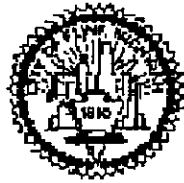


City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, March 7, 2018

5:00 PM

Committee Room

FINANCE COMMITTEE

Kate Fields, Chairperson, Ward 4

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

EXECUTIVE SESSION

An Executive Session as requested by the Department of Law to update the City Council regarding the Ronald Wetherall Worker's Compensation Case.

SPECIAL ORDER

180107 Special Order/Kellogg Grant

A Special Order for further discussion of the Kellogg Grant, as requested by Council President Herb Winfrey and Councilperson Allan Griggs.

RESOLUTIONS

180109 Detroit Salt/Additional Bulk Salt

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue change order #1 to the purchase order to Detroit Salt for bulk salt, in an amount NOT-TO-EXCEED \$42,711.00, for a revised total of \$342,711.00, as requested by Street Maintenance. [Major Street Fund Acct. No. 202-449.201-726.000]. [NOTE: On October 11, 2017, the Department of Purchases and Supplies issued a purchase order to Detroit Salt for the FY2018 Fiscal Year as part of a cooperative effort with the Genesee County Road Commission. Due to a significantly higher snowfall this winter season, Street Maintenance is requesting an additional \$42,711.00 for salt.]

180110 Change Order #1/Two-Year Contract/Modern Concrete/Additional Concrete Materials

Resolution resolving that the proper city officials, upon City Council's approval, are authorized to enter into change order #1 to the contract with Modern Concrete Products for additional concrete materials, as requested by Street Maintenance, in an amount NOT-TO-EXCEED \$46,000.00, for an aggregate total of \$395,000.00 [Major Street Fund Acct. No. 202-449.201-726.000 = \$22,000.00 and Acct. No. 202-449.211-726.000 = \$6,500.00; and Local Street Fund Acct. No. 203-449.201-726.000 = \$11,000.00 and Acct. No. 203-449.211-726.000 = \$6,500.00].

180111 Change Order #1/Two-Year Pricing Agreement/Aldridge Trucking/Additional Topsoil

Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue change order #1 to the purchase agreement with Aldridge Trucking for additional topsoil, as requested by Street Maintenance, in an amount NOT-TO-EXCEED \$18,035.00, for a revised FY2018 amount of

\$145,535.00, and a total aggregate amount of \$273,035.00 [Major Street Fund Acct. No. 202-449.201-726.000].

180112 Change Order #2/Contract/Cut Rite Lawn Services/Mowing Abatement/Right of Ways/Past Due Invoice

Resolution resolving that the proper City Officials are authorized to enter into change order #2 (to the contract with) Cut Rite Lawn Services for mowing abatement of right-of-ways, as requested by Street Maintenance, in an amount NOT-TO-EXCEED \$1,402.50, with an aggregate spend amount of \$96,402.50 [Local Street Fund Acct. No. 203-449.201-801.000]. [NOTE: On August 10, 2017, the Department of Purchases & Supplies entered into change order #1 with Cut Rite Lawn Services for \$50,000.00. Street Maintenance recently requested an additional \$1,402.50 to pay an outstanding invoice.]

180113 CO#2/Contract Extension/AFSCME Local 1600/AFSCME Local 1799/Right-of-Way Restoration Services After Water Service Line Repair

Resolution resolving that the proper city officials are hereby authorized to enter into change order #2 to the contract with AFSCME Local 1600 and AFSCME Local 1799 to extend the contract for pavement/right-of-way repair/restoration services after water service line repair until September 30, 2018, as requested by Purchasing. [NOTE: Funding will come from the Water Infrastructure Improvements for the Nation (WIIN) grant and/or the Children Health Insurance Program (CHIP), using the Water Fund account.]

180114 CO#4/Contract Extension/Zito Construction/Pavement Right-of-Way Restoration Services After Water Service Line Repair

Resolution resolving that the proper city officials are authorized to enter into change order #3 to the contract with Zito Construction to extend the contract for pavement/right-of-way repair/restoration services after water service line repair until September 30, 2018, as requested by Purchasing. [NOTE: Funding will come from the Water Infrastructure Improvements for the Nation (WIIN) grant and a Children's Health Insurance Program (CHIP), using the Water Fund account.]

180115 Four-Year Agreement/Loomis Armored U.S., Inc./Armored Car Services

Resolution authorizing the proper city officials to issue purchase orders to Loomis Armored U.S., Inc. for armored car pickup services, as requested by Customer Service, in an amount NOT-TO-EXCEED \$24,000.00 per year through FY2021, pending adoption of each year's budget [General Fund Acct. No. 101-253.200-801.100]. [NOTE: According to the Staff Review, the Customer Service Center needs an armored car service to transport cash and checks to JP Chase in Detroit.]

180116 Contract/Rowe Engineering, Inc./Preliminary Engineering Services/Court Street Rehabilitation

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Rowe Engineering, Inc. for preliminary engineering services for the Court Street Rehabilitation Project from Crap Street to Center Road, as requested by DPW/Street Maintenance, in an amount NOT-TO-EXCEED \$227,267.58 [Major Street Fund Acct. No. 202-441.702-801.000]. [NOTE: Rowe Engineering, Inc. was one of four engineering firms pre-qualified by the City of Flint to provide engineering services for construction projects. DPW received letters of interest from three of those firms, with Rowe being the lowest responsive bidder.]

