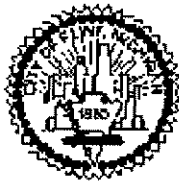


# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Monday, August 12, 2019**

**5:30 PM**

**Council Chambers**

### **CITY COUNCIL**

*Herbert J. Winfrey, President, Ward 6  
Monica Galloway, Vice President, Ward 7*

*Eric Mays, Ward 1*

*Santino J. Guerra, Ward 3*

*Jerri Winfrey-Carter, Ward 5*

*Maurice D. Davis, Ward 2*

*Kate Fields, Ward 4*

*Allan Griggs, Ward 8*

*Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

**CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****PRAYER OR BLESSING****READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

**REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA**

*Council shall vote to adopt any amended agenda.*

**SPECIAL ORDERS****190333 Special Order/Bid Protest Appeals/Austin Morgan Contracting**

A Special Order for the purpose of considering Bid Protest Appeals by Austin Morgan Contracting, re: (1) Solicitation P19-000579 (19-579), Blight Project Management: Neighborhood Inventory; and (2) Solicitation B19-019, Spring 2019 Tree Planting.

**190334 Special Order/Berston Field House**

A Special Order as requested by 3rd Ward Councilperson Guerra to allow for a presentation by Tara Mareno, Founder and Executive Director of Serenity House.

**PUBLIC HEARINGS****PUBLIC SPEAKING**

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of the meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council members may not speak during Public Speaking, nor may they make response comments to speakers. Council members may use their five (5) minutes for Final Comments to address any issues that have been addressed by Public Speakers.*

**COUNCIL RESPONSE**

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.*

**COMMUNICATIONS****APPOINTMENTS (May Be Referred from Special Affairs)**

- 190197**      Reappointment/Hurley Board of Managers/Dr. Ronald Stewart/Ward 2
- Resolution resolving that the Flint City Council approves the reappointment of Dr. Ronald Stewart (2425 Welch Blvd., Flint, MI 48504 - Ward 2) to a five-year term on the Hurley Board of Hospital Managers, commencing May 15, 2019, and expiring April 30, 2024, as recommended by Mayor Karen W. Weaver.
- 190274**      Appointment/Flint Housing Commission/Board of Commissioners/Chia Morgan
- Resolution resolving that the Flint City Council approves the appointment of Chia Morgan (2332 Monteith Street, Flint, MI 48504) to the Flint Housing Commission's Board of Commissioners for a five-year term, commencing September 1, 2019, and expiring August 31, 2024. [By way of background, Ms. Morgan is replacing Jessie McIntosh, who is retiring from a term that expired in 2015, although he continued to serve.]
- 190322**      Appointment/Zoning Board of Appeals/Ari McCaskill (Ward 3)
- Resolution resolving that the Flint City Council approves the appointment of Ari McCaskill (1642 Wyoming Avenue, Flint MI 48506 - Ward 3) to the Zoning Board of Appeals for a three-year term that begins immediately and expires on September 1, 2021. [NOTE: By way of background, August A. Janke's term on the Zoning Board of Appeals expired in September 2018, but he continued to serve until moving in early 2019.]
- 190331**      Appointment/Zoning Board of Appeals/Lauren Coney (Ward 9)
- Resolution resolving that the Flint City Council approves the appointment of Lauren Coney (2602 Terrace Drive, Flint, MI, 48507 - Ward 9) to the Zoning Board of Appeals for a three-year term that begins immediately and expires on August 31, 2021, replacing Mona Moshen Munroe-Younis. [NOTE: By way of background, Ms. Mona Moshen Munroe-Younis' term on the Zoning Board of Appeals expired August 31, 2018, but she continued to serve until obtaining a job with the City of Flint in 2019.]
- 190332**      Appointment/Zoning Board of Appeals/Karl Collyer (Ward 4)
- Resolution resolving that the Flint City Council approves the appointment of Karl Collyer (2811 N. Vernon Avenue, Flint, MI, 49506 - Ward 4) to the Zoning

Board of Appeals for a three-year term that begins immediately and expires on September 1, 2021, replacing Chris Zuwala. [NOTE: By way of background, Chris Zuwala's term on the Zoning Board of Appeals expires September 1, 2019, however he is unable to continue to serve at this time.]

## RESOLUTIONS

**190312** Arnold Sales/Janitorial Supplies

Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue a purchase order to Arnold Sales for janitorial supplies, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$46,000.00, for a three-year aggregate total of \$138,000.00 [General Fund Acct. No. 101-753.200-726.000 = \$32,000.00 and Acct. No. 101-338.201-726.000 = \$7,500.00, and Water Fund Acct. No. 591-540.202-726.000 = \$6,500.00, and Sewer Fund Acct. No. 590-540.208-726.000 = \$6,500.00].

**190313** Purchase Order/L-3 Mobile-Vision, Inc./Twenty (20) In-Car Cameras & Video Storage Systems

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to L-3 Mobile-Vision, Inc. for [20] in-car cameras and video storage systems, as requested by Police, in an amount NOT-TO-EXCEED \$144,955.00 [Fleet Acct. No. 661-000.000-110.400]. [NOTE: The City of Flint Information Systems Department will install the equipment.]

**190314** Contract/Mass Transportation Authority (MTA)/Police Officer Services/MTA Downtown Transportation Station

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to enter into a contract with the Mass Transportation Authority (MTA) for police officer services [at the MTA's downtown Flint transportation station through December 31, 2020,] in the amount of \$63,665.00 for FY2019, \$127,330.00 for FY2020, and \$63,665.00 for FY2021, for a total aggregate amount of \$254,660.00, AND, resolving that the appropriate city officials are hereby authorized to recognize said revenues in FY2019 and FY2020, and the aforementioned amount for FY2021, as requested by Police [General Fund Acct. Nos. 101-315.100-702.000, 101-315.100-719.000, 101-315.100-719.150, 101-315.100-719.200, 101-301.200-863.200, and 101-315.100-626.000.]

**190315.1** Amendment.Contract/Lighthouse Insurance Group, Inc./(Formerly Known as Lake Agency, Inc.)/Excess Worker's Compensation Insurance

Amended resolution resolving that the appropriate city officials are authorized to enter into a contract with Lighthouse Insurance Group, Inc., formerly known as Lake Agency, Inc., to provide the city with Excess Worker's Compensation Insurance coverage through Midwest Employers Insurance Co. at a premium cost amount NOT-TO-EXCEED \$85,893.00 for the period July 1, 2019,

through June 30, 2020, with funding available in Self-Insurance Fund Acct. No. 677-174.851-955.000, as requested by Finance. [NOTE: Resolution amended to reflect company's new name.)

**190316** Vanguard Utility Service, Inc./AMI Water Meter Program Management/Implementation

Resolution authorizing the Department of Purchases and Supplies, upon City Council approval, to issue a purchase order to Vanguard Utility Service, Inc. for AMI water meter program management and implementation, as requested by Public Works/Utilities, in an amount NOT-TO-EXCEED \$2,221,216.00 [Water Infrastructure Improvements for the Nation (WIIN) Grant Fund Acct. No. 496-556.000-801.061.]

**190317** Reliance Building Co./Design/Procurement/Construction Start-Up Services/Distribution System Water Quality Monitoring Panels

Resolution authorizing the Department of Purchases and Supplies, upon City Council approval, to issue a purchase order to Reliance Building Co. for design/procurement/construction start-up services-distribution system water quality monitoring, as requested by Public Works/Utilities, in an amount NOT-TO-EXCEED \$374,400.00, contingent upon funding from the State of Michigan. [Water Infrastructure Improvements for the Nation (WIIN) Grant Fund Acct. No. 496-557.000-801.062.]

**190318** MDOT Contract/Michigan Department of Transportation (MDOT)/Preliminary Engineering/Roadway Construction/Atherton Road/From Van Slyke Road to Dort Highway

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 19-5308, TIGR 2500, Job No. 200906CON, for the purpose of changing the rights and obligations of the parties in agreeing to reallocation of funds for the following projects: Dupont Road from University to Welch, Pasadena to Bishop, and Van Slyke to M-54 (Dort Highway), AND, resolving that Mayor Karen W. Weaver is the duly authorized City Official authorized to sign MDOT Contract No. 19-5308, on behalf of the City of Flint.

**190320** Budget Amendment/Transfer of Funds/Sewer Fund/Water Pollution Control

Resolution resolving that the appropriate city officials are authorized to do all things necessary to process a budget amendment to allocate funds from 590 Sewer Fund Balance (\$2,853,449.16) to Water Pollution Control Acct. No. 590-550.300-801.000 = \$2,603,449.16 and Acct. No. 590-550.202-775.000 = \$250,000.00. [NOTE: Water Pollution Control desires to amend the FY2020 budget for the purpose of continued funding for projects related to plant improvements and maintenance.]

**190321** Settlement/Thomas Childs v City of Flint/Worker's Compensation Claim No. W170002150

Resolution resolving that the City Administrator hereby authorizes settlement, in the matter of Thomas Childs v. City of Flint, Worker's Compensation Claim No. W170002150, in the amount of \$50,000.00, in satisfaction of any and all claims arising out of said matter, with payment drawn from the appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300.

**190330.1**      Amendment/Purchase Agreement/City of Flint/County of Genesee/Chevy Commons/Flint Riverfront Restoration Project

Amended resolution resolving that the Flint City Council approves entering into the Purchase Agreement between the City of Flint and the County of Genesee related to the nine (9) parcels of real property commonly known as Chevy Commons, AND, resolving that the Purchase Price, in accordance with the Purchase Agreement, shall be held in escrow by a third-party escrow agent, which will use the escrowed funds to pay the hard and soft costs of constructing certain improvements to public parks within the City of Flint park system, as described in the development plans and budget to be approved by the city in accordance with the Purchase Agreement, AND, resolving that all lawful conduct and actions of the employees, contractors and/or agents of the City of Flint to effectuate this resolution are hereby ratified, adopted, affirmed and approved. [NOTE: The County of Genesee desires to purchase the property from the City of Flint for a total purchase price of Six Million Two Hundred Sixty-Three Thousand Seven Hundred and 00/100 (\$6,263,700.00) Dollars. The Purchase Price consists of a grant in the amount of Four Million Six Hundred Ninety-Seven Thousand Seven Hundred Seventy-Five and 00/100 (\$4,697,775.00) Dollars and matching funds in the amount of One Million Five Hundred Sixty-Five Thousand Nine Hundred Twenty-Five and 00/100 (\$1,565,925.00) Dollars.] [NOTE: Resolution amended to add additional details.]

## **RESOLUTIONS (May Be Referred from Special Affairs)**

**180590**      Approval/City of Flint Statement of Policy/Anti-Bullying

Resolution resolving that the Flint City Council agrees to adopt the Anti-Bullying Policy, as requested by Human Resources.

**180591**      Approval/City of Flint Statement of Policy/Harassment and Discrimination in the Work Place/Complaint Procedure

Resolution resolving that the Flint City Council agrees to adopt the Harassment and Discrimination in the Work Place Policy, and Complaint Procedure, as requested by Human Resources. [NOTE: Policy last adopted on April 22, 2015.]

**190011**      Approval/City of Flint Statement of Policy/Alcohol & Drug Free Workplace & Testing Policy

Resolution resolving that the Flint City Council agrees to adopt the Alcohol & Drug Free Workplace & Testing Policy, as requested by Human Resources.

- 190277** Change Use/Combine Allocations/Execute a Contract/North Flint Reinvestment Corp./Commercial Rehabilitation/5402 Clio Road

Resolution resolving that the appropriate city officials are authorized to do all things necessary to change the use, combine allocations and execute a contract with North Flint Reinvestment Corp. in the amount of \$200,000.00, for the purposes of Commercial Rehabilitation at 5402 Clio Road. [NOTE: North Flint Reinvestment Corp. was able to acquire the desired property utilizing alternate funds and has requested that Community and Economic Development modify the use of \$200,000.00 for Commercial Rehabilitation at 5402 Clio Road for end use as a grocery store.]

