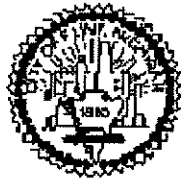


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Tuesday, December 17, 2019

Council Chambers

CITY COUNCIL

*Monica Galloway, President, Ward 7
Eric Mays, Vice President, Ward 1*

*Maurice D. Davis, Ward 2
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6*

*Santino J. Guerra, Ward 3
Jerri Winfrey-Carter, Ward 5
Allan Griggs, Ward 8*

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****PRAYER OR BLESSING****READING OF DISORDERLY PERSONS CITY CODE SUBSECTION**

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

Council shall vote to adopt any amended agenda.

SPECIAL ORDER

190504 Special Order/Mott Strong

A Special Order as requested by Council President Galloway in order to allow for a presentation by Dr. Beverly Walker-Griffea, President of Mott Community College, concerning Mott's new Strategic Plan, "Mott Strong."

PRESENTATION OF MINUTES

None

PUBLIC HEARINGS

190323.6 Public Hearing/Ordinance No. 190323

A public hearing for Ordinance No. 190323, an ordinance to amend the Flint City Code of Ordinances by amending Chapter 2 (Administration) by the addition of Article XXIII, Sections 2-178 to 2-183 (Ethics and Accountability Board By-Laws).

190479.6 Public Hearing/Ordinance No. 190479

A public hearing for Ordinance No. 190479, an ordinance to amend the Flint City Code of Ordinances by adopting Article VI, Chapter 35 (Personnel); Section 35-112.15 (Adoption - Job Description and Qualifications), Chief of Police.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of the meeting to those wishing to speak during this agenda item. No additional speakers or slips will be accepted after the meeting begins. Speakers may not allocate or "donate" their allotted time to another person. Council members may not speak during Public Speaking, nor may they make response comments to speakers.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes and is subject to all rules of decorum and discipline.

PETITIONS AND UNOFFICIAL COMMUNICATIONS

None

COMMUNICATIONS (from Mayor and Other City Officials)

190505 Traffic Engineering/Closure Permits

Sidewalk, Lane and Street Closures permits (8) dated December 2019 for requested activities/events, with noted responsibility for the placement of the required traffic control devices, and/or personnel, for the protection of traffic and event participants.

ADDITIONAL COMMUNICATIONS

APPOINTMENTS

APPOINTMENTS (May Be Referred from Committees)

RESOLUTIONS

RESOLUTIONS (May Be Referred from Committees)

190395 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1113 W. Hamilton Avenue, Flint, for \$100.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

- 190396** Sale of Properties/Acquired from the Genesee County Treasurer
- Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1814 W. Hobson Avenue, Flint, for \$500.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]
- 190397** Sale of Properties/Acquired from the Genesee County Treasurer
- Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1901 Laurel Oak Drive, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]
- 190398** Sale of Properties/Acquired from the Genesee County Treasurer
- Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1736 W. Hobson Avenue, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

LIQUOR LICENSES

INTRODUCTION AND FIRST READING OF ORDINANCES

INTRODUCTION AND FIRST READING OF ORDINANCES (May Be Referred from Committees)

- 190439.1** Amended Ordinance/Amendment/Chapter 12 (Business and Occupations Generally)/Sections 12-273 through 12-283
- An amended ordinance to amend the Code of Ordinances for the City of Flint by amending Chapter 12 (Business and Occupations Generally), by the addition of (Article XXX), Sections 12-273 through 12-283 concerning Surveillance Cameras Required for Certain Businesses. [NOTE: Ordinance amended by Administration.]

SECOND READING AND ADOPTION OF ORDINANCES

- 190323** Amendment/Ordinance/Chapter 2 (Administration)/Article XXIII (Ethics and Accountability Board)/Sections 2-178 to 2-183 (Ethics and Accountability Board By-Laws)

An ordinance to amend the Flint City Code of Ordinances by amending Chapter 2 (Administration) by the addition of Article XXIII (Ethics and Accountability Board, Sections 2-178 to 2-183 (Ethics and Accountability Board By-Laws).

