FLINT HISTORIC DISTRICT COMMISSION Meeting Minutes August 5, 2021

Commissioners Present

Heather Burnash, Chair Beverly Davis, Vice Chair Michael Hurley Kurt Neiswender Joe Schipani Stephanie Wright

Staff Present

Bill Vandercook, Zoning Coordinator Keizzy Anpalagan, GIS Technician Joanne Gurley, Assistant City Attorney Jonathon Mateen, Planner I

Absent:

ROLL CALL:

Chairperson Burnash called the meeting to order at 5:38 p.m. Roll was taken and a quorum was present.

The meeting was via Zoom and phone conferencing as approved.

Mrs. Gurley read the Amendment to the Open Meeting Act, adopted in Senate Bill 1108 as passed on October 13, 2020, and signed into law on October 16, 2020.

Heather Burnash, remotely – City of Flint Beverly Davis, remotely – City of Flint Michael Hurley, remotely – City of Flint Kurt Neiswender, remotely – City of Flint Joe Schipani, remotely – City of Flint Stephanie Wright, remotely – City of Flint

ADOPTION OF THE AGENDA:

Chairperson Burnash requested to change the description of work to be done on Derek Dohrman's application. Additionally, Chairperson Burnash requested to add Saginaw Street Bricks to the Certificates of Appropriateness/Notices to Proceed.

Commissioner Neiswender made a motion to accept the agenda as amended. Commissioner Davis supported this motion.

Voice Vote

Motion to adopt the meeting agenda with changes.

M/S – Neiswender/Davis *Unanimously carried.*

MINUTES OF PREVIOUS MEETING AND DISPOSAL:

Minutes for the meeting of July 1, 2021 were presented.

Commissioner Schipani made a motion to accept the minutes for the meeting of July 1, 2021 as presented. Commissioner Neiswender supported this motion.

Voice Vote Motion to approve the minutes of July 1, 2021 as presented. M/S – Schipani/Neiswender *Unanimously carried.*

PUBLIC FORUM:

No one spoke.

CERTIFICATES OF APPROPRIATENESS/NOTICES TO PROCEED:

Applicant: City of Flint

Property Owner: Same – public road right of way

Location: 303 to 836 S. Saginaw Street

Full width (curb to curb) brick roadway reconstruction including brick removal, segregating for salvage, and full width (5-lane) brick replacement from on-site salvage material and off-site purchased material selected to match. Roadway intersections to be reconstructed with colored, stamped concrete to better accommodate, and withstand, vehicle turning. In addition, pedestrian crosswalks will be constructed with standard concrete to promote safe routes, including better definition, visibility, and walking surface.

Mark Adas, City of Flint Engineer, and Kevin Cook, Wade Trim, presented the application. Mr. Cook shared that an initial presentation was given in early 2021 to present the plan for replacing the bricks on Saginaw Street. The project focuses on the area of Saginaw Street from Court Street to the bricks in front of the Riverfront Center. Mr. Cook shared that the initial intent was to repave the three travel lanes with brick and to use concrete in the parking and bicycle lanes. Mr. Cook noted that the Michigan State Historic Preservation Office (SHPO) requested that all lanes on Saginaw Street have bricks. The new rendering shows all five lanes of traffic with bricks excluding the turning lanes. Mr. Cook shared that heavy vehicles turning in the intersections cause the bricks to shift. Due to this, Wade Trim is weighing the option of utilizing stamped concrete to preserve the intersections and traditional concrete at the crosswalks to promote safety. Wade Trim plans to purchase salvaged bricks from other firms in the Ohio area.

Chairperson Burnash noted that cement is a much harder surface than the brick and asked if this would cause the bricks directly in line with the concrete to deteriorate faster. Mr. Cook stated that the bricks are not any softer, just smaller and move around. Mr. Cook stated that the current bricks are in line with the current concrete of the curb and those bricks are not deteriorating any faster.

Chairperson Burnash asked for clarity on the location of the brick replacement near the bridge by Riverbank park. Mr. Cook stated that the location includes the section of brick in front of the Riverfront Center and University of Michigan-Flint Pavilion. Chairperson Burnash asked for a confirmation that this would include the patch work done in front of Churchill's and the Riverfront. Mr. Cook confirmed that the project includes these areas.

