

# City of Flint, Michigan

*Third Floor, City Hall  
1101 S. Saginaw Street  
Flint, Michigan 48502  
[www.cityofflint.com](http://www.cityofflint.com)*



## Meeting Agenda - Final

**Monday, February 28, 2022**

**4:30 PM**

**COUNCIL CHAMBERS**

### **SPECIAL AFFAIRS COMMITTEE**

*Allie Herkenroder, Vice President, Ward 7*

*Eric Mays, Ward 1  
Quincy Murphy, Ward 3  
Jerri Winfrey-Carter, Ward 5  
Dennis Pfeiffer, Ward 8*

*Ladel Lewis, Ward 2  
Judy Priestley, Ward 4  
Tonya Burns, Ward 6  
Eva L. Worthing, Ward 9*

*Inez M. Brown, City Clerk*

*Davina Donahue, Deputy Clerk*

## ROLL CALL

## READING OF DISORDERLY PERSONS CITY CODE SUBSECTION

*Any person that persists in disrupting this meeting will be in violation of Flint City Code Section 31-10, Disorderly Conduct, Assault and Battery, and Disorderly Persons, and will be subject to arrest for a misdemeanor. Any person who prevents the peaceful and orderly conduct of any meeting will be given one warning. If they persist in disrupting the meeting, that individual will be subject to arrest. Violators shall be removed from meetings.*

## REQUEST FOR CHANGES AND/OR ADDITIONS TO AGENDA

*Council shall vote to adopt any amended agenda.*

## PUBLIC SPEAKING

*Members of the public shall have no more than two (2) minutes to address the City Council on any subject.*

## COUNCIL RESPONSE

*Councilpersons may respond to any public speaker, but only one response and only when all public speakers have been heard. Individual council response is limited to two (2) minutes.*

## RESOLUTIONS

**220095** Amendment/Settlement Agreement/Concerned Pastors et al v Nick Khouri et al, File No. 16-10277

Resolution resolving that the Flint City Council approves and consents to amending the Settlement Agreement in Concerned Pastors, et al v Khouri, et al, as described. [NOTE: The parties have agreed to extend the deadline for completing the excavation and replacement of residential service lines to 2022, along with other related amendments to account for the current circumstances.]

**220105** Contract/Rowe Professional Services/Project Management Services/SLE-SLR and Restoration Projects

Resolution resolving that the appropriate City Officials are to enter into a contract with Rowe Professional Services for Project Management Services for the SLE/SLR and restoration projects for an overall amount not-to-exceed \$2,900,000.00.

**220108** Recognition/Black History Month

Resolution resolving that the Mayor and Flint City Council recognize February as Black History Month and honor the meaningful contributions of African Americans in this City and universally.

## APPOINTMENTS

220103 Appointment/Board of Review/Susaye L. Brewer/Ward 5

Resolution resolving that the Flint City Council approves the appointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to serve on the Board of Review for a three-year term, commencing upon resolution approval and expiring December 31, 2023, as requested by 5th Ward Councilperson Jerri Winfrey-Carter. [NOTE: By way of background, Ms. Brewer is replacing Barry Williams, whose term on the Board of Review expired December 31, 2020, although he continued to serve.]

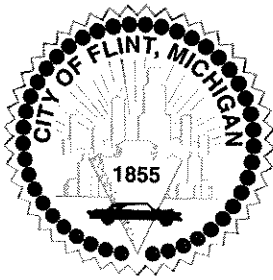
220104 Appointment/Board of Review/Taqualia R. Weems/Ward 6

Resolution resolving that the Flint City Council approves the appointment of Taqualia R. Weems (2741 Golfside Lane, Flint, Michigan, 48504) to serve on the Board of Review for a three-year term, commencing upon resolution approval and expiring January 1, 2023, as requested by 6th Ward Councilperson Tonya Burns. [NOTE: By way of background, Ms. Weems is replacing Chris DelMorone, whose term on the Board of Review expired January 1, 2016, although he continued to serve.]

