

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Thursday, March 22, 2018

5:00 PM

Committee Room

FINANCE COMMITTEE

Kate Fields, Chairperson, Ward 4

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

SPECIAL ORDERS

180149 Special Order/Water Fund

A Special Order as requested by Finance Director Hughey Newsome to update City Council members on the current state of the water fund and what steps need to be taken to address its future solvency (and a pathway to lower water rates).

180150 Special Order/Budget Process

A Special Order as requested by Finance Director Hughey Newsome to discuss the upcoming budget process and the responsibility of the City Council in finalizing the city's budget, along with key upcoming meeting dates and associated objectives.

RESOLUTIONS

180113 CO#2/Contract Extension/AFSCME Local 1600/AFSCME Local 1799/Right-of-Way Restoration Services After Water Service Line Repair

Resolution resolving that the proper city officials are hereby authorized to enter into change order #2 to the contract with AFSCME Local 1600 and AFSCME Local 1799 to extend the contract for pavement/right-of-way repair/restoration services after water service line repair until September 30, 2018, as requested by Purchasing. [NOTE: Funding will come from the Water Infrastructure Improvements for the Nation (WIIN) grant and/or the Children Health Insurance Program (CHIP), using the Water Fund account.]

180114 CO#4/Contract Extension/Zito Construction/Pavement Right-of-Way Restoration Services After Water Service Line Repair

Resolution resolving that the proper city officials are authorized to enter into change order #3 to the contract with Zito Construction to extend the contract for pavement/right-of-way repair/restoration services after water service line repair until September 30, 2018, as requested by Purchasing. [NOTE: Funding will come from the Water Infrastructure Improvements for the Nation (WIIN) grant and a Children's Health Insurance Program (CHIP), using the Water Fund account.]

180143 D & K Truck/Six (6) Dump Bodies/Six (6) Front Snow Plows

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to D & K Truck for six (6) dump bodies and six (6) front snow plows, as requested by Fleet, in an amount NOT-TO-EXCEED \$285,516.00 Fleet/Central Garage Fund Acct. No.

661-451.100-977.500].

180144

Genesee County Road Commission/Guardrails, Nuts & Bolts

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to the Genesee County Road Commission for miscellaneous guardrails, nuts and bolts, in an amount NOT-TO-EXCEED \$8,600.00, with an aggregate spend amount of \$80,100.00, as requested by Street Maintenance. [Local Street Fund Acct. No. 203-449.201-726.000]. [NOTE: During 2018, the Purchasing Department issued purchase orders for trunkline maintenance from the Genesee County Road Commission, and now has received a request from Street Maintenance for miscellaneous guardrails, nuts and bolts.]

180145

Macallister Machinery Co./Rental of Caterpillar Backhoes/Outstanding Invoices

Resolution authorizing the Department of Purchases and Supplies, upon City Council's approval, to issue a purchase order to pay outstanding invoices to Macallister Machinery Co. for Caterpillar backhoe rentals, as requested by Street Maintenance, in an amount NOT-TO-EXCEED \$25,575.50 and an aggregate spend amount of \$92,325.50 [Major Street Fund Acct. No. 202-449.203-940.000 = \$20,000.00 and Acct. No. 202-449.201-940.000 = \$5,575.50.]

180146

Multi-Year Contract/PrintComm/Printing & Mailing/Consumer Confidence Reports

Resolution authorizing the proper city officials, upon the City Council's approval, to enter into a three-year contract with PrintComm for printing and mailing of consumer confidence reports, as requested by Utilities/Water Plant, in an annual amount NOT-TO-EXCEED \$33,142.00, plus any adjustments for postal costs (The annual amounts, pending adoption of each year's budget, will be \$10,985.00 for FY2019, \$11,046.92 for FY2020 and \$33,142.00 for FY2021) [Water Fund Acct. No. 591-545.200-900.000.]

180147

Rescission/Consulting Agreement/Matthew A. Gibb/Resolution 180068

Resolution resolving that city officials are authorized to do all things necessary to rescind Resolution 180068, adopted February 26, 2018. [NOTE: On February 26, 2018, Matthew A. Gibb was approved by the Flint City Council to serve as an Economic Development Consultant. On February 28, 2018, a letter was received from Mr. Gibb informing Mayor Karen Weaver that he would have to decline the offer.]

180148

Consulting Agreement/Roderick Miller/Kellogg Grant for Economic Development

Resolution resolving that the Flint City Council approves the recommendation by Mayor Karen Weaver to enter into the Economic Development Consulting

Agreement with Consultant Roderick Miller. [NOTE: On February 26, 2018, Matthew A. Gibb was approved by the Flint City Council to serve as an Economic Development Consultant. On February 28, 2018, a letter was received from Mr. Gibb informing Mayor Karen Weaver that he would have to decline the offer. Mr. Miller will be paid \$12,500.00 monthly from April 2, 2018 through April 2, 2019 through Kellogg Grant Acct. No. 296-728.400-801.000.]

