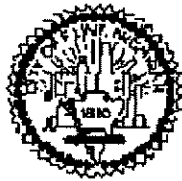


# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda - Final**

**Wednesday, September 4, 2019**

**5:00 PM**

***Agenda Amended to Include Special Order 190371  
and Resolutions 190372 and 190373***

**Committee Room**

### **FINANCE COMMITTEE**

***Monica Galloway, Chairperson, Ward 7***

***Eric Mays, Ward 1  
Santino J. Guerra, Ward 3  
Jeri Winfrey-Carter, Ward 5  
Allan Griggs, Ward 8***

***Maurice D. Davis, Ward 2  
Kate Fields, Ward 4  
Herbert Winfrey, Ward 6  
Eva L. Worthing, Ward 9***

***Inez M. Brown, City Clerk***

## ROLL CALL

## ADDITIONS/CHANGES TO AGENDA

*Council shall vote on any changes/additions to the agenda.*

## PUBLIC SPEAKING

*Members of the public shall have no more than two (2) minutes to address the City Council on any subject.*

## SPECIAL ORDERS

### 190371 Special Order/Legislative Subpoena

A Special Order: A Legislative Subpoena, re: discussion of a number of council concerns, as requested by Councilperson Mays.

### 190084 Special Order/Discussion of Letter

A special order as requested by Councilperson Mays, re: He would like to discuss a letter addressed to Councilpersons Fields, Griggs and Worthing.

### 190046 Special Order/Update/Investigative Hearing

Special Order as requested by Councilperson Mays to allow Attorney Harrell Milhouse to update City Council members on the Investigative Hearing regarding the flow of money from the State of Michigan to the City of Flint.

### 190045 Special Order/Master Fee Schedule/Review of Fees/Service Charges

Special Order as requested by Councilperson Mays concerning the recently amended (Resolution No. 180351 -- adopted July 23, 2018) Master Fee Schedule that added fees for micro-cell equipment, and to allow discussion of lowering service charge fees for low income residents.

### 190015 Special Order/Status of Water Fund/Water Liens

A Special Order as requested by Councilperson Fields and Worthing to discuss the status of the city's Water Fund and Water Liens.

## RESOLUTIONS

### 190364 Three-Year Contract/M & M Pavement Markings, Inc./Traffic Pavement Marking Services

Resolution authorizing the Department of Purchases & Supplies to enter into a (three-year) contract with M & M Pavement Markings, Inc. for traffic pavement marking services, as requested by Transportation, in an amount NOT-TO-EXCEED \$120,000.00 [Major Street Fund Acct. No. 202-443.201-801.000].

- 190365      Ferguson Waterworks/Water Main & Service Connection Parts
- Resolution resolving that the Department of Purchases & Supplies is authorized to issue a purchase order to Ferguson Waterworks, as requested by the Water Service Center, in an amount NOT-TO-EXCEED \$120,000.00 [Water Fund Acct. No. 591-540.202-726.000]. **NOTE: This resolution needs to be amended.**
- 190366      Contract/Newkirk Electric Associates, Inc./Pumping Station Switchgear & Motor Control Replacement/Third Avenue Pumping Station
- Resolution resolving that the Department of Purchases & Supplies is authorized to do all things necessary to enter into a contract with Newkirk Electric Associates, Inc., as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$340,000.00 [Sewer Fund Acct. No. 590-550.300-801.000].
- 190367      Contract/Hubbell, Roth & Clark, Inc./Engineering Design Services/Aeration System Process Improvements
- Resolution resolving that the Department of Purchases & Supplies is authorized to enter into a contract with Hubbell, Roth & Clark, Inc. for engineering design services for aeration system process improvements, as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$1,095,541.00 [Sewer Fund Acct. No. 590-550.300-801.000.] **NOTE: This resolution needs to be amended.**
- 190372      CO#1/Contract/Eastern Asphalt Co., Inc./Construction/Pedestrian Pathways/Brennan Park/Eldorado Vista Park
- Resolution resolving that the Department of Planning & Development, upon City Council's approval, are hereby authorized to enter into Change Order #1 to contract 19-029 with Eastern Asphalt Co., Inc. [for construction of pedestrian pathways in Brennan Park and Eldorado Vista Park], in an amount NOT-TO-EXCEED [\$7,566.97, for a total contract amount of \$82,066.97] [Community Development Block Grant Acct. No. 274-748.214-805.057.] [NOTE: The change order will provide for additional drainage culverts in Brennan Park and an extension of the pathway in Eldorado Vista Park.]
- 190373      Wade Trim/Sludge Dewatering Improvements
- Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is authorized to do all things necessary to enter into a contract with Wade Trim for sludge dewatering improvements, as requested by Water Pollution Control, in an amount NOT-TO-EXCEED \$433,000.00 [Sewer Fund Acct. No. 590-550.300-801.000].

## OLD, OUTSTANDING DISCUSSION ITEMS

- 170061      Referral/Copy/Public Relations Contract
- Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

- 170194** Repair/Copper Service Line/618 W. Alma
- Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]
- 170422** Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170424** Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers
- Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]
- 170577** Reimbursements/State of Michigan/City of Flint Departments
- Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]
- 170601** Referral/2016 Tax Reverted Property/5306 North Street
- Referral by Councilpersons Mays and Guerra to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]
- 180001** Payments/State of Michigan's \$25 Million Discretionary Fund
- Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]
- 180002** Referral/Positions/Water Plant/Water Service Center/Wage Study
- Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180015** Referral/List/Water Customers With Estimated Bills

Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

**180025** Referral/Copy/"Transfer of Property"

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

**180055** Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

**180074** Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180080** Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

**180160** Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date:

3/22/2018 @ Finance Committee Meeting.]

**180180** Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

**180204** Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180206** Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

**180234** Update/Great Lakes Water Authority Contract

A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]

**180294** Referral/LED Street Lights

Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]

**180297** Referral/Breakdown/Chief of Staff Budget

Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180298** Referral/Breakdown/Budgets/Mayor & City Administrator

Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180300** Referral/Quarterly Budget Amendment Reports

Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly

budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180356** Discussion Item/Investigative Hearing

Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]

**180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer

Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180369** Referral/Number of Employees Needed/Turning Water On and Off

Referral from Councilperson Mays to DEPARTMENT OF PUBLIC WORKS/FINANCE, re: He would like a breakdown of personnel needed to turn water on and then to turn water off. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180419** Referral/Payments from Water Fund to Subcontractors

Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]

**180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments

Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement

Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

- 180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe
- A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]
- 180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)
- A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]
- 180508** Referral/Questions/Finance/Contracts/Invoices/Financial Statements/Rizzo
- A referral as requested by Councilpersons Fields and Galloway to FIN: They would like answers to questions posed in a memo to Finance Director Hughey Newsome regarding contracts, invoices (including any outstanding invoices) and various financial statements, and specific questions about invoices and payments to trash company Rizzo (copy of memo provided). They would also like the account(s) the money was taken from, proof that it was budgeted, information regarding who authorized (signed the payments), and an answer as to why Rizzo was paid in 2018 and not 2016 or 2017. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180509** Referral/Line Item Details/Revenues/Expenditures/Invoices Paid/First \$2 Million/State of Michigan
- A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like line item accounts and invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180510** Referral/Federal Procurement Rules/Sub-Contractors
- A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]
- 180511** Referral/Attendance/Planning & Development Director/Action Plan
- A referral as requested by Councilperson Mays to PLANNING & DEVELOPMENT: He would like for Planning & Development Director Suzanne Wilcox to attend the



next Finance Committee meeting to discuss Special Order 180448 - the final allocations of the recent Action Plan, as well as any leftover funds. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.

