

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, October 17, 2018

5:00 PM

Committee Room

GOVERNMENTAL OPERATIONS COMMITTEE

Santino J. Guerra, Chairperson, Ward 3

*Eric Mays, Ward 1
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2
Jerri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

SPECIAL ORDER

180513 Special Order/Labor Violations/Grievances

A Special Order as requested by Councilperson Fields to discuss labor violations and grievances that have been filed. She asks for the following individuals attend the meeting: Human Resources Director Makini Jackson, Chief Legal Officer Angela Wheeler, City Administrator Steve Branch and Union Representatives Sam Muma and Don Lewis.

RESOLUTIONS

None

APPOINTMENTS

180543 Appointment/Genesee County 9-1-1 Consortium Commission/Rodney Stephen Branch

Resolution resolving that Mayor Karen Weaver hereby appoints Rodney Stephen Branch (607 East Second Avenue, Apartment 302, Flint, MI 48502) to represent the City of Flint at the Genesee County 9-1-1 Consortium meetings. [NOTE: No term of office is listed.]

DISCUSSION ITEMS

180536 Referral/GLWA Board Appointment

Referral by Councilperson Fields to ADMIN, re: She would like to know the current status of the City's expected appointment to the Great Lakes Water Authority (GLWA) Board. [Referral Action Date: 10/8/2018 @ Special Affairs Committee Meeting.]

180537 Referral/Possible Business Violations

Referral by Councilperson Mays to POLICE/PLANNING and DEVELOPMENT, re: He asks that the business at 1709 S. Saginaw Street (Platinum Hookah) be checked with regard to underage drinking, and drinking and marijuana usage taking place outside of the building. Complainant (owner of business at 1714 S. Saginaw) states that he has trouble keeping Platinum's customers from using his parking lot, that he has been threatened numerous times, and that the majority of the issues he is experiencing stem from the underage drinking. [Referral Action Date: 10/8/2018 @ City Council Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

- 160112** Discussion/Genesee County Land Bank/Immunity Agreement
- Councilperson Eric Mays would like to discuss the Genesee County Land Bank's Immunity Agreement.
- 160410** Status/Speech Dictation Software
- Referral made by Councilperson Eric Mays to CITY ADMINISTRATOR/POLICE CHIEF: He would like to know the status of speech dictation software. Please provide in writing for all councilpersons.
- 170024** Referral/Contract and Information/Natalie Pruett/Rebuild Flint the Right Way
- Referral by Councilperson Fields to ADMIN, re: She requests a copy of the contract between the City and Natalie Pruett, as well a copy of the work produced for funding to this point for the Rebuild Flint the Right Way Project. [Referral Action Date: 1/09/2017 @ Special Affairs Committee Meeting.]
- 170123** Referral/Personnel Policy on Nepotism and Cronyism
- Referral by Councilperson Fields to LEGAL/HUMAN RESOURCES/ADMIN, re: During the February 27th Special Affairs Committee meeting, representatives from the Human Resources Department stated that, sometime during the last year, they submitted to Legal a personnel policy regarding nepotism and/or cronyism for its review. Ms. Fields asks that HR provide a copy of this draft document to the City Council for its perusal. [Referral Action Date: 2/27/2017 @ Special Affairs Committee Meeting.]
- 170253** Referral/Organization Chart
- Referral by Councilperson Fields to MAYOR/ADM, She would like a detailed organization chart for the city that lists titles and the name of the person who currently holds each position. [Referral Action Date: 5/3/2017 @ Governmental Operations Committee Meeting.]
- 170255** Referral/Road Construction Plan/PACER Report
- Referral by Councilperson Fields: She would like to know if there is a road reconstruction plan. If there is she would like a copy. She would also like the latest PACER report, broken down by ward. [Referral Action Date: 5/3/2017 @ Governmental Operations Committee Meeting.]
- 170402** Discussion Item/Michigan Civil Rights Commission (MCRC)/Resolution for Racial Equity

A discussion item as requested by Councilperson Mays, re: He would like to discuss the recommendations/resolution mentioned during a July 10th MCRC presentation on racial equity. [Referral Action Date: 7/10/2017 @ City Council Meeting.]

170443 Discussion Item/Fund for High Water Bill Assistance

Discussion Item proposed by Councilperson Mays: He would like to discuss setting aside \$200,000.00 to \$300,000.00 to help constituents with high water bills. [Referral Action Date: 8/9/2017 @ Governmental Operations Committee Meeting.]

170472 Referral/Report on New Water Meters

Referral by Councilperson Fields to PURCHASING/WATER PLANT, re: She would like an update on the new water meters/transponders that have been installed within the city. Is there software available to utilize these new meters to their fullest capacity (e.g. more accurate usage/billing)? If so, how much will this software cost? [Referral Action Date: 8/28/2017 @ Special Affairs Committee Meeting.]