190479 Amendment/Ordinance/Article VI/Chapter 35 (Personnel)/Section 35-112.15 (Adoption-Job Description & Qualifications)/Chief of Police

An ordinance to amend the Flint City Code of Ordinances by adopting Article VI, Chapter 35 (Personnel); Section 35-112.15 (Adoption - Job Description and Qualifications), Chief of Police.

FINAL COUNCIL COMMENTS

ADJOURNMENT

ORDINANCE NO. _____

An Ordinance to amend the Flint City Code of Ordinances by amending Chapter 2, Administration, to add Article XXIII, Ethics and Accountability Board, Section 2-178 to-2-183, Ethics and Accountability Board By-laws.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 1. That the Flint City Code of Ordinances shall be amended by amending Chapter 2, Administration, to add Article XXIII, Section 2-178 to 2-183, Ethics and Accountability Board By-laws, which shall read in its entirety as follows:

SECTION 2-178: DEFINITIONS

FOR PURPOSES OF THIS ARTICLE, THE FOLLOWING WORDS AND PHRASES SHALL HAVE THE MEANING RESPECTIVELY ASCRIBED TO THEM BY THIS SECTION:

(a) **CONFIDENTIAL INFORMATION** MEANS INFORMATION THAT HAS BEEN OBTAINED BY A PUBLIC SERVANT IN THE COURSE OF ACTING AS A PUBLIC SERVANT, THAT IS NOT AVAILABLE TO MEMBERS OF THE PUBLIC PURSUANT TO THE MICHIGAN FREEDOM OF INFORMATION ACT, BEING MCL 15.231 *ET SEQ.* OR PURSUANT TO OTHER LAW, REGULATION, POLICY OR PROCEDURE RECOGNIZED BY LAW, AND THAT THE PUBLIC SERVANT IS UNAUTHORIZED TO DISCLOSE, INCLUDING:

(1) ANY WRITTEN INFORMATION, WHETHER IN DOCUMENT OR IN ELECTRONIC FORM, WHICH COULD BE EXEMPTED FROM DISCLOSURE PURSUANT TO

STATE LAW OR TO OTHER PERTINENT LAW, REGULATION, POLICY OR PROCEDURE RECOGNIZED BY LAW, UNLESS THE PUBLIC SERVANT DISCLOSING THE INFORMATION IS PERMITTED BY SUCH AUTHORITY TO MAKE DISCLOSURE; AND

(2) ANY NON-WRITTEN INFORMATION WHICH, COULD BE EXEMPTED FROM DISCLOSURE PURSUANT TO STATE LAW OR TO OTHER PERTINENT LAW, REGULATION, POLICY OR PROCEDURE RECOGNIZED BY LAW, UNLESS THE PUBLIC SERVANT DISCLOSING THE INFORMATION IS PERMITTED BY SUCH AUTHORITY TO MAKE DISCLOSURE; AND

(3) INFORMATION WHICH WAS OBTAINED IN THE COURSE OF OR BY MEANS OF A WRITTEN OR ELECTRONIC RECORD OR ORAL REPORT OF A LAWFUL EXECUTIVE OR CLOSED SESSION, WHETHER OR NOT THE DISCLOSURE OF THE INFORMATION WOULD VIOLATE STATE LAW, UNLESS THE PUBLIC SERVANT DISCLOSING THE INFORMATION IS AUTHORIZED BY STATE LAW TO MAKE DISCLOSURE, OR UNLESS THE PUBLIC SERVANT DISCLOSING THE INFORMATION HAS BEEN PROPERLY AUTHORIZED TO MAKE DISCLOSURE PURSUANT TO AN APPLICABLE LAW, REGULATION, POLICY OR PROCEDURE, EXCEPT THAT WHEN SUCH INFORMATION IS AVAILABLE THROUGH CHANNELS WHICH ARE OPEN TO THE PUBLIC, THIS PROVISION DOES NOT PROHIBIT PUBLIC SERVANTS

FROM DISCLOSING THE
AVAILABILITY OF THOSE
CHANNELS.

(b)DECISION MEANS:

(1) A DETERMINATION, ACTION,
VOTE, OR OTHER DISPOSITION
UPON A MOTION, PROPOSAL, OR
RECOMMENDATION. BY THE
ETHICS AND ACCOUNTABILITY
BOARD

(c)WILLFUL NEGLECT OF DUTY
MEANS THE INTENTIONAL FAILURE
OF A PUBLIC SERVANT TO PERFORM
THE DUTIES
OF HIS OR HER OFFICE.