A referral as requested by Councilperson Mays to FIN/DPW/LEGAL/MAYOR/ADMIN: He wants to discuss lead line replacements, including hydrovacating, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180529** Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180532** Referral/Zito Construction

A referral as requested by Councilperson Galloway to FIN/DPW: She would like to know if Zito Construction is being assessed liquidated damages, according to their contract. Also, what are the estimated damages? How many houses does Zito need to complete? What else do they need to complete as part of their contract? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180570** Referral/Waste Collection Contract

Referral by Councilperson Mays to ADMIN/DPW re: He would like a copy of the current waste collection contract with Republic for waste/rubbish collection. [Referral Action Date: 10/22/2018 @ City Council Meeting.]

**180599** Referral/Attorneys Hired by the City

Referral as requested by Councilperson Fields to LEGAL, re: She would like a listing of every attorney and/or law firm that has been hired by the City during the calendar years of 2015 through 2018, with totals for each attorney/firm listed by the same years. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180600** Referral/City Contract Totals/Lead Line Replacement Program

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like to know the current contract totals for lead service line replacement work contractors and subcontractors, up to and including AECOM, ARCO, DLZ, E

Holdings (E & L Construction), Super Construction, A&S. Zito, Orchard, AFSCME, W.T. Stevens, Goyette, etc. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180601** Referral/Lead Pipe Contractors and Subcontractors

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like a listing of every contractor and subcontractor who has done or is doing work for the City concerning lead pipe replacement, with list to include phase worked, dates worked and payment/contract totals. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180604** Discussion Item/Water Account Trends

Referral by Councilperson Fields: She would like to know if there are trends that can be identified in the city's Water Account. [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

**180605** Referral/Aecom/Procedures & Sub-Contractors

Referral by Councilperson Fields: She would like to see documents that show Aecom followed proper procurement procedures, per the company's contract, and that the city approved all of their sub-contractors [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

**180614** Referral/Aecom/Written Documentation/Scope of Work

Referral from Councilperson Fields to ADMIN/DPW: She would like written documentation of the change in scope of work that was given to Aecom that allowed them think they could continue working and move beyond 6,000 service lines. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

**180615** Referral/Aecom/\$1.1 Million Change Order/Line Items

Referral from Councilperson Fields to FIN: She would like a copy of the line items that represent the \$1.1 million in Aecom's change order. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

**190004** Referral/Opinion/Contract Terms/Aecom

Referral from Councilperson Fields to FIN: She would like a written opinion from City Attorney Angela Wheeler stating whether or not she believes that AECOM has fulfilled the terms of its current contract. [Referral Action Date: 1/9/2019 @ Finance Committee Meeting.]

**190035** Referral/Report/Funding/Service Line Replacement Program

Referral from Councilperson Fields to FIN: She would like all funding utilized for the Service Line Replacement Program in a cohesive, understandable report from the beginning of the project to date, including all revenue paid in to all pertinent city accounts, identified by name, amount, purpose for use and date (including name

and account numbers in subsets); all expenditures paid out, identified by name paid to, amount, purpose for use and date (including phase and date, and what account it was paid out of; all reimbursements requested, all paid and all outstanding, with pertinent details, and any reimbursement requests that were denied (with accompanying correspondence); all accounts payable at this point in time for this program, with pertinent details; a list of any/all funds encumbered for this program, at this point in time; a list of total accomplishments by any contractor paid for this program (include Phase and specific activity in detail); the total amount still available to be used for the Service Line Replacement Program, to include management of same program. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

- 190036** Referral/Local Capacity Development Line Item of the Water Infrastructure Improvements for the Nation (WIIN) Plan

Referral from Councilperson Fields to FIN: She would like a full report of the narrative of intended use and how it has been used, with all financial detail, regarding the Local Capacity Development line item of the Water Infrastructure Improvements for the Nation (WIIN) plan. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

- 190055** Referral/Monthly Progress Report/Economic Development

Referral by Councilperson Griggs to ADMIN/PLANNING and DEVELOPMENT, re: He requests that the Economic Development Division provide monthly progress reports to the City Council. [Referral Action Date: 2/04/2019 @ City Council Meeting.]

- 190072** Referral/Response/When \$433,276.00 is Reimbursed

Referral from Councilperson Fields to FIN: She would like to be notified when the \$433,276.00 is reimbursed to the City of Flint from the State of Michigan. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

- 190073** Referral/Number of Signatures Needed/Proposals on Ballot

A referral as requested by Councilperson Mays to CITY CLERK, re: He would like to know how many signatures are needed to get a ballot proposal on the August ballot if Councilmembers reject the five current proposals before them. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

- 190081** Referral/Increase in Salary and Benefits/Mayor and City Council

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know where the money will be coming from to cover the recent increases in salaries and/or benefits for the mayor and council, per recent action of the Local Officers Compensation Commission (LOCC). [Referral Action Date: 2/25/2019 @ City Council Meeting.]

- 190083** Referral/Salaries for Appointees

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the salaries for all appointees, as follows: salary or hourly rate at time of hire, salary or hourly rate at time of appointment, current salary or hourly rates - as well as all raises from the time of appointment until now. [Referral Action Date: 2/25/2019 @ City Council Meeting.]

**190113** Referral/Aging Report for Accounts Receivable

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint is carrying in past-due accounts receivable and how far back the balances go. She would also like a copy of the AR Aging Report. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

**190114** Referral/Revenues/Turning Water Shut-Offs/Water Shut-ons

Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint brings in for water shut-offs and shut-ons and if that number has gone up or down in recent months. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]

**190162** City of Flint/County of Genesee/Flint Holding Facility Operation

Discussion item as requested by Councilperson Guerra, re: He would like to know if the City of Flint will ever take over operation of the Flint Holding Facility, and how much that would cost versus outsourcing to Genesee County. [Referral Action Date: 4/17/2019 @ Finance Committee Meeting.]

**190205** Referral/FastStart Restoration

Referral by Councilperson Guerra to ADMIN/DPW, re: He would like to know if city personnel can spot-check areas of the city where restoration has been completed to ensure that proper procedures were followed. [Referral Action Date: 5/22/2019 @ Finance Committee Meeting.]

**190229** Appropriateness/Special Order 190084

Referral by Councilperson Fields to LAW, re: Is it appropriate to have Special Order 190084 (concerning a letter written to the state by three Councilpersons) on the agenda since it is part of a lawsuit filed by Councilman Mays against six council members? [Referral @ 6-5-19 Finance Committee Meeting.]

**190255** Referral/Section 108 Loans

Referral by Councilperson Galloway to FINANCE/PLANNING AND DEVELOPMENT/ADMIN, re: She would like to know the particulars regarding any Section 108 Loans that are outstanding, since 2013, to include the who, what, where, why, etc. [Referral Action Date: 6/24/2019 @ Special Affairs Committee Meeting.]

**190259** Referral/Damage Claims/Invoices/Damages Caused By Contractors

Referral by Councilperson Guerra to ADMIN/FINANCE/LAW, re: He would like copies of invoices and/or damage claims that have been filed and/or paid due to damage from FastStart contractors. [Referral Action Date: 7/2/2019 @ Finance Committee Meeting.]

**190265** Referral/Pipe Replacement and Restoration Services/Role of Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/LEGAL, re: With regard to its current contract with the City for FAST Start Program project management services, he would like to know what Rowe's role is in general for the entire program and, specifically, about Rowe's engagement when it comes to water service line restoration services. He also asks whether or not Rowe should be involved with the potential "re-bid" process that the Administration may be working on for service line restoration services. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

**190266** Referral/Attendance Request/Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/ROWE, re: He requests that representatives from Rowe Professional Services Co. attend the July 17, 2019 Finance Committee meeting in order to discuss Rowe's role as project management for FAST Start Program services and, particularly, the transfer of FAST Start Program addresses from the former program management company, AECOM. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

**190291** Water Fund Reimbursement

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know if the \$433,000.00 that was paid out of the Water Fund for what were initially termed "ineligible expenses," but were later okayed by the state, according to Huey Newsome, were ever repaid into the Water Fund? [Referral Action Date: 7/17/19 Finance Committee Meeting.]