Chairperson Burnash noted that there are bricks under the pavement on the side streets and recommended saving those bricks for projects such as this. Mr. Adas stated that the City of Flint attempts to save as many bricks as possible.

Chairperson Burnash asked for a timeline on the project. Mr. Cook stated that the plan is to start construction by Spring 2022.

Chairperson Burnash stated that the approval is good for one year and noted that if a renewal is needed, they can return. Mr. Cook asked if this is the timeline to start construction. Chairperson Burnash confirmed this.

Commissioner Neiswender asked if a structural order would be created by the concrete crosswalks that would prevent the bricks from shifting at the intersections. Mr. Cook stated that crosswalks would only have influence on a limited number of bricks at the intersections, so the concrete crosswalks will not prevent shifting entirely.

Commissioner Schipani shared concerns of the crosswalks not blending well with the bricks and asked if there is a way to blend the concrete crosswalks better. Mr. Cook stated that they are willing to use a color similar to the bricks at the intersection in order to maintain continuity. Commissioner Schipani noted the importance of blending these sections correctly in order to maintain the historic and artistic integrity of the bricks.

Commissioner Schipani made a motion to approve the application on the condition that the crosswalk blends into the color of the bricks.

Commission Wright noted that a sample of the color to be used on the crosswalk needs to be shown in order to verify that the color blends correctly. Chairperson Burnash stated that the crosswalk would need to be lighter in order to ensure the safety of pedestrians.

Mr. Cook asked if it would be possible to work with a Commissioner to ensure the color is correct. Chairperson Burnash noted that as long as it is not more than a quorum, this would be fine. Commissioner Schipani volunteered to work with the applicant to ensure the correct color is selected.

Commissioner Neiswender noted that once a contract is procured with color samples, it would be a good decision to bring the applicant back to present the samples. Mr. Cook agreed with this.

Commissioner Schipani amended his motion to approve the application to move forward on condition that the applicant returns to the HDC to present the color choices once a contract is secured.

Chairperson Burnash opened the floor for public comment.

Joel Arnold, resident, asked if they are permanently getting rid of the bricks within the intersections and if so, how much of a reduction would be made. Chairperson Burnash stated that they previously presented a three lane reconstruction, now they are redoing all 5 lanes of traffic. The only place that would not include bricks would be at the intersections. The reason for this is due to the heavy weight of vehicles shifting the bricks. The solid surface, which would be colored and stained to match the bricks, would preserve the road. Mr. Arnold asked why any reduction would be approved if three lanes were not approved. Chairperson Burnash shared that the applicants stated that they did not have enough money or bricks to complete all five lanes, however, the three lane proposal was turned down by SHPO. Mr. Arnold shared that he hopes there is a way to secure enough funding to complete the project with bricks only. Cade Surface, resident, noted that the bricks on Saginaw Street are a staple of Flint and hopes that there is enough funding and support to use bricks for the entire project. Additionally, Mr. Surface hopes that there is an engineering solution to fix the intersection problem. The stamped concrete solution does not last long, as the color starts the fade and the indention of the stamp starts to fade with the weight of traffic.

Paul Herring, resident, noted that the banning of semi-trucks on Saginaw Street may help to solve the issue of bricks being deteriorated.

Jon Hardman, resident, stated that the MTA bus system relies on Saginaw Street, so banning heavy vehicles may not be a solution. Additionally, looking to Detroit for an engineering solution may be helpful as they have a good portion of the downtown area with brick roads.

M/S – Schipani/Neiswender *Motion carries 6 yes – 0 no.*

Applicant: John Guynn Property Owner: Denola Miller Location: 312 Lyon Street Full exterior beautification/rehabilitation. Exterior work that is apparent from the condition of the structure includes: New roof shingles, sheathing, and ice barrier. Scrape and repaint of exterior wood siding, soffits, fascia, and trim. Replacement of rotted wood siding and trim as needed and identified in attached photographs.

John Guynn, Genesee County Habitat for Humanity, presented the application. Mr. Guynn stated that Habitat for Humanity has received funding to complete exterior renovations in the Durant-Tuuri Mott area, which extends into Carriage Town. Home owners in this area were approached and applications were submitted. A site survey was completed to identify the work to be done.

Chairperson Burnash asked if standard asphalt shingles will be used. Mr. Guynn confirmed this. Additionally, Chairperson Burnash asked if the slope of the roof would be changed or if any chimneys would be removed. Mr. Guynn stated that the slope of the roof nor the chimneys would be removed.

