amending Section 18-9 (Award of Relief from Assessments), and by amending Section 18-10 (Payment of Special Assessment by City; Taking of Mortgage and Note to Assure Repayment to City). [NOTE: Ordinance to become effective 30 days after adoption.]

- 210087.6** Public Hearing/Review and Receive Public Input/City of Flint 2020-21 Annual Action Plan

A Public Hearing for the purposes of allowing review of the [2020-21] Annual Action Plan and to receive public comment.

PUBLIC SPEAKING

COUNCIL RESPONSE

PETITIONS AND UNOFFICIAL COMMUNICATIONS

COMMUNICATIONS (from Mayor and other City Officials)

ADDITIONAL COMMUNICATIONS

APPOINTMENTS

- 210096** Reappointment/Flint Planning Commission/Elizabeth Jordan (Ward 9)

Resolution approving the reappointment of Elizabeth Jordan (401 Burroughs Avenue, Flint, Michigan, 48507 - Ward 9) to the Flint Planning Commission as requested by 9th Ward Representative Eva Worthing for an additional three-year term, expiring March 2022, as requested by Mayor Sheldon Neeley. [By way of background, Ms. Jordan's term expired in March 2019, but she continued to serve.]

- 210097** Appointment/Human Relations Commission/Brian Larkin

Resolution resolving that the Flint City Council approves the appointment of Brian Larkin (2821 Circle Drive, Flint, MI, 48507), to serve on the City of Flint Human Relations Commission for a two-year term, commencing October 27, 2020, and expiring October 28, 2022.

APPOINTMENTS (May be Referred from Special Affairs)

- 210125** Appointment/Board of Review/Lisa M. Squier/Ward 4

Resolution approving the appointment of Lisa M. Squire (1301 Maplewood Avenue, Flint, MI, 48506) to the Board of Review for the remainder of a three-year term, commencing immediately upon adoption of this resolution and expiring January 1, 2022, as requested by 4th Ward City Councilperson Kate Fields. [NOTE: By way of background, Ms. Squire is replacing Clarence Campbell, whose term expired in December 2018, although he continued to serve on the Board until his resignation in November 2020.]

RECONSIDERATION

[NOTE: Resolution No. 210102, a Resolution Approving the Appointment of Shelbi Frayer as Chief Financial Officer, was FAILED by the City Council on March 3, 2021, at its Governmental Operations Committee Meeting. It is presented here for Council's (re)consideration.]

210102 Mayoral Appointment/Chief Financial Officer/Shelbi Frayer

Resolution resolving that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Shelbi Frayer as Chief Financial Officer [at an hourly compensation rate of \$71.153 per hour (\$148,100.00 annually).] [General Fund Salary and Wages Acct. No. 101-191.100-703.000 = \$91,976.90 and LCSM-17-FRTA = \$56,032.10.]

RESOLUTIONS

210063.1 Approval/Street Vacation/Decker Street Between Robert T. Longway Boulevard and Kearsley Street

Resolution resolving that Decker Street Between Robert T. Longway Boulevard and Kearsley Street is hereby vacated and discontinued forever as a public street, alley or public ground, and the same is hereby placed on the assessment rolls for the purpose of taxation; AND, resolving that the City Clerk shall, within 30 days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

210064.1 Approval/Street Vacation/Kearsley Street Between Walnut Street and Robert T. Longway Boulevard (1400 Kearsley Street)

Resolution resolving that Kearsley Street between Walnut Street and Robert T. Longway Boulevard is hereby vacated and discontinued forever as a public street, alley or public ground, and the same is hereby placed on the assessment rolls for the purpose of taxation; AND, resolving that the City Clerk shall, within 30 days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer. [NOTE: The Ruth Mott Foundation's Applewood Master Plan calls for the construction of a welcome center... which will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation.]

210103 Contract/Sorensen Gross Construction Co./Dort Pump Station Rehabilitation

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to issue a contract to Sorensen Gross Construction Co. for Dort Pump Station rehabilitation, in an amount NOT-TO-EXCEED \$3,649,397.00, as requested by the Department of

Public Works [Water Infrastructure Improvements for the Nation (WIIN) Fund Acct. No. 496-552.000-801.076].

210104 Agreement/Sub-Grantee/United Way of Genesee County/W.K. Kellogg Foundation (WKKF) Grant

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into an agreement with United Way of Genesee County to act as a sub-grantee to the city's 2017 W.K. Kellogg Foundation (WKKF) grant, and to allocate above said funds as stated in the grant budget. [NOTE: The City of Flint received a grant from the W.K. Kellogg Foundation under the FY2017-2018 budget in the amount of \$2,957,800.00 to assist with workforce development through incentivizing companies to hire Flint residents.]

210120 Multi-Year Agreement/Dearborn National Insurance Co./Third-Party Administrator/Life & Short-Term Disability Insurance

Resolution resolving that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Insurance Co. to continue providing the city with its life and short-term disability insurance coverage, in the amount of \$75,000.00 for the rest of FY2021, \$150,000.00 for FY2022, and \$100,000 for the period July 1, 2022 through March 1, 2023, for a total cost NOT-TO-EXCEED \$325,000.00, as requested by Human Resources, with funding to come from Acct. No. 627-853.300-732.000. [NOTE: The city's healthcare consultant, Manquen Vance, selected Dearborn National Insurance Co. after a bidding process to administer its life and short-term disability insurance coverage.]

RESOLUTIONS (May Be Referred From Special Affairs)

210081 CO#1/Contract/Rowe Professional Services Co./Project Management Services/FAST Start Program Phase VI

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into change order #1 with Rowe Professional Services Co. for additional project management services for Phase VI of the FAST Start Program, as requested by DPW, in an amount NOT-TO-EXCEED \$500,000.00, for a total contract price NOT-TO-EXCEED \$2,638,735.00 [Water Infrastructure Improvements for the Nation (WIIN) Grant Acct. No. 496-540.006-801.051.]

210084.1 Approval/City of Flint Brownfield Redevelopment Project Authority/Brownfield Plan for the James P. Cole Project (1809 James P. Cole Boulevard)

Resolution resolving that the [Brownfield Plan for the James P. Cole Project (1809 James P. Cole Boulevard)] as submitted is hereby approved and adopted, and a copy of the plan and all amendments thereto shall be maintained on file in the City Clerk's office. [NOTE: Once approved, the Brownfield plan will allow the reimbursement of eligible project expenses from the additional tax revenue realized as a result of the redevelopment. The reimbursement can occur over the life of the plan, which is normally 30 years.]

The eligible reimbursable expenses are estimated at around \$2,541,508.00.]

210121 Budget Amendment/Transfer of Funds/FY2020-2021 Quarterly Budget Amendment

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2020-2021 operating budget of the City of Flint, as requested by Finance. [NOTE: The city is adding \$210,834.79 in expenditures to the City's General Fund for Blight Management, the discontinuation of bank processing fees for online payments, and shortages in supplies and professional services for Maintenance.]

210121.1 Amendment/Budget Amendment/Transfer of Funds/FY2020-2021 Quarterly Budget Amendment

Amended resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2020-2021 operating budget of the City of Flint, as requested by Finance. [NOTE: The city is adding \$210,834.79 in expenditures to the City's General Fund for Blight Management, the discontinuation of bank processing fees for online payments, and shortages in supplies and professional services for Maintenance.] [NOTE: The proposed amendments decreased from \$210,208.67 to \$166,834.79 and the final adjustment decreased from \$73,509,043.46 to \$73,465,043.46.]

LIQUOR LICENSES

INTRODUCTIONS AND FIRST READING OF ORDINANCES

210044 Ordinance/Chapter 50 (Zoning)/Article I (In General)

An ordinance to amend Chapter 50 (Zoning), Article I, (In General), of the Code of the City of Flint by repealing said Article and adopting Article I (Title, Purpose and Scope). [NOTE: This Chapter shall be known as the "Zoning Ordinance" of the City of Flint.]

210045 Ordinance/Chapter 50 (Zoning)/Article II (A-1 Single-Family Low-Density District)

An ordinance to amend Chapter 50 (Zoning), Article II, (A-1 Single-Family Low-Density District), of the Code of the City of Flint by repealing said Article and adopting Article II (Mapped Zone Districts).

210046 Ordinance/Chapter 50 (Zoning)/Article III (A-2 Single-Family Medium Density District)

An ordinance to amend Chapter 50 (Zoning), Article III, (A-2 Single-Family Medium Density District), of the Code of the City of Flint by repealing said Article and adopting Article III (Residential Zone Districts).