SECTION 2-179: DISCLOSURE REQUIREMENTS

(1) IMPROPER USE OR DISCLOSURE OF
CONFIDENTIAL INFORMATION IS
PROHIBITED.

EXCEPT AS OTHERWISE PROVIDED BY
APPLICABLE LAW, AN ETHICS AND
ACCOUNTABILITY BOARD MEMBER
SHALL NOT KNOWINGLY USE OR
DISCLOSE CONFIDENTIAL
INFORMATION TO THIRD PARTIES
CONCERNING THE PROPERTY,
GOVERNMENT OR AFFAIRS OF THE
CITY OR ANY OFFICE, DEPARTMENT OR
AGENCY THEREOF, WHICH IS NOT
AVAILABLE TO MEMBERS OF THE
PUBLIC AND GAINED BY REASON OF HIS
OR HER OFFICIAL DUTIES.

(2) LIMITATIONS ON PARTISAN
POLITICAL ACTIVITY BY BOARD
MEMBERS.

(a) WHILE A MEMBER OF THE ETHICS
AND ACCOUNTABILITY BOARD, A
BOARD MEMBER SHALL DISCLOSE
ANY PARTICIPATION IN SUPPORT OF
A CANDIDATE FOR ELECTION AND

ANY CANDIDACY FOR OFFICE MADE
BY THE BOARD MEMBER TO THE
BOARD AND TO THE CITY CLERK
PURSUANT TO FLINT CITY CHARTER
SECTION 1-602(D)(1)(c).

(b) PARTICIPATING IN CAMPAIGN
ACTIVITIES OR THE MEMBER'S
CANDIDACY FOR AN ELECTIVE
OFFICE MAY DISQUALIFY THE
BOARD MEMBER'S PARTICIPATION
IN A MATTER BEFORE THE BOARD.

(c) THIS DETERMINATION MAY BE
MADE BY THE INDIVIDUAL BOARD
MEMBER TO RECUSE HIM OR
HERSELF OR BY A VOTE OF THE
BODY.

(3) INFORMATION PROVIDED TO
BOARD TO REMAIN
CONFIDENTIAL.

(4) MEMBERS OF THE ETHICS AND
ACCOUNTABILITY BOARD OR ANY
PUBLIC SERVANT WHO HAVE
ACCESS TO ANY CONFIDENTIAL
INFORMATION THAT IS RELATED
TO THE FUNCTIONS OR
ACTIVITIES OF THE BOARD ARE
PROHIBITED FROM DIVULGING
SUCH INFORMATION TO ANY
PERSON WHO IS NOT
AUTHORIZED TO POSSESS THE
INFORMATION.

(5) VIOLATION OF THIS PROVISION IS
SUBJECT TO FLINT CITY
CHARTER SECTION 1-603
FORFEITURE OF OFFICE AND
REMOVAL FOR CAUSE.

SECTION 2-180: COMPLAINTS

(1) COMPLAINT; CONTENTS THEREOF;
LIMITATION OF ACTION.

(a) ANY PERSON MAY FILE A COMPLAINT WITH THE ETHICS AND ACCOUNTABILITY BOARD WHERE THE PERSON BELIEVES THAT A PUBLIC SERVANT MAY HAVE COMMITTED MISCONDUCT IN OFFICE OR A DERELICTION OF DUTY AS DESCRIBED IN FLINT CITY CHARTER SECTION 3-503(D) IN CONNECTION WITH THE CHARTER, CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS OF CONDUCT.

(b) A COMPLAINT SHALL BE MADE IN WRITING ON A FORM THAT IS CREATED BY THE LAW DEPARTMENT, SHALL SPECIFY THE PROVISION(S) OF THE CHARTER, CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS OF CONDUCT ALLEGED TO HAVE BEEN VIOLATED AND THE FACTS ALLEGED TO CONSTITUTE THE VIOLATION, AND SHALL BE SIGNED BY THE PERSON WHO IS MAKING THE COMPLAINT AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC.