180117 Easement Agreement/City of Flint/Consumers Energy Co./Natural Gas Pipeline/City-Owned Property

Resolution resolving that the City of Flint Planning & Development staff, upon City Council's approval, are hereby authorized to executive the easement agreement and appropriate \$55,160.89 into Parks Fund Revenue Acct. No. 208-752.102-668.000. [NOTE: Consumers Energy Co. is in the process of securing rights for a new and/or replacement gas pipeline through Genesee County, which will affect city-owned park property north of Coldwater Road. Consumers will reimburse the city \$28,260.00 for the easement, and \$26,900.89 for the loss of timber and tree appraisal.] [NOTE: The Parcel Identification Numbers are 16-18-400-100 and 16-18-200-001.] [NOTE: Easement Agreement is not attached.]

180118 Change Order #2/Genesee County Habitat for Humanity/Formerly HOME Investment Partnership Funds/Rehabilitation/Two (2) Homes

Resolution resolving that the proper city officials are authorized to execute change order #2 to increase the Genesee County Habitat for Humanity HOME Purchase, Rehab, Resale Contract 14-134 by \$35,000.000 [General Fund Acct. No. 101-371.209-801.000], as requested by the Community and Economic Development. [NOTE: Salem Housing was selected as a developer to complete several properties in their target areas using HOME Investment Partnership Funds; however, six homes were unfinished. The city contracted with Habitat for Humanity to finish the remaining homes. Currently there are two homes to complete: 621 West Hamilton and 1424 Garland. Since the majority of the work that remains to be completed were paid for with HOME grant funds in the past, then destroyed by vandalism, it is necessary to utilize General Fund money to complete the work.]

DISCUSSION ITEMS

180074 Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180075 Discussion Item/Water System Projects

A discussion item as proposed by Councilperson Fields, re: She would like to discuss water system projects at the next Finance Committee Meeting. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180076 Referral/Last Appearance Date/Ret. Brig. Gen. Michael McDaniel

A referral by Councilperson Galloway to DPW, re: She would like to know when Ret. Brig. Gen. Michael McDaniel last appeared before Council. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180077 Referral/Ward Mowing Zones/Bid Documents

A referral from Councilperson Galloway to DPW/PURCHASING, re: She would like Ward maps outlining mowing zones and the original bid documents by potential contractors. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180078 Referral/Emergency Manager/Orders 10 and 33

A referral from Councilperson Fields to LAW, re: She would like an update on Emergency Manager Orders 10 and 33. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180080 Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180081 Referral/Role/Economic Development Corp. (EDC)

A referral from Councilperson Fields to PLANNING/DEVELOPMENT, re: She would like for City Council members to be given an explanation of the Economic Development Corp. (EDC) -- what it does and what role it plays in the City of Flint. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180082 Referral/Executive Session/Police Lawsuit

A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit where police allegedly returned a gun to a suicidal person. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180083 Referral/Executive Session/Water Crisis Lawsuits

A referral from Councilperson Mays to LAW, re: He requests an executive

session on any outstanding litigation from the water crisis where the city and/or state are named as defendants. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180084 Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180085 Referral/Employment Contract/Whitney Frasier-Jenkins

A referral from Councilperson Fields to LAW/HUMAN RESOURCES, re: She would like the employment contract for Whitney Frasier-Jenkins and a copy of her work log. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting].

180093 Discussion Item/Water Fund

A discussion item as requested by Councilperson Mays regarding the City's Water Fund.

OLD, OUTSTANDING DISCUSSION ITEMS

170061 Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170066 Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170388 Discussion Item/Ward Accounts

Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170390 Discussion Item/State of Michigan Reimbursements

Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next

Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170420 Ordinances/Oversight/Residential Medical Marijuana

Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170422 Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170424 Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers

Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170577 Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

170600 Referral/Objection to the Transfer of Tax Reverted Property from Genesee County to the City of Flint

Referral by Councilperson Fields to FIN/ADMIN: Public Act 123 requires the Treasurer of Genesee County to give a list to the Flint City Clerk containing all of the city property that the Treasurer has foreclosed upon and that has not been sold prior to December 1st. These properties automatically revert back to the City of Flint unless written objection is received by Genesee County. At this time, objected properties are ultimately managed by the Genesee County Land Bank Authority. Ms. Fields would like to know the approximate annual number of tax reverted properties the City of Flint has objected to transferring that ended up being managed by the Land Bank, for as long as this has been the process. [Referral Action Date: 12/11/2017 @ Special Affairs Committee Meeting.]

170601 Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax

reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

180001 Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

180002 Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180003 Referral/Change Orders/Fast Start Vendors

Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180014 Referral/List/Emergency Manager Orders

Referral by Councilperson Fields to LAW: She would like a list of Emergency Manager Orders and the following information about them: A synopsis of each, what is still in effect and a link to find them online. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180015 Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180016 Referral/List/FAQs/Water Residential Assistance Program (WRAP)

Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180019 Referral/City of Flint/How Much Unfilled Positions Are Worth

A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180020 Referral/Water Fund Revenues

A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180021 Referral/Accounts/Long Outstanding Balance Sheet Account

A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180022 Referral/Information Requested of Community & Economic Development

A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180023 Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180025 Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180026 Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180031 Budget-to-Actual Report

City of Flint Interim Chief Financial Officer Hughey Newsome will discuss the budget-to-actual report and key findings through December 31, 2017.

180051

Referral/Discussion Item/Citizens' Participation Plan/HUD Guidelines

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a discussion item on the Citizens' Participation Plan. She would also like past Citizens' Participation Plans and HUD guidelines for such plans provided to the City Council. [Referral Action Date: 2/7/2018 @ Finance Committee Meeting.]

180055

Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Reso. No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting]

180057

Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council

Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund (life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting]

180058

Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi

Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Reso. No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting]

NEW BUSINESS

ADJOURNMENT