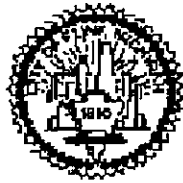


# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## **Meeting Agenda - Final**

**Wednesday, June 20, 2018**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Eric Mays, Chairperson, Ward 1*

*Maurice D. Davis, Ward 2  
Kate Fields, Ward 4  
Herbert J. Winfrey, Ward 6  
Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Monica Galloway, Ward 7  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

**ROLL CALL****SPECIAL ORDERS****180296** Special Order/Investigative Hearing/City Finances

A Special Order as requested by Councilperson Mays regarding the possibility of an Investigative Hearing by the Finance Committee on City finances as it relates to State funds. [NOTE: Special Order to become a standing discussion item if necessary.]

**180307** Special Order/Genesee County Land Bank (GCLB)/Demolition Reimbursement/Fire Insurance

A Special Order as requested by City Council members to allow discussion of reimbursement for demolitions through fire insurance escrows by the Genesee County Land Bank (GCLB).

**180308** Special Order/Adoption/FY2018-19/FY2019-2020 Biennial Budget

A Special Order to discuss adoption of the FY2018-19 and FY2019-2020 Biennial Budget, as requested by Finance Committee Chairperson Eric Mays.

**RESOLUTIONS****180264** Contract/City of Flint/Genesee County Land Bank (GCLB)/Demolition Reimbursement/Fire Insurance

Resolution resolving that the appropriate City Officials do all things necessary to enter into a contract with the Genesee County Land Bank (GCLB), in the amount of \$602,084.98, to allow GCLB to request reimbursement after demolishing properties they own for which there is fire insurance held by the City's Division of Building Safety and Inspections, with funds available in Acct. No. 701.000.000-389.000. [NOTE: BSI has identified said dollars in fire insurance funds held by the City. These funds can only be used to pay for the demolition cost of the property to which they are attached and cannot legally be used for any other purpose.]

**180309** CO#1/Contract/LiquiForce Services (USA), Inc./Additional Storm and Sewer Relining

Resolution resolving that the proper city officials are authorized to enter into change order #1 to the contract with LiquiForce Services (USA), Inc. for an additional year of storm and sewer relining for the period ending June 30, 2019, as requested by Utilities/Water Service Center, in an amount NOT-TO-EXCEED \$2,500,000.00 (for an aggregate total of \$5,000,000.00), pending adoption of the FY2019 budget [Sewer Fund Acct. No. 590-540.300-801.000].

- 180310**            Contract/Purchase Order/Ace-Saginaw Paving Co./Asphalt Paving Materials
- Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to process the necessary contract and purchase order to Ace-Saginaw Paving Co. for asphalt paving materials, as requested by various departments, in an amount NOT-TO-EXCEED \$424,400.00 (pending adoption of the FY2019 budget) [Major Street Fund Acct. No. 202-449.201-782.000 = \$55,000.00; Acct. No. 202-449.203-782.000 = \$16,500.00; and Acct. No. 202-449.211-782.000 = \$11,400.00; Local Street Fund Acct. No. 203-449.201-782.000 = \$255,000.00; Acct. No. 203-449.203-782.000 = \$10,500.00; and Acct. No. 203-449.211-782.000 = \$16,000.00; and Sewer Fund Acct. No. 590-540.208-782.000 = \$25,000.00; and Water Fund Acct. No. 591-540.202-782.000 = \$35,000.00.]
- 180311**            FY2019/Annual Supply/Alexander Chemical/Chlorine/Sodium Hypochlorite
- Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is authorized to issue a purchase order to Alexander Chemical for (the annual supply of) Chlorine/Sodium Hypochlorite 12.5 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$80,000.00 [Water Fund Acct. No. 591-545.200-740-500].
- 180312**            Annual Supply/Brenntag Great Lakes/Phosphoric Acid
- Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Brenntag Great Lakes for (the annual supply of) Phosphoric Acid 75 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$85,000.00, pending adoption of the FY2019 budget [Water Fund Acct. No. 591-545.200-740.500].
- 180313**            FY2018/Annual Supply/Brenntag Great Lakes/Sodium Hydroxide
- Resolution authorizing the Department of Purchases & Supplies to issue a purchase order to Brenntag Great Lakes for (the annual supply of) Sodium Hydroxide 25 percent NSF grade, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$160,000.00, pending adoption of the FY2019 budget [Water Fund Acct. No. 591-545.200-740.500].
- 180314**            Rescission/Resolution No. 180213/Contract/Utility Services Associates/Water Distribution Leak Detection Services
- Resolution resolving that the proper city officials, upon appropriate authorization, are hereby authorized to do all things necessary to rescind Resolution No. 180213 to Utility Services Associates for water distribution leak detection services, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$151,528.00 [Water Fund Acct. No. 591-540.300-801.000]. [NOTE: According to the Staff Review, Utility Services Associates submitted a proposal to use satellite technology to detect water leaks. The satellite imagery has limitations, though, as it cannot detect running water in a vacant house. American Leak Detection uses a