(c) SUCH A COMPLAINT SHALL BE FILED WITHIN NINETY (90) DAYS FROM THE DATE THE COMPLAINANT(S) KNEW OR SHOULD HAVE KNOWN OF THE ACTION THAT IS ALLEGED TO BE A VIOLATION OF THE CHARTER CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS OF CONDUCT. AND IN NO EVENT SHALL THE ETHICS AND ACCOUNTABILITY BOARD CONSIDER A COMPLAINT WHICH HAS BEEN FILED MORE THAN ONE (1) YEAR AFTER A VIOLATION OF

THIS ARTICLE OR CHARTER IS ALLEGED TO HAVE OCCURRED.

(d) UPON MAJORITY VOTE OF THE MEMBERS-ELECT, THE BOARD MAY ACCEPT A COMPLAINT OUTSIDE THE SUBMISSION GUIDELINES PROVIDED IN SUBSECTION (C).

(e) A COMPLAINT THAT HAS BEEN FILED WITHIN THE TIME PERIOD CONTAINED IN SUBSECTION (C) OF THIS SECTION AND, WHERE DISMISSED BY THE BOARD DUE TO OTHER INVESTIGATIONS OR PENDING PROCEEDINGS, SHALL BE DEEMED DISMISSED WITHOUT PREJUDICE AND MAY BE REINSTATED AND RECONSIDERED BY THE BOARD AT THE CONCLUSION OF THE OTHER PROCEEDINGS.

SECTION 2-181: RETALIATION AND HARASSMENT PROHIBITED.

(a) IT SHALL BE A VIOLATION FOR ANY PUBLIC SERVANT TO RETALIATE AGAINST ANY INDIVIDUAL WHO FILES A COMPLAINT WITH THE ETHICS AND ACCOUNTABILITY BOARD ON THE BASIS THE INDIVIDUAL HAS FILED A COMPLAINT.

(b) IT SHALL BE A VIOLATION FOR AN INDIVIDUAL TO USE THIS ARTICLE, OR CHARTER TO HARASS A PUBLIC SERVANT, OR CONTRACTOR, BY FILING A COMPLAINT WITH KNOWLEDGE OF ITS FALSITY OR WITH RECKLESS DISREGARD FOR ITS TRUTH OF FALSITY.

SECTION 2-182: COMMUNICATION WITH THE BOARD REGARDING COMPLAINTS

COMMUNICATIONS WITH THE BOARD REGARDING A COMPLAINT IS PROHIBITED IN THE ABSENCE OF THE COMPLAINANT, RESPONDENT, OR HIS OR HER RESPECTIVE COUNSEL.

(a) AFTER A COMPLAINT HAS BEEN FILED AND DURING ITS PENDING BEFORE THE ETHICS AND ACCOUNTABILITY BOARD, NO MEMBER OF THE BOARD MAY COMMUNICATE REGARDING THE COMPLAINT DIRECTLY OR INDIRECTLY WITH ANY COMPLAINANT, RESPONDENT, OR HIS OR HER RESPECTIVE COUNSEL, IN THE ABSENCE OF THE OPPOSING PARTY, EXCEPT THAT:

(1) THE MEMBERS OF THE BOARD MAY DISCUSS THE COMPLAINT WITH ADMINISTRATIVE STAFF, AND MAY OBTAIN LEGAL ADVICE FROM THE LAW DEPARTMENT OR, WHEN NECESSARY, FROM OUTSIDE COUNSEL;

(2) THE MEMBERS OF THE BOARD MAY DISCUSS THE COMPLAINT AT A LAWFULLY CONDUCTED MEETING;

(b) WHERE ANY COMPLAINANT OR RESPONDENT, OR HIS OR HER RESPECTIVE COUNSEL, ATTEMPTS TO COMMUNICATE WITH A MEMBER OF THE ETHICS AND ACCOUNTABILITY BOARD REGARDING A PENDING COMPLAINT IN THE ABSENCE OF THE OPPOSING PARTY, THE BOARD MEMBER SHALL REPORT THE SUBSTANCE OF THE COMMUNICATION TO THE BOARD

ON THE PUBLIC RECORD AT THE NEXT REGULARLY SCHEDULED MEETING OF THE BOARD.