**190292** Water Fund Status

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the status of the Water Fund, including the number of outstanding bills, and if there is a plan in place to fix the fund if it's in a deficit. [Referral Action Date: 7/17/19 Finance Committee Meeting.]

**190337** Referral/Legal Opinion/Auditing Contract/Statute of Limitations

Referral by Councilperson Mays to CITY ATTORNEY, re: He requests a legal opinion regarding city council's motion during the August 12th council meeting to require a 5-year statute of limitations (as opposed to a 2-year SOL) concerning the contract with Rehmann Robson for FY2019 auditing services. [Referral Action Date: 8/12/2019 @ City Council Meeting.]

190344 Referral/Details/Communications Plan

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like additional details on who is called during specific emergencies and who would be the backup in case of vacation/sickness. [Referral Action Date: 8/7/2019 @ Finance Committee Meeting.]

## **NEW BUSINESS**

## **ADJOURNMENT**

190364

Proposal #19000517

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 9-4-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO M & M PAVEMENT MARKING, INC. FOR ANNUAL TRAFFIC PAVEMENT MARKING SERVICES (3 YEARS)**

RESOLUTION

The Department of Purchases & Supplies has solicited bids for Annual Traffic Pavement Marking Services requested by the City of Flint Transportation Department; and

M & M Pavement Markings, Inc., PO Box 530, Grand Blanc, 48439 was the lowest responsive bidder for said requirements from the Fall of 2019 to the Spring of 2022 (3 yrs.). Funding for said services will come from the following account: 202-443.201-801.000 (\$120,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to do all things necessary to enter into a contract with M & M Pavement Markings, Inc. from the Fall of 2019 to Spring of 2022 (3 Yrs.) for Annual Traffic Pavement Marking Services in the amount not to exceed for FY19/20 budget \$120,000.00.

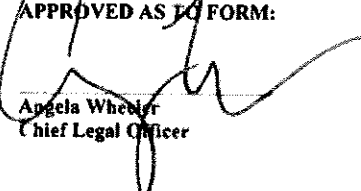
APPROVED PURCHASING DEPT.:

  
Joyce A. McClane, Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

FY19

## RESOLUTION STAFF REVIEW

**DATE:** June 17, 2019

**Agenda Item Title:** M & M Pavement Marking, Inc

**Prepared By:** Rodney McGaha for Betty Wideman

**Background/Summary of Proposed Action:**

To maintain the traffic pavement marking contractor to provide a variety of traffic pavement marking applications on City of Flint streets. Traffic painting to be applied from the Fall of 2019 to the Spring of 2022. These markings are traffic control devices, mandated by State of Michigan law, used for public safety purposes, and to convey regulations, warnings, and guidance that otherwise might not be clearly understandable. As marking acuity diminishes over time/traffic wear, the markings must be periodically renewed to ensure their effectiveness.

**Financial Implications:** There is money in the account listed below.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 202-443.201-801.000



**Pre-encumbered?** Yes  No  Requisition # 190002077 ✓

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**



Betty Wideman, Transportation Division Manager

120,000 -



190365

SUBMISSION NO: \_\_\_\_\_

PRESENTED: 9-4-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO FERGUSON WATERWORKS FOR  
WATER MAIN AND SERVICE CONNECTION PARTS**

**RESOLUTION**

The Department of Purchases & Supplies has solicited bids for Water Main and Service Connection Parts for the City of Flint Water Service Center; and

Ferguson Waterworks, 4040 Eagles Nest, Flushing Michigan was the lowest responsive bidder for said requirements. Funding for said services will come from the following account: 591-540.202-726-000 (\$120,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to issue a purchase order Ferguson Waterworks in the amount not to exceed for FY 19/20 \$120,000.00.


APPROVED PURCHASING DEPT.:

  
Joyce A. McClane, Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

  
Angyla Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

FY19




# CITY OF FLINT

## Department of Purchases & Supplies

Dr. Karen Weaver  
Mayor

June 10, 2019

**TO:** Robert Bincsik & Cheri Priest  
Water Service Center

**FROM:** Joyce A. McClaner   
Purchasing Manager

**SUBJECT:** SEALED BIDS

Attached are (2) copies of sealed bids that were received for Proposal #20-518 - **WATER MAIN AND SERVICE CONNECTION PARTS**. These copies are yours to keep. This bid was opened on May 30, 2019.

Your review and recommendation form is needed as soon as possible. Attach a staff resolution form when you send back your recommendation and make sure that your requisition has been updated and pre-encumbered with the correct price. If your recommendation is under \$10,000.00, you do not need to include a staff resolution form.

**Please note:** if your project is being funded by any grants issued by the federal government, you must go to [www.epls.gov](http://www.epls.gov) to ensure that the selected vendor has not been debarred.

## RESOLUTION STAFF REVIEW

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**DATE:** 8-9-19

**Agenda Item Title:** Water Service/Water Main Repair Parts

**Prepared By:** Cheri Priest, Water Service Center

**Background/Summary of Proposed Action:** The City of Flint Water Department requests that a purchase order be issued to Ferguson Waterworks for the purchase of repair parts for mains and service. This purchase order is crucial to the operation of the Water Department. Without this PO, the Water Department's ability to operate will be greatly impacted, if not halted.

**Financial Implications:** Adequate funding has been allocated in the below listed account.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 591-540.202-726-000 \$120,000.00

**Pre-encumbered?** Yes  No  Requisition # 190001642

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

*Robert Bincsik*

Robert Bincsik, Director of Public Works

190366

Proposal #19000539

SUBMISSION NO: \_\_\_\_\_

PRESENTED: 9-4-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO NEWKIRK ELECTRIC ASSOCIATES, INC. FOR WATER POLLUTION CONTROL THIRD AVENUE PUMPING STATION SWITCHGEAR AND MOTOR CONTROL REPLACEMENT INSTALLATION**

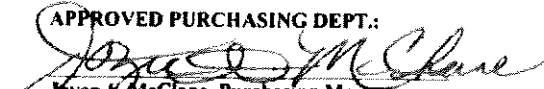
**RESOLUTION**

The Department of Purchases & Supplies has solicited bids for Water Pollution Control Third Avenue Pumping Station Switchgear and Motor Control Replacement Installation as requested by the City of Flint Water Pollution Control Facility; and


Newkirk Electric Associates, Inc. 2751 Lippincott Blvd., Flint, Michigan was the lowest responsive bidder for said requirements. Funding for said services will come from the following account: 590-550.300-801.000 (\$340,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to do all things necessary to enter into a contract with Newkirk Electric Associates, Inc., in the amount not to exceed \$340,000.00 from FY19/20 budget.


APPROVED PURCHASING DEPT.:

  
Joyce W. McClane, Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

FY19

# RESOLUTION STAFF REVIEW

August 1, 2019

**Agenda Item Title:** WPC MV Switchgear Replacement at Third Avenue Station

**Prepared By:** John Florshinger, Utilities Maintenance/SCADA Supervisor

**Background/Summary of Proposed Action:**

WPC relies on switchgear to distribute power to all of its electrical equipment, such as Bar Screen Motors, Raw Sewage Pump Motors, HVAC, conveyors, and exhaust fans. Current switchgear is obsolete and in urgent need of replacement as several serious failures have occurred. Without adequate and reliable switchgear, plant processes and monitoring would become inoperable resulting in sewage overflows to the Flint River.

