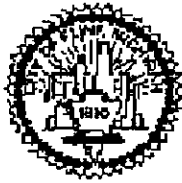


# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda - Final**

**Wednesday, June 7, 2017**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Scott Kincaid, Chairperson, Ward 9*

*Eric Mays, Ward 1  
Kerry L. Nelson, Ward 3  
Wantwaz D. Davis, Ward 5  
Monica Galloway, Ward 7*

*Jacqueline Poplar, Ward 2  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6  
Vicki VanBuren, Ward 8*

*Inez M. Brown, City Clerk*

## ROLL CALL

## EXECUTIVE SESSION

*An Executive Session as requested by the Department of Law for the purpose of updating the City Council regarding Bond v City of Flint (Genesee County Circuit Court No. 16-106471, Thompson v City of Flint (United States District Court No. 17-11193, and a Letter of Understanding between the City of Flint and the Flint Police Officers Association.*

## RESOLUTIONS

- 170272** FY2018/FY2019/Two-Year Supply/Lyden Oil Co./Antifreeze & Vehicle Lubricants
- Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Lyden Oil Co. for (a two-year supply of) antifreeze and vehicle lubricants, as requested by Fleet, in an amount NOT-TO-EXCEED \$40,000.00, for an aggregate total of \$80,000.00, pending adoption of the FY2018 and FY2019 budgets [Fleet/Central Garage Fund Acct. No. 661-000.000-110.400].
- 170273** FY2018-FY2020/Multi-Year Supply/Knoblock Ace Hardware/Hardware & Hand Tools
- Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is authorized to issue purchase orders for (a three-year supply of) hardware and hand tools, in an annual amount NOT-TO-EXCEED \$42,800.00, and an aggregate total of \$128,400.00, pending adoption of the FY2018, FY2019 and FY2020 budgets, AND, resolving that the Finance Department has the discretion to spend an additional amount of no more than five (5) percent of the annual requested spend amount to Knoblock Ace Hardware for unanticipated requests that may be submitted during each of the next three years, as requested by various departments [General Fund Acct. No. 101-338.201-726.000 = \$1,800.00 and Acct. No. 101-753.200-726.000 = \$1,500.00; Major Street Fund Acct. No. 202-443.201-726.000 = \$2,500.00; Sewer Fund Acct. No. 590-540.208-726.000 = \$7,500.00 and Acct. No. 590-550.202-775.000 = \$3,000.00; Water Fund Acct. No. 591-545.201-726.000 = \$1,500.00; and Fleet/Central Garage Fund Acct. No. 661-000.000-110.400 = \$25,000.00].
- 170274** Aldridge Trucking/Two-Year Pricing Agreement/Aggregates
- Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue purchase orders to Aldridge Trucking for fill sand, mason sand, 2NS sand, 3CS sand and various stones, as requested by various departments, in an annual amount NOT-TO-EXCEED \$127,500.00, for a total aggregate amount of \$255,000.00, pending adoption of the FY2018 and FY2019 budgets, AND, resolving that the Finance Department has the

discretion to spend an additional amount of no more than five (5) percent of the annual requested spend amount to Aldridge Trucking for unanticipated requests that may be submitted during each of the next two years, as requested by various departments [Major Street Fund Acct. No. 202-449.203-726.000 = \$34,500.00; Sewer Fund Acct. No. 590-540.208-726.000 = \$40,000.00 and Acct. No. 590-550.202-775.000 = \$10,000.00; Water Fund Acct. No. 591-540.202-726.000 = \$40,000.00 and Acct. No. 591-545.201-726.000 = \$3,000.00].