## ORDINANCES

## DISCUSSION ITEMS

## ADJOURNMENT



220095

RESOLUTION: \_\_\_\_\_

PRESENTED: FEB 23 2027

ADOPTED: \_\_\_\_\_

**RESOLUTION TO APPROVE AMENDMENT OF THE SETTLEMENT AGREEMENT  
IN CONCERNED PASTORS ET AL V. KHOURI ET AL**

**BY THE CITY ADMINISTRATOR:**

**WHEREAS** the City of Flint previously agreed to resolve the case of *Concerned Pastors, et al v. Khouri, et al*, 16-10277 by means of a settlement initially entered into in March of 2017 and subsequently amended, which made available to the City of Flint the funds needed to conduct excavation and replacement of lead and galvanized steel residential service lines in the City of Flint; and

**WHEREAS**, in the years since the settlement was initially approved, the City of Flint has excavated the service lines at 26,886 homes and replaced 10,088 lead or galvanized steel service lines that were identified by those excavations; and

**WHEREAS**, due to the COVID-19 pandemic and related issues, excavation and replacement of service lines at several hundred addresses remains to be completed, past the previously agreed-upon schedule of completion by 2020; and

**WHEREAS**, the parties to the *Concerned Pastors* settlement have agreed to extend the deadline for completing the excavation and replacement of residential service lines to 2022, along with other related amendments to account for the current circumstances; and

**WHEREAS**, any such amendment will have no financial impact on the City of Flint's participation in the Settlement;

**THEREFORE, BE IT RESOLVED** that the Flint City Council approves and consents to amending the settlement agreement in *Concerned Pastors et al v Khouri et al* as described above.

**APPROVED AS TO FORM:**

William Kim  
William Kim (Feb 17, 2022 14:47 EST)

**William Kim, Acting City Attorney**

**APPROVED AS TO FINANCE:**

Robert J. F. Widigan

**Robert J.F. Widigan, Chief Financial Officer**

**FOR THE CITY OF FLINT:**

Clyde D. Edwards  
CLYDE D. EDWARDS (Feb 17, 2022 14:38 CST)

**Clyde Edwards, City Administrator**

**APPROVED BY CITY COUNCIL:**

Eric B. Mays  
**Eric B. Mays, City Council President**



# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** 2/17/2022

**BID/PROPOSAL#** N/A

**AGENDA ITEM TITLE:** Resolution to Approve Amendment of the Settlement Agreement in Concerned Pastor et al v Khouri et al

**PREPARED BY** William Kim, Department of Law  
*(Please type name and Department)*

**VENDOR NAME:** N/A

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

The City of Flint previously entered into a settlement agreement in the case of *Concerned Pastors et al v Khouri et al*, E.D. Mich. Case No. 16-1027. In the immediate aftermath of the Flint Water Crisis, that settlement agreement provided the funding and framework for the replacement of lead and galvanized steel service lines in the City of Flint. Completion of the work was originally scheduled for completion in 2019. That schedule was later changed to 2020, but due to the COVID-19 Pandemic and related issues, work continued into 2021. A limited amount of excavation and replacement work remains to be completed, and the parties to the *Concerned Pastors* settlement have agreed upon an amended schedule to complete the excavation and replacement of lead and galvanized steel service lines in the City of Flint. The proposed amendment to the *Concerned Pastors* settlement memorializes those agreements and commits the City to completing the excavation and replacement of residential lead and galvanized steel service lines in the City by the fall of 2022.

**FINANCIAL IMPLICATIONS:** No

**BUDGETED EXPENDITURE?** YES  NO  **IF NO, PLEASE EXPLAIN:** No financial impact on the City of Flint, as funding comes from the State of Michigan under the settlement agreement.

Dept.	Name of Account	Account Number	Grant Code	Amount
<b>FY 20/21 GRAND TOTAL</b>				

**PRE-ENCUMBERED?** YES  NO  **REQUISITION NO:**



CITY OF FLINT

ACCOUNTING APPROVAL: Robert J. F. Widigan Date: \_\_\_\_\_

WILL YOUR DEPARTMENT NEED A CONTRACT? YES  NO   
(If yes, please indicate how many years for the contract) YEARS

WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)

BUDGET YEAR 1 N/A

BUDGET YEAR 2 N/A

BUDGET YEAR 3 N/A

OTHER IMPLICATIONS (i.e., collective bargaining): N/A

STAFF RECOMMENDATION: (PLEASE SELECT):  APPROVED  NOT APPROVED

DEPARTMENT HEAD SIGNATURE: /s/ William Y. Kim, Acting City Attorney  
(PLEASE TYPE NAME, TITLE)








# 2022 Concerned Pastors Settlement Amendment

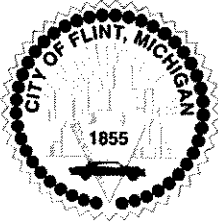
Final Audit Report

2022-02-17

Created:	2022-02-17
By:	William Kim (wkim@cityofflint.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAlox4WnMc2vMHpLbfDtexs5E055ZLBLKi

