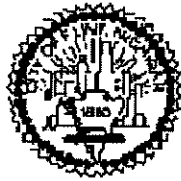


# **City of Flint, Michigan**

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
www.cityofflint.com*



## **Meeting Agenda - Final**

**Wednesday, October 23, 2019**

**5:00 PM**

**Committee Room**

### **FINANCE COMMITTEE**

*Monica Galloway, Chairperson, Ward 7*

*Eric Mays, Ward 1  
Santino J. Guerra, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Allan Griggs, Ward 8*

*Maurice D. Davis, Ward 2  
Kate Fields, Ward 4  
Herbert Winfrey, Ward 6  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

## ROLL CALL

## CHANGES AND/OR ADDITIONS TO AGENDA

*Council shall vote on any agenda changes.*

## PUBLIC SPEAKING

*Members of the public shall have no more than two (2) minutes to address the City Council on any subject.*

## SPECIAL ORDERS

### 190447 Special Order/Outstanding Purchase Orders

A Special Order as requested by Councilperson Fields in order to discuss with Administration the approximate 350 purchase orders that are currently "outstanding", with Purchasing Manager Joyce McClane, Deputy Finance Director Tamar Lewis and City Administrator Steve Branch specifically being requested to attend (October 23rd Finance Committee Meeting). [Referral Action Date: 10/14/2019 @ Special Affairs Committee Meeting.]

### 190084 Special Order/Discussion of Letter

A special order as requested by Councilperson Mays, re: He would like to discuss a letter addressed to Councilpersons Fields, Griggs and Worthing.

### 190046 Special Order/Update/Investigative Hearing

Special Order as requested by Councilperson Mays to allow Attorney Harrell Milhouse to update City Council members on the Investigative Hearing regarding the flow of money from the State of Michigan to the City of Flint.

### 190045 Special Order/Master Fee Schedule/Review of Fees/Service Charges

Special Order as requested by Councilperson Mays concerning the recently amended (Resolution No. 180351 -- adopted July 23, 2018) Master Fee Schedule that added fees for micro-cell equipment, and to allow discussion of lowering service charge fees for low income residents.

### 190015 Special Order/Status of Water Fund/Water Liens

A Special Order as requested by Councilperson Fields and Worthing to discuss the status of the city's Water Fund and Water Liens.

## RESOLUTIONS

### 190393 Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1710 W. Home Avenue, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**190394** Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 6722 Fleming Road, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**190395** Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1113 W. Hamilton Avenue, Flint, for \$100.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**190396** Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1814 W. Hobson Avenue, Flint, for \$500.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**190397** Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1901 Laurel Oak Drive, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

**190398** Sale of Properties/Acquired from the Genesee County Treasurer

Resolution resolving that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts: 1736 W. Hobson Avenue, Flint, for \$1,000.00. [NOTE: The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties," to handle the sale of such properties.]

- 190453** Additional Premium/Lighthouse Insurance Group, Inc./(Formerly Known as Lake Agency, Inc.)/Excess Worker's Compensation Insurance Coverage
- Resolution resolving that the appropriate city officials are authorized to pay the additional premium of \$19,616.00 due to Lighthouse Insurance Group, Inc., formerly known as Lake Agency, Inc., for excess Worker's Compensation Insurance coverage, with funding available in Self-Insurance Fund Acct. No. 677-174.851-955.000, as requested by Finance. [NOTE: The city's excess Worker's Compensation Insurance coverage was estimated at \$85,089.00 for the period of July 1, 2018, through June 30, 2019. Audit results show that an additional premium of \$19,616.00 is now owed.]
- 190454** Budget Amendments/Transfer of Funds/Water Fund/Sewer Fund/Unfunded Positions
- Resolution resolving that the appropriate city officials are authorized to do all things necessary to process a budget amendment to the FY2020 adopted budget allocating funds from 591 Water Fund balance in the amount of \$166,833.71 to the following personnel accounts: Wages & Standby Pay Acct. No. 591-540.100-702.000 = \$90,678.72; Direct Fringes Acct. No. 591-540.100-719.000 = \$8,161.08; Indirect Fringes Acct. No. 591-540.100-719.200 = \$14,498.22; and Defined Benefit Acct. No. 591-540.100-719.150 = \$53,495.69; AND, allocating funds from 590 Sewer Fund balance in the amount of \$166,833.71 to the following personnel accounts: Wages & Standby Pay Acct. No. 590-540.100-702.000 = \$90,678.72; Direct Fringes Acct. No. 590-540.100-719.000 = \$8,161.08; Indirect Fringes Acct. No. 590-540.100-719.200 = \$14,498.22; and Defined Benefit Acct. No. 590-540.100-719.150 = \$53,495.69, as requested by Water and Sewer. [NOTE: The positions of Water Distribution and Sewer Maintenance Supervisor were inadvertently removed from the current fiscal year budget and are critical to the operation of these departments.]

