

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, February 7, 2018

5:00 PM

Committee Room

FINANCE COMMITTEE

Kate Fields, Chairperson, Ward 4

*Eric Mays, Ward 1
Santino J. Guerra, Ward 3
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Maurice Davis, Ward 2
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

EXECUTIVE SESSION

An Executive Session as requested by the Department of Law to update the City Council regarding Charles Smith v City of Flint.

SPECIAL ORDERS

180042 Special Order/Alan Wong/AECOM

Special Order as requested by the Finance Department to allow Alan Wong and other representatives of AECOM to present an update on the Fast Start Program.

180043 Special Order/Grand Bargain Water Relief Fund

Special Order as requested by the Finance Department to update City Council on the Grand Bargain Water Relief Fund, including how the funds will be provided and who will administer them.

RESOLUTIONS

180032 Budget Amendment/Transfer of Funds/Fleet Maintenance Fund Balance

Resolution resolving that the appropriate city officials are hereby authorized to do all things necessary to amend the 2017-2018 budget of the City of Flint to reflect the changes requested in the city's Fleet Maintenance Fund (661) for a total change of \$950,000.00, as requested by Fleet. [NOTE: According to the Staff Review, Fleet is requesting a fund balance transfer of \$612,476.59 to cover FY2017 equipment purchases that were delivered after the Fiscal Year started. Another \$330,610.90 is needed to complete planned equipment purchases for the 2017-2018 Fiscal Year. The funds will be transferred from the 661 Fund Balance to Fleet Vehicle Acct. No. 661-451.100-977.500.]

180033 Recognition/Gun Sale Revenue from Auctions

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to set up restricted accounts and to recognize all current and future revenues and to appropriate same from the sale of guns from the City of Flint property. [NOTE: The Flint Police Department was authorized to sell firearms from property under Resolution No. 170185. The department wants approval to recognize all current and future revenues and set up appropriations in the same amounts. The accounts to be set up to recognize restricted revenues and appropriations are as follows: Revenue Acct. No. 296-305.200-649.000; Overtime Acct. No. 296-305.200-709.000; Direct Fringe Acct. No. 296-305.200-719.100; Supplies Acct. No. 296-305.200-726.000; Professional Services Acct. No. 296-305.200-801.000; and Equipment Acct. No. 296-305.200-977.000.]

180034 Sorenson Forensics/Sexual Assault Kits & Processing

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue purchase orders to Sorenson Forensics for sexual assault kits and processing services, in the amount of \$250,992.00, with funding from Office of District Attorney 2015 Grant for Sexual Assault Kits Acct. No. 296-301.733-801.000 = \$22,410.00 and the Federal Department of Justice 2015 Grant for Sexual Assault Kits Initiative Acct. No. 296-301.732-801.000 = \$228,582.00.

180035 Settlement/Ron Rutherford v City of Flint, et al./Genesee County Circuit Court No. 03-76113

Resolution resolving that the Acting City Administrator hereby authorizes settlement in the matter of (Ron) Rutherford v City of Flint, et al., Genesee County Circuit Court No. 03-76113, in the amount of \$304,894.44, in satisfaction of any and all claims arising out of said matter, with payment to be drawn from appropriated funds in Litigation and Suits Acct. No. 677-266.200-956.300.

180036 Multi-Year/Agreement/Dearborn National Insurance Co./Third-Party Administrator/Life & Short-Term Disability Insurance

Resolution resolving that the Finance Department do all things necessary to enter into a three-year agreement with Dearborn National Insurance Co. for its life and short-term disability insurance coverage, in the amount of \$43,238.00 for the rest of FY2018, \$135,046.00 for FY2019, \$145,713.00 for FY2020 and \$97,142.00 for July 1, 2020 through February 2021, for a total cost NOT-TO-EXCEED \$421,139.00, as requested by Finance, with funding to come from Acct. No. 627-853.300-717.000. [NOTE: The city's healthcare consultant, Cornerstone Municipal Group, recommended that the city contract with Dearborn National Insurance Co. to administer its life and short-term disability insurance coverage.] [NOTE: Bids and an overview of the plan are attached.]

