

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Agenda - Final

Thursday, March 3, 2022

5:30 PM

Council Chambers

SPECIAL CITY COUNCIL

*Eric Mays, President, Ward 1
Allie Herkenroder, Vice President, Ward 7*

*Ladel Lewis, Ward 2
Judy Priestley, Ward 4
Tonya Burns, Ward 6*

*Quincy Murphy, Ward 3
Jerri Winfrey-Carter, Ward 5
Dennis Pfeiffer, Ward 8*

Eva L. Worthing, Ward 9

Inez M. Brown, City Clerk

Davina Donahue, Deputy Clerk

This Special City Council meeting was called by Council Vice President Allie Herkenroder and Finance Committee Chairperson Tonya Burns for the purpose of addressing agenda action items that were unfinished from the February 28, 2022 regular City Council meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRAYER OR BLESSING

READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.

PUBLIC SPEAKING

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), three (3) minutes per speaker. Only one speaking opportunity per speaker. Numbered slips will be provided prior to the start of the meeting to those wishing to speak during this agenda item.

COUNCIL RESPONSE

Per the amended Rules Governing Meetings of the Council (as adopted by the City Council on Monday, June 12, 2017), Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two minutes.

PURPOSE OF MEETING: To address agenda action items that were unfinished from the February 28, 2022 regular City Council meeting.

APPOINTMENTS

220103 Appointment/Board of Review/Susaye L. Brewer/Ward 5

Resolution resolving that the Flint City Council approves the appointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to serve on the Board of Review for a three-year term, commencing upon resolution approval and expiring December 31, 2023, as requested by 5th Ward Councilperson Jerri Winfrey-Carter. [NOTE: By way of background, Ms. Brewer is replacing Barry Williams, whose term on the Board of Review expired December 31, 2020, although he continued to serve.]

220104 Appointment/Board of Review/Taqualia R. Weems/Ward 6

Resolution resolving that the Flint City Council approves the appointment of Taqualia R. Weems (2741 Golfside Lane, Flint, Michigan, 48504) to serve on the Board of Review for a three-year term, commencing upon resolution approval and expiring January 1, 2023, as requested by 6th Ward Councilperson Tonya Burns. [NOTE: By way of background, Ms. Weems is replacing Chris DelMorone, whose term on the Board of Review expired January 1, 2016, although he continued to serve.]

RESOLUTIONS**220085** Approval/Group E Marihuana Retail -- Adult Use License/SOZO Health, Inc./1101 Robert T. Longway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a [Group E Marihuana Retail -- Adult Use] license to applicant C3LS Flint Holdings, LLC of SOZO Health, Inc., located at 1101 Robert T. Longway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

220086 Approval/Group E Medical Marihuana Processing Facility License/SOZO Health, Inc./1101 Robert T. Longway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a [Group E Medical Marihuana Processing Facility] license to applicant C3LS Flint Holdings, LLC of SOZO Health, Inc., located at 1101 Robert T. Longway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

220087 Approval/Group E Marihuana Retail -- Adult Use License/The Sweet Leaf/400 South Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a [Group E Marihuana Retail -- Adult Use] license to applicant The Sweet Leaf, located at 400 South Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

220088 Approval/Group F Special Regulated Use Permit/Slanu Canna, LLC/2010 North Dort Highway

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to

issue a Group F Special Regulated Use Permit] license to applicant Slanu Canna, LLC, located at 2010 North Dort Highway. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220089** Approval/Group F Special Regulated Use Permit/Growing for D9 AG, LLC/3711 Gorey Avenue

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Special Regulated Use Permit] license to applicant Michael Klinger of D9 AG, LLC, located at 3711 Gorey Avenue. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220090** Approval/Group F Special Regulated Use Permit/Growing for Operation Grow, LLC/1110 Tower Street

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a Group F Special Regulated Use Permit] license to applicants Christopher Klamkin and Daniel Amori of Operation Grow, LLC, located at 1110 Tower Street. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220091** Approval/Group E Medical Marihuana Processing Facility License/QPS Michigan Holdings, LLC/Merrill Street and East Wood Street

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a [Group E Medical Marihuana Processing Facility] license to applicant Ankur Rungta of QPS Michigan Holdings, LLC, located at Merrill Street and East Wood Street. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the applicant.]

- 220092** Approval/Group E Marihuana Retail -- Adult Use License/QPS Michigan Holdings, Inc./Merrill Street and East Wood Street

Resolution resolving that pursuant to Flint City Ordinance No. 50-183(E)(5), the appropriate city officials are hereby authorized to do all things necessary to issue a [Group E Marihuana Retail -- Adult Use] license to applicant Ankur Rungta of QPS Michigan Holdings, Inc., located at Merrill Street and East Wood Street. [NOTE: Flint City Ordinance 50-183, the Marihuana Facilities Opt-In Ordinance, requires that the Planning Commission make a recommendation to the City Council for the issuance of a license to the

applicant.]

220093 CO#1/Siemens Mobility/Eagle Signal Repair Parts & Services

Resolution resolving that the appropriate city officials, upon City Council's approval, are to do all things necessary to enter into Change Order #1 to Siemens Mobility for the purchase of Eagle signal repair parts and services, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$100,000.00, and a total Purchase Order amount NOT-TO-EXCEED \$200,000.00 [Major Street Fund Acct. No. 202-443.201-801.000 = \$10,000.00 and Acct. No. 202-443.201-752.000 = \$90,000.00.]

220094 Remit Payment/Spartan Akers/Completion/Neighborhood Stabilization Program (NSP)-1/Emergency Repairs Program

Resolution resolving that the Flint City Council approves and consents to the city remitting payment of \$14,906.00 to Spartan Akers and authorizes the City Administrator to do all things necessary to remit the said payment to Spartan Akers for services completed for the Neighborhood Stabilization Program (NSP)-1, with funding to be made from the Suits and Settlements account, as requested by Planning & Development. [NOTE: An Executive Session was held on this matter on February 9, 2022.]

220106 North Flint Reinvestment Corporation/North Flint Food Market

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to administer funds, in the amount of \$600,000.00, to the North Flint Reinvestment Corporation for its grocery store, the North Flint Food Markey, and activities surrounding its grocery story, with funding provided under the Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) funds in order to address the negative economic impacts caused by the public health emergency by supporting small businesses.

220107 Zito Construction/Spaulding DeDecker/Miller Road Water Main Replacement

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into agreements with Zito Construction Company and Spaulding DeDecker for additional services for a Miller Road Water Main Replacement Project (PVC C-909 Pipe), to coincide with the scheduled Miller Road Reconstruction/Rehabilitation Project, in an amount for said additional services not-to-exceed \$1,873,634.27, to be paid under the Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) funds in order to support necessary investments in the City of Flint's water and sewer infrastructure.

DISCUSSION ITEMS

220111 Discussion Item/Community Benefits Agreements

A Discussion Item as requested by Councilperson Quincy Murphy to discuss

community benefits agreements for marijuana distribution applicants. [Referral
Action Date: 2/28/2022 @ City Council Meeting.]

FINAL COUNCIL COMMENTS

ADJOURNMENT

220103

RESOLUTION: _____

PRESENTED: 6/28/2022

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF
SUSAYE L. BREWER TO THE BOARD OF REVIEW**

BY THE CLERK:

Barry Williams' term on the Board of Review expired December 31, 2020, although he continued to serve; and

5th Ward Councilperson Jerri Winfrey-Carter recommends the appointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to replace Mr. Williams.

THEREFORE, IT IS RESOLVED, the Flint City Council approves the appointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring December 31, 2023, replacing Barry Williams.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

William Kim, Acting City Attorney

Eric Mays, City Council President

Susaye L. Brewer

421 Garland Street Apt. #302, Flint, MI 48503

susayelynn@gmail.com (810)336-9897

*Serving, engaging, advocating, and assisting my community is my personal mission and charge. It is my passion to anchor, bridge the gap, build, or rebuild "community togetherness" with Families, Neighbors, The Youth & Community Partners. Apart of my assignment through community partnerships is to restore, rebuild, and revitalize our neighborhoods. My action plan is to be the change that I desire to see, uplift, and revolutionize communities to be inclusive and accepting, where **ALL PEOPLE** bloom in the quality of life they design. In addition, I am also an Activist Advocate (a voice) for issues such as discrimination against Disability rights.*

Project Manager

Independent Consultant

- Assist in setting vision and strategy
- Took care of everything behind the scenes so we can focus on business.
- Manage project lifecycles and ensure that deliverables fall within the applicable scope and budget
- Build long-term relationships
- Volunteer management
- Organize, promote, and manage meetings and events
- Identify and manage vendors, contracts, and sponsors
- Coordinate events from innovative, execution to expiration
- Responsible for bringing "Community Togetherness" & "Impact"