## OLD, OUTSTANDING DISCUSSION ITEMS

- 170061** Referral/Copy/Public Relations Contract
- Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]
- 170194** Repair/Copper Service Line/618 W. Alma
- Referral by Councilperson Mays to ADM: He would like to know when the city plans to repair a ruptured copper service line at 618 W. Alma. [Referral Action Date: 4/19/2017 @ Finance Committee Meeting.]
- 170422** Copies/Bid/Contract/Martin Waymire
- Referral by Councilperson Fields to FIN/LEGAL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date:

6/19/2017 @ Finance Committee Meeting.]

- 170577** Reimbursements/State of Michigan/City of Flint Departments
- Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]
- 180002** Referral/Positions/Water Plant/Water Service Center/Wage Study
- Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180015** Referral/List/Water Customers With Estimated Bills
- Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180074** Referral/Copies/Current & Revised/WIIN Project Plans
- Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180080** Referral/Kellogg Grant/Entire Proposal
- A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180084** Referral/Police Department/Number of Lawsuits/Cost of Lawsuits
- A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]
- 180160** Discussion Item/Itemized Water Fund Revenues & Expenditures

- A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]
- 180180** Referral/Community Development Block Grant (CDBG) Money/Salvation Army
- A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]
- 180204** Referral/Trial Water Shut-Off/Shut-On Policy
- A referral as requested by Councilperson Fields to FIN: She would like to know how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]
- 180206** Referral/Cost/Parliamentarian
- A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]
- 180234** Update/Great Lakes Water Authority Contract
- A referral from Councilperson Fields to LEGAL: re, she would like an update on the Great Lakes Water Authority (GLWA) contract, particularly the additional elements within the contract. [Referral Action Date: 5/9/2018 @ Finance Committee Meeting.]
- 180294** Referral/LED Street Lights
- Referral by Councilpersons Fields and Guerra to ADMIN, re: An action plan and project steps (equipment and labor) concerning the LED street lights. [Referral Action Date: 6/20/2018 @ Finance Committee Meeting.]
- 180297** Referral/Breakdown/Chief of Staff Budget
- Referral by Councilperson Fields to FINANCE, re: She would like a detailed breakdown of the \$75,000.00 budgeted for the Chief of Staff, including how, who, when and the date it was spent. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]
- 180298** Referral/Breakdown/Budgets/Mayor & City Administrator
- Referral by Councilperson Fields to FINANCE, re: She would like a detailed, itemized breakdown of the budgets for Mayor and City Administrator, particularly for wages and salaries -- who they're for and how much each earns. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]
- 180300** Referral/Quarterly Budget Amendment Reports

Referral by Councilperson Fields to FINANCE, re: She would like to see quarterly budget amendment reports that are supposed to be supplied to City Council per the newly adopted City Charter. [Referral Action Date: 6/25/2018 @ Special Affairs Committee Meeting.]

**180356** Discussion Item/Investigative Hearing

Councilperson Mays asked that a discussion item about the Investigative Hearing City Council members approved for financial issues related to the Water Crisis be placed on the Finance Committee Agenda. [Referral Action Date: 7/9/2018 @ Finance Committee Meeting.]

**180365** Attendance Request/Discussion/Filling Budgeted Positions in Water/Sewer

Referral from Councilperson Mays to HUMAN RESOURCES/DEPARTMENT OF PUBLIC WORKS, re: He would like for Makini Jackson, Director of Human Resources, and Rob Binscik, Director of DPW, to attend the next Finance Committee meeting to discuss unfilled budgeted positions in water and sewer as identified on an organizational chart distributed at the last Finance Committee Meeting. [Referral Action Date: 7/18/2018 @ Finance Committee Meeting.]