Mr. Guynn stated that rotted areas would be replaced with wood and painted. There are no windows being replaced with this funding. Anything that would be removed will be replaced with like materials.

Commissioner Hurley made a motion to accept the application as presented. Commissioner Schipani supported this motion.

Chairperson Burnash opened the floor for public comment. No one from the public spoke.

M/S – Hurley/Schipani *Motion carries 6 yes – 0 no*

Applicant: John Guynn Property Owner: Kenneth Van Wagoner Location: 314 W. First Ave. Partial exterior beautification/rehabilitation of existing residence. Exterior work that is apparent from the condition of the structure includes: New aluminum gutters/downspouts, scrape and repaint of exterior wood siding, soffit, fascia, and trim. Replacement of rotted wood siding and trim as needed and identified in attached photographs. Reconstruction of existing wood porch columns, steps, and tuck pointing of existing porch masonry. Rebuild brick column on East side of porch above porch floor. Replace missing bead board on porch ceiling.

John Guynn, Genesee County Habitat for Humanity, presented the application. Mr. Guynn stated that this application is identical to the application for 312 Lyon Street. This property is part of a cluster identified by Habitat for Humanity. Work to be completed includes exterior beautification and rehabilitation on the existing structure as it stands with like materials in kind.

Mr. Guynn stated that the concrete steps that lead to the porch are breaking apart. The proposal is to replace the steps with a treated wood system.

Commissioner Schipani asked how the retaining wall would be impacted by the wood treated stair system. Mr. Guynn stated that the stair system would be attached to the substrate where the porch is, not the retaining wall. Mr. Guynn does not anticipate a negative impact to the structure with the stair system.

Chairperson Burnash asked if there was anything preventing the stairs from being replaced with cement. Mr. Guynn stated that the wood was selected from a funding standpoint, not knowing how much the project would cost. Chairperson Burnash asked if the porch floor was cement. My Guynn confirmed this. Chairperson Burnash shared a concern of a lack of cohesiveness, as wood steps may look out of place with the cement flooring. Commissioner Neiswender supported this concern noting that when projects are reviewed, the Commission likes to see the same material replenished and put back. Additionally, Commissioner Neiswender stated that he would like to see concrete stairs put back.

Mr. Guynn asked if a correction would need to be made on the proposal. Chairperson Burnash noted that this can be corrected in the motion.

Chairperson Burnash asked if any of the brick needs to be replaced. Mr. Guynn stated that the retaining wall has brick work that needs to be done as well as the adjacent wall on the porch. Additionally, repointing needs to be done and the wooden column that holds the porch roof needs to be refinished.

Commissioner Schipani made a motion to approve the application with cement replacement of stairs as opposed to wood. Commissioner Neiswender supported this motion.

Chairperson Burnash opened the floor for public comment.

Cade Surface, Carriage Town Neighborhood Association, shared support for this project.

M/S – Schipani/Neiswender *Motion carries 6 yes – 0 no*

Applicant: John Guynn Property Owner: Kenneth Van Wagoner Location: 316 W. First Ave. Partial exterior beautification/rehabilitation of existing residence. Exterior work that is apparent from the condition of the structure includes: new roof shingles, sheathing, and ice barrier, new aluminum gutters/downspouts, scrape and repaint of exterior wood siding, soffit, fascia, and trim. Replacement of rotted wood siding and trim as needed and identified in attached photographs. Reconstruction of existing porch wood columns, joists, decking, and lattice structure.

John Guynn, Genesee County Habitat for Humanity, presented the application. Mr. Guynn stated that in addition to the roof replacement and repainting, the front porch would be reconstructed. This includes removing the porch railing as it exists to paint them separately, fully rebuilding the structural portion of the porch, the decking, and replacing the repainted railing. Chairperson Burnash asked if the columns and railing would be put back. Mr. Guynn confirmed this. Chairperson Burnash asked how the roof would be supported while the deck is being rebuilt. Mr. Guynn stated that a temporary support will be used.

Chairperson Burnash asked what material would be used for the stairs and hand railing. Mr. Guynn stated that the steps and hand rail will be built in kind with the matching architectural style. Mr. Guynn stated that the lattice would be replaced with like materials as well.

Chairperson Burnash asked if the porch floor material will be replaced with wood. Mr. Guynn confirmed this.

