

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Wednesday, May 9, 2018

5:00 PM

Agenda amended to add Special Order 180232

Committee Room

FINANCE COMMITTEE

Eric Mays, Chairperson, Ward 1

*Maurice D. Davis, Ward 2
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6
Allan Griggs, Ward 8*

*Santino J. Guerra, Ward 3
Jeri Winfrey-Carter, Ward 5
Monica Galloway, Ward 7
Eva L. Worthing, Ward 9*

Inez M. Brown, City Clerk

ROLL CALL

EXECUTIVE SESSION

An Executive Session as requested by the Department of Law to update the City Council regarding City of Flint v Michigan Timber and Truss, Inc., Genesee County Circuit Court No. 17-109356.

SPECIAL ORDER

180209 Special Order/Water Fund/Trial Collection Policy

A Special Order as requested by Finance Director Hughey Newsome to update City Council members on the current state of the water fund and what steps need to be taken to address its future solvency, and the effectiveness of the Trial Collection Policy put into effect March 12, 2018.

180232 Special Order/Michigan Employment Retirement System (MERS)

A Special Order as requested by Finance Director Hughey Newsome to update City Council members on the status of the City of Flint's Michigan Employment Retirement System (MERS) obligation, along with retiree health care. He will also discuss what was included in the FY2019 budget proposal, along with future projected obligations.

RESOLUTIONS

180210 Two-Year Contract/Newkirk Electric Associates/Electrical Support Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a (two-year) contract with Newkirk Electric Associates for electrical support services, as requested by Facilities Maintenance, in an amount NOT-TO-EXCEED \$40,000.00 annually, pending adoption of the FY2019 and FY2020 budgets [General Fund Acct. No. 101-753.200-801.000].

180211 Douglas Safety Systems/Turnout Gear/Supply Hoses

Resolution authorizing the Director of Purchases & Supplies, upon City Council approval, to issue a purchase order to Douglas Safety Systems for turnout gear and supply hoses, as requested by the Fire Department, in an amount NOT-TO-EXCEED \$68,165.00 [General Fund Account No. 101-338.201-977.000].

180212 GCR Tires & Service/Light Truck, Auto & Police Tires

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is authorized to issue a purchase order to GCR Tires

& Service for the annual supply of light truck, auto and police tires, as requested by Fleet, in an amount NOT-TO-EXCEED \$120,000.00 [Fleet/Central Garage Fund Acct. No. 661-000.000-110.400]. [NOTE: This is the second year of a two-year contract.]

180213 Contract/Utility Services Associates/Water Distribution Leak Detection Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Utility Services Associates for water distribution leak detection services, as requested by Utilities, in an amount NOT-TO-EXCEED \$151,528.00 [Water Fund Acct. No. 591-540.300-801.000].

180214 Agreement/Verizon/Wireless Cellular Devices/National Association of State Procurement Officials (NASPO) ValuePoint/Formerly Western State Contracting Alliance (WSCA)

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to enter into the National Association of State Procurement Officials (NASPO) ValuePoint Verizon Wireless Master Price Agreement No. 1907, for wireless cellular device services, as requested by Public Works & Utilities. [NOTE: Agreement is attached.]

180215 Contract/Fisher Contracting Co./Kearsley Dam Gate Repairs

Resolution authorizing the proper city officials, upon City Council's approval, to enter into a contract with Fisher Contracting Co. for Kearsley Dam gate repairs, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$322,100.00 [Water Fund Acct. No. 591-545.203-801.000].

180216 FY2018-2019/Budget Amendment/Transfer of Funds/Major Street Fund/Mowing Contracts

Resolution resolving that the appropriate city officials, upon City Council's approval, are hereby authorized to do all things necessary to amend the 2018-2019 budget of the City of Flint to reflect the changes requested for the city's Major Street Fund, from the 202 Fund Balance to Acct. No. 202-449.201-801.000, for a total change of \$120,000.00. [NOTE: According to the Staff Review, the budget amendment is for securing contracts (for) mowing right-of-ways and intersections.]

