

Acct. No. \_\_\_\_\_  
 Make checks payable to:  
**TREASURER, CITY OF FLINT**

City of Flint  
 Development Division  
 1101 S. Saginaw St., Rm.S106  
 Flint, MI 48502  
 (810) 766-7284

Permit # \_\_\_\_\_  
*Mechanical work shall not commence until  
 a permit for such work has been issued. It is  
 the Contractor's responsibility to call for inspection.*

**OFFICE HOURS 9 A.M. TO 3 P.M. - MONDAY THROUGH THURSDAY**

Please Type/Print

**Mechanical Permit**

New \_\_\_\_\_ Existing \_\_\_\_\_

**\*\* MICHIGAN MECHANICAL CODE 2015 IN EFFECT \*\***

**IF WORK IS STARTED PRIOR TO OBTAINING A PERMIT A FINE OF UP TO \$825 MAY BE CHARGED.**

Date of Application \_\_\_\_\_

Contractor Name \_\_\_\_\_

Job Location \_\_\_\_\_

Street Address \_\_\_\_\_

Names of Owner \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Street Address \_\_\_\_\_

Phone # \_\_\_\_\_ DL# \_\_\_\_\_

Phone # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mech. Contractor Lic # \_\_\_\_\_ Public Act 135 of 1989 is on file

**EMAIL** \_\_\_\_\_

Type of Equipment	No.	Fee	Type of Equipment	No.	Fee
			Air Handlers -Self Contained Ventilation & Exhaust fans under 1,500 CFM \$ 14.00		
PERMIT BASE FEE ((includes one inspection only) (OVERTIME INSPECTION (\$300.00 1 <sup>st</sup> hr - \$150.00 ea. add'l hr.))	1	\$75	1,500 to 10,000 CFM Roof Top Units \$ 60.00 Over 10,000 CFM Roof Top Units \$ 114.00		
Furnace & Boilers (gas/oil burning equipment, new or used) \$60 INCLUDING THE FOLLOWING EQUIPMENT WHEN INSTALLED AT THE SAME TIME: 1. Power Exhaust 2. Flue damper, vent damper 3. Humidifiers 4. Electronic air cleaner 5. Condensate pumps			Ducts, Insulation, Fire Suppression/Protection, Systems, Hydronic Piping (based on bid price) Under \$3,000 \$ 60.00 \$3,000 - \$7,999 \$ 93.00 \$8,000 - \$10,999 \$130.00 \$11,000 - \$15,000 \$151.00  Over \$15,000 (\$25.00 for each \$3,000 in addition to above)		
Chimney Liner Only \$15.00			Heat Recovery units or thru-the-wall fan coil vents, each \$ 22.00		
Chimney Liner with furnace \$9.00			Unit Heaters \$ 32.00		
Solid fuel equip-complete (includes chimney, wood stoves, fireplace stove & add-on furnaces) \$52.00			Water Heater (installed with furnace) \$ 15.00		
Chimney, factory built (Class A & B) incl. breeching & combustion venting \$ 39.00			Miscellaneous (Flue damper/vent damper & base fee) \$ 14.00		
Gas Piping, each outlet New Installation, each outlet \$14.00			Incinerators \$ 57.00 Humidifiers \$ 14.00		
Solar Domestic Hot Water System \$57.00 Solar Equipment, 1 <sup>st</sup> panel (piping fee incl.) & tank \$57.00 Additional panels \$14.00			Electronic Air Cleaner with washer \$14.00 Condensate Pumps \$14.00		
Central Air Conditioning/Heat pump \$ 57.00			Exhaust fan for bathrooms \$ 14.00		
Refrigeration - Evaporator coils Under 5 H.P. per cooler unit \$ 60.00 5 H.P. and over per cooler unit \$ 84.00			LPC & Fuel Oil tanks (piping fee included) \$ 39.00 Commercial Range Hoods (lab hoods incl. associated duct and exhaust fan) \$ 57.00		
Chiller \$193.00			Other spec. hoods & ducted exhaust systems \$ 51.00		
Cooling Towers \$110.00			Barbecues, commercial \$ 60.00		
Compressor 15 h.p. to 50 h.p./ \$84.00 Over 50 h.p. \$114.00			Hourly Rate & Inspections pertaining to Sale \$200.00 Final Inspection & Reinspections \$140.00		
<b>SEE REVERSE SIDE FOR SIGNATURES</b>			<b>TOTAL FEE (Minimum Fee \$140.00)</b>		

		Mechanical Contractor Registration	\$15.00
State License #	Exp. Date	Supplemental Permit Minimum \$140.00	
Federal I D #	MESC#	Permit Base Fee is Non-Refundable	
Workman's Comp. Insurance Carrier			

**VI. APPLICANT SIGNATURE**

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Act of 1972 being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violations of 23a are subject to civil fines.

**Signature of Licensee or Homeowner** (Homeowner must also sign affidavit below)

**VII. HOMEOWNER AFFIDAVIT**

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the local mechanical inspector. I will cooperate with the local mechanical inspector and assume the responsibility to arrange for necessary inspections.

**Signature of Homeowner**

**INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with the Building and Safety Inspection Department. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected.

The name of the inspector and the telephone number will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

**A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REINSTATED.**

If work is started prior to obtaining a permit, the City may:

- A. Charge a fine up to \$825.00
- B. Stop the work until a permit is obtained.
- C. Issue an appearance ticket requiring the contractor or owner to appear in District Court, where a fine and /or jail sentence may be imposed.
- D. Refer the information to the City, County, or State Attorney's Office for appropriate action.
- E. Any combination or all of the above.