**170275** Two-Year Contract/Modern Concrete Products/Concrete Materials

Resolution resolving that the proper City Officials, upon City Council's approval, are authorized to enter into a contract with Modern Concrete Products for concrete materials, as requested by various departments, in an amount NOT-TO-EXCEED \$174,500.00, for an aggregate total of \$349,000.00, pending adoption of the FY2018 and FY2019 budgets, AND, resolving that the Finance Department has the discretion to spend an additional amount of no more than five (5) percent of the annual requested spend amount to Modern Concrete for unanticipated requests that may be submitted during each of the next two years [Major Street Fund Acct. No. 202-443.201-726.000 = \$33,000.00, Acct. No. 202-449.200-726.000 = \$14,000.00; and Acct. No. 202-449.211-726.000 = \$33,000.00; Local Street Fund Acct. No. 203-449.200-726.000 = \$9,000.00, Acct. No. 203-449.201-726.000 = \$24,000.00; and Acct. No. 203-449.211-726.000 = \$6,000.00; Sewer Fund Acct. No. 590-540.208-726.000 = \$30,000.00; and Water Fund Acct. No. 591-540.202-726.000 = \$50,000.00].

**170276** Contract/KMI Road Maintenance/50/50 Sidewalk Replacement Program

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with KMI Road Maintenance for the 50/50 sidewalk replacement program, as requested by Street Maintenance, in an amount NOT-TO-EXCEED \$125,000.00, pending adoption of the FY2018 budget [Major Street Fund Acct. No. 202-449.213-801.000 = \$75,000.00 and Local Street Fund Acct. No. 203-449.213-801.000 = \$50,000.00].

**170277** Contract/Hatch Enterprises/50/50 Sidewalk Replacement Program

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Hatch Enterprises for the 50/50 sidewalk replacement program, as requested by Street Maintenance, in an amount NOT-TO-EXCEED \$125,000.00, pending adoption of the FY2018 budget [Major Street Fund Acct. No. 202-449.213-801.000 = \$75,000.00 and Local Street Fund Acct. No. 203-449.213-801.000 = \$50,000.00].

**170278** CO#8/Contract/Cornerstone Municipal Benefits Group/Additional Benefit Consulting/Affordable Health Care Act

Resolution authorizing the appropriate City Officials to enter into change order

No. 8 to the contract with Cornerstone (Municipal) Benefits Group to provide services as a third-party administrator for necessary compliance monitoring for the Affordable Health Care Act, as requested by the Finance Department, at an annual amount NOT-TO-EXCEED \$120,000.00, for total contract amount of \$756,100.00, under the same terms and conditions (as before) [Risk & Benefits Management Professional Services Acct. No. 627-000.105-716.100].

**170279** Two-Year Supply/Michigan Electric Supply/Traffic Cones & Barricades

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to MD Solutions for traffic sign posts, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$65,000.00 annually, pending adoption of the FY2018 and FY2019 budgets [Major Street Fund Acct. No. 202-443.201-726.000 = \$40,000.00 and Local Street Fund Acct. No. 203-443.201-726.000 = \$25,000.00].

**170280** Two-Year Supply/MD Solutions/Traffic Sign Posts

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to MD Solutions for traffic sign posts, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$50,000.00 annually, pending adoption of the FY2018 and FY2019 budgets [Major Street Fund Acct. No. 202-443.201-726.000 = \$25,000.00 and Local Street Fund Acct. No. 203-443.201-726.000 = \$25,000.00].

**170281** Two-Year Supply/Vulcan, Inc./Traffic Signs

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Vulcan, Inc. for traffic signs, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$100,000.00 annually, pending adoption of the FY2018 and FY2019 budgets [Major Street Fund Acct. No. 202-443.201-726.000 = \$55,000.00 and Local Street Fund Acct. No. 203-443.201-726.000 = \$45,000.00].

**170282** Two-Year Supply/Carrier & Gable, Inc./Traffic Signal Repair Parts/Repairs

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Carrier & Gable, Inc. for traffic signal parts and repairs, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$140,000.00 annually, pending adoption of the FY2018 and FY2019 budgets [Major Street Fund Acct. No. 202-443.201-726.000].

**170283** CO#1/Contract/Martin Waymire/Additional Public Relations Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into change order #1 to the contract with Martin Waymire to extend the contract for a period NOT-TO-EXCEED March 31, 2018, and to expand the scope of services from the existing contract in an amount NOT-TO-EXCEED \$92,500.00, for a total aggregate contractual amount of \$160,000.00, as request by the FAST Start Team [Water Fund Acct.