210047 Ordinance/Chapter 50 (Zoning)/Article IV (B Two-Family District)

An ordinance to amend Chapter 50 (Zoning), Article IV, (B Two-Family District), of the Code of the City of Flint by repealing said Article and adopting Article IV (Commercial Zone Districts).

210048 Ordinance/Chapter 50 (Zoning)/Article V (C-1 Multifamily Walk-Up Apartment District)

An ordinance to amend Chapter 50 (Zoning), Article V, (C-1 Multifamily Walk-Up Apartment District), of the Code of the City of Flint by repealing said Article and adopting Article V (Employment Zone Districts).

210049 Ordinance/Chapter 50 (Zoning)/Article VI (C-2 Multifamily High-Density Apartment District)

An ordinance to amend Chapter 50 (Zoning), Article VI, (C-2 Multifamily High-Density Apartment District), of the Code of the City of Flint by repealing said Article and adopting Article VI (Institutional/Innovation Zoned Districts).

SECOND READING AND ENACTMENT OF ORDINANCES**210085** Ordinance/Amendment/Chapter 18 (Taxation; Funds; Purchasing)/Article II (Assessments)/Amendment of Sections 18-7, 18-8, 18-9 and 18-10

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 18 (Taxation; Funds; Purchasing), Article II (Assessments), by amending Section 18-7 (Special Assessment Relief Board Created; Membership), by amending Section 18-8 (Same -- Investigation of Requests for Relief; Report and Recommendation), by amending Section 18-9 (Award of Relief from Assessments), and by amending Section 18-10 (Payment of Special Assessment by City; Taking of Mortgage and Note to Assure Repayment to City).

DISCUSSION ITEMS**FINAL COUNCIL COMMENTS****ADJOURNMENT**



210096

RESOLUTION NO.: _____
PRESENTED: FEB 22 2021
ADOPTED: _____

**RESOLUTION RECOMMENDING THE RE-APPOINTMENT OF ELIZABETH JORDAN TO
THE FLINT PLANNING COMMISSION**

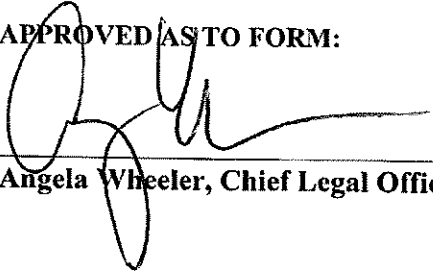
BY THE MAYOR:

Under state law PA 33, the Flint Planning Commission is charged with the creation of the Master Plan and recommendation of the plan for adoption by Flint City Council.

WHEREAS, Eva Worthing recommends the re-appointment of Elizabeth Jordan to another three-year term on the Flint Planning Commission as Ward 9 Representative, with said term to expire March 1, 2024; and

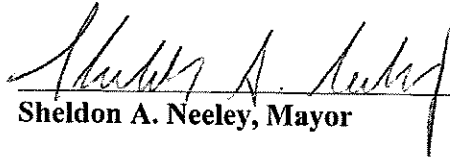
IT IS RESOLVED, that the Flint City Council approves the re-appointment of Elizabeth Jordan to another three-year term on the Flint Planning Commission as Ward 9 Representative, with said term commenced on March 1, 2021 and to expire on March 1, 2024.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



210097

RESOLUTION NO.:

PRESENTED:

FEB 22 2021

ADOPTED:

**RESOLUTION RECOMMENDING THE APPOINTMENT OF BRIAN LARKIN TO THE
HUMAN RELATIONS COMMISSION**

BY THE MAYOR:

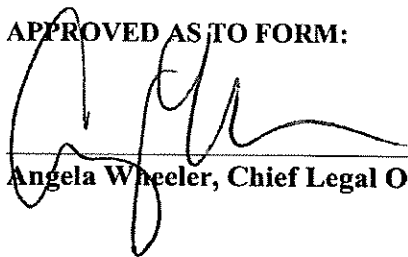
Per the City Charter that went into effect on Jan. 1, 2018, the Human Relations Commission shall be comprised of nine members, one from each ward in the City of Flint.

WHEREAS, Each Council member shall appoint one resident of his or her ward to serve on the Commission, which aims to assist in the elimination of prejudice, hate and discrimination and promote equality in the treatment of all residents;

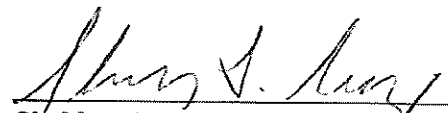
WHEREAS, Eva Worthing recommends the appointment of Brian Larkin (2821 Circle Drive, Flint, Michigan 48507), to a two-year term on the Human Relations Commission as Ward 9 Representative; and

BE IT RESOLVED, that the Flint City Council approves the appointment of Brian Larkin (2821 Circle Drive, Flint, Michigan 48507) to a two-year term on the Human Relations Commission as Ward 9 Representative, with said term to commence on March 1, 2021 and to expire on March 1, 2023.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

Brian Larkin

2821 Circle Dr. Flint, MI 48507
(810) 210-2607
larkinbr@gmail.com

Education

2007-2009
MSP, Urban & Regional Planning
Florida State University

2002-2006
BA, Business Administration
Morehouse College, *cum laude*

Public Office

2015
City of Flint Charter Review
Commission

2015
Receivership Transition Advisory Board

Organizations

2018-2019
Association of Black Foundation
Executives

2016-2019
Emerging Professionals in
Philanthropy

2013 - Present
Flint Public Library Board of Trustees
- Vice President

2011- Present
Alpha Phi Alpha Fraternity –President
Emeritus (Flint Chapter)

2007- 2011
National Municipal Government
Sustainability Group

Work Experience

2021- present

Center for Community Progress

Director, National Land Bank Network

Develop and led a national network focused on advancing the field of land banking through **federal policy, peer to peer learning, mentorship, and technical assistance.**

2015;2019-2021

City of Flint

Chief of Staff (2019)

Director, Planning and Development (2015)

Oversee all City Functions on behalf of the Mayor. Initiate and manage special projects in the areas of **neighborhood development, strategic partnerships, and community branding.** Monitor and support **budget development** and implementation. Serve as **governmental liaison** to municipal, state and federal agencies and elected officials. Directly responsible for the implementation of the **Master Plan.**

2016- 2019

Charles Stewart Mott Foundation

Associate Program Officer

Grantmaking activities focused on Flint, MI. Creation of a **neighborhood revitalization strategy.** Collective impact approaches that align resources geographically. Focused on enhanced local capacity, and improvements to the **built environment.**

2014 -2015

Flint & Genesee Chamber of Commerce

Director, Core Initiatives

Coordinated engagement between **staff and boards.** Identify strategies for internal **leadership development.** Handles the primary responsibility for **community outreach** and engagement. Directing all **public policy** initiatives.

2012-2014

Michigan Governor's Office of Urban & Metropolitan Initiatives

Associate Director

Led the Flint Satellite Office. Focus on urban core revitalization.

Volunteer Activities

Alpha Esquire Leadership Group Mentor

March of Dimes March for
Babies/Celebrity Chef Auction

Big Brothers Big Sisters Lunch Buddy
Program

Flint Community Schools Project Mentor

International Academy Food Pantry

Education Awards

2009 Rackham Merit Fellowship Award
Recipient, University of Michigan

2008 Florida Planning and Zoning
Association Award

2007 Segal AmeriCorps Education
Award

Technical Skills

BS&A

Fluxx

Microsoft Office Suite

Microsoft CRM (Customer Relationship
Management)

Geographic Information Systems (GIS)

SPSS (Statistical Package for the Social
Science)

Work Experience (continued)

2011-2012

Keep Genesee County Beautiful
Program Assistant

2011

Genesee County Land Bank
Program Coordinator
Countywide vacant land maintenance program

2011

University of Michigan
GSI Instructor
UP507 Intermediate GIS & UP 504 Introduction to Statistics

2010

University of Michigan
Research Assistant
Conducting surveys and interviews of CDCs

Conferences and Workshops

2016 Center for Community Progress Reclaiming Vacant Properties,
Baltimore, MD
2016 American Planning Association, Phoenix, AZ *presenter*
2015 Locus Michigan Leadership Summit, Detroit, MI
2013 Bruner Loeb Forum on Legacy Cities, Detroit, MI
2012 Robert Wood Johnson Foundation Healthy Kids Healthy Communities.
Participant. Chapel Hill, NC
2010 City After Abandonment Author Symposium, **coordinator and chapter**
critique Ann Arbor, MI
2008 American Collegiate Society of Planners Chicago, IL
2008 Florida Planning Zoning Association Annual Conference, **travel grant**
and scholarship St. Augustine, FL (**produced an article for the**
professional newsletter entitled "What is Planning")
2008 National Box City Program, Chaires Elementary, **team leader**
Tallahassee, FL
2007 University of Michigan Social, Behavioral, and Economic Sciences
PREVIEW **travel grant** Ann Arbor, MI
2007 Florida Chapter, American Planning Association Conference, Orlando,
FL
2007 Greater Flint Fair Housing Workshop, **presenter** Flint, MI



210102

RESOLUTION NO.: _____

MAR - 3 2021

PRESENTED: _____

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF SHELBI FRAYER AS CHIEF
FINANCIAL OFFICER**

BY THE MAYOR:


Pursuant to Flint City Charter Section 4-203(D), the Mayor of the City of Flint hereby appoints Shelbi Frayer as the Chief Financial Officer.