SECTION 2-183: DISPOSITION OF COMPLAINTS.

(a) THE ETHICS AND ACCOUNTABILITY BOARD SHALL DISPOSE OF A COMPLAINT WITHIN NINETY (90) CALENDAR DAYS AFTER ITS RECEIPT. HOWEVER, IF THE COMPLAINT IS ALREADY UNDER INVESTIGATION AND REVIEW BY ANOTHER DEPARTMENT, BODY, OR COURT OF LAW, OR THERE ARE EXTENUATING CIRCUMSTANCES PREVENTING THE INVESTIGATION FROM PROCEEDING, THE BOARD MAY EXTEND ITS TIME TO RESPOND TO A SPECIFIC COMPLAINT BY NOT MORE THAN NINETY (90) ADDITIONAL DAYS.

(b) THE BOARD SHALL CONTACT THE HUMAN RESOURCES/LABOR RELATIONS AND LAW DEPARTMENTS TO VERIFY IF AN INVESTIGATION AND/OR LITIGATION ARE ALREADY IN PROGRESS PRIOR TO COMMENCING ITS INVESTIGATION.

(c) IN THE EVENT THE BOARD EXTENDS ITS TIME TO RESPOND TO A COMPLAINT, THE BOARD SHALL NOTIFY, IN WRITING, THE COMPLAINANT(S), AND RESPONDENT OF THE EXTENSION AND OF THE SPECIFIC REASONS THEREFORE.

(d) AFTER GIVING DUE CONSIDERATION TO A COMPLAINT, THE ETHICS AND ACCOUNTABILITY BOARD SHALL TAKE ANY ACTION OR COMBINATION OF ACTIONS, UPON

MAJORITY VOTE, WHICH THE BODY DEEMS APPROPRIATE IN ORDER TO DISPOSE OF A COMPLAINT INCLUDING, BUT NOT LIMITED TO, ONE OR MORE OF THE FOLLOWING:

(1) DISMISS THE COMPLAINT STATING THE REASONS IN WRITING.

(i) CONDUCT ITS OWN INVESTIGATION WITH RESPECT TO ANY ALLEGED VIOLATION; OR

(ii) SUBMIT THE COMPLAINT TO THE OMBUDSPERSONS OFFICE FOR INVESTIGATION

(iii) ; OR

(1) PROVIDE RECOMMENDATIONS FOR POLICY CHANGES WHEN A PATTERN AND PRACTICE OF MISCONDUCT IS IDENTIFIED OR

(2) ISSUE AND ADVISORY OPINION , PUBLIC REPORT OR RECOMMEND FOR REMEDIAL ACTIONS TO THE APPROPRIATE GOVERNMENTAL OR JUDICIAL UNIT INCLUDING PURSUIT OF RECOMMENDATIONS FOR LEGAL REMEDIES.

(3) DETERMINE, ON ITS OWN OR UPON REQUEST OF THE PARTY WHO HAS

HAD THE COMPLAINT FILED AGAINST HIM OR HER, WHETHER THE COMPLAINT WAS FILED WITH KNOWLEDGE OF ITS FALSITY OR WITH RECKLESS DISREGARD FOR ITS TRUTH OR FALSITY.

(e) WHERE A HEARING IS HELD THE BOARD SHALL ISSUE WRITTEN FINDINGS OF FACT AND CONCLUSIONS OF LAW AS TO WHETHER A VIOLATION OF THIS ARTICLE OR CHARTER HAS OCCURRED. IN ITS DECISION, THE BOARD MAY MAKE ITS RECOMMENDATIONS.

SECTION 7: VIOLATIONS OF ARTICLE OR CHARTER; BOARD PERMITTED TO MAKE PUBLIC ADMONITION AND TO REFER FINDINGS.