**180419** Referral/Payments from Water Fund to Subcontractors

Referral by Councilperson Fields to LAW, re: She would like to justification for paying a subcontractor (Arco) out of the Water Fund without City Council permission. [Referral Action Date: 8/8/2018 @ Finance Committee Meeting.]

**180437** Referral/Accounting/Water Funds/Grant Funds/Budget Amendments

Referral by Councilperson Fields to FIN, re: She would like a detailed accounting of all 591 and 296 funds (with detailed subsets) and any from other accounts that the city has used to accept Water Funds/Grants, has paid invoices and expenditures from, and all related Budget Amendments made since January 2016 to current that relate to these funds. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180438** Referral/Lead Service Line Replacements/Those Paid/Those Submitted for Reimbursement

Referral by Councilperson Fields to FIN, re: She would like any lead service line replacements that have been paid and/or submitted for reimbursement by contractors since May 2018 to current. [Referral Action Date: 8/22/2018 @ Finance Committee Meeting.]

**180472** Referral/Contract Clauses/Great Lakes Water Authority (GLWA)/Collection Rate/Transmission Pipe

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like the clauses in the Great Lakes Water Authority (GLWA) that speak to the collection

rate for water/sewer customers and the transmission pipe. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180474** Referral/Status of 'New' Program Manager/Division of Community & Economic Development (DCED)

A referral as requested by Councilperson Galloway to FIN/LEGAL/HR: Planning & Development Director Suzanne Wilcox has a clause in her contract that allows her to return to her former position (Program Manager for DCED) in the event that her supervisory position doesn't work out. But her former job was recently filled. Councilperson Galloway would like to know what would happen to the "new" Program Manager if Ms. Wilcox decided to return to that position. [Referral Action Date: 9/5/2018 @ Finance Committee Meeting.]

**180509** Referral/Line Item Details/Revenues/Expenditures/Invoices Paid/First \$2 Million/State of Michigan

A referral as requested by Councilperson Fields to FIN: She would like line item details of revenues in and expenditures out on the first \$2 million received from the State of Michigan. She would also like line item accounts and invoices paid from this \$2 million. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180510** Referral/Federal Procurement Rules/Sub-Contractors

A referral as requested by Councilperson Fields to FIN/LEGAL: She would like a copy of the federal procurement rules as it relates to sub-contractors. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180512** Referral/Attendance/Finance Committee Meeting/Lead Line Replacements, Etc.

A referral as requested by Councilperson Mays to FIN/DPW/LEGAL/MAYOR/ADMIN: He wants to discuss lead line replacements, including hydrovacating, excavation and restoration, with Mayor Weaver, Mr. Gilcreast, and DPW Director Rob Binscik, and representatives from the following: Aecom, Goyette Mechanical and Martha Brown Custom Builders, LLC. He also asks that City Attorney Angela Wheeler weigh in on whether this conversation should take place in open or closed session. [Referral Action Date: 9/24/2018 @ Finance Committee Meeting.]

**180529** Referral/Revenue to Turn On, Turn Off Water Service

A referral as requested by Councilperson Galloway to FIN: How much revenue is generated from shutting off water? Turning on water? Was the water study that was promised ever completed? If so, what were the results? [Referral Action Date: 10/3/2018 @ Finance Committee Meeting.]

**180599** Referral/Attorneys Hired by the City

Referral as requested by Councilperson Fields to LEGAL, re: She would like a



listing of every attorney and/or law firm that has been hired by the City during the calendar years of 2015 through 2018, with totals for each attorney/firm listed by the same years. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180600** Referral/City Contract Totals/Lead Line Replacement Program

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like to know the current contract totals for lead service line replacement work contractors and subcontractors, up to and including AECOM, ARCO, DLZ, E Holdings (E & L Construction), Super Construction, A&S. Zito, Orchard, AFSCME, W.T. Stevens, Goyette, etc. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180601** Referral/Lead Pipe Contractors and Subcontractors

Referral as requested by Councilperson Fields to ADMIN/DPW, re: She would like a listing of every contractor and subcontractor who has done or is doing work for the City concerning lead pipe replacement, with list to include phase worked, dates worked and payment/contract totals. [Referral Action Date: 11/19/2018 @ Special Affairs Committee Meeting.]