No. 591-540.210-801.000.] [NOTE: On August 18, 2016, city officials entered into a contract with Martin Waymire for public relations services. The FAST Start Coordinator is requesting to expand the scope of services to include targeted advertising on Facebook and other social media sites and printing costs for traditional media.]

- 170284** Grant Acceptance/FY2016-FY2017 Budget Amendment/Agreement/U.S. Department of Homeland Security/Federal Emergency Management Agency (FEMA) Grant

Resolution resolving that the appropriate city officials are authorized to do all things necessary to accept FEMA Grant # EMW-2016-FO-04826, amend the FY2016-FY2017 adopted budget to include revenue and expenditure appropriation to purchase Personal Protective Equipment in the amount of \$267,069.00 under City of Flint Grant Code #FFEMA-17-AFG, City of Flint Department/Activity ID #338.800, comply with the associated grant agreement, and budget any unspent grant funds in any/all subsequent fiscal years in which the funds continue to remain available by the granting agency, as requested by the Fire Department. [NOTE: The City of Flint has been awarded funding for a one-year period beginning May 26, 2017, with a 10 percent local match of \$26,706.00.] [NOTE: According to the Staff Review, the grant will pay for 34 sets of Self-Contained Breathing Apparatus units (harness/backpack, face piece and air bottles) and 34 sets of Bunker gear (coat and pants, collar and gloves).]

- 170285** Sale of 10 City-Owned Parcels/Adjacent Homeowners/Genesee County Land Bank

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to approve the property deeds listed in the Staff Review, as requested by Planning & Development. [NOTE: According to the Staff Review, the properties being sold to adjacent homeowners are VL Avenue B, 210-037; VL Avenue B, 210-038; 1210 Avenue C; VL Williams Street, 210-044; VL Williams Street, 210-046; VL Highland Court, 209-013; VL East Wood Street, 209-003; and 1216 Avenue C, 210-022. Properties being sold to the Land Bank are VL (469) East Wood Street; 1314 Avenue B; 1318 Avenue B, 276-011; and 1407 Avenue B.] [NOTE: Selling the parcels will save the city from paying the Michigan State Housing Authority \$63,472.00, according to the resolution.]

- 170286** Contract/Lake Agency, Inc./Excess Worker's Compensation Insurance

Resolution resolving that the appropriate city officials are authorized to enter into a contract with Lake Agency, Inc. to provide Excess Worker's Compensation Insurance coverage through Midwest Employers Insurance Co. at a premium cost amount NOT-TO-EXCEED \$29,262.00 for the period July 1, 2017, through June 30, 2018, with funding available in Self-Insurance Fund Acct. No. 677-174.851-955.000, as requested by Finance.

- 170287** Approval/Letter of Agreement/City of Flint/Great Lakes Water Authority

(GLWA)/Extension of Water Service Contract

Resolution resolving that the Flint City Council approves the Letter of Agreement for Extension of Water Service Contract by the Great Lakes Water Authority (GLWA) dated May 31, 2017. [NOTE: The City of Flint requests a three-month extension with the GLWA until September 30, 2017. The GLWA is agreeable to the city's request for an extension, which will require a replenishing of the prepayment fund to cover the extended contract term. Because the extension is for a limited period, GLWA has based the prepayment amounts on an average for the GLWA whole class by 4.7 percent. The projected FY2018 fixed monthly charge will be \$693,200.00, which represents a monthly increase of \$31,100.00, and a commodity charge of \$9.35/Mcf, which represents an increase of \$.42/Mcf, for a projected total of \$3,605,500.00 for the three-month period.]