## "2022 Concerned Pastors Settlement Amendment" History

-  Document created by William Kim (wkim@cityofflint.com)  
2022-02-17 - 7:45:29 PM GMT
-  Document e-signed by William Kim (wkim@cityofflint.com)  
Signature Date: 2022-02-17 - 7:47:13 PM GMT - Time Source: server
-  Document emailed to Robert J.F. Widigan (rwidigan@cityofflint.com) for signature  
2022-02-17 - 7:47:15 PM GMT
-  Document e-signed by Robert J.F. Widigan (rwidigan@cityofflint.com)  
Signature Date: 2022-02-17 - 8:34:05 PM GMT - Time Source: server
-  Document emailed to CLYDE D EDWARDS (cedwards@cityofflint.com) for signature  
2022-02-17 - 8:34:07 PM GMT
-  Email viewed by CLYDE D EDWARDS (cedwards@cityofflint.com)  
2022-02-17 - 8:37:40 PM GMT
-  Document e-signed by CLYDE D EDWARDS (cedwards@cityofflint.com)  
Signature Date: 2022-02-17 - 8:38:13 PM GMT - Time Source: server
-  Agreement completed.  
2022-02-17 - 8:38:13 PM GMT



220105

RESOLUTION NO.: \_\_\_\_\_

PRESENTED: 2/23/2022

ADOPTED: \_\_\_\_\_

STATE OF MICHIGAN DTMB  
CONTRACT # 00829  
BY THE CITY ADMINISTRATOR:

**RESOLUTION TO ROWE PROFESSIONAL SERVICES FOR PROJECT MANAGEMENT SERVICES FOR SERVICE LINE REPLACEMENT AND RESTORATION**

The Division of Purchases & Supplies has utilized the State of Michigan’s indefinite-scope cooperative contract for Rowe Professional Services, 540 S. Saginaw St. Suite 200, Flint MI, 48502, for the next phase of service line replacement and restorations.

WHEREAS The Department of Public Works has utilized Rowe Professional Services as the program manager for the exploration/replacement (SLE/SLR) project(s) since May of 2019. Due to their experience with the ongoing project, their knowledge of working with EGLE, The State of Michigan, and CityWorks software used by the city, they would like to continue working with Rowe for the next phase of these projects.

WHEREAS, The City of Flint, Department of Public Works is requesting authorization to enter into a contract with Rowe Professional Services, for Project Management Services for SLE/SLR management, in an amount not-to-exceed \$400,000.00, and restoration management services, in an amount not-to-exceed \$2,500,000.00 for an overall total contract price of \$2,900,000.00.

Funding for said services are budgeted and will come from the following account:

Account Number	Account Name	Grant Code	Amount
496-540.006-801.051	Project Management Svcs	FEPA 18WIIN-1	\$2,900,000.00
		<b>GRAND TOTAL</b>	<b>\$2,900,000.00</b>

IT IS RESOLVED, That the Appropriate City Officials are to Enter into a Contract with Rowe Professional Services for Project Management Services for the SLE/SLR and restoration projects for an overall amount not-to-exceed \$2,900,000.00.

APPROVED AS TO FORM:

*William Kim*  
William Kim (Feb 18, 2022 11:43 EST)  
**William Kim, Acting City Attorney**

APPROVED AS TO FINANCE:

*Jennifer Ryan*  
Jennifer Ryan (Feb 18, 2022 11:42 EST)  
**Robert Widigan, Chief Financial Officer**

FOR THE CITY OF FLINT:

*CLYDE D EDWARDS*  
CLYDE D EDWARDS (Feb 21, 2022 11:37 EST)  
**Clyde Edwards, City Administrator**

APPROVED BY CITY COUNCIL:

Eric Mays, City Council President

APPROVED AS TO PURCHASING:

*Lauren Rowley*  
**Lauren Rowley, Purchasing Manager**





# CITY OF FLINT

## RESOLUTION STAFF REVIEW FORM

**TODAY'S DATE:** February 4, 2022

**BID/PROPOSAL#**

**AGENDA ITEM TITLE:** Resolution Authorizing Appropriate City Officials to Enter Into a Contract with Rowe Professional Services Company for Project Management Services