Interim Director/Administrative Assistant

I.M.P.A.C.T Pregnancy Resource Center, Kingdom of Heaven Ministries, Flint, Michigan

- Started out for 3 months as a volunteer Administrative Assistant 2014
- Energetically I overseen the operational aspects of the pregnancy resource site
- Provided office management, data entry and clerical duties
- Responsible for providing compassionate and caring support services to clients (we call friends) which included mentoring/training child-rearing activities, shared resources, and enrichment
- Accountable for the overall mission, values, and goals of the center and responsible for maintaining and developing positive community relationships with site volunteers, community members, organizations, and churches. Additional responsibilities included spear-heading fund and friend raisers which included the planning and implementing church and donor focused relations (hosted event, marketing, public relational duties)
- Provided peer counseling to expecting mothers in crisis, provided resources to meet the needs of those ladies who found refuge at the Impact Center.
- Provided outreach including parenting classes, material needs assistance & referrals
- Provided educational & emotional support during our client's (friends) pregnancy

Special Abilities Life & Mindset Coach***Jamia's Place, Swartz Creek Michigan***

- Assisted with the process of moving forward in life by setting-goals & achieving them
- Offered partnerships without being non-judgmental
- Partnered with them in re-discovering them-selves through understanding their passion and values and goals, focusing on individual's personal strengths and gifts
- Created tools and person-centered ways for individuals to think about their life

Director of Children & Teen Ministry***Kingdom of Heaven Ministries, Flint, Michigan***

- Responsible for assuring that children are included in the life of the congregation
- Planned and advocated for children and teens
- Responded to hopes, needs and concerns of children in the community
- Carried out programs including worship, study, fellowship & other experiences that grow their faith

Board Member, Freelance Interpreter for the Deaf & Life Coach***Communication Access Center, Flint, Michigan***

- Interpreting Services for the Deaf/Deafblind
- Assisted at grassroot levels on the redevelopment and rebranding of Mission
- Created awareness, advocacy education, community service
- Promoted communication, access & opportunity persons Deaf, Hard of Hearing or Deafblind
- Responsible for overseeing organization's activities & financial policies

Employment Specialist for the Deaf/Job Developer, Job Coach for Disabled & Special Needs***New Horizons Rehabilitation Services of Flint and Auburn Hills, Michigan***

- Provided job placements also specializing in customized placements
- Assisted employers with placement including group or individual job placements
- Overseen school to work programs for high school and/or transition students
- Facilitated interviews, provided job readiness skills, assessed skills and abilities
- Assist with finding and keeping a job
- Recruited, screened & trained, and provided follow-up services to ensure satisfactory

Certified:

Leadership in Policy Advocacy by The Michigan Developmental Disability Council & Administration, by ARC Michigan

Job Customization for people with Disabilities and Special Needs by Michigan State University & New Horizons Rehabilitation Services

Attributes Includes:

Facilitator-Love implementing and cultivating partnerships, relationships, friendships (I am that bridge)

People oriented-Enjoy interacting with adults & children

Dependable -Appreciates and values taking on tasks, problem solving and making positive differences

Fluent in Second Languages (Bilingual/Bicultural): ASL Sign Language / BSL Sign Language

220104

RESOLUTION: _____

PRESENTED: 2/28/2022

ADOPTED: _____

**RESOLUTION APPROVING THE APPOINTMENT OF
TAQUALIA R. WEEMS TO THE BOARD OF REVIEW**

BY THE CLERK:

Chris DelMorone's term on the Board of Review expired January 1, 2016, although he continued to serve; and

6th Ward Councilperson Tonya Burns recommends the appointment of Taqualia R. Weems (2741 Golfside Lane, Flint, Michigan, 48504) to replace Mr. Delmorone.

THEREFORE, IT IS RESOLVED, the Flint City Council approves the appointment of Taqualia R. Weems (2741 Golfside Lane, Flint, Michigan, 48504) to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring January 1, 2023, replacing Chris DelMorone.

APPROVED AS TO FORM:

APPROVED BY CITY COUNCIL:

William Kim, Acting City Attorney

Eric Mays, City Council President

TAQUALIA R. WEEMS

Flint, MI | (810) 908-7677 | weemstee@icloud.com

SUMMARY

Experienced Case Manager proficient in investigative methods and policy and law compliance. Accustomed to analyzing and researching data and trends to assist with maintaining caseloads for vulnerable individuals while ensuring confidentiality and customer satisfaction. Team-oriented with a focus on process improvement, effective communication, and project leadership.

PROFESSIONAL EXPERIENCE

- October 2002 – Present** **Assistance Payments Worker (Case Manager), State of Michigan, Department of Health and Human Services (MDHHS) – Flint, MI**
- Determine applicants' eligibility for financial assistance programs and maintain ongoing cases for vulnerable populations throughout the state. Successfully manage, maintain, and prepare over 700+ cases while assuming all confidential duties required under federal law with respect to all open cases, the MDHHS and the State of Michigan. Managed community partnerships as the liaison for the MiCAFE program while utilizing resources, face to face interactions, and visiting clients on a regular basis to ensure effective communication. Conducted training in collaboration with Elder Law of Michigan for volunteers and community partners for MiCAFE. Supported the development and implementation of new templates for agency wide policies and procedures and standard operating procedures while preventing errors and ensuring customer satisfaction. Assigned to the Wayne County/Washtenaw County Emergency Team to assist with distributing SNAP benefits to over 700 clients due to disaster flooding as declared by FEMA.
- July 2000 – October 2002** **General Office Assistance, State of Michigan, Family Independence Agency (FIA) – Flint, MI**
- Processed client forms submitted by case managers. Reviewed documentation to ensure completion and accuracy. Issued and provided an explanation for EBT card usage to clients. Maintained effective communication with all clients that visited the local office daily and ensured exemplary customer service.
- June 1999 – August 2000** **Executive Administrative Assistant (Human Resources), Ramada Inn & Conference Center – Flint, MI**
- Conducted applicant interviews and performed the selection process for prospective candidates. Scheduled training for managers and processed payroll for over 200 employees. Utilized various HR management software for payroll, accounts receivable, etc. Performed essential projects as assigned.

June 1997 – June 1999 **Scheduling/Accountability Clerk, Flint Genesee Job Corps – Flint, MI**
Conducted correspondence with teachers and test administrators for over 300 students. Verified completion of student classes to prepare them for vocational classes and/or college courses. Authorized the entry and exit of students into college or GED preparation courses. Maintained records and responded to vocational and educational manager complaints and inquiries. Focused on effective communication and efficient production to ensure successful implementation of programs.

EDUCATION

Completed 60 credit hours toward an Associate Degree in Business Administration | 1989 – 1991
Mott Community College

KEY SKILLS

- | | |
|----------------------------|---------------------------|
| • Case Management | • Adaptability |
| • Effective Communication | • Relationship Networking |
| • MS Office Suite | • Time Management |
| • Data Analysis & Research | • Project Leadership |
| • Administrative Support | • Process Improvement |
| | • Training Implementation |



CITY OF FLINT

220085

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group E Medical Marihuana Processing Facility
for SOZO Health, Inc.
Located at 1101 Robert T Longway.**

BY THE CITY ADMINISTRATOR:


WHEREAS, C3LS Flint Holding LLC is the owner/ operator of SOZO Health, Inc. located at 1101 Robert T Longway; and

WHEREAS, SOZO Health, Inc has received approval for Group E Medical Marihuana Processing Facility for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant C3LS Flint Holdings LLC of SOZO Health, Inc. located at 1101 Robert T Longway.

APPROVED AS TO FORM:


William Kim (Feb 15, 2022 16:38 EST)

William Kim, Acting City Attorney

ADMINISTRATION:


CLYDE D EDWARDS (Feb 15, 2022 21:48 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

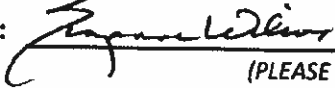
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220086

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group E Medical Marihuana Processing Facility
for SOZO Health, Inc.
Located at 1101 Robert T Longway.**

BY THE CITY ADMINISTRATOR:


WHEREAS, C3LS Flint Holding LLC is the owner/ operator of SOZO Health, Inc. located at 1101 Robert T Longway; and

WHEREAS, SOZO Health, Inc has received approval for Group E Medical Marihuana Processing Facility for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant C3LS Flint Holdings LLC of SOZO Health, Inc. located at 1101 Robert T Longway.

APPROVED AS TO FORM:


William Kim (Feb 15, 2022 16:38 EST)

William Kim, Acting City Attorney

ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 15, 2022 21:48 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT


BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220087

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group E
Marihuana Retail – Adult Use License for The Sweet Leaf, LLC Located 400
S. Dort Highway.**

BY THE CITY ADMINISTRATOR:


WHEREAS, Bruce Leach is the applicant for The Sweet Leaf, LLC located at 400 S Dort Highway; and

WHEREAS, The Sweet Leaf, LLC is a grandfathered medical marihuana provisioning center and has received approval for a Group E Marihuana Retail – Adult Use Permit/License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-In Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant The Sweet Leaf, LLC, located at 400 S. Dort Highway.

