

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Monday, July 22, 2019

5:30 PM

Council Chambers

CITY COUNCIL

*Herbert J. Winfrey, President, Ward 6
Monica Galloway, Vice President, Ward 7*

<i>Eric Mays, Ward 1</i>	<i>Maurice D. Davis, Ward 2</i>
<i>Santino J. Guerra, Ward 3</i>	<i>Kate Fields, Ward 4</i>
<i>Jerri Winfrey-Carter, Ward 5</i>	<i>Allan Griggs, Ward 8</i>
<i>Eva L. Worthing, Ward 9</i>	

Inez M. Brown, City Clerk

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PRAYER OR BLESSING****READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote to adopt any amended agenda.

PRESENTATION OF MINUTES**PUBLIC SPEAKING**

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of the meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council members may not speak during Public Speaking, nor may they make response comments to speakers. Council members may use their five (5) minutes for Final Comments to address any issues that have been addressed by Public Speakers.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.

PETITIONS AND UNOFFICIAL COMMUNICATIONS

190282 2019 Tax Rate Request/Michigan Department of Treasury/Bishop International Airport Authority/Resolution to Spread Tax Levy

Form L-4029 dated June 25, 2019, re: Millage Request Report to the County Board of Commissioners for a Bishop International Airport Authority 2019 property tax levy, as well as the associated resolution to spread the tax levy.

- 190283** Proof of Service and Petition/Michigan Tax Tribunal/EYM King of Michigan v. City of Flint/MOHR Docket No. 19-002746
- Communication received July 15, 2019, re: Proof of Service and Petition filed with the Michigan Tax Tribunal by EYM King of Michigan regarding Parcel No. P-22408-1.
- 190284** Notice of Public Hearing/Michigan Public Service Commission [MPSC]
- Notice of Public Hearing received July 15, 2019, re: Michigan Public Service Commission (MPSC) notice of hearing for the electric customers of Consumers Energy Company, Case No. U-20563, to be held July 23, 2019, at 9:00 a.m., MPSC, Lansing.
- 190285** Proof of Service and Petition/Michigan Tax Tribunal/KUKA Assembly and Test Corp. v. City of Flint/MTT Docket No. 19-001575
- Communication received July 18, 2019, re: Proof of Service and Petition filed with the Michigan Tax Tribunal by KUKA Assembly and Test Corp. regarding Parcel No. P-46088-5.

COMMUNICATIONS (from Mayor and Other City Officials)

- 190286** Traffic Engineering/Closure Permits
- Sidewalk, Lane and Street Closures permits (22) dated June/July 2019 for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

APPOINTMENTS

- 190197** Reappointment/Hurley Board of Managers/Dr. Ronald Stewart/Ward 2
- Resolution resolving that the Flint City Council approves the reappointment of Dr. Ronald Stewart (2425 Welch Blvd., Flint, MI 48504 - Ward 2) to a five-year term on the Hurley Board of Hospital Managers, commencing May 15, 2019, and expiring April 30, 2024, as recommended by Mayor Karen W. Weaver.
- 190274** Appointment/Flint Housing Commission/Board of Commissioners/Chia Morgan
- Resolution resolving that the Flint City Council approves the appointment of Chia Morgan (2332 Monteith Street, Flint, MI 48504) to the Flint Housing Commission's Board of Commissioners for a five-year term, commencing September 1, 2019, and expiring August 31, 2024. [By way of background, Ms. Morgan is replacing Jessie McIntosh, who is retiring from a term that expired in 2015, although he continued to serve.]

RESOLUTIONS

- 190267** Annual Supply/Chemrite, Inc./Phosphoric Acid 75 Percent NSF Grade
- Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is authorized to issue a purchase order to Chemrite, Inc. for (the annual supply of) Phosphoric Acid 75 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$80,000.00 [Water Fund Acct. No. 591-545.200-740.500.]
- 190268** Annual Supply/JCI Jones Chemicals, Inc./Sodium Hydroxide 25 Percent NSF Grade
- Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to JCI Jones Chemicals, Inc. for (the annual supply of) Sodium Hydroxide 25 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$160,000.00 [Water Fund Acct. No. 591-545.200-740.500.]
- 190269** Annual Supply/Alexander Chemical Corp./Liquid Chlorine/Sodium Hypochlorite 12.5 Percent NSF Grade
- Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is authorized to issue a purchase order to Alexander Chemical Corp. for (the annual supply of) Liquid Chlorine/Sodium Hypochlorite 12.5 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$80,000.00 [Water Fund Acct. No. 591-545.200-740-500.]
- 190270** Annual Supply/Vulcan Signs/Traffic Signs/MD Solutions/Traffic Posts
- Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Vulcan Signs for traffic signs, in an amount NOT-TO-EXCEED \$80,000.00, and to MD Solutions for traffic posts, in an amount NOT-TO-EXCEED \$87,000.00, as requested by Traffic Engineering.
- 190271** CO#1/Contract/Wade Trim/Construction Engineering Services/Kearsley Street Rehabilitation Project/Chevrolet Avenue to Beach Street
- Resolution resolving that the proper city officials, upon City Council's approval, are authorized to enter into Change Order #1 to the contract [with Wade Trim] for additional construction engineering services for the Kearsley Street Rehabilitation Project, from Chevrolet Avenue to Beach Street, as requested by Transportation, in an amount NOT-TO-EXCEED \$80,000.00, and a revised total NOT-TO-EXCEED \$363,200.00 [Major Street Fund Acct. No. 202-441.702-801.000 = \$70,000.00 and Acct. No. 496-555.000-801.052 = \$10,000.00].
- 190272** Grant Agreement/Michigan Department of Environment, Great Lakes and Energy (EGLE) fka MDEQ/Water Distribution Training
- Resolution authorizing the appropriate City Officials to do all things necessary

to [accept a grant from the Michigan Department of Environment, Great Lakes and Energy (EGLE) fka MDEQ for water distribution training with the Department of Public Works (DPW)] and to amend the FY2019-2020 budget with the proper revenue and expenditures and roll forward any future fiscal years, and abide by the terms and conditions of the grant from the Michigan Department of Environment, Great Lakes and Energy (EGLE), in the amount of \$26,750.00, to Grand Fund 296, under the Grant Code SEGLE-TSRV19, and a local match in the amount of \$26,750.00 from Water Fund Acct. No. 591-540.202-958.000, as requested by DPW.

190273 Settlement/Stevie Hill v. City of Flint

Resolution resolving that the City Administrator authorizes settlement of the claim made by Stevie Hill, in the amount of \$15,000.00, in satisfaction of any and all claims arising out of the litigation matter, with payment drawn from the appropriated funds in the Litigation and Suits Line Item No. 677-266.200-956.300. [NOTE: An Executive Session was requested on this matter on July 2, 2019.]

190278 Charitable Gaming License/State of Michigan Lottery Charitable Gaming Division/Crossover Downtown Outreach Ministry

Resolution resolving that Crossover Downtown Outreach Ministry is recognized as a non-profit organization operating in the City of Flint for the purpose of obtaining a charitable gaming license, as issued by the State of Michigan Lottery Charitable Gaming Division, relative to conducting charity and fundraising events, as allowed by Act 382 of the Public Acts of 1972, as amended. [NOTE: Crossover Downtown Outreach Ministry is a non-profit, faith-based interdenominational mission established to provide free emergency food, clothing, household and personal items, and youth programs to those in most need in the Flint community.]

RESOLUTIONS (May Be Referred from Special Affairs)

190276 Inclusion/Brownfield Plan/Imagine Flint South Flint Community Plan/Seven (7) Adjacent Parcels/Genesee County Land Bank Authority (GCLBA)/City of Flint (COF)

Resolution resolving that city officials are authorized to do all things necessary to ensure the inclusion of the following parcels from the Genesee County Land Bank Authority and City of Flint in the Brownfield Plan: 40-12-206-049 (GCLBA), 40-12-276-020 (GCLBA), 40-12-280-004 (GCLBA), 40-12-281-058 (COF), 40-12-427-032 (GCLBA), 40-12-427-018 (GCLBA), and 40-12-427-019 (GCLBA), as requested by Planning & Development. [NOTE: The City of Flint was awarded \$30,000,000.00 in Choice Neighborhood Funding from the U.S. Department of Housing and Urban Development (HUD). The grant is for the implementation of the Imagine Flint South Flint Community Plan to build mixed-income housing. There are adjacent parcels that need to be transferred for this housing development in order to be assessed on the same tax roll.]