full acoustic leak detection system that can detect leaks in areas such as hydrants and valves. So they have been awarded the contract (see Resolution No. 180315).]

**180315** Contract/American Leak Detection, Inc./Water Distribution Leak Detection Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with American Leak Detection, Inc. for water distribution leak detection services, as requested by Utilities, in an amount NOT-TO-EXCEED \$151,528.00 [Water Fund Acct. No. 591-540.300-801.000].

**180316** Contract/Lake Agency, Inc./Excess Worker's Compensation Insurance

Resolution resolving that the appropriate city officials are authorized to enter into a contract with Lake Agency, Inc. to provide Excess Worker's Compensation Insurance coverage through Midwest Employers Insurance Co. at a premium cost amount NOT-TO-EXCEED \$85,089.00 for the period July 1, 2018, through June 30, 2019, with funding available in Self-Insurance Fund Acct. No. 677-174.851-955.000, as requested by Finance.

**180317** FY2017-2018/Budget Amendment/Transfer of Funds/Retiree Drug Subsidy Program

Resolution resolving that the appropriate city officials are authorized to do all things necessary to incorporate the attached changes into the budget, and to assign the appropriate account numbers, as requested by Finance. [NOTE: The FY2018 Budget of the City of Flint needs to be amended to reflect the following changes: Increase the city's General Fund by \$23,053.69 and decrease expenditures by \$236,470.87; recognize the payment by Michigan Truss in the Section 108 (295 Fund) increase in interest and principal revenue of \$1,081,717.60 and an increase in interest and principal expenditures of \$1,073.79.31; and recognize a reduction in revenue of \$374,859.64 and a reduction in expenditures of \$292,630.64 in the 542 (Building and Safety Inspection) Fund.]

## DISCUSSION ITEMS

**180292** Referral/Billing Language Changes

Referral by Councilperson Mays to LEGAL/ADMIN/FINANCE, re: He would like to discuss the possibility of changing the language for utility shut-off notices and/or delinquent tax bills to change from "shall" to "may."

**180294** Referral/LED Street Lights

Referral by Councilperson Fields to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights.

**OLD, OUTSTANDING DISCUSSION ITEMS**

- 170061** Referral/Copy/Public Relations Contract
- Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170066** Referral/Business Customers/Legal Action/Multi-Unit Developments
- Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170388** Discussion Item/Ward Accounts
- Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170390** Discussion Item/State of Michigan Reimbursements
- Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170420** Ordinances/Oversight/Residential Medical Marijuana
- Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170422** Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers
- Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

- 170577** Reimbursements/State of Michigan/City of Flint Departments
- Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]
- 170601** Referral/2016 Tax Reverted Property/5306 North Street
- Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]
- 180001** Payments/State of Michigan's \$25 Million Discretionary Fund
- Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]
- 180002** Referral/Positions/Water Plant/Water Service Center/Wage Study
- Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180003** Referral/Change Orders/Fast Start Vendors
- Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180015** Referral/List/Water Customers With Estimated Bills
- Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180016** Referral/List/FAQs/Water Residential Assistance Program (WRAP)

Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180019** Referral/City of Flint/How Much Unfilled Positions Are Worth

A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180020** Referral/Water Fund Revenues

A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180021** Referral/Accounts/Long Outstanding Balance Sheet Account

A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180022** Referral/Information Requested of Community & Economic Development

A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180023** Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180025** Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180026** Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for

why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180051** Referral/Discussion Item/Citizens' Participation Plan/HUD Guidelines

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a discussion item on the Citizens' Participation Plan. She would also like past Citizens' Participation Plans and HUD guidelines for such plans provided to the City Council. [Referral Action Date: 2/7/2018 @ Finance Committee Meeting.]

**180055** Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

**180057** Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council

Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund (life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

**180058** Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi

Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Resolution No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting.]

**180074** Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]



- 180075** Discussion Item/Water System Projects
- A discussion item as proposed by Councilperson Fields, re: She would like to discuss water system projects at the next Finance Committee Meeting. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180076** Referral/Last Appearance Date/Ret. Brig. Gen. Michael McDaniel
- A referral by Councilperson Galloway to DPW, re: She would like to know when Ret. Brig. Gen. Michael McDaniel last appeared before Council. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180080** Referral/Kellogg Grant/Entire Proposal
- A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180083** Referral/Executive Session/Water Crisis Lawsuits
- A referral from Councilperson Mays to LAW, re: He requests an executive session on any outstanding litigation from the water crisis where the city and/or state are named as defendants. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits
- A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180085** Referral/Employment Contract/Whitney Frasier-Jenkins
- A referral from Councilperson Fields to LAW/HUMAN RESOURCES, re: She would like the employment contract for Whitney Frasier-Jenkins and a copy of her work log. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180142** Referral/Executive Session/Lawsuit Over Water Rates
- A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit filed by former Councilperson Scott Kincaid regarding water rates. [Referral Action Date: 3/12/2018 @ Special Affairs Committee Meeting.]
- 180160** Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

**180161** Referral/Justification/\$60 Service Fee

A referral as requested by Councilperson Fields to FIN: she would like justification for the \$60 ready-for-use charge on customers' water/sewer bills. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

**180180** Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

**180181** Referral/Justification/\$75.00 Turn-On, Turn-Off Fee

A referral as requested by Councilperson Fields to FIN/DPW: She would like justification for charging customers \$75.00 to turn water on and \$75.00 to turn water off. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

**180182** Referral/Justification/Number of Personnel/Water Turn-Ons, Turn-Offs

A referral as requested by Councilperson Fields to FIN/DPW: She would like to know how many people are needed to turn water on/off. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

**180203** Referral/Notice of Advancement/Interim City Treasurer

A referral as requested by Councilperson Fields to MAYOR/ADM: She would like to know why City Council was not notified that Amanda Trujillo is now Interim City Treasurer. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180204** Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180205** Referral/Itemized Billing Statements/Attorneys

A referral as requested by Councilperson Fields to FIN/LAW: She would like itemized billing statements for Attorney Kendall Williams and the Butzell Long Law Firm. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180206** Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180207** Referral/Executive Session/Water Lawsuit

A referral as requested by Councilperson Fields to LAW: She would like an executive session to update the City Council on the water lawsuit filed by former City Councilperson Scott Kincaid. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180233** Copy/Environmental Protection Agency (EPA)/Emergency Order

A referral from Councilperson Galloway to LEGAL: re, she would like a copy of the EPA emergency order given to each Councilperson. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting]

**180234** Update/Great Lakes Water Authority Contract

A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting]

**180266** Copy/Tax Lien List/Sorted by Ward

A referral from Councilperson Worthing to FIN, re: She would like a copy of customers on the tax lien list, broken down by ward. [Referral Action Date: 5/23/2018 @ Finance Committee Meeting.]

## **NEW BUSINESS**

## **ADJOURNMENT**