WHEREAS, the Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.153 hourly rate) and paid from account 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10), with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to February 15, 2021. The terms of appointment and resume are attached.

WHEREAS, Mayor Sheldon Neeley recommends that Shelbi Frayer be appointed as the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED that the Flint City Council approves the recommendation by Mayor Sheldon Neeley to appoint Shelbi Frayer as the Chief Financial Officer.

APPROVED AS TO FORM:


Angela Wheeler (Feb 23, 2021 13:51 EST)

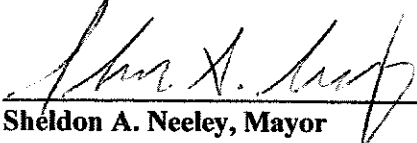
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Jennifer Ryan (Feb 23, 2021 12:55 EST)

Jennifer Ryan, Deputy Finance Director

FOR THE CITY OF FLINT:


Sheldon A. Neeley, Mayor

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President





CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/18/2021

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: Resolution Approving Shelbi Frayer Appointment to Chief Financial Officer

PREPARED BY: V. Foster, Dept. of Finance

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Resolution authorizing the appointment of Shelbi Frayer as Chief Financial Officer. Ms. Frayer will be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.15 hourly rate) and paid from account 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10).


FINANCIAL IMPLICATIONS: Payment shall be drawn from appropriated funds in and line item 101-191.100-703.000 (\$91,967.90) and 296.172.100.703.000 (LCSM-17-FRTA) (\$56,032.10).

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:


Clyde Edwards, City Administrator

SHELBI FRAYER

sfrayer13@gmail.com | 517-881-3410

ACHIEVEMENTS

- Repaired numerous fiscally unhealthy business offices by creating long-term budget and cash flow projections, as well as establishing systems and procedures
- Successfully administered multimillion-dollar construction projects
- Lead the team that implemented legislation for fiscal solvency in Detroit Public Schools
- Served as Chief Negotiator for collective bargaining agreements and served as Chief Procurement Officer for all purchasing needs
- Proven successful in building office culture and leading a team in a variety of diverse departments
- Managed 250+ staff, as well as 6 directors in the areas of maintenance & custodial, food service, daycares, transportation, human resources and business office operations

EDUCATION

- Master's Degree in Administration- Central Michigan University
- Bachelor's Degree in Business Management and Administration- Northwood University

EXPERIENCE

Business Owner- July 2020 to Present Frayer Consulting Services, LLC

- ❖ Assist a variety of clients with business, operations, human resource, and finance functions. Current clients range from business start-ups, to municipal turn around work.

Chief Strategy & Financial Officer- August 2019 to July 2020 City of Lansing- Lansing, Michigan

- ❖ Serve the city as head of the finance team responsible for all budgets, accounting, procurement, and restructuring efforts.
- ❖ Repairing a business office with significant audit findings and restructuring the finance department.
- ❖ Responsible for all financial activity ensuring compliance, best practice, and transparency.
- ❖ Responsible for restructuring long & short term debt (to date, saved/made the city over \$8 million dollars).
- ❖ Manage cash flow and all investments to maximize earnings.
- ❖ Restructured all insurance plans (health/property & casualty/worker's comp) to save the city \$3.5 million of on going savings each year (additional restructuring and savings to come).
- ❖ Renegotiate all vendor and service contracts for additional revenue or savings.
- ❖ Serves as secretary to two pension boards, and the plan administrator for defined contribution plans.

Executive Director- June 2014 to August 2019 State of Michigan, Lansing, Michigan

Performing many strategic initiatives throughout the department, other departments, the Legislature, and Executive Branch. Held many positions (multiple at times) with growing responsibilities and challenges. Listed below are a few of my key roles and job duties.

SHELBI FRAYER

sfrayer13@gmail.com | 517-881-3410

- ❖ Serves as the Executive Director for the Financial Review Commission (for the implementation of PA 192 of 2016- creation of the Detroit Public Schools Community District).
- ❖ Director of the Office of School Review and Fiscal Accountability (OSRFA) serving all financially distressed districts in Michigan.
- ❖ Served as Director of Local Government overseeing the areas of audits, municipal borrowing, reporting and financially distressed schools.
- ❖ Managed a growing team of people while designing the work goals and outputs of a new office within Treasury (OSRFA after legislation passed).
- ❖ Created policies, identified practices, and drafted guidelines regarding technical aspects of maintaining good fiscal health of school districts and local governments in Michigan.
- ❖ Went "on-loan" to serve as Benton Harbor Schools CFO to assist both the district and the department in stabilizing the financial operations for the district.
- ❖ Assisted with the issuance of State bonds and notes, including General Obligation bond issues.
- ❖ Performed cash management, banking, accounting, and investment activities for bond issues and public finance programs.

Briefly left the department (<7 months) to grow my abilities to develop relationships and build business opportunities. My focus was on financially restructuring schools, municipalities, and non-profits organizations.

Executive Director of Business and Finance (CFO)- September 2013 to June 2014 Mason Public Schools (MPS), Mason, Michigan

- ❖ Administered district-wide coordination of budget development and long-term debt management.
- ❖ Human Resource Director serving over 450 employees and seven unions.
- ❖ Repaired a fiscally unhealthy business office with significant audit findings in less than a year.
- ❖ Directed all school district financial activity ensuring compliance, best practice, and transparency.
- ❖ Chief negotiator for all union contracts as well as managed all labor relations and grievances.
- ❖ Managed the district's cash and invested available funds to maximize earnings.
- ❖ Administered all insurance plans (health/property & casualty/worker's comp) for the district.

Business Manager (CFO)- February 2011 to September 2013 St. Johns Public Schools, St. Johns, Michigan

- ❖ Managed 250+ staff, as well as 6 directors in the areas of maintenance & custodial, food service, daycares, transportation, human resources and business office operations.
- ❖ Successfully administered a multimillion-dollar bond projects at a public school district
- ❖ Directed all school district financial activity ensuring compliance, best practice and transparency.
- ❖ Chief negotiator for all union contracts as well as managed all labor relations and grievances.
- ❖ Served as the Director of Transportation overseeing staffing, routing, public/parent concerns.
- ❖ Administered all insurance plans (health/property & casualty/worker's comp) for the district.

Financial Manager- September 2008 to March 2011 Michigan Association of Intermediate School Administrators, Lansing, Michigan

- ❖ Responsible for day-to-day staff operations including all human resource functions.
- ❖ Financially managed three federal grants that total over \$30 million each fiscal year.
- ❖ Created, planned, and maintained budgets for several projects.
- ❖ Maintained accurate and organized records for state, federal, and single auditors.
- ❖ Interpreted laws and policies to administer grants properly.

SHELBI FRAYER TERMS OF APPOINTMENT

The Mayor of the City of Flint hereby appoints **Shelbi Frayer** as Chief Financial Officer in accordance with the provisions of Flint City Charter §§4-203(D) & 1-501.

1. **Scope of Services:** Under the general supervision of the Mayor and City Administrator, the Chief Financial Officer duties shall include those enumerated for the Chief Financial Officer in the Flint City Code of Ordinances, Chapter 2, Article XV, Department of Finance, the Chief Financial Officer Job Description and other duties that shall from time-to-time be required, in the absolute discretion of the Mayor, or her designee and; she shall be subject to all work rules and policies established by the City of Flint.

2. **Term of Appointment:** This appointment shall commence on March 9, 2021 and shall continue at the will of the Mayor.