## OLD, OUTSTANDING DISCUSSION ITEMS

- 170032** Referral/2016-17 Annual Action Plan Disbursement/My Brother's Keeper
- Referral by Councilperson Poplar to ADMIN/PLANNING and DEVELOPMENT, re: She wants to know if My Brother's Keeper has received its allocated 2016-17 Action Plan funding (an expected \$8,000) from the City and, if not, what has caused the delay in disbursement. [Referral Action Date: 1/09/2017 @ City Council Meeting]
- 170056** Referral/Status/Revolving Loan Fund
- Referral by Councilperson Poplar to ADMIN/PLANNING and DEVELOPMENT, re: She would like the status of the revolving loan fund for 2016 - who got them, what they were for, how much they received and how much they owe. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170057** Referral/Status/Grants
- Referral by Councilperson Poplar to ADMIN/PLANNING and DEVELOPMENT, re: She would like the status of all grants received by Planning & Development for 2016 - amount, who got them and what they were for. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170059** Referral/RFP/Street Restoration
- Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like to see the separate RFP for road restoration after pipe replacement. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170061** Referral/Copy/Public Relations Contract
- Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

- 170062** Referral/677 Payments/November & December 2016
- Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like all 677 payments made in November and December 2016. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170063** Referral/Fringe Benefits Paid/2016
- Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like a printout of all fringe benefits paid in 2016, including who it was paid to, amount and for what purpose. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170064** Referral/Fast Start Program Dollars
- Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like to know what the first two million in the Fast Start program was used for, and what the last \$741,000.00 was used for. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170066** Referral/Business Customers/Legal Action/Multi-Unit Developments
- Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]
- 170102** Referral/Guidelines for Rebidding
- Referral by Councilperson Fields to ADMIN/PURCHASING, re: She would like to know if there is documentation (ordinance or resolution) that allows the city to rebid jobs/contractual work. If documentation exists, she would like a copy. [Referral Action Date: 2/22/2017 @ Finance Committee Meeting]
- 170110** Referral/Bidding Process/Ordinance/Resolution
- Referral by Councilperson Fields to ADMIN/PURCHASING/WATER SERVICE CENTER, re: She would like a copy of whatever (Resolution or Ordinance) gives the Purchasing Department the power to rebid. [Referral Action Date: 2/22/2017 @ Finance Committee Meeting]
- 170139** Referral/Protocol for Grants
- Referral by Councilperson Mays to CITY CLERK: re: He asks for the written protocol on grants (what has to be approved by council). [Referral Action Date: 3/8/2017 @ Finance Committee Meeting]
- 170207** Documentation/All Nine Water Options Considered by City of Flint/Long- &

## Short-Term Use

Referral by Councilperson Fields to ADMIN/WATER, re: She would like backup documentation on all nine (9) water options considered by the City of Flint for short- and long-term use. Please respond in writing with copies for all councilpersons. [Referral Action Date: 4/19/2017 @ Finance Meeting]

**170216** Discussion Item/Pre-Qualification of Engineering Services

A discussion item as requested by Councilperson Mays, re: City Administration's desire to pre-qualify engineering firms to provide engineering services for major construction projects (e.g. Fleis & Vandenbrink Engineering, Inc., Hubbell, Roth & Clark, Inc., Johnson & Anderson, OHM, Rowe Professional Services Co., and Wade Trim, Inc.). [Referral Action Date: 4/24/2017 @ City Council Meeting]

**170217** Discussion Item/Fast Start Program Funds

A discussion item as requested by Councilperson Mays, re: He would like to discuss the \$2 million Fast Start Program funds, specifically the \$500,000.00 (approximate) amount of which \$190,000.00 was to be reimbursed to the Street Fund. [Referral Action Date: 4/24/2017 @ City Council Meeting]

**170218** Discussion/Fast-Start Management Fund

A discussion item as requested by Councilperson Mays: He would like to talk about a proposed Fast-Start Management Fund. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting]

**170252** Referral/City Attorney/Budget Adjustment Money

Referral by Councilperson Poplar to LEGAL, re: the \$500,000.00 budget adjustment: She would like a copy of every payment that the \$500,000.00 will cover, as well as a list of who has been paid and who is still owed money. [Referral Action Date: 5/3/2017 @ Finance Committee Meeting]

**ADJOURNMENT**