**PREPARED BY:** Yolanda Gray, Department of Public Works Accounting Supervisor

**VENDOR NAME:** Rowe Professional Services Company

**BACKGROUND/SUMMARY OF PROPOSED ACTION:**

ROWE Professional Services has been assisting the City of Flint as the program manager for the service line exploration/replacement (SLE/SLR) project since May 2019. Throughout this timeframe ROWE has worked with the Michigan Department of Environment, Great Lakes, and Energy (EGLE), State of Michigan and other stakeholder to research what residential properties have not been explored/replaced and documented this data into the CityWorks system. Not all residential properties have had service lines explored or replaced for a variety reasons. ROWE has submitted a proposal to continue to assist the City of Flint as SLE/SLR program managers. Restoration of roads, walkways, drives, and lawns need to be provided after SLE/SLR is completed at each property. The City of Flint has been managing the restoration work and due to manpower restraints, ROWE has been requested to provide program management. The program management for restoration is similar to the SLE/SLR where data will be gathered and uploaded into the CityWorks software which ROWE is familiar with. The total cost for SLE/SLR management is not to exceed \$400,000.00 and restoration management is not to exceed \$2,500,000.00 with a total contract price of \$2,900,000.00.

**FINANCIAL IMPLICATIONS:**

**BUDGETED EXPENDITURE?** YES  NO  IF NO, PLEASE EXPLAIN:

Dept.	Name of Account	Account Number	Grant Code	Amount
496	Project Management Services	496-540.006-801.051	FEP18WIIN-1	\$2,900,000.00
<b>GRAND TOTAL</b>				<b>\$2,900,000.00</b>

**PRE-ENCUMBERED?** YES  NO  **REQUISITION NO:**

**ACCOUNTING APPROVAL:** Yolanda Gray **Date:** 2-4-22

**WILL YOUR DEPARTMENT NEED A CONTRACT?** YES  NO   
(If yes, please indicate how many years for the contract) 1 YEAR(S)



## CITY OF FLINT

**WHEN APPLICABLE, IF MORE THAN ONE (1) YEAR, PLEASE ESTIMATE TOTAL AMOUNT FOR EACH BUDGET YEAR: (This will depend on the term of the bid proposal)**

**BUDGET YEAR 1**

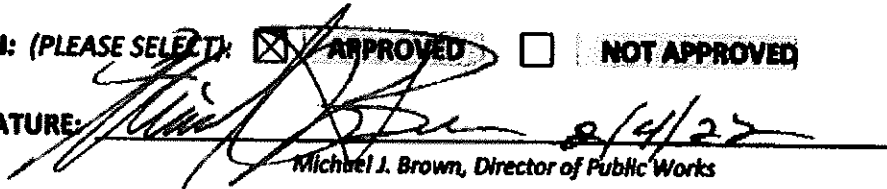
**BUDGET YEAR 2**

**BUDGET YEAR 3**

**OTHER IMPLICATIONS (i.e., collective bargaining):**

**STAFF RECOMMENDATION: (PLEASE SELECT):**  **APPROVED**  **NOT APPROVED**

**DEPARTMENT HEAD SIGNATURE:**

  
Michael J. Brown, Director of Public Works



February 1, 2022

Mr. Clyde Edwards  
City of Flint  
1101 S. Saginaw Street  
Flint, MI 48502

RE: 2022 Service Line Exploration/Replacement and Restoration  
Professional Services Proposal

Dear Mr. Edwards:

ROWE Professional Services Company is pleased to submit this proposal to continue to assist the City of Flint with your lead service line replacement project. As you are aware, ROWE has been assisting the city as your program manager for the Service Line Exploration/Service Line Replacement (SLE/SLR) project since May 2019. Throughout that timeframe, we have worked with city departments, the Michigan Department of Environment, Great Lakes, and Energy (EGLE), State of Michigan, and other stakeholders to research what residential properties have not been explored/replaced and document that data into the Cityworks system. Not all residential properties have had service lines explored or replaced for a variety of reasons, thus the reason for our proposal to continue to assist the city as program managers.

In addition to the SLE/SLR program, there is the restoration of roads, walkways, drives, lawns, etc., that needs to be completed once the SLE/SLR is complete at each property. To date, the city has been managing the restoration work but, due to manpower constraints, ROWE has been requested to be the program management for this component and assist the city. The work involved with the program management of the restoration is very similar to the SLE/SLR where data will be gathered and uploaded into the Cityworks software which ROWE is very familiar with.

We offer the following scope of services for the SLE/SLR program management:

#### **SLE/SLR Services**

- **Project Scope** – For purposes of developing our scope and budget, it is anticipated that there are up to 1,000 properties remaining that need have a SLE/SLR completed.
- **Prepare SLE/SLR Construction Bid Packages** – In coordination with the city, ROWE will prepare construction bid packages that include sufficient information for the contractors to understand and price the project work for the remaining residential properties. The bid package will be similar to the one the city produced in 2019 with minor changes that will be recommended based on our experience with this program over the past 2+ years.