- 190290** Extension/Lease Agreement/City of Flint/Berston Field House

Resolution resolving that the Flint City Council wishes to do all things necessary to change the terms of the Lease Agreement between the City of Flint and Friends of Berston Field House to an ending date of June 30, 2044 (from the current ending date of June 30, 2021), allowing for an additional 23 years, and a total Lease Agreement of 25 years.

- 190319** Contract/Rehmann Robson/City of Flint/FY2019 Audit

Resolution resolving that the appropriate city officials are authorized to enter into a contract with Rehmann Robson for auditing services to perform the city's FY2019 audit, in the amount of \$225,000.00, with any additionally needed work outside of the proposal provided at \$225.00/hour. [NOTE: The withdrawal of the sole responsive bidder to provide audit services for fiscal year 2019 has resulted in the dire and emergent need of an auditing firm in order to produce a finished product as required by law.]

- 190324** Submission/2019-2020 Annual Action Plan of the Consolidated Plan

Resolution authorizing city officials to approve the funding amounts and projects and authorize entering into contracts for the agencies noted for the City of Flint's FY2019-2020 Community Development Block Grant (CDBG) Program, in the amount of \$3,889,542.00, FY2019-2020 HOME Investment Partnership (HOME) Program, in the amount of \$840,005.00, and FY2019-2020 Emergency Solutions Grant (ESG) Program, in the amount of \$328,616.00, and include any program income which might become available as a result of receipt of these funds.

- 190325** Grant Acceptance/Budget Amendment/Transfer of Funds/Community Foundation of Greater Flint/City of Flint/Support/Choice Neighborhoods Activities

Resolution resolving that the appropriate City of Flint officials, upon City Council's approval, are hereby authorized to do all things necessary to process a budget amendment recognizing grant revenue and corresponding appropriation of funds under Grant Code LCF-CHOICE19, Fund 296 and Department 691.404, in the amount of \$6,678.00. [NOTE: The city was

awarded grant funding from the Community Foundation of Greater Flint in the annual amount of \$6,678.00. The grant is to support the People Program of the Imagine Flint South Flint Community Plan Choice Neighborhoods Initiative, which includes relocating the Atherton East Public Housing Development, improving access to services and implementation of stabilization efforts throughout the South Flint neighborhood over the next five years.]

## **LIQUOR LICENSES**

## **INTRODUCTION AND FIRST READING OF ORDINANCES**

### **INTRODUCTION AND FIRST READING OF ORDINANCES (May Be Referred from S.A.)**

**190239** Amendment/Ordinance/Chapter 46 (Utilities)/Article V (Wastewater Disposal Regulations)/Division I (Use of Storm Sewers)

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 46 (Utilities), Article V (Wastewater Disposal Regulations), Division I (Use of Storm Sewers), by adding new sections 46-125 through 46-150.

**190323** Amendment/Ordinance/Chapter \_\_\_\_/Article \_\_\_\_/\_/\_\_\_\_\_/Add Section \_\_\_\_ (Ethics and Accountability Board By-Laws)

An ordinance to amend the Flint City Code of Ordinances by amending Chapter \_\_\_\_, Article \_\_\_\_, \_\_\_\_\_, by adding Section \_\_\_\_\_ (Ethics and Accountability Board By-Laws).

## **SECOND READING AND ADOPTION OF ORDINANCES**

## **FINAL COUNCIL COMMENTS**

## **ADJOURNMENT**



190312

PROPOSAL 200000014

SUBMISSION NO

PRESENTED

8-7-19

ADOPTED

BY THE CITY ADMINISTRATOR

**RESOLUTION TO ARNOLD SALES FOR JANITORIAL SUPPLIES**


RESOLUTION

The Department of Purchases & Supplies is requesting authorization to issue purchase orders for janitorial supplies to **Arnold Sales, 1218 N. Lincoln Ave., Bay City, Michigan** in a three year amount not to exceed \$138,000.00; and


Water Service Center has requested janitorial supplies for the remainder of the fiscal year 2019/2020, as well as the next two fiscal years. Funding for said services will come from the following accounts each year: 101-753.200-726.000 (\$32,000), 590-540.208-726.000 and 591-540.202-726.000 (6,500), 101-338.201-726.000 (\$7,500); and

IT IS RESOLVED, that the Department of Purchases and Supplies is recommending authorization from the City of Flint Council to issue a purchase order to Arnold Sales for janitorial supplies in an amount not to exceed \$46,000.00 for a total aggregate spend for the three year period of an amount not to exceed \$138,000.00.

APPROVED PURCHASING DEPT.

  
Joyce A. McClane  
Purchasing Manager

APPROVED AS TO FINANCE

  
Tamar A. Lewis  
Deputy Finance Director

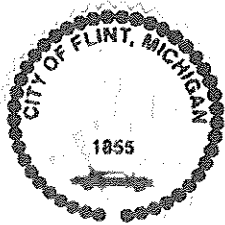
APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

APPROVED AS TO FINANCE:

  
Steve Branch  
City Administrator

FY20



# CITY OF FLINT

## DEPARTMENT OF PUBLIC WORKS

Dr. Karen W. Weaver  
Mayor

Robert Bincsik, Director  
Public Works & Utilities

June 12, 2019

**TO:** Joyce A. McClane  
Purchasing Manager

**FROM:** Robert Bincsik, Director *RB*  
Public Works & Utilities

**SUBJECT:** RECOMMENDATION – ANNUAL SUPPLY OF JANITORIAL SUPPLIES –  
BID #20-014

I have carefully reviewed the bids received for three year janitorial supplies. I am recommending the lowest responsive bidder, Arnold Sales, in the annual amount not to exceed \$32,000.00, requisition #190002040. They were the only bidder to submit a complete bid.

Water Service Center also uses this service, please use requisition #190001601 in the annual amount of \$6,500.00.

If you have any questions or concerns, feel free to give me a call at ext. 2801.

/krn

## RESOLUTION STAFF REVIEW

**DATE:** July 26, 2019

**Agenda Item Title:** Arnold Sales

**Prepared By:** Kathryn Neumann for Robert Bincsik

**Background/Summary of Proposed Action:**

The purpose of this resolution is to get approval to issue purchase orders to various departments for janitorial supplies for a three year period. The Purchasing Department solicited bids and Arnold Sales was the low bidder.

**Financial Implications:** Funding is available in the accounts listed below.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 101-338.201-726.000, 101-753.200-726.000, 590-550.202-775.000

**Pre-encumbered?** Yes ☒ No ☐ Requisition # 19002040, 19001601, 19001704

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

*Robert Bincsik*

Robert Bincsik, Director of Public Works

19-6107

190313

PROPOSAL 20000537

SUBMISSION NO

PRESENTED

8-7-19

ADOPTED

BY THE CITY ADMINISTRATOR

**RESOLUTION TO L-3 MOBILE VISION, INC FOR TWENTY (20) IN-CAR CAMERAS AND VIDEO STORAGE SYSTEMS**

RESOLUTION

The Department of Purchases and Supplies is recommending a purchase of twenty (20) In-car Cameras and Video Storage Systems for the Fleet Department as requested by the Police Department; and

The City of Flint purchase will enable the twenty (20) new Police Tahoes with video recording devices and will provide for an upgrade to the current video storage system. All existing cars and backend video equipment have been previously provided by L-3 Mobile-Vision, Inc. The Digital Evidence Series" of digital evidence management solutions and PatrolScout AVL/video streaming equipment and software is a series of software and workstation/server products designed specifically, and only, by L-3 Mobile-Vision, Inc.

The video cameras have a purchase cost of \$91,200.00 and the video storage system of \$53,755.00. Installation of the cameras will be done by the COF IS Department.

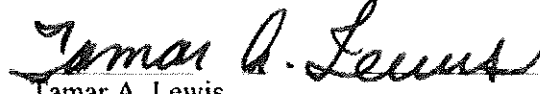
L-3 Mobile Vision, Inc. is the sole source provider of this series of software and workstation/server products. Funding for said equipment and upgrade will come from the following account: 661-000.000-110.400; and

IT IS RESOLVED, Department of Purchases and Supplies is requesting authorization that a purchase order to **L-3 Mobile Vision, Inc., for In-car Cameras and Video Storage Systems** in the **amount not to exceed \$144,955.00 FY19/FY20.**

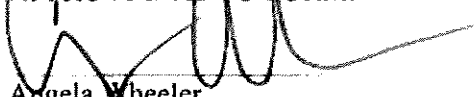
APPROVED PURCHASING DEPT.

  
Joyce A. McClane  
Purchasing Manager

APPROVED AS TO FINANCE

  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

APPROVED AS TO FINANCE:

  
Steve Branch  
City Administrator

## RESOLUTION STAFF REVIEW

**DATE:**

07/16/19

**Agenda Item Title:**

In-Car Cameras and Video Storage

**Prepared By:**

Mike Rule

**Background/Summary of Proposed Action:**

The Fleet Department is requesting to purchase (20) in-car video systems and an upgraded video storage system as requested by the Police Department. The purchase will enable the (20) new Police Tahoes with video recording devices and provides for an upgrade to the current video storage system.

All existing cars and backend video equipment have been previously provided by the chosen vendor. Changing vendors at this time would incur significant additional costs as all current vehicles and backend system would require replacement.

The video cameras have a purchase cost of \$91,200.00 and the video storage system of \$53,755.00. Installation of the cameras will be done by COF IS Department staff.

**Financial Implications:**

**Budgeted?** Yes ☒ No ☐ Please explain if no

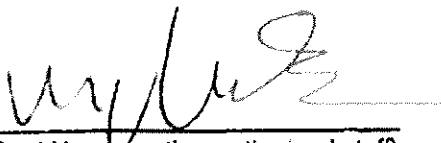
**Account No.:** 661-000.000-110.400

**Pre-encumbered?** Yes ☒ No ☐ Req# 190002164

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** Approval

**Staff Person:**

  
(Dept Head or other authorized staff)

Michael Rule, Fleet Manager



**communications**

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Mobile-Vision, Inc.  
400 Commons Way, Suite F  
Rockaway, NJ 07866  
Tel: (800) 336-8475 Fax: (973) 257-3024  
[www.L-3com.com/my](http://www.L-3com.com/my)

January 15, 2019

Pat Brady  
City of Flint  
210 East 5<sup>th</sup> Street  
Flint, MI 48502

RE: Sole Source Letter

Dear Sergeant Pat Brady:

The L-3 Mobile-Vision, Inc. V-One All-In-One Computer, Flashback2, Flashback3 and FlashbackHD DVR, along with CycleVision, VLX Wireless Microphones, BodyVision (BWV-100 and all associated components) and Interview Room products and all associated spare parts and accessories are designed and manufactured exclusively by or for L-3 Mobile-Vision, Inc. and are not available from another source. In addition, all Extended Warranty Services, repair and warranty claims are managed exclusively by L-3 Mobile-Vision. Any work performed by non-authorized personnel will void all warranties and claims.

The Digital Evidence Series™ of digital evidence management solutions and PatrolScout AVL/video streaming equipment and software is a series of software and workstation/server products designed specifically, and only, by L-3 Mobile-Vision, Inc. to support its Flashback2, Flashback3 and FlashbackHD digital in-car video solution. For L-3 to maintain the equipment (servers and RAID, etc.), they will need to be purchased through L-3 Mobile Vision directly.

The series includes versions of the Digital Evidence Pro™, and Digital Evidence Viewer™ that are configured with various levels of software and hardware that accommodate an agency based on fleet size and/or evidence volume. Digital Evidence Pro modules enable the following exclusive, sole source capabilities:

- Intelligent Wireless Transfer™ leveraging multi-channel usage for high-speed transfers
- Automated Intelligent Volume Management™
- Case Management Features
- Highly secure Linux based platform.
- Integration of all attached devices (in-car video systems, body worn cameras and interview rooms)

Please call me if you have any questions or need additional information.