Commissioner Hurley noted that half of one of the columns was missing. Mr. Guynn stated that this column is original.

Chairperson Burnash asked if the slope of the roof or chimney was being changed. Mr. Guynn stated that these changes were not going to be made.

Commissioner Neiswender made a motion to approve the application as presented. Commissioner Schipani supported this motion.

Chairperson Burnash opened the floor for public comment. No one from the public spoke.

M/S - Neiswender/Schipani *Motion carries 6 yes – 0 no*

Applicant: Kurt Neiswender, AIA **Property Owner:** The Grand Flint LDHA LP **Location:** 422 West University Ave.

The attached drawings represent a revision to the exterior facade design of the previously submitted project for 422 West University Avenue. Most notably, the brick locations and colors have been revised, additional information on exterior lighting, balcony materials, window color, railings, awnings, and horizontal wood siding and trim. A proposed set of renderings and elevations have been supplied along with a letter document that specifies the manufacturer, color, and finish of all exterior facing materials.

Kurt Neiswender, Architect, presented the application. Mr. Neiswender stated that the application was presented one year ago. There have been changes made which were inspired by meetings with Carriage Town Neighborhood Association to further refine the elevations of the building to respond to the

neighborhood commentary. Mr. Neiswender would like for the Commission to review the revised elevations.

Mr. Neiswender wanted to clarify incorrect information received in letters of opposition. Mr. Neiswender noted that the proposed project is in zoning district D-2, which allows for seven-foot front yard setbacks. This building is designed to not encroach upon this setback, making this building in full compliance. Additionally, the height limit for this district is 30 feet, which this building complies with. This building also complies with parking requirements. A play structure will be provided between the parking lot and north fence line for outdoor recreation space.

Mr. Neiswender shared that the overall mass of the structure has not changed, only the choice of materials. The location of some of the windows have changed, and the canopy has been lengthened. The proposed new materials include three colors of brick, one primary body color that is a reddish orange color, an accent color of brick, and a third color that will clad the commercial store front areas and lower part of the building on the corner of University and Grand Traverse. The rear facing side of the building material has been reduced. The plan is to use an engineered wood product called LP siding systems, which will clad the second and third stories of the back side of the building and the sides of the buildings that will face each other. Additionally, exterior parking lot lighting has been added. Examples of this lighting have been provided in the packet.

Chairperson Burnash noted that the previous application was approved, and asked what has changed from the last presentation more specifically. Mr. Neiswender stated that Building A previously had a gray concrete block material for 50% of the façade, 25% had a brick material, and another 25% had a hardy plank siding. Additionally, the first floor had six-foot aluminum store front doors across the commercial frontage, the second floor had patio doors with pairs of windows that were approximately three feet by five feet. The third floor had singular 3x5 windows. The new proposed design has similar pairs of doors, but with a dark gray brick. Above that there are reddish building bricks through the second and third stories, and more of the paired window styles with 3x6 foot frames. The only thing made taller are the windows, not the building.

Commissioner Schipani asked if a D-2 zoning setback overrides the Department of the Interior's standards for a setback requirement. Chairperson Burnash noted that the Historic District Commission does not have any authority on zoning requirements. Commissioner Schipani stated that according to the training, the setback must be in line with other houses in the district due to blocking the view of other historic structures.

Mr. Neiswender stated that the previous design and the current design both had a seven-foot setback. Additionally, Mr. Neiswender stated that the Department of the Interior's Standards defers to the local municipality's zoning standards. The homes in this district are zoned differently, requiring a greater setback.

Michael Wright, Communities First, Inc., stated that the setback requirement is not a hard and fast rule for the setback and noted other businesses in the area that have a setback near the sidewalk. Additionally, Mr. Wright stated that he was not aware that the standards require the setbacks to be in line with other properties.

Mr. Neiswender noted that feedback given by residents of the neighborhood of Carriage Town was in line with breaking the structure into four buildings with space in between. Additionally, the parking lots were built with site lines in mind.

Glenn Wilson, Communities First, Inc., stated that the training was about the height of the building and the setback. A building needs to have a buffer in order to provide a site line, which the parking lot addresses and the space between buildings addresses. The separation will not block out a view of the next door property. Commissioner Schipani stated that the view will be interrupted further down the road. Mr. Wilson stated that the houses will be seen. Additionally, Mr. Wilson stated that there is 24 feet between the property and the property next door, providing the space needed.

