

# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Monday, May 9, 2022**

**5:30 PM**

**Council Chambers**

### **CITY COUNCIL**

*Allie Herkenroder, Vice President, Ward 7*

*Eric Mays, Ward 1  
Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy Clerk*

**CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****PRAYER OR BLESSING****READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

**REQUESTS FOR CHANGES AND/OR ADDITIONS TO AGENDA**

*Council shall vote on any agenda changes.*

**PRESENTATION OF MINUTES****PUBLIC HEARINGS**

220144.6      Public Hearing/Ordinance No. 220144.6

A Public Hearing for Ordinance No. 220144, an ordinance to amend the Code of the City of Flint as requested by Flint Home Ownership Initiative (PC-22-2) to change the District boundaries or regulations established in Chapter 50 thereof, specifically allowing under 50-4 a zoning map amendment, as follows: 412 West Second Avenue, Flint MI 48502, Parcel No. 40-12-460-013, legally described as MRS. STEWART'S ADDITION. LOTS 6 AND 7; ALSO WLY 1/2 OF SLY 1/2 OF LOT 3; ALSO NLY 1/2 OF WLY 1/2 OF LOT 4. BLK A from "B" Two-Family and future zoned "MR-1" Mixed Residential to "C-1" Multi-Family Walk-up Apartments. THE PLANNING COMMISSION RECOMMENDS APPROVAL.

**PUBLIC SPEAKING**

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of the meeting to those wishing to speak during this agenda item.*

**COUNCIL RESPONSE**

*Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.*

## **PETITIONS AND UNOFFICIAL COMMUNICATIONS**

### **COMMUNICATIONS (from Mayor and other City Officials)**

- 220184** Ramp Closures/I-69 and I-475 Reconstruction Projects
- Emails received April 18, 2022, from Traffic Engineering and DPW, identifying lane closures and ramp closures for the I-69 and I-475 Reconstruction projects.
- 220185** Traffic Engineering/Closure Permits
- Sidewalk, Lane and Street Closure permits (1) dated May 2022, for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

## **ADDITIONAL COMMUNICATIONS**

### **APPOINTMENTS**

- 220177** Appointment/City Wide Advisory Committee (CWAC)/Karen S. West/Ward 9
- Resolution approving the appointment of Karen S. West (3314 Dearborn Avenue, Flint, MI, 48507 - Ward 9) to the City Wide Advisory Committee (CWAC) for a 2-year term, commencing immediately upon adoption of this resolution and expiring May 31, 2024, as requested by 9th Ward Flint City Councilperson Eva Worthing. [NOTE: By way of background, Ms. West is filling a vacancy on the Committee.]

### **APPOINTMENTS (May be Referred from Special Affairs)**

- 220182** Reappointment/Board of Hospital Managers/Marilyn Fuller
- Resolution approving the reappointment of Marilyn Fuller (2620 Pewanaga Place, Flint, Michigan, 48507) to the Hurley Board of Hospital Managers for a five-year term commencing immediately upon adoption of this resolution and expiring April 30, 2026, as requested by Mayor Sheldon Neeley. [NOTE: Ms. Fuller's term expired on April 30, 2021, although she continued to serve.]
- 220183** Appointment/Hurley Board of Hospital Managers/Mildred Silva Zuccaro
- Resolution approving that the Flint City Council approves the appointment of Mildred Silva Zuccaro (310 East 3rd Street, Apt. 25, Flint, MI 48502) to the

Hurley Board of Hospital Managers to serve the remainder of a five-year term commencing immediately upon adoption of this resolution, and expiring April 30, 2026, as requested by Mayor Sheldon Neeley. [NOTE: Ms. Zuccaro is replacing the Rev. Daniel S. Scheid, who's term expired April 30, 2021, and who recently resigned from the board.]

## RESOLUTIONS

**220059.1** Amendment/Recreation Agreement/City of Flint/Mott Park Recreation Association (MPRA)

Amended resolution resolving that the Flint City Council hereby authorizes entering into this 10-year lease agreement with Mott Park Recreation. [NOTE: MPRA has maintained the property described in this agreement since 2011, and is dedicated to expanding access to quality recreational facilities and programs to all citizens of the City of Flint. The parcels are described as: 40-11-351-098, 40-14-128-001, 40-14-128-002, 40-14-101-001, 40-14-101-002, 40-14-101-003 and 40-14-251-001.] [NOTE: Resolution amended from 50 years to 10 years.]

**220173** MDOT Contract No. 22-5153/Job No. 130632CON/Reconstruction Projects/Saginaw Street from the Flint River to Court Street

Resolution resolving that the appropriate city officials, upon City Council's approval, are authorized to do all things necessary to enter into MDOT Contract No. 22-5153, Job No. 130632CON, including a local contribution of \$2,798,596.00, plus potential overruns in the amount of \$10,000.00 for a total of \$2,808,596.00, AND, resolving that Sheldon A. Neeley, Mayor, is the duly authorized City official authorized to sign MDOT Contract 22-5153 on behalf of the City of Flint [Major Street Fund Acct. No. 202-450.202-801.000.] [NOTE:

The contract is for the purpose of fixing the rights and obligations of the parties in agreeing to the following: brick pavement, reconstruction, concrete pavement, curb and gutter, sidewalk and sidewalk ramps, storm sewer, permanent signing and pavement markings along Saginaw Street from the Flint River to Court Street; and all together with necessary related work.]

**220174** CO#1/Contract/RNA Facilities Management/Janitorial Services/Haskell Center/Bishop Police Mini Station

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to enter into Change Order No. 1 to the three-year contract with RNA Facilities Management, in an overall amount NOT-TO-EXCEED \$180,500.00 for FY2022, an overall amount NOT-TO-EXCEED \$196,000.00 for FY2023, and an overall amount NOT-TO-EXCEED \$203,000.00 for FY2024, pending adoption of each year's budget, for a three-year aggregate amount of \$579,500.00 [to provide janitorial services for city buildings, as requested by DPW [General Fund Acct. No. 101-230.200-801.000 = \$4,500.00; Acct. No. 101-230.200-801.000 = \$16,000.00 and Acct. No. 101-230.200-801.000 = \$17,000.00.] [NOTE: Resolution No. 210256 for janitorial services for city buildings was approved by City Council on June 14, 2021. Facilities and Police are requesting janitorial

services for two additional facilities -- Haskell Center and the Bishop Police Mini Station.]

**220175** CO#1/Ace-Saginaw Paving Co./Additional Asphalt Paving Materials

Resolution resolving that the appropriate city officials, upon City Council's approval, are to do all things necessary to enter into Change Order No. 1 [to the contract] with Ace-Saginaw Paving Co. for asphalt paving materials, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$30,000.00, for an aggregate total for the Water Service Center of \$90,000.00 [Sewer Fund Acct. No. 590-540.208-782.000 and Water Fund Acct. No. 591-540.202-782.000.] [NOTE: The City Council approved Resolution No. 200375 for asphalt paving materials for Transportation and the Water Service Center on September 14, 2020. The Water Service Center is requesting additional paving materials for FY2022.]

**220176** Budget Amendment/Transfer of Funds/FY2022 Third Quarter Budget Amendment

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2022 operating budget of the City of Flint. [NOTE: Adjustments are needed in the Fleet Service Fund, for total adjustments of \$250,000.00, due to increases in the price of petroleum products.]

**220178** Contract/Carriage Town Ministries/Emergency Solutions Grant (ESG) CARES Entitlement Funding/Covid-19 Related Activities

Resolution resolving that the appropriate City Officials, upon City Council's approval, are authorized to do all things necessary to enter into a contract with Carriage Town Ministries for Emergency Solutions Grant (ESG) CARES Act funding, in the amount of \$89,595.00, for shelter operations related to Covid-19 relief.

## **RESOLUTIONS (May be Referred from Special Affairs)**

**220181** Resolution of Support/Fair Housing & Employment/Michigan's Clean Slate Laws

Resolution resolving that the City of Flint shall encourage and support fair housing and employment practices for rehabilitated individuals and recipients of Clean Slate programs who would otherwise face formidable obstacles. [NOTE: The Michigan Legislature passed Clean Slate laws, which allow certain criminal offenses to be expunged and sealed from the general public.]

## **LIQUOR LICENSES**

## **INTRODUCTION AND FIRST READING OF ORDINANCES**

- 220166.1** Amendment/Ordinance/Chapter 30 (Nuisances)/Addition of Section 30-40 (Reckless Driving)

An amended ordinance to amend Chapter 30 (Nuisances) of the Code of the City of Flint by adding Section 30-40 (Reckless Driving). [NOTE Ordinance amended to remove the word "residential" so that ordinance applies to entire city.]

