City of Flint, Michigan

Third Floor, City Hall 1101 S. Saginaw Street Flint, Michigan 48502 www.cityofflint.com



Meeting Agenda - Final

Wednesday, June 21, 2017 5:00 PM

Committee Room

FINANCE COMMITTEE

Scott Kincaid, Chairperson, Ward 9

Eric Mays, Ward 1 Kerry L. Nelson, Ward 3 Wantwaz D. Davis, Ward 5 Monica Galloway, Ward 7 Jacqueline Poplar, Ward 2 Kate Fields, Ward 4 Herbert J. Winfrey, Ward 6 Vicki VanBuren, Ward 8

Inez M. Brown, City Clerk

ROLL CALL

SPECIAL ORDER

.170328

Special Order/Mott Community College Officials/Obsolete Property Rehabilitation Exemption Certificate (OPRA) Request/Culinary Institute

A Special Order as requested by Governmental Operations Chairperson Monica Galloway to allow Mott Community College officials to discuss the proposed Culinary Institute for which they are seeking an Obsolete Property Rehabilitation Exemption Certificate (OPRA).

170342

Special Order/Presentation/Master Water Agreements

A Special Order as requested by the administration to allow Interim City Attorney Angela Wheeler and Karen Kendrick Brown, an attorney with Lewis and Munday, to present the Master Water Agreements.

RESOLUTIONS

170329

Three-Year/Annual Supply/McNaughton-McKay/Allen Bradley/Modules Components

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue annual purchase orders for the next three years to McNaughton-McKay Electric for Allen Bradley modules components, as requested by Utilities/Water Plant/Water Pollution Control, in an amount NOT-TO-EXCEED \$126,000.00 per year, pending adoption of the FY2018, FY2019 and FY20 budgets [Sewer Fund Acct. No. 590-550.202-775.000 = \$40,500.00; Acct. No. 590-550.202-930.000 = \$35,500.00; and Acct. No. 590-550.100-814.600 = \$10,000.00; and Water Fund Acct. No. 591-545.201-726.000 = \$40,000].

170330

Three-Year Contracts/Hydrodynamics/Large-Scale Pump Repairs

Resolution authorizing the proper city officials, upon City Council's approval, to enter into three-year contracts with Hydrodynamics for large-scale pump repairs, as requested by Utilities/Water Plant/Water Pollution Control, in an amount NOT-TO-EXCEED \$65,000.00 annually, pending adoption of the FY2018, FY2019 and FY2020 budgets [Sewer Fund Acct. No. 590-550.200-775-000 = \$9,000.00, Acct. No. 590-550.200-930.000 = \$10,000.00 and Acct. No. 590-550.202-930.000 = \$21,000.00 and Water Fund Acct. No. 591-545.201-930.000 = \$25,000.00].

170331

Three-Year Contracts/Annual Supply/Platinum Mechanical, Inc./Welding, Pipefitting & Machining Services

Resolution authorizing the proper city officials, upon City Council's approval, to

enter into three-year contracts with Platinum Mechanical, Inc. for welding, machining and pipefitting services, as requested by Utilities/Water Plant/Water Pollution Control, in an amount NOT-TO-EXCEED \$52,500.00 annually, pending adoption of the FY2018, FY2019 and FY2020 budgets [Sewer Fund Acct. No. 590-550.200-775-000 = \$4,000.00, Acct. No. 590-550.202-775.000 = \$3,000.00 and Acct. No. 590-550.202-930.000 = \$40,500.00, and Water Fund Acct. No. 591-545.201-930.000 = \$5,000.00].

170332

Three-Year Pricing Agreement/Bearing Distributors, Inc./Mechanical/Machine Repair Parts

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue annual purchase orders for the next three years to Bearing Distributors, Inc., for various mechanical/machine repair parts, as requested by Utilities/Water Plant/Water Pollution Control, in an amount NOT-TO-EXCEED \$74,500.00 annually, pending adoption of the FY2018, FY2019 and FY2020 budgets [Water Fund Acct. No. 591-545.201-726.000 = \$2,000.00 and Sewer Fund Acct. No. 590-550.202-775.000 = \$72,500.00].