Commissioner Schipani stated that he has spoken with various residents in the neighborhood who have expressed opposition regarding the setback. Mr. Wilson stated that the setback would be a Site Plan Review issue, not a Historic District issue. Commissioner Schipani disagreed with this.

Commissioner Schipani made a motion to deny the application. This motion did not receive support.

Commissioner Wright made a motion to approve the changes requested. Commissioner Davis supported this motion.

Commissioner Davis stated that this application has been presented more than once with changes. The contractors continue to make changes in order to comply. Commissioner Davis noted another building in the Historic District that is not setback in line with surrounding homes.

Chairperson Burnash opened the floor for public comment. Public comments in support of the project were due to the fact that support was garnered from the residents, the design of the building complied with the historic requirements, and surrounding buildings have setbacks near the sidewalks.

Public comments in opposition were concerning the size and scale of the building, the setback of the building, and the character of the building not supporting the historic nature of the district.

M/S – Wright/Davis *Motion carries 4 yes – 1 no – 1 abstain*

Chairperson Burnash sited the Secretary of Interior's Standard number 10.

Applicant: GM LDHA LP Property Owner: GM LDHA LP Location: 411 Lyon Street Replace existing masonry wall located along the west property line with a new 6-foot-high Bufftech vinyl privacy fence with a woodgrain texture.

John Costa, Architect, presented the application with Communities First, Inc. Mr. Costa stated that an existing six-foot-high masonry wall on the property is in rough shape. The masonry contractor is recommending the removal of the wall. The applicant would like to replace the wall with a new 6-foot-high Bufftech vinyl privacy fence.

Chairperson Burnash asked why vinyl was being used over wood, wrought iron, or a picket fence. Mr. Costa stated that vinyl is being used due to adjacent properties needing to be screened out, as the property is a multi-family use. Additionally, the property is noncontributing and the wall is not able to be seen from the street. Mr. Wilson stated that approval for wrought iron fence was given and is being used in the approved locations on the property. This request is to replace the deteriorated wall. Additionally, Mr. Wilson stated that the vinyl wall appears as wood.

Chairperson Burnash asked if the wall was visible from the road. Mr. Costa stated that the end of the wall can be seen from the road. Commissioner Hurley asked if it was visible by neighbors. Mr. Costa confirmed that is visible by neighbors on the adjoining property.

Commissioner Hurley noted that a vinyl fence has not been approved by the Historic District Commission in the past. Chairperson Burnash noted this as well and shared concerns that the look of the vinyl fence may impact the surrounding properties.

Mr. Costa shared that the fence has a realistic wood look, noting that it is specifically made to look and feel like wood.

Commissioner Hurley asked if the applicant was opposed to using wood. Mr. Wilson stated that the proposed material is stronger than wood. Additionally, the wood fence would not provide as good of a buffer than that of the proposed material. The proposed fence also matches the style of the building.

Commissioner Schipani noted that the fence needs to be consistent with the surrounding area and that he would support a wood fence or a wrought iron fence.

Mr. Vandercook shared that the fence would need to adhere to zoning standards such as the height, setback, and opaqueness of the fence.

Commissioner Davis stated that either wood or wrought iron needs to be used in order to maintain the historic character.

Mr. Costa noted that he would like an approval for the fence to be removed and an approved material.

Commissioner Schipani made a motion to approve the removal of the wall and the new fence with wood material. Commissioner Hurley supported this motion.

Chairperson Burnash opened the floor for public comment.

Ray Sinclair, resident, stated that the wall has been compromised for years. Additionally, due to the setback of the apartment from the road, the fence can be seen from many directions.

Cade Surface, resident, stated that the removal of the existing wall and a replacement with vinyl would not be a good choice due to the denial of this option with other residents.

M/S - Schipani/Hurley *Motion carries 6 yes – 0 no* Applicant: Jonathan Hardman
Property Owner: Nikhil & Deven Properties
Location: 709 East Street
Roof tear off and replacement. Currently there are 4 layers of roofing applied to the house in some areas and two layers applied to awning and porch areas.

Jonathan Hardman, Contractor, presented the application. Mr. Hardman stated that the home was purchased last year. The property owner found that there is a leak in the roof. Mr. Hardman stated that there is a contract to replace the roof with like material that includes black shingles. There will be a complete tear off and replacement.

