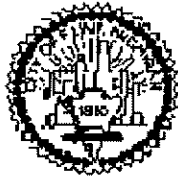


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, January 11, 2021

5:30 PM

ELECTRONIC PUBLIC MEETING

CITY COUNCIL

*Kate Fields, President, Ward 4
Maurice D. Davis, Vice President, Ward 2*

*Eric Mays, Ward 1
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7*

*Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

SPECIAL PUBLIC NOTICE -- ELECTRONIC PUBLIC MEETING**AMENDED PUBLIC NOTICE*****In Accordance with the Newly Revised Open Meetings Act
FLINT CITY COUNCIL ELECTRONIC PUBLIC MEETING***

On Friday, October 5, 2020, the Michigan Supreme Court (MSC) issued an order declaring the Emergency Powers of Governor (EPG) Act as an unconstitutional delegation of legislative authority, which was the primary authority relied on by Governor Whitmer for her COVID-19 related executive orders. Subsequently, Governor Whitmer requested that he MSC clarify that their order does not go into effect until October 30, 2020. On Monday October 12, 2020, the Michigan Supreme Court rejected Governor Whitmer's request to delay the effect of its decision to strike down the EPG. On Tuesday, October 13, 2020, Senate Bill 1108 passed, amending the Open Meetings Act to allow municipalities to hold electronic meetings before January 1, 2021 and retroactive to March 18, 2020. On Friday, October 16, 2020, Governor Whitmer signed into law Senate Bill 1108 amending the Open Meetings Act. On November 15, an order from the Michigan Department of Health and Human Services (DHHS) prohibits gatherings at non-residential venues beginning November 18. Therefore, pursuant to the amended Open Meetings Act and the DHHS order, the following meeting is scheduled electronically:

***Flint City Council Meeting
Monday, January 11, 2021, at 5:30 p.m.***

The public and media may listen to the meeting online by live stream at <https://www.youtube.com/watch?v=K4ANjb85MM8&list=PLnMDcFtjA1oKa37HfbrEERUBlgjKQpQ51&index=1> or through Start Meeting Solution by dialing (617) 944-8177.

1. In order to speak during the PUBLIC SPEAKING PERIOD of the meeting by telephone, participants will also call (617) 944-8177:

- a. All callers will be queued and muted until the Public Speaking portion of the agenda;*
- b. Public speakers will be unmuted in order and asked if they wish to address the City Council ON ANY SUBJECT;*
- c. Public speakers should state and spell their name for the record and will be allowed three (3) minutes for public speaking;*
- d. The speaker will be returned to mute after the 3 minutes have expired;*
- e. After the telephonic public speakers are completed, emailed public comments will be read by the City Clerk. All emailed public comments will be timed for 3 minutes;*
- f. Per Rules Governing Meetings of the Council (Rule 7.1 VII), there will only be one speaking opportunity per speaker. Consequently, public participants who call in and speak during the public speaking period of the meeting WILL NOT have written comments as submitted read by the City Clerk.*

2. The public may send public comments by email to CouncilPublicComment@cityofflint.com no later than 10 minutes prior to the meeting start time of 5:30 p.m.

3. Persons with disabilities may participate in the meeting by the above-mentioned means or by emailing a request for an accommodation to CouncilPublicComment@cityofflint.com, with the subject line Request for Accommodation, or by contacting the City Clerk at (810) 766-7418 to request accommodation - including but not limited to interpreters.

If there are any questions concerning this notice, please direct them to City Council office at (810) 766-7418.

CALL TO ORDER**ROLL CALL**

MEMBER REMOTE ANNOUNCEMENT

Pursuant to the newly revised Open Meetings Act, each Council member shall state that they are attending the meeting remotely and shall state where he or she is physically located (county or city and state).

MEMBER CONTACT INFORMATION

Eric Mays - (810) 922-4860; Maurice Davis - mdavis@cityofflint.com; Santino Guerra - sguerra@cityofflint.com; Kate Fields - kfields@cityofflint.com; Jerri Winfrey-Carter - jwinfrey-carter@cityofflint.com; Herbert Winfrey - (810) 691-7463; Monica Galloway - mgalloway@cityofflint.com; Allan Griggs - agriggs@cityofflint.com; Eva Worthing - eworthing@cityofflint.com.

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

PROCEDURES ON CONDUCTING ELECTRONIC PUBLIC MEETINGS

All boards and commissions must adhere to all laws established under the Michigan Compiled Laws and in accordance with the revisions to the Open Meetings Act adopted in Senate Bill 1108, as passed on October 13, 2020, and signed into law on October 16, 2020.

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

REQUESTS FOR CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote on any agenda changes.

EXECUTIVE (CLOSED) SESSIONS

The Department of Law requests Executive Sessions for the purpose of updating the City Council on the following cases: Norris v City of Flint, Case No. 19-112187; Shears, Case No. 14-103476-CZ and Kincaid, Case No. 12-098490-CZ; and the Election Integrity Fund v City of Lansing and City of Flint, Case No. 1:20-cv-00950.

PRESENTATION OF MINUTES

SPECIAL ORDERS

200500 Council Review/Rules Governing Meetings of the Council (RGMC)

Per the "Rules Governing Meetings of the Council", the Flint City Council shall

review the "Rules Governing Meetings of the Council" (RGMC). [NOTE: RGMC Rule No. 33.1 states that, "Every December, the City Council shall place an item on the Special Affairs Committee agenda for review of these rules." Because Special Affairs meetings are suspended indefinitely due to health concerns, it has been added to this agenda.] [NOTE: The "Rules Governing Meetings of the Council" were originally adopted by the City Council on May 10, 1976, with a 1st Amendment adopted May 24, 2010, a 2nd Amendment adopted on April 27, 2015, and a 3rd Amendment adopted June 12, 2017.]

200503 Special Order/COVID-19 in City Hall

A Special Order as requested by Councilperson Mays, re: He would like to discuss COVID-19 and the 55 city employees who have tested positive for the virus.

200505 Special Order/Pierce Golf Course

A Special Order as requested by Councilperson Galloway to discuss the Pierce Golf Course and its burned-out club house.

PUBLIC HEARINGS

PUBLIC SPEAKING

COUNCIL RESPONSE

PETITIONS AND UNOFFICIAL COMMUNICATIONS

210017 Amended 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan/Genesee County Metropolitan Planning Commission (GCMPC)

An amended copy of Genesee County's 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan for the Community Development Program.

210019 Michigan Department of Health and Human Services (MDHHS)/COVID-19

Flyer dated December 21, 2020 from the Michigan Department of Health and Human Services (MDHHS): An update on statewide COVID data.

210020 Financial Report/Karegnondi Water Authority (KWA)

Communication received December 21, 2020, re: The Karegnondi Water Authority (KWA) November 2020 Financial Report.

COMMUNICATIONS (from Mayor and other City Officials)

210018 Communication/Assessor/Board of Review

Communication dated November 30, 2020, from City Assessor Stacey Kaake to City Council, re: The December 2020 Board of Review will be meeting telephonically on Tuesday, December 15, 2020.

210021 Traffic Engineering/Closure Permits

Sidewalk, Lane and Street Closure permits (15) dated November 2020, for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

210022 Traffic Engineering/Closure Permits

Sidewalk, Lane and Street Closure permits (13) dated December 2020, for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

ADDITIONAL COMMUNICATIONS

APPOINTMENTS

210015 Appointment/Zoning Board of Appeals/Ramie Yelle (Ward 4)

Resolution resolving that the Flint City Council approves the appointment of Ramie Yelle (3614 Dakota Avenue, Flint, MI, 49506 - Ward 4) to the Zoning Board of Appeals for a three-year term, beginning January 11, 2021 and expiring September 1, 2024. [NOTE: By way of background, Ms. Yelle is replacing Karl Collyer, who resigned from a term that expires September 1, 2021.]

RESOLUTIONS

200426.2 Approval/FY2021-FY2024 Vision, Mission, and Goals of the Strategic Plan

Resolution resolving that the City of Flint FY2021-FY2024 Vision, Mission, and Goals of the Strategic Plan are hereby approved as set forth in the attached document.

200493 Approval/Emergency Amended Rules Governing Meetings of the Flint City Council

Resolution resolving that the Flint City Council approves the attached amendments to the [Rules Governing Meetings of the Flint City Council], for 60 days, with immediate effect.

200516 Budget Amendment/Transfer of Funds/Tree Removal Work/Other Park Services

Resolution resolving that the appropriate city officials, upon City Council's

approval, are authorized to do all things necessary to transfer from Park/Recreation Fund Balance the amount of \$40,000.00 to the Parks/Forestry Administration Professional Services Account for Fiscal Year 2021, as requested by Planning and Development [Parks/Recreation Fund Balance Acct. No. 208-000.000-390.000 and Parks/Forestry Professional Services Acct. No. 208-752.102-801.000.]

210001 Easement Agreement/Consumers Energy Co./Maintenance of Energy Lines

Resolution resolving that the City Administrator, upon City Council's approval, is hereby authorized to do all this necessary to enter into a permanent easement with Consumers Energy Co., at a price of \$500 per parcel. [NOTE: The parcels are: 41-30-206-063, 40-24-485-030, 40-25-126-024 and 40-25-201-010. The easement will allow Consumers to trim, cut down and otherwise remove and control any trees, brush, roots and other vegetation and perform other maintenance activities as needed.]

210002 CO#1/Wade Trim/Engineering Services/Secondary Water Supply

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into Change Order #1 [to the] contract with Wade Trim for additional [engineering] services [for a secondary water supply], as requested by Public Works, in an amount NOT-TO-EXCEED \$297,000.00, for a total contract price NOT-TO-EXCEED \$997,500.00 [Water Infrastructure Improvements for the Nation (WIIN) Grant Acct. No. 496-551.000-801.052.]

210003 CO#1/Vanguard Utility Service, Inc./AMI Water Meter Program Management/Implementation

Resolution authorizing the proper city officials, upon City Council approval, are hereby authorized to enter into Change Order #1 [to the] contract with Vanguard Utility Service, Inc. for additional [AMI water meter program management and implementation], as requested by Public Works, in an amount NOT-TO-EXCEED \$234,000.00, for a total contract price NOT-TO-EXCEED \$2,455,216.00 [Water Infrastructure Improvements for the Nation (WIIN) Grant Fund Acct. No. 496-556.000-801.061.]

210004 Budget Amendment/Transfer of Funds/Street Lighting Fund Balance/Decorative Street Lights

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to transfer from Street Lighting Fund Balance the amount of \$190,000.00 to Street Lighting Professional Services Account, as requested by Planning and Development [Street Lighting Fund Balance Acct. No. 219-000.000-390.000 and Street Lighting Professional Services Acct. No. 219-443.206-801.000.] [NOTE: There are several decorative street lights that need to be replaced in the City of Flint, for which funds were not budgeted.]

210005 Weinstein Electric Co./Decorative Street Light Repairs

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Weinstein Electric Co. for the purposes of decorative street light repairs, in an amount NOT-TO-EXCEED \$32,827.00, as requested by Planning & Development Street Lighting Professional Services Acct. No. 219-443.206-801.000.]

210006**Weinstein Electric Co./Brivo Access Control System**

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to issue a purchase order to Weinstein Electric Co. for a new Brivo Access Control System, in an amount NOT-TO-EXCEED \$65,840.00, and a revised aggregate amount of \$151,667.00, as requested by Finance [Building Additions & Improvements Fund Acct. No. 282-301.734-976.000.] [NOTE: The new system will lock all exterior doors and some interior doors that can only be opened with an access card reader.]

210007**Lease Agreement/City of Flint/Mott Park Recreation Association (MPRA)/Mott Park Golf Course**

Resolution resolving that the Flint City Council approves the 10-year Lease Agreement between the City of Flint and Mott Park Recreation Association. [NOTE: MPRA will be given the use, control and operation of all premises, in an "as is" condition, and will maintain the park area and clubhouse. The parcels are described as: 40-11-351-098, 40-14-128-001, 40-14-128-002, 40-14-101-001, 40-14-101-002, 40-14-101-003 and 40-14-251-001.]

210008**Third Amendment/Park Partnership Agreement/City of Flint/Genesee County Parks and Recreation Commission**

Resolution authorizing the appropriate City Officials to do all things necessary to enter into a Third Amendment to the Park Partnership Agreement with the Genesee County Parks and Recreation Commission (GCPRC), in the amount of \$336,200.00, as requested by Planning and Development [Parks Professional Services Fund Acct. No. 296-691.407-801.000.] [NOTE: Pursuant to mutual covenants contained in the Park Partnership Agreement adopted June 27, 2014, the City of Flint and the GCPRC seek to enter into the Third Amendment to transfer funds granted by the Charles Stewart Mott Foundation to the Commission.]

210009**Settlement/Kristen Wells v City of Flint and Dion Reed/U.S. District Court Eastern District of Michigan/Case No. 2:18-cv-12755**

Resolution resolving that the City Administrator hereby authorizes settlement, in the matter of Kristen Wells v City of Flint, U.S. District Court Eastern District of Michigan Case No. 2:18-cv-12755, in the amount of \$35,000.00, in satisfaction of any and all claims arising out of said matter, with payment drawn from appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on December 17, 2020.]

210010**Changes to Choice Neighborhoods Grant Funding/Increasing Flint Housing**

Commission Contract

Resolution resolving that the appropriate city officials are authorized to do all things necessary, including budget amendments, to process a change order to increase contract 19-035B with the Flint Housing Commission by \$41,580.00 in FHUD18CHOICE Revenue Acct. No. 296-691.405-502.000 and Expense Acct. No. 296-691.405-801.100, for a revised total contract amount of \$456,170.03. [NOTE: The City of Flint was awarded Choice Neighborhoods grant funding from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$30,000,000.00. City officials authorized entering into contract 19-035 with the Flint Housing Commission for the amount of \$192,280.03 of the Choice Neighborhoods Grant.]

210011 Grant Acceptance/Revenue & Expenditure Appropriation/Charles Stewart Mott Foundation/Police Vehicle Technology Grant

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to accept the grant funds set forth in the grant agreement of C.S. Mott Grant No. 2019-04431, in the amount of \$120,000.00, to appropriate revenue and expenditure amounts using Grant Code PCSM-PVT21, and to make the grant fund available from October 1, 2020 through September 30, 2021. [NOTE: The C.S. Mott Foundation has awarded the city a Police Vehicle Technology Grant to purchase and install cruiser equipment.]

210012 Grant Acceptance/Revenue & Expenditure Appropriation/Community Foundation of Greater Flint/Truth, Racial and Transformation Program/Flint Police Department

Resolution resolving that the appropriate City of Flint officials, upon City Council's approval, are authorized to do all things necessary to accept the grant funds set forth in the grant agreement of Community Foundation of Greater Flint, Grant No. 205827, in the annual amount of \$14,300.00, to appropriate revenue and expenditure amounts using Grant Code PCF-TRHT20, and to make the grant funds available from November 1, 2020, through January 30, 2021. [NOTE: The grant will allow the City of Flint Police Department to utilize overtime for the night shift officers participating in the training program.]