Flint, MI (HQ): 640 S. Saginaw Street, Suite 200, 48502 | Phone: (810) 341-7000

Cost Estimating | Surveying | Landscape Architecture | Archeology | Mapping | Planning

Flint, MI (HQ) | Lapeer, MI | Farmington Hills, MI | Kentwood, MI | Mt Pleasant, MI | Grayling, MI | Myrtle Beach, SC | [www.rowepsc.com](http://www.rowepsc.com)

- **Advertise and Receive Bids** – The city will advertise the project bid packet, conduct the pre-bid conference, and issue addenda required for the project. We will administer a pre-bid meeting with prospective contractors to explain the status of the SLE/SLR program, what is expected of the selected contractor(s), and overall schedule.
- **List of Remaining Homes** – ROWE will review the existing data that has been used in our previous contract to compile addresses of remaining homes. We will maintain records of these in the Cityworks software.
- **Contact Homeowners/Residents** – The contractor(s) will be responsible for contacting the property owners to obtain permission to perform work on private property. These permissions will be sent to ROWE to vet out and then develop a work order within the Cityworks software, if necessary.
- **Construction Coordination** – ROWE will coordinate weekly progress meeting to discuss items such as progress/schedule, issues with the contractor(s) and other stakeholders.
- **Construction Observation** – ROWE will provide one on-site inspector for each of the contractors' sites during all construction activities (excavations, service line material inspections, and LSL replacements).
- **Pay Applications/Change Orders** – By utilizing the data entered into Cityworks software, ROWE will work with the contractor(s) to develop monthly pay applications for approval by the city. If funding from outside the city is being utilized, we will verify that the documentation for each pay application and/or change order meets the funding requirements.
- **Reporting** – ROWE will prepare the required reporting for work completed. We anticipate that the reports will be similar to those prepared under our previous contract which includes weekly, monthly, and quarterly reports. We will work with the city departments early in the program to determine the frequency of such reports.

The following is our proposed scope of work for the Restoration Services program management.

#### **Restoration Services**

- **Project Scope** – For purposes of developing our scope and budget, it is anticipated that there are up to 8,500 properties remaining that need restoration completed. The restoration for each property may vary from work in the street, sidewalk repair, drive repair, lawn restoration, and fence replacement.
- **Identifying List of Homes** – ROWE will review the existing data that can be provided by the city to develop an initial list of homes that need some form of restoration completed. Once we have compiled that data, we will perform a drive-by site visit to confirm that the field conditions support the need for work to be performed. The observation from the field will be documented in Cityworks to assist with the development of the work orders. Since many of these homes have had SLE/SLR work completed for several years, the homeowner may have already taken care of the restoration, therefore there will be no work order generated for that address.
- **Prepare Service Restoration Construction Bid Packages** – In coordination with the city, ROWE will prepare construction bid packages that include sufficient information for the contractors to understand and price the project work. The bid package will be similar to the one the city produced in 2019 with recommended changes based on our understanding of how

restoration work was performed. The quantities identified in the bid documents will be based on our review of the data plus our field visit.

- **Advertise and Receive Bids** – The city will advertise the project bid packet, conduct the pre-bid conference, and issue addenda required for the project. We will administer a pre-bid meeting with prospective contractors to explain the status of the restoration program, what is expected of the selected contractor(s) and overall schedule
- **Contact Homeowners/Residents** – The contractor(s) will be responsible for contacting the property owners to confirm the restoration work completed and when the work will be completed. Documentation of this meeting will need to be sent to ROWE to vet out and then develop a work order within the Cityworks software, if necessary.
- **Construction Coordination** – ROWE will coordinate weekly progress meeting to discuss items such as progress/schedule, issues with the contractor(s) and other stakeholders.
- **Construction Observation** – ROWE will provide an on-site inspector(s) to observe the restoration work being performed by the contractor(s). We will keep the City Transportation department informed of locations and schedules when work will be performed in paved roadways so the city will have the opportunity to be on site to observe the work.
- **Pay Applications/Change Orders** – By utilizing the data entered into Cityworks software, ROWE will work with the contractor(s) to develop monthly pay applications for approval by the city. If funding from outside the city is being utilized, we will verify that the documentation for each pay application and/or changes order meets the funding requirements.
- **Reporting** – ROWE will prepare the required reporting for work completed. We will work with the city departments early in the program to determine what reports are required and the frequency of such reports.