Chairperson Burnash asked if the slope of the roof would change or if the chimney would be altered. Mr. Hardman stated that neither the slope of the roof nor the chimney would be changed.

Commissioner Neiswender made a motion to approve the application as presented. Commissioner Schipani supported this motion.

Chairperson Burnash opened the floor for public comment. No one from the public spoke.

M/S - Neiswender/Schipani *Motion carries 6 yes – 0 no*

Applicant: Derek Dohrman Property Owner: Derek Dohrman Location: 311 W. 1st Ave Dig up dirt and gravel driveway and replace with brick pavers for driveway path to the front porch from sidewalk and small walkway from driveway to the front porch. All will be done with a red brick in herringbone design.

Derek Dohrman, property owner, presented the application. Mr. Dohrman stated that the proposed project is to dig out the gravel and dirt driveway and replace it with a three color blend of red brick paver in herringbone pattern. This includes the driveway and a small path from the driveway to the porch. Additionally, a portion of the fence will be replaced which will be in kind with what was previously there. The driveway covers 600 square feet. The cement approach will remain as is. The driveway will be the same size and width.

Commissioner Schipani made a motion to approve the application as presented. Commissioner Hurley supported this motion.

M/S - Schipani/Hurley *Motion carries 6 yes – 0 no*

Applicant: Kurt Neiswender Property Owner: Multiple Location: Multiple Locations AIA Flint has digitized its Flint Guide to Architecture and with this digitization process we have created small acrylic plaques that display the name of the architect and the project. These plaques utilize NFC, or Near Field Communication, components that when scanned send users to web content of the guide to architecture. This technology is hosted by Pixel Stix. Pixel Stix also hosts the Flint Public Art Project's Mural Art Project content. We are submitting an application for approval of the physical plaques that will be installed on some of the historic landmarks in Flint. Please see the attached PDF of the Flint Guide as well as a photograph of the plaque design, and example of installation on a non-historic building. The plaques are intended to be attached with double sided tape that will not permanently harm the existing buildings.

Kurt Neiswender, Architect, presented the application. Mr. Neiswender stated that what was submitted is an acrylic plaque that is similar to what the Flint Public Art Project is using. The plaque will connect users with a digitized architectural guide. A portion of the properties are historic. The plaques are attached to the building with double sided 3M tape. This allows the plaque to be removed without damage to the properties.

Chairperson Burnash asked for the size of the plaques. Mr. Neiswender stated that the size of the plaques are 3x4 inches, similar to a postcard.

Chairperson Burnash asked if permission was given by the property owners. Mr. Neiswender stated that each building owner will be asked if they would grant permission for the project. Additionally, Mr. Neiswender named a few of the buildings that are historic.

Commissioner Hurley asked how would plaques be added to the neighborhoods listed. Mr. Neiswender said that plaques were not printed for these areas, as they did not know where to put them. Information regarding these areas would be in the app.

Chairperson Burnash asked what material would be used. Mr. Neiswender stated that the material is acrylic and vinyl.

Commissioner Schipani made a motion to approve the application as presented. Commissioner Davis supported this motion.

Chairperson Burnash opened the floor for public comment. No one from the public spoke.

M/S - Schipani/Davis *Motion carries 5 yes – 0 no – 1 abstain*

Applicant: Joseph Schipani Property Owner: Same Location: 703 Mason Street Replace shingles on garage, replace wood boards, replace wood trim on garage door

Joseph Schipani, property owner, presented the application. Mr. Schipani stated that the garage, a noncontributing structure, needs a roof replacement and rotting wood needs to be replaced. The roof would have solar built in with asphalt that matches the house.

Chairperson Burnash asked if the garage was detached. Mr. Schipani confirmed this.

Commissioner Neiswender made a motion to approve the application as presented. Commissioner Davis supported this motion.

Chairperson Burnash opened the floor for public comment. No one from the public spoke.

M/S – Neiswender/Davis *Motion carries 5 yes – 0 no – 1 abstain*

OLD BUSINESS:

Michigan Historic Preservation Network Training

Chairperson Burnash shared that the next training will be one and half hours. The training will be at September's meeting and start at 6 pm. The training will focus on new constructions.

NEW BUSINESS: No new business.

ADJOURNMENT: *M/S – Schipani/Wright* The meeting was adjourned at 8:20 p.m. *Unanimously carried.*