**180604** Discussion Item/Water Account Trends

Referral by Councilperson Fields: She would like to know if there are trends that can be identified in the city's Water Account. [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

**180605** Referral/Aecom/Procedures & Sub-Contractors

Referral by Councilperson Fields: She would like to see documents that show Aecom followed proper procurement procedures, per the company's contract, and that the city approved all of their sub-contractors [Referral Action Date: 11/20/2018 @ Finance Committee Meeting.]

**180614** Referral/Aecom/Written Documentation/Scope of Work

Referral from Councilperson Fields to ADMIN/DPW: She would like written documentation of the change in scope of work that was given to Aecom that allowed them think they could continue working and move beyond 6,000 service lines. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

**180615** Referral/Aecom/\$1.1 Million Change Order/Line Items

Referral from Councilperson Fields to FIN: She would like a copy of the line items that represent the \$1.1 million in Aecom's change order. [Referral Action Date: 12/5/2018 @ Finance Committee Meeting.]

**190004** Referral/Opinion/Contract Terms/Aecom

Referral from Councilperson Fields to FIN: She would like a written opinion

from City Attorney Angela Wheeler stating whether or not she believes that AECOM has fulfilled the terms of its current contract. [Referral Action Date: 1/9/2019 @ Finance Committee Meeting.]

**190035** Referral/Report/Funding/Service Line Replacement Program

Referral from Councilperson Fields to FIN: She would like all funding utilized for the Service Line Replacement Program in a cohesive, understandable report from the beginning of the project to date, including all revenue paid in to all pertinent city accounts, identified by name, amount, purpose for use and date (including name and account numbers in subsets); all expenditures paid out, identified by name paid to, amount, purpose for use and date (including phase and date, and what account it was paid out of; all reimbursements requested, all paid and all outstanding, with pertinent details, and any reimbursement requests that were denied (with accompanying correspondence); all accounts payable at this point in time for this program, with pertinent details; a list of any/all funds encumbered for this program, at this point in time; a list of total accomplishments by any contractor paid for this program (include Phase and specific activity in detail); the total amount still available to be used for the Service Line Replacement Program, to include management of same program. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

**190036** Referral/Local Capacity Development Line Item of the Water Infrastructure Improvements for the Nation (WIIN) Plan

Referral from Councilperson Fields to FIN: She would like a full report of the narrative of intended use and how it has been used, with all financial detail, regarding the Local Capacity Development line item of the Water Infrastructure Improvements for the Nation (WIIN) plan. [Referral Action Date: 1/23/2019 @ Finance Committee Meeting.]

**190055** Referral/Monthly Progress Report/Economic Development

Referral by Councilperson Griggs to ADMIN/PLANNING and DEVELOPMENT, re: He requests that the Economic Development Division provide monthly progress reports to the City Council. [Referral Action Date: 2/04/2019 @ City Council Meeting.]

**190072** Referral/Response/When \$433,276.00 is Reimbursed

Referral from Councilperson Fields to FIN: She would like to be notified when the \$433,276.00 is reimbursed to the City of Flint from the State of Michigan. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

**190073** Referral/Number of Signatures Needed/Proposals on Ballot

A referral as requested by Councilperson Mays to CITY CLERK, re: He would like to know how many signatures are needed to get a ballot proposal on the August ballot if Councilmembers reject the five current proposals before them. [Referral Action Date: 2/20/2019 @ Finance Committee Meeting.]