## **SECOND READING AND ENACTMENT OF ORDINANCES**

- 220144** Amendment/Chapter 50/PC-22-2/Flint Home Ownership Initiative/Rezoning/412 West Second Avenue/From 'B' to 'C-1'/Ward 5

An ordinance to amend the Code of the City of Flint has been requested by Flint Home Ownership Initiative (PC-22-2) to change the District boundaries or regulations established in Chapter 50 thereof, specifically allowing under 50-4 a zoning map amendment, as follows: 412 West Second Avenue, Flint MI 48502, Parcel No. 40-12-460-013, legally described as MRS. STEWART'S ADDITION, LOTS 6 AND 7; ALSO WLY 1/2 OF SLY 1/2 OF LOT 3; ALSO NLY 1/2 OF WLY 1/2 OF LOT 4. BLK A from "B" Two-Family and future zoned "MR-1" Mixed Residential to "C-1" Multi-Family Walk-up Apartments. THE PLANNING COMMISSION RECOMMENDS APPROVAL.

## **ADDITIONAL DISCUSSION ITEMS**

## **FINAL COUNCIL COMMENTS**

## **ADJOURNMENT**

RESOLUTION: 220177

PRESENTED: 5/4/2022

ADOPTED:

**Resolution Approving the Appointment of  
Karen S. West to the City Wide Advisory Committee**

**BY THE CLERK:**

There is a vacancy in the 9<sup>th</sup> Ward for the City Wide Advisory Committee; and

Eva Worthing, 9<sup>th</sup> Ward Flint City Council representative recommends the appointment of Karen S. West (3314 Dearborn Avenue, Flint, MI 48507) to the City Wide Advisory Committee, for a two-year term commencing immediately upon adoption of this resolution, and expiring May 31, 2024.

**THEREFORE, BE IT RESOLVED**, the Flint City Council approves the appointment of Karen S. West to the City Wide Advisory Committee for a two-year term commencing immediately, and expiring May 31, 2024.

**APPROVED AS TO FORM:**

**APPROVED BY FLINT CITY COUNCIL:**

\_\_\_\_\_  
William Kim, Chief Legal Officer

\_\_\_\_\_

Karen S. West  
3314 Dearborn  
Flint, Michigan 48507  
810.280.5268 karenswest@comcast.net

#### **HIGHLIGHTS OF QUALIFICATIONS**

- Competent, dependable, and credible professional, with a 40-year record of success in assuming increasing levels of responsibility within the public and nonprofit sectors.
- Outstanding organizational skills, with the ability to see the "big picture" and create and implement action plans.
- Expertise in the creation, implementation and management of special projects, development and implementation of grant making processes, creative program design, strategic planning and implementation, nonprofit start up and dissolution plans and procedures.
- Highly skilled in administration, program planning, grant development, training, and implementation as well as evaluation, research, budgeting, administrative and programmatic problem solving, leadership development and volunteer management.
- Managed complex federal and state grant programs involving thousands of participants and millions of dollars.
- Excellent communication, facilitation, and presentation skills. Articulate, persuasive, and professional.
- Experienced team worker and team builder. Able to work both cooperatively and independently.

#### **PROFESSIONAL EXPERIENCE**

- Served as the Executive Director of Genesee County area nonprofit organizations and their volunteer boards of directors. Responsible for preparation of agendas, reports, policy direction, action plans and implementation of recommendations. Responsible for workshop and event planning, organizing, resource development, facilitation, and training activities.
- Served as an Independent Consultant to area nonprofit organizations and educational entities in the areas of strategic planning and implementation, board development, board governance and grant writing.
- Designed and created innovative programs, initiatives, organizational mergers, administrative structures, and service delivery systems and developed the supporting administrative, governance, and program systems to ensure quality implementation and required outcomes.
- Designed and implemented nonprofit organizational and programmatic start up procedures as well as closure and dissolution plans and procedures.
- Secured financial support from federal, state, and local funding sources through submission of successful proposals and plans and created and implemented financial and programmatic evaluation systems for federal, state, and local grants.
- Developed policy and standardized procedures in the areas of grant making, budgeting, contracting, evaluation, monitoring, negotiations, personnel, and organizational structure.
- Developed and managed annual budgets of up to \$30 million dollars and directed a staff of up to fifty professional and support personnel.
- Developed a strategy for making quick decisions under high stress conditions, while prioritizing and orchestrating the many job functions within an organization to meet prescribed deadlines.

### **COMMUNITY AND CLIENT RELATIONS**

- Established an excellent professional reputation for reliable and personalized partnerships and services to grantors, contractors, vendors, community leaders, and board members.
- Developed and delivered presentations at national, regional, state, and local professional conferences and workshops to educators and community and business leaders in the areas of planning, creative program design, grant making, leadership skills and evaluation.
- Developed public relations and marketing materials/content including annual reports, annual meetings, newsletters, press releases, press conferences, e-newsletters, and websites.

### **EMPLOYMENT HISTORY**

2004 -2018	Self Employed	Program Director/Lead Consultant Keep Genesee County Beautiful Program
2003-2004	Genesee Coalition on Adolescent Pregnancy, Parenting and Prevention	Executive Director/Nonprofit Dissolution Consultant
2000-2003	Self Employed	Consultant services for: (Jackson Nonprofit Support Center, Volunteer Centers of Michigan, Resource Center, American Red Cross, Priority Children)
1997-2000	University of Michigan-Flint	Adjunct Faculty Member, Public Administration
1997-1999	Resource Center	Executive Director
1994-1996	Leadership Flint	Executive Director (Merged into the Resource Center in 1997 as a Nonprofit Creation Consultant)
1991-1994	Self Employed	(Genesee Intermediate School District, University of Michigan-Flint and Community Foundation of Greater Flint)
1990-1991	Jobs Central, Inc. (now Michigan Works!)	Acting Executive Director
1985-1990	Jobs Central, Inc.	Deputy Director
1984-1985	Jobs Central, Inc.	Planning/Monitoring Specialist
1981-1983	City of Flint	Planning/Evaluation Supervisor
1978-1981	City of Flint	Human Resources Technician

### **EDUCATION HISTORY**

M.P.A. – University of Michigan-Flint  
(Concentration - Administration of Nonprofit Organizations)  
1996

B. A. Psychology - University of Michigan-Flint  
(State Certified Secondary Education Teacher – currently expired)  
1976

**PROFESSIONAL AND VOLUNTARY AFFILIATIONS/INTERESTS**

Keep America Beautiful

KAB Sue Smith Leadership Award, 2019  
KAB Affiliate Award for Innovative Programming (Water Crisis Education Program), 2016  
Affiliate Advisory Council Member, 2010  
Outstanding National Affiliate Award, Second Place, 2009  
National "Think Tank" Member on Cigarette Litter, 2007  
National Task Force Member on Litter Index Revision, 2006  
Presenter at 2005, 2007, 2012 and 2017 National Conferences  
William Nash Award for Outstanding New Affiliate, 2005

Flint and Genesee Chamber of Commerce

5<sup>th</sup> Annual Art of Achievement Awards, Claire M. White Award, 2018

National Parks and Recreation Association

National Park Hero Award, 2016

University of Michigan-Flint

Distinguished Alumni Award for Outstanding Community Service, 2009  
Adjunct Faculty Member, MPA Program, 1999-2001  
Alumni Board of Directors, 1995  
Student Government President, 1974-1976

Genesee County Metropolitan Planning Commission

Recycling and Solid Waste Implementation Committee Member, 2005-2011

Volunteer Centers of Michigan

Vice President, 1998-1999, Advisor 2000

Points of Light Foundation

Unified Task Force Member, 1999-2000

Michigan Nonprofit Association

Board Member, 1998-1999

Flint Institute of Music

Flint Festival Chorus Member, 1974-1980, 2000-2009

Central Church of the Nazarene

Choir Member, 2022

South Baptist Church

Music and Worship, Budget and Finance,  
Constitution Review and Personnel Committee Member, 1995-2018  
Pianist and Choir Member, 1990-2018

Genealogy

Researched and Completed 3 Personal Family History Books, 1968-Present

Quilting

Owner, I Quilt Joy, quilting and fiber arts business, 2019-present  
Commissioned Quilt for Genesee County Parks and Recreation Commission Board Room, 2017  
Quilting Instructor, Commissioned Quilt Designer, 2005-present  
Viewers' Choice Award, "Quilts at the Crossroads," Genesee County, 2003