170498 Referral/State Law/Pawning of Municipal Equipment

A referral for LAW as requested by Councilpersons Mays, re: He would like a copy of state law that talks about pawn shops not accepting governmental property. [Referral Action Date: 9/6/2017 @ Governmental Operations Committee Meeting.]

170530 Discussion Item/Transition Houses

Discussion item proposed by Councilperson Mays, re: He would like to discuss prison transition houses and what can be done about them.

170583 Allocate Dollars/High Water Bills

Referral from Councilperson Mays to FIN: He asks the Finance Director to set aside money for high water bills. [Referral Action Date: 11/21/17 @ Governmental Operations Committee Meeting.]

170599 Council Review/Rules Governing Meetings of the Council

Per the "Rules Governing Meetings of the Council", the Flint City Council shall review the "Rules Governing Meetings of the Council." [NOTE: The "Rules Governing Meetings of the Council" were originally adopted by the City Council on May 10, 1976, with a 1st Amendment adopted May 24, 2010, a 2nd Amendment adopted on April 27, 2015, and a 3rd Amendment adopted on June 12, 2017.]

- 180005** Referral/Police Investigation/Clubs With Recent Violations
- A referral by Councilperson Galloway for LAW/POLICE: She would like to know the status of the investigations into clubs with recent violations, including one on Saginaw Street and Piece of the Rock on Dort Highway. [Referral Action Date: 1/3/2018 @ Governmental Operations Committee Meeting.]
- 180018** Discussion Item/City of Flint Charter
- Discussion item proposed by Councilperson Mays, re: He would like a discussion of the new Flint City Charter on the next Governmental Operations Agenda. [Referral Action Date: 1/3/2018 @ Governmental Operations Committee Meeting.]
- 180056** Referral/Legal Opinion/Harassment and Discrimination in the Workplace
- Referral by Councilperson Fields to CITY ATTORNEY, re: She asks for a legal opinion as to whether or not Councilperson Mays' conduct during some council/committee meetings rises to the level of harassment, threats and/or intimidation, particularly in light of the City's Harassment and Discrimination Policy as adopted by EM Ambrose in April of 2015. [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]
- 180059** Discussion Item/"Pilot Program"/Tax Reverted Property
- Discussion Item as requested by Councilperson Mays, re: He would like to discuss the necessary rules, policies, procedures, etc. for establishing a "pilot program" for the disposal of seven (7) homes recently reverted to the City's ownership by way tax reverted property. [Referral Action Date: 2/13/2018 @ Special City Council Meeting.]
- 180087** Discussion Item/Ethics Board/Ombudsperson
- A discussion item from Councilperson Fields to ADMIN/LAW, re: She would like to discuss setting up basic criteria for the Ethics Board and job qualifications for the Ombudsperson. [Referral Action Date: 2/21/2018 @ Governmental Operations Committee Meeting.]
- 180183** Referral/Certification/Files Shredded in Human Resources/Labor Relations
- A referral as requested by Councilperson Fields to Human Resources Director: She would like a copy of the certification for the files recently shredded in Human Resources/Labor Relations (as discussed at the April 4, 2018 Governmental Operations Meeting). [Referral Action Date: 4/4/2018 @ Governmental Operations Committee Meeting.]
- 180236** Revenue/Downtown Parking Meters

Referral from Councilperson Guerra to LEGAL: re, he would like to know if the city can take back the revenue from parking meters from the Downtown Development Authority (DDA). [Referral Action Date: 5/9/2018 @ Governmental Operations Committee Meeting.]

180293 Discussion Item/Chief Public Health Advisor

Discussion Item as requested by Councilperson Worthing, re: What is the exact role of the City's Chief Public Health Advisor?

180348 Referral/Question/Use of Electronic Cigarettes in Restaurants

Referral by Councilperson Guerra to CITY ATTORNEY, re: He would like to know if the use of electronic cigarettes (vaping) is a health concern inside restaurants. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]

180368 Update/Schedule for Mowing Right-of-Ways

Referral by Councilperson Winfrey-Carter to TRANSPORTATION: She would like to know when the right-of-ways will be cut, particularly in the area of Dayton and Mason. [Referral Action Date: 7/18/2018 @ Governmental Operations Committee Meeting.]

180411 Referral/Legal Opinion/Executive Staff and Departments/Directors and Appointees

Referral by Councilpersons Fields and Galloway to LEGAL, re: They ask for a legal opinion on, as well as general information, regarding executive staff and departments, etc., as follows: (1) What are Mayor Weaver's current five (5) Executive Staff positions, per City Charter Section 4-202, and who currently holds these positions?; (2) What are the City's current Executive Departments, per Charter Sec. 4-203?; (3) Who currently holds a position as (or is acting as) "Department Director", per Charter Sec. 4-203(F) (position title and individual)?; (4) To which positions has Mayor Weaver "appointed" someone and who has been named or appointed to those positions?; (5) What is the breakdown for all mayoral appointments, i.e., who/which positions are appointments, hirees, professional service agreement placements, etc. All information to include executive and departmental (City) staff, not board members. [Referral Action Date: 8/13/2018 @ City Council Meeting.]