Sincerely,

John Powers  
Vice President of Sales and Marketing  
L-3 Communications Mobile-Vision, Inc.

**Mobile-Vision, Inc.****QUOTE**

Number 211590160

Date May 03, 2019

**Sold To****City of Flint**

Patrick Brady

210 East 5th Street

Flint, MI 48502

Phone 810-237-6856

Fax

**Ship To****City of Flint**

Patrick Brady

210 East 5th Street

Flint, MI 48502

Phone 810-237-6856

Fax

		Salesperson	P.O. Number	Ship Via	Terms	
		Lisa Boyd		None		
Line	Qty	SKU	Description	Unit Price	Ext. Price	Comments
1	20	F8HKSA32ZNN1K4	FlashbackHD Syst 32GBSD, QZ Cam, VLX No-Mon Bk-thru hole w/tilt/GPS Ant Trunk Mount	\$3,990.00	\$79,800.00	
2	20	IRCAMS	Camera kit rear seat IR with 14 ft extension cable No integrated microphone	\$145.00	\$2,900.00	
3	20	LSSWRPRODVR	Software digital Evidence PRO per DVR Digital Evidence Software Includes Base Module Intelligent Downloading Module Archiver Module Case Module Consumer DVD Module	\$50.00	\$1,000.00	
4	20	MVD-FB-GRL-LT	LED Indicator Light LED Light which indicates Flashback system is in Record Mode Universally mounted for interior or exterior of vehicle	\$50.00	\$1,000.00	
5	20	MVD-FB3-V-V-TM	Vehicle Viewer Kit (Trunk Mount) for use with Flashback 3 Includes Software, Users manual and 25' Ethernet cable	\$275.00	\$5,500.00	

IN CAR INSTALLATION NOT INCLUDED

PRICING IS BASED ON PREVIOUS RFP

Signing below is in lieu of a formal Purchase Order  
Your signature will authorize acceptance of both pricing and product

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

<b>SubTotal</b>	<b>90,200.00</b>
<b>Tax</b>	<b>TBD</b>
<b>S&amp;H</b>	<b>1,000.00</b>
<b>Total</b>	<b>91,200.00</b>

L-3 Shipping Terms are FOB Rockaway, NJ. By signing below you agree to  
waive your shipping terms and ship this order FOB Rockaway, NJ.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_



**Mobile-Vision, Inc.**

**QUOTE**

**Number** 211817995

**Date** May 03, 2019

**Sold To**

**City of Flint**

Derrick Jones

210 East 5th Street

Flint, MI 48502

**Phone** 810-766-7340x2

**Fax**

**Ship To**

**City of Flint**

Derrick Jones

210 East 5th Street

Flint, MI 48502

**Phone** 810-766-7340x2

**Fax**

**Salesperson**

Lisa Boyd

**P.O. Number**

**Ship Via**

None

**Terms**

Line	Qty	SKU	Description	Unit Price	Ext. Price	Comments
1	1	OESR64	Dell PowerEdge R640 rackmountable Dual Intel® Xeon® Silver 4110 2 x 10 80W/64 GB/24TB 1TB Cache 16GB RDIMM On Board Dual Port 10GbE LOM Dual 10G SFP ports 100W plug Redundant Power Supply with 800W storage via 7.2K RPM SATA Hard drive HDD Drive. Also includes monitor keyboard mouse USB Card reader 8 port switch and 2 Ethernet patch cables	\$74,775.00	\$74,775.00	
2	1	IBM6871-58RW	Lenovo 6800H (Catalyst) 2 Bay Bay with Express Engine Power (Windows 10) Includes a standard 25.5" Blu-Ray discs, CMOS ribbon and Recharge battery. Includes 5 year Rapid Exchange warranty	\$14,517.00	\$14,517.00	
3	1	USCMF025A001	Image 6800H 6800H 6800H Accessory kit includes DVD/Blu-Ray Blu-Ray media patch cable ribbon and Blu-Ray Reader	\$300.00	\$300.00	
4	1	SWIPCAP017	Switch only, unmanaged 24 ports 12 ports PoE 2 ports with PoE	\$550.00	\$550.00	
5	12	GP-AC-001	Net Outdoor AP-802 (11AC) 802.11n includes antenna PoE injector PoE converter AP mounted in antenna	\$749.00	\$8,988.00	
6	1	MYO-005-010-001	OS/OS SWR system 1 on 1 On Server & Data Migration	\$750.00	\$750.00	
7	2	MYO-TRAK-001	On site professional service	\$2,125.00	\$4,250.00	

Note: Does not include third party hardware installation

Note: Please specify on CPU VM that does not reside in the OES Server. No PowerEdge Server to migrate

Please note the Image DVD burner and the Server listed on this quote require a pallet and a loading dock is required to offload the equipment. If you do not have a loading dock, please let us know prior to placing the order. There will be an additional charge of \$125 per shipment via a carrier with the proper equipment to offload the pallet with a loading dock.



**Mobile-Vision, Inc.**

QUOTE

**Number** 211817995

**Date** May 03, 2019

**SubTotal** 53,630.00

**Tax** TBD

**S&H** 125.00

**Total** 53,755.00

Signing below is in lieu of a formal Purchase Order.  
Your signature will authorize acceptance of both pricing and product.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

L-3 Shipping Terms are FOB Rockaway, NJ. By signing below you agree to  
waive your shipping terms and ship this order FOB Rockaway, NJ.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

190314

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 8-7-19

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE MASS  
TRANSPORTATION AUTHORITY AND THE CITY OF FLINT  
FOR POLICE OFFICER SERVICES**

**BY THE MAYOR:**

The Mass Transportation Authority, also referred to as MTA, has negotiated an agreement with the City of Flint Police Department for police officer services at their downtown transportation center through December 31, 2020.

A contract shall be authorized and executed between the City of Flint and MTA for police services from January 1, 2019 through December 31, 2020. Budgeted amounts would be as follows: \$63,665 – FY19, \$127,330 -FY20 and \$63,665 – FY21 for an aggregate cost of \$254,660. Funding for said services will come from accounts: 101-315.100-702.000, 101-315.100-719.00, 101-315.100-719.150, 101-315.100-719.200, 101-301.200-863.200 and 101-315.100-626.000.

**THEREFORE BE IT RESOLVED**, That the appropriate City Officials, Upon City Council's approval, are hereby authorized to enter into a contract with the Mass Transportation Authority for police services, in the amount of \$63,665 for FY19, \$127,330 for FY20 and \$63,665 for FY21 for a total aggregate amount of \$254,660.

**BE IT FURTHER RESOLVED**, That the appropriate City Officials, Upon City Council's approval, are hereby authorized to recognize said revenues in FY19, FY20 and the aforementioned amount for budget year FY21.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, Council President

## RESOLUTION STAFF REVIEW

**DATE:** 07/31/19

**Agenda Item Title:**

RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE MASS TRANSPORTATION AUTHORITY AND THE CITY OF FLINT FOR POLICE OFFICER SERVICES

**Prepared By:**

Mary Jarvis, Finance Administrative Assistant

**Background/Summary of Proposed Action:**

The Mass Transportation Authority, also referred to as MTA, has negotiated an agreement with the City of Flint Police Department for police officer services at their downtown transportation center through December 31, 2020.

A contract shall be authorized and executed between the City of Flint and MTA for police services through December 31, 2020. Budgeted amounts would be as follows: \$63,665 – FY19, \$127,330 – FY20 and \$63,665 – FY21 for an aggregate of \$254,660 for 2 years. Funding for said services will come from accounts: 101-315.100-702.000, 101-315.100-719.00, 101-315.100-719.150, 101-315.100-719.200, 101-301.200-863.200 and 101-315.100-626.000.

**Financial Implications:**

100% reimbursement of the officer.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account Nos. Revenue Account:** 101-315.100-626.000

**Expenditure Accounts:** 101-315.100-702.000, 101-315.100-719.00, 101-315.100-719.150, 101-315.100-719.200, 101-301.200-863.200

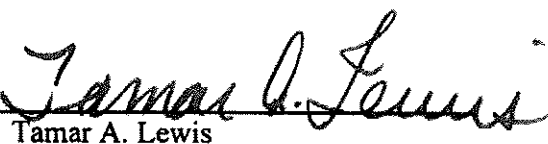
**Pre-encumbered?** Yes ☐ No ☒ **Requisition #**

**Other Implications (i.e., collective bargaining):**

None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

  
Tamar A. Lewis

Acting Chief Financial Officer



## MASS TRANSPORTATION AUTHORITY

### CONTRACT AGREEMENT

This Agreement made this 1st day of January 2019, between the Mass Transportation Authority, herein called the "Authority" and/or "MTA" and City of Flint herein called the "Contractor" and/or "Seller".

In consideration of the mutual promises and agreements hereinafter set forth, the parties agree to undertake, carry out and perform this Contract in accordance with the terms and conditions as set forth herein, and as follows:

1. The Contract Documents:

The Contract Documents consist of this Agreement, the "MTA Board of Directors Resolution #19-18", the "City of Flint Price Proposal (email from Hughey Newsome dated 12/11/18", the "MTA's General Terms and Conditions", and the "Original MTA Engagement Memo Dated September 11, 2015 (memo from Edgar Benning)". These form the Contract and all are fully a part of the Contract as if attached to this agreement or reported herein.

2. Performance, Commencement and Completion:

The Contractor shall furnish pursuant to the terms and conditions of this Contract labor and material to provide one (1) Uniformed Police Officer and patrol vehicle to serve at the MTA Downtown Transportation Center for a total of 42 hours per week working 260 days per year.

The Contractor shall provide City of Flint Police Patrol Services under this two (2) year term Contract from January 1, 2019 the date hereof until December 31, 2020. Extension of this Contract shall be agreed upon by mutual consent of both parties.

3. Independent Contractor:

The Contractor is employed by the Authority as an independent Contractor and has and retains the right to exercise full control and supervision of the services including compliance with Social Security, withholding and all other regulations governing such matters. The Contractor agrees to indemnify, defend and save harmless the Authority, its agents, officers and members of the Board of the Mass Transportation Authority against any and all loss, damage or expense which the Authority may suffer by reason of liability imposed by law upon the Authority or Contractor for damages because of bodily injury, including death at any time resulting there from sustained by any person or persons, or on account of damage to property are due to the fault of the Contractor, its sub-contractors or their employees, agents or any other person under the direct or indirect Contract of the Contractor. The Contractor agrees to hold harmless and indemnify the Authority, its officials, agents and employees, from any all liability for any property damages or personal injury to any third party resulting from the contracting services

4. Contractor's Financial Responsibilities:

Any costs due to the fault of the Contractor, sub-contractor, or anyone directly employed by them either for making good of defective work, disposal of material wrongly supplied, making good of damage to property, or excess costs from material or labor, or otherwise shall be borne by this Contractor, and the Authority may withhold money due the Contractor to cover any such costs.

written notice from the Authority specifying such failure, or if Seller breaches any of the terms hereof, including the warrants of Seller. Should cancellation be made for cause, the Authority reserves the right to purchase elsewhere and if additional costs are incurred, such costs are to be at the Seller's expense. The Seller shall be liable for any other damages suffered by the Authority as a result of any breach by the Seller in the performance of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives, as of the day first above written.