- 190081** Referral/Increase in Salary and Benefits/Mayor and City Council
- Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know where the money will be coming from to cover the recent increases in salaries and/or benefits for the mayor and council, per recent action of the Local Officers Compensation Commission (LOCC). [Referral Action Date: 2/25/2019 @ City Council Meeting.]
- 190083** Referral/Salaries for Appointees
- Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the salaries for all appointees, as follows: salary or hourly rate at time of hire, salary or hourly rate at time of appointment, current salary or hourly rates - as well as all raises from the time of appointment until now. [Referral Action Date: 2/25/2019 @ City Council Meeting.]
- 190113** Referral/Aging Report for Accounts Receivable
- Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint is carrying in past-due accounts receivable and how far back the balances go. She would also like a copy of the AR Aging Report. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]
- 190114** Referral/Revenues/Turning Water Shut-Offs/Water Shut-ons
- Referral by Councilperson Fields to ADMIN/FIN/TREASURY, re: She would like to know how much the City of Flint brings in for water shut-offs and shut-ons and if that number has gone up or down in recent months. [Referral Action Date: 3/21/2019 @ Finance Committee Meeting.]
- 190162** City of Flint/County of Genesee/Flint Holding Facility Operation
- Discussion item as requested by Councilperson Guerra, re: He would like to know if the City of Flint will ever take over operation of the Flint Holding Facility, and how much that would cost versus outsourcing to Genesee County. [Referral Action Date: 4/17/2019 @ Finance Committee Meeting.]
- 190205** Referral/FastStart Restoration
- Referral by Councilperson Guerra to ADMIN/DPW, re: He would like to know if city personnel can spot-check areas of the city where restoration has been completed to ensure that proper procedures were followed. [Referral Action Date: 5/22/2019 @ Finance Committee Meeting.]
- 190229** Appropriateness/Special Order 190084
- Referral by Councilperson Fields to LAW, re: Is it appropriate to have Special Order 190084 (concerning a letter written to the state by three Councilpersons) on the agenda since it is part of a lawsuit filed by Councilman Mays against six council members? [Referral @ 6-5-19 Finance Committee Meeting.]

**190255** Referral/Section 108 Loans

Referral by Councilperson Galloway to FINANCE/PLANNING AND DEVELOPMENT/ADMIN, re: She would like to know the particulars regarding any Section 108 Loans that are outstanding, since 2013, to include the who, what, where, why, etc. [Referral Action Date: 6/24/2019 @ Special Affairs Committee Meeting.]

**190259** Referral/Damage Claims/Invoices/Damages Caused By Contractors

Referral by Councilperson Guerra to ADMIN/FINANCE/LAW, re: He would like copies of invoices and/or damage claims that have been filed and/or paid due to damage from FastStart contractors. [Referral Action Date: 7/2/2019 @ Finance Committee Meeting.]

**190265** Referral/Pipe Replacement and Restoration Services/Role of Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/LEGAL, re: With regard to its current contract with the City for FAST Start Program project management services, he would like to know what Rowe's role is in general for the entire program and, specifically, about Rowe's engagement when it comes to water service line restoration services. He also asks whether or not Rowe should be involved with the potential "re-bid" process that the Administration may be working on for service line restoration services. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

**190266** Referral/Attendance Request/Rowe Professional Services Co.

Referral by Councilperson Mays to ADMIN/DPW/ROWE, re: He requests that representatives from Rowe Professional Services Co. attend the July 17, 2019 Finance Committee meeting in order to discuss Rowe's role as project management for FAST Start Program services and, particularly, the transfer of FAST Start Program addresses from the former program management company, AECOM. [Referral Action Date: 7/10/2019 @ Special City Council Meeting.]

**190291** Water Fund Reimbursement

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know if the \$433,000.00 that was paid out of the Water Fund for what were initially termed "ineligible expenses," but were later okayed by the state, according to Huey Newsome, were ever repaid into the Water Fund? [Referral Action Date: 7/17/19 Finance Committee Meeting.]

**190292** Water Fund Status

Referral by Councilperson Fields to ADMIN/FIN, re: She would like to know the status of the Water Fund, including the number of outstanding bills, and if there is a plan in place to fix the fund if it's in a deficit. [Referral Action Date: 7/17/19

Finance Committee Meeting.]

190337

Referral/Legal Opinion/Auditing Contract/Statute of Limitations

Referral by Councilperson Mays to CITY ATTORNEY, re: He requests a legal opinion regarding city council's motion during the August 12th council meeting to require a 5-year statute of limitations (as opposed to a 2-year SOL) concerning the contract with Rehmann Robson for FY2019 auditing services. [Referral Action Date: 8/12/2019 @ City Council Meeting.]

190344

Referral/Details/Communications Plan

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like additional details on who is called during specific emergencies and who would be the backup in case of vacation/sickness. [Referral Action Date: 8/7/2019 @ Finance Committee Meeting.]

190363

Referral/Legal Opinion/Political Podcast & Facebook

Referral by Councilperson Fields to LEGAL, re: She would like to know if it's legal for a city employee to tape the Mayor on a podcast and then air it on her own (city employee) Facebook page. [Referral Action Date: 8/21/2019 @ Special Legislative Committee Meeting.]