170333

Multi-Year/Contract/Newkirk Electric Associates/Electrical Support Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a three-year contract with Newkirk Electric Associates for electrical support services, as requested by Utilities/Water Plant/Water Pollution Control, in an amount NOT-TO-EXCEED \$46,000.00 annually, pending adoption of the FY2018, FY2019 and FY2020 budgets [Sewer Fund Acct. No. 590-550.200-930.000 = \$7,000.00, Acct. No. 590-550.202-930.000 = \$30,000.00 and Acct. No. 590-550.200-775.000 = \$1,500.00 and Water Fund Acct. No. 591-545.201-930.000 = \$7,500.00].

170334

Three-Year Contracts/William E. Walter/HVAC Systems Repair/Preventative Maintenance Services

Resolution resolving that the proper city officials are hereby authorized to enter into contracts for the next three years with William E. Walter for HVAC systems repair and preventative maintenance services, as requested by Water Service Center/Water Treatment Plant/Maintenance, in an amount NOT-TO-EXCEED \$179,000.00 annually, pending adoption of the FY2018, FY2019 and FY2020 budgets [Sewer Fund Acct. No. 590-550.200-775.000 = \$5,000.00; Acct. No. 590-550.200-930.000 = \$12,500.00; Acct. No. 590-550.202-775.000 = \$20,000.00; and Acct. No. 590-550.202-930.000 = \$12,500.00; and Water Fund Acct. No. 591-545.201-726.000 = \$29,000.00; and General Fund Acct. No. 101-753.200-930.000 = \$100,000.00].

170335

Annual Supply/Etna Supply/Water Main & Service Connector Parts

Resolution resolving that the Department of Purchases & Supplies is (authorized) to issue a purchase order to Etna Supply for (the annual supply of) water main and service parts, as requested by the Water Service Center, in an amount NOT-TO-

EXCEED \$170,000.00 [Water Fund Acct. No. 591-540.202-726.000].

170336

Three-Year Contract/Otis Elevator Co./Elevator Repair & Preventative Maintenance

Resolution authorizing the proper city officials, upon City Council's approval, to enter into a three-year contract with Otis Elevator Co. for elevator repair and preventative maintenance, as requested by various departments, in an amount NOT-TO-EXCEED \$28,946.00 annually (\$28,380.00 in FY2018, \$28,664.00 in FY2019 and \$28,946.00 in FY2020), pending adoption of each respective budget, for a cumulative total of \$85,990.00 [General Fund Acct. No. 101-753.200-801.000 = \$23,100.00, Sewer Fund Acct. No. 590-550.202-930.000 = \$4,200.00 and Water Fund Acct. No. 591-545.201-801.000 = \$1,080.00.]

170337

FY2018/Shannon Chemical Corp./Phosphoric Acid

Resolution resolving that the Department of Purchases and Supplies, upon City Council approval, is authorized to issue a purchase order to Shannon Chemical Corp. for (the annual supply of) Phosphoric Acid 75 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$85,000.00. [Water Fund Acct. No. 591-545.200-740.000.]

170338

FY2018/Annual Supply/PVS Nolwood Chemicals, Inc./Sodium Hydroxide

Resolution authorizing the Department of Purchases & Supplies to issue a purchase order to PVS Nolwood Chemicals, Inc. for (the annual supply of) 25 percent NSF Grade Sodium Hydroxide, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$160,000.00 [Water Fund Acct. No. 591-545.200-740.500].

170339

FY2018/Annual Supply/PVS Nolwood Chemicals, Inc./Chlorine/Sodium Hypochlorite

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to PVS Nolwood Chemicals, Inc. for (the annual supply of) Chlorine/Sodium Hypochlorite, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$80,000.00 [Water Fund Acct. No. 591-545.200-740.500].