APPROVED AS TO FORM:



William Kim (Feb 16, 2022 14:52 EST)

William Kim, Acting City Attorney

ADMINISTRATION:



CLYDE D EDWARDS (Feb 17, 2022 12:25 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 16th, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group E Marihuana Retail – Adult Use License for The Sweet Leaf, LLC located at 400 S. Dort Hwy (PID 41-09-434-003).

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Bruce Leach – The Sweet Leaf, LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Sweet Leaf, LLC (Represented by Bruce Leach) is a grandfathered medical marihuana provisioning center and has received approval from the Flint Planning Commission for a Group E marihuana retail adult use permit/license for their provisioning center located at 400 S. Dort Hwy.

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the city council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the City. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Bruce Leach/The Sweet Leaf at 400 S. Dort Hwy.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

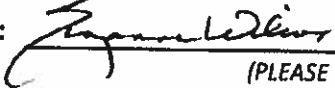
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)

FLINT PLANNING COMMISSION
Meeting Minutes
January 14, 2020

Commissioners Present

Bob Wesley, Chair
Elizabeth Jordan, Vice-Chair
Carol-Anne Blower, Secretary
Harry Ryan
Robert Jewell

Absent

Leora Campbell

Staff Present

Suzanne Wilcox, Director-Department of
Planning and Development
Adam Moore, Lead Planner
Bill Vandercook, Planner I
Eriksson Eriksson, Assistant City Attorney

ROLL CALL:

Bob Wesley, Chair called the meeting to order at 6:11 p.m. Roll was taken, and a quorum was present. The meeting was held in the Committee-of-the-Whole Room, 3rd floor of the City Hall.

ADDITIONS/CHANGES TO THE AGENDA:

SPR 19-926 was moved to after Public Hearing PC19-353

Add under Reports, Zoning Code and Capital Improvement Plan

Add under New Business go over the Administrative procedures for Marihuana cases to streamline process

Correct spelling of 310 South Averill to 310 South Averill under PC 19-355

ADOPTION OF THE AGENDA:

M/S – Jewell/Blower

Motion to adopt the meeting agenda with revisions.

Unanimously carried.

MINUTES:

The Commission examined the minutes of 12-10-19.

M/S – Jewell/Jordan

Motion to approve the minutes of December 10, as corrected.

Unanimously carried.

PUBLIC FORUM:

Benjamin Horner – handed out a memo he created regarding the new marihuana ordinance for Commissioners consideration.

CASE REVIEW:

There were no Case Reviews.

PUBLIC HEARING:

PC 19-353: Dr. Jawad Shah for IINN Inc., request a Group E Special Regulated Use Permit for a medical marihuana provisioning center at 4500 South Saginaw St. (PID 41-30-206-075 and 41-30-206-076).

Commissioner Wesley asked if the applicant was present. Adam Moore, Lead Planner confirmed an affidavit was provided to allow Atif Bawahab to speak on behalf of Dr. Shah.

Commissioner Wesley asked Mr. Bawahab to explain their request.

Mr. Bawahab said they are seeking permit for their dispensary and provisioning center. Mr. Bawahab said they had previously met with the Commission and received approval for their cultivation and processing and their plan is to co-locate the licenses under the medical research exemption. They have a thriving medical practice in Flint, MI. Several of the patients they treat suffer from symptoms (epilepsy, seizures, brain injuries and pain) better treated through medical cannabis. Their plan is to operate purely for medical and clinical purposes. Mr. Bawahab introduced his team Marvin Karana Attorney, Adam Robert Property Manager and Kurt Neiswender Architect. Mr. Bawahab said he would like to defer to his team as needed to provide feedback and information on areas the Commission seeks further clarification.

Commissioner Jewell asked Mr. Bawahab if he would clarify the difference between his last presentation to the Commission and what was approved and focus of this application.

Mr. Bawahab explained the previous application was for cultivation and processing. Which he said was the growing of the flower and processing into different extract forms (oils, pills). The current application is purely for provisioning which would be the actual dispensary.

Commissioner Jewell wanted to clarify for the record a location variance was not necessary due the business being medical research.

Commissioner Jewell wanted to clarify for the record that a local park (Windiate) was over 500' from the business. Commissioners' conferred and determined the park was within 500' but due to the medical exemption was exempt from the zoning requirement. Mr. Moore clarified there are residential properties within 300' and a park within 500', but Flint's ordinance exempts them because they fall into our medical category.

Commissioner Jewell asked Mr. Bawahab to give them an update of security plan for the facility.

Mr. Bawahab deferred to Attorney Karana and Mr. Roberts. Mr. Karana said their security plan is still the same and was done by a specialized security group. Mr. Karana explained cameras and requirements had to be approved by the State before we could be licensed. Mr. Karana noted they plan on having a security guard on-site and extra cameras. Mr. Karana noted drops of cash received by employees will be transported to banking facility by armored vehicle, with no cash stored on-site. Mr. Roberts stated they currently have about 2 cameras set up with every entrance and exit of the facility covered. Mr. Roberts said cameras are also set up which enable them to see activity within the parking lot and around the building. Mr. Roberts noted they have a 24-hour security that maintains the building after hours.

Commissioner Wesley, asked if there are any other question from the Commission to the applicant.

Commissioner Wesley asked if there was anyone who wanted to speak in favor of PC 19-353.
No one spoke in favor.

Commissioner Wesley asked if there was anyone who wanted to speak in opposition of PC 19-353.
No one spoke in opposition.

Commissioner Wesley asked what is the desire of the Commission.

Commissioner Jewell asked staff if there had been any other communications e-mails, phone calls or walk-ins regarding the application. Mr. Moore stated there were no other communications received regarding the application.

M/S – Jordan/Ryan

Motion to approve PC 19-353: Dr. Jawad Shah for IINN Inc., request a Group E Special Regulated Use Permit for a medical marihuana provisioning center at 4500 South Saginaw St. (PID 41-30-206-075 and 41-30-206-076).

Unanimously carried.

Site Plan Review

SPR 19-926 Provisioning Center
Applicant: Dr. Jawad Shah
Location: 4500 South Saginaw St.
(PID#41-30-206-075 and 41-30-206-076)

Commissioner Wesley asked if the applicant was present.

Kurt Neiswender Architect, presented the site plan on behalf of the applicant. Mr. Neiswender explained to the Commission how this was the third component of the colocation which was separated from the previous July application for grow and processing. Mr. Neiswender explained how he had isolated just the provisioning portion of the project plan. He noted comments from staff have been covered as noted in the clouded bubbles on the plan. This included men's and women's barrier free bathrooms with a common corridor. Mr. Neiswender said the retail component required 19 parking spaces which are shown on the plans. Mr. Neiswender noted the parking lot lighting, trash areas, loading and existing spaces within the building are intonated on the plan. Mr. Neiswender said the suite is 2792 sq. ft., which is being utilized for provisioning. Then said the plans include security camera layout.

Commissioner Wesley asked if there were any questions from the Commission to the applicant.

Commissioner Jewell for clarification discussed the security plan. Commissioner Jewell asked the applicant to discuss the plan. Mr. Neiswender and Mr. Roberts discussed the interior and exterior security plan with Commissioners. Commissioner Blower asked the applicant if there was a room for security purposes where monitors will be located. Mr. Neiswender said the monitoring equipment would be located in the IT room shown on the plan. Commissioner Blower asked for clarification if the room would be secured. The applicant acknowledged it would be secured. Commissioner Blower noted in the past they had requested secured room be labeled on plans.

Commissioner Blower asked the applicant to walk them through the plans as a patient, and note if there was anything from an operational point of view you would add to the architects walk through. Mr. Karana

explained when customers walk into the facility secure room they will be required to provide a card to make purchases. If they don't provide a card, they will politely be asked to leave, or escorted by security out of the facility.

Commissioner Wesley asked if there were any other questions from the Commissioners to the applicant.

Commissioner Jewell reinforced the IT closet should be labeled a security closet as pointed out by Commissioner Blower.

Commissioner Wesley asked what is the desire of the commission.

M/S – Jordan/Jewell

Motion to approve SPR 19-926 for Provisioning Center located at 500 South Saginaw St., condition upon administrative review for labeling the IT/Security room.

Unanimously carried.

Commissioners postponed Commission meeting for Commissioner Wesley to make an emergency phone call.

Commissioner Wesley returned and the meeting resumed.