RESOLUTION: 220059.1

PRESENTED: April 20, 2022

ADOPTED: \_\_\_\_\_

**AMENDED RESOLUTION TO ENTER INTO  
AGREEMENT WITH MOTT PARK RECREATION**

**BY THE CITY ADMINISTRATOR:**

This agreement (hereinafter "Agreement") is for the purpose of renewing and expanding the partnership agreement entered into between the City of Flint, a municipal corporation (hereinafter "City") and Mott Park Recreation Association (hereinafter "Association"), collectively referred to herein as the "Parties"; and

The City of Flint Master Plan sets goals to provide and maintain a balanced and equitable system of parks and recreation opportunities; and

The Association is a 501©(3) non-profit volunteer organization which has maintained the property described in this agreement since 2011 and is dedicated to expanding access to quality recreational facilities and programs to all citizens of the City of Flint; and

The property, which is the subject matter of this Agreement, is described as parcels:

40-11-351-098  
40-14-128-001  
40-14-128-002  
40-14-101-001  
40-14-101-002  
40-14-101-003  
40-14-251-001

**THEREFORE BE IT RESOLVED**, that the Flint City Council hereby authorize the entering into this 10-year lease agreement with Mott Park Recreation Association.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
William Kim, Chief Legal Officer

\_\_\_\_\_  
Clyde Edwards, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_

## MOTT PARK RECREATION AGREEMENT

This agreement (hereinafter "Agreement") is for the purpose of renewing and expanding the partnership agreement entered into between the City of Flint, a municipal corporation (hereinafter "City") and Mott Park Recreation Association (hereinafter "Association"), collectively referred to herein as the "Parties."

WHEREAS, the City of Flint Master Plan sets goals to provide and maintain a balanced and equitable system of parks and recreation opportunities; and

WHEREAS, the Association is a 501(c)(3) non-profit volunteer organization which has maintained the property described in this agreement since 2011 and is dedicated to expanding access to quality recreational facilities and programs to all citizens of the City of Flint; and

WHEREAS, the property which is the subject matter of this Agreement is described as parcels:

40-11-351-098  
40-14-128-001  
40-14-128-002  
40-14-101-001  
40-14-101-002  
40-14-101-003  
40-14-251-001

Hereinafter referred to as the "Park"

THEREFORE, in consideration of the mutual covenants contained herein, the consideration of which is hereby stipulated to, the Parties agree as follows:

1. Operation of the Park. The Association is hereby given the use, control and operation of the premises formerly described as the Mott Park Golf Course, including the club house, (hereinafter "Park").
2. Grant Administration. The Parties will work collectively to oversee the application and implementation of grants for capital improvements to the Park. From the date of the execution of this agreement, applications for grants (any implementation thereof), shall be the joint responsibility of the City and the Association to the greatest extent possible. Grants applied for by the Association shall be approved by the City of Flint department head prior to acceptance.
3. Park As Is. The City is providing the use of the Park AS IS, with all faults, and makes no representations regarding the condition of the Park usability for any purpose. The Association shall inspect the Park and make all determinations as to its usability for any purpose prior to the use of the Park.

4. Compliance with Laws, Regulations and Park Rules; Enforcement. The Parties agree to comply with all federal, state, and local laws, regulations and permitting requirements in the performance of this Agreement.
5. Park Reservations and Special Events. The Association will coordinate facility reservations at the Park pursuant to a fee schedule approved by the City. The Association may retain such fees collected solely for reinvestment in Park maintenance, operations and improvements.
6. Facility Rental. The Association may rent the clubhouse upon such terms as shall be approved by the City and any proceeds obtained thereby will be used for maintenance, operational expenses, or improvements to the Park. Rentals or subletting of the clubhouse or storage space for a term no longer than the terms of this Agreement, must be approved in writing by the City of Flint Department head prior to any legal agreement entered into by the Association. The Association will coordinate with the City on facility rental fees pursuant to a fee schedule approved by the City.
7. Park Maintenance. The Association agrees to maintain the Park area and the clubhouse, including mowing, trimming, snow removal, forestry work and tree trimming on a regular basis. The Association will be responsible for payment of the expenses of maintenance or operation of the clubhouse. The City will be responsible for the utility payments and security for the building, i.e. security system already located and installed on the property. Any capital improvements undertaken by the City will be done at the sole discretion of the City. The Association is hereby given the right and authority to perform such improvements to the Park as shall be first approved by the City.
8. Repairs. The Association shall be responsible for all building repairs including, but not limited to:
  - a. Building repairs that resulted from deferred or ignored maintenance,
  - b. Repair of internal and external doors, exterior fabric, furnace, water system repairs, structural components, electrical repairs, waste treatment, plumbing, toilets, gas, air conditioning.
9. Coordination. The Staff of the Association and the City will meet periodically to review the status of the Park operations and all of their issues arising under this Agreement. Additionally, the City may form and manage a Citizen Advisory Committee, which the Association agrees to meet with bi-annually to receive input therefrom.
10. Deliverables. The Association shall provide a quarterly report to the City and the status of programs, projects and partnerships related to the Park. These reports shall include a full accounting of the revenue generated pursuant to this Agreement. The Association shall provide a written 5-year capital improvement plan to the City of Flint Planning Division for review and approval.

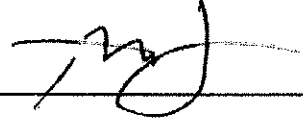
11. Temporary Suspension. The Association acknowledges that this Agreement and the rights granted hereunder are subordinate to the necessity of the City to serve its residents due to acts of God or other emergencies and in such event, the Association agrees to surrender immediately upon demand, the use of the Park (or any portion thereof) to the City for the purpose of managing the premises during the pendency of such events. Determination of such events shall be made by the Chief of Police of the Flint Police Department.
12. Indemnity and Hold Harmless. To the fullest extent provided by law, the Association agrees to defend, indemnify and hold harmless the City, its elected and appointed officials, employees and others working on behalf of the City, against any criminal violations, including all costs connected therewith, and any criminal violations, which may arise out of the use of the club house, and/or as a result of Association's negligent acts or omissions, that any of the Association's employees, agents or representatives arising out of their performance of this Agreement.
13. Right to Entry. The City of Flint may enter the Park at any time in order to examine the Park, inspect the building, inspect mechanical equipment, repairs and/or alterations. In the event of an actual or apparent emergency, the City of Flint may enter the Park at any time without notice. The Association shall not change any lock or install additional locks without prior written consent and without providing a copy of all keys. Keys must be provided on the date the lock(s) are added and/or changed.
14. No Assignment. Association shall not have the right to assign any interest in this Agreement or the premises without the prior written consent of the City.
15. Term and Termination. This Agreement shall be for a term of fifty (50) years from the execution of this agreement. Either Party may terminate this agreement with thirty (30) days advance written notice to the other Party.
  - a. A default under any of the provisions of this Agreement, by either party, may be cured by the defaulting party within 30 days of receipt of a notice of default. Failure to address shall constitute grounds for termination of this Lease Agreement.
  - b. In the event this Agreement is terminated, all obligation of the City of Flint under this Agreement shall cease.
  - c. Upon termination of this Agreement, the Association agrees to yield possession of the premises within 90 days of the date of notice of reserving the right to re-enter the premises solely to obtain personal property and/or organizational possession as the time of default.
16. General Terms and Conditions. This Agreement represents the entire agreement between the Parties with respect to the subject matter hereto and supersedes all prior agreements, conversations, and understandings with respect hereto. Any amendment to this Agreement shall be in writing and signed by the Parties. Failure of the City to require performance of any provision herein shall not affect the City's right to require performance of any provision thereafter, nor shall such a waiver constitute a waiver of any subsequent breach of this Agreement. If any provision of this Agreement is found to be invalid or

unenforceable, the remainder of the Agreement shall remain in full force and effect as though the invalid or unenforceable provision had never been included.

This Agreement is valid and enforceable with electronic or facsimile signatures and may be executed in multiple counterparts, all of which together shall form one agreement.

WHEREFORE, the Parties have executed this Agreement by affixing their signatures below.

