

(Requisition No. 140001032)

14-5711  
EM SUBMISSION NO.: EMEL6702014

PRESENTED: 12-11-14

ADOPTED: 12-11-14

BY THE EMERGENCY MANAGER:

**RESOLUTION TO AERO FILTER, INC. FOR CHANGING AND CLEANING  
FILTERS IN CITY HALL**

BY THE EMERGENCY MANAGER

**RESOLUTION**

On September 17, 2014, the Emergency Manager authorized the Proper City Officials to enter into a contract with Aero Filter, Inc., 1604 E. Avis Dr., Madison Heights, MI for filter changes and cleaning in the Assessment Division in an amount not to exceed \$16,450.00; and

The Maintenance Division has requested to have all of filters in City Hall complex changed and cleaned in the amount not to exceed \$18,750.00. Funding for said services will come from the following account: 402-753.200-976.000; and

IT IS RESOLVED, that the Proper City Officials, upon the Emergency Manager's approval, are hereby authorized to enter into change order #1 to the contract with Aero Filter for filter changes and cleaning at the City Hall complex in an amount not to exceed \$18,750.00 for a revised aggregate total of \$35,200.00. (Public Improvement Fund)

**APPROVED-PURCHASING DEPT:**

  
Derrick Jones, Purchasing Manager

**APPROVED AS TO FINANCE:**


  
Gerald Ambrose, Finance Director

**APPROVED AS TO FORM:**

  
Peter M. Bade, City Attorney

**EM DISPOSITION:**

ENACT ✓ REFER TO COUNCIL \_\_\_\_\_ FAIL \_\_\_\_\_

  
Darnell Earley, Emergency Manager

DATED: 12-11-14

FY15 - KRN

## RESOLUTION STAFF REVIEW

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**DATE:** December 11, 2014

**Agenda Item Title:** Aero Filter

**Prepared By:** Kathryn Neumann for Howard Croft

**Background/Summary of Proposed Action:**

The Facilities Maintenance Department is requesting for filter changes in the perimeter unit ventilators serving City Hall and the Police Department. This will result in cleaner air throughout the city hall complex.

**Financial Implications:** Funding is available in the accounts listed below.

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:


**Account No.:** 402-753.200-976.000

**Pre-encumbered?** Yes ☒ No ☐ Requisition # 140000562

**Other Implications (i.e., collective bargaining):** None

**Staff Recommendation:** Recommend Approval

**Staff Person:**

  
Howard Croft, Director