VENDOR

MASS TRANSPORTATION AUTHORITY

\_\_\_\_\_  
Title

\_\_\_\_\_  
General Manager, Edgar H. Benning

WITNESS:

WITNESS:

\_\_\_\_\_

## **RESOLUTION REVIEW FORM**

FROM: Finance Department

NO. 19-8126

RESOLUTION NAME:

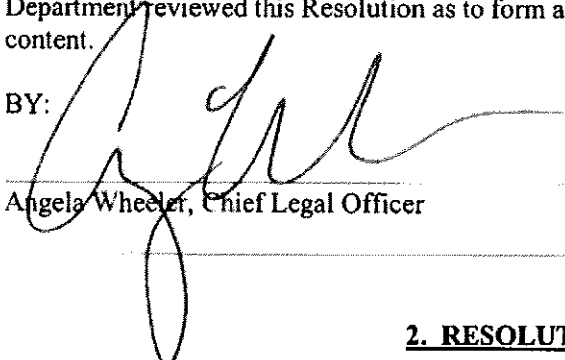
**Resolution authorizing a contract between the Mass Transportation Authority and the City of Flint for police officer services**

### **1. RESOLUTION REVIEW – LEGAL**

Date in: 08/01/19

The attached Resolution and Staff Review is submitted to the Legal Department for approval. The Legal Department reviewed this Resolution as to form and content and by signing this form approves as to form and content.

BY:

  
Angela Wheeler, Chief Legal Officer

Date: 8-1-19

### **2. RESOLUTION REVIEW – FINANCE**

Date in: 07/31/19

The attached Resolution and Staff Review is submitted to the Finance Department for approval. The Finance Department reviewed this Resolution as to finance compliance and by signing this form approves as to finance compliance.

BY:

(See attached Reso)

Tamar Lewis, Deputy Finance Director

Date: 07/31/19

### **3. RESOLUTION REVIEW – MAYOR**

Date in: \_\_\_\_\_

The attached Resolution is submitted to the Mayor for approval. The Mayor reviewed this Resolution as to administration compliance and by signing this form approves as to administration compliance.

BY:

Dr. Karen W. Weaver, Mayor

Date: \_\_\_\_\_

**SUBMISSION NO.:** 190315.1

**PRESENTED:** 08/07/19

**ADOPTED:** \_\_\_\_\_

**RESOLUTION AUTHORIZING RETAINING LIGHTHOUSE INSURANCE GROUP, INC.  
TO PROVIDE EXCESS WORKERS' COMPENSATION INSURANCE COVERAGE**

**BY THE MAYOR:**

Lighthouse Insurance Group, Inc. (formerly known as Lake Agency), the City's insurance broker, solicited proposals for Excess Worker's Compensation coverage. Lighthouse Insurance Group, Inc. is recommending the selection of Midwest Employers Casualty Company at a cost of \$85,893.

The Finance Department is recommending that Lighthouse Insurance Group, Inc. be retained to provide the City with excess workers compensation insurance coverage through Midwest Employers Insurance Company for the period of 7/1/2019 through 6/30/2020 at a cost of \$85,893. Midwest Employers Insurance Company was the most favorable of the carriers that submitted proposals and maintains the same coverage as the prior year; and

**IT IS RESOLVED**, that the appropriate City officials are authorized to enter into a contract with L Lighthouse Insurance Group, Inc. to provide the City with excess workers compensation insurance coverage through Midwest Employers Insurance Company at a premium cost amount not to exceed \$85,893 for the period beginning 7/1/2019 to 6/30/2020. Funding for these services will come from account 677-174.851-955.000.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, Council President

## STAFF REVIEW

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**DATE:** July 29, 2019

**Agenda Item Title:** Lighthouse Insurance Group Insurance, Inc. – Excess Work Comp Coverage

**Prepared By:** M. Jarvis, Finance Division

**Background/Summary of Proposed Action:**

Lighthouse Insurance Group Insurance, Inc. (formerly known as Lake Agency), as the City's insurance broker, obtained quotes for its excess workers compensation policy. Quotes were obtained from Safety National \$113,000; and Ach Insurance Group \$100,00.00.

Lighthouse Insurance Group Insurance, Inc. is recommending the selection of Midwest Employers Insurance Company, the lowest bid for the amount of \$85,893.00. Midwest is the carrier of the City's current policy that ended June 30, 2019.

**Financial Implications**

**Budgeted Expenditure?** X Yes No Please explain if no:

**Account No.:** 677-174.851-955.000

**Pre-encumbered?** Yes Req. # 19000002256

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:**

It is the recommendation of the Finance Department to continue to retain Lighthouse Insurance Group Insurance, Inc. as the provider for the City's excess worker's compensation insurance for the amount of \$85,893.00.

**Staff Person:** \_\_\_\_\_  
Tamar A. Lewis, Acting Chief Financial Officer





Mary Jarvis &lt;mjarvis@cityofflint.com&gt;

**RE: 2019 Workers Compensation Insurance**

1 message

Sierra Evans <SEvans@lighthousegroup.net>  
To: Mary Jarvis <mjarvis@cityofflint.com>  
Cc: Accounts Payable <accountspayable@cityofflint.com>

Mon, Jul 29, 2019 at 10:31 AM

Good Morning, Mary

Please see attached the forms you requested, let me know if anything else is needed

Thank you,

Sierra Evans



Sierra Evans ACCOUNT MANAGER

(761) 455-1245

FLA00314 3431 x7112

T 616 656 2115

www.lighthousegroup.net

**From:** Mary Jarvis [mailto:mjarvis@cityofflint.com]  
**Sent:** Friday, July 26, 2019 10:39 AM  
**To:** Sierra Evans <SEvans@lighthousegroup.net>  
**Cc:** Accounts Payable <accountspayable@cityofflint.com>  
**Subject:** Fwd: 2019 Workers Compensation Insurance

Hi Sierra,

We have always entered your invoices under the name of Lake Agency. If the payments now need to be in the name of Lighthouse Group then we will need the attached ACH form and W-9 filled out. I know the last invoice that was sent to up with Lighthouse Group on it, Sue changed so that it was a Lake Agency invoice.

Thanks,

Mary Jarvis

City of Flint

Finance Administrative Assistant

(810) 766-7266, ext. 2303

mjarvis@cityofflint.com

8/7/2019

City of Flint Mail - RE: 2019 Workers Compensation Insurance

----- Forwarded message -----

From: **Accounts Payable** <accounts payable@cityofflint.com>  
Date: Fri, Jul 26, 2019 at 10:14 AM  
Subject: Fwd: 2019 Workers Compensation Insurance  
To: Mary Jarvis <mjarvis@cityofflint.com>

Hi,

I do not see this vendor in ap. We are going to need a W-9, ach form and a copy of a government issued photo id of the person signing the ach form. I have attached the forms you will need. Wade now approves creation and changes to vendors.

Thanks,

----- Forwarded message -----

From: **Sierra Evans** <SEvans@lighthousegroup.net>  
Date: Tue, Jul 16, 2019 at 10:13 AM  
Subject: 2019 Workers Compensation Insurance  
To: accounts payable@cityofflint.com; <accounts payable@cityofflint.com>  
Cc: vfoster@cityofflint.com <vfoster@cityofflint.com>

Please see attache the Certificate of Insurance showing City of Flints up to date insurance. Also, I have attached the invoice for the annual premium of the renewed Workers Compensation premium for \$85,893.00.

If you have any questions, please let me know.

Thank you,

Sierra Evans



Sierra Evans ACCOUNT MANAGER  
D 810 455 1235  
F 800 312 5531 x7712  
F 810 455 3115  
www.lighthousegroup.net

-----  
This e-mail and any files transmitted with it are confidential and intended only for the individual named. If you have received this e-mail in error, please do not print, copy, retransmit, or otherwise use the information contained herein. Please notify the sender immediately by e-mail if you have received this e-mail in error. Thank you for your cooperation.  
-----

Angela Bothell

City of Flint Accounts Payable


(810) 766-7266 ext 2355

accounts payable@cityofflint.com

8/7/2019

City of Flint Mail - RE: 2019 Workers Compensation Insurance

1 attachment

 scan\_cbensted\_2019-07-29-09-40-09.pdf  
74K



EXCESS WORKERS' COMPENSATION  
INSURANCE PROPOSAL

FOR:

**City of Flint**

**Presented By:**

Cort J. Niemi, CPCU

July 1, 2019

## TABLE OF CONTENTS

<b>Subject</b>	<b>Pages</b>
♦ Named Insured, Premises & Additional Insured Schedules	3
♦ Workers' Compensation Coverage	4
♦ Premium Summary	5
♦ Midwest Employers Casualty Co. – Client Benefits	6
♦ 2019 Marketing	7
♦ Lake Agency Client Connect Portal	8-9
♦ Please Note	10
♦ Thank You	11

## NAMED INSURED and PREMISES SCHEDULE

### Named Insured Schedule:

City of Flint

### Premises Schedule:

<u>Loc. No.</u>	<u>Bldg No.</u>	<u>Address</u>	<u>Description</u>
1	All	1101 S. Saginaw St. Flint, MI 48502	Various Locations

## WORKERS COMPENSATION POLICY

**Named Insured:** City of Flint  
**Company Name:** Midwest Employers Casualty Co.  
**Policy Term:** 7-1-2019 to 7-1-2020

### Coverage Description

### Limits

Workers Compensation	As Required
Employer's Liability - Each Accident	\$1,000,000
Retention	\$1,000,000

### Rating Basis

<u>Class Code</u>	<u>Classification</u>	<u>2018 Estimated Payroll</u>	<u>2019 Estimated Payroll</u>
5509	12 <sup>th</sup> Street Yards	\$ 953,228	\$ 953,228
6306	Sewer Operators or Drivers	\$ 647,624	\$ 647,624
6319	Gas Main or Connections	\$ 978,520	\$ 978,520
7520	Waterworks	\$ 1,543,885	\$ 1,543,885
7539	Meter Readers	\$ 401,178	\$ 401,178
7580	Sewer Operations	\$ 990,509	\$ 990,509
7704	Firefighters	\$ 3,533,098	\$ 3,533,098
7720	Police Department	\$ 6,065,845	\$ 6,065,845
8392	Garage Employee's	\$ 195,482	\$ 195,482
8810	Clerical	\$ 6,311,200	\$ 6,311,200
8820	Attorney	\$ 392,821	\$ 392,821
9015	Janitorial / Maintenance	\$ 317,383	\$ 317,383
9402	Street Cleaning	\$ 360,833	\$ 360,833
9410	Municipal Employee's	\$ 977,021	\$ 977,021
	<b>TOTAL PAYROLL</b>	<b>\$23,668,627</b>	<b>\$23,668,627</b>

## PREMIUM SUMMARY

<u>Description</u>	<u>2015/16 Premium</u>	<u>2016/17 Premium</u>	<u>2017/18 Premium</u>	<u>2018/19 Premium</u>	<u>2019/20 Premium</u>
Excess Workers' Comp	<u>\$74,687.</u>	<u>\$77,003.</u>	<u>\$79,262.</u>	<u>\$85,089.</u>	<u>\$85,893.</u>
<b>Total Estimated Premium</b>	<b>\$74,687.</b>	<b>\$77,003.</b>	<b>\$79,262.</b>	<b>\$85,089.</b>	<b>\$85,893.</b>
Rate per \$100 of Payroll	0.3402	0.3485	0.3528	0.3595	0.3629
Estimated Payroll	21,953,882	22,095,425	22,466,615	23,668,627	23,668,627
Normal Annual Premium without a Retention	\$451,677	\$459,558	\$438,908	\$466,211	\$420,805
# of claims filed each year	87	84	118	84	
Total pd claims each policy yr	\$1,228,036	\$ 410,040	\$ 659,539	\$ 169,925	
Total reserves each policy yr	<u>\$ 36,719</u>	<u>\$ 122,461</u>	<u>\$ 229,192</u>	<u>\$ 124,765</u>	
Total claims each policy yr	\$1,264,755	\$ 532,501	\$ 888,731	\$ 294,690	

### Payment Plan:

**Midwest Employers Ins. Co.**  
**Excess Workers Comp.**

Total Estimated Premium:	\$85,893.
Required Down Payment:	\$85,893.