180217 Contract/Boyd's Lawn & Landscaping/Mowing Abatement/Right-of-Ways

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Boyd's Lawn & Landscaping for mowing abatement of right-of-ways, in an amount NOT-TO-EXCEED \$30,000.00 for FY2018 and \$93,500.00 for FY2019, as requested by Street Maintenance [Major Street Fund Acct. No. 202-449.201-801.000 = \$30,000.00 for FY2018 and \$21,500.00 for FY2019, and Local Street Fund Acct. No. 203-449.201-801.000

= \$72,000.00 for FY2019.]

180218 Contract/Curtis Landscaping/Mowing Abatement/Right-of-Ways

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Curtis Landscaping for mowing abatement of right-of-ways, in an amount NOT-TO-EXCEED \$30,000.00 for FY2018 and \$93,500.00 for FY2019, as requested by Street Maintenance [Major Street Fund Acct. No. 202-449.201-801.000 = \$30,000.00 for FY2018 and \$21,500.00 for FY2019, and Local Street Fund Acct. No. 203-449.201-801.000 = \$72,000.00 for FY2019.]

180219 Contract/Forest Lawn Care/Mowing Abatement/Right-of-Ways

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Curtis Landscaping for mowing abatement of right-of-ways, in an amount NOT-TO-EXCEED \$30,000.00 for FY2018 and \$56,500.00 for FY2019, as requested by Street Maintenance [Major Street Fund Acct. No. 202-449.201-801.000 = \$30,000.00 for FY2018 and \$21,500.00 for FY2019, and Local Street Fund Acct. No. 203-449.201-801.000 = \$35,000.00 for FY2019.]

180220 Contract/Ground Effect, Inc./Mowing Abatement/Right-of-Ways

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Ground Effect, Inc. for mowing abatement of right-of-ways, in an amount NOT-TO-EXCEED \$30,000.00 for FY2018 and \$56,500.00 for FY2019, as requested by Street Maintenance [Major Street Fund Acct. No. 202-449.201-801.000 = \$30,000.00 for FY2018 and \$21,500.00 for FY2019, and Local Street Fund Acct. No. 203-449.201-801.000 = \$35,000.00 for FY2019.]

180221 Contract/Johnson & Anderson/Engineering Services/Northwest Pump Station Improvements

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Johnson & Anderson for northwest pump station improvements engineering services, as requested by Utilities/Water Pollution Control, in an amount NOT-TO-EXCEED \$99,941.00 [Sewer Fund Acct. No. 590-550.300-801.000.]

180222 Acceptance of Donated Asset/Hutto Texas Police Department/Five (5) Crown Victoria Cruisers

Resolution resolving that upon City Council's approval, city officials are hereby authorized to accept this donation of five (5) used police Crown Victoria cruisers from the Hutto Texas Police Department. [NOTE: The total estimated value of the donation is \$15,700.00.]

- 180223 City of Flint Support/Local Bridge Program Funding Applications/Michigan Department of Transportation (MDOT)/Local Share of Construction Costs

Resolution confirming the city's commitment to the proposed bridge projects and ability to finance the five percent (5%) local share of construction costs from funding available in the 202 Major Street Fund, if the City is awarded funding for the proposed bridge projects. [NOTE: The City of Flint will submit applications to MDOT, which request that the following bridge projects be considered for funding under the Local Bridge Program: Fenton Road over the Thread Creek (replacement), Robert t Longway Boulevard over Gilkey Creek (rehabilitation), Grand Traverse Street over the Flint River (rehabilitation), and Franklin Avenue over the Gilkey Creek (preventive maintenance).

- 180224 Revenue Recognition/HB4321/State of Michigan/Money for Local Transportation Projects

Resolution resolving that the appropriate city officials, upon City Council's approval, do all things necessary to appropriate revenue and expense in the amount of \$917,246.00 in Major Street Fund Revenue Acct. No. 202-000.300-546.000 (\$696,573.80) and Local Street Fund Revenue Acct. No. 203-000.300-546.000 (\$220,672.20) and in Major Street Fund Expense Acct. No. 202-443.201-801.000 (\$86,000.00), Major Street Fund Expense Acct. No. 202-000.300-700.100 (\$610,573.80) and Local Street Fund Revenue Acct. No. 203-000.300-700.100 (\$220,672.20). [On March 20, 2018, Gov. Rick Snyder signed HB4321 into law that provides an additional \$175 million from the state's General Fund for transportation projects statewide. The city's portion is \$916,912.00.]