210013 Proposed City Charter Amendment/Millage Renewal/Police and Fire Protection/Ballot Question/May 4, 2021 Special Election

Resolution resolving that the City Council of the City of Flint hereby adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the May 4, 2021 Special Election, as follows: "Proposal - Flint City Charter Amendment - Police and Fire Protection Millage - Millage Renewal, Shall Section 7-201(A) of the Charter of the City of Flint be amended to renew the existing millage of 6 mills (\$6.00 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2022 through December 31, 2026, for the sole purpose of funding police and fire protection? It is estimated

that six (6) mills would raise approximately \$4,728,900.00 in the first year of renewal. Yes ___ No ___," AND, resolving that the appropriate city officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the May 4, 2021 Special Election.

210014 Proposed City Charter Amendment/Millage Renewal/Public Transportation Services/Ballot Question/May 4, 2021 Special Election

Resolution resolving that the Flint City Council hereby approves, by a 3/5 margin, and adopts the proposed Charter amendment language authorizing the renewal of a sixty cent (\$.60) per thousand dollars (\$1,000.00) (.60 mills) on the taxable valuation of all real and personal property within the city, with all revenues received as a result of this provision being used solely for the purpose of funding public transportation services in the city by the Flint Mass Transportation Authority (MTA), AND, resolving that, upon approval of the ballot proposal language by the Attorney General and the Governor, respectively, the following ballot question shall be submitted to the electors of the city at the Special Election to be held on May 4, 2021: "Proposal - Flint City Charter Amendment - Public Transportation Services - Millage Renewal, Shall Section 7-201(A)(a) of the Charter of the City of Flint be amended to authorize renewal of the existing .60 mills (\$.60 per \$1,000.00) on the taxable value of all real and personal property in the City of Flint from July 1, 2021 through June 30, 2027, with all revenue received being used solely for the purpose of funding public transportation services in the City of Flint by the Flint Mass Transportation Authority (MTA)? It is estimated that .6 (\$.60) mills would raise approximately \$472,900.00 in the first year of renewal. Yes ___ No ___," AND, resolving that the appropriate city officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the May 4, 2021 Special Election.

LIQUOR LICENSES

INTRODUCTION AND FIRST READING OF ORDINANCES

200074 Ordinance/Chapter 50 (Zoning)/Article XXXI (Medical Marihuana Facilities Opt In Ordinance)/Section 50-183 (Medical Marihuana Facilities Opt In Ordinance)

An ordinance to amend the Code of the City of Flint by amending Chapter 50 (Zoning), Article XXXII (Medical Marihuana Facilities), Section 50-183 (Medical Marihuana Facilities Opt In Ordinance). [NOTE: Amendments recommended by the Planning Commission on February 4, 2020.]

200075 Ordinance/Amendment/Chapter 12 (Business and Occupations Generally)/Article XVI (Medical Marihuana Facilities)/Section 12-95 (Standards for Medical Marihuana Facilities)

An ordinance to amend the Code of Ordinances for the City of Flint by amending Chapter 12 (Business and Occupations Generally), Article XVI (Medical Marihuana Facilities), Section 12-95 (Standards for Medical Marihuana Facilities), by

changing references to Medical Marihuana Facilities to Marihuana Facilities, consistent with the licenses and standards set forth in Chapter 50, Article XXXII, Section 50-183.

- 200076** Ordinance/Chapter 50 (Zoning)/Article XXIX (Special Regulated Uses)/Sections 50-161 (Purpose), 50-163 (Locational Standards - Relationship to Similar Uses), 50-164 (Locational Standards - Relationship to Residential Area and Other Uses), and 50-169 (Zoning Districts Requirements for Special Regulated Uses)

An ordinance to amend Chapter 50 (Zoning), Article XXIX, (Special Regulated Uses), of the Code of the City of Flint by amending §50-161 (Purpose), §50-163 (Locational Standards - Relationship to Similar Uses), §50-164 (Locational Standards - Relationship to Residential Area and Other Uses), and §50-169 (Zoning Districts Requirements for Special Regulated Uses) in light of the amendments to Special Regulated Uses "E", "F" and "G" set forth in Chapter 50 (Zoning), Section 50-183 (Marihuana Facilities Opt In Ordinance).

- 200489** Ordinance/Amendment/Chapter 31 (General Offenses)/Article I (In General)/Addition of Section 31-65 (Hours of the Sale of Liquor)

An ordinance to amend the Code of the City of Flint by amending Chapter 31 (General Offenses), Article I (In General), by the addition of Section 31-65 (Hours of the Sale of Liquor).

- 200490** Amendment/Ordinance/Chapter 24 (Housing)/Article I (International Property Maintenance Code)/Addition of Section 24-5 (Landlords Removal and Disposal Process Regarding Evictions)

An ordinance to amend the Code of the City of Flint by amending Chapter 24 (Housing), Article I (International Property Maintenance Code), with the addition of Section 24-5 (Landlords Removal and Disposal Process Regarding Evictions).

- 210016** Amendment/Ordinance/Chapter 18 (Taxation; Funds; Purchasing)/Article I (In General)/Section 18-4.1 (Service Charge in Lieu of Taxes for Housing Facilities for Certain Persons)

The provisions of Chapter 18, (Taxation; Funds; Purchasing); Article I, (In General); Section 18-4.1, (Service Charge in Lieu of Taxes for Housing Facilities for Certain Persons) shall be amended by adding subsection (FF). [NOTE: The PILOT is for Orchard Manor Limited Dividend Housing Association, LLC, a Michigan Limited Liability Co. The annual service charge for the class of persons of low and moderate income shall be equal to four (4) percent of the annual shelter rents, exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.]

SECOND READING AND ENACTMENT OF ORDINANCES

DISCUSSION ITEMS

200501 Marihuana Ordinances

A discussion item as requested by the City Attorney to discuss the city's permanent marihuana ordinances.

200502 Discussion Item/State of Emergency

A Discussion Item as requested by Councilperson Mays, re: He would like to discuss the current State of Emergency and the Mayor's failure to expediently convene a meeting with City Council.

200513 Discussion Item/Status/1702 Kenwood

A Discussion Item as requested by Councilperson Eric Mays to update City Council on the status of 1702 Kenwood.

ADJOURNMENT

RESOLUTION: 210015

PRESENTED: 1-11-21

ADOPTED:

Resolution Recommending the Appointment of Ramie Yelle to the Zoning Board of Appeals

BY THE CLERK:

Karl Collyer's term on the Zoning Board of Appeals expires September 1, 2021; however, he has resigned his position; and

Kate Fields, 4th Ward Flint City Councilperson, recommends the appointment of Ramie Yelle (3614 Dakota Avenue, Flint, Michigan, 48506 – Ward 4) to the Zoning Board of Appeals to replace Mr. Collyer.

THEREFORE, BE IT RESOLVED, the Flint City Council approves the appointment of Ramie Yelle to the Zoning Board of Appeals for a three-year term, beginning January 11, 2021 and expiring September 1, 2024.

APPROVED AS TO FORM:

APPROVED BY FLINT CITY COUNCIL:

Angela Wheeler, Chief Legal Officer

Kate Fields, City Council President

Ramie Yelle

yye

3614 Dakota Ave. Flint, MI 48506

(810) 835-5615

yelleram@msu.edu

Special Skills and Attributes

- Twenty-one years of working in public sector, government, educational and medical office settings
- Interact well with diverse groups including patrons, patients, professionals, government officials, children, and students
- Caring and hardworking with excellent interpersonal communication, customer service, and support skills
- An apt problem-solver with the tenacity to complete assignments successfully and the flexibility to adapt to changing situations and requirements.
- A wealth of knowledge and experience in cultural competence/cultural humility and health equity.

Professional Experience

United States Census

Jan 2020-Sept 2020

Field Census Supervisor

- Managed 14 enumerators
- Certified payroll
- Assigned workload
- Provided training

United States Navy

Oct 1995-Oct 1999

Motor Rewind, Motor Vibration Analysis, Electrical Equipment Maintenance, Electrical Safety Inspections

- 10,000 Electrical Safety Inspections Onboard Aircraft Carrier
- Rewinding of three critical motors
- Complete overhaul of ventilation system
- Supervisor of 40 servicemen and women
- Recognition by Captain for outstanding workmanship

Education

Michigan State University

Aug 2015-Aug 2016

Master of Public Health

- 3.8 GPA

University of Michigan - Flint

Jan 2009-Aug 2014

Bachelor of Health Science

- 3.3 GPA

RESOLUTION NO.: 200426.2

PRESENTED: DEC 14 2020

ADOPTED:

**RESOLUTION AUTHORIZING THE ADOPTION OF THE 2021-2024 VISION,
MISSION AND GOALS OF THE CITY OF FLINT STRATEGIC PLAN**

BY THE FLINT CITY COUNCIL:

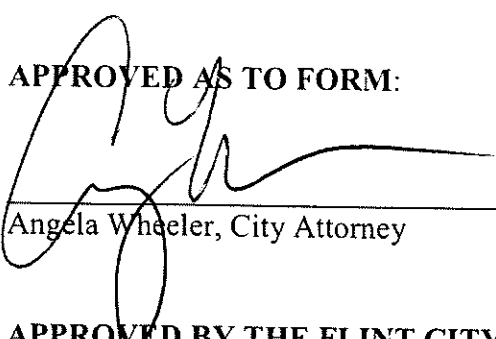
The Flint City Council recognizes that the development and implementation of a multi-year strategic plan is an essential component of developing a sustainable city government. The progress of the City of Flint is now defined by the steps it takes to achieve its stated vision, mission and goals. Flint city government is focused on enabling the City of Flint to become an attractive place to live, work, play, study and visit. In order to do this city government must become and remain financially stable and provide residents, businesses, students and visitors with an adequate level of municipal services. The city must also have the capacity to encourage and guide others in achieving its vision and goals. Achievement of the city's vision will be measured by the progress that is being made towards specific goals and objectives.

Ordinance 3855, Section 2-106, Development and Update of Strategic Plan, requires the City Council adoption of an update to the Strategic Plan in preparation of the biennial budget. Completion of the Vision, Mission and Goals is the initial step in the annual process.

The Mayor and City Council, working with city administration and staff, have created the City of Flint FY2021-2024 Vision, Mission and Goals of the Strategic Plan, attached hereto and made a part thereof.

IT IS RESOLVED that the City of Flint FY2021-2024 Vision, Mission and Goals of the Strategic Plan are hereby approved as set forth in the attached document.

APPROVED AS TO FORM:



Angela Wheeler, City Attorney

FOR THE CITY:

Sheldon Neeley, Mayor

APPROVED BY THE FLINT CITY COUNCIL:

Kate Fields, City Council President

CITY OF FLINT STRATEGIC PLAN

2019-2023

Setting a Sustainable Course for the City of Flint

The Vision for the City Government of Flint

A well-managed, financially stable, and accountable government focused on creating and maintaining a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve our quality of life

The Mission of the City Government

To assure that residents, businesses, students and visitors in the City of Flint receive municipal services in a customer friendly, financially responsible, and equitable manner in order to insure equality of opportunity for all persons

The Goals

In order to operate per our Mission and realize our Vision, residents, businesses, students and visitors can expect that the City of Flint will:

1. The City will operate in an open and financially sustainable manner, including improving citizen access, focusing on measurable results, improving the City's financial position and eliminating accumulated deficits
2. The City will provide a highly trained and professional staff of elected leaders, appointed officials and employees
3. The City will provide for a safe, secure, healthy and clean environment in which to live, work, learn and play
4. The City will provide access to dependable, quality and sustainable water and sewer
5. The City will provide access to an adequate and well maintained transportation network for all modes of travel serving motorized, non-motorized, and pedestrian needs
6. The City will foster cooperation among business, non-profit, higher education, foundation partners, and residents to create a climate that supports economic development with a focus on small business and entrepreneurs in order to build local wealth and enhance the tax base
7. The City will seek partnerships with Local, State and Federal governmental partners, and other private entities in order to maximize efficiencies and resources in meeting its Mission
8. The City will promote the equal protection of the law for each person in accordance with fundamental human rights

CITY OF FLINT STRATEGIC PLAN

2021-2024

Setting a Sustainable Course for the City of Flint

The Vision for the City Government of Flint

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3. The City will provide for a safe, secure, healthy and clean environment in which to live, work, Learn and play
4. The City will provide access to dependable, quality and sustainable water and sewer
5. The City will provide access to an adequate and well maintained transportation network for all modes of travel serving motorized, non-motorized, and pedestrian needs
6. The City will foster cooperation among business, non-profit, higher education, foundation partners, and residents to create a climate that supports economic development with a focus on small business and entrepreneurs in order to build local wealth and enhance the tax base
7. The City will seek partnerships with Local, State and Federal governmental partners, and other private entities in order to maximize efficiencies and resources in meeting its Mission
8. The City will promote the equal protection of the law for each person in accordance with fundamental human rights. **THE CITY WILL ADOPT POLICIES AND ORDINANCES TO INSURE SAME.**
9. **THE CITY WILL ENSURE OPTIMUM PRACTICES IN ORDER TO PROMOTE GOVERNMENT TRANSPARENCY.**
10. **THE CITY WILL IMPROVE SYSTEMS MANAGEMENT PROCESSES TO ENSURE BETTER EFFECTIVENESS OF RECORDS MANAGEMENT, STORAGE AND ACCESS TO CITY DOCUMENTS – TO INCLUDE IMPROVEMENTS TO CITY TECHNOLOGY AND THE WEB SITE.**



PRESENTED: _____

200493

PRESENTED: _____

NOV 23 2020

ADOPTED: _____

RESOLUTION TO APPROVE EMERGENCY AMENDMENT TO COUNCIL RULES

BY THE CITY COUNCIL:

WHEREAS, the City Council adopted its last version of Rulings Governing Meetings of the Council ("Council Rules") on June 12, 2017, and that City Council's annual review of Council Rules takes place every December during the Special Affairs Committee agenda; and

WHEREAS, it has been impractical for City Council to hold Council Committee meetings during the COVID-19 Pandemic since it was deemed an unnecessary hardship to the City Council staff and put their health safety at risk; and

WHEREAS, it has been over three years since the previous amendment of City Council rules; and

WHEREAS, on October 9, 2019, the Rules Committee approved various amendments to the Council Rules, as proposed in the attached version of the Council Rules; and

WHEREAS, to have productive meetings during this pandemic it is of utmost importance to have the Council Rules include those amendments, on an emergency basis pursuant to Flint City Charter Section 1-801(H), for a period of 60 days.

THEREFORE, BE IT RESOLVED that the Flint City Council approves the attached amendments to the City Council rules for 60 days, with immediate effect.

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President

APPROVED AS TO FORM:

Angela Wheeler, Chief Legal Officer

RULES GOVERNING MEETINGS OF THE COUNCIL

GENERAL

PREAMBLE

OPEN MEETINGS ACT (OMA)

FREEDOM OF INFORMATION ACT (FOIA)

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GENERAL

PREAMBLE

These are rules governing the orderly conduct of Flint City Council meetings in accordance with Robert's Rules of Order Newly Revised (1970 Major Revision) and certain laws.

OPEN MEETINGS ACT (OMA)

City Council meetings are subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 through 15.275.

FREEDOM OF INFORMATION ACT (FOIA)

All documents (i.e. agendas, minutes, attachments, transcripts, recordings) are subject to FOIA, unless subject to exemptions rule in FOIA.