### Quote Conditions:

1. Minimum earned policy premium is \$77,304.
2. Policy is auditable.



## MIDWEST EMPLOYERS CASUALTY CO. – CLIENT BENEFITS

### Program Management

- Consulting and Online Services offers the following:
- Workers Compensation Program Account Managers
- Education, Healthcare & Public Entity Industry Practice Leaders
- Benchmark Reports
- Web Events
- Access to policy and program information online
- Others Services – Program Risk Assessments, Loss Prevention Consultation, Industry Toolkits, Online Training Courses and more!

### Claims Expertise

#### MECC is Proactive

- Innovative predictive analytical tools to help identify potentially high cost claims within your self-insured retention early enough to mitigate loss.

#### MECC Has The Expertise You Need

- Physician, nurses, attorneys and claim analysts on staff to manage each catastrophic and non-catastrophic claim at best practices.
- Our caseloads are 50% below the industry average, which means we have the time, experience and resources available to handle your most complex claims.

*Please visit our website at [www.mwecc.com](http://www.mwecc.com)*

## 2019 WORKERS COMPENSATION MARKETING

<u>Carrier</u>	<u>Additional Notes:</u>
<b>Midwest Employers Ins. Co.</b>	Provided a quote of \$85,893 with a \$1,000,000 retention.
<b>Safety National Ins. Co.</b>	Provided a quote of \$113,000 with a \$1,000,000 retention.
<b>Arch Insurance Group</b>	Minimum premium of \$100,000 / Not competitive
<b>Midlands (NY Fire &amp; Marine)</b> Declined	Due to prior large losses and they would not be competitive enough on pricing which would be \$100,000+
<b>Travelers Insurance Co.</b> Declined	Not competitive in their pricing

# Solutions for All Your Insurance Needs

**Comprehensive Consulting and Brokerage Services for All Lines of Coverage**

**Take advantage of the benefits of partnering with Lake Agency, Inc. for your Property & Casualty, Employee Benefits and Personal Lines needs.**

We have insurance solutions for all facets of your business. Say goodbye to the confusion of multiple brokers and discover the benefits of placing all your business with Lake Agency, Inc. Understanding all sides of your business will enable us to develop a strategic, comprehensive insurance plan that addresses your unique needs and ensures there are no gaps in coverage. With a single point of contact, you'll never have to worry about who you should call for a claim. Plus, you'll have access to our full range of exciting P&C and Benefits tools and resources. Our comprehensive initiatives work harmoniously to benefit all aspects of your business and your bottom line.



## Professional Services

### **Custom Communications**

We can provide you with employee handbooks, newsletters, payroll stuffers, flyers, posters and more on topics ranging from retirement planning and wellness flyers to safety manuals and risk management resources.

### **Client Resource Portal**

You'll have electronic access to these materials and other resources through a unique client portal site. The site includes an expansive library of HR and risk management resources including legislative guides and newsletters. Plus, you'll have online access to a variety of valuable OSHA resources, including an easy-to-use OSHA reporting and analysis tool.

### **Loss Control Strategies**

Our mission is to help you to reduce your total cost of risk, including insurance costs, and promote continuous improvement in safety. We can achieve this by providing strategic planning, program development and execution through loss control evaluation, preventive action planning and active safety program support.

### **Cost Containment Resources**

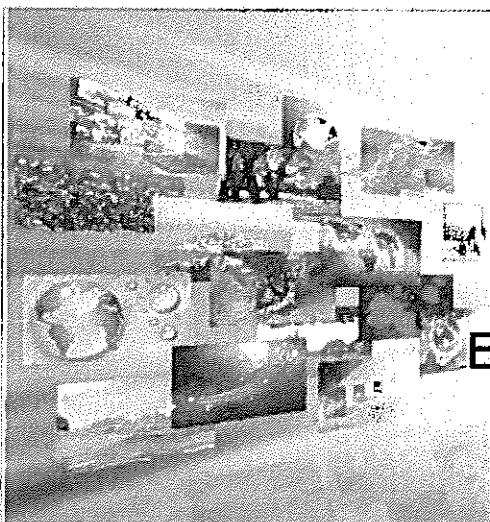
Our claims cost containment resources will help you minimize losses and protect your bottom line. This includes proper reporting, accident investigation, implementing a return to work program, educating employees and more.

### **Employee Portal**

This customizable online communication portal provides your employees access to important company and HR information. You can tailor the site to offer information your employees will value, such as company policies, announcements, benefit plan information, an employee directory, vacation tracking and more.

### **Wellness Team**

Our wellness team strives to maximize the health and productivity of your workforce by helping you implement targeted wellness initiatives. These programs will not only promote employee health and help lower medical claims costs, but can also support your safety initiatives and reduce workers' compensation claims.



## **Now available on-demand:**

### **Employer and employee education videos**

Lake Agency, Inc. consistently strives to provide valuable services and resources for our valued clients. Today, we are happy to announce that a **variety of videos are now available on-demand from Lake Client Connect.**

Among our video offerings, you will find:

- Educational videos to help business owners and risk managers better understand complex business and legal topics, such as OSHA, workers' compensation and risk management.
- Engaging videos for employees that educate on vital topics such as workplace safety, DOT standards and workers' compensation rights.

If you have questions or would like a Lake Client Connect refresher, please contact us today. Lake Agency, Inc. is dedicated to providing you with the services and resources to support your business needs. We thank you for your continued business.

Lake Agency, Inc.  
(810) 694-2050

Lake Agency, Inc.  
1537 E Hill Rd  
Grand Blanc, MI 48439

**PLEASE NOTE .....**

- ◆ This proposal contains the coverage's, limits and forms of insurance requested in the specifications furnished or as requested by you insofar as it was possible. Known deviations from specifications or coverage's you requested, if any, have been noted.
  
- ◆ Not all forms of available insurance have been recommended, for our endeavor has been to avoid a disproportionately high premium expenditure. In our oral discussions, we will examine this point in greater detail -- explaining the factors which motivated us to omit certain coverage's that are available.
  
- ◆ Your attention should be directed to one further point: We ask that you not accept our brief description of the insurance coverage's as a complete explanation of the policy terms. A narrative description can never replace the policy, of course, and the actual policy language will govern the scope and limit of coverage involved.

**..... THANK YOU**

Much of your annual budget is allocated to insurance and we wish to thank you for granting us the opportunity to analyze your insurance needs. Those involved in the selection of the companies utilized and the coverage's suggested were:

**Account Executive:**                      **Cort Niemi, CPCU**  
   **cniemi@lakeagency.com**

**Account Manager:**                      **Sue Hawk**  
   **shawk@lakeagency.com**

This TEAM is here to serve you, so please feel free to call should you have any questions regarding this proposal or other insurance matters.

## **RESOLUTION REVIEW FORM**

FROM: Finance Department

NO. 19-8118

RESOLUTION NAME:

**Resolution authorizing Retaining Lake Agency to Provide Excess Workers' Compensation Insurance Coverage**

### **1. RESOLUTION REVIEW – LEGAL**

Date in: 07/08/19

The attached Resolution and Staff Review is submitted to the Legal Department for approval. The Legal Department reviewed this Resolution as to form and content and by signing this form approves as to form and content.

BY:

  
Argela Wheeler, Chief Legal Officer

Date:

7/9/19

### **2. RESOLUTION REVIEW – FINANCE**

Date in: \_\_\_\_\_

The attached Resolution and Staff Review is submitted to the Finance Department for approval. The Finance Department reviewed this Resolution as to finance compliance and by signing this form approves as to finance compliance.

BY:

See attached Reso  
Tamar Lewis, Deputy Finance Director

Date:

7/22/19

### **3. RESOLUTION REVIEW – MAYOR**

Date in: 7-22-19

The attached Resolution is submitted to the Mayor for approval. The Mayor reviewed this Resolution as to administration compliance and by signing this form approves as to administration compliance.

BY:

\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

Date: \_\_\_\_\_

19-6106

190316

PROPOSAL 19000567

SUBMISSION NO

PRESENTED

8-7-19

ADOPTED

BY THE CITY ADMINISTRATOR

**RESOLUTION TO VANGUARD UTILITY SERVICE, INC FOR AMI WATER METER  
PROGRAM MANAGEMENT AND IMPLEMENTATION**


RESOLUTION

The Department of Purchases and Supplies has solicited a proposal for **AMI Water Meter Program Management and Implementation**, as requested by Public Works and Utilities; and


The City of Flint bid out installation for water meters for installation services to install new cellular remote read water meters at all residential accounts. The City received three bids for these services. Vanguard Utility Service, Inc. was the lowest responsive bidder. Funding for said services will come from the following accounts: 496-556.000-801.061, \$2,221,216.00; and

IT IS RESOLVED, Department of Purchases and Supplies is requesting authorization to issue a purchase order to Vanguard Utility Service, Inc., in the **amount not to exceed \$2,221,216.00.**

APPROVED PURCHASING DEPT.

  
Joyce A. McClane  
Purchasing Manager

APPROVED AS TO FINANCE

  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

APPROVED AS TO FINANCE:

  
Steve Branch  
City Administrator





# CITY OF FLINT

## DEPARTMENT OF PUBLIC WORKS

Dr. Karen W. Weaver  
Mayor

Robert Bincsik, Director  
Public Works & Utilities

July 11, 2019

**TO:** Joyce A. McClane  
Purchasing Manager

**FROM:** Robert Bincsik, Director *RB*  
Public Works & Utilities

**SUBJECT:** RECOMMENDATION – AMI WATER METER INSTALLATIONS,  
PROPOSAL 19-567.

I have carefully reviewed the bids received for installing water meters, Proposal #19000567. I am recommending the low bidder, Vanguard. This recommendation is pursuant to review and confirmation by the Purchasing and Finance Departments.

Please refer to requisition #190002264, using account number 496-556.000-801.061.

If you have any questions or concerns, feel free to give me a call at ext. 2801.

/krm

JUL 12 AM 8:47

## RESOLUTION STAFF REVIEW

**DATE:** July 11, 2019

**Agenda Item Title:** Water Meter Installation Services

**Prepared By:** Robert Bincsik

**Background/Summary of Proposed Action:**

The City of Flint put out an RFP for meter installation services to install new cellular remote read water meters at all residential accounts. The City of Flint received three bids for these services from the following vendors: United Meter Services (UMS), Professional Meters Inc. (PMI) and Vanguard Utility Services Inc.. Vanguard was the lowest bidder and it is recommended the City of Flint enter into a contract for an amount not to exceed \$2,221,216.00.

**Financial Implications:** Funding is available in the account listed below.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.:** 496-556.000-801.061

*\* grant code  
missing*

**Pre-encumbered?** Yes ☒ No ☐ Requisition # 190002264

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Robert Bincsik  
Robert Bincsik, Director of Public Works



# CITY OF FLINT

## Department of Purchases & Supplies

Dr. Karen Weaver  
Mayor

June 22, 2019

**TO:** Robert Bincsik, Director  
Public Works & Utilities

**FROM:** Joyce A. McClane  
Purchasing Manager

**SUBJECT:** 19000567 – BAFO AMI WATER METER PROGRAM MANAGEMENT AND IMPLEMENTATION

Attached are sealed bids for a **BEST AND FINAL OFFER** that was received for Proposal #19000567, AMI METER PROGRAM MANAGEMENT AND IMPLEMENTATION. These copies are yours to keep. These bids were opened on June 10, 2019 BY 12:00 PM (EST).

1. Vanguard Utility Service, Inc.	\$2,221,216.00
2. Professional Meters, Inc.	\$2,716,583.00
3. Utility Metering Solutions, LLC	\$3,217,334.85

If you decide to move forward with this bid, please attach a staff resolution form when you send back your recommendation.

Also, make sure that your requisition has been updated and pre-encumbered with the correct price. If your recommendation is under \$10,000.00, you do not need to include a staff resolution form.