- 180225 Settlement/Pettigrew v City of Flint/Genesee County Circuit Court No. 17-108748

Resolution resolving that the Acting City Administrator hereby authorizes settlement of Zavier Pettigrew v City of Flint, Genesee County Circuit Court No. 17-108748, in the amount of \$1,500.00, in satisfaction of any and all claims arising out of said matter. Payment shall be drawn from appropriated funds in the Litigation & Suits Acct. No. 677-266.200-956.300.

DISCUSSION ITEMS

- 180203 Referral/Notice of Advancement/Interim City Treasurer

A referral as requested by Councilperson Fields to MAYOR/ADM: She would like to know why City Council was not notified that Amanda Trujillo is now Interim City Treasurer. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

- 180204 Referral/Trial Water Shut-Off/Shut-On Policy

A referral as requested by Councilperson Fields to FIN: She would like to know

how the new Trial Collection Policy for shutting water off and turning it back on it working. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180205

Referral/Itemized Billing Statements/Attorneys

A referral as requested by Councilperson Fields to FIN/LAW: She would like itemized billing statements for Attorney Kendall Williams and the Butzell Long Law Firm. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180206

Referral/Cost/Parliamentarian

A referral as requested by Councilperson Fields to CITY CLERK: She would like to know the cost for the City Council to hire a Parliamentarian. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

180207

Referral/Executive Session/Water Lawsuit

A referral as requested by Councilperson Fields to LAW: She would like an executive session to update the City Council on the water lawsuit filed by former City Councilperson Scott Kincaid. [Referral Action Date: 4/18/2018 @ Finance Committee Meeting.]

OLD, OUTSTANDING DISCUSSION ITEMS

170061

Referral/Copy/Public Relations Contract

Referral by Councilperson Fields to ADMIN/LEGAL, re: She would like a copy of the public relations contract that was entered into with pipe replacement funding. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170066

Referral/Business Customers/Legal Action/Multi-Unit Developments

Referral by Councilperson Mays to ADMIN/LEGAL, re: He would like the law department to provide information on how to pursue action against owners of multi-unit developments when the renters pay their water bills but the landlord does not, and if that can be written into an ordinance. [Referral Action Date: 1/18/2017 @ Finance Committee Meeting.]

170388

Discussion Item/Ward Accounts

Discussion item from Councilperson Mays: He would like a discussion of ward accounts on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance Committee Meeting.]

170390

Discussion Item/State of Michigan Reimbursements

Discussion item from Councilperson Mays: He would like a discussion item about State of Michigan reimbursements to other city departments on the next Finance Committee Meeting agenda. [Referral Action Date: 7/6/2017 @ Finance

Committee Meeting.]

170420

Ordinances/Oversight/Residential Medical Marijuana

Referral by Councilperson Galloway to LAW/PLANNING & DEVELOPMENT: She would like to know if ordinances can be written for better oversight of residential medical marijuana. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170422

Copies/Bid/Contract/Martin Waymire

Referral by Councilperson Fields to GENERAL MCDANIEL: She would like copies of the bid and the contract for public relations firm Martin Waymire. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170424

Discussion Item/Water Assistance Program/Disadvantaged/Elderly Customers

Discussion item as requested by Councilperson Mays: He would like to talk about a water assistance program and/or agencies that can assist disadvantaged and/or elderly water customers. [Referral Action Date: 6/19/2017 @ Finance Committee Meeting.]

170577

Reimbursements/State of Michigan/City of Flint Departments

Referral from Councilperson Mays to FINANCE DIRECTOR: Regarding State of Michigan reimbursements to all city departments except Finance (see Discussion Item 170390): What has been requested and what has been reimbursed? [Referral Action Date: 11/21/17 @ Finance Committee Meeting.]

170601

Referral/2016 Tax Reverted Property/5306 North Street

Referral by Councilperson Mays to LEGAL: He would like to know how and when the ownership of 5306 North Street (old Jefferson Elementary School) will be returned to the 2nd Chance Church (5306 North Street was the only tax reverted property whose transfer from Genesee County the City of Flint did not object to in 2016). [Referral Action Date: 12/13/2017 @ Special City Council Meeting.]