3. **Compensation:** The Chief Financial Officer shall be paid a salary based on an annual compensation rate of One-Hundred and Forty-Eight Thousand Dollars (\$148,000.00/\$71.15 hourly rate). This salary shall be payable in regular timely installments, in the same manner as other employees of the City of Flint are paid. Such earnings shall be paid from account 101-191.100-703.000 (\$91,967.90), Wages & Salaries and account 296-172.100-703.000 (LCSM-17-FRTA) (\$56,032.10) with the difference in compensation between the Interim Chief Financial Officer and Chief Financial Officer made retroactive to February 15, 2021. The funding from the Mott Capacity Grant is contingent upon the availability of the funding. In the event, that the funding from the Mott Capacity Grant is no longer available, the salary will be reduced to \$91,967.10 unless other funding sources subsequently supplement the \$56,032.10.

4. **Benefits:** The Chief Financial Officer will be provided with fringe equal to those now or hereinafter provided for an exempt employee allocated above Level 23 including, but not limited to health care coverage, dental insurance, life insurance, personal time off, etc.; but expressly excluding membership in the Civil Service System. However, the Chief Financial Officer shall be eligible to participate in the City of Flint Hybrid Pension Plan as provided to other appointed officials, which may change from time-to-time. The Chief Financial Officer shall be 100% vested at all times, with respect to her own contributions.

For the purposes of providing to the Chief Financial Officer the above compensation and fringe benefits, the City of Flint shall place the Chief Financial Officer on the City's regular payroll so that all of said compensation and fringe benefits shall be provided to the Chief Financial Officer in the same manner as other employees of the City of Flint.

5. **Indemnification and Insurance:** The City of Flint shall indemnify and provide appropriate insurance coverage for the Chief Financial Officer for any attorney's fees, reasonable costs, and damage awards incurred by the Chief Financial Officer as a result of any malpractice action brought against her by any person as a result of his performance of duties pursuant to her Appointment. To the fullest extent permitted by law, the City of Flint shall defend, pay on behalf of, indemnify and hold harmless the Chief Financial Officer against any and all claims, demands, suits, or losses, including, but not limited to, civil rights actions, and providing for all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Chief Financial Officer by reason of any injuries or damages including losses

that may arise as a result of her acts, omissions, faults or negligence in connection with the performance of the terms of her appointment. The City of Flint shall provide appropriate insurance coverage, although, the full indemnification of the Chief Financial Officer as articulated above shall not be in any way limited by the insurance coverage chosen by the City of Flint.

6. Termination: The City may terminate, without cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated without Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The City may terminate, for Good Cause, this Agreement (and the resultant employment relationship) with the Chief Financial Officer before the expiration set forth herein. In the event that this Agreement is terminated with Good Cause, the Chief Financial Officer shall be entitled to accrued PTO.

The Chief Financial Officer may voluntarily terminate this Agreement before the expiration of the term set forth herein by providing fourteen (14) days advanced written notice, unless agreed upon otherwise by the Parties. In the event that this Agreement is terminated pursuant to this subsection, the Chief Financial Officer shall be entitled to accrued PTO.

“GOOD CAUSE”. For purposes of this Agreement the term "good cause" is defined as sole proven acts or omissions as follows:

A. Any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by the Chief Financial Officer under this Agreement or applicable law.

B. Any misconduct of the Chief Financial Officer involving an act of moral turpitude, criminal illegality (excepting minor traffic violations), or habitual violations of the traffic laws, whether or not related to the Chief Financial Officer's official duties hereunder.

C. Any willful, knowing, grossly negligent, or negligent misapplication or misuse, direct or indirect, by the Chief Financial Officer, of public or other funds or other property, real, personal, or mixed, owned by or entrusted to the City, any agency or corporation thereof, or the Chief Financial Officer in her official capacity.

7. Waiver of Claims: Appointee agrees, in consideration for accepting payment pursuant to this Agreement, that Appointee will not file a lawsuit or claim of any type in any forum against the City for actions arising in any way related to employment by the City, and that if Appointee does, the lawsuit or claim will be immediately dismissed; and, notwithstanding the fact that the terms of this Agreement shall otherwise remain in full force and effect, Appointee will return to the City all of the consideration received from the City as a result of this Agreement, and Appointee will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in this

Agreement shall prevent Appointee from filing suit to challenge this Agreement or to enforce the terms of this Agreement.

8. **Whole Agreement:** Any additions, deletions or modifications to these terms of appointment must be in writing and signed by both parties. This document, consisting of three (3) pages in its entirety, embodies the entire agreement between the parties hereto.

Dated this _____ day of March 2021.

APPOINTEE:

Shelbi Frayer

FOR THE CITY:

APPROVED AS TO FORM:

Sheldon A. Neeley, Mayor

Angela Wheeler, Chief Legal Officer

S:\AWO\Terms of Appointment\S. Frayer\2021.02.18 Frayer Terms of Appointment Chief Financial Officer.doc



CITY OF FLINT

RESOLUTION NO.:

210063.1

PRESENTED:

MAR - 3 2021

ADOPTED:

RESOLUTION RECOMMENDING THE VACATION OF
DECKER STREET BETWEEN ROBERT T. LONGWAY AND KEARSLEY STREET.

BY THE CITY ADMINISTRATOR:

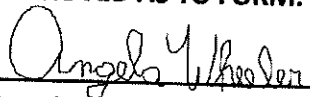
WHEREAS, Due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate the street, alley or public ground known as Decker Street between Robert T. Longway and Kearsley Street.

WHEREAS, Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing has been held so that members of the Flint City Council could meet and hear objections to the proposed vacation and discontinuance of the above described street, alley or public ground.

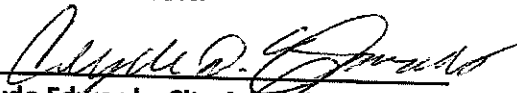
IT IS RESOLVED, that Decker Street between Robert T. Longway and Kearsley Street, is hereby vacated and discontinued forever as a public street, alley, or public ground, and the same is hereby placed on the assessments rolls for the purpose of taxation.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:


Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/21/21

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending a Street Vacation of Decker Street between Robert T Longway and Kearsley St.

PREPARED BY Suzanne Wilcox, Director, Department of Planning and Development
(Please type name and Department)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on April 15, 2020, the Flint Planning Commission recommended APPROVAL to vacate Decker Street between Robert T Longway and Kearsley Street.

The Ruth Mott Foundation revisited and revised their Applewood Master Plan in 2019. The plan outlines several projects for the Applewood property. The property contains 18 acres within a gated estate and another 16 acres of property outside that also includes the triangle property between Decker and Robert T. The master plan also addresses two acres of adjoining property at 305 Walnut Street that was acquired from the Flint Cultural Center Corporation. The master plan calls for the construction of a welcome center to co-locate foundation staff from downtown offices, and staff that's currently located at Applewood. Within the historic grounds, they will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation. The assets this project provides are shared parking resources, resources for all Cultural Center campus partners and allows ongoing access to the adjoining view with gallery

This alley vacation request has been reviewed by all applicable City of Flint departments including the City Engineer, Traffic Engineer, Water Service Center, and Planning and Zoning Staff. The City Engineer has recommended that the City retain a street wide easement down the overall length of Decker Street to accommodate any and all utilities running down the street and the Fire Department has recommended modifications to the design for fire safety purposes.

FINANCIAL IMPLICATIONS: The property will be discontinued forever as a public street, alley, or public ground and become the ownership of the adjacent property owner (Ruth Mott Foundation).

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT

			FY19/20 GRAND TOTAL	
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PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: ☐

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, DPD
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

210064.1

RESOLUTION NO.: _____

PRESENTED: MAR - 3 2021

ADOPTED: _____

**RESOLUTION RECOMMENDING THE VACATION OF KEARSLEY STREET
BETWEEN WALNUT AND ROBERT T. LONWAY (1400 KEARSELY STREET).**

BY THE CITY ADMINISTRATOR:

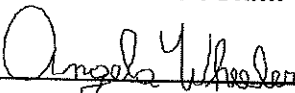
WHEREAS, Due notice has been given to all persons interested as to the time and place of a hearing in respect to the proposed action of this body to vacate Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street).

WHEREAS, Pursuant to the requirements of section 42-25 of the Flint City Code, a public hearing has been held so that members of the Flint City Council could meet and hear objections to the proposed vacation and discontinuance of the above described street, alley or public ground.

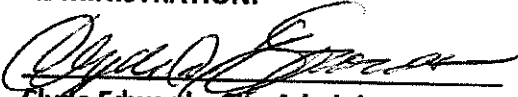
IT IS RESOLVED, that Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street), is hereby vacated and discontinued forever as a public street, alley, or public ground, and the same is hereby placed on the assessments rolls for the purpose of taxation.