170340

CO#2/Multi-Year/Contract/Boyd's Lawn & Landscaping/Mowing & Trimming/Smith Village/Other Properties

Resolution resolving that the Department of Purchasing & Supplies, upon approval of the City Council, is hereby authorized to issue a purchase order (change order #2) for FY2017, in an amount NOT-TO-EXCEED \$1,500.00, and a new contract for FY2018 with Boyd's Lawn & Landscaping, for mowing Smith Village and other properties, in an amount NOT-TO-EXCEED \$6,175.00 (\$4,675.00 pending adoption of the FY2018 budget), as requested by Planning & Development

[General Fund Acct. No. 101-371.209-801.000 = \$1,500.00 and HUD Grant Acct. No. 274-748.102-805.327 = \$4,675.00].

170341

Dover & Co./Overhead Garage Door Repair Services

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue purchase orders for FY2017, in an amount NOT-TO-EXCEED \$34,281.57, and contracts for FY2018, in an amount NOT-TO-EXCEED \$\$88,000.00, to Dover & Co. for overhead garage door repair services and replacements, as requested by various departments [For FY2017 -- General Fund Acct. No. 101-753.200-801.000 = \$28,693.76; and Oak Business Center Fund Acct. No. 583-735.204-801.000 = \$5,587.81; and for FY2018 -- General Fund Acct. No. 101-753.200-801.000 = \$50,000.00; Oak Business Center Fund Acct. No. 583-735.204-930.000 = \$30,000.00; Sewer Fund Acct. No. 590-540.202-930.000 = \$5,000.00; and Water Fund Acct. No. 591-545.201-930.000 = \$3,000.00].

170343

Contract/Ace-Saginaw Paving Co./Asphalt Paving Materials

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to process the necessary contract and purchase order to Ace-Saginaw Paving Co. for asphalt paving materials, as requested by various departments, in an amount NOT-TO-EXCEED \$383,686.00 [Major Street Fund Acct. No. 202-449.201-782.000 = \$48,418.00; Acct. No. 202-449.203-782.000 = \$9,735.00; and Acct. No. 202-449.211-782.000 = \$5,500.00; Local Street Fund Acct. No. 203-449.201-782.000 = \$233,000.00; Acct. No. 203-449.203-782.000 = \$7,700.00; and Acct. No. 203-449.211-782.000 = \$14,333.00; Sewer Fund Acct. No. 590-540.208-782.000 = \$30,000.00; and Water Fund Acct. No. 591-540.202-782.000 = \$35,000.00.]

170344

Two-Year Contract/ERG Environmental Services/Household Hazardous Waste Collection Services

Resolution authorizing the proper city officials, upon City Council's approval, to enter into a contract with ERG Environmental Services for household hazardous waste collection services for a two-year period, as requested by the Water Service Center, in an annual amount NOT-TO-EXCEED \$85,000.00 [Sewer Fund Acct. No. 590-540.100-801.000].

170345

FY2017/Annual Supply/EJ USA/Fire Hydrants, Manhole Covers & Catch Basin Grates

Resolution authorizing the Department of Purchases & Supplies to issue a purchase order to EJ USA for (the annual supply of) fire hydrants, manhole covers and catch basin grates, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$170,000.00 [Water Fund Acct. No. 591-540.202-726.000 = \$100,000.00 and Sewer Fund Acct. No. 590-540.208-726.000 = \$70,000.00].

170346

MDOT Contract/Michigan Department of Transportation [MDOT]/Fenton Road Reconstruction (Hemphill Road to I-69)

Resolution resolving that the appropriate city officials are authorized to do all things necessary to enter into MDOT Contract No. 16-5466, (Job No. 121488A, including a local contribution of \$455,235.00, plus potential overruns in the amount of \$10,000.00, for a total of \$465,235.00 expenditure appropriations in Major Street Fund Acct. No. 202-441.702-801.000 to fund said contract, AND, resolving that Mayor Karen W. Weaver is the duly authorized city official authorized to sign MDOT Contract No. 16-5466, on behalf of the City of Flint. [NOTE: The contract is to be executed for the purpose of fixing the rights and obligations of the parties in agreeing to the reconstruction of Fenton Road (Hemphill Road to I-69), including hot asphalt, milling and resurfacing work such as pavement removal, drainage improvement, pavement repairs, impact attenuator, concrete curbs and gutters, concrete sidewalks and ramps, and guardrail upgrade work.]