190384

Referral/Charges for Water Meters

Referral by Councilperson Worthing to FIN/TREASURER, re: She would like to know why the city is charging customers for water meters when it (the city) is getting them for free. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

190385

Referral/Attendance Request

Referral by Councilperson Worthing to FIN/TREASURER, re: She asks that Treasurer Amanda Trujillo be present at the next Finance Committee meeting. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

190387

Referral/Kellogg Grant

Referral by Councilperson Galloway to ADM: re: She would like an update on the Kellogg Grant, including personnel assigned to it. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

190400

Referral/Water Billing and Shut-Offs

Referral from Councilperson Worthing to TREASURER/ADMIN, re: She would like to know why some businesses and churches are allowed to have water bills with high arrearages and no shut-off notices, while residents are held to a different standard. [Referral Action Date: 9/4/2019 @ Finance Committee Meeting.]

**NEW BUSINESS**

**ADJOURNMENT**

190393

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY  
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1710 W. Home Avenue for \$1,000.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190394

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 6722 Fleming Road \_\_\_\_\_ for \$1,000.00 .

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**



190395

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1113 W. Hamilton Avenue for \$100.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190396

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY  
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1814 W. Hobson Avenue for \$500.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190397

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY  
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1901 Laurel Oak Drive for \$1,000.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190398

RESOLUTION NO: \_\_\_\_\_

PRESENTED: 9-23-2019

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES ACQUIRED BY  
THE CITY OF FLINT FROM THE GENESEE COUNTY TREASURER**

**BY THE FLINT CITY COUNCIL:**

The Flint City Council adopted Resolution 170588.1 on December 13, 2017, to keep seven (7) properties that were scheduled to be transferred to the Genesee County Treasurer; and

The Flint City Council adopted a policy, Resolution No. 180627, on April 8, 2019, entitled "City of Flint Policy of Disposition of Acquired Genesee County Treasurer Properties" to handle the sale of such properties.

**IT IS RESOLVED**, that the Flint City Council authorizes the appropriate City Officials to do all things necessary to facilitate the sale of the following properties in the following amounts:

\_\_\_\_\_ 1736 W. Hobson Avenue for \$1,000.00.

**APPROVED AS TO FORM:**

**APPROVED AS TO FINANCE:**

\_\_\_\_\_  
**Angela Wheeler**  
**Chief Legal Officer**

\_\_\_\_\_  
**Tamar Lewis**  
**Deputy Finance Director**

\_\_\_\_\_  
**Karen W. Weaver, Mayor**

\_\_\_\_\_  
**Herbert J. Winfrey, Council President**

190453

SUBMISSION NO.: \_\_\_\_\_

PRESENTED: 10-23-19

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING ADDITIONAL PREMIUM DUE TO LIGHTHOUSE GROUP  
AFTER PREMIUM AUDIT OF EXCESS WORKERS' COMPENSATION INSURANCE  
COVERAGE**

**BY THE MAYOR:**

The City's Excess Work Compensation insurance premium was estimated at \$85,089.00 for the period July 1, 2018 - June 30, 2019. Audit results show that an additional premium of \$19,616.00 is now owed to Lighthouse Insurance Group.

The Finance Department is recommending to pay the additional premium. At the end of the insurance period an audit is done to compare the estimated exposure that the original premium was based on against the actual exposure at the end of the period. The audit of the excess workers' compensation insurance coverage for the period of July 1, 2018 - June 30, 2019 showed that an addition premium of \$19,616.00 was owed.

**IT IS RESOLVED**, that the appropriate City officials are authorized to pay the additional of premium of \$19,616.00 due to Lighthouse Insurance Group for excess workers compensation insurance coverage. Funding for the additional premium will come from account 677-174.851-955.000.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director

  
\_\_\_\_\_  
Dr. Karen W. Weaver, Mayor

**CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, Council President

## RESOLUTION STAFF REVIEW

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**DATE:** September 11, 2019

**Agenda Item:**

Additional premium due to Lighthouse Group for Excess Workers' Compensation Insurance after premium audit was done for actual exposure after the end of the period from July 1, 2018 through June 30, 2019

**Prepared By:** Mary Jarvis

**Background/Summary of Proposed Action:**

The City's Excess Work Compensation insurance premium was estimated at \$85,089.00 for the period July 1, 2018 - June 30, 2019. Audit results show that an additional premium of \$19,616.00 is now owed.