190277 Change Use/Combine Allocations/Execute a Contract/North Flint Reinvestment

Corp./Commercial Rehabilitation/5402 Clio Road

Resolution resolving that the appropriate city officials are authorized to do all things necessary to change the use, combine allocations and execute a contract with North Flint Reinvestment Corp. in the amount of \$200,000.00, for the purposes of Commercial Rehabilitation at 5402 Clio Road. [NOTE: North Flint Reinvestment Corp. was able to acquire the desired property utilizing alternate funds and has requested that Community and Economic Development modify the use of \$200,000.00 for Commercial Rehabilitation at 5402 Clio Road for end use as a grocery store.]

- 190279** Grant Acceptance/Budget Amendment/Transfer of Funds/Department of Housing & Urban Development (HUD)/Lead-Based Paint Hazard Control/Lead-Based Paint & Lead Hazard Reduction Demonstration

Resolution resolving that the appropriate City of Flint officials, upon City Council's approval, are hereby authorized to do all things necessary to accept the Lead-Based Paint and Hazard Control Grant, to amend the 2019-2020 budget, to appropriate grant funding for revenue and expenditures in future fiscal years, as long as funds are available from the funder, and to abide by terms and conditions of the grant from HUD, in the amount of \$2,299,437.00, to Grant Fund 296-171.530, under the Grant Code FHUD-LBPHC18, as requested by the Mayor's Office. [NOTE: The city was awarded grant funding from HUD in the amount of \$2,299,437.00 for the period of May 1, 2019 through October 31, 2022. The grant is meant to increase the capacity to address lead-based paint hazards in 167 homes where children under the age of six reside, to provide Healthy Homes services in almost 135 homes, and to provide lead poisoning prevention outreach to families and providers.]

- 190280** Purchase Order/AFSCME Local 1600/AFSCME Local 1799/Phase V Restoration Services/Two (2) Zones

Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue a purchase order to AFSCME Local 1600 & 1799 for Phase V restoration services for the remaining two (2) zones for pavement right-of-way repair/restoration services, in an amount NOT-TO-EXCEED \$2,058,780.00, as requested by Public Works [Acct. No. 496-540.210-801.030 SDEQ-18LEAD1.]

- 190281** Budget Amendment/Planning and Development/Property Purchase

Resolution authorizing the appropriate City Officials to do all things necessary to process a budget amendment to the adopted FY2019-2020 Budget and appropriate \$71,376.87 to the necessary revenue and expenditure accounts in the 101 Fund under Department 690.100, as requested by Planning and Development, Community and Economic Development Division. [NOTE: Flint City Council approved Reso. No. 190250.1, which authorized the purchase of 500 W. Pierson Road, Flint (commonly known as St. Agnes).]

LIQUOR LICENSES

INTRODUCTION AND FIRST READING OF ORDINANCES

SECOND READING AND ADOPTION OF ORDINANCES

FINAL COUNCIL COMMENTS

ADJOURNMENT

190197

RESOLUTION NO. _____

PRESENTED: 5-22-19

ADOPTED: _____

**RESOLUTION APPROVING THE RE-APPOINTMENT OF DR. RONALD STEWART
TO
THE BOARD OF HOSPITAL MANAGERS**

BY THE MAYOR:

Mayor Karen W. Weaver desires to re-appoint Dr. Ronald Stewart, (2425 Welch Blvd., Flint, MI 48504) to the Board of Hospital Managers, and,

Mayor Karen W. Weaver recommends the appointment of Dr. Ronald Stewart to serve another five-year term on the Board of Hospital Managers, commencing May 15, 2019, and expiring April 30, 2024.

IT IS RESOLVED, that the Flint City Council approves the appointment of Dr. Ronald Stewart to a five-year term on the Board of Hospital Managers, commencing May 15, 2019, and expiring April 30, 2024.

APPROVED AS TO FORM:



Angela Wheeler, City Attorney

FOR THE CITY OF FLINT:



Dr. Karen W. Weaver, Mayor

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

EM SUBMISSION NO.: EME2732014

PRESENTED: 5-14-14

ADOPTED: 5-15-14

**RESOLUTION APPROVING THE APPOINTMENT OF DR. RONALD STEWART TO
THE BOARD OF HOSPITAL MANAGERS**

BY THE EMERGENCY MANAGER:

Emergency Manager Darnell Earley desires to appoint Dr. Ronald Stewart to the Board of Hospital Managers to replace Dr. Samuel Dismond whose term expired April 30, 2014; and,

Emergency Manager Earley recommends the appointment of Dr. Ronald Stewart (2425 Welch Blvd., Flint, MI 48504) to a five-year term on the Board of Hospital Managers, commencing May 15, 2014, and expiring April 30, 2019.

IT IS RESOLVED, that Emergency Manager Darnell Earley approves the appointment of Dr. Ronald Stewart (2425 Welch Blvd., Flint, MI 48504) to a five-year term on the Board of Hospital Managers, commencing May 15, 2014, and expiring April 30, 2019.

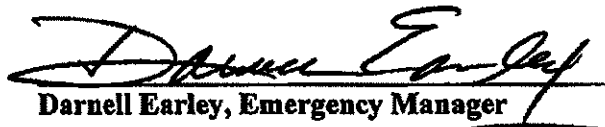
APPROVED AS TO FORM:


Peter M. Bade, City Attorney

EM DISPOSITION:

ENACT X

FAIL _____


Darnell Earley, Emergency Manager

DATED: 5-15-14

190274
RESOLUTION NO _____

PRESENTED: 7-17-19

ADOPTED: _____

**RESOLUTION APPOINTING CHIA MORGAN
TO THE FLINT HOUSING COMMISSION BOARD OF COMMISSIONERS
REPLACING MR. JESSIE McINTOSH**

BY THE MAYOR:

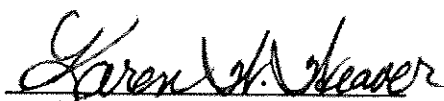
WHEREAS, The Flint Housing Commission is governed by a board of five (5) Commissioners; the term of the appointment is five (5) years, pursuant to the by-laws of the Flint Housing Commission; and,

WHEREAS, Mr. Jessie McIntosh of the Flint Housing Commission Board of Commissioners has affirmed that, due to his long-term illness, that he is resigning from the Board of Commissioners due to expire on August 31, 2019, and,

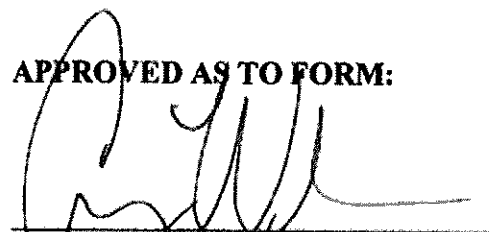
WHEREAS, Mayor Dr. Karen W. Weaver recommends the appointment of Ms. Chia Morgan (2332 Monteith Street, Flint, MI 48504) to the Flint Housing Commission Board of Commissioners, replacing Mr. Jessie McIntosh, effective August 31, 2019;

THEREFORE, BE IT IS RESOLVED that the Flint City Council approves the appointment of Ms. Chia Morgan to the Flint Housing Commission Board of Commissioners for a five (5) year term commencing September 1, 2019 and expiring August 31, 2024.

FOR THE CITY OF FLINT:


Dr. Karen W. Weaver, Mayor

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

190275
RESOLUTION NO. _____

PRESENTED: 7-17-19

ADOPTED: _____

**RESOLUTION APPOINTING MR. DeWAUN E. ROBINSON
TO THE FLINT HOUSING COMMISSION BOARD OF COMMISSIONERS
REPLACING MR. WILLIE DUNCAN**

BY THE MAYOR:

WHEREAS, The Flint Housing Commission is governed by a board of five (5) Commissioners; the term of the appointment is five (5) years, pursuant to the by-laws of the Flint Housing Commission; and,

WHEREAS, Mr. Willie Duncan has not communicated with the FHC Board of Commissioners expressing his desire to continue serving on the FHC Board of Commissioners since Monday, March 19, 2018 and, whose term is due to expire on August 31, 2019, and,

WHEREAS, Mr. Willie Duncan of the Flint Housing Commission Board of Commissioners has not attended a FHC Board of Commissioners meeting since Monday, March 19, 2018 creating an inability for the Commission to meet regularly with the necessary quorum; and,

WHEREAS, Mayor Dr. Karen W. Weaver recommends the appointment of Mr. DeWaun E. Robinson (1424 Garland Street, Flint, MI 48503) to the Flint Housing Commission Board of Commissioners, replacing Mr. Willie Duncan, effective August 31, 2019;

THEREFORE, BE IT IS RESOLVED that the Flint City Council approves the appointment of Mr. DeWaun E. Robinson to the Flint Housing Commission Board of Commissioners for a five (5) year term commencing September 1, 2019 and expiring August 31, 2024.