**Financial Implications:**

There is adequate funding for this contract in the FY2020 budget. Use account 590-550-300-801.000 (\$340,000.00) when approving this purchase.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 590-550.300-801.000 - \$340,000.00



**Pre-encumbered?** Yes  No  Requisition: 190002295 ✓

**Other Implications (i.e., collective bargaining):** None.

**Staff Recommendation:** Approve

**Staff Person:**

  
(Jannette Best, WPC Manager)



Dr. Karen Weaver  
Mayor

**CITY OF FLINT  
DEPARTMENT OF PUBLIC WORKS  
WATER POLLUTION CONTROL**



Jeanette Best  
WPC Manager

**MEMORANDUM**

August 1, 2019

**TO:** Joyce A. McClane, Purchasing Manager  
**THRU:** Jeanette Best, WPC Manager *JMB*  
**FROM:** John Florshinger, Utilities Maintenance & SCADA Supervisor  
**RE:** **WPC MV Switchgear Replacement at Third Avenue Station  
Proposal 19-539, Requisition ID 190002295**

One (1) bid was received and reviewed:

Newkirk Electric                      \$340,000.00

I recommend the sole, qualified, bidder, Newkirk Electric, be awarded the bid in the amount \$340,000.00 for the WPC MV Switchgear Replacement at Third Avenue Station.

Please issue a contract in the amount of \$340,000.00 using funds from account 590-550.300-801.000.

cc: file

190367

Proposal #19000577

SUBMISSION NO \_\_\_\_\_

PRESENTED: 9-4-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO HUBBELL, ROTH & CLARK, INC. FOR  
ENGINEERING SERVICES FOR AERATION SYSTEM PROCESS IMPROVEMENTS**

**RESOLUTION**

The Department of Purchases & Supplies has solicited bids for Engineering services for Aeration System Process Improvements as requested by the City of Flint Water Pollution Control Facility; and

Hubbell, Roth & Clark, Inc., 555 Hulet Drive, Bloomfield Hills, Michigan was the lowest responsive bidder for said requirements. Funding for said services will come from the following account: 590-550.300-801.000 (\$1,095,541.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to do all things necessary to enter into a contract with Hubbell, Roth & Clark, Inc. for Engineering Services for Aeration System Process Improvements in an amount not to exceed \$1,095,541.00 from FY19/20 budget.

APPROVED PURCHASING DEPT.:

  
Joyce A. McClane, Purchasing Manager

APPROVED AS TO FINANCE:

  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

  
Angela Wheeler  
Chief Legal Officer

  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

FY19

# RESOLUTION STAFF REVIEW

August 13, 2019

**Agenda Item Title:** Engineering Design Services for Aeration System Process Improvements

**Prepared By:** John Florshinger, Utilities Maintenance/SCADA Supervisor

**Background/Summary of Proposed Action:**

The Flint Water Pollution Control Facility now only receives a fraction of its original designed organic capacity. This results in an oversizing of the aeration system such that it cannot be operated at a low enough point to efficiently treat the actual demands. In addition, many of the components of the aeration system (valves, gates, blowers) are inoperable which further restricts the plant from operating the system at the recommended capacity.

Engineering services are needed to redesign the structure for repairs, replacement of valves & gates, and new blowers. Under this contract the engineer will design and specify the repairs/equipment, gain MDEQ approval, and manage the construction work. Significant cost savings will result from right sizing the aeration blowers.

**Financial Implications:**

There is adequate funding for this contract in the FY2020 yearly budget. Use account 590-550-300-801.000 when approving this contract.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 590-550.300-801.000 - \$1,095,541.00

✓ (JL)

**Pre-encumbered?** Yes  No  Requisition: 190002337

**Other Implications (i.e., collective bargaining):** None.

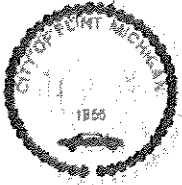
*Need correct vendor name*

**Staff Recommendation:** Approve

**Staff Person:**

*Jeanette H. Best*  
Jeanette Best, WPC Manager





Dr. Karen W. Weaver  
Mayor

CITY OF FLINT  
DEPARTMENT OF PUBLIC WORKS  
WATER POLLUTION CONTROL



Jeanette Best  
WPC Manager

MEMORANDUM

August 13, 2019

**TO:** Joyce A. McClane, Purchasing Manager  
**THRU:** Jeanette M. Best, WPC Manager *JMB*  
**FROM:** John Florshinger, Utilities Maintenance/SCADA Supervisor  
**RE:** **Engineering Design Services for Aeration System Process Improvements  
Bid 19-577, Req ID 190002337**

Two (2) bids were received and reviewed:

Tetra Tech	Avg Rating 88.75% (\$1,095,541.00)
Hubbell, Roth & Clark, Inc.	Avg Rating 81.75% (\$1,520,000.00)

I recommend the lowest complete bidder, Tetra Tech, be awarded the bid in the amount of \$1,095,541.00 for the WPC engineering design services for aeration system process improvements.

Please issue a contract in the amount of \$1,095,541.00 using funds from account 590-550.300-801.000.

cc: file

SUBMISSION NO.: 190372

PRESENTED: 9-4-19

ADOPTED: \_\_\_\_\_

BY THE ADMINSTRATOR:

**RESOLUTION AUTHORIZING THE DEPARTMENT OF PLANNING AND DEVELOPMENT TO INCREASE ITS CONTRACT WITH EASTERN ASPHALT CO, INC.**

The Department of Planning and Development has an existing contract with Eastern Asphalt Co, Inc. (Contract #19-029) for the amount of \$74,940.00 for the construction of pedestrian pathways in Brennan Park & Eldorado Vista Park.

The Department of Planning and Development has requested a change order in the amount of \$7,566.97. The Change Order will provide for additional drainage culverts in Brennan Park and an extension of the pathway in Eldorado Vista Park. Funding for said Change Order will come from existing Planning and Development Community Development Block Grants and from the account: 274-748.214-805.057 FHUD18CDBG.

**IT IS RESOLVED**, that the Department of Planning & Development, upon City Council's approval, are hereby authorized to enter into Change Order #1 to contract #19-029 with Eastern Asphalt Co, Inc in the amount not to exceed \$82,506.97.

ADMINISTRATION:

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

\_\_\_\_\_  
Tamar Lewis, Chief Financial Officer

\_\_\_\_\_  
Steve Branch, City Administrator

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, President City Council

**CONTRACT STAFF REVIEW**

**Date:** September 3, 2019

**Agenda Item Title:** Change Order: Contact 19-092: Pathway – Eastern Asphalt Co Inc.

**Prepared by:** Adam Moore, Planner III

**Background/Summary of Proposed Action:**

The Planning & Development Department is seeking a Change Order with Eastern Asphalt Co Inc. for the value of . The Change Order will provide for the installation of drainage culverts in Brennan Park and an extension of the Pedestrian Pathway in Eldorado Vista Park. Construction is in progress now.

Project is grant funded through existing Planning & Development Community Development Block Grants. Change Order will be funded through additional Community Development Block Grants. Grants are currently being rolled over to the new fiscal year, however, at the end of the FY18-19 account number 274-748.214-805.057 contacted \$91,335.18. The change order will pull from this same account once rolled over to the new fiscal year.