**Financial Implications:**

**Budgeted Expenditure?** Yes  No  Please explain if no:

**Account No.:** 677-174-851-955.000

*mmp*

**Pre-encumbered?** Yes  No  Requisition # 190002371

**Other Implications (i.e., collective bargaining):** None.

**Staff Recommendation:**

It is the recommendation of the Finance Department to pay the additional premium.

Approval: *T. Lewis*

Tamar Lewis, Deputy Finance Director

# Purchase Requisition

09/10/2019

04:58 PM

Purchase Requisition No 190002371

Requested Date 08/21/2019

Department FINANCE

Required Date 08/21/2019

Requested By MJarvis

Preferred Vendor 0000006662  
LIGHTHOUSE INSURANCE GROUP, INC.

Address 56 GRANDVILLE AVE SW, STE 300

GRAND RAPIDS, MI 49503

Req. Description WORK COMP AUDIT ADDITIONAL PREMIUM OWED 7/1/18-6/30/19

Qty.	Description	GL Number 1	Unit Price	Amount
1	WORK COMP AUDIT ADDITIONAL	677-174.851-955.000	19,616.00	19,616.00
<b>Total:</b>				19,616.00

**RESOLUTION REVIEW FORM**

FROM: Finance Department

NO. 19-8155

RESOLUTION NAME:

**RESOLUTION AUTHORIZING ADDITIONAL PREMIUM DUE TO LIGHTHOUSE GROUP AFTER PREMIUM AUDIT OF EXCESS WORKERS' COMPENSATION INSURANCE COVERAGE**

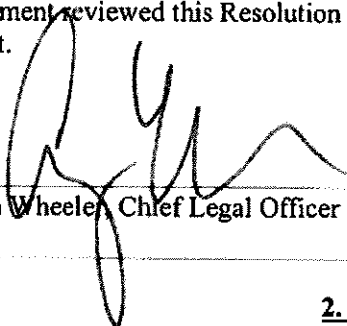
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**1. RESOLUTION REVIEW - LEGAL**

Date in: 10/01/19

The attached Resolution and Staff Review is submitted to the Legal Department for approval. The Legal Department reviewed this Resolution as to form and content and by signing this form approves as to form and content.

BY:



Angela Wheeler, Chief Legal Officer

Date: 10-1-19

**2. RESOLUTION REVIEW - FINANCE**

Date in: 09/30/19

The attached Resolution and Staff Review is submitted to the Finance Department for approval. The Finance Department reviewed this Resolution as to finance compliance and by signing this form approves as to finance compliance.

BY:

See Attached Resolution  
Tamar Lewis, Acting Chief Financial Officer

Date: 09/30/19

**3. RESOLUTION REVIEW - MAYOR**

Date in: \_\_\_\_\_

The attached Resolution is submitted to the Mayor for approval. The Mayor reviewed this Resolution as to administration compliance and by signing this form approves as to administration compliance.

BY:



Dr. Karen W. Weaver, Mayor

Date: 10-7-19



190454

RESOLUTION NO. \_\_\_\_\_

PRESENTED: 10-23-19

ADOPTED: \_\_\_\_\_

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT  
ALLOCATING \$166,833.71 FROM SEWER (590) FUND BALANCE AND  
\$166,833.71 FROM WATER (591) FUND BALANCE TO THE WATER  
AND SEWER FY2020 BUDGET**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS**, the City of Flint, Department of Public Works, Water and Sewer Departments, desires to amend the FY19-20 approved budget for the purpose of funding the Water Distribution and Sewer Maintenance Supervisor positions which were inadvertently removed from the current fiscal year budget and are critical to the operation of these departments; and

**WHEREAS**, the FY19-20 year-end budget for Water Distribution and Sewer Maintenance has a positive balance and sufficient funding exists in the 591-Water and 590-Sewer Fund balance.