FOR THE CITY OF FLINT:


Dr/ Karen W. Weaver, Mayor

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

19-8108

190267

BID # (20000501)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR

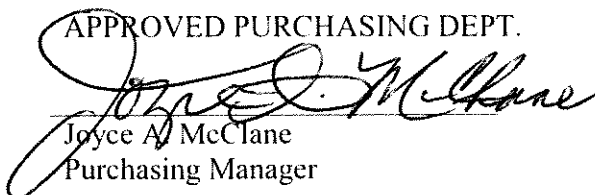
RESOLUTION FOR CHEMRITE FOR PHOSPHORIC ACID 75% NSF GRADE

The Department of Purchases and Supplies has solicited a proposal for **Chemrite for Phosphoric Acid 75% NSF** by the Department of **Public Works – Water Plant**; and

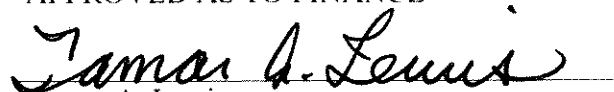
Chemrite, Inc., 5202 Belle Wood Court, Suite 104, Buford, GA is the lowest bidder and meets all specifications for said requirements. The funding for this request is available in the FY20 budget account 591-545.200-740.500; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **Chemrite, Inc. for Sodium Hydroxide 75% NSF Grade** in the amount not to exceed **\$85,000.00** for the FY20 budget.

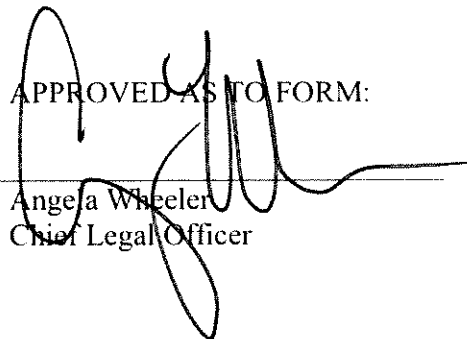
APPROVED PURCHASING DEPT.


Joyce A. McClane
Purchasing Manager

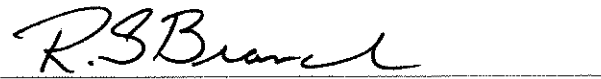
APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

FY20

RESOLUTION STAFF REVIEW

DATE: June 24, 2019

Agenda Item Title: Resolution Authorizing Appropriate City of Flint Officials to Issue a Purchase Order to Chemrite for Phosphoric Acid 75% NSF Grade

Background/Summary of Proposed Action

The City of Flint Water Plant solicited bids to supply phosphoric acid 75% NSF for daily operations. Chemrite was the lowest bidder and meets all specifications for the requested product. It is recommended that Chemrite be issued a purchase order in the amount not to exceed \$85,000.00 for phosphoric acid 75% NSF Grade. Funding is available in the FY20 account 591-545.200-740.500

Financial Implications:

Pre-encumbered?: Yes x No Requisition: 190001540



Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person: Robert Brusch
(Dept Head or other authorized staff)

19-8104

190268

BID #

(20000513)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR

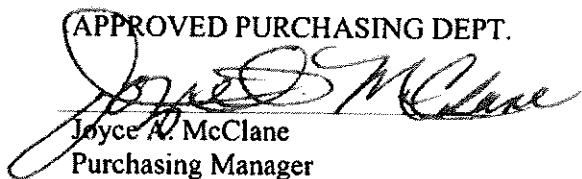
RESOLUTION FOR SODIUM HYDROXIDE 25% NSF GRADE

The Department of Purchases and Supplies has solicited a proposal for **Sodium Hydroxide 25% NSF Grade** by the Department of **Public Works – Water Plant**; and

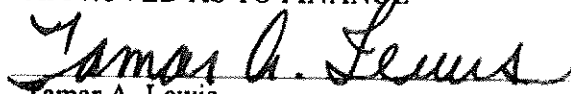
JCI Jones Chemicals, Inc., 18000 Payne Street, Riverview, MI is the lowest bidder and meets all specifications for said requirements. The funding for this request is available in the FY20 budget account 591-545.200-740.500; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **JCI Jones Chemicals, Inc., for Sodium Hydroxide 25% NSF Grade** in the amount not to exceed **\$160,000.00** for the FY20 budget.

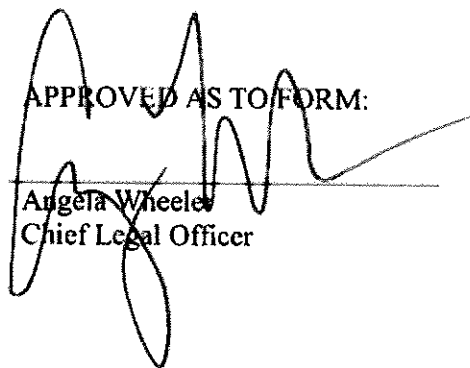
APPROVED PURCHASING DEPT.


Joyce A. McClane
Purchasing Manager

APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

FY20

RESOLUTION STAFF REVIEW

DATE: June 24, 2019

Agenda Item Title: Resolution Authorizing Appropriate City of Flint Officials to Issue a Purchase Order to JCI Jones Chemicals for Sodium Hydroxide 25% NSF Grade at the Water Plant

Background/Summary of Proposed Action

The City of Flint Water Plant solicited bids to supply sodium hydroxide 25% NSF Grade for daily operations. JCI Jones Chemicals was the lowest bidder and meets all specifications for requested services. It is recommended that JCI Jones Chemicals be issued a purchase order in an amount not to exceed \$160,000.00. Funding is available in the FY20 account 591-545.200-740.500.

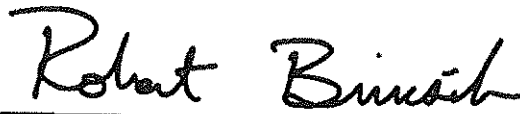
Financial Implications:

Pre-encumbered?: Yes x No ___ Requisition: 190001539

Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person:



(Dept Head or other authorized staff)

198111

190269

BID # (20000500)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR


RESOLUTION FOR LIQUID CHLORINE/SODIUM HYPOCHLORITE 12.5%

The Department of Purchases and Supplies has solicited a proposal for **Liquid Chlorine/Sodium Hypochlorite 12.5%** by the Department of **Public Works – Water Plant**; and


Alexander Chemical Corporation, 315 Fifth Street, Peru, IL is the lowest bidder from solicitations for said requirements. The funding for this request is available in the FY20 budget account 591-545.200-740.500; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **Alexander Chemical Corporation**, for **Liquid Chlorine/Sodium Hypochlorite 12.5%** in the amount not to exceed **\$80,000.00** for the FY20 budget.

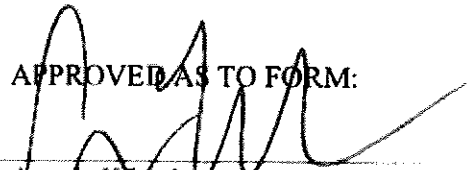
APPROVED PURCHASING DEPT.


Joyce A. McClane
Purchasing Manager


APPROVED AS TO FINANCE


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

FY20

RESOLUTION STAFF REVIEW

DATE: June 24, 2019

Agenda Item Title: Resolution Authorizing Appropriate City of Flint Officials to Issue a Purchase Order to Alexander Chemical for Liquid Chlorine/Sodium Hypochlorite 12.5%

Background/Summary of Proposed Action

The City of Flint Water Plant solicited bids to supply liquid chlorine/sodium hypochlorite 12.5% for daily operations. Alexander Chemical was the lowest bidder and meets all specifications for the requested product. It is recommended that Alexander Chemical be issued a purchase order in the amount not to exceed \$80,000.00 for liquid chlorine/sodium hypochlorite. Funding is available in the FY20 account 591-545.200-740.500.