### **SCHEDULE**

Based on our recent discussions, we understand the city is interested in getting this project bid out and award the contracts by late winter so work can begin as soon as the weather permits in the spring. The following is our proposed schedule for our services:

Proposal submitted to City for review	January 28 <sup>th</sup>
City Council Award of ROWE Contract	February 9 <sup>th</sup>
Project Kick Off with ROWE/City	February 10 <sup>th</sup> or 11 <sup>th</sup>
ROWE to analyze available data for Restoration	February 14 <sup>th</sup> – 25 <sup>th</sup>
ROWE to perform field site visit	February 21 <sup>st</sup> - March 4 <sup>th</sup>
Bid Package Complete For SLE/SLR	March 4 <sup>th</sup>
Bid Package Complete for Restoration	March 18 <sup>th</sup>
Advertisement of Both Bid Packages	Mid/Late March
Pre-Bid Meetings	Early April
Bid Opening of Both Bid Packages	April
Award of Contract(s)	Late April
Construction to Begin	May
Construction Complete	TBD

### **COMPENSATION**

ROWE acknowledges that we will conform to the contractual agreement with our MiDEAL/MDTMB State of Michigan Cooperative agreement submitted on January 17, 2019. We note that

Mr. Clyde Edwards  
February 1, 2022  
Page 4

we are in our fourth year of our contract and our rates will be adjusted in our next MDTMB ISID submittal anticipated for the end of 2022 or early 2023.

Compensation for our services will be billed on our hourly rate schedule. The work for the SLE/SLR is more defined since ROWE has been involved with this program for almost 3 years. The work associated with the restoration is less defined and will require more up-front time analyzing the data available and then performing field work. Our proposed fees are noted below:

<u>Task</u>	<u>Budget</u>
SLE/SLR Program Management	\$400,000
Restoration Program Management	\$2,500,000
<b>Total Budget</b>	<b>\$2,900,000</b>

We appreciate the opportunity to continue to provide the City of Flint professional engineering services. With our corporate headquarters located in the downtown area, we are committed to assisting the city with your infrastructure improvements.

If you agree with our proposal, please prepare an engineering services contract for our review and execution. You can contact either Rick Freeman or Jeff Markstrom to discuss our proposal in more detail at (810) 341-7500.

Sincerely,  
ROWE Professional Services Company

Jeffrey Markstrom

  
Digitally signed by Jeffrey B. Markstrom, PE  
DN: cn=Jeffrey B. Markstrom, PE  
email=jmarkstrom@rowe.com, o=ROWE Professional Services Company, ou=Engineering Services, c=US

Jeffrey B. Markstrom, PE  
Design Services Division Manager

Rick Freeman

  
Digitally signed by Rick A. Freeman, PE  
DN: cn=Rick A. Freeman, PE  
email=rffreeman@rowe.com, o=ROWE Professional Services Company, ou=Engineering Services, c=US

Rick A. Freeman, PE  
Principal/Director of Engineering



220108

PROCLAMATION NO.: \_\_\_\_\_

PRESENTED: 2/28/2022

ADOPTED: \_\_\_\_\_

## RECOGNITION OF FEBRUARY AS BLACK HISTORY MONTH

BY THE MAYOR AND FLINT CITY COUNCIL:

**WHEREAS**, Trailblazer, historian and educator Carter G. Woodson first initiated recognizing the vast contributions of African Americans as a week-long celebration in 1926; and

**WHEREAS**, 50 years later in 1976, the United States of America officially commemorated the achievements and accomplishments of Black Americans by recognizing February as Black History Month; and

**WHEREAS**, the 2020 Census confirms that fifty-four percent of Flint's population identifies as African American making it the single largest group of residents; and

**WHEREAS**, the City of Flint recognizes that African Americans come from a long lineage of ancestors who persevered against all odds; and

**WHEREAS**, in spite of facing challenging obstacles, Black people have substantially contributed to the economic, cultural, spiritual and political landscapes in this city, county, state, country as well as globally; and

**WHEREAS**, it is encouraged that everyone in this community recognize the contributions of African Americans to Flint not only in February but throughout the year;

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Flint City Council hereby recognize February as Black History Month and honor the meaningful contributions of African Americans in this City and universally.

**FOR THE CITY:**

**FOR THE CITY COUNCIL**

\_\_\_\_\_  
Sheldon A. Neeley, Mayor

\_\_\_\_\_  
Eric B. Mays, City Council President

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William Kim, Acting City Attorney

220103

RESOLUTION: \_\_\_\_\_

PRESENTED: 2/28/2022

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING THE APPOINTMENT OF  
SUSAYE L. BREWER TO THE BOARD OF REVIEW**

**BY THE CLERK:**

Barry Williams' term on the Board of Review expired December 31, 2020, although he continued to serve; and

5<sup>th</sup> Ward Councilperson Jerri Winfrey-Carter recommends the appointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to replace Mr. Williams.