**MOTT PARK RECREATION ASSOCIATION:**

  
\_\_\_\_\_  
Date 1-12-22  
Its TOM SAXTON  
MPRA BOARD PRESIDENT

**CITY OF FLINT, a Michigan Municipal Corp.: (ALSO INCLUDE MAYOR'S SIGNATURE BLOCK IF OVER \$50,000)**

\_\_\_\_\_  
Sheldon A. Neeley, Mayor      Date \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer      Date \_\_\_\_\_





## CITY OF FLINT

---

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☒ NO ☐

*(If yes, please indicate how many years for the contract)* 50 YEARS

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** NA

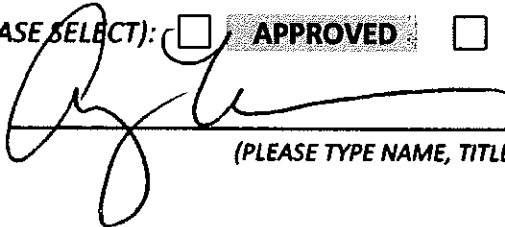
**BUDGET YEAR 2** NA

**BUDGET YEAR 3** NA

**OTHER IMPLICATIONS (i.e., collective bargaining):** NA

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☐ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**



(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 220173  
PRESENTED: MAY - 4 2022  
ADOPTED: \_\_\_\_\_

Resolution Authorizing Appropriate City of Flint Officials to Do All Things Necessary to enter into MDOT Contract 22-5153, Job No. 130632CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: brick pavement reconstruction, concrete pavement, curb and gutter, sidewalk and sidewalk ramps, storm sewer, permanent signing and pavement markings along Saginaw Street from the Flint River to Court Street; and all together with necessary related work.

BY THE CITY ADMINISTRATOR:

MDOT has submitted to the City of Flint Contract 22-5153, Job No. 130632CON for the purpose of fixing the rights and obligations of the parties in agreeing to the following: brick pavement reconstruction, concrete pavement, curb and gutter, sidewalk and sidewalk ramps, storm sewer, permanent signing and pavement markings along Saginaw Street from the Flint River to Court Street; and all together with necessary related work.

The present estimated project cost is \$5,254,100.00, with a Federal share of \$2,455,504.00 and the local share of \$2,798,596.00 (City of Flint), which is the project cost after a deduction of Federal aid. The State of Michigan allows overruns without City of Flint authorization, so the City of Flint has allowed an additional \$10,000 to be used if necessary. Funding is available in the following account:

202-450.202-801.000	Major Street Fund	\$2,808,596.00
---------------------	-------------------	----------------

**IT IS RESOLVED**, that appropriate City Officials are authorized to do all things necessary to enter into MDOT Contract No. 22-5153, including local contribution of \$2,798,596.00 plus potential overruns in the amount of \$10,000.00 for a total of \$2,808,596.00. (Major Street Fund)

**IT IS FURTHER RESOLVED**, I, Sheldon A. Neeley, Mayor, am the duly authorized City official authorized to sign MDOT Contract 22-5153 on behalf of the City of Flint.

APPROVED AS TO FINANCE:

*Robert J. F. Widigan*

Robert J. F. Widigan  
Chief Financial Officer

CLYDE D EDWARDS

CLYDE D EDWARDS (Apr 25, 2022 10:51 EDT)

Clyde Edwards, City Administrator

APPROVED AS TO FORM:

*William Kim*  
William Kim (Apr 22, 2022 14:51 EDT)

William Kim  
City Attorney

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** April 21, 2022

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** MDOT Contract 22-5153, Job No. 130632CON – Reconstruction of the Saginaw Street bricks, from the Flint River to Court St.

**PREPARED BY** Kathryn Neumann for Rodney McGaha, Provisional Director of Transportation

**VENDOR NAME:** State of Michigan (MDOT)

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The purpose of this resolution is for fixing the rights and obligations of the parties in agreeing to the following: brick pavement reconstruction, concrete pavement, curb and gutter, sidewalk and sidewalk ramps, storm sewer, permanent signing and pavement markings along Saginaw Street from the Flint River to Court Street; and all together with necessary related work.

**FINANCIAL IMPLICATIONS:** The city is responsible for the projected cost after deduction of Federal aid. MDOT has the authority under Public Act 51 of 1951 to request the Treasurer to withhold City's MTF payment to secure the City's participation in the project.

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	450.202-801.000		\$ 2,808,596.00
FY22 GRAND TOTAL				\$ 2,808,596.00

**PRE-ENCUMBERED?** YES ☒ NO ☐ REQUISITION NO: 220005544

**ACCOUNTING APPROVAL:** Matthew Baker (Apr 21, 2022 10:13 EDT) **Date:** \_\_\_\_\_

**FINANCE ACCOUNTING APPROVAL:** Jennifer Ryan (Apr 21, 2022 15:42 EDT) \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☒ NO ☐  
(If yes, please indicate how many years for the contract) 1 YEAR

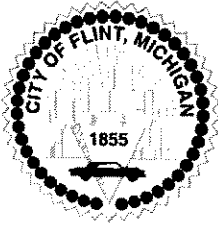
**OTHER IMPLICATIONS (i.e., collective bargaining):** None

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

Rodney McGaha  
Rodney McGaha (Apr 21, 2022 09:46 EDT)

Rodney McGaha, Provisional Director of Transportation



RESOLUTION NO.: 220174

PRESENTED: MAY - 4 2022

ADOPTED: \_\_\_\_\_

PROPOSAL# 21000608  
BY THE CITY ADMINISTRATOR:

**RESOLUTION TO RNA FACILITIES MANAGEMENT FOR JANITORIAL SERVICES**  
**CHANGE ORDER #1**

WHEREAS, the Facilities division solicited bids for janitorial services for City buildings. The Facilities division recommended the lowest qualified bidder, RNA Facilities Management, for a (3) Year bid for an aggregate total of \$542,000.00, which was approved by council-adopted Resolution #210256 on June 14, 2021.

WHEREAS, the Facilities division, along with the Police Department, is asking for RNA Facilities Management to provide janitorial services to (2) additional City facilities, Haskell Center and Bishop Police Mini Station requiring a Change Order for additional funds needed to cover this expense.

WHEREAS, the additional funds being requested are listed as follows:

Account Number	Account Name/ Grant Code	Amount	
101-230.200-801.000	General Fund	FY22 Total	\$ 4,500.00
101-230.200-801.000	General Fund	FY23 Total	\$ 16,000.00
101-230.200-801.000	General Fund	FY24 Total	\$ 17,000.00
	<b>(3) YEAR GRAND TOTAL</b>		<b>\$ 37,500.00</b>

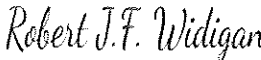
IT IS RESOLVED, That The Appropriate City Officials, are hereby authorized to enter into a Change Order to the (3) Year Contract with RNA Facilities Management, in an overall amount not-to-exceed \$180,500.00 for FY22 (07/01/21-06/30/22), an overall amount not-to-exceed \$196,000.00, pending budget adoption, for FY23 (07/01/22-06/30/23), and an overall amount not-to-exceed \$203,000.00, pending budget adoption, for FY24 (07/01/23-06/30/24) for a (3) Year aggregate amount of \$579,500.00.

APPROVED AS TO FORM:

  
William Kim (Apr 22, 2022 15:03 EDT)

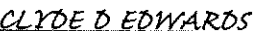
William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:



Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

  
CLYDE D EDWARDS (Apr 23, 2022 10:58 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley, Purchasing Manager



## CITY OF FLINT

### STAFF REVIEW FORM

**TODAY'S DATE:** April 13, 2022

**BID/PROPOSAL#** 21-608

**AGENDA ITEM TITLE:** Janitorial services

**PREPARED BY** Kathryn Neumann for Lee Osborne, Facilities Maintenance Operations Manager

**VENDOR NAME:** RNA Facilities Management

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

RNA Facilities Management is the current vendor for janitorial services. Haskell Community Center and the Police mini-station on N. Saginaw St. have also requested janitorial services and RNA Facilities Management submitted a quote for said services.