180412 Discussion Item/Executive Staff and Departments/Directors and Appointees

Discussion Item as requested by Councilperson Mays, re: He would like to discuss appointed positions within the City of Flint (staff, mayoral appointments, and department/division heads), including the exact title of each position, the name of the person currently in the position (with vacant positions noted), and the length of time individuals have held a position, etc. [Referral Action Date: 8/13/2018 @ City Council Meeting.]

- 180439** Discussion Item/Absentee Ballot Voting/City of Flint
- Referral by Councilperson Mays to CLERK, re: He would like a discussion item about absentee ballot voting in the City of Flint on the Governmental Operations Agenda. [Referral Action Date: 8/22/2018 @ Governmental Operations Committee Meeting.]
- 180444** Referral/Street Sweepers
- Referral by Councilperson Winfrey-Carter to ADMIN/STREET MAINTENANCE, re: She asks if street sweepers can again be utilized to address debris along the city's streets, as well as to help keep the areas around sewer drains clean. [Referral Action Date: 8/27/2018 @ City Council Meeting.]
- 180446** Referral/Legal Opinion/Order of a Roll Call Vote
- Referral by Councilperson Mays to LEGAL/CITY CLERK, re: He would like to know if, during a roll call vote, the clerk or chair can "circle back" to a councilperson who may have missed voting when originally called (out of his/her seat then returns, etc.), as well as the effects on the order of the roll call for voting. [Referral Action Date: 8/27/2018 @ City Council Meeting.]
- 180447** Discussion Item/City Council Referral Process
- Discussion Item as requested by Councilperson Galloway, re: She would like to begin discussions regarding amendments to the City Council Rules, specifically concerning the Council's referral process and the need to have it outlined and incorporated into said rules. [Referral Action Date: 8/27/2018 @ City Council Meeting.]
- 180449** Referral/Issuance of Medical Marihuana Cards
- Referral by Councilperson Galloway to LEGAL/CLERK, re: She asks whether or not businesses who deal with medical marihuana products can also issue medical marihuana cards [@ 2020 S. Center Road]. Under current laws, exactly who is allowed to issue these cards? [Referral Action Date: 8/27/2018 @ City Council Meeting.]
- 180475** Referral/Use of Random Predictive Software/Location of Lead Pipes
- A referral as requested by Councilperson Guerra to FIN/DPW: He would like to know if the city used Random Predictive Software to predict the location of lead pipes. If so, why did the city stop using it and what was the success rate. If not, why not. [Referral Action Date: 9/5/2018 @ Governmental Operations Committee Meeting.]
- 180486** Discussion Item/Absentee Voter Ballots

A discussion item as requested by Councilperson Mays, re: He would like to discuss the Michigan Election Law concerning absent voter ballots and collection thereof. [Referral Action Date: 9/10/2018 @ Special Affairs Committee Meeting.]

180487 Discussion Item/Genesee County Warning Sirens

A discussion item as requested by Councilperson Guerra, re: He would like to discuss the county's warning (tornado) sirens that are tested on the first Saturday of each month (from March through November) because he has been getting complaints from residents who can't hear the warning. [Referral Action Date: 9/10/2018 @ Special Affairs Committee Meeting.]

180488 Discussion Item/Landlord Task Force

A discussion item as requested by Councilperson Guerra, re: He would like to discuss the possibility of having a task force whose responsibility would be checking on landlords and their properties with regard to code enforcement and other rules/laws. [Referral Action Date: 9/10/2018 @ Special Affairs Committee Meeting.]

180491 Referral/City Council Parliamentarian Session

Referral by Councilperson Worthing to CLERK, re: She would like to know if it is possible to schedule another parliamentarian session for City Council members, specifically with regard to Points of Order and Points of Information. [Referral Action Date: 9/10/2018 @ City Council Meeting.]

180493 Referral/Legal Opinion/City Charter Appointment Sections

Referral by Councilperson Fields to LEGAL, re: She would like to know if there are any legal ramifications or concerns for "violating" the City Charter with regard to mayoral appointments, requirements and timelines, etc. [Referral Action Date: 9/10/2018 @ City Council Meeting.]

180494 Referral/License to Operate

Referral by Councilperson Worthing to CLERK/LICENSING/BSI, re: She would like to know if 2020 S. Center Road and 1938 S. Dort Highway (Piece of the Rock) are open operating under business licenses formally approved by the City of Flint and, if so, under what status are they operating. [Referral Action Date: 9/24/2018 @ City Council Meeting.]