**Please note:** if your project is being funded by any grants issued by the federal government, you must go to [www.epls.gov](http://www.epls.gov) to ensure that the selected vendor has not been debarred.

190317

PROPOSAL 19000572

SUBMISSION NO

PRESENTED

8-7-19

ADOPTED

BY THE CITY ADMINISTRATOR

**RESOLUTION TO RELIANCE BUILDING COMPANY FOR  
DESIGN/PROCUREMENT/CONSTRUCTION/START-UP SERVICES  
DISTRIBUTION SYSTEM WATER QUALITY MONITORING PANELS**

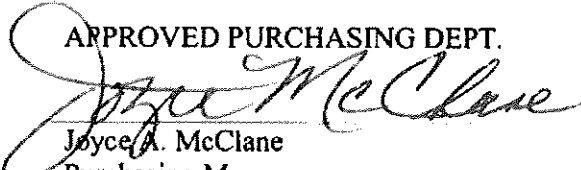
RESOLUTION

The Department of Purchases and Supplies has solicited a proposal for Water Quality Monitoring Panels, as requested by Public Works & Utilities; and


The City of Flint posted a request for proposal to build and install water quality monitoring panels at six predetermined locations throughout the City of Flint. We received one response from Reliance Building Company, 26200 Town Center Drive, Suite 195, Novi, Michigan, to complete the requested work to account #496-557.000-801.062 \$374,400.00 FEPA18WIIN-1; and

IT IS RESOLVED, Department of Purchases and Supplies is requesting authorization on behalf of the Public Works and Utilities Department to issue a purchase order to **Reliance Building Company** for Design/Procurement/Construction/Start-Up Services-Distribution System Water Quality Monitoring in the **amount not to exceed \$374,400.00** contingent upon funding from the State of Michigan

APPROVED PURCHASING DEPT.

  
Joyce A. McClane  
Purchasing Manager

APPROVED AS TO FINANCE

  
Tamar A. Lewis  
Deputy Finance Director

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

APPROVED AS TO FINANCE:

  
Steve Branch  
City Administrator

FY20

## RESOLUTION STAFF REVIEW

**DATE:** August 1, 2019

**Agenda Item Title:** Resolution Authorizing the Issuance of a Contract to Reliance Building Company for Design/Procurement/Construction/Start-Up Services to Build Water Quality Monitoring Panels

**Background/Summary of Proposed Action**


The City of Flint posted a request for proposal to build and install water quality monitoring panels at six predetermined locations throughout the City of Flint. One response from Reliance Building Company was received. It is recommended the City of Flint enter into a contract with Reliance Building Company in an amount not to exceed \$374,400.00

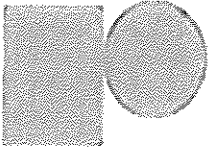
**Financial Implications:** Funding is available in account 496-557.000-801.062

**Pre-encumbered?:** Yes x No Requisition: 190002265 

**Other Implications (i.e., collective bargaining):**

**Staff Recommendation:** Recommend Approval

**Staff Person:** \_\_\_\_\_  
(Dept Head or other authorized staff) 



2400 Lakeside Drive • Suite 100 • New Michigan 48071 • P 248 374 3210 • F 248 374 3211 • [reliancebuildingcompany.com](http://reliancebuildingcompany.com)

**RELIANCE**  
BUILDING COMPANY

May 30<sup>th</sup>, 2019

The City of Flint  
Bryan Bond  
Department of Purchasing and Supplies  
1101 S. Saginaw St., 3<sup>rd</sup> Floor  
Flint, MI 48502

**RE: Proposal No. 19000572, Design/Procurement/Construction/Start-Up Services – Distribution System Water Quality Monitoring**

Dear Mr. Bond

Attached is our proposal for the Distribution System Water Quality Monitoring project for the City of Flint. Reliance Building Company has partnered with DLZ Michigan (formerly Johnson & Anderson), and HESCO in order to offer you a design/build solution to address remote water quality monitoring in the City of Flint as outlined in the RFP. Our team offers an innovative design utilizing reliable technologies and software to monitor and report water quality data per the requirements of the RFP. We are confident our design meets and exceeds your expectations.

We are happy to discuss any aspect of our team's proposal. Please call me at (248) 374 3210 with your questions or to arrange a meeting. We look forward to working with the City of Flint, this is an exciting project in a time when protecting infrastructure by utilizing cost-effective solutions is of the utmost importance.

Sincerely,

R. Lynn Natzic, P.E.  
President, Reliance Building Company

20190530 10:00 AM - 10:00 AM

10/11/19

All additional proposal documents, requirements, addendums, specifications and plans/drawings (if utilized) are available on the Purchasing page of the City of Flint's web site at [www.cityofflint.com/purchasing](http://www.cityofflint.com/purchasing) under "open bids" and the specific bid or proposal number assigned to this notice.

Station Site	Area	Location	Cost
A	North	Selby Street and Wager Avenue	\$64,880.00
B	West	Mason Street and Josephine Street	\$64,880.00
C	East	N. Franklin Ave. and Oklahoma Ave.	\$64,880.00
D	Southeast	S. Franklin Ave. and Montclair Ave.	\$64,880.00
E	South	West 3 <sup>rd</sup> Street and Stockton Street	\$64,880.00
F	Northeast	CS2/ Water Treatment Plant	\$50,000.00
<b>Total Proposed Cost</b>			<b>\$374,400.00</b>

\*\*

**THIS PAGE MUST BE COMPLETED AND INCLUDED WITH SUBMITTAL:**

The undersigned hereby certifies, on behalf of the respondent named in this Certification (the "Respondent"), that the information provided in this offer submitted to the City of Flint is accurate and complete, and that I am duly authorized to submit same. I hereby certify that the Respondent has reviewed all documents and requirements included in this offer and accept its terms and conditions.

Cash Discounts will be computed from the date of receipt of invoice. Prices firm unless stated otherwise by bidder. Delivery can be made in ( 120 ) days ARO (after receipt of order).

Payment Terms: net 30 Delivery Dest: Flint Fed. ID #: 38-2143745  
(All Freight Terms are considered F.O.B., Prepaid unless otherwise noted by seller)

COMPANY NAME (Respondent): Reliance Building Company  
(Printed)  
ADDRESS : 26200 Town Center Dr., Suite 195

CITY/STATE/ZIP: Novi, MI 48375

PHONE : 248-374-3210 FAX: 248-374-3213

EMAIL : Lynn@RelianceBC.com

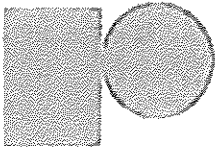
PRINT NAME and Title : R. Lynn Natzic, PE - President  
(Authorized Representative)

SIGNED:  DATE: 5/30/19  
(Authorized Representative)

Please submit original documents plus one unbound and one PDF digital copy.

Bid results may be viewed next business day online at  
<https://www.cityofflint.com/finance/purchasing/results> under "bid results".

\*\* see attached for options and voluntary alternates



**RELIANCE**  
BUILDING COMPANY

**VOLUNTARY ALTERNATE PRICING FOR:**  
**City of Flint**  
**Distribution System Water Quality Monitoring**  
**Design/Procurement/Construction/Start-Up Services**

<b>ADD for Maintenance Contract Annually</b> Does not include the "delivery only" panel See attached for scope of work	<b>\$63,360.00/year</b>
<b>ADD NEMA 4x Enclosure, including mounting</b> Cost is per panel	<b>\$12,500.00/each</b>
<b>ADD SYSTEA Phosphate Analyzer in lieu of SWAN</b> Includes travel and lodging to Italy for 2-days factory Training for 2 people.	<b>\$27,600.00 lump sum</b>
<b>ADD HACH Phosphate Analyzer in lieu of SWAN</b>	<b>\$33,600.00 lump sum</b>
<b>ADD E+H Phosphate Analyzer in lieu of SWAN</b>	<b>\$52,800.00 lump sum</b>



## **ANNUAL SERVICE AGREEMENT**

### **Scope & Budget Costs**

**Our** team's Service Agreement will provide Flint with a partner who understands your needs and cares about delivering timely, high-quality service you can trust. Our Field Service Technicians take responsibility for routine procedures and preventative maintenance to ensure the water quality systems meet your performance objectives and have maximum up-time. In the event of a technical problem, our Field Service Technicians remove any unforeseen burden from you and serve as lead coordinator with Manufacturer's Technical Support and parts fulfillment and execute necessary field work. Our approach will help you maximize instrument uptime, ensure data integrity, maintain operational stability, and reduce compliance risk. All at a fixed annual cost that eliminates unplanned expenses.

Every monthly service visit will consist of:

#### **Routine and Preventative Maintenance**

- Every piece of analytical instrumentation requires some level of routine maintenance to assure accuracy and minimize downtime. Our Service Agreement manages the maintenance schedule according to the specific needs of each instrument, and includes:
  - "As-found" validation, documenting the instrument's performance prior to routine service
  - Cleaning
  - Reagent Replenishment (as needed)
  - Sensor Replacement or Membrane Re-build (as needed)

#### **Calibration/Certification**

- We know how important instrument calibration and certification is in maintaining regulatory compliance and operating your water distribution system with confidence. Following after the Preventative Maintenance steps, as part of every service visit, we perform "as-left" calibration to verify and document that the instrument is performing to specifications.

#### **Advanced Maintenance / Diagnostics / Troubleshooting & Repair**

- When unforeseen problems arise, they can be very disruptive for a customer's operations and personnel. Our advanced maintenance services, including in-depth systems diagnostics, detect and prevent potential issues that can degrade performance or reduce the life of the instrument. When maintenance or diagnostic steps reveal the need, our advanced maintenance services will perform troubleshooting, formulate the repair solution and execute it to restore your equipment to proper operation as quickly as possible.
- Includes continued maintenance and support of the data communications protocol



Joyce McClane <jmcclane@cityofflint.com>

## Recommendation letter - Proposal #19-572

2 messages

Kathryn Neumann <kneumann@cityofflint.com>  
To: Joyce McClane <jmcclane@cityofflint.com>  
Cc: Robert Bincsik <rbincsik@cityofflint.com>, Craig Hamilton <chamilton@cityofflint.com>

Wed, Jul 17, 2019 at 4:35 PM

Hi Joyce. Attached is the recommendation letter for Proposal #19-572, Design/procurement/construction/start-up services - distribution system water quality monitoring. Please refer to requisition 190002265. Let Rob know if you have any questions or concerns. Thanks!

Kathryn Neumann  
City of Flint DPW/Transportation/Maintenance  
1101 S. Saginaw St., Rm. N102  
Flint, MI 48502  
810 766-7135, Ext. 2625  
f 810 766-7249

Reliance Building Co.pdf

144K

jmcclane@cityofflint.com <jmcclane@cityofflint.com>  
To: kneumann@cityofflint.com, kneumann@cityofflint.com

Thu, Jul 18, 2019 at 9:47 AM

Your message

To: kneumann@cityofflint.com  
Subject: Recommendation letter - Proposal #19-572  
Sent: 7/17/19, 4:35:12 PM AST

was read on 7/18/19, 9:47:28 AM AST

190318

SUBMISSION NO. \_\_\_\_\_

PRESENTED: 8-7-19

ADOPTED: \_\_\_\_\_

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 19-5308, TIGR 2500, Job No. 200906CON for the purpose of changing the rights and obligations of the parties involved and agreeing to the reallocation of funds for the following projects: Dupont Rd. from University to Welch and Pasadena to Bishop; Van Slyke to M-54 (Dort Highway).

**BY THE CITY ADMINISTRATOR:**

MDOT has submitted to the City of Flint Contract 19-5308, TIGR 2500, Job No. 200906CON for the purpose of changing the rights and obligations of the parties in agreeing to reallocation of funds for the following projects: Dupont Rd. from University to Welch and Pasadena to Bishop; Van Slyke to M-54 (Dort Highway).