PC 19-354: Bruce Leach request a Group E Special Regulated Use Permit for an adult use (recreational) marijuana retail facility at 400 S Dort Hwy. (PID# 41-09-434-003).

Commissioner Wesley asked if the applicant was present. Bruce Leach Attorney and owner acknowledged he was.

Commissioner Wesley Asked Mr. Leach to discuss his operation.

Mr. Leach said they had been licensed with the State of Michigan and the City of Flint since 2018. He was here today to add the adult use capability to their existing provisioning center. Mr. Leach said the business has not been issued any violations to date from the City or State. Mr. Leach noted the only difference between the two businesses is the tax rates charged at registers for medical and recreational sales. Mr. Leach explained this was the only change whatsoever between their operations and their plans. Mr. Leach said everything has been approved at the State and all they were waiting on is the city attestation form. Mr. Leach said the signed form was needed to complete their State approval process. Mr. Leach said to enable and allow existing businesses especially grandfathered locations further services the need of the people and residence of Flint. Mr. Leach explained up to this point the ownership and site plan have been approved.

Commissioner Wesley asked if there were any questions from the Commissioners.

Commissioner Jewell asked staff to look at page two of the application request to confirm they were using the correct form. Mr. Moore and Mr. Eriksson confirmed it was the correct application. Mr. Moore said the temporary ordinance we are operating under applies medical to recreational so we are currently using the same forms.

Commissioner Jewell asked the Commission and staff to consider the staff review regarding location variance. Commissioner Jewell read a portion of the report concerning staff seeking guidance about the location variance. Reed Eriksson, Assistance City Attorney, responded to give clarification and said the City's position is that the State of Michigan views the provisioning center license and retail license as related licenses and evaluates them in the same manner. Mr. Eriksson said the City does not feel there is a need for a variance for recreational because of the State's approach to the issue.

Commissioner Wesley asked if it was necessary for the matter to go through the Zoning Board of Appeals or does the Planning Commission handle the matter. Mr. Eriksson responded we do not need a variance process. The City is not taking the position a medical marijuana facility needs a variance to operate the same operation for recreational license. Commissioner Jewell said it would be different if it was not a medical marijuana facility. Mr. Moore said for additional clarification if this were a group F use where the applicant was growing or processing or a group G use where he was not doing sales and the State did not consider this a similar use, a location variance would be required. Commissioner Jewell wanted to make sure Commissioners clearly understood why there was not a need for a location variance due to underlying conditions.

Commissioner Jewell addressed page six on the application and asked Mr. Moore to clarify. Mr. Moore said the applicant has provided additional required information which he brought to the meeting for Commissioners review. Commissioner Wesley reviewed the items and asked Commissioners to review for completeness.

Commissioner Jordan asked the applicant to clarify the different entities and what the role of Flow Provisioning is. Mr. Leach said this information was put into the application inadvertently and not met for this application it was an error.

Commissioners asked Mr. Moore to clarify un-checked items on the form. Mr. Moore said the items not checked were correct.

Commissioner Jewell asked the applicant if he would give a security plan up-date. Mr. Leach said they have had no security issues, and their facility is covered inside and out with security camera coverage. Mr. Leach said the State of Michigan inspected the building and required about seven more security cameras be installed.

Commissioner Jordan asked Mr. Leach to explain how his current business plan was modified or updated to include recreation. Mr. Leach said the focus was on patient care. Then said people who use recreationally use for self homo-apathy. Mr. Leach explained the only operational difference is the tax base. Mr. Leach said none of their operational or marketing plans will change.

Commissioner Ryan asked if it's possible for an individual to have two licenses. Mr. Eriksson said yes and noted City ordinance has never taken an issue with consumption and possession because State law is very clear on the limits.

Commissioner Wesley, any other questions from the Commission to the applicant.

Commissioner Wesley asked if there was anyone from the public who wishes to speak in favor of the application. None

Commissioner Wesley asked if there was anyone wishing to oppose. None

Commissioner Wesley asked what is the desire of the Commission.

Commissioner Jewell asked staff if there had been any other communications emails, phone calls or walk-ins regarding the application. Mr. Moore responded there has been none.

M/S – Blower/Jewell

Motion to approve PC 19-354: Bruce Leach request a Group E Special Regulated Use Permit for an adult use (recreational) marijuana retail facility at 400 S Dort Hwy. (PID# 41-09-434-003).

Unanimously carried

Commissioner Wesley asked if there was any discussion from Commissioners

Commissioner Jewell asked if it was acceptable for staff to provide copies of items discussed not found in their packages. Commissioners agreed staff should provide copies at the next meeting.

Commissioner Jewell said this was an information request and not as a condition of approval.

Commissioner Jewell requested PC 19-354 be added to the Feb 11, PC meeting agenda under Case Review (copies of appropriate documents).

Commissioner Blower asked if the license was in effect now. Mr. Moore said the applicants medical license is currently up to date and have grounds for us to issue a City license and to sign the form as necessary to get their State license. Mr. Moore noted after they have their State license they can operate.

Commissioner Blower asked what the timeline would be for them to go through the process. Mr. Eriksson responded probably less than 30 days. Commissioner Blower asked if required inspections were current. Mr. Moore said yes. Commissioner Blower asked Mr. Moore if after issuing tonight's approval of motion could the applicant take it to the State to complete the process. Mr. Moore said yes.

Mr. Moore explained the process was triggered by the applicant coming to the City and requesting a State form be signed. Mr. Moore said first we want to make sure your medical license is straight before moving forward. Mr. Moore said there was a review of their application to ensure it was complete and all conditions were met. Mr. Moore explained he had discussed with the Legal Department and the City Administration regarding location variance and how we handle the application. Mr. Moore said we are all aware we are currently operating under a temporary ordinance which tries to fit the recreational into the medical ordinance.

Commissioner Blower asked for clarification, so we are not waiting on the permanent ordinance before they move on to the State for licensing. Mr. Moore said we approved them under the current temporary aka emergency ordinance. Commissioner Blower asked if that was ok to move forward to the State. Mr. Moore confirmed.

Commissioner Jewell noted staff should be clear and sensitive about the media and if information is given in error it should be corrected with the media.

PC 19-355 MPM-R Flint LLC – Joseph Jarvis for MPM-R Flint LLC, request a Group E Special Regulated Use Permit for an adult use (recreational) retail facility at 310 South Averill Ave. (PID # 41-09-451-013).

Commissioner Wesley asked if the applicant is present and asked the applicant to tell them about Common Citizen.

Joseph Jarvis the applicant and Mala Wald, manager presented. Mr. Jarvis noted they are a licensed medical provisioning center and have been in operation for 10 months. Mr. Jarvis said they would be using different tracking systems for medical and recreational, which the State requires. Mr. Jarvis said they are in good standing with the State and have been through multiple inspections. Mr. Jarvis explained people come to their business for pain treatment and different ailments or maybe want a wellness component to relax. Mr. Jarvis said this drives what we do with our store layout, hiring and training programs. Mr. Jarvis said the store was recently recognized by the International Council of Shopping Centers, the voice of retail real-estate. Mr. Jarvis noted there is no change in the way they are operating. Mr. Jarvis said they are set up to operate in the adult market and it's what they've designed for.

Commissioner Wesley asked if there were any questions from the Commissioners to the applicant.

Commissioner Jewell asked staff to clarify item number 22 on the application checklist regarding hazardous material and the statement: No hazardous material will be on-site. Mr. Moore said the applicant provided the missing information but it was not available for the meeting. Commissioner Jewell said we all recognize the issue was addressed back in May and said his concern was something may have changed since that time.

Commissioner Jewell noted on page 6 under applicant confirmation the box was not checked. Commissioners, staff and legal confirmed the application was a medical form being used for recreational because there was not a form currently available for recreational. Mr. Moore said he was in the process of creating a new form for Commissioner review.

Commissioner Jordan noted there was no signature on the application. Mr. Moore provided the original application which the Commissioners allowed the applicant to sign. Mr. Jarvis said he was completely prequalified at the State for adult use and when the Commission signs their assentation they can move to step two and get their State adult license.

Commissioner Jewell requested Mr. Jarvis walk Commission through their security plan. Mr. Jarvis said they have about 50 cameras installed throughout the facility. Mr. Jarvis noted they have full coverage of entrance and exit doors, parking inside and out with 24-hour surveillance. Mr. Jarvis said they have security presence on-site. Then explained everything is access controlled and how customers use ID card to enter and be escorted into a sale floor. Mr. Jarvis said they are part of the C.A.T.T. EYE program.

Commissioner Jewell asked Mr. Jarvis from initial approval to present have there been any significant enhancements of security. Mr. Jarvis said they added additional cameras. Ms. Wald said when they had LARA inspect they wanted to ensure every area of the facility could be seen. Mr. Jarvis said they added additional cameras to the safe vaults for clearer vision of the area as requested by the State.