DISCUSSION ITEMS

180142 Referral/Executive Session/Lawsuit Over Water Rates

A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit filed by former Councilperson Scott Kincaid regarding water rates. [Referral Action Date: 3/12/2018 @ Special Affairs Committee Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

170061 Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170066 Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170388 Discussion Item/Ward Accounts

Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170390 Discussion Item/State of Michigan Reimbursements

Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170420 Ordinances/Oversight/Residential Medical Marijuana

Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential

medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170422 Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170424 Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers

Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170577 Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

170600 Referral/Objection to the Transfer of Tax Reverted Property from Genesee County to the City of Flint

Referral by Councilperson Fields to FIN/ADMIN: Public Act 123 requires the Treasurer of Genesee County to give a list to the Flint City Clerk containing all of the city property that the Treasurer has foreclosed upon and that has not been sold prior to December 1st. These properties automatically revert back to the City of Flint unless written objection is received by Genesee County. At this time, objected properties are ultimately managed by the Genesee County Land Bank Authority. Ms. Fields would like to know the approximate annual number of tax reverted properties the City of Flint has objected to transferring that ended up being managed by the Land Bank, for as long as this has been the process. [Referral Action Date: 12/11/2017 @ Special Affairs Committee Meeting.]

170601 Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

180001 Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money

has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

180002 Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180003 Referral/Change Orders/Fast Start Vendors

Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180014 Referral/List/Emergency Manager Orders

Referral by Councilperson Fields to LAW: She would like a list of Emergency Manager Orders and the following information about them: A synopsis of each, what is still in effect and a link to find them online. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180015 Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180016 Referral/List/FAQs/Water Residential Assistance Program (WRAP)

Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180019 Referral/City of Flint/How Much Unfilled Positions Are Worth

A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180020 Referral/Water Fund Revenues

A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180021 Referral/Accounts/Long Outstanding Balance Sheet Account

A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180022 Referral/Information Requested of Community & Economic Development

A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180023 Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180025 Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180026 Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180051 Referral/Discussion Item/Citizens' Participation Plan/HUD Guidelines

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a discussion item on the Citizens' Participation Plan. She would also like past Citizens' Participation Plans and HUD guidelines for such plans provided to the City Council. [Referral Action Date: 2/7/2018 @ Finance Committee Meeting.]

180055 Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email

Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Reso. No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

180057 Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council

Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund (life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

180058 Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi

Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Reso. No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting.]

180074 Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180075 Discussion Item/Water System Projects

A discussion item as proposed by Councilperson Fields, re: She would like to discuss water system projects at the next Finance Committee Meeting. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180076 Referral/Last Appearance Date/Ret. Brig. Gen. Michael McDaniel

A referral by Councilperson Galloway to DPW, re: She would like to know when Ret. Brig. Gen. Michael McDaniel last appeared before Council. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

- 180077** Referral/Ward Mowing Zones/Bid Documents
- A referral from Councilperson Galloway to DPW/PURCHASING, re: She would like Ward maps outlining mowing zones and the original bid documents by potential contractors. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180078** Referral/Emergency Manager/Orders 10 and 33
- A referral from Councilperson Fields to LAW, re: She would like an update on Emergency Manager Orders 10 and 33. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180079** Referral/Repealing/Amending Emergency Manager Orders
- A referral from Councilperson Fields to LAW, re: She would like to discuss the process of amending/appealing Emergency Manager Orders. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180080** Referral/Kellogg Grant/Entire Proposal
- A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180081** Referral/Role/Economic Development Corp. (EDC)
- A referral from Councilperson Fields to PLANNING/DEVELOPMENT, re: She would like for City Council members to be given an explanation of the Economic Development Corp. (EDC) -- what it does and what role it plays in the City of Flint. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180082** Referral/Executive Session/Police Lawsuit
- A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit where police allegedly returned a gun to a suicidal person. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180083** Referral/Executive Session/Water Crisis Lawsuits
- A referral from Councilperson Mays to LAW, re: He requests an executive session on any outstanding litigation from the water crisis where the city and/or state are named as defendants. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits
- A referral from Councilperson Fields to LAW, re: She would like to know how many

lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180085 Referral/Employment Contract/Whitney Frasier-Jenkins

A referral from Councilperson Fields to LAW/HUMAN RESOURCES, re: She would like the employment contract for Whitney Frasier-Jenkins and a copy of her work log. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

NEW BUSINESS

ADJOURNMENT