The original TIGER Grant in the amount of \$20,000,000.00 was authorized by the Proper City Officials on July 12, 2017, resolution #170352. During the design of Atherton and Dupont Street, it was determined that the TIGER funds were in excess of what was needed for these two roadways. Therefore, three projects were added: Atherton Road bridge improvements, the Dupont road diet and lighting on Atherton Rd. and Dupont St. This reallocation of funds does not change the dollar amount of the TIGER Grant.

**IT IS RESOLVED**, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 19-5308, TIGR 2500, Job No. 200906CON for the purpose of changing the rights and obligations of the parties in agreeing to reallocation of funds for the following projects: Dupont Rd. from University to Welch and Pasadena to Bishop; Van Slyke to M-54 (Dort Highway).

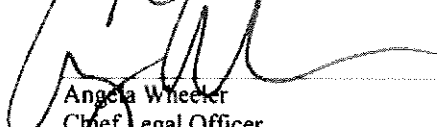
**IT IS FURTHER RESOLVED**, I, Dr. Karen W. Weaver, Mayor, am the duly authorized City official authorized to sign MDOT Contract 19-5308 on behalf of the City of Flint.

APPROVED AS TO FINANCE:

  
Tamar A. Lewis  
Deputy Finance Director

  
Steve Branch, City Administrator

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

Herbert Winfrey, Council President

**RESOLUTION STAFF REVIEW**

**DATE:** July 24, 2019

**Agenda Item Title:** Reallocation of funds for the TIGER Grant

**Prepared By:** Kathryn Neumann for Betty Wideman

**Background/Summary of Proposed Action:** MDOT has submitted to the City of Flint Contract 19-5308, TIGR 2500, Job No. 200906CON for the purpose of changing the rights and obligations of the parties in agreeing to reallocation of funds for the following projects: Dupont Rd. from University to Welch and Pasadena to Bishop; Van Slyke to M-54 (Dort Highway)

**Financial Implications:** None, simply a reallocation of funds

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.:**

**Pre-encumbered?** Yes ☐ No ☐ Requisition

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Betty J. Wideman  
Betty Wideman, Transportation Division Manager

190320

RESOLUTION \_\_\_\_\_

PRESENTED: 8-7-19

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT  
ALLOCATING \$2,853,449.16 FROM SEWER (590) FUND BALANCE  
TO THE WATER POLLUTION CONTROL FY2020 BUDGET**


**BY THE MAYOR:**

The City of Flint, Department of Public Works, Water Pollution Control desires to amend the FY20 approved budget for the purpose of continued funding for projects related to plant improvements and maintenance; and

The FY19 year-end budget for the Water Pollution Control has a positive balance due to approved, encumbered, incomplete projects of which need to be rolled into the FY20 budget year, and sufficient funding exists in the 590-Sewer Fund balance.

**THEREFORE BE IT RESOLVED**, That the appropriate City Officials authorize to do all things necessary to process a budget amendment to allocate funds from 590 – Sewer Fund (\$2,853,449.16) to Water Pollution accounts 590-550.300-801.000 (\$2,603,449.16) and 590-550.202-775.000 (\$250,000.00).

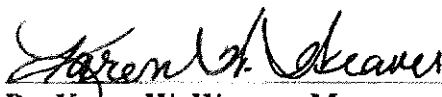
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, City Council President

## RESOLUTION STAFF REVIEW

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July 29, 2019

**Agenda Item Title:** Budget Amendment Allocating \$2,853,449.16 *From* Sewer (590) Fund Balance *To* The Water Pollution Control Fy2020 Budget

**Prepared By:** Krystal Wallace

**Background/Summary of Proposed Action:**

The FY19 budget cycle has ended. The FY19 budget for DPW - Water Pollution Control has a positive year-end balance.

The Department has multiyear projects which are incomplete due to design and build time, maintenance, and a limited construction cycle. The WPC is requesting to carry these projects forward into the FY20 budget.

**Financial Implications:**

There is adequate funding 590 – Sewer fund to process this FY20 budget amendment.

**Budgeted Expenditure?** Yes ☐ No ☐ Please explain if no: N/A

**Account No.:**

<b>From:</b>	590 – Sewer Fund:	\$2,853,449.16
<b>To:</b>	590-550.202-775.000:	\$ 250,000.00
	590-550.300-801.000:	\$2,603,449.16

**Pre-encumbered?** Yes ☐ No ☐ Requisition: See attached

**Other Implications (i.e., collective bargaining):** None.

**Staff Recommendation:** Approve

**Staff Person:**   
(Jeanette M. Best, WPC Manager)

**DPW  
WATER POLLUTION CONTROL  
FY20 BUDGET AMENDMENTS**

Account - Description	Expense Amount	FY20 Account Allocation	Amendment Request	PO or Status	Reason
Maintenance and Repair Parts	\$ 550,000.00				Plant Maintenance/Repair Parts. FY Total
<b>590-550,202-775.000 - Total</b>	<b>\$ 550,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ 250,000.00</b>		
Aeration System Improvements	\$ 1,095,541.00			Bid(s) Evaluated	Rollover, work incomplete
Asset Management Plan	\$ 10,320.66			17-000301	Contract Rollover, work incomplete
Dewatering Improvements	\$ 433,000.00			Bid(s) Evaluated	Rollover, work incomplete
Disinfection Improvements	\$ 308,000.00			19-001429	Contract Rollover, work incomplete
East Pump Station Valves and Pumps Installation	\$ 650,000.00			Out for Bid	Parts Delivered; Installation out for bid
Influent Box Redesign	\$ 210,000.00			19-001437	Contract Rollover, work incomplete
Northwest Pumping Station Bypass Engineering	\$ 169,753.00			19-001430	Contract Rollover, work incomplete
Northwest Pumping Station Redesign	\$ 51,834.50			18-000380	Contract Rollover, work incomplete
Third Ave Pumping Station Switchgear Installation	\$ 350,000.00			Out for Bid	Parts Delivered; Installation out for bid
<b>590-550,300-801.000 - Total</b>	<b>\$ 3,278,449.16</b>	<b>\$ 675,000.00</b>	<b>\$ 2,603,449.16</b>		
<b>Total Amendment Request</b>			<b>\$ 2,853,449.16</b>		

07/30/2019 10:44 AM  
 User: KWallace  
 DB: City Of Flint

ACCOUNT BALANCE REPORT FOR CITY OF FLINT  
 PERIOD ENDING 06/30/2019

Page: 171

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 590 - Sewer Fund				
Revenues				
590-550.100-648.000	Scrap Sales	10,000.00	0.00	8,833.60
590-550.100-677.000	Reimbursements	10,000.00	0.00	8,995.14
590-550.300-519.000	State Grant	0.00	0.00	(69,554.67)
TOTAL REVENUES		20,000.00	0.00	(51,725.93)
Expenditures				
590-550.100-702.000	Wages & Salaries	1,375,096.68	0.00	255,805.39
590-550.100-709.000	Overtime	530,000.00	0.00	(34,993.02)
590-550.100-719.100	Direct Fringes	153,458.70	0.00	24,380.87
590-550.100-719.150	Employer Pension DB Plan	1,176,000.00	0.00	1,076.90
590-550.100-719.152	MERS Hybrid DB portion	32,264.14	0.00	21,126.76
590-550.100-719.157	MERS Hybrid -DC- employee	18,465.64	0.00	10,622.62
590-550.100-719.200	Other Fringes	330,432.00	0.00	8,383.36
590-550.100-719.310	Employer Health Care Savings P	15,000.00	0.00	14,711.50
590-550.100-726.000	Supplies	5,000.00	0.00	2,992.57
590-550.100-729.000	Postage	250.00	0.00	110.13
590-550.100-730.000	Newspapers, Prof Dues And Pub	1,000.00	0.00	285.60
590-550.100-731.500	Compliance Permit Fees	31,730.00	0.00	10,584.80
590-550.100-731.000	Subscriptions & Publications	250.00	0.00	250.00
590-550.100-740.200	Laboratory Supplies	33,000.00	0.00	9,875.71
590-550.100-740.500	Treatment Chemicals	275,880.00	35,645.20	37,947.00
590-550.100-758.000	Uniforms	20,000.00	0.00	11,796.23
590-550.100-801.000	Professional Service	225,300.00	7,600.00	64,564.13
590-550.100-801.500	SLUDGE DISPOSAL SERVICES	628,000.00	0.00	212,775.66
590-550.100-814.600	Computer Software	18,900.00	0.00	4,909.76
590-550.100-900.000	Printing & Publishing	500.00	0.00	500.00
590-550.100-920.200	Gas	310,000.00	0.00	145,113.36
590-550.100-920.300	Power	1,300,000.00	0.00	299,437.20
590-550.100-920.400	Power - Swedish bio-gas paymen	168,500.00	0.00	26,527.59
590-550.100-920.900	Intracity Utilities-Wtr/Sewer	115,000.00	0.00	11,819.85
590-550.100-930.000	Repairs And Maintenance	5,350.00	0.00	3,126.78
590-550.100-940.700	Rentals	2,500.00	0.00	1,140.70
590-550.100-958.000	Education, Training, & Confer	26,000.00	0.00	15,188.93
590-550.100-976.000	Building Additions & Improve	22,000.00	0.00	20,034.92
590-550.100-977.000	Equipment	15,000.00	0.00	6,938.00
590-550.200-702.000	Wages & Salaries	56,732.16	0.00	12,403.56
590-550.200-709.000	Overtime	5,000.00	0.00	723.94
590-550.200-719.100	Direct Fringes	5,559.90	0.00	1,295.62
590-550.200-719.150	Employer Pension DB Plan	84,000.00	0.00	538.46
590-550.200-719.200	Other Fringes	13,768.00	0.00	347.45
590-550.200-726.000	Supplies	2,000.00	0.00	2,000.00
590-550.200-758.000	Uniforms	425.00	0.00	425.00
590-550.200-775.000	Repair & Maint Supplies	40,000.00	(35.56)	12,448.93
590-550.200-920.200	Gas	12,500.00	0.00	7,590.34
590-550.200-920.300	Power	200,000.00	0.00	(20,770.89)
590-550.200-920.900	Intracity Utilities-Wtr/Sewer	25,000.00	0.00	(7,593.73)
590-550.200-930.000	Repairs And Maintenance	37,000.00	0.00	16,034.82
590-550.200-940.000	Rentals	1,000.00	0.00	1,000.00
590-550.200-976.000	Building Additions & Improve	12,000.00	0.00	11,506.28
590-550.200-977.000	Equipment	36,000.00	0.00	36,000.00
590-550.202-702.000	Wages & Salaries	691,966.72	0.00	147,820.77
590-550.202-709.000	Overtime	125,000.00	0.00	(74,892.07)
590-550.202-719.100	Direct Fringes	73,527.00	0.00	9,073.77
590-550.202-719.150	Employer Pension DB Plan	588,000.00	0.00	20,128.50
590-550.202-719.152	MERS Hybrid DB portion	18,960.46	0.00	793.56
590-550.202-719.157	MERS Hybrid -DC- employee	10,851.57	0.00	(3,555.81)
590-550.202-719.200	Other Fringes	178,984.00	0.00	2,660.91
590-550.202-719.310	Employer Health Care Savings P	9,000.00	0.00	7,499.80
590-550.202-726.000	Supplies	14,000.00	0.00	7,651.01
590-550.202-758.000	Uniforms	6,000.00	0.00	562.83
590-550.202-775.000	Repair & Maint Supplies	594,400.00	10,759.13	300,615.49
590-550.202-806.900	Street Division Service	3,000.00	0.00	3,000.00
590-550.202-823.000	Copying Services	4,700.00	0.00	1,588.50
590-550.202-863.900	Vehicle & Equipment Intracity	260,000.00	0.00	27,778.47
590-550.202-930.000	Repairs And Maintenance	356,000.00	(1,543.60)	228,804.95
590-550.202-940.000	Rentals	15,580.00	0.00	13,611.30
590-550.202-976.000	Building Additions & Improve	39,000.00	0.00	34,198.54
590-550.202-977.000	Equipment	25,000.00	0.00	11,598.40
590-550.300-901.000	Professional Service	1,217,342.95	815,736.50	53,233.87
590-550.300-930.000	Repairs And Maintenance	48,500.00	0.00	0.00
590-550.300-976.000	Building Additions & Improve	916,201.72	613,240.00	0.00
590-550.300-977.000	Equipment	1,337,495.33	1,049,294.40	(906,327.21)
TOTAL EXPENDITURES		13,700,367.97	2,530,096.07	1,147,177.98



19-8124

Please contact Krystal Wallace at extension 3621 once signed or if there are any questions.