PARLIAMENTARY AUTHORITY

- Rule 1.1 All matters of procedure not covered specifically by Council Rules, Federal, State, or Local law, shall be governed by Robert's Rules of Order Newly Revised (1970 Major Revision). If a conflict arises between Council Rules and Robert's Rules of Order, Council Rules take precedence.
- 1.2 The President or Chair (Presiding Officer) SHALL (is required to) decide all questions arising under these rules and general parliamentary practice, subject to appeal. While on all questions of order, and of interpretation of the rules, and of priority of business, it is the DUTY of the Chairman to first decide the question, it is the privilege of any member to "appeal from the decision." If the appeal is seconded, the Chairman states his decision, and that it has been appealed from, and then states the question thus: "Shall the decision of the Chair stand as the judgment of Council?" The Chairman can then, without leaving the chair, state the reasons for his decision, after which it is open to debate. No member is allowed to speak more than once except the presiding officer who may answer arguments against the decision or give additional reasons by speaking a second time at the close of debate. A majority or tie vote of the Councilmembers-elect sustains the decision of the chair. The appeal shall be determined by a majority of the Councilpersons-elect.
- 1.3 City Council can appoint a person of their choosing to be the Parliamentary Authority, but any Council member may make reference to either City

Council Rules, which take precedence over Robert's Rules, or reference to Robert's Rules when the issue is not covered in City Council Rules.

SUSPENSION AND AMENDMENT OF RULES

- Rule 2.1 The rules may be suspended on the vote of two-thirds of the Councilpersons-elect.
- 2.2 The rules may be amended in accordance with Section 1-801 of the Flint City Charter.

ORGANIZATION #1

COUNCIL PRESIDENT; PRESIDING AT MEETINGS

- Rule 3.1 The Council shall have a President and a Vice-President, each chosen by a majority of the Councilpersons-elect for a one year term which shall end on the second Monday in November.
- 3.2 The President shall preside at the meetings of the Council and, in the absence of the President, the Vice-President shall preside. If both the President and Vice-President are absent, a Chairperson from a Council Committee shall preside in the following order: Finance, Governmental Operations, Legislative, Grants.

COMMITTEES

- Rule 4.1 The President, unless otherwise directed by the Council, shall appoint all committee chairs and vice-chairs for a one-year term which shall end on the second Monday in November.
- 4.2 The standing committees of the Council are Finance, Governmental Operations, Legislative, Grants, And Special Affairs. The Council President may determine in which order they are addressed.
- 4.3 Finance Committee - Business conducted consists of all matters relating to City finances (e.g. spending, revenue, contracts, fees, budgets, audits, etc.). Finance Committee shall meet at 5:00 pm on the Wednesdays a week before regular Council meetings. [Note - see Rule 6.8A]

- 4.4 Legislative Committee - Business conducted consists of all matters relating to City legislation (e.g. ordinances, policies, etc.). Legislative Committee shall meet after Finance Committee. [Note - see Rule 6.8B]
- 4.5 Governmental Operations Committee - Business conducted consists of all matters relating to governmental function (e.g. multi-member bodies, policies and procedures, matters related to City government and City departments, etc.). Governmental Operations Committee shall meet after Legislative Committee. [Note - see Rule 6.8C]
- 4.6 Grants Committee - Business conducted consists of all matters relating to City grant programs and grant awards (e.g. applying for grants, accepting and monitoring of grants, federal and state grant monies, and local grant dollars, etc.). Grants Committee shall meet after Governmental Operations Committee. [Note - see Rule 6.8D]
- 4.7 Special Affairs Committee - Reserved for any standing committee agenda item needing additional discussion or information, as well as for any emergency agenda submission. Special Affairs Committee shall meet at 4:30 p.m. right before regular Council meetings on the 2nd and 4th Mondays of the month. [Note - see Rule 6.8E]
- 4.8 All standing committees of Council shall be comprised of all members of Council who are not under disciplinary actions/restrictions.
- 4.9 The President, at his/her own discretion, may create ad hoc committees and shall appoint these committees' chairs and members. The President shall determine the number of Council members comprising these committees.

ORGANIZATION #2

TIME AND PLACE OF MEETINGS AND SPECIAL MEETINGS

- Rule 5.1 All meetings of the City Council and all committees of the Council shall take place in the Council Chambers on the third floor of City Hall or at such other places as the Council may determine.
- 5.2 The regular meeting of the City Council is 5:30 p.m. on the second and fourth Monday of every month.

- 5.3 The Flint City Council may schedule other committee meetings as deemed necessary.
- 5.4 In the event of a call for a special meeting or a change in the time or place of a meeting, the Clerk shall be notified and shall see that each Councilperson and the public are informed as is required by the Open Meetings Act.
- 5.5 The Mayor shall be notified of all meetings of the City Council.

AGENDA FOR REGULAR MEETINGS OF COUNCIL

- Rule 6.1 Matters shall be placed on the agenda of any meeting of the City Council by action of the Council President or any presiding Chair of any committee of the Council, or at the request of the Mayor or Clerk, prior to the start of the meeting. After roll call, the presiding officer shall ask for "any additions or changes to the agenda". Agenda changes or additions need to be approved by the presiding officer.
- 6.2 Any agenda matters that require official Council action at the meeting for final adoption (i.e., resolutions, budget amendments, grant acceptances, etc.) must be accompanied by the appropriate documentation such as staff review reports, etc., and must be signed by the required signatories.
- 6.3 The deadline for contacting staff for the purpose of adding matters to an agenda shall be by 12:00 pm (noon) on Thursdays.
- 6.4 City Council agendas for regular and standing committees shall normally be available to Councilpersons on the Friday before the meeting.
- 6.5 The presiding officer shall chose a person to lead the Pledge of Allegiance.
- 6.6 Opening Ceremonies will consist of Pledge of Allegiance, a short prayer or blessing, and may include requests for moments of silence for deceased or ailing individuals.
- 6.7 Spiritual leaders (of many faiths) will be invited and scheduled to offer a short prayer after the Pledge of Allegiance. The City Clerk will be responsible for making these arrangements.

AGENDAS FOR COMMITTEE MEETINGS

- 6.8 Items denoted with ** will only appear on a committee agenda if necessary. If there is no such matter to be addressed, then it will not appear on the agenda.
- 6.8a Finance Committee Agenda - Roll Call, **Closed Session [Executive Session], public comment, **Special Order, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8b Legislative Committee Agenda - Roll Call, Public Comment, **Resolutions, Ordinances, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8c Governmental Operations Committee Agenda - Roll Call, Public Comment, **Special Order, **Licenses, Resolutions, Appointments, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8d Grants Committee Agenda - Roll Call, Public Comment, Resolutions, Discussion Items, Outstanding Discussion Items, Adjournment
- 6.8e Special Affairs Agenda - Roll Call, **Closed Session [Executive Session], Public Comment, **Special Order, Resolutions, Appointments, Ordinances, Discussion Items, Additional Council Discussion, Adjournment
- 6.9 Rules 6.1, 6.2, 6.3 and 6.4 concerning regular Council meetings also apply here to Committee meetings. Section 31.12 of the Disorderly Persons Ordinance applies to all committee meetings.

ORDER OF BUSINESS FOR REGULAR MEETINGS OF COUNCIL

- Rule 7.1 The order of business at Regular Meetings of the City Council shall be as follows:
- I Call to Order, Roll Call and opening ceremonies
 - II Reading of Disorderly Persons Section
(Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.)
 - III Request for Changes and/or Additions to Agenda
(Council shall vote to adopt any amended agenda.)

- IV Presentation of Minutes
(Council shall vote to accept minutes.)
- V Special Orders
(Any Councilperson may request permission for a Special Order, but it must first be approved by both the Council President, and Committee Chair if during a Committee meeting.)
- VI Public Hearings
(Council members may not speak during Public Hearings, nor may they make response comments to speakers. Public Hearing speakers are limited to a total of three [3] minutes.)
- VII Public Speaking
(Three [3] minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of a meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council members may not speak during public speaking, nor may they make response comments to speakers. Council members may use their five [5] minutes for final comments to address any issues that have been addressed by public speakers.)
- VIII Petitions and Unofficial Communications
- IX Official Communications – From Mayor and Other City Officials
- X Additional Communications
- XI Appointments
- XII Licenses
- XIII Resolutions
(A Council member who desires to speak in debate must obtain the floor by being recognized by the presiding Chair. In the debate, each member has the right to speak twice [for a maximum of five (5) minutes] on the same question on the same day, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day has *exhausted his/her right to debate* that question for that day. A timer will be utilized. No "banking" of time or division of time for future use is allowed.

Council members may request to ask questions of Administrative staff, etc. During debate on any agenda item.

Guest speaker time allowed shall be determined by the presiding Chair and is not considered to be part of the limited debate time allocated to council members.

- XIV Liquor Licenses
- XV Introduction and First Reading of Ordinances
- XVI Second Reading and Enactment of Ordinances
- XVII Additional Discussion Items
- XVIII Final Council Comments
- XIV Adjournment

ORGANIZATION #3

EXECUTIVE OR CLOSED SESSIONS

(Refer to Open Meetings Act [OMA], Public Act 267 Of 1976, MCL 15.261 through 15.275, and The OMA Handbook By AG Bill Schuette.)

- 7.2 The Open Meetings Act provides exemptions to the rule that government body meetings must be open to the public.

Meeting in closed session – a public body may meet in a closed session only for one or more of the permitted purposes specified in Section 8 of the OMA.

The limited purposes include, among others:

(1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

(2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

(3) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

(4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

(5) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.

(6) To consider material exempt from discussion or disclosure by state or federal statute. But note – a board is not permitted to go into closed session to discuss an attorney's oral opinion, as opposed to a written legal memorandum.

7.3 A closed session must be conducted during the course of an open meeting. Section 2(c) of the OMA defines "closed session" as "a meeting or part of a meeting of a public body that is closed to the public." Section 9(1) of the OMA provides that the minutes of an open meeting must include "the purpose or purposes for which a closed session is held."

7.4 Going into Closed Session [Executive Session] – Section 7(1) of the OMA sets out the procedure for calling a closed session: a 2/3 roll call vote of members elected or appointed and serving is required to call a closed session, except for the closed sessions permitted under Section 8(a), (b), (c), (g), (i), and (j). The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken. Thus, a public body may go into closed session only upon a motion duly made, seconded, and adopted by a 2/3 roll call vote of the members appointed and serving during an open meeting for the purpose of (1) considering the purchase or lease of real property, (2) consulting with their attorney, (3) considering an employment application, or (4) considering material exempt from disclosure under state or federal law. A majority vote is sufficient for going into closed session for the other OMA permitted purposes.

7.5 Leaving a Closed Session [Executive Session] – the OMA is silent as to how to leave a closed session. Suggested is for a motion to be made to end the closed session with a majority vote needed for approval. Admittedly, this is a decision made in a closed session, but it certainly isn't a decision that "effectuates or formulates public policy." When the public body has concluded its closed session, the open meeting minutes should state the time the public body reconvened in open session and, of course, any votes on matters discussed in the closed session must occur in an open meeting.

- 7.6 Decisions Must Be Made During an Open Meeting, Not the Closed Session [Executive Session] – section 3(2) of the OMA requires that "all decisions of a public body shall be made at a meeting open to the public." section 2(d) of the OMA defines "decision" to mean "a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy."
- 7.7 All matters discussed in closed session [executive session] and materials provided are privileged information and are not to be shared with any person(s) outside of the session.

ACTION BY COUNCIL

FORM OF ACTION BY COUNCIL; DIVISION OF QUESTION
(NOTE – THIS ACTION IS OFTEN UTILIZED BY COUNCIL FOR MASTER RESOLUTIONS AND SEPARATION OF SPECIFIC RESOLUTIONS)

- Rule 8.1 All official action of the Council as required by the City Charter shall be by ordinance or resolution, but decisions on parliamentary procedure may be made upon motion. Other action may be made upon motion, including decisions on parliamentary procedure.
- 8.2 No motion may be debated by the Council until it has been stated by the presiding officer and it must be reduced to writing if requested by the presiding officer or any Councilperson.
- 8.3 If a question before the Council is susceptible of division, it shall be divided on the demand of any Councilperson.

VOTING

- Rule 9.1 The determination of any question at a regular City Council meeting shall require a roll call vote.
- 9.2 The determination of any question at a committee meeting shall be upon call of the Chair for a vote. If there is an objection, a roll call vote shall be taken.
- 9.3 The voting on all roll calls shall be rotated so that the Councilperson representing the First Ward shall cast the first vote on the first roll call of any

meeting, the Councilperson from the Second Ward shall cast the first vote on the second roll call at any meeting, and so on throughout the meeting so that the first vote on a roll call shall be solicited from the succeeding Councilperson. Following the first vote on any roll call, the remaining Councilpersons shall be called in consecutive order until all nine Councilpersons have been afforded an opportunity to vote on any question.

- 9.4 A councilperson must be seated at his/her designated seating place in order to vote. Proxy votes are not allowed.
- 9.5 Interruption of Votes - interruptions during the taking of a vote are permitted only before any member has actually voted, unless, as sometimes occurs in ballot voting, other business is being transacted during voting or tabulating.
- 9.6 Rule Against Explanation by Members During Voting - a member has no right to "explain his vote" during voting, which would be the same as debate at such a time.
- 9.7 Changing One's Vote - a member has a right to change his vote up to the time the result is announced. After that s/he can make the change only by the unanimous consent of the assembly requested and granted, without debate, immediately following the chair's announcement of the result of the vote.
- 9.8 Abstaining Votes - to "abstain" means to not vote at all.
- 9.9 Abstaining from Voting on a Question of Direct Personal Interest - no member should vote on a question in which he/she has a direct personal or pecuniary interest not common to other members of the organization.
Voting on questions which affect oneself - the rule on abstaining from voting on a question of direct personal interest does not mean that a member should not vote for him/herself for an office or other position to which members generally are eligible, or should not vote when other members are included with him in a motion.

INTRODUCTION AND ENACTMENT OF ORDINANCES
(BOTH CITY COUNCIL AND THE LEGAL
DEPARTMENT MAY INTRODUCE AN ORDINANCE)

- Rule 10.1 Upon the introduction of any ordinance, the City Clerk shall proceed as directed in Section 3-302 of the Charter.

- 10.2 After a public hearing has been completed, any Councilperson may move the enactment of the ordinance.
- 10.3 If the ordinance is amended to the extent that there has been inadequate notice to the public of the content of the ordinance, it shall not be enacted until the procedures of Section 3-302 are complied with.
- 10.4 Every ordinance must state the date that it becomes effective. After the vote on the enactment of the ordinance, any Councilperson may move that it be given immediate effect upon publication, rather than the date stated. Any effective date earlier than thirty days after enactment requires a two-thirds vote of the Councilpersons-elect.
- 10.5 Every ordinance shall be submitted to the Chief Legal Officer (for correct format, not content) for review prior to enactment.

MOTIONS

CONSIDERATION OF MOTIONS

- Rule 11.1 When a question is under debate, the Chair will receive only the following motions:

Rule 13	to adjourn
Rule 14	to recess
Rule 15	to postpone temporarily (lay on the table)
Rule 16	to vote immediately (previous question)
Rule 17	to limit debate
Rule 18	to postpone definitely
Rule 19	to refer (commit)
Rule 20	to amend
Rule 21	to postpone indefinitely
Rule 22	to reconsider
rule 23	to rescind
rule 24	to withdraw a motion
rule 25	point of order
rule 26	point of information

- 11.2 If more than one of the above motions are made, they shall be considered in the order listed.

SUPPORT FOR MOTIONS

- Rule 12.1 No motion may be considered or debated unless it has the support of at least one other Councilperson and has been properly stated by the Chair.
- 12.2 Nominations need not be seconded.