(a) IN THE EVENT THE ETHICS AND ACCOUNTABILITY BOARD DETERMINES A VIOLATION OF THE CITY OF FLINT CHARTER, CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS OF CONDUCT; HAS OCCURRED, THE BOARD MAY ADOPT A RESOLUTION OF PUBLIC ADMONITION AGAINST AN ELECTIVE OFFICER, OR AN APPOINTEE, REGARDING THE VIOLATION. IN ADDITION, WHERE, BASED UPON AN INVESTIGATION ARISING FROM A COMPLAINT, THE ETHICS AND ACCOUNTABILITY BOARD DETERMINES THERE MAY BE GROUNDS FOR FURTHER INVESTIGATION FOR POSSIBLE FORFEITURE OF OR REMOVAL FROM OFFICE UNDER

APPLICABLE LAW, THE MATTER MAY BE REFERRED BY THE BOARD TO THE CITY COUNCIL FOR CONSIDERATION OF FORFEITURE OR REMOVAL PROCEEDINGS.

(b) IN THE EVENT THE ETHICS AND ACCOUNTABILITY BOARD DETERMINES A VIOLATION OF THE CITY OF FLINT CHARTER, CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS OF CONDUCT HAS OCCURRED, THE BOARD MAY ADOPT A RESOLUTION OF PUBLIC ADMONITION AGAINST A PUBLIC SERVANT OTHER THAN AN ELECTIVE OFFICER, OR AN APPOINTEE, REGARDING THE VIOLATION. IN ADDITION, WHERE THE ETHICS AND ACCOUNTABILITY BOARD DETERMINES A VIOLATION OF THE CITY OF FLINT CHARTER, CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS OF CONDUCT BY SUCH PUBLIC SERVANT MAY PRESENT GROUNDS FOR DISCIPLINARY ACTION, THE MATTER MAY BE REFERRED BY THE BOARD TO SUCH PUBLIC SERVANT'S SUPERVISOR WITH A RECOMMENDATION THAT THE PUBLIC SERVANT'S CONDUCT BE REVIEWED FOR DISCIPLINARY ACTION.

(c) WHERE THE ETHICS AND ACCOUNTABILITY BOARD FINDS THAT A PUBLIC SERVANT MADE A DECISION IN VIOLATION OF THE CITY OF FLINT CHARTER, CITY OF FLINT ORDINANCES, REGULATIONS, POLICIES, PROCEDURES AND STANDARDS

OF CONDUCT. , THE BOARD MAY RECOMMEND TO THE MAYOR, THE CITY COUNCIL, THE CITY CLERK, THE APPOINTEE, THE VOTING BODY, OR OTHER PUBLIC SERVANT THAT SUCH DECISION BE REVIEWED IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF THE 2018 FLINT CITY CHARTER AND THIS ORDINANCE. UPON SUCH RECOMMENDATION, THE DECISION MAY BE REVIEWED BY THE MAYOR, THE CITY COUNCIL, THE CITY CLERK, THE APPOINTEE, THE VOTING BODY, OR OTHER PUBLIC SERVANT IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF THE 2018 FLINT CITY CHARTER, THIS ORDINANCE, AND ANY OTHER APPLICABLE LAWS.

- (d) NO REPORT OR RECOMMENDATION THAT CRITIZES AN OFFICIAL ACT SHALL BE ANNOUNCED UNTIL EVERY AGENCY OR PERSON AFFECTED IS ALLOWED REASONABLE OPPORTUNITY TO BE HEARD WITH COUNSEL.
- (e) THE INVOCATION OF ONE (1) SUBSECTION OF THIS SECTION DOES NOT PRECLUDE THE APPLICATION OF ANY OTHER SUBSECTION OF THIS SECTION OR OF ANY OTHER APPLICABLE LAWS OR POLICIES.

Sec. 2. This ordinance shall become effective this _____ day of _____ 2019.

Adopted this _____ day of _____, A.D., 2019.

Karen W. Weaver, Mayor

Inez M. Brown, City Clerk

APPROVED AS TO FORM:

Angela Wheeler, City Attorney

190479

ORDINANCE NO. _____

APPROVED AS TO FORM:

An Ordinance to amend the Flint City Code of Ordinances by adopting Article VI Chapter 35, Personnel; Section 35-112.15, Adoption-Job Description and Qualifications-Chief of Police.



Angela Wheeler, City Attorney

S:\Parks\Ordinance Files\Principal Officers Job Descriptions\Chief of Police 35-112.15.docx

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF FLINT:

Sec. 112. That Section 35-112 of the Code of the City of Flint shall be amended as follows.