NEW BUSINESS

ADJOURNMENT

RESOLUTION NO.:

180543

PRESENTED:

10-17-2018

ADOPTED:

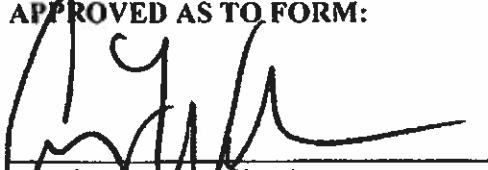
RESOLUTION OF APPOINTMENT OF RODNEY STEPHEN BRANCH TO THE 9-1-1 CONSORTIUM COMMISSION.

BY THE MAYOR:

WHEREAS, The Genesee County 9-1-1 Consortium Commission is a joint endeavor by up to 31 local governments, including the county, to administer the Amended Genesee County 9-1-1 Consortium Agreement (9-1-1 Agreement).

NOW THEREFORE BE IT RESOLVED, that Mayor Weaver hereby appoints Rodney Stephen Branch address 607 East 2nd Ave Apt 302 Flint, MI 48502 to represent the City of Flint at the Genesee County 9-1-1 Consortium Meetings.

APPROVED AS TO FORM:



Angela Wheeler, City Attorney

FOR THE CITY OF FLINT:

Dr. Karen W. Weaver, Mayor

APPROVED BY CITY COUNCIL:

Herbert Winfrey, City Council President

Rodney Stephen (Steve) Branch

3201 Blackberry Crk.
Burton, MI 48519
sbranch@cityofflint.com

Leverage business acumen, tactical mindset, and 30+ years of experience with a Fortune 500 corporation to direct and supervise the day to day management of city government. Provide strategic direction in the implementation of executive policy, planning and administrative activities of appointed staff officials. Expertise in developing, deploying, and using information system technology; embrace emerging technology to benefit the organization. Effective trainer, leader, and organizer. Reputation for integrity.

Core Competencies

Budgeting
Forecasting Control

Global Capital Management
IRS Reporting Compliance
Audit Compliance

Project Management
Sarbanes-Oxley

Technology: MS Office; SAP; BS&A, GM proprietary systems; tablets, smart phones, network support

Career Chronology

CITY OF FLINT 2016–2018

Chief of Staff and Acting City Administrator
Performed duties of Chief of Staff and City Administrator for the City of Flint

Jackson Hewitt Tax Service 2015–2016

Income Tax Preparer

STEVE'S TECHNICAL SERVICE 2013-2016

Provided technical support services and assistance to individuals and businesses.

ACTION LINK 2013-2014

Product Merchandizer
Set up product displays when contracted in various retail facilities in South-East Florida.

GENERAL MOTORS CORPORATION 1979–2012

Manager Project Tracking & Control – Global Product Development Finance 2000–2012

Oversee capital expenditures of more than \$6B annually. Develop, implement, and maintain standardized systems, processes, procedures, policies, and work instructions to track investment and capital improvements of equipment, tooling, assembly plants, and offices across North America. Simultaneously track spending for multiple vehicle models in various stages of preproduction. Accountable for approximately 200 active projects. Supervise local and off-site project tracking teams.

Project Tracking

- Consult with stakeholders to develop and define complex project requirements and budgets.
 - Monitor spending to ensure alignment with budgets and scope of projects.
 - Ensure proper classification of expenditures for tax reporting.
 - Design system to facilitate end users' ability to manage funds and view projects' status.
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Steve Branch

sbranch@cityofflint.com

Oversight

- Ensure accurate and timely communication with corporate leadership.
- Institute and adhere to robust reporting guidelines.
- Prepare for internal and external audits. Respond to requests for data. Interact with auditors.
- Install, configure, and train staff to manage systems.
- Manage project-related risks.(continued..)

Manager Project Tracking – GM Truck Group Flint North 1994–2000

Introduced and implemented Compass and GMTOPS systems for Body in White project tracking.

Early company experience:

Senior Manufacturing Engineer – Truck Group Pontiac 1993–1994

System Analyst – Truck Group Pontiac 1991–1993

Senior Project Analyst – Buick Motor Division Flint 1985–1991

Project Analyst – Buick Motor Division Flint 1983–1985

College Graduate in Training – Buick Motor Division Flint 1981–1983

College Summer Student – Buick Motor Division Flint 1978–1981

Education

UNIVERSITY OF MICHIGAN-FLINT	Bachelor of Science – Business Administration Computer Science Certificate
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Board Affiliation

GENISYS CREDIT UNION	Board of Directors (2013–2014)
GENISYS CREDIT UNION	Supervisory committee (2005–2012)

Greek Affiliation

Kappa Alpha Psi, Fraternity, Inc.	Member
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