

**APPLICATION FOR BUILDING PERMIT - CITY of FLINT, MICHIGAN**

Date: \_\_\_\_\_

BUSINESS SERVICES & PERMITTING DIVISION | 1101 S. Saginaw St. - RM S106

Permit # \_\_\_\_\_

Monday - Thursday 9am - 3pm | (810) 766-7284

Plan File # \_\_\_\_\_

Michigan Building Codes: Residential - 2015 / Commercial - 2021

Check # \_\_\_\_\_

**IMPORTANT - Applicant to fully complete all items in Sections: I, II, III, IV, V**

<b>I. Location of Building</b>	At _____			Zoning District
		(No.) _____	(Street) _____	
	Between:	_____ and _____		
		(Cross Street) _____	(Cross Street) _____	
Parcel ID #: _____				

**II. Type and cost of Building - If work is started prior to obtaining proper permit, fines may be charged up to \$825.00**

<b>A. OWNERSHIP</b>	493.6 Mercantile Buildings - Retail Stores, Shops
1. Private (individual, corporation, nonprofit, institution, etc.)	493.7 Business Buildings - Offices, Serv. Stations
2. Public (Federal, State, or Local Government)	493.8 Assembly Buildings - Churches, Restaurant
<b>B. TYPE OF IMPROVEMENT</b>	494.6 Industrial Buildings - Bakery, Assembly Plants
3. New Buildings - complete the following for the use of the building	4. Repairs, Alterations, and Additions
493.0 Miscellaneous - Specify _____	494.7 Residential Repairs, Alterations, & Additions
493.1 One Family Dwelling	494.8 Non-Res Repairs, Alterations, & Additions
493.2 Multi Family Dwelling   # of units _____	5. Wrecking and Moving - Utilities Sealed
493.3 Res. Buildings - Residential garages, Hotels # of units _____	495.3 Demo - Residential / Commercial
493.4 Institutional Building - Jails, Hospitals	6. Foundation Only
493.5 Storage Buildings - Public Garages	7. 495.2 Sign Permit
	8. 492.0 Survey Inspection

*\* \$ 75.00 of PERMIT FEE IS NON-REFUNDABLE \* | \* MAKE CHECKS PAYABLE TO "The City of Flint" \**

<b>C. Cost breakdown must be provided if applicable</b>	Permit Fee:	Plan Review Fee:	Total:
a. General Construction \$	TYPE OF WORK:	COMMENTS:	
b. Electrical \$			
c. Plumbing \$			
d. Mechanical \$			
e. Other (elevator, fire suppression, etc. ) \$			
<b>Total Cost of Improvement \$</b>			

**III. Selected Characteristics of Building**

<b>A. Principal Type of Frame</b>	<b>B. Dimensions</b>		
Masonry (wall bearing)	Number of Stories _____		
Wood Frame	Total square feet of floor area, all floors, based on exterior dimensions _____		
Structural Steel	Total land area sq. ft. _____		
Reinforced Concrete			
Other - Specify _____			
<b>C. Principal Type of Heating</b>	<b>D. Type of Mechanical</b>	<b>E. Number of Parking Spaces</b>	<b>F. Residential Buildings only</b>
Gas	Will there be air conditioning?	Enclosed	# of bedrooms
Oil	Yes or No		
Electricity	Will there be an elevator?	Outdoors	# of bathrooms
Other - Specify _____	Yes or No		Full _____ Half _____

<b>IV. A. Owner or Lessee</b>			
Name:		Telephone #	
Address:	City:	State:	Zip Code:
<b>B. Architect or Engineer</b>			
Name:		Telephone #	
Address:	City:	State:	Zip Code:
<b>C. Contractor</b>			
Name:		Telephone #	
Address:	City:	State:	Zip Code:
Email Address:			
Builders License #		Expiration Date:	
Fed. Emp. ID # or reason for exemption			
Workers Comp. Insurance carrier or reason for exemption			
MESC Employer Number or reason for exemption			
<b>V. Applicant Information</b>			
<i>Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information</i>			
Name of person responsible: (not company name)		Telephone #	
Address:	City:	State:	Zip Code:

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

I HEREBY STATE UNDER OATH THAT THE INFORMATION SUBMITTED IS TRUE AND COMPLETE AND CONTAINS A CORRECT DESCRIPTION OF THE BUILDING OR STRUCTURE, LOT AND PROPOSED WORK

PERSON MAKING THIS STATEMENT (check one)

Owner  Attorney  Agent  Architect/Engineer  Contractor

**SIGNATURE OF APPLICANT:**

**WITNESSED BY:**

(Must be legible)

<b>VI.</b>		
APPROVED FOR ISSUE OF PERMIT	_____	_____
	By	Date
NOT APPROVED FOR ISSUE	_____	_____
	By	Date

**REASON FOR REJECTION:**