FURTHER RESOLVED, that the City Clerk shall, within thirty (30) days of this action, record a certified copy of this resolution with the Register of Deeds for Genesee County and forward a certified copy of said resolution to the State Treasurer.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 2/21/21

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending a street vacation of Kearsley Street between Walnut and Robert T Longway (1400 Kearsley Street)

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development
(Please type name and Department)

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At its meeting on April 15, 2020, the Flint Planning Commission recommended APPROVAL to vacate Kearsley Street between Walnut and Robert T. Longway (1400 Kearsley Street).

The Ruth Mott Foundation revisited and revised their Applewood Master Plan in 2019. The plan outlines several projects for the Applewood property. The property contains 18 acres within a gated estate and another 16 acres of property outside that also includes the triangle property between Decker and Robert T. The master plan also addresses two acres of adjoining property at 305 Walnut Street that was acquired from the Flint Cultural Center Corporation. The master plan calls for the construction of a welcome center to co-locate foundation staff from downtown offices, and staff that's currently located at Applewood. Within the historic grounds, they will offer year-round education, conference and exhibit spaces open to the community and broader access to the archives and collection materials that are part of the foundation. The assets this project provides are shared parking resources, resources for all Cultural Center campus partners and allows ongoing access to the adjoining view with gallery.

This alley vacation request has been reviewed by all applicable City of Flint departments including the City Engineer, Traffic Engineer, Water Service Center, and Planning and Zoning Staff. The City Engineer has recommended that the City retain a street wide easement down the overall length of Kearsley Street to accommodate any and all utilities running down the street and the Fire Department has recommended modifications to the design for fire safety purposes.

FINANCIAL IMPLICATIONS: The property will be discontinued forever as a public street, alley, or public ground and become the ownership of the adjacent property owner (Ruth Mott Foundation).

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount



CITY OF FLINT

			FY19/20 GRAND TOTAL	
--	--	--	----------------------------	--

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

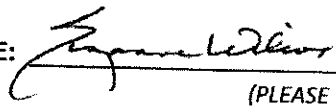
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Development

(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

210103

PROPOSAL #21000572

RESOLUTION NO: _____

PRESENTED: MAR - 3 2021

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SORENSEN GROSS COMPANY FOR THE
DORT PUMP STATION REHABILITATION**

The Finance Department - Division of Purchases and Supplies solicited proposals for the Dort Pump Station Rehabilitation, a project for the Water System Infrastructure Improvements for the Nation (WIIN); and

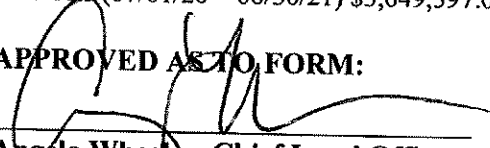
Sorensen Gross Company, 3407 Torrey Road, Flint, Michigan 48507, was the low bidder from twenty (20) solicitations for said requirements based on highest score and lowest price.

Funding for said services are available in the following account for FY21 (07/01/20 - 06/30/21):

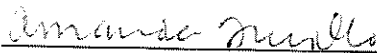
Account Number	Account Name	Amount
496-552.000-801.076 FEPA18WIIN1	Dort Pumping Station	\$ 3,649,397.00
FY21 (07/01/20 - 06/30/21) Total		\$ 3,649,397.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to issue a contract to Sorensen Gross Company for Dort Pump Station Rehabilitation in the amount not to exceed for FY21 (07/01/20 - 06/30/21) \$3,649,397.00.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer

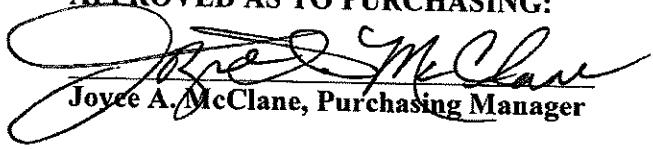
FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO PURCHASING:


Joyce A. McClane, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 23, 2021

BID/PROPOSAL# 21000572

AGENDA ITEM TITLE: Resolution to Sorenson Gross Company for the Dort Pump Station Rehabilitation

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Sorenson Gross Company

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Department of Purchases and Supplies solicited a proposal for the Dort pump state rehabilitation, a proposed project for the Water System Infrastructure Improvements for the Nation (WIIN). Sorenson Gross Company was selected as the low bidder from twenty (2) solicitations in an amount not to exceed \$3,649,397.00. Funding will be made available from the WIIN account 496-552.000-801.076 FEPA18WIIN-1.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☒ IF NO, PLEASE EXPLAIN: This wasn't a budgeted expenditure due to unforeseen COVID-19. However EGLE will provide reimbursable WIIN funding for additional costs.

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Dort Pumping Station	496-552.000-801.076	FEPA18WIIN-1	\$3,649,397.00
FY21 GRAND TOTAL				\$3,649,397.00

PRE-ENCUMBERED? YES NO ☒ **REQUISITION NO:** mm

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 2-23-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

February 23, 2021

Joyce McClane
Purchasing Manager
City of Flint
1101 Saginaw St
Flint, Michigan 48502

RE: City of Flint Dort Pump Station Rehabilitation

REF: DLZ File No. 1949-0188-00

Dear Ms. McClane,

Please find attached the tabulation of bids opened on December 14, 2020 for the above referenced project. The project was publicly advertised on the City website, on BidNet (formerly MITN), and in the local newspaper by the City of Flint Purchasing Department. A mandatory pre-bid meeting was held on November 18, 2020. Twenty (20) firms were present at this meeting:

- Weiss Construction Company
- Reliance Building Company
- Cross Construction Group
- Z Contractors, Inc.
- Systems Specialties
- Brown & Sons Roofing
- The Garland Company
- D.C. Byers
- Lang Constructors, Inc.
- Sorensen Gross Company
- L. D'Agostini & Sons, Inc.
- Commercial Contracting Corp.
- Bloom Roofing Systems, Inc.
- Midwest Power Systems
- D.F. Best Company, Inc.
- KSB SupremeServ by KSB Dubric, Inc.
- CSM Mechanical
- J. Ranck Electric, Inc.
- Lutz roofing Company, Inc.
- Doublejack Electric Co.

Of the twenty (20) contractors to attend the pre-bid meeting, only four (4) submitted bids: Cross Construction (\$3,586,000.00), Sorensen Gross Company (\$3,649,397.00), Reliance Building Company (4,075,000.00), and Commercial Contracting Corp. (\$4,120,079.00). Cross Construction submitted the lowest bid at \$3,586,000.00.

These bids were higher than the \$2.931M construction estimate created by DLZ. The attached bid tabulation details the submitted costs for each work item listed in the Bid Form. Cross Construction failed to provide the



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

City of Flint Dort Pump Station Rehabilitation
Contractor Bid Review and Recommendation
Page 2 of 3

required bidding documents detailing attempts to garner DBE participation on the project. Cross was given two separate deadlines to submit the required paperwork: one for 12/23 and one for 12/30. Cross failed to provide the proper backing documents on both of those dates which resulted in the dismissal of their bid.

Sorensen Gross Company was the next lowest bidder for the project. Their submitted bid price had a total bid amount summary of \$3,647,000.00 but their unit price sum equals \$3,649,397.00. This number was corrected on the attached bid tab by our office while tabulating all the bids. Significant variances in estimated costs from Sorensen Gross are found on the following line items:

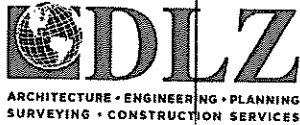
Difference Between Estimate and Bid

- | | |
|-----------------------|------------------------|
| • #1 – \$101,386.00 | • #16 – (\$31,528.00) |
| • #3 – (\$136,078.00) | • #19 – (\$33,128.00) |
| • #4 – (\$217,468.00) | • #20 – (\$143,784.00) |
| • #6 – \$48,000.00 | • #21 – \$19,999.00 |
| • #7 – (\$61,086.00) | • #23 – \$25,820.00 |
| • #8 – (\$33,039.00) | • #25 – \$40,000.00 |
| • #9 – (\$143,586.00) | • #27 – \$17,000.00 |
| • #10 – (\$23,373.00) | • #29 – \$91,500.00 |
| • #13 – \$40,000.00 | • #30 – \$33,000.00 |
| • #15 – \$28,600.00 | • #35 – (\$377,886.00) |

Items 1-2, 6, 11-15, 17, 21-25, and 27-30 were all bid lower than estimated while items 3-5, 7-10, 16, 18-20, 31-32, and 34 were bid higher than estimated. The total bid price is \$718,397.00 higher than estimated costs, with more than half of that difference accounted for on the #35 - *Secondary Water Supply Interconnection* line item, but this price was in line with two of the other three bids submitted. Other significantly higher costs are found in the #3 - *Demo of Wall Sections Influent Channel*, #4 - *48" Influent Manifold*, #9 - *Intermediate Bearing Supports*, and #20 - *200 HP 480 volt VFD's*.