Commissioner Blower asked Mr. Jarvis if their hours of operation would be changing. Mr. Jarvis said they will stay the same (9am-7pm) and Ms. Wald said by law they must close by seven. Mr. Jarvis said they don't anticipate any changes. Commissioner Blower expressed her appreciation for the phenomenal work done on facility and said it has changed the whole corridor.

Commissioner Wesley asked the Commissioner if they had any other questions for the applicant. None.

Commissioner Wesley asked if there was anyone wishing to oppose **PC 19-355 MPM-R Flint LLC** – Joseph Jarvis for MPM-R Flint LLC, request a Group E Special Regulated Use Permit for an adult use (recreational) retail facility at 310 South Averill Ave. (PID # 41-09-451-013). No one opposed.

Commissioner Wesley asked if anyone wished to speak in favor of **PC 19-355 MPM-R Flint LLC** – Joseph Jarvis for MPM-R Flint LLC, request a Group E Special Regulated Use Permit for an adult use (recreational) retail facility at 310 South Averill Ave. (PID # 41-09-451-013).

Derick Bow spoke in favor

Brad Jacobs spoke in favor

Commissioner Jewell asked staff if there was any other communication e-mails phone calls or walk-ins. Mr. Moore responded there has been none.

Commissioner Wesley asked what is the desire of the Commission.

Commissioner Blower asked staff about missing documents. Mr. Moore responded we were missing a signature which is now complete and a Hazardous Waste Plan. Mr. Moore confirmed the document was submitted but was not reviewed. Commissioners and staff discussed and determined it was in the original application submitted. Mr. Jarvis located the plan for Commissioners review and read a portion of the document. Commissioners agreed the plan provided at the meeting met the requirements. Mr. Eriksson said the plan was sufficient.

M/S – Blower/Ryan

Motion to approve **PC 19-355 MPM-R Flint LLC** – Joseph Jarvis for MPM-R Flint LLC, request a Group E Special Regulated Use Permit for an adult use (recreational) retail facility at 310 South Averill Ave. (PID # 41-09-451-013).

Unanimously carried

Commissioner Wesley asked if there was any discussion

Commissioner Jewell asked if we could put the case on the next meeting agenda under Case Review and provide Commissioners with applicant signature page of document and Hazardous Waste Plan. Mr. Moore said the documents would be provided.

Reports

SPR-19-924: 2101 S. Dort Hwy. Mr. Moore said the corrections of mislabeled cover sheet on site plan and no consumption of use sign were corrected. Mr. Moore said the conditions were complete and approved administratively.

PC 19-350: Mr. Moore said the condition of applicant providing a legal operating agreement was met and approved administratively.

PC 19-925: Mr. Moore said the condition of labeling of security closest and un-blockage of camera view have been met and administratively approved.

Reed Eriksson, Assistant City Attorney, updated the Commissioners on the status of the Recreation Medical Marihuana Ordinance. Mr. Eriksson said he discussed with Administration and staff to prevent the back-up of applications possibly by creating an administrative process. The process could be offset by some means of neighbors having a function with the Commission through Public Hearings. Mr. Eriksson noted under the current ordinance the City has a license revocation process.

Mr. Moore explained how the two previous cases for recreational marihuana could have been administratively approved which would have lessened the backlog of applications. Mr. Moore explained there are twenty applications waiting for review by Commission and noted this does not include grow or processing. Mr. Moore noted they have had a significant number of inquiries about micro businesses which would be a new business type allowed in the permanent ordinance.

Commissioner Jordan asked Mr. Eriksson about streamlining process, was the process specifically for those who already have the medical permit and are seeking to add recreational. Mr. Eriksson responded yes. Commissioner Jordan asked so the twenty additional that haven't been heard yet under medical would have to come before the Planning Commissions. Mr. Moore explained new licensees require a Public Hearing.

Commissioner Blower asked how do we deal with the issue flow of traffic and details of businesses. Commissioner Blower explained smaller facilities may have parking restrictions. Mr. Moore said complaints could be brought before the body as previously discussed though the new ordinance. Mr. Eriksson said the only way this administrative review process works with City Administration is if we have a sufficient avenue for the residents who are effected by the business to voice their concerns at a public meeting.

Commissioner Jewell noted there are differences between medical and recreational business which the Commission addressed that staff overlooked like signatures or hazardous waste plans. One of the upsides of the Commission doing reviews is: 1) we act as a check and balance 2) it enhances for the public this wasn't something just done by staff or administration, but reviewed by public body 3) it adds for the city and the staff that the body asked about concerns and are comfortable with the request.

Commissioner Jewell discussed new facilities of retail and said if they are administratively reviewed you have supplanted the role of the Planning Commission and replaced the issue of support of a public body reviewing materials which may lead to a false perception we are handing out licenses.

Commissioner Ryan asked if future meetings should be held at 5:30 due to the amount of cases and would meetings be congested for the next couple of months. Mr. Moore said the next meeting was set aside for discussion of the draft marihuana ordinance, but future meeting would be full.

Commissioner Wesley asked Mr. Eriksson if he had any more items to bring before the Commission. Mr. Eriksson said he will be updating the ordinance with current standards for new license types as well as for designated consumption establishments. Mr. Eriksson noted using City zoning code for bars is a starting point and they have some good language from the State rules. Mr. Eriksson said State rules for Micro businesses will be incorporated.

Commissioner Wesley asked staff to update them on the new zoning code and capital improvement plans. Suzanne Wilcox, Director-Department of Planning and Development, updated the Commission. Ms. Wilcox explained that the zoning code is really dependent upon adoption of recreational marihuana ordinance. Ms. Wilcox said the band-width issue is real and staff who are working on the zoning code are the same ones working on the recreational marihuana ordinance. Once the marihuana ordinance is brought forward to City Council and in place the next step staff will undertake is the zoning code. Ms. Wilcox said she has discussed with administration and they want to see it moved forward, but do understand staffing issues.

Ms. Wilcox address the capital improvement plan and explained she had discussed with administration. Ms. Wilcox said she would be assisting administration with a budget and capital improvement plans with staff support.

Resolutions

None

Old Business

None

NEW BUSINESS:

Administrative procedures for marihuana cases.

Mr. Moore explained there is a backlog of applications for provisioning centers which have not gone through our internal site plan review process. Mr. Moore said if we wait for site plan review and approval we may increase our back log. Mr. Moore asked the Commission if it would be appropriate to bring applications for permits to the board without having site plans for review, and noted many of the applicants do not have site plans ready for review.

Mr. Eriksson said the application requires a public meeting and once they have their plans ready we could add them to a Commission meeting without giving public notice. Commissioner Jordan noted it has been our custom to have an applicant bring both before the board but it is not a regulation.

Mr. Moore said there are concerns about paper work provided commissioners and asked if it's appropriate to have executive summaries for provisioning centers or retail to cut down on materials provided. Mr. Eriksson said it was appropriate to have the amount of materials for grow and processor, but due to changes in rubric scoring now he would feel comfortable having provisioning centers provide executive summaries. Commissioner Jewell was in agreement. Commissioner Jewell suggested a check list for the executive summary be completed we had discussed prior and staff bring

the original application to Commission meetings. Mr. Moore discussed how he was currently revising the checklist for different business types. Commissioners expressed their desire to assist staff in streamlining the processes.

ADJOURNMENT:

M/S – Jewell/Ryan

Unanimously carried.

Meeting adjourned at 8:45 pm.



CITY OF FLINT

FLINT PLANNING COMMISSION
ROBERT WESLEY, CHAIRMAN

January 16, 2020

Bruce Leach
400 South Dort Hwy.
Flint, MI 48503
RE: Planning Commission Action Notification

PC 19-354: Bruce Leach request a Group E Special Regulated Use Permit for an adult use (recreational) marihuana retail facility at 400 S Dort Hwy. (PID # 41-09-434-003).

At its meeting on January 14, 2020 the Flint Planning Commission **APPROVED** the permit as referenced above and submitted by the applicant.

If you have any questions, please contact the Planning & Zoning Office at (810) 766-7426 ext. 3029.

Sincerely,

Adam Moore,
Lead Planner



CITY OF FLINT

220088

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group F Special Regulated Use Permit –
Growing for Slanu Canna, LLC
Located at 2010 N Dort Highway.**

BY THE CITY ADMINISTRATOR:


WHEREAS, Edward Collins is the owner/ operator of Slanu Canna, LLC, located at 2010 N Dort Highway;
and

WHEREAS, Slanu Canna, LLC has received approval for Group F Special Regulated Use Permit -
Growing for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning
Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do
all things necessary to issue a license to applicant Edward Collins of Slanu Canna, LLC, located at 2010 N
Dort Highway.