170347

Development Agreement/City of Flint/The Lear Corp./902 East Hamilton Avenue

Resolution resolving that the Mayor, Karen W. Weaver, recommends the Development Agreement should be entered into, AND, resolving that the Flint City Council approves the Development Agreement between the City of Flint and The Lear Corp. [NOTE: The Lear Corp. intends to purchase property located at 902 East Hamilton Avenue, in the City of Flint, from Racer Properties, LLC, and develop the property to contribute to the economy of Flint, and to promote the city's economic goals and objectives. The Development Agreement will insure development of the property, guarantee proper usage and appropriate development and improvement of each building on the property, protect the owners and occupants of adjacent property against improper uses, guard against the erection of improper or unsuitable structures, ensure timely development of the property, and thwart other potentially improper uses.] [NOTE: Development Agreement is attached.]

170350

Settlement/City of Flint/AFSCME Council 25/AFSCME Local 1600

Resolution resolving that settlement in the Grievance No. A-08-16 between the City of Flint, AFSCME Council 25 and AFSCME Local 1600, in satisfaction of any and all claims arising out of said matter is approved. [NOTE: Pursuant to the Settlement Agreement between the City of Flint and its Agents, Employees and AFSCME Council 25 and AFSCME Local 1600, attached hereto and made a part hereof, Tim LeClair, Kathy Weiler, Ilda Bugbee and Teresa Trujillo will be credited with 12 hours of PTO (paid time off) to their PTO bank, and the Senior Appraisers shall be provided with Safety Boots in accordance with the agreement.] [NOTE: Settlement Agreement is not attached.]

170351

Budget Amendment/State of Michigan/Reimbursement of Legal Fees

Resolution resolving that the appropriate city officials are authorized to do all

things necessary to amend the 2016-2017 adopted budget to include revenue and appropriations in the amount of \$337,804.04 in the following accounts: State Grants-Charges of Services Rendered Acct. No. 677-266.200-539.100, and Suits & Settlements Acct. No. 677-266.200-801.500. [NOTE: The State of Michigan has agreed to reimburse the City of Flint for certain legal expenditures.]

170352

Grant Approval/Budget Amendment/Transportation Investment Generating Economic Recovery (TIGER) Grant/U.S. Federal Highway Administration

Resolution resolving that the appropriate city officials are authorized to do all things necessary to amend the 2016-2017 adopted budget for this grant between the Federal Highway Administration and the City of Flint in the amount of \$20,000,000.00 for the reconstruction and repairs of city streets during the replacement of the watermain along Atherton Road and Dupont Street, and to use \$5,000,000.00 from the 202 Major Street Fund balance over the subsequent fiscal years for the match amount, comply with the associated grant agreement, and budget any unspent grant funds in any/all subsequent fiscal years in which the funds continue to remain available by the granting agency, as requested by Transportation. [NOTE: In addition to watermain replacement, the grant will fund new curbs/gutters, handicap-accessible sidewalks, LED lighting, trees, new roadway, bike lanes and other necessary upgrades.]

170353

Grant Approval/Budget Amendment/State of Michigan/Grant Dollars/Additional Treasury Services

Resolution resolving that the appropriate city officials are authorized to do all things necessary to amend the 2016-2017 adopted budget to include revenue and appropriations for State of Michigan Grant funds for treasury services to be provided through June 30, 2017, in the amount of \$11,500.00 in the General Fund under City of Flint Grant Code No. SSOM17-TREAS, and to comply with the associated grant terms and conditions. [NOTE: The City of Flint is in the process of calculating complicated charges and credits related to the Water Crisis and to and to reimbursements to the city for residents. The State of Michigan has proposed to partially fund the position of Interim Treasurer and the Finance Department needs to amend the budget to include these funds.]

