

FLINT HISTORIC DISTRICT COMMISSION
Meeting Minutes
February 04, 2021

Commissioners Present

Heather Burnash, Chair
Beverly Davis, Vice Chair
Michael Hurley
Kurt Neiswender - late
Joe Schipani
Stephanie Wright

Staff Present

Bill Vandercook, Zoning Coordinator
Keizy Anpalagan, GIS Technician
Kelly Thompson, Assistant City Attorney
Jeff Schiffman, Lead Planner

ROLL CALL:

Chairperson Burnash called the meeting to order at 5:34 p.m. Roll was taken and a quorum was present.

The meeting was via Zoom and phone conferencing as approved.

Mrs. Thompson read the Amendment to the Open Meeting Act, adopted in Senate Bill 1108 as passed on October 13, 2020, and signed into law on October 16, 2020.

Heather Burnash, remotely – City of Flint
Beverly Davis, remotely – City of Flint
Michael Hurley, remotely – City of Flint

Kurt Neiswender, Absent for roll call
Joe Schipani, remotely – City of Flint
Stephanie Wright – City of Flint

ADOPTION OF THE AGENDA:

Voice Vote

Motion to adopt the meeting agenda as presented.

M/S – Hurley/Davis

Unanimously carried.

MINUTES OF PREVIOUS MEETING AND DISPOSAL:

Minutes for the previous meeting were not ready for approval yet.

PUBLIC FORUM:

No one spoke.

CERTIFICATES OF APPROPRIATENESS/NOTICES TO PROCEED:

Applicant: Patrick Schaefer

Property Owner: Same

Location: 611 Lyon Place

Final

Re-shingle House and Garage

The applicant explained that he would like to replace old shingles with new ones on the roof of the house, garage and porch. The new ones they'd like to use are architectural and look like the shingles the neighboring houses within the cul-de-sac have on them already, for a cohesive look to the neighborhood. Torch down will be added to the back side. The applicant explained that the shingles will overlap slightly instead of being flat right next to each other. Fascia and boards will be replaced as needed. Yena Roofing from Oakland County will be the roofing contractor.

Commissioner Neiswender logged onto the call.

M/S – Schipani/Wright

Motion carried.

Commissioner Wright was dropped from the call.

Applicant: Cade Surface
Property Owner: Same
Location: 417 Mason Street
Re-shingle House and Porch

The applicant referenced the materials he sent the Commissioners, including pictures, stating that his home insurance company advised him to replace the shingles soon. He is working with a contractor that recommended dimensional shingles that the commission has previously approved. He will not be making structural changes, just replacing the shingles.

M/S – Hurley/Schipani

Motion to approve the application as presented.

Motion carried.

OLD BUSINESS:

Capitol Theatre Signage:

Mrs. Thompson addressed the Commission. Mrs. Thompson said she had talked to Mike Reiter, who issued violations to the 3 tenants in violation of the signage ordinance earlier that week.

Updating Historical Documents:

Mrs. Thompson said that this is on her and Bill's radar to update ordinances and the like. There are similar things going on with marihuana zoning codes and they are working on getting those passed by City Council as well.

Historic Preservation Courses:

Final

Commissioner Burnash has tentatively scheduled a virtual training course with Michigan Historic Preservation Network to be scheduled with the March meeting, on March 4th, 2021.

Fencing Issue:

Commissioner Schipani noted that the address for the fence within the driveway that was discussed at the last meeting is at 401 W. Second Avenue. This fence is within violation of their ordinances. Mr. Vandercook stated that a zoning violation can be issued.

NEW BUSINESS:

Mr. Vandercook introduced Jim Schiffman, the new Lead Planner.

ADJOURNMENT:

M/S – Schipani/Hurley

The meeting was adjourned at 6:16 p.m.

Unanimously carried.