MOTION TO ADJOURN

- Rule 13.1 A motion to adjourn is always in order. If it is made during the count of a vote, it will not be considered until after the vote is announced.
- 13.2 A motion to adjourn will be decided without debate. However, the issue of the time to reconvene may be debated if it is introduced by the maker of the motion or by amendment.

MOTION TO RECESS

- Rule 14.1 A motion to recess shall state the length of the recess and shall be decided without debate.
- 14.2 When a recess is taken during the pending of any question, the consideration of the question shall be resumed upon the reassembling of the Council.
- 14.3 The Chair may order a recess without objection.

MOTION TO POSTPONE TEMPORARILY (LAY ON THE TABLE)

- Rule 15.1 The Council may decide to postpone temporarily any matter pending before it. The motion may be referred to as a motion to lay on the table.
- 15.2 A decision to lay upon the table shall have the effect of postponing the question involved, all pending amendments, and other adhering motions.
- 15.3 If a decision is made to resume consideration of a matter or to take up from the table, it shall return in exactly the same form as when it was postponed temporarily. A motion to resume consideration must be made at the same meeting.
- 15.4 All matters postponed temporarily shall be considered at the meeting at which they were postponed. If the motion to take up from the table fails, the issue is considered to have failed.

- 15.5 A motion to postpone temporarily or to resume consideration shall be decided without debate.

MOTION TO VOTE IMMEDIATELY
(PREVIOUS QUESTION OR CALL THE QUESTION)

- Rule 16.1 Any Councilperson may move to vote immediately. If the motion is supported, debate will cease immediately. A two-thirds vote is required for the motion to carry. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.
- 16.2 If the motion receives a majority of the votes of the Councilpersons-elect, in accordance with Section 3-204(a) of the Charter, the Council shall vote on the pending question or questions in their regular order.

MOTION TO LIMIT OR EXTEND DEBATE

- Rule 17.1 The Council may decide, by majority vote, to limit or determine the time that will be devoted to discussion of a pending motion or to modify or remove limitations already imposed on its decision. This may include a limit of time for each councilperson to speak to the issue. Failure to cease talking when a time limit has been reached shall result in disciplinary action. Violators shall be removed from the meeting.
- 17.2 If each councilperson has a limited time to speak, this time limit shall include any questions asked and/or answered per the councilpersons request.

MOTIONS #2

MOTION TO POSTPONE DEFINITELY

- Rule 18.1 The Council may decide to put off consideration of a pending main motion and to fix a definite time for its consideration.
- 18.2 The debate on the motion to postpone definitely shall be limited to the reasons for the postponement and the time the main motion shall be taken up.

MOTION TO REFER (COMMIT)

Rule 19.1 If a motion to refer a matter to a committee or other agency has been made, the Council shall proceed to decide the question of the referral.

19.2 There shall be no further debate on the merits of the main motion or amendments to the main motion until the referral motion is decided.

MOTION TO AMEND

Rule 20.1 A motion to amend must be germane to the main motion.

20.2 An amendment may be amended but an amendment to an amendment may not be amended.

MOTION TO POSTPONE INDEFINITELY

Rule 21.1 The Council may decide to prevent discussion or further discussion on a question by voting to postpone it indefinitely.

21.2 A motion that has been postponed indefinitely cannot come up again at the same meeting. If it is reintroduced at a later meeting, it shall be treated as a new motion.

MOTION TO RECONSIDER

Rule 22.1 A motion to reconsider any decision of the City Council may be made by any Councilperson that voted in the affirmative on the motion in question.

22.2 A motion to reconsider may be made at the same meeting or not later than the next succeeding regular meeting of the Council provided that notice has been given to the Council prior to the start of the meeting.

22.3 No question may be reconsidered more than once.

22.4 If a decision of the Council has gone into effect, the motion to reconsider shall not be in order.

MOTION TO RESCIND

Rule 23.1 Action to rescind, repeal or annul a previous action may be by resolution unless the previous action is an ordinance. Action to repeal a published ordinance may only be by ordinance regardless of whether the ordinance has gone into effect.

- 23.2 Notice of a motion to rescind a previous action must be given to the Clerk at least two days prior to the meeting at which the motion is to be made. However, the Council may vote by two-thirds of Councilpersons-elect to waive the notice.
- 23.3 Motions to rescind may be reconsidered regardless of whether the vote was affirmative or negative.

REQUEST TO WITHDRAW A MOTION

- Rule 24.1 Any Councilperson may withdraw his or her motion before it has been restated by the Chair and placed before the assembly. The Councilperson need not obtain concurrence of any other person.
- 24.2 After the motion has been placed before the assembly, it may only be withdrawn by majority consent of all Councilpersons present.
- 24.3 No request to withdraw a motion may be made after the vote on the motion has commenced.

MOTIONS #3

INCIDENTAL MOTIONS – POINT OF ORDER

- Rule 25.1 The purpose of a point of order is to correct a breach in the rules when the presiding officer does not correct it, or when the presiding officer makes a breach of the rules. **A POINT OF ORDER, REQUEST FOR INFORMATION, OR PARLIAMENTARY INQUIRY CANNOT INTERRUPT THE CHAIR OR ANOTHER MEMBER, WHO HAS BEEN PROPERLY RECOGNIZED TO SPEAK. THE CHAIR MAY STILL CALL MEMBERS TO ORDER.**
- 25.2 A point of order should not be used for minor infractions.
- 25.3 A point of order does not need a second, ~~can interrupt a speaker~~, is not debatable, and is decided by the chair.
- 25.4 A point of order cannot be ignored by the presiding officer. A ruling of "agreement - out of order" or "disagree - denied" must be given. All debate and/or talking shall cease immediately when a point of order is raised, in

order for the presiding officer to rule. Failure to cease talking shall result in disciplinary action. Violators shall be removed from the meeting.

- 25.5 Any two members have the right to *appeal* the presiding officer's decision on a point of order. This requires one member making (or taking) the appeal and another seconding (or supporting) it. Lack of support means the motion fails. If the motion is supported, the council body votes to decide the question. Members have no right to question the decision or ruling of the presiding officer unless they appeal from his/her decision.

- 25.6 **IN ORDER TO CALL FOR A POINT OF ORDER, A SPECIFIC RULE NUMBER MUST BE NOTED OR IT IS CONSIDERED AN ABUSE OF A POINT OF ORDER.**

INCIDENTAL MOTIONS - REQUEST FOR INFORMATION

- Rule 26.1 A request for information generally applies to information desired from a speaker. **A POINT OF ORDER, REQUEST FOR INFORMATION, OR PARLIAMENTARY INQUIRY CANNOT INTERRUPT THE CHAIR OR ANOTHER MEMBER, WHO HAS BEEN PROPERLY RECOGNIZED TO SPEAK. THE CHAIR MAY STILL CALL MEMBERS TO ORDER.**
- 26.2 Its purpose is to help one understand the process and the potential consequences of the next voting.
- 26.3 A request for information cannot be ignored by the presiding officer, but the presiding officer – upon hearing the request – may decide whether the request is legitimate, and can proceed, or whether the speaker is misleadingly utilizing this motion to secure the floor for other purposes. The presiding officer must rule with either "proceed" or "denied" if the information is desired of a councilperson who is speaking, the presiding officer must inquire if the member will yield for a question and the councilperson may decide whether or not to yield.
- 26.4 A request for information can be given with a very short explanation, but using this tactic as an opportunity to gain the floor is not allowed. Multiple abuses of use of point of information is cause for disciplinary action.

PUBLIC PARTICIPATION AND MAINTENANCE OF ORDER

MAINTENANCE OF ORDER AND DEBATE
(THE PUBLIC AND CITY COUNCIL ARE BOTH SUBJECT TO THE DISORDERLY

PERSON-PERSONS ORDINANCE SECTION 31-10 AND THE GENERAL CODE OF CONDUCT. ADDITIONALLY, THE CHAIR OR PRESIDING OFFICER HAS A RESPONSIBILITY AND DUTY TO ENFORCE THESE RULES AND SANCTIONS FOR THE PURPOSE OF MAINTENANCE OF ORDER. ONLY THE CHAIR OR PRESIDING OFFICER MAY DETERMINE AND RULE ON WHO/WHAT IS IN OR OUT OF ORDER. VIOLATIONS OF THIS RULE SHALL RESULT IN REMOVAL FROM THE MEETING.)

- Rule 27.1 No councilpersons shall leave their seats while a motion is on the floor. No councilpersons shall leave a meeting of the council without first having obtained leave to do so from the president, presiding officer or committee chair. If a councilperson leaves a meeting without having obtained this permission, the presiding officer is to assume the councilperson has left the meeting and will not, cannot, return without the presiding officer's permission. A councilperson who has left a meeting may not vote without having first obtained the presiding officer's permission to return to the meeting.
- 27.2 When a member has been called to order, the Chair shall determine whether or not he or she is in order. Every question of order shall be decided by the Chair subject to an appeal to the Council by any member. If a member is called to order for words spoken, the exceptional words shall be immediately taken down in writing so that the presiding officer or Council may be better able to judge the matter.
- 27.3 During any portion of any meeting, council members may not engage in any type of argumentative discourse with members of the audience, at any time, for any reason. Any council member or audience member who engages in this behavior during a meeting shall be removed from the meeting.
- 27.4 Only the presiding officer may call an individual (or staff member, or department head, etc.) Up to the podium (and/or table) to speak. Other council members would have to petition the presiding officer to make this request.
- 27.5 **FOR AGENDA ITEMS, THERE WILL BE AN UNTIMED QUESTION AND ANSWER (Q&A) PERIOD FOR DEPARTMENT HEADS AND OTHERS, BUT NO DEBATE OR GENERAL COMMENTS WILL BE ALLOWED DURING THAT TIME.**

RIGHT TO SPEAK IN DEBATE

- Rule 28.1 Every Councilperson and every person granted the privilege of speaking to the Council shall address all remarks to members of the Council and shall not speak until recognized.
- 28.2 When two or more Councilmembers address the Chair at the same time, the Chair shall name the Councilperson who is first to speak.
- 28.3 **DISCUSSION OF ANY MATTER (RESOLUTION, SPECIAL ORDER, ETC) WILL BE LIMITED TO FIVE (5) MINUTES TOTAL, PER MEMBER, ON ANY GIVEN ITEM, WITH MEMBERS PERMITTED TO RESERVE PART OF THEIR TIME TO SPEAK A SECOND TIME. NO FURTHER BANKING OF TIME AND NO YIELDING OF TIME IS PERMITTED.**
- 28.4 **DISCUSSION OR DEBATE ON ANY AGENDA ITEM (RESOLUTION, ORDINANCE, ETC) CANNOT TAKE PLACE UNLESS THERE IS A MOTION ON THE FLOOR.**

PUBLIC MEETINGS AND PARTICIPATION BY PUBLIC

- Rule 29.1 All meetings of the Council shall be open to the public in accordance with law.
- 29.2 If a member of the public wishes to address the City Council, they may do so at the regular City Council meeting. He or she shall submit, prior to the start of the meeting, a statement in writing containing his or her name and address and the topic to be covered. A box will be placed at the entrance to the Council Chambers for the collection of the statements.
- 29.3 Members of the public shall have no more than 3 minutes per speaker during public comment. Only one speaking opportunity per speaker. Numbered speaker slips will be provided prior to the start of a meeting to those wishing to speak during this portion of the agenda. No additional speakers or slips will be accepted after the meeting begins. City council members may not also address council as a member of the public at this time. Speakers may not allocate or "donate" their allotted time to another person.
- 29.4 If a member of the public is addressing the Council at a scheduled public hearing, he or she shall stand to obtain recognition by the President at the opening of the hearing or at the conclusion of the remarks of the previous speaker.

- 29.5 Members of the public shall have no more than 10 minutes to address the City Council during a public hearing.
- 29.6 Any person while being heard at a Council meeting may be called to order by the President or any Councilperson for failure to be germane, for vulgarity, for personal attack of persons or institutions, or for speaking in excess of the allotted time.
- 29.7 Any person who is called to order shall thereupon yield the floor until the President shall have determined whether he or she is in order. Every question of order shall be decided by the President subject to an appeal by any Councilperson to the Council. If a person so engaged in presentation shall be determined by the Council to be out of order, that person shall not be permitted to continue at the same meeting except on special leave of the Council.
- 29.8 Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.

CONDUCT, ETHICS AND DISCIPLINARY ACTIONS

GENERAL CONDUCT AND STANDARDS OF CONDUCT

- Rule 30.1 Every councilperson is subject to the established rules of general conduct and the standards of conduct.

ETHICS

- Rule 31.1 Every councilperson is subject to the established rules of the City of Flint ethics ordinance.

DISCIPLINARY ACTIONS

- Rule 32.1 Every councilperson is subject to the established rules and disciplinary actions for violations of rules and City ordinances.

REVIEW OF CITY COUNCIL RULES

ANNUAL REVIEW OF CITY COUNCIL RULES

- Rule 33.1 Every December, the City Council shall place an item on the Special Affairs Committee agenda for a review of these rules.
- 33.2 At his/her own discretion, the council president may at any time appoint a committee and its members to review and offer revisions of city council rules.
- 33.3 The rules may be revised upon a 2/3 majority vote of city council members, per the City Charter. All council members are subsequently and immediately subject to the approved rules.
- 33.4 It is the responsibility and duty of the council president, vice president and all committee chairs to ensure that these rules are adhered to, and to apply the recommended disciplinary actions if they are not. Failure to do so is itself a violation of the rules and subjects the violator to disciplinary actions.

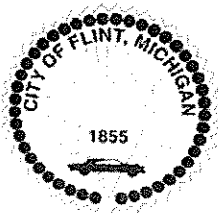
Rules Originally Adopted: May 10, 1976

1st Amendment Adopted: May 24, 2010

2nd Amendment Adopted: April 27, 2015

3rd Amendment Adopted: June 12, 2017

4th Amendment Adopted: November 23, 2020



RESOLUTION NO.:

200516

PRESENTED:

DEC 21 2020

ADOPTED:

**RESOLUTION TO TRANSFER \$40,000.00 FROM PARK/RECREATION FUND
BALANCE TO PARKS PROFESSIONAL SERVICE FOR
TREE REMOVAL SERVICES**

BY THE CITY ADMINISTRATOR:

WHEREAS, funding is available in the Park/Recreation fund balance; and

WHEREAS, there is a need for more funds to be available in the Parks Professional Service account for tree removals and other parks services. Currently there is less than \$10,000 left in the Parks Professional Service account; and

WHEREAS, the total requesting to be transferred from Park/Recreation Fund Balance to Parks-Forestry Administration Professional Service shall be Forty Thousand and no/100 (\$40,000.00) Dollars. The accounts for this transfer of funds are as follows:


Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Fund Balance	Fund Equity: 208-000.000-390.000	N/A	\$40,000.00
Parks	Professional Service	Expense: 208-752.102-801.000	N/A	\$40,000.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to transfer from Park/Recreation Fund Balance the amount of \$40,000.00 to the Parks-Forestry Administration Professional Service account for fiscal year 2021.