**FINANCIAL IMPLICATIONS:** There is money in the accounts listed below

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
101	General Fund	230.200-801.000		\$4,500.00
<b>FY22 GRAND TOTAL</b>				<b>\$ 4,500.00</b>

**PRE-ENCUMBERED?** YES ☒ NO ☐ **REQUISITION NO:** 220005533

**ACCOUNTING APPROVAL:** Jennifer Ryan  
Jennifer Ryan (Apr 14, 2022 09:02 EDT) **Date:** \_\_\_\_\_

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☒ NO ☐  
(If yes, please indicate how many years for the contract) 3 YEARS

**OTHER IMPLICATIONS (i.e., collective bargaining):** None

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Lee Osborne  
lee osborne (Apr 13, 2022 16:11 EDT)  
(Lee Osborne, Facilities Maintenance Operations Manager)



# **CITY OF FLINT**

## **Department of Public Works & Utilities**

**Sheldon A. Neeley**  
Mayor

**Michael J. Brown**  
Director

May 26, 2021

**TO:** Jennifer Ryan  
Deputy Finance Director

**FROM:** Lee Osborne  
Facilities Maintenance Supervisor

**SUBJECT:** RECOMMENDATION FOR JANITORIAL SERVICES, PROPOSAL 21-608

A committee was formed for the janitorial services bids and we met three times to review the bids. The committee narrowed the fourteen bids received down to the three low bidders that met the criteria and then met in person with each of the companies. RNA Facilities Management was the lowest responsive bidder and I am recommending a three year contract in the amount not to exceed \$176,000 for year 1, \$180,000 for year 2 and \$186,000 for year three, for a three year aggregate of \$542,000.00. The extra money added each year will be for floor stripping and waxing (which is not included) and any emergencies that arise in which janitors will be needed (such as a flood in the Police Dept.).

If you have any questions or concerns, feel free to give me a call at 810 691-6786.

## RNA Facilities Management

4130 Varsity Drive  
Ann Arbor, MI 48108 US  
877-762-7511  
ar@rnafm.com  
www.rnafacilitiesmanagement.com



## Estimate

### ADDRESS

City of Flint  
P.O. Box 46  
Flint, Michigan 48501  
United States

### SHIP TO

City of Flint  
Recreation Center  
2201 Forest Hill Ave  
Flint, MI 48504

### ESTIMATE

1176

### DATE

03/31/2022

### SENIOR ACCOUNT MANAGER

Nader Farha

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Monthly Janitorial Service	1	860.49	860.49
	Janitorial Service 2 Days a Week			
	SUBTOTAL			860.49
	TAX			0.00
	TOTAL			<b>\$860.49</b>

Accepted By

Accepted Date

RNA Facilities Management

4130 Varsity Drive  
Ann Arbor, MI 48108 US  
877-762-7511  
ar@mafpm.com  
www.mafacilitiesmanagement.com



Estimate

ADDRESS	SHIP TO	ESTIMATE	1177
City of Flint	City of Flint	DATE	03/31/2022
P.O. Box 46	Sub Station		
Flint, Michigan 48501	4535 MLK Ave		
United States	Flint, MI		

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Monthly Janitorial Service	1	860.49	860.49
	Janitorial Service 2 Days a Week			
	SUBTOTAL			860.49
	TAX			0.00
	TOTAL			\$860.49

Accepted By

Accepted Date



PROPOSAL# 21000608

RESOLUTION NO.: 210256  
PRESENTED: JUN - 9 2021  
ADOPTED: JUN 14 2021

BY THE CITY ADMINISTRATOR:


**RESOLUTION TO RNA FACILITIES MANAGEMENT FOR JANITORIAL SERVICES**

WHEREAS, the Facilities division solicited for janitorial services for City buildings. The Facilities division recommends the lowest qualified bidder RNA Facilities Management in the amount of \$176,000 for FY2022, \$180,000 for FY2023, and \$186,000 for FY2024, totaling \$542,000. The differences between RNA Facilities Management's annual proposed costs and the amounts requested represent the floor stripping and waxing services and emergency janitorial services.

Account Number	Account Name	Amount
101-753.200-801.000	Professional Services	\$138,560.00
202-449.201-801.000	Professional Services	18,720.00
590-540.100-801.000	Professional Services	9,360.00
591-540.100-801.000	Professional Services	9,360.00
	<b>FY2022 GRAND TOTAL</b>	<b>\$176,000.00</b>

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into a contract with RNA Facilities Management to provide janitorial services for FY2022, pending budget adoption, for the amount of \$176,000.00.


**APPROVED AS TO FORM:**

  
Angela Wheeler (May 27, 2021 17:55 EDT)  
**Angela Wheeler, Chief Legal Officer**

**APPROVED AS TO FINANCE:**

  
Shelbi Frayer (May 28, 2021 12:28 EDT)  
**Shelbi Frayer, Chief Financial Officer**


**FOR THE CITY OF FLINT:**

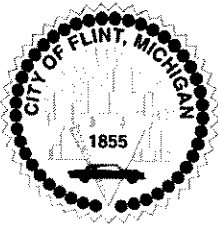
  
Clyde D Edwards (May 28, 2021 14:23 EDT)  
**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

  
**Kate Fields, City Council President**

**APPROVED AS TO PURCHASING:**

  
Jennifer Ryan (May 27, 2021 15:49 EDT)  
**Jenn Ryan, Deputy Finance Director**



RESOLUTION NO.: 220175

PRESENTED: MAY - 4 2022

ADOPTED: \_\_\_\_\_

PROPOSAL# 21-514

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ACE SAGINAW PAVING COMPANY FOR ASPHALT PAVING MATERIALS**  
**CHANGE ORDER #1 (WATER SERVICE CENTER)**

WHEREAS, The City of Flint Department of Purchases & Supplies solicited bids for the City of Flint Department of Transportation and Water Service Center for asphalt paving materials in 2020.


WHEREAS, Ace Paving Saginaw, 115 S. Averill Ave. Flint, MI was the responsive bidder rewarded for the two (2) year proposal. Resolution #200375 was adopted to proceed into this contract on September 14, 2020. Ace Saginaw Paving Co. is also the sole local vendor for asphalt paving supplies.

WHEREAS, The Water Service Center is requesting to enter into a change order for FY22, year (2) of a two-year bid contract with Ace Saginaw Paving Company for asphalt paving materials for the City of Flint, to be taken out of the following accounts:

Account Number	Account Name	Amount
590-540.208-782.000		\$15,000.00
591-540.202-782.000		\$15,000.00
	<b>FY22 CHANGE ORDER TOTAL</b>	<b>\$30,000.00</b>

IT IS RESOLVED, that the appropriate city officials are to do all things necessary to enter into a Change Order with Ace Saginaw Paving, Company, Flint MI, for asphalt paving materials for FY22 (07/01/21-03/30/22) in an amount not-to-exceed \$30,000.00, which brings The Water Service Center's FY22 aggregate total amount not-to-exceed \$90,000.00.

APPROVED AS TO FORM:

  
William Kim (Apr 27, 2022 09:43 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:

  
Jennifer Ryan (Apr 27, 2022 09:17 EDT)

Robert J.F. Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

  
CLYDE D. EDWARDS (Apr 27, 2022 10:11 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

APPROVED AS TO PURCHASING:



Lauren Rowley  
Purchasing Manager





## CITY OF FLINT

**WILL YOUR DEPARTMENT NEED A CONTRACT? YES NO ☒**

*(If yes, please indicate how many years for the contract)*

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT): X ☒ APPROVED ☐ NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

  
Michael J. Brown, Director of Public Works



RESOLUTION NO.: 210448  
PRESENTED: SEP 22 2021  
ADOPTED: SEP 28 2021

PROPOSAL# 21-514

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ACE SAGINAW PAVING COMPANY FOR ASPHALT PAVING MATERIALS**

The City of Flint Department of Purchases & Supplies solicited bids for the City of Flint Department of Transportation and Water Service Center for asphalt paving materials in 2020.

Whereas, Ace Paving Saginaw, 115 S. Averill Ave. Flint, MI was the responsive bidder rewarded for the two (2) year proposal. Resolution #200375 was adopted to proceed into this contract on September 14, 2020. Ace Saginaw Paving Co. is also the sole local vendor for asphalt paving supplies.

Whereas, The Department of Public Works and Water Service Center is requesting to enter into year (2) of a two-year bid contract with Ace Saginaw Paving Company for asphalt paving materials for the City of Flint, to be taken out of the following accounts:

Account Number	Account Name	Amount
202-449.201-782.000	Asphalt	\$95,000.00
203-449.201-782.000		\$358,500.00
202-449.203-782.000		\$13,500.00
203-449.203-782.000		\$12,000.00
203-449.211-782.000		\$9,000.00
203-449.211-782.000		\$12,000.00
590-540.208-782.000		\$30,000.00
591-540.202-782.000		\$30,000.00
FY22 GRAND TOTAL		\$560,000.00

IT IS RESOLVED, that the appropriate city officials are to do all things necessary to continue the current contract with Ace Saginaw Paving, Company, Flint MI, for asphalt paving materials for FY22 (07/01/21-06/30/22) in an amount not-to-exceed \$560,000.00.