ARTICLE VI. PERSONNEL CODE

§ 35-112.15 ADOPTION – JOB DESCRIPTION AND QUALIFICATIONS CHIEF OF POLICE

Pursuant to the provisions of Flint City Charter 1-501(B), the job description and qualifications are hereby adopted by reference **AND ATTACHED HERETO.**

Sec. 2. This ordinance shall become effective this ___ day of _____ 2019.

Adopted this _____ day of

_____ A.D., 2019.

Sheldon A. Neeley, Mayor

Inez M. Brown, City Clerk

CITY OF FLINT
Position Description

Class Title:	Chief of Police	Job Code Number:	
Established:		Bargaining Unit:	Exempt

GENERAL STATEMENT OF DUTIES:

Performs highly responsible administrative, supervisory and technical work in directing the activities of the City Police Department.

The Police Chief is responsible for the efficient operation of the Police Department through control of its activities in taking measures to prevent crime and protect lives and property. Duties include the procurement, assignment, supervision, and discipline of all department employees.

SUPERVISION RECEIVED:

Appointed by the Mayor and works under the direction of the City Administrator, who reviews work for effectiveness through conferences and reports.

SUPERVISION EXERCISED:

Planning, organizing, training, and the supervision of the entire Police Department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Essential Duties are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job involves and what is required to perform it. Employees are responsible for all other duties as assigned.

1. Plans, directs and manages the operations of the police department, coordinates activities through discussions with subordinate officers; reviews departmental written reports and complaints.
2. In consultation with the Mayor, City Administrator, and with assistance of subordinate officers, formulates and develops long-term policies and regulations for improving police operations and attaining more effective enforcement of laws and ordinances.
3. Supervises or initiates the procurement, training and discipline of law enforcement personnel; assigns and transfers law enforcement personnel.
4. Responsible for preparation of preliminary annual budget for Police Department.
5. Makes reports on departmental activities as requested.

6. Supervises the collection, handling and accounting of money and valuables received from bonds, fines, and other sources.
7. Supervises the requisitioning and procurement of departmental equipment and supplies.
8. Reviews complaints of citizens' groups and other organizations; develop good public relations and promotes crime prevention programs, makes public appearances and presentations for civic groups.
9. Attends City council meetings and answers inquiries when necessary.
10. Develops and implements administrative policies designed to maintain or increase the general efficiency and effectiveness of the police department; explains to subordinate patrol officers and other employees their connection with other City departments.
11. Cooperates with State, Federal and County officers in the apprehension and detention of wanted persons.

MINIMUM ENTRANCE REQUIREMENTS:

1. Equivalent to a Bachelor's degree from an accredited college or university with major course work in criminal justice, police science, public administration or a related field. Master's degree preferred.
2. Five (5) years of progressively responsible supervisory and administrative law enforcement experience; including three (3) years of experience equivalent to a Deputy Chief or equivalent position, or five (5) years of experience equivalent to a Commander or equivalent position. Current or prior Michigan law enforcement experience is required.
3. Must hold current Michigan Commission on Law Enforcement Standards (MCOLES) license or be eligible for licensing prior to application deadline.
4. Must have a valid Michigan Driver's License.
5. Extensive knowledge of the principles, practices and procedures involved in the administration and management of a municipal police department.
6. Extensive knowledge of State of Michigan laws, codes, regulations and policies relating to municipal law enforcement.

7. Extensive knowledge of the use of police records and their application to the solution of police problems.
8. Thorough knowledge of the methods and techniques involved in the prevention and detection of crime, and in the apprehension and detention of law violators.
9. Thorough knowledge of approved principles and practices of traffic regulations.
10. Thorough knowledge of the methods and techniques of obtaining and preserving evidence.
11. Thorough knowledge of City of Flint layout and population pattern.
12. Ability to relay, assign, direct and supervise the work Of subordinates and to establish and maintain effective working relations with other City officials, State, County and Federal authorities, civic leaders, and the general public.
13. Ability to express ideas clearly and concisely, orally and in writing.
14. Ability to prepare and supervise the preparation of clear, accurate and comprehensive recommendations and reports.

PHYSICAL DEMANDS:

This position requires good vision and hearing. Must be able to sit and drive for extended periods, and must be able to respond to all police situations.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.