APPROVED AS TO FINANCE:


Amanda Trujillo
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

ADMINISTRATION:


Clyde Edwards
City Administrator

CITY COUNCIL:

Kate Fields
City Council President

CITY OF FLINT



CITY OF FLINT

(If yes, please indicate how many years for the contract)

YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Director, DPD

(PLEASE TYPE NAME, TITLE)



210001

RESOLUTION NO.: _____

PRESENTED: JAN 11 2021

ADOPTED: _____

RESOLUTION TO APPROVE THE CONSUMERS ENERGY EASEMENT

BY THE CITY ADMINISTRATOR:

WHEREAS, Consumers Energy is requesting a permanent easement to allow it to provide consistent, reliable electrical services to accommodate for the growth of the community.

WHEREAS, the value of this easement is to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation. It will also allow the Maintenance Easement area for the support of constructing, operating, maintaining, inspecting (including aerial patrol), surveying, replacing, reconstruction, improving, removing, relocating, changing the size of, enlarging, and protecting a line or lines of electric facilities. The Parcel ID's are as follows:

41-30-206-063

40-24-485-030

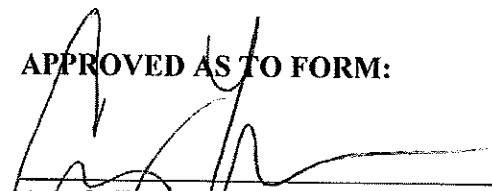
40-25-126-024

40-25-201-010

WHEREAS, Consumers Energy will pay the City \$500.00 for each easement for the aforementioned properties.

IT IS RESOLVED that the City Administrator is hereby authorized to do all this necessary to enter into permanent easement receiving a total of \$2000.00 from Consumers Energy.

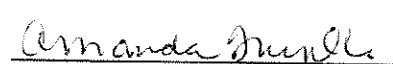
APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Finance Director

APPROVED BY CITY COUNCIL:

Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/17/2020

BID/PROPOSAL# NA

AGENDA ITEM TITLE: Consumers Energy Easement

PREPARED BY Victoria Cooper Legal Department
(Please type name and Department)

VENDOR NAME: NA

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The easement will be used so that Consumers Energy can maintain their energy lines more efficiently. The City will receive \$500 per easement on each lot.

FINANCIAL IMPLICATIONS: NA

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
FY19/20 GRAND TOTAL				

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**



CITY OF FLINT

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO x ☒
(If yes, please indicate how many years for the contract) _____ YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 NA

BUDGET YEAR 2 NA

BUDGET YEAR 3 NA

OTHER IMPLICATIONS (i.e., collective bargaining): NA

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)



210002
RESOLUTION NO.: _____

PRESENTED: _____

ADOPTED: JAN 11 2021

Resolution Authorizing Change Order #1 with Wade Trim

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint submitted bids for engineering services for a secondary water supply for the Water Infrastructure Improvement for the Nation (WIIN) grant fund projects; and

WHEREAS, On February 11, 2019, Resolution #190026 was approved by Flint City Council for Wade Trim., as the lowest bidder to enter into a contract for engineering services for a secondary water supply in an amount not to exceed \$700,500.00; and

WHEREAS, Change order #1 is needed for additional services throughout design, easement acquisition, and permitting processes, construction inspection and field services, for a cross-country route of water transmission pipe which avoids the Dort Highway (M-54) Corridor and the assistance of Michigan Department of Transportation (MDOT) highway construction and utility relocations at a cost not to exceed \$297,000.00. The amended contract price is not to exceed \$997,500.00; and

WHEREAS, Reimbursable WIIN funding will be made available in account 496-551.00-801.052 FEPA18WIIN-1; and

BE IT RESOLVED, that the Proper City Officials, upon Flint City Council's approval, are hereby authorized to enter into a change order #1 contract with Wade Trim, for additional services in an amount not to exceed \$297,000.00 for a total contract price not to exceed \$997,500.00 with disbursement of WIIN funding from EGLE.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 6, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing Appropriate City Officials to Enter Into a Change Order#1 Contract with Wade Trim-Secondary Water Source Engineering Services

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Wade Trim

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On February 11, 2019, Flint City Council approved Resolution #190026 to enter into a contract agreement with Wade Trim for engineering services for a secondary water supply in an amount not to exceed \$700,500.00. Change order #1 is needed for additional services throughout design, easement acquisition, and permitting processes, construction inspection and field services, for a cross-country route of water transmission pipe which avoids the Dort Highway (M-54) Corridor and the assistance of Michigan Department of Transportation (MDOT) highway construction and utility relocations at a cost not to exceed \$297, 00.00 for a total amended contract price of \$997,500.00 with disbursement of WIIN funding from EGLE.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO x ☐ IF NO, PLEASE EXPLAIN: EGLE will provide reimbursable WIIN funding for additional costs.

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Secondary Water Source	496-551.000-801.052	FEPA18WIIN-1	\$297,000.00
FY21 GRAND TOTAL				\$297,000.00

PRE-ENCUMBERED? YES NO x ☐ **REQUISITION NO:**

ACCOUNTING APPROVAL: Yolanda Gray **Date:** 1-6-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)



CITY OF FLINT

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)



Wade Trim, Inc.
555 S. Saginaw Street, Suite 201 • Flint, MI 48502
810.235.2555 • www.wadetrim.com

December 11, 2020

City of Flint
Department of Public Works
1101 South Saginaw Street
Flint, MI 48502

Attention: Mr. Clyde Edwards
Interim DPW Director

Re: Secondary Water Supply Project
Reconciliation of Engineering Services Contract

Dear Mr. Edwards:

On February 11, 2019, the Flint City Council adopted a resolution to authorize a purchase order not to exceed \$700,500 for engineering services for the Secondary Water Supply project. The fees for engineering and construction of the project are funded through the Water Infrastructure Improvements for the Nation (WIIN) Grant Program. A City contract for engineering services was procured with Wade Trim on March 6, 2019. Since that time, the Secondary Water Supply project has progressed through the design, permitting, easement acquisition, and bidding phases of the project.

Public bids were opened for construction of the project by the City in March 2020. The low bidder was L. D'Agostini and Sons, Inc. (LDA) from Macomb, Michigan. Following a series of City Council Meetings over the following months, the contract with LDA was approved in July 2020. Additionally, City Council approval of the easements and land acquisition required for the project were approved in September 2020. Finally, as a cost and time savings measure, a change order was approved and issued to LDA in October 2020 to modify pipe material type and extend the construction schedule.

At this time, we respectfully request that our contract for engineering services be amended to reconcile our project budgets for the design and construction phases of the project. As you are aware and at the direction of then DPW Director, Robert Binscik, we have completed multiple additional services throughout the design, easement acquisition, and permitting processes. The majority of additional services pertain to the "cross-country" route of the water transmission pipe in which easements and property acquisitions were required. Additional survey mapping, multiple design iterations, environmental investigations, and permitting costs were required to obtain approvals and permits, as well as to acquire easements. The proposed cross-country route avoided the Dort Highway (M-54) Corridor and, as a result, recognizes great cost savings to the City. The alternative cross-country route selected - and currently under construction - avoided the need for costly Michigan Department of Transportation (MDOT) highway reconstruction and utility relocations that would have been required for this project, as well as a potential lengthy design and permitting process for MDOT road reconstruction.

The City-approved construction schedule for LDA includes an estimated 52 weeks of construction duration with the following milestones:

- Signed Contract – July 21, 2020
- Substantial Completion – May 5, 2021
- Final Completion – July 22, 2021

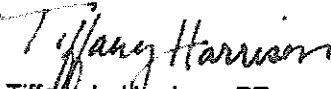
Given the additional engineering services and approved construction schedule, a reconciliation of Wade Trim's design and construction phase services and contract times is requested. With regard to Wade Trim's construction inspection services, the contract and field services would be extended to 41 weeks total for substantial completion, plus an additional 11 weeks for final completion of construction and an additional 4 weeks for contract closeout activities.

The attachment summarizes the updated engineering services budget for the project, including an itemized list of the completed additional services. Upon City Council approval, the amended contract amount will be increased from \$700,500 to \$997,500.

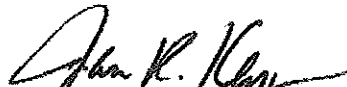
We look forward to successful completion of this project while exceeding the City's expectations. If you have any questions regarding our engineering services, please call.

Very truly yours,

Wade Trim, Inc.



Tiffany L. Harrison, PE
Project Manager



Jason R. Kenyon, PE
Vice President

TLH:JRK:jlb

COF 1068.01F

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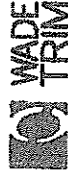
Attachment

City of Flint
 Project: Secondary Water Supply
 Engineering Services Budget
 Date: December 10, 2020



TASK DESCRIPTION		Current Contract Budget	Amended Contract Budget
Design, Permitting and Bidding Phase			
Phase 100 -	Project Planning	\$ 115,500	\$ 115,500
Phase 200 -	Preliminary Project Design	\$ 130,000	\$ 130,000
Phase 300 -	Final Project Design	\$ 55,000	\$ 83,200
Add'l Service - GCDC Design Alternatives and Submittals for Vault and Connection			
Add'l Service - Coordination and Design Updates with Chemical Feed Building			
	Consumers Energy Design Alternatives and Submittals	\$ -	\$ 65,575
Add'l Service - Additional Environmental Sampling and Testing (Phase II) Activities			
Add'l Service - Additional Survey and Topographic Mapping for Consumers			
Add'l Service - Additional Alignment Revisions and Re-design (4.1 miles) for Consumers			
	Supplemental Survey and Easement Documents	\$ -	\$ 52,375
Add'l Service - Additional Title Searches (> 40 years old) for Consumers Energy Properties			
Add'l Service - Additional Boundary Survey & Easement Documents for Consumers			
Add'l Service - Easement Coordination with City and Consumers			
Add'l Service - ALTA Survey for Dort Highway Parcel Acquisition			
Add'l Service - Easement Documents for COF and GCDC for Dort Parcel			
	Permit Fees	\$ -	\$ 15,350
Add'l Service - Railroad Crossing Permit Fees			
Add'l Service - EGLE Environmental Permit Fees			
Add'l Service - MDOT Permit Fee			
Add'l Service - Additional Soil Borings for MDOT Right-of-Way Permit			
Phase 400 -	Bidding Assistance	\$ 10,000	\$ 10,000
Construction Administration Phase			
Phase 500 -	Construction Administration	\$ 60,000	\$ 102,500
Add'l Service - Additional Construction Administration Services for 56 Total Weeks			
Field Inspection Services Phase			
Phase 600 -	Inspection, Testing and Staking Services	\$ 330,000	\$ 433,000
Add'l Service - Additional Inspection Services for 41 Total Weeks			
Additional Services			
Material Pre-Purchasing Procurement - Deduction			\$ (10,000)
Total		\$ 700,500	\$ 997,500
Total Contract Amendment			\$ 297,000

City of Flint
 Project: Secondary Water Supply
 Engineering Services Budget
 Date: December 16, 2020



TASK DESCRIPTION	Additional Task Budget	Estimated Labor Hours	Sub-Task	Add'l Services Comments
Design, Permitting and Bidding Phase				
Phase 100 - Project Planning	\$ -			
Phase 200 - Preliminary Project Design	\$ -			
Phase 300 - Final Project Design	\$ 28,200	200		
Add'l Service - GCDC Design Alternatives and Submittals for vault and connection			\$ 19,700	Provided multiple vault and connection alternatives upon GCDC request; confirmed hydraulics from GCDC-WWS connection to WTP at various flow rates and pressures. Coordinated scope design and sequencing with City and CDM to ensure chemical feed location and connections that requirements needed for Chemical Feed Building project.
Add'l Service - Coordination and design updates with Chemical Feed Building			\$ 8,500	
Consumers Energy Design Alternatives and Submittals	\$ 65,575	308		
Add'l Service - Additional Environmental Sampling and Testing (Phase II) Activities			\$ 22,500	Worked with Consumers to define design and separation criteria and prepared design of 90% plans for alignment of pipe which was approved by Consumers and later upon the request of ITC the design was modified and alignment was shifted to provide updated separation requirements with ITC transmission lines and poles. Additional environmental sampling and testing as well as additional topographic survey and mapping was obtained for the expanded width of the project corridor within the Consumers properties. Multiple final design iterations were requested by Consumers/ITC to achieve a final approved pipe alignment through 4.1 miles of the route.
Add'l Service - Additional Survey and Topographic Mapping for Consumers			\$ 18,475	
Add'l Service - Additional Alignment Revisions and Re-design (4.1 miles) for Consumers			\$ 24,600	
Supplemental Survey and Easement Documents	\$ 52,375	348		
Add'l Service - Additional Title Searches for Consumers Energy Properties			\$ 8,675	Consumers requests that title searches be performed by independent title company to review historical encumbrances and ensure that property descriptions and property lines were accurate.
Add'l Service - Additional Boundary Survey & Easement Documents for Consumers			\$ 21,000	Field survey of adjacent property boundaries and development of easement documents for Consumers owned parcels over a 1 mile of pipe route.
Add'l Service - Easement coordination with City and Consumers			\$ 12,500	Coordination of easement agreement between Consumers and City, easement drawings, legal descriptions and supplemental data requested throughout the design phase.
Add'l Service - ALTA Survey for Dort Highway parcel acquisition			\$ 5,000	ALTA Survey of property purchased by City of Flint at Frances Road/Dort Highway for transmission main and GCDC-WWS vault.
Add'l Service - Easement documents for CDF and GCDC for Dort parcel			\$ 5,000	Easements for City and GCDC-WWS on property purchased by City of Flint at Frances Road/Dort Highway for transmission main and GCDC-WWS vault.
Permit Fees	\$ 15,350	0		
Add'l Service - Railroad Crossing Permit Fees			\$ 10,350	Fee for CSX railroad crossing permit.
Add'l Service - EQLE Environmental Permit Fees			\$ 1,000	Fee for Act 301/303 permit.
Add'l Service - MDOT Permit Fee			\$ 500	Fee for MDOT permit for Dort Highway crossing.
Add'l Service - Additional Soil Borings for MDOT Right-of-Way Permit			\$ 3,500	MDOT-requested additional soil borings for Dort Highway crossing.
Phase 400 - Bidding Assistance	\$ -			
Construction Administration Phase				
Phase 500 - Construction Administration	\$ 42,500	304		
Add'l Service - Additional Construction Administration Services for 56 total weeks			\$ 42,500	Increase in construction phase duration from 20 weeks to 56 total weeks.
Field Inspection Services Phase				
Phase 600 - Inspection, Testing and Shaking Services	\$ 193,000	896		
Add'l Service - Additional Inspection Services for 41 total weeks			\$ 103,000	Increase in field inspection services from 18 weeks to 41 total weeks.
Additional Services				
Mainline Pre-Purchasing Procurement - deduction	\$ (10,000)	(80)	\$ (10,000)	Decrease due to no pre-purchasing of pipe instead.
Total Contract Amendment	\$ 287,000	1,976		



210003

RESOLUTION NO.: _____

PRESENTED: JAN 11 2021

ADOPTED: _____

Resolution Authorizing Change Order #1 with Vanguard Utility Service

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint submitted bids for water meter installation services to install new cellular remote read water meters at all residential accounts for the Water Infrastructure Improvement for the Nation (WIIN) grant fund projects; and

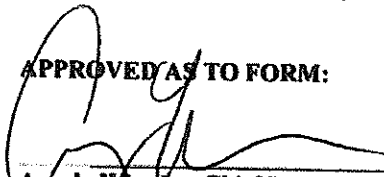
WHEREAS, On August 12, 2019, Resolution #190316 was approved by Flint City Council for Vanguard Utility Service, Inc., as the lowest bidder to enter into a contract for AMI water meter program management and implementation in an amount not to exceed \$2,221,216.00; and

WHEREAS, Change order #1 is needed for additional services of 13,000 non-responsive, exception and add-on accounts with costs not to exceed \$234,000.00 for a total contract price not to exceed \$2,455,216.00 ; and

WHEREAS, Reimbursable WIIN funding will be made available in account 496-556.000-801.061 FEPA18WIIN-1; and

BE IT RESOLVED, that the Proper City Officials, upon Flint City Council's approval, are hereby authorized to enter into a change order #1 contract with Vanguard Utility Service Inc., for additional services in an amount not to exceed \$234,000.00 for a total contract price not to exceed \$2,455,216.00 with disbursement of WIIN funding from EGLE.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial Officer


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: January 6, 2021

BID/PROPOSAL#

AGENDA ITEM TITLE: Resolution Authorizing Appropriate City Officials to Enter Into a Change Order#1 Contract with Vanguard Utility Service, Inc.