APPROVED AS TO FORM:

Angela Wheeler  
Angela Wheeler, Secretary

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D. EDWARDS

CLYDE D. EDWARDS, Secretary

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

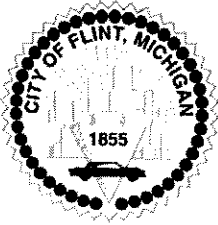
Kate Fields

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley  
Purchasing Manager



RESOLUTION NO.: 220176

PRESENTED: MAY - 4 2022

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION AUTHORIZING FY2022 THIRD QUARTER BUDGET AMENDMENT**


WHEREAS, the City of Flint's operating budget is monitored on an ongoing basis by the Finance Department and City department heads and changes to an approved operating budget are required from time to time.

WHEREAS, the Department of Finance is recommending certain fiscal appropriation amendments to the FY2022 City of Flint operating budget as follows in accordance with State Public Act 2 of 1968 as amended.

FY2022 Proposed Third Quarter Budget Amendments	Amended FY2022 Budget as of 04/25/2022	Proposed Amendments for FY2022 Q3	Proposed Amended FY2022 Budget	Estimated Ending Fund Balance
FLEET SERVICES FUND 661 Expenditures	\$ 8,475,477	\$ 250,000	\$ 8,725,477	\$ 8,749,508
Total Amendment		\$ 250,000		

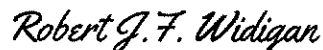
IT IS RESOLVED, that the appropriate officials are hereby authorized to do all things necessary to incorporate the approved appropriation changes into the FY2022 operating budget of the City of Flint.

APPROVED AS TO FORM:

  
William Kim (Apr 25, 2022 13:32 EDT)

William Kim, Chief Legal Officer

APPROVED AS TO FINANCE:



Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

  
CLYDE D EDWARDS (Apr 25, 2022 13:45 EDT)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

\_\_\_\_\_



## CITY OF FLINT

### STAFF REVIEW FORM

**TODAY'S DATE:** 4/18/2022

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Gas, Oil, Fuel account

**PREPARED BY** Aaron Cottrell, Fleet Services  
*(Please type name and Department)*

**VENDOR NAME:** Marathon Flint Oil Company

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

Fleet Services is requesting additional funding be made available to the GAS, OIL, FUEL account [GL 661-229.000-751.000] for the remainder of FY22 using funds in the amount of \$250,000.00 from the FUND BALANCE. The Amended Budget is nearly depleted due to a nearly 40% increase in the price of petroleum products throughout the first three quarters of the Fiscal Year.

**FINANCIAL IMPLICATIONS:** \$250,000.00

**BUDGETED EXPENDITURE?** YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
3331	Gas, Oil, Fuel	661-229.000-751.000		\$250,000.00
		<b>FY22 GRAND TOTAL</b>		<b>\$250,000.00</b>

**PRE-ENCUMBERED?** YES ☐ NO ☒ **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Aaron Cottrell **Date:** April 18, 2022



## CITY OF FLINT

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES ☐ NO ☒  
(If yes, please indicate how many years for the contract) YEARS

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1** \$250,000

**BUDGET YEAR 2** \$

**BUDGET YEAR 3** \$

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):** ☒ **APPROVED** ☐ **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:** Aaron R. Cottrell 04/18/2022

(Aaron R. Cottrell, Fleet Administrator)

**DEPARTMENT HEAD MUST SIGN**



## CITY OF FLINT

---

RESOLUTION NO.: 220178

PRESENTED: MAY - 4 2022

ADOPTED: \_\_\_\_\_

### **Resolution Authorizing a Contract with Carriage Town Ministries for Emergency Solutions Grant - CARES Funding in the amount of \$89,595 to Carry Out Covid-19 Related Activities**

#### **BY THE CITY ADMINISTRATOR:**

**WHEREAS**, The City of Flint is a recipient of Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) in the amount of \$2,441,943 for ESG. These funds must be used to prevent, prepare for, and respond to coronavirus among individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts created by coronavirus.

**WHEREAS**, At its meeting on August 10, 2021, the Flint City Council authorized allocations to several agencies. At the time, Carriage Town Ministries had not yet requested funds.

**WHEREAS**, Carriage Town Ministries of Flint has stated a need for appliances, beds and bedding, a vehicle, items for outdoor gathering, cleaning, transporting residents' belongings, etc., and other items associated with the operation of the shelter. The shelter has requested funding in the amount of \$89,595.

**WHEREAS**, ESG-CV Shelter operations funding is available to be allocated to eligible agencies/activities.

**WHEREAS**, Per the requirements of CPD Notice 21-08, issued July 19, 2021, by the U.S. Department of Housing and Urban Development, The Community and Economic Development Division will publish on the City's website, a notification of CARES Act Award to Carriage Town Ministries and how funds will be used.



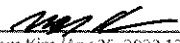
## CITY OF FLINT

**WHEREAS**, Funding is available in the following accounts:

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	ESG Shelter Operations	282-733.101-531.000	FHUD-ESGCA	\$89,595
P&D	ESG Shelter Operations	282-733.101-963.000	FHUD-ESGCA	\$89,595

**IT IS RESOLVED**, That the appropriate City officials are authorized to do all things necessary to enter into a contract with Carriage Town Ministries for Emergency Solutions Grant CARES Act funding in the amount of \$89,595 for shelter operations related to Covid relief.

**APPROVED AS TO FORM:**

  
William Kim (Apr 25, 2022 12:53 EDT)


William Kim, Chief Legal Officer

**APPROVED AS TO FINANCES:**

  
Jennifer Ryan (Apr 26, 2022 15:47 EDT)

Robert J.F. Widigan, Chief  
Financial Officer

**ADMINISTRATION:**

  
CLYDE D EDWARDS (Apr 27, 2022 14:40 EDT)

Clyde Edwards, City Administrator

**CITY COUNCIL:**



## CITY OF FLINT

### RESOLUTION STAFF REVIEW

April 25, 2022

**AGENDA ITEM TITLE:** Resolution Authorizing a Contract with Carriage Town Ministries for Emergency Solutions Grant - CARES Funding in the amount of \$89,595 to Carry Out Covid-19 Related Activities

**PREPARED BY:** Department of Planning and Development – Community and Economic Development Division – G.R. Dunlap

**VENDOR NAME:** N/A

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint is a recipient of Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) in the amount of \$2,441,943 for Emergency Solutions Grant funding (ESG). These funds must be used to prevent, prepare for, and respond to coronavirus among individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts created by coronavirus.

At its meeting on August 10, 2021, the Flint City Council authorized allocations of ESG-CV to several local shelters to address issues related to the effects of the Covid-19 pandemic. Carriage Town Ministries, a local shelter for families, which had not previously requested funds, is now in need of funding for appliances, beds and bedding, a vehicle; items for outdoor gathering, cleaning, transporting residents' belongings, etc.; and other items associated with the operation of the shelter.

Per the requirements of CPD Notice 21-08, issued July 19, 2021, by the U.S. Department of Housing and Urban Development, the City has published on its website, on the Community and Economic Development page, how it is using its ESG-CV funds.

**FINANCIAL IMPLICATIONS:** Funds for this purpose are reserved to provide services to the homeless population in Flint and serve to prevent, prepare for or respond to coronavirus. Funds determined to be ineligible, paid and drawn, must be repaid using general fund dollars.



## CITY OF FLINT

BUDGETED EXPENDITURE? YES ☐ NO ☐ IF NO, PLEASE EXPLAIN: N/A

\*\*\*\*\*UPON ADOPTION FUNDS WILL BE MOVED FROM UNCOMMITTED TO APPROPRIATE ACCOUNT. \*\*\*\*\*

Dept.	Name of Account	Account Number	Grant Code	Amount
P&D	ESG Shelter Operations	282-733.101-531.000	FHUD-ESGCA	\$ 89,595
P&D	ESG Shelter Operations	282-733.101-963.000	FHUD-ESGCA	\$ 89,595

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 220005400

ACCOUNTING APPROVAL: *Carissa Dotson* Date: 04/25/22 (2nd time)

FINANCE APPROVAL: *Jennifer Ryan*  
Jennifer Ryan (Apr 25, 2022 16:35 EDT) Date: 04/25/2022

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☒ NO ☐  
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): N/A

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:

*Suzanne Wilcox*

Suzanne Wilcox, Director

220166.1

ORDINANCE NO. \_\_\_\_\_

An Ordinance to amend the Flint Code of Ordinances, Chapter 30, Nuisances, by the addition of Section 30-40, Reckless Driving.

**IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:**

Sec. 1. An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 30, Nuisances, by adding Sections 30-40, Reckless Driving, which shall read in its entirety as follows:

**§30-40. RECKLESS DRIVING**

(a) ANY MOTOR VEHICLE USED TO ENGAGE IN RECKLESS DRIVING IN THE CITY OF FLINT IS DECLARED A NUISANCE. ALL SUCH NUISANCES ARE SUBJECT TO ENJOINMENT AND ABATEMENT AS PROVIDED UNDER STATE AND LOCAL LAW. ANY PERSON, OR HIS AGENT OR EMPLOYEE, WHO OWNS, LEASES, OR OPERATES A MOTOR VEHICLE IN VIOLATION OF THIS SECTION IS GUILTY OF A NUISANCE.

(b) THE CITY ATTORNEY MAY MAINTAIN AN ACTION FOR NUISANCE ABATEMENT EQUITABLE RELIEF IN THE NAME OF THE CITY OF FLINT IN GENESEE COUNTY CIRCUIT COURT, AND MAY SETTLE ANY SUCH ACTION FOR, AT MINIMUM, THE PAYMENT OF AN ADMINISTRATIVE FINE OF NO LESS THAN \$900 AND ALL ACCRUED TOWING AND STORAGE CHARGES.

(c) AS SET FORTH IN THIS SECTION, "RECKLESS DRIVING" MEANS CONDUCT THAT VIOLATES MCL 257.626, OR OTHERWISE OPERATING A VEHICLE WITH

**WILLFUL OR WANTON DISREGARD FOR THE SAFETY OF PERSONS OR PROPERTY, INCLUDING BUT NOT LIMITED TO THE USE OF STUNT DRIVING TECHNIQUES SUCH AS FIGURE EIGHTS, SLIDING, DRIFTING, AND DONUTS.**

Sec. 2. This ordinance shall become effective immediately upon publication.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William Kim, City Attorney

**FOR THE CITY:**

\_\_\_\_\_  
Sheldon A. Neeley, Mayor

\_\_\_\_\_  
Inez M. Brown, City Clerk

220144

ORDINANCE NO. \_\_\_\_\_

A proposed ordinance to amend Chapter 50 of the Code of the City of Flint has been requested by Flint Home Ownership Initiative (PC 22-2) for a rezoning change for the property at 412 W. Second Ave (Parcel ID# 40-12-460-013) from B Two Family to C-1 Multi-family Walkup Apartments.

The Planning Commission recommends APPROVAL of a Zoning Ordinance map amendment concerning this property located in WARD 5.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That the code of the City of Flint is hereby amended to change the District boundaries or regulations established in Chapter 50 thereof, specifically allowing under 50-4 a zoning map amendment, as follows:

412 W. SECOND AVE Flint, MI 48502  
parcel #40-12-460-013 legally described as MRS. STEWART'S ADDITION. LOTS 6 AND 7; ALSO WLY ½ OF SLY ½ OF LOT 3; ALSO NLY ½ OF WLY ½ OF LOT 4. BLK A. from "B" Two Family and future zoned "MR-1" Mixed Residential to "C-1" Multi-family Walk-up Apartments.

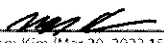
Sec. 2. This ordinance shall take effect on the \_\_\_ day of \_\_\_\_\_, 2022 A.D.

Approved this \_\_\_ day of \_\_\_\_\_, 2022 A.D.

\_\_\_\_\_  
Sheldon A. Neeley, Mayor

\_\_\_\_\_  
Inez M. Brown, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
William Kim (Mar 29, 2022 15:35 EDT)

William Kim, Acting City Attorney



## CITY OF FLINT

### RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** 3/29/2022

**BID/PROPOSAL#** n/a

**AGENDA ITEM TITLE:** RESOLUTION AUTHORIZING A REZONING CHANGE FOR THE PROPERTY AT 412 W. SECOND AVE. (PARCEL ID# 40-12-460-013) FROM B TWO FAMILY TO C-1 MULTI-FAMILY WALKUP APARTMENT.

**PREPARED BY** Suzanne Wilcox, Director of Planning and Development  
(Please type Name, Department, Phone Number)

**VENDOR NAME:** n/a

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

At its meeting on March 22, 2022, the Flint Planning Commission APPROVED the submitted request for a rezoning from B Two Family to C-1 Multi-family Walkup Apartments (PID# 40-12-460-013). Flint Home Ownership Initiative, LLC has received support from the Carriage Town Neighborhood Association to construct two duplexes on the large site for a total of four units of for-sale housing; however due to current zoning restrictions only one duplex is allowed. The parcel is quite large by neighborhood standards; while this parcel is 25,000 sq ft, most other parcels in the neighborhood are closer to 5,000 sq ft. With this in mind, the applicant requests a rezoning that will allow two duplexes with four total units to be built on the parcel with one driveway leading to garages in the rear of the duplexes. Doing so would create housing that is in line with the current scale and density of the neighborhood and desired by the Carriage Town neighborhood.

**FINANCIAL IMPLICATIONS:** No financial implications

**BUDGETED EXPENDITURE?** YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY19/20 GRAND TOTAL		

**PRE-ENCUMBERED?** YES ☐ NO ☒ REQUISITION NO:



## CITY OF FLINT

ACCOUNTING APPROVAL: n/a Date: \_\_\_\_\_

FINANCE APPROVAL: n/a Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒

(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: *(This will depend on the term of the bid proposal)*

BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): none

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: Suzanne Wilcox, Director, Dept. of Planning and Development  
(PLEASE TYPE NAME, TITLE)

**SUBMIT TO:**

City of Flint  
 Zoning Office  
 1101 South Saginaw Street Rm. S105  
 Flint, MI 48502  
 810.766.7355  
 Fax: 810.766.7249    www.cityofflint.com

For Office Use Only

Case No. PC 22-2Date Rec'd 12-15-2021Meeting Date 3-22-2022**APPLICATION FOR FLINT PLANNING COMMISSION**

Concerning a request to amend, supplement, or change the district boundaries of regulations established in Chapter 50, commonly referred to as the Zoning Ordinance of the City of Flint.

Application Filing Fee due at time of submission. Fees are non-refundable.

**To be completed by applicant:**

<u>Applicant/Agent</u>			<u>Property Owner (if different than Applicant)</u>		
Name <u>Flint Home Ownership Initiative, LLC</u>			Name <u>Genesee County Land Bank</u>		
Address <u>503 S. Saginaw Street, Suite 1500</u>			Address <u>452 S. Saginaw Street, 2nd Floor</u>		
Flint	MI	48502	Flint	MI	48502
(City)	(State)	(Zip)	(City)	(State)	(Zip)
Telephone <u>810-238-5555</u>		Fax <u>810-257-3090</u>	Telephone <u>810-257-3088</u>		Fax <u>810-257-3090</u>
Email <u>sfenton@uptownflint.org w/CC jmartin@mott.org</u>			Email <u>mtimlin@thelandbank.org</u>		

**Requested Action and Non-refundable Filing Fee:**

- |  |  |
|--|--|
| <input type="checkbox"/> Street Name Change - \$1,002.00   | <input type="checkbox"/> Street/Alley Vacations - \$1,002.00 |
| <input checked="" type="checkbox"/> Rezoning - \$1,253.00  | <input type="checkbox"/> Conditional Use - \$1,002.00        |
| <input type="checkbox"/> Conditional Rezoning - \$1,002.00 | <input type="checkbox"/> Special Regulated Use - \$1,002.00  |

**Information regarding the site:**

Street Address 412 W. Second Avenue

Major Cross Streets Grand Traverse and University

Parcel No. 4012460013 Current Zoning District B

Current Use Vacant

**Information regarding request:**

Proposed Use Two (2) Duplexes Proposed Zoning District C-1

Explain Request (On Page 2)



# CITY OF FLINT

FLINT PLANNING COMMISSION  
ROBERT WESLEY, CHAIRMAN

## STAFF REPORT (PC 22-2)

DATE: March 18, 2022

TO: City of Flint Planning Commission

STAFF REPORT BY: Bill Vandercook, Zoning Coordinator

ADMINISTRATIVE DEPT: Department of Planning and Development

SUBJECT: PC 22-2: Flint Home Ownership Initiative, LLC requests a rezoning from B to C-1 at 412 W. Second Ave. (PID 40-12-460-013).