180037 Policies & Guidelines/Consideration of Poverty Exemption Applications

Resolution resolving that to be eligible for consideration of a hardship exemption pursuant to MCL 211.7u in the City of Flint that a person must be the owner and must occupy the property as a homestead, as defined, for which the exemption is requested; file a completed and notarized application; submit copies of federal and state income tax returns for all persons that resided in the homestead, including property tax credit forms and/or Statement of Benefits paid from the Michigan Department of Social Services or Social Security Administration; and meet City of Flint poverty income standards (see attached), AND, resolving that the City of Flint Board of Review may deviate from the established policy and guidelines only for substantial and compelling reasons, and that the applicant will be notified in writing the reasons for deviating from the policy and guidelines for hardship exemption,

AND, resolving that to conform with the provisions of Public Act 390 of 1994, this resolution is hereby given immediate effect, as requested by the Assessment Division.

180038 Policy Amendment/Filing Protests by Letter

Resolution resolving that resident taxpayers may file their protests of assessments by letter to the Board of Review, as requested by Assessments. [NOTE: Section 211.30 of the General Property Tax Act has been amended to allow the governing body of a city or township to adopt a resolution to provide that a resident taxpayer may file their protest of property assessment by letter without an appearance by the taxpayer and/or his/her agent at the Board of Review Meeting. Previously, only non-residents could protest by letter.]

DISCUSSION ITEMS

180031 Budget-to-Actual Report

City of Flint Interim Chief Financial Officer Hughey Newsome will discuss the budget-to-actual report and key findings through December 31, 2017 (copy attached).

180014 Referral/List/Emergency Manager Orders

Referral by Councilperson Fields to LAW: She would like a list of Emergency Manager Orders and the following information about them: A synopsis of each, what is still in effect and a link to find them online. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180015 Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180016 Referral/List/FAQs/Water Residential Assistance Program (WRAP)

Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180019 Referral/City of Flint/How Much Unfilled Positions Are Worth

A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

- 180020** Referral/Water Fund Revenues
- A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180021** Referral/Accounts/Long Outstanding Balance Sheet Account
- A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180022** Referral/Information Requested of Community & Economic Development
- A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180023** Referral/Breakdown/\$100,000.00 For Seven (7) Homes
- A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180024** Referral/Advertising the Seven (7) Recently Acquired Homes
- A referral from Councilperson Mays to FIN/LAW/PLANNING & DEVELOPMENT: He would like to know if the city can advertise, for \$100 each, the seven (7) homes that it recently assumed ownership of. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180025** Referral/Copy/'Transfer of Property'
- A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180026** Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes
- A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

- 170061** Referral/Copy/Public Relations Contract
- Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170066** Referral/Business Customers/Legal Action/Multi-Unit Developments
- Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170388** Discussion Item/Ward Accounts
- Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170390** Discussion Item/State of Michigan Reimbursements
- Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]
- 170420** Ordinances/Oversight/Residential Medical Marijuana
- Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170422** Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers
- Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170577 Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

170600 Referral/Objection to the Transfer of Tax Reverted Property from Genesee County to the City of Flint

Referral by Councilperson Fields to FIN/ADMIN: Public Act 123 requires the Treasurer of Genesee County to give a list to the Flint City Clerk containing all of the city property that the Treasurer has foreclosed upon and that has not been sold prior to December 1st. These properties automatically revert back to the City of Flint unless written objection is received by Genesee County. At this time, objected properties are ultimately managed by the Genesee County Land Bank Authority. Ms. Fields would like to know the approximate annual number of tax reverted properties the City of Flint has objected to transferring that ended up being managed by the Land Bank, for as long as this has been the process. [Referral Action Date: 12/11/2017 @ Special Affairs Committee Meeting.]

170601 Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

180001 Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

Response received

180002 Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

180003 Referral/Change Orders/Fast Start Vendors

Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

NEW BUSINESS

ADJOURNMENT