PREPARED BY: Yolanda Gray, Department of Public Works Accounting Supervisor

VENDOR NAME: Vanguard Utility Service, Inc.

BACKGROUND/SUMMARY OF PROPOSED ACTION:

On August 12, 2019, Flint City Council approved Resolution #190316 to enter into a contract agreement with Vanguard Utility Service, Inc., for water meter installation service to install new cellular remote read water meters at all residential in an amount not to exceed \$2,221,216.00. Change order #1 is needed for additional services of 13,000 non-responsive, exception and add-on accounts not to exceed \$234,000.00 for a total contract price not to exceed \$2,455,216.00 with disbursement of WIIN funding from EGLE.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES NO ☒ IF NO, PLEASE EXPLAIN: EGLE will provide reimbursable WIIN funding for additional costs.

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Water Meter Replacement	496-556.000-801.061	FEPA18WIIN-1	\$234,000.00
FY21 GRAND TOTAL				\$234,000.00

PRE-ENCUMBERED? YES NO ☒ **REQUISITION NO:**

ACCOUNTING APPROVAL:

Yolanda Gray

Date: 1-6-21

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1



CITY OF FLINT

BUDGET YEAR 2

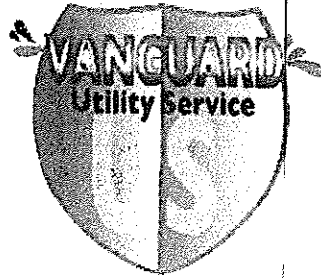
BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: _____

(PLEASE TYPE NAME, TITLE)



1421 WEST 9TH STREET - OWENSBORO, KY 42301 - (866) 691-4646

12/19/2020

Amanda Trujillo
City of Flint
Finance - Dept. of Purchases and Supplies
1101 S. Saginaw St., Rm. 203
Flint, MI 48502

Re: AMI Water Meter Program Management and Implementation Services

Dear Amanda:

Thank you for the opportunity to continue earning your business. We are requesting a change order to continue the Vanguard Utility project Flint PN-000228.

We request full project re-deployment including notifications for 13,000+ non-responsive, exception & add-on accounts. Included in this cost are 3 mailers and 1 door knock w/ hanger for a total of 4 notifications.

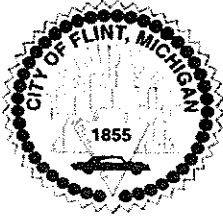
There will be a \$15 revisit charge applied to every account including exceptions returned to utility. Completed accounts will continue to be billed at the original contractual rate in addition to the \$15 revisit charge.

A onetime change order fee of \$39,000.00 will also be applied adding \$234,000.00 to the contract, assuming 13,000 accounts.

If you have any questions, please feel free to give me a call.

Sincerely,

Robert Shelton
Chief Financial Officer
Vanguard Utility Service, Inc.



RESOLUTION NO.:

210004

PRESENTED:

JAN 11 2021

ADOPTED:

**RESOLUTION TO TRANSFER \$190,000.00 FROM STREET LIGHTING FUND
BALANCE TO STREET LIGHTING PROFESSIONAL SERVICE FOR
DECORATIVE STREET LIGHTING THAT NEEDS REPLACEMENT**

BY THE CITY ADMINISTRATOR:

WHEREAS, funding exists in the Street Lighting fund balance; and

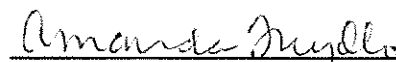
WHEREAS, there are several decorative street lights that need to be replaced in the City of Flint, for which funds are not currently available. This is an unexpected expense which was not budgeted; and

WHEREAS, the total requesting to be transferred from Street Lighting Fund Balance to Street Lighting Professional Service shall be One Hundred Ninety Thousand and no/100 (\$190,000.00) Dollars. The accounts for this transfer of funds are as follows:

Dept.	Name of Account	Account Number	Grant Code	Amount
Street Lighting	Fund Balance	Fund Equity: 219-000.000-390.000	N/A	\$190,000.00
	Professional Service	Expense: 219-443.206-801.000	N/A	\$190,000.00

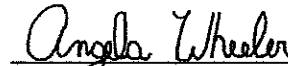
IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to transfer from Street Lighting Fund Balance the amount of \$190,000.00, to the Street Lighting Professional Service account for fiscal year 2021.

APPROVED AS TO FINANCE:



Amanda Trujillo
Deputy Finance Director

APPROVED AS TO FORM:



Angela Wheeler
Chief Legal Officer

ADMINISTRATION:



Clyde Edwards
City Administrator

CITY COUNCIL:


Kate Fields
City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 11/23/2020

BID/PROPOSAL# N/A

AGENDA ITEM TITLE: RESOLUTION TO TRANSFER \$190,000.00 FROM STREET LIGHTING FUND BALANCE TO STREET LIGHTING PROFESSIONAL SERVICE FOR DECORATIVE STEET LIGHTING THAT NEEDS REPLACEMENT

PREPARED BY: Mary Jarvis, Planning and Development Accounting Coordinator

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

There is currently over \$1,000,000.00 in the Street Lighting fund balance. There are several decorative street lights that need to be replaced in the City of Flint, which is rather costly. This is an unexpected expense which was not budgeted. This Resolution will authorize transferring from Street Lighting Fund Balance the amount of \$190,000.00, to the Street Lighting Professional Service account for fiscal year 2021.

FINANCIAL IMPLICATIONS: Decrease in Street Lighting Fund Balance of \$190,000.00 and increase in Street Lighting Professional Service of \$190,000.00

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: Unexpected expense

Dept.	Name of Account	Account Number	Grant Code	Amount
St Lighting	Fund Balance	Fund Equity: 219-000.000-390.000	N/A	\$190,000.00
St Lighting	Professional Service	Expense: 219-443.206-801.000	N/A	\$190,000.00
		FY20/21 GRAND TOTAL		

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** _____

Suzanne Wilcox for Mary Jarvis,

ACCOUNTING APPROVAL: _____ Acct Coordinator **Date:** 12/8/2020

FINANCE APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒



PRESOLUTION NO.:

210005

PRESENTED:

JAN 11 2021

ADOPTED:

**RESOLUTION TO CONTRACT WITH WEINSTEIN ELECTRIC COMPANY TO
COMPLETE REPAIRS OF DECORATIVE STREET LIGHTS IN THE CITY OF FLINT**

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint Planning and Zoning Division identified decorative street lights in the City of Flint that need to be repaired; and

WHEREAS, the City of Flint typically uses Weinstein Electric Company to complete repairs relating to decorative street lights in the City of Flint

WHEREAS, the City of Flint will again utilize Weinstein Electric Company as the contractor to complete the repairs to the decorative lights; and

WHEREAS, the total contract amount authorized shall be One Hundred Eighty-One Thousand, Seven Hundred Forty-Nine and no/100 (\$181,749.00) Dollars. The grant code and accounts have been established as follows:

Dept.	Name of Account	Account Number	Grant Code	Amount
Street Lighting	Professional Services	Expense: 219-443.206-801.000	N/A	\$181,749.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to enter into a contract with Weinstein Electric Company in an amount not to exceed \$181,749.00 for the purposes of decorative street light repairs in the City of Flint.

APPROVED AS TO FINANCE:

Amanda Trujillo
Amanda Trujillo
Deputy Finance Director

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler
Chief Legal Officer

ADMINISTRATION:

Clyde Edwards
Clyde Edwards
City Administrator

CITY COUNCIL:

Kate Fields
Kate Fields
City Council President



CITY OF FLINT

(If yes, please indicate how many years for the contract) 1 YEAR

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

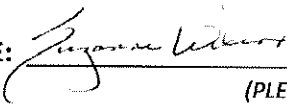
BUDGET YEAR 1 \$181,749.00

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS *(i.e., collective bargaining)*:

STAFF RECOMMENDATION: *(PLEASE SELECT)*: ☐ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Development
(PLEASE TYPE NAME, TITLE)

CITY OF FLINT

210006



RESOLUTION NO: _____

PRESENTED: JAN 11 2021

ADOPTED: _____

PROPOSAL #20000544

BY THE CITY ADMINISTRATOR:

RESOLUTION TO WEINSTEIN ELECTRIC FOR ELECTRICAL SUPPORT SERVICES

The Division of Purchases & Supplies solicited proposals for a two (2) year period beginning 07/01/19 and ending 6/30/21 for Electrical Support Services.

Weinstein Electric, 213 West First Avenue, Flint, Michigan 48503 was the lowest responsive bidder for said services as requested by the Department of Public Works/Maintenance.

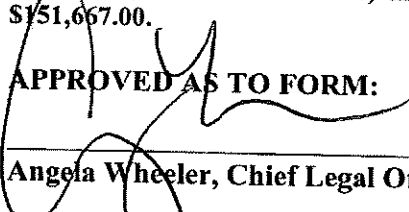
This request is for a new Brivo access control system. This system would lock all exterior doors and some interior doors and can only be opened with an access card reader.

Funding for said services are available in the following account for FY21 (07/01/20 – 06/30/21):

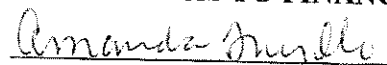
Account Number	Account Name	Amount
282-301.734-976.000- FDOJ-OJP20	Building Additions & Improvements	\$65,840.00
	FY21 (07/01/20 THRU 06/30/21)	\$65,840.00

IT IS RESOLVED, that the Proper City Officials, are hereby authorized to issue a purchase order to Weinstein Electric for a new Brivo access control system in the amount not to exceed for FY21 (07/01/20 – 06/30/21) in the amount of \$65,840.00 with a revised aggregate amount of \$751,667.00.

APPROVED AS TO FORM:


 Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


 Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:


 Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


 Kate Fields, City Council President

APPROVED AS TO PURCHASING:


 Joyce A. McClane, Purchasing Manager

JAM-FY21: 12/17/20



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/17/2020

BID/PROPOSAL#

AGENDA ITEM TITLE: Brivo access control system

PREPARED BY Kathryn Neumann for Amanda Trujillo, Acting CFO

VENDOR NAME: Weinstein Electric

BACKGROUND/SUMMARY OF PROPOSED ACTION:

As part of updated security measures, on May 28, 2020, Weinstein Electric submitted a quote in the amount of \$102,830 to install a new Brivo access control system. This system would lock all exterior doors and some interior doors and they could only be opened with an access card reader. A grant was requested for COVID related expenses and this quote was included. However, Maintenance was unaware that the City was awarded the grant and requested a "pared down" quote in the amount of \$36,990 to do just the basics and authorized Weinstein to do the work. Weinstein Electric is the City's electrical contractor through the bid process. Now that Maintenance is aware that the grant was approved, Weinstein Electric submitted an updated quote to finish out the original quote and will now update interior doors with a control system.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
282	Building Additions and Improvements	301.734-976.000	FDOJ-OJP20	\$ 65,840.00
FY21 GRAND TOTAL				\$65,840.00

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:** 20003908

ACCOUNTING APPROVAL: Kirstie Troup **Date:** 12/17/20

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☐
(If yes, please indicate how many years for the contract)



CITY OF FLINT

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Amanda Trujillo

Amanda Trujillo, Interim Finance Director

CITY OF FLINT



PROPOSAL #20000544

RESOLUTION NO: 200449

PRESENTED: OCT 26 2020

ADOPTED: OCT 26 2020

BY THE CITY ADMINISTRATOR:

RESOLUTION TO WEINSTEIN ELECTRIC FOR ELECTRICAL SUPPORT SERVICES

The Division of Purchases & Supplies solicited proposals for a two (2) year period beginning 07/01/19 and ending 6/30/21 for Electrical Support Services.

Weinstein Electric, 213 West First Avenue, Flint, Michigan 48503 was the lowest responsive bidder for said services as requested by the Department of Public Works/Maintenance.

This request is for authorization for additional electrical support services for exterior lighting retrofit for both the 12th Street Building and Salt Barn.

Funding for said services are available in the following account for FY21 (07 01 20 - 06 30 21):

Account Number	Account Name	Amount
202-449.203-976.000	Major Street Fund	\$32,827.00
	FY21 (07/01/20 THRU 06/30/21)	\$32,827.00

IT IS RESOLVED, that the Proper City Officials, are hereby authorized to issue a purchase order to Weinstein Electric for additional support services for exterior lighting retrofit for both the 12th Street Building and Salt Barn in the amount not to exceed for FY21 (07 01 20 - 06 30 21) in the amount of \$32,827.00 with a revised aggregate amount of \$85,827.00.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Amanda Trujillo
Amanda Trujillo, Acting Chief Financial Officer

FOR THE CITY OF FLINT:

Clode Edwards
Clode Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Monica Galloway
Monica Galloway, City Council President

APPROVED AS TO PURCHASING:

Joyce A. McClane
Joyce A. McClane, Purchasing Manager



CITY OF FLINT

210007

RESOLUTION NO.: _____

PRESENTED: JAN 11 2021

ADOPTED: _____

Resolution recommending approval of a lease agreement between
the City of Flint and Mott Park Recreation Association for the former Mott Park Golf Course

BY THE CITY ADMINISTRATOR:

WHEREAS, the City of Flint Master Plan sets goals to provide and maintain a balanced and equitable system of parks and recreation opportunities; and

WHEREAS, Mott Park Recreation Association (MPRA) is a 501(c) (3) non-profit volunteer organization that has been maintaining the premises formerly described as the Mott Park Golf Course, including the club house, since 2011.


WHEREAS, MPRA seeks to enter into a 10-year lease agreement with the City of Flint for the purpose of expanding access to quality recreational facilities and programs to all residents in Flint.

WHEREAS, MPRA and the City of Flint have agreed to the terms of a Lease Agreement, attached here by reference for which MPRA will be given the use, control, and operation of all premises, in an as is condition. MPRA will maintain the Park area and clubhouse, including mowing, trimming, snow removal, and forestry work on a regular basis and the City will continue to pay the utilities for the clubhouse.

WHEREAS, the property which is the subject matter of this Agreement is described as parcels:
40-11-351-098, 40-14-128-001, 40-14-128-002, 40-14-101-001, 40-14-101-002, 40-14-101-003, and 40-14-251-001.