Sorensen was higher than the other bidders on two line items: #7 – *10" Butterfly Valves (3-4x higher)* and #9 – *Intermediate Bearing Supports (5-6x higher)*. Sorensen was significantly low compared to other bidders on line items #15 – *Ships Ladder*, #25 *Piping/Fittings*, and #29 – *Mobilization*.

DLZ staff has contacted several references for Sorensen Gross. The responses to these inquiries were all favorable, with each owner recommending them for hire.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

City of Flint Dort Pump Station Rehabilitation
Contractor Bid Review and Recommendation
Page 3 of 3

Based on their bid and references, DLZ recommends that the contract be awarded to Sorensen Gross Company of Flint, Michigan in the amount of \$3,649,397.00.

Sincerely,
DLZ, Inc.

Brian Bachler, P.E.
Municipal Construction Manager

ENC: Bid Tabulation

City of Flint: Dert Pump Station Rehabilitation
Date of Letting: 12/14/2020

Item No.	Description	Estimated Quantity	Unit	CROSS CONSTRUCTION			SORENSEN GROSS COMPANY			RELIANCE BUILDING COMPANY			COMMERCIAL CONTRACTING CORP.		
				Unit Price	Item Price		Unit Price	Item Price		Unit Price	Item Price		Unit Price	Item Price	
1	Remove and Replace Roof	1.00	LS	\$ 300,000.00	\$ 300,000.00		\$ 248,614.00	\$ 248,614.00		\$ 260,000.00	\$ 260,000.00		\$ 260,224.00	\$ 260,224.00	
2	Demo for Access Hatches and Two New Hatches	2.00	EA	\$ 7,500.00	\$ 15,000.00		\$ 2,250.00	\$ 4,500.00		\$ 9,500.00	\$ 19,000.00		\$ 39,328.50	\$ 78,657.00	
3	Demo of Wall Section Influent Channel	1.00	LS	\$ 80,000.00	\$ 80,000.00		\$ 161,078.00	\$ 161,078.00		\$ 160,000.00	\$ 160,000.00		\$ 124,193.00	\$ 124,193.00	
4	48" Influent Manifold	1.00	LS	\$ 550,000.00	\$ 550,000.00		\$ 487,468.00	\$ 487,468.00		\$ 520,000.00	\$ 520,000.00		\$ 725,069.00	\$ 725,069.00	
5	48" Butterfly Valve & Operator	1.00	LS	\$ 51,000.00	\$ 51,000.00		\$ 38,000.00	\$ 38,000.00		\$ 40,000.00	\$ 40,000.00		\$ 39,624.00	\$ 39,624.00	
6	30" Butterfly Valve	6.00	EA	\$ 17,000.00	\$ 102,000.00		\$ 12,000.00	\$ 72,000.00		\$ 14,000.00	\$ 84,000.00		\$ 11,436.50	\$ 68,619.00	
7	10" Butterfly Valve	3.00	EA	\$ 7,000.00	\$ 21,000.00		\$ 24,862.00	\$ 74,586.00		\$ 6,700.00	\$ 20,100.00		\$ 6,642.00	\$ 19,926.00	
8	Three Horizontal Split Case Pumps with Motor and Shafts	3.00	EA	\$ 167,000.00	\$ 501,000.00		\$ 176,013.00	\$ 528,039.00		\$ 170,000.00	\$ 510,000.00		\$ 179,908.00	\$ 539,734.00	
9	Intermediate Bearing Supports	3.00	EA	\$ 11,000.00	\$ 33,000.00		\$ 62,862.00	\$ 188,586.00		\$ 11,000.00	\$ 33,000.00		\$ 10,624.00	\$ 31,872.00	
10	Grating on Existing Intermediate Bearing Supports	1.00	EA	\$ 30,000.00	\$ 30,000.00		\$ 29,870.00	\$ 29,870.00		\$ 6,800.00	\$ 6,800.00		\$ 20,879.00	\$ 20,879.00	
11	Reagents less Cl ₂ Analyzer	1.00	EA	\$ 70,000.00	\$ 70,000.00		\$ 7,527.00	\$ 7,527.00		\$ 10,000.00	\$ 10,000.00		\$ 10,161.00	\$ 10,161.00	
12	Pressure Transducer	1.00	EA	\$ 10,000.00	\$ 10,000.00		\$ 1,955.00	\$ 1,955.00		\$ 2,300.00	\$ 2,300.00		\$ 7,903.00	\$ 7,903.00	
13	Cl Feed Systems Complete with Injection Piping	2.00	EA	\$ 35,000.00	\$ 70,000.00		\$ 20,000.00	\$ 40,000.00		\$ 29,000.00	\$ 58,000.00		\$ 29,126.50	\$ 58,253.00	
14	Handrailing	1.00	LS	\$ 55,000.00	\$ 55,000.00		\$ 10,500.00	\$ 10,500.00		\$ 1,400.00	\$ 3,400.00		\$ 29,455.00	\$ 29,455.00	
15	Ships Ladder	4.00	EA	\$ 70,000.00	\$ 280,000.00		\$ 2,850.00	\$ 11,400.00		\$ 11,000.00	\$ 44,000.00		\$ 9,474.50	\$ 37,898.00	
16	Masonry Repair	1.00	LS	\$ 60,000.00	\$ 60,000.00		\$ 71,528.00	\$ 71,528.00		\$ 50,000.00	\$ 50,000.00		\$ 56,903.00	\$ 56,903.00	
17	Sidewalk Replacement	1.00	LS	\$ 60,000.00	\$ 60,000.00		\$ 4,332.00	\$ 4,332.00		\$ 9,500.00	\$ 9,500.00		\$ 7,903.00	\$ 7,903.00	
18	Lighting	1.00	LS	\$ 60,000.00	\$ 60,000.00		\$ 71,443.00	\$ 71,443.00		\$ 57,000.00	\$ 57,000.00		\$ 70,000.00	\$ 70,000.00	
19	Transformer	1.00	EA	\$ 71,000.00	\$ 71,000.00		\$ 108,128.00	\$ 108,128.00		\$ 99,000.00	\$ 99,000.00		\$ 68,871.00	\$ 68,871.00	
20	200 Hp 480V VFDs	1.00	EA	\$ 95,000.00	\$ 95,000.00		\$ 122,928.00	\$ 122,928.00		\$ 190,000.00	\$ 190,000.00		\$ 133,531.00	\$ 133,531.00	
21	Electrical Equipment Demo	1.00	EA	\$ 45,000.00	\$ 45,000.00		\$ 15,001.00	\$ 15,001.00		\$ 17,000.00	\$ 17,000.00		\$ 19,193.00	\$ 19,193.00	
22	New Pass Door	1.00	EA	\$ 20,000.00	\$ 20,000.00		\$ 10,149.00	\$ 10,149.00		\$ 9,300.00	\$ 9,300.00		\$ 16,034.00	\$ 16,034.00	
23	Rest Room Rehabilitation	1.00	LS	\$ 60,000.00	\$ 60,000.00		\$ 14,180.00	\$ 14,180.00		\$ 35,000.00	\$ 35,000.00		\$ 17,912.00	\$ 17,912.00	
24	Painting	1.00	LS	\$ 45,000.00	\$ 45,000.00		\$ 49,343.00	\$ 49,343.00		\$ 56,000.00	\$ 56,000.00		\$ 2,645.00	\$ 2,645.00	
25	Piping, Fittings	1.00	LS	\$ 305,000.00	\$ 305,000.00		\$ 125,000.00	\$ 125,000.00		\$ 350,000.00	\$ 350,000.00		\$ 310,212.00	\$ 310,212.00	
26	PLC Programming Allowance	1.00	LS	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00	
27	Remove & Plug Service Gate	2.00	EA	\$ 20,000.00	\$ 40,000.00		\$ 1,500.00	\$ 3,000.00		\$ 8,500.00	\$ 17,000.00		\$ 13,850.00	\$ 27,700.00	
28	Check Wiring for Existing VFD for Pump #1 and Complete Wiring	1.00	LS	\$ 10,000.00	\$ 10,000.00		\$ 15,000.00	\$ 15,000.00		\$ 17,000.00	\$ 17,000.00		\$ 28,226.00	\$ 28,226.00	
29	Mobilization	1.00	LS	\$ 120,000.00	\$ 120,000.00		\$ 8,500.00	\$ 8,500.00		\$ 120,000.00	\$ 120,000.00		\$ 49,678.00	\$ 49,678.00	
30	Start 1/2p	2.00	EA	\$ 15,000.00	\$ 30,000.00		\$ 1,500.00	\$ 3,000.00		\$ 2,800.00	\$ 5,600.00		\$ 5,645.00	\$ 11,290.00	
31	Arc Flash Analysis	1.00	LS	\$ 6,000.00	\$ 6,000.00		\$ 10,000.00	\$ 10,000.00		\$ 11,000.00	\$ 11,000.00		\$ 11,290.00	\$ 11,290.00	
32	Short Circuit Calculation	1.00	LS	\$ 6,000.00	\$ 6,000.00		\$ 10,000.00	\$ 10,000.00		\$ 11,000.00	\$ 11,000.00		\$ 11,290.00	\$ 11,290.00	
33	Contingency Allowance	1.00	LS	\$ 120,000.00	\$ 120,000.00		\$ 120,000.00	\$ 120,000.00		\$ 120,000.00	\$ 120,000.00		\$ 120,000.00	\$ 120,000.00	
34	Building Permit Allowance	1.00	LS	\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	
35	Secondary Water Supply Interconnection	1.00	LS	\$ 275,000.00	\$ 275,000.00		\$ 657,886.00	\$ 657,886.00		\$ 670,000.00	\$ 670,000.00		\$ 675,882.00	\$ 675,882.00	