Financial Implications:

Pre-encumbered?: Yes x No Requisition: 190001537

Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person:

Robert Binisch

(Dept Head or other authorized staff)

19-8110

190270

BID # (20000004)

SUBMISSION NO

PRESENTED

7-17-19

ADOPTED

BY THE CITY ADMINISTRATOR

RESOLUTION FOR TRAFFIC SIGNS & POSTS

The Department of Purchases and Supplies has solicited a proposal for **Traffic Signs and Posts** by the Transportation Division; and

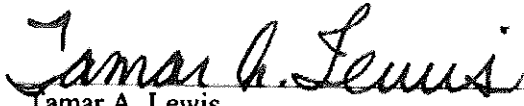
Vulcan Signs, P.O. Box 1850 Foley, Alabama is the qualified bidder for Traffic Signs and meets specifications for said requirements (\$80,000.00). **MD Solutions, 8225 Estes Parkway, Plain City, OH** is the qualified bidder for Posts and meets specifications for said requirements (\$87,000.00). The funding for this request is available in the FY20 budget in multiple accounts; and

IT IS RESOLVED, Department of Purchases and Supplies is to issue a purchase order to **Vulcan Signs for Traffic Signs in the amount not to exceed \$80,000.00** and **MD Solutions for Posts in the amount not to exceed \$87,000.00** for the FY20 budget.

APPROVED PURCHASING DEPT.

APPROVED AS TO FINANCE


Joyce A. McClane
Purchasing Manager


Tamar A. Lewis
Deputy Finance Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer

APPROVED AS TO FINANCE:


Steve Branch
City Administrator

FY20



CITY OF FLINT

DEPARTMENT OF PUBLIC WORKS

Dr. Karen W. Weaver
Mayor

Betty J. Wideman
Transportation Division Manager

June 5, 2019

TO: Joyce A. McClane
Purchasing Manager

FROM: Betty J. Wideman *BW*
Transportation Division Manager

SUBJECT: RECOMMENDATION – TRAFFIC SIGNS AND POSTS, BID #20-004

I have carefully reviewed the bids for traffic signs and posts. I am recommending a split bid - the low bidder for posts, MD Solutions, in the annual amount not to exceed \$87,000.00 and the low bidder for signs, Vulcan Signs, in the annual amount not to exceed \$80,000.00.

Requisition 190002079 to MD Solutions for posts has been updated.
Requisition 190002090 to Vulcan Signs for traffic signs has been updated.

If you have any questions or concerns, feel free to give me a call at ext. 2801.

/km

MEMORANDUM

TO: Joyce McClane
Purchasing

FROM: Rodney McGaha
Traffic & Sign Coordinator

DATE: May 17, 2019

SUBJECT: **BIDS FOR POSTS**

Having reviewed the quotes in response to this bid request, of the three bids received MD Solutions has the best combination of reasonable price and timely delivery, along with providing bids on all listed posts. Therefore, I recommend accepting the bid from MD Solutions. Should you have any further questions or need any other help, call me anytime at X2622.

M E M O R A N D U M

TO: Joyce McClane
Purchasing

FROM: Rodney McGaha
Traffic & Sign Coordinator

DATE: May 17, 2019

SUBJECT: **BIDS FOR TRAFFIC SIGNS**

Having reviewed the quotes in response to this bid request, of the three bids received Vulcan Signs has reasonable prices and timely delivery, along with providing bids on all listed signs. I recall no difficulties with Vulcan in the past and consider this to be a good company to work with. Therefore, I recommend accepting the bid from Vulcan Signs. Should you have any further questions or need any other help, call me anytime at X2622.

19-8107

190271

(Proposal 19000532)

SUBMISSION NO. _____

PRESENTED: 7-17-19

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WADE TRIM FOR ADDITIONAL CONSTRUCTION ENGINEERING
SERVICES FOR KEARSLEY STREET**

On September 24, 2018, the Proper City Officials, upon City Council's approval, were authorized to enter into a contract with Wade Trim, 555 Saginaw St, Suite 201, Flint, Michigan for construction engineering services for the Kearsley Street rehabilitation between Chevrolet Ave. and Beach St. in an amount not to exceed \$283,200.00; and

The Department of Transportation is requesting additional engineering services to cover a previously unknown tunnel by GM Tool & Die that runs under Kearsley Street under the intersection of Kearsley St. and Stevenson in the amount of \$80,000.00. Funding for said services will come from the following accounts: 202-441.702-801.000 (\$70,000), 496-555.000-801.052 (\$10,000); and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into change order #1 to the contract for additional construction engineering services for the Kearsley Street rehabilitation from Chevrolet Ave. to Beach Street in the amount of \$80,000.00 and a revised amount not to exceed \$363,200.00.

APPROVED PURCHASING DEPT.:


Joyce A. McMane
Purchasing Manager

APPROVED AS TO FINANCE:


Famar A. Lewis
Deputy Financial Director

APPROVED AS TO FORM:


Angela Wheeler
Chief Legal Officer


Steve Branch, City Administrator

180478

(Proposal 19000532)

SUBMISSION NO. _____

PRESENTED: 9-24-2018

ADOPTED: 9-24-2018

**RESOLUTION TO WADE TRIM COMPANY FOR CONSTRUCTION ENGINEERING
SERVICES FOR KEARLSEY STREET**

BY THE MAYOR

RESOLUTION

The Department of Purchases and Supplies solicited a proposal for professional engineering services and major construction projects for a five year period starting with the FY19 fiscal year; and

On July 9, 2018, the Proper City Officials authorized the City to pre-qualify five engineering firms to provide engineering services for construction projects based on receiving "letters of interest" from said selected firms to determine who will be selected to perform engineering services for projects as they emerge; and

The Department of Public Works/Transportation Division has received letters of interest along with pricing information from three of the pre-qualified selected engineering firms to provide preliminary engineering services on the Kearsley Street rehabilitation between Chevrolet Ave. and Beach St., and Wade Trim, 555 S. Saginaw St., Suite 201, Flint, Michigan was the lowest responsive vendor selected to perform said services. The funding for this request will come from the following account number: 202-441.702-801.000; and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to enter into a contract with Wade Trim for construction engineering services for the Kearsley Street rehabilitation from Chevrolet Ave. to Beach Street project in an amount not to exceed \$283,200.00. (Major Street Fund)

APPROVED PURCHASING DEPT.:


Hughey Newsome
for Purchasing Department

APPROVED AS TO FINANCE:


Hughey Newsome
Chief Financial Officer

APPROVED AS TO FORM:


Angela Wicks
Chief Legal Officer


Steve Branch, City Administrator


Herbert J. Winfrey, President
City Council

SUBMISSION NO.:

190272

PRESENTED:

7-17-19

ADOPTED:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM MICHIGAN
DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) FOR TRAINING
SERVICES WITH THE CITY OF FLINT**

BY THE MAYOR:

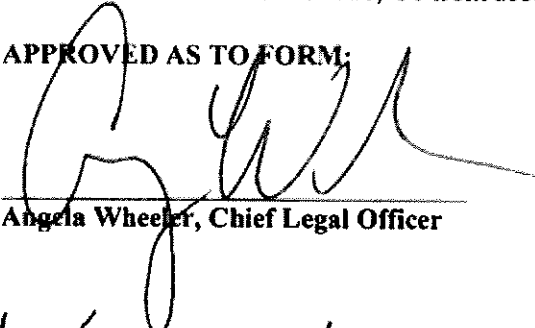
The City of Flint has been approved to accept a grant award in the amount of \$26,750 from Michigan Department of Environment, Great Lakes, and Energy (EGLE), for water distribution training with the Department of Public Works.

WHEREAS, the total training costs is \$53,500, which consists of EGLE funding of \$26,750 and local match of \$26,750; and

WHEREAS, this project is designed to develop skills and habits that result in the best standard operational techniques;

IT IS RESOLVED that the appropriate City officials are authorized to do all things necessary to amend the FY19-20 budget with the proper revenue and expenditures and roll forward any future fiscal years , and abide by the terms and conditions of the grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE), in the amount of \$26,750 to **Grant Fund 296**, under the Grant Code **SEGLE-TSRV19** and local match in the amount of \$26,750 from account **591-540.202-958.000**.

APPROVED AS TO FORM:

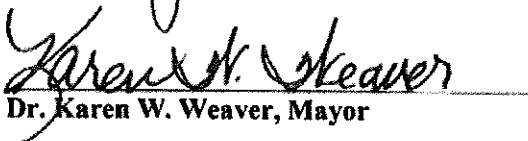


Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:



Tamar Lewis, Deputy Finance Director



Dr. Karen W. Weaver, Mayor



Steve Branch, City Administrator

CITY COUNCIL:

Herbert Winfrey, Council President

RESOLUTION STAFF REVIEW

DATE: June 8, 2019

Agenda Item Title: Resolution Authorizing the Acceptance of Grant funding from Michigan Department Environment, Great Lakes, and Energy (EGLE) for training services with the City of Flint.