**Financial Implications:**

**Budgeted Expenditure:** Yes X No \_\_\_\_\_ **Please explain, if no:**

Expense:

\$ \$\$\$\$ 274-748.214-805.057 FHUD18CDBG

Total: \$

**Pre-encumbered:** Yes \_\_\_\_\_ No X

**Requisition #:** 190001989

**Reviewed and Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Other Implications:** No other implications are known at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL**

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**CONTRACT REVIEW**

FROM: Dequan Allen 3006

DEPARTMENT: Planning and Development

CONTRACT NAME: Eastern Asphalt Co Inc. – Eldorado Vista Park and Brennan Park Pathway Project

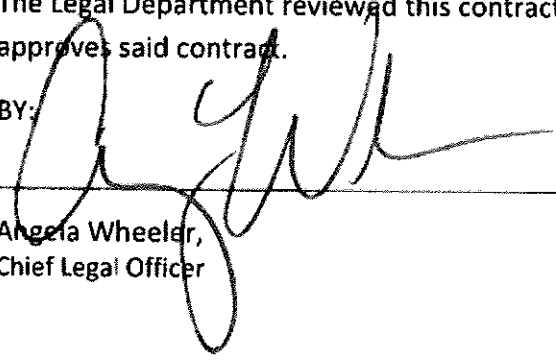
**1. CONTRACT REVIEW – LEGAL**

Date in: 5/3/19 *OKBIC 6/2/19 5/13*

The attached Contract is submitted to the Legal Department for review and approval as to:

The Legal Department reviewed this contract on 5/3/19 and by signing this form approves said contract. (Date)

BY:

  
\_\_\_\_\_  
Angela Wheeler,  
Chief Legal Officer

**2. CONTRACT REVIEW – FINANCE**

Date in: \_\_\_\_\_

The attached Contract is submitted to the Finance Department for approval as to **BUDGET COMPLIANCE:**

The Chief Financial Officer reviewed this Contract, on \_\_\_\_\_ and by signing this form approves as to BUDGET COMPLIANCE. (Date)

BY:

  
\_\_\_\_\_

Department of Finance

**CONTRACT STAFF REVIEW**

**Date:** April 26, 2019

**Agenda Item Title:** Pathway - Eastern Asphalt Co Inc.

**Prepared by:** Dequan Allen, Planner I

**Background/Summary of Proposed Action:**

The Planning and Development Department contracted Wade Trim to create construction specification, engineering documents, bid documents and to release an RFP to solicit proposals to hire a contractor to construct and complete a new pathway in Eldorado Vista Park and Brennan Park. The RFP was placed in the Flint Journal to January 23, 2019. The bids were unsealed on February 14th, 2019 with 6 firms, responding.

Company	Cost
Eastern Asphalt Co Inc.	\$74,940.00
Oak Construction Corp.	\$87,796.00
T. G. Priehs, LLC	\$91,850.00
Diamond Excavating, LLC	\$94,500.00
L.A. Construction	\$113,153.50
Zito Construction	\$148,000.00

**Financial Implications:**

**Budgeted Expenditure:** Yes  No  **Please explain, if no:**

**Expense:**

\$ 12, 660.00	274-748.207-805.051	FHUD15CDBG
\$ 27, 640.00	274-748.214-805.057	FHUD17CDBG
\$ 34, 640.00	274-748.214-805.057	FHUD18CDBG

Total: \$ 74,940.00

**Pre-encumbered:** Yes  No

**Requisition #:** 190001989 *mp*

**Reviewed and Approved by:** *Watson*

**Date:** *4.26.19*

**Other Implications:** No other implications are known at this time.

**Staff Recommendation:** Staff recommends approval of this resolution.

**APPROVAL**

*Dj All* *4.24.19*  
for Adam Moore

CITY OF FLINT



Dr. Karen W. Weaver,  
Mayor

Steve Branch,  
City Administrator

MEMORANDUM

To: Suzanne Wilcox, Planning & Development  
Director

From: Dequan Allen, Planner I

Copy: Adam Moore, Planner III

Date: April 10, 2019

Subject: Eastern Asphalt, Eldorado Vista Park and  
Brennan Park Pathway

**Background:**

The Planning and Development Department contracted Wade Trim to create construction specification, engineering documents, bid documents and to release an RFP to solicit proposals to hire a contractor to conduct and consult with Wade Trim to construct and complete a new pathway in Eldorado Vista Park and Brennan Park. The RFP was placed in the Flint Journal to January 23, 2019. The bids were unsealed on February 14<sup>th</sup>, 2019 with 6 firms, responding.

Company	Cost
Eastern Asphalt	\$74,940.00
Oak Construction Corp.	\$87,796.00
T. G. Priehs, LLC	\$91,850.00
Diamond Excavating, LLC	\$94,500.00
L.A. Construction	\$113,153.50
Zito Construction	\$148,000.00

**Recommendation and Justification:**

Wade Trim recommend that the Planning and Development Department hire Eastern Asphalt Co Inc. as contractors to construct and complete the new pathway at Eldorado Vista Park and Brennan Park. The Planning and Development Department agrees with Wade Trim recommendation. The Planning and Development Department has received positive feedback from references on similar projects.



Wade Trim, Inc.  
555 S. Saginaw Street, Suite 201 • Flint, MI 48502  
810.285.2555 • www.wadetrim.com

March 12, 2019

City of Flint  
Planning and Zoning Division  
1101 South Saginaw Street  
Flint, MI 48502

Attention: Mr. Adam Moore

Re: Universal Access Pathways  
Brennan Park and Eldorado Vista Park  
City of Flint

Dear Mr. Moore:

On February 14, 2019, bids for construction of the above-referenced project were received from six Contractors with the lowest bid being received from Eastern Asphalt Company, Inc. (Eastern) of Flint, Michigan in the amount of \$74,940. A complete tabulation of all the bids received is attached.

We have been involved in previous projects with Eastern, including the Chevy Commons Trail, and have found them to have the equipment, manpower, and financial capabilities necessary to complete this project. Further, we spoke with Mr. Barry June (a listed reference) from the Genesee County Parks and Recreation regarding the work performed at Bluegill Pathway. Mr. June confirmed that Eastern performed the service as specified.

Therefore, based on their bid and our previous working experience with them, we see no reason not to award this Contract to Eastern Asphalt Company in the amount \$74,940.

If you have any questions or concerns, please feel free to contact the undersigned. As always, we appreciate the opportunity to be of service to the City.

Very truly yours,

Wade Trim, Inc.

A handwritten signature in black ink, appearing to read 'Kevin E. Cook'.

Kevin E. Cook, PE  
Project Manager

KEC:efa  
COF 1067.01F  
20190312\_Moore-Award-Ltr DOCX  
Attachments (Bid Tabulation and Project References)



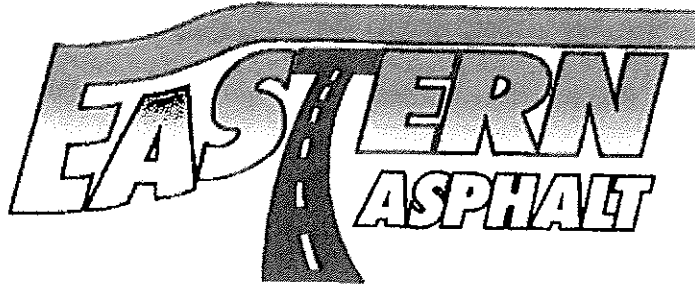
**Tabulation of Bids**

City of Flint  
Universal Access Pathways: Brennan Park and Eldorado Vista Park, Flint, Michigan  
Wade Trim, Inc.  
555 South Saginaw Street, Suite 201, Flint, Michigan  
Thursday, February 14, 2019, at 2:00 p.m.