* CORRECTED BY ENGINEER

TOTAL BASE BID \$ 3,586,000.00

\$ 3,649,397.00

\$ 4,120,079.00



210104

RESOLUTION NO.: _____

PRESENTED: MAR - 3 2021

ADOPTED: _____

RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO AN AGREEMENT WITH THE UNITED WAY OF GENESEE COUNTY MAKING THEM A SUB-GRANTEE OF THE CITY'S 2017 W. K. KELLOGG FOUNDATION GRANT

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint received a grant from the W. K. Kellogg Foundation (WKKF) under the FY17-18 budget in the amount of \$2,957,800 which the City of Flint Council approved under resolution 180060 on February 20, 2018; and

WHEREAS, The budget for the grant was written to include funds to assist with workforce development through incentivizing companies to hire Flint residents; and

WHEREAS, The United Way of Genesee County has agreed to administer the issuing of such funds in accordance with requirements from the WKKF grant and approved grant budget through December 31, 2021; and

Accounts being used to set up the grant accounts upon approval are:

Account Number	Grant code	account name	amount
296-728.400-801.000	LKELL18-E&CD	W.K. Kellogg Foundation Grant	\$105,000

BE IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into an agreement with the United Way of Genesee County to act as subgrantee to the City's 2017 WKKF grant and to allocate above said funds as stated in the grant budget.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE

Amanda Trujillo
Amanda Trujillo,
Acting, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde Edwards
Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO: _____

ACCOUNTING APPROVAL: _____

Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐

(If yes, please indicate how many years for the contract) 1 YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: ___Khalfani Stephens, Economic Development Director
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 210120
PRESENTED: MAR - 3 2021
ADOPTED: _____

**RESOLUTION AUTHORIZING DEARBORN NATIONAL LIFE INSURANCE COMPANY AS
THE PROVIDER FOR LIFE AND SHORT-TERM DISABILITY INSURANCE**

BY THE MAYOR:

WHEREAS, Dearborn National Life Insurance Company began providing the City of Flint with life insurance and short-term disability insurance in February 2018 and has continued to do so through March 1, 2021. Dearborn National Life Insurance Company has extended an offer to continue providing this same coverage at the current rates that will be guaranteed through March 1, 2023; and

WHEREAS, based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings, the Department of Human Resources is recommending that Dearborn National Life Insurance Company be retained to continue providing coverage to the City of Flint through March 1, 2023. Funding for this request will come from account number 627-853.300-732.000; and

BE IT RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to enter into an agreement with Dearborn National Life Insurance Company to continue providing the City with its short-term disability and life insurance coverage for the remainder of FY21 through June 30, 2021 for the amount of \$75,000; \$150,000 for FY2022, and \$100,000 for the period July 1, 2022 through March 1, 2023, for a total cost not to exceed \$325,000.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler (Feb 24, 2021 10:44 EST)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Shelbi Frayer
Shelbi Frayer (Feb 24, 2021 10:35 EST)

Shelbi Frayer, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

Sheldon A. Neeley
Mayor Sheldon A. Neeley

APPROVED BY CITY COUNCIL:

Kate Fields
Kate Fields, Council President

RESOLUTION STAFF REVIEW

DATE: February 23, 2021

Agenda Item Title: Dearborn Life Insurance Company as the Provider for Life and Short-term Disability Insurance

Prepared By: V. Foster for Eddie Smith, Department of Human Resources

Background/Summary of Proposed Action:

As a result of collective bargaining negotiations, the City of Flint provides short-term disability and life insurance for its active employees. Manquen Vance (formerly known as Cornerstone Municipal Group) acts as the City's third-party administrator for those benefits.

In 2018, Manquen Vance solicited bids to 11 carriers for life insurance and short-term disability insurance as requested by the City of Flint. As a result, Dearborn National Life was selected as the preferred carrier to provide the City with its life and short-term disability coverage for the period March 2018 through February 2021. Since that time, Dearborn National Life has extended an offer to continue coverage at the current rates through March 1, 2023 as outlined in the attached renewal analysis.

The Department of Human Resources is recommending the City continue its short-term disability and life insurance coverage through Dearborn National Insurance Company at the guaranteed rates through March 1, 2023. Based on current staffing levels, premium amounts are projected to be \$75,000 for the current fiscal year ending June 30, 2021; \$150,000 for FY2022; and \$100,000 for the period July 1, 2022 through March 1, 2023. Funding will come from life insurance account #627-853.300-732.000.

Budgeted Expenditure? Yes

Account No.: 627-853.300-732.000

Pre-encumbered? No

Other Implications (i.e., collective bargaining):

Staff Recommendation:

It is the recommendation of the Department of Human Resources to extend the agreement with Dearborn National Life Insurance Company for its short-term disability and life insurance for a two-year period through March 1, 2023.

Recommendation Approval:

Eddie L. Smith

Eddie L. Smith (Feb 23, 2021 20:29 EST)

Eddie Smith, Director
Human Resources and Labor Relations

Dearborn Life Insurance Company

701 E. 22nd Street, Suite 300 – Lombard, IL 60148

CITY OF FLINT
ATTN: CRYSTAL DORSEY
50 W. BIG BEAVER, STE 220
TROY MI 48084

November 18, 2020

Subject: Renewal Analysis
Group Policy Number: EAB1000095
Anniversary Date: March 1, 2021

Dear Policyholder:

We would like to thank you for allowing us the opportunity to provide you and your employees with Group insurance products.

We have reviewed the current demographics of your group insurance programs. We are pleased to inform you that there will be no change in the existing rates for the upcoming renewal period. Rates will be guaranteed until March 1, 2023.

<u>Products</u>	<u>Current Rates</u>	<u>Renewal Rates</u>
Life	\$0.155 per \$1,000	\$0.155 per \$1,000
AD&D	\$0.02 per \$1,000	\$0.02 per \$1,000
Short Term Disability	\$0.418 per \$10	\$0.418 per \$10

If you have any questions pertaining to your renewal, or would like more information including the availability of other products as well as a quote for additional benefit programs, please contact your local Dearborn Life Insurance Company sales office or insurance broker.

We value our relationship with you and look forward to providing quality service to you in the future.

Sincerely,

Ancillary Underwriting Department

Cc CORNERSTONE MUNICIPAL ADVISORY GROUP
50 BIG BEAVER RD, STE 220
TROY MI 48084

180036

SUBMISSION NO.: CA5942018

PRESENTED: 1-31-18

ADOPTED: 2-12-2018

**RESOLUTION AUTHORIZING DEARBORN NATIONAL LIFE INSURANCE COMPANY
AS THE PROVIDER FOR LIFE AND SHORT-TERM DISABILITY INSURANCE**

BY THE MAYOR:

Cornerstone Municipal Advisory Group, as the City's third party administrator for health care and benefit services, solicited proposals for life insurance and short term disability insurance as requested by the City of Flint; and

Dearborn National Life Insurance Company, 1020 31st Street, Downers Grove, IL, 60515, was determined to be the most competitive bid based on price, customer service, and its strategic relationship with Blue Cross Blue Shield which will allow the City additional savings. Funding for this request will come from account number 627-853.300-717.000; and

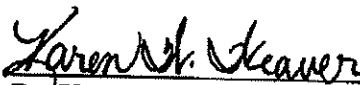
IT IS RESOLVED that the Finance Department do all things necessary to enter into a three-year agreement with Dearborn National Insurance Company for its life and short-term disability insurance coverage in the amount of \$43,238 for March 1 through June 30, 2018; \$135,046 for FY19, \$145,713 for FY20 and \$97,142 from July 1, 2020 through February 2021 for a cost not to exceed \$421,139.