Background/Summary of Proposed Action

The City of Flint Department of Public works has been approved to accept a grant award in the amount of \$26,750 for water distribution training. Total training costs is \$53,500, which consists of EGLE funding of \$26,750 and local match of \$26,750. This project is designed to develop skills and habits that result in the best standard operational techniques.

Financial Implications:

Pre-encumbered?: Yes___ No x Requisition:



Other Implications (i.e., collective bargaining):

Staff Recommendation: Recommend Approval

Staff Person: _____
(Dept Head or other authorized staff)

Resolution Routing

TO: Resolution Signatories
FROM: UTILITIES-DPW
SUBJECT: RESOLUTIONs FOR APPROVAL

*Yolanda asked
us to route
this after
it is signed*

This RESOLUTION have been forwarded to you for your respective review and approval.

Date recorded: July 8, 2019 **No.** 19-8117

** All documents should be reviewed within **three (3) working days** after receipt by your office.

Contractor:

Michigan Department of EGLE

Resolution Content:

**Resolution Authorizing Acceptance of Grant Funding
for water distribution training**

The attached resolution is submitted to the Legal Dept. for approval as to form only:

The **Legal Department** reviewed this **RESOLUTION**, as to form and by signing this form approves as to **FORM ONLY**.

Review and Approval:

	<u>IN</u>	<u>OUT</u>	<u>APPROVAL</u>
1. City Attorney (Form Only)	<u>7/8/19</u>	<u>7/9/19</u>	<u>A.W.</u>
2. Finance	<u>7/9/19</u>	<u>7/10/19</u>	<u>T. L.</u>
3 Mayor	<u> </u>	<u> </u>	<u> </u>

Please call Yolanda Gray @ ext 3503 for pick up Thank You.

Melanie @ ext 3501

190273

RESOLUTION NO. _____

PRESENTED: _____

7-17-19

ADOPTED: _____

RESOLUTION TO APPROVE SETTLEMENT BETWEEN THE CITY OF FLINT AND STEVIE HILL

BY THE CITY ADMINISTRATOR:


Executive Session was requested in this matter on July 2, 2019; and

Although the City of Flint admits no liability in the claims filed by Stevie Hill, the Department of Law recommends settlement of this matter.

All parties have agreed to settlement in this matter in the amount of \$15,000.00; and

IT IS RESOLVED that the City Administrator hereby authorizes settlement of the claim made by Stevie Hill, in the amount of \$15,000.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:


Angela Wheeler, Chief Legal Officer

FOR THE CITY OF FLINT:


Steve Branch, City Administrator

APPROVED AS TO FINANCE:


Tamar Lewis, Deputy Finance Director

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

Resolution Routing

TO: Resolution Signatories
FROM: **Law Department**
SUBJECT: RESOLUTION FOR APPROVAL

This RESOLUTION has been forwarded to you for your respective review and approval.

Date recorded: 7/9/2019

All documents should be reviewed within three working days after receipt by your office.

Settlement Hill

The attached resolution is submitted to the Legal Dept. for approval as to form only:

Review and Approval:	IN	OUT	Approval
1. City Attorney (Form Only):		7/9	<u>AW</u>
2. Finance			
3. Mayor			

Please call Jennifer at ex. 2082

RESOLUTION:

190278

PRESENTED:

July 17, 2019

ADOPTED:

**RESOLUTION RECOGNIZING CROSSOVER DOWNTOWN OUTREACH MINISTRY
AS A NONPROFIT ORGANIZATION OPERATING IN THE CITY OF FLINT FOR THE
PURPOSE OF OBTAINING A CHARITABLE GAMING LICENSE**

BY THE MAYOR:

Crossover Downtown Outreach Ministry is a nonprofit, faith-based interdenominational mission established to provide free emergency food, clothing, household and personal items, and youth programs to those in most need in the Flint community; and

The City of Flint, being the local governing body with authority to grant local charitable gaming licenses that also conform to requirement set forth by the State of Michigan, and Crossover Downtown Outreach Ministry, a nonprofit organization having made proper application for a Charitable Gaming License to conduct a raffle on October 18, 2019, at the Flint Farmers Market, 300 E. First Street, Flint, Michigan, 48502, prices and drawing times to be determined, submit this resolution in accordance with the qualifications process pursuant to the State of Michigan, Bureau of State Lottery, as allowed by Act 382 of the Public Acts of 1972.

IT IS RESOLVED, that Crossover Downtown Outreach Ministry is recognized as a nonprofit organization operating in the city of Flint for the purpose of obtaining a Charitable Gaming License, issued by the State of Michigan Lottery Charitable Gaming Division, relative to conducting charity and fundraising events as allowed by Act 382 of the Public Acts of 1972, as amended.

APPROVED AS TO FORM:

FOR THE CITY:

Angela Wheeler, Chief Legal Officer

Karen W. Weaver, Mayor

APPROVED BY CITY COUNCIL:

Herbert J. Winfrey, City Council President

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

Organization Name CROSSOVER DOWNTOWN OUTREACH MINISTRY			
Organization Physical Street Address 414 W. COURT ST.			
City FLINT	State MI	Zip Code 48503	County GENESEE
Organization Mailing Address <input checked="" type="checkbox"/> Same as Physical Address			
City	State	Zip Code	County
Organization Telephone Number 810-234-2479			

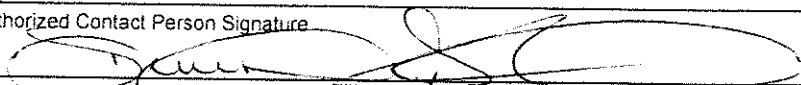
2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization.
Crossover is a faith-based interdenominational mission established to provide free emergency food, clothing, household, personal items and youth programs to those most in need in our community.

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a ☐ Bingo ☒ Raffle ☐ Charity Game Ticket license
Make checks payable to STATE OF MICHIGAN

4. AUTHORIZED CONTACT PERSON

First Name DENISE		Last Name DILLER		Position/Role with Organization DEVELOPMENT OFFICER	
Mailing Address 13223 N. HOLLY RD.				City HOLLY	
State MI	Zip Code 48442	Telephone Number (Day) 810-234-2479	Telephone Number (Evening) 248-342-0172		
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.					
Authorized Contact Person Signature 					Date 6/27/19
Print Authorized Contact Name and Title DENISE DILLER, DEVELOPMENT OFFICER					

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.





LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, millionaire party, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c)

OR

copies of one bank statement per year for the previous five years, excluding the current year.

4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert:
 - A. If exempt under 501(c)3, to another 501(c)3 organization.
 - B. If not exempt under 501(c)3, to the local government.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines a local civic organization as an organization "that is organized not for pecuniary profit, that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property shall revert to the benefit of the local governmental subdivision that granted the resolution upon dissolution of the organization."



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP CITY OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from CROSSOVER DOWNTOWN OUTREACH MINISTRY of FLINT
NAME OF ORGANIZATION CITY

county of GENESEE, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for APPROVAL
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP CITY OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP CITY OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION Required
PENALTY: Possible denial of application

BSL-CG-1153(R6/09)

CROSSOVER DOWNTOWN OUTREACH MINISTRY BY-LAWS

ARTICLE 1 NAME AND PURPOSE

1.1 Name

The name of the Corporation shall be Crossover Downtown Outreach Ministry.

1.2 Purpose

The purpose of the Corporation is to provide, maintain and operate an ecumenically based non-profit Christian social service program, under the auspices of Court Street United Methodist Church, First Presbyterian Church, St. Paul's Episcopal Church and Riverside Tabernacle Church, all of Flint, Michigan, for the care of persons in need regardless of race, creed, color, sex or national origin. Said Corporation shall provide food, clothing, household goods, personal items and material assistance when possible and appropriate, and shall respond to other human needs in the community as it may be enabled to do so and, in general, shall exercise any, all, and every power which a non-profit Corporation organized under the laws of the State of Michigan for the foregoing purposes shall be authorized to exercise.

1.3 Activities Charitable

All the activities of the Corporation shall be charitable within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954 (as it may be amended).

1.4 Limitations

Notwithstanding any other provisions of these Articles, the Corporation shall not carry on any activities not permitted to be carried on by a Corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 2008, or by a Corporation that may receive contributions which are deductible to their donors under Section 170 (c)(2) of the Internal Revenue Code of 2008 (as these sections may be amended).

ARTICLE II BOARD OF DIRECTORS AND ADVISORS

2.1 Authority and Qualifications of Board

The properties, business, and affairs of the Corporation shall be managed by its Board of Directors, except to the extent that any part of such management has been restricted and/or delegated to another by a provision in the Articles of Incorporation or in an amendment thereto.