IT IS RESOLVED, that the Flint City Council approves the 10-Year Lease Agreement between the City of Flint and Mott Park Recreation Association.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/15/2020

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution recommending approval of a lease agreement between the City of Flint and Mott Park Recreation Association

PREPARED BY Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: n/a

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Mott Park Recreation Association (MPRA) is a 501(c) (3) non-profit volunteer organization that has been maintaining the premises formerly described as the Mott Park Golf Course, including the club house, since 2011. They have requested to enter into a 10-year lease agreement with the City of Flint for the purpose of expanding access to quality recreational facilities and programs to all residents in Flint.

As part of the lease agreement arrangements, MPRA will be given the use, control, and operation of all premises, in an as is condition. MPRA will maintain the Park area and clubhouse, including mowing, trimming, snow removal, and forestry work on a regular basis and the City agrees to continue to pay utilities for the building. MPRA and the City will work jointly to oversee the application and implementation of grants for capital improvements to the Park. Full details of the arrangement are contained in the Lease Agreement.

The lease agreement will be for the period December 21, 2021 through December 21, 2030. The City reserves the sole right to extend the lease agreement beyond that date.

FINANCIAL IMPLICATIONS: The City will not have the responsibility of operating and maintaining Mott Park. The only financial responsibility will be the ongoing utility payments for the clubhouse.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN: Utilities must continue to be budgeted.

Dept.	Name of Account	Account Number	Grant Code	Amount
DPD	Utilities	208-752.102-920.000	n/a	Approx. \$60,000; varies annually
FY19/20 GRAND TOTAL				

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:** not applicable



CITY OF FLINT

ACCOUNTING APPROVAL: Carissa L Dotson Date: 12/16/20

FINANCE APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐
(If yes, please indicate how many years for the contract) 10 YEARS (Lease Agreement)

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Stephanie L. Davis Director, DPD
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.:

210008

JAN 11 2021

PRESENTED:

ADOPTED:

**RESOLUTION AUTHORIZING THE CITY OF FLINT TO ENTER INTO A THIRD
AMENDMENT TO THE PARK PARTNERSHIP AGREEMENT WITH THE GENESEE
COUNTY PARKS AND RECREATION COMMISSION**

BY THE CITY ADMINISTRATOR:

WHEREAS, The City of Flint Master Plan has set goals to provide and maintain a balanced and equitable system of parks and recreation for all citizens of the City of Flint; and

WHEREAS, The Genesee County Parks and Recreation Commission is dedicated to providing affordable, quality recreational facilities and programs to all citizens of Genesee County; and

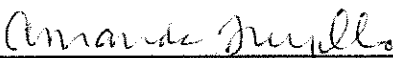
WHEREAS, Pursuant to the mutual covenants contained in the Park Partnership Agreement adopted on June 27, 2014, the City of Flint and the Genesee County Parks and Recreation Commission seek to enter into the Third Amendment to the Park Partnership Agreement to transfer funds granted by the Charles Stewart Mott Foundation to the Commission; and

WHEREAS, Resolution 200459 adopted November 9, 2020, authorized the City of Flint to accept the Charles Stewart Mott Foundation award and appropriate funds in the amount of \$336,200.00 and establish a budget in PCSM-PARKS20 296-691.407-801.000 as outlined herein;

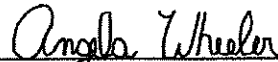
Dept.	Name of Account	Account Number	Grant Code	Amount
Parks	Professional Service	Expense: 296-691.407-801.000	PCSM-PARKS20	\$336,200.00

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to enter into a Third Amendment to the Park Partnership Agreement with the Genesee County Parks and Recreation Commission in the amount of \$336,200.00 using funds available in PCSM-PARKS20 296-691.407-801.000.

APPROVED AS TO FINANCE:


Amanda Trujillo
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

ADMINISTRATION:


Clyde Edwards
City Administrator

CITY COUNCIL:


Kate Fields
City Council President



RESOLUTION NO.:

210009

PRESENTED:

JAN 11 2021

ADOPTED:

**RESOLUTION TO APPROVE SETTLEMENT OF KRISTEN WELLS v CITY OF
FLINT and DION REED; Case #: 2:18-cv-12755; UNITED STATES DISTRICT COURT-
EASTERN DISTRICT OF MICHIGAN**

BY THE CITY ADMINISTRATOR:

WHEREAS, an Executive Session was requested in this matter on December 17, 2020;
and

Although the City of Flint admits no liability in the claim filed by Kristen Wells and her
Attorneys, the Department of Law recommends settlement of this matter.

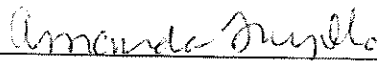
All parties have agreed to settlement in this matter in the amount of \$35,000.00; and

THEREFORE, BE IT IS RESOLVED that the City Administrator hereby authorizes settlement
in the matter of *Kristen Wells. City of Flint, United States District Court-Eastern District of
Michigan; case #: 2:18-cv-12755*, in the amount of \$35,000.00, in satisfaction of any and all claims
arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and
Suits line item 677-266.200-956.300.

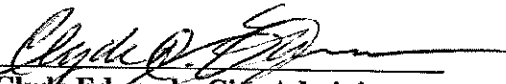
APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo, Acting Chief Financial
Officer

FOR THE CITY OF FLINT:


Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:


Kate Fields, City Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/18/2020

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO APPROVE SETTLEMENT OF KRISTEN WELLS CASE#: 2:18-cv-12755; UNITED STATES DISTRICT COURT-EASTERN DISTRICT OF MICHIGAN

PREPARED BY Angela Wheeler
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

An Executive Session was requested in this matter on December 17, 2020; and Although the City of Flint admits no liability in the claim filed by Kristen Wells, the Department of Law recommends settlement of this matter. All parties have agreed to settlement in this matter in the amount of \$35,000.00; and therefore request authorization of settlement in the matter of Kristen Wells. City of Flint, United States District Court-Eastern District of Michigan; case #: 2:18-cv-12755, in the amount of \$35,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item **677-266.200-956.300**.

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Law		677-266.200-956.300.		\$35,000.00



CITY OF FLINT

			FY20/21 GRAND TOTAL			\$35,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

ACCOUNTING APPROVAL: _____ Date: _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Angela Wheeler
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.:

210010

JAN 11 2021

PRESENTED:

ADOPTED:

**RESOLUTION AUTHORIZING CHANGES TO THE CHOICE FLINT HOUSING
COMMISSION CONTRACT, INCREASING CONTRACT #19-035B BY \$41,580.00 FOR
MANAGEMENT IMPROVEMENT TASKS**

BY THE CITY ADMINSTRATOR:

WHEREAS, The City was awarded Choice Neighborhoods grant funding from the U.S. Department of Housing and Urban Development in the amount of \$30,000,000.00; and

WHEREAS, City Officials were authorized in Resolution #180622 to enter into contract 19-035 with the Flint Housing Commission for the amount of \$192,280.03 (account 296-691.401-801.000) of the Choice Neighborhoods grant; and

WHEREAS, City Officials were authorized in Resolution #190429 to complete budget amendments and process a change order to increase the Flint Housing Commission contract #19-035A by \$222,310.00 in FHUD18CHOICE accounts 296-691.405-502.000 (revenue) and 296-691.405-801.000 (expense) for a revised total contract amount of \$414,590.03; and

WHEREAS, HUD has approved a budget revision which allows the City to move administrative funds to the management improvements line item in order to pay for security costs at Atherton East; and


WHEREAS, the City of Flint Planning & Development Division of Planning wishes to move Choice Neighborhoods grant funds for management improvements in the amount of \$41,580.00 from the City's Choice Neighborhoods budget to the Flint Housing Commission for management improvements tasks; and

IT IS RESOLVED that appropriate City Officials are authorized to do all things necessary, including budget amendments, to process a change order to increase contract 19-035B with the Flint Housing Commission by \$41,580.00 in FHUD18CHOICE accounts 296-691.405-502.000 (revenue) and 296-691.405-805.100 (expense) for a revised total contract amount of \$456,170.03.


APPROVED AS TO FINANCE:

APPROVED AS TO FORM:


Amanda Trujillo
Acting Chief Financial Officer


Angela Wheeler
Chief Legal Officer

ADMINISTRATION:


Clyde Edwards
City Administrator

CITY COUNCIL:

Kate Fields
City Council President

BUDGET AMENDMENT STAFF REVIEW FORM

DATE: November 30, 2020

Agenda Item Title: RESOLUTION AUTHORIZING CHANGES TO THE FLINT HOUSING COMMISSION CONTRACT, INCREASING CONTRACT #19-035A BY \$41,580.00 FOR MANAGEMENT IMPROVEMENT TASKS

Prepared By: Kristin Stevenson, Project Coordinator

Background/Summary of Proposed Action:

In July 2018, the City received \$30,000,000.00 of grant funding from the U.S. Department of Housing and Urban Development (HUD) to implement the Transformation Plan created through the South Flint Choice Neighborhoods Initiative. The program is being led by the Planning Division and in collaboration with the Flint Housing Commission (FHC), Mott Community College (Mott), and Norstar Development to allow the City to move forward with the relocation of Atherton East Townhomes and implement the projects outlined in the vision of the South Flint Community Plan.

The approved contract amount for the Flint Housing Commission (\$414,590.03) is being increased by \$41,580.00. This will allow FHC to take on the tasks associated with Management Improvements related to security issues on site at Atherton East as approved by HUD. Thus, the new FHC approved contract amount will be \$456,170.03.

Financial Implications:

This grant leverages existing funds throughout the community, and delivers no impact to the City's General Fund accounts.

Budgeted Expenditure: Yes ___ No X Please explain, if no:

(mmp)

Pre-encumbered: Yes X No ___ **Requisition:** 200003873, upon adoption BA is required

Account No.: Reallocate \$41,580.00 from City Choice Admin (FHUD18CHOICE accounts 296-691.401-502.000 and 296-691.401-801.000) to Flint Housing Commission (FHUD18CHOICE accounts 296-691.405-502.000 and 296-691.405-805.100)

Staff Recommendations: The Accounting Supervisor for Department of Planning and Development recommends approval of this budget amendment and the accounts listed herein.

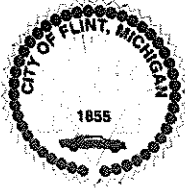
Carissa Dotson 12/2/2020

Carissa Dotson, Accounting Supervisor

The Director of Department of Planning and Development recommends approval of this budget amendment.



Suzanne Wilcox, Director of Planning and Development



210011

SUBMISSION NO.: _____

PRESENTED: JAN 11 2021

ADOPTED: _____

**RESOLUTION AUTHORIZING AMENDMENT OF THE 2021 BUDGET FOR C. S. MOTT GRANT
#2019-04431 IN THE AMOUNT OF \$120,000.00**

BY THE CITY ADMINISTRATOR:

Whereas, the Charles Stewart Mott Foundation has awarded a Police Vehicle Technology grant to the City of Flint Police Department to purchase and install cruiser equipment.

Whereas, Grant # 2019-04431 has been awarded in the amount of \$120,000.00 for in-car computers and cameras, and;

Whereas, the FY21 adopted budget must be amended to include the awarded funds,

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to accept the grant funds set forth in the grant agreement of C.S. Mott Grant #2019-04431 in the amount of \$120,000.00, to appropriate revenue and expenditure amounts using grant code PCSM-PVT21 and to make the grant funds available from October 01, 2020 through September 30, 2021.

APPROVED AS TO FORM:

Angela Wheeler
Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Amanda Trujillo
Amanda Trujillo, Acting Chief Financial Officer

ADMINISTRATION:

Clyde Edwards
Clyde Edwards, City Administrator

CITY COUNCIL:

Kate Fields
Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/07/2020

AGENDA ITEM TITLE: C.S. Mott Foundation Police Vehicle Technology Grant

PREPARED BY: Rick Johnson - Police Department

BACKGROUND/SUMMARY OF PROPOSED ACTION:

C.S. Mott Foundation awarded the City of Flint Police Department Grant 2019-04431 to purchase and install computers and cameras into Flint Police cruisers. The grant award is in the amount of \$120,000.00 and runs from October 01, 2020 through September 30, 2021

FINANCIAL IMPLICATIONS: Grant Funded (C.S. Mott Foundation)

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: awarded after budget was approved. *mmp*

Dept.	Name of Account	Account Number	Grant Code	Amount
Police	Equipment	296-315.705-977.000	PCSM -PVT2 1	\$120,000.00
FY-21 GRAND TOTAL				\$120,000.00

PRE-ENCUMBERED? YES ☐ NO ☒ **REQUISITION NO:**

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:

(Terence Green - Chief of Police)



CHARLES STEWART
MOTT FOUNDATION

November 17, 2020

The Honorable Sheldon Neeley
Mayor, City of Flint
1101 S. Saginaw Street
Flint, MI 48502-1420

Project: Police Vehicle Technology
(Grant No. 2019-04431)

Dear Mayor Neeley:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$120,000 to the City of Flint for the above-referenced project for the period October 1, 2020 through September 30, 2021.

Grant Payments

This grant will be paid upon receipt of your acceptance.

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.

The Honorable Sheldon Neeley
November 17, 2020
Page 2 (Grant No. 2019-04431)

2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.
3. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
4. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Acree, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at www.mott.org/grantee-resources.

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Lottie Ferguson, can login at <https://mott.fluxx.io> with their registered email address.

Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted October 28, 2020.



The Honorable Sheldon Neeley
November 17, 2020
Page 3 (Grant No. 2019-04431)

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the "Reports" section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant's termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a "conditional contribution" described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

The Mott Foundation requires the following report to be submitted for this grant:

Report Type:
Final Report

For Period Ending:
September 30, 2021

Due on or Before:
November 1, 2021



The Honorable Sheldon Neeley
November 17, 2020
Page 4 (Grant No. 2019-04431)

The report must include the following parts, which must be submitted together:

1. **A narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
 - a. purchase and installation of eight computers in police vehicles;
 - b. purchase and installation of 17 cameras in police vehicles; and
 - c. increased capacity to respond to 911 calls.
2. **A financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and ten percent (10%) of the budgeted line item amount.

Your organization must report against the approved budget of \$120,000 submitted on October 28, 2020 (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the "Grant Payments" section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation's Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.



The Honorable Sheldon Neeley
November 17, 2020
Page 5 (Grant No. 2019-04431)

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

DocuSigned by:

Mary A. Gailbreath

8A598F03280C4EB...
Mary A. Gailbreath

Vice President-Administration and Secretary/Treasurer

MAG:cm



The Honorable Sheldon Neeley
November 17, 2020
Page 6 (Grant No. 2019-04431)

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: City of Flint

Printed Name of Authorized Signer: Sheldon Neeley

Authorized Signature: Sheldon Neeley
DocuSigned by:
707516306270013
(This must be an original signature of an authorized representative of the organization.)