**THEREFORE, IT IS RESOLVED**, the Flint City Council approves the appointment of Susaye L. Brewer (421 Garland Street, Apt. 302, Flint, Michigan, 48503) to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring December 31, 2023, replacing Barry Williams.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
William Kim, Acting City Attorney

\_\_\_\_\_  
Eric Mays, City Council President



**Susaye L. Brewer**

**421 Garland Street Apt. #302, Flint, MI 48503**

**susayelynn@gmail.com (810)336-9897**

*Serving, engaging, advocating, and assisting my community is my personal mission and charge. It is my passion to anchor, bridge the gap, build, or rebuild "community togetherness" with Families, Neighbors, The Youth & Community Partners. Apart of my assignment through community partnerships is to restore, rebuild, and revitalize our neighborhoods. My action plan is to be the change that I desire to see, uplift, and revolutionize communities to be inclusive and accepting, where **ALL PEOPLE** bloom in the quality of life they design. In addition, I am also an Activist Advocate (a voice) for issues such as discrimination against Disability rights.*

### **Project Manager**

#### **Independent Consultant**

- Assist in setting vision and strategy
- Took care of everything behind the scenes so we can focus on business.
- Manage project lifecycles and ensure that deliverables fall within the applicable scope and budget
- Build long-term relationships
- Volunteer management
- Organize, promote, and manage meetings and events
- Identify and manage vendors, contracts, and sponsors
- Coordinate events from innovative, execution to expiration
- Responsible for bringing "Community Togetherness" & "Impact"

### **Interim Director/Administrative Assistant**

#### ***I.M.P.A.C.T Pregnancy Resource Center, Kingdom of Heaven Ministries, Flint, Michigan***

- Started out for 3 months as a volunteer Administrative Assistant 2014
- Energetically I overseen the operational aspects of the pregnancy resource site
- Provided office management, data entry and clerical duties
- Responsible for providing compassionate and caring support services to clients (we call friends) which included mentoring/training child-rearing activities, shared resources, and enrichment
- Accountable for the overall mission, values, and goals of the center and responsible for maintaining and developing positive community relationships with site volunteers, community members, organizations, and churches. Additional responsibilities included spear-heading fund and friend raisers which included the planning and implementing church and donor focused relations (hosted event, marketing, public relational duties)
- Provided peer counseling to expecting mothers in crisis, provided resources to meet the needs of those ladies who found refuge at the Impact Center.
- Provided outreach including parenting classes, material needs assistance & referrals
- Provided educational & emotional support during our client's (friends) pregnancy

**Special Abilities Life & Mindset Coach**

***Jamia's Place, Swartz Creek Michigan***

- Assisted with the process of moving forward in life by setting-goals & achieving them
- Offered partnerships without being non-judgmental
- Partnered with them in re-discovering them-selves through understanding their passion and values and goals, focusing on individual's personal strengths and gifts
- Created tools and person-centered ways for individuals to think about their life

**Director of Children & Teen Ministry**

***Kingdom of Heaven Ministries, Flint, Michigan***

- Responsible for assuring that children are included in the life of the congregation
- Planned and advocated for children and teens
- Responded to hopes, needs and concerns of children in the community
- Carried out programs including worship, study, fellowship & other experiences that grow their faith

**Board Member, Freelance Interpreter for the Deaf & Life Coach**

***Communication Access Center, Flint, Michigan***

- Interpreting Services for the Deaf/Deafblind
- Assisted at grassroot levels on the redevelopment and rebranding of Mission
- Created awareness, advocacy education, community service
- Promoted communication, access & opportunity persons Deaf, Hard of Hearing or Deafblind
- Responsible for overseeing organization's activities & financial policies

**Employment Specialist for the Deaf/Job Developer, Job Coach for Disabled & Special Needs**

***New Horizons Rehabilitation Services of Flint and Auburn Hills, Michigan***

- Provided job placements also specializing in customized placements
- Assisted employers with placement including group or individual job placements
- Overseen school to work programs for high school and/or transition students
- Facilitated interviews, provided job readiness skills, assessed skills and abilities
- Assist with finding and keeping a job
- Recruited, screened & trained, and provided follow-up services to ensure satisfactory

**Certified:**

Leadership in Policy Advocacy by The Michigan Developmental Disability Council & Administration, by ARC Michigan