APPROVED AS TO FORM:


William Kim (Feb 15, 2022 16:37 EST)

William Kim, Acting City Attorney

ADMINISTRATION:


CLYDE D EDWARDS (Feb 15, 2022 21:53 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 15, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group F Special Regulated Use Permit -Growing License for Slanu Canna, LLC Located at 2010 N Dort Highway.

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Edward Collins – Slanu Canna, LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Slanu Canna, LLC (Owner, Edward Collins) has received approval from the Flint Planning Commission for a Group F Special Regulated Use Permit for a Growing marihuana facility located at 2010 N Dort Highway (PID# 41-04-352-031).

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the city. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Edward Collins Slanu Canna, LLC located at 2010 N Dort Highway.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT


BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220089

RESOLUTION NO.: _____

PRESENTED: FEB 23 2027

ADOPTED: _____

**Resolution for Approval of a Group F Special Regulated Use Permit –
Growing for D9 AG, LLC
Located at 3711 Gorey Ave.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Michael Klingler is the owner/ operator of D9 AG, LLC, located at 3711 Gorey Ave; and

WHEREAS, D9 AG, LLC has received approval for Group F Special Regulated Use Permit - Growing for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant Michael Klingler of D9 AG, LLC, located at 3711 Gorey Ave.

APPROVED AS TO FORM:

William Kim

William Kim (Feb 15, 2022 16:29 EST)

William Kim, Acting City Attorney

ADMINISTRATION:

CLYDE D EDWARDS

CLYDE D EDWARDS (Feb 15, 2022 22:09 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 15, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group F Special Regulated Use Permit -Growing License for D9 AG, LLC Located at 3711 Gorey Ave.

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Michael Klingler – D9 AG, LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

D9 AG, LLC (Owner, Michael Klingler) has received approval from the Flint Planning Commission for a Group F Special Regulated Use Permit for a Growing marihuana facility located at 3711 Gorey Ave (PID# 41-09-426-043).

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the city. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Michael Klingler's D9 AG, LLC located at 3711 Gorey Ave.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
		FY21/22 GRAND TOTAL		

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

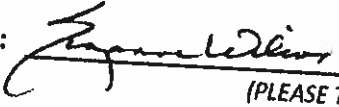
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (*i.e., collective bargaining*): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220090

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group F Special Regulated Use Permit –
Growing for Operation Grow, LLC
Located at 1110 Tower St.**

BY THE CITY ADMINISTRATOR:

WHEREAS, Christopher Klamkin and Daniel Amori are the owners/ operators of Operation Grow, LLC, located at 1110 Tower St; and

WHEREAS, Operation Grow, LLC has received approval for Group F Special Regulated Use Permit - Growing for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicants Christopher Klamkin and Daniel Amori of Operation Grow, LLC, located at 1110 Tower St.

APPROVED AS TO FORM:

William Kim

William Kim (Feb 15, 2022 16:30 EST)

William Kim, Acting City Attorney

ADMINISTRATION:

CLYDE D EDWARDS

CLYDE D EDWARDS (Feb 15, 2022 22:07 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 15, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: Resolution for Approval of a Group F Special Regulated Use Permit -Growing License for Operation Grow, LLC Located at 1110 Tower St.

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Christopher Klamkin and Daniel Amori – Operation Grow, LLC

BACKGROUND/SUMMARY OF PROPOSED ACTION:

Operation Grow, LLC (Owners, Christopher Klamkin and Daniel Amori) have received approval from the Flint Planning Commission for a Group F Special Regulated Use Permit for a medical marihuana Growing facility located at 1110 Tower St (PID# 41-16-101-028).

Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant. This requirement has not been met for permit/licenses that have been approved by Planning Commission and awarded by the city. In order to be compliant with the ordinance and to make a recommendation to the State of Michigan Licensing and Regulatory Affairs (LARA), it is necessary that City Council approve the license for Christopher Klamkin and Daniel Amori's Operation Grow, LLC located at 1110 Tower St.

FINANCIAL IMPLICATIONS: None

BUDGETED EXPENDITURE? YES ☐ NO ☒ IF NO, PLEASE EXPLAIN: n/a

Dept.	Name of Account	Account Number	Grant Code	Amount
FY21/22 GRAND TOTAL				

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO:

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT


BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220091

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group E Medical Marihuana Processing Facility
for QPS Michigan Holdings, LLC
Located at Merrill St and E Wood St.**

BY THE CITY ADMINISTRATOR:


WHEREAS, Ankur Rungta is the owner/ operator of QPS Michigan Holdings, LLC located at Merrill St and E Wood St; and

WHEREAS, QPS Michigan Holdings, LLC has received approval for Group E Medical Marihuana Processing Facility for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant Ankur Rungta of QPS Michigan Holdings, LLC located at Merrill St and E Wood St.

APPROVED AS TO FORM:


William Kim (Feb 15, 2022 16:35 EST)

William Kim, Acting City Attorney

ADMINISTRATION:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 15, 2022 22:05 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

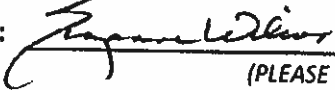
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  Director, Dept of Planning and Dev.
(PLEASE TYPE NAME, TITLE)



CITY OF FLINT

220092

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**Resolution for Approval of a Group E Marihuana Retail –
Adult Use License for QPS Michigan Holdings, LLC
Located at Merrill St and E Wood St.**

BY THE CITY ADMINISTRATOR:


WHEREAS, Ankur Rungta is the owner/ operator of QPS Michigan Holdings, LLC located at Merrill St and E Wood St; and

WHEREAS, QPS Michigan Holdings, LLC has received approval for Group E Marihuana Retail – Adult Use License for this location; and

WHEREAS, Flint City Ordinance 50-183, Marihuana Facilities Opt-in Ordinance requires that Planning Commission make a recommendation to the City Council for the issuing of a license to the applicant.

IT IS RESOLVED, Pursuant to 50-183 (E)(5), that the appropriate City officials are hereby authorized to do all things necessary to issue a license to applicant Ankur Rungta of QPS Michigan Holdings, LLC located at Merrill St and E Wood St.

APPROVED AS TO FORM:


William Kim (Feb 15, 2022 16:36 EST)

William Kim, Acting City Attorney

ADMINISTRATION:


CLYDE D EDWARDS (Feb 15, 2022 22:03 EST)

Clyde D. Edwards, City Administrator

CITY COUNCIL:


Eric B. Mays, Council President



CITY OF FLINT

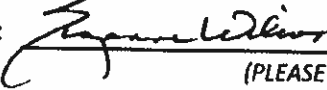
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  **Director, Dept of Planning and Dev.**
(PLEASE TYPE NAME, TITLE)



RESOLUTION NO.: 220093
PRESENTED: FEB 23 2022
ADOPTED: _____

BY THE CITY ADMINISTRATOR:

RESOLUTION TO SIEMENS MOBILITY FOR EAGLE SIGNAL REPAIR PARTS AND SERVICES
FY22 CHANGE ORDER #1

WHEREAS, The City of Flint Traffic Engineering Division, electrical side, uses Eagle signal parts for the City of Flint traffic lights. Siemens Mobility, 44425 Phoenix Drive, Sterling Heights, Michigan, 48314 is the current exclusive distributor and sole source for said parts for the State of Michigan.

WHEREAS, On October 11, 2021, Flint City Council adopted Resolution 210488 to Siemens Mobility for Eagle Signal repair parts and services in an amount not-to-exceed \$100,000.00 for FY22.

WHEREAS, The Traffic Engineering Division is requesting Change Order #1 to Siemens Mobility due to exhausting the funds needed for the necessity of repairing traffic signals that have been knocked down due to multiple intersection traffic accidents.

WHEREAS, The Traffic Engineering Division is requesting additional FY22 funding, in an amount not-to-exceed \$100,000.00 for FY22(07/01/21-06/30/22) traffic signal repair parts and services. The Funds will come from the following account(s):

Account Number	Account Name/ Grant Code	Amount
202-443.201-801.000	Major Street Fund	\$ 10,000.00
202-443.201-752.000	Major Street Fund	\$ 90,000.00
	FY22 GRAND TOTAL	\$ 100,000.00

IT IS RESOLVED, That the Appropriate City Officials are to do all things necessary to enter into Change Order #1 to Siemens Mobility, for the purchase of Eagle signal repair parts and services, in a change order amount not-to-exceed \$100,000.00, with a total Purchase Order amount not to exceed \$200,000.00 for FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

William Kim
William Kim (Feb 15, 2022 10:31 EST)

William Kim, Acting Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J.F Widigan, Chief Financial Officer

FOR THE CITY OF FLINT:

Clyde D. Edwards
CLYDE D. EDWARDS (Feb 15, 2022 22:00 EST)

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley, Purchasing Manager



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 9, 2022

BID/PROPOSAL#

AGENDA ITEM TITLE: Eagle signal repair parts and services

PREPARED BY Kathryn Neumann for John Daly, Director of Transportation

VENDOR NAME: Siemens Mobility

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The Traffic Engineering Division, electrical side, uses Eagle signal parts for City of Flint traffic lights. Siemens Mobility is the current exclusive distributor and sole source of said parts. Traffic Engineering was awarded a purchase order in the amount of \$100,000.00 but they have run out of money due to the number of "knock down" intersections. There have been a number of intersections where traffic accidents have knocked down the traffic signals. The City has a contractor to repair/replace these intersections, but the City purchases the supplies for the intersection – saving the City several thousand dollars by avoiding a mark-up fee.