2.2 Number of Directors

The Board of Directors shall consist of twenty (20) members; that is three (3) members from each church: Court Street United Methodist, First Presbyterian, St. Paul's Episcopal, and Riverside Tabernacle; four (4) members from the community, four (4) ex-officio members/ministerial representatives of each church.

2.3 Selection of Members to Board of Directors

The Board shall be divided, as nearly as possible, into four equal classes representing the four (4) participating churches. The balance of the Directors shall be nominated by the chair-person of the Nominating Committee and approved by the entire Board of Directors.

2.4 Selection of Members to Board of Advisors

The Board of Advisors will be chosen from persons whose talents and expertise enhance the ministry and are approved by the Board of Directors.

2.5 Term of Office

Directors shall serve a term of three (3) years and until their respective successors are named. Each term shall begin and conclude following the appropriate annual meeting.

2.6 Vacancies in Board

Any vacancy in the Board of Directors, regardless of how caused, shall be filled by nomination and election in accordance with the procedures established in 2.3. The term of such elected Director shall be the remainder of the term in which the vacancy occurred.

2.7 Removal of Directors

Should any member of the Board of Directors absent himself/herself from three (3) consecutive meetings of the Board without sending a communication to a Director stating his/her reason for so doing, his/her seat on the Board may be declared vacant and the procedure described in 2.6 shall be used to fill said vacancy.

ARTICLE III
DIRECTORS' MEETINGS

3.1 Annual Meeting

The Annual Meeting of the Corporation shall be the regular monthly meeting of the Board in January at the registered office of the Corporation or at such other place as may be designated by resolution of the Board of Directors. At this meeting Board Members will be elected to terms by calendar years and Officers will be elected. Written notice of the Annual Meeting shall be given by regular mail to all members of the Board of Directors at least ten (10) days prior to the date of the Annual Meeting.

3.2 Regular Meetings

The regular meetings of the Board of Directors shall be held monthly as designated by the Board, except that the Board of Directors shall not regularly meet during the months of July, August and December.

3.3 Special Meetings

A special meeting of the members of the Board of Directors may be called at any time by the Secretary whenever he/she shall be directed in writing to do so by the President or by the Executive Committee or upon a written request signed by one-third of the members. At least five (5) days notice shall be given to the members of the time, place, and purpose of a special meeting.

3.4 Quorum and Voting of Directors

A majority of the elected Board members shall be necessary to constitute a quorum for the transaction of business; but if such a quorum is not present at any annual, regular or properly called special meeting, a majority of those Directors present may adjourn that meeting to another date without notice and may similarly and successively readjoin such meeting until a quorum is present. Except where a larger vote is required by statute or the Articles of Incorporation or these by-laws, the vote of a majority of the Directors who are present at any meeting at which a quorum is present shall constitute the action of the Board of Directors.

ARTICLE IV
OFFICERS

4.1 Power to Elect Officers

The Board of Directors shall nominate a President, a Vice President, a Secretary, and a Treasurer who shall hold office until the end of a 3 year term, at which time they may be re-elected.

4.2 Power to Appoint Other Officers and Agents

The Board of Directors shall have power to appoint such Officers and Agents as the Board may deem necessary for transaction of the business of the Corporation.

4.3 Removal of Officers and Agents

Any Officer or Agent may be removed by the Board of Directors whenever in the judgment of the Board the best interests of the Corporation will be served thereby.

4.4 Power to Fill Vacancies

The Board of Directors shall have the power to fill any vacancy in any office occurring for any reason whatever.

4.5 Compensation

The Directors and Officers shall receive no compensation for their services as such.

4.6 President's Duties

The President, under the supervision and control of the Board of Directors shall:

- A. Be the Chief Executive Officer of the Corporation.
- B. See that all resolutions of the Board of Directors are carried out.
- C. Preside at Board meetings.
- D. Be a member, ex-officio of all standing committees established by the Board of Directors.
- E. In general shall have the general powers usually vested in the office of President of a Corporation.

4.7 Vice President's Duties

The Vice President shall perform such duties as are assigned to him/her by:

- A. The Board of Directors.
- B. The President.

In the absence or during the disability of the President, the Vice President shall act in the place and stead of the President and shall perform all duties of the President, and shall serve as the Chairperson of the Personnel Committee.

4.8 Secretary's Duties

The Secretary, unless otherwise instructed by the Board of Directors, shall:

- A. Attend all meetings of the Board of Directors.
- B. Maintain the Corporation minute book, including the Articles of Incorporation and all amendments of these by-laws.
- C. Take minutes of all Board meetings and provide copies of said meetings to both the members of the Board of Directors and the Advisory Board.
- D. Give all notices of meetings or other Corporate action required by law.
- E. Attest to the execution of Corporate Instruments.

4.9 Treasurer's Duties

The Treasurer, unless otherwise instructed by the Board of Directors, shall:

- A. Be the Principal Financial Officer of the Corporation.
- B. Be responsible for the custody of all of the Corporation's funds and securities, and see that all of the Corporation's monies are properly deposited in such banks, trust companies, or other depositories as are selected by the Board of Directors.
- C. Keep or cause to be kept under his/her supervision on a reasonably current basis, such financial books and records as are necessary to reflect the financial transactions and conditions of the Corporation.
- D. Report the financial transactions and conditions of the Corporation to the President, upon request and to the Directors at all regular meetings.
- E. Prepare or cause to be prepared, all reports involving the Corporation and required by any governmental agency, and shall attend to their filing and to the payment from funds of the Corporation of any and all costs imposed on the Corporation.

- F.** Execute to the Corporation a bond in such sum, and with such surety of sureties, as the Board may direct, conditioned upon the faithful performance of the Treasurer's duties to the Corporation, including responsibility for negligence and for the accounting of all property, funds, or securities of the Corporation which may come into the Treasurer's hands.
- G.** Periodically identify to the Board those Employees who should also be required to execute to the Corporation a bond in such sum, and with such surety or sureties, as the Board may direct, conditioned upon the faithful performance of their duties to the Corporation, including responsibility for negligence and for the accounting of all property, funds, or securities of the Corporation which may come into their hands.
- H.** Present the budget for the next fiscal year to the Board at its November meeting for approval.

4.10 Resignation of Officers

Any Officer may resign at any time by written notice to the Board of Directors, effective upon its receipt by any other Director, Officer, or the Resident Agent of the Corporation.

ARTICLE V
THE EXECUTIVE DIRECTOR

5.1 Employment

The Board of Directors shall be responsible for the hiring of the Executive Director who shall be in complete charge of the day-to-day operation of Crossover Downtown Outreach Ministry, subject only to the policy decisions of the Board of Directors. The Executive Director shall attend all monthly Board meetings.

5.2 Staff

The Executive Director shall employ a staff with the approval of the Board of Directors, accountable to him/her, and shall be responsible for the training, definition of duties, and conduct of each member of the staff. The Executive Director shall be responsible to see that Crossover Downtown Outreach Ministry Programs are adequately staffed at all times.

5.3 Records

The Executive Director shall supervise the keeping of all records and case histories of clients, keeping them safe from any and all improper use. The Executive Director shall supervise and control purchasing and expenditures and maintain the budget as approved by the Board of Directors and report to the treasurer all bills payable.

ARTICLE VI
THE DEVELOPMENT OFFICER

6.1 Employment

The Executive Director shall be responsible for the hiring of the Development Officer who shall attend all monthly Board meetings.

6.2 Responsibilities

The Development Officer shall be responsible for:

- A. Planning and execution of fund raising.
- B. Maintaining income records.
- C. Acknowledging gifts.
- D. Cooperating with the treasurer and the Executive Committee of the Board in developing the annual budget.
- E. Reporting.

ARTICLE VII
THE COMMITTEES

7.1 Committee Appointments

All committee chairpersons shall be appointed by the President with the exception of the Executive Committee.

7.2 The Executive Committee

The Executive Committee shall be composed of the elected Officers of the Corporation. The committee shall consider all questions referred to it by the Board of Directors and shall have the power of the Board on matters of routine business between meetings of the Board, make decisions regarding financial matters, including the annual budget, and shall report its actions to the Board at the next regular meeting.

7.3 Building and Grounds

The Building and Grounds committee shall be responsible for the maintenance of Buildings occupied by Crossover Downtown Outreach Ministry and their grounds, equipment and furnishings and shall make timely reports and recommendations to the Board regarding equipment, furnishings, repairs and improvements.

7.4 Nominating Committee

The Nominating Committee shall nominate persons to serve as Officers and Directors as herein provided.

