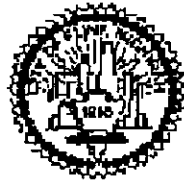


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, April 18, 2018

5:00 PM

Committee Room

FINANCE COMMITTEE

Kate Fields, Chairperson, Ward 4

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Jeri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

SPECIAL ORDER

180186 Special Order/Water Service Charges

A Special Order as requested by Councilperson Eva Worthing to discuss why water service charges are so high and other questions regarding water bills.

RESOLUTIONS

180188 Mersino Dewatering/Trailer-Mounted Diesel Trash Pumps

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Mersino Dewatering for trailer-mounted diesel trash pumps, in an amount NOT-TO-EXCEED \$135,643.00, as requested by Utilities/Water Service Center [Sewer Fund Acct. No. 590-540.208-726.000].

180189 Argus Group Holdings/Self-Contained Breathing Apparatus (SCBA)

Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue a purchase order to Argus Group Holdings for Self-Contained Breathing Apparatus (SCBA), as requested by the Fire Department, in an amount NOT-TO-EXCEED \$212,092.00 [General Fund Acct. No. 101-338.800-977.000 = \$19,281.00 and Assist Firefighters Grant Fund Acct. No. 296-338.800-977.000 = \$192,810.91].

180190 McNaughton McKay Electric Co./Additional Electrical Supplies

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to McNaughton McKay Electric Co., for additional electrical supplies, as requested by Maintenance, in an amount NOT-TO-EXCEED \$15,000.00, with an aggregate spend amount of \$340,950.00 [General Fund Acct. No. 101-753.200-726.000.] [On August 9, 2017, the Department of Purchases and Supplies was authorized to issue purchase orders to McNaughton McKay Electric Co. for electrical supplies for a three-year period. Facilities Management has requested additional electrical supplies.]

180191 Jack Doheny, Co./CCTV Mainline Inspection System Truck/Cameras

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order Jack Doheny Co. for a CCTV mainline inspection system truck with two (2) cameras, as requested by Fleet, in an amount NOT-TO-EXCEED \$239,880.96 [Fleet/Central Garage Fund Acct. No. 661-451.100-977.000].

- 180192** Applegate Chevrolet/Additional Oil Changes/Vehicle Repairs & Maintenance/Body Shop Repairs
- Resolution authorizing the Department of Purchases & Supplies, upon City Council's approval, to issue purchase orders to Applegate Chevrolet for additional oil changes and vehicle repairs and maintenance, and body shop repairs, as requested by Fleet, in an amount NOT-TO-EXCEED \$43,301.59 [Fleet/Central Garage Fund Acct. No. 661-451.100-930.000]. [NOTE: During FY 2018, the Purchasing Department issued purchase orders for oil changes, vehicle repairs and maintenance, and body shop repairs from Applegate Chevrolet in the amount of \$74,154.29. Fleet is requesting additional services.]
- 180193** Multi-Year/Lease Agreement/Xerox Corp./Multifunctional Copier Devices
- Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a four (4)-year lease agreement with Xerox Corp. for multifunctional copier devices, as requested by Purchasing, in an annual amount NOT-TO-EXCEED \$134,844.00, plus any additional overages of copy count allowances. [NOTE: Monthly funding for said expenses will be charged to the appropriate department's 823.000 account, and \$300.00 will be charged to Information Services Acct. No. 636-228.100-850.000. Funds include General, Police, Sewer, Water, Major Street, Local Street, Information Services and Building Inspection.]
- 180194** Easement Agreement/City of Flint/Consumers Energy Co./Electrical Service/City-Owned Property
- Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to enter into the Easement Agreement with Consumers Energy Co. to access a portion of the City of Flint's property located at 325 Beach Street, Flint. [NOTE: Easement Agreement is attached.]

DISCUSSION ITEMS

- 180181** Referral/Justification/\$75.00 Turn-On, Turn-Off Fee
- A referral as requested by Councilperson Fields to FIN/DPW: She would like justification for charging customers \$75.00 to turn water on and \$75.00 to turn water off. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]
- 180182** Referral/Justification/Number of Personnel/Water Turn-Ons, Turn-Offs
- A referral as requested by Councilperson Fields to FIN/DPW: She would like to know how many people are needed to turn water on/off. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

- 170061 Referral/Copy/Public Relations Contract
- Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170066 Referral/Business Customers/Legal Action/Multi-Unit Developments
- Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170388 Discussion Item/Ward Accounts
- Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170390 Discussion Item/State of Michigan Reimbursements
- Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170420 Ordinances/Oversight/Residential Medical Marijuana
- Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170422 Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170424 Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers
- Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170577 Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

170601 Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

180001 Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

180002 Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180003 Referral/Change Orders/Fast Start Vendors

Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180015 Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180016 Referral/List/FAQs/Water Residential Assistance Program (WRAP)

Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance

Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180019

Referral/City of Flint/How Much Unfilled Positions Are Worth

A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180020

Referral/Water Fund Revenues

A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180021

Referral/Accounts/Long Outstanding Balance Sheet Account

A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180022

Referral/Information Requested of Community & Economic Development

A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180023

Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180025

Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180026

Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

- 180051** Referral/Discussion Item/Citizens' Participation Plan/HUD Guidelines
- Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a discussion item on the Citizens' Participation Plan. She would also like past Citizens' Participation Plans and HUD guidelines for such plans provided to the City Council. [Referral Action Date: 2/7/2018 @ Finance Committee Meeting.]
- 180055** Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange
- Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]
- 180057** Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council
- Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund (life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]
- 180058** Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi
- Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Resolution No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting.]
- 180074** Referral/Copies/Current & Revised/WIIN Project Plans
- Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180075** Discussion Item/Water System Projects

A discussion item as proposed by Councilperson Fields, re: She would like to discuss water system projects at the next Finance Committee Meeting. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180076 Referral/Last Appearance Date/Ret. Brig. Gen. Michael McDaniel

A referral by Councilperson Galloway to DPW, re: She would like to know when Ret. Brig. Gen. Michael McDaniel last appeared before Council. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180079 Referral/Repealing/Amending Emergency Manager Orders

A referral from Councilperson Fields to LAW, re: She would like to discuss the process of amending/appealing Emergency Manager Orders. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180080 Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180083 Referral/Executive Session/Water Crisis Lawsuits

A referral from Councilperson Mays to LAW, re: He requests an executive session on any outstanding litigation from the water crisis where the city and/or state are named as defendants. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180084 Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180085 Referral/Employment Contract/Whitney Frasier-Jenkins

A referral from Councilperson Fields to LAW/HUMAN RESOURCES, re: She would like the employment contract for Whitney Frasier-Jenkins and a copy of her work log. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180142 Referral/Executive Session/Lawsuit Over Water Rates

A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit filed by former Councilperson Scott Kincaid regarding water rates. [Referral Action Date: 3/12/2018 @ Special Affairs Committee Meeting.]

180160 Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

180161 Referral/Justification/\$60 Service Fee

A referral as requested by Councilperson Fields to FIN: she would like justification for the \$60 ready-for-use charge on customers' water/sewer bills. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

NEW BUSINESS**ADJOURNMENT**