Title: Mayor, City of Flint

Date Signed: 12/7/2020





RESOLUTION NO.:

218012

PRESENTED:

JAN 11 2021

ADOPTED:

**RESOLUTION AUTHORIZING AMENDMENT OF THE 2021 BUDGET FOR THE COMMUNITY
FOUNDATION OF GREATER FLINT GRANT IN THE AMOUNT OF \$14,300.00**

BY THE CITY ADMINISTRATOR:

Whereas, the Community Foundation of Greater Flint has awarded a grant from the Truth, Racial and Transformation Program funds to the City of Flint Police Department to utilize overtime for the night shift officers participating in the training program, and;

Whereas, Grant # 205827, Flint Police Department Healing Circle has been awarded in the amount of \$14,300.00, and;

Whereas, the FY21 adopted budget must be amended to include the awarded funds,

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to accept the grant funds set forth in the grant agreement of Community Foundation of Greater Flint Grant #205827 in the amount of \$14,300.00, to appropriate revenue and expenditure amounts using grant code PCF-TRHT20 and to make the grant funds available from November 01, 2020 through January 30, 2021.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:



Amanda Trujillo, Acting Chief Financial Officer

ADMINISTRATION:


Clyde Edwards, City Administrator

CITY COUNCIL:


Kate Fields, Council President

Grant Agreement
Between
The Community Foundation of Greater Flint
and
City of Flint
Grant #205827, Flint Police Department Healing Circle

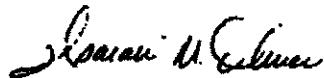
A grant of \$14,300.00 has been awarded to City of Flint from the Truth, Racial Healing and Transformation Program Fund.

This grant is to be used for the following purpose: *To support the Flint Police Department TRHT Healing Circle.*

The use of these funds is bound by the following conditions:

1. Grant funds must be used in accordance with the purpose outlined above and budget included in your proposal.
2. Grantee must be a tax-exempt public charity as described in Internal Revenue Code section 170(b)(1)(A). Grantee will notify the Foundation of any information concerning a change in tax exempt status.
3. The grant period for this program is November 1, 2020 through January 30, 2021. A final report is required and is due thirty (30) days following the end of the grant period. The report should include the following information:
 - o Number of participants
 - o Reflections about the immediate impact of the event
 - o The Police Department's next steps related to strengthening public safety and community relationships
4. If grantee's exempt status changes or funds are not used for the purposes described in this agreement the Foundation reserves the right to have all grant funds immediately returned.
5. If the project requires any changes (such as the grant period, report deadline, budget, or purpose), a request must be submitted in writing and approved by your Program Officer prior to the change being made.

Please acknowledge your agreement to the above conditions by signing and returning a copy of this document. If at any time you have questions or concerns, please contact your Program Officer, Lynn Williams, at (810) 767-8304 or lwilliams@cfcgf.org.



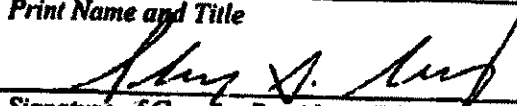
Signature of Community Foundation of Greater Flint President/CEO

11-4-2020

Date

Isaiah M. Oliver, President and CEO

Print Name and Title



Signature of Grantee President, CEO, or authorized representative

12/15/20

Date

Sheldon A. Neely

Print Name and Title



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/22/2020

BID/PROPOSAL#:

AGENDA ITEM TITLE: Community Foundation of Greater Flint Grant – Flint Police Healing Circle

PREPARED BY: Rick Johnson - Police Department

VENDOR NAME: Community Foundation of Greater Flint

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Police Department was awarded a grant from the Community Foundation of Greater Flint known as Grant #205827, Flint Police Department Healing Circle. This grant is to provide \$14,300.00 to the Flint Police Department to utilize overtime for the Night shift officers participating in the training program. This grant runs from November 01, 2020 through January 30, 2021.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
301.620	Flint Police Healing Circle - Overtime	296-301.620-713.000	PCF-TRHT2 0	\$13,899.60
301.620	Flint Police Healing Circle - Medicare	296-301.620-711.000	PCF-TRHT2 0	\$207.35
301.620	Flint Police Healing Circle - Unemployment	296-301.620-708.000	PCF-TRHT2 0	\$193.05
FY-21 GRAND TOTAL				\$14,300.00

PRE-ENCUMBERED? YES ☐ NO ☒ REQUISITION NO:

ACCOUNTING APPROVAL: Rick Johnson, Date: 12/22/2020

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

OTHER IMPLICATIONS (i.e., collective bargaining): NONE

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

(Terence Green - Chief of Police)



RESOLUTION: _____

210013

PRESENTED: _____

JAN 11 2021

ADOPTED: _____

**RESOLUTION TO PLACE A PROPOSED CITY CHARTER
AMENDMENT AUTHORIZING MILLAGE RENEWAL FOR POLICE
AND FIRE PROTECTION AS A BALLOT QUESTION AT THE
SPECIAL ELECTION TO BE HELD MAY 4, 2021**

BY THE MAYOR:

At a general election held on November 8, 2016, the voters in the City of Flint approved an amendment to Section 7-201(A) of the City Charter to authorize a renewal of an existing millage in the amount of six (6) mills (\$6.00 per \$1,000.00) on the taxable valuation of all real and personal property within the City, with all revenues received being used solely for the purpose of providing police and fire protection; and

This millage authorization was for the period July 1, 2017 through December 31, 2021; and

The authorized *millage* will expire on December 31, 2021; and

The millage renewal is needed to provide additional funds for the safety and welfare of the citizens of the City of Flint; and

If the millage were not approved, the City of Flint would be unable to provide needed police and fire protection; and

It is proposed that six (6) mills be levied for police and fire protection with the estimated total revenue from this millage during its first year being \$4,728,900.00, and the City is requesting this millage for the period from January 1, 2022 through December 31, 2026; and

Section 21 of the Home Rule Cities Act [MCL 117.21; MSA 5.2100] provides that the City Council, by 3/5 vote of its members-elect, may propose an amendment to the City Charter which will be submitted to the electors of the City at the next regular municipal or general state election or special election, held not less than 60 days after the proposal of the amendment; and

Section 7-201(A) which presently reads as follows:

For fiscal years beginning on July 1, 2017 through December 31, 2021, the tax rate limitation is increased by the rate of six (6.0) mills (\$6.00 per \$1,000.00) of taxable value of all real and personal property in the City, with all revenue received as a result of this provision being disbursed to the City of Flint to be used solely for the purpose of providing police and fire protection.

The proposed language revision of Section 7-201(A)(b) will read as follows:

For the years beginning on January 1, 2022 through December 31, 2026, the tax rate limitation is increased by the rate of six (6.0) mills (\$6.00 per \$1,000.00) of taxable value of all real and personal property in the City, with all revenue received as a result of this provision being disbursed to the City of Flint to be used solely for the purpose of providing police and fire protection.

BE IT RESOLVED that the City Council of the City of Flint hereby adopts the proposed amendment set forth above;

BE IT FURTHER RESOLVED that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the May 4, 2021 special election, as follow:

PROPOSAL ____
FLINT CITY CHARTER
AMENDMENT POLICE AND FIRE
PROTECTION MILLAGE
MILLAGE RENEWAL

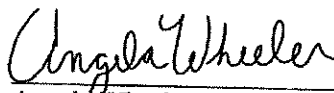
Shall Section 7-201(A) of the Charter of the City of Flint be amended to renew the existing millage of 6 mills (\$6.00 per \$1,000.00) on the taxable valuation as finally equalized, from January 1, 2022 through December 31, 2026, for the sole purpose of funding police and fire protection? It is estimated that six (6) mills would raise approximately \$4,728,900.00 in the first year of renewal.

YES _____

NO _____

BE IT FURTHER RESOLVED that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the May 4, 2021 special election.

APPROVED AS TO FORM:



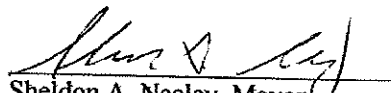
Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:



Amanda Trujillo
Acting Finance Director

FOR CITY OF FLINT:



Sheldon A. Neeley, Mayor

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/18/2020

BID/PROPOSAL#

AGENDA ITEM TITLE: RESOLUTION TO PLACE A PROPOSED CITY CHARTER AMENDMENT AUTHORIZING MILLAGE RENEWAL FOR POLICE AND FIRE PROTECTION AS A BALLOT QUESTION AT THE SPECIAL ELECTION TO BE HELD MAY 4, 2021

PREPARED BY Angela Wheeler
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At a general election held on November 8, 2016, the voters in the City of Flint approved an amendment to Section 7-201(A) of the City Charter to authorize a renewal of an existing millage in the amount of six (6) mills (\$6.00 per \$1,000.00) on the taxable valuation of all real and personal property within the City, with all revenues received being used solely for the purpose of providing police and fire protection. This millage authorization was for the period July 1, 2017 through December 31, 2021. The authorized millage will expire on December 31, 2021.

The millage renewal is needed to provide additional funds for the safety and welfare of the citizens of the City of Flint. If the millage were not approved, the City of Flint would be unable to provide needed police and fire protection. Therefore, It is proposed that six (6) mills be levied for police and fire protection with the estimated total revenue from this millage during its first year being \$4,728,900.00, and the City is requesting this millage for the period from January 1, 2022 through December 31, 2026

FINANCIAL IMPLICATIONS:

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
Law				



RESOLUTION:

210014

PRESENTED:

JAN 11 2021

ADOPTED:

**RESOLUTION TO PLACE A PROPOSED CITY CHARTER
AMENDMENT AUTHORIZING RENEWAL OF PUBLIC
TRANSPORTATION SERVICES MILLAGE AS A BALLOT
QUESTION AT THE SPECIAL ELECTION TO BE HELD MAY 4,
2021**

BY THE MAYOR:

At a general election held on November 3, 2015, the voters of the City of Flint (City) approved an amendment to Section 7-201 (A)(3) of the Flint City Charter (Charter) to authorize the renewal of an increase in the tax limitation in the amount of .60 mills (\$.60 per \$1,000.00) on the taxable valuation of all real and personal property within the City for the purpose of dedicating revenues from such millage to the provision of public transportation services in the City by the Flint Mass Transportation Authority; and

This millage authorization was for the period from July 1, 2015 through June 30, 2021; and

Section 21(1) of the Home Rule Cities Act, MCL 117.21, (the Act) provides that the Flint City Council, by a 3/5 vote of its members elect may propose an amendment to the Charter that shall be submitted to the electors of the City at the next regular municipal or general state election or at a special election held not less than sixty days after the proposal of the amendment; and

Section 21(2) of the Act further requires that the proposed Charter amendment shall be published in full with existing Charter provisions that would be altered by the proposed Charter amendment. The purpose of the proposed Charter amendment shall be designated on the ballot in a true and concise statement not more than 100 words in length and the text of the statement shall be submitted to the Attorney General for review and approval as to compliance with the requirements of the Act before being printed; and

Section 22 of the Act further requires that every amendment to a city charter shall be transmitted to the Governor for approval before submission to the electors; and

Section 7-201(A) of the Charter currently provides:

Section 7-201(A). During the period of July 1, 2015 through June 30, 2021, the City of Flint is authorized to increase the total tax limitation by 60 cents (\$.60) per thousand dollars (\$1,000) (.60 mills) 011 the taxable valuation of all real and personal property in the City of Flint, with all revenue being used solely for the purpose of funding public transportation services in the City of Flint by the Flint Mass Transportation Authority

(MTA); and

It is the desire of the City to submit the question of amending the Charter to renew such a millage for the period from July 1, 2021 through June 30, 2027 to the voters of the City at a special election to be held May 4, 2021, so that if approved, Section 7- 201(A)(a) of the Charter would be amended to read:

Section 7 201(A)(a). During the period of July 1, 2021 through June 30, 2027, the City of Flint is authorized to increase the total tax limitation by sixty cents (\$.60) per thousand dollars (\$1,000) (.60 mills) on the taxable value of all real and personal property in the City of Flint with all revenue being used solely for the purpose of funding public transportation services in the City of Flint by the Flint Mass Transportation Authority (MTA).

IT IS RESOLVED that the Flint City Council hereby approves, by a 3/5 margin, and adopts the proposed Charter amendment language authorizing the renewal of a sixty cent (\$.60) per thousand dollars (\$1,000) (.60 mills) on the taxable valuation of all real and personal property within the City, with all revenues received as a result of this provision being used solely for the purpose of funding public transportation services in the City by the Flint Mass Transportation Authority (MTA).

IT IS FURTHER RESOLVED that upon approval of the ballot proposal language by the Attorney General and the Governor, respectively, the following ballot question shall be submitted to the electors of the City at the general election to be held on May 4, 2021:

PROPOSAL

FLINT CITY CHARTER AMENDMENT

PUBLIC TRANSPORTATION SERVICES MILLAGE RENEWAL

Shall Section 7-201(A)(a) of the Flint City Charter be amended to authorize renewal of the existing .60 mills (\$.60 per \$1,000) on the taxable value of all real and personal property in the City of Flint from July 1, 2021 through June 30, 2027, with all revenue received being used solely for the purpose of funding public transportation services in the City of Flint by the Flint Mass Transportation Authority (MTA)?


It is estimated that .60 mills would raise approximately \$472,900 in the first year of the renewal.

YES _____

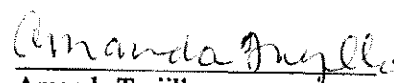
NO _____

IT IS FURTHER RESOLVED that the appropriate City Officials are authorized and directed to take all steps required by law to submit the ballot question to the electors of the City at the special election to be held on May 4, 2021.

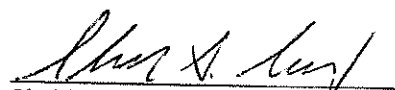
APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Amanda Trujillo
Acting Finance Director

FOR CITY OF FLINT:


Sheldon A. Neeley, Mayor

CITY COUNCIL:

Kate Fields, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: 12/18/2020

BID/PROPOSAL# _____

AGENDA ITEM TITLE: RESOLUTION TO PLACE A PROPOSED CITY CHARTER AMENDMENT AUTHORIZING MILLAGE RENEWAL OF PUBLIC TRANSPORTATION SERVICES MILLAGE AS A BALLOT BALLOT QUESTION AT THE SPECIAL ELECTION TO BE HELD MAY 4, 2021

PREPARED BY Angela Wheeler
(Please type name and Department)

VENDOR NAME: N/A

BACKGROUND/SUMMARY OF PROPOSED ACTION:

At a general election held on November 3, 2015, the voters of the City of Flint (City) approved an amendment to Section 7-201 (A)(3) of the Flint City Charter (Charter) to authorize the renewal of an increase in the tax limitation in the amount of .60 mills (\$.60 per \$1,000.00) on the taxable valuation of all real and personal property within the City for the purpose of dedicating revenues from such millage to the provision of public transportation services in the City by the Flint Mass Transportation Authority.

This millage authorization was for the period from July 1, 2015 through June 30, 2021; and Section 21(1) of the Home Rule Cities Act, MCL 117.21, (the Act) provides that the Flint City Council, by a 3/5 vote of its members elect may propose an amendment to the Charter that shall be submitted to the electors of the City at the next regular municipal or general state election or at a special election held not less than sixty days after the proposal of the amendment.

It is the desire of the City to submit the question of amending the Charter to renew such a millage for the period from July 1, 2021 through June 30, 2027 to the voters of the City at a special election to be held May 4, 2021, so that if approved, Section 7- 201(A)(a) of the Charter would be amended to read:

Section 7 201(A)(a). During the period of July 1, 2021 through June 30, 2027, the City of Flint is authorized to increase the total tax limitation by sixty cents (\$.60) per thousand dollars (\$1,000) (.60 mills) on the taxable value of all real and personal property in the City of Flint with all revenue being used solely for the purpose of funding public transportation services in the City of Flint by the Flint Mass Transportation Authority (MTA). This would raise approximately \$472,900.



BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN:

PRE-ENCUMBERED? YES ☐ NO ☐ **REQUISITION NO:** _____

ACCOUNTING APPROVAL: _____ **Date:** _____

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): X ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE: _____
(PLEASE TYPE NAME, TITLE)