**BASE BID ITEMS**

Item No.	Description	Eastern Asphalt	Oak Construction Corp.	T.G. Priests, LLC	Diamond Excavating, LLC	L.A. Construction	Zito Construction
	Stipulated Sum (Lump Sum)	\$74,940.00	\$87,796.00	\$91,850.00	\$94,500.00	\$113,153.50	\$148,000.00





G 5172 North Dort Hwy  
Flint, MI 48505  
810-787-5500 810-787-8222 fax

### PROJECT REFERENCES

\*CHEVY COMMONS TRAIL - SHARED USE PATH  
(CHEVROLET AVE. TO E. GRAND TRAVERSE AVE.)  
**CONTRACTED WITH: ANLAAN CORPORATION**  
**PROJECT ID.# 25000-200067 - GENESEE CTY, (2018)**  
**CONTACT: DEREK @ 616-550-8164**

\*GENESEE VALLEY TRAIL - SHARED USE PATH  
**CONTRACTED WITH: LJ CONSTRUCTION**  
**PROJECT ID.#25402-123738 - GENESEE CTY, (2015)**  
**CONTACT: DAN JOCHAM @ 989-553-6903**

\*GENESEE COUNTY PARKS & RECREATION - PATHWAYS  
**CONTRACTED WITH: GENESEE COUNTY PARKS & RECREATIONS**  
**PROJECT ID.#BLUEGILL BIKE PATCH RESURFACE, (2014)**  
**CONTACT: BARRY JUNE @ 810-249-3817**

**Professional Services Agreement  
Eastern Asphalt Co Inc.**

The purpose of this agreement is to enter into a contract pertaining to Eldorado Vista and Brennan Park Pathway between the City of Flint (hereinafter called "City") and Eastern Asphalt Co Inc. G-5172 Dort Hwy, Flint, MI 48505 (hereinafter "Contractor").

**Applicable Law:** This contract shall be governed by and interpreted according to the laws of the State of Michigan pertaining to contracts made and to be performed in this state.

**Arbitration:** Contractor agrees that for all claims, disputes, and other matters arising out of or relating to this agreement, Contractor must request the City's consent to arbitrate within 30 days from the date the Contractor knows or should have known the facts giving rise to the claim, dispute or question.

(a) Notice of a request for arbitration must be submitted in writing by certified mail or personal service upon the City Attorney.

(b) Within 60 days from the date a request for arbitration is received by the City, the City shall inform Contractor whether it agrees to arbitrate. If the City does not consent, Contractor may proceed with an action in a court of competent jurisdiction within the State of Michigan. If the City does consent, then within 30 days of the consent each party shall submit to the other the name of one person to serve as an arbitrator. The two arbitrators together shall then select a third person, the three together shall then serve as a panel in all proceedings. Any unanimous decision of the three arbitrators shall be a final binding decision. The City's failure to respond to a timely, conforming request for arbitration is deemed consent to arbitration.

(c) The costs of the arbitration shall be split and borne equally between the parties and such costs are not subject to shifting by the arbitrator.

(d) Contractor's failure to comply with any portion (including timeliness) of this provision shall be deemed a permanent waiver and forfeiture of the claim, dispute, or question.

(e) These provisions shall survive the termination or expiration of this agreement.

**City Income Tax Withholding:** Contractor and any subcontractor engaged in this contract shall withhold from each payment to his employees the City income tax on all of their compensation subject to tax, after giving effect to exemptions, as follows:

(a) Residents of the City:  
At a rate equal to 1% of all compensation paid to the employee who is a resident of the City of Flint.

(b) Non-residents:  
At a rate equal to ½ % of the compensation paid to the employee for work done or services performed in the City of Flint.

These taxes shall be held in trust and paid over to the City of Flint in accordance with City ordinances and State law. Any failure to do so shall constitute a substantial and material breach of this contract.

**Compensation:** The City shall pay for such services as have been set forth herein, a contract price not to exceed \$74,940.00 upon submission of proper invoices, releases, affidavits, and the like.

1. Contractor shall submit itemized invoices for all services provided under this Agreement identifying:

- (a) The date of service
- (b) The name of person providing the service and a general description of the service provided.
- (c) The unit rate and the total amount due.

Invoices shall be submitted to:

**City of Flint  
Accounts Payable  
P.O. Box 246  
Flint, MI 48501-0246**

It is solely within the discretion of the City as to whether Contractor has provided a proper invoice. The City may require additional information or waive requirements as it sees fit. The City will notify the Contractor of any errors or lack of sufficient documentation within 14 days of receipt of the invoice.

**Contract Documents:** The invitation for bids, instructions to bidders, proposal, affidavit, addenda (if any), statement of bidder's qualifications (when required), general conditions, special conditions, performance bond, labor and material payment bond, insurance certificates, technical specifications, and drawings, together with this agreement, form the contract, and they are as fully a part of the contract as if attached hereto or repeated herein.

**Disclaimer of Contractual Relationship with Subcontractors:** Nothing contained in the Contract Documents shall create any contractual relationship between the City and any Subcontractor or Sub-subcontractor.

**Effective Date:** This contract shall be effective upon the date that it is executed by all parties and presented to the City of Flint Clerk.

**Certification, Licensing, Debarment, Suspension and Other Responsibilities:**

Contractor warrants and certifies that Contractor and/or any of its principals are properly certified and licensed to perform the duties required by this contract in accord with laws, rules, and regulations, and is not presently debarred, suspended, proposed for debarment or declared ineligible for the award of any Federal contracts by any Federal agency. Contractor may not continue to or be compensated for any work performed during any time period where the debarment, suspension or ineligibility described above exists or may arise in the course of Contractor contractual relationship with the City. Failure to comply with this section constitutes a material breach of this Contract. Should it be determined that contractor performed work under this contract while in non-compliance with this provision, Contractor agrees to reimburse the City for any costs that the City must repay to any and all entities.

**Force Majeure:** Neither party shall be responsible for damages or delays caused by Force Majeure or other events beyond the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure includes, but is not limited to, adverse weather conditions, floods, epidemics, war, riot, strikes, lockouts, and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, and acts of God. Should Force Majeure occur, the parties shall mutually agree on the terms and conditions upon which the services may continue.

**Good Standing:** Contractor must remain current and not be in default of any obligations due the City of Flint, including the payment of taxes, fines, penalties, licenses, or other monies due the City of Flint. Violations of this clause shall constitute a substantial and material breach of this contract. Such breach shall constitute good cause for the termination of this contract should the City of Flint decide to terminate on such basis.

**Hold Harmless and Indemnification:** To the fullest extent permitted by law, Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the City, its elected and appointed officials, employees, volunteers and others working on behalf of the City, against any and all claims, demands, suits, or losses, including all costs connected therewith, and for any and all damages which may be asserted, claimed, or recovered against or from the City, its elected and appointed officials, employees, volunteers or others working on behalf of the City, arising out of this Agreement, including but not limited to those by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, including those which may arise as a result of Contractor's acts, omissions, faults, and negligence or that of any of his employees, agents, and representatives. Should the Contractor fail to indemnify the City in the above-mentioned circumstances, the City may deduct the cost that it incurs from amounts owing under the Agreement without prior notice. These provisions shall survive the termination on expiration of this agreement.

**Independent Contractor:** No provision of this contract shall be construed as creating an employer-employee relationship. It is hereby expressly understood and agreed that Contractor is an "independent contractor" as that phrase has been defined and interpreted

by the courts of the State of Michigan and, as such, Contractor is not entitled to any benefits not otherwise specified herein.

**Insurance/Worker's Compensation:** Contractor shall not commence work under this contract until he has procured and provided evidence of the insurance required under this section. All coverage shall be obtained from insurance companies licensed and authorized to do business in the State of Michigan unless otherwise approved by the City's Risk Manager. Policies shall be reviewed by the City's Risk Manager for completeness and limits of coverage. All coverage shall be with insurance carriers acceptable to the City of Flint. Contractor shall maintain the following insurance coverage for the duration of the contract.