170354

Master Agreement/City of Flint/Great Lakes Water Authority (GLWA)/Karegnondi Water Authority (KWA)/Genesee County Drain Commission (GCDC)

Resolution resolving that the Flint City Council approves the Master Agreement and the Exhibits attached to the Master Agreement to be executed by the city, inclusive of the Water Contract between the City of Flint and the Great Lakes Water Authority (GLWA), AND, resolving that the Mayor and City Clerk are authorized to execute and deliver the Transaction Documents to be executed by the city and to do all other things necessary to effectuate the execution and delivery of the Transaction Documents, in accordance with the provisions

of this Resolution. [NOTE: The City of Flint, the Michigan Department of Environmental Quality (MDEQ), the Genesee County Drain Commission (GCDC), the Great Lakes Water Authority (GLWA) and the Karegnondi Water Authority (KWA) have worked in collaboration for the purposes of effectuating the overall agreement described in the Statement of Principles for Long-Term Water Delivery to the City of Flint, signed by the Parties and dated April 18, 2017, and implemented through the Master Agreement and the exhibits attached thereto and incorporated therein. The aforementioned parties have come to a collective agreement to enter into a partnership for the purpose of Flint receiving a long-term water source from GLWA to provide safe drinking water to the residents of the city, to relieve the city of its debt service payment obligations on the KWA bonds, and to obtain ownership of the 72-inch pipe and a backup water source in the event of an emergency. GLWA and the city have agreed to a Water Service Contract regarding the long-term service of potable water to the City of Flint. GLWA shall sell and supply water to the City of Flint in accordance with the terms of the Water Contract for a period of thirty (30) years from the effective date of the Water Contract. NOTE: The Master Agreement, along with the exhibits, are included with the Resolution.1

APPOINTMENTS

170348

Professional Services Agreement (PSA)/City of Flint/Joel Bye/Right-of-Way Enforcement Officer

Resolution resolving that the proper city officials are authorized to enter into a Professional Services Agreement (PSA) with Joel Bye to serve as Right-of-Way Enforcement Officer under the terms and conditions stated. [NOTE: Mr. Bye shall perform assignments related to enforcing and monitoring activities conducted in the right-of-way. His salary will be \$18.861 per hour, paid in biweekly installments from Major Street Acct. No. 202-449.201-702.000 and Local Street Acct. No. 203-449.201-702.000, and he will receive benefits at the rate of 10.49 percent of salary, which is budgeted in Major Street Acct. No. 202-449.201-719.100 and Local Street Acct. No. 203-449.201-719.100.] [NOTE: PSA is attached.]

170349

Professional Services Agreement (PSA)/City of Flint/William Shuler/Right-of-Way Enforcement Officer

Resolution resolving that the proper city officials are authorized to enter into a Professional Services Agreement (PSA) with William Shuler to serve as Right-of-Way Enforcement Officer under the terms and conditions stated. [NOTE: Mr. Shuler shall perform assignments related to enforcing and monitoring activities conducted in the public right-of-way. His salary will be \$18.861 per hour, paid in biweekly installments from Major Street Acct. No. 202-449.201-702.000 and Local Street Acct. No. 203-449.201-702.000, and he will receive benefits at the rate of 10.49 percent of salary, which is budgeted in Major Street Acct. No. 202-449.201-719.100.] [NOTE: PSA is attached.]

