

(Proposal No. 844)

15-5005  
EM SUBMISSION NO.: EMA0022015

PRESENTED: 1-12-15

ADOPTED: 1-12-15

BY THE EMERGENCY MANAGER:

**RESOLUTION TO ROWE'S ENGINEERING, INC. FOR ENGINEERING SERVICES**

BY THE EMERGENCY MANAGER

**RESOLUTION**

The Department of Purchases and Supplies solicited a proposal for professional engineering services and major construction projects for a three year period starting with the FY14 fiscal year; and

On May 10, 2013, the Emergency Manager authorized the City to pre-qualify four engineering firms to provide engineering services for construction projects based on receiving "letters of interest" from said selected firms to determine who will be selected to perform engineering services for projects as they emerge; and

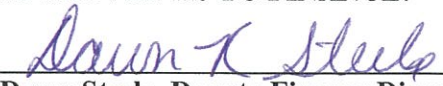
The Planning and Development Department has received letters of interest along with pricing information from three of the pre-qualified selected engineering firms to provide construction engineering service on the Genesee Valley Trail Extension Project, and Rowe Engineering was the lowest responsive vendor selected to perform said services. The funding for this request will come from the following account numbers: 202-441.702-801.000 (\$8,030.00), 274-748.219-805.051 (\$62,700.00); and

IT IS RESOLVED, that the Proper City Official, upon the Emergency Manager's approval, are hereby authorized to enter into a contract with Rowe Engineering Inc. for construction engineering services for the Genesee Valley Trail Extension Project in an amount not to exceed \$70,730.00. (Major Street Fund, HUD CDBG ESG & HOME Grants Fund)

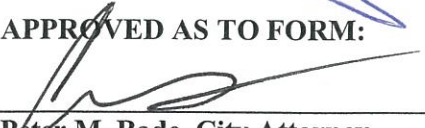
**APPROVED-PURCHASING DEPT:**

  
Derrick Jones, Purchasing Manager

**APPROVED AS TO FINANCE:**

  
Dawn Steele, Deputy Finance Director

**APPROVED AS TO FORM:**

  
Peter M. Bade, City Attorney

**EM DISPOSITION:**

ENACT ☒ REFER TO COUNCIL \_\_\_\_\_ FAIL \_\_\_\_\_

  
Gerald Ambrose, Emergency Manager

DATED: 1/12/15

FY15- DFJ

## REQUISITION STAFF REVIEW

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**DATE:** January 8, 2015

**Agenda Item Title:**

**Prepared By:**

**Author:** Jonathan Moore, Planning and Development Management Assistant

**Background/Summary of Proposed Action:**

The City of Flint, in cooperation with the Michigan Department of Transportation (MDOT) Transportation Enhancement (TE) and Transportation Alternatives Program (TAP), has identified the Genesee Valley Trail extension as an important project to increasing shared-use pathway access within the City of Flint. Identified as a priority connection in the master plan, it will develop a comprehensive trail network and providing key access to low and moderate-income residents on the west side of the City.

MDOT has selected a construction contractor and the City must select a construction engineering firm to manage the project. In early December, Purchasing sent out requests for Letters of Interest to the City's four pre-qualified engineer vendors: Bud Design, Fleis & Vandenbrink, Rowe, and Wade Trim. On December 18, Purchasing and Planning & Development staff held an informational meeting for interested vendors and requested that construction engineering cost proposals be submitted on December 23. Bud Design was the only vendor not to attend the meeting. On December 23, Purchasing received proposals from the other three vendors.

After reviewing the proposals, the Department of Planning & Development recommended Rowe for the project because they submitted the most detailed proposal in terms of cost breakdowns. Rowe is very familiar with the project, given that they designed the trail segment. Based on their breakdown and knowledge of the project, Rowe seems best positioned to stay within their proposed budget. Rowe's price was also very close to the low bid, \$70,730 compared to \$68,500 from Wade Trim. On January 5, Planning & Development submitted their recommendation along with a memorandum of justification to Purchasing.

**Financial Implications:** The Department of Planning and Development has set aside \$62,700 in CDBG funds, with the remaining \$8,030 committed by the Department of Public Works

**Budgeted Expenditure?** Yes ☒ No ☐ Please explain if no:

**Account No.** Department of Planning & Development FHUD15CDBG 202-441.702-801.000  
Department of Public Works 272-748.219-805.051

**Pre-encumbered?** Yes ☒ No ☐ **Requisition #:** 150000005

**Other Implications (i.e., collective bargaining):**

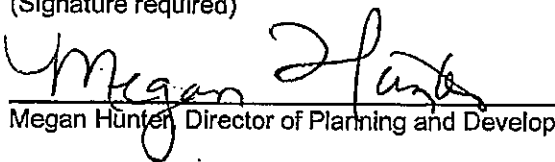
There are no known implications.

**Staff Recommendation:**

Staff recommends approval of this resolution.

**Supervisor Approval:**

(Signature required)

  
Megan Hunter, Director of Planning and Development