(a) Commercial General Liability coverage of not less than one million dollars (\$1,000,000) combined single limit with the City of Flint, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, named as "Additional Insureds." This coverage shall be written on an ISO occurrence basis form and shall include: Bodily Injury, Personal Injury, Property Damage, Contractual Liability, Products and Completed Operations, Independent Contractors; Broad Form Commercial General Liability Endorsement, (XCU) Exclusions deleted and a per contract aggregate coverage. This coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether said other available coverage be primary, contributing, or excess.

(b) Workers Compensation Insurance in accordance with Michigan statutory requirements, including Employers Liability coverage.

(c) Commercial Automobile Insurance in the amount of not less than \$1,000,000 combined single limit per accident with the City of Flint, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, named as "Additional Insureds." This coverage shall be written on ISO business auto forms covering Automobile Liability, code "any auto."

(d) Professional Liability - Errors and Omissions. All projects involving the use of Architects, civil engineers, landscape design specialists, and other professional services must provide the City of Flint with evidence of Professional Liability coverage in an amount not less than one million dollars (\$1,000,000). Evidence of this coverage must be provided for a minimum of three years after project completion. Any deductibles or self-insured retention must be declared to and approved by the City. In addition, the total dollar value of all claims paid out on the policy shall be declared. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention with respect to the City, its officials, employees, agents and volunteers; or Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim, administration, and defense expenses.

Contractor shall furnish the City with two certificates of insurance for all coverage requested with original endorsements for those policies requiring the Additional Insureds. All certificates of insurance must provide the City of Flint with not less than 30 days advance written notice in the event of cancellation, non-payment of premium, non-renewal, or any material change in policy coverage. In addition, the wording "Endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives" must be removed from the standard ACORD cancellation statement. These certificates must identify the City of Flint, Risk Management Division, as the "Certificate Holder." Contractor must provide, upon request, certified copies of all insurance policies. If any of the above policies are due to expire during the term of this contract, Contractor shall deliver renewal certificates and copies of the new policies to the City of Flint at least ten days prior to the expiration date. Contractor shall ensure that all subcontractors utilized obtain and maintain all insurance coverage required by this provision.

**Laws and Ordinances:** Contractor shall obey and abide by all of the laws, rules and regulations of the Federal Government, State of Michigan, Genesee County and the City of Flint, applicable to the performance of this agreement, including, but not limited to, labor laws, and laws regulating or applying to public improvements.

**Modifications:** Any modifications to this contract must be in writing and signed by the parties or the authorized employee, officer, board or council representative of the parties authorized to make such contractual modifications under State law and local ordinances.

**No Third-Party Beneficiary:** No contractor, subcontractor, mechanic, materialman, laborer, vendor, or other person dealing with the principal Contractor shall be, nor shall any of them be deemed to be, third-party beneficiaries of this contract, but each such person shall be deemed to have agreed (a) that they shall look to the principal Contractor as their sole source of recovery if not paid, and (b) except as otherwise agreed to by the principal Contractor and any such person in writing, they may not enter any claim or bring any such action against the City under any circumstances. Except as provided by law, or as otherwise agreed to in writing between the City and such person, each such person shall be deemed to have waived in writing all rights to seek redress from the City under any circumstances whatsoever.

**Non-Assignability:** Contractor shall not assign or transfer any interest in this contract without the prior written consent of the City provided, however, that claims for money due or to become due to Contractor from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

**Non-Discrimination:** Contractor shall not discriminate against any employee or applicant for employment with respect to hiring or tenure; terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment, because of race, color, creed, religion, ancestry, national origin, age, sex, height, weight, disability or other physical impairment, marital status, or status with respect to public assistance.

**Notices:** Notices to the City of Flint shall be deemed sufficient if in writing and mailed, postage prepaid, addressed to **Adam Moore and Inez Brown, City Clerk, City of Flint, 1101 S. Saginaw Street, Flint, Michigan 48502**, or to such other address as may be designated in writing by the City from time to time. Notices to Contractor shall be deemed sufficient if in writing and mailed, postage prepaid, addressed to Eastern Asphalt Co Inc., G-5172 Dort Hwy, Flint, MI 48505 or to such other address as may be designated in writing by Contractor from time to time.

**Records Property of City:** All documents, information, reports and the like prepared or generated by Contractor as a result of this contract shall become the sole property of the City of Flint.

**Term:** The term of this Professional Services Agreement ("Agreement") shall commence on, May 1, 2019 and end on June 28, 2019 inclusive.

**Scope of Services:**

Eastern Asphalt Co Inc. shall provide all of the materials, labor, equipment, supplies, machinery, tools, superintendence, insurance and other accessories and services necessary to complete the project in accordance with the proposal submitted on February 14<sup>th</sup>, 2019.

**Severability:** In the event that any provision contained herein shall be determined by a court or administrative tribunal to be contrary to a provision of state or federal law or to be unenforceable for any reason, then, to the extent necessary and possible to render the remainder of this Agreement enforceable, such provision may be modified or severed by such court or administrative tribunal so as to, as nearly as possible, carry out the intention of the parties hereto, considering the purpose of the entire Agreement in relation to such provision. The invalidation of one or more terms of this contract shall not affect the validity of the remaining terms.

**Standards of Performance:** Contractor agrees to exercise independent judgment and to perform its duties under this contract in accordance with sound professional practices. The City is relying upon the professional reputation, experience, certification, and ability of Contractor. Contractor agrees that all of the obligations required by him under this Contract shall be performed by him or by others employed by him and working under his direction and control. The continued effectiveness of this contract during its term or any renewal term shall be contingent upon Contractor maintaining his certification in accordance with the requirements of State law.

**Subcontracting:** No subcontract work, if permitted by the City, shall be started prior to the written approval of the subcontractor by the City. The City reserves the right to accept or reject any subcontractor.

**Termination:** This contract may be terminated by either party hereto by submitting a notice of termination to the other party. Such notice shall be in writing and shall be effective 30 days from the date it is submitted unless otherwise agreed to by the parties hereto. Contractor, upon receiving such notice and prorated payment upon termination of this contract shall give to the City all pertinent records, data, and information created up to the date of termination to which the City, under the terms of this contract, is entitled.

**Time of Performance:** Contractor's services shall commence immediately upon receipt of the notice to proceed and shall be carried out forthwith and without reasonable delay.

**Union Compliance:** Contractor agrees to comply with all regulations and requirements of any national or local union(s) that may have jurisdiction over any of the materials, facilities, services, or personnel to be furnished by the City. However, this provision does not apply if its application would violate Public Act 98 of 2011.

**Waiver:** Failure of the City to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement shall not be deemed a waiver of any term, covenant, or condition. Any waiver or relinquishment of any right or power hereunder at any one or more times shall not be deemed a waiver or relinquishment of that right or power at any other time.

**Whole Agreement:** This written agreement and the documents cited herein embody the entire agreement between the parties. Any additions, deletions or modifications hereto must be in writing and signed by both parties.

**(Signatures on Following Page)**



IN WITNESS WHEREOF, the parties have executed this contract this 18 of April, 2019.

CONTRACTOR:  
Eastern Asphalt Co Inc.

William J. Fontana

Its Power of Attorney  
William J. Fontana

WITNESS(ES):

Michele Brown

Michele Brown  
Office Manager

CITY OF FLINT, a Michigan Municipal Corp.:

Karen W. Weaver

Karen W. Weaver,  
Mayor

Steve Branch

Steve Branch,  
City Administrator

APPROVED AS TO FORM:

Angela Wheeler

Angela Wheeler,  
Chief Legal Officer

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**EASTERN ASPHALT COMPANY INC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

Applies to accounts maintained outside the U.S.