FINANCIAL IMPLICATIONS: There is money in the account listed below.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
202	Major Street Fund	443.201-801.000		\$10,000.00
202	Major Street Fund	443.201-752.000		\$90,000.00
FY21 GRAND TOTAL				\$100,000.00

PRE-ENCUMBERED? YES ☒ NO ☐ REQUISITION NO: 22005328

ACCOUNTING APPROVAL: Matthew Baker Date: _____
Matthew Baker (Feb 9, 2022 15:14 EST)

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

OTHER IMPLICATIONS (i.e., collective bargaining):

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ APPROVED ☐ NOT APPROVED

DEPARTMENT HEAD SIGNATURE: John H. Daly III
John H. Daly III (Feb 9, 2022 13:56 EST)
(John Daly, Director of Transportation)



July 11, 2019

RE: Sole source letter

To whom it may concern,

MoboTrex is pleased to notify you that as of July 5, 2019, Siemens ITS Michigan is the sole distributor authorized to sell, install, and support Eagle traffic control products within the state of Michigan for new projects. MoboTrex's cabinets and signals, and associated products, are sold under the brand name Eagle Traffic Control Systems.

Sincerely,

Brent Katauskas
Channel Sales Director
bkatauskas@mobotrex.com
(512) 521-3081



RESOLUTION NO.: 210488
PRESENTED: OCT - 6 2021
ADOPTED: OCT 11 2021

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO SIEMENS MOBILITY FOR
EAGLE SIGNAL REPAIR PARTS AND SERVICES**

The City of Flint Traffic Engineering Division, electrical side, uses Eagle signal parts for the City of Flint traffic lights.

WHEREAS, Siemens Mobility, 44425 Phoenix Drive, Sterling Heights, Michigan 48314 is the current exclusive distributor and sole source for said parts for the State of Michigan.

WHEREAS, The City of Flint Traffic Engineering Division is requesting a purchase order for FY22 in the amount of \$100,000.00

Funding for said services are available in the following account for FY22 (07/01/21 - 06/30/22):

Account Number	Account Name	Amount
202-443.201-801.000	EAGLE TRAFFIC SIGNAL PARTS	\$ 100,00.00
	FY22 GRAND TOTAL	\$100,000.00

IT IS RESOLVED, that the Division of Purchases & Supplies is hereby authorized to issue a purchase order to Siemens Mobility for Eagle signal repair parts and services in an amount not-to-exceed \$100,000.00 for the FY22 (07/01/21-06/30/22).

APPROVED AS TO FORM:

Tom Sparrow (Tom Sparrow for Angela Wheeler)

Angela Wheeler, Chief Legal Officer

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert Widigan, Interim Chief Financial Officer

FOR THE CITY OF FLINT:

CLYDE D EDWARDS

CLYDE D EDWARDS (CITY CLERK) 2021 OCT 11 4:01 PM

Clyde Edwards, City Administrator

APPROVED BY CITY COUNCIL:

Kate Fields

Kate Fields, City Council President

APPROVED AS TO PURCHASING:

Lauren Rowley

Lauren Rowley
Purchasing Manager



CITY OF FLINT

220094

RESOLUTION NO.: _____

PRESENTED: FEB 23 2022

ADOPTED: _____

**RESOLUTION AUTHORIZING OUTSTANDING PAYMENT TO SPARTAN AKERS FOR COMPLETED NSP-1
EMERGENCY REPAIRS PROGRAM**

BY THE CITY ADMINISTRATOR:

Executive Session was requested and held on this matter on February 9, 2022

WHEREAS, The City of Flint's through the Department of Community and Economic Development entered into a contract with Spartan Akers Corporation on or about June 23, 2011 to perform emergency repairs and for preparation of Rehabilitation Certification and Environmental reviews for residential homes within Flint.

WHEREAS, proceeds to pay Spartan Akers were to be expended from the Neighborhood Stabilization Program; and

WHEREAS, Spartan Akers invoiced the City for \$15, 616 for work it completed but only \$255 was released to the company; and

WHEREAS, Spartan Akers has renewed its requests on several occasions including on or about November 19, 2021 for compensation for work involving the referenced program; and

WHEREAS, after research and analysis, the Law Department revives its initial recommendation from February 2012 that the outstanding payment of \$14,906 be made to Spartan Akers; and

WHEREAS, City Administrator Clyde Edwards recommends remitting payment to Spartan Akers.

Account Number	Account Name	Amount
	Suits and Settlements	\$14,905.00
	Grand Total	\$14,905.00

THEREFORE, BE IT IS RESOLVED, that the Flint City Council approves and consents to the City remitting payment of \$14,906 to Spartan Akers and authorizes the City Administrator to do all things necessary to remit the said payment to Spartan Akers for services completed for the NSP-1 program with funding to be made from Suits and Settlements.

APPROVED AS TO FORM:

William Kim
William Kim (Feb 16, 2022 14:52 EST)

William Kim
Acting City Attorney

FOR CITY OF FLINT:

CLYDE D EDWARDS
CLYDE D EDWARDS (Feb 17, 2022 12:47 EST)

Clyde Edwards, City Administrator
©Joyce McClane -COF 02-01-20

APPROVED AS TO FINANCE:

Robert J. F. Widigan

Robert J. F. Widigan
Chief Financial Officer

CITY COUNCIL:

Eric B. Mays, Council President



CITY OF FLINT

RESOLUTION STAFF REVIEW FORM

TODAY'S DATE: February 16, 2022

BID/PROPOSAL# n/a

AGENDA ITEM TITLE: RESOLUTION AUTHORIZING OUTSTANDING PAYMENT TO SPARTAN AKERS FOR COMPLETED NSP-1 EMERGENCY REPAIRS PROGRAM

PREPARED BY: Suzanne Wilcox, Director, Department of Planning and Development

VENDOR NAME: Spartan Akers

BACKGROUND/SUMMARY OF PROPOSED ACTION:

The City of Flint Department of Community and Economic Development entered into a contract with Spartan Akers Corporation around June 23, 2011 to perform emergency repairs and for preparation of rehabilitation certifications and environmental reviews for residential homes within Flint, with expected payment from federal funds. Spartan Akers invoiced the City for \$15,616 for work it completed but only \$255 was released to the company, and they have repeatedly requested reimbursement for the outstanding balance of this invoice.

Upon research and analysis, the Law Department recommends that the outstanding payment of \$14,906 be made to Spartan Akers, with funding from the City's Suits and Settlements account.

FINANCIAL IMPLICATIONS: Funding is available in the City's Suits and Settlements account and paying this invoice will settle this matter in full.

BUDGETED EXPENDITURE? YES ☒ NO ☐ IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
	Suits and Settlements			
FY21/22 GRAND TOTAL				

PRE-ENCUMBERED? YES ☒ NO ☐ **REQUISITION NO:**

WILL YOUR DEPARTMENT NEED A CONTRACT? YES ☐ NO ☒
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal) n/a



CITY OF FLINT

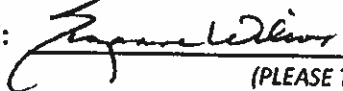
BUDGET YEAR 1

BUDGET YEAR 2

BUDGET YEAR 3

OTHER IMPLICATIONS (i.e., collective bargaining): n/a

STAFF RECOMMENDATION: (PLEASE SELECT): ☒ **APPROVED** ☐ **NOT APPROVED**

DEPARTMENT HEAD SIGNATURE:  **Director, Dept of Planning and Dev.**
(PLEASE TYPE NAME, TITLE)

220106

RESOLUTION NO: _____

PRESENTED: 2/23/2022

ADOPTED: _____

**RESOLUTION TO THE NORTH FLINT REINVESTMENT CORPORATION
FOR THE NORTH FLINT FOOD MARKET PROJECT**

BY THE CITY COUNCIL:

The American Rescue Plan Act includes provisions for local governments as they address the public health and economic impacts caused by the COVID-19 public health emergency; and

The Flint City Council is recommending that the City's Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) support funds be used to assist the North Flint Reinvestment Corporation for the North Flint Food Market project, 5402 Clio Road, Flint; and

This CLFRF funding for the North Flint Food Market project, in the amount of \$600,000.00, would be used to alleviate major cost increases to the overall grocery store budget due to the COVID-19 pandemic and associated global supply chain issues.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to administer funds, in the amount of \$ 600,000.00, to the North Flint Reinvestment Corporation for its grocery store, the North Flint Food Market, and activities surrounding its grocery store, with funding provided under the Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) funds in order to address the negative economic impacts caused by the public health emergency by supporting small businesses.