Job Customization for people with Disabilities and Special Needs by Michigan State University & New Horizons Rehabilitation Services

**Attributes Includes:**

**Facilitator**-Love implementing and cultivating partnerships, relationships, friendships (I am that bridge)

**People oriented**-Enjoy interacting with adults & children

**Dependable** -Appreciates and values taking on tasks, problem solving and making positive differences

**Fluent in Second Languages (Bilingual/Bicultural):** ASL Sign Language / BSL Sign Language

220104

RESOLUTION: \_\_\_\_\_

PRESENTED: 2/28/2022

ADOPTED: \_\_\_\_\_

**RESOLUTION APPROVING THE APPOINTMENT OF  
TAQUALIA R. WEEMS TO THE BOARD OF REVIEW**

**BY THE CLERK:**

Chris DelMorone's term on the Board of Review expired January 1, 2016, although he continued to serve; and

6<sup>th</sup> Ward Councilperson Tonya Burns recommends the appointment of Taqualia R. Weems (2741 Golfside Lane, Flint, Michigan, 48504) to replace Mr. Delmorone.

**THEREFORE, IT IS RESOLVED**, the Flint City Council approves the appointment of Taqualia R. Weems (2741 Golfside Lane, Flint, Michigan, 48504) to the Board of Review for a three-year term, commencing upon approval of this resolution, and expiring January 1, 2023, replacing Chris DelMorone.

**APPROVED AS TO FORM:**

**APPROVED BY CITY COUNCIL:**

\_\_\_\_\_  
William Kim, Acting City Attorney

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Eric Mays, City Council President

# TAQUALIA R. WEEMS

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Flint, MI | (810) 908-7677 | [weemstee@icloud.com](mailto:weemstee@icloud.com)

## SUMMARY

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Experienced Case Manager proficient in investigative methods and policy and law compliance. Accustomed to analyzing and researching data and trends to assist with maintaining caseloads for vulnerable individuals while ensuring confidentiality and customer satisfaction. Team-oriented with a focus on process improvement, effective communication, and project leadership.

## PROFESSIONAL EXPERIENCE

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- October 2002 – Present**     **Assistance Payments Worker (Case Manager), State of Michigan, Department of Health and Human Services (MDHHS) – Flint, MI**
- Determine applicants' eligibility for financial assistance programs and maintain ongoing cases for vulnerable populations throughout the state. Successfully manage, maintain, and prepare over 700+ cases while assuming all confidential duties required under federal law with respect to all open cases, the MDHHS and the State of Michigan. Managed community partnerships as the liaison for the MiCAFE program while utilizing resources, face to face interactions, and visiting clients on a regular basis to ensure effective communication. Conducted training in collaboration with Elder Law of Michigan for volunteers and community partners for MiCAFE. Supported the development and implementation of new templates for agency wide policies and procedures and standard operating procedures while preventing errors and ensuring customer satisfaction. Assigned to the Wayne County/Washtenaw County Emergency Team to assist with distributing SNAP benefits to over 700 clients due to disaster flooding as declared by FEMA.
- July 2000 – October 2002**     **General Office Assistance, State of Michigan, Family Independence Agency (FIA) – Flint, MI**
- Processed client forms submitted by case managers. Reviewed documentation to ensure completion and accuracy. Issued and provided an explanation for EBT card usage to clients. Maintained effective communication with all clients that visited the local office daily and ensured exemplary customer service.
- June 1999 – August 2000**     **Executive Administrative Assistant (Human Resources), Ramada Inn & Conference Center – Flint, MI**
- Conducted applicant interviews and performed the selection process for prospective candidates. Scheduled training for managers and processed payroll for over 200 employees. Utilized various HR management software for payroll, accounts receivable, etc. Performed essential projects as assigned.

**June 1997 –  
June 1999**

**Scheduling/Accountability Clerk, Flint Genesee Job Corps – *Flint, MI***

Conducted correspondence with teachers and test administrators for over 300 students. Verified completion of student classes to prepare them for vocational classes and/or college courses. Authorized the entry and exit of students into college or GED preparation courses. Maintained records and responded to vocational and educational manager complaints and inquiries. Focused on effective communication and efficient production to ensure successful implementation of programs.

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**EDUCATION**

**Completed 60 credit hours toward an Associate Degree in Business**

**Administration | 1989 – 1991**

Mott Community College

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**KEY SKILLS**

- Case Management
- Effective Communication
- MS Office Suite
- Data Analysis & Research
- Administrative Support
- Adaptability
- Relationship Networking
- Time Management
- Project Leadership
- Process Improvement
- Training Implementation