5 Address (number, street, and apt. or suite no.) See instructions.  
**G-5172 NORTH DORT HIGHWAY**

6 City, state, and ZIP code  
**FLINT, MI 48505-1829**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Social security number**

--	--	--	--	--	--	--	--	--	--

or

**Employer identification number**

3	8	-	1	9	7	6	9	3	6
---	---	---	---	---	---	---	---	---	---

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Michelle Brown* Date ▶ *4/16/2019*

**General Instructions** *Michelle Brown*

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



EASTASP-01

MSLIGER

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Mourer Foster, Inc  
615 N. Capitol Ave.  
Lansing, MI 48933

**CONTACT**  
NAME:  
PHONE (A/C, No. Ext): (517) 371-2300 FAX (A/C No): (517) 371-5059  
E-MAIL ADDRESS: Info@mourer-foster.com

**INSURER(S) AFFORDING COVERAGE** NAIC #

**INSURED**  
Eastern Asphalt Co Inc.; B & M Equipment Leasing, Inc.  
G5172 N Dort Hwy  
Flint, MI 48505-1829

**INSURER A:** EMCASCO 21407  
**INSURER B:** Employers Mutual Company 21415  
**INSURER C:** Evanston Insurance 35378  
**INSURER D:**  
**INSURER E:**  
**INSURER F:**

### COVERAGES

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (IND. HYD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR		5D79337	12/8/2018	12/8/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY... \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP ASS \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER POLICY X PROJ LOC OTHER						
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY		5E79337	12/8/2018	12/8/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B X	UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE		5J79337	12/8/2018	12/8/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 DED X RETENTION \$ 0
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	5H79337	12/8/2018	12/8/2019	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Pollution		ECPENV00602	10/4/2018	10/4/2019	Limit \$ 1,000,000
B	Equipment Floater		5C79337	12/8/2018	12/8/2019	Leased/Rented \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101. Additional Remarks Schedule, may be attached if more space is required)  
PROJECT: UNIVERSAL ACCESS PATHWAYS - BRENNAN PARK & ELDORADO VISTA PARK, FLINT MICHIGAN

The City of Flint, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers are listed as additional insureds on a primary and non-contributory basis.

30 day written notice of cancellation applies

### CERTIFICATE HOLDER

### CANCELLATION

City of Flint, Risk Management Division  
1101 S. SAGINAW ST.  
Flint, MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Dr. Karen Weaver  
Mayor

Division of Community & Economic  
Development



Steve Branch  
City Administrator

**Good Standing Certification**  
**Applicant and/or Business Clearance**

All applicants for City of Flint funded programs, including federal programs, must remain current and not in default on any obligations related to taxes, fines, penalties, water service, licenses or other forms of penalties.

APPLICANT NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

DBA: Eastern Asphalt Co. Inc.

BUSINESS ADDRESS: G-5172 Dort HWY, Flint, MI 48505

Please include addresses of all properties in the name of other current and/or former businesses, parent company, subsidiaries and/or divisions. Also, please include all former names used while conducting business with the City.

***This section to be completed by the Department of Finance - Customer Service Div.***

Please check the following divisions for the status of current and delinquent obligations owed to the City of Flint. Please circle the appropriate response for each division.

WATER DIV.

PROPERTY TAXES DIV.

INCOME TAX DIV.

ENFORCEMENT

CURRENT

CURRENT

CURRENT

CURRENT

DELINQUENT

DELINQUENT

DELINQUENT

DELINQUENT

***This section to be completed by the Department of Community and Economic Development***

DCED/EDC: CURRENT  
(108 Loans, EDC loans, mortgage repayments, etc)

DELINQUENT

N/A

Steve Branch  
City of Flint DCED Representative and Date

5-14-19

If delinquencies exist, please indicate the date, type and amount of obligation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DCED Staff Person and Date

Paul Johnson 14/26/19  
City of Flint Customer Serv. Representative and Date

Proposal #19000578

SUBMISSION NO.: 190373

PRESENTED: 9-4-19

ADOPTED: \_\_\_\_\_

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO WADE TRIM, INC. FOR ENGINEERING SERVICES FOR SLUDGE DEWATERING IMPROVEMENTS**

RESOLUTION

The Department of Purchases & Supplies has solicited proposals for ENGINEERING SERVICES FOR SLUDGE DEWATERING IMPROVEMENTS as requested by the City of Flint Water Pollution Control Facility Department; and

Wade Trim, 555 South Saginaw Street, Flint, Michigan was the lowest responsive bidder for an open solicitation for said services. Funding for said services will come from the following account: 590-550.300-801.000 (\$433,000.00); and

IT IS RESOLVED, that the Department of Purchases and Supplies is authorized to do all things necessary to enter into a contract with Wade Trim for Engineering Services for Sludge Dewatering Improvements in an amount not to exceed \$433,000.00 from FY19/20 budget.

APPROVED PURCHASING DEPT.:

\_\_\_\_\_  
Joyce A. McClane, Purchasing Manager

APPROVED AS TO FINANCE:

\_\_\_\_\_  
Tamar Lewis  
Deputy Chief Financial Officer

APPROVED AS TO FORM:

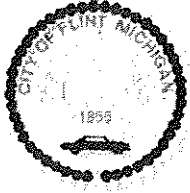
\_\_\_\_\_  
Angela Wheeler  
Chief Legal Officer

\_\_\_\_\_  
Steve Branch, Acting City Administrator

CITY COUNCIL:

\_\_\_\_\_  
Herbert J. Winfrey, Council President

FY19



**CITY OF FLINT  
DEPARTMENT OF PUBLIC WORKS  
WATER POLLUTION CONTROL**



**Dr. Karen W. Weaver  
Mayor**

**Jeanette M. Best  
WPC Manager**

**MEMORANDUM**

August 13, 2019

**TO:** Joyce A. McClane, Purchasing Manager  
**THRU:** Jeanette M. Best, WPC Manager *JMB*  
**FROM:** John Florshinger, Utilities Maintenance/SCADA Supervisor  
**RE:** **Engineering Design Services for Sludge Dewatering Improvements  
Bid 19-578, Req ID 190002338**

Two (2) bids were received and reviewed:

Tetra Tech	Avg Rating 86.5% (\$495,600.00)
Wade Trim, Inc.	Avg Rating 89.875% (\$433,000.00)

I recommend the lowest complete bidder, Wade Trim, Inc., be awarded the bid in the amount of \$433,000.00 for the WPC engineering design services for sludge dewatering improvements.

Please issue a contract in the amount of \$433,000.00 using funds from account 590-550.300-801.000.

cc: file

# RESOLUTION STAFF REVIEW

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August 13, 2019

**Agenda Item Title:** Engineering Design Services for Sludge Dewatering Improvements

**Prepared By:** John Florshinger, Utilities Maintenance/SCADA Supervisor

**Background/Summary of Proposed Action:**

The City of Flint Water Pollution Control Facility currently utilizes two belt filter presses and two standby centrifuges to dewater their solids for landfill disposal. All dewatering equipment transfers dewatered solids to a loadout facility that can house two open top trailers which later dispose solids at a landfill.

Engineering services are needed to design solutions to address several current deficiencies, which include lack of redundancy, existing centrifuges are undersized, and belt presses are not efficient as current dewatering equipment. The contract the engineer will design and specify the repairs/equipment, gain MDEQ approval, and manage the construction work. Significant cost savings will result from new dewatering equipment that can produce a drier cake.

**Financial Implications:**

There is adequate funding for this contract in the FY2020 yearly budget. Use account 590-550-300-801.000 when approving this contract.

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 590-550.300-801.000 - \$433,000.00



**Pre-encumbered?** Yes  No  Requisition: 190002338



**Other Implications (i.e., collective bargaining):** None.

**Staff Recommendation:** Approve

**Staff Person:** *Jeanette M. Best*  
Jeanette Best, WPC Manager