### **RESOLUTION REVIEW FORM**

**FROM:** DPW - WATER POLLUTION CONTROL

Department

Law Office Logn #

**RESOLUTION NAME:**

*Resolution to amend the WPC FY20 budget*

#### **RESOLUTION REVIEW - LEGAL**

Date In:

*8/1/19*

Date Out:

*8/1/19*

The attached RESOLUTION is submitted to the Legal Department for Approval as to **FORM ONLY:**

By: Angela Wheeler

*[Signature]*  
Chief Legal Officer

#### **RESOLUTION REVIEW - FINANCE**

Date In:

Date Out:

*8/1/19*

The attached RESOLUTION is submitted to the Finance Department for Approval as to **FUNDING/FINANCE ONLY:**

By: Tamar Lewis

*See Attached*

Deputy Financial Director

**THIS RESOLUTION MAY NOW GO TO THE CITY ADMINISTRATION FOR SIGNATURE AND APPROVAL**

190321

RESOLUTION N \_\_\_\_\_

PRESENTED: 8 - 7 - 19

ADOPTED: \_\_\_\_\_

**RESOLUTION TO APPROVE SETTLEMENT OF THOMAS CHILDS V. CITY OF  
FLINT, WORKER'S COMPENSATION NO. W17002150**

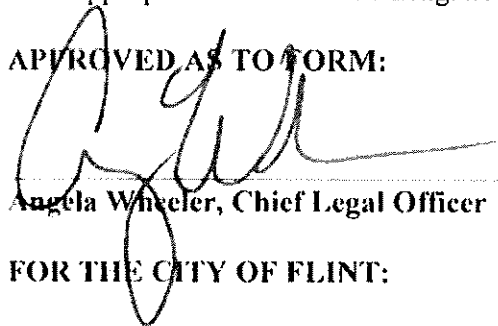
**BY THE CITY ADMINISTRATOR:**

Although the City of Flint admits no liability in the claims filed by Thomas Childs, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$50,000.00; and

**IT IS RESOLVED** that the City Administrator hereby authorizes settlement in the matter of *Thomas Childs v. City of Flint, Worker's Compensation No. W17002150*, in the amount of \$50,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:



Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:



Steve Branch, City Administrator

APPROVED AS TO FINANCE:



Tamar Lewis, Deputy Finance Director

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

# Resolution Routing

19-8122

**TO:** Resolution Signatories  
**FROM:** **Law Department**  
**SUBJECT:** RESOLUTION FOR APPROVAL

This RESOLUTION has been forwarded to you for your respective review and approval.

**Date recorded:** 7/29/2019

All documents should be reviewed within three working days after receipt by your office.

Settlement ~~###~~ Childs

The attached resolution is submitted to the Legal Dept. for approval as to form only.

**Review and Approval:** IN

1. City Attorney (Form Only):
2. Finance
3. City Administrator

OUT  
7/29/19

Approval  
RW

***Please call Jennifer at ex. 2082***

190330.1

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 8-7-19

ADOPTED: \_\_\_\_\_

**RESOLUTION TO ENTER INTO PURCHASE AGREEMENT BETWEEN THE CITY  
OF FLINT AND THE COUNTY OF GENESEE TO BENEFIT THE FLINT  
RIVERFRONT RESTORATION PROJECT**

**BY THE MAYOR:**

**WHEREAS**, the City of Flint (the "City") and County of Genesee (the "County") (collectively, the "Parties") mutually desire to further the Flint Riverfront Restoration Project ("FRRP"), which will include further development of Chevy Commons, Riverbank Park, Vietnam Veterans Park, and improvements inside the banks of the Flint River between Chevrolet Avenue and Stewart Avenue;

**WHEREAS**, the County of Genesee has agreed to purchase nine (9) parcels of real property located in the City of Flint, Genesee County, State of Michigan, commonly known as Chevy Commons (the "Property") for the development of the FRRP in accordance with the terms and conditions set forth in the purchase agreement (the "Purchase Agreement");

**WHEREAS**, the County of Genesee desires to purchase the Property from the City of Flint;

**WHEREAS**, the Parties desire to transfer ownership of the Property from the City to the County upon the terms set forth in the Purchase Agreement;

**WHEREAS**, the total purchase price for the Property shall be Six Million Two Hundred Sixty Three Thousand Seven Hundred and 00/100 (\$6,263,700.00) Dollars (the "Purchase Price"). The Purchase Price consists of a grant in the amount of Four Million Six Hundred Ninety Seven Thousand Seven Hundred Seventy Five and 00/100 (\$4,697,775.00) Dollars and matching funds in the amount of One Million Five Hundred Sixty Five Thousand Nine Hundred Twenty Five and 00/100 (\$1,565,925.00) Dollars.

**WHEREAS**, in accordance with the Purchase Agreement, the Purchase Price will be held in escrow by a third party escrow agent, which will use the escrowed funds to pay the hard and soft costs of constructing certain improvements to public parks within the City of Flint park system and in the Flint River between Chevrolet and Stewart Avenue as described in the development plans and budget to be approved by the City in accordance with the Purchase Agreement. The improvements to be funded with the grant and matching funds are generally contemplated in the City's Master Plan as it relates to the FRRP;

**WHEREAS**, the Purchase Agreement provides that the Parties will restrict the use of the Property by utilizing deed restrictions which will limit the use of the Property to a park open to the general public for recreational purposes;

**WHEREAS**, the Purchase Agreement provides that residents of the City and County will not be charged an entrance fee for their use of the Property or a parking fee of any kind for parking within the boundaries of the Property, without the written consent of the City.

**WHEREAS**, subject to certain conditions more fully described in the Purchase Agreement, the Purchase Agreement grants the City a right of first option to repurchase the Property for One (\$1.00) Dollar in the event that the County desires to: i) sell, assign or otherwise convey or transfer the Property or any portion thereof, ii) grant a concession, lease or license or other use or occupancy agreement to any third party for the purpose of enabling or permitting the third party to operate or manage the Property, or any portion thereof, or iii) cease using the Property or any portion thereof as a park open to the general public for recreational purpose approved by the City and the County;

**WHEREAS**, the Purchase Agreement provides that the County shall not change the established name of the Property from Chevy Commons without the City's consent;

**WHEREAS**, any profits earned by the County's operation of the Riverfront Project, as defined in the Purchase Agreement, after payment of outstanding obligations related to the Riverfront Project, shall be equally shared amongst the City and the County;

**WHEREAS**, the FRRP goals and benefits will improve public safety in many ways. The project will make access to the river for fishing and other recreation much safer. Crime Prevention Through Environmental Design (CPTED) principles will be implemented along the Flint River Corridor;

**WHEREAS**, the FRRP will further remove the dams, and naturalize the river, improve water quality by increasing the dissolved oxygen content in the water, improve sediment and material transport, and return the river back to its natural geomorphology. In addition, the project has improved 71 stormwater outfalls, which will help reduce erosion and sedimentation;

**WHEREAS**, the FRRP will improve water quality, aquatic habitat, and provide fish passage for better fishing conditions. In addition to fishing, paddling will be possible for the first time in this stretch of the river. On land, the project will add park amenities, miles of trail that will connect neighborhoods to the river, and plenty of opportunities for children to play;

**WHEREAS**, with improved water quality and more recreation opportunities comes better health benefits. All residents deserve to have access to safe walking trails, places for kids to ride bikes, and access to a healthier river. By creating a healthier environment, the City and County will create a healthier place to live, which makes it easier for residents to live healthy lives. As Chevy Commons is being greened, it is not just reducing blight, stormwater will be actively managed and pre-treated through the use of green infrastructure which results in improving water quality for the Flint River. With nearly 40 acres greened already, habitat will be added along with the planting of hundreds of trees;

**WHEREAS**, by caring for our natural resources, Flint and Genesee County are being made a better place to live for residents and providing people across the state even more reasons to visit Flint, which, increases the quality of life in Flint and attracts more businesses. Given the far reaching implications of this project, it would be in the City's best interests to expand the momentum of development from downtown Flint across the entire corridor along the river upstream and into the City's neighborhoods; and

**WHEREAS**, Mayor, Dr. Karen W. Weaver recommends entering into the Purchase Agreement between the City of Flint and the County of Genesee, in the form attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** that the Flint City Council approves entering into the Purchase Agreement between the City of Flint and the County of Genesee related to the nine (9) parcels of real property commonly known as Chevy Commons.

**FURTHER, BE IT RESOLVED**, that the Purchase Price, in accordance with the Purchase Agreement, shall be held in escrow by a third party escrow agent, which will use the escrowed funds to pay the hard and soft costs of constructing certain improvements to public parks within the City of Flint park system as described in the development plans and budget to be approved by the City in accordance with the Purchase Agreement.

**FURTHER, BE IT RESOLVED**, that all lawful conduct and actions of the employees, contractors and/or agents of the City of Flint to effectuate this resolution are hereby ratified, adopted, affirmed and approved.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**FOR THE CITY OF FLINT:**

\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, City Council President

## **RESOLUTION STAFF REVIEW**

August 5, 2019

### **Agenda Item Title:**

Resolution to Enter into Purchase Agreement Between the City of Flint and the County of Genesee to Benefit the Flint Riverfront Restoration Project.

### **Submitted By:**

Law Department

### **Summary of Proposed Action:**

The County of Genesee has agreed to purchase nine parcels of real property from the City of Flint commonly known as Chevy Commons. Sale of the property will allow for further advancement of the Flint River Restoration Project. The Flint River Restoration Project (FRRP) works to provide: 1) Improved Safety, 2) Improved Water Quality, 3) More Recreation, 4) Health Benefits, 5) Economic Development in and along the Flint River between Chevrolet Avenue and Carpenter Road. Two phases of the FRRP have already been complete; those being the removal of the superstructures of Hamilton and Fabri Dams, and the repair of 71 storm water outfalls along the Flint River from Robert T. Longway to Carpenter Road. The sale of the property will provide funding for the third phase of the project. The third phase of the project will provide improvements to Chevy Commons, Riverbank Park, Vietnam Veterans Park, provide fish passage upstream, and kayaking/canoeing opportunities downstream.

### **Financial Implications:**

The purchase price of the property shall be \$6,263,700.00 from Michigan Department of Natural Resource grant funds. The payment will be placed into an escrow account, and then re-invested by the City of Flint in to the river for the FRRP. The grant was specifically written for this purpose and funds may only be used to invest in the FRRP.

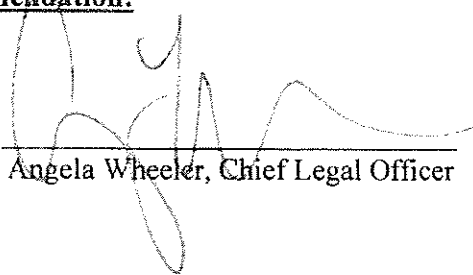
### **Other Implications:**

None

### **Staff Recommendation:**

Approval.

Staff Person:

  
Angela Wheeler, Chief Legal Officer