OLD, OUTSTANDING DISCUSSION ITEMS

170032

Referral/2016-17 Annual Action Plan Disbursement/My Brother's Keeper

Referral by Councilperson Poplar to ADMIN/PLANNING and DEVELOPMENT, re: She wants to know if My Brother's Keeper has received its allocated 2016-17 Action Plan funding (an expected \$8,000) from the City and, if not, what has caused the delay in disbursement. [Referral Action Date: 1/09/2017 @ City Council Meeting]

170056

Referral/Status/Revolving Loan Fund

Referral by Councilperson Poplar to ADMIN/PLANNING and DEVELOPMENT, re: She would like the status of the revolving loan fund for 2016 - who got them, what they were for, how much they received and how much they owe. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170057

Referral/Status/Grants

Referral by Councilperson Poplar to ADMIN/PLANNING and DEVELOPMENT, re: She would like the status of all grants received by Planning & Development for 2016 - amount, who got them and what they were for. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170059

Referral/RFP/Street Restoration

Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like to see the separate RFP for road restoration after pipe replacement. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170061

Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170062

Referral/677 Payments/November & December 2016

Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like all 677 payments made in November and December 2016. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170063

Referral/Fringe Benefits Paid/2016

Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like a printout of all fringe benefits paid in 2016, including who it was paid to, amount and for what purpose. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170064 Referral/Fast Start Program Dollars

Referral by Councilperson Fields to ADMIN/FINANCE, re: She would like to know what the first two million in the Fast Start program was used for, and what the last \$741,000.00 was used for. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170066

Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting]

170102 Ref

Referral/Guidelines for Rebidding

Referral by Councilperson Fields to ADMIN/PURCHASING, re: She would like to know if there is documentation (ordinance or resolution) that allows the city to rebid jobs/contractual work. If documentation exists, she would like a copy. [Referral Action Date: 2/22/2017 @ Finance Committee Meeting]

170110

Referral/Bidding Process/Ordinance/Resolution

Referral by Councilperson Fields to ADMIN/PURCHASING/WATER SERVICE CENTER, re: She would like a copy of whatever (Resolution or Ordinance) gives the Purchasing Department the power to rebid. [Referral Action Date: 2/22/2017 @ Finance Committee Meeting]

170139

Referral/Protocol for Grants

Referral by Councilperson Mays to CITY CLERK: re: He asks for the written protocol on grants (what has to be approved by council). [Referral Action Date: 3/8/2017 @ Finance Committee Meeting]

170207

Documentation/All Nine Water Options Considered by City of Flint/Long- & Short-Term Use

Referral by Councilperson Fields to ADMIN/WATER, re: She would like backup documentation on all nine (9) water options considered by the City of Flint for short-and long-term use. Please respond in writing with copies for all councilpersons. [Referral Action Date: 4/19/2017 @ Finance Meeting]

170216

Discussion Item/Pre-Qualification of Engineering Services

A discussion item as requested by Councilperson Mays, re: City Administration's desire to pre-qualify engineering firms to provide engineering services for major construction projects (e.g. Fleis & Vandenbrink Engineering, Inc., Hubbell, Roth & Clark, Inc., Johnson & Anderson, OHM, Rowe Professional Services Co., and

Wade Trim, Inc.). [Referral Action Date: 4/24/2017 @ City Council Meeting]

170217 Discussion Item/Fast Start Program Funds

> A discussion item as requested by Councilperson Mays, re: He would like to discuss the \$2 million Fast Start Program funds, specifically the \$500,000.00 (approximate) amount of which \$190,000.00 was to be reimbursed to the Street

Fund. [Referral Action Date: 4/24/2017 @ City Council Meeting]

170218 Discussion/Fast-Start Management Fund

> A discussion item as requested by Councilperson Mays: He would like to talk about a proposed Fast-Start Management Fund. [Referral Action Date: 4/19/2017 @

Finance Committee Meeting]

170252 Referral/City Attorney/Budget Adjustment Money

> Referral by Councilperson Poplar to LEGAL, re: the \$500,000.00 budget adjustment: She would like a copy of every payment that the \$500,000.00 will cover, as well as a list of who has been paid and who is still owed money. [Referral

Action Date: 5/3/2017 @ Finance Committee Meeting]

ADJOURNMENT