7.5 Fundraising Committee

The Fundraising Committee shall consist of the Development Officer and other members as appointed by the Board.

7.6 Personnel Committee

The Personnel Committee shall be responsible for:

- A. Evaluating Employees annually.
- B. Recommending pay increases.
- C. Training a new Executive Director/Development Officer.

7.7 Standing Committees

There shall be such other committees as necessary which may be appointed by the Board of Directors or the Executive Committee.

**ARTICLE VIII
VOTING**

- 8.1** Unless the Articles of Incorporation shall prescribe different voting rights, each Director and Ex-Officio member shall be entitled to cast one (1) vote on all matters submitted to a vote of the Board of Directors. A majority of the votes thus cast on any such matter at any meeting where a quorum is present shall decide the matter, irrespective of those Directors not present or who abstain, except as to any other matter where the Articles of Incorporation or any statutes require a greater plurality. Voting by proxy shall not be recognized.

**ARTICLE IX
DISSOLUTION**

- 9.1** Upon the dissolution of the Corporation, or the winding up of its affairs, or other liquidation of its assets, the Board of Directors will, after paying or making provisions for the payment of all the liabilities of the Corporation, dispose of all the property and other assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organizations, organized and operated exclusively for charitable, educational, or religious purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 2008, as amended (or corresponding provisions of any subsequent Federal Internal Revenue laws), as the Board of Directors shall determine. Any assets not disposed of pursuant to the above shall be disposed of by a Court of competent jurisdiction in the County in which the principal Officer of Corporation is then located, exclusively for such purposes or to such organization Organizations, as said Court shall determine, which are organized and operated for such purposes. Voluntary dissolution of the Corporation may only occur with the approval of a majority of the Board of Directors then in office. Notice of the meeting to authorize the dissolution shall be given to each Director then in office no less than ten (10) days before the meeting and shall state that the purpose of the meeting is to vote on dissolution of the Corporation.

ARTICLE X
INDEMNIFICATION OF DIRECTORS, OFFICERS AND EMPLOYEES

- 10.1** The Corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Corporation) by reason of the fact that he or she was a Director, Officer, Employee or Agent of the Corporation, against expenses (including attorney's fees), judgment, fines, and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit, or proceeding if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the Corporation, and with respect to any criminal action or proceeding, has no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or plea of *nolo contendere* or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of the Corporation, and with respect to any criminal proceeding, have reasonable cause to believe that his or her conduct was unlawful.
- 10.2** The Corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Corporation to procure a judgment in its favor by reason of the fact that he or she is or was a Director, Officer, Employee or Agent of the Corporation, against expenses (including attorney's fees) actually and reasonably incurred by him or her in connection with the defense of settlement of such action or suit if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the Corporation, except that no indemnification shall be made in respect of any claim, issue, or matter as to which such person shall have been adjudged to be liable for negligence or misconduct in the performance of his or her duty to the Corporation unless and only to the extent that the Court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which the Court shall deem proper.
- 10.3** To the extent that a Director, Officer, Employee or Agent of the Corporation has been successful on the merits or otherwise in defense of any action, suit, or proceeding referred to in Sections 1 and 2 of the Article or in defense of any claim, issue or matter therein, he or she shall be indemnified against expenses (including attorney's fees) actually and reasonably incurred by him or her in connection therewith.
- 10.4** Any indemnification under Section 1 and 2 of this Article (unless ordered by a Court) shall be made by the Corporation only as authorized in the specific case upon a determination that indemnification of the Director, Officer, Employee or Agent is proper in the circumstances because he or she has met the applicable standard of conduct set forth in Sections 1 and 2. Such determination shall be made (a) by the Board of Directors by a majority vote of a quorum (as defined in Article III of these by-laws) consisting of

Directors who were not parties to such action, suit, or proceeding, or (b) if such quorum is not obtainable, by independent legal counsel in a written opinion. Notwithstanding the failure or refusal of the Directors or counsel to make provision therefore, such indemnification shall be made if a Court or competent jurisdiction made a determination that the Director, Officer, Employee, or Agent has a right to indemnification hereunder in any specific case upon the application of such Director, Officer, Employee or Agent.

- 10.5** Expenses incurred in defending a civil or criminal action, suit, or proceeding may be paid by the Corporation in advance of the final disposition of such action, suit, or proceeding as authorized by the Board of Directors in the specific case upon receipt of an undertaking by or on behalf of the Director, Officer, Employee, or Agent to repay such amount unless it shall ultimately be determined that he or she is entitled to be indemnified by the Corporation..
- 10.6** The Corporation shall have power to purchase and maintain insurance on behalf of any person who is or was a Director, Officer, Employee or Agent of the Corporation against any liability asserted against him or her or the Corporation and incurred by him or her or the Corporation in any such liability under the provisions of this Article.

ARTICLE XI

ANNUAL AUDITS AND FISCAL YEAR

- 11.1** There shall be an annual audit or review, completed by May 1, of the financial affairs of the Corporation by a disinterested auditor approved by the Board of Directors.
- 11.2** The fiscal year of the Corporation shall be the calendar year or such other fiscal year as may be determined by the Board of Directors from time to time.

ARTICLE XII

MISCELLANEOUS PROVISIONS

- 12.1** All conveyances, contracts, and instruments of transfer and assignment shall be specifically approved by the Board of Directors and shall be executed on behalf of the Corporation by such Officers or Agents as may be specifically authorized by the Board of Directors.
- 12.2** All checks, drafts, bills of exchange, acceptances, notes, or other obligations or orders for the payment of money shall be signed and countersigned by such to time, by resolution, designate.
- 12.3** No loans and no renewals of any loan shall be contracted on behalf of the Corporation except as authorized by the Board of Directors, or as otherwise provided by these by-laws. When authorized to do so, any Officer or Agent of the Corporation may effect loans and advances of the Corporation from any bank, trust company, or other institution

or from any firm, corporation or individual, and for such loans and advances may make, execute, and deliver promissory notes or other evidence of indebtedness of the Corporation. When authorized to do so any Officer or Agent of the Corporation may pledge, hypothecate, or transfer as security for the payment of any or all loans, advances, indebtedness and liabilities of the Corporation, any and all stocks, securities, and other personal property at any time held by the Corporation, and to that end may endorse, assign, and deliver the same. Such authority may be general or confined to specific instances.

- 12.4 Any notice required by statute of these by-laws to be given to the Members, Directors, or any Officers of the Corporation, unless otherwise provided herein or in any statute, shall be given by mailing to such Director or Officer at his or her last address as the same appears on the records of the Corporation and such notice shall be deemed to have been given at the time of such mailing.
- 12.5 Whenever any notice is required to be given under the provisions of these by-laws to any person or persons, a waiver thereof in writing signed by the person or persons entitled to the notice, whether before or after the time stated therein, shall be deemed equivalent thereto. Presence at any meeting has been given, shall be deemed a waiver of notice thereof.
- 12.6 Any action which may be taken at any meeting of Directors may be taken without a meeting if authorized in writing by all of the Directors entitled to notice of such meeting.

ARTICLE XIII **AMENDMENTS AND ADDITIONS**

- 13.1 These by-laws may be altered or amended at any duly called meeting of the Board by an affirmative vote by a majority of all Board of Directors provided that written notice naming the substance of the proposed amendments has been sent to each Director at least ten (10) days in advance of the date of the meeting, unless such notice is waived by all Directors.
- 13.2 The Board of Directors may adopt additional rules and regulations, general or specific, for the conduct of their meetings and additional rules and regulations, general or specific, for the conduct of affairs of the Corporation.

Officers at the time of this February, 2018 Revision:

Herb Wansitler Jr, President
Lionel Wernette, Vice President
Judith Clippard, Secretary
Connie Pangle, Treasurer

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS BUREAU OF COMMERCIAL SERVICES

Date Received

DEC 11 2013

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

can Info: 12/12/2013-1 12/16/13
PAID: 7016 AMT: \$10.00
OF: 752379

FILED

EFFECTIVE DATE:

JAN 22 2014

Name

Craig Leavitt

Address

414 W. Court St

City

Flint

State

Mi

ZIP Code

48503

Document will be returned to the name and address you enter above.
If left blank, document will be returned to the registered office.