180001

Payments/State of Michigan's \$25 Million Discretionary Fund

Referral and discussion item from Councilperson Mays to FIN: How much money has been taken from the State of Michigan's \$25 million in discretionary funds and what was it used for? [Referral Action Date: 1/3/18 @ Finance Committee Meeting.]

180002

Referral/Positions/Water Plant/Water Service Center/Wage Study

Referral by Councilperson Fields to HUMAN RESOURCES/WATER SERVICE CENTER/DPW: She would like a list of all unfilled positions at the Water Plant and Water Service Center; she would like the list also to include what certifications are

needed for each position, what the compensation packages are, and what the city has done so far to recruit for these positions. She is also asking if a wage study for City of Flint positions has been completed (or started). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]

- 180003** Referral/Change Orders/Fast Start Vendors
- Referral by Councilperson Galloway to ADMIN/FIN: She would like a list of Change Orders -- and amount of increase for each Change Order -- for each company contracted to work on the Fast Start Program. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180015** Referral/List/Water Customers With Estimated Bills
- Referral by Councilperson Mays to FIN: He would like a list of water customers who had estimated bills and then were hit with high bills when actual readings were used. He would also like to know if these customers still have "holds" on their accounts and if they are in danger of having their water shut off. [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180016** Referral/List/FAQs/Water Residential Assistance Program (WRAP)
- Referral by Councilperson Fields to FIN: She would like a list of FAQs (frequently asked questions) for the WRAP (Water Residential Assistance Program). [Referral Action Date: 1/3/2018 @ Finance Committee Meeting.]
- 180019** Referral/City of Flint/How Much Unfilled Positions Are Worth
- A referral by Councilperson Galloway for FINANCE/HUMAN RESOURCES: She would like to know how much the 87 unfilled positions in the City of Flint are worth. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180020** Referral/Water Fund Revenues
- A referral by Councilperson Griggs for FIN: He would like to know why revenue in the Water Fund increased in 2012. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180021** Referral/Accounts/Long Outstanding Balance Sheet Account
- A referral from Councilperson Galloway to FIN: She would like to know what the accounts are in the "Long Outstanding Balance Sheet Account" on Page 14 of the Audit Report Summary. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]
- 180022** Referral/Information Requested of Community & Economic Development
- A referral from Councilperson Galloway to FIN: She would like to know when the information (that has not been received) was requested of the Community and Economic Development Division and why it hasn't been received yet (so that

the Single Audit can be completed). [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180023

Referral/Breakdown/\$100,000.00 For Seven (7) Homes

A referral from Councilperson Guerra to FIN/LAW/PLANNING & DEVELOPMENT: He would like a breakdown of the \$100,000.00 that the city says is needed to secure the seven (7) homes that the city recently assumed ownership of and prepare them for transfer. [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180025

Referral/Copy/'Transfer of Property'

A referral from Councilperson Mays to LAW: He would like a copy of the Legal Department's interpretation of "Transfer of Property." [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180026

Referral/Explanation/Need for Security, Maintenance, Insurance, Etc./Seven (7) Recently Acquired Homes

A referral from Councilperson Mays to LAW: He would like a written basis for why the city needs security, maintenance, insurance, realtor fees, etc. on the seven homes that it recently assumed ownership of? [Referral Action Date: 1/17/2018 @ Finance Committee Meeting.]

180051

Referral/Discussion Item/Citizens' Participation Plan/HUD Guidelines

Referral by Councilperson Fields to PLANNING & DEVELOPMENT: She would like a discussion item on the Citizens' Participation Plan. She would also like past Citizens' Participation Plans and HUD guidelines for such plans provided to the City Council. [Referral Action Date: 2/7/2018 @ Finance Committee Meeting.]

180055

Referral/Reprogramming/Unspent CDBG Grant Funds/HUD Regulations/Email Exchange

Referral by Councilperson Galloway to PLANNING and DEVELOPMENT, re: She requests copies of the HUD rules/policies that govern the distribution and reprogramming of unspent CDBG grant funds. She also requests a copy of the email exchange between Interim Planning and Development Director Suzanne Wilcox and HUD representatives with regard to \$442,200.00 reprogrammed funds (See Resolution No. 180011, as adopted by the City Council on January 22, 2018). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

180057

Referral/Life Insurance/Short-Term Disability Insurance/Flint City Council

Referral by Councilperson Fields to CITY ATTORNEY/FINANCE, re: She would like for the Legal and Finance departments to investigate what it would take to reinstitute the ability of the City Council to pay into a retirement benefits fund

(life insurance; short-term disability insurance). [Referral Action Date: 2/12/2018 @ Special Affairs Committee Meeting.]