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

220/07

RESOLUTION NO: _____

PRESENTED: 2/23/2022

ADOPTED: _____

**RESOLUTION TO ZITO CONSTRUCTION COMPANY AND SPAULDING DEDECKER FOR
MILLER ROAD WATER MAIN REPLACEMENT**

BY THE CITY COUNCIL:

The American Rescue Plan Act includes provisions to support local governments as they make necessary investments in sewer and water infrastructure. The Flint City Council is recommending that the City's Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) support funds be utilized to replace the water main on Miller Road, between Hammerberg Road and Ballenger Highway; and

On _____, Flint City Council approved Resolution No. _____ to enter into an agreement with Zito Construction Company as the MDOT Road Contractor for the Miller Road Reconstruction/Rehabilitation Project. On _____, Flint City Council approved Reso. No. 210581 with Spaulding DeDecker for Construction Engineering Services for the Miller Road Rehabilitation Project. Zito Construction Company has submitted quotes for the addition of a Miller Road water main replacement to the Miller Road reconstruction project; and

The water main on Miller Road, between Hammerberg Road and Ballenger Highway, has had numerous breaks and repairs since its installation, adding to extenuating concerns such as flooding and water backups in the surrounding neighborhoods. The current water main is cast iron pipe installed circa 1964, with an average life expectancy of 40 – 50 years. It is imperative that any water main replacement work be completed before the Miller Road Reconstruction Project construction begins, which has an anticipated start date of April 2022. It would also be necessary to enter into agreements with current vendors Zito Construction and Spaulding DeDecker for these additional Miller Road services to ensure timely completion of the water main replacement work.

IT IS RESOLVED, that the appropriate City Officials are authorized to do all things necessary to enter into agreements with Zito Construction Company and Spaulding DeDecker for additional services for a Miller Road Water Main Replacement Project (PVC C-909 Pipe), to coincide with the scheduled Miller Road Reconstruction/Rehabilitation Project, in an amount for said additional services not-to-exceed \$1,873,634.27, to be paid under the Coronavirus Local Fiscal Recovery Funds (CLFRF)/American Rescue Plan Act (ARPA) funds in order to support necessary investments in the City of Flint's water and sewer infrastructure.

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President



810-695-9025
Fax 810-695-4998

LETTER OF TRANSMITTAL

TO: **Spalding DeDecker**

27333 Meadowbrook Road, Suite 210
Novi, MI 48377

DATE: 1/10/22

JOB NO: 25000-207665

ATTN: Jeremy Schrot, PE

RE: MDOT #25000-207665 - Miller Road Reconstruction

WE ARE SENDING YOU: ☒ Attached

☐ Under separate cover via _____ the following items:

☐ Shop Drawings ☐ Prints

☐ Plans ☐ Samples ☐ Specifications

☐ Copy of Letter ☐ Change order

☒ Other: Cost Estimate for Water Main

COPIES	DATE	NO.	DESCRIPTION
1	01/10/2022	1	Water Main Quote - Ductile Iron
1	01/10/2022	1	Water Main Quote - PVC C-900

THESE ARE TRANSMITTED as checked below:

☒ For approval

☐ Approved as submitted

☐ Resubmit _____ copies for approval

☐ For your use

☐ Approved as noted

☐ Submit _____ copies for distribution

☒ As requested

☐ Returned for corrections

☐ Return _____ corrected prints

☐ For review and Comment

☐

☐ FOR BIDS DUE _____

☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS Attached please find our quotes for added water main on the Miller Road MDOT #25000-207665 reconstruction project. Please be advised that our price reflects the increase in material price due to volatile plastic and iron markets. Since the Atherton and Dupont Street project was bid in 2019, the prices of watermain have increased 250%. Prices may be subject to change after 30 days, but can be locked-in with a signed Work Order.

COPY TO: Job File

SIGNED: Eric Bessolo

Zito Construction Co.
 8033 Fenton Road
 Grand Blanc, MI 48439-8998
 Phone 810-695-9025
 Fax 810-695-4996
 mailbox@zitoconstruction.com



Quote
 Page 1 of 1

Item #015

Miller Road, City of Flint, Genesee County

MDOT Letting of August 6, 2021

Contract ID #25000-207665

Line #	Description	Quantity	Unit	Unit Price	Total
0054	Curb and Gutter, Rem	236	Ft	\$ 18.00	\$4,248.00
0055	Pavt, Rem	8903	Syd	\$ 15.00	133,545.00
0056	Aggregate Base, 12 inch	9034	Syd	\$ 22.21	200,645.14
0057	Curb and Gutter, Conc, Det F4	236	Ft	\$ 13.00	3,068.00
0058	_ Water Main Bedding and Backfill, SD-7W	8852	Ft	\$ 15.00	132,780.00
0059	_ Water Main, DI, 8 inch, Open Cut	8852	Ft	\$ 106.00	938,312.00
0060	_ Water Main, Rem	220	Ft	\$ 18.00	3,960.00
0061	_ Gate Valve and Box, 8 inch, Modified	59	Ea	\$ 2,050.00	120,950.00
0062	Hydrant Assembly, SD-1W	20	Ea	\$ 5,550.00	111,000.00
0063	Hydrant, Rem, Modified	16	Ea	\$ 400.00	6,400.00
0064	In Line Stop, 6 inch	18	Ea	\$ 0.01	0.18
0065	In Line Stop, 8 inch	5	Ea	\$ 0.01	0.05
0066	Water Main, 6 inch, Cut and Plug, Modified	18	Ea	\$ 825.00	14,850.00
0067	Water Main, 8 inch, Cut and Plug, Modified	5	Ea	\$ 1,000.00	5,000.00
0068	Water Main, Connect New 8 inch to Existing 6 inch	18	Ea	\$ 3,200.00	57,600.00
0069	Water Main, Connect New 8 inch to Existing 8 inch	5	Ea	\$ 3,400.00	17,000.00
0070	Water Serv, 1 inch	32	Ea	\$ 1,500.00	48,000.00
0071	Water Serv, Long, 1 inch	54	Ea	\$ 2,200.00	118,800.00
0072	Water Structure, Abandon	31	Ea	\$ 450.00	13,950.00

Total Quote \$1,930,108.37

Zito Construction Co.
 8033 Fenton Road
 Grand Blanc, MI 48439-8998
 Phone 810-695-9025
 Fax 810-695-4996
 mailbox@zitoconstruction.com



Quote
 Page 1 of 1

Item #015
Miller Road, City of Flint, Genesee County
MDOT Letting of August 6, 2021
Contract ID #25000-207665

Line #	Description	Quantity	Unit	Unit Price	Total
0054	Curb and Gutter, Rem	236	Ft	\$ 18.00	\$4,248.00
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0057	Curb and Gutter, Conc, Det F4	236	Ft	\$ 13.00	3,068.00
0058	_ Water Main Bedding and Backfill, SD-7W	8852	Ft	\$ 15.00	132,780.00
0059	_ Water Main, C-909, 8 inch, Open Cut	8852	Ft	\$ 94.00	832,088.00
0060	_ Water Main, Rem	220	Ft	\$ 18.00	3,960.00
0061	_ Gate Valve and Box, 8 inch, Modified	59	Ea	\$ 2,200.00	129,800.00
0062	Hydrant Assembly, SD-1W	20	Ea	\$ 5,550.00	111,000.00
0063	Hydrant, Rem, Modified	16	Ea	\$ 400.00	6,400.00
0064	In Line Stop, 6 inch	18	Ea	\$ 0.01	0.18
0065	In Line Stop, 8 inch	5	Ea	\$ 0.01	0.05
0066	Water Main, 6 inch, Cut and Plug, Modified	18	Ea	\$ 825.00	14,850.00
0067	Water Main, 8 inch, Cut and Plug, Modified	5	Ea	\$ 1,000.00	5,000.00
0068	Water Main, Connect New 8 inch to Existing 6 inch	18	Ea	\$ 3,200.00	57,600.00
0069	Water Main, Connect New 8 inch to Existing 8 inch	5	Ea	\$ 3,400.00	17,000.00
0070	Water Serv, 1 inch	32	Ea	\$ 1,850.00	59,200.00
0071	Water Serv, Long, 1 inch	54	Ea	\$ 2,750.00	148,500.00
0072	_ Water Structure, Abandon	31	Ea	\$ 450.00	13,950.00

Total Quote \$1,873,634.37