Administrator
Corporation Division

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION

For use by Domestic Profit and Nonprofit Corporations

(Please read information and instructions on the last page)

Pursuant to the provisions of Act 284, Public Acts of 1972, (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned corporation executes the following Certificate:

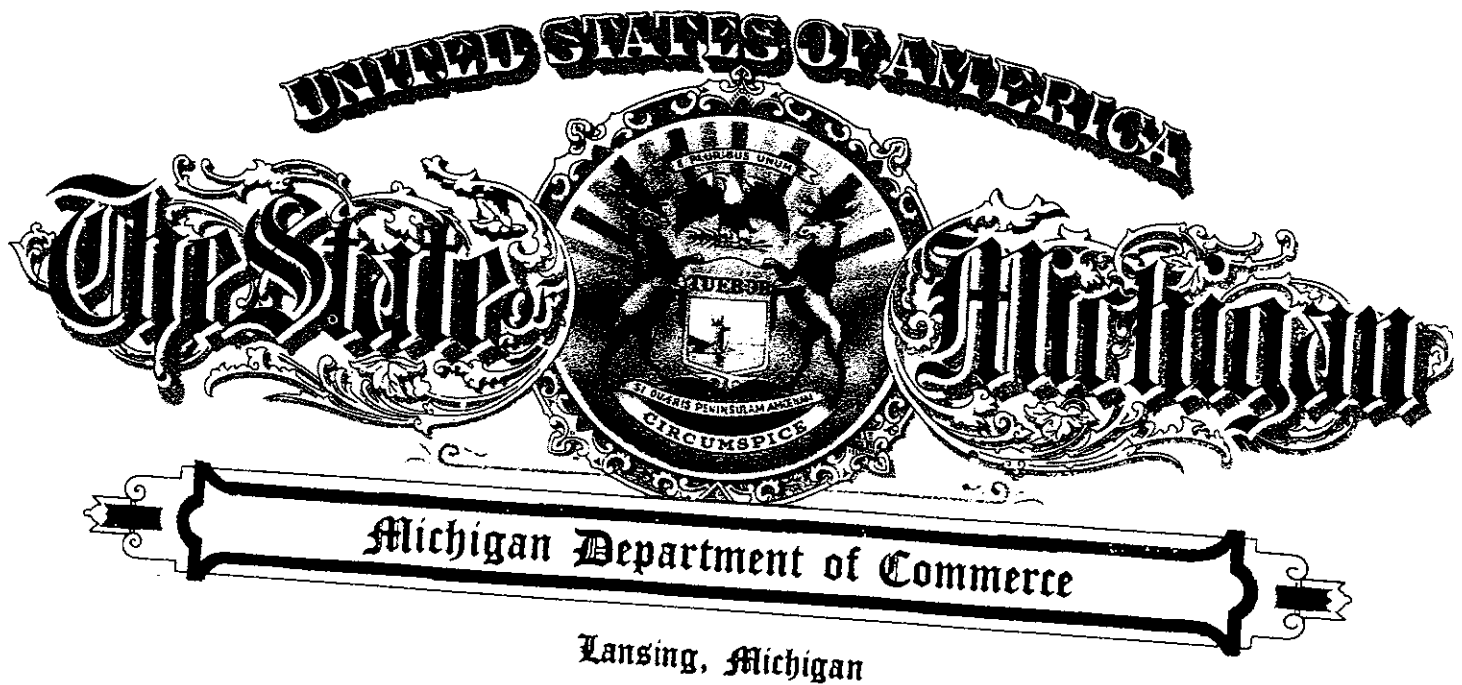
1. The present name of the corporation is: Downtown Outreach Ministries

2. The identification number assigned by the Bureau is:

752-379

3. Article 1 of the Articles of Incorporation is hereby amended to read as follows:

Crossover Downtown Outreach Ministry



This is to Certify That Articles of Incorporation of

DOWNTOWN OUTREACH MINISTRIES

were duly filed in this office on the 23RD day of MAY, 19 91,
in conformity with Act 162, Public Acts of 1982.

In testimony whereof, I have hereunto set my
hand and affixed the Seal of the Department,
in the City of Lansing, this 23RD day
of MAY, 19 91.

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU	
(FOR BUREAU USE ONLY)	<div style="text-align: center;">FILED</div> <div style="text-align: center;">MAY 23 1991</div> <div style="text-align: center;">Administrator MICHIGAN DEPT OF COMMERCE Corporation & Securities Bureau</div>
	Date Received <i>PC</i> APR 15 1991
	MAY 06 1991
CORPORATION IDENTIFICATION NUMBER	7 5 2 - 3 7 9

ARTICLES OF INCORPORATION

For use by Domestic Nonprofit Corporations

(Please read information and instructions on last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

Outreach
DOWNTOWN ~~CO-OPERATIVE~~ MINISTRIES

ARTICLE II

The purpose or purposes for which the corporation is organized are:

to provide a central location for the disadvantaged to receive free food, clothing, household items and furniture on a referral basis. The organization will work with local Genesee County agencies and utilize the skills of church members to help those in need.

ARTICLE III

The corporation is organized upon a NONSTOCK basis.
(stock or nonstock)

1. If organized on a stock basis, the total number of shares which the corporation has authority to issue is _____. If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

42

DOCUMENT WILL BE RETURNED TO NAME AND MAILING ADDRESS INDICATED IN THE BOX BELOW. Include name, street and number (or P.O. box), city, state and ZIP code.

Mary Snell
8552 Windy Hill
Grand Blanc, MI 48439

Name of person or organization
remitting fees:

~~Downtown Co-operative~~ **OUTREACH** Ministries

~~Mary Snell~~
Preparer's name and business
telephone number:

Mary Snell

(313) 694 0282

INFORMATION AND INSTRUCTIONS

1. The articles of incorporation cannot be filed until this form, or a comparable document, is submitted.
2. Submit one original copy of this document. Upon filing, a microfilm copy will be prepared for the records of the Corporation and Securities Bureau. The original copy will be returned to the address appearing in the box above as evidence of filing.
Since this document must be microfilmed, it is important that the filing be legible. Documents with poor black and white contrast, or otherwise illegible, will be rejected.
3. This document is to be used pursuant to the provisions of the Act by one or more persons for the purpose of forming a domestic nonprofit corporation.
4. **ARTICLE II** — The purpose for which the corporation is organized must be included. It is not sufficient to state that the corporation may engage in any activity within the purposes for which corporations may be organized under the Act.
5. **ARTICLE III** — The corporation must be organized on a stock or nonstock basis. Complete Article III(1) or III(2) as appropriate, but not both. Real property assets are items such as land and buildings. Personal property assets are items such as cash, equipment, fixtures, etc.
6. **ARTICLE IV** — A post office box may not be designated as the street address of the registered office.
7. **ARTICLE V** — The Act requires one or more incorporators. The addresses should include a street number and name (or other designation), city and state.
8. This document is effective on the date approved and filed by the Bureau. A later effective date, no more than 90 days after the date of delivery, may be stated as an additional article.
9. This document must be signed in ink by each incorporator listed in Article V. However, if there are 3 or more incorporators, they may, by resolution adopted at the organizational meeting by a written instrument, designate one of them to sign the articles of incorporation on behalf of all of them. In such event, these articles of incorporation must be accompanied by a copy of the resolution duly certified by the acting secretary at the organizational meeting and a statement must be placed in the articles incorporating that resolution into them.
10. **FEES:** Filing fee & Franchise fee (Make remittance payable to State of Michigan) ... \$20.00
11. Mail form and fee to:
MICHIGAN DEPARTMENT OF COMMERCE
Corporation and Securities Bureau
Corporation Division
P.O. Box 30054
6546 Mercantile Way
Lansing, MI 48909
Telephone: (517) 334-6302

6. Nonprofit corporation only: Member, shareholder, or board approval

The foregoing amendment to the Articles of Incorporation was duly adopted on the 14th day of November, 2012 by the (check one of the following)

Member or shareholder approval for nonprofit corporations organized on a membership or share basis

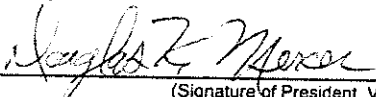
- ☐ members or shareholders at a meeting in accordance with Section 611(2) of the Act.
- ☐ written consent of the members or shareholders having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act. Written notice to members or shareholders who have consented in writing has been given. (Note: Written consent by less than all of the members or shareholders is permitted only if such provision appears in the Articles of Incorporation.)
- ☐ written consent of all the members or shareholders entitled to vote in accordance with section 407(3) of the Act.

Directors (Only if the Articles state that the corporation is organized on a directorship basis)

- ☒ directors at a meeting in accordance with Section 611(2) of the Act.
- ☐ written consent of all directors pursuant to Section 525 of the Act.

Nonprofit Corporations

Signed this 11th day of December 2013

By 
(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

DOUGLAS K. MERCER PRESIDENT
(Type or Print Name) (Type or Print Title)