180058

Discussion Item/Guidelines for Granting Hardship Exemptions from Property Taxes/Attendance Request/Assessor Staci Bassi

Discussion Item as requested by Councilperson Galloway, with referral to ASSESSMENTS, re: She asks that City Assessor Staci Bassi attend the 2/21/2018 Governmental Operations Committee meeting in order to continue discussion about the guidelines for granting hardship exemptions from property taxes, including questions regarding (non) eligibility for renters (See Resolution No. 180037, as adopted by the City Council on February 12, 2018). [Referral Action Date: 2/12/2018 @ City Council Meeting.]

180074

Referral/Copies/Current & Revised/WIIN Project Plans

Referral by Councilperson Fields TO FINANCE/DPW, re: She would like copies of the plans, both old and new, for the WIIN grant, and a rationale for the amounts assigned to each. (For example, money allocated to the Water Plant was reduced after the city signed the long-term water deal with the Great Lakes Water Authority). [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180075

Discussion Item/Water System Projects

A discussion item as proposed by Councilperson Fields, re: She would like to discuss water system projects at the next Finance Committee Meeting. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180076

Referral/Last Appearance Date/Ret. Brig. Gen. Michael McDaniel

A referral by Councilperson Galloway to DPW, re: She would like to know when Ret. Brig. Gen. Michael McDaniel last appeared before Council. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180079

Referral/Repealing/Amending Emergency Manager Orders

A referral from Councilperson Fields to LAW, re: She would like to discuss the process of amending/appealing Emergency Manager Orders. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180080

Referral/Kellogg Grant/Entire Proposal

A referral from Councilperson Fields to ADMIN/LAW, re: She would like a copy of the entire Kellogg Grant proposal. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180083

Referral/Executive Session/Water Crisis Lawsuits

A referral from Councilperson Mays to LAW, re: He requests an executive

session on any outstanding litigation from the water crisis where the city and/or state are named as defendants. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180084

Referral/Police Department/Number of Lawsuits/Cost of Lawsuits

A referral from Councilperson Fields to LAW, re: She would like to know how many lawsuits there have been in the last two years involving the Flint Police Department, including the status for each and the total estimated cost. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180085

Referral/Employment Contract/Whitney Frasier-Jenkins

A referral from Councilperson Fields to LAW/HUMAN RESOURCES, re: She would like the employment contract for Whitney Frasier-Jenkins and a copy of her work log. [Referral Action Date: 2/21/2018 @ Finance Committee Meeting.]

180142

Referral/Executive Session/Lawsuit Over Water Rates

A referral from Councilperson Fields to LAW, re: She requests an executive session on the lawsuit filed by former Councilperson Scott Kincaid regarding water rates. [Referral Action Date: 3/12/2018 @ Special Affairs Committee Meeting.]

180160

Discussion Item/Itemized Water Fund Revenues & Expenditures

A discussion item as requested by Councilperson Mays regarding the city's Water Fund. He would like itemized revenues and expenditures. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

180161

Referral/Justification/\$60 Service Fee

A referral as requested by Councilperson Fields to FIN: she would like justification for the \$60 ready-for-use charge on customers' water/sewer bills. [Referral Action Date: 3/22/2018 @ Finance Committee Meeting.]

180180

Referral/Community Development Block Grant (CDBG) Money/Salvation Army

A referral as requested by Councilperson Mays to Planning & Development: He would like to know if Community Development Block Grant (CDBG) money can be given to the Salvation Army. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

180181

Referral/Justification/\$75.00 Turn-On, Turn-Off Fee

A referral as requested by Councilperson Fields to FIN/DPW: She would like justification for charging customers \$75.00 to turn water on and \$75.00 to turn water off. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

180182 Referral/Justification/Number of Personnel/Water Turn-Ons, Turn-Offs

A referral as requested by Councilperson Fields to FIN/DPW: She would like to know how many people are needed to turn water on/off. [Referral Action Date: 4/4/2018 @ Finance Committee Meeting.]

NEW BUSINESS

ADJOURNMENT