LOCATION: 412 West Second Ave.

AFFECTED WARD: Subject site is in Ward 5.

PERTINENT SECTION OF THE ORDINANCE: § 50-151 PLANNING COMMISSION — ACTION

### EXISTING LAND USE PATTERNS:

North- Residential - Commercial  
East- Residential  
South- Residential  
West- Commercial

### EXISTING ZONING PATTERNS:

Subject Property – B (Mixed Residential)

North- D-2 (Business District) and B (Two Family District)  
East- D-2 (Business District)  
South- B (Two Family District)  
West- B (Two Family District)

### ANALYSIS

The applicant, Flint Home Ownership Initiative, LLC requests a rezoning from B to C-1 at 412 W. Second Ave. The applicant intends to use the property for Multifamily High-density Apartments. This parcel is zoned MR-1 Mixed Residential – Low Density in the draft zoning ordinance. The MR-1 Low Density district is intended to accommodate neighborhoods with small-lot single-family detached housing, duplexes, or townhouses. Various non-residential uses that complement the traditional neighborhood including

schools, community centers, religious institutions, and parks are permitted on a limited basis.

The subject property appears to adjoin to MR-2 Mixed Residential (See map attached). The MR-2 Mixed Residential Medium Density district is intended to accommodate a higher density development primarily consisting of low-midrise structures. In many cases, this may include multi-family developments with several structures making up a "campus" with internal circulation, common open space, and other shared amenities. Limited commercial uses may be permitted that support the day-to-day needs of residents. Various non-residential uses that complement the mixed residential neighborhood including schools, community centers, religious institutions, and parks are permitted on a limited scale.

The Commission should weigh these benefits against the potential negative impacts to nearby residences. The nearby properties along West Second Ave. appear to be a mix of residential and commercial uses. Generally, the D-1 and D-2 district is intended to act as a buffers between residential areas and higher intensity commercial areas

#### STAFF RECOMMENDATION

Approval of this rezoning will bring the parcel closer to the vision articulated in the Master Plan and is appropriate for the area. There is some concern about the impact on nearby residences, but overall, the benefits of this rezoning outweigh the concerns.

Regarding the applicants request to allow for four units to be built on this parcel, if the parcel is rezoned they will have to either meet the standard of Chapter 50 of the City of Flint' ordinance or apply for required variances if they do not meet the requirements.

**Following are the principal permitted uses for parcels zoned C-1 under the City of Flint's current zoning ordinance:**

§ 50-29 PRINCIPAL PERMITTED USES. The following principal uses are permitted outright in a C-1 multifamily walk-up apartment district: (a) Generally. All B district principal uses. (b) Residential. Multifamily walk-up apartments, row houses, conversion of one-family into multifamily dwellings. (c) Institutional. (1) a. Fraternities, sororities. b. Buildings 20 feet from property lines except when adjoining other institutional uses or nonresidential districts. c. Homes for the aged, monasteries and similar group dwellings for members of religious orders, children's institutions (all not less than 15,000 square feet). d. Boarding and rooming houses. (2) All of above uses shall provide at least 500 square feet of lot area for each resident. (Ord. 2046, passed 4-11-68; Am. Ord. 3015, passed 11-10-86) § 50-30 PRINCIPAL CONDITIONAL USES. The following are the principal conditional uses in a C-1 multifamily walk-up apartment district: (a) Generally. All principal conditional uses permitted and as regulated in the B district; except, that for institutional uses there shall be 500 square feet of lot area for each resident or bed, excluding bassinets. (b) Offices. Offices of civil, religious or charitable organizations and financial or insurance institutions conducting their activities primarily by mail and not handling merchandise or rendering service on the premises, physicians' and dentists'

offices and private clinics, professional offices of architects, engineers, lawyers and the like, offices devoted to real estate, insurance, management and similar enterprises when conducting their activities primarily by mail or telephone and not displaying or handling merchandise on the premises. (One unlighted sign not exceeding six square feet in area and attached to structure. The residential appearance of the building shall be retained.) (Ord. 2046, passed 4-11-68)

When weighing the appropriateness of a rezoning request the most critical factor is conformity with the Master Plan. This means consistency with the relevant goals and policies as well as the land use plan. Rezoning requests that bring a parcel more in line with the Master Plan are ideal and should only be denied if the commission identifies a factor that renders the Master Plan inadequate, outdated, or flawed. The following are factors to consider when making your decision

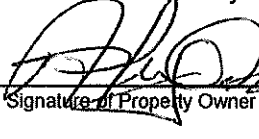
1. Mistake – A mistake in the Master Plan can be an assumption made based on incorrect data, an area on a future land use map that is incorrectly labeled, or other factors that, if known at the time of the Master Plan adoption, would have been corrected.
2. Changes in conditions – Master Plans are developed based on conditions as they were when the plan was drafted. If conditions change then the adopted goals, policies, and land use decisions may no longer be valid.
3. Change in Policy – The Master Plan is the Planning Commission's vision for the city. When an issue arises that alters the Commission's vision, a decision can be made that is contrary to the current Master Plan.

**Explain Request:**

412 W. Second Ave. is a 25,000 sq ft vacant lot in the Carriage Town neighborhood. The Flint Home Ownership Initiative, LLC has received support from the Carriage Town Neighborhood Association to construct two (2) duplexes on the large site for a total of four (4) units of for-sale housing; however due to current zoning restrictions only one (1) duplex is allowed. The parcel is quite large by neighborhood standards; while this parcel is 25,000 sq ft, most other parcels in the neighborhood are closer to 5,000 sq ft. With this in mind, the applicant requests a rezoning that will allow two (2) duplexes with four (4) total units to be built on the parcel with one driveway leading to garages in the rear of the duplexes. Doing so would create housing that is in line with the current scale and density of the neighborhood and desired by the Carriage Town neighborhood.

PROPERTY OWNER MUST ATTEND PLANNING COMMISSION MEETINGS OR BE REPRESENTED BY A PERSON WITH NOTORIZED LETTER OF REPRESENTATION TO ACT ON BEHALF OF OWNER.

I hereby affirm that the above information is correct to the best of my knowledge and grant permission for City Officials and or City Staff to conduct an on-site inspection.

  
Signature of Property Owner

Alexandria Riley, Sales & Development Director  
Genesee County Land Bank Authority  
12/15/21  
Date

Digitally signed by Stephanie Fenton  
DN: cn = Stephanie Fenton email = sfenton@upflow.net org C = AD  
Date: 2021.12.15 09:34:28 -0500  
Stephanie Fenton  
Signature of Applicant

Stephanie Fenton  
Print Name  
12/15/21  
Date

----- For Office Use Only ----->

3-22-2022

Date Planning Commission Hearing is Scheduled

3-6-2022

Date notice of Planning Commission meeting published

3-4-2022

Date notice of Planning Commission meeting was mailed to property owners/occupants within 300ft of parcel

**Planning Commission Decision:**

☒ Approved

☐ Denied

☐ Approved as Amended

☐ Other: \_\_\_\_\_

Remarks:



# CITY OF FLINT

FLINT PLANNING COMMISSION  
ROBERT WESLEY, CHAIRMAN

March 23<sup>rd</sup>, 2022

Flint Home Ownership Initiative, LLC  
503 S. Saginaw Street, Suite 1500  
Flint, MI 48502

RE: Planning Commission Public Hearing Action Notification

**PC 22-2:** Flint Home Ownership Initiative, LLC requests a rezoning from B to C-1 at 412 W. Second Ave. (PID 40-12-460-013).

At its meeting on March 22<sup>nd</sup>, 2022, the Flint Planning Commission **Approved** the request for rezoning from B to C-1 at 412 W. Second Ave. (PID 40-12-460-013) based on the fact that the zoning change brings the property into closer alignment with the future land use plan that has been adopted through the master plan and further noting the outreach done with the Carriage Town Historic Neighborhood Association.

If you have any questions, please contact the Planning & Zoning Office at (810) 766-7426 ext. 3060

Sincerely,

William Vandercook  
Zoning Coordinator  
City of Flint – Planning & Zoning Division  
1101 S. Saginaw St. Rm. S105  
P: 810.766.7426 x.3060

Signature: *Clyde D. Edwards*  
Clyde D. Edwards (Mar 30, 2022 00:27 EDT)  
Email: [cedwards@cityofflint.com](mailto:cedwards@cityofflint.com)