Angela Wheeler
Chief Legal Officer

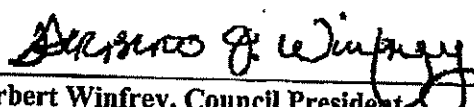


Hughey Newsome
Interim Chief Financial Officer



Dr. Karen W. Weaver, Mayor

CITY COUNCIL:



Herbert Winfrey, Council President

18-6307

RESOLUTION STAFF REVIEW

DATE: January 31, 2018

Agenda Item Title: Dearborn Life Insurance Company as the Provider for Life and Short-term Disability Insurance

Prepared By: V. Foster, Finance Division

Background/Summary of Proposed Action:

The City of Flint offers life and short term disability (STD) insurance to active employees through The Standard Insurance Company. The City implemented STD insurance in July 2014 as a result of collective bargaining negotiations.

The City is approaching the end of a two-year agreement with Standard, which was accepted in March 2016. In late 2017, The Standard provided Cornerstone with a copy of the City's March 2018 renewal with a 15.3% annual increase over two years. Cornerstone Municipal Advisory Group, as the City's third-party administrator for health care and benefit services, solicited proposals for life insurance and short term disability insurance as requested by the City of Flint from 11 insurance carriers of which seven responded with quotes. All carriers were asked to provide best and final offers.

After review of the top three lowest responsive bidders, the Finance Department is recommending Dearborn National as the STD insurance carrier for the next three years. Funding for this request will come from account number 627-853.300-717.000.

The Finance Department is recommending the City into a three-year agreement with Dearborn National Insurance Company for its life and short-term disability insurance coverage in the amount of \$43,238 for March 1 through June 30, 2018; \$135,046 for FY19, \$145,713 for FY20, and \$97,142 from July 1, 2020 through February 2021.

Financial Implications

Budgeted Expenditure? Yes

Account No.:
627-853.300-717.000

Pre-encumbered?

Other Implications (i.e., collective bargaining):

Staff Recommendation:

It is the recommendation of the Finance Department to engage the services of Dearborn National Life Insurance Company for its short term disability and life insurance.

Staff Person: V. Foster
V. Foster

Approval: Dawn Steele
Dawn Steele, Deputy Finance Director

City of Flint

Life and Disability Renewal and RFP Analysis

March 2018 Renewal

Prepared by:
Cornerstone Municipal Advisory Group
50 W. Big Beaver, Suite 200
Troy, MI 48064
Phone: 248-878-2100
Fax: 248-878-2101
www.cornerstonemunicipal.com

 **Cornerstonemunicipal** 

Life and Short Term Disability (STD) Market Results – Pros/Cons

	Pros	Cons
OneAmerica	<ol style="list-style-type: none"> 1. Lowest cost 2. 3 year rate guarantee 	<ol style="list-style-type: none"> 1. Newer to group market 2. Our office has no experience with this organization 3. Concerning quote assumptions <ol style="list-style-type: none"> a. 30% cap in police and fire b. no urban locations will be insured c. no elected officials d. certain conditions are subject to pre-ex
Dearborn National	<ol style="list-style-type: none"> 1. Relationship with BCBSM which <u>may</u> allow for future flexibility 2. Our office has a few clients with DN and have experienced positive customer service and flexibility 3. 3 year rate guarantee 4. If Rx stays with BCBSM, they will offer an additional \$10k total to the COF over years 2-3 	<ol style="list-style-type: none"> 1. Second lowest cost over full three year offer
Unum	<ol style="list-style-type: none"> 1. Third lowest over 3 years (2 year RG) 2. Our office has positive experience with UNUM 	<ol style="list-style-type: none"> 1. Only a two year rate guarantee

Life and Short Term Disability (STD) Market Results – Overview (1st year)

	Annual Cost - Standard			Dollar Increase	Percentage Increase	RG
	Life/AD&D	STD	Total			
Current	\$46,274	\$148,860	\$195,134			
Original Renewal	\$46,274	\$178,632	\$224,906	\$29,772	15.3%	2 yrs
Final Renewal	\$37,581	\$166,723	\$204,304	\$9,170	4.7%	2 yrs

Proposed Alternatives - 3/1/18 effective date						
Plan Design	Basic Life/AD&D	STD	Total	Cost Change	Percentage	
OneAmerica	\$30,337	\$95,270	\$125,607	-\$69,527	-35.6%	3 yrs
Unum	\$38,940	\$89,316	\$128,256	-\$66,878	-34.3%	2 yrs
Dearborn National ²	\$25,266	\$124,447	\$149,713	-\$45,422	-23.3%	3 yrs
MetLife	\$30,582	\$119,981	\$150,563	-\$44,572	-22.8%	2 1/2 yrs
SunLife	\$36,241	\$120,577	\$156,818	-\$38,317	-19.6%	2 yrs
Hartford	\$25,198	\$159,578	\$184,776	-\$10,358	-5.3%	2 yrs
OCHS	\$26,715	\$190,541	\$217,255	\$22,121	11.3%	3 1/2 yrs

Notes

1. Average age now 44 when it was 47 2 years ago
2. Dearborn National savings does not reflect additional BCBS credit

Life and Short Term Disability (STD) Market Results – Overview (full offer)

	Annual Cost - Standard			Dollar Increase	RG
	Life/AD&D	STD	Total		
Current	\$46,274	\$148,860	\$195,134		
Original Renewal	\$46,274	\$178,632	\$224,906	\$29,772	2 yrs
Final Renewal	\$37,581	\$166,723	\$204,304	\$8,179	2 yrs

Proposed Alternatives - 3/1/18 effective date				
Plan Design	First Year Cost	First Year Savings	Total Savings 3 Years	Notes
OneAmerica	\$125,607	-\$69,527	-\$208,582	
Dearborn National	\$129,713	-\$65,422	-\$166,265	Includes BCBSM credits of \$20k in year 1 and \$5k each years 2 & 3
Unum	\$128,256	-\$66,878	-\$133,756	Only offering 2 year rate guarantee - cannot assume any 3rd year savings

Notes

1. Average age now 44 when it was 47 2 years ago
2. If the City retains Rx with BCBSM, they will offer an additional invoice credit in years 2 and 3 of \$5k per year (\$10k total)

Life and Short Term Disability (STD) Overview

- The City of Flint offers life and short term disability (STD) insurance to active employees through The Standard Insurance Company
- The City implemented STD insurance in July 2014 as a result of collective bargaining negotiations
- The City is approaching the end of a two year agreement with the Standard, which was accepted March 2016
 - At March 2016, The Standard issued a 40.9% increase for one year. As a result, our office conducted a full market analysis
 - The increase was a result of escalating life and STD claim activity
 - We solicited proposals from ten carriers and received responses from six. All responses would have increased the City's costs over current and renewal
 - Although there weren't any competitive alternatives, we leveraged the ongoing RFP to reduce Standard's renewal to a 35.3% increase and locked the pricing for two years. This saved the City \$8,591 per year
- In late 2017, The Standard provided our office with a copy of the City's March 2018 renewal with a 15.3% annual increase over two years. Once again, we sent the coverage out to market as a result
- Due to reducing claims and a reduction in the City's average age, the City's life and STD coverage have become more attractive to the market (as seen on the following pages)
- We asked all carriers to provide best and final offers, which are illustrated on the following pages

Life and Short Term Disability (STD) Market Results - Carriers

Carriers	Response
Insurance Carriers	
Standard	Inforce
Dearborn National	Provided Quote
Hartford	Provided Quote
Lincoln Financial	Declined to Quote (Not competitive)
MetLife	Provided Quote
Minnesota Life (OCHS)	Provided Quote
Mutual of Omaha	Declined to Quote (Not competitive)
OneAmerica	Provided Quote
Reliance Standard	Declined to Quote (Not competitive)
SunLife	Provided Quote
Unum	Provided Quote



DOCUMENT WORKSHEET

<u>MAYOR'S SIGNATURE</u> <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Agreement	DATE
<u>FORWARD TO CITY CLERK</u> <input type="checkbox"/> Emailed <input type="checkbox"/> Office Delivery	DATE
<u>DEPARTMENT HEAD</u> <input type="checkbox"/> Contract <input type="checkbox"/> Resolution <input type="checkbox"/> Agreement	DATE
URGENCY SUBMISSION	DATE
COMMENTS	