**THEREFORE BE IT RESOLVED**, that the appropriate City Officials authorize to do all things necessary to process a budget amendment to the FY 20 adopted budget allocating funds from **591- Water Fund** balance in the amount of \$166,833.71 to the following personnel accounts:

- 591-540.100-702.000 - \$90,678.72 wages and standby pay
- 591-540.100-719.000 - \$8,161.08 direct fringes
- 591-540.100-719.200 - \$14,498.22 indirect fringes
- 591-540.100-719-150 - \$53,495.69 defined benefit

**AND 590 – Sewer Fund** balance in the amount of - \$166,833.71 to the following personnel accounts:

- 590-540.100-702.000 - \$90,678.72 wages and standby pay
- 590-540.100-719.000 - \$8,161.08 direct fringes
- 590-540.100-719-200 - \$14,498.22 indirect fringes
- 590-540.100-719.150 - \$53,495.69 defined benefit

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Angela Wheeler, Chief Legal Officer

**APPROVED AS TO FINANCE:**

  
\_\_\_\_\_  
Tamar Lewis, Deputy Finance Director

**FOR THE CITY OF FLINT:**

  
\_\_\_\_\_  
Steve Branch, City Administrator

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
Herbert Winfrey, City Council President

# RESOLUTION STAFF REVIEW

**DATE:** 8-6-19

**Agenda Item Title:** FY 19-20 Adopted Budget Correction

**Prepared By:** Cheri Priest, WSC Administrative Manager

**Background/Summary of Proposed Action:** The City of Flint Water and Sewer Departments are requesting an amendment to the adopted FY19-20 budget. The Water Distribution and Sewer Maintenance Supervisor (water department) and Sewer Systems Supervisor (sewer department) were both inadvertently removed from the budget. These positions are crucial to the operation of the Water and Sewer Departments. An eligibility list exists for both positions. As soon as the positions are added back into the adopted budget, interviews will be held, selections made, positions filled and budgeted accordingly.

**Financial Implications:** Adequate funding has been allocated in the below listed accounts.

**Budgeted Expenditure?** Yes  No  Please explain if no: *none*

<b>Account No:</b>	591-540.100-702.000	\$ 90,678.72	<i>if</i>	590-540.100-702.000	\$ 90,678.72
	591-540.100-719.100	\$ 8,161.08		590-540.100-719.100	\$ 8,161.08
	591-540.100-719.200	\$14,498.22		590-540.100-719.200	\$14,498.22
	591-540.100-719.150	\$53,495.69		590-540.100-719.150	\$53,495.69

*\$166,833.71*

*\$166,833.71*

**Pre-encumbered?** Yes  No  Requisition # N/A

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:** Robert Bincsik  
Robert Bincsik, Director of Public Works

*Total BIA  
AMT  
\$ 333,667.42*

WATER SERVICE CENTER

Action	ID	Position	Full Name	FTE	Dept ID	Bargain Unit	Retirement Plan	Base Salary	GL Number	GL Distrib %	2019-2020 Wages	2019-2020 Direct Fringe	2019-2020 Indirect Fringe	2019-2020 Defined Benefit	2019-2020 Hybrid DB	2019-2020 Hybrid DC	2019-2020 HCSR	2019-2020 Total Year
	1	Sewer Systems Supervisor	Vacant	1	2495	Exempt	Defined Benefit	90678.72	590-540.209-702.000	1.00	90678.72	8161.08	14988.22	53495.69	0.00	0.00	0.00	166,833.71
	2	Water Distribution Supervisor	Vacant	1	2493	Exempt	Defined Benefit	90678.72	591-540.100-702.000	1.00	90678.72	8161.08	14988.22	53495.69	0.00	0.00	0.00	166,833.71

# Resolution Routing

**TO:** Resolution Signatories  
**FROM:** DPW/Utilities Water Service Center  
**SUBJECT:** RESOLUTIONs FOR APPROVAL

This RESOLUTION have been forwarded to you for your respective review and approval.

Date recorded: October 2, 2019 No. 19-8158

\* All documents should be reviewed within **three (3) working days** after receipt by your office

Contractor:

Resolution Content:

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The attached resolution is submitted to the Legal Dept. for approval as to form only:

The **Legal Department** reviewed this **RESOLUTION**, as to form and by signing this form approves as to **FORM ONLY**.

Review and Approval:

	<u>IN</u>	<u>OUT</u>	<u>APPROVAL</u>
1. City Attorney (Form Only)	<u>10-2-19</u>	<u>10-2-19</u>	<u><i>APL</i></u>
2. Finance Director	<u>10-<del>2</del>-19</u>	<u>10-4-19</u>	<u>See Reso Attached</u>
3. Mayor	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

**Please call Cheri Priest @ ext.3408 for pick up Thank You.**